



TOWN OF PALM BEACH

Town Manager's Office

TENTATIVE -
SUBJECT TO
REVISION

UNDERGROUND UTILITIES TASK FORCE MEETING

TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD

AGENDA

TUESDAY, SEPTEMBER 6, 2016

9:00 AM

Welcome!

For information regarding procedures for monitoring or participating in Task Force Meetings, please refer to the end of this agenda.

- I. CALL TO ORDER AND ROLL CALL
Jeffery Smith, Chairman
Wilbur Ross, Vice-Chairman
Dennis Bottorff
W. Anthony Dowell
Susan Gary
Donald Gulbrandsen
Thomas Parker
Harry Wolin
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
- IV. COMMUNICATIONS FROM CITIZENS (3 Minute Limit, Please)
- V. MINUTES
 - A. UTF Meeting Minutes of August 2, 2016
- VI. TOWNWIDE UNDERGROUND PROJECT STATUS REPORT
 - A. **Legal Update – Goldmacher v. Town and Kosberg v. Town**
John C. Randolph, Esq., Town Attorney

B. Synopsis of Project Status and Review of Dashboard Changes

Jane Struder, Director of Finance

C. Kimley-Horn Monthly Status Report

- i. Monthly Progress Update
- ii. Proposed Project Phase Sequencing Plan
- iii. Timing and Cost of Phase II Master Plan

Kevin Schanen, P.E. Kimley-Horn

VII. COMMUNICATIONS CONSULTANT UPDATE

Rick Asnani, Cornerstone Solutions, Inc.

A. Review of Draft Newsletter Format

B. Review of Proposed Website Changes

**VIII. BROADBAND NEEDS ASSESSMENT AND BUSINESS PLAN – UUTF
STAKEHOLDER SESSION WITH CONSULTANT**

Kyle Hollifield, Senior Vice President, Magellan Advisors

IX. ANY OTHER MATTERS

X. ADJOURNMENT

PLEASE TAKE NOTE:

- The progress of this meeting may be monitored by visiting the Town’s website (www.townofpalmbeach.com) and selecting “Your Government” and then selecting “Live Meeting Audio.” If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting under “Agendas, Minutes, and Audio.”
- Disabled persons who need an accommodation in order to participate in the Underground Utilities Task Force meeting are requested to contact the Town Manager’s Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Task Force should proceed toward the public microphones when the applicable agenda item is being considered to enable the Chair to acknowledge you.

COMMUNICATIONS

FROM CITIZENS:

Any citizen is entitled to be heard concerning any matter under the section entitled “Communications from Citizens,” subject to the three-minute limitation.