

IV. ADJOURN PUBLIC HEARING: Motion was made by Mr. Ilyinsky to adjourn this public hearing at 5:05 PM. Seconded by Mr. Weinberg. On roll call, the motion carried unanimously.

Grace T. Peters,
Town Clerk

Adjourn
Public
Hearing

I. CALL TO ORDER AND ROLL CALL. President Heeke called the special meeting of the Town Council on budget matters to order at 9:04 AM on April 9, 1991. On roll call, the following were found to be in attendance: Mayor Marix, President Heeke, President Pro Tem Weinberg, Councilwoman Douthit, Councilman Ilyinsky and Councilwoman Wiener. Also in attendance were: Town Manager Doney, Town Attorney Randolph, Mr. Moore, Chief Terlizzese, Cpt. Shetron, Lt. Riley, Chief Elmore, Asst. Chief Frazier, Lt. Price, Mr. Dusey, Mr. Bowser, Mr. Bitzer, Mr. Myers, Mr. McPhail, Mr. Jakubiak, Mr. Frank, Mrs. Peters and Mrs. Reedy.

Roll Call

II. INVOCATION AND PLEDGE OF ALLEGIANCE. Invocation was given by Father Warren of Bethesda-by-the-Sea Church. Pledge of Allegiance was led by President Pro Tem Weinberg.

Invocation

III. APPROVAL OF AGENDA: Agenda was approved on motion of Douthit/Ilyinsky. On roll call, the motion carried.

Approval of
Agenda

IV. STATUS OF CURRENT FY91 (10-1-90 - 9-30-91) GENERAL FUND AND OTHER FUND BUDGETS. Mr. McPhail indicated a packet of information was furnished the Mayor and Town Council and in general, on page 4, is a summary of revenues for the General Fund, broken down by the main categories, which indicate the non-tax revenues are estimated to be about one to one and one half per cent higher than budgeted and the tax revenues are down slightly because of a decrease in taxable valuations, which were not received until after the Budget was adopted. He felt that overall, the General Fund Revenues will be within \$30,000 from what was projected, through this five month period.

Status
of Current
FY91 Gen.
Fund & Other
Fund Budgets

Mr. McPhail reported that State Revenues, comprised of sales tax, gasoline tax, and State Revenue Sharing are down and he projects they will be down approximately \$75,000 this year and next year, that figure will be approximately \$100,000 due to the economy we are now in, and secondly because of the population change from the Bureau of the Census, the Town's population is a smaller percentage of the County and all of these revenues are population-driven, which means our percentage will be lower and that means getting smaller amount of State shared revenues.

Mr. McPhail indicated the utilities and franchise taxes are generally as projected and the licenses and permit fees are as projected, however, this is only for a five month period. He believed the revenues will approach the amounts budgeted, however, for next year, the State Revenue will be down. He stated interest earnings at this point will be as budgeted, but they may be down slightly.

Mr. McPhail referred to Page 6, which showed the actual expenditures for the past three years and the budget for this year as well as the projections for this year. He stated they are projecting they will spend approximately 98% of their budget, which indicates they are doing a good job in budgeting as they are spending what they need to maintain the programs authorized. He felt they have been conservative and General Fund-wise, should again be as anticipated and at this time, he is not anticipating any major changes.

Mr. McPhail referred to Page 8, which shows the other funds which the Town operates and basically, they are pretty much as budgeted, however on the Self-Insurance Fund at this point the claims are high and they will meet their Stop-Loss, which is 25% higher than what has been estimated for claims, and if that is the case, there may be needed \$750,000 to \$800,000 or more next year to make the Group Insurance portion of the fund actuarially sound. He pointed out two things have to be done, one is to catch up for last year's dip into the reserves but also provide for this year's dip into the reserves plus next year's projected claims. He did not believe over the past few years, there has been the big jump in insurance fees, which other municipalities have experienced, and he thought they were fortunate to not have had to deal with that.

He noted the Capital Improvement Fund is the fund for major projects and the Parking Fund, the Golf Course Fund and the Marina Fund are the Enterprise Funds. The Bond Fund has in it what was left after they have built the Police Station and renovated the North Fire Station.

Mr. McPhail pointed out a chart has been prepared which shows the taxing rate for all of the governmental authorities and the Town's portion of a person's tax bill is decreasing each year and it represents 22% of the total tax bill and the other Funds are such as the School Board, the County Commission, Health Care District, Inland Navigational District, Flood Control etc. He stated on Page 10 is a graph on the taxable value in the County and in the Town over the past few years, and the increases each have experienced. He stated the Town's taxable valuation last year was up four per cent and the Town's taxable valuation represents a little under eight per cent of the County's taxable valuation. He stated the next pages are the Budget Calendar for the year and he has covered the State shared revenues, which are projections.

Mr. Heeke asked if this was the last year of the installment payment for the computer of \$100,000 to which Mr. McPhail responded the last installment is next fiscal year.

Mayor Marix commented that while this meeting is to discuss budget matters, they have not yet planned the time to discuss finance matters. She noted they are speaking today of what has been received and spent to date and what is projected for this fiscal year but we have not addressed the tomorrows. She stated they all know the State is in dire trouble financially, the County is trying to cut their expenses to meet the financial problems, the School system is planning reductions, the Sheriff has budget problems and she strongly believes that with advanced planning these problems could have been avoided or at least lessened. She strongly believed if there are not proper plans in place, the Town will face similar difficulties. She knows there are many huge expenses coming to us, the water - the beach renourishment, etc., and inflation and for many of the Town's residents, much lower revenues due to lower interest rates. She did not believe the budget should be adjusted upwards without a long range plan of some kind. She and Mr. Doney attended a seminar on right-sizing and it was exceedingly interesting and gave many ideas to be discussed, followed up or broadened and she believed they owed it to their taxpayers to devote the time and analyze the financial future of this Town and not just let it happen as had other governmental organizations. She was not talking about what has been looked at for this year as most of the things she has been reading has been saying they should have some idea of where they are going for the next five years.

Mr. Heeke pointed out a portion of this they try to do with the Capital Improvement Plan, but he agreed they don't look at five year or multi year forecasts and he suggested this be a separate topic of the Finance & Taxation Committee meeting and he requested Mr. McPhail and Mr. Doney get together and consider how best that could be handled.

Mr. Doney indicated there were many issues at the seminar to which the Mayor referred and some are applicable and it will be beneficial to discuss some of the issues as there are a lot of opportunities and a lot of opportunities and a lot of alternatives. Mayor Marix recalled there was lots of material distributed and she recently had an opportunity to pour over it in great detail and she has some strong ideas which she has noted and she believed it would be a good basis for the Council to go through it as this is a very important matter.

Mr. Doney suggested it be put on the agenda of the Finance & Taxation Committee meetings on May 30th or May 31st to which Mr. Heeke agreed it be on the second day of the meeting. Mrs. Wiener asked how soon the information would be available for the Council on this topic. Mr. Doney indicated he also made notes on this meeting and also there was a book that was provided each attendee which he will make available to the Council. Mrs. Wiener wanted to be sure the items were applicable, however she would like the opportunity to peruse the information, be it the notes or the book furnished.

Mayor Marix reclaled the book had lots of references to other things which might not be applicable and the material is workshop type material and there should be plenty of input. Mr. Doney noted the economic base of each community was of major focus as many of them were heavily dependent on State-shared revenues, and Federal revenues, all of which have changed.

Mr. Doney knew they wished to move on, however, he did have several items he wished to discuss on budget matters, and one was the shortfall on the State Sales Tax, and this \$75,000 shortfall is approximately one million dollars out of the total budget. Mrs. Wiener noted that was four per cent of the budget. Mr. Doney noted the Undesignated General Fund Balance has increased and remains at approximately five million dollars, which is reasonable, and is seventeen to twenty per cent of the General Fund Budget for unanticipated emergencies.

Mr. Doney reported there will be an item in the budget because of Federal and State Safety Standards, the need to enclose the three cabs of the existing pumpers in the Fire/Rescue Department for a cost of \$30,000 per vehicle or a total of \$90,000. He indicated another item which was deferred from last year is to refurbish the oldest pumper at a cost of approximately \$120,000.

Mrs. Wiener asked to go back to the item which they will be discussing on the second day of the Finance & Taxation Committee meetings and thought it might be helpful to get five or six of the main points so they can get into the meat of it and not go through the whole book as some things in the book may just not apply to the Town of Palm Beach. Mr. Heeke agreed they should focus on what is applicable. Mr. Doney advised he will confer with the Mayor and prepare a draft agenda of the high points.

V. COMMENTS FROM PUBLIC ON TOWN BUDGETS. Mr. Heeke called for comments from the public and there were none forthcoming.

VI. ADJOURNMENT. On motion of Wiener/Weinberg, the meeting was adjourned at 9:29 AM.

Grace T. Peters
Town Clerk

MINUTES OF TOWN COUNCIL MEETING
HELD ON APRIL 9, 1991

I. CALL TO ORDER & ROLL CALL: President Heeke called the regular monthly meeting of the Town Council to order at 9:29 AM on April 9, 1991 in the Town Hall Council Chambers. On roll call, the following were found to be in attendance: Mayor Marix, President Heeke, President Pro Tem Weinberg, Councilwoman Douthit, Councilman Ilyinsky and Councilwoman Wiener. Also attending for all or portions of the meeting were Town Manager Doney, Town Attorney Randolph, Town Clerk Peters, Mr. Moore, Mr. Zimmerman, Mr. Frank, Chief Terlizzese, Chief Elmore, Mr. Jakubiak, Mr. Bowser, Mr. Dusey, Mr. Bitzer, and Mrs. Reedy.

II. APPROVAL OF MINUTES OF MARCH 9, 1990, JANUARY 3, FEBRUARY 12 AND MARCH 12, 1991 (9:30 AM and 5:01 PM). Mrs. Wiener noted the corrections to be made in the March 9, 1990 minutes and after same were made, motion by Ilyinsky/Weinberg was made to approve the minutes. On roll call, the motion carried unanimously.

Mr. Heeke asked the Council to defer the minutes of Jan. 3, 1991 to the May meeting.

Motion was made by Mr. Ilyinsky, seconded by Mr. Weinberg to defer the minutes of the February 12, 1991 Town Council meeting to the May meeting.

Motion was made by Mr. Ilyinsky, seconded by Mr. Weinberg, to defer the minutes of the March 12, 1991 Town Council Meeting to the May Town Council meeting. On roll call, the motion carried unanimously.

Motion was made by Mrs. Douthit, seconded by Mr. Weinberg, the minutes of the March 12, 1991 Town Council meeting be deferred to the May Town Council meeting. On roll call, the motion carried unanimously.

Mr. Heeke requested members of the Council to be in touch with Mrs. Peters with any further corrections before the next meeting.

Motion was made by Mrs. Wiener to approve the Town Council Minutes of March 12, 1991 5:01 Meeting. Seconded by Mrs. Douthit. On roll call, the motion carried unanimously.

COMMENTS BY PRESIDENT HEEKE: I am going to exercise the prerogative of the Chair to make a statement. The Mayor kindly made her comments at the beginning of the Special Meeting. My comments are directed to our Police Department, headed up by Chief Terlizzese. During the past week or so, we are all aware that there has been tremendous media interest in an alleged event on this island. The Police Department has handled themselves in my opinion in an exemplary manner in cautiously investigating this matter. They have had tremendous amounts of pressure from the media and have been very cautious to do nothing to jeopardize either the investigation, nor any of the rights of individuals who may be involved. As an elected official, I think that I am no different than any other person in this room in that we don't have any special knowledge or information, nor do we request it. We are members of the general public. This is a matter that is handled solely by our Police Department. We hear when you hear. The Police Department has been very consistent in following that practice. I would also add that the Court obviously determined the steps being taken were proper and were to continue in teh manner in which the investigation is continuing. I would also commdnt I found it very interesting that I heard the same complaints from the out-of-state representatives from the news media as I did from the local news media - each felt the other was getting a let-up or getting some additional information, and I'll tell you, I did something I don't normally do and that was spend several dollars on out of town newspapers, Chief, Sunday - because of these allegations and spent a good bit of time reading those articles. I found nothing in any of that reporting that indicated there was information provided by our Police Department that was different to any of those media. There is a feeding frenzy for information and a desire for information which we can readily understand and it takes a lot of patience and thought which you and your staff has exercised in a highly professional manner and as President of the Town Council, I commend you on the efforts you have expended in this matter and especially the care that you are taking and your staff is taking to see that there is no loss of rights - no criticism coming back to this Town that we are not handling something properly. Thank you, Chief Terlizzese and your force.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME H E E K E B E R N A R D A L L E N		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE P A L M B E A C H T O W N C O U N C I L	
MAILING ADDRESS 124 Seabreeze Ave		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Palm Beach	COUNTY Palm Beach	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED April 9, 1991		NAME OF POLITICAL SUBDIVISION: Town Council	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, BERNARD A. HEEKE, hereby disclose that on April 9, 19 91:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☐ inured to the special gain of American Coastal Engineering Inc., by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

My law partner represents the principal shareholder and perhaps the corporation

4-9-91
Date Filed

Bernard A. Heeke
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>HIZEL BERNARD ALLEN</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town of PB Town Council</i>	
MAILING ADDRESS <i>124 Seabreeze Ave</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: ☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
CITY <i>Palm Beach</i>	COUNTY <i>Palm Beach</i>	NAME OF POLITICAL SUBDIVISION: <i>Town Council</i>	
DATE ON WHICH VOTE OCCURRED <i>4-9-91</i>		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Bernard A Heeke, hereby disclose that on 4-9, 1991:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☒ inured to the special gain of Tres Vidas Homeowners Association Inc, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

I am attorney for Tres Vidas Homeowners Association Inc

4-9-91

Date Filed

Bernard A Heeke
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>HIEKE BERNARD ALLEN</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town of PB Town Council</i>	
MAILING ADDRESS <i>124 Seabreeze Ave</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Palm Beach</i>	COUNTY <i>Palm Beach</i>	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>4-9-91</i>		NAME OF POLITICAL SUBDIVISION: <i>Town Council</i>	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Bernard A Heeke, hereby disclose that on 4-9, 1991:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☒ inured to the special gain of Tres Vidas Homeowners Association Inc, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

I am attorney for Tres Vidas Homeowners Association Inc

4-9-91

Date Filed

Bernard A Heeke

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.