

TOWN OF PALM BEACH

Office of the Town Clerk

REPORT OF THE ORDINANCES, RULES, AND STANDARDS COMMITTEE MEETING HELD ON WEDNESDAY, MAY 6, 2015

I. CALL TO ORDER AND ROLL CALL

The Ordinances, Rules, and Standards Committee (ORS) meeting was called to order on Wednesday, May 6, 2015, at 2:00 p.m., in the Town Council Chambers. On roll call, all Committee Members were found to be present.

II. APPROVAL OF AGENDA

Motion was made by Committee Member Moore, and seconded by Chair Townsend, to approve the Agenda. On call for a vote, the motion carried unanimously.

III. COMMUNICATIONS FROM CITIZENS – None

IV. REGULAR AGENDA

A. Old Business

1. Update on Possible Codification of Business Association Special Events
(Paul W. Castro, Zoning Administrator)

Zoning Administrator Castro provided an overview of Staff's recommendation to establish administrative procedures in lieu of codifying provisions for business association special events. He added that Staff would take the administrative procedures before the Town Council for approval, and that each event would require Town Council approval as well.

Deputy Town Manager Boodheshwar spoke regarding the history of this matter and the provision in the Code that allows the Town Council to allow such special events, provided that they are Town-sponsored.

Discussion ensued regarding the criteria, conditions, and levels of approval, Italian Week, what Town-sponsored means, and soliciting input from the business community before drafting the administrative procedures.

It was the consensus of the Committee to recommend that the Town Council approve Staff's recommendation to establish administrative procedures in lieu of codifying provisions for business association special events.

2. Update on Alternative Plans Review and Inspection (Private Provider) Program (*Veronica Close, Assistant Director of Planning, Zoning and Building*)

Assistant Director Close stated that additional work and review on this item is necessary, and that Staff will bring the final amendments back before the Committee at its July 16, 2015, meeting. She added that, in the interim, Staff is increasing the number of audits and revising the audit forms.

Chair Townsend requested that the amendments be presented in tracked changes format for easy identification.

It was the consensus of the Committee to defer this item to the July 16, 2015, ORS Committee meeting.

3. Review Proposed Changes to Charitable Solicitation Permits (*Susan Owens, Town Clerk*)

Town Clerk Owens provided an overview of the Charitable Solicitation Permit data requested by the Town Council.

Discussion ensued regarding the intent of the Charitable Solicitation Code and permits, defining what a solicitation is, the need for reasonable regulations, permit requirements, physical events versus mail solicitations and drives, allowable number of permits per year, events at private clubs, members only events, permit duration, events benefiting multiple organizations, and the need for further review of these matters.

It was the consensus of the Committee to direct Staff to schedule a meeting to review the above referenced matters further, and to report back to the Committee at its July 16, 2015, meeting.

4. Final Schedule for ORS Meetings in 2015 (*Jay Boodheshwar, Deputy Town Manager*)

Deputy Town Manager Boodheshwar provided an overview of the

meeting schedule and remaining study items. He stated that, based upon the previous action, charitable solicitation permits would be added to the July meeting; however, since the July meeting must be concluded early, the item may need to be rolled over to the September 10, 2015, meeting.

Chair Townsend requested that the backup for the July 16 and September 10, 2015, meetings be provided earlier so that the Committee can have more time to review the information and ask questions prior to the meetings.

Deputy Town Manager Boodheshwar stated that the Committee could choose to place the medical marijuana study item on hold pending any potential state legislation, and notified the Committee that it may need to revisit the vehicles for hire ordinance as no legislation was passed this session and the County has no plans to require permits.

Discussion ensued regarding issuing a Zoning in Progress regarding medical marijuana.

It was the consensus of the Committee to approve the proposed final schedule for ORS meetings in 2015, subject to the following addition:

- **Charitable Solicitation Permits was added to the July 16, 2015, meeting. If time does not permit, then the item will be heard at the September 10, 2015, meeting.**

B. New Business

1. Review of Potential Regulations for the Maintenance of Parkway Strips
(*Ann-Marie Taylor, Police Captain*)

Captain Taylor provided a brief overview of the parkway strips issue.

Parking/Code Enforcement Manager Houston provided additional information on complaints she has received over the years regarding unmaintained parkway strips and the subsequent enforcement and compliance difficulties.

Deputy Town Manager Boodheshwar presented photos depicting the condition of several parkway strips in the Town.

Discussion ensued regarding whether the Town should regulate the maintenance of parkway strips and to what degree, inconsistent maintenance standards, public versus private maintenance, the number of owners refusing to maintain their strips, maintenance costs, not actively looking for violations, and having the Town Council provide further direction if they agree that maintenance regulations are necessary.

1 It was the consensus of the Committee to recommend that the Town Council adopt
2 some form of regulations for the maintenance of parkway strips. If the Town
3 Council agrees, then further direction regarding the extent of said regulations will
4 be requested from them.
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6 2. Review Previously Proposed Modifications to Chapter 66 (*Veronica*
7 *Close, Assistant Director of Planning, Zoning and Building*)
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9 Assistant Director Close provided an informational overview of the
10 modifications previously considered by the Committee.
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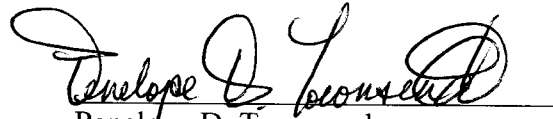
12 Discussion ensued regarding keeping the definitions consistent with other
13 sections of the Code or stating otherwise for the purposes of Chapter 66,
14 alphabetizing the definitions, mangroves, the modifications only being for
15 new projects or major development activities and landscaping changes,
16 and designating essential landscaping elements.
17

18 IV. ANY OTHER MATTERS – None
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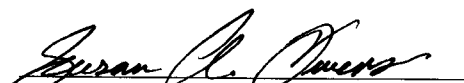
20 V. ADJOURNMENT
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22 There being no further business, the Ordinances, Rules, and Standards Committee
23 Meeting of Wednesday, May 6, 2015, was adjourned at 3:37 p.m.
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26 APPROVED:

27 
28 Penelope D. Townsend
29 Chair
30

31 ATTEST:

32 
33 Susan A. Owens, MPA, MMC
34 Town Clerk
35

36 6/9/15
37 Date
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