



TOWN OF PALM BEACH

Town Manager's Office
TOWN COUNCIL MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

NOVEMBER 14, 2017

9:30 AM

Town Council Meeting

Welcome!

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Mayor Gail L. Coniglio
Richard M. Kleid, President
Danielle H. Moore, President Pro Tem
Julie Araskog
Bobbie Lindsay
Margaret A. Zeidman

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. RECOGNITIONS

- A.** Recognition of Bernard R. Panfel, Investment Advisory Committee, from 2004 through 2018

- B. Recognition in Remembrance of Lee David Goldstein, Shore Protection Board, December 2008 through October 2017
- C. Recognition in Remembrance of Richard Raffo, Shore Protection Board Member from January 2013 through December 2015

V. PRESENTATIONS

- A. Presentation by GFOA of Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award
Darlene Malaney, Government Finance Officers Association

VI. COMMENTS OF MAYOR GAIL L. CONIGLIO

VII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

VIII. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

IX. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

1. TOWN COUNCIL MEETING MINUTES:
Kathleen Dominguez, Town Clerk
 - a. August 9, 2017, Development Review Town Council Meeting Minutes
 - b. September 19, 2017, Town Council Meeting Minutes
(Deferred from the October 10, 2017 Town Council Meeting)
 - c. September 19, 2017, Special Town Council Meeting Minutes
(Deferred from the October 10, 2017 Town Council Meeting)
 - d. September 27, 2017, Special Town Council Meeting Minutes
 - e. October 4, 2017, Special Town Council Meeting Minutes
 - f. October 10, 2017, Town Council Meeting Minutes
 - g. October 11, 2017, Development Review Town Council Meeting Minutes
2. Approval of major matters considered by the Architectural Review Commission at its meeting of October 25, 2017.
John S. Page, Director of Planning, Zoning and Building

B. RESOLUTIONS

1. RESOLUTION NO. 190-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida Amending Recreation Enterprise Fund Maintenance and Improvement Reserves Policy; Providing an Effective Date.

Jane Struder, Director of Finance

2. RESOLUTION NO. 200-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach, County, Florida, Awarding Bid No. 2017-41 for the D-4 Stormwater Pump Station Outfall Rehabilitation and Approving a Construction Contract to Quadex Lining Systems, LLC in the Amount of \$377,050 and Establishing a Construction Phase Budget of \$400,000.

H. Paul Brazil, P.E., Director of Public Works

3. RESOLUTION NO. 201-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order in the Amount of \$96,966, to Kimley-Horn and Associates, Inc., for Professional Engineering Services Associated with Groundwater Monitoring and Consulting at the Town's Vegetative Landfill Sites, and Establishing a Project Budget of \$107,000.

H. Paul Brazil, P.E., Director of Public Works

4. RESOLUTION NO. 202-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Ratifying a Purchase Order Approved by the Town Manager for Emergency Replacement of Generator Parts for the D-8 Storm Water Pumping Station to Florida Detroit Diesel Inc., in an Amount of \$33,216.34, and Establishing a Budget of \$35,000, and Ratifying a Purchase Order Approved by the Town Manager for Emergency Temporary Generator Rental for the D-8 Storm Water Pumping Station to Pantropic Power Products Inc., in an Amount of \$30,928.50, and Establishing a Budget of \$34,000.

H. Paul Brazil, P.E., Director of Public Works

5. RESOLUTION NO. 204-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Town of Palm Beach to Submit, Ex Post Facto, an Application for the FY2017 President Elect Security Assistance Reimbursement Grant Program for Reimbursement of Applicable Law Enforcement Personnel Overtime and Equipment During the President Elect Transition Period; and Authorizing the Town Manager and Staff to Execute All Documents Necessary on Behalf of the Town of Palm Beach.

Kirk W. Blouin, Director of Public Safety

6. RESOLUTION NO. 205-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Town of Palm Beach to Submit, Ex Post Facto, an Application for the FY2017 Presidential Residence Protection Assistance (PRPA) Grant for Reimbursement of Applicable Law Enforcement Personnel Overtime during the Application Period; and Authorizing the Town Manager and Staff to Execute All Documents Necessary On Behalf of the Town of Palm Beach.

Kirk W. Blouin, Director of Public Safety

7. RESOLUTION NO. 206-2017 A Resolution of the Town Council

of the Town of Palm Beach, Palm Beach County, Florida,
Authorizing the Town of Palm Beach to Submit an Application to the
Florida Department of Transportation (FDOT) for the FY2017 High
Visibility Enforcement for Pedestrian and Bicycle Safety Grant for
Reimbursement of Applicable Law Enforcement Personnel
Overtime during the Application Period; and Authorizing the Town
Manager and Staff to Execute All Documents Necessary on Behalf
of the Town of Palm Beach.

Kirk W. Blouin, Director of Public Safety

8. RESOLUTION NO. 207-2017 A Resolution of the Town Council of
the Town of Palm Beach, Palm Beach County, Florida, Approving the
Purchase of five (5) Greensmaster Flex 2120 Walking Greens
Mowers at a Cost of \$60,069.82 From WescoTurf for use at the Par 3
Golf Course, and Authorizing the Town Manager to Execute the
Purchase on Behalf of the Town.

Beth Zickar, Director of Recreation

C. OTHER

1. Lake Trail Improvements - Update and Request For Extended Work
Hours.

H. Paul Brazil, P.E., Director of Public Works

2. Bradley Park Improvements - Update and Request For Extended
Work Hours.

H. Paul Brazil, P.E., Director of Public Works

3. Status Report of Delinquent Accounts

Jane Struder, Director of Finance

4. Authorization to Direct Potential Zoning Code Change to the Planning
& Zoning Commission : Governmental and/or Historic Signage on
Public Property

John S. Page, Director of Planning, Zoning & Building

5. Confirmation of Caucus Time

Kathleen Dominguez, Town Clerk

X. APPEALS

- A. ARCOM Appeal of Project Approval
Case No. B-020-2017
202 Onondaga Avenue

John S. Page, Director of Planning, Zoning & Building

XI. COMMITTEE REPORTS

- A. Report of the Ordinances, Rules and Standards Committee Meeting Held
on October 5, 2017.

Bobbie Lindsay, Chair

- B. Report of the Finance and Taxation Committee Meeting Held on October

12, 2017.

Danielle H. Moore, Chair

1. Summary Presentation
Dean Mealy, Purchasing Manager

XII. REGULAR AGENDA

A. Old Business

1. Town-wide Underground Project:
Steven N. Stern, Underground Utilities Project Manager
 - a. Project Update
 - b. Underground Utility Project Dashboard
 - c. Update on Peer Review Draft Report
 - d. Installation of AT&T Fiber Network for Phase 1 of the Town-wide Undergrounding Project
2. Coastal Update:
 - a. Shore Line Condition Update
H. Paul Brazil, P.E., Director of Public Works
3. Comprehensive Review of Town Operations (CRTO) Outline/Timeline
Thomas G. Bradford, Town Manager
4. Update on Potential Lease of Town-Owned Property at 5976 Okeechobee Boulevard
Jay Boodheshwar, Deputy Town Manager
5. Discussion Regarding Scope and Schedule for Business Workshop
Jay Boodheshwar, Deputy Town Manager

B. New Business

1. Review of Probationary Employment Period
Danielle Olson, Director of Human Resources
2. Hurricane Irma After Action Report
Jay Boodheshwar, Deputy Town Manager
3. Planning and Zoning Commission Record and Report:
Proposed Zoning Text Amendments by RPP Palm Beach Property, LP Outdoor Greenspace Activities and Commercial Signage
John S. Page, Director of Planning, Zoning & Building
4. RESOLUTION NO. 209-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order to Econolite Systems, in the Amount of \$274,211 for the Upgrade of the Traffic Signal Control and CCTV Installation at

Four Intersections, and Establishing an Overall Project Budget of \$300,000.

H. Paul Brazil P.E., Director of Public Works

C. Matters Pulled From Consent Agenda: If needed

XIII. ORDINANCES

A. Second Reading

1. ORDINANCE NO. 29-2017 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending The Town Code Of Ordinances At Chapter 18, Buildings And Building Regulations: At Section 18-201(B), By Changing The Required Plan Revision Submittal Timeframe From 15 Days To Noon, 9 Days Prior To The Architectural Commission Meeting At Which It Will Be Considered; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

John S. Page, Director of Planning, Zoning & Building

B. First Reading

1. ORDINANCE NO. 31-2017 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Amending Chapter 14, Aviation, at Article II. Aircraft, so as to Rescind in its Entirety Section 14-35 Thereof, Relating to Drones; Model Aircraft in its Entirety; Providing for a New Section 14-35 Relating to Drones; Model Aircraft, so as to Provide a Definition of "Drones/Model Aircraft" and so as to Provide that Drones/Model Aircraft Operated in the Town Shall Comply with all Rules and Regulations of the Federal Aviation Administration (FAA) Relating to the Operation and Registration of Same, as well as all Rules and Regulations of the State of Florida Relating to said Operation.

Jay Boodheshwar, Deputy Town Manager

2. ORDINANCE NO. 32-2017 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 46, Fire Prevention and Protection, Amending Article III, "Fire Prevention", in Accordance with Florida State Statute 633.202 and 633.208 the "Florida Fire Prevention Code" Adopted by the State of Florida Fire Marshal in Chapter 69a-60 of the Florida Administrative Code with Local Amendments, National Fire Protection Association Fire Code - N.F.P.A. 1, Florida 2015 Edition, and National Fire Protection Association Life Safety Code - N.F.P.A. 101, Florida 2015 Edition; Providing for Severability; Repealing All Ordinances or Parts of Ordinances in Conflict Herewith; Providing for Codification; and Providing for an Effective Date.

Kirk W. Blouin, Director of Public Safety

3. EMERGENCY ORDINANCE NO. 33-2017 An Emergency

Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 82 of the Town Code of Ordinances Relating To Personnel, at Article II, Employee Benefits, Division 2, Retirement System; Amending Subdivision I, In General, By Creating a New Section 82-76, Preservation of Benefits Plan; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

Thomas G. Bradford, Town Manager

XIV. ANY OTHER MATTERS

XV. ADJOURNMENT

PLEASE TAKE NOTE:

- Note 1:** Please submit written comments/materials to publiccomment@townofpalmbeach.com or in person to the Town Clerk's Office, located at Town Hall, 360 South County Road. No written materials received after 3:30 p.m. on the Thursday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 3:30 p.m. on Thursday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.
- Note 2:** The progress of this meeting may be monitored by visiting the Town's website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.
- Note 3:** If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Note 4:** Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.
- Note 5:** Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.
- Note 6:** All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.

Town of Palm Beach
Meeting Schedule

11/7/17

Main Town Calendar

Town Council Meeting-Regular Business

November 14, 9:30 AM - 5:00 PM

[More Details](#)

Town Council Meeting-Development Review

November 15, 9:30 AM - 5:00 PM @ Council Chambers

[More Details](#)

Public Works Committee Meeting

November 16, 9:30 AM @ Council Chambers

[More Details](#)

Code Enforcement Board Meeting

November 16, 2:00 PM - 5:00 PM @ Council Chambers

[More Details](#)

Retirement Board Meeting

November 17, 9:00 AM - 2:00 PM @ Council Chambers

[More Details](#)

Investment Advisory Committee Meeting

November 17, 2:30 PM - 5:00 PM @ Council Chambers

[More Details](#)

Thanksgiving Holiday-Town Hall Offices Closed

November 23 - November 24

[More Details](#)

Holiday Tree Lighting

November 27, 6:00 PM - 7:00 PM @ Bradley Park

[More Details](#)

Planning and Zoning Commission Meeting

November 28, 9:30 AM - 5:00 PM @ Council Chambers

[More Details](#)

Holiday Tree Lighting

November 28, 5:30 PM - 6:00 PM @ Memorial Park

[More Details](#)

Holiday Tree Lighting

November 28, 6:29 PM - 8:00 PM @ Worth Avenue

[More Details](#)

Architectural Commission (ARCOM) Meeting

November 29, 9:00 AM - 5:00 PM @ Council Chambers

[More Details](#)

Conclusion of Hurricane Season**November 30, All Day**[More Details](#)

A Cup of Joe with Bo - Undergrounding Phase 1 - South**December 1, 8:00 AM @ South Fire Rescue Station, 2185 S. Ocean Blvd.**

Join Bo Huggins, Project Superintendent, and the undergrounding project construction team for coffee, donuts and conversation. Ask questions and stay informed as the project moves forward.

[More Details](#)

Coffee with the Crew - Undergrounding Phase 1 - North**December 4, 8:00 AM @ Annie's Dock - North Ocean Blvd and East Inlet Drive**

Join the undergrounding project construction team for coffee, donuts and conversation. Ask questions and stay informed as the project moves forward.

[More Details](#)

Underground Utilities Task Force (UUTF) Meeting**December 5, 9:00 AM - 1:00 PM @ Council Chambers**[More Details](#)

Shore Protection Board Meeting**December 6, 9:00 AM - 2:00 PM @ Council Chambers**[More Details](#)

Ordinances, Rules, and Standards Committee Meeting**December 7, 9:30 AM - 2:00 PM @ Council Chambers**[More Details](#)

Pension Workshop**December 11, 9:30 AM @ Council Chambers**[More Details](#)

Town Council Meeting-Regular Business**December 12, 9:30 AM - 5:00 PM**[More Details](#)

Town Council Meeting-Development Review**December 13, 9:30 AM - 5:00 PM @ Council Chambers**[More Details](#)