



TOWN OF PALM BEACH

Town Manager's Office

TENTATIVE -
SUBJECT TO
REVISION

UNDERGROUND UTILITIES TASK FORCE MEETING

TOWN HALL
COUNCIL CHAMBERS-SECOND FLOOR
360 SOUTH COUNTY ROAD

AGENDA

TUESDAY, DECEMBER 6, 2016

9:00 AM

Welcome!

For information regarding procedures for monitoring or participating in Task Force Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Jeffery Smith, Chairman
Wilbur Ross, Vice-Chairman
Dennis Bottorff
W. Anthony Dowell
Susan Gary
Donald Gulbrandsen
Thomas Parker
Harry Wolin

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. COMMUNICATIONS FROM CITIZENS (For Matters Not on the Agenda; 3 Minute Limit, Please)

V. MINUTES

- i. UUTF Meeting Minutes of November 1, 2016

VI. TOWNWIDE UNDERGROUND PROJECT STATUS REPORT

A. Review of Project Dashboard, a Synopsis of Project Status

Jane Struder, Director of Finance

B. Kimley-Horn Monthly Status Report

Kevin Schanen, P.E., Kimley-Horn

C. Lake Towers Undergrounding Conversion Update

i. Overall Process

Kevin Schanen, P.E., Kimley-Horn

D. Project Delivery Method Recommendations

Kevin Schanen, P.E. Kimley-Horn

E. Traffic Management Plan

Burt Baldo, P.E. Kimley-Horn

F. Phase 1 Easement Acquisition Process Update

Adams Weaver, ESQ., Jones-Foster

G. Broadband Infrastructure Assessment Update

Kyle Hollifield, Magellan Advisors

VII. CORNERSTONE SOLUTIONS MONTHLY COMMUNICATIONS REPORT

i. Community Outreach

ii. Town Communications

iii. Media Relations

Rick Asnani, Cornerstone Solutions

VIII. COST CONTROL MEASURES

Thomas G. Bradford, Town Manager

IX. UUTF MEETINGS SCHEDULE

Thomas G. Bradford, Town Manager

X. COMMUNICATIONS FROM CITIZENS (For Matters on the Agenda; 3 Minute Limit, Please)

XI. ANY OTHER MATTERS

i. Fire and subsequent 7.5-hour power outage on Jamaica Lane on December 1

XII. ADJOURNMENT

PLEASE TAKE NOTE:

- The progress of this meeting may be monitored by visiting the Town's website (www.townofpalmbeach.com) and selecting "Your Government" and then selecting "Live Meeting

Audio.” If you have questions regarding that feature, please contact the Office of Information Systems (561) 227-6315. The audio recording of the meeting will appear within 24 hours after the conclusion of the meeting under “Agendas, Minutes, and Audio.”

- Disabled persons who need an accommodation in order to participate in the Underground Utilities Task Force meeting are requested to contact the Town Manager’s Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

PROCEDURES FOR PUBLIC PARTICIPATION

Citizens desiring to address the Task Force should proceed toward the public microphones when the applicable agenda item is being considered to enable the Chair to acknowledge you.

COMMUNICATIONS FROM CITIZENS:

Any citizen is entitled to be heard concerning applicable matters under the section(s) entitled "Communications from Citizens," subject to the three-minute limitation.

OTHER AGENDA ITEMS:

Any citizen is entitled to be heard on any official agenda item when the Task Force calls for public comments, subject to the three-minute limitation.

Task Force Meetings are public business meetings and, as such, the Task Force retains the right to limit discussion on any issue.