

TOWN OF PALM BEACH

Office of the Town Clerk

MINUTES OF THE SEAVIEW PARK COMMISSION MEETING HELD

DECEMBER 18, 1991

I. CALL TO ORDER: A meeting of the Seaview Park Commission was called to order by the Chairman, Mr. Bribery at 1:00 PAM on December 18, 1991, in the Recreation Center. Commission members in attendance were; Mr. Broberg, Mr. Ochstein, Mrs. Clarke-Royal, Mrs. McIntyre and Mr. Myers. Staff members in attendance were; Mr. Bitzer, Tennis Pro Hay, Miss Rockwell and Ms. Reedy. Absent from the meeting was Mrs. Newman and Mrs. Coniglio.

II. APPROVAL OF AGENDA: Motion was made by Mr. Myers to approve the agenda. Seconded by Mrs. McIntyre, motion carried.

III. APPROVAL OF NOVEMBER 27, 1991 MINUTES: Because the members of the Commission did not have an opportunity to review the minutes of the November 27, 1991 meeting, approval of the minutes were deferred until the next Seaview Park Commission meeting.

IV. INSTRUCTOR/VOLUNTEER SERVICE AWARD PRESENTATION- Mr. Bitzer. Mr. Bitzer introduced Mrs. Ruby Blue and said Mrs. Blue was the Recreation Department's Yoga Instructor, and the Recreation Department's first Contract Employee. She has been with the Town 15 years and taught approximately 1000 Yoga classes without his receiving a single complaint. Mr. Bitzer said the Yoga class was the first adult class offered by the Recreation Department.

Mr. Bitzer presented Mrs. Blue with an appreciation Plaque for her dedication and service to the Town.

Miss Blue said the Town of Palm Beach, Mr. Bitzer and Miss Rockwell had been wonderful for her. She said she loved what she was doing and loved the people of Palm Beach and she thanked every one very, very much.

V. OLD BUSINESS:

1. Commission Meeting Schedule - Mr. Broberg.

Mr. Broberg said Mr. Bitzer had drafted a future meeting schedule for the Commission. Mr. Myers asked if they hadn't decided to hold meetings every other month in the summer? Mr. Broberg said

it was his feeling that the Commission should skip the months of June and August.

Mr. Bitzer said he had provided the Commission with a monthly meeting schedule but the Commission could eliminate any months which they felt were unnecessary. Mr. Bitzer said there had been many special meetings called in between the regularly scheduled every other month meetings, and the Commission was free to call meetings any time they felt it was necessary. Mr. Bitzer said more frequent meetings probably would be very helpful especially during the budget season.

Mr. Broberg asked when were the budget hearings? Mr. Bitzer said he would have to check his records to be sure of the dates.

Mr. Broberg said he would like to eliminate three of the summer months from the meeting schedule.

Motion was made by Mr. Myers that the Commission eliminate the meetings scheduled for May, July and September from the meeting schedule. Seconded by Mrs. McIntyre, motion carried.

2. Tennis Shop Fundraising Status Report - Mr. Broberg.

Mr. Bitzer said he had received a \$500.00 check from Mrs. McIntyre today.

Mr. Broberg said even though the repayment of the loan is not due until August, he cautioned the members of the Commission not to wait until the last minute to collect the remaining \$4,100 due on the loan from the Town.

Mrs. McIntyre said she would like to see a collection box placed either in the Pro Shop or the Recreation Center for donations to the Tennis Pro Shop fund. She said even though it probably would be small amounts it all adds up.

Mr. Lubow said the Morning Adult Group would probably be able to raise half of the \$4,100 within the next two to three months.

Mr. Bitzer said they will be putting up a plaque listing the names of donors who have contributed \$1,000 or more, and he felt that would generate some interest in the fundraising. He said it would be a standard plaque with the names of the donors engraved on it.

Mr. Broberg said he knew a couple of people who do trophies and he would try to get more information on plaques from those people. Mr. Bitzer said they would explore both options and get back with the Commission and decide which would be the better way to proceed.

Mr. Bitzer asked Mr. Ochstein to repeat the comment when he said he thought there was an error in the total amount of the donations to the Tennis Pro Shop fund. Mr. Broberg said that was an error in his

subtraction because he thought that Mrs. McIntyre had presented her check for \$1,000 instead of the \$500 and the sheet is correct except that the \$500 has not yet been deducted from the pledge amount.

3. Tennis Court Lighting Project Update - Mr. Bitzer.

Mr. Broberg said at the last meeting the members of the Commission had instructed him to write a letter to the Public Works Department expressing their dissatisfaction with the Contractor's performance installing the new tennis court lights. He addressed his letter to Jim Bowser but so far hasn't received a reply from Mr. Bowser. Mr. Broberg asked Mr. Bitzer to elaborate.

Mr. Bitzer said he had asked Mr. Bowser to attend this meeting but he was unable to do so because of other commitments. Mr. Bowser said he had written a letter to Mr. Broberg regarding his concerns with the tennis courts lighting project. Mr. Bitzer has requested a copy of the letter.

Mr. Bitzer said the Contractor has not installed the specified poles for the lights. They are supposed to be four inch poles but are five inch which may or may not be a problem. The four inch poles are standard but the five inch poles are more expensive and they wouldn't be charged extra for them. Mr. Bitzer said the Public Works Department is in the process of sorting through information but at this point they are unable to recommend to the Recreation Department what they should do. Mr. Bitzer said it seemed they had three options:

- 1 - Keep the five inch poles.
- 2 - Weld four inch plates on the footers which would enable them to install the four inch poles.
- 3 - Go home and wait till next Summer.

Mr. Bitzer said they couldn't give him a time frame for finishing the work but said they would return within the next couple of days. He said he had one positive note regarding the tennis courts. All the courts are back in play except courts one and two. Number two will be back in play today, and court number one will be back in use by the weekend.

Mr. Broberg asked who was paying for the refurbishing of the tennis courts? Mr. Bitzer said Signal Construction is paying for the work but Tennis Supply is actually doing the work. Mr. Bitzer said we did have a performance bond from the Contractor and there is a penalty clause in the contract. He said he didn't want to wait until next Summer because the Town Council said they want to get a feel as to how the lights are working on courts one and two prior to considering the proposed lighting of courts three and four..

Mr. Broberg asked if they decided to exercise option three and sent the Contractor home, could they then make a claim on the

performance bond and put the contract out for bid to someone else? Mr. Bitzer said he would have to find out exactly how the penalty clause works in this contract. He said the Town Engineer informed him that the penalty clause would only apply if the workmen walked off the job. Mr. Bitzer said he would keep the Commission updated on any new information he might receive.

4 - Tennis Facility & Program Policies & Procedures update
- Mr. Hay.

Mr. Hay said the policies he would review today, some are new, some old and some have been revised. They include:

1. The "tryout" procedure which they had use last Spring.
2. The current policies and procedures for the courts such as booking and resident vs. permit holders. No changes have been proposed to these existing procedures yet.
3. The Women's Team Tennis policies and procedures. A booklet will be put together to cover the policies of the Women's Tennis.
4. The Women's Team By-laws. Sets up the Team Committees.

Mr. Hay said the last page of the report lists some of the suggestions he would like to discuss at the ensuing meetings of the Team Captains and Town Staff. One of these suggestions is how they could deal with the mid-year vacancies. He said it has been a very positive year and he didn't have a problem if the Ladies Teams wished to make some changes.

Mr. Bitzer said any changes that are made will be fair and equitable to all Town residents.

Mr. Hay said each Ladies Team usually has a Captain and a Co-captain which is elected by the team members to represent their team on the Women's Tennis Teams Committee. He said they would meet with him and possibly Mr. Bitzer to discuss the issues.

Mr. Ochstein asked if any decisions made by those Committees would have to be approved by the Seaview Park Commission or Town Staff? Mr. Hay said any decisions made by the Committees will have to be approved by the Town, but it will also be brought to the Seaview Park Commission for their input.

Mr. Broberg asked if there were any changes, could they get them to the Commission before the next meeting so the members of the Commission will have time to review the changes. Mrs. Clarke-Royal asked if they had written comments, to whom should they be directed? Mr. Broberg suggested they should go to Mr. Hay or Mr. Bitzer.

Mr. Hay said he was sorry he wasn't able to get the information to the Commission earlier, but he should have more complete information for the Commission before the next meeting.

VI. NEW BUSINESS:

1. FY-92 Capital Projects Overview - Mr. Bitzer.

Mr. Bitzer said they are resurfacing courts one through four at a cost of \$45,000. He said that price includes updating the irrigation system which is very antiquated.

Mrs. McIntyre asked if they are going to install lights on courts three and four, and will the lights be installed before the resurfacing? Mr. Bitzer said they wanted to do both projects together.

Mr. Bitzer said courts seven and eight also are scheduled for resurfacing at a cost of \$10,800, and resurfacing the basketball court at a cost of \$5,300 for a total of \$61,100. He said he had received an estimate \$25,000 per court to convert the hard courts to clay courts as requested by the Commission at the last meeting. Mr. Bitzer said he only had one estimate but he could get two more for comparison.

Mrs. McIntyre asked what the cost was when they converted courts five and six to clay? Mr. Lubow said it was approximately \$28,000 for the two courts. Mr. Bitzer said he could go back to the records and give them the exact amount.

Mr. Myers asked Mr. Hay if he knew what the volume of play is on courts seven and eight as compared to the other courts? Mr. Hay said most people prefer the clay courts so play is much heavier on those courts. He said obviously, it would improve the crowding situation if the hard courts are converted. He said right now it was kind of nice to have the hard courts because when it rains the clay courts are wet for a longer period of time than the hard courts.

Mr. Bitzer said they also have budgeted lighting for courts three and four at a cost of \$30,000 which is also planned as a summer project, however, this project will require Council approval.

Mrs. McIntyre asked what was the lighting situation on courts five and six? Mr. Broberg said the intention was to light courts one through four, and use five and six on a limited basis and if the lighting works on those courts, then eventually light courts five and six.

Mr. Bitzer said the intention was that as the new lights are installed then the old lights would be phased out. He said no one has approached the Council and asked for reduced evening hours or other alternatives to the arrangement which is now in place.

Mr. Bitzer said they had talked about difficulties in the morning but they have a far greater problem in the late afternoon with the Youth Programs competing with the adult working residents. He said getting more courts lighted would help alleviate that problem.

Mr. Bitzer said he had one more item but it was not a Capital Project item. He said they had received the new scoreboard which was a joint venture with the Day School and the installation is scheduled for completion in early January. Mr. Broberg asked what was the cost of the scoreboard? Mr. Bitzer said he didn't have the exact figures but he thought it was approximately \$3,000.

Mr. Broberg asked what happened to the old portable scoreboard and why wasn't it being used for the Saturday Soccer games? Mr. Bitzer said he thought it was being used and he would check on it. Mr. Bitzer said he had written a letter to the Public Works Department requesting that they start working on the Recreation Department Capital projects as soon as possible.

VII. ANY OTHER MATTERS:

Mr. Myers asked if someone could inspect the playing field for fire ants? He said he noticed a couple of mounds Saturday. Mr. Bitzer said that fire ants have been a problem and when one mound is treated the ants just move to another location. He said he would ask the Public Works Department to check the grounds and try to treat all the ant mounds.

Mrs. Clarke-Royale said it was her understanding that Harriet Brier who runs the Children's Theatre is very ill and she wondered if someone has sent her a letter or card. Miss Rockwell said they are sending her a card and pictures.

Miss Rockwell said on Saturday, January 4th there will be a morning Open House at the Recreation Center from 10:00 AM to 1:00 PM, and brochures are being mailed. All the programs will give demonstrations.

Mr. Bitzer said there would be four vacancies on the Commission in February. He said Mrs. McIntyre had filled the vacancy created by the resignation of Mr. Kemble. Mr. Myers is eligible for reappointment and Mrs. McIntyre is eligible for reappointment but it would be for a first term because she had not completed 50% of Mr. Kemble's term. He said Mrs. Newman and Mrs. Coniglio have completed their second term so are not eligible for reappointment.

Mr. Bitzer said the walkway lights are being installed and is going very well. The new lights are a big improvement.

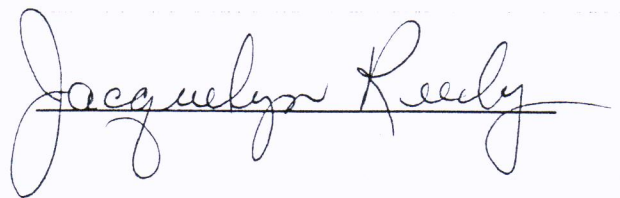
Mr. Broberg asked that if there are informational hand outs to be distributed to the members of the Commission could they be sent out at least a week prior to the meetings to allow the members time to review the material. Mr. Bitzer said they would try very hard to comply with the Commissions wishes.

Mrs. McIntyre said the loan to the Town will be coming due in August and she cautioned again about waiting until June or July to raise the rest of the funds. She asked Mr. Hay if they could have a contribution box placed in the Pro Shop. Mr. Hay said absolutely. Mr. Broberg felt that if they erected the plaque it would create interest in the fund raising. Mr. Bitzer said it probably would be acceptable but he would like to check and make sure its appropriate to place a collection box in the Pro Shop.

Mr. Broberg asked Mr. Bitzer if he could have some estimates on plaques by the next meeting? Mr. Bitzer said he would have them for the next meeting..

VIII. ADJOURNMENT:

There being no further business, meeting was adjourned at 2:10 PM with the next meeting scheduled for January 22, 1992.

A handwritten signature in cursive script, reading "Jacquelyn Reedy", written over a horizontal line.