

**REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING
HELD ON NOVEMBER 17, 2005**

I. CALL TO ORDER AND ROLL CALL

The meeting of the Governmental Impact Review Panel was called to order by Chairman Diamond at 10:00 a.m. on Thursday, November 17, 2005, in the Town Council Chambers. On roll call, the following appointed members were found to be present:

Chairman William J. Diamond
Panel Member Brian McIver
Panel Member Samuel McLendon

Also present were:

Assistant Town Manager Sarah Hannah
Deputy Town Clerk Diane Kassover

Chairman William J. Diamond noted that the agenda had been amended to add Item V.A. Public Comment.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Diamond.

III. APPROVAL OF PANEL REPORT FOR MAY 17, 2005

The panel report for the meeting held on May 17, 2005, was approved by motion of Panel Member Brian McIver, seconded by Panel Member Samuel McLendon. The motion carried unanimously upon roll call.

**IV. REVIEW OF RESEARCH PERFORMED TO PREPARE FOR PANEL WORK
(ASSISTANT TOWN MANAGER SARAH HANNAH)**

Report
Govt. Impact Review Panel Rpt. 11-17-05
Govt. Impact Review Panel Rpt. 11-17-05

REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING HELD ON NOVEMBER 17, 2005

Mr. McLendon thanked Sarah Hannah for all the work she had done.

Assistant Town Manager Sarah Hannah reviewed the Mayor's charge to the panel.

- Identify the numerous boards or committees that make decisions or take actions that impact the Town of Palm Beach.
- Evaluate those boards or committees and then prioritize their importance to the community.
- Focus only on boards and committees in Palm Beach County, the City of West Palm Beach, the City of Lake Worth and any regional committees that may directly impact the island.

Assistant Town Manager Hannah noted that at the May 17th meeting, it was decided that governmental agencies such as the Florida Department of Transportation (FDOT) or the Army Corps of Engineers (USACE) would not be included because of the relationship the Town had already developed with them, and because Mayor McDonald did not want to overwhelm the Panel.

Assistant Town Manager Hannah summarized the research she conducted for the Governmental Impact Review Panel (GIRP) over the summer referring to her memorandum dated November 15, 2005, to the Panel members, and included in the back-up material provided, as noted below.

- Color-coded list of 165 boards and committees in Palm Beach County:
 - 94 red committees requiring no further review, as those committees do not impact the Town of Palm Beach;
 - 14 green committees, which have Town officials already serving on them, either elected officials, staff or both in some cases;
 - 7 blue committees already monitored by the Town through review of the agendas of those committees;
 - 50 committees remain for the Panel to review.

REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING HELD ON NOVEMBER 17, 2005

- Worksheets with basic information about each of the committees, which were divided into the following categories:
 - Regional
 - County
 - City of Lake Worth
 - City of West Palm Beach
 - Special Districts
 - Red committees do not have worksheets.
 - An asterisk was placed on worksheets, next to title of the committee, of high priority committees for the Panel's review as per Assistant Town Manager Hannah's recommendation.

In response to Mr. McIver, Assistant Town Manager Hannah named the eight organizations with asterisks on the worksheets.

IV. REVIEW OF RESEARCH PERFORMED TO PREPARE FOR PANEL WORK (ASSISTANT TOWN MANAGER SARAH HANNAH)

Chairman Diamond advised that public utilities had not been included on the list of committees, but had a definite impact on the Town. He stated that the question was whether it was in the purview of this Panel to review the boards governing the utilities and requested input from the members and the public.

Assistant Town Manager Hannah stated the general idea of this Panel was to consider developing relationships with committees and organizations that the Town did not already have relationships with.

Councilman Kleid advised that one of the pressing issues before the Town was the placement of underground utilities. He stated that continued pressure on Florida Power & Light (FP&L), Adelphia, and BellSouth was necessary, as were clear communications.

Councilman Kleid stated that he had spoken earlier to State Representative Mary Brandenburg, and informed the Panel that she offered to help the Town. He said that the Town must reach out to the legislators for assistance. He noted that he had no problem with this Panel doing what they could to foster relationships with the utilities.

REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING HELD ON NOVEMBER 17, 2005

V. DISCUSSION AND DIRECTION REGARDING PANEL REVIEW OF VARIOUS BOARDS AND COMMITTEES

Chairman Diamond read into the record a draft letter that he had prepared with Assistant Town Manager Hannah. The letter noted that one of Mayor McDonald's responsibilities was to foster good intergovernmental relationships. In that effort, he had appointed the Governmental Impact Review Panel (GIRP) to review committees and boards in the county and region to see how they may affect the Town of Palm Beach or how the Town might be able to help improve their regional community by working with particular boards and committees. The letter also notes that the Panel may be contacting the committee for more information. He explained that the letter would be sent to those committees that the Panel deemed appropriate. He noted that the letter would be from him to the chairs of the various committees.

In response to Chairman Diamond's request for comments and thoughts on the letter, Mr. McIver and Mr. McLendon commented favorably.

Chairman Diamond noted that the only decision to be made was who the letter would be sent to. He said that the Panel should concentrate on the 50 committees that the Town could have representation with, but did not. He indicated that special emphasis should be placed on the eight committees that were asterisked. The committees marked in blue should be reviewed for prioritizing.

A. PUBLIC COMMENTS

Mr. Royall Victor, III, 208 Via Tortuga, suggested that a central point for the entire issue of all the cables for all services be addressed in a comprehensive method, and not only with FP&L.

Mayor McDonald proposed that the Governmental Impact Review Panel (GIRP) increase the Town of Palm Beach's memberships on various committees and panels in Palm Beach County in order to influence and benefit the Town.

In response to Chairman Diamond, Mayor McDonald suggested delaying the sending of this letter to the public utilities until time permitted. He noted that the utilities do impact the Town, but this Panel was meant to be more of a Governmental Impact Review. He advised that the utilities were primarily private corporations, and he did not believe the Town could sit on their board.

**REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING
HELD ON NOVEMBER 17, 2005**

Mr. McIver suggested addressing the plan in smaller amounts and reviewing the eight agencies of the 50 that were high priorities.

Chairman Diamond indicated that it was within the purview of the Panel to review the 50 agencies, and submit the findings to Ms. Hannah.

Mr. McIver commented that if the Town staff could determine the level of impact on the Town, the Panel could prioritize the agencies, and then decide the recommended action.

Chairman Diamond noted that the Town had already decreased the amount of agencies considerably, and that it was the Panel's responsibility to determine the impacts. He added that it would be a cooperative effort between the Town's staff and the Panel to review the Panel's findings.

Assistant Town Manager Hannah suggested that the Panel review the 50 committees and the ones that the Town monitored, and exclude the committees that the Town already served on.

Chairman Diamond advised that it had been decided that the Panel would not review the public utilities. He noted that, at the next meeting, the Panel would concentrate on the 50 committees that the Town did not serve on or monitor, the asterisked committees; and the blue marked ones that were outside the 50, which were already monitored, but that the Panel may want to attend or serve on, if possible.

Mr. Victor requested that the Town and GIRP consider the effect of the City of West Palm Beach's waterfront redevelopment upon the Town of Palm Beach.

Assistant Town Manager Hannah responded that there were committees that the Town could focus on that addressed downtown West Palm Beach, which was an area of concern for the Town.

Mayor McDonald noted that the City of West Palm Beach's redevelopment of the waterfront would have a considerable impact on the Town's side of the water. He suggested inviting the City of West Palm Beach to present the redevelopment plan. In order for the Panel to influence the process of the City's redevelopment plan, it was important to be involved in it, Mayor McDonald concluded.

REPORT OF THE GOVERNMENTAL IMPACT REVIEW PANEL MEETING HELD ON NOVEMBER 17, 2005

VI. SET NEXT MEETING DATE

Discussion of the impact of the City of West Palm Beach's redevelopment plan resulted in a consensus that the Town and the Panel would invite the City of West Palm Beach to attend at the next meeting on December 9, 2005, at 9:30 a.m.

Assistant Town Manager Hannah asked that the Panel return the worksheets with their notes to her by December 1, 2005. She will then prepare an analysis of the Panel's worksheets for the December 9, 2005 meeting.

There being no further business, the Governmental Impact Review meeting of November 17, 2005, was adjourned at 11:07 a.m.

William J. Diamond
Chairman