



TOWN OF PALM BEACH

Planning, Zoning & Building Department

MINUTES OF THE ARCHITECTURAL COMMISSION
WEDNESDAY, APRIL 24, 1991, 12:30 P.M.
TOWN COUNCIL CHAMBERS, 360 SOUTH COUNTY ROAD, PALM BEACH

I. Call to Order

The April 24, 1991 Architectural Commission meeting was called to order at 12:37 p.m. by Chairman Jeffery W. Smith.

II. Roll Call

PRESENT: Jeffery W. Smith, Chairman
John Schuler, Member
Jorge Sanchez, Member
Joanna Frost-Golino, Member
Laurel Baker, Alternate Member
Jesse Newman, Alternate Member
James Paine, Alternate Member

Pamela McNierney, representing John C. Randolph,
Town Attorney
Robert L. Moore, Director of Planning, Zoning and
Building
Timothy M. Frank, Planner/Projects Coordinator

ABSENT: Lesly Smith, Vice-Chairman
Marie Hope, Member
Leighton Rosenthal, Member

RECORDING SECRETARY: Mary A. Pollitt

III. Approval of Minutes of March 27, 1991

MOTION MADE BY MR. SCHULER TO APPROVE THE MINUTES.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

IV. Project Review

A. Deferrals and Continuations: Major and Minor Projects

B112-90 Boat House Renovation

Applicant: Mr. and Mrs. Stephen Levin
Address: 446 North Lake Way
Architect: Milton Klein
Project Description: Renovation of existing boat house

This project was deferred from the March meeting.

MOTION MADE BY MR. SCHULER TO DEFER THE PROJECT UNTIL THE MAY MEETING.

MOTION SECONDED BY MR. NEWMAN.

MOTION CARRIED UNANIMOUSLY.

B3-91(A) Facade Renovation

Applicant: Tiffany's
Address: 259 Worth Avenue
Architect: Smith Architectural Group
Project Description: Facade Renovation

The project was approved at the January meeting with the condition details of the windows and the balls over the pedestals, awnings and signage, and a sample of the building finish be submitted.

MOTION MADE BY MRS. FROST-GOLINO TO DEFER THE PROJECT UNTIL THE MAY MEETING.

MOTION SECONDED BY MR. SCHULER.

MOTION CARRIED UNANIMOUSLY.

B3-91(B) Facade Renovation

Applicant: Hermes
Address: 259 Worth Avenue
Architect: Thorne & Gibson
Project Description: Revision

The project was approved at the March meeting with the condition a

drawing showing the details of the grill work and the coat of arms and paint samples and drawings of the signage and awnings be submitted.

(Mr. Smith has a conflict with this project. Mr. Schuler is acting chairman.)

L. T. Thorne presented a detailed drawing of the facade showing the details of the grill work. Samples of the finishes were presented. The facade drawing shows the coat of arms removed from the door and the facade. Signs and an awning have been added to the drawing.

Mr. Thorne presented pictures of a recently completed Hermes facade in Chicago using the coat of arms sandblasted in the door.

Mr. Newman commented Hermes currently has a coat of arms on the door at their 218 Worth Avenue location.

MOTION MADE BY MR. NEWMAN TO APPROVE THE SUBMITTED PLAN AND SAMPLES WITH THE CONDITION THE COAT OF ARMS NOT BE USED ON THE FACADE BUT ALLOWED TO BE USED ON THE DOOR.

MOTION SECONDED BY MR. SANCHEZ.

A discussion followed on the use of the coat of arms as a logo on the front door.

Mr. Frank cited the Zoning Code 6.33(b): "Permitted signs shall consist of lettering which specifies the name of the establishment and/or the nature of the business. Use of pictures, symbols, etc. shall not be permitted."

Mr. Thorne presented photographs of other Worth Avenue merchants using "logos".

Mr. Thorne showed the Commission a sample of the brass lettering to be used for the "Hermes" sign. The drawing shows a total of five signs on the facade.

THE MOTION FAILED 3/2 WITH A ROLL CALL VOTE AS FOLLOWS:

YEA: JESSE NEWMAN
JORGE SANCHEZ
JOHN SCHULER

NAY: JOANNA FROST-GOLINO
LAUREL BAKER

MOTION MADE BY MRS. FROST-GOLINO TO APPROVE THE FACADE (DETAILS) AS SHOWN ON THE DRAWING TO INCLUDE THE AWNING, STUCCO COLOR AND THE GRILL WORK.

MOTION SECONDED BY MR. NEWMAN.

MOTION CARRIED UNANIMOUSLY.

B31-88 Landscape Plan

Applicant: Villa Plati
Address: Bradley Place
Landscape Architect: Blakely and Associates
Project Description: Landscape Plan

The project was removed from the March agenda. (No one was present to represent the applicant.)

The applicant re-applied for the April meeting.

Jeff Blakely addressed the Commission. He considers the changes made to the originally approved landscape plan as minor. The landscaping has been completed at Villa Plati. The changes were outlined in a two page letter sent to Mr. Frank. Mr. Blakely offered to answer any questions in response to that letter.

Mr. Frank read the letter to the Commission. Mr. Frank inspected the premises at Villa Plati accompanied by Steve Carew, the resident inspector, comparing the installed vegetation to the approved plan. Mr. Frank cited the substitution of carpenteria palms in place of the approved Royal Palms as one example. The carpenteria palms will be one-third the size of the Royal Palms.

Other substitutions were necessitated by the Christmas, 1989, freeze and requests by the Town's Public Works Department according to Mr. Blakely.

The Commission expressed the opinion they, as individuals, would like an opportunity to visit the site to evaluate the present landscaping.

MOTION MADE BY MR. SCHULER TO DEFER THE PROJECT UNTIL THE MAY MEETING.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B29-90 Landscape Plan

Applicant: Mr. and Mrs. John Cunningham
Address: 353 El Brillo Way
Landscape Architect: Jeff Blakely
Project Description: Landscape plan

This project was approved at the April, 1990 meeting with the condition a landscape plan including the fountains and the

courtyard be submitted at a later meeting.

Jeff Blakely distributed a hand-out to the Commission detailing the landscape plan and the driveway layout.

Pale pink, granite pavers will be used in a modular design mixed with turf block and Japanese carpet grass.

The site plan shows the driveway configuration.

An existing ficus hedge will be added onto to complete the hedging of the property. Black olive, live oak and date palm trees will be planted on the property in addition to the relocated banyan tree. Citrus trees complete the plan.

The fountain design was shown on the landscape plan.

MOTION MADE BY MR. SCHULER TO APPROVE THE PROJECT.

MOTION SECONDED BY MR. SANCHEZ.

MOTION CARRIED UNANIMOUSLY.

(Mr. James Paine arrived at the meeting at 1:30 p.m.)

B38-88 Pool Pavilion, Gates

Applicant:	Trust Estate
Address:	601 North County Road
Architect:	Tigerman-McCurry
Project Description:	Pool Pavilion, Gates

The gates were deferred from the March meeting with the condition they be presented with a revised landscape plan.

No one was present to represent the applicant.

MOTION MADE BY MR. SCHULER TO DEFER THE PROJECT.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B11-91 New Duplex

Applicant:	Euro-Homes, Inc.
Address:	252 Atlantic Avenue
Architect:	Randall E. Stoft
Project Description:	Construct two-story duplex

The project was deferred from the March meeting to study the garage entrances and the front facade.

Randall Stoft presented an elevation drawing detailing the changes made since the plan was last presented.

Architectural details including a balcony and banding have been eliminated. A small hip roof has been added. The garage doors in the front have been partially site screened with six to seven foot ficus hedges.

The wood casement windows will not have mullions. The elevation drawing shows two separate windows in the stair tower areas.

The Commission members preferred the original one window in the stair tower to two separate ones.

MOTION MADE BY MR. SANCHEZ TO APPROVE THE PROJECT WITH THE CONDITIONS THE APPLICANT RE-STUDY THE TYPE OF WINDOW USED AND THE STAIR TOWER WINDOWS. SAMPLES OF THE PAINT COLOR, ROOF TILE, PAVING MATERIALS AND GLASS IN ADDITION TO A LANDSCAPE PLAN WILL BE SUBMITTED AT A LATER MEETING.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY WITH THE STATED CONDITIONS.

B27-89 Fountain

Applicant:	Mr. and Mrs. Nelson Peltz
Address:	542 North County Road
Architect:	Ferguson Murray
Project Description:	Fountain

Hugh Davis, Contractor, presented an elevation drawing of the fountain located in the motor court.

The five foot (diameter), white marble dish fountain was planned in the initial drawing.

MOTION MADE BY MR. SCHULER TO APPROVE THE FOUNTAIN.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B. New Business - Major Projects

B19-91 Addition-Renovation

Applicant:	Mr. and Mrs. Norman Hascoe
Address:	345 Polmer Park

Architect: Milton Klein
Project Description: Additions and alterations to include demolition of existing master bath area to create landscaped courtyard; second floor addition; kitchen addition; master bedroom and 2 baths (additions)

Milton Klein presented a floor plan showing the details of the proposed additions and remodeling.

The entrance to the house will be relocated to a center position. The service entrance will be moved to the side. Presently, the house is "off-axis". The Commission members commented the remodeling is an improvement. The materials used in the additions will match the existing structure.

A courtyard will be created in the center of the house utilizing existing interior space.

MOTION MADE BY MR. SCHULER TO APPROVE THE PROJECT AS PRESENTED.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B20-91 Addition

Applicant: The Solkin Group
Address: 254 Plantation Road
Architect: Glen Harris, Peacock & Lewis Architects
Project Description: Addition of two car garage and one story master bedroom

Glen Harris presented photographs of the existing house.

The elevation drawing of the proposed changes showed the garage addition. The garage will be closer to the street than the existing garage.

The rear of the house (with the master bedroom addition) faces North Woods Road. The back of the house is site screened from the road.

Shutters have been added on the elevation drawing. The house has a white tile roof, white trim, and the garage will have a false louver paneled door.

MOTION MADE BY MRS. FROST-GOLINO TO APPROVE THE PROJECT WITH THE CONDITION THE GARAGE DOOR BE SITE SCREENED FROM THE STREET.

MOTION SECONDED BY MR. SCHULER.

MOTION CARRIED UNANIMOUSLY WITH THE STATED CONDITION.

B22-91 New Residence

Applicant:	Robert Eigelberger
Address:	240 North Ocean Boulevard
Designer:	James Carmo
Project Description:	Construct new two story, single family residence

(Mr. Smith has a conflict with this project. Mr. Schuler is acting chairman.)

Jim Carmo presented a site plan showing the proposed new two story residence.

Mr. Frank recapped the new (1-91) zoning ordinance which affects the design of this house.

Four elevations of the house were shown. The driveway will be on the west side of the house. The stucco house will have a barrel tile roof, cast stone trim, cypress columns, divided light windows and a tower element.

The house will contain approximately 5,600 to 6,000 square feet.

A second house of similar design is planned for the lot to the west of this residence. Each lot is approximately 100 ft. x 116 ft.

MOTION MADE BY MR SANCHEZ TO CONCEPTUALLY APPROVE THE PROJECT WITH THE CONDITION DETAILED DRAWINGS FOR THE PROJECT ARE SUBMITTED AT THE MAY MEETING.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B23-91 Garage Addition

Applicant:	Michael Picotte
Address:	434 Seaspray Avenue
Architect:	Smith and Paine Architects
Project Description:	Garage Addition

No one was present to represent the applicant.

MOTION MADE BY MRS. FROST-GOLINO TO DEFER THE PROJECT UNTIL THE END OF THE MEETING.

MOTION SECONDED BY MRS. BAKER.

MOTION CARRIED UNANIMOUSLY.

(Mr. Paine has a conflict with this project and left the chamber during the discussion of this project.)

Harold Smith presented a site plan and an elevation plan for the project.

The garage addition will be stuccoed to match the existing residence and will have a barrel tile roof and wood trim.

MOTION MADE BY MR. SANCHEZ TO APPROVE THE PROJECT AS PRESENTED.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

B24-91 Awning Carport

Applicant:	Mrs. Albert Berne, Jr.
Address:	304 Plantation Road
Contractor:	American Awning
Project Description:	Install awning carport

Joe Mattei presented a handout to the Commission showing the location of the carport. The awning-carport will be solid white vinyl.

MOTION MADE BY MR. SANCHEZ TO APPROVE THE PROJECT.

MOTION SECONDED BY MRS. BAKER.

MOTION CARRIED UNANIMOUSLY.

C. New Business - Minor Projects

A28-91 Renovation

Applicant:	Guest House of America, Inc. (Howard Johnson's)
Address:	2880 South Ocean Boulevard
Architect:	Team Architecture, Inc.
Project Description:	Remove cupola and logo; add architectural element at roof and parapet

The owners of the former Howard Johnson's Restaurant presented a site plan and elevation drawing showing the proposed changes.

The new name of the restaurant will be "Murray's Palm Beach Diner".

The "Howard Johnson" cupola is to be removed from the roof. An architectural element will be added to replace the cupola.

The awning will be changed to hunter green.

The site plan indicated a seating deck with outside seating is planned for the rear of the restaurant.

Staff recommended the project be deferred and brought back as a major project.

MOTION MADE BY MR. SCHULER TO DEFER THE PROJECT UNTIL THE MAY MEETING.

MOTION SECONDED BY MRS. BAKER.

MOTION CARRIED UNANIMOUSLY.

A29-91 Shutters

Applicant:	Jack Lubotta
Address:	125 Casa Bendita
Contractor:	Rolladen, Inc.
Project Description:	Install 5 white, manual roll shutters

The representative from Rolladen presented photographs of the building. Two of the shutters are visible from the street.

MOTION MADE BY MRS. FROST-GOLINO TO APPROVE THE PROJECT.

MOTION SECONDED BY MR. SCHULER.

MOTION CARRIED UNANIMOUSLY.

A30-91 Shutters

Applicant:	Harris Hollin
Address:	150 North Ocean Boulevard, Apt. 103
Contractor:	Rolladen, Inc.
Project Description:	Install 9 ivory, rolling shutters

Photographs of the building were presented to the Commission.

The Commission asked the representative from Rolladen if the shutters on this unit would match existing shutters on the other units in the building. He replied, they would .

MOTION MADE BY MR. SANCHEZ TO APPROVE THE PROJECT.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

A31-91 Shutters

Applicant: Melville W. Hall
Address: 241 Eldorado Lane
Contractor: Rolladen, Inc.
Project Description: Install 4 white, rolling shutters

This project will not be heard. It has received prior approval.

A32-91 Awnings

Applicant: Mrs. Nancy Dewitz
Address: 594 North County Road
Contractor: Awnings by Jay
Project Description: Install 7' x 3' awning over front door

(Mr. Smith has a conflict with this project. Mr. Schuler is acting chairman.)

An elevation drawing showing a striped, semi-circular awning over the front door area was presented to the Commission.

The Commission suggested the awning be solid white with peach trim, no stripes.

MOTION MADE BY MR. NEWMAN TO APPROVE A SOLID WHITE AWNING WITH PEACH TRIM.

MOTION SECONDED BY MRS. BAKER.

MOTION CARRIED UNANIMOUSLY.

A33-91 Awning

Applicant: R. A. Collections
Address: 302 South County Road
Contractor: American Awning Company
Project Description: Recover existing awning frame with yellow and black striped material

A photograph of the existing store front was presented to the Commission. The frame for the awning exists. The applicant wishes to cover the frame with a black and yellow striped awning.

The Commission discussed alternative color selections. A lighter yellow color was suggested for a solid awning. Black and white

stripes were also suggested.

MOTION MADE BY MR. SANCHEZ TO DEFER THE PROJECT TO ALLOW THE APPLICANT TIME TO RECONSIDER SOME COLOR ALTERNATIVES.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

A34-91 Awning

Applicant:	M. Bessenroth
Address:	165 Brazilian Avenue
Contractor:	Delray Awning Inc.
Project Description:	Install 16' x 10' retractable awning

No one was present to represent the applicant.

MOTION MADE BY MR. SCHULER TO DEFER THE PROJECT.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

Before the meeting was adjourned, a representative from the awning company was present.

MOTION MADE BY MR. SANCHEZ TO HEAR THE PROJECT.

MOTION SECONDED BY MRS. FROST-GOLINO.

MOTION CARRIED UNANIMOUSLY.

The awning has been installed prior to the required approvals and permits.

Photographs of the retractable on the east side of the building were presented.

MOTION MADE BY MR. SANCHEZ TO APPROVE THE AWNING.

MOTION SECONDED BY MR. NEWMAN.

MOTION CARRIED UNANIMOUSLY.

Before the meeting was adjourned, Mr. Sanchez mentioned that landscaping projects are being completed in Town before the Architectural Commission views the plans for them.

Mr. Moore added that landscape plans may have to be submitted "up front" with other plans to allow time for the required plan reviews.

Presently, projects are nearing completion and the lack of approved landscape drawings are holding up the issuance of the certificates of occupancy.

The staff will study the appropriate notification procedure for landscape plan submittal after considering the comments of the Commission members.

Mrs. Frost-Golino commented she would like to see stronger language inserted in the Architectural Commission ordinance concerning the subject of garage door screening.

Adjournment

MOTION MADE BY MR. SCHULER TO ADJOURN THE MEETING.

MOTION SECONDED BY MRS. BAKER.

MOTION CARRIED UNANIMOUSLY.

The April 24, 1991 Architectural Commission meeting was adjourned at 3:50 p.m. The next Architectural Commission meeting will be held May 22, 1991.

Respectfully submitted,

Jeffery W. Smith, Chairman

JWS:mp

B 3-91(8) *Nemmes*

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>SMITH, JEFFERY W.</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>ARCHITECTURAL COMM.</i>	
MAILING ADDRESS <i>119 Seagate Road</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Palm Beach</i>	COUNTY <i>P.B.</i>	CITY COUNTY OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>4/24/91</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: ELECTIVE APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jeffery H. Smith, hereby disclose that on 4-24, 19 91:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☒ inured to the special gain of METROPOLITAN PARTNERSHIP, 259, N, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

Worth Ave.

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.

B 22-91

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>SMITH, JEFFERY W.</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Architectural Commission</i>	
MAILING ADDRESS <i>119 Seagate Rd</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Palm Beach Fl</i>	COUNTY	CITY COUNTY OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>4/24/91</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: ☐ ELECTIVE ☐ APPOINTIVE	

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ELECTED OFFICERS:

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In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

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IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
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- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jeffery H. Smith, hereby disclose that on 4-24, 19 91:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☐ inured to the special gain of BOB EILANDSEN JR, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

240 N. Ocean Blvd.

Date Filed

4.24.91

Signature

Jeffery H. Smith

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B 23-91

CITY

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A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, JAMES C. PAINE, hereby disclose that on 4-24, 19 91:

(a) A measure came or will come before my agency which (check one)

☒ inured to my special private gain; or

☐ inured to the special gain of _____, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

SMITH & PAINE ARCHITECTS WERE RETAINED BY

MICHAEL PICOTTE, 434 SEASPRAY AVE., PALM BEACH

TO DESIGN A GARAGE ADDITION

4/24/91
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.

A32-91 (Des. 2/1/91)

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>SMITH, JEFFERY W.</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Architectural Commission</i>	
MAILING ADDRESS <i>119 Seagate Rd</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Palm Beach</i>	COUNTY <i>PB</i>	CITY COUNTY OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>4/24/91</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: ELECTIVE APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Jeffery A. Smith, hereby disclose that on 4/24, 19 91:

(a) A measure came or will come before my agency which (check one)

☐ inured to my special private gain; or

☒ inured to the special gain of Mrs DeWitt, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

4.24.91
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.