



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, MARCH 5, 2014

I. CALL TO ORDER & ROLL CALL

A regular Recreation Advisory Commission meeting was called to order on Wednesday, March 5, 2014, at 9:00 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present.

II. PLEDGE OF ALLEGIANCE

Chairwoman Pamela McIver led the Pledge of Allegiance.

III. COMMENTS OF RECREATION ADVISORY COMMISSIONERS

Commissioner Alexandra Woodfield shared some comments she had received from residents regarding the ladies team tennis program and the recreation center. Director of Recreation, Jay Boodheshwar, thanked her for the compliments and addressed each of her concerns.

IV. COMMUNICATIONS FROM CITIZENS – None.

V. APPROVAL OF THE AGENDA - Motion was made by Commissioner Donald Singer, and seconded by Commissioner Timothy O'Hara to approve the agenda. Motion carried unanimously.

VI. APPROVAL OF JANUARY 8, 2014, MEETING MINUTES - Motion was made by Commissioner Roberta Mambrino, and seconded by Vice Chairman Daniel McDonnell to approve the January 8, 2014, meeting minutes. Motion carried unanimously.

VII. STAFF REPORT - In addition to the written report provided by staff, Mr. Boodheshwar, provided highlights of the report to the commissioners and answered various questions. Assistant Director, Rod Gardiner and Dock Master Mike Horn also gave short reports and answered questions.

VIII. OLD BUSINESS - None

IX. NEW BUSINESS

- A. Google Tour of Town Docks – Mr. Horn gave a presentation of a Google virtual tour of the Town Docks and explained how this new tool is helping to drive new revenue through additional transient stays as well as waiting list interest for future annual leases.**

- B. **Contract Renewal with Net Results Tennis** – Mr. Boodheshwar stated that the current contract with Net Results was set to expire at the end of May. He stated that because of their excellent work, staff was recommending that the contract be extended for another year with a small change in compensation that will benefit the Town. A motion was made by Commissioner Singer and seconded by Vice Chairman McDonald recommending the Net Results agreement be extended for another year. Motion carried unanimously.
- C. **FY 2015 Budget Development** - Mr. Boodheshwar said that the FY2015 Budget Development process would begin within the next few weeks; he then reviewed the proposed fees for FY 2015. He said that staff will have details and a draft budget for the commission to review at their May meeting.
- D. **Record Retention Policy for Boards and Commissions** – Mr. Boodheshwar reviewed the new Records Retention Policy for Boards and Commission in regards to emails related to Town business sent and received from private email accounts.
- E. **Upcoming Commission Appointments** – Mr. Boodheshwar stated that at the April 8, 2014, Town Council meeting the Council will be making appointments to the Recreation Advisory Commission. He said that Commissioners Aiken, Mambrino and McIver were all eligible for reappointment. He asked all interested commissioners to please submit an application if they wished to be considered for reappointed or promotion to regular member status.

X. **ANY OTHER MATTERS** - None

XI. **ADJOURNMENT** - There being no further business, Chairwoman McIver adjourned the meeting at 10:09 a.m.