



TOWN OF PALM BEACH

TOWN COUNCIL MEETING

TOWN HALL
COUNCIL CHAMBERS - SECOND FLOOR
360 SOUTH COUNTY ROAD

AGENDA

SEPTEMBER 13, 2022

9:30 AM

Welcome

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Danielle H. Moore, Mayor
Margaret A. Zeidman, President
Bobbie Lindsay, President Pro Tem
Julie Araskog
Ted Cooney
Lew Crampton

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. MODIFICATIONS TO THE AGENDA

IV. APPROVAL OF AGENDA

V. PRESENTATIONS

- A.** Town's 100-Year Anniversary as ICMA-recognized City
Kirk Blouin, Town Manager

VI. COMMENTS OF MAYOR DANIELLE H. MOORE

VII. COMMENTS OF TOWN COUNCIL MEMBERS

VIII. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

IX. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

1. Town Council Meeting Minutes
Pat Gayle-Gordon, Acting Town Clerk

August 9, 2022 Town Council Meeting Minutes
August 10, 2022 Town Council Development Review Meeting Minutes
2. Approval of Major Matters Considered by the Architectural Review Commission at its Meeting of August 24, 2022.
Wayne Bergman, Director of Planning, Zoning and Building

B. RESOLUTIONS

1. RESOLUTION NO. 110-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town of Palm Beach Master Fee Schedule by Modifying Parking Placard and Paid Parking Fees, and Providing an Effective Date.
Jane Le Clainche, Director of Finance
2. RESOLUTION NO. 111-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town of Palm Beach Master Fee Schedule by Modifying Parking Fines, and Providing an Effective Date.
Jane Le Clainche, Director of Finance
3. RESOLUTION NO. 112-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of ITB No. 2022-19, Street Sweeping and Bike Trail Sweeping to Bright Star Property Maintenance Services in the Annual Amount of \$97,160 and Establishing a Five-Year Award in the Amount of \$534,590, Based on Satisfactory Performance, Mutual Agreement and Budget Authorization.
Dean Mealy, Procurement and Contract Manager
4. RESOLUTION NO. 113-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Awarding of a Purchase Order for Milling and Paving, Town of Palm Beach Undergrounding Phases 2 and 3 South and Via Palma Roadway and Drainage Improvements to Ranger Construction

Industries, Inc. in the Amount of \$1,690,811.32 and Establishing a Project Budget of \$1,944,432.

Dean Mealy, Procurement and Contract Manager

5. RESOLUTION NO. 114-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving Proposed Fixed Costs for Property, Liability, Workers' Compensation, Automobile and Ancillary Coverages for FY 2023 in the Amount of \$1,086,742 and Variable Costs in the Amount of \$1,100,000; Approving A Non-Exclusive Insurance Broker Services Agreement With Relation Insurance Service of Florida, Inc. "Relation", in the Amount of \$45,000; Approving A Non-Exclusive Insurance Broker Services Agreement with Arthur J. Gallagher Risk Management Services, Inc., "AJG," In The Amount Of \$7,500; Approving A Third Party Administration Services Agreement with Preferred Governmental Claim Solution "PGCS" In The Amount Of \$54,827; Conditioning All Matters Contained Herein Subject to Approval of The Fiscal Year 2023 Budget; and Authorizing the Town Manager To Execute the Non-Exclusive Insurance Broker Services Agreements with Relation, AJG and PGCS on Behalf of the Town.

Dean Mealy, Procurement and Contract Manager

6. RESOLUTION NO. 115-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Purchase Order To Tyler Technologies In The Annual Amount Of \$96,500 And Establishing A Three-Year Contract Award Of \$318,450 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement And Budget Authorization.

Dean Mealy, Procurement and Contract Manager

7. RESOLUTION NO. 116-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Purchase Order To Government Jobs Inc. D/B/A NEOGOV In The Annual Amount Of \$80,000 And Establishing A Three-Year Contract Award Of \$240,000 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement And Budget Authorization.

Dean Mealy, Procurement and Contract Manager

8. RESOLUTION NO. 117-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving Purchase Orders To Sentinel Technologies, Inc. In A Not-To-Exceed Amount Of \$200,000.

Dean Mealy, Procurement and Contract Manager

9. RESOLUTION NO. 118-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Purchase Order To Superior LLC. D/B/A/ Central Square In The Annual Amount Of \$210,000 And Establishing A Three-Year Contract Award Of \$693,000 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement And Budget Authorization.

Dean Mealy, Procurement and Contract Manager

10. RESOLUTION NO. 119-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Purchase Order To Municipal Code Corporation In The Annual Amount Of \$50,000 And Establishing A Three-Year Contract Award Of \$160,000 Contingent Upon Satisfactory Vendor Performance, Mutual Agreement And Budget Authorization.

Dean Mealy, Procurement and Contract Manager

11. RESOLUTION NO. 120-2022 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Purchase Order To Electronic Data Collection CRP In The Amount Of \$48,775 And Establishing A Three-Year Award In The Amount Of \$160,000 Contingent Upon Satisfactory Performance, Mutual Agreement And Budget Authorization.

Dean Mealy, Procurement and Contract Manager

12. RESOLUTION NO. 121-2022 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of ITB No. 2022-20, Par 3 Clubhouse Renovation to Hedrick Brothers Construction Company in the Amount of \$151,453 and Establishing a Project Budget of \$166,500 and Approving an Allocation from the Par 3 Golf Fund Contingency in the Amount of \$100,000.

Dean Mealy, Procurement and Contract Manager

C. OTHER

1. Acceptance of Donation from the Palm Beach Police & Fire Foundation

Nicholas Caristo, Chief of Police

2. Request to Consider Ordinance No. 015-2022 at Public Hearing Prior to 5:00 p.m.

Wayne Bergman, Director of Planning, Zoning and Building

3. Endorse Viking Yacht Service Center Environmental Enhancement and Seagrass Restoration Project and Approve Waivers to Town Code for Construction Hours and Noise

H. Paul Brazil, P.E., Director of Public Works

4. Mayoral Letter of Approval for Edward Byrne Memorial Justice Assistance Grant (JAG) Funds Disbursement

Nicholas Caristo, Chief of Police

X. COMMITTEE REPORTS

- A. Report of the Public Works Committee Meeting Held on Thursday, August 11, 2022

Bobbie Lindsay, Chair

XI. REGULAR AGENDA

A. Matters Pulled From Consent Agenda: If needed

B. Old Business

1. Town-wide Undergrounding Project - Review of Project and Dashboard, Summary of Project Status
H. Paul Brazil, P.E., Director of Public Works
2. Evaluation of Alternatives to Relocate Garbage and Recycling Pickup at Lake Drive Park - Update
H. Paul Brazil, P.E., Director of Public Works
3. Phipps Ocean Park Project Update
Carolyn Stone, Assistant Town Manager
 - a. Status on Project Plans, Grant and Management Agreements
Amanda Skier, President and CEO, Preservation Foundation of Palm Beach
 - b. Estimated Budget Increases Associated with Invasive Removals

C. New Business

1. Proposed 2023 Town Council Meeting Schedule
Kirk Blouin, Town Manager
2. Short-Term and Long-Term Planning for Sargassum Removal from Beaches
TIME CERTAIN: 2:00 PM
H. Paul Brazil, P.E., Director of Public Works
3. Review of a Stop Work Order Due to the Three Strike Rule at 246 Seaspray Avenue
Wayne Bergman, Director of Planning, Zoning and Building
4. Review of a Stop Work Order Due to the Three Strike Rule at 756 Hi Mount Road
Wayne Bergman, Director of Planning, Zoning and Building

XII. ORDINANCES

A. First Reading

1. Proposed Ordinance to Amend Section 42-199 of the Town Code to Include Additional Days When Construction and Landscaping Work is Prohibited

ORDINANCE NO. 004-2022 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 42 of the Town Code of Ordinances at Article V. Noise, Section 42-199, Hours For Construction Work at Subsection (B) Limited, To Provide Additional Limitations On Dates And Hours Of Construction and Landscaping Work; Further Amending Section 421-230, Lawn Maintenance, to Add Language Providing for Certain

Exceptions for the Use of Lawn Maintenance Equipment On The Wednesday Immediately Preceding Thanksgiving And On The Friday Immediately Following Thanksgiving; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

Nicholas Caristo, Chief of Police

XIII. ANY OTHER MATTERS

XIV. ADJOURNMENT

PLEASE TAKE NOTE:

- Note 1:** Please submit written comments/materials to council@townofpalmbeach.com or in person to the Town Clerk's Office, located at Town Hall, 360 South County Road. No written materials received after 3:30 p.m. on the Wednesday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 3:30 p.m. on Wednesday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.
- Note 2:** The progress of this meeting may be monitored by visiting the Town's website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Technology (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.
- Note 3:** If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Note 4:** Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.
- Note 5:** Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.
- Note 6:** All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up

materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.