



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, JANUARY 6, 2016

I. CALL TO ORDER & ROLL CALL

A Recreation Advisory Commission meeting was called to order on Wednesday, January 6, 2016, at 9:05 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present with the exception of Mrs. Khooshe Aiken who was absent.

Mrs. Roberta Mambrino arrived after a few minutes after the start of the meeting.

II. PLEDGE OF ALLEGIANCE – Chairwoman, Pamela McIver led the Pledge of Allegiance.

III. COMMENTS FROM RECREATION ADVISORY COMMISSIONERS –

Mrs. Alexandra Woodfield stated that every year on Christmas day her family has a tradition of playing golf. She thanked Tony Chateauvert, Golf Manager for once again making it a wonderful day for her family.

IV. COMMUNICATIONS FROM CITIZENS - None

V. APPROVAL OF THE AGENDA – Mrs. McIver asked for a motion to approve the agenda. Motion to approve the agenda was made by Vice Chairman Stephen Hall. Seconded by Mrs. Woodfield. Motion carried unanimously.

VI. APPROVAL OF NOVEMBER 4, 2015 MEETING MINUTES - Mrs. McIver asked for a motion to approve the Minutes of November 4, 2015. Mrs. Woodfield made the motion to approve the minutes. Seconded by Mr. John Hartz, all were in favor

VII. OLD BUSINESS - None

VIII. NEW BUSINESS

A. FY15 Recreation Enterprise Fund Report – Mr. Rod Gardiner, Assistant Director, gave a report on the FY15 Recreation Enterprise Fund, which included program cost recovery results, participation levels and the final budget figures. He also answered various questions about the report.

B. Review of Draft Recreation Sponsorship Packages – Mrs. Beth Zickar Director of Recreation presented to the commission a draft sponsor package. She stated that this is a project that the department had been working on for some time and this package would

formalize the program. She reviewed the guidelines for the sponsorships. The commission liked the general idea of the sponsorship package and gave the following feedback.

- There should be general sponsorship levels such as gold, silver or bronze. With recognition on an annual basis.
- Staff should postpone presenting this package to the public in light of a possible major fund raising situation that could arise from the needs assessment and future plans for the Recreation Center and Seaview Park.

C. Annual Report to the Mayor and Town Council - Mrs. McIver stated that at the January 12, 2016, Town Council Meeting she would be presenting the Commission's annual report to the Mayor and Town Council. She listed some of the items that would be included in the report. She stated that if the commissioners had any suggestions regarding the content of the report that they please contact her or Mrs. Zickar.

D. Recreation Needs Assessment and Conceptual Plan for Seaview Park and Recreation Center Focus Group – Mr. David Barth from Barth Associates gave an update on the needs assessment and the plan for the completion of the project. He asked the commission for their input, specifically what were they hearing from the community and their vision for the recreation center. Some of the ideas were:

- People like the idea of a fitness center that would rival an establishment like Ultima.
- Promote Phipps Tennis Center to get more people to utilize the facility.
- Playground at Phipps Park.
- Help to spur the imagination of the community and motivate/inspire them. See what the best practices are in the country, what are the best communities doing.
- Parking
- Possibly look at Phipps Park as an alternate location for portions of the project.
- Transform the Recreation Center to make it more appealing, a gathering place where the community can come together.

IX. STAFF REPORT - In addition to the written report provided by staff, Assistant Director, Rod Gardiner, Golf Manager Tony Chateauvert, and Dockmaster Mike Horn provided highlights of the report to the commissioners and answered various questions.

X. ANY OTHER MATTERS - None

XI. ADJOURNMENT - There being no further business, Chairwoman McIver adjourned the meeting at 10:40 a.m.