

RECREATION ADVISORY COMMISSION MEETING

November 10, 1999

- I. CALL TO ORDER AND ROLL CALL - Mrs. Coniglio, Chairperson called the meeting to order at 1:00 p.m. on September 22, 1999, at the Palm Beach Recreation Center. The Commission members in attendance were Mrs. Coniglio, Mr. Gross, Mrs. Morris, Mr. Ochstein, Mr. Shulman and Mr. Silken. Alternate members in attendance were Mr. Spaziani, Mr. Raffo and Mr. Shore. Absent from the meeting was Mr. Gavigan. Staff members in attendance were Mr. Bitzer, Mr. Brown, Mrs. Stone, Mr. Dytrych and Mrs. Walkowich.
- II. APPROVAL OF AGENDA - Mrs. Coniglio asked if there were any corrections or additions to the agenda. Mr. Shore made the motion to approve the agenda, seconded by Mr. Gross, all were in favor.
- III. APPROVAL OF SEPTEMBER 22, 1999 MINUTES - Mrs. Coniglio asked for a motion to approve the minutes of September 22, 1999. Mrs. Morris made the motion to approve the minutes, seconded by Mr. Shore, all were in favor.
- IV. OLD BUSINESS

A. 17th Annual Town of Palm Beach Pro-Am Benefit Golf Tournament

Mr. Bitzer told the commission members that Mrs. Carolyn Stone was resigning from her position as Recreation Supervisor II. He said that Mr. Dytrych, Mrs. Walkowich and Mr. Brown would be involved in running the tournament this year in Mrs. Stone's absence.

Mrs. Stone stated that she and Mrs. Walkowich had put together a work plan for the tournament, letters have already been compiled for people who had donated money and prizes

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the last two years and would be mailed out shortly. She said that if there was anyone that they wanted to add to the list that the commissioners needed to contact Mrs. Walkowich. Mrs. Stone said that the invitations, raffle tickets and posters had been ordered and would be delivered within the next two weeks. She said that Mr. Dytrych had already ordered the carts and was working on getting the pros.

Mr. Shore said that he was concerned that staff would not have enough time to run the tournament in addition to their regular duties. Mr. Bitzer said that different duties of the tournament had been divided between the staff and that he didn't foresee a problem. Mrs. Walkowich said that Mr. Dytrych was taking care of the pro's and players and all their needs, Mr. Brown was going to take care of picking up prizes and signs and that she would take care of sending out letters and collecting money. Mr. Bitzer said that he hoped that the commissioners would do their part as they did last year. He said that he had invited Morton Shor to the meeting and Mr. Shor said that he would try to attend the meeting but felt that he might not be able to be as involved or possibly not involved at all this year because of prior commitments. Mr. Bitzer said that Mr. Shor sent out letters to contacts and that this would still be done. He requested that the commissioners coordinate any letter writing through Mrs. Walkowich so that we do not have duplicate letters sent to the same individuals.

Mr. Shore said that Mr. Morton Shor also did a lot of personal calling. Mr. Bitzer said that we have his list and suggested that the commissioners check the list to see if they know anyone, so that they might contact them. Otherwise, we will be contacting these individuals not contacted by commission members.

Mrs. Morris asked how important the silent auction was to the tournament. Mr. Dytrych said that it raises between \$3,000 to \$4,000. He said that we needed to get donations for the silent auction. Mr. Bitzer said that we would be sending letters out to business who donated to the silent auction as well, and hoped that the commissioners would help to solicit prizes.

Mr. Shore suggested that Mr. Dytrych contact Robin Weiss to see if she could solicit some of her contacts from two years ago that were large donors to the tournament. Mr. Dytrych said that he would contact her.

Mr. Silken asked if we had any information in writing to send to people. Mrs. Walkowich said that in addition to the letter that is sent, there is a brochure that lists the different sponsorship packages and that all Mr. Silken needed to do was to call us with their name and address.

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Mrs. Stone asked Mr. Gross if he was interested in heading up the sale of spectator tickets like he did last year? Mrs. Stone said that she had spoken with Mr. Brown about the packages that Mr. Gross needed and that we would prepare them this year if he wanted. Mr. Gross said that he would be happy to take care of the south end condo's again but that he needed help to contact the north end condos. Mrs. Coniglio and Mr. Spaziani said that they would help solicit the north end condos for ticket sales.

V. NEW BUSINESS - none

VI. ANY OTHER MATTERS -

Mr. Shore asked if any thing had been done about sending out a survey to the residents. Mr. Bitzer stated that he wanted to wait until the new Recreation Supervisor was on board since the survey was directly related to youth and adult classes which would fall under this person's area of responsibility.

VII. ADJOURNMENT - The meeting was adjourned at 2:30 by Mrs. Coniglio