



TOWN OF PALM BEACH

Town Manager's Office

TENTATIVE -
SUBJECT TO
REVISION

UNDERGROUND UTILITIES TASK FORCE MEETING

**TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD**

AGENDA

TUESDAY, JULY 7, 2015

9:00 AM

Welcome!

For information regarding procedures for monitoring or participating in Task Force Meetings, please refer to the end of this agenda.

- I. CALL TO ORDER AND ROLL CALL
Jeffery Smith, Chairman
Wilbur Ross, Vice-Chairman
Dennis Bottorff
W. Anthony Dowell
Susan Gary
Donald Gulbrandsen
Thomas Parker
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
- IV. COMMUNICATIONS FROM CITIZENS (3 Minute Limit, Please)
- V. MINUTES
 - A. UTF Meeting of June 25, 2015 – *(Not available at this time)*
- VI. LESSONS LEARNED – ADVICE OF MUNICIPAL OFFICIALS WHO HAVE, OR ARE, CONVERTING TO TOWNWIDE UG, WITH FOLLOW-UP QUESTIONS FROM TASK FORCE MEMBERS
 - A. Town of Jupiter Island – Gene Rauth, Town Manager; Danny Brannon, P.E.,

- Project Engineer
- B. Town of Gulfstream – Robert Ganger, Vice-Mayor; Bill Thrasher, Town Manager; Danny Brannon, P.E., Project Engineer
- C. Town of Jupiter Inlet Colony – Dr. Dan Comerford, Mayor; Danny Brannon, P.E., Project Engineer
- D. Danny Brannon, P.E., Brannon& Gillespie
- VII. PRESENTATION OF TOWN-WIDE UTILITY UNDERGROUNDING SEQUENCING AND PHASING REPORT – Maziar Keshavarz, P.E. Keshavarz and Associates
- VIII. PRESENTATION ON UNDERGROUNDING FINANCING OPTIONS – Jay Glover, Managing Director, Public Financial Management (PFM)
- IX. FUTURE AGENDA ITEMS
- A. OPTIONS FOR PROCUREMENT
- o Options include:
 - Competitive Sealed Bid
 - Competitive Sealed Proposals
 - Construction Pre-Qualification Process
 - Design/Build
 - Program Manager
 - CM @Risk
- B. OPINION OF BOND COUNSEL AND UUTF QUESTIONS
- C. OTHER?
- X. ANY OTHER MATTERS
- XI. ADJOURNMENT

PLEASE TAKE NOTE:

- The progress of this meeting may be monitored by visiting the Town’s website (www.townofpalmbeach.com) and selecting “Your Government” and then selecting “Live Meeting Audio.” If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting under “Agendas, Minutes, and Audio.”
- Disabled persons who need an accommodation in order to participate in the Underground Utilities Task Force meeting are requested to contact the Town Manager’s Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Task Force should proceed toward the public microphones when the applicable agenda item is being considered to enable the Chair to acknowledge you.

**COMMUNICATIONS
FROM CITIZENS:**

Any citizen is entitled to be heard concerning any matter under the section entitled "Communications from Citizens," subject to the three minute limitation.

Underground Utilities Task Force meetings are public business meetings and, as such, the Task Force retains the right to limit discussion on any issue.