



TOWN COUNCIL MEETING

TOWN OF PALM BEACH

FEBRUARY 10, 2026

9:30 AM

TOWN HALL COUNCIL CHAMBERS, 2ND FLOOR | 360 SOUTH COUNTY RD | PALM BEACH, FL 33480

Danielle H. Moore, Mayor
Bobbie D. Lindsay, President
Lew Crampton, President Pro Tem
Julie Araskog
Ted Cooney
Bridget Moran

AGENDA

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

1. Minutes of the January 5, 2026, Special Town Council Meeting
2. Minutes of the January 13, 2026, Town Council Meeting
3. Minutes of the January 14, 2026, Local Planning Agency Meeting
4. Minutes of the January 14, 2026, Town Council Development Review Meeting
5. Minutes of the January 18, 2026, Architectural Commission Meeting
6. Approval of the Landmarks Preservation Commission Action Regarding a Landmark Adjustment
7. **9-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Chen Moore and Associates in the amount of \$321,170.56, approving a contingency in the amount of \$48,176 and approving a project budget in the amount of \$369,346.56 for the Par 3 design of the maintenance shop expansion
8. **10-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Zoll Medical Corporation for Zenix Monitor/Defibrillator, EMS/Fire Configuration Units and Accessories in the amount of \$388,020.46.
9. **12-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving ITN No. 2026-009, awarding a pre-qualification pool of firms to provide installation and configuration services for camera projects Town-wide to Broadcast Systems, Care Security Systems, Inc. and Prosegur Security LLC for a five-year period based on satisfactory performance.

10. **14-2026** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Mayor to Enter into an Agreement with the Supervisor of Elections for the March 2026 Municipal Election(s) Vote Processing Equipment Use and Election Services.
11. **18-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the selection committee recommendation for award of RFP No. 2026-007, Sea Turtle Nesting Monitoring to DB Ecological Services, Inc. for a five-year award in the amount of \$1,439,488.88, approving a contingency in the amount of \$50,000 and approving a project budget in the amount of \$1,489,488.88 based on satisfactory performance and budget authorization.

APPROVAL OF AGENDA

COMMENTS

12. MAYOR AND TOWN COUNCIL MEMBERS
13. PUBLIC - 3 MINUTE LIMIT

For those unable to attend in person: [Submit a written comment](#) [Register to comment virtually](#)

GENERAL BUSINESS

14. Recognition of Martin Klein for his Service on the Code Enforcement Board from January 2021 to December 2025
15. Palm Beach Island Cats Annual Report
16. Appointment to the Planning and Zoning Commission
17. Appointments to the Landmarks Preservation Commission
18. Annual Report of the Shore Protection Board
19. Authorization for 940 North Lake Way – Use of Right-of-way During Season
20. Budget Calendar for FY27 Budget Process
21. **MATTERS PULLED FROM CONSENT AGENDA**

UNFINISHED BUSINESS

22. Vessel Enforcement Update
23. Town-Wide Undergrounding Project
 - 23.1 **19-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Phase 6 South Undergrounding in the amount of \$400,000 to Burkhardt Construction, Inc., for a new project budget in the amount of \$10,812,604.84

NEW BUSINESS

24. Phipps Ocean Park - Master Signage Plan
TIME CERTAIN: 11:00 AM
25. Conceptual Approval for Proposed Donation for Restoration of the Landscaping at the Memorial

Fountain Reflection Pool
TIME CERTAIN: 2:00 PM

26. Town-Wide Master Tree Plan Initial Presentation
TIME CERTAIN: 2:30 PM

27. Discussion on Rental of Town Facilities for Campaign Events

28. Town Manager - 2026 Performance Evaluation

28.1 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 82 Of The Town Code Of Ordinances Relating To Personnel, At Article II, Employee Benefits, Division 2, Retirement System; Amending Subdivision IV, Police Officers, By Amending Section 82-119, Deferred Retirement Option Program For Police Officers To Extend The Participation Of Any Member Appointed Town Manager While Participating In The Drop; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

ANY OTHER BUSINESS

ADJOURNMENT

Access this meeting video on the 'Public Meetings' page at www.townofpalmbeach.com.

If a person decides to appeal any decision made with respect to any matter considered at this meeting, they will need to ensure that a verbatim record of the proceedings is made for such purposes, which shall include the testimony and evidence upon which the appeal is to be based.

Disabled persons needing accommodations to participate in this meeting should contact the Town Clerk's Office at (561) 838-5416 at least one day prior to the meeting.



TOWN OF PALM BEACH

Minutes of the Town Council Meeting
Held on January 5, 2026

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 02:59 PM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Danielle Moore, Julie Araskog

Staff Present: Kirk Blouin, Kelly Churney, and Town Attorney Joanne O'Connor

PLEDGE OF ALLEGIANCE

Chair Lindsay led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the agenda as presented. The motion was carried unanimously, 5-0.

COMMENTS

1. MAYOR AND TOWN COUNCIL MEMBERS

All members wished each other a Happy New Year.

2. PUBLIC - 3 MINUTE LIMIT

Council President Lindsay called for public comment. No one indicated a desire to speak.

PUBLIC HEARINGS

3. Consideration of Proposed Settlement with Warden House Association, Inc. in *The Condominium Association of Ocean Towers, Inc., et al. v. Town of Palm Beach*, Case No. 502022CA005042XXXXMB AN (15th Judicial Circuit in and for Palm Beach County, Fla.)

Town Attorney O'Connor provided an overview of the long-pending beachfront litigation involving the Town and several property owners between Wells Road and Sunrise Avenue. She explained that two consolidated cases are scheduled for trial, including claims by condominium associations and individual property owners asserting exclusive private rights to dry sand beach areas and seeking compensation for an alleged taking. She outlined the Town's defenses, including common-law customary use and statutory defenses related to long-standing public use and publicly funded beach renourishment. Ms. O'Connor then summarized the key terms of a proposed settlement with the Warden House condominium, noting that it would resolve its claims, clarify the scope of prior easements, recognize limited public recreational use with specified restrictions, address enforcement of parking and beach regulations, and include a \$10,000 contribution toward attorneys' fees, while preserving the Town's legal positions in ongoing and future litigation involving other properties.

Council Member Moran asked whether the proposed settlement required removal of beach access signage and questioned whether, for consistency, similar signage elsewhere along the same stretch of beach should also be removed. Ms. O'Connor responded that beach access signage is required at certain locations to meet federal and state cost-share requirements, and that such signage cannot be removed uniformly. Council Member Moran wondered about allowing beach umbrellas. Ms. O'Connor stated that the restrictions on beach umbrellas are covered in paragraph E and added that she would include similar language in paragraph F. Council Member Moran questioned the \$10,000 contribution toward their attorneys' fees, thinking it should be less.

Council President Lindsay asked about the roping of the immature plants and who would decide to remove the rope. Director of Public Works Paul Brazil stated that the Town would rely on the Florida Department of Environmental Protection (DEP) and its permitting requirements, explaining that DEP would determine when dune vegetation is considered mature, at which point the property owner would be required to remove any permitted posts or ropes.

Council President Pro Tem Crampton did not favor any marketing or advertising of the area's beaches. Council President Pro Tem Crampton asked if this settlement would remove the Warden House from the pending lawsuit. Ms. O'Connor stated that if the Town Council approved the settlement agreement, she would expect the Warden House to notify the court that they had reached a settlement. Council President Pro Tem Crampton asked whether the proposed settlement would result in Warden House effectively inviting the public onto its private property and whether that would allow members of the public to place beach towels east of the erosion control line. Ms. O'Connor responded that Warden House would not characterize the agreement as an invitation to the public, but explained that by ratifying the perpetual easement required for the Midtown beach nourishment project, certain limited public uses are acknowledged. She clarified that the settlement does not allow unrestricted public use of the property, but instead recognizes only traditional recreational uses expressly listed in the agreement, which she stated are consistent with the historical public use anticipated to be presented at trial.

Council Member Araskog asked if the two condominiums were part of the federal program. Ms. O'Connor stated that they are part of the federal program; however, the individual property owners were not.

Council Member Cooney questioned why the Town would agree not to continue asserting customary use for the Warden House property when customary use remains a central issue in the Town's ongoing beachfront litigation, noting that the area functions as a continuous stretch of land and that related cases are still pending. Ms. O'Connor stated that the proposed settlement would not negatively affect the Town's pending litigation, including the upcoming trial or related federal claims. She explained that the Town is not affirmatively seeking a judicial declaration of customary use, but is instead defending against claims brought by the property owners by asserting that the public has long exercised traditional recreational use of the beach. She noted that the court could still determine that the plaintiffs lack the right to exclude the public, and potentially recognize customary use, regardless of the settlement. Ms. O'Connor further explained that Warden House's participation in the Army Corps project and its perpetual easement would not materially change the overall legal outcome.

Council Member Moran expressed concern about the provision referencing off-leash dog hours, noting that the Town had previously not allowed off-leash dogs. She asked whether that provision could be tied to the Town's ordinance so that it would automatically reflect any future changes, explaining that she did not want the area to effectively become a dog beach if policies were expanded in the future.

Council Member Cooney noted that there have been prior requests to adjust permitted times due to potential impacts on sea turtle nesting, particularly during nesting season. He cautioned against language that would limit the Town's ability to respond proactively to environmental concerns or make future adjustments as needed.

Ms. O'Connor believed that the plaintiffs would agree to stricter language. Town Manager Blouin thought an ordinance outside the settlement agreement could address the concerns.

Council President Lindsay called for public comment.

James Held, El Vedado Road, expressed appreciation for the Town Council's continued support of public beach access, noting that such access has existed for decades. He raised a concern regarding the potential replanting of vegetation on the dry sand, stating that it should be monitored to ensure it does not encroach upon the public's ability to use or traverse the beach.

Council Member Araskog wondered if it would be wise to indicate 9:00 a.m. or stricter if the Town Council wanted to amend the language. Ms. O'Connor believed that they would agree to stricter language.

Council Members Araskog and Cooney both stated that they would be willing to proceed with the settlement. Council Member Cooney expressed hesitation about withdrawing the Town's customary use claim.

Alice Held, of Root Trail, echoed Mr. Held's concerns regarding vegetation on the dry sand, explaining that in the past, plantings, ropes, and posts had been progressively moved seaward, which had narrowed the usable beach area. She stated that this practice created conflict with beachgoers and gave the appearance of encroachment on the public's use of the beach. Ms. Held expressed concern that similar vegetation practices could again limit public access if not carefully monitored.

Mr. Brazil suggested refining the settlement language to specify dune plantings, rather than general vegetation on the dry sand, and to allow posts and ropes only outside of sea turtle nesting season for the purpose of protecting permitted dune plantings. Sara Gutekunst, Coastal Coordinator, stated that Florida Department of Environmental Protection (DEP) requirements provide that any permitted structures or plantings must not alter dune topography, damage dune vegetation, or obstruct public beach access, noting that DEP establishes these standards.

Council Member Araskog suggested adding a reference to the Florida Department of Environmental Protection's policies and requirements within the paragraph addressing applicable statutes. She emphasized the importance of including clear language limiting vegetation to dune plantings, noting that this clarification would be a key modification if the Town proceeds with the settlement.

A motion was made by Council Member Araskog and seconded by Council Member Moran to accept the proposed settlement with Warden House Association, Inc. in *The Condominium Association of Ocean Towers, Inc., et al. v. Town of Palm Beach*, Case No. 502022CA005042XXXXMB AN (15th Judicial Circuit in and for Palm Beach County, Fla.) with the change of dune vegetation to paragraph M, and also to add in paragraph E "also 9:00 AM or stricter", and adding to paragraph F, an umbrella no greater than 9 feet. The motion was carried 4-1, with Council Member Cooney dissenting.

ANY OTHER BUSINESS

Council Member Araskog asked if an update on the air traffic in Palm Beach County could be provided at the next Town Council meeting. After some discussion, it was decided that a digital update would be sent out to the residents.

ADJOURNMENT

A motion was made by Council Member Araskog and seconded by Council Member Moran to adjourn the meeting at 03:40 PM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk

Date: _____



TOWN OF PALM BEACH

Minutes of the Town Council Meeting
Held on January 13, 2026

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:30 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Danielle Moore, Julie Araskog (participated remotely)

Staff Present: Kirk Blouin, Carolyn Stone, Bob Miracle, Paul Brazil, Kelly Churney, and Town Attorney Tom Baird

INVOCATION AND PLEDGE OF ALLEGIANCE

Town Clerk Churney led the invocation, and Council President Lindsay led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Town Clerk Churney stated that item 12, Vessel Enforcement Update - Lake Worth Lagoon, would be removed from the consent agenda and be heard after item 23 under General Business. Council President Lindsay stated that Council Member Araskog requested that item 6, Resolution 1-2026, be removed from the consent agenda for discussion.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to approve the consent agenda as amended. The motion was carried unanimously, 5-0.

1. Minutes of the December 5, 2025, Special Town Council Meeting
2. Minutes of the December 9, 2025, Town Council Meeting

3. Minutes of the December 10, 2025, Local Planning Agency Meeting
4. Minutes of the December 10, 2025, Town Council Development Review Meeting
5. Minutes of the December 19, 2025, Architectural Commission Meeting
7. **2-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, accepting a donation from the Police and Fire Foundation in the amount of \$122,760 for the purchase of four (4) Siemens EPOC point-of-care testing devices, printers, and associated startup costs related for Palm Beach Fire Rescue.
8. **3-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving purchase orders for four (4) Siemens EPOC point-of-care testing devices, printers, and associated startup costs in the amount of \$122,760 for Palm Beach Fire Rescue.
9. **4-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Ten-8 for the purchase of a Braun Rescue Vehicle in the amount of \$615,019.50, approving a contingency in the amount of \$5,000 and approving a project budget in the amount of \$620,019.50.
10. **7-2026** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, amending the Town's Investment Policy for the Town's Retirement System, OPEB System and the Surplus Funds.
11. Request to Hear Proposed Ordinance Nos. 034-2025 and 035-2025, prior to 5:00 p.m. on the Wednesday, January 14, 2026, Town Council Development Review Meeting agenda.
13. Request from the Hope for Depression Research Foundation for 2026 Palm Beach Race of Hope to Defeat Depression 5K Event

APPROVAL OF AGENDA

A motion was made by Council Member Cooney and seconded by Council Member Moran to approve the agenda as amended. The motion was carried unanimously, 5-0.

ADMINISTRATION OF THE OATH

No one was sworn in at this time.

COMMENTS

14. MAYOR AND TOWN COUNCIL MEMBERS

Mayor Moore read a proclamation recognizing the 20th anniversary of the Police and Fire Foundation. Mayor Moore announced the following January Milestones: 5 years of service for Brandy O'Neil (PW), James Murphy (PZB), Donald Mulham (PD), Andrew Morales (PD), Ricky Hechevarria (FR); 10 years of service for Anthony DeJesse (PD), Daniel Dirocco (FR), and 25 years of service for David Donta (PZB). She further acknowledged two retirements in January, which included Kathleen Ruderman, who had 23 years of service, and Gerald Satern, who had 18 years of service.

Mayor Moore made several announcements, including that all 2025 white parking permit stickers have been extended and will remain valid through February 28, 2026, to support the Town's transition to the new Gtechna parking permit system, with 2026 permit registration opening on January 26, 2026, for Residential Parking Permits and February 9, 2026, for Townwide Parking Permits.

She congratulated the Finance Department on receiving the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 36th consecutive year.

Mayor Moore also expressed appreciation for Town staff and highlighted the continued success of the Mayor's General Employee Appreciation Fund, which has provided annual bonuses to general employees for more than four years and reflects the Town's commitment to recognizing employee service across departments.

She congratulated the Glazer family and the Upmarket team on the recent opening of Glazer Hall, noting that the facility and adjacent restaurant were impressive and have brought new energy to that area of town. She remarked on the venue's quality, its lake views, and the positive experience it offers the community, expressing appreciation for the vision and effort that brought the project to fruition.

**Note: A short break was taken to address technical issues at this time.*

Mayor Moore congratulated Kelly Churney for being recognized as Employee of the Year.

Council President Pro Tem Crampton asked Town Manager Blouin for an update on the lawsuit with the Federal Aviation Administration (FAA). Mr. Blouin stated that the Town has filed a petition for review against the FAA and that there are no new substantive updates at this time. He noted that Representative Frankel continues to lead discussions with the FAA and the Secret Service, with some information remaining classified. However, he added that the Secret Service has committed to improved communication and that additional meetings with federal, county, and airport officials are being pursued to discuss possible alternatives. Council President Pro Tem Crampton also wondered how cellular signal strength could be improved. Mr. Blouin reminded everyone that AT&T was a private corporation and the town relies on its cooperation. Town Engineer Patricia

Strayer reported that AT&T is pursuing four potential antenna locations on the West Palm Beach side of the Lake Worth Lagoon, with two locations further along in negotiations. Additionally, AT&T is working toward establishing permanent locations by 2027. She noted that the Palm Beach County Club and the Everglades Club were contacted; the Everglades Club is continuing to evaluate a proposed location that may be returned to the Town Council for consideration. Mayor Moore noted that as buildings are constructed on the North End of West Palm Beach, additional towers will likely be installed.

Mayor Moore reminded everyone that today was election day for House Representative 87.

Council Member Moran discussed the Town's positive aspects and stated that it was a wonderful place to live.

Council President Lindsay reminded the Town Council that they had met with AT&T in the past about installing antenna poles in Palmo Park and other north-end streets near North Lake Way and North Ocean Way. The AT&T proposal was turned down for aesthetic reasons.

She referenced the Police and Fire Foundation and discussed the gift listed on the agenda. Chief Sean Baker thanked the Foundation for its generous donation, noting it would be used to purchase blood draw stations for each ambulance, allowing blood results to be obtained within five minutes. Council Member Moran reminded Chief Baker to address the medical ID feature on cell phones, which he discussed. Mr. Blouin stated he would issue a news release on the topic.

Council Member Araskog thanked the Police and Fire Foundation for their donation. She agreed with Council President Lindsay regarding the AT&T situation.

Council President Lindsay asked about remote participation for elected officials. Town Attorney Tom Baird stated that requests from elected officials for remote participation had been evaluated on multiple occasions. Based on Attorney General opinions, which outline circumstances under which a council member may participate and vote remotely, a conclusion was reached that Council Member Araskog could participate and vote remotely in the proceedings.

15. PUBLIC - 3 MINUTE LIMIT

Diane Buehler, Friends of Palm Beach, stated she had sent links to a press release and a related study involving Friends of Palm Beach and the Woods Hole Oceanographic Institute. The study examined six years of oil residue washing ashore. A second study, involving the deployment of drift cards from the C-51 Canal over approximately seven years, was also discussed, noting that one card was recently recovered in Satellite Beach, approximately 112 miles north.

Ms. Buehler highlighted concerns regarding marine debris and plastic pollution, including evidence of debris originating from South American regions, and expressed hope for long-term solutions to reduce ocean pollution. She announced that a community beach cleanup would be held on Saturday at 1576 South Ocean and thanked the Town and the community for their ongoing support. It was noted that approximately 29,000 pounds of debris had been removed from eight miles of beach during the previous year.

GENERAL BUSINESS

- 16. Recognition of Melissa Ceriale for her Service on the Shore Protection Board from May 2017 to December 2025**

This recognition did not occur at this time.

- 17. Recognition of Erick Reickert for his Service on the Shore Protection Board from December 2019 to December 2025**

Mayor Moore presented Mr. Reickert with a recognition trophy and thanked him for his service on the Shore Protection Board.

- 18. Recognition of Nicki McDonald for her service on the Planning and Zoning Commission from March 2021 to December 2025.**

Mayor Moore presented Ms. McDonald with a recognition trophy and thanked her for her service on the Planning and Zoning Commission.

- 19. Discuss March 2026 Meeting Dates**

Town Clerk Churney stated that the Town Council indicated that they wanted to change the dates of the March Town Council Meeting. She recalled the last vote on the meeting dates and indicated what was needed to reopen the motion.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Cooney to reconsider the motion related to the March meeting dates that occurred at the last meeting. The motion was carried unanimously, 5-0.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Cooney to set Tuesday, March 3, and Wednesday, March 4, as the meeting dates for 2026. The motion was carried unanimously, 5-0.

- 20. Annual Report of the Recreation Advisory Commission**

Chair Peter Harris provided the annual report of the Recreation Advisory Commission.

A motion was made by Council Member Moran and seconded by Council Member Cooney to accept the report as presented. The motion was carried unanimously, 5-0.

21. Appointments to the Code Enforcement Board

The following residents presented their application and qualifications for the Code Enforcement Board openings and answered all questions: Angel Arroyo, John Cohen, and John McGowan.

A motion was made by Council Member Cooney and seconded by Council Member Moran to promote John Cohen to a regular member seat, and for his term to begin immediately. The motion was carried unanimously, 5-0.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to reappoint John McGowan as a regular member, with his term to begin in April 2026. The motion was carried unanimously, 5-0.

22. Shore Protection Board Recommendation for Study of Mid-Town Beach Renourishment Options

Sara Gutekunst, Coastal Coordinator, reviewed the Mid-Town Beach Renourishment project and its future, including impacts to Clarke Beach. She explained that the current Mid-Town project would extend from Seminole Avenue to Banyan Road and would proceed using nine temporary easements, consistent with guidance from the U.S. Army Corps of Engineers, allowing temporary easements for up to two years when perpetual easements are not secured.

Mr. Brazil noted that if perpetual easements were not obtained from all required properties, the Mid-Town project would likely no longer qualify as a federal project. In anticipation of that possibility, the Shore Protection Board recommended a study to evaluate alternative approaches to maintain shoreline protection from Clarke Beach to Banyan Road. However, due to timing, uncertainty regarding the future Corps requirements, property ownership, and permitting considerations, the Shore Board members agreed to postpone the study. The Shore Protection Board concurred that the study was necessary but not at this time.

Council President Lindsay wanted to know when the Town would be notified if this was the last renourishment it would receive from the federal government. Mr. Brazil said that if the rules remain the same going forward, as they are today, and residential property owners who do not wish to sign those perpetual easements do not change their minds, the Town would more than likely lose Midtown as a federal project. He noted that the recovery project would take place over the next few months. The project should last six to eight years. There is time to revisit this, but the question is whether the U.S. Army Corps of Engineers will change its stance and whether the property owners will change theirs. If not, the study would explore alternatives to address beach renourishment.

A question was raised about the value of the federal government's 50-year deal. Mr. Brazil said staff could bring that information back to the Town Council. He said that a 50-year

agreement is cost-shared with the town at approximately 50%. He noted that losing the federal funding would be a significant loss for the town. He further explained that the area north of The Breakers feeds sand into Clarke Beach and Mid-Town, making the program primarily a storm protection project. Clarke Beach does not have a seawall, and Midtown's seawall is approximately 100 years old and needs to be replaced. Sand placement north of The Breakers was described as essential to maintaining protection for these areas, with Midtown successfully feeding sand into Reaches 5 and 6 and, over time, into the north end of Reach 7.

He emphasized that if changes to the program were necessary, they would need to be approached thoughtfully. He noted that there was time to continue discussions, but the immediate priority was the completion of the recovery project, scheduled to be completed before turtle nesting season, with an anticipated completion date of April 28, 2026.

Council Member Moran confirmed that participation from all nine affected properties was required, noting that federal participation requires 100% cooperation and that the U.S. Army Corps of Engineers would not skip individual segments. The importance of full cooperation was emphasized due to the significant implications for the Town's shoreline protection program.

Council Member Araskog stated that homeowners who chose not to sign the perpetual easements experience reduced shoreline protection if the beach cannot be renourished.

Mr. Brazil clarified that the current project was proceeding because the Town, as local sponsor, was paying for the portions constructed under temporary easements, as allowed under limited-duration federal authorization. He explained that this authority had a limited lifespan and that the Town was contributing approximately \$3 million to \$3.5 million for the one-time recovery project, as the U.S. Army Corps of Engineers would not fund those portions. It was further clarified that this option would not be available in the future and that the Town could not elect to pay for segments where property owners declined to grant perpetual easements.

The Town Council reached a consensus to postpone the study for the time being.

23. Monumental Public Art Gift Donation Request/Proposal

Town Manager Blouin stated that artist Carl Lagasse had requested to donate a piece of artwork to the Town. It was noted that the Town Council had been briefed individually, and Mr. Blouin suggested that the Town Council take action with regard to the donation.

Council Member Araskog thanked the artist for his generous donation but indicated it was not the right fit for the town.

A motion was made by Council Member Moran and seconded by Council Member Cooney to decline the gift. The motion was carried unanimously, 5-0.

12. Vessel Enforcement Update - Lake Worth Lagoon

Chief Nicholas Caristo provided an update on the Palm Beach Police Department's enforcement efforts along the Lake Worth Lagoon. Since the adoption of the ordinance several months ago, the Marine Unit, in coordination with the Dive Team, issued more than 70 citations for violations, including illegal moorings, vessels secured to illegal moorings, nighttime operations without navigational or anchor lights, unregistered vessels, and at-risk boats.

During this period, the department took possession of approximately 50 mooring balls and identified about 20 abandoned vessels, with ownership investigations ongoing. Officers also documented 165 vessels, including photographs, locations, and GPS coordinates, and maintained a tracking spreadsheet.

The department began transitioning from spreadsheets to a relational database to create individual vessel records and improve tracking. Additionally, a towing company was secured, and locations within the statutory 10-mile radius for vessel removal were identified. He noted that January 20, 2026, will mark 30 days since the ordinance was enacted, and that another effort to relocate vessels will be made. The police department has discovered that near the Sailfish Club on the North End, an individual is continuously placing illegal moorings and charging a fee for use. Chief Caristo stated that the staff is working with Town Attorney O'Connor and will send a cease-and-desist letter. Staff is also working with the Florida Wildlife Commission to bring criminal sanctions against that individual if his practice continues. The customers using illegal moorings have been cited.

Council Member Moran thought it was interesting that an individual would install illegal moorings. Chief Caristo responded that the individual installing illegal moorings has been doing this for a while. Council Member Moran asked if staff are using drones to see which boats are attached to which moorings. Chief Caristo stated that the GPS locations are documented daily.

Lieutenant Paul Alber explained that some nautical charts identify areas as anchorages, which differ from mooring fields. An anchorage is simply a safe place to anchor, while a mooring field is a regulated facility; therefore, the area could not be designated as a mooring field.

He also noted that the recommendation made to the Chief was to list the information in the U.S. Coast Pilot, a federal government publication and navigational standard used by professional mariners, as the appropriate method to notify mariners of the area's status.

In response to a question, Lt. Alber described the underwater drone as a tethered, remotely controlled submersible equipped with a video camera that can operate under various lighting conditions.

Mayor Moore pointed out that other municipalities north of town are also moving forward with the same process and trying to protect their waterways. She said the Town of Jupiter is moving forward, and Chief Caristo mentioned Boca Raton as well.

Council President Lindsay asked how many vessels were currently anchored in the lagoon. Chief Caristo said 167. Council President Lindsay thought it was important to keep track of the number and document them. She spoke to a legislator who recognized that additional information was needed, such as mobile telephone numbers. Chief Caristo responded that if a boat is registered, the department can obtain a phone number. He continued to explain that criminal sanctions will be issued to those who push the issue.

Chief Caristo discussed abandoned vessels and at-risk boats, and the work involved in identifying or removing them.

Council President Pro Tem Crampton asked that an enforcement program be outlined. Chief Caristo stated that tenders had already been confiscated, and that January 20th will be the 30th day. Town Manager Blouin added that the Florida Wildlife Commission would also be assisting.

Council Member Araskog asked about storing boats and the process for removing them. Chief Caristo responded. Town Manager Blouin added that for abandoned boats with no owners identified, the vessels would eventually be disassembled and taken to the dump. Council Member Araskog asked if FWC would take boats that appear to be abandoned. Chief Caristo added that FWC will only take vessels that appear to be sinking, which fall within the legal definition of derelict.

Council Member Moran asked about paying for this program going forward. Town Manager Blouin responded that the town has funding, and some state resources are used. He stated that a substantial donation had been received from the Police and Fire Foundation to help fund the program.

Council President Lindsay encouraged staff to make the status of this program a standing item on the Town Council's agenda until a stabilized process is in place. Chief Caristo responded.

Town Manager Blouin stated that Town staff are fully engaged in removing the vessels, as clearly directed by the Town Council. A plan is in place and is actively being executed.

Council President Lindsay called for public comment.

Bradford Gary, 229 Onondaga Avenue, suggested the addition of signage to indicate no anchorage in the north near the dock in Peanut Island. He believes that 80% of the traffic is coming from other areas. He encouraged the Town Council to keep up the good work.

24. MATTERS PULLED FROM CONSENT AGENDA

- 6. 1-2026** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, awarding ITB No. 2026-004, Cocoanut Row Watermain Replacement to Johnson Davis Incorporated in the amount of \$2,695,500, approving a contingency in the amount of \$539,100 and approving a project budget in the amount of \$3,234,600.

Council Member Araskog asked for an explanation of the project.

Deputy Town Engineer Julie Parham provided details about the Cocoanut Row 15-inch water main replacement.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to approve Resolution No. 1-2026. The motion was carried unanimously, 5-0.

UNFINISHED BUSINESS

25. Town-Wide Undergrounding Project

25.1 Review of Project and Dashboard, Summary of Project Status

Patricia Strayer, Town Engineer, reported that the one remaining easement had been secured. She stated that Phase 6 South, all homes have been converted to FPL, and Comcast is completely done. AT&T is installing conduit and extra fiber in that phase. They are now converting their clients to fiber.

In Phase 7 North, the last two stretches of conduit are being installed, and all the other AT&T conduit has been installed. They are quick to finish the fiber install, and 7 North already has all the homes on FPL. She stated that poles should be pulled by June. Work is continuing in 7 South and eight. It is anticipated they will be done by this time next year.

Council President Lindsay called for public comment. No one indicated a desire to speak.

25.2 Paving Options for Remaining Undergrounding Phases

Patricia Strayer, Town Engineer, reported on the request concerning paving conditions and whether there were short-term solutions for areas not scheduled to be paved in summer 2025. It was noted that Phases 7 North and 6 South, along with three additional

phases, were scheduled for paving in the summer. The only underground areas not scheduled for paving were Phases 8 and 7 South.

She said that staff considered temporary patching options, including micro surfacing; however, this option was estimated to cost approximately \$1.1 million and would require road closures for several days. Based on cost and operational impacts, staff did not recommend proceeding with micro surfacing at this time.

Town Manager Blouin stated that a significant amount of paving will be done in the coming summer. He noted that two phases were not scheduled until the following year due to the need to remove utility poles, which would require the areas to be disturbed and repaved again. Staff acknowledged receiving complaints in certain locations, including Phase 7 South and Bradley Place. Mr. Blouin stated that while the entire phase may not be completed, perhaps the worst part could be addressed similarly to what was done on Ocean Blvd, which might be an acceptable solution. Mr. Brazil said it could be added by a change order. Ms. Strayer explained that the area would be milled and resurfaced, improving its appearance. However, in a couple of years, when the pavement management plan is complete, that part of the road may have to be rebuilt. She said that Bradley is a failed road that needs a lot more attention, but milling and resurfacing is a great idea for temporary improvement.

Council President Lindsay asked about paving in the north end. Ms. Strayer said those areas are in the pavement management plan, which will prioritize the worst areas for completion first and will provide a comprehensive plan and a proposed budget for the next 10 to 20 years.

Council President Pro Tem Crampton was pleased about the master paving plan. He thanked Public Works and Town Manager Blouin for putting together a plan since this is a continuous item in the Town budget. Town Manager Blouin agreed and stated that financial planning was also being done for these types of projects.

Council President Lindsay called for public comment. No one indicated a desire to speak.

26. U.S. Corps of Engineers Request for Continuing Waivers of Town Ordinances for Bonefish Cove Construction

Deputy Director of Public Works Jason Debrincat presented a modification to the U.S. Army Corps of Engineers' existing waivers for the Bonefish Cove project. The Town Council granted the waivers in August to allow work outside the Town Code, and the type of construction will remain unchanged.

He stated that Bonefish Cove is south of the Lake Worth Bridge, in the lagoon. No bridge openings will be required, so there will be minimal impact on traffic.

Town Manager Blouin stated that the waiver was recommended for approval because the

modified barges and equipment would not require bridge opening and would have no negative impact on the community. He noted that approval could be made contingent on no bridge openings, with the matter returning to Council if openings occurred. It was also noted that approval of the waiver would not adversely affect the community.

Mayor Moore said it was nice to know they modified the barges. She was pleased that there would be no impact on the residents. She noted that if there are any resident complaints, the project may have to be reconsidered.

Town Manager Blouin added that the Town had often requested cooperation from other entities, including federal and state agencies, on matters beyond their control, particularly regarding traffic and FAA issues. In this instance, the request was described as an easy one for the Town to support.

Council Member Araskog said this had been a great endeavor between the Town and the U.S. Army Corps of Engineers. She thanked everyone who has been involved in getting barges that do not require bridge openings.

Mayor Moore pointed out that there would be other bridges that use the waterways for transportation. However, they will not be Bonefish Cove barges.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to approve the U.S. Army Corps of Engineers request to modify waivers of town ordinances for Bonefish Cove Islands Restoration project to August 1, 2026, for construction dates, hours, and noise in the lagoon in the Lake Worth Lagoon, to allow for weekday, holiday, and Sunday work, utilizing barges that will not require bridge from January 13 to May 1, 2026. The motion was carried unanimously, 5-0.

NEW BUSINESS

27. Presentation on Possible Property Tax Impacts to the Town of Palm Beach

Deputy Town Manager Bob Miracle stated that at the prior Town Council meeting, there was discussion of potential property tax impacts from the state legislature and how those impacts could affect the Town of Palm Beach.

Mr. Miracle stated that six bills related to property taxes had been filed and that they all applied only to homestead property owners. Non-homestead property owners would not be affected. He clarified that none of the bills eliminated school taxes, which comprised approximately 43% of the total tax bill, and that any impacts would apply only to local governments, including municipalities, the county, and special taxing districts.

He further explained that the proposed legislation prohibited reductions to public safety budgets, particularly law enforcement, and that there was increasing discussion of including fire services; therefore, fire services were included in the presented examples.

Any legislative action would ultimately require approval through a ballot initiative in November 2026, with a 60% voter approval threshold.

Mr. Miracle then began reviewing the proposed House bills, starting with House Bill 201, which would have the greatest impact on the Town. The bill proposed eliminating property taxes for homestead property owners, who represented approximately 40% of Town residents. He noted that the Palm Beach County Property Appraiser had prepared an analysis estimating the fiscal impacts of the proposed bills on municipalities, the county, and special taxing districts. He then reviewed House Bill 205, which would eliminate non-school property taxes for residents age 65 and older. It would still have a substantial impact on the town. House Bill 209 was actually amended. It originally was only \$100,000 in the homestead exemption and has since been increased to \$200,000, if they have property insurance, which most condominiums do carry. Mr. Miracle said this bill has had the most traction and, with only a \$1.8 million reduction, would be very manageable for the town. House Bill 211 would remove the \$500,000 limit for Save Your Homes. This would vary by the number of homesteaded home sales each year, and the impact would be marginal.

He then explained how the Town would handle a reduction in property tax revenues, stating that the worst-case scenario would result from House Bill 201.

Mr. Blouin stated that the information presented was theoretical, as the bills had not yet passed, and any replacement revenue sources remained unknown. It was stated that it was difficult to predict which, if any, version of the proposed legislation would ultimately be adopted.

Mr. Miracle further discussed potential options for replacing lost property tax revenues. He presented a summary of the presentation and stated that staff would be closely following the state legislature and would keep the Town Council and residents updated as to any actions taken during the session.

Council President Pro Tem Crampton thanked Mr. Miracle for the information and stated that it would be important to work with the Town's lobbyists and hoped that reason would prevail. He asked Mr. Miracle what could be done at this point to make Palm Beach voices heard at the legislative level.

Mayor Moore was pleased that the Town staff was taking a proactive approach to this issue.

There was some discussion about putting information about the impending legislation online.

ANY OTHER BUSINESS

No other items were discussed at this time.

ADJOURNMENT

A motion was made by Council Member Pro Tem Crampton and seconded by Council Member Moran to adjourn the meeting at 12:08 PM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk
Date: _____



TOWN OF PALM BEACH

Minutes of the Local Planning Agency Meeting Held on January 14, 2026

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:30 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Danielle Moore, Julie Araskog

Staff Present: Wayne Bergman, James Murphy, Jennifer Hofmeister, Kelly Churney, and Town Attorney Tom Baird

PLEDGE OF ALLEGIANCE

Council President Lindsay led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Council Member Araskog and seconded by Council Member Cooney to approve the agenda as presented. The motion was carried unanimously, 5-0.

COMMENTS

1. MAYOR AND TOWN COUNCIL MEMBERS

No comments were heard at this time.

2. PUBLIC - 3 MINUTE LIMIT

Council President Lindsay called for public comment. No one indicated a desire to speak.

PUBLIC HEARINGS

ORDINANCES

Director of Planning, Zoning, and Building Wayne Bergman provided an overview of the two ordinances that were on the agenda. One related to certified recovery residences, and the other to the 11 comprehensive plan policies. He indicated that Town Attorney Tom Baird would discuss the recovery residences, and Jennifer Hofmeister would discuss the changes relating to the comprehensive plan.

Town Attorney Tom Baird explained that the Town already has reasonable accommodation procedures in its code applicable to individuals with various disabilities, including those related to substance abuse. He provided background on the State's response to unregulated "rogue" sober homes, noting that legislative action now requires certification through the Florida Association of Recovery Residences. He stated that the proposed ordinance amendments are mandated by state law, implement requirements imposed by the Legislature, and allow no local discretion, as the Town is required to adopt the prescribed language.

Jennifer Hofmeister, Planner III, explained that the proposed ordinance implements state-mandated zoning code updates required to align with the Town's 2024 Comprehensive Plan and consists primarily of clarifications and technical corrections. She outlined key changes, including linking zoning districts to corresponding future land use categories, updating district titles for consistency, using floor area ratio (FAR) as the intensity standard without establishing a universal maximum at this time, and correcting density classifications for certain residential districts. She noted that the ordinance removes the planned unit development zoning district, creates new Parks and Recreation and Public Facilities zoning districts, and converts certain measurement standards, all as required for state compliance.

Council President Pro Tem Crampton wondered when the Town Council would begin reviewing the changes that accounted for the many variances they had seen. Ms. Hofmeister stated they would see those changes within the next month or two. She indicated that the proposed changes are necessary to bring the Town into compliance with state statute by implementing Comprehensive Plan directives, including the creation of zoning districts that correspond to the recreation and public future land use categories.

Council Member Araskog expressed concern about a portion of the proposed language and asked whether it would allow increased activity in a passive park. Ms. Hofmeister explained that the Comprehensive Plan distinguishes between active and passive parks, and that the proposed zoning changes establish a new zoning district to further define and regulate those park types. She noted that active park uses would be subject to review by the Design Review Board and Town Council. Council Member Araskog took issue with the way the paragraph was written, specifically the use of the word 'and'. Town Attorney Baird recommended that in the section that Council Member Araskog referenced, the words 'and' be removed and substituted with commas. Ms. Hofmeister agreed with the proposed changes. She also indicated that the staff would be adding a glossary of terms to differentiate between a passive and an active park.

3. FIRST READING

3.1 34-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning By Amending Article VIII, Division 16. – Reasonable Accommodation Procedures At Sections 134-2112 Reasonable Accommodation Procedures To Update The Town's Reasonable

Accommodation Procedures And Certified Recovery Residences Regulations;
Providing For Severability; Providing For The Repeal Of Ordinances In Conflict;
Providing For Codification; And Providing An Effective Date.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to recommend Ordinance 34-2025 to the Town Council. The motion was carried unanimously, 5-0.

3.2 35-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning At Article Vi, District Regulations, Division 1. Generally, By Amending Section 134-751 To Change R-D(1) From Moderate Residential To High-Density Residential, To Change C-B From Commercial Office To Commercial Business, To Add The Common Names To Pud-A, Pud-B, And Pud-C, To Add A New Pr Parks And Recreation District, And To Add A New Pf Public Facilities District; At Article Vi, District Regulations, Division 1. Generally, By Amending Section 134-752, Zoning Map, To Change From The 1974 Official Zoning Map To The 2024 Official Zoning Map; At Article Vi, District Regulations, Division 1. Generally, By Amending Section 134-755 To Change The Acreage Definition From 40,000 Square Feet To 43,560 Square Feet; At Article Vi, District Regulations, Division 2. R-Aa Large Estate Residential District By Amending Section 134-786, Division 3. R-A Estate Residential District By Amending Section 134-836, At Division 4. R-B Low Density Residential District By Amending Section 134-886, At Division 5. R-C Medium Density Residential District By Amending Section 134-941, At Division 6. R-D(1) High Density Residential District By Amending Section 134-996, At Division 7. R-D(2) High Density Residential District By Amending Section 134-1051, At Division 8. C-Ts Town-Serving Commercial District By Amending Section 134-1106, At Division 9. C-Wa Worth Avenue District, By Amending Section 134-1156, At Division 10. C-Opi Office, Professional And Institutional, By Amending Section 134-1206, At Division 11. C-Pc Planned Center District, By Amending Section 134-1256, At Division 12. C-B Commercial Business, By Amending Section 134-1301, At Division 13. Conservation District, By Amending Section 134-1351, At Division 15. Beach Area, By Amending Section 134-1471, And At Division 16.- Ci Cultural Institution District By Amending Section 134-1482 To Add To The Purpose Of The District Regulations For Each Zoning District The Implementation Of The Corresponding Town Of Palm Beach Comprehensive Plan Future Land Use Designations; At Article VI, District Regulations, Division 1 Generally, At Division 2. R-Aa Large Estate Residential District By Amending Section 134-790, At Article Vi, District Regulations, Division 3. R-A Estate Residential District By Amending Section 134-840, At Article Vi, District Regulations, Division 4. R-B Low Density Residential District By Amending Section 134-890, At Article Vi, District Regulations, Division 5. R-C Medium Density Residential District By Amending Section 134-945, At Article Vi, District Regulations, Division 6. R-D(1) High-Density Residential District By Amending Section 134-1000, And At Article Vi, District Regulations, Division 7. R-D(2) High-Density Residential District By Amending Section 134-1055 To Add Approved To Planned Unit Development And Add Cabana To Beach Houses; At Article VI, District Regulations, Division 6. R-D(1) To Moderate Density Residential District By Amending The Division Title

From Moderate Density Residential District To R-D(1) High-Density Residential District, By Amending Section 134-996, Section 134-997, Section 134-998, Section 134-999, Section 134-1000, Section 134-1001, Section 134-1002, Section 134-1003, Section 134-1004, Section 134-1005, Section 134-1006, Section 134-1007, Section 134-1008, Section 134-1009, Section 134-1010, Section 134-1011, Section 134-1012, And Section 134-1014 Amending The Division Title From R-D(1) Moderate Density Residential District To R-D(1) High Density Residential District; At Article Vi, District Regulations, Division 12. C-B Commercial District By Amending The Division Title To Read C-B Commercial Business District, By Amending Section 134-1301, Section 134-1302, Section 134-1303, Section 134-1304, Section 134-1306, Section 134-1307, Section 134-1308, Section 134-1309, Section 134-1310, Section 134-1311, Section 134-1312, Section 134-1313, Section 134-1315, And Section 134-1316 To Change From C-B Commercial District To C-B Commercial Business District; At Article Vi, District Regulations, At Article Vi, District Regulations, Division 8. C-Ts Town-Serving Commercial District By Amending Section 134-1106, And Section 134-1107, Section 134-1109, At Article Vi, District Regulations, Division 9. C-Wa Worth Avenue Commercial District By Amending Section 134-1156 And Section 134-1157, At Article VI, District Regulations, Division 11. C-Pc Planned Center District By Amending Section 134-1256, Section 134-1257 And Section 134-1259 To Convert From Gross Leasable Area (Gla) To Gross Floor Area (Gfa); At Article Vi, District Regulations, Division 8. C-Ts Town Serving Commercial District, Section 134-1107, Division 9. C-Wa Worth Avenue District, Section 134-1157 And Division 10. C-Opi Office, Professional And Institutional District, Section 134-1207 To Remove The Clause Related To Supplemental Off-Site Shared Parking That Sunsetted On March 13, 2024; At Article VI, District Regulations, Division 14. Pud Planned Unit Development District To Remove It In Its Entirety And Replace With A New Section 134-1391; At Article VI, District Regulations, Division 15. Beach Area By Replacing Structure Or Beach Building, Beach Houses, And Beach House Buildings With Beach Cabana House In Section 134-1473, Section 134-1474, Section 134-1475, And Section 134-1476; At Article VI, District Regulations To Add A New Division 17. Pr Parks And Recreation District, Including New Sections 1501 Through 1505 And To Add A New Division 18. Pf Public Facilities District Sections 1511 Through 1513; Providing For Severability; Providing For The Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to recommend Ordinance 35-2025 to the Town Council. The motion was carried unanimously, 5-0.

ANY OTHER BUSINESS

No other business was discussed at this time.

ADJOURNMENT

A motion was made by Council Member Cooney and seconded by Council Member Moran to adjourn the meeting at 09:55 AM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk

Date: _____



TOWN OF PALM BEACH

Minutes of the Town Council Meeting
Held on January 14, 2026

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:02 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Danielle Moore, Julie Araskog

Staff Present: Wayne Bergman, James Murphy, Kelly Churney, and Town Attorney Tom Baird

INVOCATION AND PLEDGE OF ALLEGIANCE

Town Clerk Churney led the invocation, and Council President led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Director of Planning, Zoning, and Building Wayne Bergman requested the removal of ZON-25-0084, 548 N. County Road, due to a letter of objection regarding the proposed project.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to approve the consent agenda as amended. The motion was carried unanimously, 5-0.

APPROVAL OF AGENDA

Mr. Bergman stated that the applicant for ZON-25-0044, 337 Brazilian Avenue, requested a deferral to the February 11, 2026, meeting.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to defer ZON-25-0044, 337 Brazilian Avenue, to the February 11, 2026, meeting. The motion was carried unanimously, 5-0.

A motion was made by Council Member Cooney and seconded by Council Member Moran to approve the agenda as amended. The motion was carried unanimously, 5-0.

ADMINISTRATION OF THE OATH

Town Clerk Churney swore in all those intending to speak and continued to do so throughout the meeting, as necessary.

COMMENTS

2. MAYOR AND TOWN COUNCIL MEMBERS

Council Member Araskog wished everyone a Happy New Year. She congratulated the Police and Fire Foundation on its 20th anniversary milestone.

3. PUBLIC - 3 MINUTE LIMIT

Council President Lindsay called for public comment. No one indicated a desire to speak.

PUBLIC HEARINGS

GENERAL BUSINESS

4. **5-2026** A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Ratifying And Confirming The Determination Of The Landmarks Preservation Commission That The Property Known As 105 North County Road Meets The Criteria Set Forth In Ordinance No. 2-84, Also Known As Chapter 54, Article IV Of The Code Of Ordinances Of The Town Of Palm Beach; And Designating Said Property As A Town Of Palm Beach Landmark Pursuant To Ordinance No. 2-84, Also Known As Chapter 54, Article IV Of The Code Of Ordinances Of The Town Of Palm Beach.

There were no disclosures of ex parte communications.

Council President Lindsay asked for proof of publication, which Friederike Mittner provided.

Emily Stillings of MurphyStillings presented background information on the project and historical details about the property. She outlined how the property met criteria for the Landmark Designation, specifically Criteria 1 and 3.

A motion was made by Council Member Araskog and seconded by Council Member Moran to make the designation report part of the record. The motion was carried unanimously, 5-0.

Council President Lindsay called for public comment.

Peter Farmer, the building's owner, expressed his respect for the Landmarks Preservation Commission. However, he was not supportive of the building being designated as a landmark, and he shared that he did not wish to answer to anyone about something that he had rehabilitated at his own discretion. He stated that if he ever chose to sell the building, he would sign an agreement to designate it as a landmark.

Mayor Moore reminded the owner that any changes to the building would need to be approved by one of the design review boards, regardless of the landmark status. Mr. Farmer acknowledged this statement and understood the requirement.

Council Member Araskog expressed concern that the owner could make significant or numerous changes, rendering the structure unworthy of landmark status. Mr. Farmer reiterated his issue and stated that ARCOM would not allow changes that would alter the building's character.

Council Member Moran noted that having a landmark designation in the town would not add any further layers of approval.

Council President Lindsay added that the Landmarks Preservation Commission was very accommodating with changes to an older building.

Council Member Araskog understood the owner's concerns but thought the building should be landmarked. She was inclined to support the designation.

Council President Pro Tem Crampton stated that he respected an owner's property rights and rarely voted against an owner. However, he felt the building should be preserved and stated he would support the designation.

Council Member Moran agreed with the other members. She said the colonnade could never be rebuilt and that the building was beautiful.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to approve Resolution No. 5-2026, designating the property at 105 N County Road as a landmark of the Town of Palm Beach on the basis that it meets criteria Numbers 1 and 3 of Section 54-161 of the Town of Palm Beach Code and in the Landmarks Preservation Ordinance No. 2-84. The motion was carried unanimously, 5-0.

5. **6-2026** A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Ratifying And Confirming The Determination Of The Landmarks Preservation Commission That The Property Known As 306 Seabreeze Ave Meets The Criteria Set Forth In Ordinance No. 2-84, Also Known As Chapter 54, Article IV Of The Code Of Ordinances Of The Town Of Palm Beach; And Designating Said Property As A Town Of Palm Beach Landmark Pursuant To Ordinance No. 2-84, Also Known As Chapter 54, Article Iv Of The Code Of Ordinances Of The Town Of Palm Beach.

Council Member Cooney, Council President Pro Tem Crampton, Council President Lindsay, and Mayor Moore disclosed ex parte communications.

Council President Lindsay asked for proof of publication, which Friederike Mittner provided.

Emily Stillings of MurphyStillings presented background information on the project and historical details about the property. She outlined how the property met the criteria for Landmark Designation, specifically Criteria 1 and 3.

A motion was made by Council Member Moran and seconded by Council Member Cooney to make the designation report part of the record. The motion was carried unanimously, 5-0.

Council President Lindsay called for public comment. No one indicated a desire to speak.

Council Member Cooney thought that landmarking the home would be punitive to the homeowners. He thought this neighborhood had completely changed around the cottage.

Council Member Moran wondered if the front porch had been renovated. Ms. Stillings stated that the original building permit was not on file. She stated that there was an original open porch, and she offered additional photographs. Council Member Moran asked about the home's elevation. Friederike Mittner responded that the short square columns were a common architectural feature on small bungalow homes. Council Member Moran said that even if these homes were landmarked, they would still be eligible for demolition. Ms. Mittner stated that the owner had been advised that it may be helpful to obtain a finished floor elevation certificate, but she was unable to do so.

Council Member Araskog asked if the house could be demolished even though the ordinances do not allow consideration of economics. She asked if this item could be deferred.

Mayor Moore guessed the elevation was at 4 1/2 feet and acknowledged that the street was known for flooding. She stated that she would not support a designation.

Council President Lindsay was concerned about flooding on the street, and she agreed with Council Member Cooney.

Council Member Araskog asked if the elevation or economics could be considered when deciding whether to landmark the home. She thought legally they should landmark the home, but personally felt that it should not be landmarked, as it would be unfair.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton to deny Resolution No. 6-2026. The motion was carried 3-2, with Council Members Araskog and Moran dissenting.

6. MATTERS PULLED FROM CONSENT AGENDA

1. ZON-25-0084 548 N COUNTY RD – SPECIAL EXCEPTION The applicants, Nelson and Claudia Peltz (Maura Ziska Representative), have filed an application requesting Town Council review and approval for a Special Exception for the construction of a padel court in the R-AA zoning district.

**Note: A short break was taken at 10:43 a.m., and the meeting resumed at 10:51 a.m.*

Council Members Araskog, Cooney, Moran, and Council President Pro Tem Crampton disclosed ex parte communications.

Assistant Director James Murphy provided staff comments on the project.

Council Member Araskog wondered how the concrete slab was approved without a special exception. Mr. Murphy stated that the slab complied with the setback and open space requirements.

Mayor Moore asked whether the contractor knew they would need a permit for the Padel court. Mr. Murphy confirmed the mayor's statement.

Attorney Maura Ziska, representing the owner, explained the situation and stated she would like to request a deferral so that she could work out a solution with the neighbor.

Council Member Moran wondered if the same situation had occurred in the past regarding a basketball court.

Council President Lindsay called for public comment.

Attorney Denise Haire, representing the owners of 548 N. County Road, stated the owners' objections to the Padel court were due to noise heard from their yard and inside the home. She did not object to a deferral with the purpose for the Town Council to read the owner's objections, as well as working in good faith to move the Padel court. She wondered if the court could be relocated to a more appropriate area, such as across the street.

Council Member Araskog wondered whether the Town Council could take a site visit to hear the conditions firsthand.

Kimberly Cantanucci, 548 N County Road, stated that she lives next door to Mr. Peltz and was unaware of the scope of the construction, believing it was a garage. She expressed concerns about ongoing noise impacts and indicated that she has recorded the noise from her property. She questioned whether any mitigation measures would be effective, stating that landscaping would not reduce the noise and that only a soundproof wall might help, but that it would not be code-compliant. She also noted that Mr. Peltz attempted to discuss possible solutions with her through her son, but she remained skeptical that the noise issue could be resolved.

Town Attorney Baird recommended a deferral before reviewing any evidence.

Council Member Moran took Ms. Cantanucci's word that it was offensive to her.

Council President Pro Tem Crampton supported a deferral to review the evidence.

Council Member Araskog thought there was enough evidence to make a decision. However, she thought it may be good for the neighbors to meet. She supported a deferral.

Council President Lindsay supported a deferral to give neighbors an opportunity to work things out among themselves.

Ms. Haire stated that she had spoken with Ms. Ziska and suggested a possible relocation as a potential resolution. To her understanding, Mr. Peltz subsequently contacted Ms. Cantanucci's son and stated that relocation was not an option. Ms. Haire expressed a willingness to work in good faith toward a resolution but noted that, if no resolution was possible, she preferred that the matter proceed at the current meeting.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem

Crampton to defer the project to the meeting on February 11, 2026. The motion was carried 4-1, with Council Member Moran dissenting.

UNFINISHED BUSINESS

7. ZON-23-020 (COA-23-003) 139 N COUNTY RD. - THE PARAMOUNT THEATER (COMBO) – SPECIAL EXCEPTIONS WITH SITE PLAN REVIEW AND VARIANCES The applicant, WEG Paramount LLC, has revised its previously filed application requesting Town Council review and approval for a Special Exception with Site Plan Review for the renovation and adaptive re-use of an existing Landmarked theater structure, now including Special Exception requests (1) to permit Private Club use in the C-TS district, (2) for a café use in the C-TS district, (3) for Outdoor café seating use associated with a café and a private club in the C-TS district, (4) for on-site shared parking between a private social club use and church use in the C-TS district, and (5) for a modification/ratification to a previously approved Special Exception for Churches, synagogues, or houses of worship. The applicant is also seeking Site Plan Review for site plan changes on properties not zoned single-family residential. Additionally, the applicant is seeking the review and approval for Variances to: (1) allow a generator on a roof, and (2) exceed the maximum height of a screening wall for mechanical equipment on a roof. The application also consists of a proposed Declaration of Use Agreement. The Landmarks Preservation Commission will perform the design review. This matter is being heard in connection with the petition filed by the applicant under Florida's Land Use and Environmental Dispute Resolution Act (Fla. Stat. 70.51). The Council shall hear and consider the Special Magistrate's Report and Recommendation. In addition, the second of two public hearings shall be held on the Settlement and Development Agreement, pursuant to the Florida Local Government Development Agreement Act, for resolution of all pending litigation.

TIME CERTAIN: 2:00 PM

Several members disclosed ex parte communications.

Attorney Seth Behn, Lewis, Longman & Walker, serving as special counsel to the Town, explained that the meeting was a continuation of Florida's Land Use and Environmental Dispute Resolution Act (FLUEDRA) hearing. He stated that this process allows the Town Council to consider a settlement agreement to resolve all pending litigation, and that agreement would encompass a revised development proposal and, as part of that, all required land development approvals. He explained the four items presented to the Town Council, which include the Special Magistrate's report and recommendation, the revised application with site plan, the special exception and variance, the declaration of use agreement that would follow that, and ultimately, the development and settlement agreement that would conclude all litigation between the parties pending resolution of the plan.

Council Member Araskog asked if the first deferral would count as the first hearing. Mr. Behn said the settlement development agreement is guided by statutory requirements that require two public hearings. He noted that the first public hearing could be held by the Land Planning Board, it does not have to be the Town Council. He said today would be the second official reading of the agreement, thus opening the item up for public comment.

Attorney Jamie Crowley, representing the applicant, reviewed the proposed floor plans for the first and second floors of the structure. He discussed the proposed impacts on the residential neighborhood and reviewed the proposed declaration of use agreement.

Council President Pro Tem Crampton asked about placing a cap on the number of events, including club-member-sponsored events. Council President Pro Tem Crampton also asked if employees would be shuttled for construction. Council President Pro Tem Crampton also stated that a time frame should be established before the applicant can request additional seats; he suggested a three-year period.

Council Member Araskog thought it should be two seasons at full capacity required before more seats can be requested. She asked about the number of people allowed over the 150 dining seats. Mr. Crowley provided an explanation. Council Member Araskog agreed with a drop-off on N. County Road. Council Member Araskog asked that the ending time for church services be added. She thought 11 a.m. was the closing time.

Council Member Moran expressed concern that the shared kitchen referenced in paragraph #2 could be problematic. She stated that amplified music should not be allowed on the terrace, while musicians complying with the noise ordinance would be acceptable. She confirmed that no one would arrive before 6:00 p.m., and Mr. Crowley confirmed it. She asked whether occupancy should be limited to 200 or fewer, and Mr. Crowley stated he would discuss that compromise with the applicant. Council Member Moran inquired about penalties for members parking on Sunset Avenue, supported the concept of a ride-share drop-off location but recommended further study, requested a delivery cutoff time, and asked that language be added requiring maintenance of the landscape and building.

Council President Lindsay felt that they should not be able to return for additional seats in less than 2 years, and that it should be between January and March (not May). She asked about the bar, the number of seats, and whether it was inside or outside. Mr. Crowley said the area is small and is more like a seating space. He said those seats are counted in the allowable 150 seats. He also noted that the café seating had been reduced from 80 to 60 seats and that the café seats are not to be used for club seating.

Council Member Araskog asked that a seating plan be made available to Code Enforcement or the Police Department. She did not support amplified or live music outside.

Council Member Moran asked the staff about the traffic study and the level of service. Eric Czerniejewski of the Corradino Group stated that the project did not degrade traffic levels. Council Member Moran asked whether this use was an increase in intensity. Director of Planning and Zoning Wayne Bergman stated that intensification has four criteria and that this project did not meet any of them.

Council President Pro Tem Crampton stated that a staff member well-versed in preservation visited the site and asked her to speak about the building. Friederike Mittner, Architecture and Historic Preservation Review Manager, stated that, even though the site appears cohesive on the exterior, the interior, especially the church area, showed water intrusion, with primary damage to materials that are not of historic nature. The historic building held up as it was supposed to, but the plywood and newer framing members have deteriorated. She also noted that the ground-floor

windows were inferior and perhaps improperly installed. There was also stucco degradation, which would need to be replaced.

Council Member Araskog asked Mr. Czerniejewski if he had reviewed the traffic study. Mr. Czerniejewski stated that he only reviewed the applicant's study.

Council President called for public comment.

The following people spoke in opposition to the project:

John Eubanks, Attorney representing the consortium of adjacent condominium owners

Beryl Simonsen, 130 Sunset Avenue

Rob Spatt, 150 N. Ocean Blvd.

Benjamin Winter, 110 Sunset Avenue

Jerry Zaro, representing the Sun and Surf, 100 Sunrise Avenue

Mark Moller, 100 Sunrise Avenue

Carlos Colos, 130 Sunrise Avenue

Rick Smith, 130 Sunrise Avenue

Dan Hurling, 130 Sunrise Avenue

Fred Mack, 100 Sunrise Avenue

Leigh Dunston, 282 Monterey Road

Cindy Cirlin for Gene Bernstein, 100 Sunrise Avenue

Tony Stepanski, 130 Sunrise Avenue

David Kelso, 255 Monterey Road

Anita Seltzer, 44 Cocoanut Row

Anne Pepper, 333 Seaspray Avenue

Vincent Cloud, 146 Sunset Avenue, agreed with the suggestion to locate the rideshare drop-off on North County Road.

Alfred Aldridge, 2295 S. Ocean Blvd., spoke in support of the proposal.

Mr. Crowley responded to the comments from public participants.

Council Member Araskog wondered whether the applicant would consider shops like those in a mall. Mr. Crowley indicated that any additional retail use would increase the use and traffic in the area.

Council President Lindsay thought the Town Council did have the right to deny a club at the subject location, and that the use did not fit the C-TS zoning district. She noted the purpose of a C-TS zoning district is for small retail, business, or office uses. She said the Town Council has to decide whether to maintain the intended purpose of the C-TS zoning district.

Mayor Moore was concerned about the building's poor condition. She also struggled with the application, but understood what it used to be, which was a movie theater. Mayor Moore stated that when there is a private event, a police officer may be on Sunrise Avenue to address traffic concerns.

Council Member Araskog said traffic has gotten much worse over the years. She was torn but felt

that it went back to when the Town Council first voted on the project. She acknowledged that the applicant had gone a long way toward reaching a compromise. She agreed with Council President Lindsay and did not believe the proposal fit the purpose.

Council Member Moran agreed that it was not an easy decision. She was inclined to say that the proposal met the intentions of the special exception.

Council President Pro Tem Crampton stated he was looking for a way forward. He stated that he was looking at the competent substantial evidence. He read from a staff memorandum that sets forth the parameters for this type of project. He confirmed the information regarding traffic and parking. He also stated that the proposal had been dramatically modified. He felt this was the best alternative for the Town.

Council Member Cooney recognized how far the project had come to be palatable to the neighborhood. He thought it was an important historic building in the town. He thought the proposal was compatible in the C-TS zoning district. He thought the proposal created a mixed-use development that would reduce traffic in the area.

Council Member Araskog wondered if the applicant would consider not holding a private party at the same time as an event at the club. Mr. Crowley did not want to impose any restrictions that were not quantifiable or enforceable.

Council Member Moran thanked Council Member Cooney for reminding everyone that clubs are in the DNA of Palm Beach.

Council President Lindsay asked about the existing long-term leases and thought it would be nice to allow the two non-profit, town-serving tenants to stay.

A motion was made by Council Member Cooney and seconded by Council Member Moran to accept the special magistrate's report, subject to the modifications agreed to between the Town and the applicant during the town meetings, and conditioned upon a successful resolution of a mutually agreed-upon declaration of use agreement for the property and uses therein. The motion was carried unanimously, 5-0.

A motion was made by Council Member Cooney and seconded by Council Member Moran that Special Exception and Site Plan Review No. ZON-23-020, 139 N. County Road meets the criteria set forth in sections 134-229 and 134-329, respectively, of the Town Code and finds that approval of the Site Plan will not adversely affect the public interest, that all zoning requirements governing the use have been met, and that satisfactory provision and arrangement has been made concerning items (1) through (11) of section 134-329, and with the following conditions: a satisfactory approval of a declaration of use agreement will be returned and discussed at the February 11, 2026, the internal connection between the club and the apartment shall be removed and a new separate entrance to the second floor from the exterior of the building shall be planned, the ingress and egress to the parking lot shall be studied for solutions to any safety concerns, the hours of operations shall be addressed in the declaration of use agreement. The motion was carried 3-2, with Council Member Araskog and Council President Lindsay dissenting.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem

Crampton that Variance No. ZON-23-020, 139 N. County Road shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met, with the condition that the project is approved by the Landmarks Preservation Commission and that a natural gas generator shall be used, subject to the availability of natural gas. The motion was carried 5-0.

A motion was made by Council Member Cooney and seconded by Council Member Moran to approve the settlement agreement as modified during the public hearings, in accordance with the plans, and with the condition that a declaration of use agreement is approved by the Town Council. The motion was carried unanimously, 5-0.

8. ZON-24-0055 (COA-24-0022) 120-132 N County Road - Palm Beach Synagogue - Review of Draft Declaration of Use Agreement
This item has been deferred to the February 11, 2026, Town Council meeting.

****Note: This item was deferred to February 11, 2026, at the approval of the agenda.***

9. ZON-25-0044 (ARC-25-0041) 337 BRAZILIAN AVE (COMBO) - VARIANCES The applicant, FRIESE FAMILY TRUST (Paul Friese, Trustee), has filed an application requesting Town Council review and approval of three (3) variances related to redevelopment of an existing nonconforming residential parcel including (1) a variance for existing nonconforming lot width, (2) a variance for existing nonconforming lot area, and (3) a variance to exceed the maximum amount of grade fill permitted within setback areas. The Architectural Commission shall perform design review of the application. *[The Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause a negative impact on the subject property. Carried 7-0.] [The Architectural Review Commission approved this project. Carried 7-0.] [Variances 1 and 2 were approved; Variance #3 was deferred to January 14, 2026, Town Council meeting.]*

****Note: This item was deferred to February 11, 2026, at the approval of the agenda.***

10. ZON-25-0067 (COA-25-0030) 801 S COUNTY RD (COMBO) - VARIANCE The applicant, LaBerge & Menard Inc., has filed an application requesting Town Council review and approval for one (1) variance to permit an additional guest house containing bedrooms with bath facilities on the landmarked property. The Landmarks Preservation Commission shall perform design review of the application. *[The Landmark Preservation Commission Recommendation: Implementation of the proposed variances will not cause a negative impact on the subject property. Carried 5-2.] [The Landmark Preservation Commission approved this project with the landscape and hardscape to return for further review. Carried 5-2.]*

Council Members Cooney and Moran declared ex parte communications.

Assistant Director James Murphy provided staff comments on the project.

Council Member Moran asked about the aerial that was shown, stating that the applicant's aerial

did not show the guest house.

Council Member Araskog asked about the addition and the approval request.

Mayor Moore asked Council Member Cooney why the Landmarks Commission labored over the decision for the original garage. Council Member Cooney recalled his discussions.

Attorney Maura Ziska stated that she has not been involved in the project, but she did represent the owners. She explained that the family needs the space to accommodate a growing family. She also stated the property is large and can accommodate the addition.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to defer the project to the meeting on February 11, 2026. The motion was carried unanimously, 5-0.

11. ZON-25-0059 (ARC-25-0062) 222 CHERRY LN (COMBO) – SITE PLAN REVIEW The applicant, Nancy Clifford, has filed an application requesting Town Council review and approval for Site Plan Review as it relates to the redevelopment of an existing nonconforming platted parcel of land which is deficient in lot depth. The Architectural Commission shall perform design review of the application. *This project has been withdrawn by the applicant.*

****Note: This item was withdrawn at the approval of the agenda.***

12. ZON-25-0054 (ARC-25-0058) 1960 S OCEAN BLVD. (COMBO) – SPECIAL EXCEPTION & VARIANCE(S) The application, Stephen A. Wynn Florida Revocable Trust (Stephen A. Wynn, Trustee), has filed an application requesting Town Council review and approval for a special exception and two (2) setback variances as they relate to the construction of a new beach cabana structure on the oceanside parcel of an existing residential estate. The Architectural Commission shall perform design review of the application. *This project shall be deferred to the March 4, 2026, Town Council meeting, pending architectural design review.*

****Note: This item was deferred to March 4, 2026, at the approval of the agenda.***

13. ZON-25-0068 (ARC-25-0075) 160 BARTON AVE (COMBO) – VARIANCE The applicant, Madeleine Parker (HCA Architecture, Representative), has filed an application requesting Town Council review and approval for one (1) variance to construction a second-floor addition within the two-story west side-yard setback. The Architectural Commission shall perform design review of the application. *This project shall be deferred to the February 11, 2026, Town Council meeting, pending architectural design review.*

****Note: This item was deferred to February 11, 2026, at the approval of the agenda.***

14. ZON-25-0076 1768 S OCEAN BLVD—SITE PLAN REVIEW AND VARIANCES The property owners, Four Winds Estates LLC (Maura Ziska, Representative), have filed an application requesting Town Council review and approval to replace an existing 125KW generator with a new 125KW generator requiring Site Plan Review and three (3)

Variances to 1) reduce the minimum side (north) yard setback, 2) allow the generator to not be housed in an enclosed building, and 3) allow the generator to not be fully screened from the neighboring property by a concrete block wall for the landmarked property. *This project shall be deferred to the February 11, 2026, Town Council meeting at the applicant's request.*

****Note: This item was deferred to February 11, 2026, at the approval of the agenda.***

NEW BUSINESS

15. ZON-25-0079 (ARC-25-0087) 320 DUNBAR RD (COMBO) – VARIANCE(S) The applicant, Peter May (Ferguson & Shamamian Architects), has filed an application requesting Town Council review and approval of two (2) variances related to construction of a rear loggia, including 1) a variance to exceed the maximum amount of Cubic Content Ratio (CCR) 2) a variance to exceed the maximum amount of lot coverage. The Architectural Commission (ARCOM) shall perform design review of the application. *[The Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause a negative impact on the subject property. Carried 7-0.] [The Architectural Review Commission approved this project. Carried 7-0.]*

Council Member Moran and Council President Pro Tem Crampton disclosed ex parte communications.

Assistant Director James Murphy provided staff comments on the project.

Council Member Moran asked what the FAR would be for the residence. Mr. Murphy stated that if the home were one-story, it would be allowed a larger lot coverage, but it has a partial second floor. He noted that a one-story building has a maximum allowable lot coverage of 40%. The stringent requirements for a two-story are met on this property, and that is 30%.

Attorney Maura Ziska, representing the owner, explained the request, discussed the zoning request, and addressed the hardship.

Council President Lindsay called for public comment. No one indicated a desire to speak.

Council Member Araskog asked to see the awning, its height, and its relation to the Lake Trail. Karin Ames of Ferguson & Shamamian Architects showed the plans for the awning.

Council Member Cooney thought the proposal was minimal. He did not believe the home or the awning would impede the Lake Trail. He supported the application.

Council President Pro Tem Crampton thought anything that would help with privacy on the Lake Trail was warranted. He also thought the application was innocuous and would support the application.

Mayor Moore agreed that it would improve the use of their house. She supported the application.

Council President Lindsay agreed with the mayor.

Council Member Araskog asked about the second-story square footage relative to the rest of the home. Ms. Ames stated she did not have that information, but thought it was about 1/4 of the house. She asked again about the hardship, to which Ms. Ziska provided more detail.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton that Variance No. ZON-25-0079, 320 Dunbar Road, shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 4-1, with Council Member Araskog dissenting.

16. ZON-25-0080 (ARC-25-0086) 328 CHILEAN AVE (COMBO) - VARIANCE The applicant, Cathy B Graham Trust (SKA Architect + Planner), has filed an application requesting Town Council approval for one (1) variance for deficient landscape open space as it relates a first-floor addition with landscape and hardscape changes. The Architectural Commission shall perform design review of the application. *[The Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause a negative impact on the subject property. Carried 7-0.] [The Architectural Review Commission approved this project on consent. Carried 7-0.]*

Council President Pro Tem Crampton and Mayor Moore disclosed ex parte communications.

Assistant Director James Murphy provided staff comments on the project.

Dustin Mizell of Environment Design Group presented the landscape and hardscape changes for the site.

Council Member Cooney thought the request was minor.

Council Member Araskog asked about the hardship of the request. Mr. Mizell responded.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton that Variance No. ZON-25-0080, 328 Chilean Avenue, shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 5-0.

17. ZON-25-0083 (COA-25-0034) 207 ROYAL POINCIANA WAY AND 208-10 SUNSET AVE (COMBO)—SPECIAL EXCEPTIONS WITH SITE PLAN REVIEW AND VARIANCE. The applicant, Flagler System Management Inc, has filed an application requesting Town Council review and approval for two Special Exception with Site Plan Review requests, (1) for a new restaurant operation in the former Almond Restaurant in the C-TS zoning district and (2) for outdoor café seating and the expansion of same into existing commercial space on 208 and 210 Sunset Avenue; there is no increase in the previously approved number of seats. Additionally, a variance to permit a 1.77 SF sign on the valance of an awning on Royal Poinciana Way is also being requested. The Architectural Commission shall perform design review of the application.

Council Members Araskog, Cooney, Moran, Council President Pro Tem Crampton, Council Member Lindsay, and Mayor Moore disclosed ex parte communications.

Assistant Director James Murphy provided staff comments on the project.

Council Member Moran suggested using small lettering on the awnings.

Council Member Araskog asked about the covered loggia and wondered if it was used by the previous restaurant. Mr. Murphy responded that it was an outdoor area previously used, with 40 seats. Council Member Araskog asked if it was a new owner for the restaurant. Mr. Murphy stated it was a new owner. Council Member Araskog wondered if there were any other restaurants in the area of a similar size. Mr. Murphy said he only noticed a capacious inner space.

Attorney Jamie Crowley, on behalf of the applicant, explained the request, discussed the zoning request, and addressed the hardship. Keith Spina, of Spina O'Rourke + Partners, presented the architectural plans for the project. Nick Mathews of Wish You Were Here Group spoke about the project and his excitement to work in Palm Beach. He shared his professional restaurant hospitality background.

Mayor Moore asked to see a comparison of two buildings on the Sunset side. She thought it was a big improvement and wondered if it would compete with Main Street. She thought the structure was more architecturally successful.

Paul Leone, of Flagler Systems Management, Inc., further discussed the project and stated that the objective was to find a perfect partner that would complement what already exists in town. He stated that this project is not designed or intended to compete with Main Street. Mr. Mathews further discussed the intended use of the space and stated that he envisioned a bakery and a quick grab section. He did not feel that the retail would compete with Main Street businesses.

Council Member Araskog asked about the signage. Mr. Spina stated the awning would be tan with peach lettering. Council Member Araskog asked about the market space's previous use and expressed concern about the number of seats requested. She also asked about parking and valet services.

Council Member Moran asked if the restaurant would be a regional draw. Mr. Leone said the restaurant will be Palm Beach-specific.

Council President Pro Tem Crampton stated that the area has several restaurants and that there is room for the partners to be creative. He felt the retail would be an added benefit to residents.

Council Member Cooney asked about the parking plan for this area. Bryan Kelly of Simmons & White discussed the restaurant's parking, stating there would be no on-street parking and that valet service would be available. He said there are approximately 139 parking spaces, which seems to be plenty. Council Member Cooney asked whether employee parking would be off-site. Mr. Crowley stated that it would be at the Town Council's discretion whether they would like to add that condition. Council Member Cooney stated that the Town Council has been consistently requiring employees to be shuttled from off-island, and that this has made a difference; he recommended discussing it during the review of the declaration of use agreement.

Mayor Moore wondered how many seats were in the old and new restaurant spaces. Mr. Crowley

stated that both had 284 seats. Mayor Moore did not have a problem with the seat count since they were grandfathered. She agreed they needed a consistent declaration of use but knew those details would be ironed out later. In addition, she noted that Sunset would revert to a two-way street, changing traffic flow and thus lessening congestion.

Council President Lindsay thought the pick-up market in this area would be great. Her only hesitation was the hours of operation; she thought a good closing time was midnight rather than 1 a.m.

Council Member Araskog agreed with the midnight closing time. She discussed the possibility of prohibiting amplified music and thought it should be stated that it would not be allowed. She also took issue with the term "grandfathered" when discussing the 284 seats; she believed the Town Council could decide to change the number of seats. She also wondered whether they would require a higher percentage than 50% for town service and whether they would allow holding seats for town residents.

Eric Czerniejewski of the Corradino Group stated he had worked with the applicant about traffic and parking in the area.

Council Member Araskog thought that the declaration of use agreement should be deferred since it had not been seen by the public. Mr. Crowley stated that he would return in the next month with the declaration of use agreement.

Council President Pro Tem Crampton was inclined to approve the declaration of use agreement returning.

Council Member Moran wondered if, with the larger restaurants coming, it should be outlined where the Uber valet drop-off is. Mr. Czerniejewski responded.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Cooney and seconded by Council Member Moran that Special Exception and Site Plan Review No. ZON-25-0083, 207 Royal Poinciana Way and 208-10 Sunset Avenue, meets the criteria set forth in sections 134-229 and 134-329, respectively, of the Town Code and finds that approval of the Site Plan will not adversely affect the public interest, that all zoning requirements governing the use have been met, and that satisfactory provision and arrangement has been made concerning items (1) through (11) of section 134-329, with the condition that a mutually agreed upon declaration of use agreement that will be returned and discussed at the February 11, 2026, meeting and with the 284 seats as proposed. The motion was carried unanimously, 5-0.

A motion was made by Council Member Cooney and seconded by Council Member Araskog that Variance No. ZON-25-0083, 207 Royal Poinciana Way and 208-10 Sunset Avenue, shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met, and with the conditions that the variance runs with the business and not with the land and upon approval from the Landmarks Preservation Commission. The motion was carried unanimously, 5-0.

A motion was made by Council Member Cooney and seconded by Council Member Araskog that Special Exception No. ZON-25-0083, 207 Royal Poinciana Way and 208-10 Sunset Avenue, for the café seating shall be granted based upon the finding that such grant will not adversely affect the public interest and that the applicable criteria set forth in Section 134-229 of the Town Code have been met. The motion was carried unanimously, 5-0.

**Note: A short break was taken at 12:53 p.m., and the meeting resumed at 2:02 p.m.*

18. ZON-25-0049 (ARC-25-0050) 180 ROYAL PALM WAY, 301-309 S COUNTY RD AND 155-7 BRAZILIAN AVE (COMBO)—SPECIAL EXCEPTION WITH SITE PLAN REVIEW AND VARIANCES The applicant, FG Palm Beach Fund LLC and EYE MAN Limited Partnership & TAU Mid Partnership LLP, has filed an application requesting Town Council review and approval for a Special Exception for two-story buildings in the C-TS zoning district, site plan review for the construction of new mixed use buildings with ground floor parking and second floor residences and the conversion of two floors of office use into residential use, and three (3) variances, (1) to reduce the required minimum drive aisle width, (2) to exceed the maximum building length and (3) to exceed the maximum allowable floor area of 15,000 SF. The Architectural Commission will perform design review of the application. *This project shall be deferred to the February 11, 2026, Town Council meeting at the applicant's request.*

**Note: This item was deferred to February 11, 2026, at the approval of the agenda.*

19. ZON-25-0066 (ARC-25-0076) 3031 S OCEAN BLVD (COMBO)—SPECIAL EXCEPTION WITH SITE PLAN REVIEW AND VARIANCES The applicant, PB3031 LLC, has filed an application requesting town council approval of sixteen (16) variances including 1) For reduced lot width on a nonconforming parcel of land, 2) to exceed the maximum lot coverage for a five-story building, 3-6) to reduce the required front, both sides and rear setback, 7-8) to exceed the maximum height and overall height for a five-story building, 9) to reduce the amount of landscape open space, 10) to reduce the required setbacks for swimming pools, 11) to exceed the amount of mechanical equipment permitted within required yards, 12) to exceed the maximum building length, 13) to reduce the amount of common recreational open space, 14) to reduce the required bulkhead setback, 15) to exceed the maximum amount of fill, and 16) to reduce the required drive aisle width. And a Special Exception request for the construction of a five-story residential redevelopment of an existing nonconforming parcel of land to replace an existing two-story building in the R-D-(1) zoning district. Town Council shall review the application as it pertains to zoning relief/approval. The Architectural Commission shall perform design review of the application. *This project shall be deferred to the February 11, 2026, Town Council meeting, pending architectural design review.*

**Note: This item was deferred to February 11, 2026, at the approval of the agenda.*

20. ZON-25-0082 (ARCS-25-0937) 241 EL DORADO LN (COMBO) – VARIANCE(S) The applicant, Desmond & Cristina Keogh (Paradelo Burgess Design Studio), has filed an application requesting Town Council review and approval of two (2) variances related to installation of artificial turf, including 1) a variance for deficient landscape open space and 2) deficient required front yard landscape open space. The Architectural

Commission shall perform design review of the application. *This project shall be deferred to the February 11, 2026, Town Council meeting, pending architectural design review.*

****Note: This item was deferred to February 11, 2026, at the approval of the agenda.***

ORDINANCES

21. FIRST READING

21.1 34-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning By Amending Article VIII, Division 16. – Reasonable Accommodation Procedures At Sections 134-2112 Reasonable Accommodation Procedures To Update The Town’s Reasonable Accommodation Procedures And Certified Recovery Residences Regulations; Providing For Severability; Providing For The Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

Mr. Bergman read Ordinance 34-2025 on first reading by title only.

A motion was made by Council Member Cooney and seconded by Council Member Moran to approve Ordinance 34-2025. The motion was carried unanimously, 5-0.

21.2 35-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning At Article VI, District Regulations, Division 1. Generally, By Amending Section 134-751 To Change R-D(1) From Moderate Residential To High-Density Residential, To Change C-B From Commercial Office To Commercial Business, To Add The Common Names To Pud-A, Pud-B, And Pud-C, To Add A New Pr Parks And Recreation District, And To Add A New Pf Public Facilities District; At Article VI, District Regulations, Division 1. Generally, By Amending Section 134-752, Zoning Map, To Change From The 1974 Official Zoning Map To The 2024 Official Zoning Map; At Article VI, District Regulations, Division 1. Generally, By Amending Section 134-755 To Change The Acreage Definition From 40,000 Square Feet To 43,560 Square Feet; At Article VI, District Regulations, Division 2. R-Aa Large Estate Residential District By Amending Section 134-786, Division 3. R-A Estate Residential District By Amending Section 134-836, At Division 4. R-B Low Density Residential District By Amending Section 134-886, At Division 5. R-C Medium Density Residential District By Amending Section 134-941, At Division 6. R-D(1) High Density Residential District By Amending Section 134-996, At Division 7. R-D(2) High Density Residential District By Amending Section 134-1051, At Division 8. C-Ts Town-Serving Commercial District By Amending Section 134-1106, At Division 9. C-Wa Worth Avenue District, By Amending Section 134-1156, At Division 10. C-Opi Office, Professional And Institutional, By Amending Section 134-1206, At Division 11. C-Pc Planned Center District, By Amending Section 134-1256, At Division 12. C-B Commercial Business, By Amending Section 134-1301, At Division 13. Conservation District, By Amending Section 134-1351, At Division 15. Beach Area, By Amending Section 134-1471, And At Division 16.- Ci Cultural Institution District By Amending Section 134-1482 To Add To The Purpose Of The

District Regulations For Each Zoning District The Implementation Of The Corresponding Town Of Palm Beach Comprehensive Plan Future Land Use Designations; At Article VI, District Regulations, Division 1 Generally, At Division 2. R-Aa Large Estate Residential District By Amending Section 134-790, At Article Vi, District Regulations, Division 3. R-A Estate Residential District By Amending Section 134-840, At Article Vi, District Regulations, Division 4. R-B Low Density Residential District By Amending Section 134-890, At Article Vi, District Regulations, Division 5. R-C Medium Density Residential District By Amending Section 134-945, At Article Vi, District Regulations, Division 6. R-D(1) High-Density Residential District By Amending Section 134-1000, And At Article VI, District Regulations, Division 7. R-D(2) High-Density Residential District By Amending Section 134-1055 To Add Approved To Planned Unit Development And Add Cabana To Beach Houses; At Article VI, District Regulations, Division 6. R-D(1) To Moderate Density Residential District By Amending The Division Title From Moderate Density Residential District To R-D(1) High-Density Residential District, By Amending Section 134-996, Section 134-997, Section 134-998, Section 134-999, Section 134-1000, Section 134-1001, Section 134-1002, Section 134-1003, Section 134-1004, Section 134-1005, Section 134-1006, Section 134-1007, Section 134-1008, Section 134-1009, Section 134-1010, Section 134-1011, Section 134-1012, And Section 134-1014 Amending The Division Title From R-D(1) Moderate Density Residential District To R-D(1) High Density Residential District; At Article Vi, District Regulations, Division 12. C-B Commercial District By Amending The Division Title To Read C-B Commercial Business District, By Amending Section 134-1301, Section 134-1302, Section 134-1303, Section 134-1304, Section 134-1306, Section 134-1307, Section 134-1308, Section 134-1309, Section 134-1310, Section 134-1311, Section 134-1312, Section 134-1313, Section 134-1315, And Section 134-1316 To Change From C-B Commercial District To C-B Commercial Business District; At Article Vi, District Regulations, At Article Vi, District Regulations, Division 8. C-Ts Town-Serving Commercial District By Amending Section 134-1106, And Section 134-1107, Section 134-1109, At Article Vi, District Regulations, Division 9. C-Wa Worth Avenue Commercial District By Amending Section 134-1156 And Section 134-1157, At Article VI, District Regulations, Division 11. C-Pc Planned Center District By Amending Section 134-1256, Section 134-1257 And Section 134-1259 To Convert From Gross Leasable Area (Gla) To Gross Floor Area (Gfa); At Article Vi, District Regulations, Division 8. C-Ts Town Serving Commercial District, Section 134-1107, Division 9. C-Wa Worth Avenue District, Section 134-1157 And Division 10. C-Opi Office, Professional And Institutional District, Section 134-1207 To Remove The Clause Related To Supplemental Off-Site Shared Parking That Sunsetted On March 13, 2024; Article VI, District Regulations, Division 14. Pud Planned Unit Development District To Remove It In Its Entirety And Replace With A New Section 134-1391; At Article VI, District Regulations, Division 15. Beach Area By Replacing Structure Or Beach Building, Beach Houses, And Beach House Buildings With Beach Cabana House In Section 134-1473, Section 134-1474, Section 134-1475, And Section 134-1476; At Article VI, District Regulations To Add A New Division 17. Pr Parks And Recreation District, Including New Sections 1501 Through 1505 And To Add A New Division 18. Pf Public Facilities District Sections 1511 Through 1513; Providing For Severability; Providing For

The Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

Mr. Bergman read Ordinance 35-2025 on first reading by title only.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to approve Ordinance 35-2025, with the request to remove the word 'and' in second 2 and replace the words with commas. The motion was carried unanimously, 5-0.

22. SECOND READING

22.1 33-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning By Amending Article VIII, Division 6. – Structures, Subdivision II. – Accessory Buildings And Other Structures At Sections 134- 1728.-Air Conditioning And Swimming Pool, And Fountain Equipment And 134-1729.-Generators To Update The Town's Mechanical Equipment Regulations; Providing For Severability; Providing For The Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

Mr. Bergman read Ordinance 33-2025 on second reading by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to adopt Ordinance 33-2025. The motion was carried unanimously, 5-0.

ANY OTHER BUSINESS

No other business was discussed at this time.

ADJOURNMENT

A motion was made by Council Member Araskog and seconded by Council Member Cooney to adjourn the meeting at 05:47 PM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk

Date: _____

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Wayne Bergman, MCP, LEED® AP, Director of Planning, Zoning & Building

Re: Minutes of the January 18, 2026, Architectural Commission Meeting

Date: 2/3/2026

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the major items that ARCOM approved at the regularly scheduled meeting on January 28, 2026.

COMMISSION RECOMMENDATION

The Architectural Commission recommends that the Town Council approve major items considered at the regularly scheduled meeting on January 28, 2026.

GENERAL INFORMATION

These minutes are submitted to the Town Council for approval pursuant to Chapter 18-177 of the Town of Palm Beach Code of Ordinances.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Collaborative Town Government

FUNDING

No Fiscal Impact



TOWN OF PALM BEACH

Actions of the Architectural Commission Meeting
Held on January 28, 2026

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES

ACTION: Approved (7-0)

APPROVAL OF CONSENT AGENDA

ACTION: Approved as amended (7-0)

2. EXTPLAN-25-0010 210 VIA LINDA. The applicants, Diana Wood and Robert Pinkney, have filed an application requesting an Extension of Time for a previously issued Architectural Commission approval for a 250 SF garage addition, and window and door modifications requiring a variance for a side setback. (ORIGINALLY ARC-24-0127 AND APPROVED AT THE FEBRUARY 26, 2025 MEETING)
4. ARC-25-0097 168 VIA BETHESDA. The applicant, Warren Spector (Kirchhoff & Associates Architects, Representative), has filed an application requesting Architectural Commission review and approval for a new pool and pool pavilion with loggia, cabana, and associated hardscape and landscape adjustments to replace the existing pool and bathhouse.

APPROVAL OF AGENDA

ACTION: Approve as amended (7-0)

ADMINISTRATION OF THE OATH

COMMENTS

5. OFFICIALS

6. STAFF
7. PUBLIC - 3 MINUTE LIMIT

GENERAL BUSINESS

3. ARC-25-0096 203 S LAKE TRAIL. The applicant, 203 South Lake Land Trust (Nievera Williams Design), has filed an application requesting Architectural Commission review and approval for fenestration, landscape and hardscape changes to a previously approved new two-story single-family residence.

ACTION: Approved (7-0)

UNFINISHED BUSINESS

8. ARC-24-0122 239 WELLS RD. The applicant, 239 WELLS ROAD, LLC (Michael Perry, Representative), has filed an application requesting Architectural Commission review and approval for construction of a new, two-story residence with final hardscape, landscape, and swimming pool improvements.

ACTION: Approved with the condition that the front door and bay window designs are revised as per the comments of the Commission and returned to the meeting on February 25, 2026 (5-2, BS and EC)

9. ARC-25-0063 (ZON-25-0057) 226 OLEANDER AVE. VACANT (LOT 6 OF THE PLAT OF THE JEANETTE COURT ADDITION TO PALM BEACH) (COMBO) The applicant, Beach Gal LLC (Melissa Schorr, Manager,) has filed an application requesting Architectural Commission review and approval for construction of a new, two-story, single family residence with final landscape and hardscape; variances are requested and required to develop the nonconforming parcel of land in the R-C zoning district and for town council to review the COMBO application prior to ARCOM review and approval. Review of the COMBO application is contingent on the applicant's appeal of administrative determination being upheld by the Town Council regarding the current configuration of the parcel. Town Council shall review the application as it pertains to zoning relief/ approval.

ACTION: Deferred to February 25, 2026 (7-0)

10. ARCS-25-0937 (ZON-25-0082) 241 EL DORADO LN. (COMBO) The applicant, Desmond & Cristina Keogh (Paradelo Burgess Design Studio), has filed an application requesting Architectural Commission review and approval of after the fact installation artificial turf requiring variances for open landscape and front yard open space. Town Council shall review the application as it pertains to zoning relief/approval.

ACTION: Deferred to February 25, 2026 (7-0)

11. ARC-25-0075 (ZON-25 -0068) 160 BARTON AVE (COMBO). The applicant, Madeleine Parker (HCA Architecture, Representative), has filed an application requesting Architectural Commission review and approval for a second-floor addition, new fixed cover over front entry, window modification and site work at an existing residence; with variance relief requested for an addition within the required two-story side-yard setback. Town Council shall review the application as it pertains to zoning relief/ approval. *This item has been deferred to the February 25, 2026 meeting.*

ACTION: Deferred to February 25, 2026

12. ARC-25-0058 (ZON-25-0054) 1960 S OCEAN BLVD (COMBO). The applicant, Stephen A. Wynn Florida Revocable Trust (Stephen A. Wynn, Trustee), has filed an application requesting Architectural Commission review and approval for construction of a new beach cabana on the oceanside parcel of an existing residential estate; with setback variances required and special exception review required. Town Council shall review the application as it pertains to zoning relief/ approval. *This item has been deferred to the February 25, 2026 meeting.*

ACTION: Deferred to February 25, 2026

13. ARC-24-0146 258 WELLS RD. The applicant, Bear 258 LLC (Lang Design Group), has filed an application requesting Architectural Commission review and approval for two (2) swinging vehicular gates anchored by new piers and one (1) pedestrian gate with an arched landscape trellis above, located near the front property line along Wells Road. *This item has been deferred to the February 25, 2026 meeting.*

ACTION: Deferred to February 25, 2026

14. ARC-25-0062 (ZON-25 -0059) 222 CHERRY LN. (COMBO) The applicant, Nancy Clifford, has filed an application requesting Architectural Commission review and approval for construction of a new, two-story, single-family residence with final landscape, hardscape, and swimming pool improvements on an existing nonconforming parcel of land, requiring site plan review for redevelopment. Town Council shall review the application as it pertains to zoning relief/ approval. *This application has been withdrawn by the applicant.*

ACTION: Withdrawn

NEW BUSINESS

15. ARC-25-0091 111 ATLANTIC AVE. The applicant, Maura Ziska (Authorized Signatory), has filed an application requesting Architectural Commission review and approval for one-story addition and expansion of the garage at an existing two-story, single-family residence.

ACTION: Approved with the condition that the shade tree in the driveway be added as shown (7-0)

16. ARC-25-0092 (ZON-25-0088) 140 BRAZILIAN AVE (COMBO). The applicant, Thomas

O McCarthy (Smith and Moore Architects Inc.), has filed an application requesting Architectural Commission review and approval for expansion and new roof to an existing single-family residence with a variance for Cubic Content Ratio (CCR). The Town Council shall review the application as it pertains to zoning relief and approval.

ACTION: Approved with the condition that the roof material remains as existing or is replaced with a similar red barrel tile material (7-0), and that the implementation of the proposed variances will not cause a negative architectural impact on the subject property (7-0)

17. ARC-25-0099 237-239 (243) WORTH AVE. The applicant, CSPB WORTH LLC (Jerome Baumoebl, Representative), has filed an application requesting Architectural Commission review and approval for new storefront, stone signage panel, and new awning as part of a combination of two storefronts into one for Bvlgari.

ACTION: Deferred to February 25, 2026 (7-0)

18. ARCS-25-1385 1255 S OCEAN BLVD. The applicant, Thomas Peterffy (Smith and Moore Architects, Inc. Representative), has filed an application requesting Architectural Commission review and approval for the replacement of a loggia with an enlarged loggia conservatory space on the north side of the existing single-family house.

ACTION: Deferred to March 25, 2026, with consideration of the Commission's comments (7-0)

19. ARC-25-0050 (ZON-25-0049) 180 ROYAL PALM WAY, 301-309 S COUNTY RD AND 155-7 BRAZILIAN AVE (COMBO). The applicant, FG Palm Beach Fund LLC and EYE MAN Limited Partnership & TAU Mid Partnership LLP, has filed an application requesting Architectural Commission review and approval for the renovation and exterior alterations to façades of the existing three-story office bank building and the conversion of two floors into residential use; the demolition of existing parking lots and the construction of a new second floor addition with second floor residences, to an existing one-story commercial building at 301 S County Road and demolition and new buildings on Brazilian Ave including on-site parking, site plan and landscape change, including variances to exceed maximum building length, floor area, and reduced drive aisle widths. The Town Council shall review the application as it pertains to zoning relief/approval. *This item has been deferred to the February 25, 2026, meeting.*

ACTION: Deferred to February 25, 2026

ANY OTHER BUSINESS

MEETING SCHEDULE

20. The next meeting is scheduled for February 25, 2026.

ADJOURNMENT

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Wayne Bergman, Planning, Zoning, & Building Director

From: Friederike H. Mittner, FAICP, Architectural Review & Historic Preservation Manager
Abraham Fogel, AICP, GGEP, Design & Preservation Planner

Re: Approval of the Landmarks Preservation Commission Action Regarding a Landmark Adjustment

Date: 2/2/2026

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the Landmark Adjustment for 210 Dunbar Road (COA-25-0032), which was granted at the January 21, 2026, Landmarks Preservation Commission meeting.

COMMISSION RECOMMENDATION

The Landmarks Preservation Commission granted a Landmark Adjustment for 210 Dunbar Road (COA-25-0032). This adjustment was for a CCR of 3.97, in lieu of 3.91, to permit an approximately 1,200 SF addition, including an open loggia, to the 1930 Julius Jacob-designed landmarked property.

GENERAL INFORMATION

This item is submitted to the Town Council for approval pursuant to Chapter 54 of the Town of Palm Beach Code of Ordinances.

STRATEGIC PLAN

Strategic Priorities:
Community Culture and Character

Strategic Focus Areas:
Quality of Life
Community Preservation

FUNDING

No Fiscal Impact

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Chen Moore and Associates in the amount of \$321,170.56, approving a contingency in the amount of \$48,176 and approving a project budget in the amount of \$369,346.56 for the Par 3 design of the maintenance shop expansion
9-2026

Date: 1/28/2026

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 9-2026, approving a purchase order to Chen Moore and Associates in the amount of \$321,170.56, approving a contingency in the amount of \$48,176 and approving a project budget in the amount of \$369,346.56 for the Par 3 design of the maintenance shop expansion.

SUMMARY EXPLANATION/BACKGROUND

The Town requested Chen Moore and Associates (CMA) provide a proposal to develop engineering design documents for the construction of improvements at the maintenance facility at the Par 3 Golf Course. The proposed improvements at the maintenance facility consist of constructing a new maintenance building to house golf carts and maintenance equipment, remodeling the existing building to incorporate additional uses, and improving the overall site to create more parking spots for Par 3 overflow.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Golf Course Enterprise Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was

approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character

Strategic Focus Areas:

Sustainable Management of Town Assets

FUNDING

Capital

RESOLUTION NO. 9-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO CHEN MOORE AND ASSOCIATES IN THE AMOUNT OF \$321,170.56, APPROVING A CONTINGENCY IN THE AMOUNT OF \$48,176 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$369,346.56 FOR THE PAR 3 DESIGN OF THE MAINTENANCE SHOP EXPANSION

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 9-2026, approving a purchase order to Chen Moore and Associates in the amount of \$321,170.56, approving a contingency in the amount of \$48,176 and approving a project budget in the amount of \$369,346.56 for the Par 3 design of the maintenance shop expansion.

Section 2: The Town Manager or his designee is hereby authorized to execute purchase orders on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 10th day of February 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

500 S. Australian Ave., Suite 850
West Palm Beach, FL 33401
Office: +1 (561) 746-6900



October 30, 2025

SENT VIA EMAIL
(DMealy@TownofPalmBeach.com)

Dean Mealy, II
Purchasing Manager
Town of Palm Beach
360 S. County Road
Palm Beach, FL 33480

Subject: **PAR 3 MAINTENANCE FACILITY IMPROVEMENTS**
CMA Proposal: P25.431.0013

Dear Mr. Mealy:

Chen Moore and Associates (CMA) is pleased to provide the following proposal to develop engineering design documents for the construction of improvements at the maintenance facility west of Jimmy Buffett Memorial Highway at the Town's Par 3 Golf Course. The proposed improvements at the maintenance facility are illustrated below and consist of constructing a new maintenance building to house golf carts and maintenance equipment, remodeling the existing building to incorporate additional uses, and improving the overall site to create more parking spots for Par 3 overflow.



The following scope of work includes the architectural, civil, structural, MEP, and landscape design elements necessary to facilitate the proposed improvements.

I. SCOPE OF SERVICES

The Scope of Services is comprised of the following tasks and subtasks:

Task 1 – Design Development

In the design development phase, field services for topographic survey and geotechnical investigations will be undertaken and an on-site meeting will be performed by the design team with staff from Public Works and Parks and Recreation. Based on preliminary coordination the design team will prepare a conceptual site plan for the facility improvements and a 3D model of the proposed building. This preliminary design will be presented to Town Staff for review and comment. Once comments have been received, a final Design Development submittal will be prepared including an Opinion of Probable Construction Cost (OPCC). The revised Design Development submittal will be presented to the Town incorporating the proposed comments and including the OPCC during a review meeting. A summary of the meeting will be provided to the Town for their review.

Task 2 – Construction Documents

Task 2.1: 60% Submittal - The design team will prepare a 60% set of plans and specifications with an updated OPCC based on the feedback from the Task 1 submittal. This package will include options for finishes with respect to interior design of the new building and the remodeled building. The package will also include details with respect to potential retaining walls on the north and south sides of the maintenance facility to accommodate grade changes, replacement or relocation of the existing fuel pump, pavement marking plans for parking space configuration, parking lot lighting plans, and a landscape plan with tree disposition and planting plans necessary for screening of facilities and mitigation of impacted trees. Parking lot lighting design will include verifying existing service point locations, sources of lighting influence, and clearance for proposed lighting. The electrical design will detail conduit, conductor, pull box, service point, and light pole locations for the site. The lighting plans will be based on photometric models and will include voltage drop calculations for the lighting circuit. Lighting fixtures will be selected to meet code requirements for the location including cutoff or dark sky fixtures based on sea turtle nesting concerns. The site plan will also include schematic design for replacement or relocation of the fuel pump used by fleet vehicles. The 60% Submittal will be presented to the Town to facilitate comments during a review meeting.

Task 2.2: 90% Submittal - The design team will prepare a 90% set of plans and specifications with an updated OPCC based on the feedback from the Task 2.1 submittal. This package will include final finishes for the new building and the remodeled building, as well as full details for architectural, structural, civil, landscape, mechanical, electrical, and plumbing features. The 90% plan will also include design and details necessary for replacement or relocation of the fuel pump used by fleet vehicles, no changes to the existing fuel tanks are assumed. The 90% Submittal including plans, specifications, and an updated OPCC will be presented to the Town to facilitate comments during a review meeting.

Task 2.3: Town Approvals and ARCOM Coordination - This submittal will also be utilized for permitting efforts including submission for review by the Town's Architectural Commission (ARCOM). The design team will prepare the ARCOM application and attend two (2) public meetings for review and approval. It is assumed that no certified mailings will be required in consideration that the proposed improvements are more than 750 ft from any adjacent residents.

Task 2.4: 100% Submittal - The design team will prepare a 100% set of plans and specifications with an updated OPCC based on the feedback from the Task 2.2 submittal and the ARCOM meetings. This package will include updated plans, specifications, an updated OPCC, and a Bid Form that can be used for public advertisement with the Front End documents.

Task 3 – Permitting & Bidding Assistance

Although the Building Permit is assumed to be procured by the awarded Contractor, the design team will provide the 90% submittal to the Town's Building Department for a courtesy review and will refine the plans as necessary prior to advertisement. The design team will also provide a self-certification permit (10-2) to the South Florida Water Management District for the proposed stormwater management system.

For bid and award support, the design team will attend a pre-bid meeting with prospective contractors for the public advertisement and will answer questions asked during bidding that require interpretation of plans produced by this office. For the purpose of this proposal, it is assumed that the Town will issue up to two addendums during the bidding process, and all addendum communication will be centralized to the Town Procurement Department. After the end of the bid advertisement period, the design team will review bids, Contractors' references, and related documentation and write a letter of recommended award based on the results of the bids and research.

II. EXCLUSIONS

The services outlined below are not included as part of the scope of work, although additional service agreements can be executed to assist the Town with these services if necessary:

1. Acoustic Analyses
2. Building Envelope Analyses
3. Food Service Analyses
4. Storage Rack Design / Layout
5. Modification of Existing Underground Storage Fuel Tanks for Fleet Vehicles

III. FEES AND SCHEDULE

Consultant shall schedule work upon receipt of signed approval for this project as required. The total fees for this project are summarized below.

TASK	FEE
Task 1 – Design Development	\$59,070.56
Task 2.1 – Construction Documents (Design Development - 60%)	\$93,277.50
Task 2.2 – Construction Documents (Detailed Design - 90%)	\$65,150.00
Task 2.3 – Town Approvals and ARCOM Coordination	\$21,420.00
Task 2.4 – Construction Documents (Ready to Advertise - 100%)	\$45,657.50
Task 3 – Permitting & Bidding Assistance	\$36,595.00
TOTAL	\$321,170.56

All tasks will be paid on a time and materials basis. All tasks are scheduled to be completed within 270 days from the Notice to Proceed.

Should you have any questions, please do not hesitate to contact me at my cell at (561) 329-1797 or send me an electronic message at bwhitfield@chenmoore.com.

Should you have any questions, I can be reached via email at bwhitfield@chenmoore.com.

Respectfully submitted,



Brent Whitfield, PE
Principal Engineer
Chen Moore and Associates

Attachments:

Exhibit A: Detailed Fee Estimate

EXHIBIT A - FEE PROPOSAL
Town of Palm Beach
PAR 3 MAINTENANCE FACILITY IMPROVEMENTS

Chen Moore and Associates Project # P25.431.013

	Principal	Project Director	Project Manager	Project Engineer (Electrical)	Associate Engineer	Senior Designer	CMA Designer	Environmental Scientist	Principal Landscape Architect	Senior Designer Landscape Architect	Associate Landscape Architect	CMA Total	Surveyor Total	Geotech Total	Site Structural Total	Sub Total	PGAL Team Total	Total
Hourly Rate	\$550.00	\$330.00	\$215.00	\$190.00	\$135.00	\$160.00	\$120.00	\$160.00	\$230.00	\$160.00	\$115.00							
TASK 1 – Design Development																		
1.1 Field Survey			1		2			4				\$1,125.00	\$4,300.00					\$5,425.00
1.2 Geotechnical Investigations			1		1							\$350.00		\$7,405.56				\$7,755.56
1.3 Conceptual Civil Site Plan		4	8		16	12	24					\$10,000.00						\$10,000.00
1.4 Conceptual Architectural Building Plans		1	4		8							\$2,270.00					\$27,000.00	\$29,270.00
1.5 Prepare Cost Estimate		1	2		4							\$1,300.00						\$1,300.00
1.6 Review meeting with Town Staff		1	2		4							\$1,300.00						\$1,300.00
1.7 Revise Conceptual Plans			4		8	4	12					\$4,020.00						\$4,020.00
Task 1 Total Fee	\$0	\$2,310	\$4,730	\$0	\$5,805				\$0	\$0	\$0	\$20,365.00	\$4,300.00	\$7,405.56	\$0.00	\$0.00	\$27,000.00	\$59,070.56
Task 1 Total Hours	0	7	22	0	43				0	0	0	72						
TASK 2.1 – Construction Documents (Detailed Design - 60%)																		
2.1.1 Prepare 60% Submittal (Architectural/Site Civil/Landscape/Structural/Site Lighting/Mechanical-Fuel)		8	24	60	32	24	80		2	24	40	\$45,860.00				\$6,600.00	\$32,317.50	\$84,777.50
2.1.2 Prepare 60% Technical Specs and OPCC		2	8		16					8	8	\$6,740.00						\$6,740.00
2.1.3 Review Meeting with Town Staff		1	2		4				2			\$1,760.00						\$1,760.00
Task 2.1 Total Fee	\$0	\$3,630	\$7,310	\$11,400	\$7,020				\$920	\$5,120	\$5,520	\$54,360.00	\$0.00	\$0.00	\$0.00	\$6,600.00	\$32,317.50	\$93,277.50
Task 2.1 Total Hours	0	11	34	60	52				4	32	48	241						
TASK 2.2 – Construction Documents (Design Development - 90%)																		
2.2.1 Prepare 90% Submittal (Architectural/Site Civil/Landscape/Structural/Site Lighting/Mechanical-Fuel)		6	16	32	24	16	40		2	24	32	\$30,080.00			\$2,475.00	\$4,400.00	\$21,545.00	\$58,500.00
2.2.2 Prepare 90% Technical Specs and OPCC		1	6		12					6	6	\$4,890.00						\$4,890.00
2.2.3 Review Meeting with Town Staff		1	2		4				2			\$1,760.00						\$1,760.00
Task 2.2 Total Fee	\$0	\$2,640	\$5,160	\$6,080	\$5,400				\$920	\$4,800	\$4,370	\$38,730.00	\$0.00	\$0.00	\$2,475.00	\$4,400.00	\$21,545.00	\$65,150.00
Task 2.2 Total Hours	0	8	24	32	40				4	30	38	176						
TASK 2.3 – Town Approvals and ARCOM Coordination																		
2.3.1 Prepare ARCOM Application and Prepare Presentation Materials		2	12		16				2	8	60	\$14,040.00						\$14,040.00
2.3.2 Attend ARCOM Presentation		4	4		4							\$2,720.00						\$2,720.00
2.3.3 Prepare for and attend Additional Public Meeting (ARCOM / Town Council)		4	8		12							\$4,660.00						\$4,660.00
Task 2.3 Total Fee	\$0	\$3,300	\$5,160	\$0	\$4,320				\$460	\$1,280	\$6,900	\$21,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,420.00
Task 2.3 Total Hours	0	10	24	0	32				2	8	60	136						
TASK 2.4 – Construction Documents (Ready to Advertise - 100%)																		
2.4.1 Prepare 100% Submittal (Architectural/Site Civil/Landscape/Structural/Site Lighting/Mechanical-Fuel)		4	12	30	24	12	32		2	16	16	\$23,460.00			\$2,475.00	\$2,200.00	\$10,772.50	\$38,907.50
2.4.2 Prepare 100% Technical Specs and OPCC		1	4		8					4	4	\$3,370.00						\$3,370.00
2.4.3 Prepare Bid Documents (Review Front Ends/Bid Forms)		2	4		8				2	2		\$3,360.00						\$3,360.00
Task 2.4 Total Fee	\$0	\$2,310	\$4,300	\$5,700	\$5,400				\$920	\$3,520	\$2,300	\$30,210.00	\$0.00	\$0.00	\$2,475.00	\$2,200.00	\$10,772.50	\$45,657.50
Task 2.4 Total Hours	0	7	20	30	40				4	22	20	143						
TASK 3 – Permitting and Bidding																		
3.1 Support Building Permit Review		1	4	8	8				2	4		\$4,890.00						\$23,085.00
3.1 Prepare for and Attend Pre-Bid Meeting		1	2		4				2			\$1,760.00						\$1,760.00
3.2 Respond to RFIs from Bidders		1	4	6	8					8	16	\$6,530.00						\$6,530.00
3.3 Review and Evaluate Bids; Provide Bid Recommendation Letter		2	8	4	12							\$5,220.00						\$5,220.00
Task 3 Total Fee	\$0	\$1,650	\$3,870	\$3,420	\$4,320				\$1,380	\$1,920	\$1,840	\$18,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,195.00	\$36,595.00
Task 3 Total Hours	0	5	16	16	32				6	12	16	107						
TOTAL FEE												\$181,485.00	\$4,300.00	\$7,405.56	\$4,950.00	\$13,200.00	\$109,830.00	\$321,170.56



October 30, 2025 R I

September 29, 2025

Mr. Brent Whitfield, P.E.
Director – Water Resources
Chen Moore and Associates
500 S Australian Avenue, Suite 850
West Palm Beach, Florida 33401

**Re: Town of Palm Beach
New Par 3 Pre-Engineered Metal Maintenance Building and Minor Interior
Renovation**

Brent,

PGAL appreciates our continued relationship with Chen Moore and is pleased to submit the following proposal for the project referenced above.

1. PROJECT UNDERSTANDING

It is our understanding of the project to dated based upon our initial meetings and the attached Exhibit "A" as provided by the Town of Palm Beach, that the town desires to construct a new PEMB Maintenance Building of approximately 2,000 GSF to primarily house electric golf carts and trackers. In addition, approximately 1,000 GSF of the adjacent existing building will be remodeled for various uses including Offices and Breakroom.

2. PGAL TEAM MEMBERS

- 2.1. Architecture – PGAL, Inc
- 2.2. Interior Design – PGAL, Inc
- 2.3. Structural – Johnson Structural
- 2.4. MEP / FP – JLRD

3. SCOPE OF WORK

3.1. Basic Services – Per the attached Exhibit "B" Fee Worksheets including:

- Scope Verification
- Design Development
- Construction Documents
- Assistance in development of a DD and CD Cost Opinions
- Participation in the TOPB DEVREV Approval Process
- Bidding Assistance

ALEXANDRIA
ATLANTA
AUSTIN
BOCA RATON
DALLAS/FORT WORTH
DENVER
HOBOKEN
HOUSTON
LAS VEGAS
LOS ANGELES
SALT LAKE CITY
SAN DIEGO

3.2. Additional Services

- Construction Administration
- Fuel Pump Relocation / Replacement

4. SCHEDULE

As mutually agreed to by the Town of Palm Beach, Chen Moore and PGAL, Inc upon completion of Scope Verification.

5. FEES

5.1. Basic Services Fees

Task 01 – Design Development

Architectural	\$	20,260
Structural	\$	01,225
MEP / FP	\$	05,515
Total	\$	27,000

Task 02 – Construction Documents

Architectural	\$	47,690
Structural	\$	07,125
MEP / FP	\$	09,820
Total	\$	64,635

Task 03 – Permitting & Bidding Assistance

Architectural	\$	12,940
Structural	\$	01,275
MEP / FP	\$	03,980
Total	\$	18,195

Grand Total	\$	109,830
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5.2. Additional Services that may be required – Fees

As mutually agreed to by Owner, Chen Moore and PGAL, Inc based upon the attached Exhibit “C” Hourly Rate Chart unless listed below.

5.2.1 Replacement or Relocation of the existing Fuel Pump \$13,200.

5.3. Reimbursables – 1.00 times the cost to the Architect including:

Mileage, Owner requested printing, and Owner requested shipping – estimated not to exceed \$500.00.

5.4. Payment

Billed monthly based upon the % of work completed.

6. TERMS AND CONDITIONS

6.1 The Fee for Basic Services above excludes the following:

- Geotechnical Investigation
- Surveying
- Civil Design
- Site Plan Approval
- Landscape Design
- Irrigation Design
- Structural Design of the PEMB
- Detailed Cost Estimation
- Value Engineering
- Wayfinding / Signage Design
- Lighting Design
- Acoustic Consultant
- Building Envelope Consultant
- Food Service Consultant
- Storage Rack Design / Layout
- Rendered Plans
- Rendered Elevations
- 3D Renderings

PURSUANT TO SECTION 558.0035F.S., AN INDIVIDUAL EMPLOYEE, CONSULTANT OR AGENT OF PGAL MAY NOT BE HELD LIABLE FOR NEGLIGENCE ARISING OUT OF OR RELATED TO THIS AGREEMENT AND THE SERVICES PROVIDED.

On behalf of PGAL, Inc., we thank you for this opportunity to be of service and we look forward to working with Chen Moore. If you have any questions about the above, please do not hesitate to contact me directly on my cell anytime at 407.256.7932.

PGAL, Inc.

A handwritten signature in blue ink, appearing to be 'C. Moore', written over a horizontal line.

Principal

Parking area
Asphalt the entire area, new retaining wall on north side of lot, stripe all spots, gain a total of 16 spaces, bin material relocated, existing storage containers removed

New building
24' x 80' steel building, garage access on east and west side, asphalt up to garage entrance on east side, two walkthrough doors on either side, dehumidification system, install golf specific lift on west side of garage, power receptacles throughout



Existing building reno
Dehumidification system in place in storage area, convert mechanical area to new breakroom with HVAC, convert existing three-person office to superintendent office, convert existing breakroom to office suite for three full time staff, convert to LED lighting throughout, floor similar to new PW flooring in all applicable areas, renovate bathroom/shower area, replace doors/garage doors as necessary, paint building inside and out

EXHIBIT "B"

Architectural Fee Worksheet

PGAL, Inc

Par 3 Maintenance Building

Team Member Role*	PIC	PM	PD	ID	
Hours	Role Hours	Role Hours	Role Hours	Role Hours	Team Total
Task 1 Design Development					
Intital Meeting with PM & Stakeholders for Scope Verification	2		2		4
On Site Verification		2	2		4
Develop Design Schedule		2			2
Create Backgrounds of Existing Conditions			16		16
Revit Model / Sheet Setup			16		16
Design Development / Design Team Meetings / Coordination	8	16	40		64
Design Development Presentation Meeting with PM and Stakeholders	2		2		4
Assist in Preparation of ROM / Cost Opinion of Design Develpoment	2				2
Meeting with PM to review Cost Opinion	2				0
Task 1 Hours	16	20	78	0	114
Task 1 Hourly Rates by Role	\$285	\$200	\$150	\$150	
Task 1 Cost	\$4,560	\$4,000	\$11,700	\$0	\$20,260
Task 2 - Construction Documents					
Develop 60% CDs / Design Team Meetings / Coordination	8	16	60		84
Presentation of 60% CDs Documents to PM		2	2		4
Response to PM Review Comments		4	8		12
Assist in preparing 60 % Cost Opinion	2				2
Finish Selections				2	2
Presentation of Finishes				2	2
Revision to Finishes				1	1
Develop 90% CDs / Design Team Meetings / Coordination	4	12	40	8	64
Presentation of 90% CDs Documents to PM	2				2
Response to PM Review Comments		4	8		12
Assist in preparing 90 % Cost Opinion	2				2
Prepare 3D Rendering		2	16		
TOPB DEVREV Process	2	12	16		30
Develop 100% CDs / Design Team Meetings / Coordination	4	12	24		40
Task 2 Hours	24	64	174	13	88
Task 2 Hourly Rates by Role	\$285	\$200	\$150	\$150	
Task 2 Cost	\$6,840	\$12,800	\$26,100	\$1,950	\$47,690
Task 3 - Permitting & Bidding					
Organize, Print, Upload Documents for Approval			8		0
Respond to AHJ Comments	2	8	12	2	10
Attend PreBid Conference	2				2
Respond to Bidder RFI		8	12	2	8
Issue Conformed Set for Construction		4	16		4
Task 3 Hours	4	20	48	4	24
Task 3 Hourly Rates by Role	\$285	\$200	\$150	\$150	
Task3Cost	\$1,140	\$4,000	\$7,200	\$600	\$12,940
Grand Totals	\$12,540	\$20,800		\$2,550	\$80,890

*

PIC = Pricipal in Charge

PM = Project Manager

PD = Project Designer

ID = Interior Designer

Structural Fee Worksheet

Johnson Structural

Town of Palm Beach - Par 3 Maintenance Building

Team Member Role / Initials Hours	PIC / MJ Role Hours	PM / TBD Role Hours	PD / SG Role Hours	ADMIN / JJ Role Hours	Team Total
Task 1 Design Development					
Intital Meeting with PM & Stakeholders for Scope Verification					0
On Site Verification					0
Develop Design Schedule					0
Create Backgrounds of Existing Conditions					0
Revit Model / Sheet Setup					0
Design Development / Design Team Meetings / Coordination	2	4	2	1	9
Design Development Presentation Meeting with PM and Stakeholders					0
Prepare ROM / Cost Opinion of Design Developoment					0
Meeting with PM to review Cost Opinion					0
Task 1 Hours	2	4	2	1	9
Task 1 Hourly Rates by Role	\$200	\$150	\$95	\$35	
Task 1 Cost	\$400	\$600	\$190	\$35	\$1,225
Task 2 - Construction Documents					
Develop 60% CDs / Design Team Meetings / Coordination	1	12	12		25
Presentation of 60% CDs Documents to PM					0
Response to PM Review Comments		1			1
Prepare 60 % Cost Opinion					0
Finish Selections					0
Presentation of Finishes					0
Revision to Finishes					0
Develop 90% CDs / Design Team Meetings / Coordination	1	8	6		15
Presentation of 90% CDs Documents to PM		1			1
Response to PM Review Comments					0
Prepare 90 % Cost Opinion					0
TOPB DEVREV Process					0
Develop 100% CDs / Design Team Meetings / Coordination	2	6	4	1	13
Task 2 Hours	4	28	22	1	55
Task 2 Hourly Rates by Role	\$200	\$150	\$95	\$35	
Task 2 Cost	\$800	\$4,200	\$2,090	\$35	\$7,125
Task 3 - Permitting & Bidding					
Organize, Print, Upload Documents for Approval					0
Respond to AHJ Comments		3			3
Attend PreBid Conference					0
Respond to Bidder RFI		2			2
Issue Conformed Set for Construction		2	2	1	5
Task 3 Hours	0	7	2	1	10
Task 3 Hourly Rates by Role	\$200	\$150	\$95	\$35	
Task3Cost	\$0	\$1,050	\$190	\$35	\$1,275
Grand Totals	\$1,200	\$5,850		\$105	\$9,625

MEP / FP Fee Worksheet

JLRD

Town of Palm Beach - Par 3 Maintenance Building

Team Member Role Hours	PIC Role Hours	PM Role Hours	PE Role Hours	TECH Role Hours	Team Total
Task 1 Design Development					
Intital Meeting with PM & Stakeholders for Scope Verification	4	4			8
On Site Verification			8		8
Develop Design Schedule					0
Create Backgrounds of Existing Conditions				8	8
Revit Model / Sheet Setup				8	8
Design Development / Design Team Meetings / Coordination		2	4		6
Design Development Presentation Meeting with PM and Stakeholders					0
Prepare ROM / Cost Opinion of Design Developoment					0
Meeting with PM to review Cost Opinion		1			1
Task 1 Hours	4	7	12	16	39
Task 1 Hourly Rates by Role	\$230	\$185	\$135	\$105	
Task 1 Cost	\$920	\$1,295	\$1,620	\$1,680	\$5,515
Task 2 - Construction Documents					
Develop 60% CDs / Design Team Meetings / Coordination		2	8	16	26
Presentation of 60% CDs Documents to PM					0
Response to PM Review Comments		2		4	6
Prepare 60 % Cost Opinion					0
Finish Selections					0
Presentation of Finishes					0
Revision to Finishes					0
Develop 90% CDs / Design Team Meetings / Coordination		2	8	16	26
Presentation of 90% CDs Documents to PM					0
Response to PM Review Comments		2		4	6
Prepare 90 % Cost Opinion					0
TOPB DEVREV Process					0
Develop 100% CDs / Design Team Meetings / Coordination	1	2	4	8	15
Task 2 Hours	1	10	20	48	79
Task 2 Hourly Rates by Role	\$230	\$185	\$135	\$105	
Task 2 Cost	\$230	\$1,850	\$2,700	\$5,040	\$9,820
Task 3 - Permitting & Bidding					
Organize, Print, Upload Documents for Approval		2		4	6
Respond to AHJ Comments		2	4	4	10
Attend PreBid Conference					0
Respond to Bidder RFI		3	5	6	14
Issue Conformed Set for Construction					0
Task 3 Hours	0	7	9	14	30
Task 3 Hourly Rates by Role	\$230	\$185	\$135	\$105	
Task3Cost	\$0	\$1,295	\$1,215	\$1,470	\$3,980
Grand Totals (Rounded)	\$1,150	\$4,440	\$5,535	\$8,190	\$19,300

EXHIBIT "C"**PGAL, INC.
HOURLY RATE SCHEDULE**

DISCIPLINE	RATE
DIRECTOR	\$325.00
PRINCIPAL	\$300.00
PROJECT MANAGER VI	\$285.00
PROJECT MANAGER V	\$250.00
PROJECT MANAGER IV	\$225.00
PROJECT MANAGER III	\$205.00
PROJECT MANAGER II	\$190.00
PROJECT MANAGER I	\$185.00
SENIOR ARCHITECT VI/ DESIGNER VI/ INTERIOR DESIGNER VI/ ENGINEER VI	\$285.00
SENIOR ARCHITECT V/ DESIGNER V/ INTERIOR DESIGNER V/ ENGINEER V	\$250.00
SENIOR ARCHITECT IV/ DESIGNER IV/ INTERIOR DESIGNER IV/ ENGINEER IV	\$225.00
SENIOR ARCHITECT III/ DESIGNER III/ INTERIOR DESIGNER III/ ENGINEER III	\$200.00
SENIOR ARCHITECT II/ DESIGNER II/ INTERIOR DESIGNER II/ ENGINEER II	\$175.00
SENIOR ARCHITECT I/ DESIGNER I/ INTERIOR DESIGNER I/ ENGINEER I	\$165.00
ARCHITECT IV/ DESIGNER IV/ INTERIOR DESIGNER IV/ ENGINEER IV	\$150.00
ARCHITECT III/ DESIGNER III/ INTERIOR DESIGNER III/ ENGINEER III	\$135.00
ARCHITECT II/ DESIGNER II/ INTERIOR DESIGNER II/ ENGINEER II	\$110.00
ARCHITECT I/ DESIGNER I/ INTERIOR DESIGNER I/ ENGINEER I	\$90.00
BIM MANAGER V	\$250.00
BIM MANAGER IV	\$200.00
BIM MANAGER III	\$160.00
BIM MANAGER II	\$130.00
BIM MANAGER I	\$110.00
ENGINEER IN TRAINING V	\$175.00
ENGINEER IN TRAINING IV	\$150.00
ENGINEER IN TRAINING III	\$135.00
ENGINEER IN TRAINING II	\$115.00
ENGINEER IN TRAINING I	\$105.00
CONSTRUCTION ADMINISTRATOR V	\$285.00
CONSTRUCTION ADMINISTRATOR IV	\$250.00
CONSTRUCTION ADMINISTRATOR III	\$225.00
CONSTRUCTION ADMINISTRATOR II	\$200.00
CONSTRUCTION ADMINISTRATOR I	\$190.00
CONSTRUCTION INSPECTOR	\$170.00
PROJECT ADMINISTRATOR IV	\$140.00
PROJECT ADMINISTRATOR III	\$130.00
PROJECT ADMINISTRATOR II	\$110.00
PROJECT ADMINISTRATOR I	\$90.00
ADMINISTRATOR III	\$80.00
ADMINISTRATOR II	\$70.00
ADMINISTRATOR I	\$60.00

RATES INCLUDE ALL MARKUPS FOR OVERHEAD/ BURDEN/ FEES/ ETC./



CONSULTING HOURLY SERVICES

Effective January 1, 2025

Principle Engineer	\$ 200.00 / Hour
Project Engineer (Hours 1-9 per day)	\$ 150.00 / Hour
Project Engineer (10+ hours per day or on weekends/holidays)	\$ 225.00 / Hour
Project Draftsman	\$ 95.00 / Hour
Administration	\$ 35.00 / Hour
Travel to-From Sites or Meetings	\$ 0.65 / Mile + Time
Expenses	At Cost

All projects have a minimum one-time fee of \$400.00. These fees are subject to change at any time. Please consult this office prior to quoting clients on specific projects.

JOHNSON, LEVINSON, RAGAN, DAVILA, INC.

Consulting Engineers

RATE SCHEDULE

EXHIBIT 'C'

	<u>PER HOUR</u>
PRINCIPAL	\$230.00
PROJECT ENGINEER (P.E.)	\$185.00
OWNER'S AGENT (Commissioning, Retro CX, Construction Oversight)	\$155.00
ENGINEER	\$145.00
SENIOR DESIGNER	\$135.00
CONSTRUCTION ADMINISTRATION	\$135.00
DESIGNER	\$115.00
CAD TECH	\$105.00
CLERICAL	\$ 95.00

September 29, 2025

Mr. Carl J. Connor
PGAL
791 Park of Commerce Blvd.
Suite 400
Boca Raton, FL 33487



PROPOSAL

Dear Mr. Ackner,

We respectfully submit the following proposal for providing structural design for the **Town of Palm Beach Maintenance Building**. This existing site will have a new 24'x80' pre-engineered metal building installed for maintenance. There will be a couple overhead doors for access as well as man doors. A specific golf equipment lift will also be installed in this building. On the site, the open-air storage bins will be located and constructed on the north end of the property for sand, soil, etc. We are assuming the bins will have 3-sided walls and a slab. Our scope is to provide the designs for the bins, reviewing the pre-engineered metal building design for FBC compliance as well as the design of the foundations and slab on grade for the new maintenance building.

Our scope of services includes providing construction documents, responding to building department comments and contractor's bid RFIs. Construction administration will be an additional fee. The total fee for this project is \$ 9,625, which is broken down into \$ 1,225 for Task 1, \$ 7,125 for Task 2, and the remaining \$ 1,275 for Task 3. The attached spreadsheet has the hourly breakdown per person and task. Printing and delivery of documents will be passed on at cost.

We look forward to working with you on this project. Please sign and return via e-mail this proposal at your earliest convenience so that we may begin working on your project.

Sincerely,
JOHNSON STRUCTURAL GROUP, INC.

Mark Johnson

Mark Johnson, P.E., SECB
President

I agree to the above proposal with the outlined payment terms:

Name & Title – Printed

Signature

Date

**PLEASE NOTE ACCORDING TO FLORIDA STATUTE 558.0035 AN
INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD
INDIVIDUALLY LIABLE FOR NEGLIGENCE.**

PGAL TOPB MAINTENANCE BUILDING PROPOSAL 09-29-25

**160 West Camino Real, Suite 1000 • Boca Raton, FL 33432
phone 561-982-8999 • www.johnsonstructural.com**

September 24, 2025; Rev. 1 October 29, 2025

Mr. Carl Conner
PGAL
791 Park of Commerce Blvd #400
Boca Raton, FL 33487

Re: Town of Palm Beach Par 3 Course, Maintenance Building

Dear Carl,

We are pleased to submit the following proposal for professional services in conjunction with HVAC, electrical, and plumbing designs for the Town of Palm Beach, Par 3 Course, located in Town of Palm Beach, Florida.

Johnson, Levinson, Ragan, Davila, Inc. (JLRD), hereinafter referred to as the Engineer, proposes to furnish professional services for **PGAL**, hereinafter referred to as the Client for the Scope of Services outlined below, and included in attached Exhibits “A”, “B”, and “C”, for the fees stipulated herein.

SCOPE OF SERVICES

The Engineer will perform the following:

1. Attend two meetings with the Client and/or Owner.
2. Prepare design drawings and specifications setting forth the requirements for construction. A description of the general Scope of Work to be performed is as follows:
 - A. *Provide professional mechanical, electrical, and plumbing engineering designs for the following:*
 1. *New Construction: 1-story, 2,000sf maintenance building with dehumidification system and golf cart lift in maintenance bay.*
 2. *Existing Building Renovation: 1-story, 1,000 sf with dehumidification system in storage areas, convert mechanical room into a breakroom, office and bathroom modifications and renovations, LED lighting upgrades, and replacement of motorized garage door operators.*
 - B. *Site lighting for parking.*
 - C. *Replacing or relocating TOPB’s existing fleet vehicle fuel pump.*

Re: Town of Palm Beach Par 3 Course, Maintenance Building

3. Respond to permit review comments.
4. Additional services mutually agreed upon.

LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED)

This project does not include engineering effort associated with obtaining LEED Certification.

PROBABLE CONSTRUCTION COSTS

Statements of the probable costs of construction are NOT included under “Basic Services”.

ITEMS SPECIFICALLY EXCLUDED FROM THE SCOPE OF SERVICES

1. Identification of and/or abatement design for hazardous materials.
2. Field verification of existing concealed conditions.
3. Water flow tests for fire sprinklers. Signed and sealed fire protection drawings will not be delivered without such documentation per Florida Administrative Code 61G15-32.004(4)(f).
4. Changes in design documents due to Value Engineering.
5. Two-Way Radio DAS (Distributed Antenna System) Systems Design.
6. Low Voltage system design (empty raceways with pullstrings and 120V branch circuit power included).
7. Plumbing design outside of 5 feet from building footprint.
8. Structural design or analyses for equipment tie-downs or associated support structures (i.e. cooling towers, condensing unit stands, light poles, antenna support structures, etc.).
9. Phasing or permit submittals in excess of 2 total (site DRC and permit set).
10. Specialty equipment design, as it is anticipated the owner will provide, and/or a specialty consultant will be hired, and connection requirement rough-in drawing will be provided to JLRD to show their work.
11. Construction Administration.

Re: Town of Palm Beach Par 3 Course, Maintenance Building

ITEMS TO BE FURNISHED BY CLIENT AT NO EXPENSE TO THE ENGINEER

Assist the Engineer by furnishing, at no cost to the Engineer, all available pertinent information including, but not by way of limitation, previous studies, drawings, specifications, test reports, and any other data relative to the performance of the above services for the project.

Designate a person to act as the Client representative with respect to the services to be performed under this Agreement. Such person shall have complete authority to transmit instruction, receive information, interpret, and define the Client policies and decisions with respect to materials, equipment, and systems pertinent to the Engineer's services.

The Client acknowledges the Engineers' Construction Documents as instruments of Professional Service. All reports, plans, specifications, field data, and notes, including documents on electronic media prepared by the Engineer, are the property of the Engineer. Where the Client receives copies of this information for record purposes, it shall not be reused or be modified without the prior written authorization of the Engineer.

MODIFICATIONS AND ADDITIONS TO EXISTING SYSTEMS

Because of the Engineer's many years of background and experience in design and construction, the Engineer is qualified to make recommendations and designs which, in the Engineer's opinion, will meet the needs of the situation. These services will be performed to the best of the Engineer's skill and ability and commensurate with the economics of the situation. Although the documented components of the existing systems to be modified can be analyzed, the actual components of the existing systems cannot be fully determined because the Engineer was not present during fabrication or construction and, therefore, is not responsible for unforeseen conditions which affect the final construction.

STANDARD OF CARE AND TIME OF PERFORMANCE

The Engineer will provide a level of service using that degree of care and skill ordinarily provided under similar circumstances by members of our profession, providing similar services in the same field at the same time in the same or similar locality at the time of performance. No other warranty, expressed or implied, is made or intended.

The Engineer shall perform services as expeditiously as is consistent with the professional skill and care, and the orderly progress of the Project, and the timely receipt of information necessary for performing the agreed to services. The Client shall not consider the Engineer in default to the extent that services are prevented or delayed by any cause beyond the reasonable control of the Engineer; in such case, the time of performance shall be extended by a period equitable to that of time lost.

FEES TO BE PAID

For items 1, 2A, and 3 of the Scope of Services, the Engineer shall be paid a lump sum fee of Fourteen Thousand Eight Hundred Dollars (\$14,800.00).

For items 1, 2B, and 3 of the Scope of Services, the Engineer shall be paid a lump sum fee of Four Thousand Five Hundred Dollars (\$4,500.00).

Re: Town of Palm Beach Par 3 Course, Maintenance Building

For items 1, 2C, and 3 of the Scope of Services, the Engineer shall be paid a lump sum fee of Thirteen Thousand Two Hundred Dollars (\$13,200.00).

For Additional Services, the Engineer shall be paid an hourly fee based upon the attached Rate Schedule. See Exhibit “C”.

In addition to the fees specified above, the Engineer shall be reimbursed for direct non-salary expenses (multiplied by a factor of 1.1), including and limited to automobile travel at \$0.70 per mile (outside a 50-mile radius of our office), commercial air travel, subsistence, final printing, and reproduction (beyond three (3) sets of documents for signing and sealing), plus Florida taxes, if applicable.

Invoices for services rendered shall be in accordance with the Architect’s Contract and reflected in the following schedule. Note that this schedule reflects payment methods only and is not intended to reflect the level of engineering services rendered during each specific phase.

Schematics	15%
Design Development	20%
Contract Documents	40%
Bidding	5%
Construction Administration	20%

Invoices for services rendered are prepared monthly and are due and payable upon receipt. Past due statements shall include interest from the date of invoice at a compound rate of one (1) percent per month. Invoices past due for more than forty-five (45) days will necessitate suspension of engineering services (including document delivery) until such invoices are reconciled. Invoices past due for more than sixty (60) days will necessitate a meeting with the project owner.

In the event legal action is necessary to enforce the payment provisions of the agreement, the Engineer shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorney’s fees, court costs, and expenses incurred by the Engineer in connection therewith, and in addition, the reasonable value of the Engineer’s time and expenses spent in connection with such collection action, computed at the Engineer’s prevailing fee schedule and expense policies.

Any provision of this agreement which may later be held to be unenforceable for any reason shall be deemed void; however, all remaining provisions shall continue in full force and effect.

Payment of invoices is in no case subject to unilateral discounting or set-offs by the Client or contingent upon third-party reimbursement. Payment of invoices is due regardless of suspension or termination of this agreement by either party.

This contract shall be governed by the laws of the State of Florida, and the appropriate venue for any actions arising out of the agreement would be West Palm Beach, Florida.

Should the Engineer be required to provide testimony, research, or production of documents for any legal action or dispute, the Engineer shall be compensated for the time expended as an expert witness.

The Client and the Engineer shall each effect and maintain insurance to protect themselves from claims under worker’s compensation acts, claims for damages because of bodily injury including personal injury,

Re: Town of Palm Beach Par 3 Course, Maintenance Building

sickness or disease, or death of any of their employees or of any person other than their employees, and from claims for damages because of injury to or destruction of tangible property including loss of use resulting therefrom.

INSTRUMENTS OF SERVICE

All drawings produced for this project will be generated using REVIT. The Engineer's documents will be taken to a Level of Development (LOD) of 300, maximum. Specifically excluded are routing of any electrical conduits smaller than 4-inches trade size, fire protection piping (which is addressed as performance specifications), and depiction of supports for any systems piping and equipment.

Our construction model is intended for design and coordination purposes only and is not suitable for pre-fabrication drawings. Some information used in the model may have been obtained from manufacturers. As revisions may have been made to products without our knowledge, JLRD makes no representations or warranties, expressed or implied, with respect to the reuse of the data provided herewith, regardless of its format or the means of its transmission. There is no guarantee or representation to the user as to the accuracy, currency, suitability, or reliability of this data for any purpose. The user accepts the data "as-is" and assumes all risks associated with its use. By acceptance of this data, the user agrees not to transmit this data or provide access or any part of it to another party unless the user shall include with the data a copy of this disclaimer. The Client agrees to hold harmless, indemnify, and defend the Engineer against all damages, claims, and losses of any kind (including defense costs), arising out of any use of the plans and specifications without the direct involvement and concurrence of the Engineer. JLRD assumes no responsibility for actual or consequential damages incurred as a result of any user's reliance on this data.

Drawings, specifications, and other documents prepared by the Engineer and sub-consultants are Instruments of Service for use solely with respect to this Project. This includes documents in electronic form. The Engineer and any sub-consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory, and other reserved rights, including copyrights. The Instruments of Service shall not be used by the owner for future additions or alterations to this Project or for other projects without the prior written agreement of the Engineer. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Engineer and any sub-consultants. Engineer shall retain an ownership and property interest therein (including the right to reuse at the discretion of the Engineer) whether or not the Project is completed.

LIMITATION OF LIABILITY AND INDEMNIFICATION

Limitations on liability and indemnities in this Agreement are business understandings between the parties voluntarily and knowingly entered into and shall apply to all theories of recovery including, but not limited to, breach of contract, warranty, tort (including negligence), strict or statutory liability, damages from existing conditions, or any other cause of action, except for willful misconduct or gross negligence.

The Engineer shall maintain professional liability insurance and, when specifically requested by the Client, provide evidence of same. The Client agrees to limit the Engineer's liability to the Client and to all other parties for claims arising from the Engineer's performance of the services as described in this agreement. The aggregate liability of the Engineer will not exceed the amount of fees paid to the Engineer or \$100,000, whichever is greater, for negligent professional acts, errors, or omissions. Client agrees to

Re: Town of Palm Beach Par 3 Course, Maintenance Building

indemnify and hold harmless the Engineer from and against all liabilities in excess of the monetary limit established above.

PURSUANT TO SECTION 558.0035 FLORIDA STATUTES, THE CONSULTANT'S CORPORATION IS THE RESPONSIBLE PARTY FOR THE PROFESSIONAL SERVICES IT AGREES TO PROVIDE UNDER THIS AGREEMENT. NO INDIVIDUAL PROFESSIONAL EMPLOYEE, AGENT, DIRECTOR, OFFICER, OR PRINCIPAL MAY BE INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF THIS CONTRACT.

Both Client and Engineer agree that they will not be liable to each other, under any circumstances, for special, incidental, indirect, consequential (including loss profits or revenue, loss of full or partial use of equipment or facility, cost of capital, loss of goodwill, and claims brought by Client's customers and/or other third parties), or punitive damages arising out of or related to this Agreement, regardless of whether or not one party was advised by the other party of the possibility or certainty of such damages.

The parties also agree that Client will not seek damages in excess of the limitations indirectly through suits with other parties who may join the Engineer as a third-party defendant. Parties means Client and Engineer and their officers, employees, agents, affiliates, and subcontractors.

Engineer shall indemnify the Client for damages arising out of performance of professional services to the extent caused by negligence of the Engineer.

PRECEDENCE / DIVISIBILITY / TERMINATION

The provisions of the contract shall fully govern any and all services furnished by the Engineer and shall prevail over and render void any inconsistent or conflicting provision of the Client's initial order. Also, if any term, condition, or provision of the contract is declared by a court of law to be void or unenforceable, or limited in its application or effect, such event shall not affect or invalidate any other provision of the contract.

This Agreement may be terminated by either party by giving thirty (30) days advance written notice. The Engineer shall be paid for services rendered to the date of termination on the basis of a reasonable estimate of the portion of services completed prior to termination and shall be paid for all reasonable expenses resulting from such termination and for any unpaid reimbursable expenses.

Re: Town of Palm Beach Par 3 Course, Maintenance Building

ACCEPTANCE

Acceptance of this proposal may be indicated by the signature of a duly authorized official of the Client in the space provided below. One (1) signed copy of this proposal returned to the Engineer will serve as an Agreement between the two (2) parties and as a Notice to Proceed (unless indicated otherwise by the Client). This contract will be binding on the parties hereto. Should this proposal not be accepted within a period of thirty (30) days from the above date, it shall become null and void. Should this document not be executed and returned to us, all parties acknowledge and agree that “authorization to proceed” through any other means constitutes formal acceptance of all terms and conditions herein.

This contract contains the entire agreement between the parties as to the services to be rendered. All previous or contemporaneous agreements, representations, warranties, promises, and related conditions are expressly superseded by this contract.

Very truly yours,

JOHNSON, LEVINSON, RAGAN, DAVILA, INC.

Accepted by:



Charles C. Gableman, P.E.
President

CCG/bev

Enc.

Signature

Date

Designated Client Representative

(Print or Type Name)

JOHNSON, LEVINSON, RAGAN, DAVILA, INC.

Consulting Engineers

MECHANICAL SCOPE OF SERVICES

EXHIBIT 'A'

CLIENT: PGAL					DATE: September 24, 2025
PROJECT: TOWN OF PALM BEACH PAR 3 COURSE, NEW MAINTENANCE BUILDING					
PROJECT TYPE:	NEW X	STUDY	ALTERATIONS	ADDITIONS	PLAN REVIEW
PHASES:	SCHEMATICS	DESIGN DEV. X	CD'S X	BIDDING	CONSTRUCTION

THE MECHANICAL SCOPE IS BASED ON THE FOLLOWING:

						INCLUDED	NOT INCLUDED
1.	Backgrounds Supplied By:		Others	Architect X	JLRD		X
1a.	Backgrounds shall be in Autodesk Software Format:		Revit X	AutoCAD	Prints		X
2.	Life Cycle Cost Analysis (Small Computer):						X
3.	HVAC:	Chilled Water:	Roof Top:	Split System: X	Heat Pump:	X	
4.	Site Plan, Plumbing	Sewer:	Water:	Storm:	Gas:		X
5.	Plumbing:					X	
6.	Fire Protection:						
	A. Sprinklers	Performance Spec Only		On Drawings			X
	B. Standpipes						X
	C. Fire Pump						X
	D. Flow Test						X
7.	Coordination with Utility Companies:		JLRD	By Civil Engineer: X			X
8.	Specialties:						
	A. Heat Recovery						X
	B. Humidity Control						X
	C. Kitchen						X
	D. Laboratories						X
	E. Medical Gases						X
	F. Hazardous Waste (Acid)						X
	G. Computer Room						X
	H. Smoke Evacuation						X
	I. Stair Tower Pressurization						X
	J. Other:						X
9.	Specifications	Book: X	On Drawings:			X	
10.	Meetings	Design: X	Pre-Bid:	Bid:		X	
11.	Statement of Probable Costs:						X
12.	Shop Drawing Review (2 Iterations Only):						X
13.	Site Observation	Occasional:		Number of Visits:			X
14.	Other:						X

JOHNSON, LEVINSON, RAGAN, DAVILA, INC.

Consulting Engineers

ELECTRICAL SCOPE OF SERVICES

EXHIBIT 'B'

CLIENT: PGAL						DATE: September 24, 2025
PROJECT: TOWN OF PALM BEACH PAR 3 COURSE, NEW MAINTENANCE BUILDING						
PROJECT TYPE:	NEW X	STUDY	ALTERATIONS		ADDITIONS	PLAN REVIEW
PHASES:	SCHEMATICS	DESIGN DEV. X		CD'S X	BIDDING	CONSTRUCTION

THE ELECTRICAL SCOPE IS BASED ON THE FOLLOWING:

						INCLUDED	NOT INCLUDED
1.	Backgrounds Supplied By:		Others	Architect X	JLRD		X
1a.	Backgrounds shall be in Autodesk Software Format:		Revit X	AutoCAD	Prints		X
2.	Site Plan:	Power X	Lighting X	Systems X		X	
3.	Coordination with Utilities:	Power X	Tele. X	TV		X	
4.	Reflected Ceiling Plan by:	Engineer		Architect X			X
5.	Lighting Fixtures Selected by:	Engineer		Architect X			X
6.	Emergency Generator:						X
7.	Systems Required:						
	A. Telecom	Complete	Conduit & Outlet Boxes Only X		X		
	B. Fire Alarm	Complete X	Conduit & Outlet Boxes Only		X		
	C. Television Distribution	Complete	Conduit & Outlet Boxes Only			X	
	D. Intrusion Detection	Complete	Conduit & Outlet Boxes Only X		X		
	E. Access Control	Complete	Conduit & Outlet Boxes Only X		X		
	F. Video Surveillance	Complete	Conduit & Outlet Boxes Only X		X		
	G. Intercom	Complete	Conduit & Outlet Boxes Only			X	
	H. P.A. System	Complete	Conduit & Outlet Boxes Only			X	
8.	Lightning Protection	Performance Spec Only X	On Drawings		X		
9.	Specifications	Book X	On Drawings		X		
10.	Meetings	Design: X	Pre-Bid:	Bid:		X	
11.	Statement of Probable Costs:						X
12.	Shop Drawing Review: (2 Iterations Only)						X
13.	Site Observation	Occasional:		Number of Visits:			X
14.	Other:						X

September 23, 2025

Brent Whitfield, PE, ENV SP
Director- Water Resources
Chen Moore and Associates
500 S Australian Ave., Suite 850
West Palm Beach, FL 33401
(Via email: abologna@chenmoore.com)

**Re: Professional Surveying Services
PB Par-3 Golf Course
Parking Lot and New Maintenance Bldg
Topographic and Tree Survey
Palm Beach, Florida
Engenuity Group Project No. 25029.01.02**

Dear Mr. Whitfield:

We are pleased to offer this proposal to render professional surveying services in connection with Palm Beach Par-3 Golf Course located at 2345 S. Ocean Blvd, Palm Beach, FL (hereinafter called the 'Project').

Engenuity Group, Inc. will prepare a Topographic and Tree Survey pursuant to Chapter 5J-17.050, Florida Administrative Code, of a portion of the site identified by Parcel Control Number: 50-43-44-11-03-000-1321. The specific survey limits are shown on the attached graphic outlined in **red**.

See the attached **Designated Scope of Services** for a specific list of items to be included on the survey.

Total Fee: \$4,300.00

The final deliverable will be an electronically signed and sealed copy of the Topographic & Tree Survey with accompanying AutoCAD file, which can be provided within thirty (30) business days of receiving authorization to proceed. In the event of rain delaying our field work, the delivery time will be pushed back the same number of days.

Permit Fees, Reproduction Charges and Reimbursable Expenses

The Total Contract Price **does not** include the payment of any governmental agency submittal or processing fees. The cost of these fees and any costs incurred by the office for printing, reproduction and other reimbursable expenses such as postage, travel, and document copy charges will be billed to the client monthly.

Invoicing and Payment

Work will be invoiced on a monthly basis for work completed to date. Invoice shall be paid in full by the Client within thirty (30) days of the invoice date, unless within

2025 09-23 Proposal
Project No. 25029.01
Page 1 of 5

such thirty (30) day period, Client notifies Engenuity Group, Inc. in writing of its objection to the amount of said invoice. Such notice shall be accompanied by payment of any undisputed portion of said invoice. If written objection is not received within thirty (30) days it shall constitute approval of invoice by Client. If the payment is not received within fifteen (15) days of billing date, a late charge will be added to the invoice in the amount of 1½ percent per month on the outstanding balance. If payment is not received within sixty (60) days of the invoice date, work may be suspended on the project until the outstanding invoice(s) are paid in full.

This proposal represents the entire understanding between you and us with respect to the Project. If this satisfactorily sets forth your understanding of our agreement, please execute the attached Authorization and return it to us. If you have any questions, please do not hesitate to contact us.

PURSUANT TO SECTION 558.0035 FLORIDA STATUTES, THE CONSULTANT IS THE RESPONSIBLE PARTY FOR THE PROFESSIONAL SERVICES IT AGREES TO PROVIDE UNDER THIS CONTRACT. NO INDIVIDUAL PROFESSIONAL EMPLOYEE, AGENT, DIRECTOR, OFFICER OR PRINCIPAL MAY BE INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF THIS CONTRACT, AS LONG AS THE CONSULTANT MAINTAINS THE PROFESSIONAL LIABILITY INSURANCE REQUIRED UNDER THIS CONTRACT AND AS LONG AS ANY DAMAGES ARE SOLELY ECONOMIC IN NATURE AND THE DAMAGES DO NOT EXTEND TO PERSONAL INJURIES OR PROPERTY NOT SUBJECT TO THIS CONTRACT.

Sincerely,



Jennifer Malin, P.S.M.
Director of Surveying

Approved by,



Andre Rayman, P.S.M.
President

Authorization: Professional Surveying Services
PB Par-3 Golf Course
Parking Lot and New Maintenance Bldg
Topographic/Tree Survey
Palm Beach, Florida
Engenuity Group Project No. 25029.01.02

By: _____ **Date:** _____
(Name & Title)

For: _____
(Name of Company)

Contract Amount: \$4,300.00

I am ____ I am not ____ The Owner of the Property

The Property Owner Is: _____

Address: _____

Telephone: _____

Fax: _____

DESIGNATED SCOPE OF SERVICES: TOPOGRAPHIC/TREE SURVEY
NAME: PB PAR-3 GOLF COURSE-PARKING LOT AND NEW MAINTENANCE BLDG
ENGENUITY PROJECT NO. 25029.01 DATE: 9/23/2025

TASK: Topographical Survey	Included in Contract
Minimum of two permanent benchmarks per every 500' on site; description and elevation to nearest .01'.	Yes
Contours at 1-foot intervals; error shall not exceed one half contour interval.	No
Spot elevation at each intersection of a 25-foot square grid covering the property.	Yes
Spot elevations at street intersection and at 100 feet on center curb, sidewalk and edge of paving including far side of paving.	Yes
Topographic data will be obtained at 100-foot intervals of the road from right-of-way to right-of-way.	Yes
Plotted location of structures, man-made (e.g., paved areas) and natural features.	Yes
Location of water mains, and other utilities including, but not limited to, buried tanks and septic fields serving, or on, the property based on as-built information supplied by utility companies.	No
Location of fire hydrants available to the property.	Yes
Location and characteristics of power and communications systems above grade.	Yes
Location, size, depth and direction of flow of sanitary sewers, storm drains and culverts serving, or on, the property; location of catch basins and manholes, and inverts of pipe at each.	Yes
Name of the operating authority of each utility.	No
Elevation of water in any excavation, well or nearby body of water.	Yes
Extent of watershed onto the property.	No
Trees of 6" and over (caliper 3' above ground); locate within 1' tolerance and give species in English or botanical terms.	Yes
Specimen trees flagged by the Owner or the Architect (___ in number); locate to the center within 1' tolerance; give species in English or botanical terms, give caliper and ground elevation on upper slope side.	No
Perimeter outline only of thickly wooded areas unless otherwise directed.	Yes
Confirm soil boring location(s).	No
SUE Services included in the scope	No
Scale of drawing is typically 1"=20' but will be determined by Engenuity Group, Inc. unless the client specifies a scale they would like the drawing at.	
Other (specify):	
Datum will be National American Vertical Datum 1988 (NAVD 88) SUE Services are Not included in the services N Ocean Boulevard r/w lines will be calculated based on FDOT r/w maps. Locations to include full right-of-way as shown on graphic and westerly to the seawall cap.	

Graphic





Structural Engineering Services Proposal

Date: September 24, 2025

To:

Mr. Brent Whitfield, PE, ENV SP
Chen Moore and Associates
500 S Australian Avenue, Suite 850
West Palm Beach, FL 33401

From:

Martinat Engineering, LLC
Attn: Renzo Martinat, PE, FRSE
2054 Vista Parkway, Suite 400
West Palm Beach, FL 33411
561-203-9770

Definitions

For purposes of this proposal:

- CLIENT refers to Chen Moore and Associates.
- CONSULTANT refers to Martinat Engineering, LLC.

1. Project Understanding

The Town of Palm Beach intends to retrofit the existing maintenance facility at the Par 3 Golf Course. Planned improvements include a new parking area, renovations to the existing building, and construction of a new 24' x 80' steel maintenance building. Based on the attached concept layout (Maintenance layout 4-17-25.pdf), the project will require new retaining walls along the north and south sides of the maintenance area to accommodate site grading and parking improvements.

It is anticipated that each retaining wall will be approximately 2–3 feet in height and 150 feet in length. PGAL is providing building architecture and structural design for the new building; our scope is limited to the retaining walls.

2. Scope of Services

The CONSULTANT will provide the following services:

- Structural design of two (2) retaining walls (north and south sides).
- Preparation of electronically signed and sealed structural calculation package.

2054 Vista Parkway, Suite 400
West Palm Beach, FL 33411
561-203-9770
www.martinatengineering.com



- Preparation of electronically signed and sealed structural drawings for inclusion in the project drawing set.
- Coordination with CMA/PGAL regarding grading, layout, and tie-in with the building/site improvements.
- Two rounds of responses to review comments from design team and/or the Town.

3. Deliverables

- One (1) set of electronically signed and sealed structural calculation package.
- One (1) set of electronically signed and sealed structural drawings (PDF and CAD formats).

4. Estimated Timeline

The following schedule is provided as a tentative estimate. Final delivery dates will be adjusted to align with the overall project schedule once established by the Town and design team.

- Draft sealed calculations and detail sheet: approximately 2 weeks after written authorization and receipt of site grading/geotechnical information.
- Final sealed deliverable: approximately 1 week after receipt of consolidated review comments.

5. Fee Proposal

The CONSULTANT proposes to provide the services described herein for a:

Lump Sum Not-to-Exceed (NTE): \$4,950

Additional services will be billed per standard hourly rates:

- Principal Engineer: \$230/hr
- Senior Structural Engineer: \$195/hr
- CADD Draftsman: \$95/hr
- Admin. Assistant: \$75/hr
- Travel: \$100/hr

6. Exclusions

The following services are excluded unless otherwise authorized:

- Geotechnical investigation or recommendations (assumed provided by others).
- Survey, civil/site design, or drainage design.
- Permitting, shop drawing review, or agency coordination.
- Construction Administration services (e.g., submittal/RFI review, site visits, meeting attendance, or closeout), unless separately authorized as outlined in Section 7.
- Field inspection, testing, or special inspections.

2054 Vista Parkway, Suite 400
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7. Optional Construction Administration (CA) Services

If requested by the Town, CONSULTANT can provide limited CA services, including submittal/RFI review, one (1) site visit with report, and final closeout support.

- Fee: \$3,000 (NTE), based on approximately 15 hours of effort.
- Additional CA services (extra site visits, extended meetings, or multiple review cycles) will be billed hourly at the rates provided herein.

8. Terms and Conditions

- **Basis of Design:** CONSULTANT will design in accordance with IBC 2021 / Florida Building Code (8th Edition). Wall height is assumed to be approximately 2–3 feet and will not exceed 3 feet; any increase will require a revised scope and fee.
- **Information by Others:** CONSULTANT will rely on grading, survey, and geotechnical information provided by CLIENT and CLIENT's consultants. Errors or revisions may result in additional services.
- **Construction Responsibility:** CONSULTANT is not responsible for construction means, methods, sequencing, temporary support, or safety, which are solely the responsibility of the CLIENT's contractor.
- **Scope Changes:** Revisions due to site conditions, CLIENT directives, or municipal review beyond code compliance will be treated as additional services with written authorization.
- **Permitting:** Permit applications, submittals, and fees are excluded; support during permitting may be provided as an additional service.
- **Liability & Indemnification:** CONSULTANT's liability is limited to the total fee paid. Neither party shall be liable for consequential damages. Each party will indemnify the other to the extent damages are caused by their own negligence.
- **Insurance:** CONSULTANT maintains professional liability insurance of \$1,000,000 per occurrence / \$2,000,000 aggregate (certificate available upon request).
- **Duration of Offer:** Proposal valid for 90 days. Work will begin upon receipt of signed authorization from CLIENT.

9. Payment Terms

- CONSULTANT will invoice monthly for services performed to date.
 - Payment is due within 30 days of invoice date. Invoices not paid within 45 days may be subject to a 1.0% monthly service charge.
 - A retainer of \$1,500 may be requested upon authorization of services; if collected, it will be applied to the final invoice.
 - CONSULTANT reserves the right to suspend work in the event of nonpayment.
-



10. Acceptance

By signing below, the CLIENT acknowledges and accepts the terms and conditions of this proposal and authorizes the CONSULTANT to proceed with the services outlined.

Accepted by (CLIENT): _____

Company: _____

Name/Title: _____

Date: _____

Sincerely,

A handwritten signature in blue ink. The signature is stylized, starting with a large, loopy 'R' that circles back, followed by 'M', 'A', 'R', 'T', 'I', 'N', 'A', 'T'. The signature is written over a horizontal line.

Renzo Martinat, PE, FRSE
Principal Engineer
Martinat Engineering, LLC



September 23, 2025

CMA

500 S Australian Ave, Suite 850

West Palm Beach, FL 33401

Attn: Mr. Brent Whitfield, PE, ENV SP, Director - Water Resources

email: bwhitfield@chenmoore.com

RE: Geotechnical Proposal for Par 3 Golf Course

Palm Beach, Florida

TSFGeo Proposal No. 2509-576

Dear Brent:

Per your request, **TIERRA SOUTH FLORIDA, Inc. (TSFGeo)** is pleased to submit this proposal for providing geotechnical services for the project in Palm Beach, Florida. This proposal includes an outline of our proposed scope of work, an estimate of the total job cost, and our anticipated schedule for completion of the work.

PROJECT INFORMATION

We understand the proposed construction plans will be created to retrofit an existing building and make other site improvements at the location of the maintenance building for the Par 3 Golf Course.

PROPOSED SCOPE OF WORK

The proposed exploration is summarized in Table 1.

Table 1 – Proposed Field Testing	
Improvement Area	Proposed Services
Supporting Soils	Three (3) Standard Penetration Test (SPT) borings to 20 feet.
Drainage	Two (2) Borehole Permeability (BHP) Tests

Proposed locations are noted on the attached Boring Location Plan. **It is our understanding that the field work will be performed in the daytime and site access will be coordinated by the Client prior to our mobilization.**

Geotechnical Proposal for Par 3 Golf Course
Palm Beach, Florida
TSFGeo Proposal No. 2509-576
Page 2

Boring locations will be located in the field by our personnel by measuring distances with a tape from known reference points. Prior to drilling at the project site, TSFGeo will notify the local utility companies and request that underground utilities be marked. Our experience, however, is that the utility companies will not mark privately owned utilities.

Our proposal assumes that utility lines will be located in the field by others prior to mobilization of the drill rig, if the Florida 811 Utility System does not clear the site. TSFGeo will recommend a utility line locating service upon request.

A geotechnical engineer will evaluate the results of all drilling and laboratory testing. A report will be issued that contains the information noted below in Table 2.

Table 2 – Report to Include	
Technical Area	Description of Report Items
General	- Summary of USDA Soil Information for the project area - Soil Profiles - Boring Location Plan - Results and Summary data for Laboratory Testing
Foundations	- Recommendations for Shallow Foundation Bearing Capacity - Estimate of settlement and differential settlement - Discussion of issues that may affect the foundations. - Details for Compaction
Slabs	- Subgrade Modulus - Details for Compaction
Drainage	- Summary of Soil Parameters related to the drainage testing completed

Geotechnical Proposal for Par 3 Golf Course
Palm Beach, Florida
TSFGeo Proposal No. 2509-576
Page 3

LUMP SUM ESTIMATE

It is proposed that the fee for the performance of the services outlined above is determined on a Lump Sum basis with a total fee of **\$7,405.56**.

CATEGORY	UNIT	RATE	QUANTITY	FEES	
Standard Penetration Test Borings-Truck Rig (0'-50')	per foot	\$16.00	60	\$960.00	
Grout-Seal Boreholes (0'-50')	per foot	\$6.00	60	\$360.00	
Casing Allowance (0'-50')	per foot	\$7.00	60	\$420.00	
Mobilization of Truck-mounted drill rig to project (Min. Charge)					
A. 50-mile travel	per unit	\$450.00	1	\$450.00	
Support Truck	Day	\$120.00	1	\$120.00	
Miscellaneous Service					
Percolation Test	per test	\$450.00	1	\$450.00	
Personnel Classifications (Salary Costs)					
Chief Engineer	hour	\$245.19	1	\$245.19	
Principal Engineer	hour	\$237.99	3	\$713.97	
Senior Engineer	hour	\$223.56	4	\$894.24	
Project Engineer	hour	\$209.13	8	\$1,673.04	
Sr. Engineering	hour	\$139.89	8	\$1,119.12	
TOTAL				\$7,405.56	

Our fee covers the work needed to present our findings and recommendations in a formal report, as described above. Not included are reviews of foundation drawings, preparation of construction specifications, special conferences, and any other work requested after the submittal of our report.

SCHEDULE AND AUTHORIZATION

TSFGeo will proceed with the work after receiving a signed copy of this proposal. With our present schedule, we can commence work within several days of project approval (weather permitting) and fieldwork is expected to take 1 to 2 days to complete, weather permitting. The written report can generally be submitted within two weeks after completion of the field exploration, depending on the extent of the laboratory-testing program. Verbal preliminary recommendations can be made to appropriate parties prior to submitting the written report.

We at TSFGeo appreciate the opportunity to submit this proposal and look forward to working with you on this project. If you should have any questions concerning our proposal, please contact our office.

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Division Director

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Zoll Medical Corporation for
Zenix Monitor/Defibrillator, EMS/Fire Configuration Units and Accessories in
the amount of \$388,020.46.
10-2026

Date: 1/28/2026

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 010-2026, approving a purchase order to Zoll Medical Corporation for Zenix Monitor/Defibrillator, EMS/Fire Configuration Units and Accessories in the amount of \$388,020.46.

SUMMARY EXPLANATION/BACKGROUND

The Fire/EMS Department is requesting approval to replace their current cardiac monitors, which have been in service for approximately 12 years, far exceeding their original 7-year life expectancy. The Zoll Zenix is ZOLL's most clinically advanced and easy to use professional monitor/defibrillator, combining intuitive design with powerful functionality to enhance patient care. These monitors provide Real CPR Help technology with real-time feedback on compression quality, Real BVM Help technology offering integrated ventilation feedback, and See-Thru CPR technology enabling monitoring of heart rhythm without stopping compressions. The Zenix allows for comprehensive monitoring capabilities including 12-lead ECG, defibrillation, external pacing, and advanced vital signs monitoring. The system also includes a pod system that enables seamless repairs and upgrades, ensuring long term value and future proof functionality.

The units are being secured through a cooperative contract. The item had been bid, and the Town received two bids. Zoll provided the best and final offer that included trade in considerations in the amount of \$69,800.

FUNDING/FISCAL IMPACT

This project was budgeted and will be funded through the Equipment Replacement Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation, Safe and Resilient Community

Strategic Focus Areas:

Emergency Management

Quality of Life

FUNDING

Capital

RESOLUTION NO. 10-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO ZOLL MEDICAL CORPORATION FOR ZENIX MONITOR/DEFIBRILLATOR, EMS/FIRE CONFIGURATION UNITS AND ACCESSORIES IN THE AMOUNT OF \$388,020.46.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 010-2026, approving a purchase order to Zoll Medical Corporation for Zenix Monitor/Defibrillator, EMS/Fire Configuration Units and Accessories in the amount of \$388,020.46.

Section 2: The Town Manager or designee is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 10th day of February 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

**ZOLL Medical Corporation**

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011
Fax: (978) 421-0015
Email: esales@zoll.com

Quote No: Q-123023 Version: 4

Palm Beach Fire-Rescue
300 North County Rd
Palm Beach, FL 33480

ZOLL Customer No: 100633

Brian Matzen
5617895505
bmatzen@townofpalmbeach.com

Quote No: Q-123023
Version: 4

Issued Date: January 14, 2026
Expiration Date: March 31, 2026

Terms: Net due in 30 days

FOB: Destination
Freight: Free Freight

Prepared by: Kayleb Bowes
EMS Territory Manager
kbowes@zoll.com

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
1	CH-11644	8116-11-41-23101-10-USA	Zenix Monitor/Defibrillator, EMS, Fire Configuration 12-lead, Pacing, SpO2, SpCO, EtCO2, NIBP, Real BVM Help, Real CPR Help Includes: SurePower 4 Battery, Zenix Power Cord (NA), Zenix MFC Cable, Zenix 12-lead ECG Cable (AAMI), Masimo RD Rainbow SET Patient Cable (4 ft, EMS), Zenix AC-DC External Power Supply, Zenix Accuvent Z-Link Cable, Zenix NIBP Patient Hose, Zenix NIBP Cuff (Reusable, Adult Plus), Zenix Z-Fold Paper, Zenix MFC Self Test Plug Kit, and One (1)-year EMS warranty. Parameter Details: Real CPR Help - Dashboard display of CPR Depth and Rate for Adult and Pediatric patients, Visual and audio prompts to coach CPR depth (Adult patient only), Release bar to ensure adequate release off the chest, Metronome to coach rate for Adult and Pediatric patients. See-Thru ® CPR artifact filtering • ZOLL Noninvasive Pacing Technology • Real BVM Help: Dashboard provides real-time ventilation feedback on both volume and rate for intubated and non-intubated patients. AccuVent Z-Link Cable included. (Accuvent disposable sensors sold separately) • SunTech NIBP technology. 10 foot single lumen hose and SunTech Reusable Adult Plus Cuff included • Masimo SpO2 & SpCO with Signal Extraction Technology (SET), Rainbow SET® •	8	\$65,250.00	\$53,450.00	\$427,600.00
2	CH-11644	8016-000111-01	SurePower 4 Battery	8	\$1,180.00	\$1,040.00	\$8,320.00
3	CH-11644	8016-001000	SurePower 4 Charger Adapter	8	\$450.00	\$225.00	\$1,800.00

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Palm Beach Fire-Rescue
Quote No: Q-123023 Version: 4

Item	Contract Reference	Part Number	Description	Qty	List Price	Adj. Price	Total Price
4	CH-11644	8050-0030-01	SurePower Charging Station 4 Charging bays, Multiple chemistry compatible, 200 watt capacity, Graphic driven user interface, RS-232 Communication port, Standard one (1) year warranty	3	\$3,131.00	\$2,567.42	\$7,702.26
5	CH-11644	98-0599-4K	Zenix NIBP Cuff, Small Adult Plus	8	\$30.00	\$26.50	\$212.00
6	CH-11644	8000-000862	Masimo LNCS-II Rainbow DCI 8λ SpCO Adult Sensor, 3ft	8	\$900.00	\$738.00	\$5,904.00
7		8000-001878	Masimo RD SET SpO2 Adhesive Sensor, Pediatric, Box of 20	8	\$300.00	\$270.00	\$2,160.00
8	CH-11644	8000-010115	Masimo NomoLine LH Airway Adapter SET, Adult/Pediatric, Box of 25	1	\$350.00	\$277.20	\$277.20
9	CH-11644	8000-010113	Masimo NomoLine LH Nasal/Oral CO2 Cannula w/ O2, Adult, Box of 25	1	\$460.00	\$405.00	\$405.00
10	CH-11644	8016-000860-01	Zenix Carry Case, Large	8	\$490.00	\$430.00	\$3,440.00
11		6008-9901-61	ZOLL X Series Trade In Allowance (EMS Group) See Trade Unit Considerations.	8		(\$8,725.00)	(\$69,800.00)

Subtotal: \$388,020.46

Total: \$388,020.46

Contract Reference	Description
CH-11644	Reflects GPO NPP; Cont PS20200 (EXT3) - Contract No. PS20200 EXT3 contract pricing. Notwithstanding anything to the contrary herein, the terms and conditions set forth in NPP 2020 - Contract No. PS20200 EXT3 shall apply to the customer's purchase of the products set forth on this quote.

Trade Unit Considerations

Trade-In values valid through March 31, 2026 if all equipment purchased is in good operational and cosmetic condition and includes all standard accessories. Trade-In values are dependent on the quantity and configuration of the ZOLL devices listed on this quotation. Customer assumes responsibility for shipping trade-in equipment at the quantities listed on the trade line items in this quotation to ZOLL's Chelmsford Headquarters within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to this quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at <https://www.zoll.com/terms-and-conditions-of-sale>, for software products can be found at <https://www.zoll.com/software-legal>, and for ExpertCare Service Plans can be found at <https://www.zoll.com/ExpertCare-Service-Terms>. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

**ZOLL Medical Corporation**

269 Mill Road
Chelmsford, MA 01824-4105
Federal ID# 04-2711626

Phone: (800) 348-9011

Fax: (978) 421-0015

Email: esales@zoll.com

Palm Beach Fire-Rescue
Quote No: Q-123023 Version: 4

1. Delivery will be made upon availability.
2. This Quote expires on March 31, 2026. Pricing is subject to change after this date.
3. Applicable tax, shipping & handling will be added at the time of invoicing.
4. All purchase orders are subject to credit approval before being accepted by ZOLL.
5. To place an order, please forward the purchase order with a copy of this quotation to esales@zoll.com or via fax to 978-421-0015.
6. All discounts from list price are contingent upon payment within the agreed upon terms.
7. Place your future accessory orders online by visiting the ZOLL web store.

Order Information (to be completed by the customer)

☐ Tax Exempt Entity (Tax Exempt Certificate must be provided to ZOLL)

☐ Taxable Entity (Applicable tax will be applied at time of invoice)

BILL TO ADDRESS	SHIP TO ADDRESS
Name/Department:	Name/Department:
Address:	Address:
City / State / Zip Code:	City / State / Zip Code:

Is a Purchase Order (PO) required for the purchase and/or payment of the products listed on this quotation?

☐ Yes PO Number: _____ PO Amount: _____
(A copy of the Purchase Order must be included with this Quote when returned to ZOLL)

☐ No (Please complete the below section when submitting this order)

For organizations that do not require a PO, ZOLL requires written execution of this order. The person signing below represents and warrants that she or he has the authority to bind the party for which he or she is signing to the terms and prices in this quotation.

Palm Beach Fire-Rescue

Authorized Signature:

Name: _____
Title: _____
Date: _____

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Division Director

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving ITN No. 2026-009, awarding a pre-qualification pool
of firms to provide installation and configuration services for camera projects
Town-wide to Broadcast Systems, Care Security Systems, Inc. and Prosegur
Security LLC for a five-year period based on satisfactory performance.
12-2026

Date: 1/28/2026

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 012-2026, approving ITN No. 2026-009, awarding a pre-qualification pool of firms to provide installation and configuration services for camera projects Town-wide to Broadcast Systems, Care Security Systems, Inc. and Prosegur Security LLC for a five-year period based on satisfactory performance.

SUMMARY EXPLANATION/BACKGROUND

This particular solicitation began for the camera project at Phipps Ocean Park. The Town was seeking proposals from qualified and Genetec-certified vendors to provide installation and configuration services at Phipps Ocean Park. As part of the solicitation process, five firms submitted. The Selection Committee recommended awarding a Town-wide contract to the three top-ranked firms for other camera-related projects. Because of the lengthy history of firms not being responsive to the town's needs, the committee unanimously recommended using this award for future town projects.

The Selection Committee consisted of the following members:

- Carolyn Stone
- Captain Watson

- Jace Lundstrom
- Jim Palmer
- Paul Colby
- Patricia Strayer

Each proposed project will include a proposal from the firm detailing work scope and costs. Any project greater than \$100,000 will be brought to Town Council for approval.

FUNDING/FISCAL IMPACT

Each project will be funded based on the specific delivery of the proposal.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Mobility and Transportation

Strategic Focus Areas:

Community Preservation

On-island Mobility

Sustainable Management of Town Assets

FUNDING

Operating

RESOLUTION NO. 12-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING ITN NO. 2026-009, AWARDING A PRE-QUALIFICATION POOL OF FIRMS TO PROVIDE INSTALLATION AND CONFIGURATION SERVICES FOR CAMERA PROJECTS TOWN-WIDE TO BROADCAST SYSTEMS, CARE SECURITY SYSTEMS, INC. AND PROSEGUR SECURITY LLC FOR A FIVE-YEAR PERIOD BASED ON SATISFACTORY PERFORMANCE.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 012-2026, awarding a pre-qualification pool of firms to provide installation and configuration services for camera projects Town-wide to Broadcast Systems, Care Security Systems, Inc. and Prosegur Security LLC for a five-year period based on satisfactory performance.

Section 2: The Town Manager or designee is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 10th day of February 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Kelly Churney, CMC, Town Clerk

Re: A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Mayor to Enter into an Agreement with the Supervisor of Elections for the March 2026 Municipal Election(s) Vote Processing Equipment Use and Election Services.
14-2026

Date: 1/29/2026

STAFF RECOMMENDATION

The staff recommends that the Town Council enter into an agreement with the Supervisor of Elections (SOE) for the Vote Processing Equipment Use and Election Services Agreement to utilize the vote processing equipment owned by Palm Beach County, Florida.

GENERAL INFORMATION

The SOE provided an Agreement to the Town of Palm Beach. The SOE shall provide the Town of Palm Beach with the necessary vote processing equipment and election services according to the terms and conditions stated in the agreement, for the purposes of conducting the Municipal Election to be held on March 10, 2026, and the March 24, 2026, Run-Off Election, if necessary. Along with the necessary voting equipment and election services to facilitate any early voting sites, polling locations, and polling places as may be necessary and agreed upon by the parties.

TOWN ATTORNEY REVIEW

This item has been reviewed and approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation, Community Culture and Character

Strategic Focus Areas:

Cooperative Relationships
Collaborative Town Government

FUNDING
Funded

RESOLUTION NO. 14-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SUPERVISOR OF ELECTIONS FOR THE MARCH 2026 MUNICIPAL ELECTION(S) VOTE PROCESSING EQUIPMENT USE AND ELECTION SERVICES.

WHEREAS, Staff recommends that the Town Council enter into an agreement with the Supervisor of Elections for the Vote Processing Equipment Use and Election Services Agreement, for the purpose of utilizing the voting equipment owned by Palm Beach County, Florida, and,

WHEREAS, the Town of Palm Beach is statutorily obligated to conduct an election that requires the use of the voting equipment to count ballots, and,

WHEREAS, the voting equipment requires specially trained and knowledgeable individuals to program, operate, and maintain said equipment, and,

WHEREAS, the Palm Beach County Board of County Commissioners has authorized the Supervisor of Elections to provide any necessary terms and conditions for the use of such voting equipment, and,

WHEREAS, the Palm Beach County Supervisor of Elections can provide the necessary personnel to program, operate, and maintain said equipment for the March 10, 2026, Municipal Election, and a Run-Off Election, if necessary, and,

WHEREAS, the Supervisor of Elections shall provide the Town of Palm Beach with such necessary vote processing equipment and election services according to the terms and conditions stated in the Agreement, for the purposes of conducting a Municipal Election to be held on March 10, 2026, and a Run-Off Election, if necessary, along with the necessary vote processing equipment and election services to facilitate any early voting sites, polling locations and polling places as may be necessary and agreed upon by the parties.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Mayor is hereby authorized and directed to execute the Agreement for 2026 Vote Processing Equipment Use and Election Services Agreement on behalf of the Town of Palm Beach.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on February 10, 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



**2026 MUNICIPAL ELECTION(S)
VOTE PROCESSING EQUIPMENT USE
AND ELECTIONS SERVICES AGREEMENT**

This Vote Processing Equipment Use and Elections Services Agreement (hereinafter referred to as the “Agreement”) is hereby entered into by and between the **Palm Beach County Supervisor of Elections Office** (hereinafter referred to as “SOE”) and _____, **Florida** (hereinafter referred to as “MUNICIPALITY”).

WITNESSETH:

WHEREAS, pursuant to Section 101.34, Florida Statutes, SOE is the legal custodian of certified vote processing equipment owned by Palm Beach County, Florida, and is hereby charged with the responsibility for custody and maintenance of said equipment; and,

WHEREAS, MUNICIPALITY desires, or is otherwise statutorily obligated, to conduct an election that requires the use of vote processing equipment to count ballots; and,

WHEREAS, all vote processing equipment requires specially trained and knowledgeable individuals to program, operate, and maintain said equipment; and,

WHEREAS, the Palm Beach County Board of County Commissioners has authorized SOE to provide any necessary terms and conditions for the use of such voting equipment; and,

WHEREAS, SOE can provide the necessary personnel to program, operate, and maintain said equipment; and,

WHEREAS, MUNICIPALITY hereby acknowledges it may be responsible for other applicable requirements under the Florida Election Code and any provision of MUNICIPALITY’S Charter or municipal ordinances which may not be addressed or included in this Agreement.

NOW THEREFORE, in consideration of the premises and of the mutual promises, terms and conditions stated herein, SOE and MUNICIPALITY agree as follows:

ARTICLE 1 – RECITALS

The above recitals are true and correct and incorporated herein.

ARTICLE 2 – AGREEMENT

SOE shall provide MUNICIPALITY such necessary vote processing equipment and election services according to the terms and conditions stated in this Agreement, for the purposes of conducting the Uniform Municipal Elections (“UME”) to be held on March 10, 2026, and a Run-Off Election, if necessary, on March 24, 2026, along with the necessary vote processing equipment and election services to facilitate polling locations and polling places as may be necessary and agreed upon by the parties. Except for the UME and Run-Off elections resulting from the UME, which are required by MUNICIPALITY charter or ordinance, no other municipal elections will be conducted by SOE except by separate written signed agreement of the parties hereto.

ARTICLE 3 – OPERATION AND PROGRAMMING SERVICES

3.1 Municipal Services. For each election, MUNICIPALITY shall pay SOE for the SOE's actual cost incurred by SOE in conducting MUNICIPALITY's election operations, as provided in the estimated fee schedule attached as Exhibit "A".

3.2 Vote-By-Mail Ballots. For each election, MUNICIPALITY shall pay SOE for each Vote-By-Mail ballot request processed plus actual postage costs, including Return Postage. MUNICIPALITY shall also pay SOE for each Vote-By-Mail ballot signature verified.

3.3 Repairs. For any election, all maintenance, repairs, or other troubleshooting services for vote processing equipment, including any tabulators, check-in devices, and other voting equipment, will be performed exclusively by SOE, and such services are included in all stated charges. However, SOE does reserve the right to seek reimbursement from MUNICIPALITY for any damage caused by any neglect or unauthorized acts by any employee or representative of MUNICIPALITY.

ARTICLE 4 – OTHER ELECTION CHARGES

4.1 Precinct Services. For each election, MUNICIPALITY shall pay SOE for precinct preparation and poll worker training in accordance with Exhibit "A".

4.2 Fee Schedule. For each election, MUNICIPALITY shall pay SOE for any other goods or services not specifically provided for in this Agreement, but that may be described or listed in the Municipal Fee Schedule(s) attached hereto as Exhibit "A".

4.3 Other. For each election and upon proper notice to MUNICIPALITY, MUNICIPALITY shall pay SOE for any other election services not contemplated herein, which may be needed to conduct an orderly election that meets the requirements of law.

4.4 Increased Costs. If the actual out-of-pocket costs to the SOE increase due to an increase in postage costs, law enforcement costs, or any other costs that are higher than the estimates provided in Exhibit "A", MUNICIPALITY nevertheless agrees to pay the increased costs incurred by SOE. Any increased costs will be reflected in the billing statement provided to MUNICIPALITY by SOE at the time payment is sought.

ARTICLE 5 – TERM

For each election, the terms of this Agreement begin upon execution of this Agreement by both the SOE and MUNICIPALITY and shall terminate on December 31, 2026, or when all ballots for the UME/Run-Off Elections have been processed, all election results have been certified, all vote processing equipment has been returned to the SOE's warehouse and the audit, if applicable, has been completed, whichever is later. In the event of an election contest or challenge, SOE agrees to cooperate in providing any public records that the SOE maintains or otherwise controls.

ARTICLE 6 – APPLICABLE REQUIREMENTS OF FLORIDA’S ELECTION CODE

MUNICIPALITY shall properly call the election in accordance with any Florida Statutes, applicable charter provisions, or city ordinances. MUNICIPALITY agrees that the Municipal Clerk is responsible for the conduct of the MUNICIPALITY’s elections and for ensuring compliance with all applicable Florida Statutes, including the Florida Election Code and any municipal charter provisions and ordinances; provided, however, such statute, charter, or ordinance may specifically impose or delegate certain duties to the SOE; for provisions in a Municipal charter of ordinance, the SOE must consent to the duties set forth in the charter or ordinance in order to be bound by it. Any obligations or duties not set forth in this Agreement or otherwise provided for by law shall be the sole responsibility of MUNICIPALITY.

ARTICLE 7 – NOTICE AND ADVERTISEMENT OF ELECTIONS

Uniform Municipal Election/Run-Off Election. MUNICIPALITY shall prepare and arrange for publication of all legal notices and advertising required by state and federal statutes, city charter, and city ordinances. MUNICIPALITY agrees that all notices and advertisements of elections conducted in Palm Beach County shall be published in both English and Spanish and that MUNICIPALITY shall be responsible for the accurate and complete translation of any such notices.

SOE will advertise the dates of the UME/Run-Off elections on its website in both English and Spanish, and SOE shall be responsible for obtaining the accurate and complete translation of any such advertising.

ARTICLE 8 – QUALIFYING OF CANDIDATES

MUNICIPALITY is the qualifying officer for all municipal candidates. MUNICIPALITY may provide qualifying packets to candidates. MUNICIPALITY shall accept and process all qualifying papers and fees. For audio ballots, MUNICIPALITY shall collect pronunciation guides from candidates at the time of qualifying and shall submit them to SOE at the close of qualifying.

If petitions are part of the qualifying process, the SOE shall be responsible for verifying that all names appearing on such petitions belong to qualified electors of MUNICIPALITY. The SOE agrees to verify any and all signatures for any qualifying petitions timely submitted by MUNICIPALITY in the order such petitions are received. MUNICIPALITY shall pay SOE Ten Cents (\$0.10) per name, or such other higher amount as permitted by Florida Statutes or the Florida Administrative Code, checked to verify any signatures on qualifying petitions. Except as set forth in the following paragraph, SOE shall complete signature verification of petitions within 30 days of receipt of the petitions from MUNICIPALITY.

When MUNICIPALITY provides SOE with candidate petitions before the signature verification cutoff deadline (before noon of the 28th day preceding the first day of qualifying), SOE will verify the signed petitions no later than the 7th day before the first day of qualifying. (See Section 99.095(3), Florida Statutes.) SOE will verify signatures on all timely submitted signed petitions until the candidate indicates in writing to stop verification. MUNICIPALITY must notify each candidate in writing that if the signatures are not timely submitted in accordance with this paragraph that SOE will review them in accordance with the paragraph above, which may result in the candidate not knowing the disposition of the review until after the qualifying period.

In no event shall SOE issue any recommendations or make any legal determinations as to the qualifications of eligibility of any candidate for municipal office.

ARTICLE 9 – PRINTING OF BALLOTS AND BALLOT SERVICES

SOE shall place an order for the quantity of Election Day ballots as directed by the MUNICIPALITY with a third-party printer as selected exclusively by SOE. MUNICIPALITY shall be responsible for payment to the third-party printer. MUNICIPALITY shall pay SOE a per-ballot fee for each Vote-By-Mail ballot printed.

MUNICIPALITY shall furnish, immediately upon the conclusion of the qualifying period, but no later than ninety-five (95) days before Election Day, unless otherwise agreed upon by SOE and MUNICIPALITY, all ballot information in English, including the name of the candidates as they are to appear on the ballot, the name of MUNICIPALITY, the name of the election, the title of office or referendum title, explanation, and questions. SOE agrees to provide, at MUNICIPALITY's cost and expense, translation of MUNICIPALITY's ballot language from English to Spanish, in accordance with Section 203 of the Voting Rights Act, as well as Creole translations for the ExpressVote machine.

SOE agrees to provide the layout of the ballot(s) based on the information furnished by MUNICIPALITY and deliver the ballot layout to the approved printer. Both SOE and MUNICIPALITY must approve the ballot proof(s).

Once test ballots are received from the printer, SOE will test all vote processing equipment in accordance with the standards established by the Florida Division of Elections and any applicable Florida Statutes. Upon receipt of the printed ballots from the printer, SOE shall receive, securely store and account for all ballots until disbursed to poll workers. SOE shall also control and limit all access to unvoted ballots while in possession of SOE.

ARTICLE 10 – POLL WORKERS

10.1 Selection and Training of Poll Workers. SOE will select poll workers for MUNICIPALITY from a group of trained poll workers. SOE will assign the minimum number of poll workers for each required position and standby poll workers to be available on Election Day, as determined by SOE. Additional poll workers may be added at the request of MUNICIPALITY, which SOE agrees to provide based on the availability of properly trained poll workers and legal party affiliation requirements. SOE will train all poll workers in accordance with the Florida Election Code and other guidelines, procedures, or regulations as followed or adopted for the conduct of elections in Palm Beach County. The clerk for MUNICIPALITY, or a representative, shall be in attendance for poll worker training sessions. Poll workers shall undergo job-specific training and complete the required number of training hours as specified by SOE poll worker department management. All necessary supplies and ballots will be provided by SOE and stored in precinct cabinets or transported in poll worker clerk bags.

10.2 Uniform Municipal Election/Run-Off Election. MUNICIPALITY shall promptly pay poll workers directly for their services in the same amounts/at the same hourly rates that SOE pays poll workers, which as of the Effective Date hereof, is set forth in Exhibit "A". If SOE changes the rates of pay/hourly rates SOE is paying poll workers, MUNICIPALITY agrees to pay the current rates of pay/hourly rates being paid by SOE at that time.

ARTICLE 11 – SELECTION OF POLLING PLACES

MUNICIPALITY shall secure ADA compliant Polling Places for the UME/Run-Off Election. Upon request, SOE will provide MUNICIPALITY with the list of the polling places currently assigned to MUNICIPALITY’S precincts. If the polling place secured for the UME/Run-Off election is different than what is shown on the voters’ most recent voter information card, MUNICIPALITY shall pay the cost for the SOE to mail a new voter information card to each voter with the new location on it. If the location is temporary for the UME/Run-Off election, MUNICIPALITY shall also pay the costs for the follow-up mailing of the voter information card to designate the previous location as the again-current polling location.

ARTICLE 12 – POLL WATCHERS

MUNICIPALITY is responsible for collecting the Designation of Poll Watchers form and submitting it to SOE for processing. SOE will make the required identification badges and provide them to MUNICIPALITY.

MUNICIPALITY will be responsible for all costs associated with the preparation of badges.

MUNICIPALITY will create a master poll watcher list to be supplied to the SOE office and their poll workers on Election Day.

ARTICLE 13 – SAMPLE BALLOTS

SOE *shall not* mail sample ballots. Sample ballots will be posted on the SOE’s website.

ARTICLE 14 – VOTE-BY-MAIL BALLOTS

MUNICIPALITY shall refer all requests for Vote-By-Mail ballots to SOE. Unless the Clerk for MUNICIPALITY provides written direction to the contrary, SOE agrees to accept all requests for Vote-By-Mail ballots by telephone, mail, email, or in person in accordance with Florida Statutes. SOE also agrees to mail Vote-By-Mail and overseas ballots as requested by registered voters, receive and securely store any voted Vote-By-Mail ballots, verify the signatures on any returned voted Vote-By-Mail ballot certificates, facilitate voter signature cures, accommodate public inspection of Vote-By-Mail ballot mailing envelopes and voter certificates, and account for all Vote-By-Mail ballots.

SOE may begin processing Vote-By-Mail ballots prior to Election evening, pursuant to Section 101.68, Florida Statutes.

If MUNICIPALITY does not use the County Canvassing Board, MUNICIPALITY shall schedule and coordinate with SOE the date on which the MUNICIPALITY’s Canvassing Board is to assemble to canvass the Vote-By-Mail ballots. If applicable, MUNICIPALITY shall coordinate for the use of SOE facilities to conduct the Canvassing Board activities. MUNICIPALITY shall notice and advertise in both English and Spanish, as needed, the dates of any Canvassing Board meetings. MUNICIPALITY shall convene the Canvassing Board to determine which voted Vote-By-Mail ballots are to be tabulated. MUNICIPALITY must also ensure they have a Canvassing Board member present for opening, duplication, tabulation, and all other activities requiring Canvassing Board presence by law, at all times specified by SOE.

ARTICLE 15 – TRANSPORTATION OF ELECTIONS EQUIPMENT AND SUPPLIES

SOE will be responsible for the delivery and pick-up of vote processing equipment. Election equipment will be delivered by SOE, or a third-party representative of SOE, on an agreed-upon date, up to eight (8) days prior to the Election. SOE, or a third-party representative of SOE, will pick up voting equipment on an agreed-upon date. SOE shall have full discretion and authority to hire and employ any outside third parties to assist with or perform delivery and pickup of voting equipment.

MUNICIPALITY shall reimburse SOE for any and all costs incurred for equipment delivery and pickup.

MUNICIPALITY is not permitted to deliver any election equipment.

ARTICLE 16 – LOCATION AND STORAGE OF VOTING EQUIPMENT

All voting equipment shall be stored, maintained, and located in a well-protected, secure, temperature-controlled, indoor room or facility. Once the voting equipment is delivered to a voting site, no equipment shall be relocated without the prior written approval of SOE.

ARTICLE 17 – CANVASSING OF ELECTION RESULTS

SOE shall schedule and coordinate the date on which the Canvassing Board is to assemble to canvass the results of the election. SOE shall notice and advertise, as needed, the dates of any canvassing board meetings on the SOE's website.

If MUNICIPALITY does not use the County Canvassing Board, MUNICIPALITY shall schedule and coordinate with SOE the date on which MUNICIPALITY's Canvassing Board is to assemble to canvass the results of the election. If applicable, MUNICIPALITY shall coordinate for the use of SOE facilities to conduct the Canvassing Board activities. MUNICIPALITY shall notice and advertise in both English and Spanish, as needed, the dates of any Canvassing Board meetings. MUNICIPALITY shall convene the Canvassing Board to determine voter intent and which voted Vote-By-Mail ballots are to be tabulated. MUNICIPALITY must also ensure they have a Canvassing Board member present for opening, duplication, tabulation, and all other activities requiring Canvassing Board presence by law.

ARTICLE 18 – AUDITS

MUNICIPALITY agrees to pay SOE for the costs of the Audit as well as any additional costs as may be necessary, including overtime expenses, for conducting the audit.

ARTICLE 19 – POST-ELECTION RECORDS RETENTION

SOE shall process affirmation forms and sort, inventory, and pack all election materials for retention and disposition. SOE shall store or cause to be stored all necessary election records and ballots until the expiration of retention period as prescribed by applicable Florida Statutes and Rules. MUNICIPALITY is responsible for maintaining candidate qualifying documents and certified results in accordance with Florida Law.

ARTICLE 20 – VOTER HISTORY

SOE will record voter history for all electors voting in the municipal election(s) in a timely manner.

ARTICLE 21 – OTHER NECESSARY COSTS

As provided in Article 4, any additional costs or fees that may be incurred by SOE in compliance with the Florida Election Code and as a direct result of MUNICIPALITY's election(s) that are not specified in this Agreement shall be paid for by MUNICIPALITY at rates and fees as established by SOE. Examples of such additional costs or reimbursements include, but are not limited to, the following:

- A. Recounts. Any expenditure by the SOE for conducting a recount, including any overtime expenses for reprogramming voting equipment, and other expenses as may be necessary to conduct a recount; and,
- B. Attorneys' Fees and Costs. Actual attorneys' fees and costs incurred by SOE for research or representation on any matter that are incurred as a direct result of MUNICIPALITY's participation in the UME/Run-Off shall be invoiced by SOE for reimbursement by MUNICIPALITY.

ARTICLE 22 – HOLD HARMLESS COVENANT

The parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions, and negligence of the other party. Furthermore, nothing herein shall be construed as a waiver by either party of sovereign immunity pursuant to Section 768.28, Florida Statutes.

Each party to this Agreement shall be liable for its own actions and negligence. To the extent permitted by law, MUNICIPALITY shall indemnify, defend and hold harmless the SOE against any actions, claims or damages arising out of MUNICIPALITY's negligence, willful or intentional acts or omissions in connection with its performance under this Agreement; and SOE shall indemnify, defend and hold harmless MUNICIPALITY against any actions, claims or damages arising out of the negligence, willful or intentional acts or omissions of the SOE in connection with its performance under this Agreement. Nothing herein shall be construed as consent by either the SOE or MUNICIPALITY to be sued by third parties in any matter arising from this Agreement. MUNICIPALITY also agrees to indemnify SOE against any administrative challenges, civil suits, or other legal challenges or appeals that may arise, including all attorneys' fees and costs, from the contest of MUNICIPALITY'S election results or the validation of any of MUNICIPALITY'S candidate qualifications.

The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the waiver or limits set forth in Section 768.28, Florida Statutes. In no case shall such limits for SOE or MUNICIPALITY extend beyond \$200,000 for any one person or beyond \$300,000 for any judgment which, when totaled with all other judgments, arises out of the same incident or occurrence. Furthermore, nothing herein shall be construed as consent by the MUNICIPALITY or the SOE, as a state agency or subdivision of the State of Florida, to be sued by third parties in any matter arising out of any contract.

These provisions shall not be construed to constitute agreement by either party to indemnify the other for such others' negligent, willful, or intentional acts or omissions.

ARTICLE 23 – ENTIRETY AND AMENDMENTS

This Agreement embodies the entire agreement between SOE and MUNICIPALITY and supersedes all prior agreements and understandings relating to the conduct of elections. No modification, amendment or alteration to this Agreement shall be effective or binding unless submitted in writing and executed by the duly authorized representatives of both SOE and MUNICIPALITY.

ARTICLE 24 – EFFECTIVE DATE

The effective date of this Agreement shall be the latest date of execution by duly authorized representatives of SOE and MUNICIPALITY as shown on the signature page hereto.

ARTICLE 25 – NOTICES

NOTICES: All formal notices affecting the provisions of this Agreement may be delivered in person or be sent by registered mail or by a recognized overnight courier such as FedEx, to the individual designated below, until such time as either party furnishes the other party with written instructions to contact another individual or a different location.

For the SOE:

Supervisor of Elections
4301 Cherry Road
West Palm Beach, Florida 33409
Attention: Wendy Sartory Link

For the City:

Attention: _____

ARTICLE 26 -- NONWAIVER

A waiver by either party of any breach of this Agreement shall not be binding upon the waiving party unless such waiver is in writing and duly signed by both parties to this Agreement. In the event of a written waiver, such a waiver shall not affect the waiving party's rights with respect to any other or further breach. The making or acceptance of a payment by either party with knowledge of the existence of a default or breach shall not operate or be construed to operate as a waiver of any subsequent default or breach.

ARTICLE 27 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this Agreement, or the occurrence of any event rendering any portion or provision of this Agreement void or voidable, shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void or voidable provision shall be deemed severed from the Agreement, and the balance of the Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void. The parties further agree to reform the Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this section shall not prevent the entire Agreement from being held void should a provision which is of the essence of the Agreement be determined to be void by a court of competent jurisdiction.

IN WITNESS WHEREOF, we, the undersigned, do hereby state that we have the authority to bind and obligate as promised herein, SOE and MUNICIPALITY for purposes of executing this agreement on the dates set forth below.

Signature

Wendy Sartory Link

Name (Printed or Typed)

Palm Beach County Supervisor of Elections

Title

Date

Witness Signature

Witness Name (Printed or Typed)

Signature

Name (Printed or Typed)

Title

Date

Witness Signature

Witness Name (Printed or Typed)

EXHIBIT “A”



Palm Beach County Supervisor of Elections

UPDATED

Schedule of Municipal Election Fees 2026 Uniform Municipal/Run-Off Elections

Uniform Municipal/Run- Off Election Services	Estimated Costs
Vote-by-Mail Ballot Services Outgoing	\$10.04/Ballot
Vote-by-Mail Ballot Returned	\$.81/ballot
Election Day Services	\$18,441.00
Precinct Services (per precinct)	\$275.97
Accounting/Billing	\$141.36
Polling Location Inspection (if applicable)	\$ 66.53
POLL WORKER PAY	
Election Day: Clerk: \$415.00* Assistant Clerk: \$315.00* VST: \$330.00* Inspector: \$255.00 QA Inspector: \$275.00 Deputy: \$240.00 Standby Poll Worker (deployed by SOE): Paid at rate for the position which they are trained Rate of pay is a lump sum that includes training and election day. *The Clerk, Assistant Clerk, and VST position require a Monday set up. An additional \$25 will be added to the total rate for each position in attendance. Clerk: \$440; Asst. Clerk: \$340; VST: \$ 355	TBD
Any additional items requested by the municipality will be invoiced separately	
On call support (\$2500 range)	Invoiced by Vendor TBD

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Division Director

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving the selection committee recommendation for award
of RFP No. 2026-007, Sea Turtle Nesting Monitoring to DB Ecological Services,
Inc. for a five-year award in the amount of \$1,439,488.88, approving a
contingency in the amount of \$50,000 and approving a project budget in the
amount of \$1,489,488.88 based on satisfactory performance and budget
authorization.
18-2026

Date: 1/29/2026

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 018-2026, approving the selection committee recommendation for award of RFP No. 2026-007, Sea Turtle Nesting Monitoring to DB Ecological Services, Inc. for a five-year award in the amount of \$1,439,488.88, approving a contingency in the amount of \$50,000 and approving a project budget in the amount of \$1,489,488.88 based on satisfactory performance and budget authorization.

SUMMARY EXPLANATION/BACKGROUND

The current contract for Sea Turtle Nesting Monitoring is at the end of the five-year awarded period. Procurement and Contract Management issued RFP No. 2026-007 and received two responses. The Selection Committee unanimously voted to award to DB Ecological Services, who happens to be the current incumbent.

Sea turtle nesting monitoring services include daily monitoring and documentation of all sea turtle nesting behavior during nesting season March 1 to October 31. The firm will perform annual activities for the next five years. Monitoring will be performed in accordance with the FDEP Beach Management Agreement. The firm will perform monthly lighting surveys to document incompassant lighting sources visible from the

beach. Services also include monitoring escarpment formations, nesting shorebirds, and management and reporting of data for the entire BMA area. The recommended firm, DB Ecological Services, is highly praised by FWC, the agency that oversees endangered species, and has a strongly positive working relationship with the Town.

The Selection Committee consisted of the following staff:

- Jake Hurley, P.E.
- Lt. Paul Alber
- Sara Gutekunst

FUNDING/FISCAL IMPACT

This project will be funded by the Coastal Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Environmental Stewardship

Strategic Focus Areas:

Community Preservation

Quality of Life

Management of Environmental Threats

FUNDING

Coastal

RESOLUTION NO. 18-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE SELECTION COMMITTEE RECOMMENDATION FOR AWARD OF RFP NO. 2026-007, SEA TURTLE NESTING MONITORING TO DB ECOLOGICAL SERVICES, INC. FOR A FIVE-YEAR AWARD IN THE AMOUNT OF \$1,439,488.88, APPROVING A CONTINGENCY IN THE AMOUNT OF \$50,000 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$1,489,488.88 BASED ON SATISFACTORY PERFORMANCE AND BUDGET AUTHORIZATION.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 18-2026, approving the selection committee recommendation for award of RFP No. 2026-007, Sea Turtle Nesting Monitoring to DB Ecological Services, Inc. for a five-year award in the amount of \$1,439,488.88, approving a contingency in the amount of \$50,000 and approving a project budget in the amount of \$1,489,488.88 based on satisfactory performance and budget authorization.

Section 2: The Town Manager or designee is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 10th day of February 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

PALM BEACH ISLAND CATS COMPARISONS

	<u>2023</u>	<u>2024</u>	<u>2025</u>
Cat Census	350	372	604
Feeding Stations	50	67	48
Cats Handled	66	136	105
Kittens	46	54	30 (7 litters)
Placed for Adoption	37	44	21
Returned to Island	9	10	9
Adults	20	76	75
Spay and Neuter	57	65	48
Vaccinated	66	130	59 (11 revac,)
Medical Treatment	19	28	7
Deceased Cats	29	6	14
Hit By Car	8	3	9
Euthanized Due to Age/Illness	12	25	5

FOOD USED

Dry Food	4,240 lbs.	4,120 lbs.	1,960 lbs.
Canned Food	21,353 cans	21,642 cans	31,464 cans

2025

Our biggest challenge this year has been replacing volunteer feeders. Many have moved off the Island or stopped helping, due to declining health. The search for new volunteers and feeding stations never stops.

We continue to see our years of hard work foiled by irresponsible off-Island people trapping and dumping cats here. These cats are usually un-neutered and highly trap shy females. We can trap kittens, when notified of their presence, but the trap shy mothers keep producing more.

Our greatest success was placing 21 kittens in caring homes. This was contingent on putting in the required time and effort to domesticate all these feral kittens.

We are using less dry food because our community cats, and volunteer feeders, prefer wet, canned food. This makes feeding more difficult for our late-night staff feeder, but the clear positive is that canned food is much healthier for the cats.

Our humane program is only possible because of the support we receive from our Council, Police, Code Enforcement and residents. We send our heartfelt thanks.

David Leavitt Palm Beach Island Cats

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Kelly Churney, CMC, Town Clerk

Re: Appointment to the Planning and Zoning Commission

Date: 2/2/2026

Staff recommends that the Town Council review the submitted applications and appoint one (1) regular member to the Planning and Zoning Commission to fill the vacancy created by the resignation of Nicki McDonald. The term will begin immediately and will expire on September 30, 2026.

The Town Clerk's office has received the following applications:

PROMOTION TO REGULAR MEMBER

Matthew Ailey, 240 Jungle Road, Palm Beach, FL.

NEW APPOINTMENT

Martin Klein, 1060 N. Ocean Blvd., Palm Beach, FL.

All applications are on file in the Town Clerk's office and available for review upon request.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Governmental Leadership and Innovation

Strategic Focus Areas:

Collaborative Town Government

FUNDING

No Fiscal Impact

PLANNING AND ZONING COMMISSION

Next appointment: Tuesday, February 10, 2026, Town Council meeting

Openings advertised via news release: Week of December 15, 2026

Deadline to submit applications: Friday, January 30, 2026

Number of openings: 1 Regular Member

Applicants

NAME	SEEKING
Matthew Ailey	Promotion to Regular Member
Martin Klein	New Appointment

Current members and open seats

NAME	TERM EXPIRES
Regular Members	
Gail Coniglio, Chair	9/30/2027
Marilyn Beuttenmuller	9/30/2026
Jorge Sanchez	9/30/2026
William Gilbane	9/30/2027
Vacant	9/30/2026
Carol LeCates	9/30/2028
Barbara Chapman	9/30/2028
Alternates	
Victoria Donaldson	9/30/2026
Matthew Ailey	9/30/2027
Anne Fairfax	9/30/2027

Highlighted in yellow = Open position

** = Will be termed out

Ballot For Appointment of Regular Members
to the Planning and Zoning Commission
February 10, 2026, Town Council Meeting

Position(s) to be filled: __1__ **Regular Member**

Please circle __1__ names from the list of names appearing below.

Regular Member(s) Applying for Promotion

Matthew Ailey

Others Who Have Submitted Applications

Martin Klein

Signature of Town Council Member: _____
Town Council Member



TOWN OF PALM BEACH
PLANNING & ZONING COMMISSION

ATTENDANCE RECORD 2025

	1/7/2025	2/4/2025	3/6/2025	4/1/2025	5/6/2025	6/3/2025	6/26/2025	8/5/2025	9/3/2025	10/7/2025	11/4/2025	12/2/2025
MEMBERS												
Gail Coniglio	P	P	P	P	P	P	P	P	P	P	P	P
Michael Spaziani	P	P	E	P	P	P	P	P	U	#	#	#
Eric Christu	P	P	P	P	P	P	P	P	P	#	#	#
Marilyn Beuttenmuller	P	P	E	P	U	P	P	U	P	P	P	P
Jorge Sanchez	P	P	U	U	P	P	P	P	P	P	P	P
John Tatoes	P	E	P	U	E	#	#	#	#	#	#	#
William Gilbane	P	P	P	P	P	P	P	P	P	P	P	P
Nicki McDonald								%				
Carol LeCates									*	P	P	P
Barbara Chapman									*	P	P	P
ALTERNATE MEMBERS												
Nicki McDonald	P	P	P	P	U	P	P	P	%	%	%	%
Victoria Donaldson	P	P	P	P	P	P	P	P	P	P	P	P
Matthew Ailey	U	P	P	P	P	P	P	P	P	P	P	P
Anne Fairfax									P	P	P	P

LEGEND P=PRESENT
E=EXCUSED
U=UNEXCUSED
X=COMMISSION DID NOT MEET
* = Appointed to Commission
= Termed out/Left Commission
%= Promoted

Town of Palm Beach, FL - Member Attendance Report - 2026

Planning and Zoning Commission

Member	January	February	March	April	May	June	July
William J. Gilbane	P	P					
Jorge A Sanchez	P	P					
Gail Coniglio	P	P					
Matthew Ailey	P	P					
Victoria Donaldson	P	P					
Marilyn N. Beuttenmuller	P	P					
Anne Fairfax	U	P					
Barbara Chapman	P	P					
Carol LeCates	P	P					

Present:	8	9	0	0	0	0	0
Absent:	0	0	0	0	0	0	0
Excused:	0	0	0	0	0	0	0
Canceled:	0	0	0	0	0	0	0

* P = Present

* A = Absent

* E = Excused

* C = Canceled

* X = Term Ended/Resigned

No more than 2 unexcused absences allowed per calendar year

Last election (of vice chair only): 10/7/2025

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Kelly Churney, CMC

Re: Appointments to the Landmarks Preservation Commission

Date: 2/2/2026

Staff recommends that the Town Council review the submitted applications and appoint four (4) regular members and two (2) alternate members to the Landmarks Preservation Commission to fill vacancies created by the term expirations of Jacqueline Albarran, Julie Herzig-Desnick, Alexander Hufty Griswold, Patrick Segraves, Catherine Brooker, and Henry Ittleson. All individuals, except Jacqueline Albarran, are eligible for reappointment. The terms will begin on March 1, 2026.

For this upcoming appointment, architects Julie Herzig-Desnick and Patrick Segraves have reapplied. Jacqueline Albarran, who served as an architect and as a non-resident expert, is no longer eligible to serve at this time due to her term expiration.

The following code section is provided for reference regarding the appointment of architects and a non-resident expert to the Landmarks Preservation Commission:

Sec. 54-36. - Created; appointment; qualifications; terms; compensation; filling vacancies; reappointment.

At least two members, but not more than three members, of such commission shall be registered architects in the state. In the event there are, in the discretion of the town council, no bona fide applicants who are registered architects in the state, the town may solicit and appoint architects registered outside the state to fill one of the architect seats. A majority of the members shall have, to the highest extent practicable, a special knowledge of and a known interest in landmarks preservation. Each member shall be a registered voter in the town, however, one member may be a non-resident of the town in the event it is determined by the town council that said individual has a special expertise in historic landmarks preservation.

The Town Clerk's office has received the following applications:

REAPPOINTMENT

Julie Herzig-Desnick, 150 Bradley Place, Apt. 716, Palm Beach, FL.
Patrick Segraves, 2500 S. Ocean Blvd., Apt. 2A1, Palm Beach, FL

PROMOTION TO REGULAR MEMBER

Catherine Brooker, 127 Root Trail, Palm Beach, FL.
Henry Ittleson, 132 El Brillo Way, Palm Beach, FL.

NEW APPOINTMENT

Katherine Bryan, 235 Phipps Plaza, Palm Beach, FL.
Christine Schott, 2295 S. Ocean Blvd., Palm Beach, FL.
Martin Klein, 1060 N. Ocean Blvd., Palm Beach, FL.

NEW APPOINTMENT - NON-RESIDENT EXPERT ONLY

Daniel Clavijo, 17474 Tiffany Trace, Dr., Boca Raton, FL.
Scott Collison, 325 35th St., West Palm Beach, FL.
Nelo Freijomel, 2904 SW Butterfly Lane, Palm City, FL.
Kristin Kellogg, 161 Elwa Place, West Palm Beach, FL.
Caleb Laux, 243 Ashworth Street, West Palm Beach, FL.
Gary York, 212 Nottingham Blvd., West Palm Beach, FL.

All applications are on file in the Town Clerk's office and available for review upon request.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Governmental Leadership and Innovation

Strategic Focus Areas:

Collaborative Town Government

FUNDING

No Fiscal Impact

LANDMARKS PRESERVATION COMMISSION**Status Sheet**

Next appointment: Tuesday, February 10, 2026, Town Council meeting

Openings advertised via news release: Week of December 15, 2025

Deadline to submit applications: Friday, January 30, 2026

Number of openings: 4 Regular Members and 2 Alternate Members

Applicants

NAME	SEEKING
Julie Herzig Desnick	Reappointment
Patrick Segraves	Reappointment
Catherine Brooker	Promotion to Regular Member
Henry Ittleson	Promotion to Regular Member
Katherine Bryan	New Appointment
Christine Schott	New Appointment
Martin Klein	New Appointment
Daniel Clavijo	New Appointment – NR Expert Only
Scott Collison	New Appointment – NR Expert Only
Nelo Freijomel	New Appointment – NR Expert Only
Kristin Kellogg	New Appointment – NR Expert Only
Caleb Laux	New Appointment – NR Expert Only
Gary York	New Appointment – NR Expert Only

Current members and open seats

NAME	TERM EXPIRES
Regular Members	
Brittain Damgard	March 2027
Kim Coleman	March 2028
Jacqueline Albarran***	March 2026
Julie Herzig Desnick*	March 2026
Alexander Hufty Griswold	March 2026
Alexander Ives	March 2028
Patrick Segraves*	March 2026
Alternates	
Catherine Brooker**	March 2026
Jane Lindsay-Scott	March 2028
Henry Ittleson**	March 2026

Highlighted in yellow = Open position

*=Applied for reappointment

**=Applied for Promotion

***=Will be termed out

Ballot For Appointment of Regular Members
to the Landmarks Preservation Commission
February 10, 2026, Town Council Meeting

Position(s) to be filled: **4 Regular Members**

Please circle 4 names from the list of names appearing below.

Regular Member(s) Applying for Reappointment

Julie Herzig Desnick

Patrick Segraves

Regular Member(s) Applying for Promotion

Catherine Brooker

Henry Ittleson

Other Residents Who Have Submitted Applications

Katherine Bryan

Martin Klein

Christine Schott

Non-Residents Who Have Submitted Applications

Daniel Clavijo

Kristin Kellogg

Scott Collison

Caleb Laux

Nelo Freijomel

Gary York

Signature of Town Council Member: _____
Town Council Member

**Ballot For Appointment of Alternate Members
to the Landmarks Preservation Commission
February 10, 2026, Town Council Meeting**

Position(s) to be filled: **2 Alternate Members**

Please circle 2 names from the list of names appearing below.

Regular Member(s) Applying for Reappointment

Patrick Segraves

Regular Member(s) Applying for Promotion

Catherine Brooker

Henry Ittleson

Other Residents Who Have Submitted Applications

Katherine Bryan

Martin Klein

Christine Schott

Non-Residents Who Have Submitted Applications

Daniel Clavijo

Kristin Kellogg

Scott Collison

Caleb Laux

Nelo Freijomel

Gary York

Signature of Town Council Member: _____
Town Council Member



TOWN OF PALM BEACH LANDMARKS PRESERVATION COMMISSION

	1/22/2025	2/19/2025	3/19/2025	4/16/2025	5/21/2025	6/18/2025	7/16/2025	8/20/2025	9/17/2025	10/22/2025	11/19/2025	12/17/2025
MEMBERS												
JACQUELINE ALBARRAN	P	P	P	P	P	P	P	P	P	P	P	P
SUE PATTERSON	P	P	*	*	*	*	*	*	*	*	*	*
ANNE FAIRFAX	P	P	P	P	P	U	P	##	##	##	##	##
BRITTAIN DAMGARD	U	P	P	P	P	P	P	P	P	P	P	P
JULIE HERZIG-DESNICK	P	P	P	P	U	U	P	P	P	P	P	P
ALEXANDER HUFTY GRISWOLD	P	P	P	P	P	E	P	U	P	P	P	P
ALEXANDER IVES	P	P	P	P	P	P	P	P	P	P	P	P
KIM COLEMAN	#	#	P	P	P	P	U	P	P	P	P	P
PATRICK SEGRAVES								&	P	P	P	P
ALTERNATE MEMBERS											*	*
ANNE METZGER	P	P	*	*	*	*	*	*	*	*	*	*
CATHERINE BROOKER	P	P	P	P	P	P	P	P	P	P	P	P
KIM COLEMAN	P	P	#	#	#	#	#	#	#	#	#	#
JANE LINDSAY-SCOTT	&	&	P	P	P	U	P	P	P	P	P	P
HENRY ITTLESON	&	&	E	P	U	P	P	P	E	P	P	P

LEGEND P=PRESENT
E=EXCUSED
U=UNEXCUSED
X=COMMISSION DID NOT MEET
* Term Expired
% Not Reappointed
Promoted within Commission
& Appointed to Commission
\$ Elected to the Town Council
Resigned



LEGEND P=PRESENT
 E=EXCUSED
 U=UNEXCUSED
 X=COMMISSION DID NOT MEET
 * Term Expired
 % Not Reappointed
 # Promoted within Commission
 & Appointed to Commission
 \$ Elected to the Town Council
 ## Resigned

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Ronald Matzner, Shore Protection Board Chairperson
Sara Gutekunst, Coastal Coordinator

From: Kirk W. Blouin, Town Manager

Re: Annual Report of the Shore Protection Board

Date: 1/23/2026

The Shore Protection Board (SPB) is currently comprised of seven (7) members appointed by the Town Council for three-year terms.

A chairperson and vice-chairperson are selected by the members. The 2025 SPB members are as follows:

2025 Shore Protection Board	Position	Current Term Expires
Melissa Ceriale	Chair	Expired 12/2025
Ronald Matzner	Vice Chair	2nd Term - 12/2027
Tim Cohan	Regular Member	1st Term - 12/2028
Austin Fragomen	Regular Member	1st Term - 12/2028
Lawrence Kaplan	Regular Member	1st Term - 12/2027
Peter Matwiczuk	Regular Member	2nd Term - 12/2027
James McKelvy	Regular Member	1st Term - 12/2027
Erick Reickert	Regular Member	Expired 12/2025
Joel Zystra	Regular Member	2nd Term - 12/2028

Melissa Ceriale (Chair), and Erick Reickert served their final year of their second consecutive term. Joel Zystra served his final year of his first three-year term and was reappointed to the Board in December 2025 to serve his second term. SPB members are allowed to serve for two (2) consecutive three-year terms.

Ronald Matzner, Lawrence Kaplan, Peter Matwiczuk, and James McKelvy's terms will end in December 2027. Mr. Matwiczuk and Mr. Matzner will be ineligible for reappointment at that time, as they were reappointed in December 2024 and are serving their second consecutive terms. Mr. McKelvy and Mr. Kaplan will be eligible for

reappointment in December 2027.

Tim Cohan and Austin Fragomen were newly appointed to the board in December 2025 and will join their first SPB meeting in January 2026.

The Board met three (3) times during the 2025 calendar year:

2025 Shore Protection Board	Meetings Attended	January 30	March 27	November 20
Melissa Ceriale	3	P	P	P
Ronald Matzner	3	P	P	P
Lawrence Kaplan	3	P	P	P
Peter Matwiczuk	3	P	P	P
James McKelvy	3	P	P	P
Erick Reickert	3	P	P	P
Joel Zylstra	3	P	P	P

P = Present

E = Excused

U = Unexcused

CURRENT SHORELINE CONDITION

The Town's proactive on-going coastal management efforts have helped to maintain storm protection along the Town's 12.2 miles of shoreline. Despite predictions of an above-average hurricane season, the 2025 Atlantic hurricane season brought below-average activity, and Florida was luckily spared from major impacts. Strong storms formed in the Atlantic throughout the season but stayed offshore. Palm Beach's coastline experienced higher surf, rip currents, erosion and elevated tides during these events, which is typical when storms pass nearby out at sea. Additionally, king tides, which typically bring higher tides to the area in the fall months, can compound with storm events to bring unusually high water elevations and flooding, as Palm Beach experienced along the Lake Worth Lagoon shoreline in the first week of October. These cumulative effects are a reminder that planning for resiliency in the future is a necessity. Despite minor erosion brought by these storms, the sand that was placed on the beaches in recent projects is not lost. The majority of the sand will move south and then back to the dry beach as the wind and waves shift direction. This is the typical seasonal response to weather patterns throughout year.

The Town's Public Works staff and consultants have been monitoring the shoreline closely and will continue to do so providing updates as needed.

2025 COASTAL PROTECTION UPDATES

Sand Transfer Plant

Sand Transfer Plant operations have continued during 2025, with 142,000 cubic yards of sand bypassed under the inlet, from Singer Island to Palm Beach Island. The goal of the Inlet Management Plan for bypassing is 202,000 cubic yards per year, which the plant has not met due to maintenance issues.

However, the Town has engaged design engineers to replace the existing crane, which is in dire need of replacement due to corrosion and wearing on critical components. In addition to the crane and associated discharge pipe and vault box replacement, the second transmission line will be unclogged, which has been plugged since 2020. 90% design has been completed, and permit applications were submitted to the Army Corps of Engineers on October 31, 2025. Permits are anticipated by August of 2026 and construction will likely occur in 2027, outside of turtle nesting season.

Lake Worth Inlet Maintenance Dredging

The United States Army Corps of Engineers (USACE) FY25 maintenance dredging of Palm Beach Harbor was completed by Weeks Marine, Inc. Approximately 220,000 cubic yards of material were dredged from the Palm Beach Harbor entrance channel and settling basins and placed on the Town of Palm Beach shoreline between Florida Department of Environmental Protection (FDEP) Rmonuments R-76 to R-80 in Reaches 1 and 2. The project was done in partnership with the USACE to improve navigation in the Palm Beach Inlet and enhance shoreline stability for the Town. Dredging began on March 12, 2025 and was completed in early April. Palmo Way was utilized for beach access. Concerns were heard from SPB and residents regarding noise and lighting and USACE complied to the greatest extent possible while abiding by safety requirements. Staff coordinated with the USACE to incorporate additional language for lighting and noise into the USACE specifications for the upcoming Mid-Town Beach Renourishment project.

Reach 2 Sand Forepassing

Concurrent with the maintenance dredging project, the Town planned on performing the Reach 2 Sand Forepassing project to rebuild dunes in Reach 2, overlapping with the USACE activities in order to decrease ongoing construction activities on the northern portion of the Town. Stockpiled sand from the USACE dredging project was to be excavated from between R-monuments R-76 to R-78 in Reach 1 to rebuild dunes in Reach 1 and trucked to Reach 2 between R-81 and R-83.

The Town was unable to complete the sand forepassing this year due to timing constraints and limited beach access in Reach 2. The Florida Fish and Wildlife Conservation Commission (FWC) was unable to authorize the excavation of sand prior to the project start due to the action of excavation not being covered in our existing permit authorization and potentially having impacts on sea turtles and their habitat. In order to authorize the excavation of sand, consultations with FWC and the U.S. Fish and Wildlife Service (USFWS) would need to take place in advance of the project. The project

timeline did not allow for this consulting process.

The Town will continue to pursue sand placement for dunes in this area during the next planned dredging project on the north end, which is currently planned for FY28. Prior to the next inlet dredging project and placement in Reach 1 and 2, staff will be working to authorize the excavation activities and to renew easements from private property owners.

Mid-Town Beach Nourishment

USACE had approved and received full funding for a Flood Control and Coastal Emergencies Act (FCCE) project for the Mid-Town Beach Federal Nourishment Project in the Town of Palm Beach to replace sand lost from Hurricane Nicole. Due to the Town's inability to acquire perpetual easements for the northern eleven properties, the project was modified to extend from Seminole Avenue to Banyan Road. Staff worked diligently to secure remaining easements that were identified by USACE as non-compliant. Challenges were evident, as Florida's federal legislature has been working to comply with the strict requirement of perpetual, public use easements within the Federal project envelope.

The Water Resources Development Act of 2024 (WRDA) was signed by the President of the United States in January 2025, and the Town did not receive guidance from the Assistant Secretary of the Army for Civil Works, which gives direction to the Jacksonville District of the USACE on how to proceed, until June 30, 2025. The guidance directed USACE to allow acceptance of the same easements as the previously executed project for the next two years. This allows the Town to utilize one-time use temporary easements similar to what was accepted for the project in 2020. However, the USACE required the local sponsor (the Town) to pay for the sand placement within the areas of the temporary easements and the adjacent beach waterward of the erosion control line, a cost of \$2,994,600. Town Council voted to approve the payment at the July 8th council meeting.

USACE issued a Notice to Proceed to Great Lakes Dredge and Dock in early December. Their dredging equipment is expected to arrive in early March, and construction is expected to be complete by May 1st.

The Breakers installed three new breakwater structures parallel to their shoreline in 2025. Concerns have been heard about the potential impacts to Clarke Beach, directly south of the breakwaters. The Breakers' consultants and town staff and consultants continue to monitor the conditions at Clarke Beach. Mitigation and monitoring plans are in place as part of the USACE and FDEP permits and mitigation will be implemented should there be any impacts related to the project. Staff continue to coordinate closely with the regulatory agencies and have discussed the future status of the Mid-Town nourishment project and implications should the project footprint need to be modified due to easement requirements.

Phipps Ocean Park Beach Renourishment

The Phipps Ocean Park Nourishment project placed 756,346 cubic yards of sand on the beach in Reach 7 for shoreline protection. Dredging began on December 9th, 2024, and was completed on January 24th, 2025. Sand was stockpiled between Phipps Ocean Park and the Par 3 Golf Course for dune restoration in Reaches 7, 8 and 9. Following the completion of the dredging project, sand was hauled to Reach 7 north of Phipps Ocean Park between R-116 and R-119 for dune placement. Work was completed on March 21st and placed approximately 20,000 cubic yards of sand.

Reach 8

The Shore Protection Board, staff, and consultants coordinated extensively with residents of the south end and with the Citizen's Association throughout the year to find a solution to the challenge of access for the Reach 8 and 9 Dune Restoration Project. The Town planned to place sand for dunes in conjunction with the Phipps Ocean Park nourishment last fall/winter but has been challenged with finding construction access to the beach after an Interlocal Agreement with the City of Lake Worth Beach was not executed. At the May 13, 2025 Town Council Meeting, staff were directed to pursue a long-term cooperative program utilizing conveyor belts through condominium properties in Reach 8 and rotating between feasible properties to minimize disruption. Eight properties in Reach 8 were identified as being feasible with this methodology, and after meeting with members of the condominiums and attending board meetings and site visits, one property, the Atriums, agreed to allow access through their property.

Work for the dune restoration project began the first week of November and was completed on December 23rd. Every property within Reach 8 and 9 received sand for dunes. The Atriums was an exceptional partner in completing this project, as well as the Claridges, which provided temporary access for fueling and equipment staging. The SPB and staff are hopeful in completing the project in the future but recognize the continued challenges in obtaining access to the area and hope to continue to work with residents and the Citizen's Association to support the long-term cooperative program. Members of the Enclave, Meridian, and the Claridges performed a site visit during construction to observe the conditions for their future consideration of participating.

Staff and consultants are working to secure permits from the USACE and FDEP for beach nourishment in Reach 8 between R-128 and R-135. Staff and consultants celebrated the issuance of FDEP's permit for the extension of the Reach 8 project in February. Coordination with the USACE is ongoing and issuance of a Record of Decision is expected after consultations with partner agencies are complete. Staff will coordinate with FDEP in the future to potentially add this project to the Beach Management Agreement (BMA). FDEP has recommended modification of the BMA after the project is constructed, although there is no requirement that the project has to be built in order for it to be included. The BMA is updated every 5 years, and the last update was in 2021. Therefore, the BMA is expected to be reviewed and renewed in 2026.

Groin Rehabilitation

Town-wide groin rehabilitation is authorized by the FDEP in the BMA. The Town was granted a time extension of the existing USACE permit for the rehabilitation and replacement of existing groins between Reaches 2 through 6 in November 2025. The Town is currently working with upland private property owners on a case-by-case basis to repair and replace groins. The Town has offered to act as the environmental regulatory umbrella permit holder on the basis that private property owners obtain individual Sovereign Submerged Lands Leases from FDEP for groins fronting their property and hire firms/contractors to do the design and construction at their own cost. The Town is currently working with the Blossom Way property to replace four groins with this approach. Mobilization is currently underway for the work and is expected to be completed by May 1. As interest in participating in this program continues to grow, future work will involve the development of a protocol and guidance for interested parties to follow and efficiently execute future rehabilitation projects.

Sand Search

ATM-Geosyntec and Coastal Protection Engineering (CPE) have conducted two phases of field investigations to identify additional borrow areas to support the Town's nourishment program. Initial field investigations were conducted in the spring of 2025 to identify candidate sites for more detailed investigations. These efforts identified candidate sites both in the northern and southern extent of the Town for further detailed investigations. A second phase of field investigations was conducted in the fall of 2025 in which 50 physical samples (vibracores) of candidate sites were collected for detailed geotechnical testing. Grain size analysis of the cores is ongoing and preliminary results from the investigations conducted to date will be completed by mid-2026. Additional field surveys will be conducted to support permitting of sites that are beach compatible for future use as borrow areas for the Town's nourishment program.

North Lake Way Living Shoreline at Palm Beach Country Club

The North Lake Way Living Shoreline project at the Palm Beach Country Club has garnered a significant amount of support from residents and potential funding sources this year. Students from the Palm Beach Day Academy attended the April Town Council Meeting to petition the support of the project. The project is being done in partnership with the Palm Beach Country Club and the Garden Club of Palm Beach. ATM has prepared plans for the design and has submitted permit applications. Grant funding applications have been submitted for FDEP's Resilient Florida Program and through the Lake Worth Lagoon Initiative (LWLI). Projects presented to the LWLI are ranked and then presented to Florida state legislature for request for funding. The project was ranked second, which is favorable for potential state funding. Because of the encouraging support of the project so far and for the many benefits including shoreline protection, providing habitat for species, and increasing the resiliency of coastlines, staff hope to incorporate living shorelines in other areas of the Lake Worth Lagoon shoreline.

Construction is expected in summer of 2026.

Vulnerability Assessment

Woods Hole Group (WHG) is progressing with updating the Town's Vulnerability Assessment (VA) to bring it into compliance with Florida State Statutes by modeling different storm scenarios and analyzing data. The study also includes a storm surge barrier analysis at the inlet. Woods Hole Group presented an overview of the updates at the May Town Council meeting. A draft of the VA report was submitted to FDEP on December 10, 2025. The assessment will be used in the future to update the Town's Level-Up plan and to assist in the development of Town policies related to sea level rise and resiliency. Staff are also coordinating with Kimley Horn to study the technical feasibility of raising the Lake Trail elevation along with associated costs and impacts.

Monitoring

Biological, physical, sea turtle nesting, and shorebird monitoring work continued, as required by the State's Beach Management Agreement (BMA) and/or Federal permits, as previously approved by Town Council.

The Town-wide sediment budget is consistent with the overall monitoring results for each reach and indicates the Town's management initiatives place sufficient material to mitigate the shoreline's longterm erosion. The sediment budget analysis shows the Town's annualized nourishment volume equals 240,546 cy/yr for the monitoring period between 1990 and 2025. The nourishment volume exceeds the annualized erosion (74,598 cy/yr) by approximately 165,948 cy/yr.

COMMUNICATIONS

Communications with the residents about the coastal program that took place in 2025 included the following:

- 200 flyers and 12 yard signs developed by The Firefly Group, a public relations and marketing firm, were disseminated for the inlet dredging and sand forepassing projects in Reaches 1 and 2.
- 150 flyers were created and distributed to residents of Reach 8 and the Town of South Palm Beach regarding the Reach 8 and 9 Dune Restoration Project.
- Town staff attended two town council meetings at the Town of South Palm Beach to engage in neighborly collaboration and execute an interlocal agreement for the Reach 9 Dune Restoration Project.
- 28 weekly updates were posted to the Coastal Website related to the Phipps Ocean Park Beach Renourishment, North Inlet Dredging, and Reaches 7,8, and 9 Dune Restoration Projects.

cc: H. Paul Brazil, P.E., Director of Public Works

Jason Debrincat, P.E., Deputy Director of Public Works
Patricia Strayer, P.E., Town Engineer
Julie Parham, P.E., Deputy Town Engineer

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation, Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Sound Fiscal Management

Cooperative Relationships

Emergency Management

Management of Environmental Threats

Sustainable Management of Town Assets

Collaborative Town Government

FUNDING

Capital

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Authorization for 940 North Lake Way – Use of Right-of-way During Season

Date: 1/29/2026

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the use of the right-of-way for 940 N Lake Way to access and remove four palm trees from the site, relocate the palm trees to Sanford Avenue and permit staff to issue a ROW Permits for this work during season.

GENERAL INFORMATION

Property owners of 940 N Lake Way, a vacant parcel of land, have applied for a building permit. There are four Royal Palm Trees on the lot that have been flagged and approved to be removed. The property owners have agreed to donate the trees to Sanford Avenue. The four trees will be installed on private property.

The work will be coordinated with the residents of Sanford Avenue. A crane blocking the Sanford Avenue roadway will be required to install the trees. Attached are photographs of the 940 N Lake Way property and Sanford Ave. All work will be coordinated through the issuance of Town ROW permits.

FUNDING/FISCAL IMPACT

There is no funding/fiscal impact related to this item.

Attachment

cc: Jason Debrincat, P.E., Assistant Director
Patricia Strayer, P.E., Town Engineer
Nicholas Caristo, Police Chief
Darrel Donnatto, Fire Chief
Wayne Bergman, MCP, LEED-AP Director of Planning, Zoning & Building
Carla Marcote, Code Enforcement Unit

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Mobility and Transportation

Strategic Focus Areas:

Community Preservation

On-island Mobility

FUNDING

No Fiscal Impact



Photo No. 1: Looking North at 940 North Lake Way, the vacant parcel to the left.

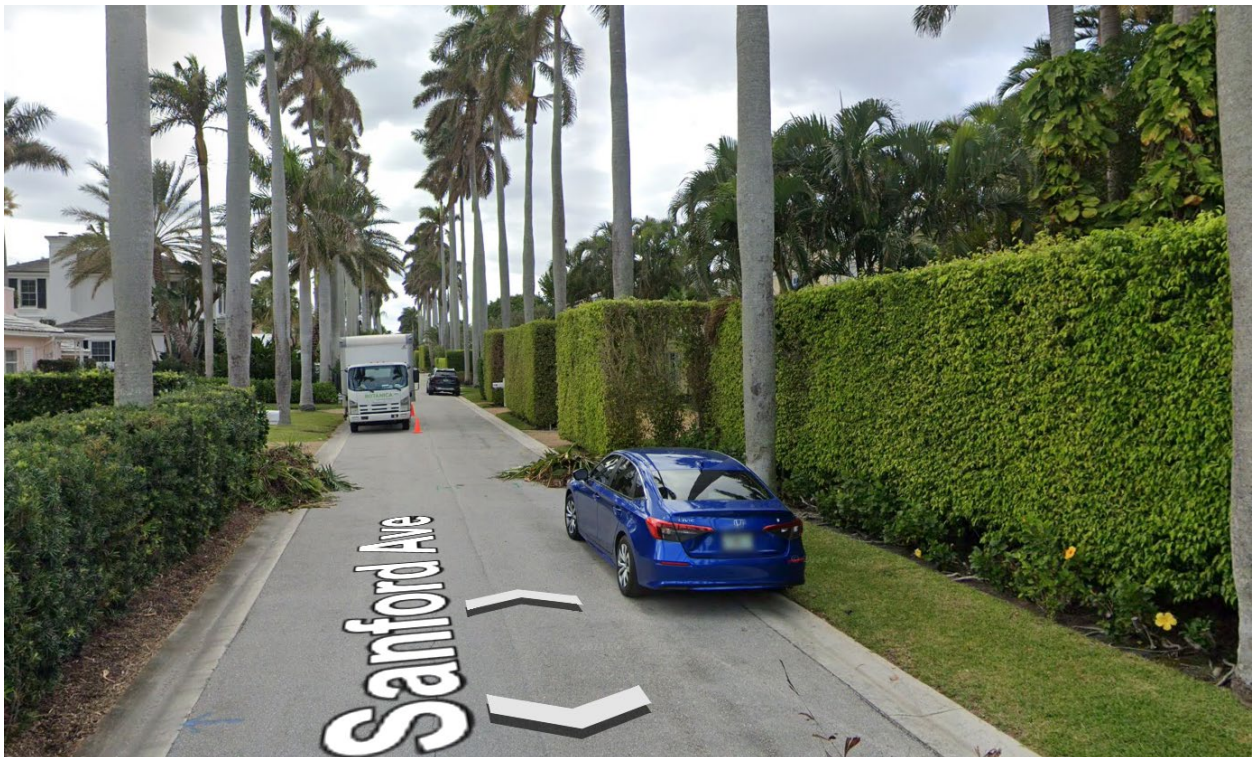


Photo No. 2: Looking West down Sanford Avenue from the middle of the block.

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

Re: Budget Calendar for FY27 Budget Process

Date: 2/4/2026

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed FY27 budget calendar.

GENERAL INFORMATION

The attached budget calendar for FY27 includes all significant deadlines and meetings that are planned for the budget process. These include both State-mandated actions (e.g., the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions. Items requiring Town Council action are highlighted in green on the calendar.

The dates for the public hearings in September are tentative and subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **July 16, 2027** – Town Council meeting to review Town staff's proposed FY27 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 8, 2027, at 5:01 pm** – First public hearing on the tentative budget and proposed tax rate.
- **September 17, 2027, at 5:01 pm** – Second public hearing on the budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY27 budget.

cc: Department Directors

Carolyn Stone, Deputy Town Manager, Business Enterprise and Culture

Joanne O'Connor, Town Attorney

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Sound Fiscal Management

Sustainable Management of Town Assets

Collaborative Town Government

FUNDING

No Fiscal Impact

FY2027 Proposed Budget

B

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
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FEBRUARY

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APRIL

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MAY

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31						

JUNE

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JULY

SUN	MON	TUE	WED	THU	FRI	SAT
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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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IMPORTANT DATES

Month

Label

FEBRUARY

11 - Finance to distribute FY27 Budget instructions/Open Gravity.

25 - Departments submit Facility, Public Works, CIP, IT and Reorganization/Reclassification Requests.

MARCH

12 - All Budget Information submitted to Finance.

27 - Departments Initial Budget Requests Finalized in Gravity.

27 - FY 27 Revenue Worksheet Forms due to Finance.

27 - FY27 Budget Memos due to finance.

27 - FY27 Fee Changes due to finance.

APRIL

09 - TM's Review of People & Culture, Health & Other Post Employment Benefits (OPEB) Budgets.

09 - TM's Review of Town Manager Office, Finance, Risk & Equipment Replacement Fund Budgets.

10 - TM's Initial Review of Information & Technology Budget.

20 - TM's Initial Review of Planning, Zoning, & Building Budget.

21 - TM's Initial Review of Fire-Rescue Budget.

23 - TM's Initial Review of Police Department Budget.

27 - TM's Initial Review of Recreation, Marina & Golf Enterprise Fund Budgets.

28 - TM's Initial Review of Public Works, Capital, and Coastal Budgets.

JUNE

01 - Property Appraiser Issues Preliminary Estimated Taxable Values.

08 - Proposed Budget Document Pages Finalized in Gravity by Finance.

JULY

01 - Notice from Property Appraiser of Preliminary Certification of Taxable Value.

08 - Distribution of Proposed FY27 Budget Document to Town Council Members.

16 - Town Council Meeting to Consider Proposed FY27 Budget, LTFP and Initial Resolution(s) Adopting Special Non-Ad Valorem Assessments.

AUGUST

04 - Town Certifies Form DR-420, Maximum Millage Levy Calculation, Preliminary Disclosure.

SEPTEMBER

08 - (5:01 PM) - Town Council First Public Hearing to Approve Tentative Budget, Proposed Tax Rate for FY27, and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments.

12 - Budget Advertisement.

17 - (5:01 PM) - Town Council Second Public Hearing to Adopt FY27 Budget & Tax Rate.

18 - Adopted Resolution to Property Appraiser.

OCTOBER

16 - Resolution Adopting Final Millage Rate Forwarded to Property Appraiser & Tax Collector and Certificate of Compliance sent to Department of Revenue & EDR Report Due.



TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Nicholas Caristo, Chief of Police

Re: Vessel Enforcement Update

Date: 1/29/2026

GENERAL INFORMATION

This memorandum provides an updated overview of vessel enforcement efforts being conducted by the Palm Beach Police Department Marine Unit within the Lake Worth Lagoon, following Town Council approval of ordinances restricting vessels from anchoring within Town jurisdictional waters for more than thirty (30) days and prohibiting illegal moorings.

As previously discussed with Town Council, these enforcement efforts are focused on addressing vessels that are non-compliant with local, state, and federal regulations, including unlawful anchoring, illegal moorings, derelict or abandoned vessels, navigational hazards, and environmental or sanitation concerns impacting the Intracoastal Waterway.

ENFORCEMENT STATUS UPDATE

Since adoption of the ordinance, the Palm Beach Police Department Marine Unit has completed the initial phase of enforcement, which focused on identifying, documenting, and educating vessel owners whose vessels were anchored beyond the allowable thirty (30)-day period or were otherwise in violation of local, state, or federal law. As communicated to residents and mariners through a Town-wide alert issued on January 20, 2026, the Marine Unit has entered an active enforcement phase, which includes the issuance of citations, assessment of fines, and vessel removal when deemed necessary.

The Palm Beach Police Department Marine Unit has begun to affix notices to vessels found to be in violation of local, state, or federal law. These notices advised vessel owners of the specific violation(s), required corrective actions, and the potential enforcement consequences should compliance not be achieved. Mariners have been strongly encouraged to voluntarily comply with all applicable local, state, and federal laws to avoid enforcement action and the significant costs associated with fines, vessel

removal and storage.

Key enforcement priorities continue to include:

- Identification, documentation and monitoring of vessels anchored for extended periods that are more than 30 days within a six-month period
- Confiscation of illegal mooring balls
- Addressing live-aboard activity inconsistent with Town Code
- Enforcement actions related to derelict or abandoned and at-risk vessels
- Mitigating navigational hazards and obstruction of waterways
- Addressing environmental and sanitation concerns impacting the Lagoon

ENFORCEMENT ACTIVITY

Since the last Town Council meeting, the Palm Beach Police Department Marine Unit has taken the following enforcement and compliance actions within the Lake Worth Lagoon:

- 165 vessel locations identified and documented during initial enforcement efforts
- 14 additional vessel locations identified and added during follow-up monitoring
- 18 violation notices affixed to vessels found in violation of applicable local, state, or federal regulations
- 3 vessels removed from the water and towed to a storage facility for
- 16 written citations issued for being affixed to an illegal mooring buoy
- 8 written citations issued for vessel registration violations
- Cease and Desist served to Zachry Staggs for his illegal moorings

These enforcement actions reflect the Palm Beach Police Marine Unit's transition from education and documentation to active enforcement, with continued emphasis on voluntary compliance, navigational safety, environmental protection, and adherence to Town ordinances and state statutes.

NC/dw

cc: Carolyn Stone, Assistant Town Manager
Robert Miracle, Assistant Town Manager
Paul Brazil, Director of Public Works
Joanne O'Conner, Town Attorney

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community

Strategic Focus Areas:
Quality of Life

FUNDING
Donations

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Patricia Strayer, P.E., Town Engineer

Re: Town-Wide Undergrounding Project

Date: 12/19/2025

GENERAL INFORMATION

I. COMMUNICATIONS:

A. Community Meetings:

None to Report

B. Significant Residential Communications:

None to report

II. PROGRESS SUMMARY:

Overall, Town-wide progress, all phases are either complete or in progress/ funded for construction. Phase 6 South conversions to the underground network are complete. At this time, Phase 6 South is waiting on ATT to complete the installation of their fiber network and initiate conversion of clients to fiber. Phase 7 north conversions are also complete and is waiting on ATT to complete the fiber installation. Phase 7 South is moving along very well with the conduit installation. Phase 8 construction is temporarily stalled due to FPL revisions. Phase 8 revisions have been received and work will begin again in January.

A. Construction Progress:

Phase 1 North Construction:

From the Inlet south to Onondaga Avenue

- Completed

Phase 1 South Construction:

From southern Town limits north to Sloan 's Curve.

- Completed

Phase 2 North Construction:

From Esplanade Way to Ocean Terrance.

- Completed

Phase 2 South Construction:

From Sloan's Curve to the intersection of South Ocean Boulevard and South County Road.

- Completed

Phase 3 North Construction:

From Osceola Way to the north-side of La Puerta Way.

- Completed

Phase 3 South Construction:

From South Ocean Boulevard and South County Road to the alleyway south of Worth Avenue.

- Completed

Phase 4 North Construction:

From the south-side of La Puerta Way to the north-side of List Road.

- Completed

Phase 4 South Construction:

From Peruvian Avenue to Royal Palm Way.

- Completed

Phase 5 North Construction:

From Country Club Road to Southland Road.

- Completed

Phase 5 South Construction:

From South Lake Drive / Hibiscus Avenue and Peruvian Avenue / Royal Palm Way, properties between the intracoastal waterway and the Atlantic Ocean and from Royal Palm Way to Seaspray Avenue.

- Completed

Phase 6 North Construction:

From Chateaux Drive and Kawama Lane to the south-side of Plantation Road.

- Completed

Phase 6 South Construction:

Seaspray Avenue to the south of Royal Poinciana Way.

- Construction is 92% complete.
- Conversions are completed.
- ATT is in the process of installing the fiber network.
- Poles should come down in 2026.

Phase 7 North Construction:

Palm Beach Country Club north to the south side of List Road.

- Construction is 86% completed.
- ATT is in the process of installing the fiber network.
- Targeting pole removal by July 2026.

Phase 7 South Construction:

Atlantic Avenue north to Via Los Incas and Sanford Avenue

- Construction is 40% completed.

Phase 8 Construction:

Royal Poinciana Way north to Everglade Avenue

- Construction is 19% completed.

III. FINANCIAL SUMMARY:

A. FEMA Grant Update: Phases 5 North and South have completed. All invoices have been received and staff is working on the final FEMA submittal.

B. Project Budget Summary: There have been no significant changes since the last report. Updates include processing of vendor pay applications for design and work performed in active phases.

cc. Bob Miracle, Deputy Town Manager
Kevin Schanen, Kimley-Horn & Associates

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Emergency Management

Quality of Life

FUNDING

Capital

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: H. Paul Brazil, P.E., Director of Public Works
Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Division Director

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a change order to Phase 6 South Undergrounding in
the amount of \$400,000 to Burkhardt Construction, Inc., for a new project
budget in the amount of \$10,812,604.84
19-2026

Date: 1/29/2026

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 019-2026, approving a change order to Phase 6 South Undergrounding in the amount of \$400,000 to Burkhardt Construction, Inc., for a new project budget in the amount of \$10,812,604.84.

SUMMARY EXPLANATION/BACKGROUND

The Town-Wide Undergrounding Program Management plan identified that the Town would take advantage of the undergrounding program to construction Capital Projects concurrently within a phase of undergrounding. This has happened within several phases. Phases 1 north and south included capital improvement projects that we managed and bid by the Construction Manager at Risk for the undergrounding program. Phase 1 north specifically included Watermain replacement on Onondaga and paving oversight. Phase 3 South included watermain replacement on South Ocean and Hammon. Phase 4 South included watermain replacement on Australian, and infrastructure work on Lake Avenue. In Phase 7 South and 6 North, staff did not utilize our Construction Manager to assist with oversight of the North County Road Drainage project and quickly ran into issues with the ongoing undergrounding project. Since the newly constructed underground network had not been turned over to the respective utilities, the utilities would not locate this network. This caused delays in the drainage project and required extensive coordination with the construction manager for the undergrounding work.

Town Council approved the award of the Cocoanut Row watermain replacement project at the January Town Council meeting. This project is a very complex construction project. This work is within Phase 6 South of the undergrounding program and was delayed until all drilling was completed within the Phase 6 South area to avoid impacting both Cocoanut Row and South County concurrently. The watermain construction is scheduled to begin in March of this year. The undergrounding network has not been turned over to the respective utilities at this time. Staff has also identified other work that will occur during the summer of this year within this phase of the underground.

Those include milling and resurfacing all roads in this area, sidewalk replacement, and FPL pole removal, which are a direct result of undergrounding. There will be significant coordination and management of this work with the watermain to ensure a quality work product, completed on time, and coordinated with residents to minimize impacts.

Therefore, staff recommends a construction managed task to oversee this work be awarded to Burkhardt Construction, Inc as a change order to the Phase 6 South undergrounding construction contract.

FUNDING/FISCAL IMPACT

The original resolution for Phase 6 South was 074-2022. Additional work related to Clark Alley was approved by resolution 037-2024 and then work associated with AT&T Fiber was approved under resolution 124-2025. All approved resolutions total \$10,412,604.84. The additional \$400,000 will be allocated per work phase as outlined in the Burkhardt Proposal.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Mobility and Transportation

Strategic Focus Areas:

On-island Mobility

Sustainable Management of Town Assets

FUNDING

Capital

RESOLUTION NO. 19-2026

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A CHANGE ORDER TO PHASE 6 SOUTH UNDERGROUNDING IN THE AMOUNT OF \$400,000 TO BURKHARDT CONSTRUCTION, INC., FOR A NEW PROJECT BUDGET IN THE AMOUNT OF \$10,812,604.84

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 019-2026, approving a change order to Phase 6 South Undergrounding in the amount of \$400,000 to Burkhardt Construction, Inc., for a new project budget in the amount of \$10,812,604.84

Section 2: The Town Manager or designee is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 10th Day of February 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

Vincent G. Burkhardt
President



January 22, 2026

Town of Palm Beach
Public Works/Engineering Department
Attn: Ms. Patricia Strayer, P.E., Town Engineer
951 Old Okeechobee Road, Ste. "A"
West Palm Beach, FL 33401

**RE: Construction Phase Services Phase 6 South
Changer Order Proposal**

Dear Mrs. Strayer:

Burkhardt Construction, Inc. (BCI), acting as your Construction Manager (CM) is pleased to provide this proposal to the Town of Palm Beach (Owner) for Construction Phase Management Services for the following projects:

- Cocoanut Row water main replacement (Pendleton Lane to Royal Poinciana Way)
- Phase 6 South FPL pole removal
- Sidewalk replacement along South County Road from Royal Palm Way to Royal Poinciana Way
- Phase 6 South paving limits
- Coordination of Pine Walk transfer station access for trash pickup and management assistance with small maintenance construction

The scope of the construction management includes overseeing all work, management and supervision of the Town's Construction Contractor(s) to fully complete the above listed projects.

The CM will manage the work performed by the competitively selected Contractor(s) as well as coordinate the schedules and installation activities of FPL. The CM will monitor the progress and schedule of the work being performed. The CM will oversee the work area to ensure the Town's Construction Contractor(s) complete final restoration of private property areas impacted by the demolition of the existing overhead system upon final completion. The CM will also manage the Town's Construction Contractor(s) to ensure local traffic is maintained in accordance with the Transportation Management Plan guidelines developed for these projects. Specific Maintenance of Traffic Plans will be required by the Town's Construction Contractor(s) and reviewed by the CM. The CM will conduct regular progress meetings (every two weeks) to coordinate activities and provide general updates of the work progress. The CM will communicate and coordinate with impacted property owners.

SCOPE OF SERVICES:

The CM shall function in the role as primary oversight and management of construction providing all necessary services including but not limited to the following:

- a) Provide oversight of the construction site and provide for the administration and supervision of the project and all contractor(s) activities.
- b) In collaboration with Construction Contractor(s) establish and maintain the construction schedule including identifying variances, delays or early completion of tasks, and the maintenance of the schedule.
- c) Develop and manage the pay application and change order process of Construction Contractor(s), including coordination with the Design Team and Town personnel.
- d) Provide continuous monitoring and observation of work to determine progress and conformance with design documents documenting same.
- e) Coordinate all required testing with appropriate disciplines.
- f) Maintain written project progress records and provide written reports of project progress and status at least once a month relating to budget, progress payments, change orders, performance of Construction Contractor(s) and schedule adherence.
- g) Participate in meetings on the project with the Town, Construction Contractor(s) and design staff or public individuals or groups as may be directed by the Town's project manager. Prepare project meeting agenda(s) and distribute meeting notes.
- h) Work in cooperation with the Town's public outreach professionals in keeping those in the work zone informed of construction activities including specific coordination with property owners when work is to occur on private property or when any interruptions in utility service are anticipated.
- i) Develop a plan, coordinate and assist in the start-up testing and certification of any systems and equipment, replaced and/or affected by the construction.
- j) Provide project close out coordination.
- k) Provide Certificate of Completion and all documents of record to Town staff and/or consultants for archiving.

- l) Provide all other services generally provided by Construction Manager on a project of like magnitude, scope, use, and complexity.
- m) Keep written minutes of all meetings, decisions and discussions pertaining to this project and submit copies of same to the Town and/or Town designees for archiving.
- n) Coordinate with third party entities which are not under the control of this project, but may be performing work within the project boundaries.

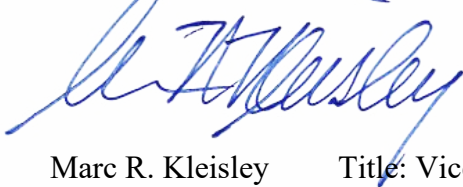
Please see attached Exhibit "A" of our estimated management fees and related costs associated with performing the services described.

We have attached our current hourly rates for your use should additional services be requested.

Thank you for the opportunity to submit this proposal. If you have any questions about this proposal, please contact us at (561) 659-1400.

Submitted By:
Construction Manager

Burkhardt Construction, Inc.



Marc R. Kleisley Title: Vice President

Exhibit "A"
Hourly Rates for Additional Requested Services

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Vincent G. Burkhardt	President	\$325.00
Sharon H. Burkhardt	Secretary/C.P.A.	\$215.00
Marc R. Kleisley	Vice President/Proj. Principal	\$215.00
Anthony Sabatino	Senior Project Manager	\$160.00
Bill Zammit	Snr. Vertical Project Manager	\$160.00
Adam Rossmell	Project Manager	\$125.00
CJ Rhody	Project Manager	\$125.00
Brandon Rhodes	Project Manager	\$125.00
Kevin Brennen	Project Manager	\$125.00
Nicholas Fasulo	Project Manager	\$125.00
Ruben Almazan	Const. Field Mgr.	\$105.00
Bob Woods	Const. Field Mgr.	\$105.00
Mike Vazquez	Const. Field Mgr.	\$105.00
Karl T. Kaminski	Utilities Const. Field Mgr.	\$105.00
Hemant Tank	Estimator/Cost Engineer	\$100.00
	Resident/Merchant Outreach	\$100.00
Sarah B. Hoadley	Accounting Manager/M.B.A.	\$ 95.00
Katy Pantaleon	Accounting	\$ 85.00
Rina Jorge	Admin. Ass't/Clerical	\$ 55.00
Crystal Caldwell	Admin. Ass't/Clerical	\$ 55.00

Town of Palm Beach**CONSTRUCTION MANAGEMENT PROPOSAL**

From: **Burkhardt Construction, Inc.**
 Attn: Marc Kleisley, Vice President
 515 Palm Street
 West Palm Beach, FL 33401
 Ph: (561) 659-1400
 Fax: (561) 659-1402

Owner: **Town Of Palm Beach**
 Public Works & Engineering Dept
 951 Old Okeechobee Road
 West Palm Beach, FL 33401
 Tel: (561) 838-5440
 Fax: (561) 835-4691

Project: **Multiple Project Management and oversight**
 · Coconut Row water main replacement (Pendleton Lane to Royal Poinciana Way)
 · Phase 6 South FPL pole removal
 · Sidewalk replacement along South County Road from Royal Palm Way to Royal Poinciana Way
 · Phase 6 South paving limits
 · Coordination of Pine Walk transfer station access for trash pickup and management assistance with small maintenance construction

Location: Town of Palm Beach

Proposal Date: January 22, 2026

General Conditions	\$ -
Project Management	\$ 400,000.00
Construction Management Services Guaranteed not to exceed	\$ 400,000.00



Town of Palm Beach

GENERAL CONDITIONS

From: **Burkhardt Construction, Inc.**
 Attn: Marc Kleisley, Vice President
 515 Palm Street
 West Palm Beach, FL 33401
 Ph: (561) 659-1400
 Fax: (561) 659-1402

Owner: **Town Of Palm Beach**
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 951 Old Okeechobee Road
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- Coordination of Pine Walk transfer station access for trash pickup and management assistance with small maintenance construction

Location: Town of Palm Beach

Proposal Date: January 22, 2026

Item Description					Amount
BASED ON A 9 MONTH DURATION					
MOBILIZATION (move-in, move-out)					\$0.00
TRANSPORT	\$65.00 /	Hr	x	0	\$0.00
EQUIPMENT	\$35.00 /	Hr.	x	0	\$0.00



EXHIBIT "A"

PROJECT FIELD OFFICE						\$0.00
OFFICE	\$6,000.00 /	mo.	x	0		\$0.00
YARD	\$0.00 /	mo.	x	0		\$0.00
EMPLOYEE PARKING FEES	\$500.00 /	mo.	x	0		\$0.00
WORK PLATFORM FOR YARD	\$200.00 /	mo.	x	0		\$0.00
TEMPORARY FENCING FOR YARD	\$500.00 /	mo.	x	0		\$0.00
CONSTRUCTION YARD LIGHTING	\$0.00 /	mo.	x	0		\$0.00
OFFICE FURNISHINGS	\$500.00 /	mo.	x	0		\$0.00
COMPUTERS	\$300.00 /	mo.	x	0		\$0.00
PROCORE SOFTWARE	\$1,000.00 /	ls	x	0		\$0.00
COPY MACHINE	\$350.00 /	mo.	x	0		\$0.00
FAX MACHINE	\$100.00 /	mo.	x	0		\$0.00
INTERNET SERVICE	\$150.00 /	mo.	x	0		\$0.00
CELLULAR TELEPHONE	\$500.00 /	mo.	x	0		\$0.00
TELEPHONE	\$150.00 /	mo.	x	0		\$0.00
FEDERAL EXPRESS MAILINGS	\$100.00 /	mo.	x	0		\$0.00
POSTAGE	\$50.00 /	mo.	x	0		\$0.00
PHOTOGRAPHS						
AERIAL PHOTOS	\$110.00 /	mo.	x	0		\$0.00
JOB PHOTOS	\$50.00 /	wk	x	0		\$0.00
PRE-CONSTRUCTION VIDEO	/	ls	x	0		BY OTHERS
PLAN REPRODUCTION COST/PRINTING	\$200.00 /	set	x	0		\$0.00
OFFICE SUPPLIES	\$50.00 /	mo.	x	0		\$0.00
FIRST AID SUPPLIES	\$50.00 /	mo.	x	0		\$0.00
WATER SERVICE	\$35.00 /	mo.	x	0		\$0.00
SANITARY SERVICE	\$50.00 /	mo.	x	0		\$0.00
ELECTRIC SERVICE	\$200.00 /	mo.	x	0		\$0.00
GARBAGE SERVICE	\$25.00 /	mo.	x	0		\$0.00
CONSTRUCTION WATER	\$500.00 /	mo.	x	0		\$0.00
JOHN DEERE GATOR (1)	\$500.00 /	mo.	x	0		\$0.00
ICE	\$275.00 /	mo.	x	0		\$0.00
BONDS						\$0.00
GENERAL BOND	\$0.00		x	1.25%		NOT INCLUDED
PARTNERING INITIATIVES						\$0.00
NOTICES, LETTERS, INFORMATION MEETINGS						NIC
INSURANCE						\$0.00
GENERAL INSURANCE	\$400,000.00		x	2.00%		INCL IN HOURLY RATES
Commercial General Liability						
Comprehensive Automobile Liability						
Owner Indemnification						
Professional (Errors/Omissions) Liability						
Excess/Umbrella Liability						
ADD'L INSURED	\$100.00 /	ea.	x	0		\$0.00
ADDED INSURANCES						NOT INCLUDED
Railroad protective Liability Ins.						NOT INCLUDED
Builders Risk Insurance						NOT INCLUDED
Installation Floater						NOT INCLUDED
Flood Insurance						NOT INCLUDED
SUBCONTRACTORS' INSURANCE						NOT INCLUDED
SANITARY SERVICES						\$0.00
JOB TOILET (2 ea.)	\$0.00 /	mo.	x	24		BY OTHERS



EXHIBIT "A"

<u>TESTING COSTS</u>		NOT INCLUDED
DENSITIES		
PRESSURE	NOT INCLUDED	
PROCTORS		
BACTERIOLOGICAL	NOT INCLUDED	
CONCRETE CYLINDERS		
ENGINEERING & REPORTING		
TV'ING OF INSTALLED LINES	NOT INCLUDED	
<u>FEES</u>		\$0.00
TOPB BUILDING DEPT. PERMIT FEES/REVISION FEES		NONE ANTICIPATED
PERMIT SUBMISSION AND EXPEDITING		BY OTHERS
NPDES REPORTING		BY OTHERS
FDOT GENERAL USE PERMITS		BY OTHERS
DEWATERING PERMITS		BY OTHERS
RAILROAD PERMITS		BY OTHERS
PALM BEACH COUNTY PERMITS		BY OTHERS
CITY OF WEST PALM BEACH PERMITS		BY OTHERS
<u>SURVEYING</u>		\$0.00
LAYOUT & ASBUILTS		BY OTHERS
ALLOWANCE FOR RESTAKING & DRAFTING		BY OTHERS
<u>SMALL HAND TOOLS/EQUIPMENT RENTAL</u>		\$0.00
ALLOWANCE (GENERAL)		NIC
HANDLING, STORAGE, UN-LOADING OF OWNER DIRECT PURCHASE MATERIALS		NIC
GENERAL CONDITIONS TOTAL		<u>\$0.00</u>

Town of Palm Beach

CONSTRUCTION PHASE MANAGEMENT

From: **Burkhardt Construction, Inc.**
 Attn: Marc Kleisley, Vice President
 515 Palm Street
 West Palm Beach, FL 33401
 Ph: (561) 659-1400
 Fax: (561) 659-1402

Owner: **Town Of Palm Beach**
 Public Works & Engineering Dept
 951 Old Okeechobee Road
 West Palm Beach, FL 33401
 Tel: (561) 838-5440
 Fax: (561) 835-4691

Projects: **Multiple Project Management and oversight**
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 · Phase 6 South FPL pole removal
 · Sidewalk replacement along South County Road from Royal Palm Way to Royal Poir
 · Phase 6 South paving limits
 · Coordination of Pine Walk transfer station access for trash pickup and management assistance with small maintenance construction

Location: Town of Palm Beach

Proposal Date: January 22, 2026

Item Description		Rate/Hr.		Amount					
Based on a nine (9) month duration - Starting March 1, 2026									
		<table><tr><th colspan="2">Mar '26 thru Nov '26</th></tr><tr><th>Hrs./Week</th><th>Weeks</th></tr></table>		Mar '26 thru Nov '26		Hrs./Week	Weeks		
Mar '26 thru Nov '26									
Hrs./Week	Weeks								
Project Principal	Marc Kleisley	0	40	\$ 215.00	\$ -				
Senior Project Manager	Tony Sabatino	5	40	\$ 160.00	\$ 32,000.00				
Project Manager	Kevin Brennen	18	40	\$ 125.00	\$ 90,000.00				
Assistant Project Manager	Hemant Tank	0	40	\$ 95.00	\$ -				
Super. / Construction Field Manager	Ted Kaminski	40	40	\$ 105.00	\$ 168,000.00				
Merchant/Resident Liaison	Diane Decker	20	40	\$ 100.00	\$ 80,000.00				
Project Accountant	Katy Pantaleon	5	40	\$ 95.00	\$ 19,000.00				
Administrative Assistant	Rina Jorges	5	40	\$ 55.00	\$ 11,000.00				
Field Office Clerk	N/A	0	40	\$ 55.00	\$ -				
TOTAL				\$	400,000.00				



Town of Palm Beach
CONSTRUCTION MANAGEMENT PROPOSAL

Exceptions & Clarifications - January 22, 2026

GENERAL

- 1 Scope of work is based on direction provided by the Town of Palm Beach.
- 2 Services are based on March 1, 2026 through November 30, 2026. Pricing is based on hourly rates attached.
- 3 Guaranteed not to exceed pricing is based on the Town's contractor(s) work being performed between the hours 8:00 AM and 6:00 PM Monday through Friday.
- 4 The Town's contractor(s) may require night, weekend or holiday work beyond the regularly scheduled work hours stated in #3 above which may be necessary due to emergency, delay or makeup time. These hours are not part of the guaranteed not to exceed price and shall be additionally invoiced accordingly.
- 5 In the event that the terms and provisions of all attached Exhibits conflict with or are omitted from the terms and provisions of this Contract, the terms and provisions of the attached Exhibits shall govern with respect to the performance of the work.
- 6 Overlap and economy of scale in both general conditions and management is reflected in this pricing.
- 7 The Construction Manager shall not assume liability or warranty any work performed by the Town's contractor(s), FPL, COMCAST, ATT, FPU and/or their subcontractors.
- 8 The project duration represents the work managed by the Construction Manager. Should the project exceed the scheduled duration due to the involvement of entities beyond our control (including but not limited to FPL, ATT, Comcast and Town's contractor(s)), additional management may be requested and deemed appropriate, if and only if it is mutually agreed upon by the Town of Palm Beach and Burkhardt Construction. This additional management will be invoiced accordingly.



TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Carolyn Stone, Deputy Town Manager, Business Enterprise and Culture

From: Kirk W. Blouin, Town Manager

Re: Phipps Ocean Park - Master Signage Plan
TIME CERTAIN: 11:00 AM

Date: 1/28/2026

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed signage design concept as presented, and authorize staff to work with the Preservation Foundation of Palm Beach and the design team to incorporate any minor refinements requested by Council.

GENERAL INFORMATION

Town staff and the Preservation Foundation of Palm Beach have been meeting since July 2025 to develop a comprehensive signage plan for the park. C & G Partners, a multi-disciplinary design studio, has prepared a cohesive package of interpretive, wayfinding, and donor signage. The plan has received Landmark Preservation Commission (LPC) Chair review and approval. The design team will present the proposed signage program to the Town Council at its February 10, 2026, meeting for consideration and approval.

The proposed signage represents an integrated, thoughtfully coordinated plan and includes enhancements to beach access and beach-condition signage along each of the four beach pathways. This work is important to ensure clarity, consistency, and a high-quality visitor experience, while appropriately recognizing donor contributions in a manner that is aligned with the Town's character and design standards.

FISCAL IMPACT

Per the Capital Grant and Operating Agreement, the Preservation Foundation is responsible for the signage costs and associated ongoing maintenance.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Environmental Stewardship

Strategic Focus Areas:

Cooperative Relationships

Sustainable Management of Town Assets

FUNDING

Funded

Donations

Phipps Ocean Park

Signage Design

**Preservation Foundation
of Palm Beach**

February 10, 2026

Design Development
Material Reference

Materials from the landscape design have influenced the concepts that follow.



M-14

USE: Water Feature Gravel
MATERIAL: Mexican Beach Pebbles
FINISH: Natural
COLOR: Gray/Dark Gray



M-7

USE: Stone Wall Veneer
MATERIAL: Irregular Dominican Coral Stone Veneer
FINISH: Standard
COLOR: Natural
SIZE: N/A



M-4

USE: Accent Boulders
MATERIAL: Coquina
FINISH: Natural Cleft
COLOR: Natural Gray/ Warm Gray
SIZE: 6'-8" x 4'-6" - Unless otherwise noted on plans.



M-15

USE: Monolithic Cut Stone
MATERIAL: Coquina / Shellstone / Coral Stone
FINISH: Saw Cut
COLOR: Natural/Warm Gray
SIZE: Per Details
SUPPLIER: Sutton Brick & Stone (or equivalent with prior approval)



M-18

USE: Seating Boulder
MATERIAL: Sedimentary Rock Boulder
FINISH: Natural. Smooth to not scratch skin
COLOR: Natural Gray/ Warm Gray
SHAPE: Flat Top for level seating, Rounded Edges & Corners



M-9

USE: Concrete Finish
MATERIAL: Concrete
FINISH: Light Broom Finish
COLOR: Natural Concrete



M-3

USE: Decorative Concrete Paving
MATERIAL: Vehicular Rated Concrete
FINISH: Salt Rock Finish with Leaf Imprints
COLOR: Integral Color per M-25 on LH 302



M-22

USE: Raked Concrete Paving
MATERIAL: Vehicular Rated Concrete
FINISH: Raked Concrete Finish
COLOR: Natural Concrete
SIZE: Per Details & Plans



M-19

USE: Wall Paint
MATERIAL: Exterior Paint
FINISH: Flat Finish
COLOR: Wrought Iron
CODE: Benjamin Moore 2124-10



Water Fountain



M-10

USE: Wood Decking
MATERIAL: Accoya Wood Decking (Acetylation processed)
FINISH: Natural



TABLE-BENCH
MATERIAL: Teak



M-6

USE: Handrails & Guardrails
MATERIAL: Powder Coated Aluminum - Matte
FINISH: Sanded, Cleaned, Prepared for Paint & Painted
COLOR: Painted per M-17/LH.301
SIZE: 1 1/2" x 1 1/2" x Thickness per Structural



M-29

USE: Handrails & Guardrails
MATERIAL: Stainless Steel, 316 Marine Grade
FINISH: Sanded, Cleaned
COLOR: Stainless Steel



M-11

USE: Guardrail Fencing
MATERIAL: Aluminum
FINISH: Prepared for Paint & Painted
COLOR: Painted per M-17/LH.301
HEIGHT: 48" Tall Pickets
(Unless indicated otherwise on plans & details)
7'-6" Wide Panels

Graphic Standards

Typography, Arrows
and Pictograms

Shown here are the typefaces,
arrows and pictograms used on the
signs that follow.

Typefaces

ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Landmark Regular

abcdefghijklmnopqrstuvwxyz1234567890
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Source Sans Pro Light

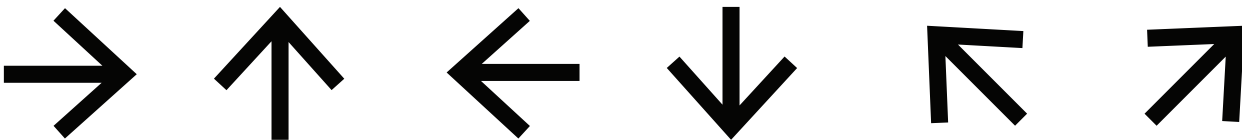
abcdefghijklmnopqrstuvwxyz1234567890
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Source Sans Pro Regular

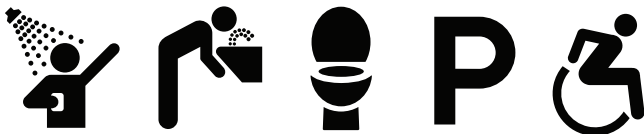
abcdefghijklmnopqrstuvwxyz1234567890
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Source Sans Pro Semibold

Arrows

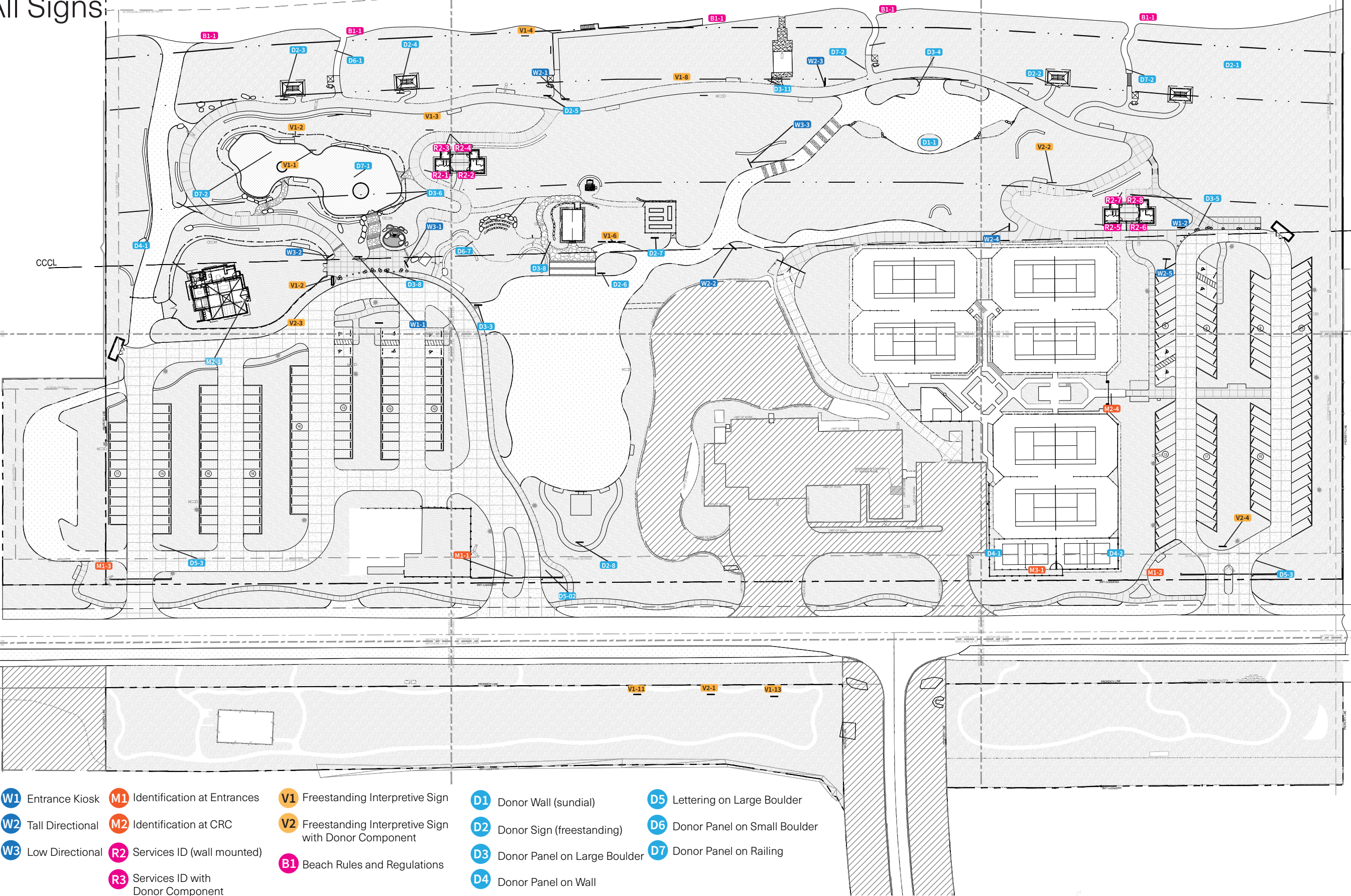


Symbols



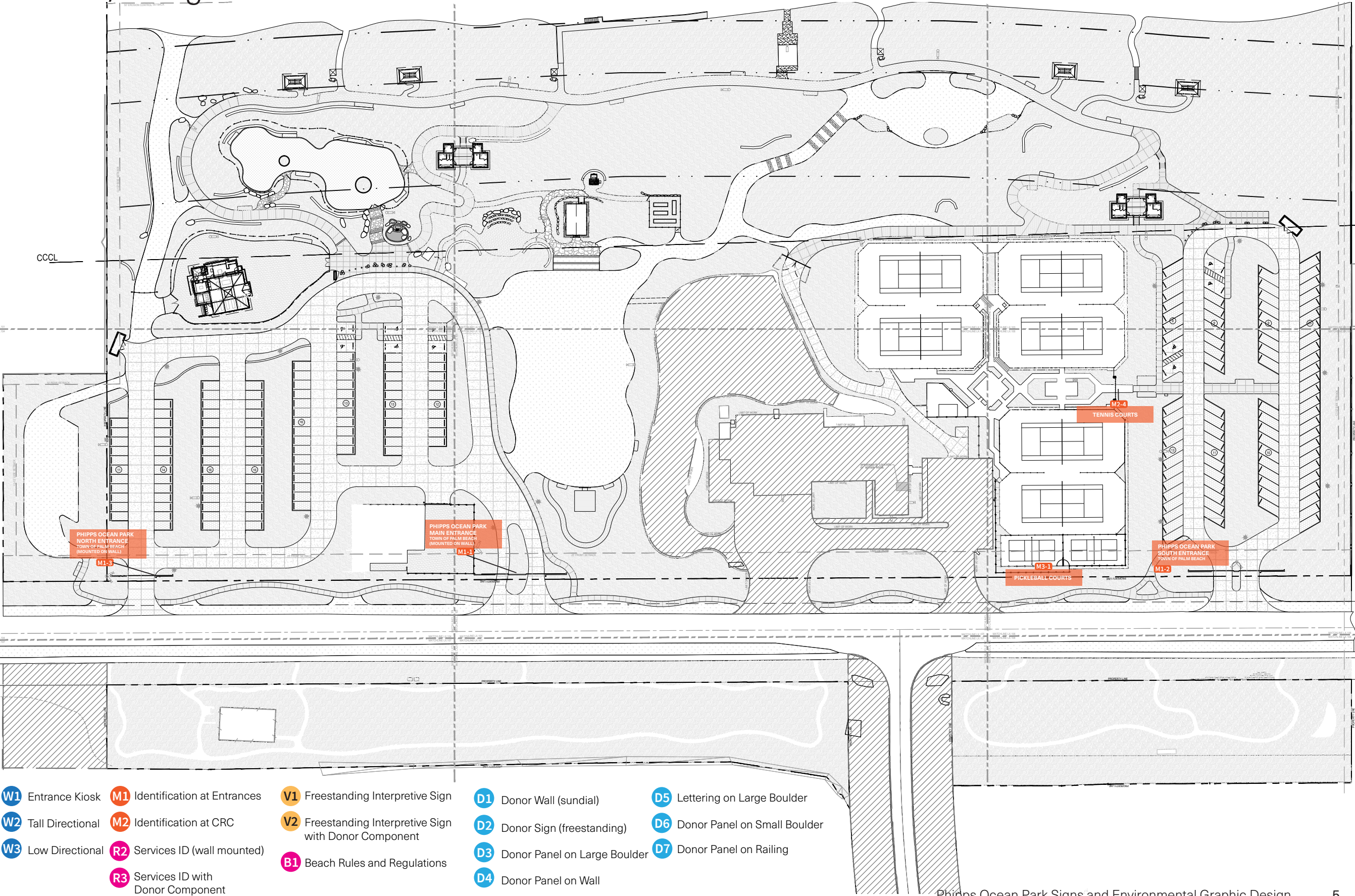
Sign Location Plan

All Signs:



Sign Location Plan

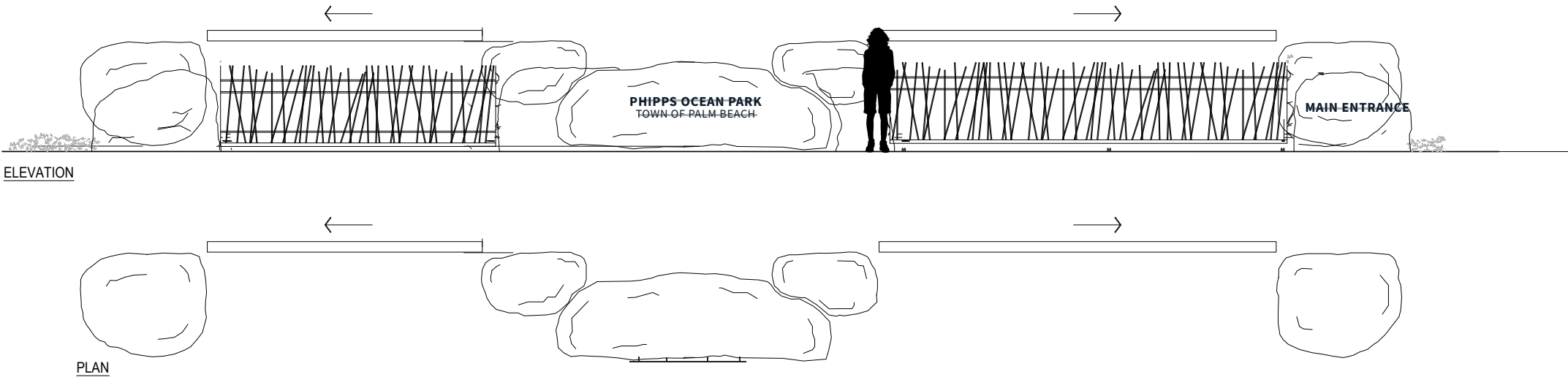
Entrance/ID Signs



Entrance Signs

Type M1

M1 Entrance Identification at Main Entry Gate. This option has 4-1/2”h dimensional letters mounted to a rail attached to the rock to keep letters aligned.

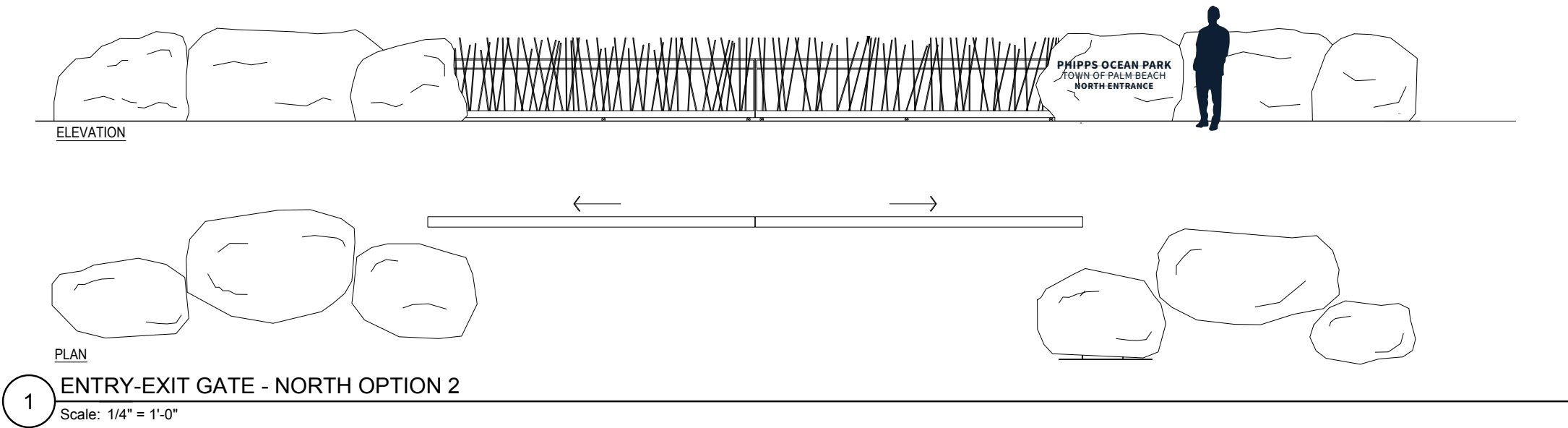


1 ENTRY-EXIT GATE - CENTRAL OPTION 2
Scale: 1/4" = 1'-0"

Entrance Signs

Type M1

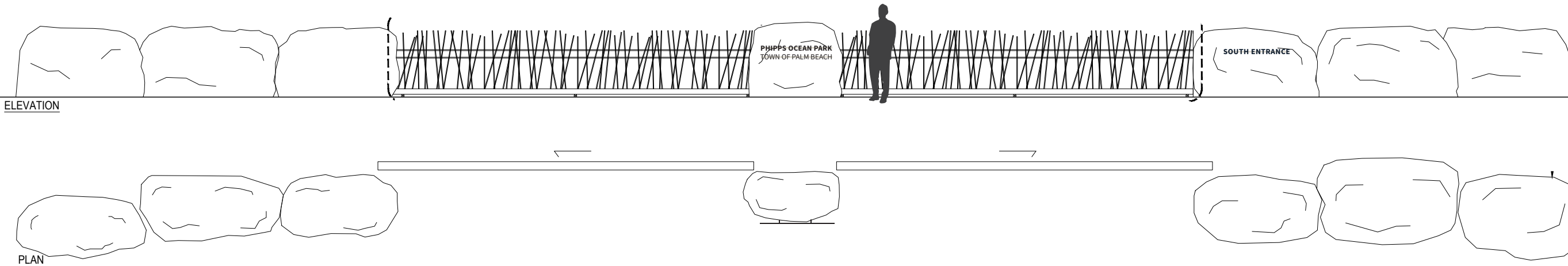
M1 Entrance Identification at North Entry Gate. This option has 3”h dimensional letters mounted to a rail attached to the rock to keep letters aligned.



Entrance Signs

Type M1

M1 Entrance Identification at South Entry Gate. This option has 3”h dimensional letters mounted to a rail attached to the rock to keep letters aligned.



1 ENTRY-EXIT GATE - SOUTH OPTION 2
Scale: 1/4" = 1'-0"

Sign Family Overview

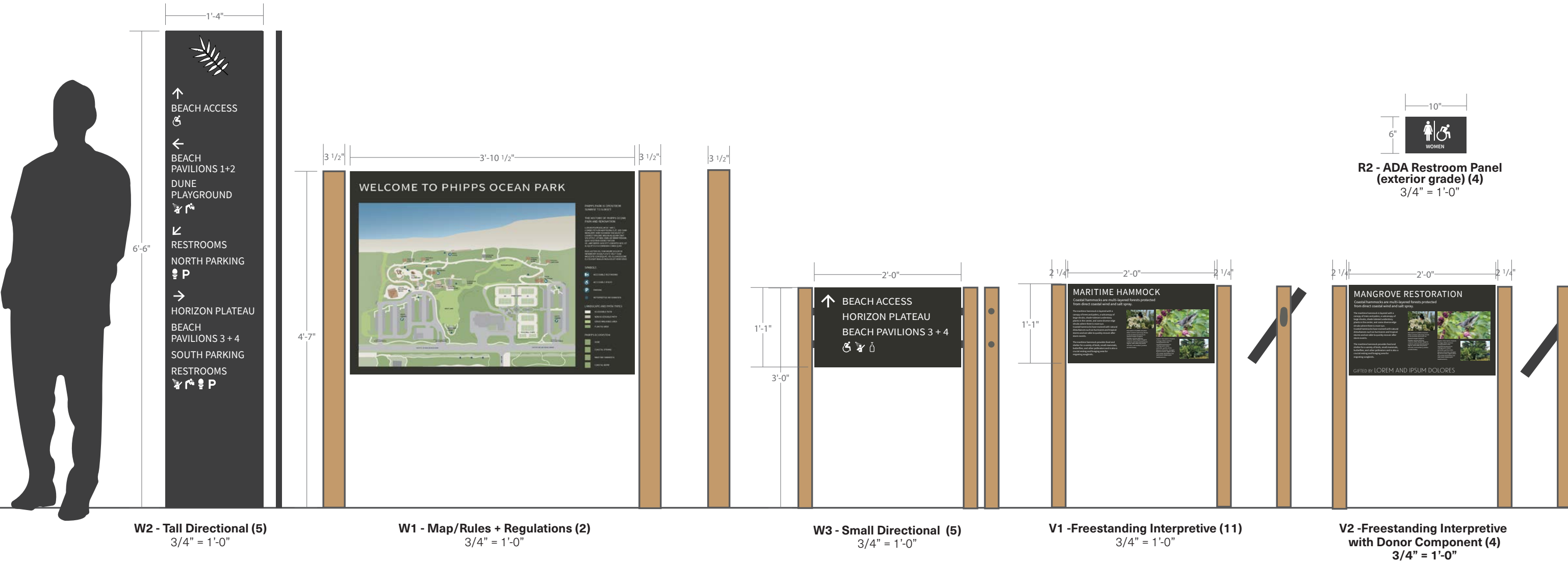
The family of directional and interpretive signs proposed for Phipps Ocean Park.



Painted Metal panels



Teak or Accoya structure



Sign Family
Overview

Teak post and painted aluminum panels with direct print or etched and filled graphics.



North Entry Plaza
With Map Kiosk W1

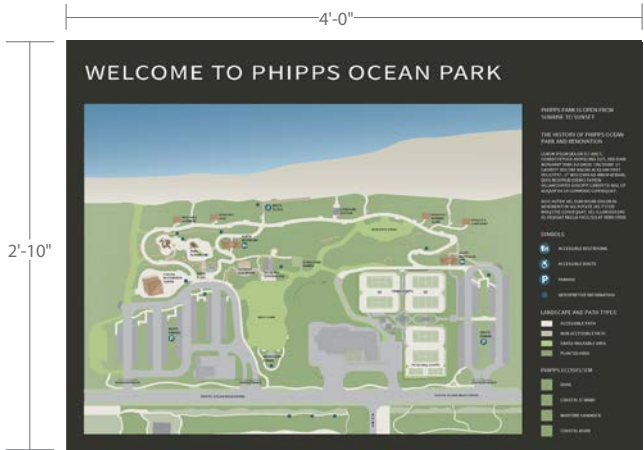


North Entry Plaza
With Map Kiosk W1

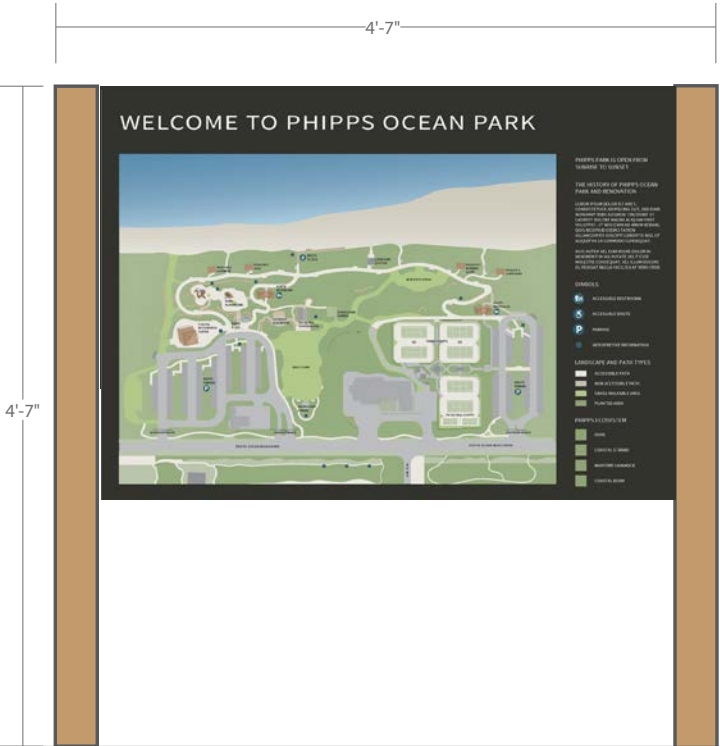


Map Kiosk W1 Sign

A map kiosk is located at each of the park entrances.



(angled panel flat)
W1 - Map Kiosk
3/4" = 1'-0"

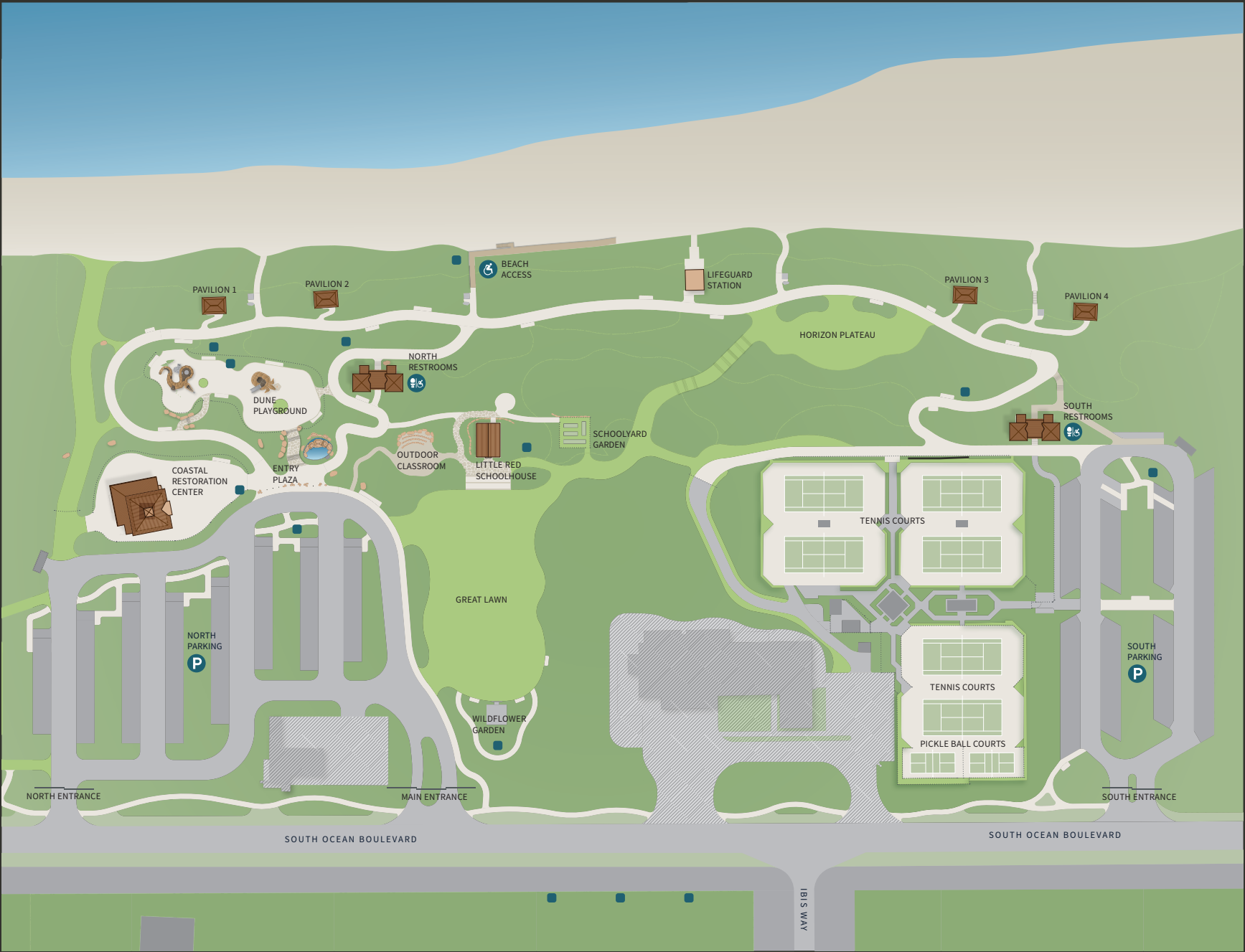


W1 - Map Kiosk
3/4" = 1'-0"

General Description:
Painted metal panel with direct print multicolor graphics and UV protective coating supported on wood posts. Teak or Accoya alternate. Marine Grade Stainless Steel hardware.

Phipps Ocean Park
Map

WELCOME TO PHIPPS OCEAN PARK



PHIPPS PARK IS OPEN FROM
SUNRISE TO SUNSET

THE HISTORY OF PHIPPS OCEAN
PARK AND RENOVATION

LOREM IPSUM DOLOR SIT AMET,
CONSECTETUER ADIPISCING ELIT, SED DIAM
NONUMMY NIBH EUISMOD TINCIDUNT UT
LAOREET DOLORE MAGNA ALIQUAM ERAT
VOLUTPAT. UT WISI ENIM AD MINIM VENIAM,
QUIS NOSTRUD EXERCITATION
ULLAMCORPER SUSCIPIT LOBORTIS NISL UT
ALIQUIP EX EA COMMODO CONSEQUAT.

DUIS AUTEM VEL EUM IRIURE DOLOR IN
HENDRERIT IN VULPUTATE VELIT ESSE
MOLESTIE CONSEQUAT, VEL ILLUM DOLORE
EU FEUGIAT NULLA FACILIS AT VERO EROS

SYMBOLS

- ACCESSIBLE RESTROOMS
- ACCESSIBLE ROUTE
- PARKING
- INTERPRETIVE INFORMATION

LANDSCAPE AND PATH TYPES

- ACCESSIBLE PATH
- NON ACCESSIBLE PATH
- GRASS WALKABLE AREA
- PLANTED AREA

PHIPPS ECOSYSTEM

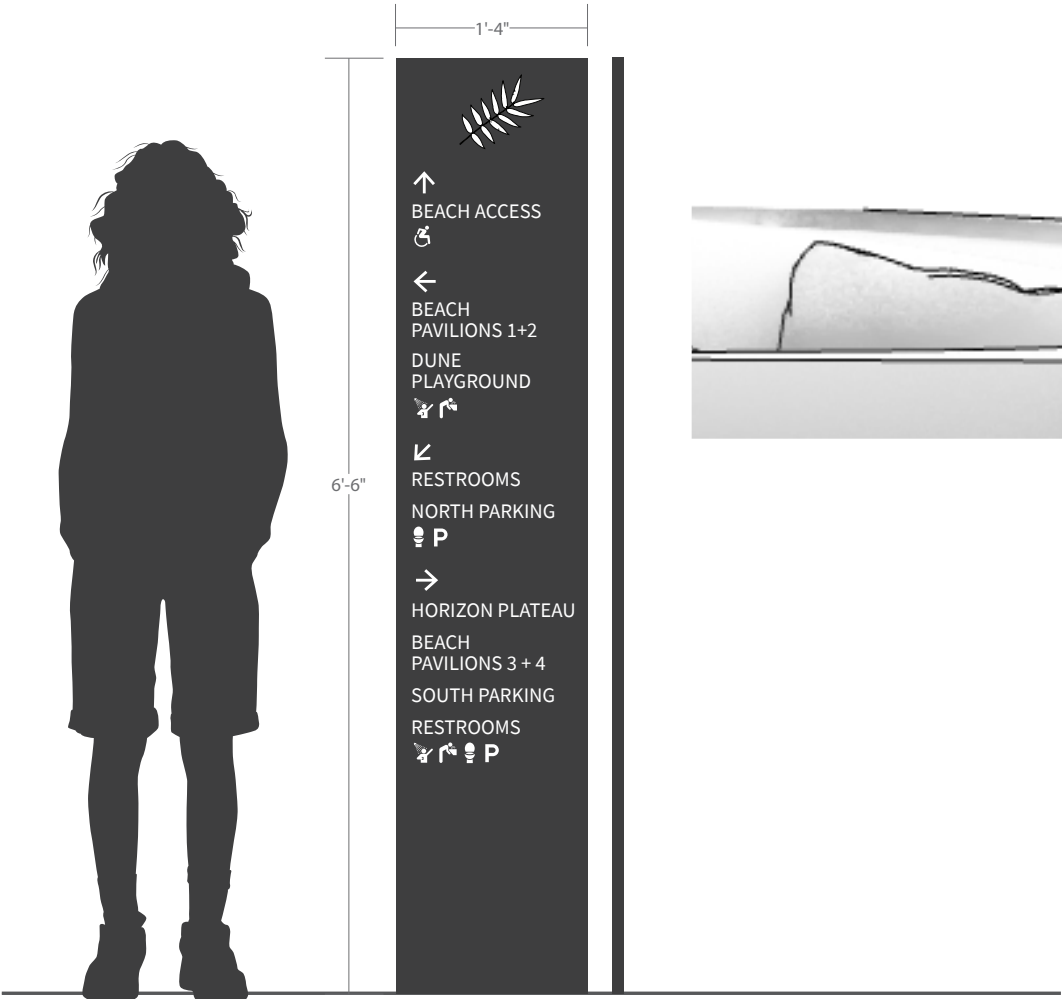
- DUNE
- COASTAL STRAND
- MARITIME HAMMOCK
- COASTAL BERM



Tall Directional Sign

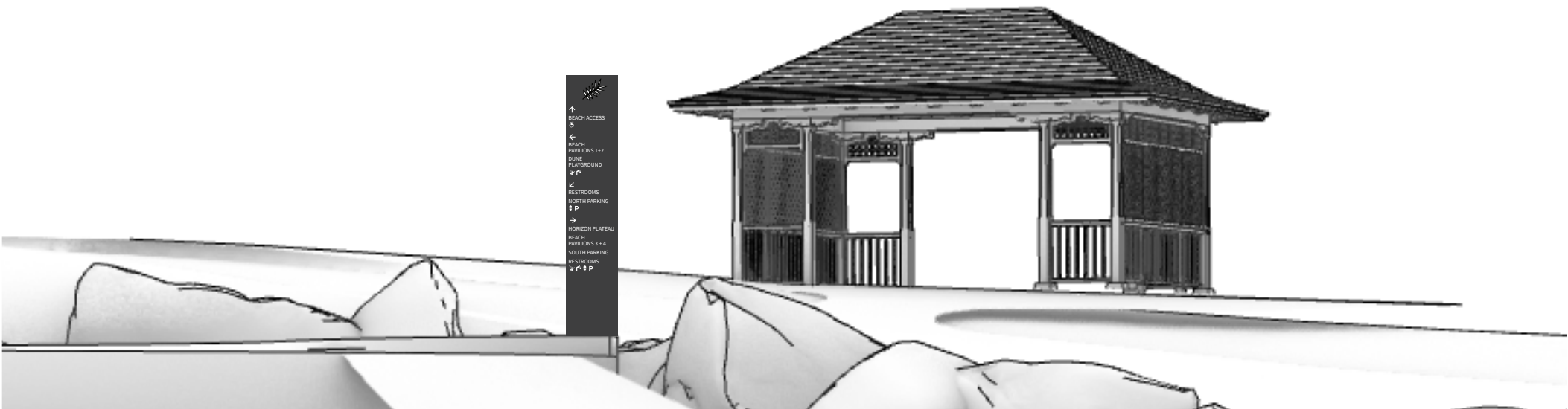
Type W2

W2 Sign -Tall Directional Signs 6'-6" h x 1'-4" w x 1/2" d painted aluminum panel sign with etched and filled graphics and cut out design at the top.



W2 - Tall Directional
3/4" = 1'-0"

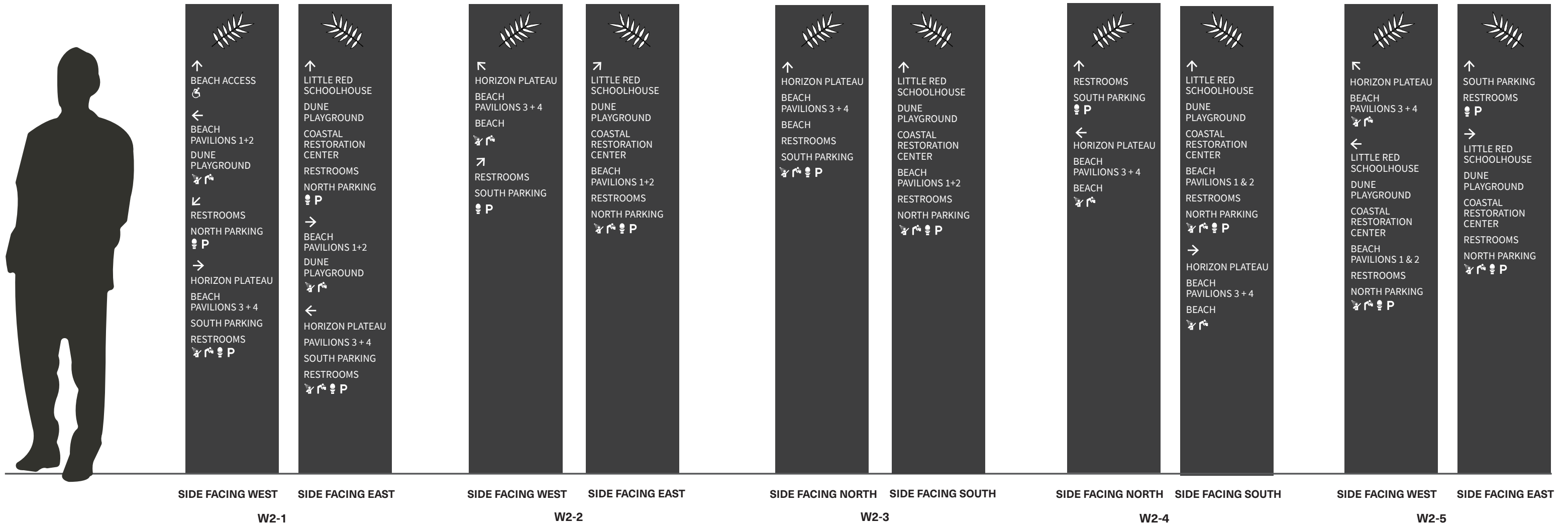
General Description:
2-sided painted metal blade sign with floral cut out, etched and filled graphic with UV coating.



Tall Directional Sign

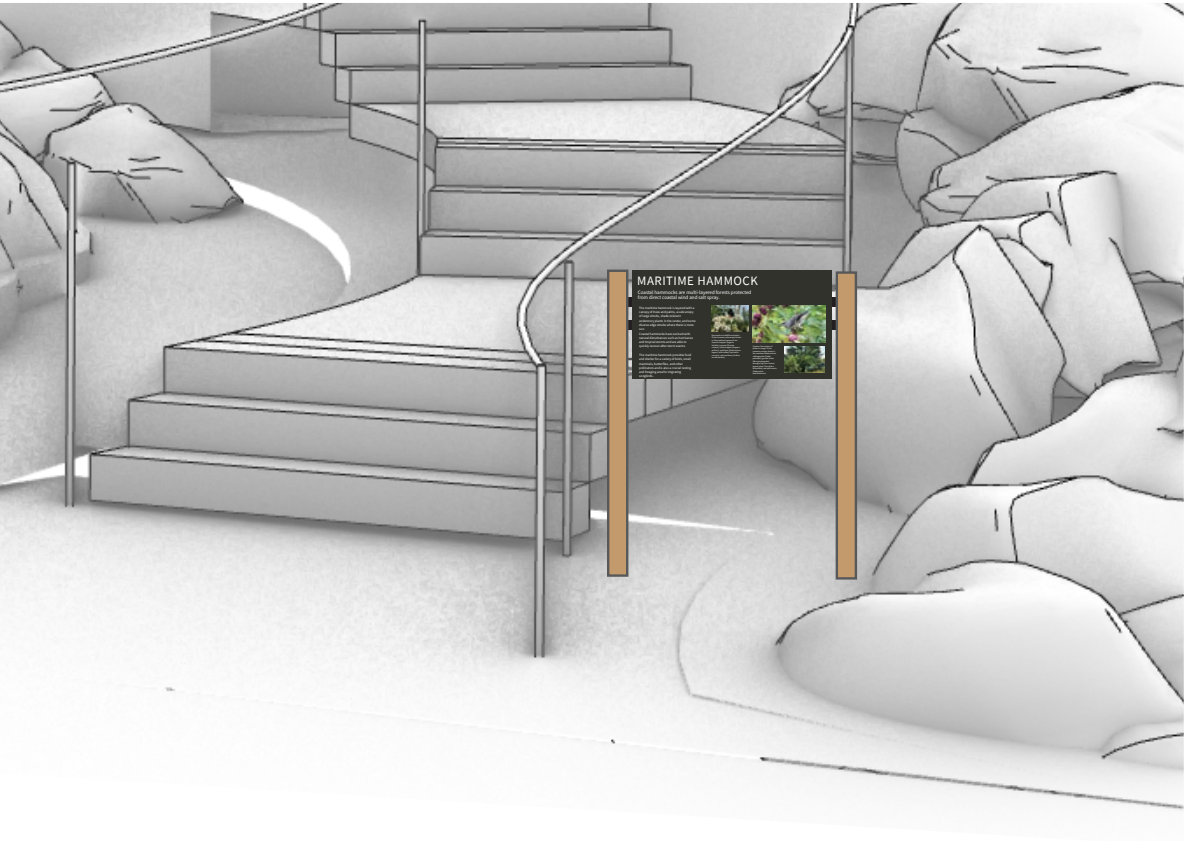
Type W2

W2 is, two-sided. Shown here are the 5 locations with their messaging. The plant illustrated at the top is cut out of the metal plinth.



Low Directional and Interpretive Signs

- V1 - Freestanding interpretive signs
- V2 - Freestanding interpretive signs with donor component
- W3 - low directional sign



W3 - Small Directional
3/4" = 1'-0"

General Description:
Painted metal panel with etched and filled graphics and UV protective coating supported on wood posts. Teak or Accoya alternate. Marine Grade Stainless Steel hardware.

V1 -Freestanding Interpretive
3/4" = 1'-0"

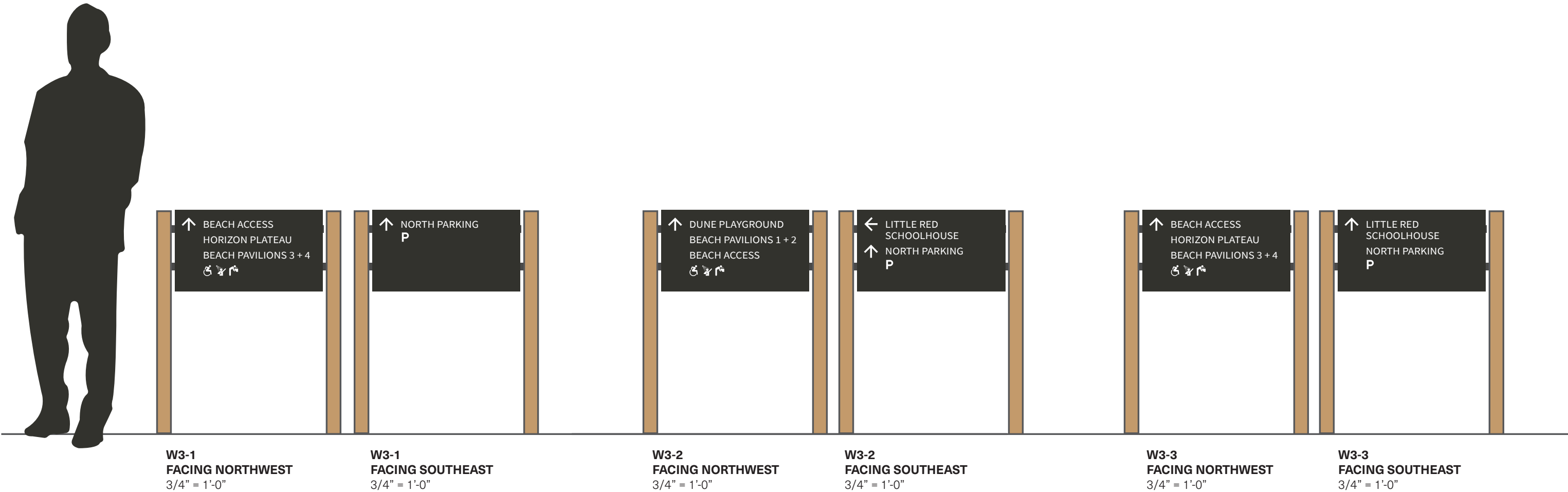
General Description:
Painted metal panel with direct print multicolor graphics and UV protective coating supported on wood posts. Teak or Accoya alternate. Marine Grade Stainless Steel hardware.

V2 -Freestanding Interpretive with Donor
3/4" = 1'-0"

General Description:
Painted metal panel with direct print multicolor graphics and UV protective coating supported on wood posts. Teak or Accoya alternate. Marine Grade Stainless Steel hardware.

Low Directional Sign
Sign type W3

There are (5) two-sided W3,low directional sign around the park.



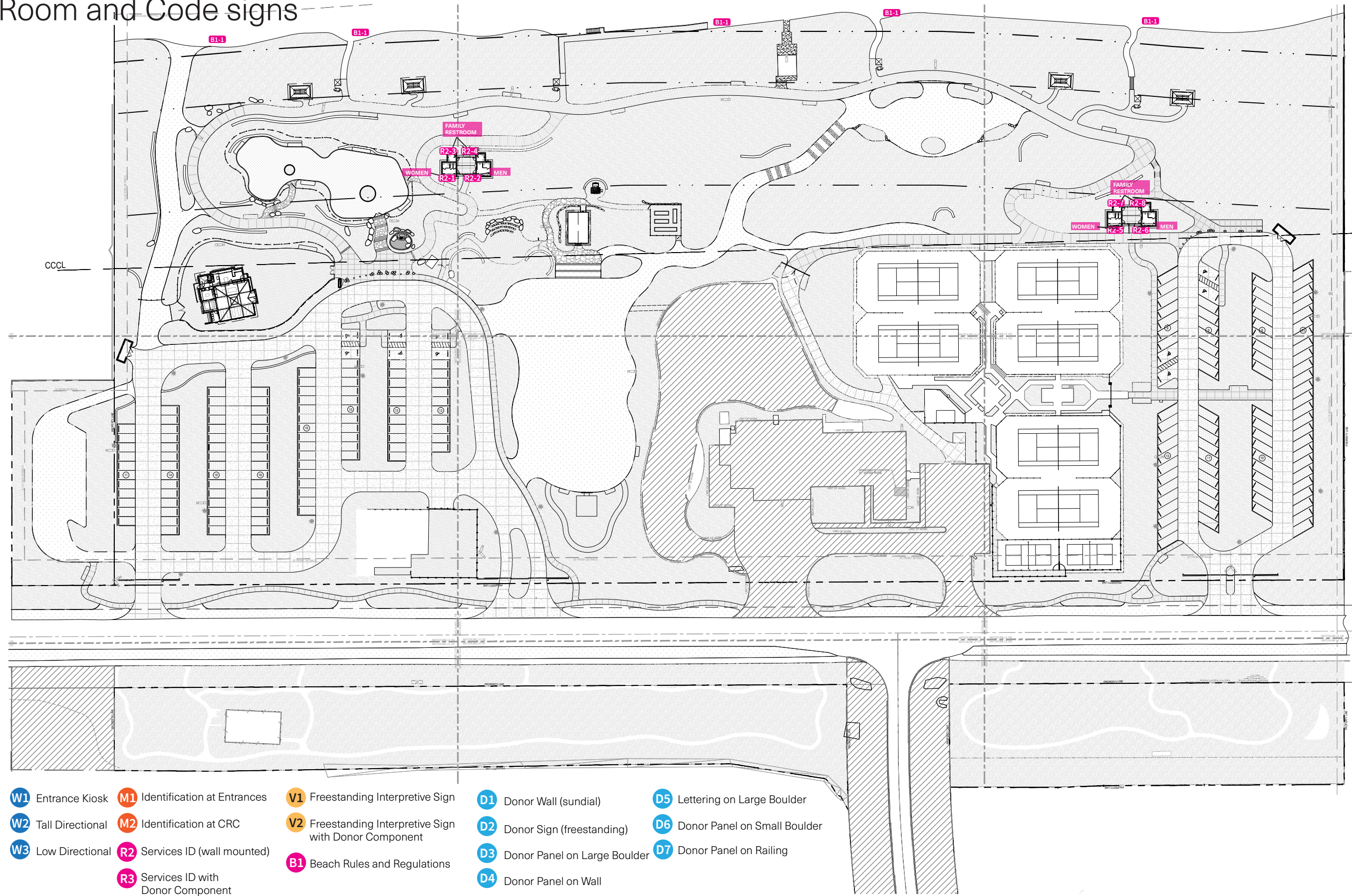
Low Directional Signs
Sign type W3

And (2) more W3, low directional signs by
the restrooms.



Sign Location Plan

Room and Code signs



Room Signs
Sign Type R2

R2 signs are ADA compliant
restroom signs



R2 - ADA Restroom Panel
(exterior grade) (8)
3" = 1'-0"

General Description:
ADA compliant restroom sign
Exterior grade -1/4"d panel on shim
plate and attached to wall.



Rules and Regulations

Sign Type B1

The (5) B1 signs are for beach rules and regulations. The top and bottom panels contain permanent messages. The middle panel is a chalkboard material that can be written on and erased daily.



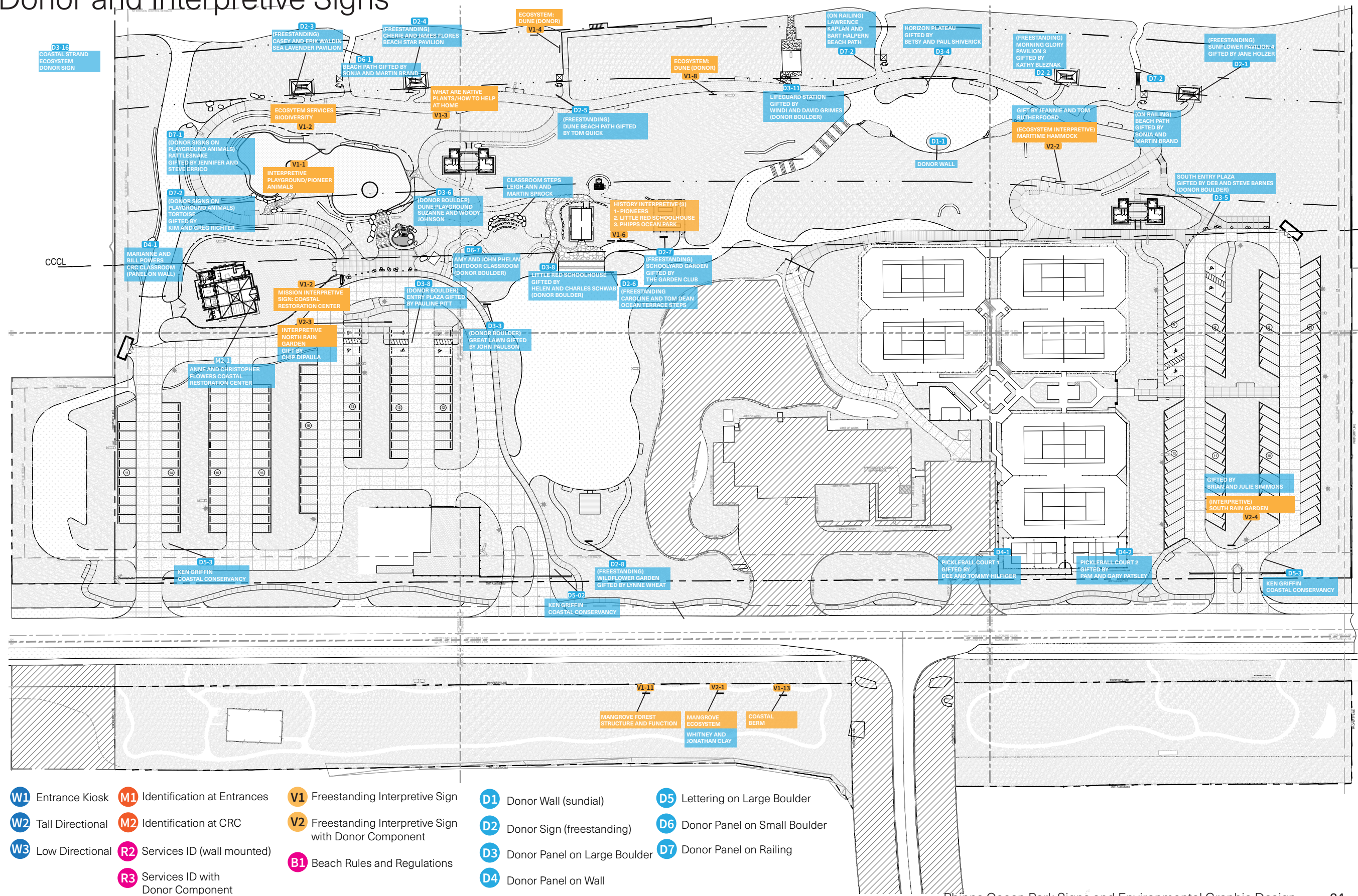
B1 - BEACH RULES
3/4" = 1'-0"

General Description:
2 painted metal panels and 1 finished like a chalk board with direct print graphics and UV protective coating supported on wood posts. Teak or Accoya alternate. Marine Grade Stainless Steel hardware.



Sign Location Plan

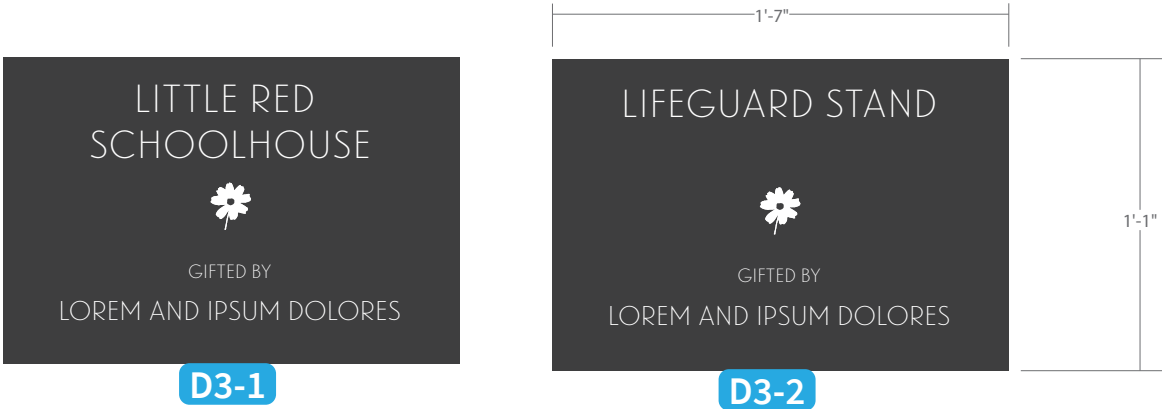
Donor and Interpretive Signs



Donor Signs

Donor Boulders D3 & D6

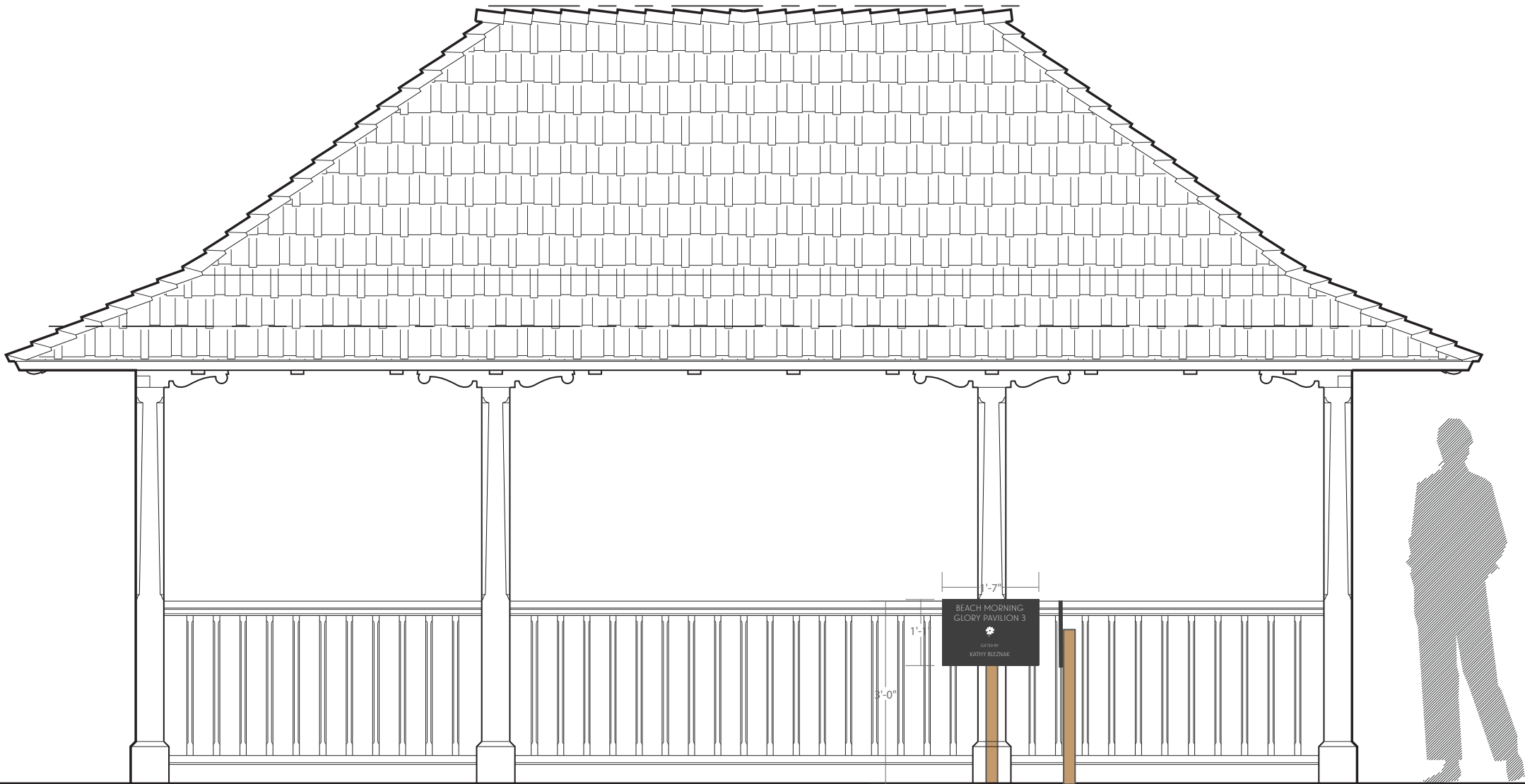
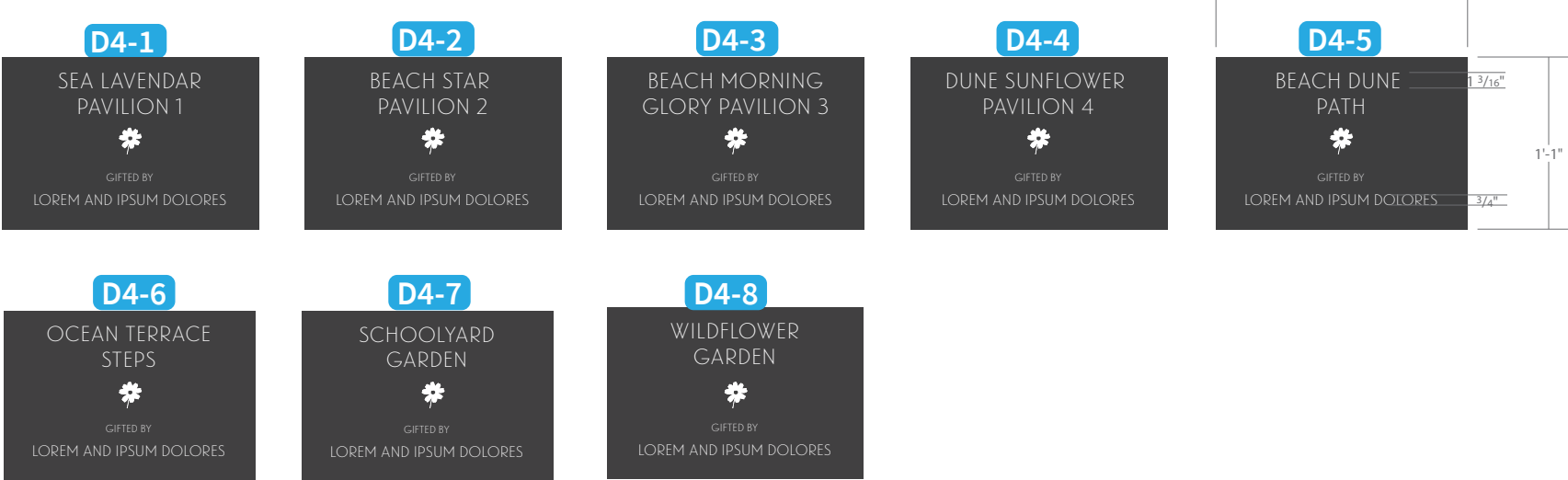
D3 and D6 signs are donor recognition panels attached to boulders. The panels are finished to matches the other sign panels.



Donor Signs

Type D4 -Freestanding

D4 signs are donor recognition panels mounted on a single post. The panels are 1'-7" w x 1'-1" h. There are (8) in total.



Donor Signs

Donor Boulder D5

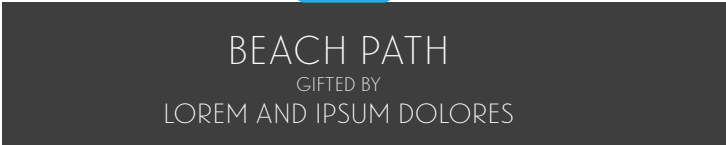
Donor Recognition D5 is similar to the entrance sign M1 and has rails painted to match stone that hold 3”h dimensional letters. There are (3) of these signs.



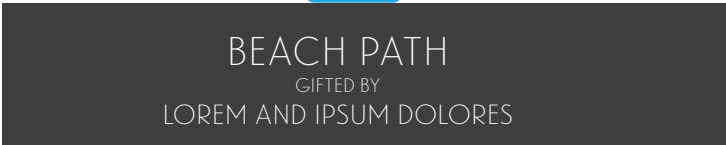
Donor Sign
Type D6

D6 signs are donor recognition mounted to the boardwalk railing. There are (2) of these signs.

D6-1



D6-2



Interpretive/Donor Signs

Type V2

Sign type V2 is an interpretive sign that has a donor dedication included. There are (4) of these.



V2-01



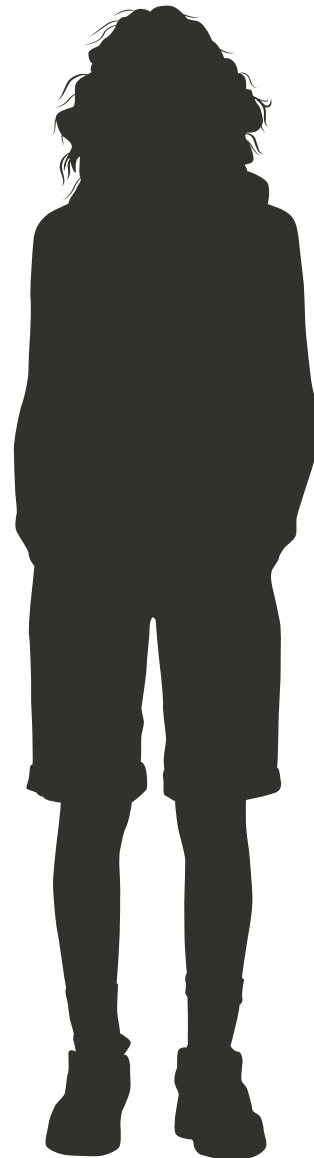
V2-02



V2-3



V2-04



Donor Sign
Type M2

M2 is an identification sign with a donor name attached to the CRC building.



M2-1
DONOR/IDENTIFICATION SIGN AT CRC
3/4" = 1'-0"

Phipps Ocean Park

**Donor Wall
Revised Set**

Preservation Foundation
of Palm Beach

February 10, 2026

General Note

All dimensions listed in this set are for design intent and pricing puposes only.

Renderings are intended to convey the overall look and feel of the design; colors and textures may vary depending on the final stone selection and finish. Actual tones may be lighter/darker than shown.

Notes about Engineering and Site considerations

The sundial package establishes design intent, overall geometry, and scale for pricing and alignment. The following items are anticipated to be addressed as part of the landscape and engineering scope:

Substrate & Structural Support

Final design of the substrate, including slab thickness, reinforcement, and subbase requirements necessary to support the stone elements and the central gnomon assembly.

Surface Geometry & Drainage

Definition of final surface geometry (level, subtly sloped, or domed) to ensure positive drainage while maintaining appropriate sundial performance and legibility.

**Notes about
Engineering and
Site considerations**

Stone Installation & Jointing

Selection of setting method, joint widths, and joint materials suitable for engraved stone in an exterior condition, including allowances for movement and tolerance.

Gnomon Anchorage & Structural Performance

Structural design of the gnomon anchorage and connection to the substrate, including wind and lateral load considerations.

Accessibility & Long-Term Performance

Review of walking surfaces, transitions, and interfaces for accessibility compliance, along with long-term durability and maintenance considerations.

Sundial Design Materiality

When selecting materials for the sundial, and given its outdoor location and year-round exposure, several criteria are non-negotiable:

- Surfaces must remain comfortable to the touch under direct sunlight
- Non-slip finishes
- Materials must allow for sandblasting to accommodate donor names and inscriptions.

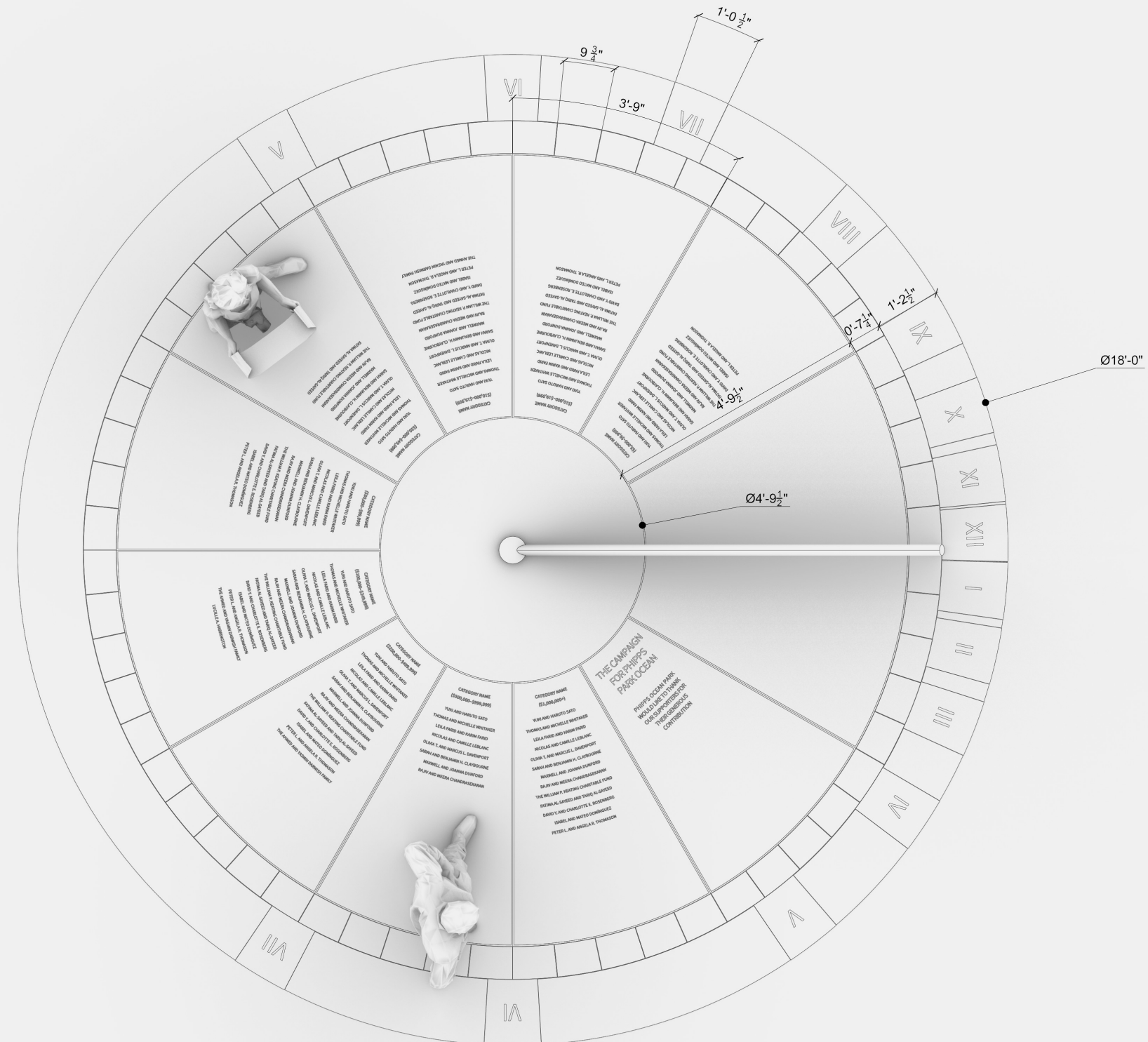
The chosen materials needs to also align with the palette and textures established by the landscape architects to ensure visual continuity across the site.

Sundial Design
Site Plan Location



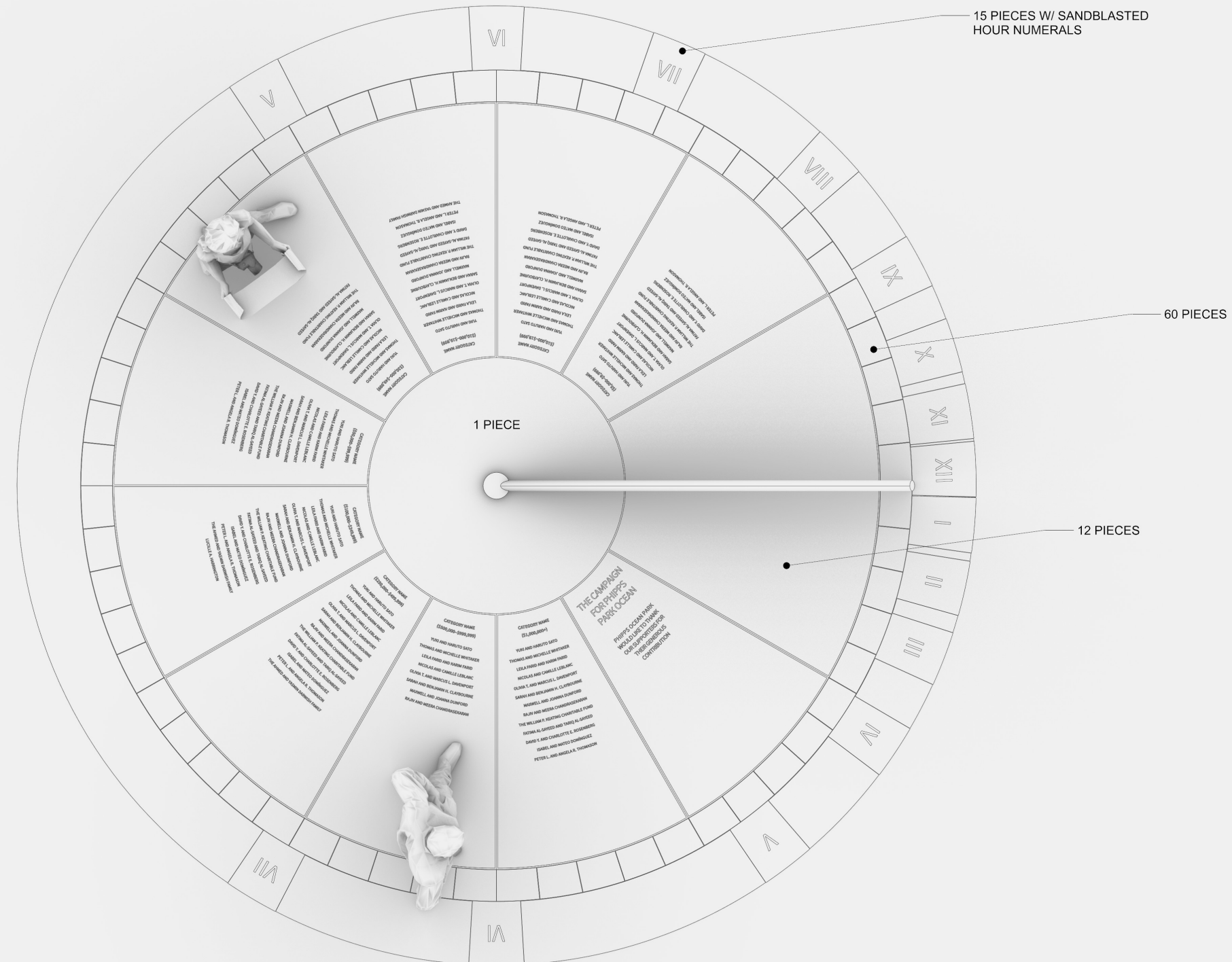
Sundial Design

Aerial View w/ dimensions



Sundial Design

Aerial View w/ notes



Sundial Design

Materiality



STONE A



STONE B



STONE C

The design incorporates:

- A: Crema Marfil Limestone will form the center disc and outer ring carrying the roman numerals for the hours, introducing a warm tone consistent with the site's material palette
- B: Indiana Buff Limestone is a rough-finished stone that allows for sandblasted lettering and does not have a heavy texture to avoid visual distraction; it will be used for the donor name elements
- C: Local Florida Oolite, a stone with decorative pattern, will be used for the middle ring that indicates the minutes; it provides a natural texture and visual link to the surrounding landscape material selection

All pieces will be set with uniform mortar joints, defining subtle separation lines while maintaining a cohesive and geometrical composition.

Sundial Design Detail

The donor names are arranged in concentric circular bands radiating outward from the center of the sundial.

The entries are organized clockwise, beginning with the dedication and title, and proceeding from the highest to the lowest donor category.

Each category title precedes its corresponding list of names, clearly identifying the donor level while maintaining a clean and harmonious reading sequence across the circular layout.

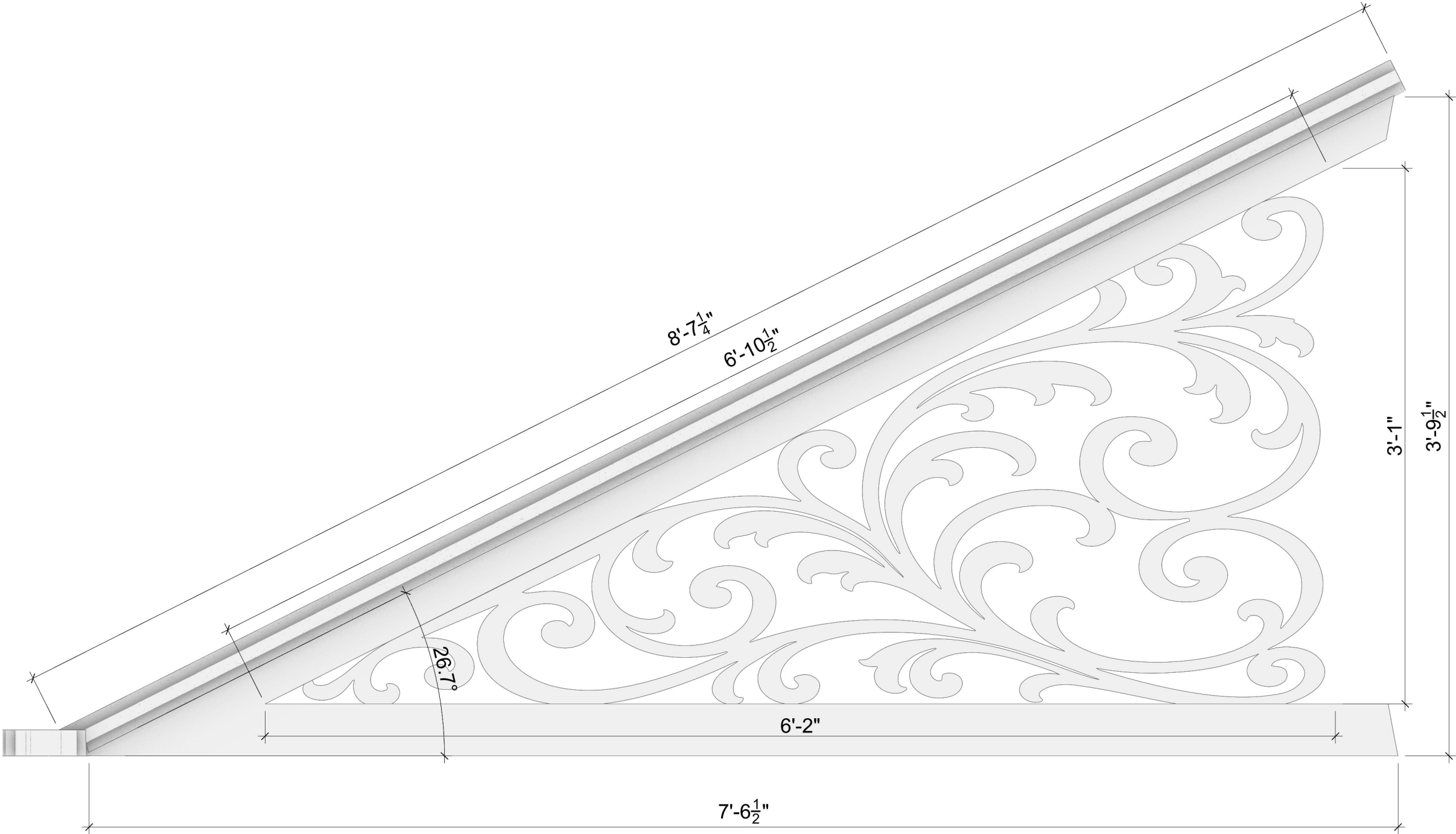
Each donor entry is set in 5/8"-high letter size.



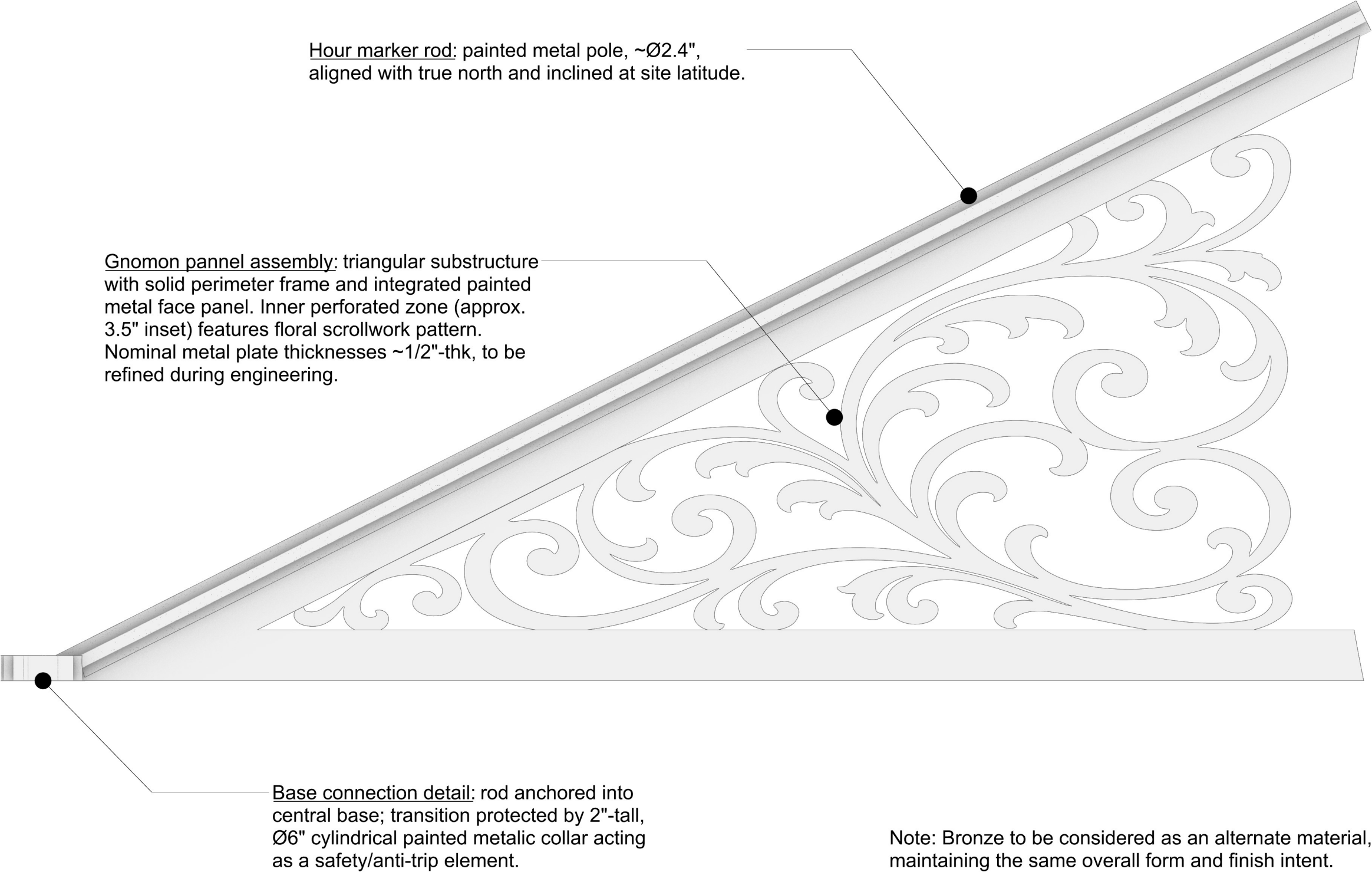
Sundial Design
Floral Pattern - Rendered Aerial View



Sundial Design
Gnomon w/ dimensions - Floral Pattern



Sundial Design
Gnomon w/ notes - Floral Pattern



Sundial Design

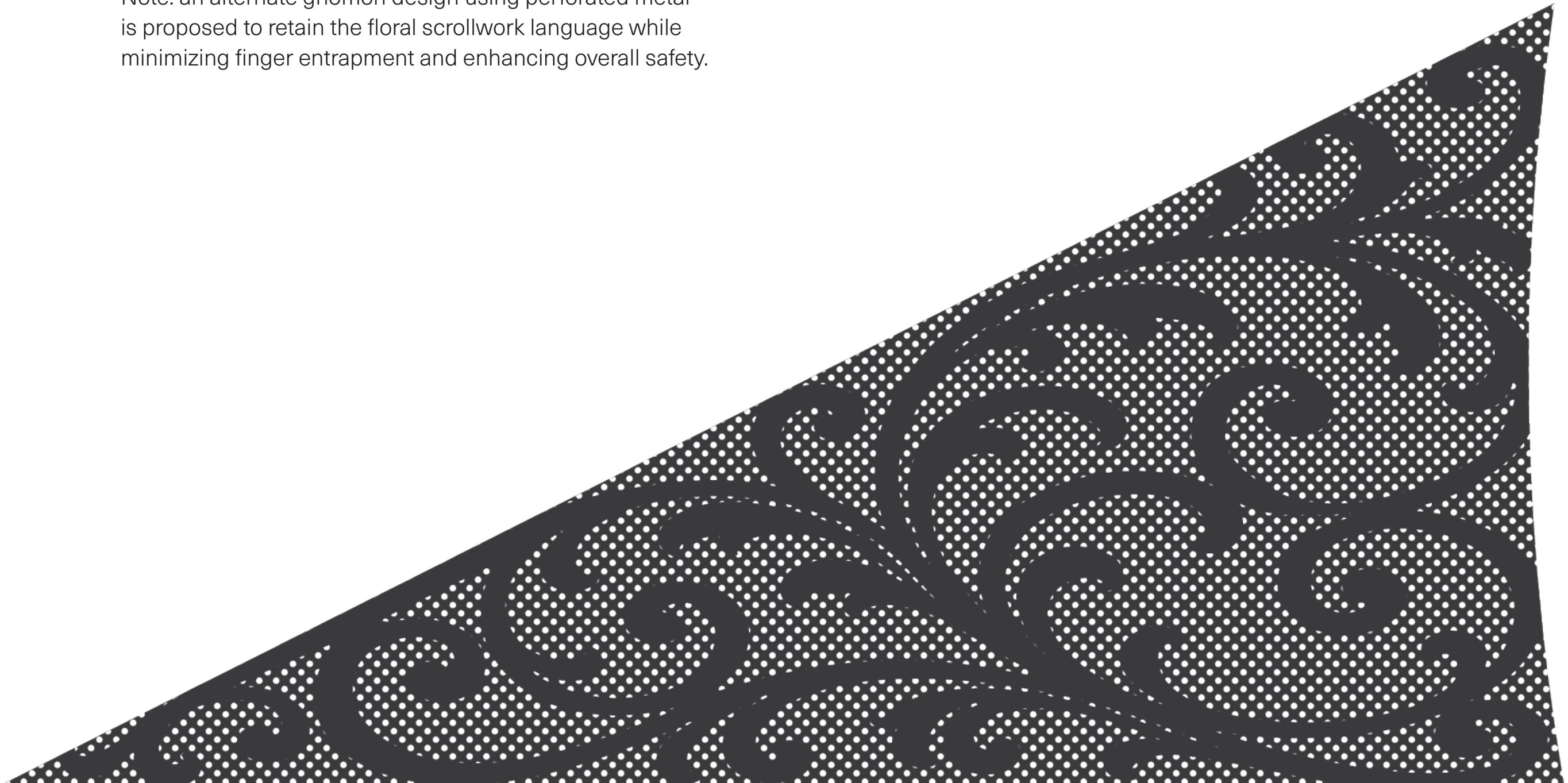
Gnomon Floral Pattern - Perspective View



Sundial Design

Gnomon - Floral Pattern Alternate

Note: an alternate gnomon design using perforated metal is proposed to retain the floral scrollwork language while minimizing finger entrapment and enhancing overall safety.



Sundial Design

Gnomon Floral Pattern Alternate - Perspective View



Sundial Design
Donor Names - Layout



CATEGORY NAME

(\$1,000,000+)

KEN GRIFFIN

WINDI AND DAVID GRIMES

JOHN PAULSON

BETSY AND PAUL SHIVERICK

TOWN OF PALM BEACH

Thank You!

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Conceptual Approval for Proposed Donation for Restoration of the Landscaping
at the Memorial Fountain Reflection Pool
TIME CERTAIN: 2:00 PM

Date: 1/28/2026

STAFF RECOMMENDATION

Town staff recommends that the Town Council provide conceptual approval to for a potential donation to modify the Mizner Reflection Pool Landscaping.

GENERAL INFORMATION

Mr. Sam Lehrman has approached staff with a request and proposed donation to modify the Mizner Reflection Pool Landscaping. The proposed modification is to restore the reflecting pool landscaping in front of the Memorial Fountain to the Addison Mizner's original 1929 design. Based on the historic photographs of the Mizner Reflection Pool, the landscaping allowed residents to see the reflection pool from the sidewalk at they walked past. Mr. Lehrman and his consultants will provide a presentation of the proposed modifications. The proposed approach is intended to be simple and elegant, and would both reduce long-term maintenance costs and restore clear visibility to this sacred civic space.

If conceptual approval is provided, the design will be completed by Mr. Lehrman's consultants. Town staff will assist with the Landmarks presentation and approval process. The detailed design will be presented to Town Council prior to presenting to Landmarks. The Town Council will receive the final design based on Landmarks recommendation. At that time staff will request final approval to accept the donation.

FUNDING/FISCAL IMPACT

The project is being funded through private donation.

Attachments

cc: Jason Debrincat, P.E., Assistant Director
Patricia Strayer, P.E., Town Engineer
Wayne Bergman, MCP, LEED-AP Director of Planning, Zoning & Building
Dean Mealy, Procurement and Contracts Manager

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character

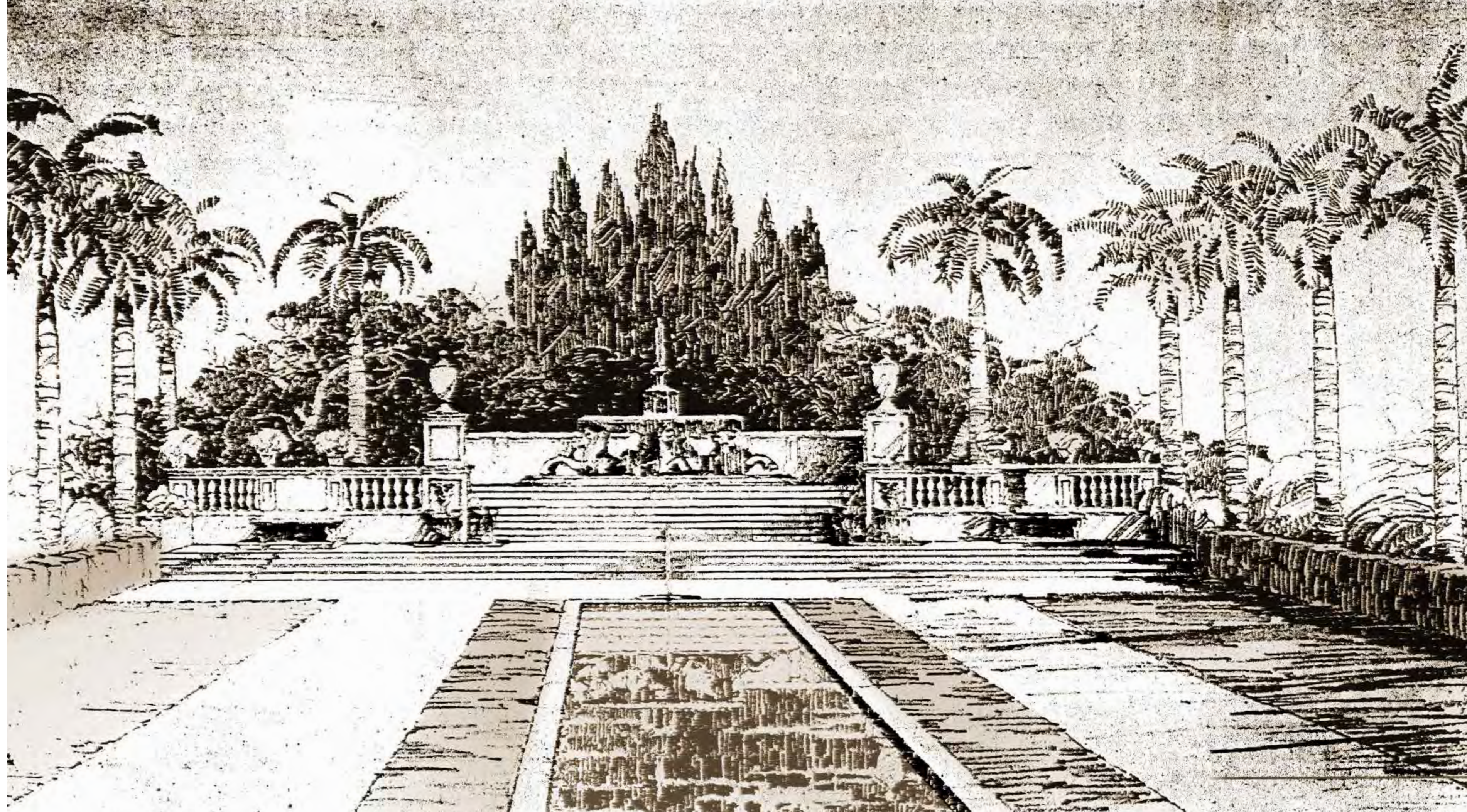
Strategic Focus Areas:

Quality of Life

Community Preservation

FUNDING

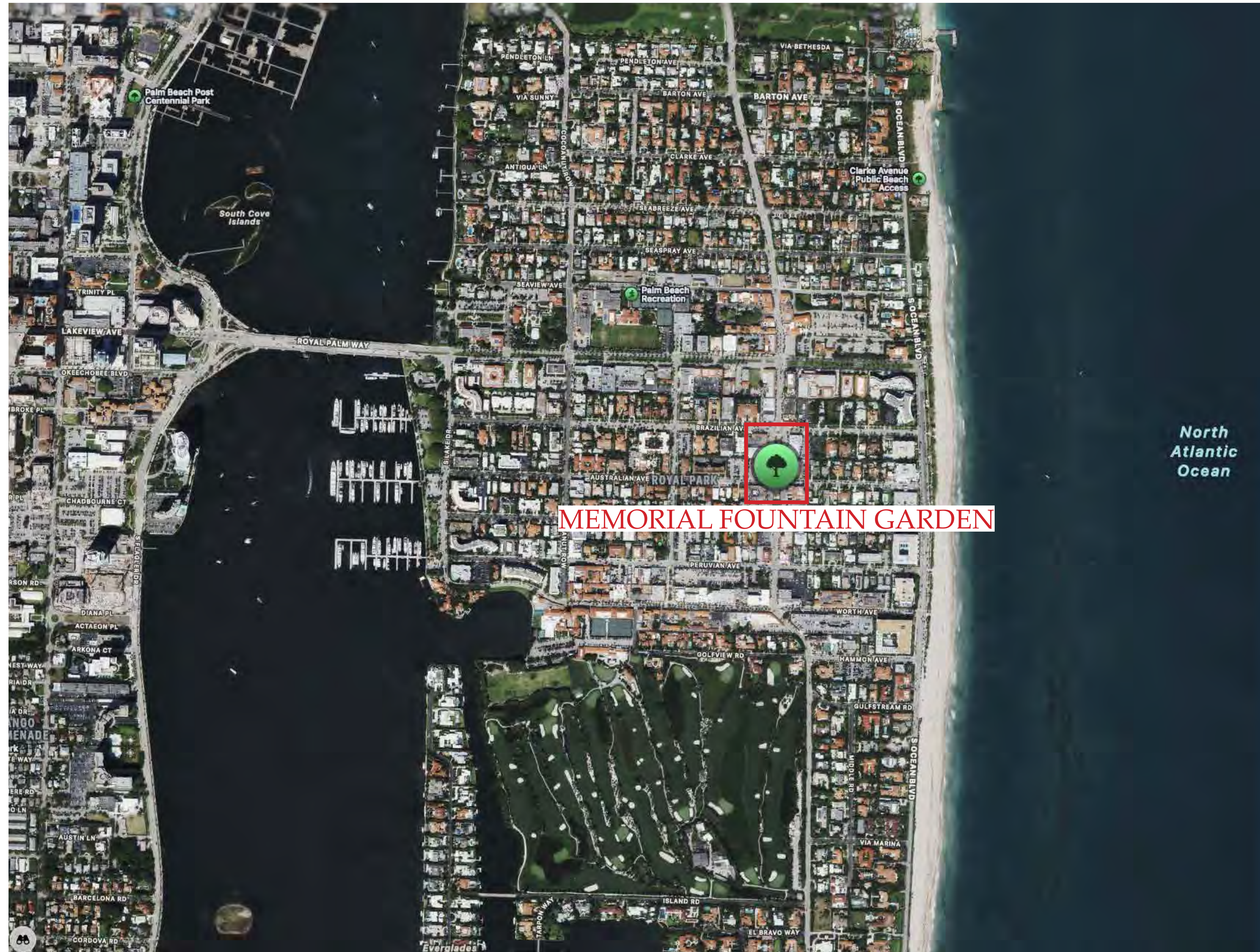
Donations



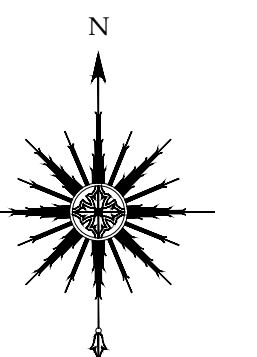
MEMORIAL FOUNTAIN GARDEN

PROPOSED LANDSCAPE AT THE REFLECTING POOL

PALM BEACH, FLORIDA



SATELLITE PHOTO
MEMORIAL FOUNTAIN GARDEN



WEST

SOUTH
South
County
Road

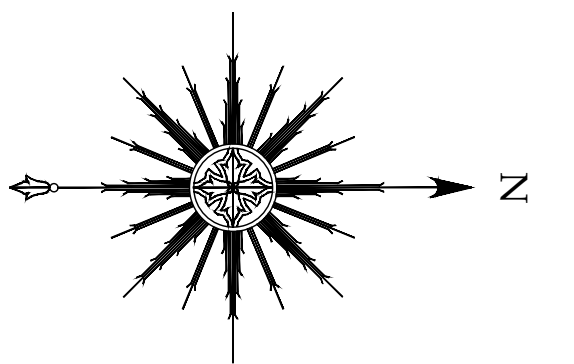


REFLECTING POOL
GARDEN

NORTH
South
County
Road

EAST

AERIAL PHOTO
MEMORIAL FOUNTAIN GARDEN



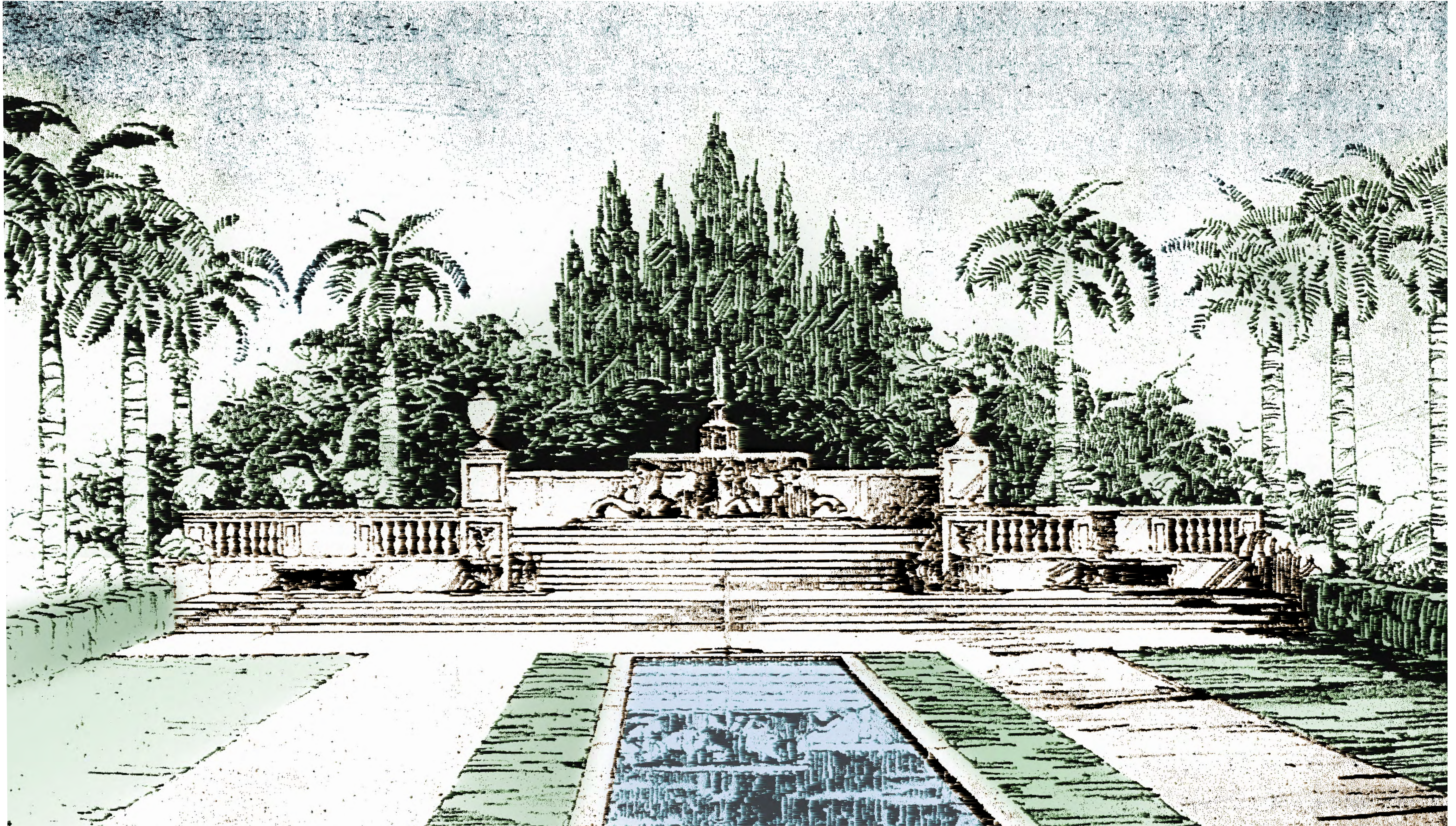


EXISTING VIEW OF THE REFLECTING POOL AT THE MEMORIAL FOUNTAIN GARDEN

-
LOOKING SOUTH

-
NOVEMBER 2025

MEMORIAL FOUNTAIN GARDEN

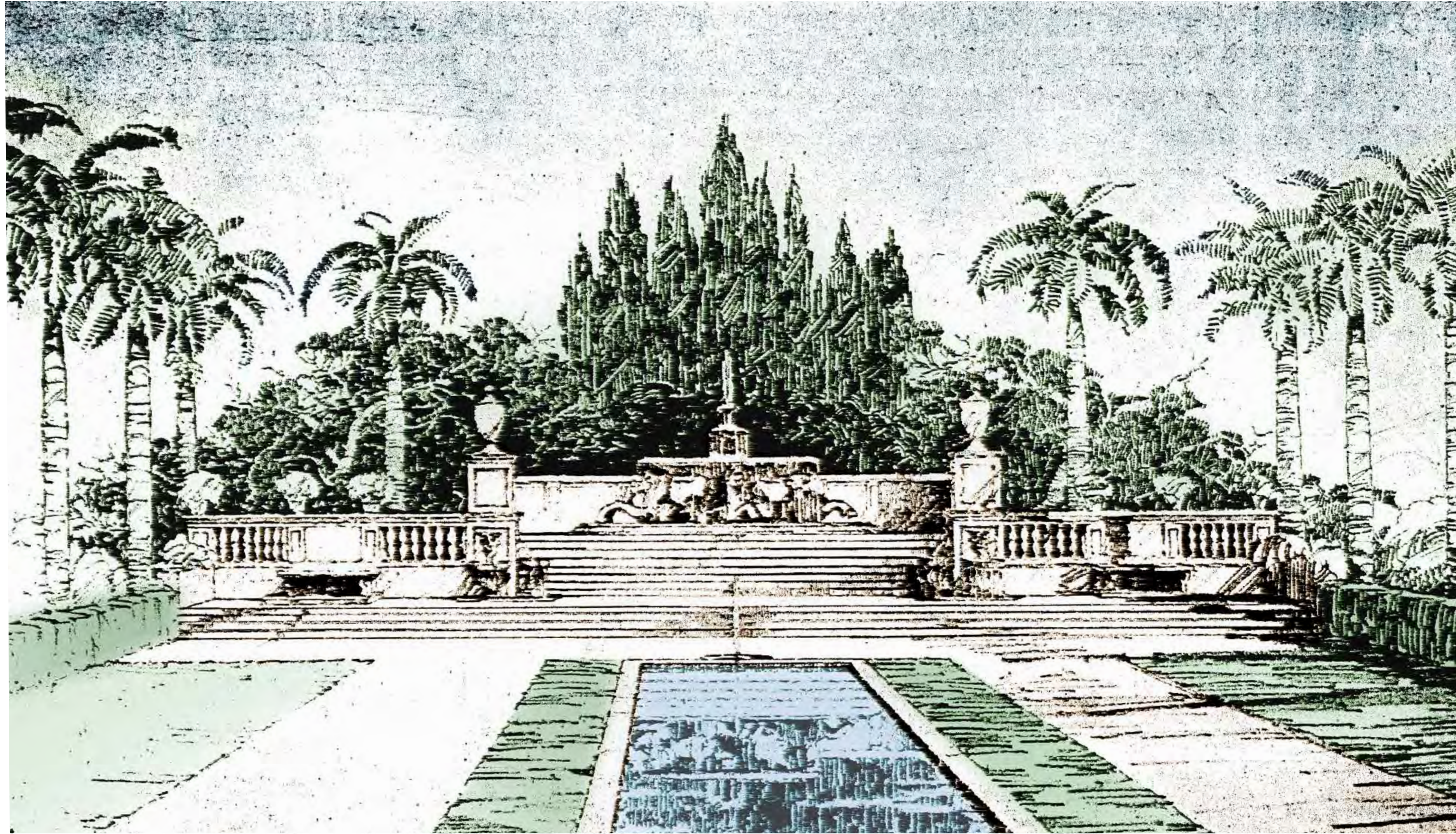


ADDISON MIZNER DESIGN

Plans for the memorial fountain and beautiful parkway to be erected at a cost of \$25,000 on County road between Brazilian and Australian avenues during summer months. The plans were completed late yesterday by Addison Mizner, noted architect, and will be on display beginning this morning in the directors' room of the First National Bank in Palm Beach which through the co-operation of Frank Shaughnessy, President, is acting as trustee for the fund subscribed to meet the cost of the project.

1929 - Courtesy of the
Preservation Foundation of Palm Beach

MEMORIAL FOUNTAIN GARDEN



ADDISON MIZNER'S DESIGN DATE: 1929

Original Permit Text Description:

Park in middle of roadway, hedges, grass, palm trees, side alleys of flowers, [...] flanking long narrow reflecting pool.
Cut coral stone pavements leading to similar steps with side walls and stone benches.

At top of cut coral stone steps, basin with stucco fountain with horses upholding basin, cut coral stone urns on four corners
of fountain area and at park entrance.



- RETURN TO MIZNER'S DESIGN INTENT
 - RETURN TO ELEGANT SIMPLICITY
- RESTORING LONG OPEN AXIS OF VIEWS TO MEMORIAL FOUNTAIN

PROPOSED VIEW - LOOKING SOUTH
MEMORIAL FOUNTAIN GARDEN

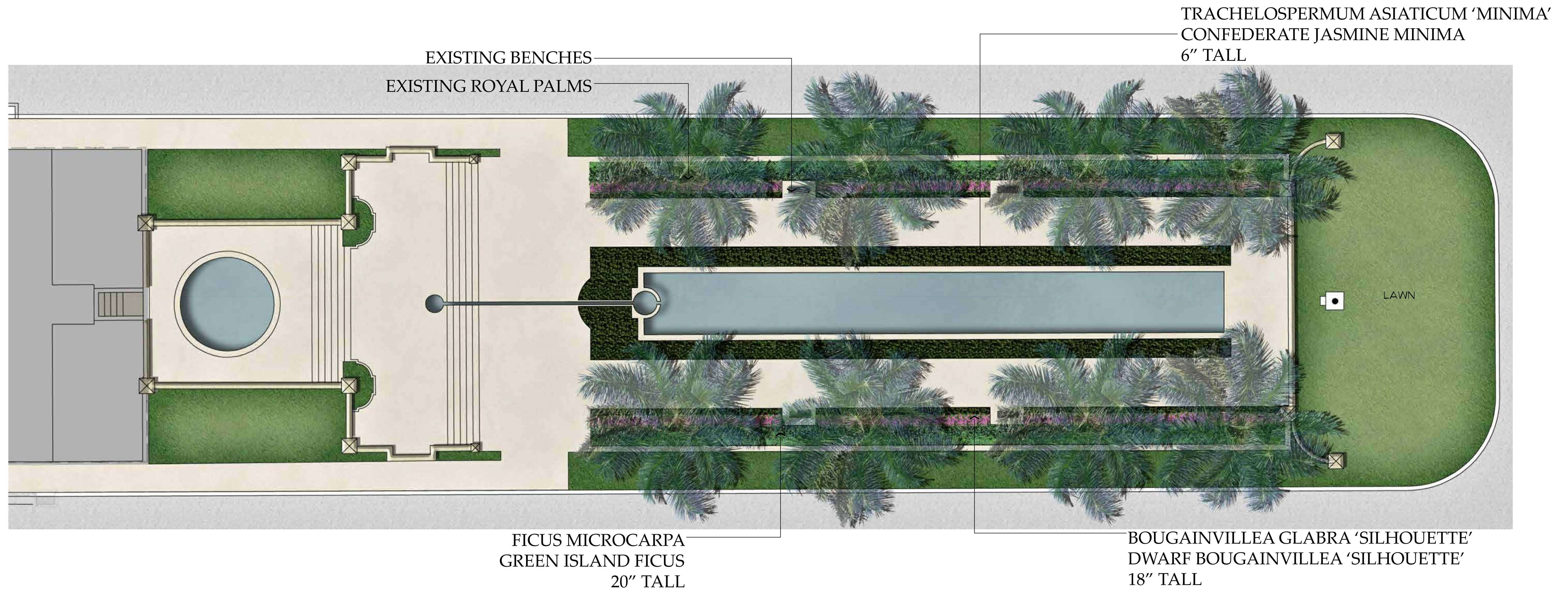


- OPEN VIEW TO FOUNTAIN
- RESTORING VIEWS INTO BEAUTIFUL TILED REFLECTING POOL

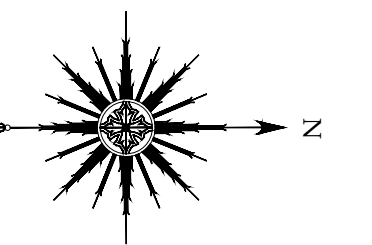
PROPOSED VIEW - LOOKING SOUTHWEST
MEMORIAL FOUNTAIN GARDEN



PROPOSED VIEW - LOOKING SOUTHEAST WITH VIEW OF FLAGPOLE
MEMORIAL FOUNTAIN GARDEN



PROPOSED UPDATED LANDSCAPING PLAN AT REFLECTING POOL
MEMORIAL FOUNTAIN GARDEN



EXISTING CONDITIONS



THE ZONING CODE ALLOWS
 FOR FLAGPOLES THAT
 ARE 35' TALL

THE PROPOSED NEW HEIGHT
 IS 30' TALL TO BETTER
 ALIGN WITH ADJACENT
 PALMS

PROPOSED CONDITIONS



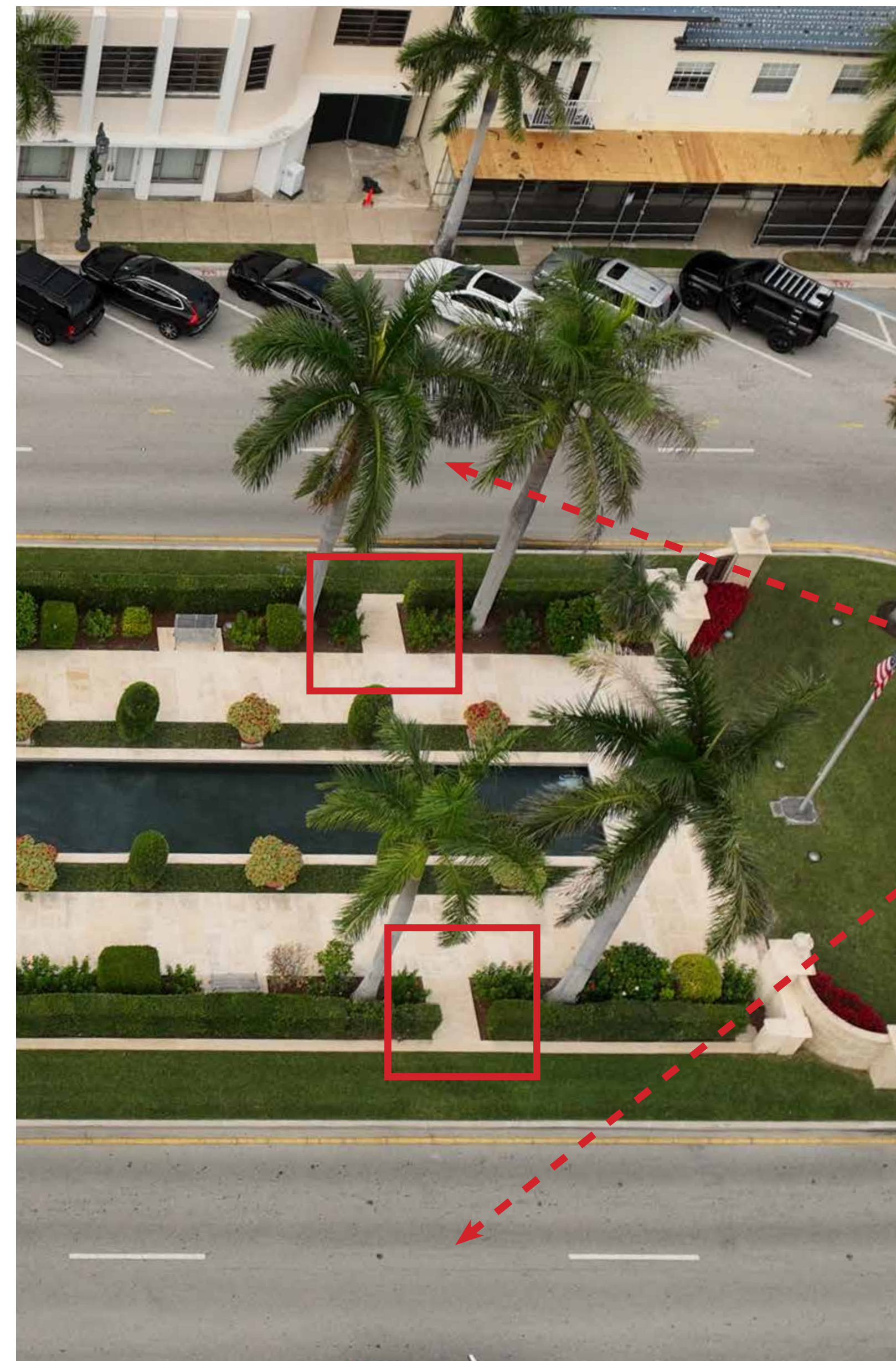
PROPOSED DIGNIFIED HEIGHT FOR FLAGPOLE



PLANTINGS REQUIRING REPLACEMENT
MEMORIAL FOUNTAIN GARDEN



SIDEWALK FACING EAST
WITH NO CROSSWALK



AERIAL FACING WEST

TOWN'S DEPARTMENT OF TRANSPORTATION FOR
THE STATE OF FLORIDA DECLINED REQUEST TO
PLACE CROSSWALKS AT THESE LOCATIONS

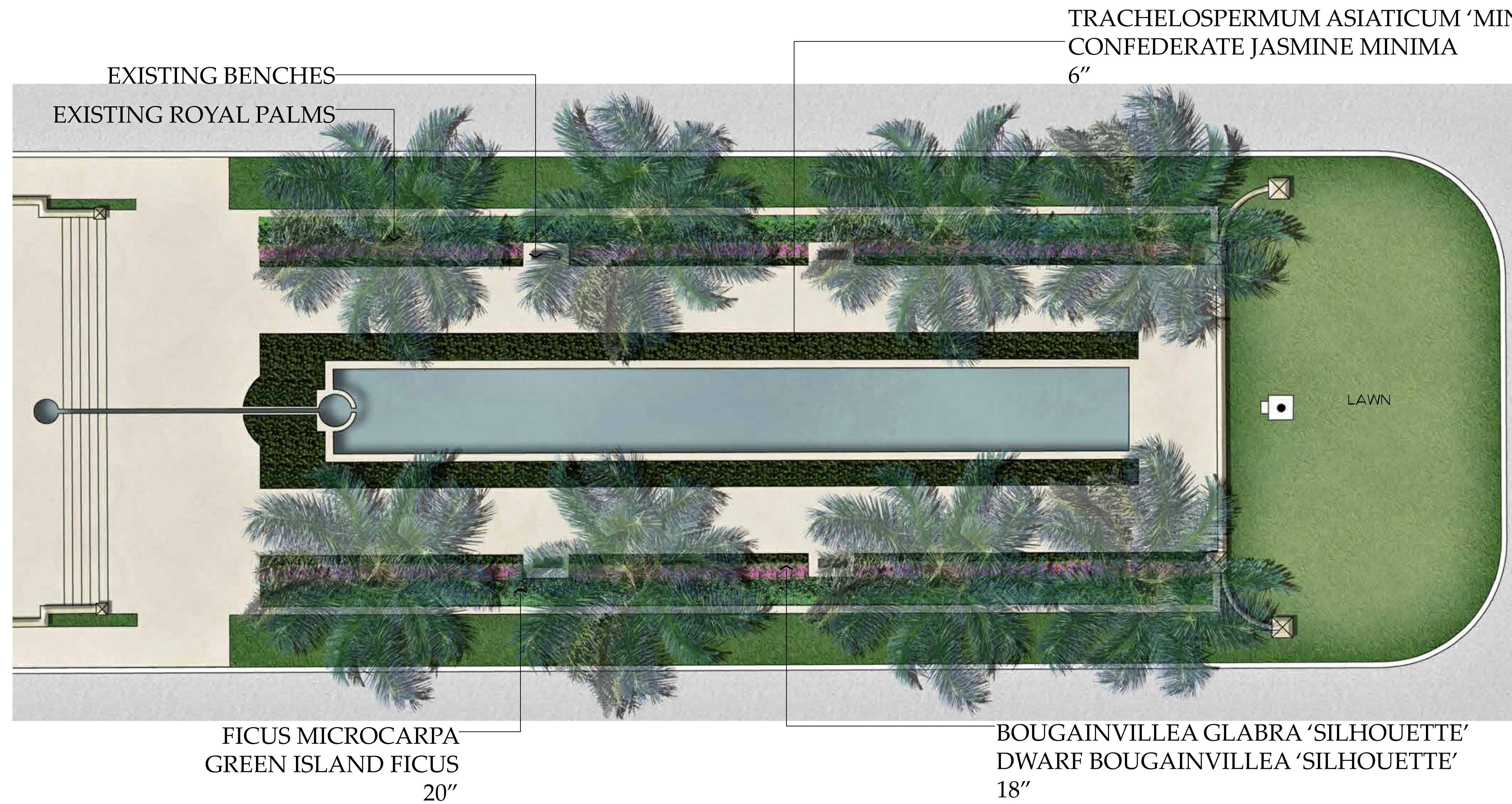
REMOVE THEM TO PRESERVE VISUAL INTENT OF
PARK AND KEEP PEDESTRIANS SAFE



SIDEWALK FACING WEST
WITH NO CROSSWALK

PROPOSAL TO REMOVE HARDSCAPE TO ADDRESS THE SAFETY ISSUE

MEMORIAL FOUNTAIN GARDEN



BOUGAINVILLEA GLABRA 'SILHOUETTE'
DWARF BOUGAINVILLEA 'SILHOUETTE'

PROS: A FAST GROWING SHRUB KNOWN FOR ITS LONG LASTING, COLORFUL FLOWER BRACTS THAT APPEARS THROUGHOUT MOST OF THE YEAR



TRACHELOSPERMUM ASIATICUM 'MINIMA'
CONFEDERATE JASMINE MINIMA

PROS: A TOUGH GROUND COVER THAT THRIVES IN SUN OR SHADE. THIS LOW MAINTENANCE HARDY EVERGREEN WITH DARK GREEN, LEATHERY LEAVES CAN TOLERATE DROUGHT ONCE ESTABLISHED AND IS IDEAL FOR MASS PLANTINGS OR REPLACING LAWNS



FICUS MICROCARPA
GREEN ISLAND FICUS

PROS: A LOW-MAINTENANCE SHRUB EXTREMELY VERSATILE (GROWING ALMOST ANYWHERE) AND RELIABLE. THE GLOSSY FOLIAGE IS A BEAUTIFUL COMPLEMENT TO SURROUNDINGS PLANTS.

PROPOSED PLANTINGS

MEMORIAL FOUNTAIN GARDEN

MR. SAM LEHRMAN - DONOR



MADISON WORTH ARCHITECTURE - ARCHITECT

488 Madison Avenue, Suite 1705
New York, NY 10022
212.355.3261
www.MadisonWorthArch.com



ENVIRONMENT DESIGN GROUP - LANDSCAPE ARCHITECT

The Paramount Building
139 North County Road - Suite 20-B
Palm Beach, Florida 33480
561.832.4600
www.EnvironmentDesignGroup.com

PROJECT TEAM

MEMORIAL FOUNTAIN GARDEN

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Town-Wide Master Tree Plan Initial Presentation
TIME CERTAIN: 2:30 PM

Date: 1/29/2026

STAFF RECOMMENDATION

Town staff requests that the Town Council provide comments and guidance on the proposed conceptual Town-Wide Master Tree Plan.

GENERAL INFORMATION

Town Council directed Public Works to develop a Town-Wide Master Tree Plan. Town staff issued an initial work order to a team including a landscape architect, civil engineer, and historic architect. The approach for selecting this team was to ensure that the vision of a landscape architect compliments the areas present architecture and that the potential infrastructure constraints areas considered. A conceptual approach to developing a detailed master tree plan will be presented and discussed. A draft presentation is attached.

The conceptual plan identified five different zones. These zones were established to consider various opportunities for the introduction of shade, enhancing the overall walkability experience, aesthetics, and environmental contribution to the Town of Palm Beach.

Zones were established as follows:

- North End
- Local Streets
- Greenway Corridors
- Commercial Districts
- South End

Areas studied can become models that can be implemented throughout the various

zones in the Town.

Staff is seeking input and guidance from Town Council. The next step will be to take the guidance from Town Council and develop a detailed plan for each zone. At that point an estimate for cost of implementation can be developed. As the plan becomes more detailed staff will return periodically to seek Town Council direction.

FUNDING/FISCAL IMPACT

The budget implications have not been developed.

Attachments

cc: Jason Debrincat, P.E., Assistant Director
Patricia Strayer, P.E., Town Engineer
Wayne Bergman, MCP, LEED-AP Director of Planning, Zoning & Building
Dean Mealy, Procurement and Contracts Manager

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Environmental Stewardship

Strategic Focus Areas:

Community Preservation

Quality of Life

FUNDING

No Funding

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 10, 2026

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Town Manager's Office

Re: Discussion on Rental of Town Facilities for Campaign Events

Date: 2/3/2026

Town staff have received inquiries from residents regarding facility rental policies for campaign events and are seeking guidance from the Town Council on parameters governing the use of Town facilities for political activities. Currently, the Town does not have a policy in place that defines what is permissible for these types of rentals.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Cooperative Relationships

FUNDING

No Fiscal Impact

ORDINANCE NO. 5-2026

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AMENDING CHAPTER 82 OF THE TOWN CODE OF ORDINANCES RELATING TO PERSONNEL, AT ARTICLE II, EMPLOYEE BENEFITS, DIVISION 2, RETIREMENT SYSTEM; AMENDING SUBDIVISION IV, POLICE OFFICERS, BY AMENDING SECTION 82-119, DEFERRED RETIREMENT OPTION PROGRAM FOR POLICE OFFICERS TO EXTEND THE PARTICIPATION OF ANY MEMBER APPOINTED TOWN MANAGER WHILE PARTICIPATING IN THE DROP; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 82, Personnel; Article II, Employee Benefits; Division 2, Retirement System; Subdivision IV. - Police Officers; by amending Section 82-119 to read as follows:

Sec. 82-119. - Deferred retirement option program for police officers.

* * *

(i) Notwithstanding any other provision of this section, for any member who is appointed town manager while participating in the DROP, participation in the DROP may not exceed a maximum of 144156 months from the date of DROP entry, and any application or other document concerning such member's DROP participation shall be revised accordingly.

Section 2. Severability.

If any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Section 3. Repeal of Ordinances in Conflict.

All other ordinances of the Town of Palm Beach, Florida, or parts thereof which conflict with this or any part of this Ordinance are hereby repealed.

Section 4. Codification.

This Ordinance shall be codified and made a part of the official Code of Ordinances of the Town of Palm Beach.

Section 5. Effective Date.

This Ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach on first reading this 10th day of February, 2026, and for second and final reading this 3rd day of March, 2026.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

Memo

To: Mayor Moore, Town Council Members and Kirk Blouin, Town Manager
From: Joanne M. O'Connor
Date: February 3, 2026
Re: Extension of Town Manager's Period of DROP Participation
Ordinance No. 005-2026

GENERAL INFORMATION

This ordinance amends the Town of Palm Beach Retirement System ("Plan") to extend the Town Manager's period of DROP participation an additional one year for a total of thirteen (13) years.

Prior to his appointment in 2018, Town Manager Blouin had entered the DROP. Pursuant to Section 5 of the Professional Employment Agreement for Town Manager entered on February 13, 2018, it was agreed that following the execution of the Agreement, the Town would amend the DROP ordinance to extend the Town Manager's period of DROP participation by five years to a maximum period of up to ten years. The specific language in the contract is as follows;

Employee currently participates in the Town's deferred retirement option program (DROP) for police officers. The parties have agreed that Employee will be required to maintain his Florida certification as a law enforcement officer pursuant to section 943.1395, Florida Statutes, and perform law enforcement supervisory duties as Town Manager. Accordingly, Employee may continue to participate in police DROP while serving as Town Manager. It is further agreed that following the execution of this Agreement, the Town will amend the DROP ordinance to extend Employee's period of DROP participation by five years to a maximum period of up to ten years if Employee is still employed by the Town at the end of the current DROP period. All provisions of the DROP will apply to Employee during the term of this Agreement. Employee shall not be entitled to any additional benefits under the Town's retirement system for his service as Town Manager, beyond his participation in the DROP as set forth herein.

By Ordinance No. 06-2019, the Town Council amended Section 82-119 of the Plan to create a new subsection (j) that extended the Town Manager's participation in the DROP by five



years to a maximum period of up to ten years from the date of DROP entry or until July 31, 2024.

In February 2024, the Town reappointed Town Manager Blouin for another one-year term commencing February 14, 2024. In March 2026, the Town Council adopted ordinance No. 10-2024 that extended Town Manager Blouin's participation in the DROP by two years to a maximum period of up to 12 years if still employed, or until **July 31, 2026**.

Extension of Town Manager Blouin's employment will be before the Town Council for consideration at its meeting on February 10, 2026. He has requested that his participation in the DROP be extended another year or until July 31, 2027, if his employment is first extended. The proposed ordinance would further extend the Town Manager's participation in the DROP by one year, for a total of thirteen (13) years.

FUNDING/FISCAL IMPACT

An impact statement will be prepared before the second reading of the Ordinance.

TOWN ATTORNEY REVIEW

This Ordinance has been prepared and reviewed by the Town's Pension Attorneys. The Town Attorney has also reviewed the documents.

Attachment

cc: Robert Miracle, Deputy Town Manager Finance & Administration
Gillian Barth, Director of People & Culture