



TOWN OF PALM BEACH

Office of the Town Clerk

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TOWN OF PALM BEACH
RECREATION DEPT.

File → MINUTES OF THE SEAVIEW PARK COMMISSION MEETING HELD

JUNE 24, 1992

I. CALL TO ORDER: A meeting of the Seaview Park Commission was called to order by the Chairman, Mr. Broberg at 1:00 PM on June 24, 1992, in the Recreation Center. Commission members in attendance were Chairman Broberg, Mrs. McIntyre, Mr. Ochstein, and Mr. Myers. Staff members in attendance were; Mr. Bitzer, Tennis Pro Hay, Ms. Reedy and for a portion of the meeting, Miss Rockwell. Commission members not attending the meeting were; Mrs. Leidy, Mr. Lebow and Mrs. Clarke-Royal.

II. APPROVAL OF AGENDA: Mr. Ochstein moved to approve the agenda as printed. Seconded by Mr. Myers, motion carried.

III. APPROVAL OF MINUTES: Mr. Bitzer said the minutes are dated May 22, and that has been corrected to the 27th. Mr. Ochstein moved that the corrected minutes be approved. Seconded by Mr. Myers, motion carried.

IV. OLD BUSINESS:

1. Tennis Shop Fundraising Status Report.

Mr. Broberg said the original loan to construct the Tennis Pro Shop was \$42,531.00. He said that would leave a balance of \$6,591.17, including the cost of the Plaque and they only have two months to collect the outstanding balance on the loan. He said they needed to make a few phone calls.

Mr. Bitzer said the loan is due on August 8, 1992 and the Seaview Park Commissions next regularly scheduled meeting is not until August 26th. He suggested that the Commission may wish to consider requesting an extension of the loan? Mr. Broberg said he would rather not request an extension until they are sure they will actually need it. Mr. Bitzer asked Mr. Myers if the Tennis Association might be able to increase their pledge? Mr. Myers said he wasn't sure but he would find out.

Mrs. McIntyre asked if they might be able to make an appeal at the 4th of July celebration? Mr. Bitzer said that they would need to discuss this with the Sponsors of this event as they may consider such an appeal inappropriate at this event. Mr. Broberg said there

were several untapped sources in Town including the Chamber of Commerce and the Civic Association. He said he would make a call to the Chamber and the Civic Association.

Miss Rockwell said that basically the organizers are the Worth Avenue Association, and the Palm Beach Chamber of Commerce. Also, several Banks in Town have members on the Committee and some of the Hotels have formed Committees of their own. She said the organizations basically are not contributing funds, but they are handling other aspects of the Celebration, and almost everything has been donated for the affair.

Mr. Broberg said he felt they should request a six month extension, and with the Commission's permission he would go ahead with the extension request.

2. Women's Team Tennis Policies and Procedure Manual.

Mr. Bitzer said they have been meeting with the ladies and have basically worked out a Procedure Manual. Changes to the draft procedures which they previously received are as follows:

A. Team Captains:

The Team Captains and Co-captains shall be elected by the current members on each team at the start of each new season early in September and prior to the fall League Captains Committee meetings.

B. Officers:

Under the rules of the WTTC there shall be a Chairman and Vice Chairman. The Chairman shall Chair the meetings, the Vice Chairman shall serve as Secretary and Chair meetings in the Chairman's absence.

C. Meetings.

1. Each team shall have at least one Committee member or designee present at all WTTC meetings.
2. WTTC Meetings are open to all Women's Team Tennis members.
3. There shall be a minimum of two meetings annually. The first shall be held in September after each team has elected new Captains, but prior to the fall League Captain's meeting. The purpose of the first meeting will be to elect new WTTC officers and to discuss any other matters. The second meeting will take place by early March to schedule the Spring tryouts.

Quorum:

At any meeting of the WTTC a quorum shall be considered as either a majority of the Committee or at least one member from each team.

4. The Committee may recommend to the applicable team that a team Captain or Co-captain be removed as a member of the Committee for failure to attend meetings or for noncompliance with WTTTC procedures. Such vacancies shall be filled as directed under Section 2-D Vacancies.

Mr. Broberg suggested that they add to the rules "team attendance is mandatory and each team shall have at least one Committee member or designee present at all WTTTC meetings."

Submitting Team Rosters:

- A. Any new rosters or changes to existing rosters must be signed off by the Town's Tennis Pro Manager prior to being submitted to the County League Office.

Mrs. McIntyre asked what would happen if the roster is submitted directly to the County without the Tennis Pro signing it? Mr. Hay said he wasn't sure. Mr. Bitzer said he would have a tendency to not take those players. Mr. Hay said he felt this was less of a problem since the tryout procedures have been put in place.

Team Tennis Etiquette:

In representing the Town of Palm Beach in league play, all players shall demonstrate proper court and team etiquette and abide by League and Seaview Women's Team Tennis procedures. Elected Captains have the further responsibility of organizing and representing their respective Teams. Captains shall make all their decisions in the best interest of the program and the team as a whole. Players shall respect their Captain's decisions and do their best to make it work.

Substitutions for Matches:

For the purpose of subbing up, at the beginning of each new season Captain's shall furnish the Captain of the team immediately above with a team roster indicating the relative position of all players on their team. When needing a sub, a Captain shall first draw from her own team and then if necessary from the next lower team starting at the top of the line-up. All players are expected to cooperate and help the team above when asked.

Disagreements:

It is expected that the vast majority of disagreements will be handled on the team level. On those occasions where a player or Captain desires or needs help in resolving a situation the following parties shall meet as necessary:

1. Captains on the team and the involved player.
2. Captains on the team, the involved player and the Tennis Pro Manager.

If further discussion is necessary the following parties shall meet as appropriate:

The Women's Team Tennis Committee, involved player and the Tennis Pro Manager, and or resolving disagreements by a team vote.

Disciplinary Actions:

- A. In all cases of a disciplinary nature the Tennis Pro Manager shall be advised prior to any action being taken.
- B. A player who is in violation of Seaview policy shall be given a verbal warning. Upon subsequent violations the player shall receive written notice and may be removed from Women's Team Tennis at Seaview Park by a team vote, or if necessary, by Recreation Department Administrative actions.

Situations Not Addressed By Existing Policies and Procedures:

- A. Any situations which arise and are not addressed by the Palm Beach County Woman's Tennis League Rules and Regulations or Town of Palm Beach policies and procedures shall be referred to the Town's Tennis Pro Manager.

Mrs. McIntyre made a motion that they accept the proposed changes in the Tennis League Rules. Seconded by Mr. Myers, motion carried.

3. FY-93 Proposed Recreation Department Budget.

Mr. Bitzer said the Finance and Taxation Committee basically recommended approval of the Recreation Department's budget as presented. He said the Committee recommended increasing the Resident After School Program fee. However, he said they did ask the Recreation Department to review the ratio between the resident and the nonresident fees, and they are in the process of reviewing those fees now.

Mr. Bitzer said the only other requests of the Committee were that a Town resident had commented to Mayor Marix that the Tennis fees were too low, and he was asked to contact that person and invite him to attend a Seaview Park Commission meeting. Mr. Bitzer said he has also been asked to investigate the \$64.00 fee charged for the Recreational Activity Program offered by the Palm City School in Martin County. He said the \$64.00 fee is reported to cover Before and

After School Programs as well as all other activities. He said they have contacted the Palm City School and that the \$64.00 fee is a Summer Program fee, not an After School Program fee. According to the information provided to us by the Palm City School, the Towns After School and Summer Programs recover a greater percentage than the Palm City Schools programs. According to School Officials, "they have hidden costs that are not included such as full time School employees and some supplies. They also do not include utility or janitorial costs."

Mr. Bitzer said the Finance and Taxation Committee recommended approval of the proposed Maintenance Storage Facility.

V. NEW BUSINESS:

1. Summer Recreation Program.

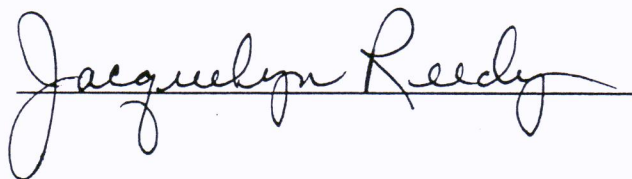
Mr. Bitzer said they have registered approximately 75 participants for the Summer Camps and the maximum is 80 so they are almost filled to capacity. There are approximately 40 children participating in the Summer Tennis Clinics.

Mr. Ochstein said he did wish to call to Mr. Bitzer's attention the condition of two tennis court nets and several wind screens on the tennis courts. He said there are holes in both. Mr. Bitzer said he recently signed a requisition for two tennis nets and that he would look into the condition of the tennis wind screens.

VI. ANY OTHER MATTERS: None.

VII. ADJOURNMENT:

There being no further business, on motion by Mr. Myers, seconded by Mrs. McIntyre, the meeting was adjourned.

A handwritten signature in cursive script, reading "Jacquelyn Reedy", written over a horizontal line.

SEAVIEW TENNIS PRO-SHOP
June 24, 1992

Total Loan to the Seaview Park Commission	(Due - August 8, 1992)	\$42,531.00
Donors Plaque		\$ 1,000.00
Less:		
Palm Beach Tennis Association Pledge		\$15,000.00
Individual Donations Received		\$ 8,739.83
Group Pledge, Ralph Lubow:	\$ 7,500.00	
additional contributions:	<u>\$ 700.00</u>	
		\$ 8,200.00
Individual Pledges: \$5,000		
partial pledges received:	\$ 3,833.00	
balance due:	<u>\$ 1,167.00</u>	
		\$ 5,000.00
Daniel Hanley	(1,000 - 1,000 = .00)	
M/M Pressly	(1,000 - 333 = 667.00)	
Stanley Roumbough	(1,000 - 1,000 = .00)	
M/M Lewis	(1,000 - 1,000 = .00)	
M/M Broberg	(1,000 - 500 = 500.00)	
	Amount Due	<u>\$ 6,591.17</u>

SUMMARY

Total Loan to the Seaview Park Commission	(Due - August 8, 1992)	\$42,531.00
Donor's Plaque		\$ 1,000.00
Less:	Total Monies Received from Individual Pledges and Individual Doantions	\$20,772.83
	Palm Beach Tennis Assoc. Pledge	\$15,000.00
	Uncollected Pledges from Individuals	<u>\$ 1,167.00</u>
	Total Uncollected Pledges	<u>\$16,167.00</u>
	Amount Due	\$ 6,591.17