



TOWN COUNCIL MEETING

TOWN OF PALM BEACH

NOVEMBER 12, 2025

9:30 AM

TOWN HALL COUNCIL CHAMBERS, 2ND FLOOR | 360 SOUTH COUNTY RD | PALM BEACH, FL 33480

Danielle H. Moore, Mayor
Bobbie D. Lindsay, President
Lew Crampton, President Pro Tem
Julie Araskog
Ted Cooney
Bridget Moran

AGENDA

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

1. Minutes of the October 14, 2025, Town Council Meeting
2. Minutes of the October 15, 2025, Local Planning Agency Meeting
3. Minutes of the October 15, 2025, Town Council Development Review Meeting
4. Minutes of the October 29, 2025, Architectural Commission Meeting
5. Accept Donation - Palm Beach Police and Fire Foundation
6. Town of Palm Beach United Way Annual Turkey Trot
7. Request to Hear Proposed Ordinance Nos. 029-2025; 030-2025; 31-2025, prior to 5:00 p.m. on the Thursday, November 13, 2025, Town Council Development Review Meeting.
8. **90-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving an award authority in the amount of \$300,000.00 for Kimley Horn and Associates, Inc., Mock Roos & Associates Inc. and Chen Moore and Associates for plan review
9. **131-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving first renewal, second year of the contract for ITB No. 2024-29 Hardwood Tree Trimming for Zimmerman Tree Services in the amount of \$190,000
10. **132-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, designating Town Depositories for Fiscal Year 2026 pursuant to Section 2-517 of the Town Code of Ordinances and designating parties to sign checks or warrants on behalf of the Town pursuant to Section 2-36 of the Town Code of Ordinances.

11. **133-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the award of ITB No. 2025-034, A-5 Submersible Pump Station Conversion to Hinterland Group, Inc. in the amount of \$2,987,000, approving a contingency budget in the amount of \$597,400 and approving a project budget in the amount of \$3,584,400
12. **134-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the award of ITB No. 2025-033, D-3 Generator Replacement and E-7 Lift Station Improvements to TLC Diversified, Inc., in the amount of \$2,330,700, approving a contingency in the amount of \$466,140, and approving a project budget in the amount of \$2,796,840.
13. **135-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc. for Phase 7 North AT&T Fiber Conduit in the amount of \$752,736.04, approving a contingency in the amount of \$112,911 and approving a project budget in the amount of \$11,765,647.04.
14. **136-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc. for Phase 7 South AT&T Fiber Conduit installation in the amount of \$717,150.38, approving a contingency in the amount of \$107,573 and approving a project budget in the amount of \$13,983,908.38
15. **137-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, awarding a purchase order to Bennett Fire Products Company, Inc. in the amount of \$382,236.96 for new Bunker Gear, approving a contingency in the amount of \$5,000 and approving a project budget in the amount of \$387,236.96 utilizing the Lake County Florida Contract 22-730B.
16. **138-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order for FY26 to Regions Security Services, Inc. to support security at the Town Marina in the amount of \$164,775.17
17. **139-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Sherlock Tree Company, Inc. for Coconut Tree Trimming in the amount of \$20,000 for FY26
18. **140-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. for Asset Management Assistance for Pumps in the amount of \$104,850
19. **145-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Mock Roos & Associates, Inc. in the amount of \$245,900, approving a contingency in the amount of \$36,885 and establishing a project budget in the amount of \$282,785 for A-42 Wetwell/Drywell Conversion design.
20. **146-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$305,900, approving a contingency in the amount of \$45,855 and approving a project budget in the amount of \$351,755 for Stormwater Pump Station Combined Structural, Fuel System, Pump Can, and Wet Well Lighting Design Improvements
21. **147-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$124,000, approving a contingency in the amount of \$18,600 and approving a project budget in the amount of \$142,600 for the E-3 Wastewater Pump Station Rehabilitation design improvements.
22. **148-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving award funding for years two to five to Motorola Solutions, Inc. in the amount of

\$400,000 for maintenance of the dispatch consoles based on satisfactory performance and annual budget authorization.

23. **149-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a retroactive purchase order for additional Body Worn Cameras and in-car systems to Axon Enterprise, Inc for a five-year period in the amount of \$148,400
24. **150-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a retroactive change order to East Coast Construction Group in the amount of \$22,075 and establishing a new project budget in the amount of \$469,408 for the Par 3 Building Renovation.
25. **151-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$162,100, approving a contingency in the amount of \$24,315 and approving a project budget in the amount of 186,415 for the A-5 Wastewater Pump Station Construction Phase Services
26. **152-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$189,100, approving a contingency \$28,365 and approving a project budget in the amount of \$217,465 for the D-3/E-7 Pump Station Construction Phase Services
27. **153-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Axon Enterprises, Inc. in the amount of \$521,761.60 to support the Police Department.
28. **154-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving an extension of the Insurance Broker and Actuarial Services to the Gehring Group through March 31, 2026, and approving an award authority in the amount \$45,000.
29. **156-2025** A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Amended Locally Funded Agreement Between The Florida Department Of Transportation (FDOT) And The Town Of Palm Beach For The Added Amount Of \$184,071.87 For A Total Amount Of \$351,892.87, For The Roadwork Construction Along SR-A1A From North Of Emerald Beach Way To South Of Royal Palm Way Project.
30. **157-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving purchase orders to Sentinel Technologies, Inc. for FY26 in the amount of \$210,000
31. **158-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. in the amount of \$142,378, approving a contingency in the amount of \$21,357 and approving a project budget in the amount of \$163,735 for Skees Road and Okeechobee Boulevard Landfill Facilities 2026 On-Call Consulting, Compliance, Sampling, and Monitoring

APPROVAL OF AGENDA

ADMINISTRATION OF THE OATH

COMMENTS

32. MAYOR AND TOWN COUNCIL MEMBERS
33. PUBLIC - 3 MINUTE LIMIT

For those unable to attend in person: [Submit a written comment](#) [Register to comment virtually](#)

GENERAL BUSINESS

34. Presentation by Kelly Warsaw with inSIGHT Through Education
35. Consideration of Waivers to Town Code for Construction Dates, Hours, and Noise for Staging within Palm Beach Harbor for USACE Ocean Ridge and Delray Beach Projects.
36. Traffic Mitigation Strategies Update
 - 36.1 Discussion and Consideration of a Resolution to Temporarily Change the Construction and Landscape Hours for Winter Season
2. **155-2025** A Resolution Of The Town Council Of The Town Of Palm Beach, Florida, Temporarily Amending The Hours For Construction Work Set Forth In Section 42-199 Of The Town's Code Of Ordinances For The Benefit Of The Health, Safety And Welfare Of The Residents And Exempting Lawn Maintenance From The General Prohibition On Construction Work From December 24 Through January 1; And Providing An Effective Date.
37. **MATTERS PULLED FROM CONSENT AGENDA**

UNFINISHED BUSINESS

38. Town-wide Undergrounding Project - Review of Project and Dashboard, Summary of Project Status
39. Draft Donor Recognition and Signage Policy Review
40. Review of Right of Way Requirements for Road Cuts and Restoration
41. Code Enforcement Update

NEW BUSINESS

42. Mac Duggal Filming Permit Application
43. Authorization for 100 Worth Avenue – Use of Right-of-Way During Season

ORDINANCES

44. **SECOND READING**
 - 44.1 **20-2025** An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, amending Chapter 82 of the Town Code of Ordinances relating to Personnel, at Article II, Employee Benefits, Division 2, Retirement System, amending Subdivision III, Firefighters, by amending Section 82-99, Deferred Retirement Option Program for Firefighters; amending Subdivision IV, Police Officers, by amending Section 82-119, Deferred Retirement Option Program for Police Officers; providing for severability, providing for repeal of Ordinances in conflict; providing for codification; providing an effective date.
 - 44.2 **22-2025** An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Providing For An Amendment To The Town's Budget Adopted For The Fiscal Year Commencing October 1, 2024, And Providing An Effective Date.
 - 44.3 **28-2025** An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County,

Florida, amending the Town Code of Ordinances at Chapter 74 – Parks and Recreation, by repealing Sec. 74-263. – Reserved and replacing it with Sec. 74-263. – Definitions; by amending and replacing Sec. 74.267 to establish an Overnight Anchoring Limitation Area; and by amending Sec. 74-268. to regulate mooring and live-aboard vessels in Lake Worth; providing for severability; providing for repeal of Ordinances in conflict; providing for codification; and providing an effective date.

ANY OTHER BUSINESS

ADJOURNMENT

Access this meeting video on the 'Public Meetings' page at www.townofpalmbeach.com.

If a person decides to appeal any decision made with respect to any matter considered at this meeting, they will need to ensure that a verbatim record of the proceedings is made for such purposes, which shall include the testimony and evidence upon which the appeal is to be based.

Disabled persons needing accommodations to participate in this meeting should contact the Town Clerk's Office at (561) 838-5416 at least one day prior to the meeting.



TOWN OF PALM BEACH

Minutes of the Town Council Meeting
Held on October 14, 2025

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:29 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Julie Araskog, and Danielle Moore

Staff Present: Kirk Blouin, Carolyn Stone, Bob Miracle, Kelly Churney, and Town Attorney Joanne O'Connor

INVOCATION AND PLEDGE OF ALLEGIANCE

Town Clerk Churney led the invocation, and Council President Lindsay led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the amended agenda. The motion was carried unanimously, 5-0.

COMMENTS

1. MAYOR AND TOWN COUNCIL MEMBERS

Mayor Moore announced the following September Milestones: 10 years of service for Brittany McGary (PD), and 20 years of service for Richard Caraballo (PW) and Skyler McDonald (REC). She stated that the Town was part of the Countywide Transportation Plan, which aims to establish a planning framework for multiple jurisdictions. She asked everyone to take a brief survey online before October 18 to provide input. She stated that the Palm Beach Police Department wanted to remind the community about the prohibition of car carriers offloading or unloading vehicles on any public roadway or right-of-way within the town. She encouraged residents to advise auto transfer companies to schedule the pickups and drop-offs outside of Palm Beach. She was relieved to know that the Israeli hostages had been released and that there was peace in the world.

Council Member Moran concurred with the Mayor's comments on the release of the hostages. She stated she received more letters than usual about traffic and construction. She asked everyone to be patient and kind, and she assured residents that she hears their concerns.

Council President Pro Tem Crampton celebrated the return of the hostages. He thought everyone should celebrate and thank President Trump and the people with him in Egypt and Qatar, who helped with the hostage situation. He asked for a brief moment of silence in memory of those hostages who did not survive. Following a moment of silence, he asked Mr. Brazil about the canopy north of the fire station; he thought it looked sketchy.

Patricia Strayer, Engineer in Public Works, explained that the project was originally bid as a single contract for drainage, paving, and new markings. However, when bids came in significantly over budget, it was divided into two phases. The drainage work is now being completed, with cleanup and temporary paving scheduled to make the area presentable before November 1, and full paving and remarking planned for next summer.

Council President Pro Tem Crampton also inquired about the project in the middle of Royal Poinciana Plaza, asking about a completion schedule and what it would look like during the season. Paul Brazil, Director of Public Works, stated that both segments should be completed by November 1st; if not, they would be cleaned up and presentable by that date.

Council Member Araskog also celebrated the Israeli hostages returning home and asked everyone to pray for those who did not come home, as well as the people in Gaza. She asked that everyone speak to their children about the importance of slowing down, wearing helmets, and riding bikes safely. She also asked residents to be kind to others in traffic. Finally, she indicated that she has received complaints about the construction in Town over the summer. However, she stated that while it is disruptive, it would save on the traffic that would occur during the season.

Mayor Moore wished Mr. Cooney a happy birthday.

Council Member Cooney inquired about the new roadway markings at the Southern traffic circle, stating he had received a few complaints and found the area confusing. Mr. Brazil stated that the Florida Department of Transportation (FDOT) would be here in the afternoon, and it would be a good time to ask them about the changes.

Ms. Moran asked Mr. Brazil to speak on the cones north of Town Hall. Mr. Brazil explained that the cones north of Town are where the Florida Department of Transportation (FDOT) plans to install a raised curb and a landscaped triangular island. This improvement will guide traffic into the correct pattern while maintaining the turnaround north of the fountain. He added that the cones are temporary and will be removed once the state completes the project, noting that FDOT is expected to provide an updated timeline in the afternoon.

Ms. Araskog asked about the completion of the work near Canterbury Road. Mr. Brazil stated that work would stop on November 1st, but discussed continuing it during the next year.

Council President Lindsay thanked the many residents who reached out after she announced she would not seek reelection next year, noting that she is proud of her ten years of service and

remains committed during her remaining six months on the Council. She praised the current Council for its strong collaboration and expressed confidence that this spirit will continue. She also reflected on the current global unrest, commending her colleagues' comments on Gaza and emphasizing the importance of recognizing progress toward peace amid widespread conflict.

2. PUBLIC - 3 MINUTE LIMIT

Susan Gary, 229 Onondaga Avenue, urged the Town Council to reform its code enforcement process, citing inefficiency and lengthy delays. Drawing from her 15 years in law enforcement, she noted that current methods allow violations to linger for months, unlike Winter Park, where issues must be corrected within five days or the town hires contractors to fix them and bills the owner. She shared photos of neglected properties on her street and emphasized that quicker, more proactive enforcement would better protect neighborhoods and uphold Palm Beach's standards.

Daniel Fairbanks, 130 Chilean Avenue, asked about the new stoplight and arm near Mar-a-Lago. He discussed how it caused traffic congestion at 7:30 a.m. Mr. Brazil stated that between the FDOT, Secret Service, and Sheriff, the town has very little control. However, they have been receptive when the Town has expressed concern. Mr. Brazil will communicate this information to the appropriate agencies.

Fred Wright, 44 Cocoanut Row, discussed North Lake Way and the difficulty of accessing the road from the side streets. He said the visibility was becoming impossible due to the overgrown hedges. Mr. Brazil said that the previous Town Council had decided on redevelopment, requiring property owners to create site triangles to maintain visibility. However, existing hedges were grandfathered in. He noted that Public Works/Code Enforcement can encourage people to trim their hedges back from the edge of the roadway, although this does not provide for the entire site triangle. For visibility, there would not be anything above 30 inches in that site triangle. He said the policy decision is whether to do so upon redevelopment or whether it should be forced regardless of redevelopment.

Police Chief Caristo stated that when a complaint is received in a situation where something was grandfathered in, the Police Department contacts the homeowner, and most of the time, they move the hedge.

Council President Pro Tem Crampton stated that he has driven all the cross streets, and most of the hedges have been trimmed; however, there are a few situations where hedges still need to be trimmed due to visibility issues.

Mr. Blouin stated that staff would look at the site triangles and contact property owners as appropriate.

Council Member Araskog added comments about visibility being impaired due to overgrown hedges. She wondered if the policy could be modified for those properties that were grandfathered in.

APPROVAL OF CONSENT AGENDA

Council President Pro Tem Crampton requested that Items 10 and 18, Resolution No. 115-2025 and Resolution 130-2025, be removed from the consent agenda for discussion.

Council Member Araskog requested that Items 15 and 16, Resolution No. 122-2025 and Resolution 126-2025, be removed from the consent agenda for discussion.

A motion was made by Council Member Cooney and seconded by Council Member Moran to approve the amended consent agenda. The motion was carried unanimously, 5-0.

3. September 8, 2025, Special Town Council Meeting Minutes
4. September 9, 2025, Town Council Meeting Minutes
5. September 10, 2025, Local Planning Agency Meeting Minutes
6. September 10, 2025, Town Council Development Review Meeting Minutes
7. September 18, 2025, Special Town Council Meeting Minutes
8. September 25, 2025, Architectural Commission Meeting Minutes
9. October 6, 2025, Special Town Council Meeting - Closed Door Session Minutes
11. **123-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a purchase order for the Town Wide Annual Beach Physical Monitoring Analysis and Reporting to Applied Technology & Management in the amount of \$138,544, approving a contingency in the amount of \$20,781 and approving a project budget in the amount of \$159,325
12. **124-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc. for Phase 6 South AT&T Fiber Conduit Installation in the amount of \$909,670.84, approving a contingency in the amount of \$181,934 and approving new project budget in the amount of \$9,491,604.84
13. **129-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc for Phase 8 AT&T Fiber Conduit Installation in the amount of \$787,437.97, approving a contingency in the amount of \$157,487 for a new project budget in the amount of \$17,058,665.97
14. **121-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a purchase order to Bridges, Marsh & Associates, Inc, for the Midtown Beach Bathroom Building Renovation Design in the amount not-to-exceed \$190,000

17. **128-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving an award authority for PZB Inspection and Plan Review Services to the prequalified firms in the amount of \$300,000 for FY26.
19. Status Report of Delinquent Accounts and Request for Authorization to Write off Uncollectible Accounts
20. Request to Hear Proposed Ordinance No. 023-2025, prior to 5:00 p.m. on the Wednesday, October 15, 2025, Town Council Development Review Meeting.

PUBLIC HEARINGS

21. **127-2025** A Resolution of the Town Council of The Town Of Palm Beach, Palm Beach County, Florida, Authorization to Vacate And Abandon Existing Public Utility Easement Locate At 315 Chapel Hill Road, Palm Beach, Florida 33480.

Mayor Moore stated that her mother is an adjacent property owner.

Ms. Strayer stated this is a request to abandon the existing public utility easement located at 315 Chapel Hill Road. She said this request has been publicly noticed, all fees have been paid, and the one question that was raised after the public notice has been answered.

Council President Lindsay called for public comment. No one indicated a desire to speak.

Council Member Araskog confirmed that the homeowner would pay to move the utilities. Ms. Strayer confirmed that they would.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to approve Resolution 127-2025. The motion was carried unanimously, 5-0.

GENERAL BUSINESS

22. MATTERS PULLED FROM CONSENT AGENDA

10. **115-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving And Authorizing Execution of a Landscape Maintenance Memorandum of Agreement Between The Town of Palm Beach And The Florida Department of Transportation (FDOT) Relating to Landscape Improvements Within The FDOT Right-Of-Way On State Road A1A, Including The New Plantings At Phipps Ocean Park; Providing For Authorization; Providing For An Effective Date.

This item was pulled from the consent agenda by Council President Pro Tem Crampton.

Council President Pro Tem Crampton asked if the town had a reforestation plan. Mr. Brazil stated that there is no reforestation plan in place, except for the parks. He stated that only two open spaces are planned, one for Phipps and the other for Bradley Park. He noted that considerable work had been done on the road right-of-way, thanks to donations. There is no master overall plan. Mr. Brazil stated that there is a generational plan for the canopy, including changing species and transitioning to the next generation of trees. Council President Pro Tem Crampton asked if such a plan should be developed over time, and Mr. Brazil responded affirmatively, noting that

some areas have already been addressed. He felt the most significant opportunities would be south of Sloane's and Royal Poinciana Way.

Council Member Araskog commented on the expense of planting and maintaining trees along the south end, from one end to the other. Then, the question arises whether the entire town would want to invest in shade trees at such an outrageous expense. She did not feel creating a plan in the next few years was realistic.

Mayor Moore also noted that when the Civic Association brought in extra palm trees, an issue arose regarding the maintenance expenses. While she also loved the idea, she didn't think the timing was right to develop a plan at this time.

Mr. Blouin stated that staff could look into developing a longer-term reforestation plan. He stated it could be developed and presented during next year's budget process.

Council Member Moran thought a master plan would be ideal.

Council Member Cooney agreed and thought there was another area that needed attention, around Root Trail to Wells. He said that the area creates an entrance to the north end of the island.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to approve Resolution 115-2025. The motion was carried unanimously, 5-0.

15. **122-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a change order to SYZGY Global, Inc. in the amount of \$39,805.53 for a new project total of \$132,299.86 for the Mandel Recreation Center Pergola Project

This item was pulled from the consent agenda by Council Member Araskog.

Wayne Bergman, Director of Planning, Zoning, and Building, presented the item. He noted the request was for two changes. At the request of the Town Council, the proposal was submitted to the Architectural Commission (ARCOM) for two changes. One change was to elevate the pergola, and the other was to modify the rafter tips in height so that the proposed bougainvillea plant would have something to grow and attach to. Everything else was approved as presented.

Council Member Araskog asked to defer the item to determine what was initially approved and what the Architectural Commission had recommended. She noted that the Town Council had not seen both plans.

Ms. Stone noted that in 2024, some drawings were submitted, and it took the architect a while to return with the changes. She thought the Town Council saw the new plan in April.

Ms. Strayer stated that she thought the change was intended to provide power to the pergola, allowing it to open and close. She stated that the change order did not alter what had been approved by ARCOM.

Mr. Blouin said he would provide additional information later during the meeting.

Council Member Cooney expressed concern that residents might end up with significantly larger dollar amount changes imposed on them by ARCOM. He believes the Town should be held to the same standards.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to defer Resolution 122-2025 until later in the afternoon under Any Other Matters. The motion was carried unanimously, 5-0.

A motion was made by Council Member Moran and seconded by Council Member Cooney to approve Resolution 122-2025. The motion was carried unanimously, 5-0.

- 16. 126-2025** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving an award authority in the amount of \$1,143,020 to Spur Staffing for temporary staffing utilized by the Recreation Department for FY26.

This item was pulled from the consent agenda by Council Member Araskog.

Council Member Araskog asked for clarification on how the funds would be used.

Ms. Stone explained that the Recreation Department has several part-time and seasonal workers, and during the season, more individuals are needed, which is budgeted for every year.

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve Resolution 126-2025. The motion was carried unanimously, 5-0.

- 18. 130-2025** A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a Purchase Order to Chen Moore and Associates for Phase 4S, 6S and 7N Paving Civil Engineering Services in the amount of \$229,420, approving a contingency in the amount of \$34,413 and approving a project budget in the amount of \$263,833.

This item was pulled from the consent agenda by Council President Pro Tem Crampton.

Council President Pro Tem Crampton said that during his office hours, he hears complaints about the roads that have yet to be paved.

Ms. Strayer stated that next month she could present the paving plan for the next couple of years. She noted that this year, funds have been budgeted for a pavement management plan. She stated that 4S is much of Midtown, and 5S was done in the previous year. She stated that 6S is from one block north of Royal Palm to Royal Poinciana, and those streets will be paved, milled, and resurfaced next summer. 7N is just north of the Palm Beach Country Club. She noted that 7N is Bahama to List Road, and those poles will be removed next summer.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Araskog to approve Resolution 130-2025. The motion was carried unanimously, 5-0.

- 23.** Recognition of Eric Christu for his Service on the Planning and Zoning Commission from December 2016 to September 2025.

Mayor Moore presented Mr. Christu with a recognition plaque for his service on the Planning and Zoning Commission.

24. Recognition of Michael Vincent John Spaziani for his Service on the Planning and Zoning Commission from May 2014 to September 2025.

Mayor Moore presented Mr. Spaziani with a recognition plaque for his service on the Planning and Zoning Commission.

25. Presentation by Dorothy Jacks, Palm Beach County Property Appraiser

Ms. Jacks presented an overview of 2025 property values and trends for the Town of Palm Beach. She reported a market value of \$56 billion and a taxable value of \$34 billion, reflecting an 8.2% annual increase and healthy new construction activity. She explained the difference between market and taxable values, noting that the Save Our Homes cap accounts for about \$15 billion, or nearly 30% of the gap. She described how homestead and non-homestead caps affect tax shifts, particularly for non-homesteaded condos and commercial properties. She reviewed the Town's limited exemptions, including its successful historic property program.

Looking ahead, Ms. Jacks said legislators may consider raising the homestead exemption to \$100,000 or adjusting assessment caps. However, such changes would have minimal effect on Palm Beach but could strain other jurisdictions. She cautioned that eliminating property taxes would be difficult because Florida lacks a state income tax. Finally, she observed that real-estate activity has slowed, but values remain stable, adding that Palm Beach continues to perform far better than many markets nationwide.

Mayor Moore asked Ms. Jacks her opinion on how the county would handle the removal of property taxes. Ms. Jacks responded that the larger question is how to fill that void. She said revenue would have to come from somewhere else, and sales taxes are very sensitive to the economic environment. She did not think there was much appetite for other taxes beyond a significantly higher sales tax. She said it is also essential to consider the level of government control. Mayor Moore asked about the timing of filing for a homestead exemption and wondered if a real estate attorney could file on behalf of their client. Ms. Jacks said that the homestead application can be filed immediately. She said residents do have through March 1st of the following year, since residents must own and occupy on January 1st of any given year. An attorney may assist with completing the form and filing it once the property owner has signed it.

Council President Pro Tem Crampton discussed who would lose if the property taxes were cut. He noted that rationality appears to be prevailing in Tallahassee.

Council Member Moran thanked Ms. Jacks for her time and interesting presentation.

Council President Lindsay thought that the portability was too low for Palm Beach. Ms. Jacks discussed portability and the controls placed on it. She said changing the amount of portability has been discussed, but it is a matter of scale. She said a problem in Florida is that all property tax law is statewide, and there is no consideration or reconciliation for outliers, such as Palm Beach.

Council Member Araskog wondered why the Town only received .17 per dollar. Ms. Jacks noted all the agencies that receive money from property tax revenues. Council Member Araskog wondered how the municipalities would function without tax dollars. She hopes the legislature will listen to the municipalities, the Florida League of Cities, and the lobbyists.

26. Discussion Regarding Time for Town Caucus to be Held on Tuesday, December 2, 2025

Town Manager Blouin stated that the caucus needed to occur on December 2, 2025. He indicated that the tree lightings in the town were on the same day, which was the same issue as the previous year. He stated that in the previous year, the Town Council elected to hold the caucus at 3:30 p.m. so as not to conflict with any of the activities that occur later in the evening.

A motion was made by Council Member Cooney and seconded by Council Member Moran to schedule the Town Caucus on December 2, 2025, to occur at 3:30 p.m. The motion was carried unanimously, 5-0.

UNFINISHED BUSINESS

27. Coastal Matters

27.1 120-2025 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Mayor to Execute the Agreement Between the Town of Palm Beach, Florida, Blossom Way Holdings LLC, and Providencia Partners LLC for the Blossom Way Groin Rehabilitation Project

Town Attorney Joanne O'Connor provided a redlined version of the documents and addressed the adjustments made in collaboration with the property owner. She clarified that the \$5 million on indemnification or duty to defend does not apply to any corrective actions a governmental agency may require the property owner to perform, and that the homeowner is solely responsible for any such required corrective action, with the Town bearing no responsibility.

Council Member Araskog asked about indemnification in excess of \$5 million and inquired about sovereign immunity. Ms. O'Connor responded that the Town would be entitled to sovereign immunity in personal injury cases where damages would be capped at \$200,000 per person and \$300,000 per occurrence.

Sara Gutekunst, Coastal Coordinator, provided a brief overview of the agreement related to the Blossom Way Groin Rehabilitation Project.

Mr. Brazil reviewed the history of the groins, including when the townwide permit was obtained. The Town Council decided not to pursue rehabilitating the groins townwide. The direction to staff was that if any homeowners or a group of homeowners wanted to undertake this type of project, staff would help facilitate it. This project meets the definition of what the Town Council directed staff to do.

Council Member Araskog wondered how the Town protects the southern properties of the groins. Ms. Gutekunst replied that the Town would have data to reference in making necessary determinations.

Council President Pro Tem Crampton received inquiries from a couple of the estate owners, as well as individuals at Sloane's Curve, and was interested in the town's monitoring of the property and the records the Town will keep regarding the project. He wondered how inspections would be set up, how often they would be conducted, and how a written record would be maintained on a quarterly basis. Ms. Gutekunst stated that they could put a protocol together in writing. The agreement was written to allow work with the homeowner, giving the Coastal Coordinator and their consultant access to perform inspections. Council President Pro Tem Crampton insisted that this be done, and Ms. Gutekunst agreed to do so. He then asked Ms. O'Connor about the level of comfort with the amount of the liability. Ms. O'Connor stated she was very comfortable with the indemnification provision, as it is very broad and includes the duty to defend. She also stated that, because any corrective actions required by governmental agencies would also be undertaken as part of the reporting and monitoring process, they would be at the property owner's expense.

Council Member Moran inquired about insurance and who would be responsible in the event of an injury. She noted this is a benefit to the town. She also asked if Town engineers would conduct inspections as the work progresses. Ms. Gutekunst stated that the inspection team would be led by Dr. Mike Jenkins, PhD, PE, of Geosyntec Consultants, the on-call Coastal Engineering Firm, and his team. Council Member Moran expressed support for and comfort with the project. She was grateful to the oceanfront property owners who were willing to undertake the groin projects.

Council Member Araskog wondered if the \$5 million would cover gross negligence on behalf of the owner. Town Attorney O'Connor said that would not be attributed to the town if such negligence was on the owner's part.

Council President Lindsay supported the project. She thought the existing groins were already dangerous.

Council President Lindsay called for public comment.

Paula Jastermsky, Association Manager of the 2000 Association at Sloane's Curve and representing the Sloane's Curve Association, asked the Town Council to address monitoring for environmental impact, as the new groins may impact the near-shore hard bottom or have other environmental impacts. The responsibility for measurement monitoring, mitigation, and remediation should be specified in the permitting process. Monitor for other adverse effects, as it is their understanding that when the State of Florida issues a permit for structures on state-owned sovereign land, the permittee will be held for adverse events caused by the structure. These adverse events could include, but not be limited to, people colliding with the structures or downdrift erosion. In this case, the permittee will either be the applicant or the property owner of the Town of Palm Beach, whose permit is being used for the construction. In addition, while the Town has not renourished beaches in Reach 6, it has spent millions of dollars renourishing beaches and dunes in Reach 7, approximately one mile south of the proposed construction site. As it does in similar circumstances, the Town should require measurement, monitoring, mitigation, and remediation by applicant property owners to protect the property owners south of the new groin construction project, and to protect its own enormous investment in shore protection in Reaches 7 and 8. Town and taxpayers' potential liability, since the town's permit is being used for the construction, the Town should assure its residents and taxpayers that if the current or future property owners do not fulfill their indemnification obligations, other property owners will not be penalized because of the property owner's default or an expense that exceeds the contractual

indemnification limit. The proposed contract limits the current property owner to an aggregate liability limit of \$5 million, which appears to be far too low. She said that as a condition, the Town should have the contract run with the deed of the property in perpetuity as a restrictive covenant. These obligations may already exist in perpetuity if the existing groins were permitted by the state when they were built. This contract will establish a precedent for neighboring property owners who also wish to restore their groins; therefore, it should protect the town and all taxpayers. In conclusion, Ms. Jastermsky requested, on behalf of the 2000 Association, that the Town Council resolve these issues for the current applicant, as they will set a precedent for existing and future applicants.

Council President Pro Tem Crampton supported the project but wanted to ensure that all concerns were addressed and documented.

Mr. Brazil stated the staff's responsibility was to document all the conditions.

Ellen Howe, 2295 S. Ocean Blvd, wondered if there were any benefits to the residents south of Sloane's Curve. Mr. Brazil stated that there was no positive or negative impact on those residents.

Council Member Araskog wondered if bi-monthly checks during the first year or two would be beneficial. Mr. Brazil responded that in the first year, staff could do something before construction, something after construction, and subsequently, the regular annual checks. He said quarterly visual inspections could be conducted. Council Member Araskog inquired about environmental impacts, and Mr. Brazil responded that there are no near-shore environmental resources in the area that would be impacted.

Council Member Moran wondered if more inspections could pollute the data. Mr. Brazil noted that daily visual inspections would produce different results. He said what would be most telling would be the annual inspections, and visual inspections before, during, and after construction are warranted and will provide a reasonable record of the project.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to approve Resolution 120-2025, to include the red lines in the document, and with the condition that quarterly monitoring, a written record, and longitudinal monitoring are completed with the project, and that the monitoring/inspections be made a matter of public record. The motion was carried unanimously, 5-0.

27.2 Consideration of Waivers to Town Code for Construction Dates and Noise for Construction of the Blossom Way Groin Rehabilitation Project

Sara Gutekunst, Coastal Coordinator, discussed the request for an extension of work hours. She stated that construction for the groins would take place between November 1, 2025, and April 30, 2026. The contractor would like to work Monday through Saturday from 7:00 a.m. to 6:00 p.m., with noisy work occurring between 8:00 a.m. and 5:00 p.m. No work would be conducted during the holidays.

Mr. Blouin stated that this type of work had to be done this time of year, outside of turtle season. Regarding the Town Council's authorization of work outside normal hours, he advised that staff resolve any issues expressed by a neighboring property owner. He said the property is large, and the work required will be noisy, but staff will ensure that the loudest work stays within the hours

outlined in the code, as well as minimizing any negative impacts on the neighbors. He noted that staff would bring any elevated issues back to the Town Council.

Council President Lindsay expressed concern about the 8:00 a.m. start time, recommending 9:00 a.m. instead. Mr. Brazil noted that staff did not believe the 8:00 a.m. start time would be a problem, given the property's size. Mr. Blouin added that it would be preferable due to traffic.

Paula Jastermsky, General Manager of the 2000 Sloan's Curve, wondered if there was any potential for excessive turbidity with the project. Ms. Gutekunst stated that turbidity monitoring was required as a condition of the environmental permit. She said that if there were any plumes, samples would be required. Additionally, the proposed methodology involves installing temporary steel sheet piles around the project template to serve as a barrier and contain turbidity.

Council President Pro Tem Crampton asked if there was turbidity that escaped the barriers and if the work could be suspended. Ms. Gutekunst stated that the permit condition specifies that if there is an exceedance over time, work must stop and may be restarted once the issue is remedied.

Council Member Araskog stated she had a problem with the request for Saturday work.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to approve the waivers to the Town Code for construction dates and noise for construction of the Blossom Way Groin Rehabilitation project with the following conditions: Construction work will be allowed 7 a.m. to 6 p.m., Monday through Saturday with noisy work 8:00 a.m. to 5 p.m., with no pile driving before 9 a.m. during the week, no pile driving on Saturdays, and if any complaints cannot be resolved by staff, they will be heard by the Town Council. The motion was carried unanimously, 5-0.

27.3 119-2025 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Mayor to Execute Amendment No. 2 to the Interlocal Agreement for Dune Restoration Project – Reach 9

Sara Gutekunst, Coastal Coordinator, presented the resolution, stating that it is in partnership with neighbors to the south, the Town of South Palm Beach, where the working relationship has historically been positive. This agreement will replace approximately 10,000 cubic yards in Reach 9, and grant funding has been received from FDEP for beach and dune restoration as part of the recovery plan from Hurricanes Ian and Nicole.

Mayor Moore stated that the Mayor of South Palm Beach has been a wonderful partner to the Town of Palm Beach, noting this is a standard interlocal agreement, as has been in place in the past.

Council President Pro Tem Crampton expressed gratitude to Fred Kamel and the Atriums' employees for doing a great job for the town. He added that the Claridges condominiums are also helping by hosting a fueling station for the trucks.

Council Member Araskog suggested writing a thank-you letter to the Atriums and The Claridges from Mayor Moore.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Mr. Cooney to approve Resolution 119-2025. The motion was carried unanimously, 5-0.

27.4 93-2025 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, approving a change order in the amount of \$750,000 to Sea and Shoreline LLC for the Reach 8 Dune Restoration Project and establishing a new project in the amount of \$2,107,500

Sara Gutekunst, Coastal Coordinator, presented the resolution for a change order for Sea and Shoreline LLC, for the Reach 8 dune restoration project, and establishing a new project amount.

Mr. Brazil acknowledged what seemed like a large cost but stated that it was fair for the long distance the conveyor needed to travel.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton to approve Resolution 93-2025. The motion was carried unanimously, 5-0.

28. Update and Schedule of the Florida Department of Transportation (FDOT) A1A Projects

Patricia Strayer, Town Engineer, introduced the item and turned the presentation over to the Florida Department of Transportation (FDOT).

Mel Pollock of FDOT provided an update on the current projects in the Town. Mr. Pollock stated he thought the area of Brazilian and County Roads would not be addressed until the summer of 2026.

Mr. Cooney wondered if the visual board could be removed. Mr. Pollock stated he would speak with his representatives to see if that was possible.

Council President Pro Tem Crampton wondered if FDOT utilized the extended working hours. Mr. Pollock responded. Council President Pro Tem Crampton discussed the light at Mar-a-Lago. He also recommended moving the yield sign at the roundabout, and Mr. Pollock said that it is being discussed.

Council Member Araskog thought the roundabout was very confusing. Mr. Brazil clarified that the northbound slip lane is outside of the circle. Council Member Araskog suggested that the Mayor send a letter of appreciation to FDOT. She also suggested using nighttime paving in the southern area near El Vedado.

Council Member Moran agreed that the roundabout was confusing. She appreciated that FDOT was utilizing signage rather than sharrows.

Council President Lindsay also thanked Mr. Pollock.

Council Member Araskog asked about the solution for the sharrows. Mr. Pollock stated nothing had been decided, but they would determine the final solution and inform the Town Council.

Council President Pro Tem Crampton stated that a tree plan had been discussed, and he thought the work was being done quite well. He mentioned the orange barriers extending a little too far into the street but acknowledged they would not be there long. He expressed his appreciation to Mr. Pollock.

29. Town-wide Undergrounding Project - Review of Project and Dashboard, Summary of Project Status

Patricia Strayer, Town Engineer, discussed the history of the paving project and how it was done in coordination with the undergrounding project. She reviewed the areas in the town and when and where the paving would be milled and replaced.

Council Member Araskog asked about the increased utility costs. Ms. Strayer said those were actual costs, and since COVID, the costs had increased. She noted that for AT&T's installation of fiber in four phases, there is a savings of nearly \$3 million, offsetting the total cost.

Council President Lindsay discussed the paving in the north end during the first phase, which is already in need of repaving. She thought a paving management plan was necessary, at least by the next budget season. Mr. Brazil explained the nature of paving and stated that it is an ongoing process. He agreed that a comprehensive pavement management program is needed, which has been reintroduced, and proposals are being solicited.

Council Member Moran inquired about completion dates, and Ms. Strayer confirmed that 7 South and 7 North will be completed in 2026. She also noted that Phase 8 is expected to be completed by 2027.

Council President Pro Tem Crampton asked about the first paving that would be initiated. Ms. Strayer responded that the town is paving the rest of Midtown, between Royal Poinciana and Seaspray, as well as the area just north of the Palm Beach Country Club. Council President Pro Tem Crampton stated that there needed to be clear information about what would be done with funds already being budgeted. He felt the residents should be further educated about when the work will be done.

Council Member Cooney inquired about the area near Bradley Place. Ms. Strayer stated that the matter would be addressed next summer. Mr. Brazil noted that there was a lot of work to be done in that area.

**Note: A lunch break was taken at 12:39 p.m. and the meeting resumed at 1:27 p.m.*

NEW BUSINESS

30. Donation from the Police and Fire Foundation TIME CERTAIN: 10:30 AM

Chief Caristo stated that the Police Department has been cleaning up derelict vessels. He stated that the Police and Fire Foundation wanted to donate money to assist with the removal.

Tim Moran, 275 Dunbar Road, presented a donation of up to \$250,000 to enhance the Town's budget for enforcing illegal vessel mooring and maintaining the health and safety of the Lake Worth Lagoon. These funds will allow the Police Department to address underfunded needs such as towing, removal, and destruction of illegally moored or anchored vessels. The donor requests that the funds be maintained in a separate fund and used only once other funding resources, such as grants, are exhausted. He stated that in eighteen months, the foundation will follow up to see if additional support is necessary to remove and clean up derelict vessels.

Mayor Moore thanked the Police and Fire Foundation for the donation and expressed her appreciation. After last month's discussion, she noticed a boat that had sunk.

Council Members Araskog and Moran thanked the Police and Fire Foundation for the donation and expressed their appreciation.

Council President Pro Tem Crampton stated that there is no other organization that does so much comprehensively as the Palm Beach Police and Fire Foundation. He expressed his appreciation to the foundation.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to accept the donation from the Palm Beach Police and Fire Foundation. The motion was carried unanimously, 5-0.

**Note: A short break was taken at 10:58 a.m. and the meeting resumed at 11:07 a.m.*

31. 203 South Lake Trail

Mr. Brazil introduced the item and indicated that the property owner requested to raise the Lake Trail. He provided a comprehensive presentation about the issue of raising the trail. Mr. Brazil reviewed the request and potential implications. The request is to raise the trail from 1.09 and 1.70 ft NAVD to 4.6 ft NAVD (a 2.9 to 3.51 ft change in elevation) and taper the grades on either side of the property to match what exists. He reviewed the Town's current standards and explained that the Town needs to decide how the Lake Trail should be raised. He discussed the water modeling results and vulnerabilities associated with raising the trail. Mr. Brazil noted that, prior to initiating the code reform process, the Town Council had placed the subject issue on hold. There are policy options that need to be considered regarding raising the trail. Mr. Brazil reviewed the options, the pros and cons of each. He then discussed funding options and noted that none of this would be clean and easy to address.

Mr. Brazil suggested that if the Town Council does not have an answer today, this request be deferred, allowing for completion of the Woods Hole update and a subsequent conversation about the alternatives, vulnerable areas, and how to address those areas, along with a schedule. He stated this is a long-term program, and the property owner is requesting to raise the trail because it floods.

Council President Pro Tem Crampton asked about the easement on private properties. Mr. Brazil discussed the easement and the issues. He said that because the Town has an easement across

these properties, the elevation of the trail could be raised, and maintenance is the Town's responsibility. He noted that private property on both sides would be impacted wherever the trail is raised.

Council Member Moran discussed the potential impact on the neighbor and wondered if there was a way to protect the neighbor. Mr. Brazil stated there was no way to protect the neighbor.

Mayor Moore asked Mr. Brazil what the cost would be for a project of this size. Mr. Brazil stated he did not have a price, but it would be a significant cost over several years.

Mr. Blouin discussed the private property owner's responsibility.

Council Member Araskog stated she could not imagine taking responsibility for the bulkheads on private properties.

Council President Lindsay acknowledged that the tide gauges installed years ago are now confirming what residents already know: that sections of the Lake Trail regularly go underwater during king tides. She emphasized that the data provides a clearer picture of future vulnerabilities along the intracoastal side and will likely require attention sooner than the oceanfront. She commended the Town's success with its ocean protection program but stressed the need for a coordinated effort to address lakeside flooding.

Cory Meyer of Nievera Williams Design made a presentation on behalf of the homeowner, requesting to raise the Lake Trail at 203 South Lake Trail.

Council Member Moran asked whether the design team had considered the impacts of the drainage project on neighboring properties. She also inquired about how the system functions during heavy flooding, specifically, whether it continues to work when the catch basins are full. Mr. Meyer explained that while the system continues to function, it takes longer for water to reach the pump station when water levels are high, and during severe flooding or high tides.

Council President Pro Tem Crampton did not believe the council had enough information to make a decision. He stated that a more detailed plan was needed to address similar issues in the future.

Council Member Araskog said that although the Town Council may be inclined to grant approval to the request, the concern is that no guarantee exists to protect the neighbor. Mr. Brazil said this property and many properties along the trail have a retaining wall or privacy wall from east to west. He said in terms of protecting the property, it can be done at the first retaining wall, allowing a homeowner to become self-sufficient by raising the grades on their property outside of the trail to protect their property from flooding.

A motion was made by Council Member Araskog and seconded by Council Member Moran to defer the request from 203 South Lake Trail indefinitely. The motion was carried unanimously, 5-0.

32. Compass Marketing Filming Permit Application

Carolyn Stone, Deputy Town Manager, introduced the item for a request from the Clerk's Office. The project would include a crew of eight and would be still photography at the clock tower and

on Worth Avenue.

Paul Schweibinz, Compass Marketing, presented his request for photography in the Town. He noted that it would be a quick in and out with no special needs cited. He also stated that an alternate date would not be necessary.

Council Member Moran asked if there was anything to permit photography between 10:00 a.m. and 3:00 p.m. Mr. Blouin said that only approval by the Town Council.

Council President Lindsay asked if the requester would notify the Town when they would be shooting, and Mr. Schweibinz said they would shoot on November 4, 2025, from 6:00 a.m. to 8:00 a.m.

Council Member Araskog confirmed all photography would be done between 6:00 a.m. and 8:00 a.m. on Tuesday, November 4, 2025.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the filming permit application of Compass Marketing. The motion was carried unanimously, 5-0.

Ms. Stone requested that the first reading of Ordinance 20-2025 be heard at this time.

A motion was made by Council Member Araskog and seconded by Council Member Moran to reorder the agenda to hear the first reading of Ordinance 20-2025 at this time. The motion was carried unanimously, 5-0.

33. Waiver of Third Charitable Solicitation Event Permit for Place of Hope, Inc.

Charles Bender of Place of Hope requested a waiver for the third charitable solicitation.

Mayor Moore stated she had conversed with Mr. Bender and learned they had cooperated with another group for their last event. She appreciated the honesty on the part of the Place of Hope, Inc. She feels the waiver request is reasonable.

Council Member Moran asked Mr. Bender to explain the waiver. He responded and stated that these issues would not happen again in the future.

Council Member Araskog asked about the event in which they participated. Mr. Bender stated it was called The Palm Event, a large car show.

Mayor Moore inquired about Mr. Bender's charity. Mr. Bender stated his charity is faith-based and benefits and cares for abused children, human trafficking survivors, and moms with children who have nowhere else to go. Council President Lindsay stated support for the request.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to waive the third charitable solicitation permit for Place of Hope, Inc. The motion was carried unanimously, 5-0.

34. Discussion of Donor and Recognition Signage

Carolyn Stone, Deputy Town Manager, stated that, at the direction of the Town Council, staff had prepared a presentation regarding donor recognition and signage. She outlined why a donor recognition policy would be helpful, noting that donor generosity is extremely and deeply valued in the town. She reviewed the existing donations policy. She discussed the main sections that would be included in a donor and recognition policy, and recommended language for the sections. She also presented some examples of donor signage utilized throughout the Town.

Council President Pro Tem Crampton acknowledged that issues do arise, and the policy language presented seems to be a great start.

The Town Council reached a Consensus that there should be a policy.

Ms. Stone stated that she would develop a draft policy, including a limit on the naming of amenities or objects to a certain dollar amount, with anything under that amount not allowing for naming rights. She also noted that naming would have to be approved by the Town Council.

There was a consensus among the Town Council to direct the staff to prepare a proposal for donor and recognition signage for the Town Council's review.

35. Request for a Historical Marker on Worth Avenue Recognizing Lilly Pulitzer

Friederike Mittner, Architectural Review and Historic Preservation Planner, introduced Dr. Lynnette Long, who would present the request for a historical marker to be installed on Worth Avenue in honor of Lilly Pulitzer's history.

Dr. Long provided a background of historical markers and the number of women honored. She said out of 950 markers, only six honored women. She stated these markers are from the State of Florida. In 2017, Dr. Long started nominating women for historical markers and has gotten several installed.

Council President Pro Tem Crampton asked if a marker could be removed after it is placed for different reasons. Dr. Long stated that the committee extensively researches the women they want to honor and conducts a thorough investigation. She noted that in the history of Florida, no marker has ever been installed for a living person.

Council Member Araskog asked why Lilly Pulitzer's marker is not in front of her original store, rather than a corporate one. Dr. Long said the Town has the right to change the proposed location for a historical marker.

Mr. Blouin discussed the issue of the proposed location versus the original store's location. He noted that a marker or designation could not be placed on private property without the property owner's permission. Mr. Blouin said that businesses typically relocate from time to time due to the leasing of space.

Mayor Moore suggested that Dr. Long go to the original location of her store and ask permission to place the marker there from the owner. She expressed concern about setting a precedent and

sign pollution.

Council President Lindsay inquired about the dimensions of the signage. Dr. Long reviewed the dimensions, which were 42 inches across, on a 6-foot pole extending above ground.

Council Member Moran recommended revisiting placement in the original location and modifying the wording on the sign, as it looks like it came out of Wikipedia. She suggested this item be deferred or denied as proposed.

Council Member Araskog discussed why she did not support the project as proposed on Worth Avenue in the right-of-way.

Mr. Blouin stated that even if the private property owner agreed to the placement of a historical marker, it would still have to undergo official approval processes.

Council President Lindsay asked if it had to be in this format with a six-foot pole, and the applicant confirmed that it would. She called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Council Member Moran to deny the request for a historical marker on Worth Avenue as requested and as described in this location. The motion was carried unanimously, 5-0.

**Note: A lunch break was taken at 12:39 p.m. and the meeting resumed at 1:27 p.m.*

36. Proposed Boat Parade in Intracoastal Waterway

Carolyn Stone, Deputy Town Manager, stated that there is a boat parade in the north end of Palm Beach County that travels north. She stated they were requesting the boat parade begin at Sailfish Marina, heading south on the Intracoastal Waterway. The request to the Town of Palm Beach would support the parade traveling under the Flagler Memorial Bridge, which would require the bridge to be raised for approximately 45 minutes. The request requires an FDOT permit, and the Town would have to sign off on that permit. She stated it would potentially cause traffic issues in the Town.

Sarah Lott, from the parade production company, was present to address questions.

Council Member Moran stated she could not support the request. Council President Pro Tem Crampton agreed.

Council President Lindsay agreed and explained that the traffic is gridlocked in December. She could not support opening the bridge for an hour. Council President Lindsay recommended that the boats turn around at the bridge.

Mayor Moore wondered how many boats would be in the parade. Ms. Lott stated she could not answer definitively, but they were hoping for 30 to 40 boats.

Council Member Araskog agreed with the other council members. She said the traffic issues were too bad, and the residents would not support the bridge closure.

Council Member Cooney agreed with the others.

Council President Lindsay called for public comment.

Matthew Wood, 2210 Collier Avenue, Lake Worth, suggested opening the bridge for 10 minutes to allow 30 boats in and then opening it an hour later to let them return.

Mr. Blouin stated that the residents would disapprove of this request.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to deny the request for the boat parade in the Intracoastal Waterway. The motion was carried unanimously, 5-0.

37. Waiver to Town Codes for 201 Worth Avenue to Occupy the Right-of-Way and Work on the Exterior of the Building Outside Normal Working Hours.

Paul Brazil, Director of Public Works, presented the request for extended work hours. Mr. Brazil recommended that they approve the request.

Council Member Araskog supported the request, provided it was completed by November 1, 2025. Mr. Brazil stated that if they received any complaints, they would reassess the situation.

Mayor Moore wondered why they took so long to get started. Mr. Brazil discussed the approval process that they need to go through. Based on the information, the mayor supported the request.

Council Member Moran felt this application should have been done several years ago.

Council President Pro Tem Crampton asked what would happen if the request was denied. Mr. Brazil replied that nothing positive would happen if the request was denied.

Council Member Araskog noted this was probably being done because the tenant is new. She noted that the tenant had no involvement in the work and had to go through the approval process.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to approve the waiver of the Town Code for 201 Worth Avenue to occupy the right-of-way and work on the exterior of the building, with work concluding by November 1, 2025. The motion was carried unanimously, 5-0.

**38. Presentation by Jonathan Paul of NUE Urban Concepts on Impact Fees
TIME CERTAIN: 2:00 PM**

Bob Miracle, Deputy Town Manager, requested that this item be moved to the October 15, 2025, meeting, to be heard at 2:00 p.m. time certain.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to move the item to the October 15, 2025, meeting to be heard at 2:00 p.m. time certain. The motion was carried unanimously, 5-0.

39. Right of Way Division of Responsibilities

Kirk Blouin, Town Manager, opened the discussion by providing a general overview.

Ms. Strayer said the Right-of-Way Manual approved last month provides for the private use of rights-of-way, which she explained. She said when there are citations, they are entered into the new ERP system, which then goes through Planning, Zoning, and Building and Code Enforcement. She noted everyone is working together to get all citations into the system. Mr. Blouin added that the end goal is compliance. He also stated that the final action is to administer stop work orders, and contractors do not want to receive an order to stop working. He commended staff for their internal coordination efforts.

Council Member Moran felt that the three-strike system was working well.

Wayne Bergman, Director of Planning, Zoning, and Building, stated that coordination meetings had been held to streamline the process. With the new coordination process, some significant steps have been taken to simplify it. He elaborated on the internal process and steps that are taken when citations are issued.

Mr. Blouin stated that there are administrative processes in place, with the Town Council ultimately acting as judge and jury when deemed necessary.

Mayor Moore thought the staff needed to do a better job of noticing the violations because they were all over the town.

Chief Caristo discussed the number of cases in 2024 for five code enforcement officers.

Council Member Cooney recommended continuing interdepartmental coordination and supported a proactive approach. He agreed with Mayor Moore.

Council Member Araskog discussed her calls to Code Enforcement, adding that she should not have to make them. She asked Mr. Bergman if the town could enter private property to conduct an inspection. Mr. Bergman discussed the legal rights of building inspectors to enter private property. He explained the two types of building inspections that may be allowed.

Council Member Moran said that when staff have done what previous Town Councils have asked, the current Town Council feels the growing pains. She was unsure what approach to take; however, she believed enforcement should be done in a courteous manner. She also thought the burden should be removed from the residents.

Mr. Blouin noted that enforcement needed to be both strict and reasonable.

Council President Lindsay stated that the Town Council agrees that the Town staff needs to return to the Town Council with a more proactive plan. She also mentioned the need to address repeat offenders. In addition, she thought that there may need to be additional oversight on private providers.

Council President Pro Tem Crampton thought everything should be written up with conditions to get the Town moving in the right direction.

Council Member Araskog thought that changes may require an amendment to an Ordinance. Attorney O'Connor responded, citing the Florida Statutory requirements. Mr. Blouin said the message was clear that the Town Council desired stricter enforcement.

Council Member Araskog commended Chief Caristo for a job well done and thought the discussion was about fine-tuning processes.

Council President Lindsay called for public comment. No one indicated a desire to speak.

40. Discussion - Code Enforcement

Council President Lindsay called for public comment. No one indicated a desire to speak.

There was a consensus among the Town Council to eliminate verbal warnings and to issue a five-day warning before a citation is issued, allowing Code Enforcement officers discretion if warranted.

ORDINANCES

41. FIRST READING

41.1 20-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, amending Chapter 82 of the Town Code of Ordinances relating to Personnel, at Article II, Employee Benefits, Division 2, Retirement System, amending Subdivision III, Firefighters, by amending Section 82-99, Deferred Retirement Option Program for Firefighters; amending Subdivision IV, Police Officers, by amending Section 82-119, Deferred Retirement Option Program for Police Officers; providing for severability, providing for repeal of Ordinances in conflict; providing for codification; providing an effective date.

Carolyn Stone, Deputy Town Manager, introduced the item.

Attorney Janice Rustin with Lewis, Longman & Walker, and on behalf of the Town, was available to answer questions. At the request of Council Member Araskog, she explained the Deferred Retirement Option Program (DROP) program, noting that there would be no cost to the Town in terms of contributions or interest on the DROP account balance. She noted a slight increase in the plan's cost.

Council Member Araskog asked Ms. Rustin about the options. Ms. Rustin stated that the ordinance applies to a very specific number of members: those who entered the DROP after June 1, 2024. She said this benefit would not be available to any other employees.

Mr. Blouin further clarified the terms of the ordinance, noting the request would be cost-neutral to the Town.

Mayor Moore thought this option should be available for the staff. She saw no downside to supporting the option. Mr. Blouin agreed.

Council Member Araskog thought it was a fair solution.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to approve Ordinance 20-2025 on first reading. The motion was carried unanimously, 5-0.

**Note: A short break was taken at 3:17 p.m. and the meeting resumed at 3:29 p.m.*

41.2 28-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 74 – Parks And Recreation, By Repealing Sec. 74-263. – Reserved And Replacing It With Sec. 74-263. – Definitions; By Amending and Replacing Sec. 74.267 To Establish an Overnight Anchoring Limitation Area; and by Amending Sec. 74-268. To Regulate Mooring and Live-Aboard Vessels in Lake Worth; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date.

Lieutenant Paul Alber, Special Standards, stated that the Police Department had met with the Town Attorney to draft an ordinance that would replace and update existing ordinances, including language from the Florida Statutes.

Attorney Joanne O'Connor did not have any additional information.

Council President Lindsay thought it was important to know how to contact the owners of moored boats. She stated that a bill is being changed to add a mandatory registration clause, but in the meantime, she thought the Police Department should receive contact information from boat owners who are mooring their vessels.

Lt. Alber stated that the state has implemented a new law requiring a long-term anchoring permit. The state will require all contact information, and the Florida Fish and Wildlife Conservation Commission will be the entity to issue those permits. He felt it would be tough to expect out-of-town boaters to be familiar with local ordinances. However, he stated there are state and federal guidelines that, if properly followed, allow for the identification of boat owners. He stated that the Town can aggressively start enforcing some of the statutory requirements relating to derelict vessels.

Council President Lindsay called for public comment.

Cary St Onge of Manalapan stated that he hopes to work with the Town in a positive way. He expressed concern that collectively, some of the proposed actions will eliminate yachting on Lake Worth. He acknowledged the importance of addressing environmental problems and removing mooring buoys from illegal moorings.

Elie Edmonson, 411 52nd St., West Palm Beach, and a member of the Palm Beach Sailing Club, shared what the impact of this ordinance would be on the Palm Beach Sailing Club. He believed the ordinance would destroy the club, although they shared concerns about derelict vessels.

Don Smith, 161 Yale Drive, Lake Worth Beach, discussed the harmful effects associated with good intentions. He urged the Town Council to consider establishing a task force to help address the concerns without causing unintended harm from well-intentioned individuals.

Cal Landau, 145 Ocean Avenue, Palm Beach Shores, discussed his thoughts about enforcing provisions to remove derelict boats.

Edward Singer, 1491 Goodwood Terrace, Wellington, spoke about the ordinance and requested a legal mooring in Lake Worth Lagoon. He stated that the ordinance does not contain any information regarding the validity of a private mooring. He also spoke about other concerns he had with the proposed ordinance.

Susan St Onge of Manalapan stated that sailing is her family's passion. She said Lake Worth Lagoon and Palm Beach Inlet are the focal points for keeping their boat. She felt the proposed policies would undermine responsible boat owners.

Matthew Wood, 2210 Collier Avenue, Lake Worth, noted he felt the general population on the island was unaware of the initiative to address derelict boats.

Craig Pollock, a member of the Lake Park community and the Palm Beach Sailing Club, spoke about some of the same topics previously discussed. He said the derelict vessels are a concern for all local boaters.

Council Member Araskog stated that while derelict boats are an issue, another concern is the pollution that is pumped into the lake and the red tape that the town must navigate to remove a derelict boat. She recommended moving forward with the ordinance.

Council Member Moran agreed with Council Member Araskog. She thought there would be a problem with selective enforcement. She liked the ordinance and supported it.

Council President Pro Tem Crampton thought that the council had a responsibility to its residents to protect them. He thought they should move forward with the ordinance.

Council President Lindsay expressed environmental concerns related to the problem with derelict vessels. She said there are very serious issues in the Lake Worth Lagoon, and she was supportive of the ordinance.

Council Member Cooney felt conflicts, as he acknowledged the toolkit provided to municipalities. However, he was concerned about the business owners who had expressed concern and wondered if time should be allowed for them to figure out how to move forward.

Mayor Moore agreed with Council Member Cooney. However, since the Florida legislature has finally given municipalities the tool, she believed it would be foolish not to use it.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to approve Ordinance 28-2025 on first reading. The motion was carried 4-1, with Council Member Cooney dissenting.

42. SECOND READING

42.1 21-2025 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending The Town Code Of Ordinances At Chapter 42 -

Environment, Article V – Noise, By Amending Section 42-198(a) And Sections 42-199 (b) And (c) To Revise The Duration Of The Construction Seasons; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.

Town Attorney Joanne O'Connor read Ordinance 21-2025 by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Cooney to adopt Ordinance 21-2025. The motion was carried unanimously, 5-0.

42.2 16-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances At Chapter 118 - Traffic and Vehicles, Article I - In General, By Amending Sec.118-11. To Prohibit Micromobility Devices on the Lake Trail; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

Town Attorney Joanne O'Connor read Ordinance 16-2025 by title only.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to adopt Ordinance 16-2025. The motion was carried unanimously, 5-0.

42.3 17-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 106 – Streets, Sidewalks, and Other Public Places, by Amending Sec. 106-158. to Prohibit Use of Micromobility Devices Upon All Town Sidewalks in the Commercial Zoning Districts; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

Town Attorney Joanne O'Connor read Ordinance 17-2025 by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Araskog to adopt Ordinance 17-2025. The motion was carried unanimously, 5-0.

42.4 18-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 118 – Traffic and Vehicles to Regulate the Operation of Micromobility Devices by Establishing a Minimum Age Requirement, Identification Requirement, and Safety Training Programs; Providing for Severability; Providing for Repeal Of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

Town Attorney Joanne O'Connor read Ordinance 18-2025 by title only.

A motion was made by Council Member Cooney and seconded by Council Member Moran to adopt Ordinance 18-2025. The motion was carried unanimously, 5-0.

ANY OTHER BUSINESS

There was no other business discussed.

ADJOURNMENT

A motion was made by Council Member Cooney and seconded by Council Member Moran to adjourn the meeting at 6:43 PM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk
Date: _____



TOWN OF PALM BEACH

Minutes of the Local Planning Agency Meeting Held on October 15, 2025

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:34 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Julie Araskog and Danielle Moore

Staff Present: Wayne Bergman, James Murphy, Jennifer Hofmeister, Kelly Churney and Town Attorney Joanne O'Connor

PLEDGE OF ALLEGIANCE

Council President Lindsay led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Council Member Araskog and seconded by Council Member Cooney to approve the agenda as presented. The motion was carried unanimously, 5-0.

COMMENTS

1. MAYOR AND TOWN COUNCIL MEMBERS

There was no comments at this time.

2. PUBLIC - 3 MINUTE LIMIT

Council President Lindsay called for public comment. No one indicated a desire to speak.

ORDINANCES

3. FIRST READING

- 3.1 23-2025** An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending Chapter 134 Zoning, Article Vi.- District

Regulations, Division 7. - R-D(2) High Density Residential District By Modifying Front Yard Setbacks In Sec. 134-1060(5); Providing For Severability; Providing For The Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

James Murphy, Assistant Director of Planning, Zoning and Building, explained the proposed amendment, which was discovered by staff when reviewing other projects. Staff discovered an outdated and impractical provision in the RD-2 zoning district that had not been applied in over 20 years. The current code required that the building setbacks be multiplied by the number of streets a property fronts on, resulting in excessively large setbacks for corner or multi-frontage lots. Mr. Murphy noted that this created inconsistency and aesthetic discord along street edges. The proposed amendment removes that multiplier language entirely to ensure uniformity in building design and setbacks. He emphasized that this change does not alter the allowable building height or standard setback calculations, which will continue to be based solely on building height. He concluded that the staff strongly supports the proposed correction.

Council Member Araskog wanted confirmation that multi-story buildings would still be reviewed by the Town Council for approval. Mr. Murphy stated that those projects would be reviewed by the Town Council as a special exception.

A motion was made by Council Member Moran and seconded by Council Member Araskog to recommend Ordinance 23-2025 to the Town Council for approval. The motion was carried unanimously, 5-0.

ANY OTHER BUSINESS

There was no other business discussed at this time.

ADJOURNMENT

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to adjourn the meeting at 09:40 AM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk

Date: _____



TOWN OF PALM BEACH

Minutes of the Town Council Development Review Meeting Held on October 15, 2025

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:41 AM in the Town Council Chambers.

Members Present: Bridget Moran, Ted Cooney, Lewis Crampton, Bobbie Lindsay, Julie Araskog, and Danielle Moore

Staff Present: Wayne Bergman, James Murphy, Jennifer Hofmeister, Kelly Churney, and Attorney Joanne O'Connor

INVOCATION AND PLEDGE OF ALLEGIANCE

Town Clerk Churney led the invocation, and Council President Lindsay led the Pledge of Allegiance.

APPROVAL OF AGENDA

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the agenda as amended. The motion was carried unanimously, 5-0.

ADMINISTRATION OF THE OATH

Town Clerk Churney swore in all those intending to speak and continued to do so throughout the meeting, as necessary.

COMMENTS

1. MAYOR AND TOWN COUNCIL MEMBERS

Council Member Araskog was thankful for the release of the Israeli hostages and requested prayers for the people in Gaza.

Mayor Moore thanked Doug Evans for the Palm Beach Chamber of Commerce breakfast this morning, which was primarily sports-related. She announced that the FIFA World Cup would be

coming to Hard Rock Stadium in the summer of 2026. She also mentioned that Habitat for Humanity was a sponsor of the breakfast, stating they have nearly 500,000 volunteer hours dedicated to building houses.

Council President Pro Tem Crampton reflected on the outcome at Tuesday's Town Council meeting, which included a white paper on Code Enforcement, Patricia Strayer's notice to the public regarding the paving plan, and Paul Brazil agreed to provide a Tree plan for the Town.

Council President Lindsay added that South Florida is very sports-minded. She echoed Mayor Moore's comments about the breakfast. She also noted the Town Council would like to see more shade trees along the sidewalks.

2. PUBLIC - 3 MINUTE LIMIT

Council President Lindsay called for public comment. No one indicated a desire to speak.

APPROVAL OF CONSENT AGENDA

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to approve the consent agenda as presented. The motion was carried unanimously, 5-0.

Council Member Araskog stated she would like to remove ZON-25-0047, 1050 N Lake Way, from the consent agenda to be heard.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to reconsider the previous motion relating to the consent agenda. The motion was carried unanimously, 5-0.

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the consent agenda, as amended. The motion was carried unanimously, 5-0.

PUBLIC HEARINGS

- 3. Appeal of ARCOM - ARC-25-0035 940 N LAKE WAY**
This appeal was withdrawn by the applicant.

****Note: This item was withdrawn at the approval of the agenda.***

- 4. Appeal of Administrative Decision Regarding 266 Oleander Ave.**

Assistant Director of Planning and Zoning James Murphy stated on July 16, 2025, that an administrative determination had been made, indicating that the applicant was unable to develop a parcel of land. The town processes many applications for the redevelopment of nonconforming parcels of land under the provisions of Town Code Chapter 134. He stated that the parcel of land in question is designated as R-C. Under the provisions of the code, unlike special exceptions or other site plan reviews, to develop a nonconforming parcel of land in the R-C district requires a variance. He stated that the vacant lot existed in the same configuration for a minimum of thirty years. In this regard, the applicant had not provided the staff with substantial evidence to

demonstrate that the parcel has existed in its current block configuration for a minimum of 30 years. Therefore, staff had no alternative but to deny the application from an administrative perspective. This is being brought to the Town Council in tandem with the next agenda item, ZON-25-0057.

Town Attorney Joanne O'Connor indicated that there was no record of a unity of title for lots 6 and 7.

There was a consensus of the Town Council to send the issue of the 30-year configuration of a parcel to the Planning and Zoning Commission (PZC) for discussion.

Council Member Moran noted the gray area regarding the unity of title.

Mr. Bergman stated that a lot of time was being spent on the subdivision Code in Chapter 110. He said the Town should be involved in the process, and therefore, some changes have been suggested which are currently under review by the Town Attorney. Mr. Bergman stated that his department was not punitive with this application, pointing out the next agenda item. He said the Town Council could continue with the variance request, which would make the Architectural Commission's (ARCOM) job much cleaner if they understood that the Town Council upheld the appeal and would consider granting variances to allow this very nonconforming lot to be developed.

Guy Rabideau, Attorney representing Beach Gal, LLC, stated that his client had purchased the property in March 2025. He explained the property in relation to the surrounding lots and the historical common ownership of the lots. He pointed out the configuration of the lots over the past five years. Mr. Rabideau expressed concern about the interpretation the staff took regarding the subject lot.

Council Member Araskog asked Attorney O'Connor whether a decision in favor of the appellant would invalidate staff's use of the ordinance entirely or if it would apply only to this specific property, essentially seeking clarification on whether the ruling would have broader implications or be limited to this case. Town Attorney O'Connor explained that the Council's decision would apply only to the specific property in question. She noted that staff plans to review this section of the code during the upcoming zoning code reform.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Council Member Moran to grant the appeal as requested. The motion was carried unanimously, 5-0.

5. ZON-25-0057 (ARC-25-0063) 226 OLEANDER AVE VACANT (LOT 6 OF THE PLAT OF THE JEANNETE COURT ADDITION TO PALM BEACH) (COMBO) – VARIANCES. The applicant, Beach Gal LLC (Melissa Schorr, Manager), has filed an application requesting Town Council review and approval of four (4) variances for development of a nonconforming parcel of land in the R-C zoning district which is (1) deficient in lot width, (2) deficient in lot depth, (3) deficient in lot area, and (4) for review of the COMBO application by town council prior to review of the application by ARCOM. Review of the COMBO application is contingent on the applicant's appeal of

administrative determination being upheld by the Town Council regarding the current configuration of the parcel. The Architectural Commission shall perform design review of the application.

Council Members Araskog, Cooney, Moran, Council President Lindsay, Council President Pro Tem Crampton, and Mayor Moore disclosed ex parte communications.

Mr. Murphy provided staff comments on the project, pointing out important points that may be considered.

Council President Pro Tem Crampton asked about the hardships associated with the variance application. Mr. Murphy explained the hardships to support the request.

Council Member Araskog asked Council Member Cooney for his opinion regarding the variance and hardships. He said he would love to have their feedback, but nothing in the request relates to anything within ARCOM's purview. He said that if anything related to ARCOM's purview, he would not grant variance one.

Council Member Moran confirmed that the Town Council would not approve the building's design. Mr. Murphy provided confirmation.

Attorney David Klein, on behalf of the applicant, discussed the variance requests and advocated for approval. Rich Leja of ACI Architects presented the proposed architectural plans.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Council Member Moran that Variance No. ZON-25-0057 226 Oleander Avenue shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 5-0.

GENERAL BUSINESS

6. MATTERS PULLED FROM CONSENT AGENDA

7. ZON-25-0047 (ARC-25-0047) 1050 N LAKE WAY (COMBO) – SPECIAL EXCEPTION. The applicant, CFH Land Trust (J. Scott Feeley, Trustee), has filed an application requesting town council approval of a special exception for redevelopment of an existing nonconforming parcel of land. The Architectural Commission shall perform design review of the application. *[The Architectural Commission approved this project with conditions and a review by the Chair. Carried 4-3.]*

This item was pulled from the consent agenda by Council Member Araskog.

Council Member Araskog stated she asked to pull this item because she wanted to know why the vote for the approved project at the Architectural Commission was 4-3.

Assistant Director James Murphy reviewed the project, stating that the three dissenters wanted additional conditions related to the architecture, particularly regarding the detailing of the two

flanking garages.

A motion was made by Council Member Araskog and seconded by Council Member Moran to approve the special exception as requested. The motion was carried unanimously, 5-0.

8. Zoning Code Items - Quick Fixes #8-14

Assistant Director James Murphy reviewed the first group of zoning code items that had been presented. He discussed the second group of zoning code items. He thanked Council President Pro Tem Crampton for discussing street trees. He stated that staff would be discussing Landmark Incentives, Basements, Fill, and Front/Rear Setbacks.

8.1 Quick Fix #8: Landmark Incentives

Mr. Murphy provided a recap of the conversations with the Planning and Zoning Commission, first presented at their August 3, 2025, meeting.

Friederike Mittner, Architectural Review and Design Preservation Manager, stated staff had been charged by the Town Council and the Landmarks Preservation Commission (LPC) to bring greater enthusiasm and more participation to the town's Landmarks program. Staff took a multi-faceted approach and received support to eliminate the \$2,000 threshold that would trigger review, as well as include an approval matrix in the code, officially. She noted that some great feedback was given from Planning and Zoning Commission members, a large percentage of which were scrivener's corrections. Copies of the Ordinance, both before and after PZC review, have been provided.

Ms. Mittner said there was an opportunity to rebrand existing code language and make adjustments, which would need to be approved by the LPC and subsequently by the Town Council. She noted that the two other significant improvements would be re-vesting in nonconformities and the opportunities for expansion. She provided examples of each.

Council Member Moran was supportive of the landmark initiatives.

Council President Pro Tem Crampton stated that the beauty of the Town depends greatly on the number of structures that can be landmarked. He said the part that spoke about expansion is considered a disincentive to many property owners. He also felt that the CCR requirements needed further study. He asked why the Planning and Zoning Commission wanted to further discuss the Landmark Incentives. Mr. Murphy stated that they had requested additional information, which was provided, and that the PZC had transmitted it favorably to the Town Council.

Council Member Araskog and Council Member Cooney agreed with Council Member Moran.

The consensus from the Town Council is for the staff to draft an ordinance for first reading by the Town Council.

8.2 Quick Fix #12: Basements

Director Bergman stated that he had been working on the code reform related to basements. He noted this had not been a quick fix. He referred to the varied regulations that govern the construction of basements. He explained that he was trying to simplify the issue of basements while aligning the various groups with the same set of regulations. He said the main question is whether the Town should allow basements now and in the future. He noted that staff would like to look at and possibly eliminate sub-basements.

Council Member Araskog asked which districts allowed for basements. Mr. Bergman stated that it would apply to all districts. Council Member Araskog thought that basements were essential for commercial, but wondered if the R-B district should be separated.

Council President Pro Tem Crampton did not think the code was ready to incorporate FEMA requirements, particularly in the south end, with the Ambassador project, which foresees underground parking and more landscaping on the surface. He then raised the question of flood vents on the buildings, which are required by FEMA but disallowed in the Town Code.

Council President Lindsay called for public comment. No one indicated a desire to speak.

The consensus from the Town Council is to allow staff to continue working on the ordinance and present the changes to the Planning and Zoning Commission for their review.

8.3 Quick Fix #13: Fill

Mr. Murphy stated that the staff desired to fix a scrivener's error by transmitting the 2020 ordinance that switched the equation. He noted that the Planning, Zoning, and Building Department (PZB) transmitted that to correct the intention of the fill ordinance.

Council Member Araskog wondered if fill would be reviewed in relation to the Lake Trail. Mr. Bergman stated he would need to adjust the code to add fill to the Lake Trail and the bulkhead. He said that the Planning and Zoning Commission would need to review this and then would return to the Town Council.

Consensus was to allow the staff to return with an ordinance to be reviewed on first reading that would correct a transmittal error to Municode.

Attorney Jamie Crowley stated that the change in landmark incentives would save homeowners money. He knew of one in particular: they had paid \$15,000 in application fees.

8.4 Quick Fix #14: Front / Rear Setbacks

Mr. Murphy presented the modification of front/rear setbacks and provided background information about Ordinance 16-09. The ordinance, adopted in 2009 without discussion, predates multiple FEMA map changes that raised required home elevations. Showing examples of homes out of character with their streets, he noted that conditions in the north end differ significantly. Staff recommended that such requests be reviewed on a case-by-case basis by ARCOM or LPC, through a design waiver, allowing better project tracking. Alternatives included keeping the provision as-of-right, deleting it entirely, or adopting the design-waiver approach. He cited and provided images of twelve examples of encroachment that fell outside the required setbacks.

Mr. Murphy discussed the survey that was conducted with 16 local architects and shared the results. He further discussed the diverse nature of architectural styles and stated the options presented to the PZB for consideration. Staff's recommendation was to convert the "as a right" allowance to an ARCOM-reviewed design waiver.

**Note: Mayor Moore left the meeting at 11:00 a.m.*

Council President Pro Tem Crampton thought the path suggested was appropriate. He asked about the percentage of variances granted that were related to setbacks. Mr. Murphy estimated that 25% related to side setbacks.

Council Member Cooney thought the compromise as presented was agreeable. He concurred that all streets are different.

Council Member Araskog thanked Mr. Murphy for proposing the compromise and was in favor of the suggestion.

Mr. Murphy stated that he intended to present the concept to the Architectural Commission (ARCOM).

Council Member Moran was glad that the suggestion would be trackable. She stated that in reviewing streetscapes, it seemed one-dimensional. She asked Mr. Murphy to add contextual examples to the review.

Council President Lindsay agreed with Ms. Moran and thought the staff was on the right track.

Council President Pro Tem Crampton commended the staff and the Planning and Zoning Commission for their work and for bringing forward suggestions for review.

Council President Lindsay called for public comment.

Attorney Maura Ziska thanked the staff for bringing the issues with the code forward for review.

Aimee Sunny, The Preservation Foundation of Palm Beach, thanked the Town Council and staff for their work on these incentives.

The consensus from the Town Council is to direct staff to work on the next steps to create a draft R-B Front/Rear Setbacks Design Waiver.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to move item 9 to be heard after item 13. The motion was carried unanimously, 5-0.

9. Possible Changes to the Town Construction Schedule (Duration of Permits)

Mr. Bergman reviewed research he summarized in a memo to the Town Council. He reviewed the Town regulations and process for time extensions to ensure that adequate time was being allowed for owners to complete their construction projects, while eliminating the need for repetitive

public extensions that some contractors seem to be facing. Mr. Bergman shared the data he found while researching this issue. He said that while he was able to find 118 public permit extension requests, there have been hundreds of these. As of 2025, there have been 32 public time extensions, and in 2021, there were 6. Not included in this count are the dozens that have been administratively approved. Mr. Bergman felt the biggest difference between Palm Beach and other areas is that the projects continue to change.

He reviewed some of the reasons for public extension requests. He also discussed the administrative approval process. Mr. Bergman reviewed other communities and shared durations found in other jurisdictions. He said that most communities he examined had durations ranging from 90 days to 180 days, with the majority being 180 days. He noted that when inspections were conducted, permits were automatically extended. He also noted that in some areas, the renovations had a longer duration than new construction.

Mr. Bergman proposed changes to both the maximum time permitted for new construction and the time permitted for remodel accessory work to reflect something more in line with reality. He said there were no major changes, except for extending the smaller projects from 16 months to 18 months and recapturing the maximum time for the remodel accessory structure for everything else. He said he could draft an ordinance to make the suggested changes permanent. He also recommended allowing the department a little more administrative leeway for extensions. He noted that many of the projects that reach the Town Council are only requesting three months or less of an extension.

Council Member Moran asked, since it is known that remodels take longer, why wouldn't a remodel be automatically granted more time? Mr. Bergman felt that was a good point and stated his willingness to make any changes directed by the Town Council. Council Member Moran asked how many times contractors could request extensions, and Mr. Bergman said that for the building permit extensions, there is no limit.

Council Member Araskog thought that some of the changes, perhaps the ARCOM changes, could be returned to the Chairperson for approval. She said perhaps some of the minor changes could be fast-tracked and placed on the consent agenda.

Council President Pro Tem Crampton requested additional data pertaining to the administrative approvals by the building official. Mr. Bergman said he found that, except for Palm Beach and Jupiter Island, no other municipalities have permit durations. The permits are valid for six months; as long as one inspection is conducted per six-month period, the permits are automatically extended for an additional six months.

Council President Lindsay thought there were many time extensions in the Town; however, she had no experience in the field.

Council Member Cooney saw some merit in the proposal in response to quality-of-life concerns. He said it may not be unreasonable to tack on some additional time to have shorter work hours. He noted it's a compromise.

Council Member Moran liked the suggestion to increase Mr. Bergman's permission to grant a 90-day extension (rather than the existing 30-day extension).

Council Member Araskog said her only concern was regarding the inclusion of the neighbors.

Mr. Bergman thought that 60 to 90 days would cover a majority of the requests for extensions.

Council President Lindsay called for public comment.

Kyle Papke of PBB Construction agreed with prior comments, emphasizing that contractors are motivated to finish projects quickly and that delays often result from interior changes outside ARCOM's review. He supported keeping project timelines but allowing flexibility for responsible contractors who maintain good records and minimize neighborhood disruption.

The consensus from the Town Council was to maintain the current schedule as is, but to allow the Director of Planning, Zoning, and Building to extend a permit by 90 days.

UNFINISHED BUSINESS

10. ZON-25-0030 (ARC-25-0024) 124 BRAZILIAN AVE (COMBO) – VARIANCES The applicant, Gulf Stream Trust (Maura Ziska Representative, Kirchoff & Associates Architect), has filed an application requesting Town Council review and approval of four (4) variances to (1) reduce required number of garage spaces, (2&3) retain reduced west side yard setbacks at both first and second floors and (4) to reduce the required east side yard first floor setbacks for various additions and alterations. The Architectural Commission (ARCOM) shall perform design review of the application. *This project shall be deferred to the March 18, 2026, Town Council meeting, pending architectural review.*

****Note: This item was deferred to March 18, 2026, at the approval of the agenda.***

NEW BUSINESS

11. ZON-25-0041 163 SEMINOLE AVE – VARIANCES The applicant, The 2012 Steven H. Rose Irrevocable Trust (Dale Coudert, Trustee), has filed an application requesting Town Council review and approval of five (5) variances as they pertain to the conveyance of a 15-foot wide strip of land from the subject property to the neighboring property to the west at 165 Seminole Ave, resulting in new or increased nonconformities for the subject property. The requested variances include: (1) to reduce the existing conforming west side yard setback for an unenclosed accessory structure, (2) to further reduce the existing nonconforming west side yard setback for an enclosed accessory structure, (3) to further increase the existing nonconforming lot coverage, (4) to further reduce the existing nonconforming landscape open space, and (5) to increase the existing Cubic Content Ratio (CCR) of the structures.

Mr. Murphy provided staff comments on the project.

Council Members Araskog, Cooney, Moran, Council President Lindsay, and Council President Pro Tem Crampton disclosed ex parte communications.

Council Member Araskog thought the Town's Comprehensive Plan did not allow for making

something nonconforming. Mr. Bergman explained that the Comp Plan laid out the intent, and the zoning code takes that intent and creates regulations for the Town. In this case, they are requesting the development of nonconformities, which can be addressed through the five variances. Mr. Murphy added that when the Town Council approved the lot split, five of the variances were granted at that time. Council Member Araskog asked about its review by the Landmarks Preservation Commission in November. Mr. Murphy said nothing in the Code required the Landmarks Preservation Commission to review lot line adjustments for the land. He stated that the entire site is considered part of the subject property for the purpose of Landmark status.

Council Member Cooney explained the home owned by Ms. Coudert, which is under consideration for designation. He used the drawing to explain the configuration of the properties and stated his perception of the request.

Attorney Maura Ziska, representing the homeowner, explained the variance requests and advocated for approval. Ms. Ziska spoke about the hardship justifying the request.

Council President Lindsay thought that it was important to landmark the important building. She hoped that if the variances were granted, the building would promptly be landmarked.

Dale Coudert, 163 Seminole Avenue, explained that she inherited her 1920s landmark home, which holds deep sentimental value and features original Portuguese tile. She described her request as a labor of love to protect the house, noting that her husband built another smaller home for her, but she may need to sell it to afford to keep the landmark property.

Council Member Araskog asked about the hardship. Ms. Ziska responded.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton that Variance No. ZON-25-0041 163 Seminole Avenue shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 5-0.

12. ZON-25-0052 (ARC-25-0057) 130 SUNRISE AVE PH8 (COMBO) – VARIANCE. The applicant, PH8 SUNRISE AVE REVOCABLE TRUST (Paul A. Krasker, Trustee), has filed an application requesting Town Council review and approval for one (1) variance for a retractable awning above the maximum building height permitted, on the existing penthouse level of an existing nonconforming multifamily building.

Council Member Cooney disclosed ex parte communications.

Mr. Murphy provided staff comments on the project.

Council Member Moran wanted to make sure the awning would be white. Mr. Murphy responded that ARCOM approved a white retractable awning. He said that if an administrative request was ever submitted for another color, it would have to be approved by the full commission.

Council Member Araskog asked if the awnings in the other units were similar. Mr. Murphy responded that they were almost identical. Council Member Araskog asked about the hardship.

Mr. Murphy shared his perspective on the hardship.

Council President Lindsay called for public comment. No one indicated a desire to speak.

Attorney Maura Ziska, representing the owner, discussed the variance request and advocated for approval.

A motion was made by Council Member Araskog and seconded by Council Member Cooney that Variance No. ZON-25-0052 130 Sunrise Avenue, PH 8, shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 5-0.

- 13. ZON-25-0056 229 ROYAL POINCIANA WAY--HENRYS – SPECIAL EXCEPTION.** The applicant, Flagler System Management, Inc. (Darren Hirsowitz), has filed an application requesting Town Council review and approval for a Special Exception for outdoor café seating (16 seats) associated with Henry's restaurant in the C-TS district. The outdoor seats shall be taken from the approved interior seating plan for the restaurant, therefore there is no increase in number of seats.

Council Members Araskog, Cooney, and Moran disclosed ex parte communications.

Mr. Murphy provided staff comments on the project.

Council Member Araskog asked if there were neighbors near the courtyard. Mr. Murphy responded that the courtyard would be subject to neighboring residential units.

Attorney Jamie Crowley, on behalf of the applicant, explained the request and advocated for approval. He noted that there had been communications with the neighbors.

Council President Pro Tem Crampton inquired about the area north of the café. Mr. Crowley said there was not a lot of traffic. There is no problem with people traversing the area. He said this would be a very quiet type of environment.

Council Member Cooney noted that this restaurant does not overcrowd the spaces.

Council Member Araskog thought the seating added to the restaurant's charm. She stated that she does not like the purple and yellow illuminated signage and asked the attorney if that could be changed.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Araskog and seconded by Council Member Moran that Special Exception No. ZON-25-0056 229 Royal Poinciana Way shall be granted based upon the finding that such grant will not adversely affect the public interest and that the applicable criteria set forth in Section 134-229 of the Town Code have been met. The motion was carried 5-0.

A motion was amended by Council Member Araskog and seconded by Council Member Moran that Special Exception No. ZON-25-0056 229 Royal Poinciana Way shall be granted based upon the finding that such grant will not adversely affect the public interest and that the applicable

criteria set forth in Section 134-229 of the Town Code have been met, with the condition that the 16 outdoor seats are pulled from the allowable and approved indoor seating. The motion was carried 5-0.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to reorder the agenda to hear ZON-25-0058 860 Ocean Blvd. as the next item. The motion was carried unanimously, 5-0.

14. ZON-25-0058 860 S OCEAN BLVD—VARIANCE. The property owner, Janet S. Cafaro Trust (M. Timothy Hanlon, Authorized Representative), has filed an application requesting Town Council review and approval for a variance to construct a new seawall, 3'-4" east of the existing seawall, which is east of the Town of Palm Beach bulkhead line, in lieu of the seawall being placed directly on or within 12" to the bulkhead line.

There is no disclosure of ex parte communications.

Mr. Murphy provided staff comments on the project.

Council President Pro Tem Crampton inquired about the location of the Midtown seawall, wondering if it would provide the same protections and be integrated into the town's efforts in front of the public property. Mr. Murphy stated it was a step in resiliency.

Council Member Araskog asked if the height of the seawall would change. Mr. Murphy stated he believed the height would change. Council Member Araskog asked about the hardship.

Attorney M. Timothy Hanlon, on behalf of the property owner, described the request and advocated approval.

Council Member Cooney pointed out that, in addition to the benefit for the Cafaro property, some of the seawalls in that stretch are 100 years old, and protecting the ocean road is a broad interest to the Town as a whole.

Council Member Araskog hoped that the staff would review the height of towers, as she thought the element was beautiful and a special design element in the town.

Council President Lindsay called for public comment. No one indicated a desire to speak.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Crampton that Variance No. ZON-25-0058 860 S. Ocean Blvd. shall be granted and find, in support thereof, that all the criteria applicable to this application as set forth in Section 134-201 (a), items 1 through 7, have been met. The motion was carried 5-0.

**Note: A lunch break was taken at 12:15 p.m. and the meeting resumed at 1:00 p.m. Mayor Moore returned to the meeting at 1:10 p.m.*

15. ZON-25-0054 (ARC-25-0058) 1960 S OCEAN BLVD (COMBO) – SPECIAL EXCEPTION & VARIANCE(S). The application, Stephen A. Wynn Florida Revocable Trust (Stephen A. Wynn, Trustee), has filed an application requesting Town Council

review and approval for a special exception and two (2) setback variances as they relate to the construction of a new beach cabana structure on the oceanside parcel of an existing residential estate. The Architectural Commission shall perform design review of the application. *[This project shall be deferred to the December 10, 2025, Town Council meeting, pending architectural review.]*

****Note: This item was deferred to December 10, 2025, at the approval of the agenda.***

ORDINANCES

16. FIRST READING

16.1 23-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 134 Zoning, Article VI.- District Regulations, Division 7. - R-D(2) High Density Residential District by Modifying Front Yard Setbacks in Sec. 134-1060(5); Providing for Severability; Providing for the Repeal Of Ordinances in Conflict; Providing for Codification; And Providing an Effective Date.

Mr. Bergman read Ordinance 23-2025 on first reading by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to approve Ordinance 23-2025 on first reading. The motion was carried unanimously, 5-0.

17. SECOND READING

17.1 9-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning by Amending, Article VIII, Supplementary District Regulations, Division 3. – Height and Other Exceptions at Section 134-1607.-Permitted Exceptions; and Amending, Article VIII, Supplementary District Regulations, Division 6. – Structures, Subdivision II. – Accessory Buildings and Other Structures at Sections 134-1728.-Air Conditioning and Swimming Pool, And Fountain Equipment And 134-1729.-Generators to Update The Town's Mechanical Equipment Regulations; Providing for Severability; Providing for the Repeal of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date.

Town Attorney Joanne O'Connor read Ordinance 9-2025 on second reading by title only.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to adopt Ordinance 9-2025 on second reading. The motion was carried unanimously, 5-0.

17.2 10-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning, Article IV, Nonconformities, Division 4. – Land at Section 134-446; Article VI, District Regulations, Division 2. -RAA, Division 3.- R-A and Division 4.-R-B at Sections 134-793, 134-843, and 134-893, Respectively, to Simplify the Process for Development of Single-Family Dwellings on Certain Nonconforming Lots;

Providing for Severability; Providing for the Repeal of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date.

Mr. Bergman read Ordinance 10-2025 on second reading by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to adopt Ordinance 10-2025 on second reading. The motion was carried unanimously, 5-0.

17.3 11-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning At Article I, -in General, by Amending Section 134-2 Definitions; at Article VI, District Regulations, Division 2.- R-AA Large Estate Residential District by Amending Section 134-793; at Article VI, District Regulations, Division 3.- R-A Estate Residential District by Amending Section 134-843; and at Article VI, District Regulations, Division 4.- R-B Low Density Residential District by Amending Section 134-893 to Define Building Angle of Vision and to Remove the Building Angle of Vision Requirement for One-Story Buildings and Buildings on Lots Fronting On Cul-De-Sacs in the R-AA, R-A and R-B Residential Districts; Providing for Severability; Providing for the Repeal of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date

Town Attorney Joanne O'Connor read Ordinance 11-2025 on second reading by title only.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to adopt Ordinance 11-2025 on second reading. The motion was carried unanimously, 5-0.

17.4 12-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 134, Zoning, Article II, Administration, Division 4. – Special Exceptions, Variances, and Dimensional Waivers, Subdivision III. - Special Exceptions by Repealing Section 134-231.-Residential Use in C-TS, C-WA or C-OPI District; One-Family Use Above First Floor In C-TS, C-WA, Or C-PC District, And By Renumbering Section 134-232.-Preferred Location Of Group Homes And Foster Care Facilities and Section 134-233.-Applicability Of Worth Avenue Design Guidelines in C-WA District and Adding a New Section 134-233-Reserved; Providing For Severability; Providing for The Repeal Of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date.

Mr. Bergman read Ordinance 12-2025 on second reading by title only.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Moran to adopt Ordinance 12-2025 on second reading. The motion was carried unanimously, 5-0.

17.5 13-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Improving The Uniformity of the Appeals Processes for Development Review Matters By Amending Chapter 18, Buildings And Building Regulations, Article III, Architectural Review, Division 2, Architectural Commission, Section 18-177, Appeals and Review; by Amending Chapter 54, Historical

Preservation, Article II, Landmarks Preservation Commission, Section 54-41; and by Amending Chapter 134, Zoning, Article II, Administration, Division 3, Appeals, Sections 134-141 Through 134-145 and Section 134-174; Providing for Severability; Providing for the Repeal of Ordinances in Conflict; Providing for Codification; and Providing an Effective Date.

Town Attorney Joanne O'Connor read Ordinance 13-2025 on second reading by title only.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to adopt Ordinance 13-2025 on second reading. The motion was carried unanimously, 5-0.

17.6 14-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 18, Buildings And Building Regulations, Article III, -Architectural Review, at Section 18-203 Duration of Approval; Time Extension; Denial Of Application; Determination; Clarification; Deferral; Amending Chapter 54, Historical Preservation, Article III – Certificate of Appropriateness, Division 2-Procedures And Effect, At Section 54-94 – Duration of Approval; Time Extension: Denial Of Application; Determination: Clarification; Deferral; and at Chapter 134- Zoning, Division 4-Special Exceptions, Variances, and Dimensional Waivers, Subdivision 1 – in General, At Section 134-173 – Deferral Request; Denial of Application; Duration of Approval; Time Extension; Clarification to Conform all Development Review Approval Timeframes at 24 Months From Date Of Rendered Development Order or Written Decision; Providing for Severability; Providing for the Repeal of Ordinances In Conflict; Providing For Codification; and Providing an Effective Date.

Mr. Bergman read Ordinance 14-2025 on second reading by title only.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to adopt Ordinance 14-2025 on second reading. The motion was carried unanimously, 5-0.

17.7 15-2025 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 54, Historic Preservation, Article III, Certificate Of Appropriateness, Division 2, Procedures And Effect, At Section 54-93, Uniform Development Review Procedures, to Change The Notice Requirements for Certain Floodplain Variance Requests; Providing for the Repeal Of Ordinances In Conflict; Providing For Codification; And Providing An Effective Date.

Town Attorney Joanne O'Connor read Ordinance 15-2025 on second reading by title only.

A motion was made by Council Member Moran and seconded by Council Member Araskog to adopt Ordinance 15-2025 on second reading. The motion was carried unanimously, 5-0.

ANY OTHER BUSINESS

18. Request for Waiver of Town Code Section 42-199, For Waiver of Construction Working Hours at 215 Via Del Mar

****Note: This item was withdrawn at the approval of the agenda.***

19. Request for Waiver of Town Code Section 42-199, For Waiver of Construction Working Hours at 222 Worth Ave.

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the waiver for construction working hours.

Geoff Cauble of Dimension One explained his request.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to approve the waiver of construction working hours for 222 Worth Avenue with the following conditions: construction will end by 11/14/25, there will be no work on Saturdays during the extension, there will be no street closures or parking on Worth Avenue, and any issues will be addressed by the Director of Planning, Zoning, and Building. The motion carried unanimously, 5-0.

20. Request for Waiver of Town Code Section 18-237, For Building Permit Extension at 315 Clarke Ave.

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the building permit extension request.

Robert Lyons of Whitman Building explained his request.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to approve the building permit extension request for 315 Clarke Avenue as requested. The motion carried unanimously, 4-0. (Council Member Cooney was out of the room during the vote)

21. Request for Waiver of Town Code Section 18-237, For Building Permit Extension at 334 Chilean Ave.

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the building permit extension request.

Paul Courchene of Courchene Development stated that the homeowners had made numerous changes. It also took over six months to relocate the water line.

Mayor Moore asked what would happen if the extension was not granted. She said a request for a fourth extension is ridiculous. Her concern was that the neighbors are likely very annoyed.

Council Member Araskog agreed with Mayor Moore. She thought this project should be stopped and allowed to resume on April 1, 2026. She considered the multiple strikes to be of great concern.

Council Member Moran suggested that a new application should be submitted. She agreed with the Mayor and thought this was absurd. She stated she would grant an extension until November 14, 2025, but no longer

Council Member Cooney asked Mr. Courchene to address the public comment received about the porta-potty on the west side and the sound mitigation around the air conditioners on the west property line. He also asked Mr. Bergman to confirm that any installations are in accordance with the agreed-upon conditions.

Council Member Moran read the letter from the neighbor at 334 Chilean Avenue regarding the disturbance. The neighbor requested a 45-day extension to complete the job.

Council President Lindsay expressed frustration over the project's repeated delays and lack of consideration for neighboring residents. She emphasized that owners must be good neighbors, especially given upcoming road closures and increased congestion. After granting multiple extensions, she felt little sympathy. She urged the contractors to complete the work by mid-November, suggesting that the owners make the home livable for the season and finish the rest later, as continued disruptions are not in keeping with the Town's standards.

A motion was made by Council Member Moran and seconded by Council President Pro Tem Crampton to approve the building permit extension request for 334 Chilean Avenue until November 14, 2025, and at that time, all work must cease for the season and shall not resume until April 6, 2026. The motion carried unanimously, 5-0.

22. Request for Waiver of Town Code Section 18-237, For Building Permit Extension at 500 Regents Park

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the building permit extension request.

Kyle Papke of PPB Construction explained his request.

A motion was made by Council President Pro Tem Crampton and seconded by Council Member Cooney to approve the building permit extension request for 500 Regents Park for an additional 73 days as requested. The motion carried unanimously, 5-0.

23. Request for Waiver of Town Code Section 18-237, For Building Permit Extension at 550 S Ocean Blvd.

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the building permit extension request.

There was no representative to make a presentation.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to approve the building permit extension request for 550 S. Ocean Blvd. for an additional 80 days as requested. The motion carried unanimously, 5-0.

24. Request for Waiver of Town Code Section 18-237, For Building Permit Extension at 1600 S Ocean Blvd.

Wayne Bergman, Director of the Planning, Zoning, and Building Department, described the building permit extension request.

Kyle Papke of PPB Construction explained his request.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to approve the building permit extension request for 1600 S. Ocean Blvd. until March 27, 2027, with the condition that any issues will be addressed by the Director of Planning, Zoning, and Building. The motion carried unanimously, 5-0.

**25. Presentation by Jonathan Paul of NUE Urban Concepts on Impact Fees
TIME CERTAIN: 2:00 PM**

Bob Miracle, Deputy Town Manager, introduced Jonathan Paul of NUE Urban Concepts.

Mr. Jonathan Paul gave a detailed presentation on impact and mobility fees, explaining that these fees apply to new developments or redevelopment projects that create additional impacts on the community.

Following the presentation, Mayor Moore asked how an impact fee is implemented. She felt that impact fees would be viewed as nickel-diming the residents. Mr. Paul explained that impact fees would be tied to the building permitting process. Mayor Moore asked if the Town would have to decide on the type of impact fees to charge and if this would require a referendum to be presented to the voters. Mr. Paul said it would not require a referendum, but an impact fee study would be necessary. Mayor Moore was not interested in imposing impact fees on existing residents.

Mr. Miracle stated that a strategic plan could be developed to incorporate impact fees into the Town's existing processes. Mr. Miracle explained how the process would work if the Town Council were to implement impact fees.

Ms. Hoffmeister stated that the Comprehensive Plan, in the Capital Improvement Element, Objective #5, states that the Town shall consider impact fees for future redevelopment activities, as there is potential for increases in public services, which would be an effective method of distributing the cost of new capital facilities in the Town. She also referred to Chapter 30 in the Code, which addresses proportionate fair share, particularly regarding improvements to roads. She said this could be townwide.

Council President Pro Tem Crampton thought this was a way to get the developer to think very carefully about whether they want to undertake a development, and ensure the Town gets some benefit from it.

Mayor Moore noted that incorporating impact fees into the Town's toolkit could be valuable in the future, especially in light of comments made by the Governor earlier in the day regarding property taxes. She explained that the Governor mentioned several times that homesteaded property owners may no longer be required to pay property taxes, as only about 30% of ad

valorem taxes come from homesteaded properties, with the majority derived from other components of the tax base. She stated that this development warrants further consideration.

Council Member Moran asked if an impact fee could be used to fund the study. She also asked if it could just be applied to additional property. Mr. Paul said the Town would have to pay for the study. Going forward, he said, updates could be paid by the impact fee fund. He said the fees would have to be based on impact; however, impact is defined by the Town.

Council Member Araskog noted that the Town has a traffic and resiliency study. She asked if the current studies could be used. Mr. Paul said those studies could be used initially to form the basis of a fee, then the overall plan could be funded with the fees collected.

Council President Lindsay talked about some townwide expenses that would be appropriately paid for out of impact fees. She was supportive of the study.

There was a consensus of the Town Council to allow the staff to move forward with initiating an RFQ for a consultant to build a mobility plan.

ADJOURNMENT

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Crampton to adjourn the meeting at 3:21 PM. The motion was carried unanimously, 5-0.

APPROVED:

Bobbie D. Lindsay, Town Council President

APPROVED:

Kelly Churney, CMC, Town Clerk

Date: _____

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Wayne Bergman, MCP, LEED® AP, Director of Planning, Zoning & Building

Re: Minutes of the October 29, 2025, Architectural Commission Meeting

Date: 10/31/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the major items that ARCOM approved at the regularly scheduled meeting on October 29, 2025.

BOARD OR COMMISSION RECOMMENDATION

The Architectural Commission recommends that the Town Council approve major items considered at the regularly scheduled meeting on October 29, 2025.

GENERAL INFORMATION

These action minutes are submitted to the Town Council for approval pursuant to Chapter 18-177 of the Town of Palm Beach Code of Ordinances.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Collaborative Town Government

FUNDING

No Fiscal Impact



TOWN OF PALM BEACH

Minutes of the Architectural Commission Meeting Held on October 29, 2025

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 09:01 AM in the Town Council Chambers.

Members Present: Betsy Shiverick, Elizabeth Connaughton, Jeffery Smith, Claudia Visconti (arrived at 10:15 a.m.), Kenn Karakul, Richard Sammons, KT Catlin, David Phoenix, Sue Patterson, and Kathy Georgas

Staff Present: Friederike Mittner, Sarah Pardue, Bradley Falco, Kelly Churney, and Town Attorney Lainey Francisco

PLEDGE OF ALLEGIANCE

Mr. Smith led the Pledge of Allegiance.

MINUTES

1. Minutes of the September 25, 2025, Architectural Commission Meeting

Ms. Catlin suggested a modification to Mr. Phoenix's comment in the Comments section. Ms. Churney asked Mr. Phoenix to explain the intent of his statement. Mr. Phoenix clarified his statement.

A motion was made by Ms. Shiverick and seconded by Ms. Catlin to approve the minutes from September 25, 2025, to include the statement by Mr. Phoenix. The motion was carried unanimously, 7-0.

APPROVAL OF CONSENT AGENDA

Ms. Catlin requested that ARCS-25-1009, 251 Dunbar Road, be removed from the consent agenda and discussed.

Ms. Connaughton requested that ARC-25-0044, 766 Hi Mount Road, be removed from the consent agenda and discussed.

A motion was made by Mr. Phoenix and seconded by Ms. Shiverick to approve the consent agenda as amended, with the approval of ARCS-25-1257, specifically for 266 Southland Road. The motion was carried unanimously, 7-0.

2. ARC-25-0044 (ZON-25-0045) 766 HI MOUNT RD. (COMBO) The applicant, Christina Baker, owner (Maura Ziska and SKA Architects, representatives), has filed an application requesting Architectural Commission review and approval for removal and new construction of a glass enclosure on the west side of the cabana, requiring a side yard setback. The Town Council shall review the application as it pertains to zoning relief/approval.

Several members disclosed ex parte communications.

Ms. Mittner provided staff comments on the project.

Ms. Connaughton wondered if the proposed glass cabana could be more in keeping with the original home.

Mr. Karakul thought that some additional vegetation on the north elevation should be added to mitigate the impact of the four-panel window. Jackie Albarran of SKA Architect + Planner stated she would study that suggestion.

Ms. Connaughton suggested smaller columns.

Mr. Phoenix inquired about the west elevation and agreed with Mr. Karakul, suggesting that more vegetation could be added to mitigate the impact of the four-panel window. Ms. Albarran agreed to add more vegetation on the north elevation. Mr. Phoenix also stated he agreed with Ms. Connaughton about the glass cabana being subservient to the main structure. Ms. Albarran explained and advocated for the design.

Ms. Catlin stated she walked the area frequently and thought the change would be refreshing.

Mr. Sammons thought it was a big improvement over the store-bought cabana. He asked if the capitals on the structure could be lowered below the beam.

Ms. Georgas thought the proposal was a significant improvement and suggested adding landscaping below the window to soften it. Ms. Albarran stated she was open to the suggestion.

A motion was made by Mr. Karakul and seconded by Ms. Catlin to approve the project with the condition to lower the capitals to align with the tops of the windows and express the lintel as a beam under the corners. The motion was carried 6-1, with Ms. Connaughton dissenting.

A motion was made by Ms. Catlin and seconded by Mr. Karakul that the implementation of the proposed variances will not cause a negative architectural impact on the subject property. The motion was carried unanimously, 7-0.

3. ARCS-25-1009 251 DUNBAR RD. The applicant, Alexandra Hersey Hamm Trustee

(Environment Design Group), has filed an application requesting Architectural Commission review and approval for installation of a fence.

Ms. Pardue provided staff comments on the project.

Ms. Georgas disclosed ex parte communications.

Ms. Catlin requested to see the proposed fence.

Dustin Mizell of Environment Design Group presented the architectural plans for the fence and explained the request.

A motion was made by Ms. Catlin and seconded by Ms. Shiverick to approve the project as presented. The motion was carried unanimously, 7-0.

4. ARCS-25-1257 266 SOUTHLAND RD. The applicant, William & Emma Roberts (Environment Design Group), has filed an application requesting Architectural Commission approval for landscape and hardscape modifications.

APPROVAL OF AGENDA

A motion was made by Mr. Karakul and seconded by Ms. Shiverick to approve the agenda as presented. The motion was carried unanimously, 7-0.

ADMINISTRATION OF THE OATH

Town Clerk Churney swore in all those intending to speak and continued to do so throughout the meeting, as necessary.

COMMENTS

5. OFFICIALS

Ms. Catlin said that despite some landscaping improvements, the Breakers' tennis pavilions remain highly visible from Main Street and County Road, describing them as a "white sea" and suggesting additional screening is needed.

Mr. Smith said he inspected the Breakers' landscaping after the summer and felt it had greatly improved, noting that over 50 new trees had been added. Although he was previously a strong critic, he now finds the tennis pavilions mostly screened, except for a small opening near the steakhouse driveway. He mentioned one area where additional trees couldn't be planted due to utilities, concluding that the landscaping looks good and will continue to improve over time.

6. STAFF

Ms. Pardue noted the updated meeting dates had been provided to the Commissioners. She noted that a correction had been made to the August 2026 meeting date.

6.1 Presentation on R-B Front/Rear Setbacks

Assistant Director of Planning and Zoning James Murphy explained that the Town Council has directed staff to take the lead on code reform, with a particular focus on the R-B single-family zoning district, which has been amended 27 times since 1972 and remains problematic. He said staff have been working with local architects to identify provisions that affect architectural quality, including one section that allows homes to be built up to five feet closer to the street in exchange for greater rear-yard setbacks. He reviewed the background of this rule, adopted in 2009 to provide flexibility, noting that changes to FEMA elevation requirements (in 2017 and 2024) may have impacted how these encroachments affect neighborhood streetscapes. Staff analyzed 12–15 examples across the North End and found mixed results: in some cases, the rule fit well, but in others, it disrupted streetscape uniformity, increased paving, and reduced front-yard landscaping. Mr. Murphy said both the Planning and Zoning Commission and the Town Council supported the staff's recommendation to remove this automatic "as-of-right" allowance and instead require review by the Architectural Commission (ARCOM) as a design waiver. This would enable a case-by-case evaluation based on criteria such as compatibility with the street, view corridors, and the neighborhood's character. He asked the Commission to begin considering the criteria that should guide such waivers, emphasizing that this shift toward context-based zoning would make future reviews more transparent, notify neighbors in advance, and create a clear public record of approvals. Mr. Murphy answered questions from the Commissioners and urged them to email the staff with any ideas on the criteria for the "waiver."

7. PUBLIC - 3 MINUTE LIMIT

For those unable to attend in person:

[Submit a written comment](#)

[Register to comment virtually](#)

John Corey, 426 Australian Avenue, stated that when he was on the Architectural Commission, he believed the decision was that the tents for The Breakers would be green. Mr. Smith stated that the Commission changed them to white. Mr. Corey stated that there are concerns that new homes appear too large on narrow streets and suggested creating an "angle of height" ratio, from the road crown to the roof ridge, to help the Commission better assess how houses fit within the streetscape without altering the zoning code.

UNFINISHED BUSINESS

8. ARC-24-0090 (ZON-24 -0046) 2720 - 2730 S OCEAN BLVD- EDGEWATER/ AMBASSADOR SITE (COMBO) The applicant, Palm Beach Edgewater Fee Borrower LLC and Palm Beach Ambassador Fee Borrower LLC, has filed an application for Architectural Commission review and approval of a new multifamily, multibuilding residential development on the east and west sides of S Ocean Boulevard with a new multi-story residential building with five residential levels and a subterranean parking level and rooftop penthouse mechanical equipment to replace two existing five- and eight- story buildings on the east side of S Ocean Boulevard and to replace an existing three-story building on the west side of S Ocean Boulevard, to be demolished. This project includes multiple variances related to building height, building setbacks, building length, lot coverage, maximum amount of fill, rooftop generators, and rooftop mechanical equipment. This is a combination project that shall also be reviewed by

Town Council as it pertains to zoning relief/ approval.

Mr. Murphy provided staff comments on the project.

Several members disclosed ex parte communications.

Attorney Harvey Oyer, representing the OKO Group, said the Ambassador Edgewater redevelopment is a landmark project that will set the standard for future South End redevelopment. He recapped a three-year process of collaboration with staff, Town boards, and neighbors, emphasizing that the design evolved through extensive feedback and now has unanimous support from neighbors. The proposal replaces aging hotel buildings with three five-story residential structures, reducing density from 135 to 41 units and eliminating transient hotel use. Mr. Oyer noted that most of the 20 variances stem from outdated RD-2 zoning and modern FEMA requirements, stressing that the project is lower in height and length than nearby buildings and fully meets the code's standards for harmony, balance, and contextual design.

Yusef Dennis of OMA presented the modifications to the architectural plans for the proposed buildings. He discussed the design intent and reviewed the proposed materials.

Mr. Sammons inquired about the building's height above ground and whether the measurements had taken into account the underground garage. He also inquired whether the professional had considered alternative arrangements for the five- and six-building complexes that had been shown. Mr. Dennis stated that the measurement was taken from the FEMA height established, which was the new ground level of the building. Mr. Dennis also discussed the building arrangement and the considerations made. Mr. Sammons wondered if the building adjacent to the beach would encroach upon the dune. Keith Williams of Nievera Williams Design stated that they would re-nourish the dune.

Mr. Smith offered an alternative suggestion for arranging the six buildings. Mr. Dennis responded and explained the reasons it was arranged in the configuration shown. Mr. Smith asked about the justification for the increased lot coverage that was proposed. Mr. Dennis said the project's design reduces elevation, steps back upper floors, and creates more open space and amenities at ground level. He explained that the requested lot coverage relief would provide flexibility to increase setbacks, add canopies, and enhance the site's character without significantly reducing the developable area. Mr. Smith argued that an architect should first look at the allowable footprint to determine the restrictions.

Mr. Oyer explained that while the project balances many factors: neighbor concerns, luxury design standards, and environmental goals, the larger floor plates and sustainability systems require slightly more lot coverage. He noted that the design intentionally reduces massing by carving out areas on the fifth floor, sacrificing valuable space to improve the building's appearance. Mr. Smith questioned how the additional coverage was justified, and Mr. Oyer responded that the request is consistent with other South End projects, such as Bellaria, which have similar or greater lot coverage and height approved under the same zoning code. Mr. Smith discussed the variances and the necessity of a hardship to approve them. Mr. Oyer explained that zoning changes have reduced the site's buildable area. To address neighbor concerns about blocked views, the design was modified and shifted farther from adjacent properties. He said meeting the strict lot coverage limit would actually create a bulkier, less attractive structure, while the current design offered a better result for both neighbors and the community. Mr.

Smith disagreed.

Ms. Connaughton asked if the variance for the lot coverage included the garage space. Mr. Dennis responded. Ms. Connaughton inquired about the view corridors and wanted to know if they had been studied; she did not believe there would be a view corridor for the neighbors. Mr. Dennis spoke about the study of the vantage points in 3D from photographs taken of the corridor with the neighbors.

Mr. Sammons believed the large, unshaded glass did not contribute to the project's sustainability. Mr. Dennis emphasized that efficiency and sustainability are central to the project, noting it is designed to meet a high LEED standard. He highlighted features such as deeper canopies, recessed windows, shaded loggias, and high-performance triple-glazed glass to reduce energy use and enhance comfort, describing the project as a modern, environmentally responsible development.

Ms. Visconti asked if they studied alternative materials, specifically for the glass railings. Mr. Dennis stated the design group was happy with the glass railings and believed they were less busy.

Ms. Shiverick asked about the requested variances for the rooftop area. Mr. Dennis discussed the smaller setbacks in the roof designs that they had designed and how they had tried to mitigate the impact of the equipment.

Mr. Murphy explained that the Town's code currently limits rooftop mechanical equipment to 10% of the roof area, an outdated standard that has proven unworkable for modern projects. A recent code amendment increased the allowance to 30%, but the Ambassador Edgewater proposal still exceeds that limit. He said the applicant would still need several variances even under the new rule, noting staff have worked with them to consolidate the rooftop equipment as much as possible.

Mr. Phoenix asked about the material on the rooftop screening. Mr. Dennis discussed the material and showed a rendering of the proposed area. He stated the material would be white, to which Mr. Phoenix wondered if the color would be too stark. Mr. Phoenix wondered if other materials would be considered for the handrail. Mr. Dennis responded and discussed the proposed marine-grade hardwood. Mr. Phoenix discussed the east and west buildings, noting that they would look directly into the adjacent buildings.

Ms. Visconti wondered if they would be willing to work on the materials, specifically the handrails and terrazzo flooring. Mr. Dennis discussed the tone and color that they preferred, but added that they were happy to continue to study the materials. Ms. Visconti asked about the upcoming changes to the zoning code and wondered how many variances would be removed. Mr. Murphy responded.

Mr. Sammons asked if the applicant had provided the required streetscape. Mr. Murphy responded.

Mr. Smith called for public comment.

The following individuals spoke in favor of the project and advocated for approval:

Fred Kamel, 3400 S. Ocean Blvd.,
Attorney Megan Wegerif, on behalf of Clay Liflander at 2770 S. Ocean Blvd.,
Skip Aldridge, 2295 S. Ocean Blvd.,
Tony Ursillo, 3400 S. Ocean Blvd.,
Jonae Barnes, 3400 S. Ocean Blvd.,
Ruth Fattori, 2660 S. Ocean Blvd.,
Guy Clark, 44 Cocoanut Row,
Glori Carchi, 2660 S Ocean Blvd.,
Rick Salvatore, 3300 S. Ocean Blvd.,
Thomas Mandat, 110 Wells Road,
Ronald Matzner, 3120 S. Ocean Blvd.,
Alan Buchholtz, 2760 S. Ocean Blvd.,
Marvin Baum, 2760 S. Ocean Blvd.

**Note: A short break was taken at 11:25 a.m. and the meeting resumed at 11:38 a.m.*

Mr. Karakul praised the development and design teams for collaborating closely with neighbors and earning their support, calling it a strong example of community engagement. He complimented the architectural progress, especially the wood details and terraced design, and emphasized the importance of maintaining or enhancing the landscaping as presented. He questioned the need for gates, noting that they are uncommon in that area, and suggested that the team revisit that detail with the neighbors. Mr. Dennis agreed to review it, and Mr. Karakul concluded by expressing full support for the project.

Ms. Shiverick praised the project's design and professional team, saying the updated architecture, especially the tapered cypress canopies and T-shaped columns, greatly improved the building's appearance and harmony with nearby structures. She commended the extensive neighbor outreach and collaboration with the commission, noting the result is a far better project that sets a high standard for future development. She also acknowledged that many of the needed variances stem from outdated zoning codes and expressed strong support for the project.

Ms. Catlin praised the design team for their perseverance and thoughtful placement of the buildings, noting that the massing and articulation were well-executed. She supported the three-building layout, the softer design elements, and the under-building garage, which she said made practical sense. She also encouraged staff to consider incorporating some of the requested variances, such as those related to modern standards, into future zoning updates. Overall, she commended the team's progress and expressed full support for the project.

Ms. Visconti thanked the team for their extensive community collaboration and noted that it was impressive how they effectively incorporated neighborhood feedback. She supported the revised building forms but reiterated her concerns about the glass railings, citing maintenance and overly modern appearance, as well as her dislike of the T-shaped columns. She said these details could be refined later and expressed openness to moving the project forward despite minor design reservations.

Ms. Patterson praised the project's refined design and color palette, saying it had become much more beautiful through the collaborative process with the commission. She commended the team's responsiveness and noted that the project sets a high standard for future developments, expressing strong support for its approval.

Mr. Sammons acknowledged the project's progress but strongly criticized its overall scale, energy use, and architectural approach. He said the buildings appear oversized and overly glazed, calling them inefficient "greenhouses in the tropics" and urging more solid wall surfaces and articulation. He objected to the thin, veneer-like materials as "disingenuous" and warned that approving such a design could set an undesirable precedent south of Sloane's Curve. He also faulted the repetitive, uniform floor heights and lack of variation, saying the project feels more like a mass-produced office complex than a distinctive, contextually responsive building in Palm Beach.

Mr. Phoenix said the project has improved significantly and praised the team's collaboration with the neighborhood. He supported the overall design but suggested reducing the lot coverage from 28% closer to 22% to avoid that variance. He shared concerns about the glass railings and the unresolved design of the rooftop mechanical units, but said the project will likely be world-class.

Ms. Connaughton said that while she agrees with many of the positive comments about the project and recognizes the design team's skill, she believes it is a missed opportunity not to break the large structure into multiple smaller buildings. She argued that doing so would create better views, more natural light, and improved exterior spaces for both neighbors and the developer. She said the current 95-foot-deep design feels too massive and not aligned with future development principles, though she concluded by acknowledging the team's strong effort and the project's many positive aspects.

Ms. Georgas praised the project's significant improvements and overall design, saying the building looks beautiful. Her only concern was the visibility of the rooftop mechanical equipment, suggesting the screening should be improved.

Mr. Smith said the project's design has greatly improved, but expressed serious concerns about the durability of materials near the ocean. He warned that the thin stone veneer, wood railings, and wood ceilings would deteriorate quickly in the salt air and require constant maintenance, suggesting the team reconsider those finishes. He praised the improved presentation and structural detailing but emphasized that the exterior materials still need further refinement for longevity.

A motion was made by Ms. Visconti and seconded by Ms. Catlin to approve the demolition as presented. The motion was carried unanimously, 7-0.

A motion was made by Mr. Karakul and seconded by Ms. Shiverick to approve the project with the following five items to be returned to the February 25, 2026, ARCOM meeting for further refinement and detailing: increased landscaping, detailing of stone attachment, the railing design, the mechanical penthouse level, and the gates. The motion was carried 5-2, with Ms. Connaughton and Mr. Sammons dissenting.

A motion was made by Mr. Sammons and seconded by Ms. Connaughton that the

implementation of variances #1 and #10 (lot coverage) for the above-ground structures would cause a negative architectural impact on the subject property. The motion was carried 5-2, with Mr. Karakul and Ms. Catlin dissenting.

A motion was made by Ms. Shiverick and seconded by Mr. Karakul that the implementation of the proposed variances #2-#9 and #11-#20 will not cause a negative architectural impact on the subject property. The motion was carried 4-3, with Ms. Connaughton and Messrs. Sammons and Smith dissenting.

9. ARC-25-0043 250 INDIAN RD. The applicant, Frances Sweeney (Dailey Janssen Architects), has filed an application requesting Architectural Commission review and approval for a two-story addition to an existing residence, new detached garage with sitewide landscape and hardscape modifications.

Several members disclosed ex parte communications.

Ms. Pardue provided staff comments on the project.

Patrick Mayfield of Dailey Janssen Architects presented the architectural modifications for the proposed project, and Mario Nievera of Nievera Williams Design presented the landscape and hardscape plans for the site.

Mr. Smith called for public comment. No one indicated a desire to speak.

Ms. Connaughton asked if the design had maximized the lot coverage and cubic content. Mr. Mayfield stated they had not reached the maximum.

Mr. Sammons asked if the reveal of windows in the masonry was at least four inches. Mr. Mayfield stated that all the fenestration would be replaced and confirmed that they would be properly set.

A motion was made by Mr. Sammons and seconded by Mr. Karakul to approve the project as presented. The motion was carried 6-1, with Ms. Connaughton dissenting.

10. ARC-25-0055 100 CASA BENDITA The applicant, Villa Bendita LLC (Environment Design Group), has filed an application requesting Architectural Commission review and approval for installation of vehicular and pedestrian gates with sitewide landscape and hardscape modifications.

Mr. Karakul disclosed ex parte communications.

Ms. Pardue provided staff comments on the project.

Dustin Mizell of the Environment Design Group presented the proposed modifications for the gate designs.

Ms. Shiverick asked about the vehicular gate and whether there was a previous gate. Mr. Mizell responded and, while initially thinking there had been a gate in that location in the past, learned that this would be a new gate. Ms. Shiverick asked about the inspiration for the vehicular gate.

Mr. Mizell discussed the pedestrian gate, from which the design inspiration was taken.

Ms. Visconti inquired about the height of the vehicular gate in relation to the columns and the site wall. Mr. Mizell reviewed the heights. Ms. Visconti acknowledged that the gate was internal to the property and asked about the view from the street. Mr. Mizell responded. Ms. Visconti stated she could support the gate but suggested framing it with landscape to mitigate the height of the site wall next to the smaller gate.

Mr. Sammons asked if the vehicular gate design could be changed; he provided a suggestion for the design. Mr. Mizell stated that the priority of his client was to separate the public from the private portion of the site.

Mr. Karakul was grateful that there were no gates at the front of the property. He supported the request.

Mr. Phoenix thought the vehicular gate was too much for the small motor court. He did not believe the pedestrian gate enhanced the architecture and doubted that the aluminum would withstand the proposed design.

Ms. Catlin agreed with Ms. Visconti on the relationship of the gate with the wall; however, she was not opposed to the gate. She wondered if the applicant could consider a smaller and less ornate gate.

Ms. Patterson agreed with Ms. Catlin. She thought that the design of the interior gate had too much detail.

Mr. Mizell provided suggestions on how the gates could be modified. He said he would be happy to make changes.

Mr. Smith thought the vehicular gate was excessive; he did not see the need for a gate in that location.

A motion was made by Ms. Catlin and seconded by Ms. Visconti to approve the pedestrian gate, with the condition that the vehicular gate and the landscaping, as discussed, be restudied and returned to the November 21, 2025, meeting. The motion was carried unanimously, 7-0.

**Note: The meeting was recessed for lunch at 12:45 p.m. and resumed at 1:48 p.m.*

11. ARC-24-0146 258 WELLS RD. The applicant, Bear 258 LLC (Lang Design Group), has filed an application requesting Architectural Commission review and approval for two (2) swinging vehicular gates anchored by new piers and one (1) pedestrian gate with an arched landscape trellis above, located near the front property line along Wells Road. ***This item has been deferred to the November 21, 2025, meeting.***

****Note: This item was deferred to November 21, 2025, at the approval of the agenda.***

12. ARC-25-0026 310 POLMER PARK The applicant, Oscannlain Sean J Trust (Environment Design Group), has filed an application requesting Architectural

Commission review and approval for installation of entry columns, rear yard trellis and landscape and hardscape modifications. ***This item has been deferred to the November 21, 2025, meeting.***

****Note: This item was deferred to November 21, 2025, at the approval of the agenda.***

13. ARC-25-0060 259 WORTH AVE. The applicant, 259 Worth Avenue LLC (Riccardo Grazia), has filed an application requesting Architectural Commission review and approval for exterior modifications to an existing storefront including new signage, entry door and awnings. ***This item has been deferred to the November 21, 2025, meeting.***

****Note: This item was deferred to November 21, 2025, at the approval of the agenda.***

NEW BUSINESS

14. ARC-24-0122 239 WELLS RD. The applicant, 239 WELLS ROAD, LLC (Michael Perry, Representative), has filed an application requesting Architectural Commission review and approval for construction of a new, two-story residence with final hardscape, landscape and swimming pool improvements.

Ms. Mittner provided staff comments on the project.

Several members disclosed ex parte communications.

Michael Perry of MP Design & Architecture presented the architectural plans for the proposed project, and Cory Meyer of Nievera Williams Design presented the landscape and hardscape plans for the site.

Ms. Visconti asked if the Bougainvillea would surround the front door; Mr. Meyer confirmed it would. Ms. Visconti asked about the lights at the front door; Mr. Perry stated that the lights would be bronze.

Mr. Phoenix asked about the window color and the functionality of the wooden doors at the front entrance. Mr. Perry responded. Mr. Phoenix inquired about the strip of landscaping adjacent to the kitchen and wondered if grass could grow in that location. Mr. Meyer thought the growth would be successful in that location. Mr. Phoenix inquired about the possibility of adding awnings next to the pool, given the large number of arches. Mr. Perry provided an alternate rendering of the arches adjacent to the pool.

Ms. Shiverick asked about the lack of hardship around the pool. Mr. Meyer responded.

Mr. Karakul asked about the triple downspouts; Mr. Perry stated they were vents.

Ms. Connaughton asked if a two-story section had been considered in the rear of the property. Mr. Perry stated they studied it, but it did not work with the owner's program.

Mr. Smith asked about the glass next to the kitchen sink and its functionality. Mr. Perry responded and explained the design.

Mr. Sammons said the design feels overly busy and inconsistent, with mismatched arch styles, uneven rooflines, and too many façade projections that create a “frenetic” appearance. He suggested simplifying the front elevation by reducing the number of bump-outs, aligning window sizes, and using consistent sill details. He also noted that the pool area and main floor plan feel cramped, with disproportionate room sizes, and advised making the overall composition calmer, more balanced, and architecturally consistent.

Ms. Catlin thought the home had curb appeal and was different. She thought the detailing was good and simple. She thought it was a refreshing change from the designs that the Commission had seen. She appreciated the garage located in the rear of the home and thought the suggestions from Mr. Sammons could be implemented without compromising the home's charm.

Ms. Connaughton agreed and liked the garage in the rear of the home. She thought the massing was jumbled and unbalanced. She suggested placing the two-story mass in the rear of the home. She commented on the large entryway and thought it needed more study.

Mr. Phoenix said the design has strong curb appeal and many positive details. Still, he noted several concerns, including a pool area that feels too tight, excessive use of arches, and impractical interior flow. He praised the front doors and color palette but suggested simplifying the arches, refining exterior details such as the fireplace and railings, and improving the interior layout proportions.

Ms. Visconti said the pool is too large and cramped, suggesting it be resized, rotated, or reshaped to allow more garden space and a better connection between the main and guest houses. She also recommended using rectangular windows instead of arches in the master bedroom and keeping the solid wood front door rather than a glass one.

Mr. Karakul liked the home. He agreed that the pool element should be restudied. He recommended adding height to the four trees in the front to mitigate the height, and windows.

Ms. Patterson suggested rotating the pool and moving the spa to the end. She was in favor of the colors but thought the front facade could be studied.

Mr. Smith thought the front facade was a big issue. He did not believe the home was suitable for Wells Road; he thought it should be more dignified.

A motion was made by Ms. Visconti and seconded by Mr. Sammons to defer the project to the November 21, 2025, meeting with the direction to restudy the front facade, arches, and pool element. The motion was carried unanimously, 7-0.

15. ARC-25-0041 (ZON-25-0044) 337 BRAZILIAN AVE. (COMBO) The applicant, FRIESE FAMILY TRUST (Paul Friese, Trustee) has filed an application requesting Architectural Commission review and approval for construction of a new, two-story residence and detached accessory structure with final hardscape, landscape and swimming pool with variances requested related to redevelopment of the existing nonconforming parcel configuration and for additional grade fill within setback areas. Town Council shall review the application as it pertains to zoning relief/approval.

Mr. Falco provided staff comments on the project.

Several members disclosed ex parte communications.

Rafael Portuondo of Portuondo Perotti Architects presented the architectural plans for the new residence.

Ms. Georgas wondered if the second roof could be seen; Mr. Portuondo stated that it would not be visible. She asked about the brick; Mr. Portuondo stated it would be coral stone.

Mr. Phoenix asked about the materials and color for the windows. Mr. Portuondo responded and explained the intention of the design.

Ms. Connaughton asked about the design of the windows. Mr. Portuondo responded and explained the intention of the design.

Ms. Visconti wondered if a deeper shade of gray could be used for the windows. Mr. Portuondo stated he would study the suggestion.

Ms. Catlin liked portions of the project but did not favor the end product. She was not in favor of the trellis and the additional fill. She liked the look of the home from the street, the garage, and the guest quarters. She thought portions of the home felt very heavy. She thought the design was too heavy for the lot.

Ms. Visconti thought this home was a good version of what the town should be doing and should encourage. Ms. Catlin asked Ms. Visconti about the fill for the home next to the proposed. Mr. Falco explained that unfinished garage and storage areas can legally be built below FEMA elevation and are unrelated to the fill variance. He noted that older neighboring homes were built under different rules, requiring finished grades close to floor level. However, under the current code, fill is limited in setback areas to half the height difference between the finished floor and the road crown.

Ms. Patterson commended the design team for working creatively with a narrow lot. Still, she expressed deep concern that the project would demolish a 100-year-old Mediterranean Revival home she believes should have been landmarked. She said the house represents an important part of Palm Beach's historic fabric and suggested exploring a joint review between ARCOM and the Landmarks Commission. While she acknowledged the owners' rights, she said it is heartbreaking to see such a historically significant home potentially torn down.

Ms. Shiverick said the project's Mediterranean Deco concept is interesting but feels overly detailed. She suggested simplifying the design, particularly removing the coral stone accents around the windows, and using the nearby yellow house on Brazilian Avenue as a model for a cleaner, more refined approach that better captures the intended style.

Ms. Connaughton agreed with Ms. Visconti and thought the proposed home was a good example of how the home would engage with the street. She thought the home was interesting and asked to see more examples of stone coursing. She thought the front facade needed work. She agreed with Ms. Patterson and also lamented the loss of the historic home.

Mr. Sammons said he regretted seeing the existing house demolished, calling it lovely and worth preserving. He offered design feedback on the new proposal, suggesting the decorative stone “shutters” and second-story lintel details be removed or simplified, favoring real shutters and stronger masonry corners instead. He said the front elevation might feel too small, the spacing between houses too tight, and suggested adding steps in the rear to reduce fill. Overall, he found the design to be creative and well-executed, but encouraged a few refinements to achieve balance and authenticity.

Mr. Phoenix said he liked the project’s details and overall curb appeal but suggested simplifying the front façade by replacing a section of scalloped coral stone with stucco for better symmetry and consistency. He agreed that a few decorative elements could be reduced, but praised the design as thoughtful and well-landscaped.

Mr. Karakul said he liked the overall plan and concept but found the front façade awkward, particularly the spacing and alignment between the curved lower windows and those above. He suggested adjusting the proportions or simplifying the design for more charm. He also praised the spa structure’s playful “folly” feel but recommended relocating or removing a window on the cabana wall to create a cleaner, more cohesive look.

Mr. Smith said he liked the overall concept and how the site was divided, but was concerned about the large retaining wall along the neighbor’s property, warning that it could cause drainage and maintenance problems. He suggested stepping down the grade and simplifying the front façade by removing the brick “shutters” and other heavy details, favoring a cleaner, more traditional Palm Beach look. He praised the plan’s balance and columns but urged restraint in materials and detailing for a more elegant appearance.

A motion was made by Ms. Shiverick and seconded by Ms. Connaughton to defer the project to the meeting on November 21, 2025, in accordance with the comments of the Commissioners.

Mr. Smith called for public comment. No one indicated a desire to speak.

The motion was carried unanimously, 7-0.

16. ARC-25-0059 (ZON-25-0053) 124 SEABREEZE AVE. (COMBO) The applicants, Matthew & Kristin Lipton, have filed an application requesting Architectural Commission review and approval for partial demolition and reconstruction of an existing nonconforming accessory structure requiring a structure separation variance, renovations and additions to an existing nonconforming residence requiring cubic content and setback variances, with full hardscape and landscape renovations including a new swimming pool requiring setback variances; on an existing nonconforming “Sea Street” parcel. Town Council shall review the application as it pertains to zoning relief/approval.

Mr. Falco provided staff comments on the project.

Mr. Karakul and Ms. Georgas disclosed ex parte communications.

Patrick Segraves of SKA Architect + Planner presented the architectural plans proposed for the accessory structure, and Cory Meyer of Nievera Williams Design presented the landscape and

hardscape plans for the site.

Mr. Smith called for public comment. No one indicated a desire to speak.

Ms. Connaughton inquired whether the existing columns would be utilized for the porte cochère. Mr. Segraves responded.

Mr. Sammons inquired about the pitch of the porte cochère's roof. Mr. Segraves stated it would be the same.

Ms. Shiverick inquired about the requested variances. Mr. Segraves reviewed two of the variances required: one for a reduced side setback of five feet instead of twelve and a half, which the affected neighbor fully supports, and another for a slight site coverage increase from 35.7% to 36.7% (about 80 square feet). He noted that a third technical variance was triggered because a neighboring house is only three feet from its property line, even though his project meets its own setback.

Mr. Sammons asked if the setbacks could be grandfathered in. Mr. Falco explained that the zoning code allows special exceptions for narrow Sea Street lots, permitting reconstruction on roughly the same footprint as long as minimum setbacks and separation distances are met. He clarified that since the building is being demolished and rebuilt, it must comply with a five-foot side setback. Shifting it a few feet north would achieve the required ten-foot separation from the neighboring structure.

Mr. Sammons thought it was an improvement and supported the proposal.

Mr. Phoenix asked if the element counted as garage parking. Mr. Falco stated it was not required.

Ms. Connaughton thought the front of the porte cochère could be slightly reduced in height. Mr. Segraves agreed to look at the suggestion. She wondered if there was a different window in the rear that could be used rather than the bay window. Mr. Segraves agreed to look at the suggestion as well.

A motion was made by Ms. Visconti and seconded by Mr. Sammons to approve the project as presented. The motion was carried unanimously, 7-0.

A motion was made by Ms. Visconti and seconded by Mr. Sammons that the implementation of the proposed variances will not cause a negative architectural impact on the subject property. The motion was carried unanimously, 7-0.

17. ARC-25-0062 (ZON-25-0059) 222 CHERRY LN. (COMBO) The applicant, Nancy Clifford, has filed an application requesting Architectural Commission review and approval for construction of a new, two-story, single-family residence with final landscape, hardscape, and swimming pool improvements on an existing nonconforming parcel of land, requiring site plan review for redevelopment. Town Council shall review the application as it pertains to zoning relief/approval.

Mr. Falco provided staff comments on the project.

Several members disclosed ex parte communications.

Yianni Varnava of Varnava Design Studio presented the architectural plans proposed for the accessory structure.

Mr. Sammons asked about the materials for the columns. Mr. Varnava responded.

Mr. Smith was concerned that the home looked massive on the street compared to the other homes. He also expressed concern about the siting of the home, with the second story overlooking the homes on West Indies.

Ms. Connaughton asked about the flat portion of the roof and wondered if the overall height was too tall. Mr. Varnava explained the reason for the design. She asked about the roof pitch. Mr. Varnava responded.

Mr. Smith called for public comment. No one indicated a desire to speak.

Mr. Sammons offered detailed design critiques, suggesting the front roofline should have a continuous eave for a cleaner look and that window widths should be made consistent to create rhythm in the Georgian-style façade. He noted structural inconsistencies, such as misaligned posts, thin rear columns, and a roof that doesn't convincingly sit on the masonry walls. He also recommended simplifying the front bay, adjusting window proportions, and improving column alignment to create a more balanced and structurally coherent design.

Ms. Catlin said that while the house is attractive, it feels average and out of scale for Cherry Lane's narrow lots and smaller homes. She emphasized that the proposed two-story design would overpower the street and disrupt its established character, setting a poor precedent for future development. She urged greater sensitivity to the neighborhood context and alignment with surrounding one-story homes.

Ms. Connaughton said the design has potential but needs refinement, especially on the front façade, where the four uneven sections disrupt the rhythm of what should be a balanced Georgian style. She also criticized the awkward rear massing with a floating two-story section over a one-story base and suggested reducing the house's depth to improve proportions and meet height limits. She emphasized that architectural details, columns, and structural alignments should be cohesive and consistent.

Mr. Smith called for public comment. No one indicated a desire to speak.

A motion was made by Ms. Catlin and seconded by Mr. Sammons to defer the project to the meeting on November 21, 2025, in accordance with the comments of the Commissioners. The motion was carried unanimously, 7-0.

18. ARC-25-0063 (ZON-25-0057) 226 OLEANDER AVE. VACANT (LOT 6 OF THE PLAT OF THE JEANETTE COURT ADDITION TO PALM BEACH) (COMBO) The applicant, Beach Gal LLC (Melissa Schorr, Manager), has filed an application requesting Architectural Commission review and approval for construction of a new, two-story,

single family residence with final landscape and hardscape; variances are requested and required to develop the nonconforming parcel of land in the R-C zoning district and for town council to review the COMBO application prior to ARCOM review and approval. Review of the COMBO application is contingent on the applicant's appeal of administrative determination being upheld by the Town Council regarding the current configuration of the parcel. Town Council shall review the application as it pertains to zoning relief/approval.

Mr. Falco provided staff comments on the project.

Mr. Sammons disclosed ex parte communications.

Richard Leja of ACI Architectural Group presented the architectural plans for the newly proposed residence, and Dustin Mizell of Environment Design Group presented the landscape and hardscape plans for the site.

Ms. Connaughton asked about the style of the home. Mr. Leja responded.

Ms. Georgas asked about the window mullions and confirmed it was only one mullion. Mr. Leja responded.

Mr. Phoenix asked if the professional considered different patterns for the windows. Mr. Leja responded. Mr. Phoenix asked about the stucco detail above the front door. Mr. Leja responded.

Ms. Visconti asked for further explanation of the hardscape and the gates. Mr. Leja responded.

Mr. Sammons asked about the reveal of the windows. Mr. Leja stated they would be set back a few inches. Mr. Sammons asked about the shutters; Mr. Leja stated that they were decorative. Mr. Sammons asked about the depth of the front porch. Mr. Leja stated it was 5 feet.

Mr. Phoenix stated that the windows are incorrect and that the shutters should either function or at least appear operable. He felt the upstairs balcony was too shallow, suggested adding sconces beside the front door, and recommended using a single front door with sidelights instead of double doors. He also disliked the green railing color and thought the stucco detailing above the entry looked too heavy.

Ms. Visconti said the stucco detailing above the front door feels too heavy and that a single door would improve the façade's proportions. She recommended restudying the gates and driveway materials, making the gates match the green shutters. While she liked the green railings and overall scale, she felt the elevation and materials needed revision for a more cohesive look.

Ms. Patterson thought the front door was too large for the scale of the house. She was not in favor of the windows or railing, or inoperable shutters. She thought the home had no identity.

Ms. Catlin thought the home was thought out for a small lot. She thought it felt stiff and angular and recommended that it be softened. She also recommended removing the columns on the balcony and the stucco detail over the front door, and recommended using a single front door. She thought the home should have a romantic cottage feel.

Mr. Karakul thought the front door was unsuccessful and thought the element should be restudied. He was not in favor of the mullions; he thought they should be true casement windows.

Mr. Sammons said the proposed house is too large and out of character for the small, cottage-style homes on Oleander Avenue. He criticized the 12-foot floor height and overall scale as excessive, saying it feels imported rather than fit the street's charm. He urged simplifying the structure, using more authentic masonry detailing, setting windows deeper into the walls, and improving proportions, so the design feels appropriate to the neighborhood's modest character.

Mr. Smith commented on the front entry.

A motion was made by Ms. Catlin and seconded by Ms. Visconti to defer the project to the December 19, 2025, meeting for a complete restudy. The motion was carried unanimously, 7-0.

19. ARC-25-0064 230 BARTON AVE. The applicant, RPI Corporation (Environment Design Group), has filed an application requesting Architectural Commission review and approval for installation of a generator.

Ms. Pardue provided staff comments on the project.

There was no disclosure of ex parte communications.

Dustin Mizell of Environment Design Group presented the plans for the proposed generator.

Mr. Smith called for public comment. No one indicated a desire to speak.

A motion was made by Ms. Catlin and seconded by Ms. Visconti to approve the project as presented. The motion was carried unanimously, 7-0.

A motion was made by Ms. Catlin and seconded by Ms. Shiverick that the implementation of the proposed variances will not cause a negative architectural impact on the subject property. The motion was carried unanimously, 7-0.

20. ARC-25-0066 127 REEF RD. The applicant, 127 Reef Road Land Trust (Environment Design Group), has filed an application requesting Architectural Commission review and approval for a driveway replacement, installation of a terrace with sitewide landscape and hardscape modifications.

Ms. Pardue provided staff comments on the project.

There was no disclosure of ex parte communications.

Dustin Mizell of Environment Design Group presented the hardscape and landscape plans, as well as the newly proposed door color and awning.

Ms. Visconti asked about the existing driveway material and the proposed material. Mr. Mizell responded.

Mr. Smith inquired about the proposed installation of the driveway material. Mr. Mizell responded.

Mr. Smith called for public comment. No one indicated a desire to speak.

A motion was made by Ms. Shiverick and seconded by Ms. Catlin to approve the project as presented. The motion was carried unanimously, 7-0.

21. ARC-25-0067 (ZON-25-0061) 410 N LAKE WAY (COMBO) The applicant, North Lake Trust (Val Hawkins Architect, LLC), has filed an application requesting Architectural Commission review and approval for modification to an existing rear pergola into covered loggia with second story deck, installation of exterior staircase, skylights and window and door modifications. Town Council shall review the application as it pertains to zoning relief/approval.

Ms. Pardue provided staff comments on the project.

Mr. Karakul and Ms. Catlin disclosed ex parte communications.

Architect Val Hawkins presented the architectural plans proposed for the modifications to the existing home. Dustin Mizell of Environment Design Group spoke about the changes to the landscape and hardscape.

Ms. Shiverick asked about the existing roof material and the new decking. Mr. Hawkins responded. Ms. Shiverick wondered if they would consider using vertical wood pickets instead of the metal proposed. Mr. Hawkins responded and expressed the owner's wishes. Ms. Shiverick asked if the house was visible from the Lake Trail, to which Mr. Hawkins replied that it was, but only minimally.

Ms. Catlin requested confirmation that it was in the same footprint as before, but now it was enclosed, except for the spiral staircase. Mr. Hawkins provided confirmation.

Mr. Sammons was unable to support the project.

A motion was made by Mr. Sammons and seconded by Mr. Karakul to defer the project to the November 21, 2025, meeting. The motion was carried unanimously, 7-0.

Mr. Hawkins asked if the project could be approved with the change in material for the railing.

Town Attorney Lainey Francisco reminded the Commission that the motion had passed, so they would either need to reopen the motion or proceed to the next item.

Mr. Mizell questioned if the item could be approved with lpe railings.

A motion was made by Ms. Catlin and seconded by Ms. Shiverick to reopen the item for further consideration. The motion was carried unanimously, 7-0.

Mr. Hawkins discussed the items that could be modified to obtain Commission approval for the

project.

Ms. Connaughton asked if the columns would be wood. Mr. Hawkins discussed the material for the columns.

Mr. Smith discussed the evolution of the changes to the rear of the home with Mr. Hawkins. Mr. Smith stated that he did not object to the project if the railing material were changed. He accepted the stone deck and spiral staircase.

Ms. Connaughton asked Mr. Hawkins if the columns could be changed to resemble a wooden expression to match the front of the house. Mr. Hawkins stated that he could review the details. Ms. Connaughton stated she was opposed to skylights in Florida.

Mr. Hawkins stated that he was happy to make the requested revisions and return to the Commission for approval.

A motion was made by Ms. Catlin and seconded by Visconti to defer the project to the November 21, 2025, meeting. The motion was carried unanimously, 7-0.

ANY OTHER BUSINESS

There was no other business discussed at this time.

MEETING SCHEDULE

22. The next meeting is scheduled for Friday, November 21, 2025.

ADJOURNMENT

A motion was made by Mr. Sammons and seconded by Mr. Karakul to adjourn the meeting at 5:09 PM. The motion was carried unanimously, 7-0.

Respectfully Submitted,

Jeffery W. Smith, Chair

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Nicholas Caristo, Chief of Police

Re: Accept Donation - Palm Beach Police and Fire Foundation

Date: 10/29/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council accept a donation from the Palm Beach Police & Fire Foundation in the total amount of \$521,761.60 to fund the Skydio Drone as First Responder (DFR) Program over a five-year period.

This generous donation will allow the Police Department to implement innovative public safety technology at no cost to the Town.

GENERAL INFORMATION

The Palm Beach Police Department continues to benefit from the strong partnership and generosity of the Palm Beach Police & Fire Foundation. The Department recently received intentions of a donation of \$521,761.60 from the Palm Beach Police and Fire Foundation to support the Department's implementation of the Skydio Drone First Responder (DFR) program over a five-year term. The DFR system will enable rapid drone deployment from a fixed location to critical incidents, enhancing situational awareness, officer safety, and emergency response efficiency. The project includes two Skydio Dock systems (2025 and 2026 installations), DFR Command software, FAA BVLOS waiver support, training, and comprehensive maintenance and refresh services.

Per Town Administration Policy No. 1-08-08 (Attachment A), any donation exceeding \$25,000 and not included in the approved budget requires Town Council approval.

FUNDING/FISCAL IMPACT

The donation will be forwarded to the Finance Department for deposit into a separate sub-account within the Police Department's donation fund. All purchases of equipment, materials, or services using donated funds will be made in accordance with established Town purchasing procedures.

NC:dw

Attachment

cc: Robert Miracle, Deputy Town Manager
Carolyn Stone, Deputy Town Manager
Dean Mealy, Procurement and Contract Manager

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community

Strategic Focus Areas:

Cooperative Relationships

FUNDING

Donations



TOWN OF PALM BEACH

Administrative Procedures

TOWN DONATIONS PROCEDURES

Procedure No.:.....1-08-8

Effective Date:..... September 25, 2008

Revision to Procedure No.:..... 1-08-5

APPROVED: 
Peter B. Elwell, Town Manager

OBJECTIVE: To formally establish clear procedures for implementation of the donations policy adopted by the Town Council at the January 8, 2008 Town Council meeting.

RESPONSIBILITY: Department directors and/or the Town Manager shall be responsible for the implementation of this procedure. The Finance Director shall be responsible for ensuring completion of those actions required of the Finance Department. Town Council is responsible for approving certain donations as described below.

DEFINITIONS:

Donation:	May refer to either money or items. (Donations of food are exempted from this policy.)
Town budget:	Refers to the Town Council adopted budget, the Equipment Replacement Program, or the approved five-year Capital Improvement Program
Department director:	May also refer to his or her designee
Town Manager:	May also refer to his or her designee

POLICY: Donations with a value over \$25,000, which are not included in the Town budget or the Council-approved Capital Improvement Program (CIP) or Equipment Replacement Fund (ERF), must be individually approved by Town Council. All other donations require administrative approval under the following guidelines:

- Donations of any value, which are of or for items included in the Town budget, are subject to the approval of the department director or Town Manager, as appropriate.

- Donations of money are accepted so long as items bought with the donated money follow the same guidelines as those of a donated item.
- Donations of items with a value of \$25,000 or less, which are not included in the Town budget, may be approved by the department director if there will be no future maintenance or replacement cost, but are subject to the approval of the Town Manager if there could or would be future maintenance or replacement cost.

The department director or Town Manager may seek Town Council approval of any donation which they determine should be subject to Town Council review.

PROCEDURE:

- Donations of cash or gift cards will not be accepted, with the exception of gift certificates or cards donated to the Recreation Department for the use as program prizes. Said certificates or cards will be subject to appropriate cash handling and tracking procedures to insure accountability.
- Departments must follow the Town's formal written purchasing procedures when using donation funding to buy an item.
- If the Town receives a donation for an item in the ERF that is not scheduled for purchase until a future date, the department shall use the donation when the next available purchase for such item occurs in the ERF. Acceleration of such purchases is allowed only upon the advance written approval of the Town Manager.
- All donations shall be reported to the Finance Department for processing and recording.
- The Finance Department will administer a central database, which shall record the date of every donation, name and address of donor, purpose of the donation and the amount of the donation. Departments should submit such information to the Finance Department the same business day the donation is received.

CONSIDERATIONS:

When determining whether to accept a donation, the department director and/or Town Manager should consider whether the public, professional or community benefit is clear. The Town should also

avoid any impression that a private entity might receive a favor, naming rights, or any other quid pro quo consideration from the Town or a Town official in exchange for the donation.

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Carolyn Stone, Deputy Town Manager, Business Enterprise and Culture

From: Town Clerk's Office

Re: Town of Palm Beach United Way Annual Turkey Trot

Date: 10/30/2025

STAFF RECOMMENDATION

Staff recommends that the Mayor and Town Council review and approve the Special Event Permit application from the Town of Palm Beach United Way for the 5K Run/Walk beginning and ending in Bradley Park on Thursday, November 27, 2025.

GENERAL INFORMATION

In August 2019, the Town Council passed and adopted Ordinance No. 30-2019, requiring applications for special events that involve leaving the primary event location to utilize public sidewalks, streets, and/or bike paths to receive Town Council approval before the issuance of a special event permit.

FUNDING/FISCAL IMPACT

A \$500.00 application fee, \$2,500.00 usage fee, \$2,500.00 damage deposit, and a \$110.00 technology fee are required for the permit. If approved, the Town will receive \$3,110.00 in revenue.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character

Strategic Focus Areas:

Quality of Life

FUNDING

No Fiscal Impact

Turkey Trot

IMPORTANT INFORMATION

CHIP TIMING

This is a chip-timed race, **NOT** a gun-timed race. That means your official race time begins when you cross the timing strip at the Start Line. Don't worry about your time being affected if you're starting in the back of the pack.

PETS/STROLLERS

Please, please please...it is very important that if you have pets or strollers or anything else that might slow down other runners, be courteous and **MOVE TO THE BACK** of the pack. Pets **MUST** be on a short leash! Long leashes have tripped runners.

RACE BIB

Remember to **WEAR YOUR OWN BIB**. Have it fastened to the front of you so the chip reads clearly as you cross the finish line. It will **NOT** read if it is on your back. Switching race bibs could affect race results and impact age category awards.

COURSE DIRECTIONS

Don't worry about getting lost on the course, there are volunteers and signs to guide you...and keep you entertained. The race begins and ends at Bradley Park. The final stretch is down the beautiful Lake Trail.



TOWN OF PALM BEACH UNITED WAY

Turkey Trot

The Turkey Trot 5K will start and finish at the same point in front of the Biltmore Condo building located at 333 Sunset Avenue, Palm Beach, FL 33480 (west of Bradley Place, north of Bradley Park).

Start Line is on Sunset Avenue just north of the park and just south of the condo building.

Mile 1 is on the North County Road sidewalk about 35 feet north of the entrance to Phipps Estates Road.

Water Station is on the corner of North County Road and Plantation/Southland Rd.

U-Turn is in the road near North Lake Way and Via Linda and will be marked with an orange traffic barrel.

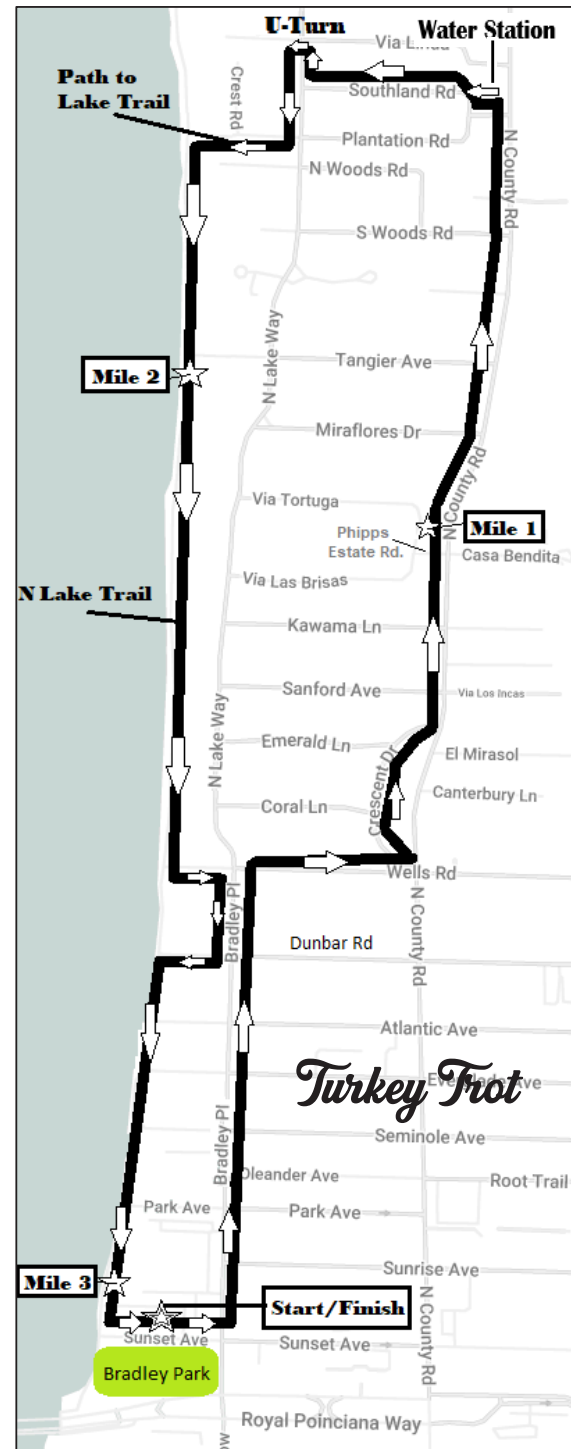
Mile 2 is on North Lake Trail about 20 feet south of Tanger Avenue.

Mile 3 is on North Lake Trail, just north of the dock at the Biltmore condo.

Finish Line is the same as the start line - located on Sunset Avenue as you make the turn off of the Lake Trail.

Course Notes:

- Bradley Place becomes North LakeWay north of Wells Road.
- When running along North CountyRoad, runners will be on the sidewalkon the west side of the road.
- The Lake Trail is a winding path thatruns along the Intracoastal Waterway.



Course measured by Scott Richards
 Palm Beach Running Company
 PalmBeachRunningCompany@gmail.com



Turkey Trot 5K Timeline 2025
Town of Palm Beach United Way

Wednesday, November 26, 2025

C4 Rents delivery (stage, tables/cloths, chairs, coolers)

County Ice delivery (ice chest)

United Site Services delivery (restrooms and sinks)

*we store water underneath the stage

Race turn signals set-up along course at dusk the evening prior

Thursday, November 27, 2025

5:00 AM – staff and volunteers arrive

5:00 AM – 6:30 AM – set-up, vendors arrive

6:30 AM – guests begin to arrive

7:00 AM – kids Drumstick Dash in grassy area at Bradley Park

7:30 AM – 5K begins along course trail

9:00 AM – race concludes/awards ceremony

10:00 AM – clean-up concludes

Friday, November 28, 2025

C4 Rents pick-up (stage, tables, chairs, coolers)

County Ice pick-up (ice chest)

United Site Services pick-up (restrooms and sinks)



PERMIT SNAPSHOT REPORT EVENT-25-0209 FOR TOWN OF PALM BEACH

Permit Type: Event
Work Class: Special Event
Status: In Review
Valuation: \$0.00
Project:
District: Town of Palm Beach
Square Feet: 0.00
Assigned To:
App Date: 08/25/2025
Exp Date: NOT AVAILABLE
Completed: NOT COMPLETED
Approval Expire Date:

Description: Town of Palm Beach United Way's 17th Annual Turkey Trot 5K. The race starts and ends at Bradley Park on Thanksgiving morning. The race set-up begins at 5:00 AM and teardown will conclude by 10:00 AM. It is estimated that there will be 1,500 participants and 100 spectators.

Parcel: 50434322000001010	Main	Address: 100 Bradley PI Pavilion Palm Beach, FL 33480	Main	Zone: R-B(Zoning District)
----------------------------------	------	---	------	-----------------------------------

Applicant
Kristen J Perrone
44 Cocoanut Row M201 M201
Palm Beach, FL 33480
Business: (561) 655-1919
Mobile: (618) 531-5907

Permit Custom Fields

Is the applicant a current town resident?	Yes	Location of event	Bradley Park	Number of Days Until Event	60 days or greater
If on the beach, please specify the location		Date of event	Nov 27 2025 12:00AM	Total number of event hours	5
Event set up time	5:00 AM	Breakdown Time	10:00 AM	Number of participants	1,500
Number of spectators	100	Outline plans for immediate cleanup after event	We have several volunteers that assist staff clean park and course post race. We will be done by 10:00 AM. c4 Rents vendor (tables, stage, etc.) pick-up Friday, November 28. County ice (ice chest) pick-up Friday, November 28. United Site Services (restrooms) pick-up November 28.	Event name	Turkey Trot 5K
Purpose of event	Every year, the island of Palm Beach comes alive with excitement and energy as it hosts the Turkey Trot, an annual race that brings together 1,500 runners, walkers, and trotters. Participants pass through the landmarked North County Road Tree Canopy and finish the race along the scenic Lake Trail with views of the Intracoastal Waterway. This delightful event features music, refreshments, raffles, children's activities, and an awards ceremony. Costumes are always welcome!		The true heart of the Turkey Trot lies in its mission to support the Town of Palm Beach United Way. The funds raised by the event are used to provide holiday meals to individuals and families in need throughout Palm Beach County.	Is this a repeated event in the Town of Palm Beach	Yes

PERMIT SNAPSHOT REPORT (EVENT-25-0209)

If yes, date of last event	Nov 28 2024 12:00AM	Check all that apply:	A temporary stage will be utilized , A tent will be utilized , Food will be served , Temporary restrooms will be utilized, Temporary signs will be utilized	If animals will be present, please describe
Current Flood Zone Designation		Will traffic, parking, or crowd support be needed	Yes	If yes, please specify We hire detail with the Palm Beach Police.
Will busses or trolleys be used?	No	If yes, please specify drop-off/pick-up locations		Where will attendees park? Street parking and Publix (they are closed)
Any additional information?	We have written permission from the Publix Store Manager to utilize parking in their lot since they are closed on Thanksgiving.			

Type of Hold	Created By	Date Created	Hold Origin	Comments	Active
Landmarked or Historically Significant	Emily Lyn	03/06/2025 12:45	50434322000001010		Yes

Attachment File Name	Added On	Added By	Attachment Group	Notes
Signature_Kristen_Perrone_8/25/2025.jpg	08/25/2025 13:27	Perrone, Kristen		Uploaded via CSS
DBPR - M H EQUIPMENT INC; Doing Business As_ AIOLI, Permanent Food Service-2025-09-02_v1.pdf	10/27/2025 15:21	deClaire, Katherine	Available Online	
Note - Crowd Control Contract Incoming-2025-08-28_v1.pdf	10/27/2025 15:21	deClaire, Katherine	Available Online	
SD2623 - Turkey Trot 2025-2025-10-07_v1.pdf	10/27/2025 15:21	deClaire, Katherine	Available Online	
Town of Palm Beach_Town of Palm Beach United Way Inc_25-26 GL AUTO WC PRO_8-25-2025_1446185518-2025-08-28_v2.pdf	10/27/2025 15:21	deClaire, Katherine	Available Online	
TROT TIMELINE 2025_v1.pdf	10/27/2025 15:21	Perrone, Kristen	Available Online	
Turkey Trot map 2025_v1.pdf	10/27/2025 15:21	Perrone, Kristen	Available Online	

Invoice No.	Fee	Fee Amount	Amount Paid
INV-25-00016015	Special Event Application Fee >60 Days From Event	\$500.00	\$500.00
	Damage Deposit Fees - Other Locations	\$2,500.00	\$2,500.00
	Event Usage Fees (Residents)-All	\$2,500.00	\$2,500.00
	Technology Fee	\$110.00	\$110.00
Total for Invoice INV-25-00016015		\$5,610.00	\$5,610.00
Grand Total for Permit		\$5,610.00	\$5,610.00

Condition	Description	Date Created	Satisfied
-----------	-------------	--------------	-----------

PERMIT SNAPSHOT REPORT (EVENT-25-0209)

Event - Park Misc.	- The sponsors of the event must obey all traffic rules and regulations. - The sponsors of the event must obey all Town laws, rules, and ordinances. - The sponsors of the event must obey all state and town parking regulations (parking, loading and unloading). - Activities are limited to those expressly stated within the applicant's application. - No use of Town-owned power shall be allowed. Generators use must be preapproved for use by the Planning, Zoning, and Building Department and all power cords are the responsibility of the applicant or sponsor, and are to be covered where crossing walkways or paths. - The sidewalks, ingress, and egress to the park shall be fully maintained and open. - Nothing can be placed in landscaped planting areas; No penetration of the existing walls or columns shall be permitted. (This includes nails, thumbtacks, screws, etc...) - The use of banners, flags, streamers, balloons, or any similar devices is prohibited. - Pedestrians will be required, as always, to cross only in designated crosswalks in conjunction with the walk signals as available, obeying all local and state traffic laws. - Applicant and all participants and attendees of the proposed special event shall abide by all parking regulations of the Town. Parking of vehicles shall not restrict Fire-Rescue Department apparatus access at any time during the event. Nothing within this permit shall be construed as a waiver of any parking regulation within the Town. - Parking shall be permitted only in legal, on street spaces, unless written permission is provided by private property owners and furnished to the Police department in advance of the event; this includes all permitting for Valet if used. - Noise Ordinance regulations apply for any music. - If Special Event is permitted during the Weekday: In the event Town Staff notify event organizers that the noise level is negatively impacting Town operations, then the organizers shall reduce the noise level to a level acceptable by said staff immediately, and until 5:00 p.m. - Consideration for the use of temporary structures such as tents, stages and/or generators require a separate permit with the Planning, Zoning, and Building Department. - Tents shall be secured via water barrels, sandbags or weights. No stakes or rods are permitted in the ground. - Park grounds and the irrigation system will be tested the day after the event. Any damage and/or associated repair costs will be the responsibility of the applicant. - Applicant agrees to ensure all event debris/trash and event-related items such as rental equipment are collected and removed prior to vacating the event/Town property, unless other arrangements have been approved by Services Division Manager Chester Purves at 561-227-7020. - The sponsors of the event must schedule a site meeting with Public Works Facilities Maintenance Division Manager Paul Colby or his designee at least five (5) days prior to the event by calling 561-838-5440 or emailing him at pcolby@townofpalmbeach.com. - Applicant shall bear all costs associated with restoring the park to the condition it was in prior to the event. Should significant damage occur, the Applicant may be required to pay damages and a deposit. - Section 106-257(2) of the Palm Beach Code of Ordinances limits the maximum duration of any Special Event, including set-up and clean up, to five hours - No food to be prepared on premises. Food is to be delivered. - No commercial dumpsters/containers will be allowed in Town Rights-of-way OR in the park. - Closing the park, areas of the park or facilities for the event is prohibited. - Violations of this permit, and any of the associated special conditions, may result in denial of any future special event permits. - No vehicles are permitted on park grounds, including delivery or stationing of equipment, without prior approval from Paul Colby, Facilities Maintenance Division Manager, at 561-838-5440. -Applicant to deliver adjacent properties with contact information and notification and explanation of expected events.	10/20/2025	No
FIRE	-The event cannot block or delay public safety responses to the community. All emergency vehicles shall not be delays during the event.	10/15/2025	No

PERMIT SNAPSHOT REPORT (EVENT-25-0209)

Comments: The event cannot block or delay public safety responses to the community. All emergency vehicles shall not be delays during the event.

Submittal Name	Status	Received Date	Due Date	Complete Date	Resubmit	Completed
Event Permit Review v.1	Approved	10/15/2025	10/24/2025	10/27/2025	No	Yes
Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Fire Rescue	Fire	Deloach, Marty	Approved with Conditions	10/15/2025	10/24/2025	10/15/2025
Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Police	Police	Alma, Ben	Approved	10/15/2025	10/24/2025	10/15/2025
Comments: Maintain emergency access.						
Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Public Works	Public Works	Colby, Paul	Approved with Conditions	10/15/2025	10/24/2025	10/20/2025
Item Review Name	Department	Assigned User	Status	Assigned Date	Due Date	Completed Date
Town Managers Office	Town Clerk	Savidge, Jessica	Approved with Conditions	10/20/2025	10/24/2025	10/20/2025
Comments: Applicant to deliver adjacent properties with contact information and notification and explanation of expected events.						

Workflow Step / Action Name	Action Type	Start Date	End Date
Application Review v.1		08/28/2025 12:54	10/07/2025 10:48
Confirm Submittal Completeness v.1	Generic Action		10/07/2025 10:48
Generate Invoice v.1	Generic Action		08/28/2025 12:55
Confirm Fees Paid v.1	Generic Action		09/08/2025 9:44
Ebix COI Submittal v.1	Generic Action		09/24/2025 15:47
Review v.1		10/15/2025 0:00	10/27/2025 15:21
COI Review Complete v.1	Generic Action		10/27/2025 15:19
Site Review with Public Works (if needed) v.1	Generic Action		10/27/2025 15:18
Staff Meeting and Calendaring (if needed) v.1	Generic Action		10/27/2025 15:18
Event Permit Review v.1	Receive Submittal	10/15/2025 0:00	10/27/2025 15:21
Issue Permit v.1		10/27/2025 15:21	
Issue Event Permit v.1	Create Report	10/27/2025 15:21	
Deactivate in Ebix (if applicable) v.1	Task		
Deposit Refund v.1	Task		

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Director of Planning, Zoning, & Building

Re: Request to Hear Proposed Ordinance Nos. 029-2025; 030-2025; 31-2025, prior to 5:00 p.m. on the Thursday, November 13, 2025, Town Council Development Review Meeting.

Date: 10/23/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council, acting as the Local Planning Agency, conduct a public hearing on Ordinance Nos. 029-2025; 030-2025; 031-2025 at the next Town Council meeting before 5:00 p.m. The ordinances will be heard at first reading on November 13, 2025, with a possible adoption hearing on December 10, 2025.

GENERAL INFORMATION

Pursuant to Chapter 166.041, F.S., the local governing body is required to hold two (2) advertised public hearings on a proposed ordinance. At least one hearing is held after 5:00 p.m. on a weekday, unless the local governing body, by a majority plus one vote, elects to conduct that hearing at another time of day. The first public hearing shall be held at least seven (7) days after the day that the first advertisement is published. The second hearing shall be held at least 10 days after the first hearing and shall be advertised at least five (5) days prior to the public hearing.

TOWN ATTORNEY REVIEW

The subject code amendments have been reviewed and approved for legal form and sufficiency.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Cooperative Relationships

FUNDING

No Fiscal Impact

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving an award authority in the amount of \$300,000.00 for Kimley Horn and Associates, Inc., Mock Roos & Associates Inc. and Chen Moore and Associates for plan review
90-2025

Date: 10/22/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 90-2025, approving an award authority in the amount of \$300,000.00 for Kimley Horn and Associates, Inc., Mock Roos & Associates Inc. and Chen Moore and Associates for plan review.

SUMMARY EXPLANATION/BACKGROUND

Over the past several years, Planning, Zoning & Building (PZB) has contracted with Kimley-Horn, Chen Moore, and Mock Roos to provide public works engineering support, particularly for permit reviews, a workload that has significantly increased since 2020. These contracted services continue to assist PZB with daily public works permitting demands.

Additionally, the 2025 Florida Legislative Session resulted in the passage of HB 683, which requires local building departments to review single-trade permits within 5 days and multi-trade permits within 20 days of receipt. Although a new position has been approved to assist with this work, until that role is filled and while the new hire is being trained, contracted support will still be necessary to maintain workflow. Continued use of these contracts will help PZB meet these new statutory deadlines and ensure timely service to the community.

In May 2024, Town Council approved Resolution No. 056-2024, awarding Civil Engineering Services to Mock, Roos & Associates, Inc., Kimley Horn and Associates, Inc. and Chen Moore and Associates, Inc. for a five-

year period. All firms provide the above satisfactory services to the Town.

FUNDING/FISCAL IMPACT

Funding for this program is from the Planning, Zoning and Building operating budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Community Preservation

FUNDING

Operating

RESOLUTION NO. 90-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING AN AWARD AUTHORITY IN THE AMOUNT OF \$300,000.00 FOR KIMLEY HORN AND ASSOCIATES, INC., MOCK ROOS & ASSOCIATES INC. AND CHEN MOORE AND ASSOCIATES FOR PLAN REVIEW

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 090-2025, approving an award authority in the amount of \$300,000.00 for Kimley Horn and Associates, Inc., Mock Roos & Associates Inc. and Chen Moore and Associates for plan review.

Section 2: The Town Manager or designee is hereby authorized to execute the Purchase Orders on behalf of Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

RESOLUTION NO. 056-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
AWARDING RFQ NO. 2024-11 FOR CIVIL ENGINEERING TO
MOCK, ROOS & ASSOCIATES, KIMLEY HORN AND
ASSOCIATES, INC. AND CHEN MOORE AND ASSOCIATES,
INC FOR A FIVE-YEAR PERIOD**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

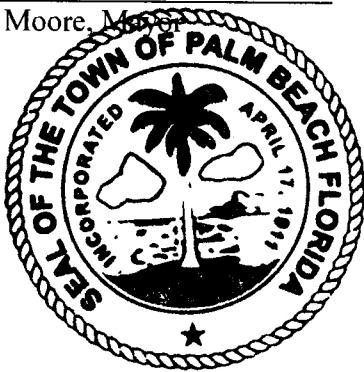
Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 056-2024, awarding RFQ No. 2024-11 for Civil Engineering to Mock, Roos & Associates, Inc., Kimley Horn and Associates, Inc. and Chen Moore and Associates, Inc. for a five-year period.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 14th day of May, 2024



Danielle H. Moore, Mayor



ATTEST:



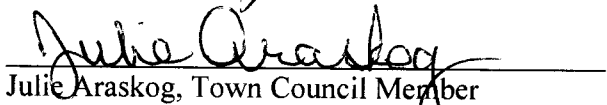
Kelly Churney, Acting Town Clerk



Bobbie D. Lindsay, Town Council President



Lewis S.W. Crampton, Council President Pro Tem



Julie Araskog, Town Council Member



Edward A. Cooney, Town Council Member



Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving first renewal, second year of the contract for ITB No. 2024-29 Hardwood Tree Trimming for Zimmerman Tree Services in the amount of \$190,000
131-2025

Date: 10/27/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 131-2025, approving the first renewal, second year of the contract for ITB No. 2024-29 Hardwood Tree Trimming for Zimmerman Tree Services in the amount of \$190,000 for FY26.

SUMMARY EXPLANATION/BACKGROUND

The Town Council approved the award of Resolution No. 012-2025, approving ITB No. 2024-29 Hardwood Tree Trimming Services to Zimmerman Tree Services, which has four renewal options. Based on satisfactory performance, it is recommended approval of the first renewal, second year of the contract in the amount of \$190,000. These services are required to support Town-wide operations for fiscal year 2026.

FUNDING/FISCAL IMPACT

Funding for this program is from Public Works general maintenance funds.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Community Preservation

Management of Environmental Threats

FUNDING

Operating

RESOLUTION NO. 131-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING FIRST RENEWAL, SECOND YEAR OF THE CONTRACT FOR ITB NO. 2024-29 HARDWOOD TREE TRIMMING FOR ZIMMERMAN TREE SERVICES IN THE AMOUNT OF \$190,000

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 131-2025, approving first renewal, second year of the contract for ITB No. 2024-29 Hardwood Tree Trimming for Zimmerman Tree Services in the amount of \$190,000.

Section 2: The Town Manager or his designee is hereby authorized to execute the Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk Blouin, Town Manager

From: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

Re: A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, designating Town Depositories for Fiscal Year 2026 pursuant to Section 2-517 of the Town Code of Ordinances and designating parties to sign checks or warrants on behalf of the Town pursuant to Section 2-36 of the Town Code of Ordinances.
132-2025

Date: 10/22/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Resolution No. 132-2025 designating the Town depositories and authorized parties to sign checks and warrants on behalf of the Town for fiscal year 2026.

GENERAL INFORMATION

Pursuant to sections 2-36 and 2-517 of the Town of Palm Beach Code of Ordinances, the Town Council must annually designate Town depositories and authorized parties to sign checks and warrants on behalf of the Town.

TOWN ATTORNEY REVIEW

Town Attorney review is not necessary for this resolution since it is the standard resolution used every year and was previously approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Sound Fiscal Management

FUNDING

No Funding

RESOLUTION NO. 132-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, DESIGNATING TOWN DEPOSITORIES FOR FISCAL YEAR 2026 PURSUANT TO SECTION 2-517 OF THE TOWN CODE OF ORDINANCES AND DESIGNATING PARTIES TO SIGN CHECKS OR WARRANTS ON BEHALF OF THE TOWN PURSUANT TO SECTION 2-36 OF THE TOWN CODE OF ORDINANCES.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: Pursuant to Section 2-517 of the Town Code of Ordinances, the Town Council hereby designates the following financial institutions as depositories for Fiscal Year 2026:

- 1) TD Bank, N.A. (Checking and Merchant Accounts)
- 2) Florida League of Cities (Excess Funds)
- 3) PFM Asset Management LLC (Excess Funds)
- 4) FL PALM (Public Assets for Liquidity Management)
- 5) TD Wealth Management (Custody Account)
- 6) Salem Trust (Custody Account)
- 7) BankUnited (Money Market and Certificates of Deposit Accounts)
- 8) ServisFirst (Certificates of Deposit Accounts)
- 9) Qualified Public Depositories per Florida State Statute 280.02

Section 2: Pursuant to Section 2-36 of the Town Code of Ordinances, funds may be withdrawn from the Town's bank accounts referenced in Section 1, upon checks, warrants, or wire transfers duly signed by the Town Manager and the Town's Deputy Town Manager – Finance and Administration.

In the absence of or as may be designated by the Town Manager, the Deputy Town Manager – Business Enterprise and Culture may sign checks, warrants, or wire transfers in the place and instead of the Town Resolution.

In the absence of or as may be designated by the Deputy Town Manager – Finance and Administration, Controller, or the Budget and Payroll Manager may sign checks, warrants, or wire transfers in the place and instead of the Deputy Town Manager – Finance and Administration. The Town Manager and Deputy Town Managers are not authorized to countersign each other's signatures; nor are the Controller and Budget and Payroll Manager authorized to countersign each other's signatures.

Section 3: To open a new account, all current authorized account signatures will sign the appropriate paperwork. To close an existing account, the financial institution will be notified by letter signed by the Deputy Town Manager – Finance and Administration or Town Manager.

Section 4. Pursuant to Section 2-36 of the Town Code of Ordinances, funds may be withdrawn from the Town bank account designated for the payment of liability, property and worker's compensation claims upon checks, warrants, or wire transfers duly signed by two designated staff members of the Town's contracted third-party claims administrator.

Section 5. The Town Clerk is hereby directed to furnish a certified copy of this Resolution to TD Bank, N.A., Florida League of Cities, N.A., PFM Asset Management LLC, Florida Education Investment Trust Fund, TD Wealth Management, Salem Trust, BankUnited, and any additional Qualified Public Depositories utilized by the Town. Resolution No. 132-2025

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the award of ITB No. 2025-034, A-5 Submersible Pump Station Conversion to Hinterland Group, Inc. in the amount of \$2,987,000, approving a contingency budget in the amount of \$597,400 and approving a project budget in the amount of \$3,584,400
133-2025

Date: 10/30/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 133-2025, approving the award of ITB No. 2025-034, A-5 Submersible Pump Station Conversion to Hinterland Group, Inc. in the amount of \$2,987,000, approving a contingency budget in the amount of \$597,400 and approving a project budget in the amount of \$3,584,400.

SUMMARY EXPLANATION/BACKGROUND

The Town decided to design and construct a submersible A-5 sanitary pump station after assessing the feasibility of flood proofing improvements for the existing pump station. The estimated cost of the planned general improvements to the current station in years 2025 and 2026 was comparable to the expenses involved in converting it to a submersible configuration. A submersible pump station offers several advantages, including enhanced safety, easier maintenance and operation by limiting above-ground infrastructure, and reduced overall costs.

The Town of Palm Beach advertised the bid documents to the Town's pre-qualified contractors and scheduled a non-mandatory pre-bid meeting for this project, which was held on October 10, 2025, to discuss the project with potential bidders. On October 28, 2025, bids were publicly opened and read. A bid tabulation was prepared by Town of Palm Beach staff and provided to Kimley-Horn and Associates, Inc.(KHA) that includes a summary of the Total Bid Amounts for the two (2) bids that were received. The bid totals

ranged from \$2,987,000.00 to \$3,160,000.00. The Engineer's Opinion of Probable Construction Cost for the project was \$2,945,000.00.

KHA had been asked to review the bid proposal for the apparent low bidder for completeness with respect to the lowest responsive, responsible bidder. The bid package of Hinterland Group, Inc. was provided by the Town and reviewed by KHA. The results of our review follows:

No math errors were found on the Schedule of Bid Items.

Upon review of the bid package, it was found that Hinterland Group, Inc. had submitted the documentation requested by the bid.

KHA has worked with Hinterland Group, Inc. on past projects, and we have no reason that the Town should not award this project to Hinterland Group, Inc. Based on the results of our review, Hinterland Group, Inc. submitted the lowest responsive, responsible bid for the project.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Capital Improvement Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 133-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE AWARD OF ITB NO. 2025-034, A-5 SUBMERSIBLE PUMP STATION CONVERSION TO HINTERLAND GROUP, INC. IN THE AMOUNT OF \$2,987,000, APPROVING A CONTINGENCY BUDGET IN THE AMOUNT OF \$597,400 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$3,584,400

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 133-2025, approving the award of ITB No. 2025-034, A-5 Submersible Pump Station Conversion to Hinterland Group, Inc. in the amount of \$2,987,000, approving a contingency budget in the amount of \$597,400 and approving a project budget in the amount of \$3,584,400.

Section 2: The Town Manager or his designee is hereby authorized to execute the contact and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on the 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 28, 2025

Mr. Dennis Polski, P.E.
Town of Palm Beach
951 Old Okeechobee Road, Suite A
West Palm Beach, FL 33401

RE: Town of Palm Beach – A-5 Submersible Pump Station Conversion
ITB No. 2025-034
KHA Job No. 044063347

Dear Mr. Polski,

The Town of Palm Beach recently advertised the bid documents to the Town's pre-qualified contractors and scheduled a non-mandatory pre-bid meeting for this project, which was held on October 10, 2025 to discuss the project with potential bidders. On October 28, 2025 bids were publicly opened and read. A bid tabulation was prepared by Town of Palm Beach staff and provided to Kimley-Horn and Associates, Inc. that includes a summary of the Total Bid Amounts for the two (2) bids that were received. The bid totals ranged from \$2,987,000.00 to \$3,160,000.00. The Engineer's Opinion of Probable Construction Cost for the project was \$2,945,000.00.

Kimley-Horn and Associates, Inc. has been asked to review the bid proposal for the apparent low bidder for completeness with respect to the lowest responsive, responsible bidder. The bid package of Hinterland Group, Inc. was provided by the Town and reviewed by Kimley-Horn. The results of our review follows:

- No math errors were found on the Schedule of Bid Items.
- Upon review of the bid package, it was found that Hinterland Group, Inc. has submitted the documentation requested by the bid.

Kimley-Horn has worked with Hinterland Group, Inc. on past projects and we have no reason that the Town should not award this project to Hinterland Group, Inc. Based on the results of our review, Hinterland Group, Inc. submitted the lowest responsive, responsible bid for the project.

Should you have any questions or comments, please do not hesitate to contact this office at (561) 840-0256.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Jason Lee, P.E.

Attachment: Bid Tab

Cc: File

K:\WPB_Civil\044063347 - A-5 PS Conversion\Bid Phase\KHA Bid Review A-5 Submersible Pump Station Conversion.docx

							Hinterland Group Inc.		TLC Diversified, Inc.	
Total Cost							\$ 2,987,000.0		\$ 3,160,000.0	
Selected #							9		0	
Selected (\$)							\$ 2,987,000.0		\$ 0	
#	Locked	Items	Selected	Lowest	Unit	Quantity	UnitPrice	TotalAmount	UnitPrice	TotalAmount
1	Basis of Award (9)									
#1-1	FALSE	Mobilization/Demobilization	\$ 125,000.0	\$ 125,000.0	LS	1	\$ 125,000.0	\$ 125,000.0	\$ 310,000.0	\$ 310,000.0
#1-2	FALSE	Performance and Payment Bonds	\$ 50,000.0	\$ 28,000.0	LS	1	\$ 50,000.0	\$ 50,000.0	\$ 28,000.0	\$ 28,000.0
#1-3	FALSE	Insurance	\$ 15,000.0	\$ 10,000.0	LS	1	\$ 15,000.0	\$ 15,000.0	\$ 10,000.0	\$ 10,000.0
#1-4	FALSE	Demolition	\$ 450,000.0	\$ 305,000.0	LS	1	\$ 450,000.0	\$ 450,000.0	\$ 305,000.0	\$ 305,000.0
#1-5	FALSE	Bypass Pumping	\$ 350,000.0	\$ 155,000.0	LS	1	\$ 350,000.0	\$ 350,000.0	\$ 155,000.0	\$ 155,000.0
#1-6	FALSE	Structural Improvements	\$ 645,000.0	\$ 645,000.0	LS	1	\$ 645,000.0	\$ 645,000.0	\$ 750,000.0	\$ 750,000.0
#1-7	FALSE	Civil/Mechanical Improvements	\$ 552,000.0	\$ 552,000.0	LS	1	\$ 552,000.0	\$ 552,000.0	\$ 875,000.0	\$ 875,000.0
#1-8	FALSE	Electrical Improvements	\$ 650,000.0	\$ 507,000.0	LS	1	\$ 650,000.0	\$ 650,000.0	\$ 507,000.0	\$ 507,000.0
#1-9	FALSE	Site Restoration	\$ 150,000.0	\$ 150,000.0	LS	1	\$ 150,000.0	\$ 150,000.0	\$ 220,000.0	\$ 220,000.0

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the award of ITB No. 2025-033, D-3 Generator Replacement and E-7 Lift Station Improvements to TLC Diversified, Inc., in the amount of \$2,330,700, approving a contingency in the amount of \$466,140, and approving a project budget in the amount of \$2,796,840.
134-2025

Date: 10/30/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 134-2025, approving the award of ITB No. 2025-033, D-3 Generator Replacement and E-7 Lift Station Improvements to TLC Diversified, Inc., in the amount of \$2,330,700, approving a contingency in the amount of \$466,140, and approving a project budget in the amount of \$2,796,840.

SUMMARY EXPLANATION/BACKGROUND

Town Procurement and Contract Management issued ITB No. 2025-033 for the D-3 Generator Replacement and E-7 Lift Station Improvements. Both items were identified in the facility assessment report and were budgeted for 2026.

The Town of Palm Beach advertised bid documents to the Town's pre-qualified contractors and scheduled a non-mandatory pre-bid meeting for this project, which was held on October 10, 2025, to discuss the project with potential bidders. On October 27, 2025, bids were publicly opened and read. A bid tabulation was prepared by Town of Palm Beach staff and provided to Kimley-Horn and Associates, Inc. (KHA) that includes a summary of the Total Bid Amounts for the two (2) bids that were received. The bid totals ranged from \$2,330,700.00 to \$2,650,000.00. The Engineer's Opinion of Probable Construction Cost for the project was \$2,345,000.00. KHA had been asked to review the bid proposal for the apparent low bidder for completeness with respect to the

lowest responsive, responsible bidder. The bid package of TLC Diversified, Inc. was provided by the Town and reviewed by KHA. The results of our review follows:

- No math errors were found on the Schedule of Bid Items.
- Upon review of the bid package, it was found that TLC Diversified, Inc. has submitted the documentation requested by the bid.

KHA has worked with TLC Diversified, Inc. on past projects and we had no reason that the Town should not award this project to TLC Diversified, Inc. Based on the results of our review, TLC Diversified, Inc. submitted the lowest responsive, responsible bid for the project.

FUNDING/FISCAL IMPACT

Funding for these projects will be from the Capital Improvement Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 134-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE AWARD OF ITB NO. 2025-033, D-3 GENERATOR REPLACEMENT AND E-7 LIFT STATION IMPROVEMENTS TO TLC DIVERSIFIED, INC., IN THE AMOUNT OF \$2,330,700, APPROVING A CONTINGENCY IN THE AMOUNT OF \$466,140, AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$2,796,840.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 134-2025, approving the award of ITB No. 2025-033, D-3 Generator Replacement and E-7 Lift Station Improvements to TLC Diversified, Inc., in the amount of \$2,330,700, approving a contingency in the amount of \$466,140, and approving a project budget in the amount of \$2,796,840.

Section 2: The Town Manager or his designee is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 28, 2025

Mr. Dennis Polski, P.E.
Town of Palm Beach
951 Old Okeechobee Road, Suite A
West Palm Beach, FL 33401

RE: Town of Palm Beach – D-3 Generator Replacement & E-7 Lift Station
Improvements
ITB No. 2025-033
KHA Job No. 044063348

Dear Mr. Polski,

The Town of Palm Beach recently advertised the bid documents to the Town's pre-qualified contractors and scheduled a non-mandatory pre-bid meeting for this project, which was held on October 10, 2025 to discuss the project with potential bidders. On October 27, 2025 bids were publicly opened and read. A bid tabulation was prepared by Town of Palm Beach staff and provided to Kimley-Horn and Associates, Inc. that includes a summary of the Total Bid Amounts for the two (2) bids that were received. The bid totals ranged from \$2,330,700.00 to \$2,650,000.00. The Engineer's Opinion of Probable Construction Cost for the project was \$2,345,000.00.

Kimley-Horn and Associates, Inc. has been asked to review the bid proposal for the apparent low bidder for completeness with respect to the lowest responsive, responsible bidder. The bid package of TLC Diversified, Inc. was provided by the Town and reviewed by Kimley-Horn. The results of our review follows:

- No math errors were found on the Schedule of Bid Items.
- Upon review of the bid package, it was found that TLC Diversified, Inc. has submitted the documentation requested by the bid.

Kimley-Horn has worked with TLC Diversified, Inc. on past projects and we have no reason that the Town should not award this project to TLC Diversified, Inc. Based on the results of our review, TLC Diversified, Inc. submitted the lowest responsive, responsible bid for the project.

Should you have any questions or comments, please do not hesitate to contact this office at (561) 840-0256.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



Jason Lee, P.E.

Attachment: Bid Tab
Cc: File

K:\WPB_Civil\044063348 - D-3 Generator & E-7 LS\Bid Phase\KHA Bid Review D-3 Generator Replacement E-7 Lift Station Improvements.docx

							Hinterland Group Inc.		TLC Diversified, Inc.	
							\$ 2,650,000.0		\$ 2,330,700.0	
							0		13	
							\$ 0		\$ 2,330,700.0	
#	Locked	Items	Selected	Lowest	Unit	Quantity	UnitPrice	TotalCost	UnitPrice	TotalCost
1	Basis of Award (13)									
#1-1	FALSE	Mobilization/D	\$ 230,000.0	\$ 125,000.0	LS	1	\$ 125,000.0	\$ 125,000.0	\$ 230,000.0	\$ 230,000.0
#1-2	FALSE	Performance at	\$ 16,500.0	\$ 16,500.0	LS	1	\$ 50,000.0	\$ 50,000.0	\$ 16,500.0	\$ 16,500.0
#1-3	FALSE	Insurance	\$ 10,000.0	\$ 10,000.0	LS	1	\$ 15,000.0	\$ 15,000.0	\$ 10,000.0	\$ 10,000.0
#1-4	FALSE	E-7 Demolition	\$ 90,500.0	\$ 45,000.0	LS	1	\$ 45,000.0	\$ 45,000.0	\$ 90,500.0	\$ 90,500.0
#1-5	FALSE	E-7 Sanitary By	\$ 73,700.0	\$ 50,000.0	LS	1	\$ 50,000.0	\$ 50,000.0	\$ 73,700.0	\$ 73,700.0
#1-6	FALSE	E-7 Civil/Mech	\$ 373,900.0	\$ 250,000.0	LS	1	\$ 250,000.0	\$ 250,000.0	\$ 373,900.0	\$ 373,900.0
#1-7	FALSE	E-7 Electrical In	\$ 147,400.0	\$ 147,400.0	LS	1	\$ 150,000.0	\$ 150,000.0	\$ 147,400.0	\$ 147,400.0
#1-8	FALSE	E-7 Site Restor	\$ 20,200.0	\$ 20,000.0	LS	1	\$ 20,000.0	\$ 20,000.0	\$ 20,200.0	\$ 20,200.0
#1-9	FALSE	D-3 Demolition	\$ 83,600.0	\$ 83,600.0	LS	1	\$ 120,000.0	\$ 120,000.0	\$ 83,600.0	\$ 83,600.0
#1-10	FALSE	D-3 Temporary	\$ 190,000.0	\$ 125,000.0	LS	1	\$ 125,000.0	\$ 125,000.0	\$ 190,000.0	\$ 190,000.0
#1-11	FALSE	D-3 Civil/Mech	\$ 93,600.0	\$ 93,600.0	LS	1	\$ 250,000.0	\$ 250,000.0	\$ 93,600.0	\$ 93,600.0
#1-12	FALSE	D-3 Electrical Ir	\$ 991,000.0	\$ 991,000.0	LS	1	\$ 1,375,000.0	\$ 1,375,000.0	\$ 991,000.0	\$ 991,000.0
#1-13	FALSE	D-3 Site Restor	\$ 10,300.0	\$ 10,300.0	LS	1	\$ 75,000.0	\$ 75,000.0	\$ 10,300.0	\$ 10,300.0

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc. for Phase 7 North AT&T Fiber Conduit in the amount of \$752,736.04, approving a contingency in the amount of \$112,911 and approving a project budget in the amount of \$11,765,647.04.
135-2025

Date: 10/27/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 135-2025, approving a change order to Burkhardt Construction, Inc. for Phase 7 North AT&T Fiber Conduit in the amount of \$752,736.04, approving a contingency in the amount of \$112,911 and approving a project budget in the amount of \$11,765,647.04.

SUMMARY EXPLANATION/BACKGROUND

At the May Town Council meeting, ATT presented the new initiative to provide Fiber service throughout the Town. Staff indicated to optimize this effort, ATT would utilize the Town's existing contractor. This allows the additional drilling required to be performed in ongoing Phases such as Phase 6 South, Phase 8, and Phases 7 North and South to be performed in a manner that will expedite the work and therefore expedite pole removal. ATT has reviewed this change order and has committed to reimburse the Town for this work. By ATT installing fiber in the phases that are presently under construction, the Town is saving approximately \$2.5 million.

Phase 7N Undergrounding was approved by Resolution No. 097-2023 on August 8, 2023. The Town Council approved the same initiative for Phase 6S and Phase 8 at the October 2025 Meeting.

FUNDING/FISCAL IMPACT

The Town will be reimbursed for the cost by AT&T.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Quality of Life

Cooperative Relationships

FUNDING

Funded

RESOLUTION NO. 135-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A CHANGE ORDER TO BURKHARDT CONSTRUCTION, INC. FOR PHASE 7 NORTH AT&T FIBER CONDUIT IN THE AMOUNT OF \$752,736.04, APPROVING A CONTINGENCY IN THE AMOUNT OF \$112,911 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$11,765,647.04.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approved Resolution No. 135-2025, approving a change order to Burkhardt Construction, Inc. for Phase 7 North AT&T Fiber Conduit in the amount of \$752,736.04, approving a contingency in the amount of \$112,911 and approving a project budget in the amount of \$11,765,647.04.

Section 2: The Town Manager or designee is hereby authorized to execute the Change Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

**Town of Palm Beach
Townwide Overhead Utility Undergrounding
Phase 7 North
AT&T Fiber Conduit Proposal**

From: **Burkhardt Construction, Inc.**
Attn: Marc Kleisley, Vice President
1400 Alabama Ave.
West Palm Beach, FL 33401
Ph: (561) 659-1400
Fax: (561) 659-1402

Owner: **Town Of Palm Beach**
Public Works & Engineering Dept
951 Old Okeechobee Road
West Palm Beach, FL 33401
Tel: (561) 838-5440
Fax: (561) 835-4691

Engineer: **Kimley-Horn & Associates, Inc.**
Attn: Brett Johnson, P.E.
1920 Wekiva Way, Suite 200
West Palm Beach, FL 33411
Ph: (561) 845-0665
Fax: (561) 863-8175

Project: **Townwide Overhead Utility Undergrounding - Phase 7 North**

Plans: ATT Fiber Revision BCI Stamped 8/16/2025

Location: Town of Palm Beach

Date: REVISED 10/7/25
Per KH Comments Received 9/26/25

Direct Construction Costs:	\$ 574,739.28
General Conditions	\$ 46,956.20
Construction Phase Management Fee	\$ 78,509.39
Profit	\$ 52,531.17
AT&T Fiber Conduit Proposal	\$ 752,736.04

Town of Palm Beach Townwide Overhead Utility Undergrounding Phase 7 North Schedule of Values AT&T Fiber Design Prepared by Burkhardt Construction, Inc.		Submitted By: C.R. Dunn, Inc. 1202 Pope Lane Lake Worth Beach, FL 33460 561-585-2155 0 0		
		AT&T FIBER DESIGN ADDITIONAL SCOPE		
Item Description	Quantity	U/M	Unit Price	Amount
MISCELLANEOUS ITEMS				\$135,259.90
MAINTENANCE OF TRAFFIC INCL FLAGMEN	1	LS	\$39,071.61	\$ 39,071.61
REMOVE EXISTING VEGETATION / HEDGE / TREES AS NECESSARY TO FACILITATE EQUIPMENT INSTALLATION	1	LS	\$5,041.33	\$ 5,041.33
LOAD/HAUL/DISPOSE OF SURPLUS FILL	1	LS	\$3,200.00	\$ 3,200.00
REPLACE / MATCH EXISTING SIDEWALK RESTORATION	1	LS	\$0.00	\$ -
PERMANENT ROADWAY TRENCH / BORE PIT / HANDHOLE RESTORATION INCLUDING LINE STRIPING	1	LS	\$76,660.78	\$ 76,660.78
BOND PREMIUM	1	LS	\$11,286.18	\$ 11,286.18
ATT				\$ 323,678.75
FURNISH AND INSTALL 1-2-ATT-M CONDUITS	4,798	LF	\$36.03	\$ 172,871.94
FURNISH AND INSTALL 1-4-ATT-M CONDUITS	1,384	LF	\$52.90	\$ 73,213.60
FURNISH AND INSTALL 1-5-ATT-M CONDUITS	0	LF	\$0.00	\$ -
FURNISH AND INSTALL 2-2-ATT-M CONDUITS	16	LF	\$26.81	\$ 428.96
FURNISH AND INSTALL 2-4-ATT-M CONDUITS	0	LF	\$0.00	\$ -
FURNISH AND INSTALL 10" X 15" SERVICE HANDHOLE / NON ROAD RATED TIER 22 / LID MARKED "TELEPHONE"	8	EA	\$856.00	\$ 6,848.00
FURNISH AND INSTALL 17" X 30" SERVICE HANDHOLE / NON ROAD RATED TIER 22 / LID MARKED "TELEPHONE"	11	EA	\$1,845.00	\$ 20,295.00
FURNISH AND INSTALL 17" X 30" SERVICE HANDHOLE / ROAD RATED / H20 / LID MARKED "TELEPHONE"	3	EA	\$2,511.00	\$ 7,533.00
FURNISH AND INSTALL ATT FLUSH VAULT 30"X48" / ROAD RATED / H20 / INTERCEPT EXISTING MAIN CABLE AND SERVICE	0	EA	\$10,340.48	\$ -
FURNISH AND INSTALL ATT FLUSH VAULT 30"X48" / NON ROAD RATED / TIER 22 / DEFELCT STREETLIGHT CONDUITS AS NECESSARY	7	EA	\$5,994.25	\$ 41,959.75
CAP 4" CONDUIT BELOW GRADE FOR FUTURE CONNECTION (CONNECTION TO BE MADE BY AT&T)	1	EA	\$528.50	\$ 528.50
FURNISH AND INSTALL AT&T PEDESTALS	0	EA	BY OTHERS	
ATT ENGINEERING & INSTALLATION FEES	0	EA	BY OTHERS	
C.R. DUNN CLARIFICATIONS				\$ 115,800.63
LAURIAN LN. - OPEN CUT/TRENCH CONDUIT INSTALLATION	1	LS	\$118,351.73	\$ 118,351.73
GARDEN & EDEN ALLEYWAY - OPEN CUT/TRENCH CONDUIT INSTALLATION	1	LS	\$74,553.10	\$ 74,553.10
1-2-ATT-M DIRECTION BORE DEDUCT FOR OPEN CUT/TRENCH CONDUIT INSTALLATIONS	-2,140	LF	\$36.03	\$ (77,104.20)
Total Direct Construction Cost				\$574,739.28



TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a change order to Burkhardt Construction, Inc, for Phase 7 South AT&T Fiber Conduit installation in the amount of \$717,150.38, approving a contingency in the amount of \$107,573 and approving a project budget in the amount of \$13,983,908.38
136-2025

Date: 10/27/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 136-2025, approving a change order to Burkhardt Construction, Inc, for Phase 7 South AT&T Fiber Conduit installation in the amount of \$717,150.38, approving a contingency in the amount of \$107,573 and approving a project budget in the amount of \$13,983,908.38

SUMMARY EXPLANATION/BACKGROUND

At the May Town Council meeting, ATT presented the new initiative to provide Fiber service throughout the Town. Staff indicated to optimize this effort, ATT would utilize the Town's existing contractor. This allows the additional drilling required to be performed in ongoing Phases such as Phase 6 South, Phase 8, and Phases 7 North and South to be performed in a manner that will expedite the work and therefore expedite pole removal. ATT has reviewed this change order and has committed to reimburse the Town for this work. By ATT installing fiber in the phases that are presently under construction, the Town is saving approximately \$2.5 million.

Phase 7S Undergrounding was approved by Resolution No. 061-2024 on July 9, 2024. The Town Council approved the same initiative for Phase 6S and Phase 8 at the October 2025 Meeting.

FUNDING/FISCAL IMPACT

The Town will be reimbursed for the cost by AT&T.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Quality of Life

Cooperative Relationships

FUNDING

Funded

RESOLUTION NO. 136-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A CHANGE ORDER TO BURKHARDT CONSTRUCTION, INC, FOR PHASE 7 SOUTH AT&T FIBER CONDUIT INSTALLATION IN THE AMOUNT OF \$717,150.38, APPROVING A CONTINGENCY IN THE AMOUNT OF \$107,573 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$13,983,908.38

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 136-2025, approving a change order to Burkhardt Construction, Inc, for Phase 7 South AT&T Fiber Conduit installation in the amount of \$717,150.38, approving a contingency in the amount of \$107,573 and approving a project budget in the amount of \$13,983,908.38.

Section 2: The Town Manager or designee is hereby authorized to execute the Change Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

**Town of Palm Beach
Townwide Overhead Utility Undergrounding
Phase 7 South
AT&T Fiber Conduit Proposal**

From: **Burkhardt Construction, Inc.**
Attn: Marc Kleisley, Vice President
1400 Alabama Ave.
West Palm Beach, FL 33401
Ph: (561) 659-1400
Fax: (561) 659-1402

Owner: **Town Of Palm Beach**
Public Works & Engineering Dept
951 Old Okeechobee Road
West Palm Beach, FL 33401
Tel: (561) 838-5440
Fax: (561) 835-4691

Engineer: **Kimley-Horn & Associates, Inc.**
Attn: Brett Johnson, P.E.
1920 Wekiva Way, Suite 200
West Palm Beach, FL 33411
Ph: (561) 845-0665
Fax: (561) 863-8175

Project: **Townwide Overhead Utility Undergrounding - Phase 7 South**

Plans: ATT Fiber Revision BCI Stamped 8/1/2025
ATT Fiber Revision 1 BCI Stamped 8/11/25

Location: Town of Palm Beach

Date: REVISED 10/7/25
Per KH Comments Received 9/26/25

Direct Construction Costs:	\$ 538,482.04
General Conditions	\$ 43,563.20
Construction Phase Management Fee	\$ 85,887.89
Profit	\$ 49,217.26
AT&T Fiber Conduit Proposal	\$ 717,150.38

Townwide Overhead Utility Undergrounding Phase 7 South

Submitted By:

CLARIFICATIONS:
 *The zero dollars (\$0.00) Unit Prices under the AT&T Fiber Design Additional Scope column are set as such because these line items were not in the original bid. Pricing was obtained from the subcontractor and are shown, highlighted in blue, in the AT&T Fiber Design Total column.

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, awarding a purchase order to Bennett Fire Products Company, Inc. in the amount of \$382,236.96 for new Bunker Gear, approving a contingency in the amount of \$5,000 and approving a project budget in the amount of \$387,236.96 utilizing the Lake County Florida Contract 22-730B. 137-2025

Date: 10/27/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 137-2025, awarding a purchase order to Bennett Fire Products Company, Inc. in the amount of \$382,236.96 for new Bunker Gear, approving a contingency in the amount of \$5,000 and approving a project budget in the amount of \$387,236.96 utilizing the Lake County Florida Contract 22-730B.

SUMMARY EXPLANATION/BACKGROUND

The purchase of 84 new sets of bunker gear is necessary to replace the department's existing structural firefighting ensembles, which were purchased in 2019 and are approaching the end of their service life in accordance with NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, which limits the lifespan of turnout gear to 10 years from the date of manufacture. To maintain compliance with NFPA standards and ensure the ongoing safety and protection of our firefighters, this new gear will be issued as frontline gear, while the current sets will be rotated into reserve status for use during repairs, decontamination, or surge staffing events. This replacement cycle ensures operational readiness, extends the functional life of department resources, and provides continuous compliance with national safety standards.

Town Procurement has verified the Lake County Contract and is authorized to use the

contract.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Fire/EMS Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community

Strategic Focus Areas:

Emergency Management

Community Preservation

FUNDING

Operating

RESOLUTION NO. 137-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AWARDING A PURCHASE ORDER TO BENNETT FIRE PRODUCTS COMPANY, INC. IN THE AMOUNT OF \$382,236.96 FOR NEW BUNKER GEAR, APPROVING A CONTINGENCY IN THE AMOUNT OF \$5,000 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$387,236.96 UTILIZING THE LAKE COUNTY FLORIDA CONTRACT 22-730B.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 137-2025, awarding a purchase order to Bennett Fire Products Company, Inc. in the amount of \$382,236.96 for new Bunker Gear, approving a contingency in the amount of \$5,000 and approving a project budget in the amount of \$387,236.96 utilizing the Lake County Florida Contract 22-730B.

Section 2: The Town Manager or his designee is hereby authorized to execute the Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

E Quotation
Bennett Fire Products Co., Inc.



www.BennettFireProducts.com

October 21, 2025

Town of Palm Beach
300 N. County Rd.
Palm Beach, FL 33480

This price quote is valid until December 31st, 2025.

*Discounts in reference to Lake County, FL Contract 22-730B, expires July 31st 2027.
Contract may be viewed in its entirety at www.lakecountyfl.gov. To find information
regarding this contract, follow the instructions below.*

Globe GXcel jacket per TPB specifications
Retail Price - \$4,007.91 per jacket
Lake County Price (44% discount) - \$2,244.43 per jacket
TPB Price - \$2,084.00 per jacket

84 jackets @ \$2,084.00 per set - \$175,056.00 total

Globe GPS-IH Trousers per TPB specifications
Retail Price - \$4,743.15 per trouser
Lake County Price (44% discount) - \$2,656.17 per trouser
TPB Price - \$2,466.44 per trouser

84 trousers @ \$2,466.44 per trouser - \$207,180.96 total

Total for your order - \$382,236.96

FOB Palm Beach, FL Prices include shipping charges
Terms: net 30 days, ***payment by check only*** with Lake County extended discount
provided
Delivery: Globe Bunker Gear 75-90 days – at time of quotation, after receipt of order.

Thanks for giving us the opportunity to serve you!

Josh Vandegrift, 404-747-2868, jvandegrift.bennettfire@gmail.com

Bennett Fire Products Co., Inc.
P.O. Box 2458
Woodstock, GA 30188

www.bennettfireproducts.com

Instructions for downloading Lake County/Bennett Fire Products Company contract information: Visit the website www.lakecountyfl.gov.

1. View the left hand column, click on “Doing Business with Lake County”. 2. View the left hand column, click on “View Term and Supplier Agreements”. 3. Under the Search for Contracts space, type **Bennett Fire** 4. Contract 22-730B will appear and the full contract or parts can be downloaded.

If you have trouble finding the information you need regarding this contract, or if you need additional information, please contact Danny Bennett at bennettfire@att.net or 770/402-9910.

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order for FY26 to Regions Security Services, Inc. to support security at the Town Marina in the amount of \$164,775.17
138-2025

Date: 10/27/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 138-2025, approving a purchase order for FY26 to Regions Security Services, Inc. to support security at the Town Marina in the amount of \$164,775.17.

SUMMARY EXPLANATION/BACKGROUND

Town Council awarded Regions Security Services, Inc. as the primary security firm for the Town Marina by Resolution No. 157-2022 on December 13, 2022. The award was for a five-year term but only funded for the first three years. Town Council approval is required to support the authorization of a purchase order for FY26. All purchase orders greater than \$100,000 require Town Council approval.

The vendor has had above satisfactory annual reviews.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Marina Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Cooperative Relationships

Quality of Life

Community Preservation

FUNDING

Operating

RESOLUTION NO. 138-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER FOR FY26 TO REGIONS SECURITY SERVICES, INC. TO SUPPORT SECURITY AT THE TOWN MARINA IN THE AMOUNT OF \$164,775.17

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 138-2025, approving a purchase order for FY26 to Regions Security Services, Inc. to support security at the Town Marina in the amount of \$164,775.17.

Section 2: The Town Manager or his designee is hereby authorized to execute a purchase order on behalf of the Town of Palm Beach for these improvements.

Section 3:

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

RESOLUTION NO. 157-2022

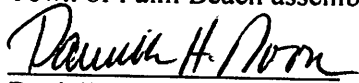
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE AWARD OF REGIONS SECURITY SERVICES, INC. IN THE AMOUNT OF \$133,000 FOR THE REMAINDER OF FY23 FOR THE TOWN MARINA AND ESTABLISHING A THREE-YEAR CONTRACT AWARD AMOUNT OF \$526,308 BASED ON SATISFACTORY PERFORMANCE, MUTUAL AGREEMENT AND BUDGET AUTHORIZATION

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

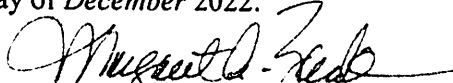
Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 157-2022, approving the Award of Regions Security Services, Inc. in the Amount of \$133,000 for the Remainder of FY23 for the Town Marina and Establishing a Three-Year Contract Award Amount of \$526,308 based on Satisfactory Performance, Mutual Agreement and Budget Authorization.

Section 2. The Town Manager is hereby authorized to execute this purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13TH day of December 2022.



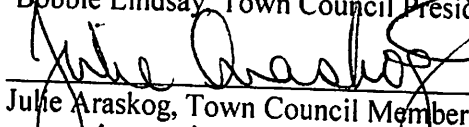
Danielle H. Moore, Mayor



Margaret A. Zeidman, Town Council President



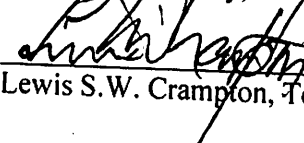
Bobbie Lindsay, Town Council President Pro Tem



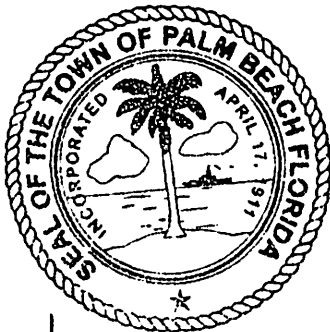
Julie Araskog, Town Council Member



Edward A. Cooney, Town Council Member



Lewis S.W. Crampton, Town Council Member



ATTEST:



Pat Gayle-Gordon, Acting Town Clerk

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a change order to Sherlock Tree Company, Inc. for
Coconut Tree Trimming in the amount of \$20,000 for FY26
139-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 139-2025, approving a change order to Sherlock Tree Company, Inc. for Coconut Tree Trimming in the amount of \$20,000 for FY26.

SUMMARY EXPLANATION/BACKGROUND

Town Council approved Resolution No. 083-2021 on August 10, 2021, which approved ITB No. 2021-14 for Tree Trimming. This is the last year of the ITB award and the services will be rebid during the summer of 2026. When the resolution was presented to Town Council in 2021, it authorized a five-year award authorization of \$855,000.

This tree trimming contract is for Coconut Palm Trees, Australian Pine Trees, Sylvester Date Palm Trees, Foxtail Palm Trees, and Sable Palm Trees.

A change order is being requested in the amount of \$20,000 for a new award authority of \$875,000. The additional funding is in part due to CPI increases over the period of five years.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Public Works Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character, Environmental Stewardship

Strategic Focus Areas:

Quality of Life

Community Preservation

FUNDING

Operating

RESOLUTION NO. 139-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A CHANGE ORDER TO SHERLOCK TREE COMPANY, INC. FOR COCONUT TREE TRIMMING IN THE AMOUNT OF \$20,000 FOR FY26

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 139-2025, approving a change order to Sherlock Tree Company, Inc. for Coconut Tree Trimming in the amount of \$20,000 for FY26.

Section 2: The Town Manager is hereby authorized to execute the change order on behalf of the Town of Palm Beach for these services.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on the 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

RESOLUTION NO. 083-2021

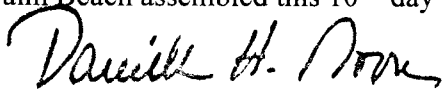
A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE AWARD OF INVITATION TO BID NO. 2021-14, TREE TRIMMING TO A PRIMARY, SECONDARY, AND TERTIARY VENDOR IN THE ANNUAL AMOUNT OF \$166,850 AND A PROPOSED FIVE-YEAR AWARD IN THE AMOUNT OF \$855,000 CONTINGENT UPON SATISFACTORY VENDOR PERFORMANCE AND BUDGET AUTHORIZATION.

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 083-2021 approving the award of Initiation to Bid No. 2021-14, Tree Trimming to a primary, secondary, and tertiary vendor in the annual amount of \$166,850 and a proposed five-year award in the amount of \$855,000 contingent upon satisfactory vendor performance and budget authorization.

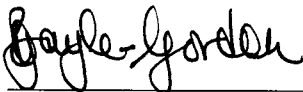
Section 2. The Town Manager is hereby authorized to execute this purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 10th day of August, 2021.



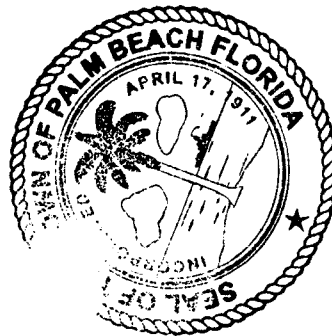
Danielle H. Moore, Mayor

ATTEST:



~~Queenester Nieves, CMC~~ Town Clerk

PATRICIA GAYLE GORDON, Dep



TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. for Asset Management Assistance for Pumps in the amount of \$104,850 140-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 140-2025, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) for Asset Management Assistance for Pumps in the amount of \$104,850.

SUMMARY EXPLANATION/BACKGROUND

The Town of Palm Beach is interested in establishing an asset management program for all equipment that Public Works is responsible for maintaining. The current focus is on developing an asset list of each pump that the Town operates at its wastewater and stormwater pump stations. KHA has been requested to assist in developing the asset list for the Town's (104) one hundred and four pumps. The list will include a summary of the current age, existing condition, present-day value, and replacement cost for each pump. This information will be compiled into the form of a technical memorandum that will provide a summary of the above information at each of the Town's pump stations to then be included in the new SAP software.

KHA was one of three firms awarded as the Town's Civil Engineering Consultants in 2024. KHA has consistently provided excellent service to the Town.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Capital Improvement Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Water Resources

Sustainable Management of Town Assets

FUNDING

Capital

RESOLUTION NO. 140-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. FOR ASSET MANAGEMENT ASSISTANCE FOR PUMPS IN THE AMOUNT OF \$104,850

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 140-2025, approving a purchase order to Kimley-Horn and Associates, Inc. for Asset Management Assistance for Pumps in the amount of \$104,850.

Section 2: The Town Manager or designee is hereby authorized to execute this purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on the 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 20, 2025

Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road
Suite A
West Palm Beach, FL 33401

RE: *Asset Management Assistance - Pumps*

Dear Dean,

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "CONSULTANT") is pleased to submit this proposal to The Town of Palm Beach ("TOWN" or "CLIENT") for providing professional engineering services related to Pump System Asset Management in the Town of Palm Beach. Our project understanding, scope of services, and fee follows.

Project Understanding

The Town of Palm Beach is interested in establishing an asset management program for all equipment that Public Works is responsible to maintain. The current focus is developing an asset list of each pump that the Town operates at their wastewater and stormwater pump stations. The Town currently owns and maintains (21) twenty-one wastewater pump stations and (13) thirteen stormwater pump stations that contain approximately (104) one hundred and four pumps. Kimley-Horn recently completed the Wastewater Pump Station Condition Assessment that reviewed 17 of the Town's 21 Wastewater Pump Station which will be relied upon for the condition of 43 of the Town's 51 wastewater pumps. A Stormwater Pump Station Condition Assessment was completed by a separate consultant which will be relied upon for the condition of the Town's 53 stormwater pumps. It is also understood that the Town Electrical Bureau regularly performs megger tests on the pump motor leads for each pump and records full load amperage on each leg of the pump motor leads. The Town will provide this test data for each of the pumps for use in evaluating pump condition.

Kimley-Horn has been requested to assist in developing the asset list for the Town's (104) one hundred and four pumps. The list will include a summary of the current age, existing condition, present day value, and replacement cost for each pump. We will include this information in the form of a technical memorandum that will provide a summary of the above information at each of the Town's pump stations. It is understood that the Town will transfer this information into their Asset Management Database.

Scope of Services

Task 1 - Data Collection

We will attend a kick-off meeting with the Town to discuss the project goals and objectives. At this initial meeting we will discuss past observations and known operational issues with the Town's operations staff. We will provide a list of documents needed from the Town following the meeting to assist with the evaluations and asset list development.

Task 2 – Asset List Development

We will develop the asset list for the fifty-three (53) stormwater pumps and fifty-one (51) wastewater pumps. The asset list will include the following information:

- Location
- Make and Model of Pump
- Design Point
- Motor Data (horsepower and voltage)
- Age
- Runtime - Hours
- Existing Condition
- Present Day Value
- Replacement Cost
- Anticipated Replacement Schedule

Kimley-Horn will work with Public Works operation staff to collect the pump information for the 104 pumps to populate the asset list. Two site visits to the Public Works Dept are included for collecting pump data. Three site visits will be included to collect pump performance data at A-4, A-39, E-5 and E-50 as these stations were not included during the Wastewater Pump Station Condition Assessment. Similar to the Wastewater Pump Station Condition Assessment the pump performance tests will include simultaneous flow, pressure, and input power measurements with specialized testing equipment. For the purposes of pump curve validation and where feasible, a multi-point hydraulic test will be conducted. The other station not included in the Wastewater Pump Station Condition Assessment, A-5 will not be included in the as this station is scheduled to have the pumps replaced in 2026.

Kimley-Horn will evaluate the recorded performance data recorded in the Wastewater and Stormwater Condition Assessments, Town supplied megger test data, and Town supplied full

load amperage data to assign a condition. A numerical condition ranking will be assigned to each pump.

Kimley-Horn will develop a depreciation equation that is based on the pump's assigned numerical condition which represents the existing condition, age, runtime hours, and replacement cost to determine the present-day value.

Kimley-Horn will coordinate with the pump supplier for each pump to determine the current replacement cost. Replacement cost will assume use of internal Town staff labor and equipment.

Kimley-Horn will prepare a draft technical memorandum that will include a general description, brief summary of our findings, and the draft asset list. The asset list will also be provided in excel format for import into the Town's GIS database.

Task 3 – Final Report

We will submit a draft copy of the report for review, meet with the Town to review their comments, and accommodate one round of reasonable requests for revisions by the Town after the review. A final report will be provided that addresses the Town's comments.

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services. Additional services we can provide include, but are not limited to, the following:

- Surveying and Mapping, Construction Layout
- Record Drawing development
- Field Engineering
- Off-site improvements
- Blower performance testing
- Generator performance testing
- Repair Drawings and Specifications
- Construction Phase Services

Information and Services Provided by the Town

We shall be entitled to rely upon the accuracy of information provided by others in the performance of professional services. It is anticipated that the following items will need to be provided to Kimley-Horn by the Town during the project.

- Access to the site
- Available record drawings for each lift station site
- Pump curves for each lift station
- Provide access to the site and all panels, hatches, vaults and equipment.
- Review and provide site specific safety concerns.
- Provide one operator familiar with the site, pumps, controls, operation, equipment, and trained in confined space
- Operate valves, pumps and other equipment and assist with performance evaluations

It is assumed that each site has sufficient inflow for the necessary number of pump tests during the test period. If inflow rates are insufficient, as much data as possible will be collected during the testing we can perform. In general, test results will be more consistent and accurate if inflow rates are steady and produce between 2 and 8 pump cycles per hour.

For a complete performance and efficiency test, the wet well must have a clear opening for a level transducer, minimal grease, an operable discharge pressure gauge tap that is easily accessible, accessible motor leads terminated at the control panel, and operable hand controls for each pump. Wet wells must have a regular shape that is easily definable through measurements made without entering the wet well. Electrical tests will not be conducted on system voltages greater than 480 Volts (nominal) or where motor leads are inaccessible or unsafe to access.

Schedule

We will provide our services as expeditiously as practical to meet a mutually agreed upon schedule. It is understood assessment is desired to be completed by April of 2026.

Fee and Billing

Kimley-Horn will perform the services described in this Scope of Services on an hourly basis in accordance with our Contract with the Town. Fees will be invoiced monthly based on a percentage of services performed as of the invoice date. It is recommended that the following budget be established for these services.

Task 1 – Data Collection	\$ 7,850
--------------------------	----------

Task 2 – Develop Asset List	\$83,900
Task 3 – Finalize Report	<u>\$13,100</u>
Total	\$104,850

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach and Kimley-Horn and Associates, Inc., dated October 1, 2024, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" or "CLIENT" shall refer to The Town of Palm Beach.

We appreciate the opportunity to propose these services to you.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jason Lee, P.E.
Vice President

K:\WPB_Civil\General\Lee\Proposals\Palm Beach\Lift Station Evaluation\Town of Palm Beach Wastewater Condition Assessment.docx

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	Asset Management Assistance - Pumps								SHEET 1 of 1				
CLIENT:	Town of Palm Beach								FILE NO.				
ESTIMATOR:	JRL								DATE:		05/30/25		
									ALLOCA		0.0000		
DESCRIPTION: See Scope of Services		DIRECT LABOR (MAN-HOURS)											
		Principal	Chief Engineer	Project Manager	Reg. Prof	Eng. Intern	Analyst	Senior Designer	Sr. Field Rep	Admin	SUB	EXP	LINE TOTAL
													\$0
Design Services													\$0
Kickoff Meeting			6.0			6.0						\$28	\$3,031
Data Collection (pump curves, test reports (megger testing and FLA testing)			1.0			16.0	16.0						\$4,819
													\$0
Develop Asset List													\$0
Site Visits - Public Works (up to 2)			8.0			8.0	6.0						\$4,805
Site Visits - Pump Stations (up to 3) A-4, A-39, E-5 and E-50			12.0		24.0	24.0	8.0					\$4,017	\$17,248
Evaluate Town Provided Performance (Megger Test and FLA Test)			8.0			16.0	4.0						\$5,703
Evaluate Pump Performance Testing from Wastewater Condition Assessment			8.0			16.0	4.0						\$5,703
Develop Depreciation Equation			4.0			12.0							\$3,167
Coordinate with Pump Suppliers for Replacement Costs			16.0			52.0							\$13,250
Download and catalog collected data						24.0	24.0						\$6,696
Develop Draft Asset List			16.0			48.0							\$12,667
Develop Draft TM			16.0		16.0	36.0	6.0						\$14,661
													\$0
Final Report													\$0
Prepare Submittal Document			2.0			16.0	8.0					\$9	\$4,115
Attend Review Meeting			6.0			6.0							\$3,003
Respond to Review Meeting Comments and Submit final report			4.0			24.0	8.0						\$5,981
													\$0
TOTAL HOURS		0.0	107.0	0.0	40.0	304.0	84.0	0.0	0.0	0.0	0	\$4,053	\$104,850.00
LABOR (\$/HOUR)		395.00	355.00	307.56	183.76	145.57	133.43	246.60	212.33	105.40	1.00	1.0	
ALLOCATION		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS		\$0.00	\$37,985.00	\$0.00	\$7,350.40	\$44,253.28	\$11,208.12	\$0.00	\$0.00	\$0.00	\$0.00	\$4,053.20	\$104,850.00

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Mock Roos & Associates, Inc. in
the amount of \$245,900, approving a contingency in the amount of \$36,885 and
establishing a project budget in the amount of \$282,785 for A-42
Wetwell/Drywell Conversion design.
145-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 145-2025, approving a purchase order to Mock Roos & Associates, Inc. in the amount of \$245,900, approving a contingency in the amount of \$36,885 and establishing a project budget in the amount of \$282,785 for A-42 Wetwell/Drywell Conversion design.

SUMMARY EXPLANATION/BACKGROUND

The 2024 Stormwater Pump Station Condition Assessment report has identified that the A-42 pump station, originally constructed in 1962, requires a complete rehabilitation of its mechanical, electrical, and structural components. As part of the resiliency strategy for the Town's pump station infrastructure, the assessment recommends converting the station to a submersible pump configuration, which is outlined in this proposal. This conversion is expected to save on future rehabilitation costs, improve maintenance access, reduce visual impact, extend the reliable service life of the station and its components, enhance operational reliability, and eliminate the need for confined space entry. The design is projected to start in late 2026, with construction of the submersible station in 2027.

Mock, Roos & Associates Inc, is one of the Town's Civil Engineers that was awarded in 2024.

FUNDING/FISCAL IMPACT

This project will be funded by the Capital Improvement Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Environmental Stewardship

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 145-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO MOCK ROOS & ASSOCIATES, INC. IN THE AMOUNT OF \$245,900, APPROVING A CONTINGENCY IN THE AMOUNT OF \$36,885 AND ESTABLISHING A PROJECT BUDGET IN THE AMOUNT OF \$282,785 FOR A-42 WETWELL/DRYWELL CONVERSION DESIGN.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 145-2025, approving a purchase order to Mock Roos & Associates, Inc. in the amount of \$245,900, approving a contingency in the amount of \$36,885 and establishing a project budget in the amount of \$282,785 for A-42 Wetwell/Drywell Conversion design.

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

Proposal to Provide Professional Engineering Services for
Town of Palm Beach
A-42 Wetwell/Drywell Conversion to a Submersible Lift Station

A. Project Description:

The A-42 Pump Station, originally constructed in 1962, is located at 3000 S Ocean Blvd on a Town-owned parcel adjacent to the Bellaria Condominiums. This station is a duplex wastewater pump station equipped with two 25 HP Fairbanks Morse dry pit submersible pumps. A third pump suction and discharge piping connection point exists in the drywell but is currently blind flanged with no pump installed.

The station's layout includes an electrical building situated above the below-grade drywell and wetwell. Access to the drywell is provided via a concrete staircase from the electrical room, while the wetwell is accessed using aluminum stairs from an exterior entrance on the east side of the building. The pumps, valves, and piping are all housed within the drywell. A single interconnected ventilation system with one blower serves both the wetwell and drywell, while the first-floor electrical room is ventilated with a wall exhaust fan.

The station operates with a 240V, 3-phase electrical service and is supported by a 125kW Generac generator within the first-floor electrical room, installed in 2014. The RTU, located in the electrical room, communicates with the Town's SCADA system via radio, with its antenna pole mounted on the north side of the building. Additionally, a 1" water service provides potable water to the building. The last known improvement project was completed in 2014, focusing on generator and fuel piping replacement.

In May 2024, the Town of Palm Beach completed a pump station condition assessment for the A-42 Pump Station. The assessment identified the need for civil/mechanical, structural resiliency, and electrical upgrades, as most of the mechanical and electrical components will reach the end of their reliable service life within the next 10 years.

Based on the findings of the condition assessment and the resiliency requirements, the Town has elected to proceed with a full rehabilitation of the A-42 Pump Station. The scope of the rehabilitation includes converting the station from a dry well configuration to a wet well with electric submersible pumps. This conversion will save on rehabilitation cost, enhance operational reliability, improve maintenance access, reduce the visual impact, eliminate the need for confined space entry during pump maintenance, and extend the reliable service life of the station and its components. The project will also address electrical, structural, and ventilation system improvements to enhance the station's overall resilience and longevity.

The conversion of the existing wetwell/drywell to a submersible lift station will involve the following key design activities:

- **Salvage, Demolition, and Removal:** The existing equipment and controls identified by the Town for salvage will be called out to be protected and transported to the Town. Structures and equipment not included in the rehabilitation will be demolished and removed.
- **Site Drainage Enhancements:** Improvements will be made to the grading to provide site drainage, directing runoff to the grass swale west of the pump station. Provide a water service connection with a backflow preventer.
- **Structural and Civil Modifications:** The existing above-grade building and floor slab will be removed. The remaining below-grade structure will be reinforced to meet current loading criteria and modified to accommodate new access points and structural loads.
- **Dry Well Modifications:** The equipment in the dry well will be removed, and the dry well will be divided into a wet well and valve vault. The wet well/dry well penetrations will be sealed, a new flow-through manhole will be installed, and the new wet well, manhole, and valve vault will be coated. New level sensors and monitoring equipment will also be installed.
- **Wet Well Modifications:** The equipment in the wet well will be removed, and the wet well will be cleaned and assessed for surface improvements before coat application. The wet well will be divided into a flow through manhole and a vault for the flowmeter. The top slab of the wet well will be replaced at grade with a new slab and hatches to access the submersible pumps. The top slab will meet the Town Building Department elevation requirement of BFE + 1, which coincides with Class III structure designation.
- **Discharge Pipe and Valve Modifications:** A portion of the discharge pipe will be removed and replaced to facilitate the installation of the new discharge gallery/valve vault. A station isolation valve will be installed with a bypass pump-out. The discharge pipe will be replaced from the pump station to the connection point with the existing force main on the east side of Ocean Boulevard.
- **Plug valves** will be installed in the valve vault and for the forcemain. A flow measurement device will be installed as a requirement of the PBC Health Department Permit since the capacity of the station exceeds 350 GPM.
- **Pump Installations:** New electrical submersible pumps (duplex pump station) will be installed in the modified wet well. The station has operated for years in a built-out condition. The existing pump curve will be used to select a new pump with approximately the same pump curve.
- **Electrical Installations:** The electrical controls will be installed to accommodate the December 2024 FEMA Flood Plain Map Revision. Integration with SCADA and remote monitoring systems will be included. A new rain gauge will be installed.
- **Backup Power and Ancillary Systems:** A new generator, fuel piping, and fuel tank will be installed. The generator and fuel system will be placed in a location that meets flood resiliency requirements. A new meter, disconnect, and automatic transfer switch (MTS) will be installed.
- **Site Restoration and Final Improvements:** Pavement restoration per FDOT requirements will be performed as required. Landscaping will be installed.

Mock•Roos will provide the Scope of Services outlined below.

B. Scope of Services:

Task 1 – Design Phase Services

1. Attend an onsite project kick-off meeting with the Town to review the scope of the conversion. During the onsite meeting, Mock•Roos will work with the Town to identify materials and equipment to be specified in the design for salvage and to be returned by the contractor for the Town's use. Mock•Roos team members will arrange and participate in up to two (2) meetings with Town staff and/or other stakeholders to discuss and coordinate various technical issues/topics related to this project.
2. Call in an 811-design ticket and coordinate with utilities listed on the design ticket to request records on infrastructure located within the project limits. Provide the services of a utility location firm to mark existing underground utilities horizontally within the project area that are identified using utility locates and Ground Penetrating Radar (GPR). Conduct up to ten (10) soft dig test holes to verify critical utility locations.
3. Provide the services of a survey subconsultant licensed in the state of Florida to prepare a limited topographic survey of the pump station with sufficient data to prepare a basemap for the pump station and forcemain improvements. The survey limits will include a topographic survey of the roadway, covering a 100-foot width on each side of the project and extending from the edge of pavement to the east right-of-way, including the pump station parcel and surrounding site features. The perimeter of the existing building will be surveyed, along with surface features within the project area, including vegetation. Additionally, stormwater and sanitary sewer inlets and manholes will be located and documented, including invert elevations. The existing wet well configuration will also be surveyed and documented, with coordination required with the Town of Palm Beach for access. Based on the existing parcel for the Pump Station and proposed improvements, an optional (\$650) sketch and legal description has been included for one parcel.
4. Prepare a base map using survey data, supplemented with field measurements and insights gathered from 811 utility coordination.
5. Review the SCADA data provided by the Town, along with the existing pump station settings. This will include an analysis of the contributing sanitary basin and consideration of any anticipated future improvements. Lift station calculations will be prepared, covering flow criteria, force main sizing, proposed elevations, static head, minor and friction losses, friction loss head, cycle times, flotation calculations, and the development of system and pump curves. These calculations are expected to be detailed enough to support the Town's application for a Palm Beach County Department of Health permit for the proposed improvements.
6. Prepare typical design calculations, drawings, specifications, and other required deliverables for Project components based on industry practice for such facilities to advance the Project design through 30-percent (for review/comment), Intermediate submittal coordination for specific components, 90-percent (for review/comment and Town Building Department submittal and

Palm Beach County Department of Health Submittal) and 100-percent complete documents (for preapproved contractors). Review and coordination with Town staff shall be performed to confirm the proposed improvements are generally in accordance with the Town's Operation and Maintenance (O&M) goals.

7. Assist the Town in obtaining permits, from the Building Department, FDOT, and Palm Beach County Department of Health. Prepare and submit permit applications, as well as responding to agency comments and requests for additional information. ARCOM review is not anticipated.
8. Provide the design phase services of a professional surveyor (Brown and Phillips) to assist with the tasks above.
9. Provide the design phase services of an electrical engineer (C&W Engineering) to assist with the tasks above.
10. Provide the design phase services of a structural engineer (Kimley-Horn) to assist with the tasks above.
11. Provide the design phase services of a landscape architect (Kimley-Horn) to assist with the tasks above including landscape design and irrigation.
12. Provide services related to coordination and quality control of the project and project products. These services include general coordination with the Town, its consultants and internal reviews of deliverables, schedules, and project progress reports as necessary.

Task 2 – Bid Phase Services

1. Assist the Town in responding to RFI's pertaining to the project. Attend a pre-bid meeting at the Town's office followed by a site visit. Assist the Town to review and evaluate bid submittals for the project and attend a pre-award meeting, if requested. Provide the Town with a Letter of Recommendation for Award of the project.

Assumptions:

1. *The lift station's flow rate is expected to be greater than 350 GPM, and as such, a flow meter will be required in accordance with RSWF 42.8.*
2. *The existing wetwell is planned to be reused. If reuse is not feasible, an alternative scope for its replacement will be authorized.*
3. *It is anticipated that no additional easements will be required for the project. Stakeholder coordination will be completed by the Town.*
4. *It is anticipated that Mock•Roos will provide the Town with signed and sealed drawings for the Town to walk through the Town Building Department. No additional permits or ARCOM review is anticipated or included in this scope. Should ARCOM involvement be required, a scope amendment may be necessary. Landscape elevations will be provided to assist with the coordination on the project final look.*
5. *It is assumed that the existing wetwell can be modified to meet Hydraulic Institute standards and will not need to be replaced.*
6. *Town standard Flygt pumps will be used for the basis of the pump selection.*
7. *Per FEMA Flood Insurance Rate Map Panel 12099C0781G effective December 20, 2024, the Pump Station falls in Zone AE with a determined base flood elevation of 8.0 (NAVD 88). Electrical*

control panels equipment will be elevated above this elevation. The Town Building Department will require equipment to be flood proofed or set to BFE +1'.

8. *It is anticipated that all permit fees will be paid directly by the Town. No permit fees are included in this proposal*

C. Fee and Rates:

The total fee to provide the Scope of Services outlined above is estimated to be **\$245,900**, which includes \$94,736 of subconsultant services. Mock•Roos will complete the Scope of Services on an hourly basis at Mock•Roos' hourly rates, plus reimbursable expenses. See Attachment A for an estimate of hours.

D. Conditions:

This proposal is valid for 120 days from the date below. If the services are not authorized within this time frame, the fee is subject to revision.

MOCK•ROOS

Signed:  _____

Name: Garry G. Gruber, P.E.

Title: Senior Vice President

Date: October 24, 2025

Town of Palm Beach
A-42 Wetwell/Drywell Conversion to a Submersible Pump Station
EXHIBIT A
Mock•Roos PA#C5038.00

Task Description	Labor Categories						
	Principal Director	Senior Project Manager	Professional Engineer	Project Engineer III	Senior Administrative Assistant	Subconsultant Fees	Total
Labor Hourly Billing Rate	\$275.00	\$245.00	\$175.00	\$160.00	\$85.00		
Task 1 – Conceptual Design							
1 Kickoff Meeting and Site Visit	2	8	8	2	2		\$ 4,400
2 Utility Coordination and Locates		2	8	20	1		\$ 5,175
3 Topographic Survey	2	2	2	16	1		\$ 4,035
4 Develop a Project Basemap		6	8	42	1		\$ 9,675
5 Lift Station Calculations	2	8	14	44	2		\$ 12,170
6 Design and Construction Drawings	14	62	114	248	24		\$ 80,710
7 Permits	2	12	24	26	8		\$ 12,530
8 Survey and Utility Locates (Brown and Phillips)		6				\$ 18,823	\$ 20,293
9 Electrical Engineering (C&W)		6				\$ 16,500	\$ 17,970
10 Structural Design Services (Kimley-Horn)		6	8			\$ 39,412	\$ 42,282
11 Landscaping Design Services (Kimley-Horn)		4	2			\$ 18,001	\$ 19,331
12 Project Management	8	24					\$ 8,080
Task 2 - Bid Phase Services							
1 Bid Phase Assistance (C&W and Kimley-Horn)	2	14	12		2	\$ 2,000	\$ 8,250
<i>Subtotal</i>	\$ 8,800	\$ 39,200	\$ 35,000	\$ 63,680	\$ 3,485	\$ 94,736	\$ 244,901
						Expenses	\$ 999
						(Hourly Not to Exceed) Project Total	\$ 245,900

September 24, 2025

Mr. Tom Gellerman, P.E.
Mock Roos Consulting Engineers
5720 Corporate Way
West Palm Beach, FL 33407

**Re: Town of Palm Beach Lift Station A-42 Rehabilitation - Topographic Survey
(in front of Bellaria Condominium located at 3000 South Ocean Boulevard)**

Dear Tom:

Thank you for the opportunity to provide you with the following services for the subject site. This proposal is based on documentation and information provided by your office. The scope of services is as follows:

SCOPE OF SERVICES

I. RIGHT-OF-WAY

We will compile information from existing plats and deeds (per the PAPA website) and prepare a project base map showing the existing right-of-way, known easements, and any pertinent parcel information abutting the right-of-way.

II. HORIZONTAL AND VERTICAL PROJECT NETWORK CONTROL

We will obtain horizontal and vertical control for this Project using information published by the Palm Beach County Survey Department utilizing State Plane Coordinates for horizontal control and the North American Vertical Datum of 1988 (NAVD 88) for vertical control.

III. TOPOGRAPHIC SURVEY

We will perform a topographic survey of the lift station, depicting the horizontal and vertical location of facilities at the lift station site such as wet well and inverts, vault, piping, control panels, fence perimeter, etc. We will make every effort to accurately measure the wet well diameter and identify the inverts to the wet well. The approximate limits of the survey are shown outlined in dashed green on Attachment 'B'.

The survey will include the following from your email dated August 26, 2025:

- Identify utilities horizontally within project area with utility locates/GPR (see Item V)
- Provide up to 10 soft dig test holes (see Item V)
- Road topo for 100-ft on east side of road.
- The existing building, perimeter wall, and surface features in the area including vegetation.
- Storm and sanitary inlets and manholes with inverts.
- The wetwell configuration (contact Town of Palm Beach for access)

- The drywell interior bottom footprint and elevation (Equipment and pipes in the wetwell shall be added to the basemap by Mock Roos).
- Identify known easements, parcel extents and right-of-way (no title review is proposed)

IV. TREE SURVEY

We will locate native trees 4 inches in diameter or larger. Trees will be measured at breast height, and palms will be measured at clear trunk height. Hedges and ground cover will not be located or shown on the survey. Exotic trees such as Melaleuca, Brazilian pepper and Australian pine will not be located or shown on the survey. We will identify the various types of trees located on this site based on common knowledge of tree species. A qualified landscape architect should be employed for positive identification of tree species. We will then produce a drawing showing all the trees located. We will provide you with signed and sealed hard copies and an AutoCAD file of the trees located.

V. UNDERGROUND UTILITIES

We will scan and target the underground utilities that service the site. We will then locate the designated utilities and add them to the survey. In addition, we will perform up to ten (10) test holes at locations provided by you. We will then field locate the test holes and add the elevations of the pipes (x, y, and z) to the test hole reports.

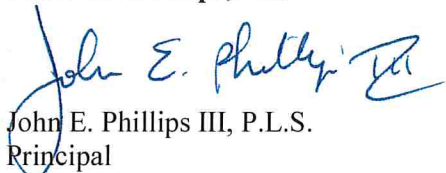
VI. PARCEL SKETCHES AND LEGAL DESCRIPTIONS (OPTIONAL SERVICES)

If a utility easement is required, we will prepare a sketch and legal description. The sketch will be based on record ownership data and record plats provided by Palm Beach County and will be consistent with the requirements of the Town of Palm Beach and Florida Standards of Practice. We have estimated one (1) parcel for this project at \$650.00 each, totaling \$650.00.

VII. CLOSURE

A drawing will be produced which will show all the features located. We propose to provide Mock Roos with a digitally signed PDF file, and an AutoCAD file of the topographic survey drawing. We will perform the scope of services for a **lump sum fee of \$11,182.50 for the survey** (\$8,182.50 for the survey and \$3,000.00 for utility targeting) **plus optional services of \$6,990.00 for up to ten (10) test holes and \$650.00 for a legal description and sketch** (optional), see Attachment 'A' for an estimated hourly breakdown. Please do not hesitate to call me with any questions you might have regarding this proposal. We look forward to working with you on this project.

Brown & Phillips, Inc.


John E. Phillips III, P.L.S.
Principal

Attachment

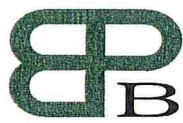
JEP/mb

This Proposal accepted this ____ day of ____, 2025

By: _____
Mock Roos Consulting Engineers

Print Name: _____

Title: _____



BROWN & PHILLIPS, Inc.

PROFESSIONAL SURVEYING SERVICES

ATTACHMENT 'A' (1 of 2)

Town of Palm Beach Lift Station A-42 Rehabilitation

Type of Survey: Topographic

Date: September 24, 2025

TASK	SURVEY CREW	CADD TECH	SURVEY TECH	PLS	COMMENTS
Meetings and Coordination				1	
Horizontal Project Network Control	5		8	1	Set control points and establish R/W
Vertical Project Network Control	5		1		Establish onsite benchmarks
Tie In Improvements and Cross Sections	8		2		Locate above ground features, incl. native trees over 4" diameter, cross sections & spot elevs.
Asbuilt	8		2	1	Obtain asbuilt data
Underground Utilities	2		0.5		Field locate flagged utilities
Drawing		12	3	2	Prepare topographic survey
Total Hours:	28	12	16.5	5	
Rate/Hour	\$150.00	\$105.00	\$115.00	\$165.00	
Subtotal:	\$4,200.00	\$1,260.00	\$1,897.50	\$825.00	
Total Labor Cost:					\$8,182.50

Direct Costs:

Utility Targeting Services

quantity

1.5

unit

days

cost/unit

\$2,000.00

total

\$3,000.00

Total Direct Costs:

\$3,000.00

TOTAL PRICE FOR SURVEY:

\$11,182.50



BROWN & PHILLIPS, Inc.
PROFESSIONAL SURVEYING SERVICES

ATTACHMENT 'A' (2 of 2)

Town of Palm Beach Lift Station A-42 Rehabilitation

TASK - Test Holes	SURVEY CREW	CADD TECH	SURVEY TECH	PLS	COMMENTS
Locate test holes (up to 10)	8		2		Field locate test holes (x,y,z)
Drawing		4	0.5	0.5	Prepare test hole reports and add test hole information to survey
Total Hours:	8	4	2.5	0.5	
Rate/Hour	\$150.00	\$105.00	\$115.00	\$165.00	
Subtotal:	\$1,200.00	\$420.00	\$287.50	\$82.50	
Total Labor Cost:					\$1,990.00

Other Direct Costs:

	<u>quantity</u>	<u>unit</u>	<u>cost/unit</u>	<u>total</u>
SUE Test Holes	10	each	\$500.00	\$5,000.00

Total Other Direct Costs: \$5,000.00

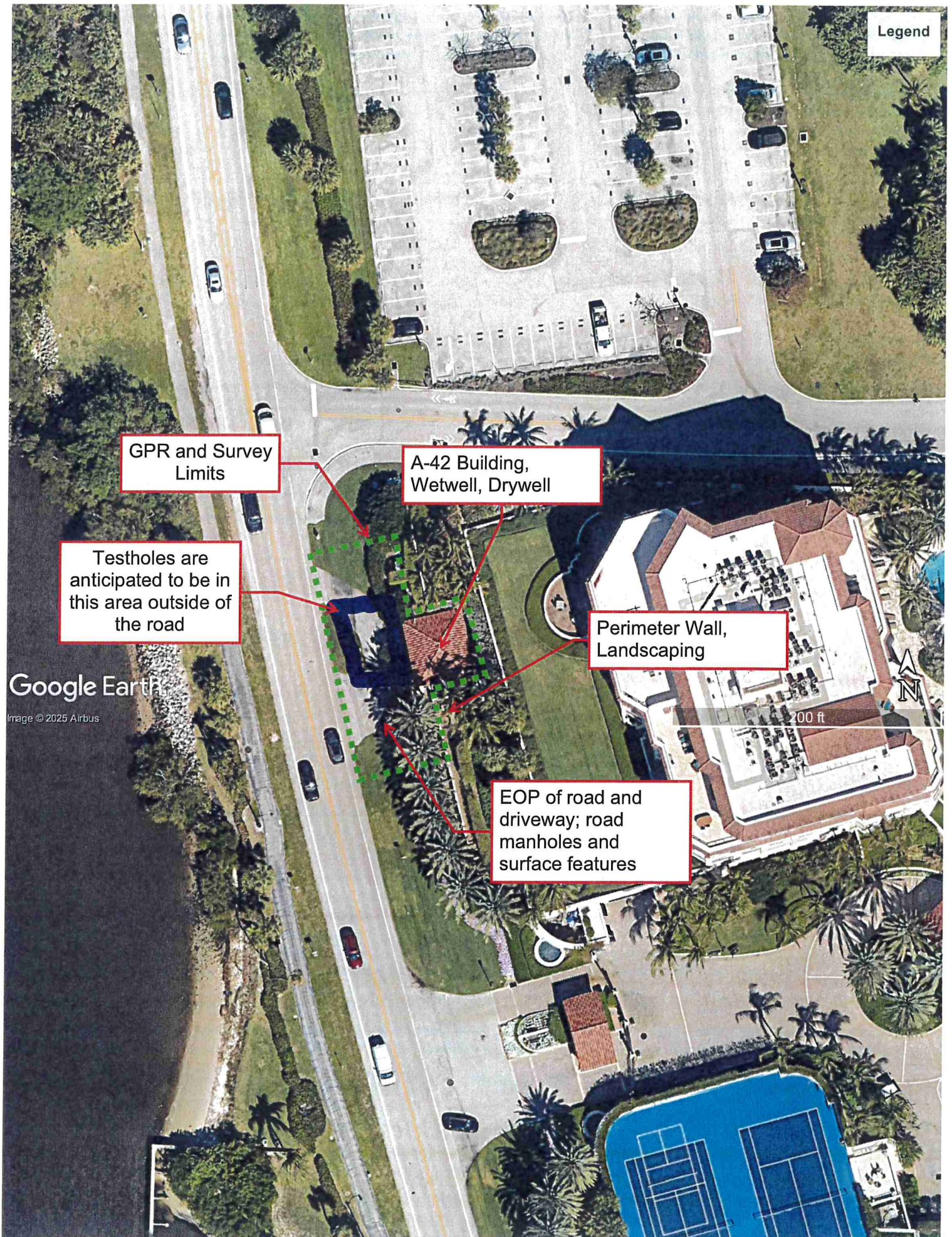
TOTAL COST FOR TEST HOLES: \$6,990.00

Optional Services:

Legal Description & Sketch	1	each	\$650.00	\$650.00
----------------------------	---	------	----------	----------

Total Optional Services: \$650.00

TOTAL PRICE \$18,822.50



Legend

GPR and Survey Limits

A-42 Building,
Wetwell, Drywell

Testholes are
anticipated to be in
this area outside of
the road

Perimeter Wall,
Landscaping

EOP of road and
driveway; road
manholes and
surface features

Google Earth

Image © 2025 Airbus

200 ft



October 27, 2025

John Cairnes, P.E.
Mock, Roos & Associates, Inc.
570 Corporate Way
West Palm Beach, FL 33407

Re: A-42 Wastewater Lift Station Rehabilitation –Structural Engineering and Landscape Services

Dear Mr. Cairnes,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this letter agreement (the “Agreement”) to Mock, Roos & Associates, Inc. (“Client”) for providing engineering services for the above referenced project.

Project Understanding

The Client will be performing engineering design services as prime consultant to the Town of Palm Beach (“Town”) for the rehabilitation of the A-42 wastewater Lift Station in Palm Beach. Kimley-Horn will be providing structural engineering services and landscape design services as a sub-consultant to the Client. The existing lift station consists of a split underground structure with an influent wet well side and a pump dry well side. Atop the underground structure is the electrical building. The project will reconfigure the lift station and convert the existing dry well into a new wet well. New penetrations may also be added through the structural wall dividing the existing wet and dry well to facilitate flow in the new configuration. The existing electrical building will be demolished. The electrical controls will be placed above the flood elevation and require a maintenance platform for access. The existing wet/dry well top slab will be demolished and reconstructed in a new configuration. The existing generator and electrical equipment will also be elevated above the flood elevation. In addition to the structural elements associated with the lift station rehabilitation, the Client has also requested landscape services be provided. Landscape services will consist of a landscape plan to add a screening hedge along South Ocean Boulevard to shield the electrical/controls as well as the generator.

Scope of Services

Task 1 – A-42 Lift Station - Structural Design Services

Kimley-Horn will attend a kickoff meeting with the Town and the Client. Kimley-Horn will perform one (1) site visit to review the condition of the wet well structure interior and to quantify the extent of the repairs to be addressed in the repair documents in the event the existing dry well is repurposed into the new wet well. Site visits will include two (2) Kimley-Horn staff members. Kimley-Horn will require assistance from the Town for a confined space entry. The Town shall provide operations staff, an entry supervisor, and extraction equipment. Kimley-Horn will provide personal protection equipment for any Kimley-Horn staff entering the confined space.

Kimley-Horn will perform design services to prepare improvement/rehabilitation plans and specifications for the A-42 Wastewater Lift Station. We will review record information provided by the Town. The structural design task does not include the design for any platform cover/canopy structures. Any canopy or awnings used on this site will be a proprietary design. As part of this task Kimley-Horn will work with the covering manufacturer to determine loads, reactions, and coordinate detail conflicts applicable to the structure it is proposed to be attached to.

Kimley-Horn will prepare structural calculations that consist of the following:

- Structural calculations for the generator support structure
- Structural calculations for the electrical equipment maintenance platform(s)
- Structural calculations for the proposed wet well top slab
- Structural evaluation of wet well walls for removal of top slab
- Structural evaluation of the existing wet/dry well under proposed configurations with penetrations through existing divider wall

Lift Station improvement/rehabilitation drawings and technical specifications will be provided to the Client for incorporation into the contract documents suitable for construction and submittal to the Town's Building Department containing the following information:

- Structural notes and specifications
- Structural site plan
- Structural rehabilitation plan and details for the existing wet well and dry well
- Structural plan and details for new wet well top slab
- Structural details for the modified generator support structure
- Structural plan and details for the electrical equipment maintenance platform
- Structural details
- Performance specification for canvas covering over electrical equipment pad

Project Submittals will include a 90% submittal (for review/comment and Building Department submittal), and Final Bid Documents for bidding by the Town. A maintenance platform to access the generator is not included within this scope of services. Opinions of probable construction cost for the structural improvement/repair elements will be provided at the 90% and Final submittals. We will provide signed and sealed plans for submittal to the Building Department and address up to one round of reasonable Building Department comments.

Task 2 – A-42 Lift Station - Landscape Architecture Services

Kimley-Horn will provide landscape architectural services for screening electrical equipment and above ground generator along South Ocean Boulevard at the A-42 Lift Station. A Kimley-Horn landscape architect will attend one kick off meeting with the Client and Town to discuss the project landscaping goals. We will visit the site to review and inventory the existing landscape. Landscape architecture services are limited to the following:

- Preparation of schematic design (Pre 90%) of proposed planting improvements for initial coordination
- Attend up to two meetings with the Town to coordinate planting improvements
- Prepare construction documents for proposed improvements based on the Town feedback received during schematic coordination including:
 - o Tree Disposition Plans
 - o Landscape Plans
 - o Landscape Details and Notes
 - o Irrigation Plans
 - o Irrigation Details and Notes

Project Submittals will include a 90% submittal (for review/comment and Building Department submittal), and Final Bid Documents for bidding by the Town. Opinions of probable construction cost for the proposed landscape elements will be provided at the 90% and Final submittals. We will provide signed and sealed plans for submittal to the Building Department and address up to one round of reasonable Building Department comments.

Kimley-Horn will prepare up to two visuals (elevation and/or plan view) for the Town to present at the ACROM meeting.

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Services that we can provide are as follows:

1. Utility Coordination
2. Public involvement/public outreach
3. Design and detailing of temporary sheet pile walls or cofferdams
4. Mechanical Engineering
5. Hydraulic Engineering
6. Civil Engineering
7. Permitting Assistance beyond what is described in the scope of services
8. Bid Phase Services
9. Construction Phase Services
10. ARCOM Meeting attendance

Information Provided by Client

We shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the project, including but not limited to the following:

1. Field reports completed by the Client

2. Existing As-Built plans
3. Existing Tree Survey
4. Coordination of meetings for the project
5. AutoCAD borders/CADD standards for the project
6. AutoCAD base files for the pump station and outfall structure, if available
7. Access to the site

Fee and Expenses

Kimley-Horn will perform the scope of services for the total lump sum fee of \$57,413 All permitting, application, and similar project fees will be paid directly by the Client.

Task 1 – A-42 Lift Station - Structural Design Services	\$39,412
<u>Task 2 – A-42 Lift Station – Landscape Architecture Services</u>	<u>\$18,001</u>
Total	\$57,413

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, "Consultant" shall refer to Kimley-Horn and Associates, Inc., and "Client" shall refer to Mock, Roos & Associates, Inc.

Kimley-Horn, in an effort to expedite invoices and reduce paper waste, submits invoices via email in an Adobe PDF format. We can also provide a paper copy via regular mail if requested. include the invoice number and Kimley-Horn project number with all payments. Please provide the following information:

_____ Please email all invoices to _____

_____ Please copy _____

If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute both copies of this Agreement in the spaces provided below, retain one copy, and return the other to us. We will commence services only after we have received a fully-executed agreement. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jerry Piccolo, P.E.
Project Manager

Attachment – Standard Provisions

Mock, Roos & Associates, Inc.
A Corporation

By:

_____, President/Vice President

(Date)

(Print or Type Name)

(Email Address)

Attest:

_____, Secretary/Assistant Secretary

(Print or Type Name)

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	A-42 Wastewater Lift Station Rehabilitation							SHEET 1 of 1				
CLIENT:	Mock-Roos & Associates, Inc.							FILE NO.				
ESTIMATOR:	CGD							DATE: 09/03/25				
								ALLOCA 0.0000				
DESCRIPTION: See Scope of Services	DIRECT LABOR (MAN-HOURS)											
	Principal Engineer	Chief Engineer	Senior Engineer	Senior Prof. Eng.	Reg. Prof. Engineer	Eng. Int.	Technician	Admin/Clerical	Senior Designer	SUB	EXP	LINE TOTAL
TASK 1 - A-42 Lift Station - Structural Design Services												
Kick off meeting			4.0		4.0							\$39,412
Site Visit/Wetwell review (A-42)			4.0		4.0							\$1,584
Structural Calculations												
Elevated Generator Support Structure			2.0		2.0	6.0						\$1,583
Electrical Equipment Maintenance Platform			4.0		4.0	16.0						\$3,693
Wet Well Top Slab			2.0		2.0	6.0						\$1,583
Evaluate wet well walls for top slab removal			4.0		8.0	16.0						\$4,352
Evaluation of existing wet well for penetrations through divider wall			4.0		4.0	12.0						\$3,166
Canopy layout coordination (includes loads and layout)			1.0		5.0							\$1,055
Plan Preparation												
General Structural Notes and Specifications			1.0		2.0	3.0						\$956
Structural Site Plan			2.0		4.0	8.0						\$2,176
Wet well Rehabilitation Plan and Details			2.0		4.0	8.0						\$2,176
Wet Well Top Slab Details			2.0		4.0	12.0						\$2,703
Existing Wet well divider wall modification details			2.0		3.0	6.0						\$1,748
Generator Support Structure Plan and Section			1.0		3.0	6.0						\$1,517
Electrical Equipment Maintenance Platform Framing, Sections, and Details			4.0		8.0	16.0						\$4,352
Misc Structural Details			2.0			6.0						\$1,253
90% and Final submittals			2.0			6.0		1.0				\$1,346
90% and Final OPC			2.0			6.0						\$1,253
Building Department Submittal/Comments			2.0			4.0		1.0			\$250	\$1,332
TASK 2 - A-42 Lift Station - Landscape Architecture Services												
Kick off meeting			4.0									\$924
Site Visit			4.0		4.0							\$1,584
Schematic Design - Pre-90%			1.0		2.0	6.0						\$1,352
Plan Preparation - 90%												
Tree Disposition Plan			1.0		2.0	4.0						\$1,088
Landscape Plan			2.0		2.0	8.0						\$1,847
Landscape Details and Notes			1.0		2.0	4.0						\$1,088
Irrigation Plan			2.0		2.0	8.0						\$1,847
Irrigation Details and Notes			1.0		2.0	4.0						\$1,088
Meetings (2)			6.0									\$1,387
Final Submittal			2.0			6.0		1.0				\$1,346
90% and Final OPC			2.0			6.0						\$1,253
Building Department Submittal/Comments			1.0			2.0						\$495
ARCOM Graphic Preparation			2.0		4.0	12.0						\$2,703
												\$0
TOTAL HOURS	0.0	0.0	76.0	0.0	81.0	197.0	0.0	3.0	0.0	0	\$250.00	\$57,413
LABOR (\$/HOUR)	\$307.28	\$293.55	\$231.09	\$200.85	\$164.80	\$131.84	\$149.71	\$92.80	\$162.15	1.00	1.0	
ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	
TOTALS	\$0	\$0	\$17,563	\$0	\$13,349	\$25,972	\$0	\$278	\$0	\$0	\$250	\$57,413

C & W engineering Inc.

Consulting Engineers – Electrical • HVAC • Plumbing

6903 Vista Parkway North, #10
West Palm Beach, FL 33411
(561) 642-5333

September 5, 2025

Mr. John Cairnes, P.E.
Mock Roos and Associates
5720 Corporate Way
West Palm Beach FL 33407

Subject: Town of Palm Beach A-42 Pump Station Rehabilitation
Electrical Design Proposal
C&W Ref. 256816

Dear John:

I am pleased to submit this proposal for your consideration to provide Electrical Design Engineering Services for the Town of Palm Beach A-42 Pump Station. The proposal scope is to provide design to convert the existing pump station into a wetwell pumping station. Raised electrical equipment that is erected above the flood zone to meet resiliency requirements. The existing pump station's wetwell would be kept operational and be used for bypass during the construction. The proposed design is based on the following:

1. Reuse existing power company point of power service.
2. Design new service, meter, main disconnect and pump control panel (rack mounted) that meets flood elevation requirements, including elevated platform for maintenance and code compliance. All equipment shall be NEMA 4X stainless steel.
3. Include outdoor rated ATS switch and reuse the existing 125kW outdoor generator and Convault diesel fuel tank. Generator may need to be placed on an elevated platform to meet flood elevation requirements.
4. Provide RTU telemetry based on Town's SCADA pack PLC system.
5. Provide new wetwell level controls (floats and Contegra or similar Level Transmitter).
6. Provide new raceways and wire as required.
7. Provide pump station control panel with built-in MTS switch and generator receptacle to provide additional resiliency in the event pump station generator fails.

8. Provide new grounding as required.
9. Provide terminal j-boxes as required for resiliency
10. Provide new area light (switched controlled).

ELECTRICAL DESIGN

C&W Engineering will provide Electrical Engineering to prepare documents suitable for bidding, construction and permitting.

Coordination

- Mock Roos and Associates
- Owner
- Field Coordination
- 1 Meeting with Owner

Prepare Drawings

- Site Plan with details on equipment demolition
- Detailed Plan with new and existing equipment
- Online Diagram
- Control Systems design with new control panel
- ATS and generator equipment
- Conduit and Wire Design
- Elevation details as needed for new equipment elevation
- Electrical Schedules
- Electrical and Schematics
- Site light and other details as may be required

Prepare Technical Specifications

- Electrical General Requirements
- Basic Materials and Methods
- ATS and reuse generator equipment
- Pump Station Control Panel
- Pump Station PLC RTU Panel
- Other Specs as may be required

Provide a 60%, 90% and Final Opinion of Cost
Attend review meeting at 60%, 90% and final

Construction phase services are not included in this proposal, and these would be provided at a later time.

BIDDING SERVICES

Attend a Prebid meeting
Respond to bidder questions and issue clarifications
Help review bids once these are turned in.

ELECTRICAL DESIGN FEE:	\$16,500 lump sum.
BIDDING SERVICES FEE:	\$ 2,000 lump sum.
TOTAL FEE	\$18,500 lump sum

I trust the scope and fee are in agreement with your needs and expectations.
Please contact me with questions or comments. Thanks for this opportunity.

Very truly yours,

C&W Engineering Inc.



Michael Guida, P.E.

CC:JLR/nl/file

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Mock, Roos & Associates, Inc. in
the amount \$305,900, approving a contingency in the amount of \$45,855 and
approving a project budget in the amount of \$351,755 for Stormwater Pump
Station Combined Structural, Fuel System, Pump Can, and Wet Well Lighting
Design Improvements
146-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 146-2025, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$305,900, approving a contingency in the amount of \$45,855 and approving a project budget in the amount of \$351,755 for Stormwater Pump Station Combined Structural, Fuel System, Pump Can, and Wet Well Lighting Design Improvements.

SUMMARY EXPLANATION/BACKGROUND

In 2024, the Town conducted a Stormwater Pump Station Condition Assessment. The report identified improvements across multiple stormwater pump stations (D-4, 6, 7, 9, 10, 12, 14, 16, and D-18) to address minor structural deficiencies, minor fuel system upgrades to improve reliability, standardize equipment, improve monitoring capabilities, pump tube rehabilitation/ replacement, and wet well lighting upgrades to enhance operations and maintenance visibility in the wet wells. Construction of the improvements outlined in this proposal is anticipated to begin in 2026.

The Town has engaged Mock, Roos & Associates, Inc. which is one of the Town's Civil Engineering Firms, to complete Design Phase Services and for Bid Phase Services.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Capital Improvement Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Environmental Stewardship, Safe and Resilient Community

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 146-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO MOCK, ROOS & ASSOCIATES, INC. IN THE AMOUNT \$305,900, APPROVING A CONTINGENCY IN THE AMOUNT OF \$45,855 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$351,755 FOR STORMWATER PUMP STATION COMBINED STRUCTURAL, FUEL SYSTEM, PUMP CAN, AND WET WELL LIGHTING DESIGN IMPROVEMENTS

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 146-2025, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$305,900, approving a contingency in the amount of \$45,855 and approving a project budget in the amount of \$351,755 for Stormwater Pump Station Combined Structural, Fuel System, Pump Can, and Wet Well Lighting Design Improvements.

Section 2: The Town Manager or designee is hereby authorized to execute the purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

Proposal to Provide Professional Engineering Services for Town of Palm Beach

Stormwater Pump Stations Combined Structural, Fuel System, Pump Can, and Wet Well Lighting Improvements (D-4, D-6, D-7, D-9, D-10, D-12, D-14, D-16, D-18)

A. Project Description:

The Town of Palm Beach's (Town) Stormwater Pump Station Condition Assessment, dated August 2024, identified improvements across multiple stormwater pump stations to address: (1) minor structural concerns, (2) minor fuel system upgrades to improve reliability, standardize equipment, and improve monitoring capabilities, (3) pump can rehabilitation/replacement, and (4) wet well lighting upgrades to enhance O&M visibility in the wet wells. The stormwater pump stations identified for these improvements and the work at each station is shown below:

Station	Structural Upgrades	Fuel System Upgrades	Pump Can Rehab/Replacement	Wet well Lighting
D-4	✓	✓	✓	✓
D-6	✓	✓	✓	✓
D-7	✓	✓	✓	✓
D-9	✓	✓	✓	✓
D-10	✓	✓	✓	✓
D-12	✓	✓	✓	✓
D-14	✓	✓	✓	—
D-16	—	—	—	✓
D-18	—	—	—	✓

Anticipated Permitting - Permitting is anticipated through the Town Building Department. ARCOM approval is not included. Based on our current understanding of the scope and estimated costs, the improvements are not expected to meet or exceed the threshold for "substantial improvement," subject to final determination by the Town/Building Official. FEMA Flood Insurance Rate Map elevations will be identified for each pump station and compared to available survey elevations of equipment. Electrical control panels equipment will be elevated above the Base Flood Elevation (BFE) elevation where possible. The Town Building Department will NOT require equipment to be flood proofed or set to BFE +1' since these are not anticipated to be substantial improvements, however, an attempt will be made to elevate equipment when feasible.

Standard Materials - Pump cans will be stainless steel. The Town wishes to standardize key fuel system components (e.g., gauges/monitoring) as part of this program.

Basis of design - Drawings will be prepared from available record and prior design drawings, supplemented by targeted field measurements, photos, and standardized details developed for this program. No survey is anticipated. After an initial joint site review and internal scoping session, Mock•Roos will develop 90 percent drawings and an Engineer's Opinion of Probable Construction Cost (EOPCC) for each station for the Town to review.

Seasonal constraints - Minor work may proceed in-season subject to Town concurrence, more impactful activities will be sequenced outside of season.

Mock•Roos will provide the Scope of Services outlined below.

B. Scope of Services:

Task 1 – Design Phase Services

1. Conduct a kickoff meeting with the Town followed by a site visit to each station of the nine (9) (D-4, D-6, D-7, D-9, D-10, D-12, D-14, D-16, D-18) to collect field data, photos for the design, confirm the station-specific list of improvements, access constraints, and outage/sequence considerations. Following the visits, prepare a station matrix summarizing the final scope limits, standardization selections, and design notes, including applicable BFEs and target equipment elevations where feasible.
2. Call in an 811-design ticket and coordinate with utilities listed on the design ticket to request records on infrastructure located within the project limits. Review and prepare a base map using available record drawings and prior design documents, field measurements, and photo documentation to produce coordinated plans for each improvement. No new boundary or topographic survey is included; base mapping will rely on available records, field measurements, and photographs.
3. **Design by discipline:**

Structural Upgrades (D-4, D-6, D-7, D-9, D-10, D-12, D-14), Provide like/in-kind structural rehabilitation to extend service life. Work includes repairing concrete cracks and spalls, patching honeycombs and localized concrete (including dissipator structures and seawall outfall areas), minor blasting/cleaning and coating of corroded steel components (pipes, fasteners, elements), stucco patching, repairing/replacing access-platform handrails and ladder posts, and installing positive bathroom wall-to-roof connections where needed. No structural analysis, design, or adequacy evaluation is included; final repair locations and quantities will be verified during station site visits and incorporated into the design documents. Major structural repairs such as replacing the D-12 outfall are excluded from this program, however, minor spalling and crack repairs can be addressed. At the D-12 outfall only cracks in concrete inside (below and above water level) the baffle boxes are anticipated to be designed for repair.

Pump Cans (D-4, D-6, D-7, D-9, D-10, D-12, D-14), Review available pump and can information and coordinate with the Town on stainless steel pump can replacement/rehabilitation details, duty can replacements, integrations with existing suction/discharge, hatch/ladder/site

constraints, and review tie-in/bypass design and develop requirements for each pump station. It is anticipated that up to one main pump and one duty pump configuration will be reviewed for each pump station with the exception of D-6 and D-7 that will have three pump configurations for the main chamber, side chamber, and duty pumps.

Fuel System Upgrades (D-4, D-6, D-7, D-9, D-10, D-12, D-14), Design minor modifications to add/standardize fuel fill boxes, tank gauges, overfill alarms, interstitial monitors, anti-siphon valves, and secondary containment, provide electrical/monitoring interconnections for status/alarms, and elevate components to at least BFE + 1' where feasible, with a coordinated redline as-built package.

Wet Well Lighting (D-4, D-6, D-7, D-9, D-10, D-12, D-16, D-18), Design wet-well-rated LED lights with appropriate protection for corrosive, humid environments, define mounting, power, and controls, provide cable management, and integrate with station power.

Main Disconnect (D-6 and D-7), Design and include installation of new service main disconnects ahead of existing service-entrance (SE)-rated transfer switches with new service feeders; coordinate cutover sequencing, working clearances, enclosure ratings, utility/Town approvals, and update one-line diagrams and labeling. Design to require Arc-Flash Study covering new mains.

Standard Materials and Components: Program-wide, we will define standard materials and components (e.g., 316 SS hardware, concrete/steel coating systems, fixtures, preferred gauge/monitoring vendor) in consultation with Town staff.

4. Incorporate design into drawings, specifications, and other required deliverables for Project components based on industry practice for such facilities to advance the Project design documents through 90 percent (for review/comment and Town Building Department coordination). Attend a 90 percent review meeting with the Town. It is anticipated that a single, consolidated design package will be prepared for the entire program. The Town may elect to remove one or more pump stations from this phase of the program based on budget and the estimated cost of proposed improvements. Following the 90 percent submittal, pump stations may be omitted from the 100 percent design and deferred to a subsequent phase of the program.
5. Incorporate comments from the 90 percent review meeting with the town into the documents and prepare 100 percent complete documents (for preapproved contractors). Review and coordination with Town staff shall be performed to confirm the proposed improvements are generally in accordance with the Town's Operation and Maintenance (O&M) goals.
6. Assist the Town in obtaining permits from the Building Department for each project (Due to different addresses of the pump stations). Prepare and submit permit applications, as well as responding to agency comments and requests for additional information. ARCOM review/approval is not anticipated or included.
7. Provide the design phase services of an electrical engineer (C&W Engineering) to assist with the tasks above.
8. Provide the design phase services of a structural engineer (Kimley-Horn) to assist with the tasks above.
9. Provide services related to coordination and quality control of the project and project products. These services include general coordination with the Town, its consultants and internal reviews of deliverables, schedules, and project progress reports as necessary.

Task 2 – Bid Phase Services (One Round)

1. Assist the Town in responding to RFI's pertaining to the project. Attend a pre-bid meeting at the Town's office followed by a site visit. Assist the Town to review and evaluate bid submittals for the project and attend a pre-award meeting, if requested. Provide the Town with a Letter of Recommendation for Award for the project.

Assumptions:

1. *Town to provide assistance with confined space entry. The Town shall provide operations staff, an entry supervisor, ventilation and gas detection equipment, and extraction equipment. Consultant will provide personal protection equipment for consultant staff entering a confined space.*
2. *It is anticipated that no additional easements will be required for the project. Stakeholder coordination will be completed by the Town.*
3. *It is anticipated that Mock•Roos will provide the Town with signed and sealed drawings for the Town to walk through the Town Building Department. No additional permits or ARCOM review is anticipated or included in this scope. Should ARCOM involvement be required, a scope amendment may be necessary.*
4. *It is assumed that the existing pump operation is acceptable and that the pump cans will not require additional wetwell baffles, vortex breakers, cans with formed suction intakes will be replaced in kind with stainless steel FSI's. Since the replacement is in-kind on existing wetwells, a thorough review of hydraulic institute standards and discharge pipe modifications is not anticipated.*
5. *FEMA Flood Insurance Rate Map elevations will be identified for each pump station and compared to available survey elevations of equipment. Electrical control panels equipment will be elevated above the BFE elevation where possible. The Town Building Department will NOT require equipment to be flood proofed or set to BFE +1' since these are minor modifications, however, an attempt will be made to elevate equipment when feasible.*
6. *One bid phase is anticipated and included in this scope of work. Additional bid-phase services can be provided under a separate authorization, if required.*

C. Fee and Rates:

The total fee to provide the Scope of Services outlined above is estimated to be **\$305,900**, which includes \$106,267 of subconsultant services. Mock•Roos will complete the Scope of Services on an hourly basis at Mock•Roos' hourly rates, plus reimbursable expenses. See Attachment A for an estimate of hours.

MOCK•ROOS

Signed:  _____

Name: Garry G. Gruber, P.E.

Title: Senior Vice President

Date: October 28, 2025

Town of Palm Beach
Stormwater Pump Stations
Combined Structural, Fuel System, Pump Can, and Wet Well Lighting Improvements
(D-4, D-6, D-7, D-9, D-10, D-12, D-14, D-16, D-18)
EXHIBIT A
Mock•Roos PA#C5028.00

Task Description	Labor Categories						
	Principal Director	Senior Project Manager	Senior Professional Engineer	Project Engineer III	Senior Administrative Assistant	Subconsultant Fees	Total
Labor Hourly Billing Rate	\$275.00	\$245.00	\$225.00	\$160.00	\$85.00		
Task 1 – Conceptual Design							
1 Kickoff Meeting / Site Visits / Matrix	4	22	40	40			\$ 21,890
2 Utility Coordination and Basemap Development		2	18	72			\$ 16,060
3 Design (Total of 3a-3f)	14	40	98	168	4		\$ 62,920
3a Structural Rehabilitation Design (7 Stations)	2	4	12				\$ 4,230
3b Pump Can Design (7 Stations)	2	4	14	28	2		\$ 9,330
3c Fuel System Upgrades (7 Stations)	2	8	56	140	2		\$ 37,680
3d Wet-Well Lighting Design (7 Stations)	2	4					\$ 1,530
3e D-6 & D-7 Main Service Disconnect Upgrades	2	4					\$ 1,530
3f Program Standards (Materials and Components)	4	16	16				\$ 8,620
4 90% Design Package and Review Meeting	8	40	90	180	14		\$ 62,240
5 100% Final Design Documents	2	10	20	40	8		\$ 14,580
6 Permitting (Building Department)	2	4	12	20	4		\$ 7,770
7 Electrical Engineering (C&W)	2	4				\$ 30,000	\$ 31,530
8 Structural Design Services (Kimley-Horn)	2	4				\$ 72,024	\$ 73,554
9 Project Management	4	8					\$ 3,060
Task 2 - Bid Phase Services							
1 Bid Phase Assistance (C&W and Kimley-Horn)	2	14	12		2	\$ 4,243	\$ 11,093
<i>Subtotal</i>	\$ 8,800	\$ 27,440	\$ 60,750	\$ 78,080	\$ 1,530	\$ 106,267	\$ 304,697
						Expenses	\$ 1,203
(Hourly Not to Exceed) Project Total							\$ 305,900



October 27, 2025

John Cairnes, P.E.
Mock, Roos & Associates, Inc.
570 Corporate Way
West Palm Beach, FL 33407

Re: Town of Palm Beach Stormwater Pump Station Rehabilitations - Structural Engineering Services

Dear Mr. Cairnes,

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") is pleased to submit this letter agreement (the "Agreement") to Mock, Roos & Associates, Inc. ("Client") for providing engineering services for the above referenced project.

Project Understanding

The Client will be performing engineering rehabilitation services as prime consultant to the Town of Palm Beach ("Town") for the rehabilitation of multiple stormwater pump stations in Palm Beach. The Client has conducted a condition assessment of stations D-2, D-3, D-4, D-6, D-7, D-8, D-9, D-10, D-12, D-14, D-16, D-17, and D-18. The results of the condition assessment identified, of these stations: D-4, D-6, D-7, D-9, D-10, D-12, and D-14 are in need of minor structural restoration.

Kimley-Horn will be providing structural engineering rehabilitation services as a sub-consultant to the Client. The pump stations consist of both above ground and below ground structures. Minor structural repairs are anticipated on the wet wells, electrical control buildings, and seawall structures. Structural rehabilitation is anticipated to consist of concrete spall repairs, crack injections, minor structural steel repairs, and minor steel cleaning and coating.

Scope of Services

Task 1 – Pump Station Structural Rehabilitation Services

Kimley-Horn will attend a kickoff meeting with the Town and the Client. Kimley-Horn will perform one (1) site visit to each pump station totaling in seven (7) site visits to review the condition of the pump stations and to map and quantify the extent of the repairs to be addressed in the repair documents. Site visits will include two (2) Kimley-Horn staff members. Kimley-Horn will require assistance from the Town for a confined space entry. The Town shall provide operations staff, an entry supervisor, and extraction equipment. Kimley-Horn will provide personal protection equipment for any Kimley-Horn staff entering a confined space.

Kimley-Horn will perform design services to prepare rehabilitation plans and specifications for the above listed pump stations. We will review record information and reports provided by the Town. The structural rehabilitation task does not include structural analysis, design, or evaluation for any structural elements. The anticipated repairs at each pump station are listed below:

D-4

- Crack repairs
- Spall repairs
- Minor blasting and coating of steel elements
- Seawall outfall concrete repairs

D-6

- Access platform handrailing repairs
- Crack repairs
- Spall repairs
- Ladder post repairs
- Honeycomb repairs
- Bathroom wall to roof positive connections
- Seawall outfall concrete repairs

D-7

- Crack repairs
- Spall repairs
- Minor blasting and coating of steel pipe
- Seawall outfall concrete repairs

D-9

- Crack repairs
- Spall repairs
- Minor blasting and coating of steel fasteners
- Seawall outfall concrete repairs
- Stucco related cracking

D-10

- Crack repairs
- Spall repairs
- Stucco repairs
- Seawall outfall concrete repairs

D-12

- Crack repairs
- Spall repairs
- Concrete patch work for dissipator structure
- Seawall outfall concrete repairs

D-14

- Crack repairs
- Spall repairs

- Minor blasting and coating of steel elements
- Seawall outfall concrete repairs

The submittal for this work will include one (1) drawing package for all pump station rehabilitation drawings and technical specifications to the Client for incorporation into the contract documents suitable for construction and submittal to the Town's Building Department containing the following information:

- Structural notes and specifications
- Structural site plan showing location of all pump stations
- Structural rehabilitation plan and details for each pump station
- Structural plan and details for crack repairs, spall repairs, steel blasting and painting/coating, honeycombing repairs, connection positivity, and roof patches
- Structural details

Kimley-Horn will attend a 30% review meeting and 90% review meeting with the Town and the Client. Project Submittals will include a 90% submittal (for review/comment and Building Department submittal), and Final Bid Documents for bidding by the Town. Opinions of probable construction cost for the structural improvement/repair elements will be provided at the 90% and Final submittals. We will provide signed and sealed plans for submittal to the Building Department and address up to one round of reasonable Building Department comments.

Task 2 –Structural Bid Phase Assistance

Kimley-Horn will assist the Client in responding to any structural repair related bid questions.

Additional Services

Any service not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Services that we can provide are as follows:

1. Structural analysis, evaluation, or calculations
2. Structural modifications or improvements
3. Bid or construction phase services
4. Environmental permitting
5. Architectural related repairs (door or roof repairs)
6. Landscape improvements

Information Provided by Client

We shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by Kimley-Horn during the project, including but not limited to the following:

1. Field reports completed by the Client

2. Existing As-Built plans
3. Existing Survey
4. Coordination of meetings for the project
5. AutoCAD borders/CADD standards for the project
6. AutoCAD base files for the pump station and outfall structure, if available
7. Access to the site

Fee and Expenses

Kimley-Horn will perform the scope of services for the total lump sum fee of \$68,991. All permitting, application, and similar project fees will be paid directly by the Client.

Task 1 – Pump Station Structural Rehabilitation Services	\$68,991
Total	\$68,991

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, "Consultant" shall refer to Kimley-Horn and Associates, Inc., and "Client" shall refer to Mock, Roos & Associates, Inc.

Kimley-Horn, in an effort to expedite invoices and reduce paper waste, submits invoices via email in an Adobe PDF format. We can also provide a paper copy via regular mail if requested. include the invoice number and Kimley-Horn project number with all payments. Please provide the following information:

_____ Please email all invoices to _____

_____ Please copy _____

If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute both copies of this Agreement in the spaces provided below, retain one copy, and return the other to us. We will commence services only after we have received a fully-executed agreement. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jerry Piccolo, P.E.
Project Manager

Attachment – Standard Provisions

**Mock, Roos & Associates, Inc.
A Corporation**

By:

_____, President/Vice President

(Date)

(Print or Type Name)

(Email Address)

Attest:

_____, Secretary/Assistant Secretary

(Print or Type Name)

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	Stormwater Pump Station						SHEET 1 of 1											
CLIENT:	Mock-Roos & Associates, Inc.						FILE NO.											
ESTIMATOR:	CGD						DATE: 10/27/25											
							ALLOCA 0.0000											
DESCRIPTION: See Scope of Services							DIRECT LABOR (MAN-HOURS)											
							Principal Engineer	Chief Engineer	Senior Engineer	Senior Prof. Eng.	Reg. Prof. Engineer	Eng. Int.	Technician	Admin/Clerical	Senior Designer	SUB	EXP	LINE TOTAL
TASK 1 - Structural Design Services																		\$72,024
Kick off meeting									3.0		3.0							\$1,188
30% Review meeting									3.0		3.0							\$1,188
90% Review meeting									3.0		3.0							\$1,188
Site Visits (6 hrs each*7 visits)									42.0		42.0							\$16,627
Plan Preparation																		\$0
General Structural Notes and Specifications									5.0		8.0	30.0						\$6,429
Structural Site Plan									2.0		4.0	20.0						\$3,758
Rehabilitation Plan and Work Identification Sheets									8.0		12.0	40.0						\$9,100
Repair Details									4.0		8.0	24.0						\$5,407
Stucco Repair Details									2.0		6.0	12.0						\$3,033
Structural Details									4.0		8.0	24.0						\$5,407
90% Submittals (Plans and OPC)									4.0		14.0	40.0		1.0				\$8,598
Building Department Submittal/Comments									4.0		10.0	24.0						\$5,737
Final Submittals (Plans and OPC)									4.0		6.0	16.0		1.0			\$250	\$4,365
TASK 2 - Structural Bid Phase Assistance																		\$2,243
Structural bid Questions Review and Response									4.0		8.0							\$2,243
																		\$0
TOTAL HOURS							0.0	0.0	92.0	0.0	135.0	230.0	0.0	2.0	0.0	0	\$250.00	\$74,267
LABOR (\$/HOUR)							\$307.28	\$293.55	\$231.09	\$200.85	\$164.80	\$131.84	\$149.71	\$92.80	\$162.15	1.00	1.0	
ALLOCATION							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	
TOTALS							\$0	\$0	\$21,260	\$0	\$22,248	\$30,323	\$0	\$186	\$0	\$0	\$250	\$74,267

C & W engineering Inc.

Consulting Engineers – Electrical • HVAC • Plumbing

6903 Vista Parkway North, #10
West Palm Beach, FL 33411
(561) 642-5333

October 7, 2025

Mr. John Cairnes, P.E.
Mock Roos and Associates
5720 Corporate Way
West Palm Beach FL 33407

Subject: Town of Palm Beach Storm Water Pump Station Improvements
Electrical Design Proposal
C&W Ref. 256818

Dear John:

I am pleased to submit this proposal for your consideration to provide Electrical Design Engineering Services for the Town of Palm Beach for electrical and lighting improvements to storm water pump stations D-4, D-6, D-7, D-9, D-10, D-12, D-16, and D-18. The work will also cover installing main disconnects ahead of existing SE Transfer Switches at pump stations D-6 and D-7. Additional work will be performed at these pump stations as listed below:

1. Include as part of installation of new main disconnects ahead of existing SE rated transfer switches with new service feeders at D-6 and D-7 pump stations.
2. Design shall require arc flash study to be done so all new mains and existing ATS equipment, MCC, panelboards, and control panels all will have code compliant arc flash labels.
3. Provide new conduit and wires for the wetwell lighting as required.
4. Provide new outdoor rated on/off toggle switches as required.
5. Design shall include new grounding from new mains to existing pump station grounding.
6. While providing new mains, determine if generator emergency stop or kill stations are needed to provide enhanced safety to maintenance personnel and fire department.

ELECTRICAL DESIGN

C&W Engineering will provide Electrical Engineering to prepare documents suitable for bidding, construction and permitting.

Coordination

Mock Roos and Associates

Owner

Field Coordination

1 Meeting with Owner

Coordination with local FP&L Service representative

Prepare Drawings

Site Plan with details on equipment demolition

Detailed Plan with new and existing equipment

Online Diagram

Lighting plan of wetwell and new fixtures and on/off switch locations

Grounding as required

Emergency stop button for generator shutdown

Conduit and Wire Design

Elevation details as needed for new equipment

voltage drop and fault current calculations

Prepare Technical Specifications

Electrical General Requirements

Basic Materials and Methods

Lighting specification

Other Specs as may be required

Provide a 90% and Final Opinion of Construction Cost

Attend review meeting 90% and provide final documents

Construction phase services are **not** included in this proposal, and these would be provided at a later time.

BIDDING SERVICES

Attend a Prebid meeting

Respond to bidder questions and issue clarifications

Help review bids once these are turned in.

FEE SUMMARY

ELECTRICAL DESIGN FEE:	\$30,000.00 lump sum
BIDDING SERVICES FEE:	\$ 2,000.00 lump sum
TOTAL FEE:	\$32,000.00 lump sum

I trust the scope and fee are in agreement with your needs and expectations. Please contact me with questions or comments. Thanks for this opportunity.

Very truly yours,

C&W Engineering Inc.



Michael Guida, P.E.

CC:JLR/nl/file

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$124,000, approving a contingency in the amount of \$18,600 and approving a project budget in the amount of \$142,600 for the E-3 Wastewater Pump Station Rehabilitation design improvements.
147-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 147-2025, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$124,000, approving a contingency in the amount of \$18,600 and approving a project budget in the amount of \$142,600 for the E-3 Wastewater Pump Station Rehabilitation design improvements.

SUMMARY EXPLANATION/BACKGROUND

Mock, Roos and Associates, Inc. has provided the Town a proposal to provide Professional Engineering Services to design improvements at the E-3 Wastewater Pump Station to replace key mechanical and electrical components, renew/replace protective coatings, add a washdown water service, replace the odor control system, and upgrade level and cabling systems by adding stainless steel sleeves. These improvements will enhance operational reliability, address odor concerns, reduce maintenance risks, and extend the reliable service life of the station and its components. The Mock Roos proposal includes design, permitting and bid assistance for this project.

Mock, Roos and Associates, Inc. was one of three firms awarded as the Town's Civil Engineering Consultants in 2024. The firm has consistently provided excellent service to the Town.

FUNDING/FISCAL IMPACT

Funding for this project will be from the Capital Improvement Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Environmental Stewardship, Safe and Resilient Community

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 147-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO MOCK, ROOS & ASSOCIATES, INC. IN THE AMOUNT \$124,000, APPROVING A CONTINGENCY IN THE AMOUNT OF \$18,600 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$142,600 FOR THE E-3 WASTEWATER PUMP STATION REHABILITATION DESIGN IMPROVEMENTS.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 147-2025, approving a purchase order to Mock, Roos & Associates, Inc. in the amount \$124,000, approving a contingency in the amount of \$18,600 and approving a project budget in the amount of \$142,600 for the E-3 Wastewater Pump Station Rehabilitation design improvements.

Section 2: The Town Manager or his designee is hereby authorized to execute this purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on the 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

Proposal to Provide Professional Engineering Services for
Town of Palm Beach
E-3 Wastewater Pump Station Improvements

A. Project Description:

The E-3 Pump Station, originally constructed in 1986, is located on N Lake Trail near 1030 N Lake Way. The station is a duplex submersible wastewater pump station equipped with two 15 HP submersible non-clog pumps, a dedicated wetwell and valve vault with traffic-rated stainless steel hatches, and an electrical control panel in a weather-rated enclosure mounted on a rack east of Lake Trail. Electrical service to E-3 is provided via a 277/480V, three-phase service from the D-10 Pump Station, which also supplies backup generator power and houses the shared RTU. Station telemetry to the Town's SCADA is via radio.

The last known capital improvements at E-3 were completed in 2019, including pump and wetwell piping replacement, a new control panel, rehabilitation of the wetwell and valve vault (new top slabs, hatches, coatings), and the addition of an activated carbon odor control system.

In November 2023, a condition assessment was performed. The assessment found that while site conditions are generally very good following the 2019 work, pump performance has declined relative to published curves (measured firm capacity $\approx$ 528 gpm / 0.76 MGD vs. design 800 gpm / 1.15 MGD), indicating probable impeller wear and/or increased system headloss in the 12-inch manifold force main. The odor control system was inoperable due to a failed blower and there is a history of odor complaints. The valve vault coating was observed to be delaminating, and Polaris-type cable taps within a pull box were allowing water intrusion, contributing to operational faults. The site currently lacks a water service for washdown/maintenance.

Based on the assessment and the Town's directives, the Town intends to proceed with improvements to replace key mechanical and electrical components, renew/replace protective coatings, add a washdown water service, replace the odor control system, and upgrade level and cabling systems (add stainless steel sleeves). These improvements will enhance operational reliability, address odor concerns, reduce maintenance risks, and extend the reliable service life of the station and its components.

The E-3 improvements will involve the following key design activities:

- **Salvage, Demolition, and Removal:** Identify equipment designated by the Town for salvage and return. Remove and dispose of equipment and materials not included in the improvements.
- **Pump, Base Elbow, and Discharge Replacement:** Replace both submersible pumps with Flygt pumps, including new factory base elbows and compatible guide rail hardware. Replace the discharge piping with HDPE.
- **Valve Replacement:** Replace the check valves and plug valves within the valve vault as applicable.

- Wetwell and Valve Vault Coatings: Repair and recoat the wetwell interior. Recoat the valve vault interior to address delamination and restore corrosion protection.
- Water Service Addition: Install a new water service from D-10 downstream of the existing metered service to support washdowns and odor control. A new connection to the 12-inch water main on N Lake Way is not anticipated.
- Odor Control System Replacement: Replace the existing carbon system with a GOVAPEX odor control system sized as small as practicable for performance.
- Level and Backup Devices: Install a non-contact radar level transmitter and high/low backup floats with stainless steel webbing for cable management within the wetwell.
- Cabling and Terminations: Make all control cables home-runs to the control panel and reuse existing conduits and pull boxes without splices. Route pump power cables to an above-grade NEMA 4X junction box adjacent to the wetwell.
- Site Restoration: Restore disturbed surfaces (pavement/landscaping) in kind upon completion.
- Meter Vault and Flow Meter: The lift station's flow rate is expected to be greater than 350 GPM, and as such, a flow meter will be required in accordance with RSWF 42.8.

Mock•Roos will provide the Scope of Services outlined below.

B. Scope of Services:

Task 1 – Design Phase Services

1. Attend an onsite project kick-off meeting with the Town to review the improvement scope and identify any equipment to be salvaged and returned to the Town. Mock•Roos will coordinate up to one (1) additional meeting with Town staff and/or stakeholders to discuss technical items related to the project.
2. Submit a Sunshine 811 design ticket and coordinate with identified utilities. Review responses, obtain record drawings, and compile an existing utilities file based on available records. Ground-penetrating radar and subsurface test excavations are not anticipated or included.
3. It is anticipated that the current Town of Palm Beach Undergrounding basemap, pertinent record drawings, the D-10 design/record sets, and the 2019 E-3 design/record sets will serve as the primary sources for the project basemap. These will be supplemented by limited field measurements and Sunshine 811 design-ticket utility records in Task 2.
4. Review available SCADA data provided by the Town and existing pump station settings. Prepare lift station calculations including contributing basin flow criteria, proposed duty point, force main sizing checks, static head, minor and friction losses, cycle times, flotation checks, and system and pump curves to support permitting.
5. Prepare design calculations, drawings, and specifications to advance the project through 30% (for review/comment), 90% (for review/comment and permitting), and 100% complete documents (for pre-approved contractors). The design will incorporate the Town's requirements to: replace pumps with Flygt units (with base elbows), replace HDPE discharge piping, replace check and plug valves, repair/recoat the wetwell and recoat the valve vault, add a new water service from D-10, replace the odor control with an GOVAPEX system, install radar level and

backup floats with stainless webbing, provide home-run control cabling via existing conduits/pull boxes without splices, and route pump power cables to an above-grade junction box.

6. Assist the Town in obtaining permits and approvals, anticipated to include Town Building/Electrical, and Palm Beach County Department of Health (as applicable based on the rehabilitation work). Prepare and submit permit applications and respond to agency comments/requests for additional information.
7. Provide the design phase services of an electrical engineer to support power, terminations, junction box details, level instrumentation, SCADA points, odor control power/controls, and connections to the existing control panel.
8. Provide coordination and quality control including internal reviews of deliverables, schedule tracking, and project progress reporting as necessary.

Task 2 – Bid Phase Services

9. Assist the Town in responding to RFI's pertaining to the project. Attend a pre-bid meeting at the Town's office followed by a site visit. Assist the Town to review and evaluate bid submittals for the project and attend a pre-award meeting, if requested. Provide the Town with a Letter of Recommendation for Award of the project.

Assumptions:

1. *The existing wetwell is planned to be reused. If reuse is not feasible, an alternative scope for its replacement will be authorized.*
2. *It is assumed that the existing wetwell can be modified to meet Hydraulic Institute standards and will not need to be replaced.*
3. *It is anticipated that the Town has the legal right to have utilities and equipment within the project limits and no additional easements will be required for the project. Verification and/or stakeholder coordination if required will be completed by the Town.*
4. *It is anticipated that Mock•Roos will provide the Town with signed and sealed drawings for the Town to walk through the Town Building Department. No additional town permits or ARCOM review is anticipated or included in this scope. Should ARCOM involvement be required, a scope amendment may be necessary.*
5. *Landscape for proposed equipment is anticipated to be minor and not require elevation sketches.*
6. *Town standard Flygt pumps will be used for the basis of the pump selection.*
7. *Per FEMA FIRM Panel 1202200393 (effective December 20, 2024), the pump station is located in Zone AE Limit of Moderate Wave Action with a base flood elevation (BFE) of 6.0 feet (NAVD88). The Zone AE has been divided by a Limit of Moderate Wave Action (LiMWA). The LiMWA represents the approximate landward limit of the 1.5-foot breaking wave. The effects of wave hazards between Zone VE and the LiMWA (or between the shoreline and the LiMWA for areas where Zone VE is not identified) will be similar to, but less severe than, those in the Zone VE. For design, we assume existing structures do not require waterproofing, existing hatches are watertight, and new above-grade junction boxes will be set at or above Elev. 9.0 feet (NAVD88), providing at least 3.0 feet of freeboard above BFE and equal to the Zone VE Elevation 9.0*

(NAVD88). The adjacent ground is approximately Elev. 4.0 feet (NAVD88). Proposed electrical equipment will be elevated above BFE and is not anticipated to require platforms; if later determined necessary during final review, platforms can be designed as additional services.

8. *Structural design services are not anticipated or included with this proposal.*

C. Fee and Rates:

The total fee to provide the Scope of Services outlined above is estimated to be **\$124,000**. Mock•Roos will complete the Scope of Services on an hourly basis at Mock•Roos' hourly rates, plus reimbursable expenses. See Attachment A for an estimate of hours.

D. Conditions:

This proposal is valid for 120 days from the date below. If the services are not authorized within this time frame, the fee is subject to revision.

MOCK•ROOS

Signed:  _____

Name: Garry G. Gruber, P.E.

Title: Senior Vice President

Date: October 3, 2025

Town of Palm Beach
E-3 Wastewater Pump Station Improvements
EXHIBIT A
Mock•Roos PA#C5040.00

Task Description	Labor Categories						Total
	Principal Director	Senior Project Manager	Professional Engineer	Project Engineer III	Senior Administrative Assistant	Subconsultant Fees	
Labor Hourly Billing Rate	\$275.00	\$245.00	\$175.00	\$160.00	\$85.00		
Task 1 – Conceptual Design							
1 Kickoff Meeting and Site Visit	2	6	6	2	2		\$ 3,560
2 Utility Coordination and Locates		2	6	8	1		\$ 2,905
3 Develop a Project Basemap		2	8	48	1		\$ 9,655
4 Lift Station Calculations	2	4	12	32	2		\$ 8,920
5 Design and Construction Drawings	8	56	84	192	16		\$ 62,700
6 Permits	2	8	16	24	8		\$ 9,830
7 Electrical Engineering (C&W)		4				\$ 15,500	\$ 16,480
8 Project Management	4	6					\$ 2,570
Task 2 - Bid Phase Services							
1 Bid Phase Assistance (C&W)	2	8	12		2	\$ 2,000	\$ 6,780
<i>Subtotal</i>	\$ 5,500	\$ 23,520	\$ 25,200	\$ 48,960	\$ 2,720	\$ 17,500	\$ 123,400
						Expenses	\$ 600
						(Hourly Not to Exceed) Project Total	\$ 124,000

C & W engineering Inc.

Consulting Engineers – Electrical • HVAC • Plumbing

6903 Vista Parkway North, #10
West Palm Beach, FL 33411
(561) 642-5333

October 3, 2025

Mr. John Cairnes, P.E.
Mock Roos and Associates
5720 Corporate Way
West Palm Beach FL 33407

Subject: Town of Palm Beach E-3 Pump Station Rehabilitation
Electrical Design Proposal
C&W Ref. 256816

Dear John:

I am pleased to submit this proposal for your consideration to provide Electrical Design Engineering Services for the Town of Palm Beach E-3 Pump Station. The proposal scope is to provide electrical design to provide improvements to the current control logic, including adding a radar level instrument, and provide an above grade terminal pull box to avoid getting the connections in the ground wet with a below grade box.

We will look at alternative ways of providing new analog level signal reporting to existing RTU located at the D-10 pump station. We will design a new Fiber Optic cable and underground raceway along with the new water service. At the E-3 lift station location, we will design a new RTU panel with Fiber Optic communications to provide a reliable link back to the RTU. Other improvements are listed below:

1. Reuse existing power from D-10 and replace the control wires with the FO link.
2. Design revision to existing control panel to add level signal and changes in relay logic to provide new internal backplate with revised relay logic so the pumps operate the latest way that the Town has requested Radar level as the primary means of pump control, with backup float control.
3. Provide power to new Govapex odor control, and grounding as required
4. Provide new raceways as required for proposed new terminal jbox.
5. Provide modification to existing controls with new backplate based on latest relay logic from the Town of Palm Beach.
6. Provide grounding as required to the new terminal jbox, RTU, and odor control.
7. Provide terminal j-boxes as required for resiliency 10.

ELECTRICAL DESIGN

C&W Engineering will provide Electrical Engineering to prepare documents suitable for bidding, construction and permitting.

Coordination

- Mock Roos and Associates
- Owner
- Field Coordination
- 1 Meeting with Owner

Prepare Drawings

- Site Plan with details on equipment demolition
- Detailed Plan with new and existing equipment
- Online Diagram
- Control Systems design with new control panel
- Conduit and Wire Design
- Elevation details as needed for new equipment elevation
- Electrical Schedules
- Electrical and Schematics
- Site light and other details as may be required

Prepare Technical Specifications

- Electrical General Requirements
- Basic Materials and Methods
- Pump Station Control Panel
- Pump Station PLC RTU Panel
- D-10 RTU modifications
- Other Specs as may be required

Provide a 60%, 90% and Final Opinion of Cost

Attend review meeting at 60%, 90% and final

Construction phase services are not included in this proposal, and these would be provided at a later time.

BIDDING SERVICES

Attend a Prebid meeting

Respond to bidder questions and issue clarifications

Help review bids once these are turned in.

C&W Ref. 256816

FEE SUMMARY

ELECTRICAL DESIGN FEE	\$ 15,500 lump sum
BIDDING SERVICES FEE	\$ 2,000 lump sum
TOTAL FEE:	\$ 17,500 lump sum

I trust the scope and fee are in agreement with your needs and expectations.
Please contact me with questions or comments. Thanks for this opportunity.

Very truly yours,

C&W Engineering Inc.



Michael Guida, P.E.

CC:JLR/nl/file

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving award funding for years two to five to Motorola Solutions, Inc. in the amount of \$400,000 for maintenance of the dispatch consoles based on satisfactory performance and annual budget authorization. 148-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 148-2025, approving award funding for years two to five to Motorola Solutions, Inc. in the amount of \$400,000 for maintenance of the dispatch consoles based on satisfactory performance and annual budget authorization.

SUMMARY EXPLANATION/BACKGROUND

Town Council approved Resolution No.153-2023 at the December 12, 2024, meeting which awarded a contract for new Police Department Radios, Fire Department Radios, and dispatch consoles. The costs for the first year were covered in the original agreement.

The Town now has the associated costs for maintenance and lifecycle services for years two to five. These costs are \$400,000. The associated fees are due one year from the initial go-live date.

FUNDING/FISCAL IMPACT

Funding for this will be from the Police Department Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community

Strategic Focus Areas:

Sustainable Management of Town Assets

Community Preservation

Quality of Life

Emergency Management

FUNDING

Operating

RESOLUTION NO. 148-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING AWARD FUNDING FOR YEARS TWO TO FIVE TO MOTOROLA SOLUTIONS, INC. IN THE AMOUNT OF \$400,000 FOR MAINTENANCE OF THE DISPATCH CONSOLES BASED ON SATISFACTORY PERFORMANCE AND ANNUAL BUDGET AUTHORIZATION.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 148-2025, approving award funding for years two to five to Motorola Solutions, Inc. in the amount of \$400,000 for maintenance of the dispatch consoles based on satisfactory performance and annual budget authorization.

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

From: [Angela Olivares](#)
To: [Ashlee Justice](#)
Subject: FW: Town of Palm Beach out year maintenance
Date: Monday, March 4, 2024 9:31:46 AM
Attachments: [image.png](#)

Ashlee,
Here is the information you were looking for on annual maintenance for Motorola project. In FY25, we will only owe the console's maintenance and lifecycle.



Lead TC Supervisor
Angela Olivares

Office: 561-227-6460
Dispatch: 561-838-5454
aolivares@palmbeachpolice.com
345 S County Rd
Palm Beach, FL 33480
Townofpalmbeach.com

From: George Nassif <george.nassif@motorolasolutions.com>
Sent: Monday, March 4, 2024 8:55 AM
To: Angela Olivares <aolivares@palmbeachpolice.com>
Subject: Town of Palm Beach out year maintenance

*****Note: This email was sent from a source external to the Town of Palm Beach. Links or attachments should not be accessed unless expected from a trusted source. Additionally, all requests for information or changes to Town records should be verified for authenticity.*****

Good Morning Angela,

I apologize for the previous information provided. Upon reviewing the details, I stand corrected. The Town has already made payment for accidental protection, Smart Applications, and LTE for years 2-5 in advance. Please note that year 1 was a promotional year provided at no cost to the town.

The maintenance for the dispatch consoles is already included in the initial contract, and the costs for years 2-5 have been outlined in the console proposal, which I have pasted below for your reference. The maintenance for year two will be due approximately a year from the go-live date, which is estimated to be around June/July 2025.

Additionally, there are some optional features available, similar to our real-time crime center (RTCC) software CommandCentral AWARE, which are included for the first year. If you wish to continue using these features beyond the first year, we will

provide a quote for the subsequent years.

	Year 2	Year 3	Year 4	Year 5	Total years 2 to 5
Maintenace Services	\$60,802	\$63,842	\$67,035	\$70,385	\$262,065
Lifecycle Services	\$29,695	\$30,501	\$31,338	\$32,209	\$123,743
Total	\$90,498	\$94,343	\$98,374	\$102,594	\$385,808

Sincerely,

--

George W. Nassif

Account Executive

Motorola Solutions, Inc.

Phone: (954) 605-8196



For more information on how and why we collect your personal information, please visit our [Privacy Policy](#).

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a retroactive purchase order for additional Body Worn Cameras and in-car systems to Axon Enterprise, Inc for a five-year period in the amount of \$148,400
149-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 149-2025, approving a retroactive purchase order for additional Body Worn Cameras and in-car systems to Axon Enterprise, Inc for a five-year period in the amount of \$148,400.

SUMMARY EXPLANATION/BACKGROUND

The additional Body Worn Cameras and in-car systems will be utilized to support additional personnel and the expansion of the fleet during FY26.

Due to the timing of production of equipment, permission was received from the Town Manager to proceed with issuance of the purchase order. This request is to ratify authorization for the purchase order that was issued since the purchase order exceeded \$100,000, which is the Town Manager's authority level.

FUNDING/FISCAL IMPACT

Funding for these services will be from the Police Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Mobility and Transportation

Strategic Focus Areas:

Community Preservation

Quality of Life

On-island Mobility

Collaborative Town Government

FUNDING

Operating

RESOLUTION NO. 149-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A RETROACTIVE PURCHASE ORDER FOR ADDITIONAL BODY WORN CAMERAS AND IN-CAR SYSTEMS TO AXON ENTERPRISE, INC FOR A FIVE-YEAR PERIOD IN THE AMOUNT OF \$148,400

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 149-2025, approving a retroactive purchase order for additional Body Worn Cameras and in-car systems to Axon Enterprise, Inc for a five-year period in the amount of \$148,400.

Section 2: The Town Manager or designee is hereby authorized to execute the purchase orders on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-762443-45939JD

Issued: 10/09/2025

Quote Expiration:

Estimated Contract Start Date: 11/15/2025

Account Number: 114679

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Palm Beach Police Dept. - FL 345 S County Rd Palm Beach, FL 33480-4443 USA	Palm Beach Police Dept. - FL PO Box 2029 Palm Beach FL 33480-2029 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Johnathan Dugas Phone: 8134980208 Email: jdugas@axon.com Fax:	David Watson Phone: (561) 838-5460 Email: dwatson@palmbeachpolice.com Fax: (561) 835-4600

Quote Summary

Program Length	48 Months
TOTAL COST	\$104,307.12
ESTIMATED TOTAL W/ TAX	\$104,307.12

Discount Summary

Average Savings Per Year	\$3,617.78
TOTAL SAVINGS	\$14,471.11

Payment Summary

Date	Subtotal	Tax	Total
Oct 2025	\$26,076.78	\$0.00	\$26,076.78
Oct 2026	\$26,076.78	\$0.00	\$26,076.78
Oct 2027	\$26,076.78	\$0.00	\$26,076.78
Oct 2028	\$26,076.78	\$0.00	\$26,076.78
Total	\$104,307.12	\$0.00	\$104,307.12

Quote Unbundled Price:	\$118,780.56
Quote List Price:	\$104,321.52
Quote Subtotal:	\$104,307.12

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	24	1		\$35.85	\$35.85	\$860.40	\$0.00	\$860.40
73352	TRUE UP - BWC HW FINANCE/TAP	180	1		\$23.30	\$23.30	\$4,194.00	\$0.00	\$4,194.00
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	48	\$86.71	\$61.27	\$61.27	\$5,881.92	\$0.00	\$5,881.92
BWCamTAP	Body Worn Camera TAP Bundle	15	48	\$49.82	\$33.13	\$33.13	\$23,853.60	\$0.00	\$23,853.60
A la Carte Hardware									
H00002	AB4 Multi Bay Dock Bundle	2			\$1,638.90	\$1,638.90	\$3,277.80	\$0.00	\$3,277.80
H00001	AB4 Camera Bundle	15			\$899.00	\$899.00	\$13,485.00	\$0.00	\$13,485.00
A la Carte Software									
73618	AXON COMMUNITY REQUEST	15	48		\$10.62	\$10.62	\$7,646.40	\$0.00	\$7,646.40
73739	AXON PERFORMANCE - LICENSE	15	48		\$10.62	\$10.62	\$7,646.40	\$0.00	\$7,646.40
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	48		\$10.62	\$10.62	\$7,646.40	\$0.00	\$7,646.40
73447	AXON FUSUS - LICENSE - PLUS USER	15	48		\$14.87	\$14.87	\$10,706.40	\$0.00	\$10,706.40
BasicLicense	Basic License Bundle	15	48		\$15.94	\$15.92	\$11,462.40	\$0.00	\$11,462.40
A la Carte Services									
11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15	48		\$10.62	\$10.62	\$7,646.40	\$0.00	\$7,646.40
Total							\$104,307.12	\$0.00	\$104,307.12

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	15	1	10/15/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	17	1	10/15/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	17	1	10/15/2025
AB4 Camera Bundle	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	17	1	10/15/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	2	1	10/15/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	10/15/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	10/15/2025
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	2	1	04/15/2028
Body Worn Camera TAP Bundle	73309	AXON BODY - TAP REFRESH 1 - CAMERA	15	1	04/15/2028
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	2	1	11/14/2029
Body Worn Camera TAP Bundle	73310	AXON BODY - TAP REFRESH 2 - CAMERA	15	1	11/14/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
--------	------	-------------	-----	----------------------	--------------------

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	15	11/15/2025	11/14/2029
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	15	11/15/2025	11/14/2029
A la Carte	73447	AXON FUSUS - LICENSE - PLUS USER	15	11/15/2025	11/14/2029
A la Carte	73618	AXON COMMUNITY REQUEST	15	11/15/2025	11/14/2029
A la Carte	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	11/15/2025	11/14/2029
A la Carte	73739	AXON PERFORMANCE - LICENSE	15	11/15/2025	11/14/2029

Services

Bundle	Item	Description	QTY
A la Carte	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	2	10/15/2026	11/14/2029
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	15	10/15/2026	11/14/2029

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	345 S County Rd	Palm Beach	FL	33480-4443	USA

Payment Details

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15	\$1,911.60	\$0.00	\$1,911.60
Year 1	73352	TRUE UP - BWC HW FINANCE/TAP	180	\$1,048.50	\$0.00	\$1,048.50
Year 1	73447	AXON FUSUS - LICENSE - PLUS USER	15	\$2,676.60	\$0.00	\$2,676.60
Year 1	73618	AXON COMMUNITY REQUEST	15	\$1,911.60	\$0.00	\$1,911.60
Year 1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 1	73739	AXON PERFORMANCE - LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 1	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	24	\$215.10	\$0.00	\$215.10
Year 1	BasicLicense	Basic License Bundle	15	\$2,865.60	\$0.00	\$2,865.60
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$1,470.47	\$0.00	\$1,470.47
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	15	\$5,963.40	\$0.00	\$5,963.40
Year 1	H00001	AB4 Camera Bundle	15	\$3,371.26	\$0.00	\$3,371.26
Year 1	H00002	AB4 Multi Bay Dock Bundle	2	\$819.45	\$0.00	\$819.45
Total				\$26,076.78	\$0.00	\$26,076.78

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	BWCamTAP	Body Worn Camera TAP Bundle	15	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15	\$1,911.60	\$0.00	\$1,911.60
Year 2	73352	TRUE UP - BWC HW FINANCE/TAP	180	\$1,048.50	\$0.00	\$1,048.50
Year 2	73447	AXON FUSUS - LICENSE - PLUS USER	15	\$2,676.60	\$0.00	\$2,676.60
Year 2	73618	AXON COMMUNITY REQUEST	15	\$1,911.60	\$0.00	\$1,911.60
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 2	73739	AXON PERFORMANCE - LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 2	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	24	\$215.10	\$0.00	\$215.10
Year 2	BasicLicense	Basic License Bundle	15	\$2,865.60	\$0.00	\$2,865.60
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$1,470.47	\$0.00	\$1,470.47
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	15	\$5,963.40	\$0.00	\$5,963.40
Year 2	H00001	AB4 Camera Bundle	15	\$3,371.26	\$0.00	\$3,371.26
Year 2	H00002	AB4 Multi Bay Dock Bundle	2	\$819.45	\$0.00	\$819.45
Total				\$26,076.78	\$0.00	\$26,076.78

Oct 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15	\$1,911.60	\$0.00	\$1,911.60
Year 3	73352	TRUE UP - BWC HW FINANCE/TAP	180	\$1,048.50	\$0.00	\$1,048.50
Year 3	73447	AXON FUSUS - LICENSE - PLUS USER	15	\$2,676.60	\$0.00	\$2,676.60
Year 3	73618	AXON COMMUNITY REQUEST	15	\$1,911.60	\$0.00	\$1,911.60
Year 3	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 3	73739	AXON PERFORMANCE - LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 3	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	24	\$215.10	\$0.00	\$215.10
Year 3	BasicLicense	Basic License Bundle	15	\$2,865.60	\$0.00	\$2,865.60
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$1,470.47	\$0.00	\$1,470.47
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	15	\$5,963.40	\$0.00	\$5,963.40
Year 3	H00001	AB4 Camera Bundle	15	\$3,371.26	\$0.00	\$3,371.26
Year 3	H00002	AB4 Multi Bay Dock Bundle	2	\$819.45	\$0.00	\$819.45
Total				\$26,076.78	\$0.00	\$26,076.78

Oct 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	15	\$1,911.60	\$0.00	\$1,911.60
Year 4	73352	TRUE UP - BWC HW FINANCE/TAP	180	\$1,048.50	\$0.00	\$1,048.50
Year 4	73447	AXON FUSUS - LICENSE - PLUS USER	15	\$2,676.60	\$0.00	\$2,676.60
Year 4	73618	AXON COMMUNITY REQUEST	15	\$1,911.60	\$0.00	\$1,911.60
Year 4	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 4	73739	AXON PERFORMANCE - LICENSE	15	\$1,911.60	\$0.00	\$1,911.60
Year 4	73843	TRUE UP – BWC UNL W/ TAP/MBD DOCK	24	\$215.10	\$0.00	\$215.10
Year 4	BasicLicense	Basic License Bundle	15	\$2,865.60	\$0.00	\$2,865.60
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$1,470.47	\$0.00	\$1,470.47
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	15	\$5,963.40	\$0.00	\$5,963.40
Year 4	H00001	AB4 Camera Bundle	15	\$3,371.26	\$0.00	\$3,371.26
Year 4	H00002	AB4 Multi Bay Dock Bundle	2	\$819.45	\$0.00	\$819.45
Total				\$26,076.78	\$0.00	\$26,076.78

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/9/2025



TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a retroactive change order to East Coast Construction Group in the amount of \$22,075 and establishing a new project budget in the amount of \$469,408 for the Par 3 Building Renovation.
150-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 150-2025, approving a retroactive change order to East Coast Construction Group in the amount of \$22,075 and establishing a new project budget in the amount of \$469,408 for the Par 3 Building Renovation.

SUMMARY EXPLANATION/BACKGROUND

Town Council approved Resolution No. 049-2025 authorizing East Coast Construction Group to complete the necessary Par 3 Balcony Structural Column Repairs in May 2025. As the work was completed, it was determined to proceed with painting the building, since scaffolding was still on sight and the work could be completed prior to the season beginning. The additional cost for the painting was \$22,075.

East Coast Construction Group provided excellent construction services during their engagement at the facility.

FUNDING/FISCAL IMPACT

Funding for this work will be from the Recreation Department Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character

Strategic Focus Areas:

Quality of Life

Community Preservation

Sustainable Management of Town Assets

FUNDING

Operating

RESOLUTION NO. 150-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A RETROACTIVE CHANGE ORDER TO EAST COAST CONSTRUCTION GROUP IN THE AMOUNT OF \$22,075 AND ESTABLISHING A NEW PROJECT BUDGET IN THE AMOUNT OF \$469,408 FOR THE PAR 3 BUILDING RENOVATION.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 150-2025, approving a retroactive change order to East Coast Construction Group in the amount of \$22,075 and establishing a new project budget in the amount of \$469,408 for the Par 3 Building Renovation.

Section 2: The Town Manager is hereby authorized to execute the change order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on the 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

RESOLUTION NO. 049-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AWARDING ITB NO. 2025-010 AND APPROVING A PURCHASE ORDER TO EAST COAST CONSTRUCTION GROUP FOR PAR 3 BALCONY STRUCTURAL COLUMN REPAIRS IN THE AMOUNT OF \$372,778.85, APPROVING A CONTINGENCY IN THE AMOUNT OF \$74,555 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$447,333

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 049-2025, awarding ITB No. 2025-010 and approving a purchase order to East Coast Construction Group for PAR 3 Balcony Structural Column Repairs in the amount of \$372,778.85, approving a contingency in the amount of \$74,555 and approving a project budget in the amount of \$447,333.

Section 2. The Town Manager is hereby authorized to execute the contract and purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of May 2025

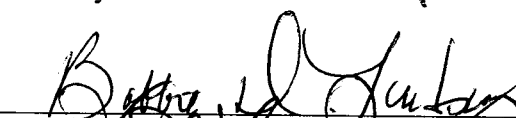


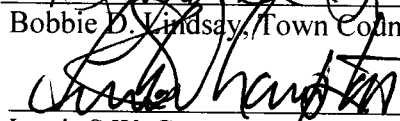
Danielle H. Moore, Mayor

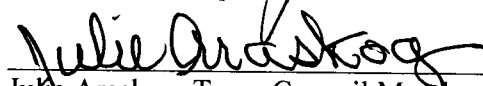


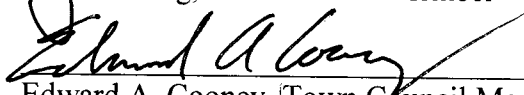
ATTEST:

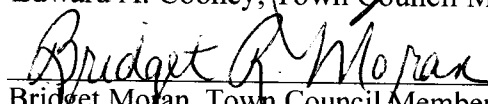

Kelly Churney, CMC, Town Clerk


Bobbie D. Lindsay, Town Council President


Lewis S.W. Crampton, Council President Pro Tem


Julie Araskog, Town Council Member


Edward A. Cooney, Town Council Member


Bridget R. Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc.
(KHA) in the amount of \$162,100, approving a contingency in the amount of
\$24,315 and approving a project budget in the amount of 186,415 for the A-5
Wastewater Pump Station Construction Phase Services
151-2025

Date: 10/30/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 151-2025, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$162,100, approving a contingency in the amount of \$24,315 and approving a project budget in the amount of 186,415 for the A-5 Wastewater Pump Station Construction Phase Services.

SUMMARY EXPLANATION/BACKGROUND

The Town had KHA prepare design plans, specifications and obtain a permit to convert the A-5 wastewater pump station in Bradley Park from a wetwell-dry pit station to a submersible station. The Town solicited bids and the award of the bid is included as a separate council item. KHA will provide engineering construction phase services to include shop drawing review, requests for information review, change order review, field inspections and closeout procedures for this project.

FUNDING/FISCAL IMPACT

This project will be funded by the Capital Improvement Fund,

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was

approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 151-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. (KHA) IN THE AMOUNT OF \$162,100, APPROVING A CONTINGENCY IN THE AMOUNT OF \$24,315 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF 186,415 FOR THE A-5 WASTEWATER PUMP STATION CONSTRUCTION PHASE SERVICES

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 151-2025, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$162,100, approving a contingency in the amount of \$24,315 and approving a project budget in the amount of 186,415 for the A-5 Wastewater Pump Station Construction Phase Services.

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 29, 2025

Mr. Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road
Suite A
West Palm Beach, FL 33401

RE: *Construction Phase Services Proposal – A-5 Submersible Pump Station Conversion*

Dear Dean,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “CONSULTANT”) is pleased to submit this proposal to The Town of Palm Beach (“TOWN” or “CLIENT”) for providing professional engineering services during the construction phase of the A-5 Submersible Pump Station Conversion in the Town of Palm Beach. Our project understanding, scope of services, and fee follows.

Project Understanding

The Town recently opened bids for the A-5 Submersible Pump Station Conversion with the construction anticipated to be completed in the 2026 construction season. The Town has requested Kimley-Horn to provide construction phase services for the project. The Notice to Proceed is expected to be issued in December with actual construction beginning in April 2026 and has a duration of approximately six (6) months.

Scope of Services

Construction Phase Services

We will provide construction phase services for the project for the purpose of providing assistance to the Town during construction. We believe this to be the level of services required to provide the required to determine if the project is being constructed in general accordance with the plans and specifications. Our construction phase services and fees are based on a project duration of eight months.

Pre-Construction Services. We will perform the following services prior to commencement of Work at the Site.

- We will attend a Pre-Construction Conference prior to commencement of Work at the Site.

Progress Meetings. Kimley-Horn will attend up to thirteen (13) bi-weekly progress meetings during the anticipated 6-month project construction duration.

Visits to Site and Observation of Construction. Kimley-Horn will provide on-site construction observation services during the construction phase. Kimley-Horn will periodically visit the site during the expected 6-month construction duration in order to observe the progress of the Work (up to 52 total site visits). Such visits and observations by Kimley-Horn are not intended to be exhaustive or to extend

to every aspect of Contractor's work in progress. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of the Work based on Kimley-Horn's exercise of professional judgment. Based on information obtained during such visits and such observations, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and Kimley-Horn will keep the Town informed of the general progress of the Work.

The purpose of our site visits will be to enable us to better carry out the duties and responsibilities specifically assigned in this Agreement to Kimley-Horn, and to provide the Town a greater degree of confidence that the completed Work will conform in general to the Contract Documents. Kimley-Horn shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall we have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Kimley-Horn neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

Clarifications and Interpretations. Kimley-Horn will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to Client as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by the Town.

Change Orders. Kimley-Horn may recommend Change Orders to the Town, and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.

Shop Drawings and Samples. Kimley-Horn will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. It is anticipated that 30 submittals will be required for review. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.

Substitutes and "or-equal." Kimley-Horn will evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.

Inspections and Tests. Kimley-Horn may require special inspections or tests of Contractor's work as Kimley-Horn deems appropriate, and may receive and review certificates of inspections within Kimley-Horn's area of responsibility or of tests and approvals required by laws and regulations or the Contract Documents. We anticipate providing a review of the following items during the course of the construction:

- We will provide field assistance during start-up of the pump station.
- We will provide assistance during the start-up of the odor control equipment.

Kimley-Horn's review of such items will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Kimley-Horn shall be entitled to rely on the results of such tests and the facts being certified.

Applications for Payment. Based on its observations and on review of applications for payment and accompanying supporting documentation, Kimley-Horn will determine the amounts that Kimley-Horn recommends the Contractor be paid. It is anticipated that eight (8) applications for payment will be reviewed. Such recommendations of payment will be in writing and will constitute Kimley-Horn's representation to the Town, based on such observations and review, that, to the best of Kimley-Horn's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, Kimley-Horn's recommendations of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests.

By recommending any payment, Kimley-Horn shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Kimley-Horn in this Agreement. It will also not impose responsibility on Kimley-Horn to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, nor to determine that title to any portion of the work in progress, materials, or equipment has passed to the Town free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between the Town and Contractor that might affect the amount that should be paid.

Recommendations with Respect to Defective Work. Kimley-Horn will recommend to the Town that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, Kimley-Horn believes that such work will not produce a completed Project that conforms generally to Contract Documents.

Substantial Completion. Kimley-Horn will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with the Town and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of the Town, Kimley-Horn considers the Work substantially complete, Kimley-Horn will notify the Town and Contractor. We anticipate completing the following items once the project is deemed substantially complete:

- We will review Record Drawings and Operation and Maintenance Manuals prepared by the selected contractor.
- We will prepare and submit the construction completion certifications for the FDEP permit if the construction is found to be in general accordance with the plans and specifications upon completion of the improvements.

Final Notice of Acceptability of the Work. Kimley-Horn will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that Kimley-Horn may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Kimley-Horn will also provide a notice that the Work is generally in accordance with the Contract Documents to the best of Kimley-Horn's knowledge, information, and belief based on the extent of its services and based upon information provided to Kimley-Horn upon which it is entitled to rely. We will review and provide comments on the operation and maintenance manuals and project record drawings submitted by the contractor.

Limitation of Responsibilities. Kimley-Horn shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. Kimley-Horn shall not have the authority or responsibility to stop the work of any Contractor.

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services. Additional services we can provide include, but are not limited to, the following:

- Construction phase services including site visits, progress meeting attendance, pay application review, etc. for construction durations extending past those assumed in this proposal
- Surveying and Mapping
- Record Drawing data collection and development
- Field Engineering
- Off-site improvements.

Information Provided by the Town

We shall be entitled to rely upon the accuracy of information provided by others in the performance of professional services. It is anticipated that the following items will need to be provided to Kimley-Horn by the Town during the project.

- Access to the site.

Schedule

We will provide our services as expeditiously as practical to meet a mutually agreed upon schedule.

Fee and Billing

Kimley-Horn will perform the services described in this Scope of Services on an hourly basis in accordance with our Contract with the Town. It is recommended that a budget of \$162,100.00 be established for these services.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach and Kimley-Horn and Associates, Inc., dated October 1, 2024, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" or "CLIENT" shall refer to The Town of Palm Beach.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jason Lee, P.E.
Vice President

Attachment

K:\WPB_Civil\General\Lee\Proposals\Palm Beach\A-5 Pump Station Conversion to Submersible Station\Construction Phase\A-5 Pump Station Improvements - Construction Phase Services 20251028.docx

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	A-5 Pump Station Improvements - Construction Phase							SHEET 1 of 1						
CLIENT:	Town of Palm Beach							FILE NO.						
ESTIMATOR:	JRL							DATE:		10/29/25				
								ALLOCA		0.0000				
DESCRIPTION:			DIRECT LABOR (MAN-HOURS)											
See Scope of Services			Principal	Chief Engineer	Project Manager	Senior Prof	Eng. Prof.	Eng. Int.	Analyst	Admin/Clerical	Sr. Tech.	SUB	EXP	LINE TOTAL
Construction Phase Services														
Attend Town Precon Meeting Const Phase				3.0			3.0				3.0			\$2,280
Site Visits (up to 52 visits)			4.0	26.0			52.0			52.0	156.0		\$83	\$59,761
Progress Meetings (up to 13 total meetings)			2.0	18.0			52.0			13.0	39.0			\$26,704
Recommendation to defective work			1.0	2.0			16.0							\$4,094
Clarifications, Recommendations, Substitutes			2.0	2.0			8.0							\$3,006
Review Shop Drawings (up to 30 submittals)				30.0			90.0			16.0				\$29,222
Review Payment Applications, Change Order Requests				4.0			16.0				8.0			\$6,132
Start up and testing A-5 pumps				4.0			6.0				8.0			\$4,272
Start up and testing A-5 odor control				4.0			6.0				8.0			\$4,272
Substantial Completion Site Visit Punchlist				2.0			8.0			2.0	6.0			\$3,709
Final Completion			1.0	1.0			8.0				6.0			\$3,536
Review record drawings and O&M Manuals				2.0			4.0				4.0			\$2,322
Submit Construction Completion Certifications (FDEP)				2.0			6.0			2.0				\$2,048
Electrical Reviews							4.0					10000.00		\$10,744
														\$0
														\$0
														\$0
TOTAL HOURS			10.0	100.0	0.0	0.0	279.0	0.0	0.0	85.0	238.0	10000	83	\$162,100.00
LABOR (\$/HOUR)			399.74	359.26	311.25	232.76	185.97	147.32	135.03	106.66	214.88	1.00	1.0	
ALLOCATION			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS			3,997.40	35,926.00	0.00	0.00	51,885.63	0.00	0.00	9,066.10	51,141.44	10,000.00	83.43	\$162,100.00

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$189,100, approving a contingency \$28,365 and approving a project budget in the amount of \$217,465 for the D-3/E-7 Pump Station Construction Phase Services
152-2025

Date: 10/30/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 152-2025, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$189,100, approving a contingency \$28,365 and approving a project budget in the amount of \$217,465 for the D-3/E-7 Pump Station Construction Phase Services.

SUMMARY EXPLANATION/BACKGROUND

The Town had KHA prepare design plans, specifications and obtain a permit for improvements to the E-7 wastewater pump station located at 449 N Lake Way. Also included in this project is replacement and upgrades to the generator that provides backup power to D-3 stormwater pump station, which is located on the same site. The Town solicited bids and the award of the bid is included as a separate council item. KHA will provide engineering construction phase services to include shop drawing review, requests for information review, change order review, field inspections and closeout procedures for this project.

FUNDING/FISCAL IMPACT

This project will be funded by the Capital Improvement Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Water Resources

FUNDING

Capital

RESOLUTION NO. 152-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. (KHA) IN THE AMOUNT OF \$189,100, APPROVING A CONTINGENCY \$28,365 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$217,465 FOR THE D-3/E-7 PUMP STATION CONSTRUCTION PHASE SERVICES

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 152-2025, approving a purchase order to Kimley-Horn and Associates, Inc. (KHA) in the amount of \$189,100, approving a contingency \$28,365 and approving a project budget in the amount of \$217,465 for the D-3/E-7 Pump Station. Construction Phase Services

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase order on the behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 29, 2025

Mr. Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road
Suite A
West Palm Beach, FL 33401

RE: *Construction Phase Services Proposal – D-3 Generator and E-7 Liftstation Improvements*

Dear Dean,

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “CONSULTANT”) is pleased to submit this proposal to The Town of Palm Beach (“TOWN” or “CLIENT”) for providing professional engineering services during the construction phase of the D-3 Generator and E-7 Lift station Improvements in the Town of Palm Beach. Our project understanding, scope of services, and fee follows.

Project Understanding

The Town recently opened bids for the D-3 Generator and E-7 Lift station Improvements with the construction anticipated to be completed in the 2026 construction season. The Town has requested Kimley-Horn to provide construction phase services for the project. The Notice to Proceed is expected to be issued in December with actual construction beginning in April 2026 and has a duration of approximately seven (7) months.

Scope of Services

Construction Phase Services

We will provide construction phase services for the project for the purpose of providing assistance to the Town during construction. We believe this to be the level of services required to provide the required to determine if the project is being constructed in general accordance with the plans and specifications. Our construction phase services and fees are based on a project duration of eight months.

Pre-Construction Services. We will perform the following services prior to commencement of Work at the Site.

- We will attend a Pre-Construction Conference prior to commencement of Work at the Site.

Progress Meetings. Kimley-Horn will attend up to fifteen (15) bi-weekly progress meetings during the anticipated 7-month project construction duration.

Visits to Site and Observation of Construction. Kimley-Horn will provide on-site construction observation services during the construction phase. Kimley-Horn will periodically visit the site during the expected 7-month construction duration in order to observe the progress of the Work (up to 62 total site visits). Such visits and observations by Kimley-Horn are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress. Observations are to be limited to spot checking,

selective measurement, and similar methods of general observation of the Work based on Kimley-Horn's exercise of professional judgment. Based on information obtained during such visits and such observations, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and Kimley-Horn will keep the Town informed of the general progress of the Work.

The purpose of our site visits will be to enable us to better carry out the duties and responsibilities specifically assigned in this Agreement to Kimley-Horn, and to provide the Town a greater degree of confidence that the completed Work will conform in general to the Contract Documents. Kimley-Horn shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall we have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Kimley-Horn neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

Clarifications and Interpretations. Kimley-Horn will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to Client as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by the Town.

Change Orders. Kimley-Horn may recommend Change Orders to the Town, and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.

Shop Drawings and Samples. Kimley-Horn will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. It is anticipated that 30 submittals will be required for review. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.

Substitutes and "or-equal." Kimley-Horn will evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.

Inspections and Tests. Kimley-Horn may require special inspections or tests of Contractor's work as Kimley-Horn deems appropriate, and may receive and review certificates of inspections within Kimley-Horn's area of responsibility or of tests and approvals required by laws and regulations or the Contract Documents. We anticipate providing a review of the following items during the course of the construction:

- We will provide field assistance during start-up of the pump station.

- We will provide field assistance during start-up of the odor control equipment.
- We will provide assistance during the start-up of the generator.

Kimley-Horn's review of such items will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Kimley-Horn shall be entitled to rely on the results of such tests and the facts being certified.

Applications for Payment. Based on its observations and on review of applications for payment and accompanying supporting documentation, Kimley-Horn will determine the amounts that Kimley-Horn recommends the Contractor be paid. It is anticipated that eight (8) applications for payment will be reviewed. Such recommendations of payment will be in writing and will constitute Kimley-Horn's representation to the Town, based on such observations and review, that, to the best of Kimley-Horn's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, Kimley-Horn's recommendations of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests.

By recommending any payment, Kimley-Horn shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Kimley-Horn in this Agreement. It will also not impose responsibility on Kimley-Horn to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, nor to determine that title to any portion of the work in progress, materials, or equipment has passed to the Town free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between the Town and Contractor that might affect the amount that should be paid.

Recommendations with Respect to Defective Work. Kimley-Horn will recommend to the Town that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, Kimley-Horn believes that such work will not produce a completed Project that conforms generally to Contract Documents.

Substantial Completion. Kimley-Horn will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with the Town and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of the Town, Kimley-Horn considers the Work substantially complete, Kimley-Horn will notify the Town and Contractor. We anticipate completing the following items once the project is deemed substantially complete:

- We will review Record Drawings and Operation and Maintenance Manuals prepared by the selected contractor.
- We will prepare and submit the construction completion certifications for the FDEP permit if the construction is found to be in general accordance with the plans and specifications upon completion of the improvements.

Final Notice of Acceptability of the Work. Kimley-Horn will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that Kimley-Horn may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Kimley-Horn will also provide a notice that the Work is generally in accordance with the Contract Documents to the best of Kimley-Horn's knowledge, information, and belief based on the extent of its services and based upon information provided to Kimley-Horn upon which it is entitled to rely. We will review and provide comments on the operation and maintenance manuals and project record drawings submitted by the contractor.

Limitation of Responsibilities. Kimley-Horn shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. Kimley-Horn shall not have the authority or responsibility to stop the work of any Contractor.

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services. Additional services we can provide include, but are not limited to, the following:

- Construction phase services including site visits, progress meeting attendance, pay application review, etc. for construction durations extending past those assumed in this proposal
- Surveying and Mapping
- Record Drawing data collection and development
- Field Engineering
- Off-site improvements.

Information Provided by the Town

We shall be entitled to rely upon the accuracy of information provided by others in the performance of professional services. It is anticipated that the following items will need to be provided to Kimley-Horn by the Town during the project.

- Access to the site.

Schedule

We will provide our services as expeditiously as practical to meet a mutually agreed upon schedule.

Fee and Billing

Kimley-Horn will perform the services described in this Scope of Services on an hourly basis in accordance with our Contract with the Town. It is recommended that a budget of \$189,100.00 be established for these services.

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach and Kimley-Horn and Associates, Inc, dated October 1, 2024, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" or "CLIENT" shall refer to The Town of Palm Beach.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jason Lee, P.E.
Vice President

Attachment

K:\WPB_Civil\General\Lee\Proposals\Palm Beach\D-3 Generator & E-7 Lift Station Improvements\Construction Phase\D-3 Generator and E-7 Liftstation Improvements - Construction Phase Services 20251029.docx

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	D-3 Generator and E-7 Liftstation Improvements - Construction Phase							SHEET 1 of 1						
CLIENT:	Town of Palm Beach							FILE NO.						
ESTIMATOR:	JRL							DATE:		10/29/25				
								ALLOCA		0.0000				
DESCRIPTION:	See Scope of Services		DIRECT LABOR (MAN-HOURS)											
Principal			Chief Engineer	Project Manager	Senior Prof	Eng. Prof.	Eng. Int.	Analyst	Admin/Clerical	Sr. Tech.	SUB	EXP	LINE TOTAL	
Construction Phase Services														
Attend Town Precon Meeting Const Phase				3.0			3.0				3.0		\$2,280	
Site Visits (up to 62 visits)			4.0	31.0			62.0			62.0	186.0	\$33	\$70,880	
Progress Meetings (up to 15 total meetings)			2.0	18.0			60.0			16.0	45.0		\$29,801	
Recommendation to defective work			1.0	2.0			8.0						\$2,606	
Clarifications, Recommendations, Substitutes			2.0	2.0			8.0						\$3,006	
Review Shop Drawings (up to 30 submittals)				30.0			90.0			16.0			\$29,222	
Review Payment Applications, Change Order Requests				4.0			16.0				8.0		\$6,132	
Start up and testing E-7 pumps				4.0			6.0				8.0		\$4,272	
Start up and testing E-7 odor control				4.0			6.0				8.0		\$4,272	
Start up and testing D-3 generator				4.0			6.0				8.0		\$4,272	
Substantial Completion Site Visit Punchlist				2.0			8.0			2.0	6.0		\$3,709	
Final Completion			1.0	1.0			8.0				6.0		\$3,536	
Review record drawings and O&M Manuals				2.0			4.0				4.0		\$2,322	
Submit Construction Completion Certifications (FDEP)				2.0			6.0			2.0			\$2,048	
Electrical Reviews							4.0				20000.00		\$20,744	
													\$0	
													\$0	
													\$0	
TOTAL HOURS			10.0	109.0	0.0	0.0	295.0	0.0	0.0	98.0	282.0	20000	33	\$189,100.00
LABOR (\$/HOUR)			399.74	359.26	311.25	232.76	185.97	147.32	135.03	106.66	214.88	1.00	1.0	
ALLOCATION			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS			3,997.40	39,159.34	0.00	0.00	54,861.15	0.00	0.00	10,452.68	60,596.16	20,000.00	33.27	\$189,100.00

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Axon Enterprises, Inc. in the
amount of \$521,761.60 to support the Police Department.
153-2025

Date: 10/28/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 153-2025, approving a purchase order to Axon Enterprises, Inc. in the amount of \$521,761.60 for Skydio Drone as a First Responder for the Police Department.

SUMMARY EXPLANATION/BACKGROUND

The Police and Fire Foundation have provided a donation which is an accompanying item at the November Town Council Meeting to enable the purchase of a Skydio Drone as a First Responder for the Police Department.

This item is being secured utilizing a National Cooperative Contract, Sourcewell No. 101223. The Procurement and Contract Management Division has reviewed all required terms and conditions noted in the Cooperative Contract to ensure that they meet all Town requirements.

Pursuant to State Statute, this item is being noted as confidential.

FUNDING/FISCAL IMPACT

Funding for this item will be from a donation from the Police and Fire Foundation.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Governmental Leadership and Innovation

Strategic Focus Areas:

Emergency Management

Quality of Life

FUNDING

Donations

RESOLUTION NO. 153-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO AXON ENTERPRISES, INC. IN THE AMOUNT OF \$521,761.60 TO SUPPORT THE POLICE DEPARTMENT.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 153-2025, approving a purchase order to Axon Enterprises, Inc. in the amount of \$521,761.60 for Skydio Drone as a First Responder for the Police Department.

Section 2: The Town Manager or his designee is hereby authorized to execute the contract and the purchase order on behalf of the Town of Palm Beach for this product and service.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving an extension of the Insurance Broker and Actuarial Services to the Gehring Group through March 31, 2026, and approving an award authority in the amount \$45,000.
154-2025

Date: 10/31/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 154-2025, approving an extension of the Insurance Broker and Actuarial Services to the Gehring Group through March 31, 2026, and approving an award authority in the amount \$45,000.

SUMMARY EXPLANATION/BACKGROUND

Procurement and Contract Management issued a new solicitation for Insurance Broker and Actuarial Services. The Selection Committee has made a formal recommendation that will be brought forth to Town Council at the December 2025 Meeting. The transition period to accommodate open enrollment requires the new award to be made effective for March 2026. The incumbent vendor, Gehring Group has agreed to extend their contract through March 31 2026.

FUNDING/FISCAL IMPACT

Funding for this award will be from the Health and OPEB Fund.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Sound Fiscal Management

FUNDING

Operating

RESOLUTION NO. 154-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING AN EXTENSION OF THE INSURANCE BROKER AND ACTUARIAL SERVICES TO THE GEHRING GROUP THROUGH MARCH 31, 2026, AND APPROVING AN AWARD AUTHORITY IN THE AMOUNT \$45,000.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 154-2025, approving an extension of the Insurance Broker and Actuarial Services to the Gehring Group through March 31, 2026, and approving an award authority in the amount \$45,000.

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase order on behalf of the Town of Palm Beach for these services.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Amended Locally Funded Agreement Between The Florida Department Of Transportation (FDOT) And The Town Of Palm Beach For The Added Amount Of \$184,071.87 For A Total Amount Of \$351,892.87, For The Roadwork Construction Along SR-A1A From North Of Emerald Beach Way To South Of Royal Palm Way Project.
156-2025

Date: 11/3/2025

STAFF RECOMMENDATION

Town Staff recommends that Town Council approve Resolution No. 156-2025 and authorize the Town Manager to enter into an amended agreement with FDOT for the improvements on SR-A1A from north of Emerald Beach Way to south of SR-704/Royal Palm Way.

GENERAL INFORMATION

At the May 2023 Town Council meeting, Town Council approved funding in the amount of \$167,821 and authorized a Local Funding Agreement (LFA), as part of the FDOT road construction (resurfacing) work along SR-A1A from north of Emerald Beach Way to south of SR-704/Royal Palm Way. FDOT, under the LFA, agreed to include additional sidewalk replacements from Brazilian Avenue to Royal Palm Way, decorative features for signing, signal, and lighting improvements as part of the scope of the project, as requested and negotiated with the Town. FDOT will continue to be responsible for maintaining the roadway and hardscape portions of the project. FDOT has specified the constructed elements to be maintained under this agreement in Project Number 446175-1-52-02.

The Town had planned concrete sidewalk restoration along South County Rd as part of the Townwide underground that was scheduled to commence. To minimize conflicts with FDOT's work and better harmonize the transitions on the sidewalk, the Town approached FDOT to incorporate this work as part of their project. The funding for the

sidewalk restoration for the Undergrounding was to be paid for from the Town's Pavement Management Program. The other added costs were to add decorative Pedestrian Signal Poles at the Royal Palm intersection along with the decorative mast arm skirts on the traffic signals. These items are considered an additional enhancement from FDOT's Standards and would bring symmetry to the corridor for the mast arms and Pedestrian signal poles from Royal Palm Way south to Hammon Avenue. The additional costs would increase FDOT's funding request by \$184,071.87 for a total project cost of \$351,892.87.

FUNDING/FISCAL IMPACT

The Town's contribution is \$184,071.87 and will be funded through the Pay as You Go under the pavement management program.

TOWN ATTORNEY REVIEW

The executed agreement was reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachment

cc: Robert Miracle, Director of Finance
Eric Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Dean Mealy, Purchasing Manager

STRATEGIC PLAN

Strategic Priorities:

Mobility and Transportation

Strategic Focus Areas:

Collaborative Town Government

On-island Mobility

FUNDING

Capital

RESOLUTION NO. 156-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE AMENDED LOCALLY FUNDED AGREEMENT BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND THE TOWN OF PALM BEACH FOR THE ADDED AMOUNT OF \$184,071.87 FOR A TOTAL AMOUNT OF \$351,892.87, FOR THE ROADWORK CONSTRUCTION ALONG SR-A1A FROM NORTH OF EMERALD BEACH WAY TO SOUTH OF ROYAL PALM WAY PROJECT.

WHEREAS, the FDOT seeks an amendment to the funding from the Town of Palm Beach for the SR-A1A road resurfacing work from north of Emerald Beach Way to south of SR-704/Royal Palm Way Project; and

WHEREAS, indicated in the proposed agreements between the Transportation Department and the Town of Palm Beach improvements are more practical, expeditious, and economical and in the Town's interest.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby authorizes the additional funding in the amount of \$184,071.87 for a total of \$351,892.87 for the Road Construction Work Locally Funded Agreement with the FDOT for the construction (resurfacing) project.

Section 2: The Town Manager is hereby authorized to execute this Locally Funded Agreement on behalf of the Town of Palm Beach.

Section 3: The Town Manager is hereby authorized to execute and deliver to the FDOT the amended Locally Funded Agreement.

Section 4: The resolution shall take effect upon execution. A copy of this Resolution shall be filed in the office of the Town Clerk and a copy delivered to the Supervisor of Election.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on November 12, 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

446175-1-52-02 Town of Palm Beach Proposed LFA Changes Summary

Pay Item	Pay Item Description	Unit	Qty.	Begin Sta.	End Sta.	Side	Unit Cost	Subtotal Cost	Notes
0110 4 10	Removal of Existing Concrete	SY	4.7	81+47.00	81+55.00	RT	\$ 40.00	\$ 186.67	Added by Town - per Field Review
			22.0	82+59.00	82+92.00	RT	\$ 40.00	\$ 880.00	Added by Town - per Field Review
			21.3	83+60.00	83+92.00	RT	\$ 40.00	\$ 853.33	Added by Town - per Field Review
			27.3	84+17.00	84+58.00	RT	\$ 40.00	\$ 1,093.33	Added by Town - per Field Review
			10.0	85+05.00	85+20.00	RT	\$ 40.00	\$ 400.00	Added by Town - per Field Review
			9.3	85+20.00	85+34.00	RT	\$ 40.00	\$ 373.33	Added by Town - per Field Review
			24.0	86+05.00	86+41.00	RT	\$ 40.00	\$ 960.00	Added by Town - per Field Review
			6.7	87+25.00	87+38.00	RT	\$ 40.00	\$ 266.67	Added by Town - per Field Review
			6.7	87+55.00	87+65.00	RT	\$ 40.00	\$ 266.67	Added by Town - per Field Review
			3.3	88+18.00	88+23.00	RT	\$ 40.00	\$ 133.33	Added by Town - per Field Review
			14.7	88+43.00	88+66.00	RT	\$ 40.00	\$ 586.67	Added by Town - per Field Review
			31.3	89+03.00	89+49.00	RT	\$ 40.00	\$ 1,253.33	Added by Town - per Field Review
			9.3	89+64.00	89+78.00	RT	\$ 40.00	\$ 373.33	Added by Town - per Field Review
			78.7	91+61.00	92+78.00	RT	\$ 40.00	\$ 3,146.67	Added by Town - per Field Review
			57.3	93+54.00	94+40.00	RT	\$ 40.00	\$ 2,293.33	Added by Town - per Field Review
			95.3	97+20.00	98+63.00	RT	\$ 40.00	\$ 3,813.33	Added by Town - per Field Review
			63.3	99+44.00	100+39.00	RT	\$ 40.00	\$ 2,533.33	Added by Town - per Field Review
			18.0	100+99.00	101+26.00	RT	\$ 40.00	\$ 720.00	Added by Town - per Field Review
			25.3	101+36.00	101+74.00	RT	\$ 40.00	\$ 1,013.33	Added by Town - per Field Review
			36.0	103+20.00	103+76.00	RT	\$ 40.00	\$ 1,440.00	Added by Town - per Field Review
			41.3	104+20.00	104+82.00	RT	\$ 40.00	\$ 1,653.33	Added by Town - per Field Review
			4.0	110+01.00	110+07.00	RT	\$ 40.00	\$ 160.00	Added by Town - per Field Review
			14.7	111+08.00	111+30.00	RT	\$ 40.00	\$ 586.67	Added by Town - per Field Review
			3.3	113+91.00	113+96.00	RT	\$ 40.00	\$ 133.33	Added by Town - per Field Review
			6.7	114+95.00	115+05.00	RT	\$ 40.00	\$ 266.67	Added by Town - per Field Review
			3.3	116+37.00	116+42.00	RT	\$ 40.00	\$ 133.33	Added by Town - per Field Review
			9.3	117+24.00	117+38.00	RT	\$ 40.00	\$ 373.33	Added by Town - per Field Review
			20.0	117+57.00	117+87.00	RT	\$ 40.00	\$ 800.00	Added by Town - per Field Review
			3.3	119+80.00	119+85.00	RT	\$ 40.00	\$ 133.33	Added by Town - per Field Review
			20.0	120+64.00	120+94.00	RT	\$ 40.00	\$ 800.00	Added by Town - per Field Review
			14.0	120+97.00	121+18.00	RT	\$ 40.00	\$ 560.00	Added by Town - per Field Review
			12.7	121+90.00	122+09.00	RT	\$ 40.00	\$ 506.67	Added by Town - per Field Review
			18.0	123+68.00	123+95.00	RT	\$ 40.00	\$ 720.00	Added by Town - per Field Review
			5.3	124+23.00	124+31.00	RT	\$ 40.00	\$ 213.33	Added by Town - per Field Review
			82.0	126+17.00	127+40.00	LT	\$ 40.00	\$ 3,280.00	Added by Town - per discussion with Town week of 10/13
0520 2 4	Concrete Curb, Type D	LF	7.0	81+47.00	81+55.00	RT	\$ 47.00	\$ 329.00	Added by Town - per Field Review
			33.0	82+59.00	82+92.00	RT	\$ 47.00	\$ 1,551.00	Added by Town - per Field Review
			32.0	83+60.00	83+92.00	RT	\$ 47.00	\$ 1,504.00	Added by Town - per Field Review
			41.0	84+17.00	84+58.00	RT	\$ 47.00	\$ 1,927.00	Added by Town - per Field Review
			15.0	85+05.00	85+20.00	RT	\$ 47.00	\$ 705.00	Added by Town - per Field Review
			14.0	85+20.00	85+34.00	RT	\$ 47.00	\$ 658.00	Added by Town - per Field Review
			36.0	86+05.00	86+41.00	RT	\$ 47.00	\$ 1,692.00	Added by Town - per Field Review
			10.0	87+25.00	87+38.00	RT	\$ 47.00	\$ 470.00	Added by Town - per Field Review
			10.0	87+55.00	87+65.00	RT	\$ 47.00	\$ 470.00	Added by Town - per Field Review
			5.0	88+18.00	88+23.00	RT	\$ 47.00	\$ 235.00	Added by Town - per Field Review
			22.0	88+43.00	88+66.00	RT	\$ 47.00	\$ 1,034.00	Added by Town - per Field Review
			47.0	89+03.00	89+49.00	RT	\$ 47.00	\$ 2,209.00	Added by Town - per Field Review
			14.0	89+64.00	89+78.00	RT	\$ 47.00	\$ 658.00	Added by Town - per Field Review
			118.0	91+61.00	92+78.00	RT	\$ 47.00	\$ 5,546.00	Added by Town - per Field Review
			86.0	93+54.00	94+40.00	RT	\$ 47.00	\$ 4,042.00	Added by Town - per Field Review
			143.0	97+20.00	98+63.00	RT	\$ 47.00	\$ 6,721.00	Added by Town - per Field Review
			95.0	99+44.00	100+39.00	RT	\$ 47.00	\$ 4,465.00	Added by Town - per Field Review
			27.0	100+99.00	101+26.00	RT	\$ 47.00	\$ 1,269.00	Added by Town - per Field Review
			38.0	101+36.00	101+74.00	RT	\$ 47.00	\$ 1,786.00	Added by Town - per Field Review
			54.0	103+20.00	103+76.00	RT	\$ 47.00	\$ 2,538.00	Added by Town - per Field Review
			62.0	104+20.00	104+82.00	RT	\$ 47.00	\$ 2,914.00	Added by Town - per Field Review
			6.0	110+01.00	110+07.00	RT	\$ 47.00	\$ 282.00	Added by Town - per Field Review
			22.0	111+08.00	111+30.00	RT	\$ 47.00	\$ 1,034.00	Added by Town - per Field Review
			5.0	113+91.00	113+96.00	RT	\$ 47.00	\$ 235.00	Added by Town - per Field Review
			10.0	114+95.00	115+05.00	RT	\$ 47.00	\$ 470.00	Added by Town - per Field Review
			5.0	116+37.00	116+42.00	RT	\$ 47.00	\$ 235.00	Added by Town - per Field Review
			14.0	117+24.00	117+38.00	RT	\$ 47.00	\$ 658.00	Added by Town - per Field Review
			30.0	117+57.00	117+87.00	RT	\$ 47.00	\$ 1,410.00	Added by Town - per Field Review
			5.0	119+80.00	119+85.00	RT	\$ 47.00	\$ 235.00	Added by Town - per Field Review
			30.0	120+64.00	120+94.00	RT	\$ 47.00	\$ 1,410.00	Added by Town - per Field Review
			21.0	120+97.00	121+18.00	RT	\$ 47.00	\$ 987.00	Added by Town - per Field Review
			19.0	121+90.00	122+09.00	RT	\$ 47.00	\$ 893.00	Added by Town - per Field Review
			27.0	123+68.00	123+95.00	RT	\$ 47.00	\$ 1,269.00	Added by Town - per Field Review
			8.0	124+23.00	124+31.00	RT	\$ 47.00	\$ 376.00	Added by Town - per Field Review
			123.0	126+17.00	127+40.00	LT	\$ 47.00	\$ 5,781.00	Added by Town - per discussion with Town week of 10/13
0522 1	Sidewalk Concrete And Driveways, 4" Thick	SY	3.9	81+47.00	81+55.00	RT	\$ 78.00	\$ 303.33	Added by Town - per Field Review
			18.3	82+59.00	82+92.00	RT	\$ 78.00	\$ 1,430.00	Added by Town - per Field Review
			17.8	83+60.00	83+92.00	RT	\$ 78.00	\$ 1,386.67	Added by Town - per Field Review
			22.8	84+17.00	84+58.00	RT	\$ 78.00	\$ 1,776.67	Added by Town - per Field Review
			8.3	85+05.00	85+20.00	RT	\$ 78.00	\$ 650.00	Added by Town - per Field Review
			7.8	85+20.00	85+34.00	RT	\$ 78.00	\$ 606.67	Added by Town - per Field Review
			20.0	86+05.00	86+41.00	RT	\$ 78.00	\$ 1,560.00	Added by Town - per Field Review
			5.6	87+25.00	87+38.00	RT	\$ 78.00	\$ 433.33	Added by Town - per Field Review
			5.6	87+55.00	87+65.00	RT	\$ 78.00	\$ 433.33	Added by Town - per Field Review
			2.8	88+18.00	88+23.00	RT	\$ 78.00	\$ 216.67	Added by Town - per Field Review
			12.2	88+43.00	88+66.00	RT	\$ 78.00	\$ 953.33	Added by Town - per Field Review
			26.1	89+03.00	89+49.00	RT	\$ 78.00	\$ 2,036.67	Added by Town - per Field Review
			7.8	89+64.00	89+78.00	RT	\$ 78.00	\$ 606.67	Added by Town - per Field Review
			65.6	91+61.00	92+78.00	RT	\$ 78.00	\$ 5,113.33	Added by Town - per Field Review
			47.8	93+54.00	94+40.00	RT	\$ 78.00	\$ 3,726.67	Added by Town - per Field Review
			79.4	97+20.00	98+63.00	RT	\$ 78.00	\$ 6,196.67	Added by Town - per Field Review
			52.8	99+44.00	100+39.00	RT	\$ 78.00	\$ 4,116.67	Added by Town - per Field Review
			15.0	100+99.00	101+26.00	RT	\$ 78.00	\$ 1,170.00	Added by Town - per Field Review
			21.1	101+36.00	101+74.00	RT	\$ 78.00	\$ 1,646.67	Added by Town - per Field Review
			30.0	103+20.00	103+76.00	RT	\$ 78.00	\$ 2,340.00	Added by Town - per Field Review
			34.4	104+20.00	104+82.00	RT	\$ 78.00	\$ 2,686.67	Added by Town - per Field Review
			3.3	110+01.00	110+07.00	RT	\$ 78.00	\$ 260.00	Added by Town - per Field Review

			12.2	111+08.00	111+30.00	RT	\$	78.00	\$	953.33	Added by Town - per Field Review
			2.8	113+91.00	113+96.00	RT	\$	78.00	\$	216.67	Added by Town - per Field Review
			5.6	114+95.00	115+05.00	RT	\$	40.00	\$	222.22	Added by Town - per Field Review
			2.8	116+37.00	116+42.00	RT	\$	40.00	\$	111.11	Added by Town - per Field Review
			7.8	117+24.00	117+38.00	RT	\$	78.00	\$	606.67	Added by Town - per Field Review
			16.7	117+57.00	117+87.00	RT	\$	78.00	\$	1,300.00	Added by Town - per Field Review
			2.8	119+80.00	119+85.00	RT	\$	78.00	\$	216.67	Added by Town - per Field Review
			16.7	120+64.00	120+94.00	RT	\$	78.00	\$	1,300.00	Added by Town - per Field Review
			11.7	120+97.00	121+18.00	RT	\$	78.00	\$	910.00	Added by Town - per Field Review
			10.6	121+90.00	122+09.00	RT	\$	78.00	\$	823.33	Added by Town - per Field Review
			15.0	123+68.00	123+95.00	RT	\$	78.00	\$	1,170.00	Added by Town - per Field Review
			4.4	124+23.00	124+31.00	RT	\$	78.00	\$	346.67	Added by Town - per Field Review
			68.3	126+17.00	127+40.00	LT	\$	88.00	\$	6,013.33	Added by Town - per discussion with Town week of 10/13 (6" sidewalk)
Concrete Subtotal									\$	138,731.33	

[illegible]

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving purchase orders to Sentinel Technologies, Inc. for
FY26 in the amount of \$210,000
157-2025

Date: 11/4/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 157-2025, approving purchase orders to Sentinel Technologies, Inc. for FY26 in the amount of \$210,000.

SUMMARY EXPLANATION/BACKGROUND

The IT Department engages with Sentinel Technologies, Inc. to supply our annual licensing for Microsoft Office 365.

FUNDING/FISCAL IMPACT

Funding for these services will be from the Information Technology Operation Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Governmental Leadership and Innovation

Strategic Focus Areas:

Sustainable Management of Town Assets

Management of Environmental Threats
Collaborative Town Government

FUNDING
Operating

RESOLUTION NO. 157-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING PURCHASE ORDERS TO SENTINEL TECHNOLOGIES, INC. FOR FY26 IN THE AMOUNT OF \$210,000

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 157-2025, approving purchase orders to Sentinel Technologies, Inc. for FY26 in the amount of \$210,000.

Section 2: The Town Manager or his designee is hereby authorized to execute purchase orders on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Robert Miracle, CPA Deputy Town Manager, Finance and Administration
Kirk W. Blouin, Town Manager

From: Dean Mealy, II NIGP-CPP, CPPO, FCCM Town Procurement and Contract
Manager

Re: A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach
County, Florida, approving a purchase order to Kimley-Horn and Associates, Inc.
in the amount of \$142,378, approving a contingency in the amount of \$21,357
and approving a project budget in the amount of \$163,735 for Skees Road and
Okeechobee Boulevard Landfill Facilities 2026 On-Call Consulting, Compliance,
Sampling, and Monitoring
158-2025

Date: 11/4/2025

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 158-2025, approving a purchase order to Kimley-Horn and Associates, Inc. for on-call consulting, permit compliance sampling and monitoring at the Skees Road and Okeechobee Boulevard Landfill Facilities in the amount of \$142,378, approving a contingency in the amount of \$21,357 for an approved project in the amount of \$163,735.

SUMMARY EXPLANATION/BACKGROUND

Kimley- Horn and Associates, Inc. (KHA) provides on-call consulting, permit compliance sampling and monitoring at the Town owned landfill facilities. Sampling, reporting, and monitoring is a permit requirement and involves coordination with regulatory agencies to include FDEP, FDOH, SFWMD and Palm Beach County. Included in the proposal is the completion and filing of the Good Neighbor Report, Landfill Capacity Estimation and Waste Reduction Consulting. The Town of Palm Beach currently owns and operates two Class III landfills. The sites are located on Okeechobee Blvd. and on Skees Road. The operating permits for the landfills require yearly monitoring with reports that are to be submitted to the FDEP. Kimley-Horn will work with a subconsultant to perform the semiannual and biennial compliance sampling and prepare the monitoring reports for the 2026 permit year for both facilities. The Town previously renewed the operating permit for the Skees Road facility. The Closure permit was issued on May 26, 2023, for the

Okeechobee facility. The sampling and monitoring requirements described in those permits will be performed under this Scope of Services. In 2012, the Town began a voluntary supplementary sampling program to complement the compliance monitoring program for select parameters. This program will continue in 2026 in the form of two quarterly sampling events in the same manner as was performed in 2025. KHA understands that the Okeechobee site could begin redevelopment which would impact the sampling services at this site. If that happens, KHA will discontinue sampling services at the Okeechobee site and not perform the work associated with those tasks. The Town has also requested that Kimley-Horn provide assistance related to monitoring the volume of debris deposited at the sites each year in the form of photogrammetric surveying. The topography generated by the photogrammetry will be used to develop a three-dimensional surface that can then be compared to the closure surface of the landfill and the surface that was developed based on the aerial photogrammetry that was collected in January 2025. This information will allow the Town to better account for the volume of debris being placed at the sites each year along with more accurate forecasting of remaining landfill capacity. The Town has requested that Kimley-Horn provide on-call consulting services at each of the landfill sites. These services may consist of the design of various improvements at the facilities, recommendations regarding the operations at each facility, assistance related to the redevelopment of the Okeechobee site, and/or assistance with the maintenance of each facility. There are a few additional scope elements next year that were not part of the 2025 services: 1. The groundwater technical reports are due in 2026. These are required by the FDEP every 2.5 years, and they need to prepare them for both sites next year. 2. KHA have budgets included for the Okeechobee Regulatory and Development Review assistance. Kimley-Horn will provide on-call consulting services specifically related to on-going development issues at the Okeechobee Blvd. landfill property. These services are separate from the regulatory consulting services being performed in Task 4A, as they are specifically related to land development/land entitlement issues beyond landfill regulatory concerns for which the Town may seek consulting services. It is envisioned that this task will predominantly consist of meeting attendance with the Town, Lessee, Town/Lessee Attorneys, and/or development specific permitting agencies to provide advice to the Town concerning the planned improvements for the Okeechobee Property. The exact scope of services is unknown currently, so they are providing an hourly budget for on-call services. We will not exceed this budget without written authorization from the Town. Kimley-Horn and Associates, Inc. has been awarded this function for a period of years and has a great working relationship with the regulatory agencies. This relationship has proven to be beneficial to the Town.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Public Works Operating Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Environmental Stewardship

Strategic Focus Areas:

Community Preservation

Management of Environmental Threats

FUNDING

Operating

RESOLUTION NO. 158-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PURCHASE ORDER TO KIMLEY-HORN AND ASSOCIATES, INC. IN THE AMOUNT OF \$142,378, APPROVING A CONTINGENCY IN THE AMOUNT OF \$21,357 AND APPROVING A PROJECT BUDGET IN THE AMOUNT OF \$163,735 FOR SKEES ROAD AND OKEECHOBEE BOULEVARD LANDFILL FACILITIES 2026 ON-CALL CONSULTING, COMPLIANCE, SAMPLING, AND MONITORING

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1: The Town Council of the Town of Palm Beach hereby approves Resolution No. 158-2025, approving a purchase order to Kimley-Horn and Associates, Inc. for on-call consulting, permit compliance sampling and monitoring at the Skees Road and Okeechobee Boulevard Landfill Facilities in the amount of \$142,378, approving a contingency in the amount of \$21,357 for an approved project in the amount of \$163,735.

Section 2: The Town Manager or his designee is hereby authorized to execute the purchase orders on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member



October 1, 2025

Mr. Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road, Ste. "A"
West Palm Beach, FL 33401

**RE: *Skees Road and Okeechobee Boulevard Landfill Facilities
2026 On-Call Consulting, Compliance Sampling and Monitoring Proposal***

Dear Dean,

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "CONSULTANT") is pleased to submit this agreement to The Town of Palm Beach ("TOWN" or "CLIENT") for on-call consulting, permit compliance sampling and monitoring at the Skees Road and Okeechobee Boulevard Landfill Facilities. Our project understanding, scope of services, fee basis, and schedule follow.

Project Understanding

The Town of Palm Beach currently owns two Class III landfills. The sites are located on Okeechobee Blvd. and on Skees Road. The permits for the landfills require regular monitoring with reports that are to be submitted to the PBCHD/FDEP. Kimley-Horn will perform the semiannual and biennial compliance sampling and prepare the monitoring reports for the 2026 permit year for both facilities.

The Town previously renewed the operating permit for the Skees Road facility. The closure permit for the Okeechobee Blvd. facility was issued on May 26, 2023. The sampling and monitoring requirements described in those permits will be performed under this Scope of Services. In 2012, the Town began a voluntary supplementary sampling program to complement the compliance monitoring program for select parameters. This program will continue in 2026 in the form of two quarterly sampling events in the same manner as was performed in 2025. We understand that the Okeechobee site could begin redevelopment which would impact the sampling services at this site. If that happens, we will discontinue sampling services at the Okeechobee site and not perform the work associated with those tasks as it is our understanding that monitoring will become the responsibility of the developer once closure activities begin.

The Town has also requested that Kimley-Horn provide assistance related to monitoring the volume of debris deposited at the Skees site each year in the form of photogrammetric surveying. The topography generated by the photogrammetry will be used to develop a three-dimensional surface that can then be compared to the closure surface of the landfill and the surface that was developed based on the aerial photogrammetry that was collected in January 2025. This information will allow the Town to better account for the volume of debris being placed at the sites each year along with more accurate forecasting of remaining landfill capacity.

The Town has requested that Kimley-Horn provide on-call consulting services at each of the landfill sites. These services may consist of the design of various improvements at the facilities, recommendations regarding the operations at each facility, assistance related to the redevelopment of the Okeechobee site, and/or assistance with the maintenance of each facility.

The Town has requested that Kimley-Horn provide assistance with preparing the Groundwater Technical Monitoring Report in accordance with the Operating Permit for the Skees Rd facility and the Closure Permit for the Okeechobee Rd facility. These reports are required to be submitted to the Health Department every 2.5 years per the permit conditions.

Based on this understanding, a description of the proposed scope of services is presented below.

Scope of Services

Task 1A – Operating Permit Compliance Monitoring, Groundwater Testing and Reporting – Skees Road Facility

Kimley-Horn will perform groundwater sampling, testing and reporting in accordance with the Town's landfill operating permit conditions for the Skees Road Landfill site. Samples will be obtained for the on-site monitoring wells and analyzed as specified in Appendix 5 of the Operating Permit on a semi-annual basis in January and July of 2026.

Kimley-Horn will notify PBCHD of each upcoming sampling event for observational purposes prior to mobilizing to the site to conduct groundwater sampling activities. Prior to sampling, Kimley-Horn will open the existing monitoring wells to collect depth to water measurements in the monitoring wells to be sampled with a water level meter capable of measuring depth to water to the nearest 0.01 foot.

During these sampling events, nine monitoring wells, MW-1, MW-2, MW-3R, MW-4, MW-5R, MW-6, MW-7, MW-8I, MW-9I, will be sampled. Each monitoring well will be purged prior to sampling in accordance with the FDEP SOP (FS2200). Low-flow techniques, using a peristaltic pump, will be employed to purge the monitoring wells to ensure a representative sample will be collected from the formation. Throughout the purging process, field parameters, including temperature, pH, specific conductivity, dissolved oxygen, and turbidity will be measured and recorded on Groundwater Sampling Logs (Form FD 9000-24). The monitoring wells will be purged until the field parameters meet the FDEP stabilization criteria for groundwater sampling. The groundwater samples will be collected in laboratory supplied and preserved containers, placed in an iced cooler immediately following collection, and transferred to the designated laboratory under chain-of-custody protocol.

Groundwater samples will be collected from each monitoring well to evaluate groundwater quality in accordance with the Solid Waste Permit No. 48963-007-SO (issued on September 30, 2024 by the PBCHD).

In accordance with the Water Quality Monitoring Plan (Appendix 6 of the Permit), the samples will be submitted to a state-approved laboratory for the following analyses:

Monitor Wells	Monitoring Wells Parameters
MW-1, MW-2, MW-3R, MW-4, MW-5R, MW-6, MW-7, MW-8I, and MW-9I	Arsenic, iron, lead, sodium, ammonia (N), chlorides, and total dissolved solids (TDS)

Arsenic, iron, and lead will be analyzed by EPA Method 6020; chloride by EPA Method 300.0; total dissolved solids by Standard Method (SM) 2540C; and Ammonia (N) by EPA Method 350.1. No duplicate or field blank sampling or analysis will be conducted.

A Report will be generated that describes the laboratory testing results for the sampling event at the facility. This report will be submitted to the Palm Beach County Health Department (PBCHD) as required by the operating permit conditions. Additionally, Kimley-Horn will coordinate with the Town to complete the Water Quality Monitoring Certification form required by PBCHD/FDEP, to be included as part of the submittal. Kimley-Horn staff will attend up to one (1) meeting with the Town to discuss the results of the supplemental sampling and analysis, if required.

In accordance with subsections 62-160.240(3) and 62-160.340(4), F.A.C., water quality data shall be provided to the Department in an electronic format consistent with requirements for importing into Department databases, Water quality monitoring reports shall be signed and sealed by a Florida registered professional geologist or professional engineer with experience in hydrogeological investigations.

In accordance with Rule 62-701.510(7) F.A.C., if sampling parameters are detected at concentrations significantly higher than those concentrations normally expected for the site, or which are at levels above PBCHD/FDEP water quality standards or criteria specified in Chapter 62-520 F.A.C., Kimley-Horn may recommend to the Town that re-sampling be performed for confirmation purposes or recommend other appropriate alternative actions. Any re-sampling services or alternative actions shall be performed as additional services only after Kimley-Horn's receipt of written approval by the Town to perform such actions.

Task 1B – Operating Permit Compliance Monitoring, Groundwater Testing and Reporting – Okeechobee Blvd. Facility

Kimley-Horn will perform groundwater sampling, testing and reporting in accordance with the Town's landfill operating permit conditions for the Okeechobee Landfill site. Samples will be obtained for the on-site monitoring wells and analyzed as specified in Appendix 3 of the Landfill Closure Permit on a semi-annual basis in January and July of 2026.

Kimley-Horn will notify PBCHD of each upcoming sampling event for observational purposes prior to mobilizing to the site to conduct groundwater sampling activities. Prior to sampling, Kimley-Horn will open the existing monitoring wells to collect depth to water measurements in the monitoring wells to be sampled with a water level meter capable of measuring depth to water to the nearest 0.01 foot.

During these sampling events, seven monitoring wells, MW-1, MW-2R, MW-3R2, MW-4R2, MW-5R2, MW-14, and MW-15, will be sampled. Each monitoring well will be purged prior to sampling in accordance with the FDEP SOP (FS2200). Low-flow techniques, using a peristaltic pump, will be employed to purge the monitoring wells to ensure a representative sample will be collected from the formation. Throughout the purging process, field parameters, including temperature, pH, specific conductivity, dissolved oxygen, and turbidity will be measured and recorded on Groundwater Sampling Logs (Form FD 9000-24). The monitoring wells will be purged until the field parameters meet the FDEP stabilization criteria for groundwater sampling. The groundwater samples will be collected in laboratory supplied and preserved containers, placed in an iced cooler immediately following collection, and transferred to the designated laboratory under chain-of-custody protocol.

Groundwater samples will be collected from each monitoring well to evaluate groundwater quality in accordance with the Solid Waste Permit No. 49084-007-SF (issued on May 26, 2023, amended June 20, 2024 by the PBCHD).

In accordance with the Water Quality Monitoring Plan (Appendix 3(9) of the Permit), the samples will be submitted to a state-approved laboratory for the following analyses:

Monitor Wells	Monitoring Wells Parameters
MW-1, MW-2R, MW-3R2, MW-4R2, MW-5R2, MW-14, and MW-15	Arsenic, barium, cadmium, iron, lead, sodium, ammonia (N), chlorides, and total dissolved solids (TDS)

Arsenic, barium, cadmium, iron, and lead will be analyzed by EPA Method 6020; chloride by EPA Method 300.0; total dissolved solids by Standard Method (SM) 2540C; sodium by EPA Method 6010; and Ammonia (N) by EPA Method 350.1. No duplicate or field blank sampling or analysis will be conducted.

A Report will be generated that describes the laboratory testing results for the sampling event at the facility. This report will be submitted to the Palm Beach County Health Department (PBCHD) as required by the operating permit conditions. Additionally, Kimley-Horn will coordinate with the Town to complete the Water Quality Monitoring Certification form required by PBCHD/FDEP, to be included as part of the submittal. Kimley-Horn staff will attend up to one (1) meeting with the Town to discuss the results of the supplemental sampling and analysis, if required.

In accordance with subsections 62-160.240(3) and 62-160.340(4), F.A.C., water quality data shall be provided to the Department in an electronic format consistent with requirements for importing into Department databases, Water quality monitoring reports shall be signed and sealed by a Florida registered professional geologist or professional engineer with experience in hydrogeological investigations.

In accordance with Rule 62-701.510(7) F.A.C., if sampling parameters are detected at concentrations significantly higher than those concentrations normally expected for the site, or which are at levels

above PBCHD/FDEP water quality standards or criteria specified in Chapter 62-520 F.A.C., Kimley-Horn may recommend to the Town that re-sampling be performed for confirmation purposes or recommend other appropriate alternative actions. Any re-sampling services or alternative actions shall be performed as additional services only after Kimley-Horn's receipt of written approval by the Town to perform such actions.

Task 1C – Good Neighbor Report – Skees and Okeechobee Facilities

In accordance with the Specific Conditions of the Operating Permit for Skees and the Landfill Closure Permit for Okeechobee, Kimley-Horn will prepare the Good Neighbor Program Annual Report for both the Skees and Okeechobee facilities for submittal to the PBCHD, PBC Fire Rescue, and the Solid Waste Authority. The Report will contain the following information:

- Pest Control Inspection Reports for the previous calendar year (provided by the Town)
- A labeled aerial photograph showing the following:
 - Landfill material cell locations
 - Footprint dimensions
 - Peak cell heights (in feet NGVD)
 - Descriptions of the areas of each cell where new material was deposited in the prior year.
 - Maximum depth of decomposing material for each cell
 - Location and minimum width of firebreaks and access roads
 - Water supply sources

The reports will be submitted to the above listed entities by March 1, 2026 in accordance with the permit conditions.

Task 2A – Continued Supplemental Groundwater Monitoring – Skees Road Facility

Skees Road Site Supplemental Quarterly Monitoring

Supplemental Monitoring at the Skees Road landfill consists of bi-annual sampling and reporting for Arsenic, Chloride, Sodium and Ammonia that is in addition to the semi-annual sampling events described in Task 1 above. This work will occur in April and October of 2026.

Kimley-Horn will notify PBCHD of each upcoming sampling event for observational purposes prior to mobilizing to the site to conduct groundwater sampling activities. Prior to sampling, Kimley-Horn will open the existing monitoring wells to collect depth to water measurements in the monitoring wells to be sampled with a water level meter capable of measuring depth to water to the nearest 0.01 foot.

During these sampling events, five monitoring wells, MW-3R, MW-6, MW-7, MW-8I, MW-9I, will be sampled. Each monitoring well will be purged prior to sampling in accordance with the FDEP SOP (FS2200). Low-flow techniques, using a peristaltic pump, will be employed to purge the monitoring wells to ensure a representative sample will be collected from the formation. Throughout the purging process, field parameters, including temperature, pH, specific conductivity, dissolved oxygen, and turbidity will be measured and recorded on Groundwater Sampling Logs (Form FD 9000-24). The monitoring wells will be purged until the field parameters meet the FDEP stabilization criteria for groundwater sampling.

The groundwater samples will be collected in laboratory supplied and preserved containers, placed in an iced cooler immediately following collection, and transferred to the designated laboratory under chain-of-custody protocol.

Groundwater samples will be collected from each monitoring well to evaluate groundwater quality in accordance with the Solid Waste Permit No. 48963-007-SO (issued on September 30, 2024) and the May 2, 2012 letter issued by PBCHD.

In accordance with the Water Quality Monitoring Plan (Appendix 12 of the Permit), the samples will be submitted to a state-approved laboratory for the following analyses:

Monitor Wells	Monitoring Wells Parameters
MW-3	Arsenic
MW-6	Arsenic, chloride, sodium, and ammonia (N)
MW-7	Arsenic, chloride, sodium, and ammonia (N)
MW-8I	Chloride, sodium, and ammonia (N)
MW-9I	Arsenic and ammonia (N)

Sodium will be analyzed by Environmental Protection Agency (EPA) Method 6010, chloride will be analyzed by EPA Method 300.0, ammonia (N) will be analyzed by EPA Method 350.1, and arsenic and cadmium will be analyzed by EPA Method 6020.

Results of the sampling activities will be compared to the Groundwater Cleanup Target Levels (GCTLs) in Chapter 62-777, F.A.C. Should any parameters exceed the GCTLs, Kimley-Horn will send a summary email detailing the exceedance and any recommendations for re-sampling.

Kimley-Horn will prepare quarterly groundwater monitoring reports detailing sampling activities, tabulating results, and providing figures and the lab reports. Recommendations will be included if additional sampling and/or investigations are warranted. Additionally, Kimley-Horn will coordinate with the Town to complete the Water Quality Monitoring Certification form required by PBCHD/FDEP, to be included as part of the submittal.

In accordance with subsections 62-160.240(3) and 62-160.340(4), F.A.C., water quality data shall be provided to the Department in an electronic format consistent with requirements for importing into Department databases, Water quality monitoring reports shall be signed and sealed by a Florida registered professional geologist or professional engineer with experience in hydrogeological investigations. Each report will be submitted to the Department within one month of well sampling activities, pending receipt of laboratory analytical results.

If, during the performance of our scope of services, additional environmental issues are identified that are beyond the Scope of Services outlined within this proposal, Kimley-Horn will contact the Town to discuss the relevance and significance of the finding in order to determine if the finding merits additional assessment, inclusion in our final report, or a modification to our Scope of Services and fee.

Task 2B – Continued Supplemental Groundwater Monitoring – Okeechobee Blvd. Facility

Okeechobee Boulevard Site Supplemental Quarterly Monitoring

Supplemental Monitoring at the Okeechobee Blvd. landfill consists of bi-annual sampling and reporting for Cadmium, Lead, Chloride, Sodium and Ammonia that is in addition to the semi-annual sampling events that are already underway at the site. This work will occur in April and October of 2026.

Kimley-Horn will notify PBCHD of each upcoming sampling event for observational purposes prior to mobilizing to the site to conduct groundwater sampling activities. Prior to sampling, Kimley-Horn will open the existing monitoring wells to collect depth to water measurements in the monitoring wells to be sampled with a water level meter capable of measuring depth to water to the nearest 0.01 foot.

During these sampling events, two monitoring wells, MW-2R and MW-4R2, will be sampled. Each monitoring well will be purged prior to sampling in accordance with the FDEP SOP (FS2200). Low-flow techniques, using a peristaltic pump, will be employed to purge the monitoring wells to ensure a representative sample will be collected from the formation. Throughout the purging process, field parameters, including temperature, pH, specific conductivity, dissolved oxygen, and turbidity will be measured and recorded on Groundwater Sampling Logs (Form FD 9000-24). The monitoring wells will be purged until the field parameters meet the FDEP stabilization criteria for groundwater sampling. The groundwater samples will be collected in laboratory supplied and preserved containers, placed in an iced cooler immediately following collection, and transferred to the designated laboratory under chain-of-custody protocol.

Groundwater samples will be collected from each monitoring well to evaluate groundwater quality in accordance with the Solid Waste Permit No. 49084-007-SF (issued on May 26, 2023, amended June 20, 2024 by the PBCHD) and the Department of Health's letter (dated May 2, 2012).

In accordance with the Water Quality Monitoring Plan (Appendix 3(10) of the Permit), the samples will be submitted to a state-approved laboratory for the following analyses:

Monitor Wells	Monitoring Wells Parameters
MW-2R	Lead, Sodium, Cadmium, Chloride
MW-4R2	Sodium, Chloride, Ammonia (N)

Sodium will be analyzed by Environmental Protection Agency (EPA) Method 6010, chloride will be analyzed by EPA Method 300.0, ammonia (N) will be analyzed by EPA Method 350.1, and cadmium and lead will be analyzed by EPA Method 6020.

Results of the sampling activities will be compared to the Groundwater Cleanup Target Levels (GCTLs) in Chapter 62-777, F.A.C. Should any parameters exceed the GCTLs, Kimley-Horn will send a summary email, detailing the exceedance and any need for re-sampling.

Kimley-Horn will prepare quarterly groundwater monitoring reports detailing sampling activities, tabulating results, and providing figures and the lab reports. Recommendations will be included if additional sampling and/or investigations are warranted. Additionally, Kimley-Horn will coordinate with the Town to complete the Water Quality Monitoring Certification form required by PBCHD/FDEP, to be included as part of the submittal.

In accordance with subsections 62-160.240(3) and 62-160.340(4), F.A.C., water quality data shall be provided to the Department in an electronic format consistent with requirements for importing into Department databases, Water quality monitoring reports shall be signed and sealed by a Florida registered professional geologist or professional engineer with experience in hydrogeological investigations. Each report will be submitted to the Department within one month of well sampling activities, pending receipt of laboratory analytical results.

If, during the performance of our scope of services, additional environmental issues are identified that are beyond the Scope of Services outlined within this proposal, Kimley-Horn will contact the Town to discuss the relevance and significance of the finding in order to determine if the finding merits additional assessment, inclusion in our final report, or a modification to our Scope of Services and fee.

Task 3 – Landfill Capacity Estimation

Kimley-Horn will use topographical information collected under a separate authorization to develop an updated existing surface model of the Skees facility in AutoCAD Civil 3D. The closure elevation surface of the landfill that was previously developed will be overlaid onto the updated existing surface model. A three-dimensional cut/fill analysis will be performed using the Civil 3D program to estimate the remaining volumetric capacity in the Skees landfill. Kimley-Horn will provide a copy of the photogrammetric map for the Skees facility along with the results of the volumetric capacity analysis.

The estimated remaining life and capacity of the Skees landfill facility will be provided to the Palm Beach County Health Department by April 1, 2026 per Specific Condition #16 of the operating permit for the Skees facility.

Task 4A – Okeechobee Regulatory Consulting

Kimley-Horn will provide regulatory on-call consulting services related to the recent land lease that was approved for the Okeechobee Blvd. landfill property. It is envisioned that this task will predominantly consist of meeting attendance with the Town, Lessee, Town/Lessee Attorneys, and/or the Palm Beach County Health Department / FDEP to provide advice to the Town concerning the existing operating permit for the facility and how the permit conditions will impact the future development of the site. This task also carries an expense budget for well resampling activities, if required. The exact scope of services is unknown at this time, so we are providing an hourly budget for on-call services. We will not

exceed this budget without written authorization from the Town. If services are required that exceed this task budget, we will provide the Town with a proposal for consideration and approval prior to proceeding with the work.

Task 4B – Okeechobee Development Consulting

Kimley-Horn will provide on-call consulting services specifically related to on-going development issues at the Okeechobee Blvd. landfill property. These services are separate from the regulatory consulting services being performed in Task 4A as they are specifically related to land development/land entitlement issues beyond landfill regulatory concerns for which the Town may seek consulting services. It is envisioned that this task will predominantly consist of meeting attendance with the Town, Lessee, Town/Lessee Attorneys, and/or development specific permitting agencies to provide advice to the Town concerning the planned improvements for the Okeechobee Property. The exact scope of services is unknown at this time, so we are providing an hourly budget for on-call services. We will not exceed this budget without written authorization from the Town. If services are required that exceed this task budget, we will provide the Town with a proposal for consideration and approval prior to proceeding with the work.

Task 5 – Skees Regulatory Consulting

Kimley-Horn will provide on-call consulting services related to regulatory and/or waste reduction activities at the Skees Road facility. Waste reduction activities will be pilot tested for effectiveness as it is anticipated that the Okeechobee facility will not be available for waste in the future. It is anticipated that services will consist of meetings with the Town and Palm Beach County Health Department, revisions to the operations manual for Skees, review of waste reduction activities and research related to waste reduction techniques that could be tested at the site for effectiveness. This task also carries an expense budget for well resampling activities, if required. The exact scope of services is unknown at this time, so we are providing an hourly budget for on-call services. We will not exceed this budget without written authorization from the Town. If services are required that exceed this task budget, we will provide the Town with a proposal for consideration and approval prior to proceeding with the work.

Task 6 – Groundwater Technical Monitoring Report

In accordance with the Water Quality Monitoring Plan - Appendix 5(15) and Chapter 62-701.510(8)(b), F.A.C., a technical report, prepared, signed and sealed by a professional geologist or professional engineer with experience in hydrogeologic investigations, shall be submitted to the Department every two and one-half years during the active life of the facility, and every five years during the long-term care period. The report shall summarize and interpret the water quality data and water level measurements collected during the past two and one-half years. The report shall be submitted to the addresses above and contain the following:

- Tabular displays of any data, which shows that a monitoring parameter has been detected, and graphical displays of any leachate key indicator parameters detected (such as pH, specific conductance, TDS, TOC, sulfate, chloride, sodium, and iron), including hydrographs for all monitoring wells;
- Trend analyses of any monitoring parameters detected;
- Comparisons among shallow, middle and deep zone wells;

- Comparisons between background water quality and the water quality in detection and compliance wells;
- Correlations between related parameters such as total dissolved solids and specific conductance;
- Discussion of erratic and/or poorly correlated data; and
- An interpretation of the ground water contour maps, including an evaluation of ground water flow rates; and
- An evaluation of the adequacy of the water quality monitoring frequency and sampling locations based on site conditions.

Kimley-Horn will prepare the Groundwater Technical Monitoring Report after the October 2026 monitoring event, coinciding with the 2.5 year requirement. The report will provide the details required in the Water Quality Monitoring Plan and Chapter 62-701.510(8)(b), F.A.C. The report will be submitted to the Town of Palm Beach for review prior to submitting to the Department of Health.

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope you request, will be considered additional services. These services will be performed based on proposals approved by the Town prior to the performance of those requested additional services.

Fee and Billing

KHA will perform the services described in Tasks 1 through 6 of the Scope of Services on an hourly basis in accordance with our Contract with the Town. It is recommended that the following budgets be established for these services.

Task 1A – Compliance Monitoring – Skees	\$25,552
Task 1B – Compliance Monitoring – Okeechobee (January)	\$11,066
Task 1B – Compliance Monitoring – Okeechobee (July)	\$11,066
Task 1C – Good Neighbor Reporting	\$ 5,262
Task 2A – Supplemental Groundwater Monitoring - Skees	\$17,127
Task 2B – Supplemental Groundwater Monitoring - Okeechobee (April)	\$ 7,523
Task 2B – Supplemental Groundwater Monitoring – Okeechobee (October)	\$ 7,523
Task 3 – Photogrammetric Mapping and Landfill Capacity Estimation	\$21,921
Task 4A – Okeechobee Regulatory Consulting	\$10,000
Task 4B – Okeechobee Development Consulting	\$ 6,000
Task 5 – Skees Regulatory Consulting	\$ 7,500
Task 6 – Groundwater Technical Monitoring Report	\$11,838

Closure

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the Professional Services Agreement between the Town of Palm Beach

and Kimley-Horn and Associates, Inc., dated October 1, 2024, which are incorporated by reference. As used in the Agreement, the term "CONSULTANT" shall refer to Kimley-Horn and Associates, Inc., and the term "TOWN" shall refer to The Town of Palm Beach.

If you concur in all the foregoing and wish to direct us to proceed with the services, please notify us by providing a purchase order for the scope and fee described above.

We appreciate the opportunity to provide these services to you. Please contact me at (561) 840-0820 or kevin.schanen@kimley-horn.com should you have any questions.

Sincerely,



By: Kevin Schanen, P.E.
Principal/Sr. Vice President

K:\WPB_Civil\General\Townsend\Marketing\Proposals\TOPB\Landfill Monitoring\2026\Landfill 2026 Compliance Sampling Proposal.docx

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Consideration of Waivers to Town Code for Construction Dates, Hours, and Noise for Staging within Palm Beach Harbor for USACE Ocean Ridge and Delray Beach Projects.

Date: 11/3/2025

STAFF RECOMMENDATION

Town staff recommends Town Council approve a waiver for the United States Army Corps of Engineers (USACE) to allow construction related activities outside of the Town Code of Ordinances restrictions for construction dates, hours, and noise levels in the staging area as requested by the USACE.

GENERAL INFORMATION

The USACE plans to commence a beach renourishment project for the Palm Beach County, Florida, Delray Beach Segment as early as December 2025 and the Ocean Ridge Segment as early as February 2026. Material will be dredged from offshore borrow areas. Work for Delray Beach is expected to be complete by April 2026 and work for Ocean Ridge is expected to be complete in April 2026, with final demobilization of both projects potentially through June 2026. Final cleanup and demobilization may occur through June 2026. The contractor is anticipated to operate marine and shore-based equipment 24 hours a day / 7 days a week.

The USACE intends for their contractor to utilize the Lake Worth Lagoon near the Palm Beach Harbor southern turning basin for pre- and post-construction staging activities and potential safe harbor of offshore equipment.

Work performed within the jurisdictional limits of the Town of Palm Beach must either conform to the Town Code of Ordinances or be allowed by the Town Council. This USACE request includes waivers of the following sections of the Town Code of Ordinances:

Section 42-198 – prohibits operation of equipment or machinery during winter, Sundays, and legal holidays (commencing on December 1st and ending May 1st).

Section 42-199 – prohibits work between 5:00 p.m. and 8:00 a.m.

Sections 42-226 through 229 – regulates noise, equipment operation, work hours, and the standard Town requirement to “stand down for the season”.

FUNDING/FISCAL IMPACT

There is no funding/fiscal impact related to this item.

Attachment

cc. Patricia Strayer, P.E, Town Engineer
Sara Gutekunst, Coastal Coordinator
Chris McNees, USACE

STRATEGIC PLAN

Strategic Priorities:

Environmental Stewardship

Strategic Focus Areas:

Management of Environmental Threats

Community Preservation

FUNDING

No Fiscal Impact



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, JACKSONVILLE DISTRICT
701 SAN MARCO BOULEVARD
JACKSONVILLE, FL 32207-8915

Programs and Project Management Division
Water Resources Branch

October 31, 2025

Ms. Sara Gutekunst
Coastal Coordinator
Town of Palm Beach
951 Okeechobee Road, Suite A
West Palm Beach, FL 33401

Dear Ms. Gutekunst:

The Jacksonville District, U.S. Army Corps of Engineers (Corps) is preparing to initiate a beach renourishment project for the Palm Beach County, Florida, Shore Protection Project, Delray Beach Segment. The contract was awarded on September 26, 2025. The beach-quality material will be dredged from two offshore borrow areas in proximity to Delray Beach, Florida, and will be placed on the Delray Beach Segment. Beach placement work may start as early as December 2025 and is expected to be complete by April 2026, and final cleanup/demobilization may occur through May/June 2026. The Contractor is anticipated to operate marine and shore-based equipment 24 hours a day / 7 days a week in Delray Beach, Florida. As part of pre-/post-construction activities (i.e. initial setup, pipeline construction, breakdown) or potential safe harbor, the Contractor may use the marine staging area located within Lake Worth Lagoon in proximity to Palm Beach Harbor's southern turning basin.

The Corps is requesting variance on the following Town Code of Ordinances for the proposed work:

- Section 42-198 – prohibits operation of equipment or machinery during winter, Sundays, and legal holidays
- Section 42-199 – prohibits work between 5:00 pm and 8:00 am
- Sections 42-226 through 229 – regulates noise, equipment operation, and work hours and the standard Town "stand down for the season" requirement

If you have any further questions or need any additional information, please feel free to contact the undersigned at 904-232-2132.

Sincerely,

Chris McNees

M. Chris McNees
Project Manager



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, JACKSONVILLE DISTRICT
701 SAN MARCO BOULEVARD
JACKSONVILLE, FL 32207-8915

Programs and Project Management Division
Water Resources Branch

October 31, 2025

Ms. Sara Gutekunst
Coastal Coordinator
Town of Palm Beach
951 Okeechobee Road, Suite A
West Palm Beach, FL 33401

Dear Ms. Gutekunst:

The Jacksonville District, U.S. Army Corps of Engineers (Corps) is preparing to initiate a beach renourishment project for the Palm Beach County, Florida, Shore Protection Project, Ocean Ridge Segment. The contract is scheduled to be awarded in January 2026. The beach-quality material will be dredged from two offshore borrow areas in proximity to Ocean Ridge, Florida, and will be placed on the Ocean Ridge Segment. Beach placement work may start as early as February 2026 and is expected to be complete in April 2026, and final cleanup/demobilization may occur through May/June 2026. The Contractor is anticipated to operate marine and shore-based equipment 24 hours a day / 7 days a week in Ocean Ridge, Florida. As part of pre-/post-construction activities (i.e. initial setup, pipeline construction, breakdown) or potential safe harbor, the Contractor may use the marine staging area located within Lake Worth Lagoon in proximity to Palm Beach Harbor's southern turning basin.

The Corps is requesting variance on the following Town Code of Ordinances for the proposed work:

- Section 42-198 – prohibits operation of equipment or machinery during winter, Sundays, and legal holidays
- Section 42-199 – prohibits work between 5:00 pm and 8:00 am
- Sections 42-226 through 229 – regulates noise, equipment operation, and work hours and the standard Town "stand down for the season" requirement

If you have any further questions or need any additional information, please feel free to contact the undersigned at 904-232-2132.

Sincerely,

Chris McNees

M. Chris McNees
Project Manager

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Director of Planning, Zoning & Building

Re: Discussion and Consideration of a Resolution to Temporarily Change the Construction and Landscape Hours for Winter Season

Date: 10/31/2025

CONSTRUCTION AND LANDSCAPE HOURS

See the attached current Work Hours sheet with all details.

Basically, during the Winter Season (Nov 1 through April 30 each year), the real work Monday-Friday starts at 9:00 am and ends at 5:00 pm. Workers can arrive at the site at 7:30 am and begin set up activities or quiet work at 8:00 am, but no noise until 9:00 am. No work at all on Saturdays, Sundays, Holidays and the time between Christmas Eve and New Year's Day. The only exception is for multi-family properties south of Sloan's Curve, where quiet interior work can take place on Saturdays if approved by the building association.

During the Summer Season (May 1 through October 31), real work Monday-Friday starts at 9:00 am and ends at 6:00 pm. Workers can arrive at the site at 7:30 am and begin set up activities or quiet work at 8:00 am, but no noise until 9:00 am. Saturday quiet work only from 9:00 am to 5:00 pm. No Sunday or Holiday work is allowed.

Properties located within the Worth Avenue zoning district have their own regulations, with work from 8:00 am to 8:00 pm, Monday through Saturday, May 1 through October 31 only. No Sunday or Holiday work. No work is allowed during the Winter Season unless approved by the Town Council.

Landscapers follow the same hours as listed above, except for the week of Thanksgiving, where the landscapers can work extended hours and days.

As you will recall, the Town Council adopted Resolution No. 022-2025 (attached) on February 12, 2025, which temporarily changed the construction work hours. Noisy work was allowed from 8:30 am to 5:30 pm, quiet work could begin at 7:30 am, and workers could arrive at 7:00 am. This "pilot program" had a stop date of May 15, 2025. I believe

a month later the resolution was amended to make it clear that this pilot program of hours was only for Monday-Friday work and did not include Saturdays or Sundays. The Town Council did not extend the pilot program as it ended, since the terrible traffic problems experienced at the time of the resolution adoption were reduced by May.

Staff suggests that the Town Council consider adopting these temporary hours again for the 2025 – 2026 Winter Season. Resolution XXX-2025 is attached for your consideration.

ATTACHMENTS

Res. No. 022-2025
Current Work Hours

STRATEGIC PLAN

Strategic Priorities:

Mobility and Transportation, Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Emergency Management

Quality of Life

Community Preservation

On-island Mobility

FUNDING

No Fiscal Impact

RESOLUTION NO. 022-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, TEMPORARILY AMENDING THE HOURS FOR CONSTRUCTION WORK SET FORTH IN SECTION 42-199 OF THE TOWN'S CODE OF ORDINANCES FOR THE BENEFIT OF THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the Florida Constitution and Chapter 166, Florida Statutes, the Town Council of the Town of Palm Beach (Town) has the home rule powers and authority to govern development within the Town; and

WHEREAS, Section 42-199(b) of the Town's Code of Ordinances authorizes the Town Council, in its discretion, to by resolution temporarily amend the hours for construction work set forth in that section for the benefit of the health, safety and welfare of the residents of the Town; and

WHEREAS, traffic and congestion within the Town have become highly problematic and are adversely affecting the Town's public health, safety and welfare; and

WHEREAS, there is presently a significant amount of residential and non-residential development occurring in the Town;

WHEREAS, nearly all of the contractors, and their various subcontractors, working on development projects in the Town travel to work in the Town from outside the Town;

WHEREAS, it is believed that the daily trips to the Town by construction workers is contributing to this problem; and

WHEREAS, the Town Council has determined that temporarily expanding the hours for construction work set forth in Section 42-199(b) of the Town's Code of Ordinances will relieve the traffic and congestion in the Town and thereby promote the health, safety and welfare of the Town's residents;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA AS FOLLOWS:

SECTION 1. The whereas clauses are incorporated herein, and represent the Town Commission's legislative findings and intent regarding the necessity of temporarily amending the hours for construction work.

SECTION 2. The hours for construction work set forth in Section 42-199(b) of the Town's Code of Ordinance are hereby temporarily amended to permit construction work not otherwise prohibited by Section 42-198 or other work resulting in noise tending to disturb the people in the vicinity thereof to begin no earlier than 7:30 a.m. and to cease by 5:30 p.m.,

except Sunday and observed town holidays, when all construction work, other than as excepted in section 42-230, is prohibited. In no event shall heavy equipment or other outdoor construction-related noise be permitted before 8:30 a.m. Workers are prohibited from arriving at construction sites prior to 7:00 a.m.

SECTION 3. This change to the construction hours in Section 42-199(b) provided herein shall remain in effect only through the end of May 15, 2025. These changes are of a temporary nature to permit the Town to carefully but expeditiously study the impact of the change in construction hours on the traffic and congestion problem in the Town.

SECTION 4. To the extent not included herein, all other provisions of Section 42-199 remain in full force and effect, including the exceptions set forth in Section 42-199(c).

SECTION 5. This Resolution shall take effect immediately upon its execution.

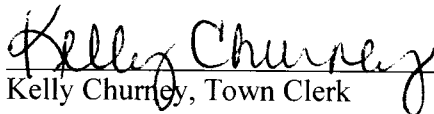
PASSED AND ADOPTED in a regular adjourned session of the Town Council of the Town of Palm Beach this 12th day of February, 2025.



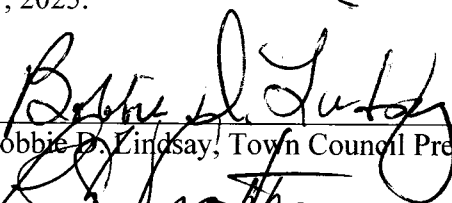
Danielle H. Moore, Mayor



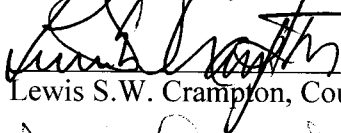
ATTEST:



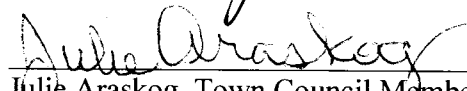
Kelly Churney, Town Clerk



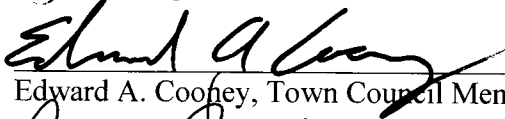
Bobbie D. Lindsay, Town Council President



Lewis S.W. Crampton, Council President Pro Tem



Julie Araskog, Town Council Member



Edward A. Cooney, Town Council Member



Bridget Moran, Town Council Member



Code Enforcement Department & Planning, Zoning & Building Department

Town of Palm Beach
345 South County Road
Palm Beach, FL 33480
(561) 227-7080

Town of Palm Beach
360 South County Road
Palm Beach, FL 33480
(561) 838-5431

WORKING HOURS for CONSTRUCTION and LAWN MAINTENANCE

WORTH AVENUE HOURS - May 1 thru October 31 ONLY

	Mon	Tue	Wed	Thu	Fri	Sat	Sunday	Holidays
Work Allowed	8am-8pm	8am-8pm	8am-8pm	8am-8pm	8am-8pm	8am-8pm	NO WORK	NO WORK
Arrival no earlier than:	7:30am	7:30am	7:30am	7:30am	7:30am	7:30am	NO WORK	NO WORK
No Site Activity earlier than:	8:00am	8:00am	8:00am	8:00am	8:00am	8:00am	NO WORK	NO WORK
NOV 1 thru APR 30	NO WORK	NO WORK	NO WORK	NO WORK	NO WORK	NO WORK	NO WORK	NO WORK

SUMMER HOURS (for areas other than Worth Ave) - May 1 thru October 31 ONLY

*Limited Saturday work May 1 thru October 31

	Mon	Tue	Wed	Thu	Fri	Sat*	Sunday	Holidays
Work Allowed*	8am-6pm	8am-6pm	8am-6pm	8am-6pm	8am-6pm	9am-5pm*	NO WORK	NO WORK
Arrival no earlier than:	7:30am	7:30am	7:30am	7:30am	7:30am	8:30am*	NO WORK	NO WORK
Quiet Interior work only	8am-9am	8am-9am	8am-9am	8am-9am	8am-9am	9am-5pm*	NO WORK	NO WORK
No Site NOISE* earlier than:	9:00am	9:00am	9:00am	9:00am	9:00am	INTERIOR ONLY	NO WORK	NO WORK
PERMITTED on Saturday's**	-	-	-	-	-	QUIET ONLY*	NO WORK	NO WORK
QUIET ONLY: Interior work, quiet lawn maintenance & tree trimming	-	-	-	-	-	QUIET ONLY	NO WORK	NO WORK
PROHIBITED ON SATURDAYS	-	-	-	-	-	Material Deliveries*		

Concrete Pours/Concrete Sawing*
Demo/Razing of Bldgs(except non-mechanical cleanup)*
Operation of any heavy equipment or machinery*

WINTER HOURS – November 1 thru April 30 each year:

	Mon	Tue	Wed	Thu	Fri	Sat	Sunday	Holidays	^FROM 12/24 TO 1/1
Work Allowed	8am-5pm	8am-5pm	8am-5pm	8am-5pm	8am-5pm	NO WORK	NO WORK	NO WORK	NO WORK
Arrival no earlier than:	7:30am	7:30am	7:30am	7:30am	7:30am	NO WORK	NO WORK	NO WORK	NO WORK
Quiet Interior work only	8am-9am	8am-9am	8am-9am	8am-9am	8am-9am	NO WORK	NO WORK	NO WORK	NO WORK
No Site NOISE* earlier than:	9:00am	9:00am	9:00am	9:00am	9:00am	NO WORK	NO WORK	NO WORK	NO WORK
*No heavy equipment or other construction related and lawn maintenance noise before 9am M-F						NO WORK	NO WORK	NO WORK	NO WORK

For multi-family properties, south of Sloan's Curve which are not located on Ibis Isle that have an association board that approves of **Saturday** work hours, and a copy of the letter indicating the Saturday work hours have been approved by the association board is on record with the Town. **Saturdays - QUIET INTERIOR WORK** between 9:00AM to 5:00PM

QUIET INTERIOR
WORK ONLY WITH
LETTER

NO WORK NO WORK NO WORK

^December 24 through January 1, WORK NOT PERMITTED! ALL construction work is prohibited per Ordinance No 7-2025.

LAWN MAINTENANCE Section 2. 42-230 Lawn Maintenance

a) Lawn maintenance in the town shall be limited to the hours outlined for construction work at section 42-199 (as stated above) and all gas and electric powered lawn maintenance equipment, including leaf blowers, shall be subject to the same restrictions as heavy equipment as described in said section. **However, lawn maintenance equipment may be used on the Wednesday immediately preceding Thanksgiving and on the Friday immediately following Thanksgiving from 9:00 AM to 5:00 PM with quiet work only (no gas or electric powered lawn maintenance equipment or leaf blowers) from 1:00 PM to 5:00 PM on the Friday immediately following Thanksgiving.**

Holiday Dates that Impact Construction and Landscaping

NO CONSTRUCTION or LANDSCAPING work will be permitted on any of the Federal, Observed, or Town-observed holiday dates as listed below.

LANDSCAPING ONLY may be done as noted with the double asterisk (**).

Please refer to specific times on the attached table.

2025 Calendar Year	
Wednesday, January 1, 2025	New Year's Day (<i>Town Observed</i>)
Monday, January 20, 2025	Martin Luther King, Jr. Day
Monday, February 17, 2025	Presidents' Day
Monday, May 26, 2025	Memorial Day
Thursday, June 19, 2025	Juneteenth
Friday, July 4, 2025	Independence Day
Monday, September 1, 2025	Labor Day
Tuesday, November 11, 2025	Veterans' Day
Wednesday, November 26, 2025	**Day before Thanksgiving **
Thursday, November 27, 2025	Thanksgiving Day
Friday, November 28, 2025	**Day after Thanksgiving ** (<i>Town Observed</i>)
Wednesday, December 24, 2025	Christmas Eve (<i>Town Observed</i>)
Thursday, December 25, 2025	Christmas Day
Friday, December 26, 2025	No Construction Work Permitted per Ord. No 7-2025
Saturday, December 27, 2025	No Construction Work Permitted per Ord. No 7-2025
Sunday, December 28, 2025	No Construction Work Permitted per Ord. No 7-2025
Monday, December 29, 2025	No Construction Work Permitted per Ord. No 7-2025
Tuesday, December 30, 2025	No Construction Work Permitted per Ord. No 7-2025
Wednesday, December 31, 2025	New Year's Eve (<i>Town Observed</i>)
2026 Calendar Year	
Thursday, January 1, 2026	New Year's Day (<i>Town Observed</i>)
Monday, January 19, 2026	Martin Luther King, Jr. Day
Monday, February 16, 2026	Presidents' Day
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth
Friday, July 3, 2026,	Independence Day (<i>Town Observed</i>)
Saturday, July 4, 2026	Independence Day
Monday, September 7, 2026	Labor Day
Wednesday, November 11, 2026	Veterans' Day
Wednesday, November 25, 2026	**Day before Thanksgiving **
Thursday, November 26, 2026	Thanksgiving Day
Friday, November 27, 2026	**Day after Thanksgiving ** (<i>Town Observed</i>)
Thursday, December 24, 2026	Christmas Eve (<i>Town Observed</i>)
Friday, December 25, 2026	Christmas Day
Saturday, December 26, 2026	No Construction Work Permitted per Ord. No 7-2025
Sunday, December 27, 2026	No Construction Work Permitted per Ord. No 7-2025
Monday, December 28, 2026	No Construction Work Permitted per Ord. No 7-2025
Tuesday, December 29, 2026	No Construction Work Permitted per Ord. No 7-2025
Wednesday, December 30, 2026	No Construction Work Permitted per Ord. No 7-2025
Thursday, December 31, 2026	New Year's Eve (<i>Town Observed</i>)

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk Blouin, Town Manager

From: Joanne O'Connor, Jones Foster, Town Attorney

Re: A Resolution Of The Town Council Of The Town Of Palm Beach, Florida,
Temporarily Amending The Hours For Construction Work Set Forth In Section
42-199 Of The Town's Code Of Ordinances For The Benefit Of The Health,
Safety And Welfare Of The Residents And Exempting Lawn Maintenance From
The General Prohibition On Construction Work From December 24 Through
January 1; And Providing An Effective Date.
155-2025

Date: 11/3/2025

ATTACHMENTS

Draft Resolution No. 155-2025

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character, Mobility and
Transportation

Strategic Focus Areas:

Emergency Management

Quality of Life

Community Preservation

On-island Mobility

FUNDING

No Fiscal Impact

RESOLUTION NO. 155-2025

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, TEMPORARILY AMENDING THE HOURS FOR CONSTRUCTION WORK SET FORTH IN SECTION 42-199 OF THE TOWN'S CODE OF ORDINANCES FOR THE BENEFIT OF THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS AND EXEMPTING LAWN MAINTENANCE FROM THE GENERAL PROHIBITION ON CONSTRUCTION WORK FROM DECEMBER 24 THROUGH JANUARY 1; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to the Florida Constitution and Chapter 166, Florida Statutes, the Town Council of the Town of Palm Beach (Town) has the home rule powers and authority to govern development within the Town; and

WHEREAS, Section 42-199(c)(5) of the Town's Code of Ordinances authorizes the Town Council, in its discretion, to temporarily amend the hours for construction work set forth in that section by resolution for the benefit of the health, safety and welfare of the residents of the Town; and

WHEREAS, traffic and congestion within the Town have become highly problematic and are adversely affecting the Town's public health, safety and welfare; and

WHEREAS, there is presently a significant amount of residential and non-residential development occurring in the Town;

WHEREAS, nearly all of the contractors, and their various subcontractors, working on development projects in the Town travel to work in the Town from outside the Town;

WHEREAS, it is believed that the daily trips to the Town by construction workers is contributing to this problem;

WHEREAS, the Town Council has determined that temporarily expanding the hours for construction work set forth in Section 42-199(b) of the Town's Code of Ordinances and, in turn, the hours for lawn maintenance work set forth in Section 42-230 will relieve the traffic and congestion in the Town and thereby promote the health, safety and welfare of the Town's residents; and

WHEREAS, the Town Council has further determined that temporarily amending the hours for construction work set forth in Section 42-199(b) to exempt lawn maintenance from the general prohibition on work from December 24 through January 1 will best serve the needs of its residents seeking to maintain their homes during the holiday season;

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Palm

Beach, Palm Beach County, Florida, as follows:

Section 1: The whereas clauses are incorporated herein and represent the Town Commission's legislative findings and intent regarding the necessity of temporarily amending the hours for construction work.

Section 2: The hours for construction work set forth in Section 42-199(b) of the Town's Code of Ordinance are hereby temporarily amended to permit construction work not otherwise prohibited by Section 42-198 or other work resulting in noise tending to disturb the people in the vicinity thereof to begin no earlier than 7:30 a.m. and to cease by 5:30 p.m. Monday through Friday, except Sunday and observed town holidays, when all construction work, other than as excepted in section 42-230, is prohibited. In no event shall heavy equipment or other outdoor construction-related noise be permitted before 8:30 a.m. Workers are prohibited from arriving at construction sites prior to 7:00 a.m. The hours for construction work on Saturdays remain unchanged and as set forth in section 42-199.

Section 3: The hours for construction work set forth in Section 42-199(b) of the Town's Code of Ordinance are hereby temporarily amended to exempt lawn maintenance from the prohibition on construction work between December 24 and January 1 and to thereby permit lawn maintenance on non-Town observed holidays from December 24 to January 1 subject to the day and hour limitations set forth in Sections 42-199 and 42-230, as temporarily amended herein.

Section 4: The changes to the construction hours in Section 42-199(b) provided herein shall remain in effect only through the end of May 15, 2026, unless otherwise codified by a legislative amendment. These changes are of a temporary nature to permit the Town to carefully but expeditiously study the impact of the change in construction hours on the traffic and congestion problem in the Town.

Section 5: To the extent not included herein, all other provisions of Section 42-199 remain in full force and effect, including the exceptions set forth in Section 42-199(c).

Section 6: This Resolution shall take effect immediately upon its execution.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled on this 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Patricia Strayer, P.E., Town Engineer

Re: Town-wide Undergrounding Project - Review of Project and Dashboard,
Summary of Project Status

Date: 10/20/2025

GENERAL INFORMATION

I. COMMUNICATIONS:

A. Community Meetings:

None to Report

B. Significant Residential Communications:

None to report

II PROGRESS SUMMARY:

Overall, Town-wide progress, all phases are either complete or in progress/ funded for construction. In Phase 4 South FPL is in the process of de-energizing and starting to wreck out materials. FPL has committed to multiple crews for pole removal in Phase 4 and 5 South to ensure poles are removed by November 1, 2025, assuming there are no storm interruptions. Phase 5 south FPL wreck out has begun. In Phase 6 North, most poles have been removed. Phase 6 South has begun conversions to the underground network. Phase 7 north conversions are approximately sixty percent (60%) complete. Phase 7 South is moving along very well with the conduit installation. Phase 8 construction is progressing on completing all drilling on north and south streets prior to November 1, 2025.

A. Construction Progress:

Phase 1 North Construction:

From the Inlet south to Onondaga Avenue

- Completed

Phase 1 South Construction:

From southern Town limits north to Sloan 's Curve.

- Completed

Phase 2 North Construction:

From Esplanade Way to Ocean Terrance.

- Completed

Phase 2 South Construction:

From Sloan's Curve to the intersection of South Ocean Boulevard and South County Road.

- Completed

Phase 3 North Construction:

From Osceola Way to the north-side of La Puerta Way.

- Completed

Phase 3 South Construction:

From South Ocean Boulevard and South County Road to the alleyway south of Worth Avenue.

- Completed

Phase 4 North Construction:

From the south-side of La Puerta Way to the north-side of List Road.

- Completed

Phase 4 South Construction:

From Peruvian Avenue to Royal Palm Way.

- Completed

Phase 5 North Construction:

From Country Club Road to Southland Road.

- Completed

Phase 5 South Construction:

From South Lake Drive / Hibiscus Avenue and Peruvian Avenue / Royal Palm Way, properties between the intracoastal waterway and the Atlantic Ocean and from Royal Palm Way to Seaspray Avenue.

- Construction phase is complete
- Completed

Phase 6 North Construction:

From Chateaux Drive and Kawama Lane to the south-side of Plantation Road.

- Completed

Phase 6 South Construction:

Seaspray Avenue to the south of Royal Poinciana Way.

- Construction is 89% complete.
- Conversions have begun.
- Poles should come down in 2026.

Phase 7 North Construction:

Palm Beach Country Club north to the south side of List Road.

- Construction is 78% completed.
- Targeting pole removal by March 2026. This depends on FPL, ATT , and Comcast completing switching and conversions.

Phase 7 South Construction:

Atlantic Avenue north to Via Los Incas and Sanford Avenue

- Construction is 36% completed.

Phase 8 Construction:

Royal Poinciana Way north to Everglade Avenue

- Construction is 19% completed.

III. FINANCIAL SUMMARY:

A. FEMA Grant Update:

FEMA has been granted the request for an extension of the completion deadline.

B. Project Budget Summary:

There have been no significant changes since the last report. Updates include processing of vendor pay applications for design and work performed in active phases.

cc. Bob Miracle, Deputy Town Manager
Kevin Schanen, Kimley-Horn & Associates

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Emergency Management

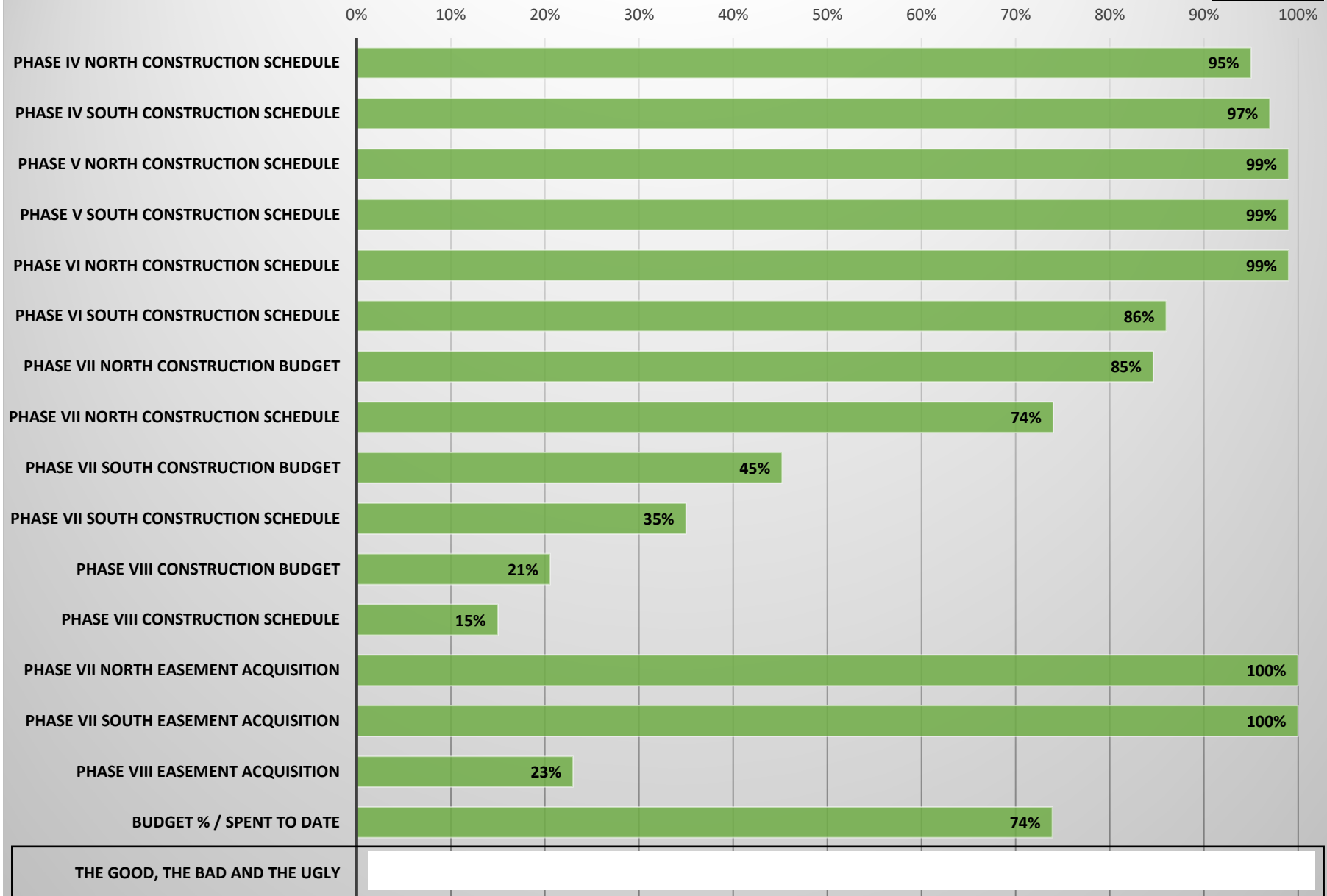
Quality of Life

FUNDING

Capital

Town of Palm Beach - Underground Utility Project Dashboard - September 2025

Status Legend
 Green - On Task
 Yellow - Caution
 Red - Not on Task
 Complete - Not Shown



Underground Utility Project Budget
Project Financial Summary
September 30, 2025

Expenditures	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 1	\$ 12,620,000	\$ 12,910,000	\$ 12,773,514	\$ 12,718,730	99.6%
Phase 2	\$ 9,170,000	\$ 13,470,000	\$ 13,669,545	\$ 13,639,472	99.8%
Phase 3	\$ 10,910,000	\$ 15,400,000	\$ 18,447,002	\$ 15,768,441	85.5%
Phase 4	\$ 10,370,000	\$ 15,220,000	\$ 19,081,845	\$ 19,640,551	102.9%
Phase 5 (Includes \$8.5 Million FEMA Grant Offset)	\$ 14,090,000	\$ 11,694,645	\$ 18,517,330	\$ 18,937,715	102.3%
Phase 6	\$ 16,820,000	\$ 20,800,000	\$ 19,966,261	\$ 14,934,350	74.8%
Phase 7	\$ 11,730,000	\$ 15,910,000	\$ 24,777,484	\$ 16,515,575	66.7%
Phase 8	\$ 12,300,000	\$ 14,500,000	\$ 19,304,683	\$ 5,041,889	26.1%
Total Project Costs To Date	\$ 98,010,000	\$ 119,904,645	\$ 146,537,663	\$ 117,196,723	80.0%
Other Costs Associated Directly with the Project (Page 8)	\$ 570,000	\$ 2,987,964	\$ 2,987,964	\$ 2,851,793	95.4%
Grand Total of Costs Related to Project	\$ 98,580,000	\$ 122,892,609	\$ 149,525,627	\$ 120,048,516	80.3%
Debt Service and Related Debt Issuance Costs (Page 8)			\$ 21,947,999	\$ 21,947,709	100.0%
Total Other Costs Outside Underground Budget (Page 8)			\$ 690,317	\$ 1,686,453	244.3%
Grand Total of All Costs Related to the Project	\$ 98,580,000	\$ 122,892,609	\$ 150,215,944	\$ 143,682,678	95.7%

Total Project Budget - Opinion of cost for construction	\$ 122,892,609
% Budgeted/Encumbered To Date Project Costs	121.67%
% Spent to Date - Project Costs	97.69%

Project Revenues Received

Revenues	Budget	Actual	% of Budget
Revenues			
Prepaid Assessments	\$ 18,329,914	\$ 18,329,914	0.0%
Assessment Revenue	\$ 25,280,000	\$ 33,100,919	130.9%
Commercial Paper	\$ -	\$ -	0.0%
Town Owned Property Prepaid Assessments	\$ 2,797,291	\$ 2,797,291	100.0%
Interest	\$ 1,667,009	\$ 6,786,006	407.1%
GO Bond Proceeds 2018	\$ 60,500,000	\$ 60,499,897	100.0%
GO Bond Proceeds 2021	\$ 9,198,896	\$ 9,198,896	100.0%
1 Cent Sales Tax (CIP Pay go)	\$ 5,000,000	\$ 4,500,000	90.0%
FPL	\$ 450,246	\$ 450,246	100.0%
FEMA Grant	\$ 8,500,000	\$ 3,919,184	46.1%
Other			
Kevin McGann - CO #9	\$ -	\$ 34,900	0.0%
Donations - Civic Association	\$ 49,250	\$ 49,250	100.0%
Transfer from (307) Fund CIP	\$ 760,200	\$ 760,200	100.0%
Transfer from (401) Fund Marina	\$ 5,200,000	\$ 15,300,000	294.2%
Transfer from (001) General Fund - PM Salary	\$ 942,116	\$ 1,209,157	128.3%
Total Project Revenues	\$ 138,674,922	\$ 156,935,861	113.2%

Underground Utility Project Budget
Phase 1 Project Costs
September 30, 2025

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Project Engineering					
Task 2.1 - Detailed Design North End	590,000		472,063	472,063	100.0%
Task 2.2 - Detailed Design South End	740,000		619,411	619,411	100.0%
Task 2.3 - Permitting Assistance			17,790	17,790	100.0%
Task 2.4 - Bid Phase Assistance			42,166	42,166	100.0%
Task 2.5 - Meetings - Design Phase			125,399	125,383	100.0%
Subtotal Design Phase	\$ 1,330,000	\$ 1,280,000	\$ 1,276,829	\$ 1,276,813	100.0%
Construction Costs					
Phase 1 North Construction					
Preconstruction			\$ 19,720	19,720	100.0%
Burkhardt Construction			\$ 3,598,144	3,606,916	100.2%
Street Light Conversion			\$ 135,322	135,322	100.0%
Change Order for AT&T and Comcast Conduit			\$ 500,655	491,883	98.2%
Utility Design Costs			\$ 15,595	79,767	511.5%
Utility Construction Costs (FPL, Comcast, AT&T)			\$ 476,776	325,523	68.3%
Construction Engineering (KH)			\$ 207,771	205,818	99.1%
	\$ 4,210,000	\$ 4,930,000	\$ 4,953,984	\$ 4,864,949	98.2%
Phase 1 South Construction					
Preconstruction			\$ 22,200	22,200	100.0%
Whiting Turner Construction			\$ 4,450,977	4,518,572	101.5%
Utility Design Costs			\$ 33,013	119,725	362.7%
Utility Construction Costs (FPL, Comcast, AT&T)			\$ 1,374,193	1,250,395	91.0%
Construction Engineering (KH)			\$ 317,963	317,483	99.8%
	\$ 6,800,000	\$ 6,350,000	\$ 6,198,347	\$ 6,228,375	100.5%
Easement Recording Fees			\$ 740	740	100.0%
Legal Costs/Easement Acquisition - Jones Foster	\$ 280,000	\$ 350,000	\$ 301,359	\$ 306,723	101.8%
Legal Sketch and Description - Easements			34,000	33,215	97.7%
Easement Abandonment			\$ 8,256	5,120	62.0%
Legal Advertising				2,795	
Total Phase 1 Costs	\$ 12,620,000	\$ 12,910,000	\$ 12,773,514	\$ 12,718,730	99.6%

Underground Utility Project Budget
Phase 2 Project Costs
September 30, 2025

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 2 Design					
Kimley Horn					
Task 1.1 Phase 2 North Design	335,000		\$ 281,304	\$ 281,304	100.0%
Task 1.2 Phase 2 South Design	400,000		\$ 335,353	\$ 335,353	100.0%
Task 1.3 Permitting Assistance North and South			\$ 12,674	\$ 12,674	100.0%
Task 1.4 Bid Phase Assistance North and South			\$ 40,565	\$ 40,565	100.0%
Task 1.6 Meetings North and South			\$ 136,617	\$ 131,510	96.3%
Total Phase 2 Design	\$ 735,000	\$ 807,000	\$ 806,513	\$ 801,406	99.4%
Construction Costs					
Phase 2 North Construction					
Preconstruction			\$ 35,000	31,970	91.3%
Burkhardt Construction			\$ 3,932,792	3,932,792	100.0%
Owner Purchased Supplies			\$ 253,631	253,631	100.0%
FPL Design Cost			\$ 34,936	34,936	100.0%
ATT Design Cost			\$ 10,000	\$ 10,000	100.0%
Comcast Design Cost			\$ 5,000	\$ 4,582	91.6%
Utility Costs (FPL, Comcast, AT&T)			\$ 496,307	\$ 423,898	85.4%
FPL - Additional Vista Switches			\$ 55,000	\$ 54,938	99.9%
Construction Engineering (KH)			\$ 248,121	\$ 246,227	99.2%
Total Phase 2 North Construction	3,800,000	5,020,000	\$ 5,070,787	\$ 4,992,974	98.5%
Phase 2 South Construction	-				
Preconstruction			\$ 35,000	87,667	250.5%
Burkhardt Construction			\$ 6,419,862	6,383,736	99.4%
Owner Supplied Materials			\$ 175,898	175,898	100.0%
FPL Design Cost			\$ 34,936	34,936	100.0%
ATT Design Cost			\$ 5,000	\$ 5,000	100.0%
Comcast Design Cost			\$ 5,000	\$ 4,582	91.6%
Utility Costs (FPL, Comcast, AT&T)			\$ 601,448	\$ 601,448	100.0%
Reimburse John Moran				\$ 39,240	
Construction Engineering (KH)	-		\$ 325,280	\$ 324,908	99.9%
Total Phase 2 South Construction	4,435,000	7,424,000	\$ 7,602,424	\$ 7,657,414	100.7%
Easement Acquisition/Abandonment	200,000	219,000			
<i>Kimley Horn Easement Assistance</i>					
Task 1.5 Easement Assistance North			\$ 64,936	\$ 64,935	100.0%
Task 1.5 Easement Assistance South			\$ 77,466	\$ 77,467	100.0%
<i>Surveys</i>					
Task 1.7 Legal Sketch North			\$ 14,020	\$ 14,020	100.0%
Task 1.7 Legal Sketch South			\$ 21,725	\$ 20,689	95.2%
Advertising			\$ 1,200	\$ 1,101	91.7%
Recording Costs			\$ 3,605	\$ 3,473	96.3%
Easement Abandonment			\$ 6,870	\$ 5,994	87.2%
Total Easement Acquisition Costs	200,000	219,000	\$ 189,822	\$ 187,678	98.9%
Total Phase 2 Costs	\$ 9,170,000	\$ 13,470,000	\$ 13,669,545	\$ 13,639,472	99.8%

Underground Utility Project Budget
Phase 3 Project Costs
September 30, 2025

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 3 Design					
Kimley Horn					
Task 1.1 Phase 3 North Design	\$ 325,000		\$ 280,189	\$ 280,189	100.0%
Task 1.2 Phase 3 South Design	\$ 535,000		\$ 486,333	\$ 486,323	100.0%
Task 1.3 Permitting Assistance			\$ 13,739	\$ 13,739	100.0%
Task 1.4 Bid Phase Assistance			\$ 36,834	\$ 36,834	100.0%
Task 1.5 Meetings			\$ 77,411	\$ 76,626	99.0%
Total Phase 3 Design	\$ 860,000	\$ 895,000	\$ 894,505	\$ 893,710	99.9%
Construction Costs					
Phase 3 North Construction	\$ 3,700,000	\$ 5,300,000			
Preconstruction			\$ 24,580	\$ 24,580	100.0%
Construction - Burkhardt			\$ 4,100,697	\$ 4,198,953	102.4%
Owner supplied materials			\$ 2,797	\$ 3,456	123.6%
FPL Design Cost			\$ 12,850	\$ 2,700	21.0%
ATT Design Cost			\$ 5,000	\$ 5,000	100.0%
Comcast Design Cost			\$ 3,128	\$ 3,128	100.0%
FPL Construction			\$ 87,101	\$ 87,101	100.0%
Street Light Conversion			\$ 4,249	\$ 7,012	165.0%
Utility Costs (Comcast & ATT)			\$ 409,387	\$ 428,207	104.6%
Construction Engineering (KH)			\$ 236,976	\$ 224,829	94.9%
Daniella Construction - Nightingale/LaPuerta - Townwide portion			\$ 457,851	\$ 457,851	100.0%
FPL Nightingale/LaPuerta - Townwide Portion			\$ 85,796	\$ 85,796	100.0%
Comcast Nightingale/LaPuerta - Townwide Portion			\$ 8,885	\$ 8,885	100.0%
AT&T Nightingale/LaPuerta Townwide Portion			\$ 30,555	\$ 30,555	100.0%
Billing for Arnold Fisher relocate transformer Deanna Davis and Cohlan			\$ (17,647)	(17,647)	100.0%
Total Phase 3 North Construction	\$ 3,700,000	\$ 5,300,000	\$ 5,452,205	\$ 5,550,406	101.8%
Phase 3 South Construction	\$ 6,090,000	\$ 8,875,000			
Preconstruction			\$ 33,400	\$ 33,400	100.0%
Construction		\$ 8,029,385	\$ 9,937,101	\$ 6,942,116	69.9%
Owner supplied Pipe			\$ 153,809	\$ 138,366	90.0%
FPL Construction			\$ 562,000	\$ 562,905	100.2%
FPL Design Cost			\$ 11,359	\$ 17,159	151.1%
FPL - 101 El Brillo			\$ 10,875	\$ 10,875	100.0%
ATT Design and Construction Cost			\$ 537,254	\$ 631,371	117.5%
Comcast Design and Construction Cost			\$ 195,128	\$ 335,723	172.1%
Construction Engineering (KH)			\$ 322,540	\$ 319,620	99.1%
Total Phase 3 South Construction	\$ 6,090,000	\$ 8,875,000	\$ 11,763,466	\$ 8,991,534	76.4%
Easement Acquisition/Abandonment	\$ 260,000	\$ 330,000			
<i>Kimley Horn Easement Assistance</i>					
Task 1 Easement Assistance North and South			\$ 273,390	\$ 271,913	99.5%
Easement Amendment			\$ 49,285	\$ 49,198	99.8%
<i>Surveys</i>					
Recording Costs			\$ 6,000	\$ 5,137	85.6%
Easement Abandonment			\$ 8,150	\$ 6,542	80.3%
Total Easement Acquisition Costs	\$ 260,000	\$ 330,000	\$ 336,825	\$ 332,791	98.8%
Total Phase 3 Costs	\$ 10,910,000	\$ 15,400,000	\$ 18,447,002	\$ 15,768,441	85.5%

Underground Utility Project Budget
Phase 4 Project Costs
September 30, 2025

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 4 Design					
Kimley Horn					
Task 1.1 Phase 4 North Design	\$ 402,000		\$ 312,317	312,317	100.0%
Task 1.2 Phase 4 South Design	\$ 413,000		\$ 451,284	451,284	100.0%
Task 1.3 Permitting Assistance			\$ 14,468	14,468	100.0%
Task 1.4 Bid Phase Assistance			\$ 37,899	37,899	100.0%
Task 1.6 Meetings			\$ 77,911	77,383	99.3%
Total Phase 4 Design	\$ 815,000	\$ 894,000	\$ 893,879	893,351	99.9%
Construction Costs					
Phase 4 North Construction	4,605,000	6,275,000			
Preconstruction			\$ 22,270	22,270	100.0%
Construction Costs			\$ 5,016,315	4,923,217	98.1%
Owner Supplied Pipe and Vaults			\$ 156,238	156,238	100.0%
FPL BCE			\$ 91,543	91,543	100.0%
FPL Design Cost			\$ 12,757	12,850	100.7%
ATT Design Cost			\$ 5,000	91,208	1824.2%
Comcast Design and Construction Cost			\$ 173,151	3,128	1.8%
Utility Costs (FPL, Comcast, AT&T)			\$ 353,715	353,715	100.0%
Street Light Conversion FPL			\$ 4,222	4,222	100.0%
Construction Engineering (KH)			\$ 324,309	324,023	99.9%
Total Phase 4 North Construction	\$ 4,605,000	\$ 6,275,000	\$ 6,159,520	5,982,413	97.1%
Phase 4 South Construction	4,710,000	7,640,000			
Preconstruction			\$ 34,800	34,800	100.0%
Construction			\$ 8,909,957	9,557,590	107.3%
Construction with Lake Drive Park			\$ 320,311	363,499	113.5%
Owner Supplied Pipes			\$ 2,170	2,170	100.0%
Reimbursement from Preservation Foundation			\$ (102,500)	(102,500)	100.0%
Street Light Conversion (FPL)			\$ 7,098	7,098	100.0%
FPL Design Cost			\$ 13,160	1,350	10.3%
ATT Design Cost			\$ 5,000	5,000	100.0%
Comcast Design Cost			\$ 3,128	3,128	100.0%
Kimley Horn - Design services Hibiscus Ave			\$ 12,047	11,940	99.1%
Utility Costs (FPL, Comcast, AT&T)			\$ 2,013,298	2,075,861	103.1%
Construction Engineering (KH)			\$ 333,659	332,963	99.8%
Total Phase 4 South Construction	\$ 4,710,000	\$ 7,640,000	\$ 11,552,128	12,292,898	106.4%
Easement Acquisition/Abandonment	\$ 240,000	\$ 411,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance (KH)			\$ 280,270	280,254	100.0%
Easement Assistance (KH) -- Switches			\$ 67,747	67,481	99.6%
Easement Assistance (KH)			\$ 59,369	60,956	102.7%
<i>Surveys</i>					
Legal Sketch			\$ 38,230	38,092	99.6%
Legal Sketch - Switches			\$ 4,967		
Jones Foster - Legal					
Recording Costs			\$ 7,000	6,371	91.0%
Easement Abandonment			\$ 18,735	18,735	100.0%
Total Easement Acquisition Costs	\$ 240,000	\$ 411,000	\$ 476,318	471,889	99.1%
Total Phase 4 Costs	\$ 10,370,000	\$ 15,220,000	\$ 19,081,845	19,640,551	102.9%

Underground Utility Project Budget
Phase 5 Project Costs
September 30, 2025

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 5					
Kimley Horn					
Task 1.1 Phase 5 North Design	\$ 520,000		\$ 454,210	\$ 454,210	100.0%
Task 1.2 Phase 5 South Design	\$ 600,000		\$ 606,951	\$ 606,951	100.0%
Task 1.3 Permitting Assistance North/South			\$ 17,100	\$ 17,100	100.0%
Task 1.4 Bid Phase Assistance North/South			\$ 37,899	\$ 37,899	100.0%
Task 1.6 Meetings North/South			\$ 77,911	\$ 77,905	100.0%
Total Phase 5 Design	\$ 1,120,000	\$ 1,195,000	\$ 1,194,071	\$ 1,194,065	100.0%
Construction Costs					
Phase 5 North Construction	\$ 5,890,000	\$ 8,055,000			
Preconstruction			\$ 59,100	59,100	100.0%
Construction			\$ 6,456,367	6,437,030	99.7%
Construction Manager - Burkhardt			\$ 940,702	987,621	105.0%
Utility Costs (FPL, Comcast, AT&T)			\$ 333,639	1,009,224	302.5%
AT&T Design			\$ 5,000	5,000	100.0%
FPL Design Costs			\$ 16,223	30,330	187.0%
Reimburse Caren and Gary Marder work performed			\$ 6,100	6,100	100.0%
Construction Engineering (KH)			\$ 334,147	346,525	103.7%
Total Phase 5 North Construction	\$ 5,890,000	\$ 8,055,000	\$ 8,151,279	\$ 8,880,930	109.0%
Phase 5 South Construction	\$ 6,750,000	\$ 10,545,000			
Preconstruction			\$ 59,100	59,100	100.0%
Construction			\$ 6,629,361	6,602,629	99.6%
Infrastructure from Phase 4 south bid - Not part of Grant			\$ 163,350	57,460	35.2%
Construction Manager - Burkhardt			\$ 979,098	783,278	80.0%
Four Arts Reimbursement			\$ (8,493)	(8,493)	
Utility Costs (FPL, Comcast, AT&T)			\$ 641,597	676,082	105.4%
AT&T Design			\$ 5,000	5,000	100.0%
FPL Design Costs			\$ 21,043	21,043	100.0%
Construction Engineering (KH)			\$ 334,159	327,172	97.9%
Total Phase 5 South Construction	\$ 6,750,000	\$ 10,545,000	\$ 8,824,214	\$ 8,523,272	96.6%
Easement Acquisition/Abandonment	\$ 330,000	\$ 365,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 218,600	\$ 218,602	100.0%
Easement Assistance			\$ 81,086	\$ 78,699	97.1%
<i>Surveys</i>					
Legal Sketch			\$ 41,080	\$ 35,672	86.8%
Legal Ads			\$ 1,000	\$ 585	58.5%
Recording Costs			\$ 6,000	\$ 5,891	98.2%
Easement Abandonment				\$ -	
Total Easement Acquisition Costs	\$ 330,000	\$ 365,000	\$ 347,766	\$ 339,448	97.6%
FEMA Grant		\$ (8,465,355)			
Total Phase 5 Costs	\$ 14,090,000	\$ 11,694,645	\$ 18,517,330	\$ 18,937,715	102.3%

Underground Utility Project Budget
Phase 6 Project Costs
September 30, 2025

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 6 Design					
Kimley Horn					
Task 1.1 Phase 6 North Design	\$ 420,000		\$ 475,019	\$ 475,019	100.0%
Task 1.2 Phase 6 South Design	\$ 940,000		\$ 826,551	\$ 826,551	100.0%
Task 1.3 Permitting Assistance North/South			\$ 17,694	\$ 17,694	100.0%
Task 1.4 Bid Phase Assistance North/South			\$ 35,938	\$ 35,938	100.0%
Task 1.6 Meetings North			\$ 84,791	\$ 84,765	100.0%
Total Phase 6 Design	\$ 1,360,000	\$ 1,440,000	\$ 1,439,993	\$ 1,439,967	100.0%
Utility and Construction Costs					
Phase 6 North Construction	\$ 4,790,000	\$ 6,615,000			
Preconstruction			\$ 24,270	24,270	100.0%
Construction			\$ 7,867,296	4,198,832	53.4%
Approved Change Orders					
FPL Design Cost			\$ 15,868	29,198	184.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 295,632	554,193	187.5%
Construction Engineering (KH)			\$ 344,177	353,075	102.6%
Total Phase 6 North Construction	\$ 4,790,000	\$ 6,615,000	\$ 8,547,243	\$ 5,159,568	60.4%
Phase 6 South Construction	\$ 10,270,000	\$ 12,298,000			
Preconstruction			\$ 24,270	24,270	100.0%
Construction			\$ 8,400,000	6,566,032	78.2%
Approved Change Orders					
FPL Design Cost			\$ 29,924	29,924	100.0%
ATT Design Cost			\$ 10,000	10,000	100.0%
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 754,815	952,480	126.2%
Construction Engineering (KH)			\$ 344,007	337,981	98.2%
Total Phase 6 South Construction	\$ 10,270,000	\$ 12,298,000	\$ 9,563,016	\$ 7,920,687	82.8%
Easement Acquisition/Abandonment	\$ 400,000	\$ 447,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 351,594	\$ 371,979	105.8%
<i>Surveys</i>					
Legal Sketch			\$ 58,415	\$ 38,011	65.1%
Legal Ads			\$ 1,000	\$ 113	11.3%
Recording Costs			\$ 5,000	\$ 4,025	80.5%
Easement Abandonment				\$ -	
Total Easement Acquisition Costs	\$ 400,000	\$ 447,000	\$ 416,009	\$ 414,128	99.5%
Total Phase 6 Costs	\$ 16,820,000	\$ 20,800,000	\$ 19,966,261	\$ 14,934,350	74.8%

Underground Utility Project Budget
Phase 7 Project Costs
September 30, 2025

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 7 Design					
Kimley Horn					
Task 1.1 Phase 7 North Design	\$ 450,000		\$ 492,488	\$ 492,488	100.0%
Task 1.2 Phase 7 South Design	\$ 480,000		\$ 630,830	\$ 630,830	100.0%
Task 1.3 Bid Phase Assistance North and South			\$ 35,938	\$ 35,938	100.0%
Task 1.4 Meetings North and South			\$ 77,616	\$ 77,535	99.9%
Total Phase 7 Design	\$ 930,000	\$ 1,237,000	\$ 1,236,872	\$ 1,236,791	100.0%
Utility and Construction Costs					
Phase 7 North Construction	\$ 5,140,000	\$ 7,005,000			
Preconstruction			\$ 47,500	11,515	24.2%
Construction			\$ 10,472,977	8,813,703	84.2%
Chicane Demonstrations			\$ 47,500	19,558	41.2%
FPL Design Cost			\$ 15,806	41,728	264.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 245,460	245,460	100.0%
Construction Engineering (KH)			\$ 354,458	331,309	93.5%
Total Phase 7 North Construction	\$ 5,140,000	\$ 7,005,000	\$ 11,183,701	\$ 9,463,273	84.6%
Phase 7 South Construction	\$ 5,380,000	\$ 7,320,000			
Preconstruction			\$ 47,500	35,785	75.3%
Construction			\$ 11,442,770	5,113,944	
Chicane Demonstrations			\$ 47,500	19,558	41.2%
FPL Design Cost			\$ 19,953	19,953	100.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)				6,045	
Construction Engineering (KH)			\$ 376,765	198,793	52.8%
Total Phase 7 South Construction	\$ 5,380,000	\$ 7,320,000	\$ 11,934,488	\$ 5,394,077	45.2%
Easement Acquisition/Abandonment	\$ 280,000	\$ 348,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 346,459	\$ 346,356	100.0%
Easement Assistance			\$ 69,964	\$ 69,919	99.9%
<i>Surveys</i>					
Legal Sketch					
Legal Ads			\$ 1,000	\$ 113	11.3%
American Acquisition Group					
Temp Services					
Legal Advertising					
Recording Costs			\$ 5,000	\$ 5,047	100.9%
Total Easement Acquisition Costs	\$ 280,000	\$ 348,000	\$ 422,423	\$ 421,434	99.8%
Total Phase 7 Costs	\$ 11,730,000	\$ 15,910,000	\$ 24,777,484	\$ 16,515,575	66.7%

Underground Utility Project Budget
Phase 8 Project Costs
September 30, 2025

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 8 Design					
Kimley Horn					
Task 1.1 Phase 8 Design	\$ 1,010,000	\$ 1,151,000	\$ 1,029,017	\$ 1,029,017	100.0%
Task 1.2 Permitting Assistance			\$ 17,694	\$ 17,694	100.0%
Task 1.3 Bid Phase Assistance			\$ 14,430	\$ 14,430	100.0%
Task 1.4 Meetings			\$ 89,778	\$ 89,752	100.0%
Task 1.5 Easement Assistance			\$ 129,997	\$ 129,993	100.0%
Total Phase 8 Design	\$ 1,010,000	\$ 1,151,000	\$ 1,280,916	\$ 1,280,886	100.0%
Utility and Construction Costs					
Phase 8 Construction	\$ 10,990,000	\$ 13,107,000			
Preconstruction			\$ 26,610	26,610	100.0%
Construction			\$ 16,113,771	2,187,385	13.6%
Approved Change Orders					
FPL Design Cost			\$ 13,160	13,160	100.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 1,100,000	1,007,485	91.6%
Construction Engineering (KH)			\$ 409,356	177,587	43.4%
Total Phase 8 North Construction	\$ 10,990,000	\$ 13,107,000	\$ 17,662,897	\$ 3,412,227	19.3%
Easement Acquisition/Abandonment	\$ 300,000	\$ 242,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 227,724	\$ 226,073	99.3%
Additional Easement Assistance PO240618			\$ 78,372	\$ 78,281	99.9%
Surveys					
Legal Sketch					
Legal Ads				\$ 56	
American Acquisition Group					
Kimley Horn Grant Assistance BRIC Grant			\$ 49,774	\$ 41,587	83.6%
Temp Services					
Recording Costs			\$ 5,000	\$ 2,779	55.6%
Total Easement Acquisition Costs	\$ 300,000	\$ 242,000	\$ 360,870	\$ 348,776	96.6%
Total Phase 8 Costs	\$ 12,300,000	\$ 14,500,000	\$ 19,304,683	\$ 5,041,889	26.1%

Underground Utility Project Budget
Other Project Costs
September 30, 2025

Master Plan	Budget	Actual	% Expended
Task 1.1 - Data Collection & GIS Base Mapping	\$ 88,021	\$ 88,021	100.0%
Task 1.1a Data Collection for Future Communications	\$ 23,511	\$ 23,511	100.0%
Task 1.2 - Conceptual Design and Master Plan	\$ 161,756	\$ 161,756	100.0%
Task 1.3 - Project Sequencing and Phasing	\$ 31,244	\$ 31,244	100.0%
Task 1.4 - Assessment of Traffic Impacts	\$ 77,660	\$ 77,660	100.0%
Task 1.5 - Project Delivery Methods	\$ 17,448	\$ 17,448	100.0%
Task 1.6 - Master Plan Document	\$ 45,053	\$ 45,053	100.0%
Task 1.7 - Meetings Master Planning Phase	\$ 113,135	\$ 113,123	100.0%
Task 1.8 - Master Plan Second Half	\$ 40,067	\$ 40,067	100.0%
Subtotal Master Planning	\$ 597,895	\$ 597,883	100.0%
Comcast Preplanning - Master Plan	\$ 12,015	\$ 12,015	100.0%
Assessment Costs, Legal, Fees and Discounts	\$ 950,000	\$ 955,494	100.6%
Project Manager - Pay and benefits	\$ 840,000	\$ 786,590	93.6%
Temp Services - Easement Acquisition	\$ 150,000	\$ 106,050	70.7%
Other Miscellaneous Expenses		\$ 33,610	
General Easement Assistance	\$ 55,535	\$ 32,477	58.5%
Community Outreach	\$ 282,519	\$ 227,674	80.6%
Peer Review Study - Patterson & Dewar (\$50,000 Offsetting Revenue)	\$ 100,000	\$ 100,000	100.0%
Total Other Project Costs	\$ 2,987,964	\$ 2,851,793	95.4%

Debt Service and Related Debt Issuance Costs

	Budget	Actual	% Expended
Commercial Paper Issuance Cost	\$ 260,116	\$ 260,116	100.0%
Commercial Paper Interest	\$ 243,096	\$ 243,096	100.0%
Arbitrage Rebate Calculation	\$ 2,500	\$ 4,300	172.0%
Debt Service Fees	\$ 2,000	\$ 500	25.0%
GO Bond Closing Costs 2018	\$ 488,271	\$ 487,471	99.8%
GO Bond Closing Costs 2021	\$ 202,169	\$ 202,380	100.1%
GO Bond Debt Service	\$ 20,749,847	\$ 20,749,847	100.0%
Total Debt Service and Related Debt Issuance Costs	\$ 21,947,999	\$ 21,947,709	100.0%

Related Costs Outside of the Underground Project Budget

	Budget	Actual	% Expended
Costs paid from (307) Fund CIP			
Underground City of Lake Worth Section			
Project Design	\$ 25,231	\$ 24,430	96.8%
Project Construction	\$ 351,081	\$ 351,081	100.0%
Project Construction Engineering	\$ 11,607	\$ 12,849	110.7%
Utility Cost (FPL, Comcast, AT&T)	\$ 134,333	\$ 127,531	94.9%
Project Meeting Attendance	\$ 3,334	\$ 2,914	87.4%
Total Lake Worth Section	\$ 525,586	\$ 518,805	98.7%
Ibis Way PGD Improvements	\$ 14,583	\$ 14,583	100.0%
Crosswalk Spare Conduits	\$ 26,148	\$ 24,841	95.0%
General Fund Costs			
Goldmacher v TPB Legal and Other Costs		\$ 183,701	
Kosberg v TPB Legal and Other Costs		\$ 615,602	
PBT Real Estate v TPB		\$ 197,178	
Gardner, Bist Bowden, Bush (Shef Wright)		\$ 24,799	
Telecommunications Consultant	\$ 89,000	\$ 83,210	93.5%
Peter Brandt (Contract Negotiations)	\$ 35,000	\$ 23,735	67.8%
Total Related Costs Outside of the Budget	\$ 690,317	\$ 1,686,453	244.3%

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Carolyn Stone, Deputy Town Manager, Business Enterprise and Culture

From: Kirk W. Blouin, Town Manager

Re: Draft Donor Recognition and Signage Policy Review

Date: 10/30/2025

GENERAL INFORMATION/BACKGROUND

At the October 14, 2025, Town Council meeting, staff presented a framework for establishing a comprehensive Donor Recognition and Signage Policy. The discussion focused on defining appropriate thresholds for naming rights, setting duration and expiration standards, and distinguishing between donor recognition signage and historical or honorary markers located within the Town's right-of-way.

The intent of this policy remains to recognize the generosity of donors while preserving the Town's character, fairness, and stewardship of public spaces. The policy establishes a uniform approach to how donations are received, approved, and acknowledged—ensuring that signage, if permitted, reflects the Town's values and design standards. This draft:

- Provides a definitions section for precision and ease of reference;
- Clarifies eligibility thresholds and criteria for naming rights;
- Defines the duration and expiration of recognition terms, including donor right of first refusal;
- Establishes clear standards for right-of-way signage, consistent with FDOT and Town safety regulations; and
- Provides staff procedures for intake, review, and recordkeeping to ensure transparency and consistency across departments.

Staff seeks policy feedback and specific direction on key decision points, including:

- Determining the donation amount that triggers a naming opportunity (policy states \$50,000). No naming rights for donations under \$50,000
- Donations under \$50,000 will be acknowledged annually through both digital and print mediums.
- Donations under \$50,000 will be placed in a Town Beautification Account.

- Naming rights expire at the end of the asset's useful life (useful life determined by the Town).
- All naming rights that are not defined by a standalone naming right or donor agreement expire after 5 years.
- Donors have the right of first refusal if they wish to renew their recognition, provided the asset is deemed by the Town to be in need of replacement.
- The Town Council has the right to direct staff to remove signage if continued recognition presents a reputational risk.
- Florida State Historical Markers or Honorary Designation Markers may be permitted in the right-of-way by Town Council Resolution.

FUNDING/FISCAL IMPACT

Adoption of the policy does not carry an immediate fiscal impact. However, future donations accepted under this framework may include costs associated with donor signage fabrication, installation, and maintenance, which will be managed within departmental budgets.

TOWN ATTORNEY REVIEW

The Town Attorney's Office has reviewed the draft policy and will provide any additional comments during the meeting.

STRATEGIC PLAN

Strategic Priorities:

Community Culture and Character

Strategic Focus Areas:

Community Preservation

FUNDING

No Funding

Town of Palm Beach Donor Recognition & Signage Policy
(Draft incorporating input from October 14, 2025, Town Council meeting)

I. OBJECTIVE

To establish consistent standards and procedures for accepting donations and recognizing donors through signage, plaques, and naming rights in Town facilities, parks, and programs. This policy ensures transparency, preserves community character, and provides fair recognition of donor contributions.

II. RESPONSIBILITY

Department Directors and the Town Manager (or designee) shall implement this policy. The Finance Department shall ensure the completion of all actions related to financial recordkeeping. The Town Council is responsible for approving certain donations and naming rights as described in this policy.

This policy applies to all monetary and in-kind donations (excluding donations of food) to the Town of Palm Beach, including those related to capital improvements, programs, and events. It governs all donor recognition signage, plaques, and naming rights, including those located within public rights-of-way.

III. GUIDING PRINCIPLES

- A. Consistency & Fairness – Donors are recognized using uniform thresholds and standards.
- B. Community Character – Signage reflects the Town’s architectural, aesthetic, and historical values.
- C. Transparency – All donations are disclosed in accordance with Florida’s Public Records laws.
- D. Stewardship – Recognition is time-limited, tied to the useful life of assets, and revocable if necessary.

IV. DEFINITIONS

- A. Anonymous Donation – A donation where the donor’s identity is not publicly disclosed, though the contribution is still documented internally and subject to Florida’s Public Records laws.
- B. Beautification Account – A designated Town account established to receive donations under \$50,000 for the enhancement, maintenance, or improvement of Town-owned properties and amenities.

C. Donation – A contribution of cash, goods, or services without expectation of commercial benefit.

D. Donor Recognition – Any formal acknowledgment given to an individual, business, or organization for a contribution, which may include physical signage, digital listings, or public communications.

E. Naming Rights – Formal recognition of a donation or in honorarium or memorium through the naming of an asset, facility, or program.

F. Pledge Agreement – A written commitment from a donor to provide a specified donation over a set period of time, outlining payment schedule, recognition terms, and any conditions of fulfillment.

G. Restricted Donation – A donation designated for a specific purpose.

H. Right of First Refusal – Donor's ability to provide a new contribution at current market rate to replace the item they initially donated, if the Town deems it would like to have it replaced.

I. Right-of-Way Signage – Recognition signage placed within the Town's right-of-way (ROW), subject to additional safety, compliance, and consistency review.

J. Unrestricted Donation – A donation available for use at the Town's discretion.

K. Useful Life – The period during which a donated asset, facility, or improvement is expected to remain functional, safe, and aesthetically appropriate for public use, as determined by the Town.

V. ROLES & RESPONSIBILITIES

A. Town Council – Approves or declines donations over \$50,000, companion/donor/pledge funding agreements, and associated naming rights for facilities, parks, or other Town assets.

B. Town Manager – Approves or declines donations under \$50,000.

C. Department Directors – Coordinate donations, prepare agreements, acknowledge gifts in writing, and ensure implementation of signage standards, if applicable.

D. Finance Department – Processes donations and ensures an official record is kept in the Town Clerk's Office.

VI. ELIGIBILITY FOR DONOR NAMING RIGHTS / DONOR RECOGNITION

A. Naming rights related to a donation may be offered when a donor's contribution meets or exceeds one of the following thresholds:

1)The donation is over \$50,000; and

2) The donation covers 50% or more of the acquisition or construction cost, or the continuing operation of a Town-initiated amenity or program (this applies when the Town desires the item, program, or facility and welcomes companion funding to offset costs to taxpayers); or

3) The donation covers 100% of the cost of a project, fixture, furnishing, or equipment that the Town would not otherwise undertake without full donor funding.

4) In no circumstance will the Town offer naming rights for items valued at less than \$50,000.

VII. DURATION OF RECOGNITION / TERMINATION OR EXPIRATION

A. Naming rights expire at the end of the asset's useful life (Town monitors and determines asset lifecycles). This includes situations where the named item becomes unusable due to damage caused by a natural disaster, vandalism, or other causes that render it unsuitable for continued Town use.

B. All naming rights not defined by a separate naming right or donor agreement expire after five (5) years.

C. Donors may have the right of first refusal (if the donor can be reasonably located by staff) to provide a new contribution at the current market rate and renew recognition if the Town determines, in its sole discretion, to replace an asset.

D. Recognition may be terminated if the donor defaults on pledge payments (if permitted under a pledge agreement) or if continued recognition would harm the Town's reputation.

VIII. ELIGIBILITY FOR HONORARY OR MEMORIAL NAMING / RECOGNITION

A. The Town Manager must present all honorary or memorial naming rights to the Town Council for consideration, approval, or denial.

IX. DESIGN STANDARDS FOR SIGNAGE

A. Standard wording shall include: "Given by [Donor Name]," "Gifted by [Donor Name]," or "In Honor / In Memory of [Name]."

B. Signage must be consistent with Town branding and design guidelines, as well as the Town's sign ordinances.

C. The Town Manager (or designee) determines placement and acceptable design. The Town may relocate signage if needed.

X. RIGHT-OF-WAY (ROW) SIGNAGE

- A. Florida State Historical Markers or Honorary Designation Markers may be permitted in the ROW by Town Council resolution.
- B. Such markers must comply with FDOT safety standards (no obstruction of sight lines, traffic control devices, or pedestrian pathways).
- C. Signage is limited in size and materials to harmonize with Town streetscape standards.
- D. Donor recognition signage in the right-of-way is not permitted.

XI. POLICY FOR DONATIONS NOT ELIGIBLE FOR NAMING RIGHTS (DONATIONS UNDER \$50,000)

- A. Beautification Account – The Town has established a Town-wide Beautification Account to receive and manage donations under \$50,000. Funds in this account support the maintenance and improvement of Town-owned properties, including but not limited to park fixtures, benches, landscaping, pathways, equipment, and other indoor and outdoor public amenities that enhance the Town’s aesthetic appeal.
- B. Donations of any value for items included in the Town budget are subject to the approval of the Department Director or Town Manager, as appropriate.
- C. Donations of items with a value of \$50,000 or less, which are not included in the Town budget, may be approved by the Department Director if there will be no future maintenance or replacement cost, but are subject to the approval of the Town Manager if there could or would be future maintenance or replacement cost.
- D. Donor Recognition – Contributors to the Beautification Account and other donors that qualify for naming rights will be recognized through non-physical means such as acknowledgment on the Town’s website, digital signage, and/or an annual printed recognition. Donors may also opt to remain anonymous, in accordance with Florida’s Public Records laws. Department Directors will be responsible for drafting and sending acknowledgment and thank-you letters signed by the Town Manager.
- E. The Department Director or Town Manager may seek Town Council approval of any donation that they determine should be subject to Town Council review.

PROCEDURES FOR TOWN STAFF

A. Donation Intake

1. Staff confirm donation intent (restricted or unrestricted) using the Donation Intake Form (Exhibit A).
2. The Department Director consults with the Town Manager to determine eligibility.
3. The Finance Department logs the donation into official records.

B. Donor Agreements

1. For donations exceeding \$50,000 that include naming rights or donor signage, a written agreement is required.
2. Agreements must specify the donation amount, recognition term, and signage details.
3. Town Council approval is required for all donor and naming rights agreements and any multi-party agreements (e.g., public/private partnerships).

C. Signage Design & Placement

1. Draft signage concepts are reviewed by the Department Director and Town Manager.
2. Final wording, design, and location are approved by the Town Council (donor signage plan).
3. For ROW signage, staff conduct a safety and compliance review, and Council approval is required.

D. Public Disclosure

1. All donations and agreements may be disclosed via Town records and communication channels.
2. Anonymous donors may be acknowledged publicly as “Anonymous,” but donation details remain subject to Florida’s Public Records laws.

XIII. EFFECTIVE DATE & REVIEW

This policy takes effect upon Town Council adoption and will be reviewed every five (5) years, or as otherwise determined necessary.



Town of Palm Beach Donation Intake Form (Exhibit A)

Donations Intake Form

Date of Submission: _____

Donor Information

Donor Name(s): _____

Organization (if applicable): _____

Address: _____

Phone: _____

Email: _____

Donation Details

Type of Donation (check one):

☐ Monetary Donation

☐ In-Kind Goods/Materials

☐ Services

Donation Amount / Estimated Value: \$_____

Donation Purpose (check one):

☐ Unrestricted (Town may use at its discretion)

☐ Restricted (designated for a specific purpose)

If restricted, please specify: _____

Recognition Request

Recognition Type Requested (if any):

☐ No public recognition (Anonymous)

☐ Signage / Plaque – Proposed Size: _____

☐ Naming Rights (subject to thresholds and Council approval)

10/27/2025

☐ Other: _____

Preferred Wording (subject to Town approval):

"Given by _____"

"Gifted by _____"

"In Memory / In Honor of _____"

Review & Approvals (For Town Use Only)

Department Director Review: ☐ Eligible ☐ Not Eligible

Director Name/Signature: _____ Date: _____

Town Manager Review: ☐ Approved ☐ Declined

Signature: _____ Date: _____

Town Council Approval Required? ☐ Yes ☐ No

(Required if donation > \$50,000, naming rights, companion funding, or ROW signage)

Finance Department: Logged into Official Records: ☐ Yes

Recorded with the Clerk's Office: ☐ Yes

Finance Signature: _____ Date: _____

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Review of Right of Way Requirements for Road Cuts and Restoration

Date: 10/31/2025

STAFF RECOMMENDATION

Town Council requested a presentation and discussion on standards for road restoration after road impacts. Staff will present existing requirements and options for discussion.

GENERAL INFORMATION

Over ten years ago, Town Council adopted the Florida Department of Transportation standard for road restoration. This discussion will focus on the area of road for milling and resurfacing. In general the present requirement for road restoration after the road is cut, is to mill and resurface the lane that is impacted 50 feet on either side of the trench or pit. Typically the impacted road is limited to one driving lane, but if the cut impacts a portion or all of the driving lanes the requirement is for full width of the road to be milled and resurfaced 50 feet on either side of the trench. Below are the options for consideration:

- 50 feet on either side of the cut to one full lane width assuming the cut is only on one side of the road. This is the existing standard
- 25 feet on either side of the cut to one full lane width assuming the cut is only on one side of the road.
- 100 feet on either side of the cut to one full lane width assuming the cut is only on one side of the road.
- 50 feet on either side of the cut to one full road width regardless of cut size.
- 25 feet on either side of the cut to one full road width regardless of cut size.
- 100 f on either side of the cut to one full road width regardless of cut size.

Below are discussion items to be considered as staff presents the above options:

- The current requirement in the Right of Way Manual states that properties that have less than 100' of frontage would have to mill and resurface beyond their frontage to meet the 100 foot minimum length. This would conceivably change to 50' or 200' if alternate paving lengths are ultimately chosen.
- The exhibits for the selected options illustrate the extended paving required to prevent a paving seam within the limits of an existing driveway. The longer the paving length, combined with a requirement to pave both travel lanes, significantly increases the chances the paving limits need to be extended to prevent a seam in front of an existing driveway on either side of the road.
- If a 100 foot paving length on each side of the trench is recommended there are roads within Town that could require this road restoration extend through intersections. For example, there are block lengths along North Ocean Way that are less than 200' in total length. This will require the entire block to be repaved regardless of the cut location. However, the requirement states "Where multiple blocks are involved" which means that multiple blocks have road cuts. One could interpret this to mean if the paving limits needed to meet the minimum length on either side of the trench extend through an intersection, the applicant would need to pave through the intersection in addition to paving the entire block that had a road cut.
- There is a requirement that if the distance between paved areas is less than 50 feet, the gap also needs to be paved. If the requirement increase the width of road restoration to 100 feet, this requirement will be triggered more frequently than it is now.

FUNDING/FISCAL IMPACT

Cost will be incurred for any project performed by Town, utilities or private contractors if an increase in width of road restoration is adopted..

cc:

Jason Debrincat, P.E., Deputy Director
 Patricia Strayer, P.E., Town Engineer
 Julie Parham, P.E., Deputy Town Engineer

STRATEGIC PLAN

Strategic Priorities:

Mobility and Transportation

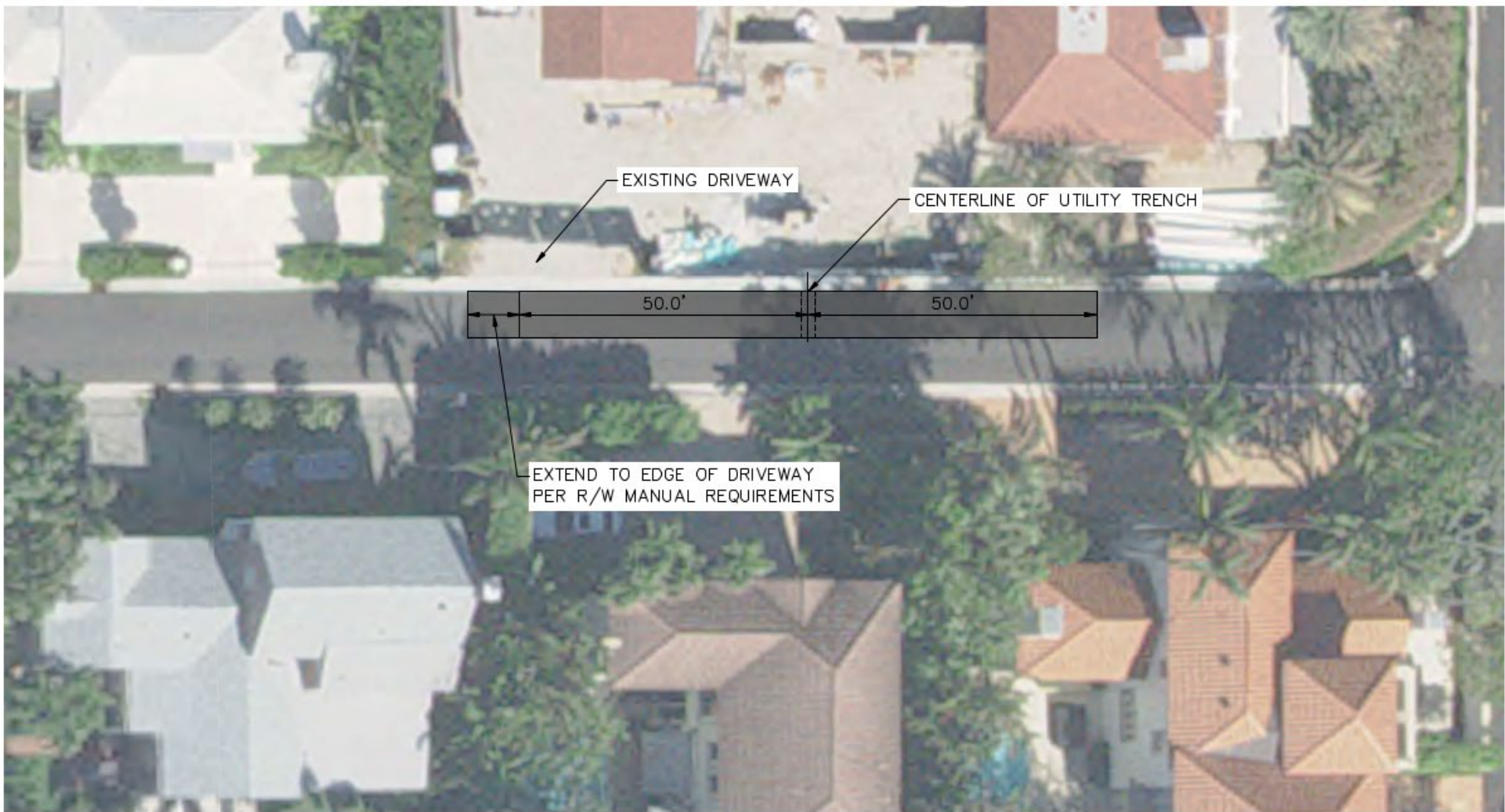
Strategic Focus Areas:

Community Preservation

On-island Mobility

FUNDING

No Fiscal Impact



50' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
SINGLE TRAVEL LANE

Option 1 Cost: \$2,750 (Current Town Requirement)

Option Costs used for comparison purposes based on \$25/SY mill/resurfacing unit cost. Option Costs presented exclude costs related to mobilization/demobilization, testing, MOT, etc. for the purposes of comparison between options. Costs could vary depending on specific scenarios and site conditions. Option Costs presented are for comparison purposes only.



50' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
BOTH TRAVEL LANES

Option 2 Cost: \$5,500, approximately 2X
the base option cost



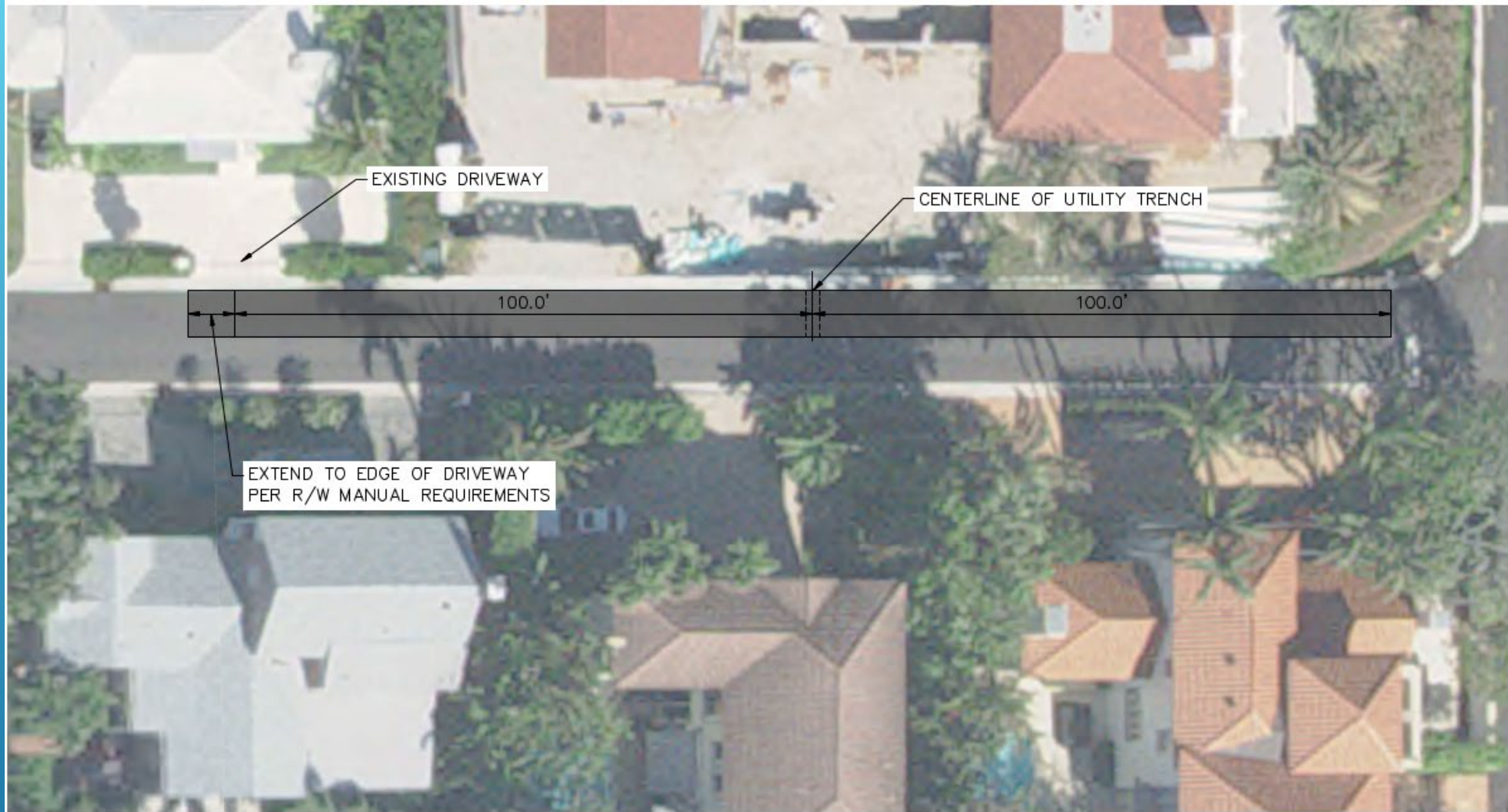
25' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
SINGLE TRAVEL LANE

Option 3 Cost: \$1,250, less than half
of the base option cost



25' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
BOTH TRAVEL LANES

Option 4 Cost: \$3450, approximately
1.25X the base option cost



100' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
SINGLE TRAVEL LANE

Option 5 Cost: \$5200, approximately 1.9X
the base option cost



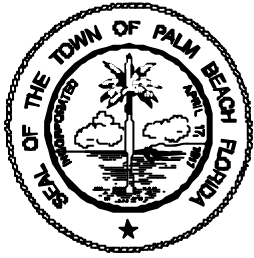
100' MILL/RESURFACE ON BOTH SIDES OF ROAD CUT
BOTH TRAVEL LANES

Option 6 Cost: \$10,400, approximately 3.8X
the base option cost



100' MILL/RESURFACE ON BOTH SIDES OF MULTIPLE ROAD CUTS
SINGLE TRAVEL LANE

Example of how multiple R/W Manual requirements can be triggered more frequently with expanded paving requirements



TOWN OF PALM BEACH

MEMORANDUM

TO: Kirk Blouin, Town Manager

FROM: Nicholas Caristo, Chief of Police

DATE: 10/20/2025

SUBJECT: Code Enforcement Unit

The purpose of this memo is to provide an overview of the ongoing Code Enforcement practices being coordinated through the Palm Beach Police Department.

Currently, the Palm Beach Code Enforcement Unit is comprised of five code enforcement officers that work Monday through Saturday, working varying days with varying hours, beginning at 5 am and until 10 pm. Police patrol supplements code enforcement officers by handling code violations throughout the day, after hours and on Sundays. Any violations handled by Patrol are also forwarded to the Code Enforcement Unit for follow-up if necessary.

Code enforcement cases are received either by complaints called in or self-initiated by the officer themselves. It should be noted that Florida law does not permit cases to be investigated by anonymous complaints.

Statistically, in 2024, Code Enforcement officers handled 2,661 cases, 1,669 of those cases were self-initiated by officers driving around and noticing violations. As part of those 2,661 cases being investigated, Code Enforcement officers conducted 17,951 follow-up visits to ensure compliance was being met. From January 1, 2025, through October 17, 2025, Code Enforcement officers handled 2,147 cases, 1,268 of those cases were self-initiated by officers. To date, as part of those 2,147 cases being investigated, Code Enforcement officers have already conducted 15,297 follow-up visits.

Code Enforcement Officers are required to adhere to Florida law under Florida Statute 162 when enforcing violations of the Town's ordinances. They first investigate a potential violation, then provide the violator with reasonable time to correct the issue, often through a written warning. Florida State Statute 162 defines "reasonable time" as being no less than five days and no more than 30 days.

Historically, directions given by prior Town Council members, residents having a code violation were initially given a two-week verbal warning to comply. If the violation was not corrected, they were issued a written warning and given the full 30 days to comply. If compliance was still not met after 30 days, the violator is issued a "Notice of Violation and Hearing" letter to go before the next available Code Enforcement Board.

Florida State Statute 162.12 requires that Code Enforcement send a hearing notice by certified mail to the violator. If the certified mail returns as unclaimed, Florida State Statute 162.12 requires that the notice of a hearing be posted at the property at least 10 days prior to the hearing. Additionally, Code Enforcement officers can issue a fine citation on scene for certain code violations, such as, but not limited to, construction-related violations and right-of-way violations.

The Code Enforcement Board meets once a month, usually on the third Thursday of every month. When a case goes before the Code Enforcement Board, the Board can either give additional time to the violator to correct the issue, dismiss the case or issue a fine. When a fine is issued, the fine can be a one-time fine or a daily running fine, which liens may eventually be placed on the property.

Currently, a new direction has been given by Town Council members to expedite compliance. Code Enforcement officers will no longer issue two-week verbal warnings. Officers will now issue a written warning indicating the minimum five-day compliance date. However, if a certain situation exists where additional time is needed for compliance, code enforcement officers will provide a more reasonable time frame to assist the violator in rectifying the issue.

Lastly, the Police Department is currently working on a database that can be viewed on the Department's website. The database will allow the public to search property addresses that have open violation(s).

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Carolyn Stone, Deputy Town Manager, Business Enterprise and Culture

From: Town Clerk's Office

Re: Mac Duggal Filming Permit Application

Date: 10/30/2025

Mac Duggal requests Town Council approval for a photo shoot scheduled for the week of November 17, 2025 along Worth Avenue and the municipal beach. The filming application materials are attached.

GENERAL INFORMATION

In December 2024, the Town Council passed and adopted Ordinance No. 36-2024, requiring still photography shoots for commercial purposes to receive Town Council approval in addition to commercial videography.

Article IV of the Town Code of Ordinances governs filming operations within the town. The ordinance prohibits filming activities conducted under a filming permit between the hours of 8:00 a.m. and 10:00 a.m. and 3:00 p.m. and 5:00 p.m. Public clothing changes over the course of filming are also prohibited. For this application to be approved as submitted, these requirements would need to be waived by the Town Council.

Article IV further limits filming operations to a maximum of seven days within any one month. Once a total of seven filming days has been permitted in a given month, no additional filming permits may be issued to the same or any other applicant for that period. For the month of November 2026, one filming day has already been approved for Compass Marketing on Worth Avenue on Tuesday, November 4, 2025, leaving six filming days remaining available for permitting during that month.

If approved, this permit will be issued contingent on payment and submission of the required insurance documentation.

FUNDING/FISCAL IMPACT

A \$1,500 application fee, \$1,000 per day filming fee, and a \$90 technology fee are required for the permit. If approved, the Town will receive \$4,590.00 in revenue.

STRATEGIC PLAN

Strategic Priorities:
Community Culture and Character

Strategic Focus Areas:
Quality of Life

FUNDING
No Fiscal Impact

Letter of Intent

Date: October 15, 2025

To: Permitting Authority / Location Manager – City of Palm Beach or Relevant Department

From: Mac Duggal - Sophia Andries

Subject: Letter of Intent – Mac Duggal Photoshoot on Worth Avenue and The Palm Beach

Dear To Whom It May Concern,

I am writing to formally express our intent to conduct a fashion photoshoot featuring **Mac Duggal** designs on the historic and visually iconic streets of **Palm Beach, Florida**, specifically along **Worth Avenue** and **The Palm Beach** area.

The planned shoot is a creative production intended for promotional and editorial use to highlight Mac Duggal's latest fashion collection. Worth Avenue and The Palm Beach offer the ideal blend of elegance, architectural detail, and tropical charm to complement the brand's high-fashion identity.

- **Proposed Dates:** Up to 3 days the week of 11/17
- **Time Frame:** 8:00 AM – 6:00 PM (we can be flexible)
- **Locations:**
 - Worth Avenue (street-level shots, storefronts, and walkways)
 - The Palm Beach (beachfront and select architectural features)
- **Team Size:** 10-15
- **Equipment:** Portable lighting, handheld cameras, and light props (no large-scale set builds or heavy equipment)

We are committed to adhering to all local regulations, obtaining all required permits, and maintaining a professional presence throughout the shoot. We aim to conduct this production with minimal disruption to local businesses and pedestrian traffic. Additionally, we will ensure all areas are left in the same or better condition upon completion.

We respectfully request any guidelines or forms required to proceed with securing permissions for this shoot.

Thank you for your time and consideration. Please feel free to reach out for any further details or documentation required. We look forward to the opportunity of showcasing Palm Beach as a backdrop for this creative production.

Warm regards,

Sophia Andries
Creative Producer
Mac Duggal
608-807-6836
sophia@macduggal.com
macduggal.com



PERMIT SNAPSHOT REPORT EVENT-25-0239 FOR TOWN OF PALM BEACH

Permit Type Event **Project:** **App Date:** 10/16/2025
Work Class: Commercial Motion Picture Filming **District:** Town of Palm Beach **Exp Date:** NOT AVAILABLE
Status: Submitted - Online **Square Feet:** 0.00 **Completed:** NOT COMPLETED
Valuation: \$0.00 **Assigned To:** **Approval**
Expire Date:

Description: 1-3 day photoshoot on the streets of Worth Ave and/or beaches

Parcel: 50434326050004100	Main	Address: 100 Worth Ave 410 Palm Beach, FL 33480	Main	Zone: R-D(2)(Zoning District) C-WA(Zoning District)
----------------------------------	------	---	------	---

Applicant Sophia Andries 145 tower dr Ste 1 Burr ridge, IL 60627 Business: (608) 807-6836 Mobile: (608) 807-6836	Owner leena Duggal Business: (630) 518-1521	Filming Supervisor Emily Greenfield Home: (630) 789-1011 Business: (630) 789-1011 Mobile: (630) 789-1011
---	---	--

Permit Custom Fields

Number of filming days	3	Dates of filming	11/17 week	Optional alternate date(s) in case of rain	11/17 week
Specific filming locations	Worth Ave Palm Beach	Number of personnel	15	Number of vehicles	2
Specific filming equipment	Cameras, Bounce, Tripod, Pop-Up Changing Tent	Current Flood Zone Designation			

Attachment File Name	Added On	Added By	Attachment Group	Notes
Signature_Sophia_Andries_10/16/2025.jpg	10/16/2025 17:30	Andries, Sophia		Uploaded via CSS

Invoice No.	Fee	Fee Amount	Amount Paid
INV-25-00018197	Commercial Motion Picture Filming Permit Per Day	\$3,000.00	\$0.00
	Commercial Motion Picture Filming Permit	\$1,500.00	\$0.00
	Technology Fee	\$90.00	\$0.00
Total for Invoice INV-25-00018197		\$4,590.00	\$0.00
Grand Total for Permit		\$4,590.00	\$0.00

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: H. Paul Brazil, P.E., Director of Public Works

Re: Authorization for 100 Worth Avenue – Use of Right-of-Way During Season

Date: 10/31/2025

STAFF RECOMMENDATION

Town staff recommends that Town Council approve the continual use of the chevron area of South Ocean Boulevard rights-of-way and permit staff to issue ROW Permits during season. The renovation to the Winthrop House are scheduled to be completed in December 2025.

GENERAL INFORMATION

The Winthrop House Condominium Association, Inc., are requesting permission for their contractor Carousel Development & Restoration, Inc. to utilize the South Ocean Boulevard rights-of-way during season to facilitate renovations. South Ocean Boulevard will remain open to two-way traffic and no parking will be impacted by the use. The use of the rights-of-way is limited to the sidewalk and chevron pavement area along the western curb face and driveway access to the Winthrop House. Pedestrian traffic will be rerouted with appropriate signage around the work site. The original schedule was established prior to May 1st and followed the ordinances that allowed work up to the week prior to Thanksgiving. While performing the work, additional unforeseen conditions were encountered that required additional. This project ended up requiring a significant number of change orders. With these changes the scheduled was increased by a month, to December 21st. Attached please find a letter from the Association and Contractor along with supporting information and the Maintenance of Traffic plan for the use of the rights-of-way.

FUNDING/FISCAL IMPACT

There is no funding/fiscal impact related to this item.

Attachment

cc: Jason Debrincat, P.E., Assistant Director
Patricia Strayer, P.E., Town Engineer
Nicholas Caristo, Police Chief
Darrel Donnatto, Fire Chief
Wayne Bergman, MCP, LEED-AP Director of Planning, Zoning & Building
Ben Alma, Code Enforcement Unit

STRATEGIC PLAN

Strategic Priorities:

Safe and Resilient Community, Community Culture and Character

Strategic Focus Areas:

Cooperative Relationships

Collaborative Town Government

FUNDING

No Fiscal Impact



Winthrop House Condominium Association, Inc

100 Worth Avenue
Palm Beach, Florida 33480
561-655-2730, Fax 561-832-2341
manager@winthrophousepb.com

October 23, 2025

Palm Beach Town Council
P.O. Box 2029
Palm Beach, FL 33480

Re: Request for Exception – Right-of-Way Permit -25-05486 for 100 Worth Avenue

Dear Members of the Town Council,

I am writing on behalf of Ownership of Winthrop House regarding the right-of-way permit ROW-25-05486 for 100 Worth Avenue. We respectfully request that the Town Council provide an exception allowing Carousel to receive a right-of-way permit for S. Ocean Blvd. and Worth Avenue, specifically for the northeast corner chevron area, from October 31 through December 21.

For this permit, Carousel will not be closing any lanes. The only impact will be a temporary rerouting of sidewalk traffic during periods when equipment or materials are being moved from the right-of-way area to the property. Additionally, all equipment will be removed from the area daily and will not remain on-site outside of working hours.

The basis for this request is that storage and parking space are extremely limited at the condominium site. As part of Carousel's scope of work, they have installed new drainage, tiles, and pavers in the front area. Placing heavy machinery—such as concrete trucks—on these newly finished surfaces could cause damage, resulting in significant costs to the association and potential complications for both the condominium and the Town.

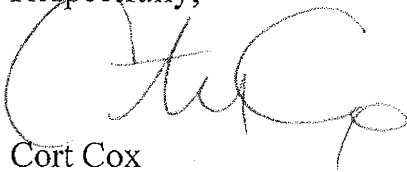
As you may be aware, the ongoing project at the Winthrop House Condominium Association, in collaboration with Carousel, is a large-scale renovation aimed at enhancing the building façade and the overall aesthetic of Worth Avenue. It is our utmost priority that this project be completed on time and with the highest quality

standards. Allowing parking and limited access in this designated right-of-way area will help ensure that the newly installed surfaces remain undamaged and that construction continues to progress efficiently, with completion anticipated before the December holiday season.

We sincerely appreciate the Council's time and consideration of this request. We would be most grateful if the Town Council would grant this exception. Please do not hesitate to contact us should you require any additional information or documentation.

Thank you for your attention and support.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Cort Cox', written over a large, faint circular stamp or watermark.

Cort Cox
General Manager

cc: Winthrop House Condominium Board of Directors

1450 SW 10th Street, Suite 8
Delray Beach, FL 33444
O: 561-272-3700 | F: 561-265-2193
cdri.net | info@cdri.net

"Certified General Contractors, Serving Florida Since 1979."



Date: October 23, 2025

To: The Town Council
P.O. Box 2029
360 S County Rd, Palm Beach, FL 33480

Re: Request for Exception – Right-of-Way Permit -25-05486 for 100 Worth Avenue

Dear Members of the Town Council,

On behalf of Carousel Development and Restoration, we respectfully submit this request for an exception regarding the right-of-way permit -25-05486 associated with 100 Worth Avenue. We are seeking approval from the Town Council to obtain a right-of-way permit for S. Ocean Boulevard and Worth Avenue, specifically for the northeast corner chevron area, for the period of October 31 through December 21. The accompanying Maintenance of Traffic (MOT) plan has been included for your review.

Please note that this request does not involve any lane closures. The only anticipated impact will be a temporary rerouting of pedestrian traffic along the sidewalk when equipment or materials are being transferred between the right-of-way and the property. All equipment will be removed from the area at the end of each workday, and no machinery will remain on-site outside of approved working hours.

This exception is necessary due to limited storage and parking capacity at the condominium site. As part of Carousel's contracted scope, new drainage systems, tiles, and pavers have been installed at the property frontage. Positioning heavy equipment—such as concrete trucks—on these newly completed surfaces would risk structural damage, resulting in unnecessary repair costs for the condominium association and potential disruptions to both the property and municipal operations.

The Winthrop House Condominium Association, in partnership with Carousel, is undertaking a comprehensive renovation project that includes enhancements to the building façade and overall appearance of Worth Avenue. Maintaining access to the designated right-of-way area will allow construction to proceed efficiently while protecting the newly finished surfaces. This will also help ensure the project's completion prior to the December holiday season, in alignment with community expectations and town standards.

We appreciate the Council's time and consideration of this request. Approval of this exception will directly support the continued safe, timely, and high-quality completion of this important project. Should additional information or documentation be required, we would be pleased to provide it promptly.

Thank you for your attention and cooperation.

Respectfully,

Alessandra Bianchini, Esq.
Vice President
Carousel Development and Restoration

MOT General Notes:

1. All signs & devices shall be placed in accordance with the latest provisions of FDOT Division of Highways Standard Drawings Manual.
2. Access to residential and commercial driveways to be maintained at all times
3. Flaggers, if applicable, shall be trained in safe temporary traffic control practices and shall remain in communications, via two-way radio, at all times.
4. Plans are not to scale and buffer spaces, sign spacing, and tapers may be adjusted to fit field conditions.
5. ROAD WORK AHEAD signs shall be placed on all cross streets intersecting within the advance signing. The signs should be placed a minimum of 200 feet in advance of the intersection.
6. Work area as indicated by a yellow box, will be determined by the contractor and shall include all trucks and equipment.
7. All sidewalks will remain open and ADA complaint at all times during work area.

TABLE 1 CHANNELIZING DEVICE SPACING					TABLE 2 TAPER LENGTH "L"	
Work Zone Speed (mph)	Max. Spacing (feet)				Work Zone Speed (mph)	Min. Length (feet)
	Cones or Temporary Tubular Markers	Type I Barricades, Vertical Panels, or Drums	Taper	Tangent	≤ 40	L = 25'
≤ 45	25	40	25	50	41 - 45	L = 30'
≥ 50	25	50	50	100	≥ 46	L = 35'

Where: W = width of offset in feet
S = speed in mph

TABLE 3 WORK ZONE SIGN SPACING "X"		TABLE 4 BUFFER LENGTH "B"	
Road Type	Min. Spacing (feet)	Work Zone Speed (mph)	Min. Length (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200	25	155
Arterials and Collectors with Work Zone Speed ≥ 45 mph	500	30	200
Limited Access Roadways	1,500	35	250
* For limited access roadways with work zone speed ≤ 55 mph, the minimum spacing may be reduced in accordance with the MUTCD and as approved by the Engineer.			
		40	305
		45	360
		50	425
		55	495
		60	570
		65	645
		70	730

Note: When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.

SPEED
LIMIT
25



FLAGGERS TO STOP ALL
PEDESTRIAN TRAVEL
WHILE MATERIALS ARE
UNLOADED INTO DRIVEWAY



Edoardo Meyers

FDOT

Certificate:
624127

Issued: 05/22/2024

Expires: 05/17/2028

Instructor's ID

Has Completed a FDOT Approved Temporary Traffic Control: Advanced Course.

Training Provider:

myTTConline
63 Geneva Dr. Ste. 621394
Oviedo, FL 32762
Ph: 407-901-0206

Verify this Certificate at www.motadmn.com.

DRAWN BY EM

MOT Plans, Inc (954)560-0450

PROJECT:

SITE: 100 Worth Ave, Palm Beach



Figure 1 - 100 Worth Avenue Maintenance of Traffic Impacts on South Ocean Boulevard.

SHEET	TABLE OF CONTENTS
1	General Notes, TTC Tables
2	Definitions Temporary Traffic Control Devices Overhead Work Railroads Sight Distance Above Ground Hazard
3	Clear Zone Widths For Work Zones Superelevation Length of Lane Closures Overweight/Oversize Vehicles Lane Widths High-Visibility Safety Apparel Speed Reduction Signing
4	Flagger Control Survey Work Zones
5	Signs Work Zone Sign Supports
6	Commonly Used Warning and Regulatory Signs In Work Zones Manholes/Crosswalks/Joints Truck Mounted Attenuators Signals
7	Channelizing Devices Channelizing Devices Consistency Advanced Warning Arrow Boards
8	Drop-Offs In Work Zones
9	Business Entrance Temporary Asphalt Separator Channelizing Devices Notes
10	Temporary Barrier Notes
11	Pavement Markings

GENERAL NOTES:

1. This Index contains information specific to the Federal and State guidelines and standards for the preparation of traffic control plans and for the execution of traffic control in work zones, for construction and maintenance operations and utility work on highways, roads and streets on the State Highway System. Certain requirements in this Index are based on the high volume nature of State Highways. For highways, roads and streets off the State Highway System, the local agency (City/County) having jurisdiction may adopt requirements based on the minimum requirements provided in the MUTCD.
2. Use this Index in accordance with the Plans and Indexes 102-601 through 102-680. Indexes 102-601 through 102-680 are Department-specific typical applications of commonly encountered situations. Adjust device location or number thereof as recommended by the Worksite Traffic Supervisor and approved by the Engineer. Devices include, but are not limited to, flaggers, portable temporary signals, signs, pavement markings, and channelizing devices. Comply with MUTCD or applicable Department criteria for any changes and document the reason for the change.
3. Except for emergencies, any road closure on State Highway System must comply with Section 335.15, F.S.

TABLE 1 CHANNELIZING DEVICE SPACING				
Work Zone Speed (mph)	Cones or Temporary Tubular Markers	Max. Spacing (feet)		
		Type I Barricades, Vertical Panels, or Drums	Taper	Tangent
≤ 45	25	50	25	50
≥ 50	25	50	50	100

TABLE 2 TAPER LENGTH "L"		
Work Zone Speed (mph)	Min. Length (feet)	
≤ 40	L = WS ² / 60	
≥ 45	L = WS	
Where: W = width of offset in feet S = speed in mph		

TABLE 3 WORK ZONE SIGN SPACING "X"	
Road Type	Min. Spacing (feet)
Arterials and Collectors with Work Zone Speed ≤ 40 mph	200
Arterials and Collectors with Work Zone Speed 45-55 mph	500
Limited Access Roadways *	1,500
* For limited access roadways with work zone speed ≤ 55 mph, the minimum spacing shall be in accordance with the MUTCD and as approved by the Engineer.	

TABLE 4 BUFFER LENGTH "B"		
Work Zone Speed (mph)	Min. Length (feet)	
25	155	
30	200	
35	250	
40	305	
45	360	
50	425	
55	495	
60	570	
65	645	
70	730	
Note: When Buffer Length "B" cannot be attained due to geometric constraints, use the greatest length possible, but not less than 155 feet.		

SYMBOLS:

 Work Area

 Channelizing Device

 Work Zone Sign

 Type III Barricade

 Lane Identification and Direction of Traffic



Edoardo Meyers

**EDOARDO MEYERS**

Certificate:
624127

Issue: 02/22/2024

Expires: 08/1/2029

Has Completed a FDOT Approved Temporary Traffic Control Advanced Course.

Training Provider: m/TTCConline

m/TTCConline

88 Dianna Dr. Ste. 621304

Orlando, FL 32702

PH: 407-607-5000

Verify the Certificate at www.edoardo.com

LAST REVISION	DESCRIPTION
11/01/23	REVISION

FY 2025-26
STANDARD PLANS



GENERAL INFORMATION FOR TRAFFIC
CONTROL THROUGH WORK ZONES

INDEX
102-600

SHEET
1 of 11

NOTE:

1. This Index applies to Two-Lane, Two-Way and Multilane Roadways, including Medians of divided roadways, with work on the shoulder.
2. L = Taper Length
 X = Work Zone Sign Spacing
 B = Buffer Length
See Index 102-600 for "L", "X", "B", and channelizing device spacing values.
3. Where work activities are between 2' and 15' from the edge of traveled way, the Engineer may omit signs and channelizing devices for work operations 60 minutes or less.
4. When four or more work vehicles enter the through traffic lanes in a one hour period (excluding establishing and terminating the work area), use a flagger or lane closure to accommodate work vehicle ingress and egress.
5. For work less than 2' from the traveled way and work zone speed is greater than 45 MPH, use a lane closure.
6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" Signs (G20-2) along with the associated work zone sign spacing distances may be omitted when the work operation is in place for 24 hours or less.
7. Temporary pavement markings may be omitted when the work operation is in place for 3 days or less.
8. Omit "Shoulder Closed" signs (W21-5a) along with associated work zone sign spacing distances for work on the median.
9. When there is no paved shoulder, the "Worker" sign (W21-1) may be used instead of the "Shoulder Closed" sign (W21-5a).

SYMBOLS:

- Channelizing Device (See Index 102-600)
- Work Zone Sign

SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY

Edoardo Meyers
FDOT

EDOARDO MEYERS	
Certificate: 624127	Has Completed a FDOT Approved Temporary Traffic Control Advanced Course.
Issue: 02/22/2024	Training Provider: myTTConline
Expires: 02/22/2026	myTTConline 83 Geneva Dr. Ste. 621394 Ocala, FL 32062 PH: 407-661-5026
Project: 710	Verify the Certificate at www.meyersinc.com

DESCRIPTION:

LAST REVISION	REVISION
11/01/21	

FY 2025-26
STANDARD PLANS



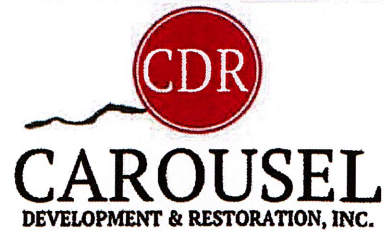
TWO-LANE AND MULTILANE, WORK ON SHOULDER

INDEX
102-602

SHEET
1 of 2

1450 SW 10th Street, Suite 8
Delray Beach, FL 33444
O: 561-272-3700 | F: 561-265-2193
cdri.net | info@cdri.net

"Certified General Contractors, Serving Florida Since 1979."



Date: October 29, 2025

To: Town of Palm Beach Public Works
Attn: Craig Hauschild
360 S. Ocean Blvd.
Palm Beach, FL 33480

Re: ROW Permit #25-05486

Dear Mr. Hauschild:

I am writing to respectfully request an extension of time for the above reference permit issued on October 23, 2025. Due to an increase in the scope of work additional time is required to complete the project in full compliance with all regulations. During the course of the work, it was discovered that the Association needed to make some repairs, outside of Carousel's scope/contract. These repairs needed to be performed prior to Carousel moving forward with its work. That was a significant delay.

We have made consistent progress toward completion and remain omitted to meeting all applicable standards and conditions set forth by the Town. Granting an extension would allow us to finalize the remaining work responsibly and without compromising quality or safety. For your convenience the following attachments have been sent in the email for accessible access. Change order list, signed COs by ownership, original schedule and the most recent schedule reflecting CO days.

I respectfully request an extension to December 21, 2025 for this permit referenced herein. Please let me know if any additional documentation or updated plans are needed to support this request. Thank you for time and consideration. I appreciate your understanding and assistance in this matter and look forward to your favorable response.

Respectfully,

Carlos Ramirez
Senior Superintendent

Project: Winthrop House		Contract Days: Signed	480 Dated	Contract Amount: Days	\$17,709,755.73 Cost (+/-)	Working for free: \$473,253.00
No.	Description					
1	Permit fee's, at cost as per the contract.	n	2/13/2025	0	\$439,110.00	
2	To correct the typo in the final bid amount on Exhibit 3 in the Contract, from "\$16,799,511.70" to the correct amount of "\$16,799,518.43". Revised Exhibit attached.	n	3/11/2025	0	\$0.00	
3	As directed by the Engineer of Record and Ownership furnish labor and materials to change framing only at Porte cohere ceiling areas to 18 gauge. Parking area to remain 20 gauge as per Engineers and Architects drawings. For a lump sum of \$49,016.58	y	6/16/2025	0	\$49,016.58	
4	As per the manufacturers' recommendation apply Sto Wall Leveler to all wall areas that are receiving Striations. The application of this material is to eliminate any deficiencies at the CMU & concrete intersections that would cause the final finish to be uneven. Application of Sto Wall Leveler to be billed at \$18.00 per square foot. As per the Engineer of Records request, alternate Sika Gel Patch for \$18.75 per Sf. The alternate is for comparison pur-poses and not a manufacturer's recommendation. Days to run concurrently with the schedule. To be billed as an allowance for 2,500 square feet, totaling \$45,000.00	y	7/14/2025	0	\$45,000.00	
5	Furnish and install as per attached drawing A10.0 & A18.0, Slimpack XL std (STANDARD) series sidelights qty (2) 24" wide x 96" tall into the Slimpack Door. Engineering drawings will be provided after CO has been approved by all parties. This change order does not include any structural work needed for installation nor interior work re-quired. Lump Sum cost \$19,927.74	y	7/15/2025	0	\$19,927.74	
6	Upgrade two curtains, and hoods to aluminum, on the rolling grilles. Install new vehicle loop for vehicle exit at vis-itor parking. As approved by ownership and the engineer of record. Lump Sum Cost \$3,420.00	y	7/17/2025	0	\$3,420.00	
7	VOID	n				
8	Add quantities for line item 29-7 Beam Spall to which there were no estimated quantities on the bid form. 250 cu-bic feet at the price listed on the bid of \$529.00, totaling \$132,250.00.	y	7/24/2025	0	\$132,250.00	
9	As per Architectural and Structural drawings (attached) build new 6' high CMU walls in the visitor parking to accommodate new trash room location. Price does not include any M.E.P. Lump Sum price \$19,272.00	y	7/25/2025	0	\$19,272.00	
10	Add quantities for line item "29-14 Remove and reinstall sliding glass door with new track and stainless steel tap-cons" on Exhibit 3A. An estimated 100 linear feet, for \$185.00 per linear foot as per Exhibit 3A, totaling \$18,500.00. Item will be billed 50% for removal and 50% for reinstallation.	y	7/26/2025	5	\$18,500.00	
11	Add quantities for line item "29-15 temp walls" on Exhibit 3A. Install an estimated 250 linear feet of temporary walls where sliding glass doors are removed, for \$155.00 per linear foot as per Exhibit 3A, totaling \$38,750.00. Item will be billed 50% for removal and 50% for reinstallation.	y	7/26/2025	10	\$38,750.00	
12	Additional quantities over estimated for line item "29-5 Full Depth". 97.63 cubic feet at \$485.00 per cubic foot to-taling \$47,350.55.	y	7/30/2025	6	\$47,350.55	
13	As per the manufacturers' recommendation apply Sto Wall Leveler to all wall areas that are receiving Striations. The application of this material is to eliminate any deficiencies at the CMU & concrete intersections that would cause the final finish to be uneven. Application of Sto Wall Leveler to be billed at \$18.00 per square foot. Days to run concurrently with the schedule. To be billed as an allowance for 7,500 square feet, totaling \$135,000.00	y	8/18/2025	0	\$135,000.00	
14	Add quantities for line item 29-11 Flash Patch to which there were no estimated quantities on addendum 3A. Allowance based on 5,000 square feet at the price listed on the bid of \$25.00 per square foot totaling \$125,000.00.	y	8/28/2025	0	\$125,000.00	
15	As requested by the owners, supply and place tinted concrete at the visitor parking area. Concrete will be tinted at the plant and delivered to the site. The approved color to be 920 slate. Please see approved color chart attached. Lump Sum \$11,471.25.	y	9/17/2025	0	\$11,471.25	

16	Additional quantities over estimated for pay application #4.		9/18/2025	19	\$249,085.18
17	In lieu of addendum 3A line item 31. Furnish and install new cast stone at front entry as per revised architectural drawings (attached). Lump sum of \$34,143.00. •East Stone Acid Wash Material as approved by Architecture previously submitted. •30" wide Arched Door Header splayed into five keys as per Architect's approval. •(2) Plasters Right & Left of Door opening to support Arched Door Header. •8" Base - 6" Cornice - 3"x24 x 24 +/- Veneer exterior face only.	n	9/24/2025	10	\$34,143.00
18	Per ownership request, proceed with expedited delivery of Slimpact storefront glass at front entry from China via air freight. Materials to be arranged for delivery by 11-15-25 per Performance Glass agreement (attached email confirmation). This will be a passthrough expense without markup for \$12,000.00. Installation to be begin within 3 days of receipt of materials. Contractor has received written email communication from the Subcontractor that the glass has been ordered. All parties acknowledge that time is of the essence and Contractor shall timely cooperate with all reasonable requests and requirements of the manufacturer and subcontractor in order to facilitate timely delivery. Contractor shall provide timely updates as received by the Subcontractor and shipping company. Contractor shall not be responsible for any damages which result from shipping company's untimely delivery due to circumstances outside of Contractor's control.	y	10/7/2025	0	\$12,000.00
19	VOID				
20	Time delays due to inclement weather.	y	10/9/2025	9	\$0.00
21	As requested by the Board of Directors furnish and install eighteen (18) 6-foot commercial, white, plastic parking stops in the visitor parking area per the Engineer of Records direction. Parking stops to be 100 percent recycled HDPE plastic. For \$233.00 each totaling \$4,194.00.	y	10/21/2025	7	\$4,194.00
22					
23					
24				66	\$1,383,490.30



Figure.7_Use.of.South.Ocean.Boulevard



Figure.8_Use.of.South.Ocean.Boulevard.area.of.work



Figure.9._766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor



Figure.0._766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor



Figure.1_766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor



Figure.2_766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor



Figure. 3_766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor



Figure.4_766.Worth.Aven.Construction.Progress.Photo.Provided.by.Contractor

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Gillian Barth, Director, People & Culture

Re: An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, amending Chapter 82 of the Town Code of Ordinances relating to Personnel, at Article II, Employee Benefits, Division 2, Retirement System, amending Subdivision III, Firefighters, by amending Section 82-99, Deferred Retirement Option Program for Firefighters; amending Subdivision IV, Police Officers, by amending Section 82-119, Deferred Retirement Option Program for Police Officers; providing for severability, providing for repeal of Ordinances in conflict; providing for codification; providing an effective date.
20-2025

Date: 9/30/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Ordinance 20-2025 which will allow a restricted number of public safety employees who entered into the DROP in 2024, rescind their DROP participation so that they may purchase "air time" (non-qualified service) for the period during which the Town's Plan operated under a hybrid benefit structure (2012-2016/17)20.

GENERAL INFORMATION

As outlined in the attached Memo from Janice Rustin of LLW, there are currently four employees in Public Safety (Police & Fire Rescue Departments) who prematurely entered into the DROP program commencing in July 2024 following the adoption of the new Pension Plan in June 2024 due to a misunderstanding of their ability to purchase 'air time'.

Two out of the four members have demonstrated a clear interest in withdrawing from the DROP, thereby enabling them to purchase the air time in question. There is nothing in Federal law, the IRS Code or federal treasury regulations that would restrict this and the rescission option has been practiced to-date by the Florida Retirement System (FRS) and two other major municipalities.

The result of this would be a replenishment to the Plan of all contributions to and from the employees, resulting in a net neutral position of the Plan to the time of their initial DROP.

The Town proposes to amend the current Ordinance to make this a limited time offer to a small number of employees.

RETIREMENT BOARD REVIEW

This item was presented to the Retirement Board at its meeting on September 29, 2025, as part of the Board's Attorney's Report. No comments or concerns were expressed by the Retirement Board.

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Sound Fiscal Management

FUNDING

No Fiscal Impact

ORDINANCE NO. 20-2025

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AMENDING CHAPTER 82 OF THE TOWN CODE OF ORDINANCES RELATING TO PERSONNEL, AT ARTICLE II, EMPLOYEE BENEFITS, DIVISION 2, RETIREMENT SYSTEM; AMENDING SUBDIVISION III, FIREFIGHTERS, BY AMENDING SECTION 82-99, DEFERRED RETIREMENT OPTION PROGRAM FOR FIREFIGHTERS; AMENDING SUBDIVISION IV, POLICE OFFICERS, BY AMENDING SECTION 82-119, DEFERRED RETIREMENT OPTION PROGRAM FOR POLICE OFFICERS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 82, Personnel; Article II, Employee Benefits; Division 2, Retirement System; Subdivision III. – Firefighters; by amending Section 82-99 to read as follows:

Sec. 82-99. Deferred retirement option program for firefighters.

* * *

(i) DROP Rescission. Notwithstanding any other provision in this section to the contrary, any firefighter member who entered the DROP between June 1, 2024 and November 12, 2025 shall be eligible to rescind their DROP election. An eligible member who desires to rescind their DROP election must do so in writing on a form provided by the town and submitted within 90 days of the effective date of the ordinance from which this section is derived. A member who rescinds their DROP election in accordance with this subsection shall be deemed to have actively participated in the plan from the date of their DROP election with no break in credited service, and shall be required to pay all required member contributions for the period of time the member participated in the DROP. The member may pay the required member contribution amount in one lump sum payment within 90 days of the rescission date or in installments over a period equal to the length of time the member participated in the DROP, at an interest rate which is equal to the interest rate determined under Section 82-65. All deposits plus interest into the DROP account will revert to the fund. A member who rescinds their DROP election in accordance with this subsection may elect to re-enter the DROP at a future date in accordance with the DROP provisions in effect at the time they re-enter the DROP. Members who were DROP participants on June 1, 2024 and who separated from employment before November 12, 2025 shall not be eligible to rejoin membership into the Fund.

Section 2. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 82, Personnel; Article II, Employee Benefits; Division 2, Retirement System; Subdivision IV. – Police Officers; by amending Section 82-119 to read as follows:

Sec. 82-119. - Deferred retirement option program for police officers

* * *

(k) DROP Rescission. Notwithstanding any other provision in this section to the contrary, any police officer member who entered the DROP between June 1, 2024 and November 12, 2025 shall be eligible to rescind their DROP election. An eligible member who desires to rescind their DROP election must do so in writing on a form provided by the town and submitted within 90 days of the effective date of the ordinance from which this section is derived. A member who rescinds their DROP election in accordance with this subsection shall be deemed to have actively participated in the plan from the date of their DROP election with no break in credited service, and shall be required to pay all required member contributions for the period of time the member participated in the DROP. The member may pay the required member contribution amount in one lump sum payment within 90 days of the rescission date or in installments over a period equal to the length of time the member participated in the DROP, at an interest rate which is equal to the interest rate determined under Section 82-65. All deposits plus interest into the DROP account will revert to the fund. A member who rescinds their DROP election in accordance with this subsection may elect to re-enter the DROP at a future date in accordance with the DROP provisions in effect at the time they re-enter the DROP. Members who were DROP participants on June 1, 2024 and who separated from employment before November 12, 2025 shall not be eligible to rejoin membership into the Fund.

Section 3. Severability.

If any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Section 4. Repeal of Ordinances in Conflict.

All other ordinances of the Town of Palm Beach, Florida, or parts thereof which conflict with this or any part of this Ordinance are hereby repealed.

Section 5. Codification.

This Ordinance shall be codified and made a part of the official Code of Ordinances of the Town of Palm Beach.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach on first reading this 14th day of October, 2025, and for second and final reading on this 12th day of November, 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay , Town Council President

Lewis S.W. Crampton, Town Council Member

Edward A. Cooney, Town Council Member

Julie Araskog, Town Council Member

Bridget Moran, Town Council Member

ATTEST:

Town Clerk

*Reply To: West Palm Beach***MEMORANDUM**

TO: Gillian Barth, People & Culture Director, Town of Palm Beach
Robert Miracle, Deputy Town Manager, Town of Palm Beach

FROM: Janice Rustin

DATE: August 27, 2025

SUBJECT: Member Eligibility to Rescind Participation in the Deferred Retirement Option Program

This memo responds to the question as to whether members of the Town of Palm Beach Retirement System ("Plan") who are currently participating in the Deferred Retirement Option Program (DROP) may be allowed to rescind their DROP participation in order to purchase "air time" (non-qualified service) for the period during which the Plan operated under a hybrid benefit structure.

To summarize, there is nothing in Florida law, the Internal Revenue Code or federal treasury regulations that prevents a local pension plan from allowing a member to rescind their DROP participation in certain circumstances. In order to implement a DROP rescission program, the Town will have to adopt an ordinance amending the Plan to permit DROP rescission for those members who wish to purchase such service.

Background

In 2012, the Plan was amended to adopt a hybrid benefit structure under which members accrued a portion of their retirement benefit from the Defined Benefit plan at a reduced multiplier rate of 1.25% and a second portion through a Defined Contribution 401(a) account funded by Town contributions. This structure was in effect until 2016, when the Plan was amended to eliminate the hybrid model. The multiplier for public safety member benefits was increased to 2.75% in 2016 and further increased to 3.0% in 2024.

JACKSONVILLE
245 Riverside Ave., Suite 510
Jacksonville, Florida 32202
T: 904.353.6410
F: 904.353.7619

ST. PETERSBURG
100 Second Ave., South Suite 501-S
St. Petersburg, Florida 33701
T: 727.245.0820
F: 727.290.4057

TALLAHASSEE
106 East College Avenue
Suite 1500
Tallahassee, FL 32301
T: 850.222.5702
F: 850.224.9242

TAMPA
301 West Platt St.
Suite A364
Tampa, FL 33606
T: 813.775.2331

WEST PALM BEACH
360 South Rosemary Avenue
Suite 1100
West Palm Beach, Florida 33401
T: 561.640.0820
F: 561.640.8202

The Town recently received clarification that members may use funds accumulated in their Defined Contribution 401(a) accounts to purchase credited service that is not based on prior government service for another government agency (“air time”). As result, many members have sought to purchase air time to cover the period during which the Plan operated under the hybrid model.

Service purchase limitations for public safety members

The Town has recently learned that some public safety members who recently entered the DROP program did not purchase service for that period based on the mistaken belief that they were ineligible to purchase credited service in the form of air time. This misunderstanding was based on a prior version of the Plan in which police officers and firefighters could only purchase credited service that was based on prior governmental service as a sworn police officer/firefighter or for prior military service only. Ordinance 39-2019 (adopted November 2019) amended the Plan to remove that limitation. Currently, all members, including police and firefighters, may purchase up to five years of air time. See Plan Section 82.54(d).

Because DROP participation freezes benefit accrual, those members who did not purchase service before entering the DROP are now unable to modify their benefits to take advantage of the air time service purchase option.

Proposed amendment to the Deferred Retirement Option Program

To address recent clarifications regarding member service purchase options, the Town may want to consider amending the Plan to permit public safety members who are currently in the DROP to rescind their DROP participation in order to purchase air time for the period during which the Plan operated under the hybrid model.

Neither Florida law nor IRS regulations prohibit a local government pension plan from allowing rescission of DROP participation. The Florida Retirement System (FRS) permits DROP rescission, and at least two municipal plans (the City of Coral Gables and the City of Jacksonville) allow for rescission under specific circumstances.

If the Plan is amended to allow DROP rescission for this purpose, we recommend the following limitations to protect the integrity of the Plan:

- Eligibility: Limited to police officer and firefighter members who entered the DROP without purchasing air time due to a good faith misunderstanding of their eligibility.
- Rescission Impacts: Eligible members must rescind DROP participation in writing. Upon approval, all amounts previously deposited into their DROP account, including interest, will revert to the Plan.

- Repayment Obligation: Members must make any required member contributions for the period they participated in the DROP, either in a lump sum or over an agreed-upon period.
- Election Deadline: Eligible members must elect to rescind DROP within 90 days following adoption of the ordinance amending the Plan.

Proposed DROP rescission language

If the Town decides to permit DROP rescission under the above terms, we recommend that following language be added to the DROP provisions of the Plan.

“Notwithstanding any other provision in this section, for any police officer or firefighter member who entered the DROP between June 1, 2024 and the effective date of this ordinance shall be eligible to rescind their DROP election. An eligible member who desires to rescind their DROP election must do so in writing on a form provided by the town submitted within 90 days of the effective date of the ordinance from which this section is derived. A member who rescinds their DROP election in accordance with this subsection shall be deemed to have actively participated in the plan from the date of their DROP election with no break in credited service, and shall be required to pay all required member contributions for such period prior to rescinding their DROP election. All deposits plus interest into the DROP account will revert to the fund. A member who rescinds their DROP election in accordance with this subsection may elect to re-enter the DROP in the future in accordance with the DROP provisions in effect at the time they re-enter the DROP. Members who were DROP participants on June 1, 2024 and who separated from employment shall not be eligible to rejoin membership into the Fund.”

Please let us know if you have any questions or would like to discuss further.



August 25, 2025

Mr. Robert Miracle
Deputy Town Manager
Town of Palm Beach
360 S. County Road
Palm Beach, Florida 33480

Re: Town of Palm Beach Retirement System – Supplemental Actuarial Valuation (Study) for Police Officers and Firefighters

Dear Bob:

As requested, we are enclosing a supplemental actuarial valuation (study) for the Town of Palm Beach Retirement System (Plan) illustrating the first-year impact of proposed plan changes to the Police Officers and Firefighters benefit groups. The results are based on census and asset data as of September 30, 2024.

Please refer to the enclosed exhibits for details. The following is a brief description of the proposed changes included in this supplemental actuarial valuation report.

- Current Plan – Same plan provisions as described in the September 30, 2024 Actuarial Valuation Report.
- Plan Changes – Police officers and firefighters who entered the DROP on or after June 1, 2024 without purchasing air time due to a good faith misunderstanding of their eligibility are permitted to rescind their DROP participation in order to purchase air time. Upon approval, all amounts previously deposited into their DROP account, including interest, will revert to the Plan. Additionally, members must make any required member contributions for the period they participated in the DROP. This plan change would affect one police officer and three firefighter members. As of September 30, 2024, the affected police officer was a DROP member (Joseph Guelli) and the three firefighters consisted of two DROP members (Brian Lebrun and Laura Deckers) and one active member (Jody Sronce) who entered the DROP after the September 30, 2024 valuation date.
 - Scenario A: All eligible DROP members as of September 30, 2024 are assumed to rescind their DROP participation.
 - Scenario B: Only the DROP members Joseph Guelli (Police Officer) and Brian Lebrun (Firefighter) are assumed to rescind their DROP participation.

Summary of Findings

To value the plan changes, we have assumed that DROP members that rescind their DROP participation will have DROP balances reverted to the Plan and missed member contributions added to Plan assets. Additionally, retirement rates for affected participants were set to 100% (during the year following the actuarial valuation date).

The baseline results shown on the enclosed exhibits are from the September 30, 2024 Actuarial Valuation Report dated March 7, 2025. As compared to these baseline results, the proposed plan changes would have the following impacts:

Police Officers (Scenarios A & B)

- The required employer contribution rate for Police Officers would decrease by 1.49% of covered payroll (from 75.87% to 74.38%), but would increase as a total dollar amount by \$24,953 (from \$5,177,219 to \$5,202,172) for the fiscal year ending September 30, 2026 (assuming October 1st payment timing).
- The funded ratio (actuarial value of assets divided by actuarial accrued liability) for Police Officers would increase by 0.1%, from 75.0% to 75.1%. The unfunded actuarial accrued liability would decrease by \$73,078.

Firefighters (Scenario A)

- The required employer contribution rate for Firefighters would decrease by 1.89% of covered payroll (from 81.59% to 79.70%), but would increase as a total dollar amount by \$44,658 (from \$5,657,375 to \$5,702,033) for the fiscal year ending September 30, 2026 (assuming October 1st payment timing).
- The funded ratio (actuarial value of assets divided by actuarial accrued liability) for Firefighters would increase by 0.1%, from 71.3% to 71.4%. The unfunded actuarial accrued liability would decrease by \$54,641.

Firefighters (Scenario B)

- The required employer contribution rate for Firefighters would decrease by 1.08% of covered payroll (from 81.59% to 80.51%), but would increase as a total dollar amount by \$17,829 (from \$5,657,375 to \$5,675,204) for the fiscal year ending September 30, 2026 (assuming October 1st payment timing).
- The funded ratio (actuarial value of assets divided by actuarial accrued liability) for Firefighters would increase by 0.1%, from 71.3% to 71.4%. The unfunded actuarial accrued liability would decrease by \$68,311.

Risks Associated with Measuring the Accrued Liability and Actuarially Determined Contribution

The determination of the accrued liability and the actuarially determined contribution requires the use of assumptions regarding future economic and demographic experience. The assumptions used to determine the contribution requirement and accrued liability in this report are the same as those used in the September 30, 2024 Actuarial Valuation Report, dated March 7, 2025.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to



changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. Please refer to the September 30, 2024 Actuarial Valuation Report for additional discussion regarding the risks associated with measuring the accrued liability and the actuarially determined contribution.

The scope of this supplemental actuarial valuation does not include an analysis of the potential range of such future measurements or a quantitative measurement of the future risks of not achieving the assumptions. In certain circumstances, detailed or quantitative assessments of one or more of these risks, as well as various plan maturity measures and historical actuarial measurements, may be requested from the actuary. Additional risk assessments are generally outside the scope of a supplemental actuarial valuation. Additional assessments may include stress tests, scenario tests, sensitivity tests, stochastic modeling, and a comparison of the present value of accrued benefits at low-risk discount rates with the actuarial accrued liability.

Additional Disclosures

This report was prepared at the request of the Town of Palm Beach and is intended for use by the Town and the Retirement System and those designated or approved by the Town or the System. This report may be provided to parties other than the System only in its entirety and only with the permission of the Town or Board of Trustees.

The purpose of this report is to describe the immediate financial effect of the proposed plan changes. This report should not be relied on for any purpose other than the purpose described above.

The actuarial assumptions and methods, financial data, and participant census data utilized in these calculations are the same actuarial assumptions and methods, financial data, and participant census data used in the September 30, 2024 Actuarial Valuation Report, dated March 7, 2025.

The date of the valuation was September 30, 2024. This means that the results of the supplemental valuation indicate what the September 30, 2024 valuation would have looked like if the proposed benefit changes had been in effect on that date. Supplemental valuations do not predict the result of future actuarial valuations. Rather, supplemental valuations give an indication of the cost of the benefit change only without comment on the complete end result of future valuations.

The calculations are based upon assumptions regarding future events, which may or may not materialize. They are also based on the assumptions, methods, and plan provisions outlined in this report. If you have reason to believe that the assumptions that were used are unreasonable, that the plan provisions are incorrectly described, that important plan provisions relevant to this proposal are not described, or that conditions have changed since the calculations were made, you should contact the author of the report prior to relying on information in the report.



This report was prepared using our proprietary valuation model and related software which in our professional judgment has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This report complements the September 30, 2024 Actuarial Valuation Report previously delivered to the Plan Administrator and the Town and should be considered in conjunction with that report. Please see the Actuarial Valuation Report as of September 30, 2024, dated March 7, 2025, for additional discussion of the nature of actuarial calculations and information related to participant data, economic and demographic assumptions, and benefit provisions.

Peter N. Strong and Dina Lerner are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein.

The signing actuaries are independent of the plan sponsor.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of the Plan as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, and with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.

Respectfully submitted,



Peter N. Strong, FSA, EA, MAAA
Senior Consultant and Actuary



Dina Lerner, FSA, EA, MAAA
Consultant and Actuary

Enclosures

cc: Edemir K. Estrada, Plan Administrator (electronic)



SUPPLEMENTAL ACTUARIAL VALUATION REPORT

Plan

Town of Palm Beach Retirement System – Police Officers and Firefighters

Valuation Date

September 30, 2024

Date of Report

August 25, 2025

Report Requested by

Town of Palm Beach

Prepared by

Peter N. Strong and Dina Lerner

Group Valued

All active and inactive members of the Plan

Changes in Plan Provisions

Police officers and firefighters who entered the DROP on or after June 1, 2024 without purchasing air time due to a good faith misunderstanding of their eligibility are permitted to rescind their DROP participation in order to purchase air time. Upon approval, all amounts previously deposited into their DROP account, including interest, will revert to the Plan. Additionally, members must make any required member contributions for the period they participated in the DROP. This plan change would affect one police officer and three firefighter members. As of September 30, 2024, the affected police officer was a DROP member (Joseph Guelli) and the three firefighters consisted of two DROP members (Brian Lebrun and Laura Deckers) and one active member (Jody Sronce).

- Scenario A: All eligible DROP members as of September 30, 2024 are assumed to rescind their DROP participation.
- Scenario B: Only the DROP members Joseph Guelli (Police Officer) and Brian Lebrun (Firefighter) are assumed to rescind their DROP participation.

Changes in Actuarial Assumptions and Methods

To value the plan changes, we have assumed that DROP members that rescind their DROP participation will have DROP balances reverted to the Plan and missed member contributions added to Plan assets. Additionally, retirement rates for affected participants were set to 100% at first normal retirement eligibility.

All other actuarial assumptions and methods are the same as those used in the September 30, 2024 Actuarial Valuation Report dated March 7, 2025.

*Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025*

Some of the key assumptions/methods are:

Investment Return 6.0%

Payroll Growth Assumption 2.75%

Cost Method Entry Age Normal

Mortality Mortality rates from the July 1, 2023 FRS actuarial valuation report

Amortization Period for New Changes in Actuarial Accrued Liability

15 years for plan changes; level percent of payroll amortization.

Actuarial Impact of Proposal(s)

See attached page(s).

Special Risks Involved with the Proposal That the Plan Has Not Been Exposed to Previously

None

Other Cost Considerations

None

*Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025*

ACTUARIALLY DETERMINED CONTRIBUTION (ADC)			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Police Officers Valuation</i>	<i>Police Officers Plan Changes (Scenarios A and B)</i>	<i>Increase/ (Decrease)</i>
B. ADC to Be Paid During Fiscal Year Ending	9/30/2026	9/30/2026	
C. Covered Annual Payroll (expected)	\$ 7,025,534	\$ 7,200,812	\$ 175,278
D. Annual Payment to Amortize Unfunded Actuarial Liability Rate As Illustrative \$	52.45 % 3,684,893	51.07 % 3,677,455	(1.38) % (7,438)
E. Total Employer Normal Cost Rate As Illustrative \$	23.42 % 1,645,380	23.31 % 1,678,509	(0.11) % 33,129
F. Total Unadjusted Contribution Rate Employer Normal Cost Amortization Total	23.42 % <u>52.45</u> 75.87	23.31 % <u>51.07</u> 74.38	(0.11) % <u>(1.38)</u> (1.49)
G. Adjustments to Computed Contribution			
a. Town funding for additional premium tax revenue shortfall in prior fiscal year	0.00 %	0.00 %	0.00 %
b. Additional Member Cost Sharing	0.00	0.00	0.00
c. Full funding credit	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
d. Total Adjustments As Illustrative \$	0.00 0	0.00 0	0.00 0
H. Total Adjusted ADC as % of Covered Payroll	75.87 %	74.38 %	(1.49) %
I. Total Adjusted ADC as Illustrative \$	\$ 5,330,273	\$ 5,355,964	\$ 25,691
J. Total Adjusted ADC if Contributed October 1st	\$ 5,177,219	\$ 5,202,172	\$ 24,953

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

ACTUARIAL VALUE OF BENEFITS AND ASSETS			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Police Officers Valuation</i>	<i>Police Officers Plan Changes (Scenarios A and B)</i>	<i>Increase/ (Decrease) Change</i>
B. Actuarial Present Value of All Projected Benefits for			
1. Active Members			
a. Service Retirement Benefits	\$ 34,781,258	\$ 35,659,471	\$ 878,213
b. Vesting Benefits	1,548,296	1,548,296	0
c. Disability Benefits	1,331,206	1,331,206	0
d. Preretirement Death Benefits	547,619	547,619	0
e. Return of Member Contributions	215,315	215,315	0
f. Total	38,423,694	39,301,907	878,213
2. Inactive Members			
a. Retired Members & Beneficiaries	100,340,581	99,424,304	(916,277)
b. Terminated Vested Members	3,218,873	3,218,873	0
c. DROP and Share Account Balances	2,980,175	2,968,372	(11,803)
d. Total	106,539,629	105,611,549	(928,080)
3. Total for All Members	144,963,323	144,913,456	(49,867)
C. Actuarial Present Value of Future Normal Costs	20,916,238	20,937,244	21,006
D. Actuarial Accrued (Past Service) Liability	124,047,085	123,976,212	(70,873)
E. Plan Assets			
1. Market Value	95,816,139	95,818,344	2,205
2. Actuarial Value	93,042,806	93,045,011	2,205
F. Unfunded Actuarial Accrued Liability:	31,004,279	30,931,201	(73,078)
G. Funded Ratio: E2/D	75.0 %	75.1 %	0.1 %
H. Actuarial Present Value of Projected Covered Payroll	68,884,773	68,972,676	87,903
I. Actuarial Present Value of Projected Member Contributions	5,855,206	5,862,677	7,471
J. Accumulated Value of Active Member Contributions	3,212,073	3,405,254	193,181

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

CALCULATION OF EMPLOYER NORMAL COST

A. Valuation Date	September 30, 2024		September 30, 2024			
	<i>Police Officers Valuation</i>		<i>Police Officers Plan Changes (Scenarios A and B)</i>		<i>Increase/ (Decrease)</i>	
B. Normal Cost for						
1. Service Retirement Benefits	\$ 1,685,905	25.17%	\$ 1,705,053	25.11%	\$ 19,148	(0.06)%
2. Vesting Benefits	93,038	1.39%	93,422	1.37%	384	(0.02)%
3. Disability Benefits	107,939	1.61%	108,849	1.60%	910	(0.01)%
4. Preretirement Death Benefits	46,889	0.70%	47,276	0.70%	387	0.00%
5. Return of Member Contributions	50,578	0.75%	51,376	0.76%	798	0.01%
6. Total for Future Benefits	1,984,349	29.62%	2,005,976	29.54%	21,627	(0.08)%
7. Assumed Amount for Administrative Expenses	154,086	2.30%	154,130	2.27%	44	(0.03)%
8. Total Normal Cost	2,138,435	31.92%	2,160,106	31.81%	21,671	(0.11)%
C. Expected Member Contribution	569,447	8.50%	577,140	8.50%	7,693	0.00%
D. Employer Normal Cost: B8-C	1,568,988	23.42%	1,582,966	23.31%	13,978	(0.11)%
E. Employer Normal Cost as a % of Covered Payroll	23.42 %		23.31 %		(0.11) %	

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

PARTICIPANT DATA		
	September 30, 2024 <i>Police Officers Valuation</i>	September 30, 2024 <i>Police Officers Plan Change (Scenarios A and B)</i>
ACTIVE MEMBERS		
Number	69	70
Covered Annual Payroll	\$ 6,745,385	\$ 6,913,673
Average Annual Payroll	\$ 97,759	\$ 98,767
Average Age	38.8	39.1
Average Past Service	7.0	7.1
Average Age at Hire	31.8	32.0
RETIREES, BENEFICIARIES & DROP		
Number	105	104
Annual Benefits	\$ 6,870,767	\$ 6,811,685
Average Annual Benefit	\$ 65,436	\$ 65,497
Average Age	67.1	67.2
DISABILITY RETIREES		
Number	4	4
Annual Benefits	\$ 182,914	\$ 182,914
Average Annual Benefit	\$ 45,729	\$ 45,729
Average Age	57.3	57.3
TERMINATED VESTED MEMBERS		
Number	17	17
Annual Benefits	\$ 231,370	\$ 231,370
Average Annual Benefit	\$ 13,610	\$ 13,610
Average Age	48.6	48.6

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

ACTUARIALLY DETERMINED CONTRIBUTION (ADC)			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Firefighters Valuation</i>	<i>Firefighters Plan Changes Scenario A</i>	<i>Increase/ (Decrease)</i>
B. ADC to Be Paid During Fiscal Year Ending	9/30/2026	9/30/2026	
C. Covered Annual Payroll (expected)	\$ 7,138,894	\$ 7,365,875	\$ 226,981
D. Annual Payment to Amortize Unfunded Actuarial Liability Rate As Illustrative \$	58.23 % 4,156,978	56.43 % 4,156,563	(1.80) % (415)
E. Total Employer Normal Cost Rate As Illustrative \$	23.36 % 1,667,646	23.27 % 1,714,039	(0.09) % 46,393
F. Total Unadjusted Contribution Rate Employer Normal Cost Amortization Total	23.36 % <u>58.23</u> 81.59	23.27 % <u>56.43</u> 79.70	(0.09) % <u>(1.80)</u> (1.89)
G. Adjustments to Computed Contribution			
a. Town funding for additional premium tax revenue shortfall in prior fiscal year	0.00 %	0.00 %	0.00 %
b. Additional Member Cost Sharing	0.00	0.00	0.00
c. Full funding credit	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
d. Total Adjustments As Illustrative \$	0.00 0	0.00 0	0.00 0
H. Total Adjusted ADC as % of Covered Payroll	81.59 %	79.70 %	(1.89) %
I. Total Adjusted ADC as Illustrative \$	\$ 5,824,624	\$ 5,870,602	\$ 45,978
J. Total Adjusted ADC if Contributed October 1st	\$ 5,657,375	\$ 5,702,033	\$ 44,658

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

ACTUARIAL VALUE OF BENEFITS AND ASSETS			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Firefighters Valuation</i>	<i>Firefighters Plan Changes Scenario A</i>	<i>Increase/ (Decrease)</i>
B. Actuarial Present Value of All Projected Benefits for			
1. Active Members			
a. Service Retirement Benefits	\$ 41,836,442	\$ 43,367,185	\$ 1,530,743
b. Vesting Benefits	1,754,400	1,754,400	0
c. Disability Benefits	1,583,511	1,583,511	0
d. Preretirement Death Benefits	674,083	674,083	0
e. Return of Member Contributions	123,930	123,930	0
f. Total	45,972,366	47,503,109	1,530,743
2. Inactive Members			
a. Retired Members & Beneficiaries	100,916,112	99,374,351	(1,541,761)
b. Terminated Vested Members	3,571,983	3,571,983	0
c. DROP and Share Account Balances	2,141,073	2,129,340	(11,733)
d. Total	106,629,168	105,075,674	(1,553,494)
3. Total for All Members	152,601,534	152,578,783	(22,751)
C. Actuarial Present Value of Future Normal Costs	21,702,174	21,732,610	30,436
D. Actuarial Accrued (Past Service) Liability	130,899,360	130,846,173	(53,187)
E. Plan Assets			
1. Market Value	95,696,396	95,697,850	1,454
2. Actuarial Value	93,375,849	93,377,303	1,454
F. Unfunded Actuarial Accrued Liability:	37,523,511	37,468,870	(54,641)
G. Funded Ratio: E2/D	71.3 %	71.4 %	0.1 %
H. Actuarial Present Value of Projected Covered Payroll	70,883,524	70,997,357	113,833
I. Actuarial Present Value of Projected Member Contributions	6,025,100	6,034,775	9,675
J. Accumulated Value of Active Member Contributions	4,751,829	5,026,603	274,774

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

CALCULATION OF EMPLOYER NORMAL COST

A. Valuation Date	September 30, 2024		September 30, 2024			
	<i>Firefighters Valuation</i>		<i>Firefighters Plan Changes Scenario A</i>		<i>Increase/ (Decrease)</i>	
B. Normal Cost for						
1. Service Retirement Benefits	\$ 1,717,041	25.11%	\$ 1,742,841	25.06%	\$ 25,800	(0.05)%
2. Vesting Benefits	104,457	1.53%	105,363	1.52%	906	(0.01)%
3. Disability Benefits	112,615	1.65%	115,424	1.66%	2,809	0.01%
4. Preretirement Death Benefits	50,389	0.74%	51,041	0.73%	652	(0.01)%
5. Return of Member Contributions	44,752	0.65%	45,921	0.66%	1,169	0.01%
6. Total for Future Benefits	2,029,254	29.68%	2,060,590	29.63%	31,336	(0.05)%
7. Assumed Amount for Administrative Expenses	149,048	2.18%	148,821	2.14%	(227)	(0.04)%
8. Total Normal Cost	2,178,302	31.86%	2,209,411	31.77%	31,109	(0.09)%
C. Expected Member Contribution	581,150	8.50%	591,112	8.50%	9,962	0.00%
D. Employer Normal Cost: B8-C	1,597,152	23.36%	1,618,299	23.27%	21,147	(0.09)%
E. Employer Normal Cost as a % of Covered Payroll	23.36	%	23.27	%	(0.09)	%

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

PARTICIPANT DATA		
	September 30, 2024 <i>Firefighters Valuation</i>	September 30, 2024 <i>Firefighters Plan Change Scenario A</i>
ACTIVE MEMBERS		
Number	67	69
Covered Annual Payroll	\$ 6,854,224	\$ 7,072,154
Average Annual Payroll	\$ 102,302	\$ 102,495
Average Age	39.0	39.5
Average Past Service	9.6	9.8
Average Age at Hire	29.4	29.7
RETIREES, BENEFICIARIES & DROP		
Number	96	94
Annual Benefits	\$ 6,378,460	\$ 6,283,761
Average Annual Benefit	\$ 66,442	\$ 66,849
Average Age	66.4	66.7
DISABILITY RETIREES		
Number	7	7
Annual Benefits	\$ 320,347	\$ 320,347
Average Annual Benefit	\$ 45,764	\$ 45,764
Average Age	67.6	67.6
TERMINATED VESTED MEMBERS		
Number	22	22
Annual Benefits	\$ 272,863	\$ 272,863
Average Annual Benefit	\$ 12,403	\$ 12,403
Average Age	46.1	46.1

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

ACTUARIALLY DETERMINED CONTRIBUTION (ADC)			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Firefighters Valuation</i>	<i>Firefighters Plan Changes Scenario B</i>	<i>Increase/ (Decrease)</i>
B. ADC to Be Paid During Fiscal Year Ending	9/30/2026	9/30/2026	
C. Covered Annual Payroll (expected)	\$ 7,138,894	\$ 7,257,458	\$ 118,564
D. Annual Payment to Amortize Unfunded Actuarial Liability Rate As Illustrative \$	58.23 % 4,156,978	57.21 % 4,151,992	(1.02) % (4,986)
E. Total Employer Normal Cost Rate As Illustrative \$	23.36 % 1,667,646	23.30 % 1,690,988	(0.06) % 23,342
F. Total Unadjusted Contribution Rate Employer Normal Cost Amortization Total	23.36 % <u>58.23</u> 81.59	23.30 % <u>57.21</u> 80.51	(0.06) % <u>(1.02)</u> (1.08)
G. Adjustments to Computed Contribution			
a. Town funding for additional premium tax revenue shortfall in prior fiscal year	0.00 %	0.00 %	0.00 %
b. Additional Member Cost Sharing	0.00	0.00	0.00
c. Full funding credit	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
d. Total Adjustments As Illustrative \$	0.00 0	0.00 0	0.00 0
H. Total Adjusted ADC as % of Covered Payroll	81.59 %	80.51 %	(1.08) %
I. Total Adjusted ADC as Illustrative \$	\$ 5,824,624	\$ 5,842,980	\$ 18,356
J. Total Adjusted ADC if Contributed October 1st	\$ 5,657,375	\$ 5,675,204	\$ 17,829

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

ACTUARIAL VALUE OF BENEFITS AND ASSETS			
A. Valuation Date	September 30, 2024	September 30, 2024	
	<i>Firefighters Valuation</i>	<i>Firefighters Plan Changes Scenario B</i>	<i>Increase/ (Decrease)</i>
B. Actuarial Present Value of All Projected Benefits for			
1. Active Members			
a. Service Retirement Benefits	\$ 41,836,442	\$ 43,089,738	\$ 1,253,296
b. Vesting Benefits	1,754,400	1,754,400	0
c. Disability Benefits	1,583,511	1,583,511	0
d. Preretirement Death Benefits	674,083	674,083	0
e. Return of Member Contributions	123,930	123,930	0
f. Total	45,972,366	47,225,662	1,253,296
2. Inactive Members			
a. Retired Members & Beneficiaries	100,916,112	99,619,589	(1,296,523)
b. Terminated Vested Members	3,571,983	3,571,983	0
c. DROP and Share Account Balances	2,141,073	2,131,740	(9,333)
d. Total	106,629,168	105,323,312	(1,305,856)
3. Total for All Members	152,601,534	152,548,974	(52,560)
C. Actuarial Present Value of Future Normal Costs	21,702,174	21,717,180	15,006
D. Actuarial Accrued (Past Service) Liability	130,899,360	130,831,794	(67,566)
E. Plan Assets			
1. Market Value	95,696,396	95,697,141	745
2. Actuarial Value	93,375,849	93,376,594	745
F. Unfunded Actuarial Accrued Liability:	37,523,511	37,455,200	(68,311)
G. Funded Ratio: E2/D	71.3 %	71.4 %	0.1 %
H. Actuarial Present Value of Projected Covered Payroll	70,883,524	70,942,985	59,461
I. Actuarial Present Value of Projected Member Contributions	6,025,100	6,030,154	5,054
J. Accumulated Value of Active Member Contributions	4,751,829	4,963,325	211,496

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

CALCULATION OF EMPLOYER NORMAL COST

A. Valuation Date	September 30, 2024		September 30, 2024			
	<i>Firefighters Valuation</i>		<i>Firefighters Plan Changes Scenario B</i>		<i>Increase/ (Decrease)</i>	
B. Normal Cost for						
1. Service Retirement Benefits	\$ 1,717,041	25.11%	\$ 1,730,472	25.09%	\$ 13,431	(0.02)%
2. Vesting Benefits	104,457	1.53%	105,363	1.53%	906	0.00%
3. Disability Benefits	112,615	1.65%	113,096	1.64%	481	(0.01)%
4. Preretirement Death Benefits	50,389	0.74%	50,550	0.73%	161	(0.01)%
5. Return of Member Contributions	44,752	0.65%	45,223	0.65%	471	(0.00)%
6. Total for Future Benefits	2,029,254	29.68%	2,044,704	29.64%	15,450	(0.04)%
7. Assumed Amount for Administrative Expenses	149,048	2.18%	149,003	2.16%	(45)	(0.02)%
8. Total Normal Cost	2,178,302	31.86%	2,193,707	31.80%	15,405	(0.06)%
C. Expected Member Contribution	581,150	8.50%	586,353	8.50%	5,203	0.00%
D. Employer Normal Cost: B8-C	1,597,152	23.36%	1,607,354	23.30%	10,202	(0.06)%
E. Employer Normal Cost as a % of Covered Payroll	23.36	%	23.30	%	(0.06)	%

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

PARTICIPANT DATA		
	September 30, 2024 <i>Firefighters Valuation</i>	September 30, 2024 <i>Firefighters Plan Change Scenario B</i>
ACTIVE MEMBERS		
Number	67	68
Covered Annual Payroll	\$ 6,854,224	\$ 6,968,060
Average Annual Payroll	\$ 102,302	\$ 102,471
Average Age	39.0	39.2
Average Past Service	9.6	9.8
Average Age at Hire	29.4	29.4
RETIREES, BENEFICIARIES & DROP		
Number	96	95
Annual Benefits	\$ 6,378,460	\$ 6,303,133
Average Annual Benefit	\$ 66,442	\$ 66,349
Average Age	66.4	66.6
DISABILITY RETIREES		
Number	7	7
Annual Benefits	\$ 320,347	\$ 320,347
Average Annual Benefit	\$ 45,764	\$ 45,764
Average Age	67.6	67.6
TERMINATED VESTED MEMBERS		
Number	22	22
Annual Benefits	\$ 272,863	\$ 272,863
Average Annual Benefit	\$ 12,403	\$ 12,403
Average Age	46.1	46.1

Prepared by
Gabriel, Roeder, Smith & Company
August 25, 2025

TOWN OF PALM BEACH

Information for Town Council Meeting on: November 12, 2025

To: Town Council

Via: Kirk W. Blouin, Town Manager

From: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

Re: An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Providing For An Amendment To The Town's Budget Adopted For The Fiscal Year Commencing October 1, 2024, And Providing An Effective Date.
22-2025

Date: 9/2/2025

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Ordinance No. 022-2025, which amends the FY25 Worth Avenue Assessment Area Fund and Health Fund budgets.

GENERAL INFORMATION

A budget amendment is required to appropriate additional funds in the Worth Avenue Assessment Area Fund and Health Funds for the remainder of FY25. In FY24, the Worth Avenue Assessment Fund under spent the budget by \$337,050 and in FY25 many of the projects from FY24 were started in FY25 causing a budget overage in FY25 by approximately \$300,000. The fund balance from FY24 will be used to fund these additional projects that were budgeted in FY24 but completed in FY25.

A budget amendment is also required to appropriate additional funds in the Health Fund for the higher-than-anticipated claims in FY25. The additional \$1,500,000 will be funded using additional revenue from Cigna Pharmacy rebate and interest (\$525,000), contingency (\$500,000) and the remaining from fund balance in the Health Fund (\$475,000).

FUNDING/FISCAL IMPACT

The ordinance will amend the Worth Avenue Assessment Fund (311) by \$300,000 using fund balance and the Health Fund (502) by \$1,000,000 using contingency and fund balance.

TOWN ATTORNEY REVIEW

This ordinance has been reviewed and approved by the Town Attorney for legal form and sufficiency.

Attachments
RM/ml

cc: Carolyn Stone, Deputy Town Manager - Business Enterprise and Culture
Joanne O'Connor, Town Attorney

STRATEGIC PLAN

Strategic Priorities:

Governmental Leadership and Innovation

Strategic Focus Areas:

Sound Fiscal Management

FUNDING

Operating

ORDINANCE NO. 22-2025

An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Providing For An Amendment To The Town's Budget Adopted For The Fiscal Year Commencing October 1, 2024, And Providing An Effective Date.

WHEREAS, it was necessary for the Town of Palm Beach to adopt budgets for the fiscal year commencing October 1, 2024; and

WHEREAS, the Town Council of the Town of Palm Beach, Florida, deems it necessary and appropriate to amend said budgets to provide appropriations adequate for the authorization expenditures necessary for conducting Town operations for the fiscal year ending September 30, 2025; and

WHEREAS, the budget amendment is necessary for the Worth Avenue Assessment Fund and Health Fund; and

WHEREAS, said budget amendments are required to be approved by ordinance.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1. The foregoing recitals are hereby ratified and confirmed.

Section 2. The Worth Avenue Assessment Fund and Health Fund budget for the fiscal year commencing October 1, 2024, is hereby amended, and adopted pursuant to Exhibits "A" and "B" attached hereto and made a part of this ordinance.

Section 3. Effective Date. This Ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach on first reading this 9th day of September, 2025, and for second and final reading this 12th day of November, 2025.

Danielle H. Moore, Mayor

Bobbie Lindsay, Town Council President

Lewis S.W. Crampton, Council President
Pro Tem

Julie Araskog, Town Council Member

ATTEST:

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

FUND 311: WORTH AVENUE MAINTENANCE FUND
Revenue and Expense Summary

	FY2023 Actual	FY2024 Actual	FY2025 Budget	Ordinance No. 022-2025 FY2025 Amendment	FY2025 Amended Budget
Revenues					
Special Assessment Revenue	389,540	418,140	408,558		408,558
Interest on Investments	6,324	5,546	1,000		1,000
Donations/Miscellaneous	5,000	5,000	5,000		5,000
TOTALS	400,865	428,686	414,558		414,558
Expenses					
Maintenance Costs	333,046	348,480	414,558	300,000	714,558
TOTALS	333,046	348,480	414,558	300,000	714,558
 Total Revenues Over/(Under) Expenses	 67,818	 80,207	 -	 (300,000)	 (300,000)
Beginning Fund Equity	167,279	235,097	315,304	315,304	315,304
Ending Net Assets	235,097	315,304	315,304	15,304	15,304

FUND 502: HEALTH FUND

	FY2023 Actual	FY2024 Actual	FY2025 Budget	Ordinance No. 022-2025 FY2025 Amendment	FY2025 Amended Budget
Revenues					
Employer Contributions	4,415,710	4,858,224	5,644,278	-	5,644,278
Employee Contributions	892,173	935,912	881,000		881,000
Insurance Recoveries	2,709	-	-		-
Miscellaneous Revenue	-	-	-	375,000	375,000
Interest Income	182,378	277,487	100,000	150,000	250,000
TOTALS	5,492,969	6,071,623	6,625,278	525,000	7,150,278
Expenses					
Salaries and Wages	91,988	93,125	96,501		96,501
Employee Benefits	6,143,568	7,099,242	6,919,770	1,500,000	8,419,770
Contractual	484,810	521,910	540,996		540,996
Commodities	3,172	2,717	2,428		2,428
Capital Outlay	-	-	-		-
Other (Contingency)	-	-	500,000	(500,000)	-
TOTALS	6,723,539	7,716,994	8,059,695	1,000,000	9,059,695
Total Revenues					
Over/(Under) Expenses	(1,230,570)	(1,645,370)	(1,434,417)	(475,000)	(1,909,417)
Beginning Net Assets	5,794,779	4,564,209	2,918,839	1,484,422	2,918,839
ENDING NET ASSETS	4,564,209	2,918,839	1,484,422	1,009,422	1,009,422

TOWN OF PALM BEACH

Information for Town Council Meeting on: October 14, 2025

To: Mayor and Town Council

Via: Kirk W. Blouin, Town Manager

From: Nicholas Caristo, Chief of Police

Re: First Reading: Mooring Vessel Ordinances (28-2025)

Date: October 8, 2025

GENERAL INFORMATION

In May 2025, Governor DeSantis signed House Bill 481 (Chapter 2025-39, Laws of Florida), expanding local authority over vessel anchoring and mooring within Florida's most populous counties, including Palm Beach County. This expanded authority enables the Town of Palm Beach to address the growing impacts of extended vessel anchoring in Lake Worth Lagoon, including the proliferation of live-aboard vessels, environmental degradation, navigational hazards, and waterfront congestion.

STAFF RECOMMENDATION

Staff recommends that the Town Council approve Ordinance No. 28-2025 on first reading. This ordinance repeals Section 74-263 replaces Section 74-267, and amends Section 74-268: Mooring in Lake Worth. Adoption will align the Town Code with current state law, establish enforceable standards for anchoring and live-aboard activity, and strengthen the Town's ability to protect the environment, ensure navigational safety, and preserve community character.

TOWN ATTORNEY REVIEW

The Town Attorney has reviewed this ordinance and approved for legal form and sufficiency.

Attachments

NC/dw

cc: Carolyn Stone, Deputy Town Manager
Robert Miracle, Deputy Town Manager
Paul Brazil, Director of Public Works
O'Connor, Joanne, Town Attorney

ORDINANCE NO. 028-2025

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES AT CHAPTER 74 – PARKS AND RECREATION, BY REPEALING SEC. 74-263. – RESERVED AND REPLACING IT WITH SEC. 74-263. – DEFINITIONS; BY AMENDING AND REPLACING SEC. 74.267 TO ESTABLISH AN OVERNIGHT ANCHORING LIMITATION AREA; AND BY AMENDING SEC. 74-268. TO REGULATE MOORING AND LIVE-ABOARD VESSELS IN LAKE WORTH; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF ORDINANCES IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Palm Beach, Florida (“Town”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, Chapter 327, Florida Statutes is known as the “Florida Vessel Safety Law;” and

WHEREAS, during the 2025 Florida Legislative Session, the Florida Legislature enacted, and the Governor signed into law Ch. 2025- 39, Laws of Florida, amending Fla. Stat. 327.60(2)(f) to include a new subsection, which now authorizes counties with a population of more than 1.5 million, including municipalities within those counties, to regulate overnight anchoring within the waters of their jurisdiction; and

WHEREAS, pursuant to §327.60(3), Florida Statutes, local governments may adopt ordinances regulating the mooring or anchoring of vessels within their jurisdiction where such ordinances are necessary for the protection of public health, safety, and welfare; and

WHEREAS, pursuant to §327.4109(4), Florida Statutes, authorizes local governments to regulate anchoring for live-aboard vessels or vessels not being used for navigation, provided such regulations do not conflict with state preemption; and

WHEREAS, Rule 68D-23.111, Florida Administrative Code, provides guidance for the placement and permitting of mooring buoys and other waterway markers, reinforcing the State's interest in safe and environmentally responsible anchoring practices; and

WHEREAS, seagrass meadows, oyster beds, and other benthic habitats in the Lake Worth Lagoon are critical for water quality, fisheries habitat, and manatee foraging areas.

WHEREAS, improperly anchored or unlawfully moored vessels can damage water bottoms, benthic conditions and seagrass beds, which are vital habitats for fish, shellfish, and manatees and are essential to the health of the Lake Worth Lagoon and surrounding waters; and

WHEREAS, extended or repeated anchoring causes anchor scarring, sediment disruption, and water quality degradation; and

WHEREAS, limiting long-term overnight anchoring reduces the foregoing environmental impacts and protects essential natural resources; and

WHEREAS, vessels anchored in the same location for extended periods can obstruct navigational channels, interfere with access to marinas, private docks, and public waterways, and create hazards during storm events when poorly maintained vessels may break loose; and

WHEREAS, the Town of Palm Beach relies on the scenic, orderly, and safe use of its waterfront and extended anchoring of vessels in one location may create visual clutter, vessel congestion, and public nuisance conditions inconsistent with the character of the Town; and

WHEREAS, this ordinance is narrowly tailored to comply with Chapter 327, Florida Statutes, by regulating extended overnight anchoring while preserving the rights of vessels engaged in navigation, as well as vessels involved in permitted marine construction, installation, or maintenance work; and

WHEREAS, by establishing reasonable limits on overnight anchoring, this ordinance serves the health, safety, and welfare of Town residents and visitors, while balancing the rights of responsible vessel operators; and

WHEREAS, the Town Council of the Town of Palm Beach finds it in the best interest of the Town to limit extended overnight anchoring in order to prevent environmental degradation, protect navigation, and preserve the character and quality of life within the Town's jurisdictional waters.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Palm Beach, Palm Beach County, Florida, as follows:

Section 1. The recitations set forth above are true and correct and incorporated herein as legislative findings of the Town Council.

Section 2. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 74 – Parks and Recreation, Article III Boats and Boating, by repealing Sec. 74-263. - Reserved in its entirety and replacing it with Sec. 74-263. – Definitions as follows:

Sec. 74-263. – Definitions.

Anchor means the act of temporarily securing a vessel or floating structure to the bottom of a waterbody by means of an anchor or similar device and associated tackle that is carried on the floating structure and cast or dropped overboard.

Floating structure means a floating entity, with or without accommodations built thereon, which is not primarily used as a means of transportation on water but which serves purposes or provides services typically associated with a structure or other improvement to real property. The term includes, but is not limited to, an entity used as a residence, place of business or office with public access; a hotel or motel; a restaurant or lounge; a clubhouse; a meeting facility; a storage or parking facility; or similar facility or entity represented as such. Floating structures are expressly excluded from the definition of the term "vessel" as defined in F.S. § 317.02. Incidental movement upon water or resting partially or entirely on the bottom does not, in and of itself, preclude an entity from classification as a floating structure. Registration of the entity as a vessel in accordance with F.S. ch. 327, shall not preclude an entity from classification as a floating structure.

Jurisdictional Waters means all waters within the municipal boundaries of the Town of Palm Beach, excluding waters under exclusive federal jurisdiction.

Live-aboard vessel shall have the same meaning as provided in F.S. § 327.02(22): any vessel used solely as a residence and not for navigation, or represented as a place of business, or a vessel for which a declaration of domicile has been filed. For the purpose of this section, a vessel shall also be considered live-aboard if occupied by a person for more than fourteen (14) consecutive days, or a total of more than thirty (30) days within any six-month period, within the waters of the Town.

Mooring means the permanent or semi-permanent securing of a vessel or floating structure to the bottom of a water body or to a structure by means other than anchoring, consistent with F.A.C. 68D-23.103(20).

Overnight means the period between one-half hour after sunset and one-half hour before sunrise.

Vessel shall have the meaning provided in §327.02, Florida Statutes.

Section 3. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 74 – Parks and Recreation, Article III Boats and Boating, by repealing Sec. 74-267. – Reserved and replacing it with Sec. 74-267. – Overnight anchoring limitation area established as follows:

Sec. 74-267. – Overnight anchoring limitation area established.

(a) Legislative intent.

The purpose of this section is to protect environmental resources, navigational safety, and the character of the Town of Palm Beach by regulating the duration of overnight vessel anchoring within the Town’s jurisdiction, consistent with Chapter 327, Florida Statutes, and applicable federal regulations.

(b) Prohibition on extended overnight anchoring.

1. No vessel shall anchor overnight within the jurisdictional waters of the Town of Palm Beach for a period of 1 hour or more between one-half hour after sunset and one-half hour before sunrise for more than thirty (30) days within any consecutive six (6) month period.
2. Each overnight anchoring in violation of this subsection shall constitute a separate offense.

(c) Exemptions

This section shall not apply to:

1. Rowboats, kayaks, canoes, or other non-motorized small craft.

2. Vessels not exceeding twenty-two (22) feet in length that do not contain living accommodations;
3. Barges, barge-type houseboats, lighters, or commercial vessels lawfully moored at a dock within the Town's commercial district, provided such mooring is with the consent of the dock owner and in compliance with F.S. § 327.60 and other applicable laws and regulations.
4. Vessels lawfully anchored overnight for the purpose of completing permitted marine construction, installation, or maintenance work authorized by applicable state or federal permits.
5. Vessels moored at a permitted mooring field, marina, or private dock.
6. Vessels rendered immobile by emergency, mechanical failure, or hazardous weather conditions, provided that the operator takes all reasonable steps to remove the vessel as soon as safely possible.

(d) Emergencies.

In cases of emergency, the Chief of Police or their designee may authorize the temporary anchoring or mooring of otherwise prohibited vessels for such time as is reasonably necessary to correct the emergency condition or relocate the vessel to a lawful mooring location.

(e) Notice of violation.

Notice that a vessel is in violation of the prohibition on overnight anchoring established by this section shall be provided to the vessel owner, occupant, or operator as follows:

1. If the vessel is occupied, written notice shall be provided directly to the vessel owner, occupant, or operator, unless such person refuses to accept the written notice, in which case the notice may be affixed to the vessel; or
2. If the vessel is unoccupied or if occupancy cannot be determined, written notice shall be affixed to the vessel; and
3. In addition to either subsection a. or b. above, written notice shall be sent via U.S. Postal Service by certified mail, return receipt requested, to the registered owner and any lienholder of the vessel, irrespective of whether the vessel is occupied or unoccupied. The requirements of this subsection shall be deemed satisfied upon mailing of the notice. If no owner or lienholder can be identified after reasonable effort to ascertain the name and address of the owner and any lienholder, then this subsection (e)3. shall not apply.

(h) Fines and enforcement.

1. *Enforcement:* The provisions of this section may be enforced through all means available for enforcement of the Town code including, but not limited to, the initiation of code enforcement proceedings pursuant to chapter 2 of this code; removal, towing, impoundment, and disposal in accordance with the provisions set forth in this section; and the initiation of appropriate legal action in a court of competent jurisdiction.
2. *Fines:* The owner, occupant, and/or operator of a vessel found to be in violation of this section shall be subject to the following fines:

- a. \$250 fine per day for a first violation;
- b. \$500 fine per day for a second or subsequent violation.

(i) **Removal, towing, impoundment, disposal.**

1. If no cited party timely appeals the final administrative order of the enforcement board to the circuit court in accordance with chapter 2 of this Code, the vessel may be removed, towed, and impounded by the Town or its contractor until such time as the vessel owner or lienholder retrieves the vessel after paying all costs associated with the removal, towing, and impoundment, along with all accrued fines owed to the Town.
2. If no cited party timely appeals the final administrative order of the enforcement board to the circuit court in accordance with chapter 2 of this Code, or all appeals have been exhausted, and the vessel owner or lienholder has failed to retrieve the vessel from the impoundment facility, the Town or its contractor may dispose of the vessel in accordance with law.

(j) **Contractors; License and Insurance Required**

A contractor performing removal, towing, or impoundment services at the direction of a code compliance officer or law enforcement officer pursuant to this section must:

1. Be licensed in accordance with United States Coast Guard regulations, as applicable.

2. Obtain and carry a current insurance policy issued by a licensed insurance carrier in this state to insure against any accident, loss, injury, property damage, or other casualty caused by or resulting from the contractor's actions.
3. Be properly equipped to perform such services.

Section 4. The Code of Ordinances of the Town of Palm Beach is hereby amended at Chapter 74 – Parks and Recreation, Article III Boats and Boating, by amending Sec. 74-268 as follows:

Sec. 74-268. Mooring and live-aboard vessels in Lake Worth.

~~(a) It shall be unlawful to anchor or moor any houseboat or other vessel upon which any person is living, barge, barge-type houseboat, lighter or commercial vessel of any nature whatsoever in any of the waters of Lake Worth lying within the corporate limits of the town unless it is moored in a marina, designated mooring area, or at a dock located adjacent to a house that has running water, toilet facilities and garbage collection available for use of such vessel. In cases of emergency, the chief of police may allow such time as shall be reasonably necessary to remove any such barge, houseboat, lighter, commercial vessel or any other type of vessel to a lawful anchorage.~~

~~(b) This section shall not apply to rowboats, vessels not over 22 feet in length not having living accommodations, or to barges, barge-type houseboats, lighters or commercial vessels lawfully moored at a dock within the commercial district of the town with the consent of the owner thereof.~~

~~(Code 1982, § 14-78)~~

(a) Prohibition on mooring.

Pursuant to the authority granted to municipalities under § 327.60(2)(f), Florida Statutes, and related provisions, it shall be unlawful for any person to anchor, moor, or otherwise secure any houseboat, live-aboard vessel, barge, barge-type houseboat, lighter, or commercial vessel of any kind in the waters of Lake Worth within the corporate limits of the Town of Palm Beach, except as expressly permitted in this section.

(b) Authorized mooring locations.

Houseboats, live-aboard vessels, barges, barge-type houseboats, lighters, or commercial vessels of any kind may only be moored under the following conditions:

1. **Marinas and designated mooring fields:** When moored within a marina or designated mooring field lawfully established and permitted pursuant to F.S. §§ 327.40–327.4108 and F.A.C. Chapter 68D-23.
2. **Private residential docks:** When moored at a private dock adjacent to a residence that is equipped with:
 - A potable running water supply;
 - Approved and operational toilet facilities connected to a lawful sewer or septic system; and
 - Regular garbage and solid waste collection service. Such facilities must be available for the use of the occupants of the vessel at all times.

Section 5. Severability.

If any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid provisions or applications, and to this end the provisions of this Ordinance are hereby declared severable.

Section 6. Repeal of Ordinances in Conflict.

All other ordinances of the Town of Palm Beach, Florida, or parts thereof which conflict with this or any part of this Ordinance are hereby repealed.

Section 7. Codification.

This Ordinance shall be codified and made a part of the official Code of Ordinances of the Town of Palm Beach.

Section 8. Effective Date.

This Ordinance shall take effect immediately upon its passage and approval, as provided by law.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach for second and final reading on this 12th day of November 2025.

Danielle H. Moore, Mayor

Bobbie D. Lindsay, Town Council President

Lewis S.W. Crampton, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, CMC, Town Clerk

Bridget Moran, Town Council Member

#6953321 v1 13156-00008

CHAPTER 2025-39

Committee Substitute for Committee Substitute for House Bill No. 481

An act relating to anchoring limitation areas; amending s. 327.60, F.S.; restricting local regulation of vessels outside the marked boundaries of mooring fields in certain counties; amending s. 327.4108, F.S.; designating specified sections of Biscayne Bay in Miami-Dade County as grandfathered-in anchoring limitation areas; amending s. 327.4109, F.S.; increasing the prohibited anchoring and mooring distance of vessels and floating structures near public mooring fields; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraph (f) of subsection (2) of section 327.60, Florida Statutes, is amended to read:

327.60 **Local regulations; limitations.—**

(2) This chapter and chapter 328 do not prevent the adoption of any ordinance or local regulation relating to operation of vessels, except that a county or municipality may not enact, continue in effect, or enforce any ordinance or local regulation:

(f) Regulating the anchoring of vessels outside the marked boundaries of mooring fields permitted as provided in s. 327.40, except for:

1. Live-aboard vessels; and
2. Commercial vessels, excluding commercial fishing vessels; and
3. Vessels anchored for a period of 1 hour or more between one-half hour after sunset and one-half hour before sunrise for more than 30 days in any 6-month period within the jurisdiction of a county with a population of 1.5 million or more, excluding any time the vessel is anchored overnight within the boundaries of a marked mooring field or any time the vessel is anchored overnight for the purpose of completing permitted marine construction, installation, or maintenance work;

Section 2. Paragraph (c) of subsection (1) of section 327.4108, Florida Statutes, is amended to read:

327.4108 **Anchoring of vessels in anchoring limitation areas.—**

(1) The following densely populated urban areas, which have narrow state waterways, residential docking facilities, and significant recreational boating traffic, are designated as and shall be considered to be grandfathered-in anchoring limitation areas, within which a person may not

anchor a vessel at any time during the period between one-half hour after sunset and one-half hour before sunrise, except as provided in subsections (4) and (5):

(c) The sections of Biscayne Bay in Miami-Dade County lying between:

1. Palm Island and State Road A1A.

2. Palm Island and Star Island.

3. Palm Island and Hibiscus Island.

4. Palm Island and Watson Island.

~~5.2.~~ Rivo Alto Island and Di Lido Island.

~~6.3.~~ San Marino Island and Di Lido Island.

~~7.4.~~ San Marino Island and San Marco Island.

~~8.5.~~ San Marco Island and Biscayne Island.

9. The Sunset Islands.

10. Sunset Island I and State Road 112.

Section 3. Paragraph (a) of subsection (1) of section 327.4109, Florida Statutes, is amended to read:

327.4109 Anchoring or mooring prohibited; exceptions; penalties.—

(1)(a) The owner or operator of a vessel or floating structure may not anchor or moor such that the nearest approach of the anchored or moored vessel or floating structure is:

1. Within 150 feet of any public or private marina, boat ramp, boatyard, or other public vessel launching or loading facility;

2. Within 500 feet of a superyacht repair facility. For purposes of this subparagraph, the term “superyacht repair facility” means a facility that services or repairs a yacht with a water line of 120 feet or more in length; or

3. Within 300 ~~100~~ feet outward from the marked boundary of a public mooring field or a lesser distance if approved by the commission upon request of a local government within which the mooring field is located. The commission may adopt rules to implement this subparagraph.

Section 4. This act shall take effect upon becoming a law.

Approved by the Governor May 19, 2025.

Filed in Office Secretary of State May 19, 2025.





The 2024 Florida Statutes (including 2025 Special Session C)

[Title XXIV](#)
VESSELS

[Chapter 327](#)
VESSEL SAFETY

[View Entire Chapter](#)

327.4109 Anchoring or mooring prohibited; exceptions; penalties.—

(1)(a) The owner or operator of a vessel or floating structure may not anchor or moor such that the nearest approach of the anchored or moored vessel or floating structure is:

1. Within 150 feet of any public or private marina, boat ramp, boatyard, or other public vessel launching or loading facility;
2. Within 500 feet of a superyacht repair facility. For purposes of this subparagraph, the term “superyacht repair facility” means a facility that services or repairs a yacht with a water line of 120 feet or more in length; or
3. Within 100 feet outward from the marked boundary of a public mooring field or a lesser distance if approved by the commission upon request of a local government within which the mooring field is located. The commission may adopt rules to implement this subparagraph.

(b) This subsection does not apply to:

1. A vessel owned or operated by a governmental entity.
2. A construction or dredging vessel on an active job site.
3. A commercial fishing vessel actively engaged in commercial fishing.
4. A vessel actively engaged in recreational fishing if the persons onboard are actively tending hook and line fishing gear or nets.

(2) Notwithstanding subsection (1), an owner or operator of a vessel may anchor or moor within 150 feet of any public or private marina, boat ramp, boatyard, or other public vessel launching or loading facility; within 500 feet of a superyacht repair facility; or within 100 feet outward from the marked boundary of a public mooring field if:

(a) The vessel suffers a mechanical failure that poses an unreasonable risk of harm to the vessel or the persons onboard such vessel. The owner or operator of the vessel may anchor or moor for 5 business days or until the vessel is repaired, whichever occurs first.

(b) Imminent or existing weather conditions in the vicinity of the vessel pose an unreasonable risk of harm to the vessel or the persons onboard such vessel. The owner or operator of the vessel may anchor or moor until weather conditions no longer pose such risk. During a hurricane or tropical storm, weather conditions are deemed to no longer pose an unreasonable risk of harm when the hurricane or tropical storm warning affecting the area has expired.

(3) The owner or operator of a vessel or floating structure may not anchor or moor within the marked boundary of a public mooring field unless the owner or operator has a lawful right to do so by contractual agreement or other business arrangement.

(4) The owner or operator of a vessel or floating structure may not anchor, moor, tie, or otherwise affix or allow the vessel or floating structure to remain anchored, moored, tied, or otherwise affixed to an unpermitted, unauthorized, or otherwise unlawful object that is on or affixed to the bottom of the waters of this state. This subsection does not apply to a private mooring owned by the owner of privately owned submerged lands.

(5) A violation of this section is a noncriminal infraction, punishable as provided in s. [327.73\(1\)\(bb\)](#).

History.—s. 6, ch. 2017-163; s. 2, ch. 2019-54; s. 14, ch. 2021-184; s. 11, ch. 2024-3.

68D-23.111 Enforcement.

This chapter shall be enforced by the division and its officers, the sheriffs of the various counties and their deputies, municipal police officers, and any other law enforcement officer as defined in Section 943.10, F.S., as provided in Section 327.70, F.S., all of whom shall have the authority to remove or cause the removal of any marker found to be in violation of this chapter.

Rulemaking Authority 327.40, 327.41 FS. Law Implemented 327.22, 327.40, 327.41, 327.46, 327.60, 327.70, 379.2431 FS. History—New 12-23-01, Amended 10-6-10.

68D-23.107 Federal System Adopted.

(1) The following are adopted and incorporated by reference:

- (a) The United States Aids to Navigation System, Part 62 of Title 33 of the Code of Federal Regulations (April 1, 2010);
- (b) The United States Coast Guard Aids to Navigation Manual – Administration (COMDTINST M16500.7A, March 2, 2005);
- (c) The United States Coast Guard Aids to Navigation Manual – Technical (COMDTINST M16500.3A, February 11, 2005).
- (d) The United States Coast Guard Aids to Navigation Manual – Structures (COMDTINST M16500.25, November 7, 2005).

(2) All markers, including mooring buoys, placed or maintained in, on or over the waters of the state or the shores thereof must conform to the United States Aids to Navigation System.

(a) Any marker in, on or over the waters of the state or the shores thereof that does not conform to the United States Aids to Navigation System and all provisions of this chapter, must be brought into conformity or be removed from the waters or shores of the state.

(b) No person, municipality, county, or other governmental entity shall place, maintain, or permit to remain in, on or over the waters of the state or shores thereof any nonconforming marker.

(c) All nonconforming markers in place in, on or over the waters of the state or shores thereof are declared a nuisance. The division and its officers and all other law enforcement officers charged with the enforcement of Chapter 327, F.S., have the authority to remove or cause the removal of any such nonconforming marker.

Rulemaking Authority 327.04, 327.40, 327.41 FS. Law Implemented 327.40, 327.41 FS. History—New 12-23-01, Amended 10-5-06, 10-6-10.

Select Year: 2024 ▼ Go

The 2024 Florida Statutes (including 2025 Special Session C)

[Title XXIV](#)
VESSELS

[Chapter 327](#)
VESSEL SAFETY

[View Entire Chapter](#)

327.40 Uniform waterway markers.—

(1) Waters of this state shall be marked only in conformity with the United States Aids to Navigation System, 33 C.F.R. part 62.

(2)(a) Application for marking inland lakes and state waters and any navigable waters under concurrent jurisdiction of the Coast Guard and the division shall be made to the division, accompanied by a map locating the approximate placement of markers, a list of the markers to be placed, a statement of the specification of the markers, a statement of the purpose of marking, and the names of persons responsible for the placement and upkeep of such markers. The division will assist the applicant to secure the proper permission from the Coast Guard where required, make such investigations as needed, and issue a permit. The division shall furnish the applicant with the information concerning the system adopted and the rules existing for placing and maintaining the markers. The division shall keep records of all approvals given and counsel with individuals, counties, municipalities, motorboat clubs, or other groups desiring to mark waterways for safety and navigation purposes in Florida.

(b)1. No person or municipality, county, or other governmental entity shall place any uniform waterway marker in, on, or over the waters or shores of the state without a permit from the division.

2. The placement of information markers by counties, municipalities, or other governmental entities on inland lakes and their associated canals are exempt from permitting under this section.

(c) The commission is authorized to adopt rules pursuant to chapter 120 to implement this section.

(3) The placement under this section or s. 327.41 of any uniform waterway marker on state submerged lands does not subject such lands to the lease requirements of chapter 253.

History.—s. 6, ch. 63-105; s. 1, ch. 65-361; ss. 25, 35, ch. 69-106; s. 4, ch. 90-219; s. 14, ch. 2000-362; s. 1, ch. 2005-217; s. 10, ch. 2009-86.

Note.—Former s. 371.521.

68D-23.104 Permits Required; Application for Permits.

(1) Except as provided in subsection 68D-23.112(4), F.A.C., no person, municipality, county or other governmental entity shall place, cause to be placed, or maintain in place any marker in, on or over the waters of the state or the shores thereof without a permit from the Boating and Waterways Section.

(2) Any person, municipality, county, or other governmental entity desiring to place a marker shall apply to the Boating and Waterways Section on the Florida Uniform Waterway Marker Application form, FWCDLE 153 (07/2010), which is adopted and incorporated herein by reference. Application forms may be obtained by submitting a request to: Florida Fish and Wildlife Conservation Commission, Division of Law Enforcement, Boating and Waterways Section, 620 South Meridian Street, Tallahassee, Florida 32399-1600 or waterway.management@myfwc.com or by downloading the application from the Commission website at: <https://www.myfwc.com/boating/waterways/markers>. Each application must include:

(a) One or more scale drawings no larger than 8 1/2 inches by 11 inches, reproducible on standard office photocopying equipment, showing the intended locations for the placement of all proposed markers with each proposed marker labeled to correspond to the list required in paragraph (b), below.

1. If the application is for regulatory markers, the drawing must also depict the exact boundaries of the area within which regulation or restriction is to be in effect.

2. If the application is for the following markers the drawing must also depict:

a. The location of the danger, hazard to navigation, or obstruction if the application is for a danger marker, isolated danger mark, or inland waters obstruction mark.

b. Water depths within and adjacent to the area being marked if the application is for lateral marks, preferred channel marks, or safe water marks.

c. The location and boundaries of the anchorage, mooring field, park, cable or pipeline area, marine event, or other special area or feature for which the markers are proposed if the application is for special marks.

d. Any information needed to identify and support the proposed information marker.

3. If the application is for mooring buoys of any type, the drawing must also depict the watch circle and water depth for each mooring and any channels or fairways within 500 feet of the proposed mooring buoys.

(b) A list of the markers proposed, labeled to correspond to the drawing(s) required above.

(c) A statement of the specifications for the markers proposed, including:

1. A description giving the type, size, shape, color, material, height above mean high water for each marker sign or buoy, and the number, letter or message displayed thereon,

2. A description of the type, size, and material used for:

a. Any structure which will support a marker sign,

b. Any anchor, anchoring system, chain, tether, rode, or other ground tackle which will secure a marker buoy, including a mooring buoy, to the bottom,

3. A statement of the color, characteristic, height above mean high water, intensity, and nominal range of any light which will be placed on the markers,

4. A statement of the type signal (whistle, horn, bell, etc.) and characteristic for any audible signal.

5. The latitude and longitude of the location where each marker will be placed, expressed in degrees and decimal minutes and referenced to the WGS-84 datum.

(d) A statement of the purpose for placing the proposed markers.

1. If the application is for regulatory markers, this statement must include the purpose for regulating or restricting vessel speed or operation in sufficient detail to permit the Boating and Waterways Section to ascertain whether there are a proper number of markers proposed to be installed in proper locations so that the boating public is given adequate notice of the regulation or restriction on vessel speed or operation.

2. If the application is for a danger marker, isolated danger mark, or inland obstruction mark, this statement must include a description of the danger, hazard to navigation, or obstruction in sufficient detail to

permit the Boating and Waterways Section to ascertain whether there are a proper number of markers proposed to be installed in proper locations so that the boating public is given adequate notice of the danger, hazard to navigation, or obstruction.

3. If the application is for lateral marks, preferred channel marks, or safe water marks, this statement must include a description of the channel, fairway, or other area of safe water in sufficient detail to permit the Boating and Waterways Section to ascertain whether there are a proper number of markers proposed to be installed in proper locations so that the boating public is given adequate notice of channel, preferred channel, fairway, or safe water area.

4. If the application is for special marks, this statement must include a description of the anchorage, mooring field, park, cable or pipeline area, marine event, or other special area or feature for which the markers are proposed in sufficient detail to permit the Boating and Waterways Section to ascertain whether there are a proper number of markers proposed to be installed in proper locations so that the boating public is given adequate notice of the area's or feature's nature, location, and boundaries.

5. If the application is for mooring buoys, this statement must include the following:

a. A statement of the type, maximum overall length, and maximum draft of vessels that will be allowed to moor at each buoy.

b. An estimate of the average daily weekday traffic and average daily weekend and holiday traffic that will be arriving or departing the proposed moorings.

c. A description of any navigation channels or fairways within 500 feet of the proposed mooring buoys and a description of nature and volume of vessel traffic within such channels or fairways.

d. A description of any upland amenities that will be provided to vessels moored at the proposed mooring buoys.

e. A list of any rules, regulations, requirements, or prohibitions that will be imposed on vessels moored at the proposed mooring buoys.

f. A statement of whether the area in which the mooring buoys are proposed to be located has been designated by the United States Coast Guard as a special anchorage area (i.e., vessels moored there will not need to display anchor lights), or whether the applicant intends to seek such a designation.

g. A statement of whether the mooring buoys will be managed together as a mooring field and, if so, whether the applicant intends to seek the adoption of an ordinance prohibiting anchoring within the marked boundaries of the mooring field. This information must be provided in sufficient detail to permit the Boating and Waterways Section to ascertain whether the placement of mooring buoys and the mooring of vessels at the proposed locations may be safely accomplished and whether the mooring of vessels at the proposed locations will unreasonably or unnecessarily constitute a navigational hazard or otherwise obstruct, impede, or interfere with the navigation of other vessels.

(e) A list of the names or titles of the individuals responsible for the placement and maintenance of the markers along with an address and a contact telephone number for each individual.

(f) If the application is for regulatory markers, the applicant must include proof of the lawful imposition of a regulation or restriction on the speed or operation of vessels for which the regulatory markers are proposed, as follows:

1. For regulatory markers to implement boating-restricted areas established by a municipal or county ordinance:

a. A copy of an ordinance adopted pursuant to Section 327.46(1)(b), F.S., which imposes the restriction for reasons of vessel traffic safety or public safety, or

b. A copy of an ordinance approved by the commission pursuant to Section 327.46(1)(c), F.S., or

c. A copy of an ordinance approved by the commission pursuant to Section 379.2431(2)(p), F.S., such approval shall be coordinated through the commission's Imperiled Species Management Section.

2. For all other regulatory markers, a copy of the statute, special act, rule, regulation, order, or other instrument which imposes the regulation or restriction and a statement of the specific authority under which the restriction is imposed.

Rulemaking Authority 327.04, 327.40, 327.41 FS. Law Implemented 327.40, 327.41 FS. History—New 12-23-01, Amended 10-5-06, 10-6-10, 7-16-24.

68D-23.106 Marker Placement Requirements.

(1) All persons placing or maintaining in place any markers must comply with the following requirements:

(a) Placement of these markers must be exactly as requested in the application. Any deviation will require that the permittee apply to have the permit amended.

(b) The permittee must display the permit number (except as provided below) on each marker and the ordinance number, code section number, statute number, regulation or rule number (etc.) on each regulatory marker. These numbers must be displayed in black, block characters approximately one inch in height.

1. On all regulatory markers, the permit number must be displayed in the lower left corner on the face of each regulatory marker. The ordinance number, code section number, statute number, regulation or rule number (etc.) must be displayed in the lower right corner on the face of each regulatory marker.

2. On all markers other than regulatory markers, the permit number must be displayed in the lower left corner on the face of each marker.

3. Information markers placed by counties, municipalities, or other governmental entities on inland lakes and their associated canals are exempt from permitting under this rule. Such markers, if not permitted, must display in lieu of a permit number, the name of the county, municipality, or other governmental entity that placed the marker.

(c) Upon completion of the installation of markers, the permittee must notify the Boating and Waterways Section in writing within 30 days. If the latitude and longitude of each marker, as installed, is different from that listed in the application, this notification must include the correct latitude and longitude in degrees and decimal minutes as referenced to the WGS-84-datum along with a request for the permit to be amended.

(d) All markers must be maintained in proper condition at all times. A discrepancy exists whenever a marker is not exactly as described in the approved application or is destroyed, damaged, moved, or is otherwise unserviceable or not watching properly. The permittee must immediately report any discrepancy in the marker to the Boating and Waterways Section by telephone, by sending an email to waterway.management@myfwc.com, or by other similarly rapid means of communication. The permittee must correct any discrepancy within 30 calendar days and must notify the Boating and Waterways Section when the correction is accomplished.

(e) A permit for the placement of a marker does not authorize any invasion of private rights, nor grant any exclusive privileges, nor does it obviate the necessity of complying with any other federal, state or local laws or regulations.

(f) All permits issued pursuant to this chapter are contingent upon the consent of and, if necessary, the issuance of appropriate permits by the United States Army Corps of Engineers authorizing the placement of structures for the support of the proposed markers. Consent may be by nationwide permit, regional permit, letter permit, authorization letter, statement of no objection, or other similar means.

(g) All permits issued pursuant to this chapter are contingent upon the consent of and, if necessary, the issuance of appropriate permits by the United States Coast Guard authorizing the establishment of private aids to navigation pursuant to Part 66 of Title 33 of the Code of Federal Regulations.

(h) It is unlawful to place markers, buoys, or signs on submerged lands, or other property or structure not owned by the person or governmental entity placing them without first receiving the written consent of the owner of the submerged lands, other property, or structure to the placement of said markers, buoys, or signs. For markers, buoys, or signs placed pursuant to a permit issued under this rule, the permit is contingent upon the permittee providing a copy of such consent to the Boating and Waterways Section.

(i) By accepting any permit and placing the markers authorized therein, the permittee, to the extent authorized by law, agrees and promises to hold harmless the State of Florida and its agencies, employees, agents, or successors from fault with respect to any claim or claims arising from alleged negligence in the placement, maintenance, operation and removal of any and all markers placed by the permittee pursuant to such permit. The permittee further agrees to indemnify the State of Florida for any and all legal fees and costs incurred in defense of any suit brought against the State as a result of alleged negligence by the permittee in the placement, maintenance, operation or removal of the markers.

(2) Additional requirements for regulatory markers.

(a) All regulatory markers must be supported by a statute, special act, rule, regulation, ordinance, order, or other similar regulatory instrument which imposes the restriction displayed on the marker.

(b) If the regulatory instrument supporting a regulatory marker is amended or if it is repealed, rescinded, revoked, or otherwise becomes a nullity, the permit holder must within 30 days notify the Boating and Waterways Section of the change and must also:

1. In the case of an amendment to the regulatory instrument, file an amended permit application showing the markers that will

be removed, replaced, modified, or added in order to implement the amendment to the regulatory instrument.

2. In the case of the repeal, rescission, revocation, or other nullification of the regulatory instrument, remove from the waters of this state and the shores thereof all regulatory markers implementing that regulatory instrument.

(c) Applicants for permits to place regulatory markers or the governmental entities establishing the rules, ordinances, or other actions imposing the regulations must provide for the enforcement of regulations or operating restrictions noticed by said markers. The issuance of a permit authorizing the placement of regulatory markers does not obligate the Fish and Wildlife Conservation Commission or its officers to enforce the regulations or operating restrictions noticed by said markers.

(3) After obtaining the requested permit, the permittee must install, inspect, maintain, and remove the permitted marker at its own expense and as directed by the Boating and Waterways Section.

(4) Discontinuance and removal. Any permitted waterway marker may be discontinued and removed by the permittee owner after 30 days notice to the Boating and Waterways Section. Upon completion of the removal of the marker, the permittee must notify the Boating and Waterways Section in writing within 30 days.

(5) The division and its officers and all other law enforcement officers charged with the enforcement of Chapter 327, F.S., have the authority to remove or cause the removal of any marker found in violation of the requirements imposed under this section or conditions imposed in the permit authorizing the placement of the marker if the violation is not corrected within 30 days following notification of the permittee of the violation.

Rulemaking Authority 327.04, 327.40, 327.41 FS. Law Implemented 327.40, 327.41, 327.70 FS. History—New 12-23-01, Amended 10-5-06, 10-6-10, 7-16-24.



TOWN OF PALM BEACH POLICE DEPARTMENT



Dear Boat Owner/Operator,

The Town of Palm Beach is committed to protecting the environmental quality, navigational safety, and recreational use of the Lake Worth Lagoon. As part of this commitment, the Town is launching a new initiative to address the presence of **illegal and unpermitted mooring buoys** within Town waters.

Applicable Laws

- **Florida Statutes § 327.40(2)(b)(1)** prohibits the installation of any mooring structure, including mooring buoys, without the appropriate permits from the Florida Department of Environmental Protection (DEP), the U.S. Army Corps of Engineers, or other regulatory authorities.
- **Florida Statutes § 327.4109(4)** makes it unlawful for the owner or operator of a vessel or floating structure to anchor, moor, tie, or otherwise affix or allow the vessel or floating structure to remain anchored, moored, tied, or otherwise affixed to an unpermitted, unauthorized, or otherwise unlawful object that is on or affixed to the bottom of the waters of this state.

Town's Approach

The Town will first implement an **educational outreach period** to give vessel owners and operators the opportunity to learn about applicable requirements and remove or relocate any unauthorized mooring buoys voluntarily. Following the educational phase, the Town will begin enforcement actions. **Unauthorized mooring buoys will be removed, and vessel owners or operators will be subject to civil penalties, including fines and recovery of removal costs.**

The Town of Palm Beach appreciates your cooperation in keeping the Lake Worth Lagoon safe, navigable, and environmentally healthy for all. By working together, we can ensure that future generations enjoy this unique and valuable resource.



2025-08-20 14:05:00 -0400

SKYDIOX10-H87Z VT300-Z NARROW

Town of Palm Beach, Town Council

My name is Cary St Onge. I live in Manalapan, Palm Beach County. I have been sailing for more than sixty years. I have sailed around the world. Sailing is my passion. My wife Susan is passionate about sailing as are my children and grandchildren. Sailing is part of the glue that keeps our family close. That passion is shared with hundreds of other sailors in the Palm Beach community and, like people who are passionate about tennis or aviation or theatre, these communities are the glue that keep Palm Beach County and our world connected. Supporting these communities is vitally important.

Lake Worth is a wonderful place. It is an important recreational venue for thousands of people in our community. The Sailfish Club and the Palm Beach Yacht Club are part of that community and so is the Palm Beach Sailing Club where children learn to sail and families have access to their boats moored in the Lake.

My family has been sailing in Lake Worth since 1989. I own an eighty-foot sailboat. I have kept it on a mooring in the Lake for many years. Having our yacht near our home is important to us. It is why we live in Palm Beach County.

I am extremely concerned about possible changes that are occurring which would affect our community in a dramatic way. I applaud the committee's desire to keep the lake safe and environmentally healthy however, I believe that recent action, (cutting of mooring buoys) and proposed rule changes, (thirty day limits) in combination would make the lake less safe, less healthy, create enforcement problems, affect the marine industry in a negative way and virtually eradicate the sailing community in Palm Beach County.

I listened carefully to the audio from the meeting recently and from what I heard, derelict boats and waste in the lake are the biggest issues. Derelict boats are a problem for everyone in Lake Worth including responsible sailors. They need to be removed in order to keep the lake safe. There is a solution.

Responsible sailors do not pump waste into the lake. We swim in the lake, we dive to inspect our boats underwater. I would suggest that derelict boats and waste in the lake may be the same problem.

Regarding the moorings in the lake. I believe the police department has cut 32 buoys from mooring systems and dropped the chain to the bottom. I do not understand how that helps the derelict boat problem as there were no boats on the moorings. However, I can see that cutting the buoys would leave a considerable risk of tangling one's anchor in the mooring system left on the bottom creating a dangerous situation. (People drown trying to free anchors from debris on the bottom). I do not think that is a good policy to continue.

I understand that all but one mooring in the existing mooring field are illegal. I also understand that this has been the status quo for many years. I have heard from many people that this is because there is no clear path to getting a mooring permit. The Palm Beach Sailing Club has tried and failed as have many others I know. Removing moorings without other options will force boats to anchor which is less safe.

The solution is obvious. Illegal moorings should be replaced with a managed mooring field. This should happen in phases so as not to leave the boating community without resources. The town or a contractor could control the mooring field requiring registrations, insurance, or other documentation at rental. This is also a great step towards identifying derelict boats.

If the practice of cutting buoys continues, there will be no place for families like mine to keep our boats. There is no room at the marinas and there are no other anchorages deep enough for our vessels. Removing moorings along with limiting anchoring to thirty days would eliminate yachting by Palm Beach County residents completely, including the Sailing Club. All those boats without options will result in an enforcement nightmare.

The marine industry has always been an important part of South Florida's economy. I spend well over \$100,000.00 per year maintaining my yacht. Much of it in Palm Beach County. There is no question that driving yachts from Palm Beach County will have an effect on sail makers, riggers, canvas shops, engine mechanics and the hundreds of marine related businesses.

I don't believe HB481 was intended to eliminate entire sailing communities. HB481 gives the Town of Palm Beach substantial tools in managing mooring and anchoring rules in Lake Worth. I have faith that the Town Council will use those tools wisely.

I have anchored or moored in thousands of places in more than 60 countries. I own and maintain permitted moorings in Jamestown Rhode Island. I am on the advisory council for Sail Newport, a community sailing center. I am also a member of the New York Yacht Club and the Cruising Club of America. Most people would consider me an expert at all things sailing. I have a good understanding of the issues you are facing, and I am offering to help. I am willing to meet with your staff and or committee members to share information that I believe you will find extremely useful.

Sincerely

Cary St Onge

Sail360Cas@hotmail.com 303 927 8489

