

TOWN OF PALM BEACH

Office of the Town Clerk

REPORT OF THE SHORE PROTECTION BOARD MEETING HELD ON NOVEMBER 30, 1995

- I. **CALL TO ORDER:** The Shore Protection Board Meeting was called to order at 1:00 p.m. by Town Manager Robert Doney.
- II. **ROLL CALL:** The following Board Members were found to be in attendance: Eileen Curran, Wayne Dimm, Charles Isiminger, Gerald Levy, Garrison Lickle, George Moffett, Richard Raffo, and Judy Schrafft. Members Edward Hennessy and Joel Martino were absent. Also attending were Town Manager Doney, Town Attorney John Randolph, Assistant Town Manager Peter Elwell, Director of Public Works Al Dusey, Town Engineer Jim Bowser, and Town Clerk Mary Pollitt.
- III. **INTRODUCTION OF BOARD MEMBERS, TOWN ATTORNEY, AND TOWN STAFF:** Mr. Doney introduced each Board Member who gave a brief description of his or her background, interests, and qualifications for serving on the Shore Protection Board. Mr. Doney also introduced Town Attorney Randolph, and the Staff members who were present.
- IV. **TOWN ATTORNEY'S REMARKS REGARDING THE "SUNSHINE LAW", RULES OF PROCEDURE, AND OTHER LEGAL ISSUES RELATED TO THE OPERATION OF THE BOARD:** Mr. Randolph reviewed the Florida Statutes as same apply to the Board and stated the three basic requirements of the Sunshine Law:
1. All meetings of public boards or commissions must be open to the public.
 2. Reasonable notice of such meetings must be given.
 3. Minutes of the meetings must be taken.
- Mr. Randolph advised the Board Members that any discussions between the Members related to the Shore Protection Board must be held at public meetings for which a notice is posted and at which minutes are taken. Mr. Randolph cautioned against private conversations and communications between Board Members where shore protection issues

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would be discussed.

Mr. Doney explained various Town administrative procedures, including the Town budgeting process and written reports of the Board to the Town Council (at the Council's next regular monthly meeting) when Town Council actions are needed on the Board's recommendations. Mr. Doney also explained the Board Members' usage of the Official Parking Permits.

V. **ELECTION OF BOARD CHAIRPERSON:** Mrs. Schrafft nominated Mr. Hennessy, who was not present at the meeting. The Board decided to defer the election of a chairperson until the next meeting when Mr. Hennessy would be present. It was decided that Mr. Lickle would serve as Acting Chairman for the remainder of this first meeting.

VI. **ELECTION OF BOARD VICE-CHAIRPERSON:** The Board deferred the election of a Vice-Chairperson until the next meeting.

VII. **REVIEW OF COMPREHENSIVE COASTAL MANAGEMENT PLAN:** To provide background and a historical perspective for the Board's future consideration of current coastal matters in the Town, Mr. Doney and Mr. Dusey summarized the following:

1. Town's Comprehensive Coastal Management Plan (CCMP) including Mr. Dusey's March 30, 1995, memorandum which was previously provided to each Board Member. Mr. Dusey described and reviewed this item in detail with the Board Members.

Mr. Doney reviewed items 2 through 7 with the Board Members:

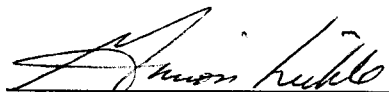
2. Palm Beach Countywide Beaches and Shores Council.
3. Florida Shore and Beach Preservation Association.
4. Florida Department of Environmental Protection - Coastal Construction Control Line Exemption Rule Workshop on December 13, 1995, in the Council Chambers.
5. Alternate Beach Technologies.
6. Public and Private Property along the Coastline.
7. Town's Annual Budget Process, including the Capital Improvement Program.

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- VIII. IDENTIFICATION OF CURRENT COASTAL MANAGEMENT ISSUES IN THE TOWN OF PALM BEACH AND THE MISSION OF THE SHORE PROTECTION BOARD: After reviewing and discussing a wide range of coastal management issues and topics, the Board decided to have each Board Member prepare a mission statement for the Shore Protection Board and a list of topics or individuals that would be of interest to the Board. Each Board Member would submit his or her list at the next scheduled Shore Protection Board Meeting.

Acting Chairman Lickle requested the following for the next meeting of the Shore Protection Board:

1. Mr. Elwell should be prepared to report on the activities of the Palm Beach Countywide Beaches and Shores Council.
 2. Comments from Mr. Randolph regarding the Federal responsibility for the mitigation of downdrift erosion caused by Lake Worth Inlet and the request from earlier in the meeting by Mr. Doney that Mr. Randolph address the Sunshine Law Vis-a-Vis Public Meetings of Non-Town Organizations.
 3. A representative from the Florida Department of Environmental Protection to address the Board (since they will be in Town for the Public Workshop regarding the Coastal Construction Control Line scheduled for December 13, 1995, at 10:00 a.m.).
- IX. IDENTIFICATION OF DATE & TIME FOR THE NEXT MEETING OF THE SHORE PROTECTION BOARD: The next meeting for the Shore Protection Board was scheduled for Wednesday, December 13, 1995, at 3:00 p.m.
- X. ANY OTHER MATTERS: There were none.
- XI. ADJOURNMENT: The meeting was adjourned at 4:55 p.m.


Garrison D. Lickle, Acting Chairman

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