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**TOWN OF PALM BEACH
CODE ENFORCEMENT BOARD MINUTES
2:00 P.M. THURSDAY, MARCH 18, 2004
AT THE TOWN COUNCIL CHAMBERS, 360 S. COUNTY ROAD**

I Call to Order: Chairman Eugene Lawrence called the meeting to order at 2:00 p.m.

II Roll Call: Present: Eugene Lawrence, Chairman
Pamela Hoffpauer, Vice Chair
Timothy Hoffman, Member
Richard A. Raffo, Member
Hugh C. Davis, III, Member
Joel P. Koeppel, Member
Thomas M. Youchak, Member
George Klein, Alternate Member
Larry Ochstein, Alternate Member
Robert S. Walton, Chief Code Compliance Officer
John C. Randolph, Town Attorney

Recording Secretary: Deborah A. Morakis

III Approval of the Minutes of February 19, 2004:
MOTION BY MR. HOFFMAN FOR APPROVAL OF THE MINUTES.
MOTION SECONDED BY MR. YOUCHAK.
MOTION CARRIED UNANIMOUSLY.

Let the record show that all persons testifying today were sworn in at this time.

IV Public Hearings:

- A Case #03-1611, William Condren, 240 Banyan Road
Violation of Chapter 18, Section 18-87 (d) of the Town of Palm Beach Code of Ordinances, all properties must retain or properly drain all soil and water contained on or from the property, and any modification which may alter the drainage plan must be approved by the Town.

MOTION BY MR. KOEPEL TO POSTPONE CASE #03-1611 UNTIL THE APRIL 15, 2004 CODE ENFORCEMENT BOARD HEARING.

MOTION SECONDED BY MR. YOUCHAK.

MOTION CARRIED UNANIMOUSLY.

- B Case #04-1614, Leonard Sessa, 1 Via Sunny
Violation of Chapter 126, Section 126-58 of the Town of Palm Beach Code of Ordinances: it is unlawful for any person to trim (*or materially alter the character of a tree by trimming*) any historic or specimen tree without written permission from the Town Manager.

MOTION BY MS. HOFFPAUER TO POSTPONE CASE #03-1614 UNTIL THE APRIL 15, 2004 CODE ENFORCEMENT BOARD HEARING .

MOTION SECONDED BY MR. YOUCHAK.

MOTION CARRIED UNANIMOUSLY.

- C Case #04-1615, Roger Hertog, 10 Blossom Way
Violation of Chapter 126, Section 126-58 of the Town of Palm Beach Code of Ordinances: it is unlawful for any person to cut down, remove or move, or effectively destroy through damage any historic or specimen tree without written permission and a hearing before the Town Council.

MOTION BY MR. HOFFMAN TO DISMISS CASE #03-1615 FOR COMPLIANCE.

MOTION SECONDED BY MR. KOEPEL.

MOTION CARRIED UNANIMOUSLY.

- D Case #04-1619, Greg & Karen Golnick, 146 Seabreeze Avenue
Violation of Chapter 18, Section 18-241 of the Town of Palm Beach Code of Ordinances: a building permit is required to install, repair, or alter any building or building system. These permits must be obtained prior to commencing work.

MOTION BY MS. HOFFPAUER TO DISMISS CASE #03-1619 FOR COMPLIANCE.

MOTION SECONDED BY MR. KOEPEL.

MOTION CARRIED UNANIMOUSLY.

- E Case #04-1620, Robert Grossman, 271 La Puerta Way
Violation of Chapter 42, Section 42-86 of the Town of Palm Beach Code of

Ordinances: it is unlawful for any property owner to allow grass or weeds to grow to a height greater than eight (8) inches or other vegetation to become overgrown or accumulate.

Violation of Section 42-126 of the Town of Palm Beach Code of Ordinances, it is unlawful for any person to permit any collection of standing water in which mosquitoes are likely to breed.

Mr. Walton stated that since we did not have a return receipt proving service of the violation letter, and since we have a verbal promise from the property manager that the violation will be corrected, the Town would request a dismissal of Case 04-1620 without prejudice.

MOTION BY MR. KOEPEL TO DISMISS CASE #03-1620 WITHOUT PREJUDICE.

**MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.**

- F Case #04-1621, Boston Homes, Inc., 312 Cherry Lane
Violation of Chapter 18, Section 18-242, Subsection 104.5.1.6, Medium Projects, all new or remodel construction projects of 4,000 sq. ft. to 8,999 sq. ft. under roof be allowed 20 months.

Attorney Peter Broberg was here to testify on behalf of Boston Homes. He presented a schedule for completion of the project to the Board which indicated that the project will be completed by the middle of May 2004.

Mr. Walton requested that Boston Homes finish the exterior work within the first 30 days and complete the interior work during the second 30 days. Attorney Broberg agreed that would be done.

MOTION BY MR. KOEPEL TO GRANT UNTIL THE MAY 20, 2004 MEETING FOR COMPLETION OF THE PROJECT AND GET THE CERTIFICATE OF OCCUPANCY.

MR. WALTON CLARIFIED THAT 30 DAYS FROM NOW THE LANDSCAPING SHOULD BE COMPLETED WITH DRIVEWAYS. THE EXCEPTION IS THE AREA WHERE THERE IS A HOLE FOR A SEWER PIPE.

**MOTION SECONDED TO MR. RAFFO.
MOTION CARRIED UNANIMOUSLY.**

- G Case #04-1622, Kean Investments, Inc., 260 Miraflores Drive
Violation of Chapter 42, Section 42-86 (3) of the Town of Palm Beach Code of Ordinances, grass shall not grow to a height greater than 8" and debris shall not be allowed to accumulate on property in the Town of Palm Beach.
Violation of Chapter 42, Section 42-86 (5) of the Town of Palm Beach Code of Ordinances, sand, soil, or other material shall not be allowed to accumulate.

Mr. John Kean was here to address the board. His property had been used as a staging area for surrounding projects without his permission.

Mr. Walton stated that the Town would request dismissal for compliance with the caveat that it will be brought back should it not be maintained in the future.

MOTION BY MR. HOFFMAN TO DISMISS FOR COMPLIANCE.

MOTION SECONDED BY MR. DAVIS.

MOTION CARRIED UNANIMOUSLY.

- H Case #04-1623, Frank Coniglio, Cucina Dell' Arte, 257 Royal Poinciana Way
Violation of Chapter 18, Section 18-242, Subsection 104.1.1 of the Town of Palm Beach Code of Ordinances, a building permit is required to install, repair, or alter any building or system.
Violation of Chapter 132, Section 132-2372 of the Town of Palm Beach Code of Ordinances, strip lighting of any nature shall not be used to outline any building or structure.
Violation of Chapter 42, Section 42-197 of the Town of Palm Beach Code of Ordinances, noise to attract attention is prohibited.
Violation of Chapter 134, Section 134-2 of the Town of Palm Beach Code of Ordinances, allows that only background music is permitted in a restaurant.

Mr. Walton testified that all of the violations in this case have been brought into compliance or approved by the Town Council so the Town is asking for dismissal for compliance.

MOTION BY MS. HOFFPAUER TO DISMISS CASE #04-1623 FOR COMPLIANCE.

MOTION SECONDED BY MR. HOFFMAN.

MOTION CARRIED UNANIMOUSLY.

- I Case #04-1624, Peruvian Condominium Association, 122 Peruvian Avenue
Violation of Chapter 42, Section 42-87 (2) & (7) of the Town of Palm Beach Code of Ordinances, all fences, gates and exterior walls shall be reasonably free of cracks, painted and shall be kept in sound condition and good repair.
Violation of Chapter 34, Section 2401.6 of the Town of Palm Beach Code of Ordinances, all devices or safeguards required by the technical codes shall be maintained in good working order. According to the National Electrical Code Section 400.8 (1), N.F.P.A. 70-2002 flexible cord or cables shall not be used as a substitute for fixed wiring on a structure and all repairs shall be made in a safe and workman like manner.

Mr. Walton stated that these violations were corrected so he asked for dismissal for compliance.

MOTION BY MR. KOEPEL TO DISMISS CASE #04-1624 FOR COMPLIANCE.

MOTION SECONDED BY MR. DAVIS.

MOTION CARRIED UNANIMOUSLY.

- J Case #04-1625, Michael I. Keller, 126 Peruvian Avenue
Violation of Chapter 18, Section 18-241 of the Town of Palm Beach Code of

Ordinances, building permits are required to install, repair, or alter any building or building system. These permits must be obtained prior to commencing work. Violation of Chapter 42, Section 42-87 of the Town of Palm Beach Code of Ordinances, exterior walls shall be kept painted and in good repair and debris shall not be allowed to accumulate.

Mr. Walton testified that there had been work done in both the rear and front apartments without permits. The property owner believes that he can hire a contractor, obtain all necessary permits and make the repairs within 45 days. The Town is requesting a finding of guilt and give the defendant 45 days to bring into compliance.

MOTION BY MR. HOFFMAN THAT THE DEFENDANT IS FOUND IN NON COMPLIANCE AND GIVEN 45 DAYS TO OBTAIN COMPLIANCE.

MOTION SECONDED BY MR. KOEPEL.

MOTION CARRIED UNANIMOUSLY.

- K Case #04-1626, Bank of America, NA, 140 No. County Road
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

Mr. Walton indicated that Case #'s 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632, 04-1633 have all come into compliance and obtained their occupational licenses. The Town would ask that these cases all be dismissed for compliance.

MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.

MOTION SECONDED BY MR. DAVIS.

MOTION CARRIED UNANIMOUSLY.

- L Case #04-1627, Bank of America, NA, 396 Royal Palm Way
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.

MOTION SECONDED BY MR. DAVIS.

MOTION CARRIED UNANIMOUSLY.

- M Case #04-1628, Harry Loy Anderson, Colonial Bank, 125 Worth Avenue
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.
MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.

- N Case #04-1629, Escada USA Retail, Inc., 222 Worth Avenue
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”
MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.
MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.
- O Case #04-1630, J. P. Morgan Trust Company NA, 205 Royal Palm Way
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”
MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.
MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.
- P Case #04-1631, Sak's & Company, 172 Worth Avenue
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”
MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.
MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.
- Q Case #04-1632, Sak's & Company, 150 Worth Avenue
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.

**MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.**

R Case #04-1633, WA Boutique of Palm Beach Inc., Sonia Rykiel, 150 Worth Avenue

Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

MOTION BY MR. HOFFMAN TO DISMISS CASE #'S 04-1626, 04-1627, 04-1628, 04-1629, 04-1630, 04-1631, 04-1632 AND 04-1633 FOR COMPLIANCE.

**MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.**

S Case #04-1634, Westminster Financial Securities, Inc., 2875 So. Ocean Blvd., #101

Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances:
“(1) Failure to submit evidence satisfactory to the Town Council at renewal time that not less than fifty (50) percent of the customers of the proposed use will be “Town Persons.”

Mr. Walton testified that Westminster feels they can have the necessary paperwork submitted to the town to achieve compliance within three weeks. The Town would ask that we give them three weeks to comply.

MOTION BY MR. KOEPEL TO FIND THE DEFENDANT IN NON COMPLIANCE AND GIVE 3 WEEKS TO OBTAIN COMPLIANCE.

**MOTION SECONDED BY MS. HOFFPAUER.
MOTION CARRIED UNANIMOUSLY.**

V Presentation of New Cases to Set for Hearing:

A Case #04-1635, Landry's Restaurants, Inc., 456 So. Ocean Blvd.

Violation of Chapter 134, Section 134-889 of the Town of Palm Beach Code of Ordinances, commercial or quasi-commercial (commercial parking) use is prohibited in the R-B Zoning District.

Violation of Chapter 134, Section 134-2179 (f), off street parking, for parking along the interior parking lot lines, effective sight screening is required.

Violation of “Declaration of Use Agreement” dated 2/9/04, Item 3, the north east exit gate shall not be opened except in an emergency and shall be opening from

the inside only.

- B Case #04-1636, Paivi T. Alperson, 157 Everglades Avenue
Violation of Chapter 106, Section 106-59 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eight (8) feet above all sidewalks and bike trails must be maintained to allow unobstructed passage of pedestrians.
- C Case #04-1637, Roger Schank, 166 Everglades Avenue
Violation of Chapter 106, Section 106-59 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eight (8) feet above all sidewalks and bike trails must be maintained to allow unobstructed passage of pedestrians.
- D Case #04-1638, Clara P. Aquilera, 158 Everglades Avenue
Violation of Chapter 106, Section 106-59 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eight (8) feet above all sidewalks and bike trails must be maintained to allow unobstructed passage of pedestrians.
- E Case #04-1639, Louis E. Guyott, II, 149 Everglades Avenue
Violation of Chapter 106, Section 106-59 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eight (8) feet above all sidewalks and bike trails must be maintained to allow unobstructed passage of pedestrians.
- F Case #04-1640, Robert Grossman, 271 La Puerta Way
Violation of Chapter 42, Section 42-86 of the Town of Palm beach Code of Ordinances, it is unlawful for any property owner to allow grass or weeds to grow to a height greater than eight (8) inches or other vegetation to become overgrown or accumulate.
Violation of Section 42-126 of the Town of Palm Beach Code of Ordinances, it shall be unlawful for any person to permit any collection of standing water in which mosquitoes are likely to breed.
- G Case #04-1641, Thomas B. Waldin, 375 North Lake Way
Violation of Chapter 106, Section 106-159 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eighteen (18) feet above all roadways must be maintained to allow for unobstructed passage of vehicles.
Violation of Section 42-126 of the Town of Palm Beach Code of Ordinances, it shall be unlawful for any person to permit any collection of standing water in which mosquitoes are likely to breed.
- H Case #04-1642, Elaine & Ralph Gill, 3456 So. Ocean Blvd. #205
Violation of Chapter 18, Section 18-241 of the Town of Palm Beach Code of Ordinances, building permits (plumbing electrical and HVAC) are required to install, repair, or alter any building or building system. These permits must be obtained prior to commencing work.
- I Case #04-1643, Sydelle Meyer, Tr., 1040 North Lake Way
Violation of Chapter 106, Section 106-59 of the Town of Palm Beach Code of Ordinances, a vertical clearance of eight (8) feet above all sidewalks and bike trails must be maintained to allow unobstructed passage of pedestrians.

- J Case #04-1644, Sireny Investors, Inc., 106 Hammon Avenue
Violation of Chapter 14, Section 114-32 of the Town of Palm Beach Code of Ordinances, no person shall rent apartments without first having obtained a valid occupational license from the Town.
- K Case #04-1645, Dorra Shaw & Dugan, 270 So. County Road
Violation of Section 134-229 (12) of the Town of Palm Beach Zoning Ordinances, acceptable Town-Serving documentation is required annually at occupational license renewal.
- L Case #04-1646, Brighton Pavillion, 336 Worth Avenue
Violation of Chapter 14, Section 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
Violation of Chapter 14, Section 114-38 (c) of the Town of Palm Beach Code of Ordinances, licenses are approved for indoor occupancy only.
- M Case #04-1647, Devonshire, 340 Worth Avenue
Violation of Chapter 14, Section 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
Violation of Chapter 14, Section 114-38 (c) of the Town of Palm Beach Code of Ordinances, licenses are approved for indoor occupancy only.
- N Case #04-1648, Arlene Desidero, Renato's Restaurant, 87 Via Mizner
Violation of Section 134-229 of the Town of Palm Beach Zoning Ordinances, acceptable Parking Lease Agreement is required annually at occupational license renewal.
- O Case #04-1649, Mariposa, Laura Andre, 220 Australian Avenue
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
- P Case #04-1650, Michael Gorwitz, 420 So. County Road
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
- Q Case #04-1651, Julie Robinson, 417 Peruvian Avenue
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
- R Case #04-1652, Tina Anderson, 417 Peruvian Avenue
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having

obtained a valid occupational license from the Town.

- S Case #04-1653, Patrick Quinlan, 417 Peruvian Avenue
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
- T Case #04-1654, La Mode of Palm Beach, Inc., 340 Royal Poinciana Way, 6C
Violation of Chapter 14, Section 114-31 and 114-32 of the Town of Palm Beach Code of Ordinances, no person shall conduct business without first having obtained a valid occupational license from the Town.
- U Case #04-1655, Seymour Fox, 237 Brazilian Avenue
Violation of Chapter 14, Section 114-32 of the Town of Palm Beach Code of Ordinances, no person shall rent apartments without first having obtained a valid occupational license from the Town.
- V Case #04-1656, Seymour Fox, 237 Brazilian Avenue
Violation of Chapter 42, Section 42-87 (2) of the Town of Palm Beach Code of Ordinances, all exterior surfacing materials shall be kept painted and in good repair.
- W Case #04-1657, Sunset Avenue, 240 Sunrise Avenue
Violation of Chapter 14, Section 114-31 of the Town of Palm Beach Code of Ordinances, any person doing business in Town must obtain a Town occupational license.
- X Case #04-1658, House of Kahn, 231 Peruvian Avenue
Violation of Section 102.45 of the Town of Palm Beach Code of Ordinances, placing yard trash in right-of-way out of line with the schedule.
- Y Case #04-1659, One Hundred El Vedado Way, Inc., 100 El Vedado Way
Violation of Section 102.45 of the Town of Palm Beach Code of Ordinances, placing yard trash in right-of-way out of line with the schedule.

MOTION BY MS. HOFFPAUER TO SET CASE #04-1635 THROUGH 04-1659 FOR HEARING AT THE APRIL 15, 2004 CODE ENFORCEMENT BOARD HEARING.

**MOTION SECONDED BY MR. DAVIS.
MOTION CARRIED UNANIMOUSLY.**

VI New Business:

VII Consideration of Foreclosure:

Mr. Walton reported that as ordered at the February 19, 2004 Code Enforcement Board Hearing, Washington Mutual did pay the \$75,000 fine for Case #02-1482.

VIII Old Business:

- A Case #01-1384, 332 South County Road, LLC, 332 South County Road
Violation of Chapter 42, Section 42-87 of the Town of Palm Beach Code of Ordinances, all exterior walls, doors and windows shall be reasonably free of cracks, painted and shall be kept in sound condition and good repair.

Mr. Walton stated that he received a request for postponement and asked the board to postpone Case#01-1385 until the April 15, 2004 Code Enforcement Board Hearing.

MOTION BY MR. HOFFMAN TO POSTPONE CASE #01-1384 UNTIL THE APRIL 15, 2004 CODE ENFORCEMENT BOARD HEARING.

MOTION SECONDED BY MR. KOEPEL.

MOTION CARRIED UNANIMOUSLY.

- B Case #03-1595, Herbert J. Richman, 350 Seaspray Avenue
Violation of Chapter 18, Section 18-242, Subsection 104.1.1 of the Town of Palm Beach Code of Ordinances, a building permit is required to construct, install, repair, or alter any building or building systems. This permit must be obtained prior to commencing work.

Mr. Walton stated that a set of gates were installed but were too close to the road. The Defendant has obtained an attorney and applied for a variance to keep the gates where they are. The Town Council will review the variance application in May. Therefore, Mr. Walton requested that this case be postponed until the May 20, 2004 Code Enforcement Board hearing so that the Town Council can review it first.

MOTION BY MR. KOEPEL TO POSTPONE CASE #03-1595 UNTIL THE MAY 20, 2004 CODE ENFORCEMENT HEARING.

MOTION SECONDED BY MR. DAVIS.

MOTION CARRIED UNANIMOUSLY.

IX Other Business:

- A Town Council Meeting Friday, March 26, 2004 at 9:30 a.m. to receive report on Strategic Plan.

Veronica Close, Assistant Director of the Planning, Zoning and Building Department addressed the Board and advised them that the Town Council will be meeting on March 26, 2004 regarding to the Strategic Plan relating to Governance. The comments that you made at the workshop were transmitted to the Town Council. She extended an invitation for all Members to attend.

- X **Adjournment:** The meeting was adjourned without benefit of a motion.