



TOWN OF PALM BEACH

Town Manager's Office

TENTATIVE -
SUBJECT TO
REVISION

UNDERGROUND UTILITIES TASK FORCE MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

TUESDAY, JUNE 7, 2016

9:00 AM

Welcome!

For information regarding procedures for monitoring or participating in Task Force Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Jeffery Smith, Chairman
Wilbur Ross, Vice-Chairman
Dennis Bottorff
W. Anthony Dowell
Susan Gary
Donald Gulbrandsen
Thomas Parker
Harry Wolin

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. COMMUNICATIONS FROM CITIZENS (3 Minute Limit, Please)

V. MINUTES

A. UTF Meeting Minutes of May 3, 2016

- VI. DISCUSSION ON THE PROCESS OF VALIDATING THE BUDGET WITH THE GOAL OF ACHIEVING THIS AS SOON AS PRACTICAL AND REVIEW OF THE CRITICAL PATH IN THE GANTT CHART FROM NOW UNTIL CONSTRUCTION COMMENCEMENT
Donald Gulbrandsen, UTF Member
- VII. UPDATE ON DASHBOARD SOFTWARE FOR REPORTING PURPOSES
Jane Struder, Director of Finance
- VIII. REVIEW OF UNDERGROUND UTILITIES MASTER PLANNING, DETAILED DESIGN AND CONSTRUCTION ADMINISTRATION ORGANIZATION CHART
Jay Boodheshwar, Deputy Town Manager
- IX. INTRODUCTION OF THE TEAM
Patricia Strayer, P. E., Senior Project Engineer
- X. KIMLEY – HORN PROJECT UPDATE
Anjuli Panse, P. E., Project Manager, Kimley – Horn
- XI. UPDATE ON OVERHEAD FACILITIES LOCATED WITHIN THE CITY OF LAKE WORTH ALONG S. OCEAN BLVD.
Thomas G. Bradford, Town Manager
- XII. CONSIDERATION OF ALTERNATIVE DATE FOR JULY UTF MEETING
Thomas G. Bradford, Town Manager
- XIII. ANY OTHER MATTERS
- XIV. ADJOURNMENT

PLEASE TAKE NOTE:

- The progress of this meeting may be monitored by visiting the Town’s website (www.townofpalmbeach.com) and selecting “Your Government” and then selecting “Live Meeting Audio.” If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting under “Agendas, Minutes, and Audio.”
- Disabled persons who need an accommodation in order to participate in the Underground Utilities Task Force meeting are requested to contact the Town Manager’s Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Task Force should proceed toward the public microphones when the applicable agenda item is being considered to enable the Chair to acknowledge you.

COMMUNICATIONS

FROM CITIZENS: Any citizen is entitled to be heard concerning any matter under the section entitled “Communications from Citizens,” subject to the three-minute limitation.

Underground Utilities Task Force meetings are public business meetings and, as such, the Task Force retains the right to limit discussion on any issue.