



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE SPECIAL RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, MARCH 7, 2018

I. CALL TO ORDER & ROLL CALL

A Recreation Advisory Commission meeting was called to order on Wednesday, March 7, 2018, at 8:59 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present.

II. PLEDGE OF ALLEGIANCE – Chairman, Matthew Smith led the Pledge of Allegiance.

III. COMMENTS FROM RECREATION ADVISORY COMMISSIONERS – Matthew Smith, Chairperson, shared he had played in the Raymond Floyd Open. He felt the event was a great tournament, lots of fun and was a great representation for the Town of Palm Beach. He inquired as to whether a similar event format could be used for a tennis tournament.

IV. COMMUNICATIONS FROM CITIZENS – None

V. APPROVAL OF THE AGENDA - Motion was made by Matthew Smith to approve the agenda. Motion was seconded by Nicholas Coniglio. Motion carried unanimously.

VI. APPROVAL OF THE JANUARY 12, 2018 MEETING MINUTES – Motion was made by Alexandra Woodfield to approve the January 12, 2018 meeting minutes. Motion was seconded by Carla Termini Cove. Motion carried unanimously.

VII. OLD BUSINESS

A. Dock Master Plan Status Report and Modified Schedule

Beth Zickar, Recreation Director, provided a status report of the Town Docks Master Plan. The schedule has been modified to have the draft report completed in April, with a presentation to RAC at a special meeting, followed by a presentation to Town Council at the April 10 meeting. The final report will be presented to RAC at the May meeting and to the Town Council at their May 8 meeting.

Beth Zickar reviewed the motion made the Recreation Advisory Commission at the January meeting, concerning the request to have Town Council expand the scope of the Town Dock Master Plan to include Lake Drive Park.

A discussion was focused on the key issues addressed in the Bonci Plan and how the new master plan for the Town Docks is addressing most of the items within the

Bonci Master Plan. Commission members expressed concern regarding safety on Lake Drive and how this could be addressed.

Specific discussions centered on parking challenges at the marina and the need to find solutions to this issue without any loss of green space.

Chair Matt Smith made a motion to approve the scope of work of the Town Docks Master Plan. Motion was seconded by Amy Bahl. Motion passed unanimously.

B. Recreation Center and Seaview Park Improvement Update

Beth Zickar, Recreation Director, explained the work on the Recreation Center and Seaview Park improvements has been limited to those items of a design development and budget refinement nature. Staff continues to wait for notification regarding the status of the pending litigation.

Dr. Howe inquired as to how parking challenges at the new Recreation Center were being resolved. A review of parking modifications was presented.

VIII. NEW BUSINESS

A. Program Development

Beth Zickar Recreation Director provided a presentation on the implementation of the RainoutLine, an electronic participation program notification system.

Rod Gardiner, Assistant Director of Recreation, discussed new program opportunities being offered at the Recreation Center. These programs include the wildly popular Nerf Wars, Gaga Ball league, Flag Football, Basketball, Creative Dance, Parent/Child Engage and Yoga classes. He also shared the addition of a Saturday morning stretching class. The announcement of a new summer program with Challenger Soccer Camp was also presented.

B. Special Meeting in April for Draft Dock Master Plan Presentation and FY 2019 Budget Development – Proposed Fee Review

Beth Zickar, Recreation Director, shared that originally the draft Master Plan for the Town Docks was to be presented at the March meeting. Due to the work time line the draft document was not ready for review. In addition, RAC will need to review recommendations for fee changes for fiscal year 2019. A special meeting has tentatively been scheduled for Wednesday, April 4 at 9:00 am. Alexandra Woodfield made a motion to schedule a special meeting on Wednesday, April 4 at 9:00 am. Dr. G. Ellen Howe seconded the motion. The motion passed unanimously.

IX. STAFF REPORTS

Beth Zickar, Recreation Director, presented the Recreation Department elements of the Comprehensive Review of Operations (CROTO) which was presented to the Town Council. These recommendations were made with the intent of locating efficiencies in operations and identifying potential revenue enhancements.

Rod Gardiner, Assistant Director of Recreation, spoke about upcoming tennis events, which will be closing out the season. He announced that Palm Beach had six tennis teams in a variety of divisions presenting the community. An update on activities at the Recreation Center included the upcoming Spring Break Camp, which is scheduled to be held for two weeks and the annual Spring Celebration, which is scheduled for March 31. All Commissioners were invited to attend.

Mike Horner, Dockmaster, shared that the annual planning is in place for the annual Captain and Crew Appreciation Party. The wifi upgrade proposals have been received and staff is moving forward with the project. A discussion ensued regarding the dock renovation and the desire to handle the project in stages.

Tony Chateauvert, Golf Manager, shared that January was a slow month, with revenue down about 10%. In February, rounds of golf increased. March is a better month the golf course, all the way around. Tony shared that the Palm Beach Par 3 is one of the most successful municipal golf courses in the state. Austin Terico is retiring on March 28 and the Commissioners were all invited to attend. Al Fresco had a record month in February.

X. ANY OTHER MATTERS- none

XI. ADJOURNMENT - There being no further business, Chairman Smith adjourned the meeting at 10:21 a.m.