



TOWN OF PALM BEACH

Town Manager's Office
TOWN COUNCIL MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

JULY 10, 2018

9:30 AM

Town Council Meeting

Welcome!

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Mayor Gail L. Coniglio
Danielle H. Moore, President
Margaret A. Zeidman, President Pro Tem
Julie Araskog
Lew Crampton
Bobbie Lindsay

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. MODIFICATIONS TO THE AGENDA

IV. APPROVAL OF AGENDA

V. PRESENTATIONS

A. Royal Poinciana Playhouse Update.

VI. BOARD AND COMMISSIONS PRESENTATIONS AND APPOINTMENTS

- A.** Presentation by Code Enforcement Board Applicant.
Kirk Blouin, Town Manager
- B.** Appointment to the Code Enforcement Board.
Kirk Blouin, Town Manager

VII. COMMENTS OF MAYOR GAIL L. CONIGLIO

VIII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

IX. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

X. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

- 1. TOWN COUNCIL MEETING MINUTES
Kathleen Dominguez, Town Clerk
 - a. June 12, 2018, Town Council Meeting Minutes
 - b. June 13, 2018, Local Planning Agency Meeting Minutes
 - c. June 13, 2018, Development Review Town Council Meeting Minutes
- 2. Approval of major matters considered by the Architectural Review Commission at its meeting of June 27, 2018.
Paul Castro, Acting Director of Planning, Zoning and Building

B. RESOLUTIONS

- 1. RESOLUTION NO. 088-2018 A Resolution of the Town Council of The Town Of Palm Beach, Palm Beach County, Florida, Approving the Selection Committee Recommendation for RFP 2018-25 Employee Service Award Program to the Top Ranked Firm; Eagle Recognition; Authorizing the Town Manager to Execute A Contract On Behalf of The Town With Eagle Recognition; Approving A Contract In An Initial Amount Not to Exceed \$50,000 Supported By Donated Funds to Provide Employee Service Award Programs, and Authorizing The Town Manager to Approve Future Amounts As Long As They Are Entirely Paid for by Donated Funds.
Danielle Olson, Director of Human Resources
- 2. RESOLUTION NO. 089-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding a Contract to the Gehring Group, Inc., in an Amount not to Exceed \$85,500 to Provide Health Insurance Broker Services, and Authorizing the Town Manager to Take Actions Necessary to Effectuate this Contract.
Danielle Olson, Director of Human Resources

3. RESOLUTION NO. 090-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving Participation by the Town of Palm Beach in the Statewide Mutual Aid Agreement with the Florida Division of Emergency Management and Authorizing Execution of the Agreement; Providing for an Effective Date; and for Other Purposes.
Darrel Donatto, Fire-Rescue Chief
4. RESOLUTION NO. 091-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing and Approving the Issuance of a Purchase Order to Presidio Networked Solutions LLC for the Purchase, Installation and Configuration of Cisco Switches Through the State of Florida Contract 43211500-WSCA-15-ACS, in the Amount of \$327,047.93 and Establishing a Budget of \$340,000.
Jay Boodheshwar, Deputy Town Manager
5. RESOLUTION NO. 092-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order for Temporary Staffing Services to Labor Max Staffing in the Amount of \$24,300 and Establishing a Project Budget of \$28,000 for FY18. The Annual Project Budget Shall be \$167,420, Plus a \$20,000 Annual Contingency, for a Five (5) Year Project Budget of \$937,100, Contingent on Funding in Future Fiscal Years.
H. Paul Brazil, P.E., Director of Public Works
6. RESOLUTION NO. 093-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-30, Approving a Maintenance Contract and Issuance of a Purchase Order to Universal Beach Service Corp., for Beach Maintenance at the Town Public Beaches and Access Points in the Amount of \$49,200, and Establishing an Overall Budget of \$55,260.
H. Paul Brazil, P.E., Director of Public Works
7. RESOLUTION NO. 094-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$123,764 to Applied Technology & Management, Inc., For Town-wide 2018 Annual Physical Surveys, and Establishing a Physical Monitoring Budget of \$138,000.
H. Paul Brazil, P.E., Director of Public Works
8. RESOLUTION NO. 095-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$199,523 to Coastal Eco-Group, Inc., For the 2018 Annual FDEP BMA Cell-Wide Biological Monitoring, and Establishing a Cell-Wide Biological Monitoring Phase Budget of \$220,000.
H. Paul Brazil, P.E., Director of Public Works
9. RESOLUTION NO. 096-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$81,878 to Coastal Eco-Group, Inc.,

for FDEP Required Mid-Town Mitigation Through the Port of Palm Beach Berth 1 Orphan Coral Relocation Project, Establishing a 2018 Coral Nursery Mitigation Phase Budget of \$90,000, and Approving an Interlocal Agreement Between the Town of Palm Beach and the Port of Palm Beach for Cost-Sharing of Related Work.

H. Paul Brazil, P.E., Director of Public Works

10. RESOLUTION NO. 097-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Fiscal Year 2019-2020 Annual Funding Application to the Florida Department of Environmental Protection Beach Erosion Control Program.

H. Paul Brazil, P.E., Director of Public Works

11. RESOLUTION NO. 098-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing State Grants of Florida Department of Environmental Protection Contract Nos. 18PB3 and 19PB13, Between the State of Florida Department of Environmental Protection and the Town of Palm Beach Under the Florida Beach Management Funding Assistance Program, Specifically Reimbursement for the Lake Worth Inlet Management Plan Implementation, in the Amount of \$132,000 and \$138,500, Respectively, and Authorizing the Mayor to Execute Same on Behalf of the Town.

H. Paul Brazil, P.E., Director of Public Works

12. RESOLUTION NO. 099-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing State Grant of Florida Department of Environmental Protection Contract No. 19PB12, Between the State of Florida Department of Environmental Protection and the Town of Palm Beach Under the Florida Beach Management Funding Assistance Program, Specifically Additional Reimbursement for the 2015 Mid-Town Beach Nourishment Project, in the Amount of \$572,134, and Authorizing the Mayor to Execute Same on Behalf of the Town.

H. Paul Brazil, P.E., Director of Public Works

13. RESOLUTION NO. 100-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing State Grant of Florida Department of Environmental Protection Contract No. 19PB6, Between the State of Florida Department of Environmental Protection and the Town of Palm Beach Under the Florida Beach Management Funding Assistance Program, Specifically Reimbursement for the 2016 Phipps Ocean Park Beach Nourishment Project, in the Amount of \$7,437,690, and Authorizing the Mayor to Execute Same on Behalf of the Town.

H. Paul Brazil, P.E., Director of Public Works

C. OTHER

1. Acceptance of Proposed Tree Donation for Bradley Park.

H. Paul Brazil, P.E., Director of Public Works

2. Consideration of Waivers to Town Code for Construction Dates, Hours, and Noise for Staging in the Lake Worth Lagoon and Completion of 2018/2019 Palm Beach Harbor Inlet Maintenance Dredging Project.

H. Paul Brazil, P.E., Director of Public Works

XI. BOARD/COMMISSION ANNUAL REPORT

- A. Annual Report of the Retirement Board of Trustees.

Ed Carter, Trustee

XII. COMMITTEE REPORTS

- A. Report of the Ordinances, Rules, and Standards Committee Meeting of June 7, 2018.

Julie Araskog, Chair

XIII. REGULAR AGENDA

A. Old Business

1. Updated Draft Scope of Services and Evaluation Criteria for a Request for Proposals to Complete a Comprehensive Compensation and Benefits Study.

Kirk Blouin, Town Manager

2. Request for a Fifth Extension of the Town's Conditional Abatement Period for Palm House.

Cary Glickstein, Receiver

3. Recreation Center Project:
TIME CERTAIN: 1:30 P.M.

a. Clarification and Amendment of Resolution No. 63-2018 - Friends of Recreation Capital Agreement.

John C. Randolph, Town Attorney

b. EMERGENCY ORDINANCE NO. 10-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, providing for an Amendment to the Town's Budgets Adopted for the Fiscal Year Commencing October 1, 2017, and Providing an Effective Date.

Jane Le Clainche, Director of Finance

c. RESOLUTION NO. 77-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding a Construction Management At Risk (CMAR) Contract to Hedrick Brothers Construction Company, Inc., for the Seaview Park and Recreation Center Improvements in the Amount of \$11,602,518, and Establishing an Overall Project Budget of \$13,795,259.

H. Paul Brazil, P.E., Director of Public Works

4. Town-wide Undergrounding Project:
 - a. Review of Project and Dashboard, Summary of Project Status.
Steven Stern, Project Manager
 - b. RESOLUTION NO. 101-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Department of Public Works Engineering Division Standard Applicable to Public Rights-of-Way and Easements, Amending Chapter 2, Section 2.21, Restoration of Right-of-Way.
H. Paul Brazil, P.E., Director of Public Works
5. Coastal Update:
H. Paul Brazil, P.E., Director of Public Works
 - a. Shore Line Condition Update

B. New Business

1. Palm Beach Marathon Request.
Kirk Blouin, Town Manager
2. Centennial Commission Request.
Jay Boodheshwar, Deputy Town Manager
3. Discussion Regarding Membership on the Retirement Board of Trustees.
Kirk W. Blouin, Town Manager

C. Matters Pulled From Consent Agenda: If needed

XIV. ORDINANCES

A. Second Reading

1. a. ORDINANCE NO. 12-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 106, Streets, Sidewalks and Other Public Places, Article VII, Special Events on Public Property, Division 1, Generally, By Amending Sections 106-257(1) And 106-257(2) Relating to Regulations Relating to Special Event; Amending Section 106-281 Relating to Required; Amending Sections 106-282(B), 106-282(C)(10), and 106-282(C)(14) Relating to Application; Amending Sections 106-283(6) and 106-283(10) Relating To Standards for Issuance; Amending Section 106-284 Relating to Notice of Approval or Denial; Amending Section 106-285 Relating to Appeal Procedure; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

b. RESOLUTION NO. 102-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Adopting Various Special Event Permit Fees for the Use of Town of Palm Beach Public Properties.

Jay Boodheshwar, Deputy Town Manager

B. First Reading

1. ORDINANCE NO. 13-2018 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending The Town Code Of Ordinances At Chapter 134, Zoning, As Follows: At Article I, In General, Section 134-38, Filing Fees For Rezoning, Special Exception Use, Variance, Appeal Or Other Matters Requiring Public Hearing By Correcting The Title; Eliminating The Filing Fees From The Ordinance And Cross Referencing The Town Of Palm Beach Master Fee Schedule; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

Paul Castro, Acting Director of Planning, Zoning & Building

XV. ANY OTHER MATTERS

XVI. ADJOURNMENT

PLEASE TAKE NOTE:

- Note 1:** Please submit written comments/materials to council@townofpalmbeach.com or in person to the Town Clerk's Office, located at Town Hall, 360 South County Road. No written materials received after 3:30 p.m. on the Thursday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 3:30 p.m. on Thursday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.
- Note 2:** The progress of this meeting may be monitored by visiting the Town's website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.
- Note 3:** If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Note 4:** Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

- Note 5:** Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.
- Note 6:** All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.

Town of Palm Beach Meeting Schedule

7/3/18

Town Council Meeting-Regular Business

July 10, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Development Review Matters

July 11, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Public Works Committee Meeting

July 12, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Planning and Zoning Commission

July 17, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Landmarks Preservation Commission Meeting

July 18, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

July 19, 2018, 2:00 PM @ Council Chambers

[More Details](#)

Union Negotiation Meeting

July 20, 2018, 10:00 AM @ South Fire Rescue Station

Town of Palm Beach v. International Association of Firefighters, Local #2928

[More Details](#)

Architectural Commission Meeting

July 25, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Regular Business and Development Review Matters

August 15, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

August 16, 2018, 2:00 PM @ Council Chambers

[More Details](#)

Investment Advisory Committee Meeting

August 17, 2018, 2:30 PM

[More Details](#)

Landmarks Preservation Commission Meeting

August 20, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Planning and Zoning Commission

August 21, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Architectural Commission Meeting

August 22, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Retirement System Board of Trustees Meeting

August 24, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Labor Day-Town Hall Closed

September 3, 2018, 8:30 AM - 5:00 PM

[More Details](#)

Recreation Advisory Commission Meeting

September 5, 2018, 9:00 AM @ Council Chambers

[More Details](#)

Ordinances, Rules, and Standards Committee Meeting

September 6, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Development Review Matters

September 12, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Town Council Meeting-Regular Business

September 13, 2018, 9:30 AM @ Council Chambers

[More Details](#)

Special Town Council Meeting-First Budget Hearing

September 13, 2018, 5:01 PM @ Council Chambers

[More Details](#)