



TOWN OF PALM BEACH

Town Clerk's Office

ACTIONS OF THE TOWN COUNCIL MEETING HELD ON TUESDAY, DECEMBER 11, 2018

- I. CALL TO ORDER AND ROLL CALL
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. MODIFICATIONS TO THE AGENDA

ACTION: NONE

- IV. APPROVAL OF AGENDA

ACTION: APPROVED

- V. PRESENTATIONS

- A. Report from Oxbridge Academy Students Regarding Making the Transition from Plastic to Paper.
Jay Boodheshwar, Deputy Town Manager

ACTION: MOTION PASSED TO CONTINUE TO ENCOURAGE AND SUPPORT THE EFFORT TO DISCONTINUE USE OF PLASTICS.

- VI. BOARD AND COMMISSIONS PRESENTATIONS AND APPOINTMENT

- A. Presentations by Shore Protection Board Applicants.
Kirk W. Blouin, Town Manager
- B. Appointments to Shore Protection Board.
Kirk W. Blouin, Town Manager

ACTION: RATIFIED THE RE-APPOINTMENTS OF KANE BAKER, JAMES GAVIGAN AND REUBEN JOHNSON

VII. COMMENTS OF MAYOR GAIL L. CONIGLIO

VIII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER

IX. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

X. APPROVAL OF CONSENT AGENDA (SEE NOTE 5)

ACTION: APPROVED, AS AMENDED.

ACTION: RESOLUTION NO. 186-2018 WAS PULLED FROM THE CONSENT AGENDA.

A. MINUTES

1. TOWN COUNCIL MEETING MINUTES
Kathleen Dominguez, Town Clerk
 - a. November 13, 2018, Town Council Meeting Minutes
 - b. November 13, 2018, Special Town Council Meeting Minutes - Final Budget Hearing
 - c. November 14, 2018, Town Council Development Review Meeting Minutes
2. Approval of Major Matters Considered by the Architectural Review Commission at its Meeting of November 28, 2018.
Josh Martin, Director of Planning, Zoning & Building

B. RESOLUTIONS

1. RESOLUTION NO. 186-2018 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Selection Committee Recommendation And Award Of Purchase Order To Kimley-Horn For Professional Engineering Services For An Infiltration And Inflow Study Of Palm Beach Sanitary Sewer System (RFQ No. 2018-48); And Approve The Amount Of \$95,796 For Phase 1. - **PULLED FROM CONSENT**
Dean Mealy, Purchasing Manager
2. RESOLUTION 190-2018 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A Modification To Resolution 142-2018, To The Awarded State Of Florida Vendor, SHI International Corp, That Provides The Annual Microsoft Licensing Agreement To The Town.
Dean Mealy, Purchasing Manager

3. RESOLUTION NO. 192-2018 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-54 And Approving A Contract And Purchase Orders To John Cassidy, For HVAC, Maintenance Services, Commercial Refrigeration, Freezers, Replacement Units And Related Parts, And Establishing A Project Budget Of \$121,225 For FY2019. The Remaining Extensions For The Following Four Years Shall Be Approved Only Upon Satisfactory Performance As Determined At The Discretion Of The Public Works Director And The Purchasing Manager For A Five Year Contract Budget Of \$675,165, Contingent Upon Funding In Future Fiscal Years.

NOTE: **Proposed Cost Savings** of \$20,340 annually and \$101,700 over the period of five years. This is a result of the reduced number of service maintenance calls from twelve a year to six a year.

Dean Mealy, Purchasing Manager

4. RESOLUTION NO. 193-2018 A Resolution of the Town Council of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Selection Committee Recommendation For RFP No. 2018-55, For Temporary Personnel Services To Faneuil Inc. As The Primary Vendor And Howroyd-Wright Employment Agency, Inc. dba Appleone Employment Services As The Secondary Vendor And Establishing A Project Budget Of \$150,000.00 For FY2019. The Remaining Extensions For The Following Four Years Shall Be Approved Only Upon Satisfactory Performance As Determined At The Discretion Of The Human Resource Director And The Purchasing Manager For A Five Year Contract Budget Of \$828,843.00 Contingent Upon Funding In Future Fiscal Years.

NOTE: Proposed Cost Savings of the new contract have been identified as follows: The 2013 solicitation had the prime contractor with a 37% markup. The new solicitation has the prime contractor with a 28.8% markup. Total savings will be noted annually based on the number of agency temporaries hired by the prime contractor.

Dean Mealy, Purchasing Manager

C. OTHER

1. Preservation Foundation Request for Special Event at Bradley Park on March 6, 2020.
Jay Boodheshwar, Deputy Town Manager
2. Recommendation to Convene the Blue Ribbon Panel to Recommend an Appointment to the Personnel Employee Relations Commission.
Danielle Olson, Director of Human Resources

XI. BOARD/COMMISSION ANNUAL REPORT

- A.** Annual Report of the Shore Protection Board.
E. Llwyd Ecclestone, Jr., Chair

ACTION: APPROVED

XII. COMMITTEE REPORTS

- A.** Report of the Public Works Committee Meeting Held on November 8, 2018.
Bobbie Lindsay, Chair

ACTION: APPROVED

XIII. REGULAR AGENDA

A. Old Business

1. Town-wide Undergrounding Project:

a. Review of Project and Dashboard, Summary of Project Status
Steve Stern, Project Manager

ACTION: NONE

b. RESOLUTION NO. 199-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order to Kimley-Horn and Associates, Inc., in the Amount of \$1,448,360 for Phase 5 Engineering Design Services of the Town-Wide Undergrounding of Utilities Program.
Patricia Strayer, Town Engineer

ACTION: APPROVED

2. Update on the Town's Compensation and Benefits Study.
Kirk W. Blouin, Town Manager

ACTION: NONE

B. New Business

1. Town Manager Performance Evaluation and Town Goals.
Kirk W. Blouin, Town Manager

ACTION: STAFF TO COMBINE ITEMS 1 AND 2 and ITEMS 6 AND 7.

2. Approve 2019 Town Council Meeting Schedule.
Kirk W. Blouin, Town Manager

ACTION: APPROVED WITH THE FOLLOWING REVISION:

- **MARCH 19 (COMBINED)**
- **SCHEDULE THE BUDGET WORKSHOP FOR JULY 11TH**
- **AUGUST 14 (COMBINED)**
- **OCTOBER 10 (COMBINED)**

3. Recommendation to Schedule a Public Safety Committee Meeting.
Maggie Zeidman, Chair

ACTION: MEETING SCHEDULED FOR JANUARY 30, 2019.

C. Matters Pulled From Consent Agenda: If needed

1. RESOLUTION NO. 186-2018 A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving The Selection Committee Recommendation And Award Of Purchase Order To Kimley-Horn For Professional Engineering Services For An Infiltration And Inflow Study Of Palm Beach Sanitary Sewer System (RFQ No. 2018-48); And Approve The Amount Of \$95,796 For Phase 1.
PULLED FROM CONSENT
Dean Mealy, Purchasing Manager

ACTION: APPROVED

XIV. ORDINANCES

A. First Reading

1. ORDINANCE NO. 21-2018 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending The Code Of Ordinances Of The Town Of Palm Beach At Chapter 66, Natural Resource Protection, Article IV, Vegetation,; Providing For Severability; Providing For Repeal Of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.
Jay Boodheshwar, Deputy Town Manager

ACTION: ADOPTED

2. ORDINANCE NO. 22-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Focusing on Excessive Nutrient Levels in Palm Beach County Water Bodies; Providing for Title; Providing for Definitions; Providing for Applicability; Providing for Timing of Fertilizer Applications; Providing

for Fertilizer Free Zones; Providing for Fertilizer Content and Application Rates; Providing for Fertilizer Application Practices; Providing for Management of Grass Clippings and Vegetative Matter; Providing for Exemptions; Providing for Training; Providing for Licensing of Commercial Applicators; Providing for Enforcement; Providing for Penalties; Providing for Appeal; Providing for Severability; Providing for Inclusion in the Code of Laws and Ordinances; Providing for Enforcement; Providing for Captions; and Providing for an Effective Date.

H. Paul Brazil, P.E., Director of Public Works

ACTION: ADOPTED

XV. ANY OTHER MATTERS

XVI. ADJOURNMENT