



**The Town of Palm Beach Retirement System
Special Called Board of Trustees
Meeting Minutes
August 23, 2013**

I. Call to Order

Chairman Snow called the meeting to order at the Town of Palm Beach Town Hall Chambers, 360 South County Road, Palm Beach, Florida 33480.

In Attendance:

TRUSTEES:

Raymond Snow, Chairman
Gerald Goldsmith, Chairman Pro Tem
Peter Elwell, Town Manager
Brett Madison, Trustee
Robert Garvy, Trustee
Nicholas Caristo, Trustee

ALSO PRESENT:

William P. Hanes, Pension Administrator
James W. Linn, Board Attorney (via phone)
Danielle Olson, Director of Human Resources

Absent:

Wilbur Ross, Trustee
James McC.Wearn, Secretary

II. Comments by Trustees

There were no comments.

III. Approval of Agenda

Mr. Garvy requested a discussion regarding attendance to meeting by phone be added to the agenda. Mr. Snow stated that without objection the board will add the matter of telephonic communication to section V to the agenda.

Mr. Goldsmith made a motion to approve the agenda as amended. Mr. Garvy seconded the motion. The trustees unanimously approved the agenda.

III. DISABILITY APPLICATION

Mr. Hanes presented the recommendation from the independent medical examiner that the claimant Mr. Kliphouse be approved for a non-duty disability. Mr. Linn stated that the medical opinion is sufficient under the language in the code to make a determination on the disability application.

Mr. Hanes relayed Mr. Wearn's apology for his absence today and that he had already scheduled a meeting, and was not able to make arrangements in time to avoid the conflict. He stated that Mr. Wearn wanted him to state to the board that he (Mr. Wearn) is of the opinion after reviewing the medical reviewer's opinion that it is appropriate for the board to approve for a non-duty disability.

Mr. Elwell made the motion to approve the non-duty disability retirement for Mr. Kliphouse effective with today being his last day of employment and tomorrow being his first day of retirement. Mr. Madison seconded the motion. The trustees unanimously approved the motion.

Mr. Garvy requested clarification on the doctor's credentials and inquired if the Town has received documents from the doctor before. Mr. Hanes responded this was his first encounter with the medical reviewer. Mr. Garvy inquired if the physician was a part of the Cardiology Specialist Group. Mr. Hanes and Ms. Olson, Director of Human Resources, concurred. Mr. Madison stated that the cardiologist's findings were in line with the statements from two other doctors. Mr. Elwell thanked Mr. Garvy for being vigilant in ensuring the documentation was sufficient and explained that to be the reason for today's meeting, and stated that it had been the board's interest to receive confirmation from the examiner that the finding matched the requirements of the code.

V. OTHER MATTERS

Mr. Garvy requested clarification on the reason why no official meeting can be conducted by members of the board via telephone attendance and wanted to know how long it has been since the policy has been reviewed. Mr. Elwell responded that the policy has been reviewed within the last two or three years by the current Town Council. Mr. Elwell discussed the policy reasons for the restriction. Mr. Garvy noted that due to changes in the plan that the board has had a uniquely large number of meetings, and inquired that if under the special circumstances could the restriction be altered. Mr. Elwell noted that the inability to attend special called meetings does not count against a trustee.

Mr. Madison thanked everyone for their expeditious work.

VII. Adjournment

There was a motion made by Mr. Goldsmith to adjourn the meeting at 9:12 am. Mr. Madison seconded the motion. The trustees unanimously approved the motion.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Raymond W. Shaw" followed by "Chairman for J.M. Wearn".

James McC. Wearn, Secretary

Town of Palm Beach Retirement System

(Mr. McC. Wearn is signatory to this instrument as Board Secretary, and did not attend.)