TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE SPECIAL RECREATION ADVISORY COMMISSION
HELD ON WEDNESDAY, MAY 2, 2018

I. CALL TO ORDER & ROLL CALL

A Recreation Advisory Commission meeting was called to order on Wednesday, May 2, 2018, at 8:59 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present.

II. PLEDGE OF ALLEGIANCE – Chair Matthew Smith led the Pledge of Allegiance.

III. ORGANIZATIONAL ITEMS

A. Election of Commission Chair - Commissioner Nicholas Coniglio nominated Chair Matthew Smith as Commission Chair, Commissioner Carla Termini Cove seconded and Mr. Smith was unanimously elected Chair of the Recreation Advisory Commission.
B. Election of Vice Chair - Matthew Smith, Chair, nominated Commissioner Nicholas Coniglio as Vice Commission Chair, Commissioner Dr. Ellen Howe seconded and Mr. Coniglio was unanimously elected Vice Chair of the Recreation Advisory Commission.

IV. ANNUAL COMMISSION ITEMS –

Beth Zickar, Recreation Director, thanked all commission members for their service. Beth also reminded commissioners about the Sunshine Laws, that public records retention includes emails (if communication between two commissioners happens they need to CC Beth in the email). Reviewed the days and months of regularly scheduled meetings.

V. COMMENTS OF RECREATION ADVISORY COMMISSIONERS

Chair Smith played at the par three golf course - he stated he loves and is amazed by the golf shop. He stated the shop has a nice selection of goods and was impressed about how much it looks and feels like a private club shop.

VI. COMMUNICATIONS FROM CITIZEN

A. Diane Bulher, Friends of Palm Beach, talked about a device (which she saw in action in California) that filters trash and oils out of the Intracoastal Waterway. It costs approximately $11,000 and wanted to bring it to the commissioner's attention due to the town docks renovation that is in process.

B. Mike Horn, Dock Master with the Town of Palm Beach, commented on idea explaining with floating docks it would be helpful.
C. Ms. Zickar had additional information to email to commissioners about this potential new trash maintenance system.

VII. APPROVAL OF AGENDA- Motion was made by Dr. Howe to approve the agenda. Motion was seconded by Ms. Amy Bahl. Motion carried unanimously.

VIII. APPROVAL OF MARCH 7, 2018 MEETING MINUTES – Motion was made by Ms. Alexandra Woodfield to approve the March 7, 2018 minutes. Motion was seconded by Dr. Howe. Motion carried unanimously.

IX. APPROVAL OF APRIL 4, 2018 MEETING MINUTES – Motion was made by Dr. Howe to approve the April 4, 2018 minutes. Motion was seconded by Ms. Bahl. Motion carried unanimously.

X. OLD BUSINESS

A. Master Plan for the Town Docks and Accessory Structures

Discussion ensued around the creation of a business plan, operation of open piles (example Ocean Reef Club in Key Largo), financing alternatives, RFO's going out next week (two of them), grant application in process, kayak launch, Palm Way dock, rates and fees for dock vessels, and addition of a trash collection device that was presented by Ms. Bulher,

Gordon Thompson, W.F. Baird and Associates, answered Commissioner's questions pertaining to the Dock Master Plan.

Ms. Zickar asked Commissioners to consider a motion to vote in support of the Dock Master Plan Concept.

Motion: Recommendation to Town Council to vote in support of the direction of the Dock Master Plan Concept. Ms. Termini Cove moved to approve the motion. Motion was seconded by Dr. Howe. Motion carried unanimously.

Motion: Recommendation to Town Council to have the Dock Master Plan Concept include a water trash collection device. Dr. Howe moved to approve the motion. Motion was seconded by Ms. Woodfield. Motion carried unanimously.

B. Recreation Center and Seaview Park Update

Ms. Zickar gave an overview of the Recreation Center and Seaview Park plans, programs during construction, the start date for preparation of construction, a tentative end date of construction and noted concern for children safety.

Mr. Coniglio suggested providing this message to the public as clearly as possible.

C. FY2019 Budget Development

Ms. Zickar gave an overview of the FY19 Budget

Discussion ensued pertaining to the slips at the Marina, the loss of revenue while the Recreation Center is under construction, improvements at the Par 3 - replacement of roof in maintenance/storage facility, additional golf carts, new exterior furniture, new equipment such as mowers, and lease on golf carts - and a grant to improve the playground at Phipps Ocean Park.

Ms. Zickar asked Commissioners to consider a motion in support of the proposed FY2019 budget to Town Council.

Motion: Recommendation to Town Council to vote in support of the FY2019 Recreation Budget. Dr. Howe moved to approve the motion; Ms. Termini Cove seconded the motion. Motion carried unanimously.

XI. NEW BUSINESS

A. Program Development

Rod Gardiner, Assistant. Recreation Director, provided an overview on program development, which included extended summer camp participants in a tennis clinic program, RainOut line application for the phone, soccer camp using Challenger Sports and suggestions were heard from Commissioners.

XII. STAFF REPORT

Mr. Gardiner continued with the Staff Report per direction of the Chair. A review of the Recreation Center, Spring Celebration, heavy tennis play, "Junior Jams Summer Tennis Camp" running for the summer and leagues that have wrapped up for the season.

Commissioners provided suggestions, including having an event similar to the Raymond Floyd Open for tennis using the courts, repairing the lines that are raised on the tennis courts, separation of teaching and playing for tennis and turnover in staff at the pro-shops.

Ms. Zickar introduced Tim Campbell, Golf Superintendent.

Tony Chateauvert, Golf Manager/Head Professional, provided an overview of the Par 3 finances, play and its programs, including twilight golf, singles golf, parent/child golf and one club event. Discussion ensued regarding advertising of programs and competitions.

Mr. Campbell provided an overview of work taking place to maintain the golf course such as tree trimming and treatments for fire ants and grubs.

Mr. Horn provided an overview of the docks at Ocean Reef and how they held up in regards to Hurricane Irma, hurricane plans for boats and discussion was heard about providing a service to secure a guaranteed place for boats that dock at our marina.

XIII. ANY OTHER MATTERS

A. None

XIV. ADJOURNMENT - There being no further business, Chair Smith adjourned the meeting at 10:21 a.m.