



**PLANNING AND ZONING COMMISSION/LOCAL PLANNING AGENCY
RECORD AND REPORT
TOWN HALL – COUNCIL CHAMBERS – SECOND FLOOR
360 SOUTH COUNTY ROAD, PALM BEACH
TUESDAY, April 19, 2011, 9:30 A.M.**

Please be advised that in keeping with a recent directive from the Town Council, the minutes of all Town Boards and Commissions will be “abbreviated” in style. Persons interested in listening to the meeting, after the fact, may access the audio of that item via the Town’s website at www.townofpalmbeach.com or may obtain an audio recording (tape or CD) of the meeting by contacting Debby Morakis, Secretary to the Planning & Zoning Commission at (561) 227-6411. As a point of reference, you will find the recording times listed on these minutes at the beginning of each item.

I. CALL TO ORDER AND ROLL CALL (9:30:31 a.m.)

Chairman Golboro called the meeting to order at 9:30 a.m. On roll call, Commission Members present were:

Alan Golboro, Chairman
Leslie Shaw, and Vice-Chairman
John Schuler, Member
Eugene Lawrence, Member
Floyd Wideman, Member
Martin I. Klein, Member
C. Tanner Rose, Member
Lewis Crampton, Alternate Member
Jeffrey A. Cloninger, Alternate Member
Michael Vincent John Spaziani, Alternate Member

Staff Members present were:

John Page, Director of Planning, Zoning, Building
Veronica Close, Assistant Director
Paul Castro, Zoning Administrator
Debby Morakis, Secretary to the Planning & Zoning Commission

II. INVOCATION AND PLEDGE OF ALLEGIANCE (9:32:57 a.m.)

Ms. Morakis led the Commission with the invocation and Pledge of Allegiance.

III. APPROVAL OF THE AGENDA (9:33:02 a.m.)

MOTION BY MR. KLEIN FOR APPROVAL OF THE AGENDA.

MOTION SECONDED BY MR. SCHULER.

MOTION CARRIED 7-0 AFTER ROLL CALL VOTE.

**IV. COMMENTS FROM THE PUBLIC ON ANY ITEM NOT ON THE AGENDA
(9:33:05 a.m.)**

Chairman Golboro called for comments from the public on any item not on the agenda. There were no comments heard from the public at this time.

**V. APPROVAL OF THE MARCH 15, 2011 PLANNING AND ZONING
COMMISSION /LOCAL PLANNING AGENCY MINUTES (9:34:42 a.m.)**

**MOTION BY MR. WIDEMAN FOR APPROVAL OF THE MINUTES OF THE
MARCH 15, 2011 PLANNING & ZONING COMMISSION MEETING.**

MOTION SECONDED BY MR. KLEIN.

MOTION CARRIED 7-0 AFTER A ROLL CALL VOTE.

VI. NEW BUSINESS (9:35:10a.m.)

a. ORDINANCE NO. 14-11

An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County Florida, Amending Chapter 134, Zoning, At Section 134-2 To Create Definitions Of Business Directory Sign and Menu Sign; At Section 134-2435 By Creating A Provision To Permit Business Directory Signs At The Entrances To A Via Or Esplanade; Section 134-2446 By Creating Said Section To Provide A Provision To Allow A Menu Sign At The Entrance Of A Restaurant Or Merchant Retail Take-Out Food Establishment; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing For An Effective Date.

Paul Castro, Zoning Administrator, gave a brief overview of Ordinance No. 14-11 and presented staff's recommendations. Mr. Castro explained that he had done a field survey to identify signs in the vias on Worth Avenue and also contacted Steve Rowe of Phil Rowe Signs for his advice on directory signs and font sizes. Mr. Castro explained that existing signs would be "grandfathered" and permitted to stay but that any new signs would have to be approved by ARCOM. This ordinance would also apply to other areas of the Island where vias exist. Mr. Castro continued and explained that menu board signs would be permitted up to two square feet and within 4 feet of the entrance into a

restaurant and added that pedestal type menu stands would also be permitted.

Mr. Shaw recommended allowing a two inch font for business names and up to a four inch font for via names, but, added that he felt they should always be printed on one line. Mr. Shaw also recommended staff look at the entire sign ordinance.

Mr. Castro explained that the majority of the sign code worked fine and was what kept the appearance of the Town looking cleaner with less sign proliferation.

Mr. Klein agreed with Mr. Castro and stated that he felt this ordinance was intended to fill in a gap in the existing sign ordinance.

Council Member Bill Diamond of 220 Wells Road asked if the sign at Bice's would be permitted to stay.

Mr. Castro stated that he thought it probably met the code, but, if it had been installed without a permit it would have to be removed. Mr. Castro explained that staff would document existing signs.

MOTION BY MR. WIDEMAN TO APPROVE ORDINANCE NO. 14-11, AS RECOMMENDED BY STAFF.

MOTION SECONDED BY MR. SCHULER.

A brief discussion took place.

MOTION CARRIED 7-0 AFTER A ROLL CALL VOTE.

VII. [DISCUSSION RELATIVE TO THE NECESSITY OF REGULAR MONTHLY MEETINGS DURING UPCOMING SPRING/SUMMER SEASON](#)

Mr. Page addressed the Commission and explained that arrangements had been made with the Florida League of Cities to have a representative here during the month of June to present the Commission with information about legislative changes that would affect comprehensive planning. Mr. Page stated that since no new applications had been received by staff, he would recommend the Commission consider cancelling the May Planning & Zoning Commission Meeting.

After a brief discussion, the following motion was made:

MOTION BY MR. SCHULER TO CANCEL THE MAY 17, 2011 MEETING OF THE PLANNING & ZONING COMMISSION.

MOTION SECONDED BY MR. SHAW.

Comments were heard by Mr. Shaw, Chairman Golboro and Mr. Klein, and, after a brief discussion,

MOTION CARRIED 7-0 AFTER A ROLL CALL VOTE.

VIII. COMMENTS OF THE PLANNING & ZONING COMMISSION AND PLANNING, ZONING AND BUILDING DIRECTOR

Mr. Page thanked the Commission for their work and explained that several ordinances involving Comprehensive Plan Changes were recently approved by the Council upon first reading and would hopefully get DCA approval.

Mr. Spaziani stated that he had previously asked that some definitions be provided to the Commission and hoped that could be done prior to the Testa's project coming before the Commission. Mr. Spaziani also stated that he had recently sent some emails to the Town Council and Town Manager proposing the potential regulation of kite boarding.

Mr. Castro explained that staff had addressed this issue with Code Enforcement and determined that existing provisions prohibit the use of boards on guarded beaches. Should the Council desire, this could be presented to the Ordinance, Rules and Standards Committee relative to possible changes to the Code.

Mr. Page read from a section in Chapter 74, Parks and Recreation, that addressed this activity and explained that the Council would determine if further action should be taken.

Mr. Schuler asked if there were regulations regarding riding bicycles on sidewalks down Worth Avenue and on Peruvian Avenue.

Mr. Page explained that there were regulations in the code governing this activity and added that Code Enforcement is currently addressing the use of segways.

After a brief recess, Chairman Golboro called the meeting to order at 10:15 a.m.

b. Time Certain: 10:15 a.m. Planning, Zoning and Building Department Presentation on Department Functions.

Several staff members from the Planning & Zoning Department, including John Page, Director; Veronica Close, Assistant Director; Paul Castro, Zoning Administrator; John Lindgren, Town Planner; Jeff Taylor, Building Official; and William Bucklew, Plan Reviewer presented the Commission with an overview of the many different aspects of the Department and explained the department's interactions with other Town departments. Staff then answered many questions from the Commission Members.

IX. ADJOURNMENT (11:34:55 a.m.)

MOTION TO ADJOURN BY MR. SCHULER

MOTION SECONDED BY MR. SHAW.

The meeting adjourned at 11:34 a.m.

Respectfully Submitted,

Alan S. Golboro, Chairman
Town of Palm Beach
Planning & Zoning Commission

Leslie A. Shaw, Vice Chairman
Town of Palm Beach
Planning & Zoning Commission