



TOWN OF PALM BEACH

Town Manager's Office
TOWN COUNCIL MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

MAY 9, 2017

9:30 AM

Welcome!

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Mayor Gail L. Coniglio
Richard M. Kleid, President
Danielle H. Moore, President Pro Tem
Julie Araskog
Bobbie Lindsay
Margaret A. Zeidman

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. RECOGNITIONS

- A.** Recognition of Nikita Zukov, Landmarks Preservation Commission, from May 2014 through March 2017
John S. Page, Director of Planning, Zoning & Building
- B.** Recognition of Pamela McIver, Recreation Advisory Commission, from

April 2009 through April 2017

Gail L. Coniglio, Mayor

V. PRESENTATIONS

- A.** Scholarship provided by the Palm Beach Civic and Citizens' Association *John Cregan, Palm Beach Civic Association and Lew Crampton, Citizens' Association of Palm Beach*
- B.** Scholarship Provided by the Palm Beach Country Club
David Mack, Palm Beach Country Club
- C.** Architectural Commission Presentations by Applicants
John S. Page, Director of Planning, Zoning & Building
- D.** Shore Protection Board Presentations by Applicants
H. Paul Brazil, P.E., Director of Public Works
- E.** Underground Utilities Task Force Presentations by Applicants
Thomas G. Bradford, Town Manager
- F.** Recreation Advisory Commission Presentations by Applicants
Beth Zickar, Director of Recreation

VI. COMMENTS OF MAYOR GAIL L. CONIGLIO

VII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

VIII. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

IX. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

- 1. **TOWN COUNCIL MEETING MINUTES:**
Sue Eichhorn, Acting Town Clerk
 - a. March 30, 2017, Special Town Council Meeting Budget Workshop
 - b. April 12, 2017, Town Council Development Review Meeting Minutes
 - c. April 13, 2017, Regular Town Council Meeting Minutes
- 2. **LOCAL PLANNING AGENCY MEETING MINUTES:**
Sue Eichhorn, Acting Town Clerk
 - a. April 12, 2017, Local Planning Agency Meeting Minutes
- 3. Approval of Major Matters Considered by the Architectural Commission at its meeting of April 26, 2017
John S. Page, Director of Planning, Zoning & Building

B. RESOLUTIONS

1. RESOLUTION NO. 061-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Renewal of a Contract Between the Town and Humana Dental Insurance Company, to Provide Administrative Services for Group Dental Coverage; in an Amount not to Exceed \$28,000 and Authorizing the Town Manager to Take Actions Necessary to Effectuate This Contract.
Danielle Olson, Director of Human Resources
2. RESOLUTION NO. 062-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$62,814, to Isuzu Truck of Ocala, for a 2017 Tilt Cab and Chassis With a Combination Stake/Dump Body Truck Via FSA Bid No. 16-VEH, as Referenced in RFQ No. 56-2017, and Establishing a Project Budget of \$64,000.
H. Paul Brazil, P.E., Director of Public Works
3. RESOLUTION NO. 063-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$24,368, to Duval Ford, for a 2017 Ford Transit Utility Cargo Van Via FSA Bid No. 16-VEH14.0, as Referenced in RFQ No. 55-2017, and Establishing a Project Budget of \$26,000.
H. Paul Brazil, P.E., Director of Public Works
4. RESOLUTION NO. 064-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Increasing Purchase Order No. 170171 to Navistar Inc., in the Amount of \$7,500, for the Procurement of Parts for the Remaining FY17 Budget, Thereby Increasing the Total Purchase Order Amount from \$24,500 to \$32,000.
H. Paul Brazil, P.E., Director of Public Works
5. RESOLUTION NO. 065-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Contract Extension to Universal Electric of Florida, Inc., and C.R. Dunn, Inc., for Electrical Maintenance and Repair Services in a Cumulative Total Amount Not-to-Exceed \$174,000.
H. Paul Brazil, P.E., Director of Public Works
6. RESOLUTION NO. 066-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Providing Authorization for a Contract Extension for Tree Trimming and Pruning Services to Zimmerman Tree Service, in an Amount Not-to-Exceed \$178,900 for Tree Trimming and Pruning Services, and Establishing a Project Budget of \$187,850.
H. Paul Brazil, P.E., Director of Public Works
7. RESOLUTION NO. 067-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a

Purchase Order for Construction Phase Engineering Services to Mock Roos & Associates, Inc., in an Amount of \$34,570 for the Australian Avenue Sanitary Sewer and Parking Lot Improvements, and Establishing a Construction Phase Budget of \$38,500.

H. Paul Brazil, P.E., Director of Public Works

8. RESOLUTION NO. 068-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2017-20 and Approving a Construction Contract to Hinterland Group, Inc., for the Australian Avenue Sanitary Sewer and Parking Lot Improvements, in the Amount of \$228,580 and Establishing a Construction Phase Budget of \$252,580.

H. Paul Brazil, P.E., Director of Public Works

9. RESOLUTION NO. 069-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Pre-Construction Contract and Approving a Change Order to Purchase Order No. 170866 in the Amount of \$43,054 to Hedrick Brothers Construction, Inc., for the Second Task Associated with Pre-Construction Phase Services for the Seaview Park and Palm Beach Recreation Center Improvements, for a Total Amount of \$76,142 and Accepting a Donation of \$43,054 from Friends of Recreation Which Represents an Advanced Contribution, Which will be Designated as a Grant Off-Set Toward Their One-Third (1/3) Share of the Project Costs Previously Committed.

H. Paul Brazil, P.E., Director of Public Works

10. RESOLUTION NO. 070-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2017-17 for Lake Trail Improvements from Royal Poinciana Way to the Sailfish Club and Approving a Construction Contract to R and D Paving, LLC in the Amount of \$902,541.75 and Establishing a Construction Phase Budget of \$952,541.75.

H. Paul Brazil, P.E., Director of Public Works

11. RESOLUTION NO. 071-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing an Increase to Purchase Order No. 170885 to GL Distributors, Inc. in the Amount of \$10,001 for Approving Purchase of Bullet Proof Vests and Shirt Carriers for a New Total Budget of \$30,000; and Providing an Effective Date.

Kirk W. Blouin, Director of Public Safety

12. RESOLUTION NO. 072-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing an Increase to Purchase Order 170244 to Citation Communications, Inc. in the Amount of \$20,000 for Radio Repairs, Equipment, and System Upgrade and Approving a Total Budget of \$29,800; and Providing an Effective Date.

Kirk W. Blouin, Director of Public Safety

13. RESOLUTION NO. 073-2017 A Resolution of the Town Council of

the Town of Palm Beach, Palm Beach County, Florida, Approving the Purchase of a Lenovo Server and Additional Memory on the State of Florida Contract 43211500-WSCA-15ACS and TCPN Contract R5110 to PCMG in the Amount of \$54,057.40 and Establishing a Budget of \$57,000 for Purchases in Fiscal Year 2017.

Jay Boodheshwar, Deputy Town Manager

14. RESOLUTION NO. 074-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Purchase of a Dell Isilon Network Area Storage Solution on State of Florida Contract MNWNC-10943211500-WSCA-15-ACS to CDWG in the Amount of \$138,577.68 and Establishing a Budget of \$145,000 for Purchases in Fiscal Year 2017; and Authorizing the Town Manager to Execute this Purchase on Behalf of the Town.

Jay Boodheshwar, Deputy Town Manager

15. RESOLUTION NO. 075-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Providing Authorization for a Contract Extension for the Worth Avenue Commercial District Maintenance Program to Battalan Enterprises dba Property Works, in an Amount Not-To-Exceed \$135,865.31 and Establishing a Project Budget of \$149,455 for the Worth Avenue Commercial District Maintenance Program, Which is a Non-Advalorem Assessment Paid for by the Property Owners Within the Assessment Area.

H. Paul Brazil, P.E., Director of Public Works

16. RESOLUTION NO. 076-2017 A Resolution of the Town Council of Town of Palm Beach, Palm Beach County, Florida, Approving a Change Order to PO No. 160900 to Auxis Managed Solutions, LLC. in the Amount of \$95,000 for the Provision of Information Technology Support Services for the Office of Information Technology.

Jay Boodheshwar, Deputy Town Manager

C. OTHER

1. Request By the City of West Palm Beach for Town Sponsorship in the Amount of \$12,000 for the City's Fourth on Flagler Event

Thomas G. Bradford, Town Manager

X. BOARD/COMMISSION ANNUAL REPORT

- A. Code Enforcement Board Annual Report

James M. Ballentine, Jr., Chair

XI. COMMITTEE REPORTS

- A. Report of the Public Works Committee Meeting of March 31, 2017

Margaret A. Zeidman, Chair

1. Use and Improvements of Public Beach Accesses

H. Paul Brazil, P.E., Director of Public Works

- B. Report of the Ordinances, Rules & Standards Committee Meeting of April 6, 2017
Bobbie Lindsay, Chair

XII. REGULAR AGENDA

A. Old Business

1. Status Report Regarding the Potential Sale of 5976 Okeechobee Blvd.
Jay Boodheshwar, Deputy Town Manager
2. **Coastal Update:**
H. Paul Brazil, P.E., Director of Public Works
 - a. Shoreline Condition Update
 - b. RESOLUTION NO. 077-2017 - A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order for Coastal Engineering Services to Applied Technology & Management, Inc., in an Amount of \$42,598 for an Alternatives Assessment of the Breakers/Clarke Avenue Beach Area, and Establishing a Professional Services Task Budget of \$50,000.
3. Town-wide Underground Utility Project:
Thomas G. Bradford, Town Manager
 - a. Project Update
 - b. Report of Fire Rescue Calls Related to Overhead Utility Lines
Deputy Fire Chief, Darrell Donatto
 - c. Underground Utility Project Dashboard
Jane Struder, Director of Finance
 - d. Discussion on Cost and Effectiveness of Cornerstone Solutions Communications Program for Town-wide Undergrounding Project
Julie Araskog, Town Council Member
4. Discussion of Term Limits for Remainder of All Town Boards and Commissions
Thomas G. Bradford, Town Manager

B. New Business

1. Appointment to the Architectural Commission
John S. Page, Director of Planning, Zoning & Building
2. Appointment of Shore Protection Board Alternates
H. Paul Brazil, P.E., Director of Public Works

3. Appointment to Underground Utilities Task Force
Thomas G. Bradford, Town Manager
4. Appointments to the Recreation Advisory Commission
Beth Zickar, Director of Recreation
5. RESOLUTION NO. 060-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Department of Public Works Engineering Division Standards Applicable to Public Rights-of-Way and Easements, Amending Chapter XII, Miscellaneous Provisions: Completion of Work, Construction, Parking, Easements, Fines, and Material Deliveries, and the Enforcement Thereof.
H. Paul Brazil, P.E., Director of Public Works
6. Request Conceptual Approval for Easement Abandonment and Rededication for the El Bravo-Singer Annex Replat
H. Paul Brazil, P.E., Director of Public Works
7. Consideration of Conducting a Consolidated Town Council Meeting on Wednesday, August 9, 2017
Danielle H. Moore, President Pro-Tem, Town Council

C. Matters Pulled From Consent Agenda: If needed

XIII. ORDINANCES

A. First Reading

1. ORDINANCE NO. 14 - 2017 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 114 Taxation, Article II, Local Business Tax, at Section 114-43 Schedule, so as to Amend the Fees Delineated for Each Business, Profession or Occupation; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.
John S. Page, Director of Planning, Zoning & Building Dept.

XIV. ANY OTHER MATTERS

XV. ADJOURNMENT

PLEASE TAKE NOTE:

Note 1: No written materials received after 3:30 p.m. on the Thursday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 3:30 p.m. on Thursday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.

Note 2: The progress of this meeting may be monitored by visiting the Town's

website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.

- Note 3:** If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Note 4:** Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.
- Note 5:** Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.
- Note 6:** All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.

Town of Palm Beach Meeting Schedule

5/3/17

Town Council Meeting-Regular Business

May 9, 2017, 9:30 AM -5:00 PM

[More Details](#)

Town Council Meeting-Development Review

May 10, 2017, 9:30 AM -5:00 PM @ Council Chambers

[More Details](#)

Selection Committee Meeting for RFP No. 2017-08 - Multi-Space Parking Kiosks, Purchase and Installation

May 15, 2017, 9:00 AM -1:00 PM @ Public Works Meeting Room

[More Details](#)

Planning and Zoning Commission Meeting

May 16, 2017, 9:30 AM -5:00 PM

[More Details](#)

Landmarks Preservation Commission (LPC) Meeting

May 17, 2017, 9:30 AM -5:00 PM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

May 18, 2017, 2:00 PM -5:00 PM @ Council Chambers

[More Details](#)

Retirement Board Meeting

May 19, 2017, 9:00 AM -2:00 PM @ Council Chambers

[More Details](#)

Investment Advisory Committee Meeting

May 19, 2017, 2:30 PM -5:00 PM @ Council Chambers

[More Details](#)

Architectural Commission (ARCOM) Meeting

May 24, 2017, 9:00 AM -5:00 PM @ Council Chambers

[More Details](#)

Memorial Day-Town Hall Offices Closed

May 29, 2017, All Day

[More Details](#)

Commencement of Hurricane Season

June 1, 2017, All Day

[More Details](#)

Underground Utilities Task Force (UUTF) Meeting

June 9, 2017, 9:00 AM -1:00 PM @ Council Chambers

[More Details](#)

Ordinances, Rules, and Standards Committee Meeting

June 12, 2017, 9:30 AM - 2:00 PM @ Council Chambers

[More Details](#)

Town Council Meeting-Regular Business

June 13, 2017, 9:30 AM - 5:00 PM

[More Details](#)

Town Council Meeting-Development Review

June 14, 2017, 9:30 AM - 5:00 PM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

June 15, 2017, 2:00 PM - 5:00 PM @ Council Chambers

[More Details](#)

Planning and Zoning Commission Meeting

June 20, 2017, 9:30 AM - 5:00 PM

[More Details](#)

Landmarks Preservation Commission (LPC) Meeting

June 21, 2017, 9:30 AM - 5:00 PM @ Council Chambers

[More Details](#)

Architectural Commission (ARCOM) Meeting

June 28, 2017, 9:00 AM - 5:00 PM @ Council Chambers

[More Details](#)

Fourth of July-Town Hall Offices Closed

July 4, 2017, All Day

[More Details](#)

Underground Utilities Task Force (UUTF) Meeting

July 6, 2017, 9:00 AM - 5:00 PM @ Council Chambers

[More Details](#)

Town Council Meeting-Budget Meeting

July 11, 2017, 9:30 AM - 5:00 PM

[More Details](#)

Town Council Meeting-Regular Business and Development Review

July 12, 2017, 9:30 AM - 5:00 PM @ Council Chambers

[More Details](#)