

MINUTES OF THE SPECIAL TOWN COUNCIL MEETING HELD ON JULY 30, 1998

I. CALL TO ORDER AND ROLL CALL

The Special Town Council Meeting was called to order on Thursday, July 30, 1998, at 10:10 A.M. in the Town Council Chambers by President Lesly Smith. On roll call the following Elected Officials were found to be present: Mayor Paul Ilyinsky, President Lesly Smith, President Pro-Tem McLendon, and Councilman McDonald. Absent from the meeting were Councilmen Shaw and Wyett. Others attending for all or part of the meeting were: Town Manager Robert Doney, Assistant Town Manager Peter Elwell, Finance Director James Demming, Police Chief Frank Croft, Zoning Administrator Paul Castro, Information Systems Manager Spencer Wilson, Chief Code Compliance Officer Brian House, Recreation Supervisor II Alan Brown, Assistant Fire Chief Kent Koelz, Facility Maintenance Division Manager Joseph Ugi, and Town Clerk Mary Pollitt.

II. APPROVAL OF AGENDA

Councilman McDonald moved approval of the Agenda. The motion was seconded by President Pro-Tem McLendon. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

III. FY99 PROPOSED BUDGETS

A. Percentage of Change in Millage over the Rolled-Back Rate Necessary to Fund the Budget.

Town Manager Robert Doney referred to his memorandum to the Mayor and Town Council, dated July 27, 1998, referring to the budget and millage rate. The percent increase was 4.28% over the rolled-back millage rate of 4.1799 mills. The recommended operating millage for FY99 was 4.3588 mills. As noted previously, the proposed operating millage rate of 4.3588 mills represented a 4.28% (\$840,300) increase over the rolled-back rate of 4.1799 mills. He believed that the proposed millage rate and non-tax revenues would generate sufficient funding for a potential general pay increase, other unresolved expenditure items, and the potential for the Town Council to increase designated reserves and/or the Undesignated General Fund Balance. Staff would continue to work between now and the September public hearings to assist the Town Council in making its final policy decisions on these matters.

Mr. Doney continued with his presentation, noting that Exhibits A through F contained a summarization of all of the information formally seen in detailed form in budget reports.

B. Comments from the public.

There were no comments from the public.

C. Advise Property Appraiser of Town's Proposed Operating (General Fund) Millage Rate, Rolled-Back Millage Rate, and Debt Service Millage Rates.

Town Manager Doney referred to Exhibit A "FY99 Proposed Millage Rates and Taxable Value Review," noting that the proposed operating millage rate for FY99 would be 4.3588 mills, or approximately \$4.36 per \$1,000 of taxable value. The rolled-back millage rate was 4.1799 mills, and the debt service rate was .4128 mills for FY99, which was an approximate .0185 mill difference from FY98, or a reduction in millage of 4.28%.

President Pro-Tem McLendon asked Finance Director Demming the interest rate on the existing debt?

Finance Director Demming replied that there were two bonds outstanding: 1992 series, and 1993 series. The 1992 series would be paid off in the year 2000. The 1993 series had an interest rate below 5%.

Councilman McDonald moved approval of advising the Property Appraiser of the Town's Proposed Operating (General Fund) Millage Rate, Rolled-Back Millage Rate, and Debt Service Millage Rates. The motion was seconded by President Pro-Tem McLendon. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

- D. Set the Date, Time, and Place of Public Hearing when Town Council will consider and Act Upon Tentative Millage Rate and Proposed Budget for General Fund and Other Funds (Thursday, September 10, 1998, at 5:01 P.M. in Town Hall Council Chambers) and for Final Adoption Public Hearing (Proposed Date: Wednesday, September 23, 1998, at 5:01 P.M. in Town Hall Council Chambers)

Councilman McDonald moved approval of the dates of September 10, 1998, and September 23, 1998 for public hearings wherein the Town Council would consider and act upon tentative millage rates and budgets. The motion was seconded by President Pro-Tem McLendon. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

- E. Authorize Town Manager to Execute 1998 Certifications of Taxable Value with Details Directed Today.

Councilman McDonald moved approval of authorizing the Town Manager to execute 1998 Certifications of Taxable Value. The motion was seconded by President Pro-Tem McLendon. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

- F. Any Other FY99 Proposed Budget Matters.

Town Manager Doney noted that he had just returned to service in his position as Town Manger, and wished to thank the Finance & Taxation Committee, the Mayor and Town Council, Assistant Town Manager Elwell, and each department head for the budget efforts. He stated that he believed that the budget was a very responsible budget, and based upon the proposed operating millage would allow some serious policy deliberations for long range planning for the needs of the fund balances and the designated reserves.

President Smith thanked Mr. Doney, and Assistant Town Manager Elwell, and staff for the outstanding job done in the absence of Town Manager Doney. She also thanked Finance Director Demming, Assistant Finance Director Somers, and staff for their assistance in getting through the Finance & Taxation Committee procedure.

IV ANY OTHER MATTERS

President Smith commented that the date for submission on zoning items had been changed to August 1st, and noted that the memorandum from Town Attorney Randolph in regard to the historic tree ordinance mentioned that the building locations to be studied under the ordinance should be looked at as a zoning matter, and she would like to present it today as a zoning matter before the deadline of August 1st.

Councilman McDonald moved that the two recommendations made by the Garden Club be removed from the Ordinances, Rules, and Standards Committee Meeting to be held today, and that they be approved as zoning items to be sent to the Zoning Commission. The two recommendations were: 1) That no building, foundation, or paving and no parking of contractor trucks be within a radius of 20' of an historic or specimen tree; 2) Historic and specimen trees be included on plot and site plan elevations and applications for variances. President Smith passed the gavel and seconded the motion. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

Town Manager Doney noted that notifications and communication had been received on the proposed amendments to the special drawbridge regulations, and there may not be time for the opportunity to seek Town Council comment and authorization to request a public hearing, or another opportunity for the Town Council and Mayor to formally comment prior to the August Town Council Meeting. He suggested that the Town Council authorize staff to file any necessary letters, or take other actions necessary to protect the Town's interest regarding the proposed amendments to the special drawbridge regulations for the Southern Blvd., Flagler Memorial, and Royal Park bridges.

President Pro-Tem McLendon moved approval of authorization for staff to file any necessary letters, or take other actions necessary to protect the interest of the Town regarding the proposed amendments to the special drawbridge regulations. The motion was seconded by Councilman McDonald. On roll call the motion carried 3/0, as Councilmen Shaw and Wyett were absent from the meeting.

V. ADJOURNMENT

The meeting was adjourned at 10:25 A.M.

Mary A. Pollitt
Town Clerk

Prepared by;
Susan Eichhorn, Deputy Town Clerk minutes.wpd