



TOWN OF PALM BEACH

Town Manager's Office
TOWN COUNCIL MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

DECEMBER 11, 2018

9:30 AM

Town Council Meeting

Welcome!

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Mayor Gail L. Coniglio
Danielle H. Moore, President
Margaret A. Zeidman, President Pro Tem
Julie Araskog
Lew Crampton
Bobbie Lindsay

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. MODIFICATIONS TO THE AGENDA

IV. APPROVAL OF AGENDA

V. PRESENTATIONS

A. Report from Oxbridge Academy Students Regarding Making the Transition

from Plastic to Paper.

Jay Boodheshwar, Deputy Town Manager

VI. BOARD AND COMMISSIONS PRESENTATIONS AND APPOINTMENTS

A. Presentations by Shore Protection Board Applicants.

Kirk W. Blouin, Town Manager

B. Appointments to Shore Protection Board.

Kirk W. Blouin, Town Manager

VII. COMMENTS OF MAYOR GAIL L. CONIGLIO

VIII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

IX. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

X. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

A. MINUTES

1. TOWN COUNCIL MEETING MINUTES

Kathleen Dominguez, Town Clerk

a. November 13, 2018, Town Council Meeting Minutes

b. November 13, 2018, Special Town Council Meeting Minutes -
Final Budget Hearing

c. November 14, 2018, Town Council Development Review Meeting
Minutes

**2. Approval of Major Matters Considered by the Architectural Review
Commission at its Meeting of November 28, 2018**

Josh Martin, Director of Planning, Zoning & Building

B. RESOLUTIONS

**1. RESOLUTION NO. 186-2018 A Resolution Of The Town Council Of
The Town Of Palm Beach, Palm Beach County, Florida, Approving
The Selection Committee Recommendation And Award Of Purchase
Order To Kimley-Horn For Professional Engineering Services For An
Infiltration And Inflow Study Of Palm Beach Sanitary Sewer System
(RFQ No. 2018-48); And Approve The Amount Of \$95,796 For Phase
1.**

Dean Mealy, Purchasing Manager

**2. RESOLUTION 190-2018 A Resolution Of The Town Council Of The
Town Of Palm Beach, Palm Beach County, Florida, Approving A
Modification To Resolution 142-2018, To The Awarded State Of
Florida Vendor, SHI International Corp, That Provides The Annual
Microsoft Licensing Agreement To The Town.**

Dean Mealy, Purchasing Manager

**3. RESOLUTION NO. 192-2018 A Resolution Of The Town Council Of
The Town Of Palm Beach, Palm Beach County, Florida, Awarding Bid**

No. 2018-54 And Approving A Contract And Purchase Orders To John Cassidy, For HVAC, Maintenance Services, Commercial Refrigeration, Freezers, Replacement Units And Related Parts, And Establishing A Project Budget Of \$121,225 For FY2019. The Remaining Extensions For The Following Four Years Shall Be Approved Only Upon Satisfactory Performance As Determined At The Discretion Of The Public Works Director And The Purchasing Manager For A Five Year Contract Budget Of \$675,165, Contingent Upon Funding In Future Fiscal Years.

NOTE: Proposed Cost Savings of \$20,340 annually and \$101,700 over the period of five years. This is a result of the reduced number of service maintenance calls from twelve a year to six a year.

Dean Mealy, Purchasing Manager

4. RESOLUTION NO. 193-2018 A Resolution of the Town Council of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Selection Committee Recommendation For RFP No. 2018-55, For Temporary Personnel Services To Faneuil Inc. As The Primary Vendor And Howroyd-Wright Employment Agency, Inc. dba Appleone Employment Services As The Secondary Vendor And Establishing A Project Budget Of \$150,000.00 For FY2019. The Remaining Extensions For The Following Four Years Shall Be Approved Only Upon Satisfactory Performance As Determined At The Discretion Of The Human Resource Director And The Purchasing Manager For A Five Year Contract Budget Of \$828,843.00 Contingent Upon Funding In Future Fiscal Years.

NOTE: Proposed Cost Savings of the new contract have been identified as follows: The 2013 solicitation had the prime contractor with a 37% markup. The new solicitation has the prime contractor with a 28.8% markup. Total savings will be noted annually based on the number of agency temporaries hired by the prime contractor.

Dean Mealy, Purchasing Manager

C. OTHER

1. Preservation Foundation Request for Special Event at Bradley Park on March 6, 2020.

Jay Boodheshwar, Deputy Town Manager

2. Recommendation to Convene the Blue Ribbon Panel to Recommend an Appointment to the Personnel Employee Relations Commission.

Danielle Olson, Director of Human Resources

XI. BOARD/COMMISSION ANNUAL REPORT

- A. Annual Report of the Shore Protection Board.

E. Llwyd Ecclestone, Jr., Chair

XII. COMMITTEE REPORTS

- A.** Report of the Public Works Committee Meeting Held on November 8, 2018.

Bobbie Lindsay, Chair

XIII. REGULAR AGENDA

A. Old Business

1. Town-wide Undergrounding Project:
 - a. Review of Project and Dashboard, Summary of Project Status
Steve Stern, Project Manager
 - b. RESOLUTION NO. 199-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order to Kimley-Horn and Associates, Inc., in the Amount of \$1,448,360 for Phase 5 Engineering Design Services of the Town-Wide Undergrounding of Utilities Program.
Patricia Strayer, Town Engineer
2. Update on the Town's Compensation and Benefits Study.
Kirk W. Blouin, Town Manager

B. New Business

1. Town Manager Performance Evaluation and Town Goals.
Kirk W. Blouin, Town Manager
2. Approve 2019 Town Council Meeting Schedule.
Kirk W. Blouin, Town Manager
3. Recommendation to Schedule a Public Safety Committee Meeting.
Maggie Zeidman, Chair

C. Matters Pulled From Consent Agenda: If needed

XIV. ORDINANCES

A. First Reading

1. ORDINANCE NO. 21-2018 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending The Code Of Ordinances Of The Town Of Palm Beach At Chapter 66, Natural Resource Protection, At Article 1, In Section 66-311, Prohibited Plants; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.
Josh Martin, Director of Planning, Zoning and Building
2. ORDINANCE NO. 22-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Focusing on Excessive Nutrient Levels in Palm Beach County Water Bodies; Providing for Title; Providing for Definitions; Providing for Applicability; Providing for Timing of Fertilizer Applications; Providing for Fertilizer

Free Zones; Providing for Fertilizer Content and Application Rates; Providing for Fertilizer Application Practices; Providing for Management of Grass Clippings and Vegetative Matter; Providing for Exemptions; Providing for Training; Providing for Licensing of Commercial Applicators; Providing for Enforcement; Providing for Penalties; Providing for Appeal; Providing for Severability; Providing for Inclusion in the Code of Laws and Ordinances; Providing for Enforcement; Providing for Captions; and Providing for an Effective Date.

H. Paul Brazil, P.E., Director of Public Works

XV. ANY OTHER MATTERS

XVI. ADJOURNMENT

PLEASE TAKE NOTE:

- Note 1:** Please submit written comments/materials to council@townofpalmbeach.com or in person to the Town Clerk's Office, located at Town Hall, 360 South County Road. No written materials received after 12:00 p.m. on the Thursday immediately prior to a monthly Town Council meeting will be included in the back-up binders distributed to the Mayor and Town Council in preparation for that meeting. Written materials received after 12:00 p.m. on Thursday will be separately distributed to the Mayor and Town Council; however, depending upon the length of the materials, the time of submittal, and other circumstances, the Mayor and Town Council may not be able to read and consider such late submittals prior to acting upon the policy matter(s) which they address.
- Note 2:** The progress of this meeting may be monitored by visiting the Town's website (townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting.
- Note 3:** If a person decides to appeal any decision made by this Council with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings. For such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Note 4:** Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.
- Note 5:** Items listed on the Consent Agenda will be approved by one motion of the Town Council, unless the Mayor or an individual Council Member requests that any item(s) be moved to the Regular Agenda and individually considered.
- Note 6:** All back-up material for the items listed on the agenda are posted to the Town's website and emailed to all Stay Informed subscribers on the Friday before the Town Council meeting. To access the back-up materials and/or subscribe to the Stay Informed list, please visit the Town's website (townofpalmbeach.com).

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you.

PUBLIC HEARINGS: Any citizen is entitled to be heard on an official agenda item under the section entitled "Public Hearings," subject to the three minute limitation.

COMMUNICATIONS FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation. The public also has the opportunity to speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion.

OTHER AGENDA ITEMS: Any citizen is entitled to be heard on any official agenda item when the Town Council calls for public comments, subject to the three minute limitation.

Town Council Meetings are public business meetings and, as such, the Town Council retains the right to limit discussion on any issue.