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RECREATION ADVISORY COMMISSION MEETING

September 10, 2003

I. **CALL TO ORDER AND ROLL CALL** - A meeting of the Town of Palm Beach Recreation Advisory Commission was held on September 10, 2003, at the Recreation Center. The meeting was called to order by Mr. Arthur Gross, Vice Chairman at 9:00 a.m. Commission members in attendance were Mrs. Agnello, Mr. Gavigan, Mr. Gross and Mr. Spaziani. Alternate members in attendance were Mr. Andrews, Mr. Coffield and Mr. Turchan. Commission members absent from the meeting were Mrs. Coniglio, Mr. Bone and Mrs. Morris all due to illness. Staff members in attendance were Mr. Bitzer and Mrs. Walkowich

II. **WELCOME NEW MEMBERS** - Mr. Gross welcomed and congratulated Mr. Thomas Turchan on his appointment to the Commission.

III. **APPROVAL OF AGENDA** - Mr. Gross asked for a motion to approve the agenda. Mr. Spaziani made the motion to approve the agenda. Seconded by Mrs. Agnello, all were in favor.

IV. **APPROVAL OF MAY 14, 2003, MINUTES** - Mr. Gross asked for a motion to approve the May 14, 2003, minutes. Mr. Spaziani made the motion to approve the minutes. Seconded by Mr. Gavigan, all were in favor.

V. OLD BUSINESS

A. **Update on FY-04 Budget** - Mr. Bitzer stated that, at the Town Council Meeting on September 10, 2003, the Town Council voted to join the Recreation Department with the Marina creating one enterprise fund which will need to pay for itself. He said that we will no longer be supported by the general fund and that this new enterprise fund is very financially sound. Mr. Turchan asked if we would run the Marina. Mr. Bitzer said no, the changes are only budget related and nothing has changed regarding the department's organizational structure.

Capital Improvement Projects: Mr. Bitzer said that the fourth tennis court was approved at the Phipps Tennis Facility for \$80,000 as well as the storage building at a cost of \$30,000. He said that for next year, \$625,000 has been budgeted for the golf course for an alternate

water supply. Mr. Bitzer said that at the recent council meeting the council members felt that the Seaview Tennis Courts needed to be improved. He said that Mr. McDonald felt very strongly about this and the other council members seemed to agree, so that is something that will be looked at this year.

(Recreation Advisory Commission Meeting - September 10, 2003)

Operating Budget: Mr. Bitzer said that the expenditure budget for FY-04 had been approved and that the department had been sufficiently funded to maintain the current level of services which are considered to be very good with a 98% consumer satisfaction rating that we received this year.

VI. **NEW BUSINESS**

A. **2004 Meeting Schedule** - Mr. Gross made the motion to approve the 2004 meeting scheduled. It was seconded by Mrs. Agnello, all were in favor. This schedule is attached.

B. **Program Report** - (This report is attached)

VII. **ANY OTHER MATTERS** - Mr. Bitzer said that the department had just won an award for the Phipps Ocean Park Tennis Facility from the United States Tennis Association as one of the outstanding facilities in the United States. He said that there was going to be a presentation and he would let the commissioners know when the date had been set.

VIII. **ADJOURNMENT** - The meeting was adjourned at 9:30

RECREATION ADVISORY COMMISSION
Record of Attendance 2003

<u>Regular Members</u>	1/15	3/12	5/14	9/10	11/12
Milissa Agnello	E	E	P	P	
Bill Bone	E	E	P	E (illness)	
Gail Coniglio	P	P	P	E (illness)	
James Gavigan	P	P	P	P	
Arthur Gross	P	P	P	P	
Eileen Morris	E	P	P	E (illness)	
Michael Spaziani	P	P	P	P	
<u>Alternate Members</u>					
Michael Andrews			P	P	
Timothy Coffield			P	P	
Thomas Turchan				P	

LEGEND: P = Present

E = Excused

U = Unexcused

A = Absent Pending Classification as "Excused" or "Unexcused"

RECREATION ADVISORY COMMISSION
Conflict of Interest Record 2003

<u>Regular Members</u>	1/15	3/12	5/14	9/10	11/12
Milissa Agnello					
Bill Bone					
Gail Coniglio					
James Gavigan					
Arthur Gross					
Eileen Morris					
Michael Spaziani					
<u>Alternate Members</u>					

Michael Andrews					
Timothy Coffield					
Thomas Turchan					

LEGEND: X = Conflict of Interest

**Program Report
Recreation Advisory Commission
Wednesday, September 10, 2003**

YOUTH & ADULT PROGRAMS

Youth:

- Summer Camp was again a great success! Camp ran for eight weeks with a total of 790 participants. There were three age groups offered: Dolphins (Ages K-7yrs), Stingrays (Ages 8-11) and Club Teen (Ages 12-15). Club Teen and the Stingrays were at full capacity each of the eight weeks with waiting lists and the Dolphins were at near capacity. We had a great summer staff this year and everyone had a safe and fun filled summer!

- Fall Youth Programs have started this week. We have 19 classes scheduled for this 12-week fall session and enrollment has been steady.
- The After School Program began on August 13th and we currently have 14 children enrolled on a full time basis.
- Winter Camp is scheduled for December 22nd- 24th and December 29th- 31st. Registration for camp begins November 3rd for Residents and November 24th for Non-Residents.

Adult:

Several Fall Adult Programs have started and most will begin in October and November. We will be offering 13 adult classes this session. We are pleased to announce the return of our popular Italian I class which will be taught by a lovely lady named Raphaella Posternoster. This class is scheduled to begin October 27, 2003.

ATHLETICS

Our fall athletic schedule kicked off with Flag Football which began on September 3rd for children ages 6 - 11. Our very popular Itty Bitty Sports program will begin on September 25th. As usual we are nearly at capacity for that program. These programs will be followed by our most popular sport, Soccer, beginning on October 28th. Last year we had 183 participants and it looks like we will equal that again this year if early registrations are any indication.

TENNIS

Seaview

- The summer junior clinics were run for 11 weeks with a total of 287 participants. This program is sponsored by the Palm Beach Tennis Association and was a great success again this year.
- The popular Tuesday Night Doubles Mixer, organized by Linda McDonald, part time Registration Clerk, was run throughout the summer and will continue to be offered weekly. The time is from 7:00 - 9:00 p.m.
- Our Women's League teams are now preparing for the start of their 2003/2004 season. Matches begin the last week of September. We have four ladies teams - A2, A3, B2 & B3. Each team has 16 to 20 players.

UPCOMING EVENTS:

Parent / Child Round Robin - September 20th

North County Tennis Assoc. Tournament - Oct. 11th & 12th
Town Junior Singles Championships - Nov. 15th & 16th
Town Senior Singles Championships - Dec. 5th - 7th
Holiday Doubles Mixer - December 12th

Phipps

- Phipps Tennis center will be offering the following senior leagues.
Men's 60 and up USTA League Team - start up in September
(2) Men's 55 and up Palm Beach County Senior League - start up in January
Women's 50 and up Palm Beach County Senior League - start up in January
- Rose Carnicelli, Facility Supervisor, has been running six morning and two evening round robins that have been very well attended. These will continue to be offered in the Fall.
- A Halloween doubles mixer is being offered and will take place on Thursday, - October 30th from 8:00 - 10:30 a.m.

GOLF

- Revenues are up 9% year to date as compared to last year.
- The golf course conditions are excellent and the turf is very healthy as we approach the 2003-2004 season.
- In an effort to increase revenues and show a profit, promotions, advertising and aggressive marketing will be utilized. The golf course will have its own web site, golfontheocean.com, which is expected to be up and running in a few months.

SPECIAL EVENTS

Our annual Halloween Happenings event is scheduled for Thursday, October 31, 2003, from 6:30 - 8:30 p.m. and **you are invited!** This is a family-oriented, fun event. There will be games, mini midways, bounce houses and tons of prizes and candy, not to mention all the kids and their costumes. If any of you wish to volunteer that evening please contact Rod Gardiner who is coordinating the event.

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August 11, 2003

FY-2004

Recreation Advisory Commission Meeting Schedule

(Meetings are held the Recreation Center at 9:00 a.m.)

Wednesday, January 14, 2004

Wednesday, March 10, 2004

Wednesday, May 12, 2004

Wednesday September 15, 2004

Wednesday, November 10, 2004

NOTE: Disabled persons who need an accommodation in order to participate in this meeting are requested to contact the Recreation Department at 838-5485 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least (5) working days before this meeting.