



TOWN OF PALM BEACH

MINUTES OF THE SHORE PROTECTION BOARD MEETING HELD ON THURSDAY, JANUARY 30, 2025

I. CALL TO ORDER (Time Stamp: 0:21)

The Shore Protection Board meeting was called to order on Thursday, January 30, 2025, at 9:00am

II. ROLL CALL (Time Stamp: 0:36)

All Board Members were in attendance:
Melissa Ceriale, Chairperson
VACANT, Vice Chairperson
Lawrence Kaplan, Shore Protection Board Member
Peter Matwiczuk, Shore Protection Board Member
Ron Matzner, Shore Protection Board Member
James McKelvy, Shore Protection Board Member
Erick Reickert, Shore Protection Board Member
Joel Zylstra, Shore Protection Board Member

III. PLEDGE OF ALLEGIANCE (Time Stamp: 1:28)

Chairperson Melissa Ceriale led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA (Time Stamp: 1:51)

Motion was made by Board Member Ron Matzner, seconded by Board Member Joel Zylstra to approve the agenda as presented. The motion carried unanimously, 7-0.

V. ELECTION OF THE CHAIR AND VICE-CHAIR OF THE 2025 SHORE PROTECTION BOARD (Time Stamp: 2:15)

Motion was made by Board Member Peter Matwiczuk to elect Melissa Ceriale as Chair, seconded by Board Member Ron Matzner. The motion carried unanimously, 7-0.

Motion was made by Chairperson Melissa Ceriale to elect Ron Matzner as Vice Chairperson, seconded by Board Member Lawrence Kaplan. The motion carried unanimously, 7-0.

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VI. APPROVAL OF THE MINUTES OF THE NOVEMBER 14, 2024, MEETING (Time Stamp: 4:45)

Motion was made by Board Member, Erick Reickert, seconded by Vice Chairperson, Matzner to approve the minutes with corrections. The motion was carried unanimously, 7-0.

VII. COMMUNICATIONS FROM CITIZENS - 3 MINUTES LIMIT PLEASE (Time Stamp: 5:48)

Diane Buehler, Friends of Palm Beach, provided an update of the debris collected on the beaches.

(Time Stamp: 9:29) Tom Warnke Chapter Stake Holder, Liaison for Surfrider Foundation for Palm Beach County. Mr. Warnke shared a letter was sent from the Foundation to the Shore Protection Board indicating they do not object to South Palm Beach Dune Project. Mr. Warnke had comments regarding the Truck Haul Project for Reaches 8 & 9.

VIII. FEMA MAPS UPDATE (Time Stamp: 14:16)

Sara Gutekunst, Coastal Coordinator, introduced Craig Hauschild, P.E., Civil Engineer of Planning & Zoning, to present an update on the FEMA maps. Mr. Hauschild provided an address to view maps at either the Town's website, [www.Town of Palm Beach](http://www.TownofPalmBeach.com), or contacting Planning & Zoning via email at PZB@Townofpalmbeach.com for assistance. Discussion and map presentation ensued.

IX. STATE OF THE BEACHES (Time Stamp: 33:52)

Ms. Gutekunst, introduced Michael Jenkins, Ph.D., P.E., Coastal Engineering Principal, Applied Technology & Management, Inc. who provided a presentation of the state of the beaches. Discussion ensued.

X. COASTAL PROJECTS UPDATE & ANNUAL REPORT (Time Stamp: 1:14:06)
[Michael Jenkins, Ph.D., P.E., Coastal Engineering Principal, Applied Technology & Management, Inc.]

Patricia Strayer, P.E. Town Engineer, shared that there is quite a bit on the Coastal Program to manage and introduced Sara Gutekunst to give an update. Ms. Gutekunst gave a Phipps Park Dredging Project update. Dredging is almost complete and looks great. Paul Brazil, P.E., Director of Public Works, provided a Reach 8 trucking update. Discussion ensued.

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XI. COMMUNICATIONS (Time Stamp: 2:41:18)

Patricia Strayer, P.E., Town Engineer, shared communications for the North projects. Actions are being taken by Staff and clear directions have been received by the Shore Protection Board. Ms. Strayer shared that the Annual Report was received via email to Board Members and should be on the agenda for a vote. The Annual Report will be brought to the February 11, 2025 Town Council meeting. Board Member Peter Matwiczuk chose to move to supplement agenda by adding a vote on the Annual Report.

Motion was made by Board Member Peter Matwiczuk to add supplement to the agenda to vote on Annual Report as written and Town Staff will present to Town Council. Motion seconded by Chairperson Melissa Ceriale. The motion was carried unanimously, 7-0.

Thomas Pierro, P.E., Coastal Protection Engineering (CPE), discussed and gave an update presentation on the Reach 8 EIS. Discussion ensued.

CPE is working to secure permits from the USACE and FDEP placing sand in Reach 8. FDEP notified our team that our application package was deemed complete on December 13, 2024. The final submittal of information requested from FDEP was provided prior to that on December 4, 2024, which started a 90-day timeclock to draft the permit. After these 90 days, FDEP will deliver their Notice of Intent to issue a Joint Coastal Permit, which will include a Public Notice requirement and draft permit language. USACE's permit is pending FDEP's issuance of the Joint Coastal Permit. USACE's Final Environmental Impact Statement (FEIS) is complete and is pending a Record of Decision after the FDEP permit is issued. Absent any formal objections following the Public Notice, the FDEP permit is expected to be issued in the next couple of months. The USACE does not operate under any specific timelines.

**XII. ESTABLISH SHORE PROTECTION BOARD GOALS FOR 2025 CALENDAR YEAR
(Time Stamp: 2:45:27)**

Patricia Strayer indicated that the Board's goals were defined at the November 2024 meeting, which is primarily communication. The March meeting will include a resilience discussion and lakeside, in addition to other items to be discussed at the meeting.

Ms. Strayer provided an overview of Sunshine Law to new and existing members to avoid violations in the future. The Board needs to utilize Staff and stressed the Board is not to communicate with each other via email or via telephone on Board related items.

XIII. 2025 MEETING SCHEDULE (Time Stamp:)

Ms. Strayer, shared the next meeting will be held on March 27, 2025.

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XIV. COMMUNICATIONS FROM SHORE PROTECTION BOARD MEMBERS (Time Stamp: 2:58:32)

Board Member Matwiczuk mentioned he has a video to share indicating what the forepassing looked like when it was done two (2) years ago. Ms. Strayer responded to send the video to Staff and it will be forwarded to the Board.

Board Member, Ronald Matzner, suggested including other communities, South Palm Beach, Lake Worth Beach, in our communications and social media. Mr. Matzner spoke with the director of the Citizen's Association to offer Lake Worth Beach a column in the Citizen's Association newsletter to let Palm Beach know what they are doing on the beach and in the community and to share Palm Beach's communications with them as well.

Board Member, James McKelvy indicated that he was interested in getting information on the living shoreline project at PBCC is that forthcoming. Ms. Strayer responded that Staff will put a memo together and send it out in a week.

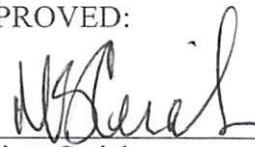
Board Member, Lawrence Kaplan is interested in groin rehabilitation. He wanted to also share greater communication is a big motivation and initiative for the Board and that stakeholders may be impacted by decisions to be considered and the sooner the Board can communicate issues and build knowledge amongst the community that the average person does not consider or think about, the sooner the better.

XV. ANY OTHER MATTERS (Time Stamp:)

XVI. ADJOURNMENT (Time Stamp: 3:02:2)

There being no further business, the Shore Protection Board of January 30, 2025, was adjourned at 12:02pm. Motion was made to adjourn the meeting by Chairperson Ceriale, seconded by Board Member Kaplan. Motion carried unanimously 7-0.

APPROVED:



Melissa Ceriale,
Chairperson

Meeting audio is located at https://townofpalmbeach.granicus.com/player/clip/3111?view_id=5&redirect=true