



TOWN OF PALM BEACH

Town Manager's Office
TOWN COUNCIL MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

APRIL 10, 2018

9:30 AM

Town Council Meeting

Welcome!

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Mayor Gail L. Coniglio
Danielle H. Moore, President
Margaret A. Zeidman, President Pro Tem
Julie Araskog
Lew Crampton
Bobbie Lindsay

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. RECOGNITIONS

- A.** Recognition of James M. Ballentine for his Service on the Code Enforcement Board from April 2008 through April 2018.

Gail L. Coniglio, Mayor

- B. Recognition of Cynthia Van Buren for her Service on the Code Enforcement Board from April 2007 through April 2018.

Gail L. Coniglio, Mayor

V. PRESENTATIONS

- A. Legislative Session Update.
The Honorable Bobby Powell, Florida Senate District 30
- B. Royal Poinciana Playhouse Update.
Alex Patterson, UpMarkets
- C. Presentations by Applicants for the Code Enforcement Board.
Kirk W. Blouin, Town Manager
- D. Presentations by Applicants for the Recreation Advisory Commission.
Kirk W. Blouin, Town Manager
- E. Presentations by Applicants for the Retirement Board of Trustees.
Kirk W. Blouin, Town Manager

VI. BOARD/COMMISSION APPOINTMENTS

- A. Appointments of the Code Enforcement Board.
Kirk W. Blouin, Town Manager
- B. Appointments to the Recreation Advisory Commission.
Kirk W. Blouin, Town Manager
- C. Appointments to the Retirement Board of Trustees.
Kirk W. Blouin, Town Manager

VII. COMMENTS OF MAYOR GAIL L. CONIGLIO

VIII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

IX. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

X. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

1. TOWN COUNCIL MEETING MINUTES
Kathleen Dominguez, Town Clerk
 - a. March 20, 2018, Town Council Meeting Minutes
 - b. March 21, 2018, Development Review Town Council Meeting Minutes
Deferred to the May 8, 2018, Town Council Meeting
2. Approval of major matters considered by the Architectural Commission at its meeting of March 28, 2018.
Paul Castro, Acting Director of Planning, Zoning and Building

B. RESOLUTIONS

1. RESOLUTION NO. 041-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Purchase of Two (2) Police Motorcycles in the Amount of \$47,970 from Bruce Rossmeyer's Daytona Harley Davidson; Via the Florida Sheriff's Association Bid #FSA 17-VEL 25.0; Providing an Effective Date.

Ann-Marie Taylor, Acting Chief of Police

2. RESOLUTION NO. 044-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-21 and Approving a Construction Contract To A.U.M. Construction, Inc., for the Signalization and Mast Arm Improvements at the Bradley Place/Sunrise Avenue and Clarke Avenue/Cocoanut Row Intersections, in the Amount of \$532,618 and Establishing a Construction Phase Budget of \$586,000.

H. Paul Brazil, P.E., Director of Public Works

3. RESOLUTION NO. 045-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in an Amount of \$63,627.50 to Kimley-Horn And Associates Inc., for Construction Phase Engineering Services for the Mast Arm Replacement and Signalization Improvement Project at the Bradley Place/Sunrise Avenue and Clarke Avenue/Cocoanut Row Intersections, and Establishing a Construction Phase Budget of \$70,000.

H. Paul Brazil, P.E., Director of Public Works

4. RESOLUTION NO. 046-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-26 for the Mid-Town Bathroom and Lifeguard Building Repairs and Approving a Construction Contract to Creative Contracting Group, in the Amount of \$115,000 and Establishing a Construction Phase Budget of \$126,000.

H. Paul Brazil, P.E., Director of Public Works

5. RESOLUTION NO. 047-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order for Construction Phase Engineering Services to Kimley-Horn and Associates, Inc., in an Amount of \$21,928.75 for the Mid-Town Bathroom Repairs, and Establishing a Construction Phase Engineering Services Budget of \$25,000.

H. Paul Brazil, P.E., Director of Public Works

C. OTHER

1. Approval of the Selection Committee's Recommendation of the Ranking of Firms for RFP No. 2018-17 for Wi-Fi Services for the Town Docks, With BEACON Digital Media Marina WiFi - MarinaCams Networking Being the Highest Ranked Proposer and Authorizing Permission to Negotiate an Agreement on Behalf of the Town.

Beth Zickar, Director of Recreation

2. Waiver to Town Code for 89 Middle Road LLC for an Extension of Time for Installation of Utility Improvements.

H. Paul Brazil, P.E., Director of Public Works

3. Request by the City of West Palm Beach for Town Sponsorship in the Amount of \$12,000 for the City's Fourth on Flagler Event.

Kirk W. Blouin, Town Manager

4. Approve a Change Order to the Construction Manager at Risk Contract to Whiting-Turner Contracting Company for the Phipps Ocean Park Restroom Improvements.

H. Paul Brazil, P.E., Director of Public Works

5. Weeks Ethics Complaint Against Town Attorney.

John C. Randolph, Town Attorney

XI. BOARD/COMMISSION ANNUAL REPORT

- A. Annual Report of the Architectural Commission.

Robert J. Vila, Chair

XII. REGULAR AGENDA

A. Old Business

1. Request for a Fourth Extension of the Town's Conditional Abatement Period for Palm House.

Cary Glickstein, Receiver

2. Town-wide Undergrounding Project:

- a. Review of Project and Dashboard, Summary of Project Status.

Steven N. Stern, Underground Utilities Project Manager

3. Coastal Update:

- a. Groin Rehabilitation Update

b. RESOLUTION NO. 050-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Increasing Purchase Order No. 170736 to Woods Hole Group, Inc., in the Amount of \$59,950, for Dynamic Modeling for the Coastal Vulnerability Assessment, Thereby Increasing the Purchase Order From \$100,000 to \$159,950, and Thereby Increasing the Task Budget From \$110,000 to \$169,950.

c. RESOLUTION NO. 20-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order For Professional Coastal Engineering Services To Gahagan & Bryant Associates, Inc., in an Amount of \$26,240 for the Sand Transfer Plant Feasibility Study, and Establishing a Task Budget of \$30,000.

H. Paul Brazil, P.E., Director of Public Works

4. Recreation Center Project
TIME CERTAIN: 10:30 AM

a. Update From the Friends of Recreation.
Matthew Smith, Chair

b. Project Update.
H. Paul Brazil, P.E., Director of Public Works

c. Funding Source(s) For Town's Share of Project Costs.
Jane Le Clainche, Director of Finance/Beth Zickar, Director of Recreation

B. New Business

1. Town Docks Project
TIME CERTAIN: 11:00 AM

a. Presentation of Draft Master Plan for the Town Docks and Accessory Structures.
*Presenter: Gordon Thomson, P.E. , D.CE, W.F. Baird & Associates
Beth Zickar, Director of Recreation*

b. Authorization to Issue RFQ for Design Consultant Services for Town Dock Replacements.
H. Paul Brazil, P.E., Director of Public Works

2. Discussion of Section 18-166 of the Town Code of Ordinances Relative to ARCOM Memberships and Appointments.
Paul Castro, Acting Director of Planning, Zoning and Building

3. Comprehensive Annual Financial Report Fiscal Year Ended September 30, 2017.
Jane Le Clainche, Director of Finance

4. Request for Authorization to Study a Possible Zoning Text Amendment to Change the Off-Street Parking Requirements for Private Social, Swimming, Golf, Tennis and Yacht Clubs
Julie Araskog, Town Council Member

5. Proposed Amendment to the Town Code relating to the Administrative and Personnel Committee Hearing Process.
Danielle Olson, Director of Human Resources

C. Matters Pulled From Consent Agenda: If needed

XIII. ORDINANCES

A. Second Reading

1. ORDINANCE NO. 05-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 18,

Buildings and Building Regulation, of the Town Code of Ordinances at Section 18-112 of Article II, Division 5, Prohibition on Demolition, to Provide for a Prohibition of Demolition of Structures During the Period of the Year Commencing on the Monday Prior to Thanksgiving of Each Year and Ending on March 31 of the Following Year, Including Good Friday; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

Jay Boodheshwar, Deputy Town Manager

B. First Reading

1. ORDINANCE NO. 06-2018 An Ordinance of The Town Council of The Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 82 of The Town Code of Ordinances Relating To Personnel, At Article II, Employee Benefits, Division 2, Retirement System; Amending Subdivision I, In General, By Amending Section 82-53, Membership; Termination of Membership; Providing For Severability; Providing For Repeal of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

Danielle Olson, Director of Human Resources

XIV. ANY OTHER MATTERS

XV. ADJOURNMENT

PLEASE TAKE NOTE:

Note 1: Please submit written comments/materials to publiccomment@townofpalmbeach.com or in person to the Town Clerk's Office, located at Town Hall, 360 South County Road. No written materials received after 3:30 p.m. on the Thursday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 3:30 p.m. on Thursday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.

Note 2: The progress of this meeting may be monitored by visiting the Town's website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.

Note 3: If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Note 4: Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working

days before this meeting.

Note 5: Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.

Note 6: All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.

Special Town Council Meeting-Budget Meeting

April 9, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Union Negotiation Meeting

April 9, 2018, 10:00 AM @ South Fire Station

[More Details](#)

Town Council Meeting-Regular Business

April 10, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Development Review Matters

April 11, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Public Works Committee Meeting

April 12, 2018, 1:00 PM @ Council Chambers

[More Details](#)

Planning and Zoning Commission

April 17, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Landmarks Preservation Commission Meeting

April 18, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

April 19, 2018, 2:00 PM @ Council Chambers

[More Details](#)

Architectural Commission Meeting

April 25, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Shore Protection Board Meeting

April 26, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Underground Utility Task Force Meeting

May 1, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Recreation Advisory Commission Meeting

May 2, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Ordinances, Rules, and Standards Committee Meeting

May 3, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Regular Business

May 8, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Development Review Matters

May 9, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Public Works Committee Meeting

May 10, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Planning and Zoning Commission

May 15, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Landmarks Preservation Commission Meeting

May 16, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

May 17, 2018, 2:00 PM @ Council Chambers

[More Details](#)

Retirement System Board of Trustees Meeting

May 18, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Investment Advisory Committee Meeting

May 18, 2018, 2:30 PM @ Council Chambers

[More Details](#)

Architectural Commission Meeting

May 23, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Memorial Day-Town Hall Closed

May 28, 2018, 8:30 AM - 5:00 PM

[More Details](#)

Underground Utility Task Force Meeting

June 5, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Ordinances, Rules, and Standards Committee

June 7, 2018, 9:30 AM

[More Details](#)

Town Council Meeting-Regular Business

June 12, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Development Review Matters

June 13, 2018, 9:30 AM @ Council Chambers

[More Details](#)