# TOWN OF PALM BEACH
Town Clerk's Office

**ACTIONS OF THE REGULAR TOWN COUNCIL MEETING**
**HELD ON TUESDAY, MAY 8, 2018**

## I. CALL TO ORDER AND ROLL CALL

## II. PLEDGE OF ALLEGIANCE

## III. APPROVAL OF AGENDA

**ACTION: APPROVED WITH THE FOLLOWING CHANGES:**

- **ITEM XII.A.3. WAS DEFERRED TO MAY 9, 2018 TOWN COUNCIL MEETING**
- **ITEM XII. B.3. WAS DEFERRED TO THE JUNE 12, 2018 TOWN COUNCIL MEETING**

## IV. PRESENTATIONS

**A.** Flagler Bridge Project Update.
Geoffrey Parker, New Millenium Engineering
**ACTION: NONE**

## V. BOARD AND COMMISSIONS PRESENTATIONS AND APPOINTMENTS

**A.** Presentations by Investment Advisory Committee Applicants.

**B.** Presentations by Planning and Zoning Commission Applicants.

**C.** Appointments to the Investment Advisory Committee.
*Kirk W. Blouin, Town Manager*
**ACTION: APPROVED THE APPOINTMENT OF KATHLEEN ANDERSON AND ANDREW FRASIER AS REGULAR MEMBERS**

**D.** Appointments to the Planning and Zoning Commission.
*Kirk W. Blouin, Town Manager*
**ACTION: APPROVED THE APPOINTMENT OF MICHAEL VINCENT JOHN SPAZIANI AS REGULAR MEMBER AND MARILYN BEUTENMULLER AS AN ALTERNATE MEMBER**

**VI. COMMENTS OF MAYOR GAIL L. CONIGLIO**
**ACTION: NONE**

**VII. COMMENTS OF TOWN COUNCIL MEMBERS AND TOWN MANAGER**
**ACTION: NONE**

**VIII. COMMUNICATIONS FROM CITIZENS**
**ACTION: STAFF DIRECTED TO PLACE THE APPROVAL OF THE BRADLEY PARK EDUCATIONAL PANELS FROM THE PRESERVATION FOUNDATION ON THE MAY 9, 2018, DEVELOPMENT REVIEW AGENDA.**

**IX. APPROVAL OF CONSENT AGENDA**

**ACTION: APPROVED WITH THE FOLLOWING CHANGES:**

- **ITEM NO. IX.B.12 RESOLUTION NO. 64-2018 PULLED AND HEARD UNDER XIII.C.1**
- **ITEM NO. IX.B.13 RESOLUTION NO. 66-2018 PULLED AND HEARD UNDER XIII.C.2**

**A. MINUTES**

1. TOWN COUNCIL MEETING MINUTES
*Kathleen Dominguez, Town Clerk*

a. March 5, 2018, Special Town Council Meeting Minutes
b. March 20, 2018, Town Council Meeting Minutes
c. March 21, 2018, Development Review Town Council Meeting Minutes
***Deferred from the April 10, 2018, Town Council Meeting***

d. April 9, 2018, Special Town Council Meeting Minutes - Budget Workshop
e. April 10, 2018, Town Council Meeting Minutes
f. April 11, 2018, Town Council Meeting Development Review Minutes

2. Approval of major matters considered by the Architectural Commission at its meeting of April 25, 2018.
*Paul Castro, Acting Director of Planning, Zoning and Building*

**B. RESOLUTIONS**

1. RESOLUTION NO. 43-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-19 for the Construction of the Royal Palm Way Irrigation Improvements and Approving a Contract to Treasure Coast Irrigation and Landscape LLC., in the Amount of $183,685.77, and Establishing a Construction Phase Budget of $204,000.
*H. Paul Brazil, P.E., Director of Public Works*

2. RESOLUTION NO. 53-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, Awarding

Bid No.2018-36 for the Inlet Dock Repair and Rehabilitation Project and Approving a Construction Contract to Murray Logan Construction, Inc., in the Amount of $166,000 and Establishing a Construction Phase Budget of $183,000.
*H. Paul Brazil, P.E., Director of Public Works*

3. RESOLUTION NO. 54-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Awarding Bid No. 2018-22 for the E-1, E-2 and G-1Liftstation Improvements Project and Approving a Construction Contract to Akerblom Contracting, Inc., in an Amount of $724,900 and Authorizing the Town Manager to Exercise the Option of Owner Direct Purchase for Materials and Sales Tax Savings in the Amount of $301,842 and Establishing a Construction Phase Budget of $1,130,000, Including Contingency for Both Construction and Owner Direct Purchasing.
*H. Paul Brazil, P.E., Director of Public Works*

4. RESOLUTION NO. 55-2018 A Resolution Of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order for Construction Phase Engineering Services to Kimley-Horn and Associates, Inc., in an Amount of $97,300 for the E-1, E-2 and G-1 Liftstation Improvements Project, and Establishing a Construction Phase Engineering Services Budget of $107,000.
*H. Paul Brazil, P.E., Director of Public Works*

5. RESOLUTION NO. 56-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, Awarding Purchase Orders to Advanced Roofing, in the Amount of $13,500 for Hurricane Repairs and $13,500 for Maintenance Repairs, Certified Roofing Specialists, Inc, in the Amount of $61,050 for Hurricane Repairs and $68,855 for Maintenance Repairs and Hi-Tech Roofing and Sheet Metal, in the Amount of $12,700 for Maintenance Repairs, Totaling $169,605, for the Repair of Roofing Systems on Town Owned Facilities and Establishing an Overall Project Budget of $195,045, Which Includes a Repair Contingency.
*H. Paul Brazil, P.E., Director of Public Works*

6. RESOLUTION NO. 57-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, Approving a Contract Extension to Hulett Environmental Services Inc., for Treatment of Lethal Yellowing Disease in Coconut Palms and Royal Palm Bug and Fertilization Treatment in Royal Palm Trees in the Annual Amount of $61,518 and Establishing a Project Budget of $67,673.
*H. Paul Brazil, P.E., Director of Public Works*

7. RESOLUTION NO. 58-2018 A Resolution Of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Mayor to Execute an Easement and Use Agreement with the Property Owner of 150 Bradley Place and the Town of Palm Beach

for Installation, Access, and Maintenance of the Foundations, Mast Arms, Pedestrian Poles, and Associated Signal Equipment.
*H. Paul Brazil, P.E., Director of Public Works*

8. RESOLUTION NO. 59-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving Purchase Orders For Tree Trimming Services To Core Services LLC in the Amount of $39,840 for Coconut Palm Trimming and $63,720 for Hourly Tree Trimming Services and to Property Works in the Amount of $6,105 for Australian Pine Trimming Totaling $109,665 and Establishing a Project Budget of $120,631 for FY18. The Five Year Project Budget Shall be $897,030 Which Includes an Estimated Annual Cost of $149,505 and a $29,800 Contingency, Contingent of Funding in Future Fiscal Years.
*H. Paul Brazil, P.E., Director of Public Works*

9. RESOLUTION NO. 60-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving An Interlocal Agreement Between Palm Beach County and the Town of Palm Beach for the Reimbursement of Emergency Medical Services (EMS) Grant Equipment and Authorizing the Application for Funds From the Palm Beach County EMS Program in the Amount of $25,000 And Establishing a Budget of $25,000 in Fiscal Year 2018 To Be Used For The Purchase Of One (1) Stryker Power Load Cot Fastening System and Associated Accessories; and Authorizing the Town Manager to Execute This Purchase on Behalf of the Town; Such Funds Shall Not Supplant Existing EMS Budget.
*Darrel Donatto, FireRescue Chief*

10. RESOLUTION NO. 61-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing the Purchase of Four (4) Genesis Power Units, Four (4) Cutters and Refurbish Four (4) Spreaders and Eight (8) Rams From Rescue Systems Unlimited in the Amount of $68,060 and Establishing a Total Budget of $68,060.
*Darrel Donatto, FireRescue Chief*

11. RESOLUTION NO. 62-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm, Beach County, Florida, Authorizing the Purchase of One Ford F450 Type 1 Medium Duty Ambulance Spec #1 Purchase In Accordance With Florida Sheriff's Association Bid FSA16-VEF12.0 With NFPA Department Ambulance Required Equipment in the Amount of $276,597 and Establishing a Total Budget of $282,597.
*Darrel Donatto, FireRescue Chief*

12. RESOLUTION NO. 64-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the Selection Committee Recommendation for RFP 2018-16 IT

Consulting Services to Three Proposers; Presido Networked Solutions LLC, Sentinel Technologies Inc. and Saalex Corporation, and Authorizing the Town Manager to Execute the Agreements on Behalf of the Town with the Top Three Ranked Firms; and Approve Annual Budget Of $107,000 For Fiscal Year 2018 And A Five Year Proposed Requirement of $535,000 With The Three Proposers, Subject to Annual Town Council Review And Authorization.
*Jay Boodheshwar, Deputy Town Manager –* ***Pulled from Consent***

13. RESOLUTION NO. 66-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida adopting the Master Plan of the Town of Palm Beach Docks and Accessory Structures; and providing an effective date.
*Beth Zickar, Director of Recreation -* ***Pulled from Consent***

14. RESOLUTION NO. 67-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing an Increase to Purchase Order No. 180488 to AppleOne Employment Services, in the Amount of $16,000, Increasing the Amount from $33,224 To $49,224.
*Danielle Olson, Director of Human Resources*

## C. OTHER

1. Approval for Use of Par 3 Golf Course Clubhouse Maintenance and Improvement Reserves, for Two Proposed Projects, in an Amount Not to Exceed $27,000.
*Beth Zickar, Director of Recreation*

2. Waiver to Town Code 42-198 and 199 for the D-14 Stormwater Pump Station Improvements.
*H. Paul Brazil, P.E., Director of Public Works*

3. Lake Trail Signs and Striping.
*H. Paul Brazil, P.E., Director of Public Works*

4. Permission to Close Country Club Road for the Annual Trimming of the Cut.
*H. Paul Brazil, P.E., Director of Public Works*

5. Angler Avenue Parcel Conveyance from Palm Beach County to the Town of Palm Beach.
*H. Paul Brazil, P.E., Director of Public Works*

# IX. BOARD/COMMISSION ANNUAL REPORT

**A.** Code Enforcement Board Annual Report.
*Matthew Natale, Chair*
**ACTION: ACCEPTED REPORT**

**B.** Planning and Zoning Commission Annual Report.
*Martin I. Klein, Chair*
**ACTION: ACCEPTED REPORT**

## X. COMMITTEE REPORTS

**A.** Report of the Administrative and Personnel Committee Meeting Held on March 15 and March 19, 2018.
**TIME CERTAIN: 11:00 A.M.**
*Lew Crampton, Chair*
**ACTION: APPROVED**

**B.** Report of the Public Works Committee Meeting Held on April 12, 2018.
*Bobbie Lindsay, Chair*
**ACTION: APPROVED**

## XI. PUBLIC HEARINGS

**A.** RESOLUTION NO. 68-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, Designating Three New Historic/Specimen Trees Located at 1255 South Ocean Boulevard and Four Arts Plaza – Four Arts Garden, Providing an Effective Date.
*H. Paul Brazil, P.E., Director of Public Works*
**ACTION: APPROVED**

## XII. REGULAR AGENDA

**A. Old Business**

1. Comprehensive Review of Town Operations (CROTO) Update

   a. Employee Compensation and Benefits.
   *Danielle Olson, Director of Human Resources*
   **ACTION: STAFF DIRECTED TO PREPARE A RFP FOR A TOWNWIDE EMPLOYEE BENEFIT AND COMPENSATION STUDY AND PRESENT IT TO COUNCIL FOR REVIEW AND APPROVAL**

   b. Expansion of the Paid Parking Program.
   *Jay Boodheshwar, Deputy Town Manager*
   **ACTION: DIRECTED STAFF TO RESEARCH PARKING OPTIONS USING WORTH AVENUE AS A PILOT PROGRAM**

   c. Solicit Corporate Sponsorships for Recreation Programs.
   *Beth Zickar, Director of Recreation*
   **ACTION: DENIED**

   d. PZB Department Fees.
   *Paul Castro, Acting Director of Planning, Zoning & Building*
   **ACTION: STAFF DIRECTED TO PREPARE A RESOLUTION WITH FEE SCHEDULE MODIFICATION**

   e. Palm Beach Island Cats Funding.
   *Jane Le Clainche, Director of Finance*
   **ACTION: NONE**

2. Coastal Update:

   a. Shoreline Condition Update
   *H. Paul Brazil, P.E., Director of Public Works*
   **ACTION: NONE**

3. Review and Approval of Extended Construction Hours for Testa Concrete Pours.
   *H. Paul Brazil, P.E., Director of Public Works*
   **ACTION: DEFERRED TO THE MAY 9, 2018 TOWN COUNCIL MEETING**

4. Town-wide Undergrounding Project:

a. Review of Project and Dashboard, Summary of Project Status.
*Steven Stern, Project Manager*
**ACTION: NONE**

b. Appeal to Reduce Undergrounding Assessment for the below parcels within "the Residences at Sloan's Curve."

*Attorney John O'Neill for:*

i. Maurice J. Herman - 5 Sloan's Curve Dr. (PCN: 50-43-44-11-07- 000-0050)
ii. Camilo Raful - 11 Sloan's Curve Dr. (PCN: 50-43-44-11-07-000-0110)
iii. Carolyn Sakolsky - 16 Sloan's Curve Dr. (PCN: 50-43-44-11-07-008-0010)
iv. Tracy Markin - 17 Sloan's Curve Dr. (PCN: 50-43-44-11-07-008-0080)
v. Dan Marantz - 19 Sloan's Curve Dr. (PCN: 50-43-44-11-07-008- 0070)
vi. Robert Postal - 20 Sloan's Curve Dr. (PCN: 50-43-44-11-07-008-0060)
vii. William Matheson - 22 Sloan's Curve Dr. (PCN: 50-43-44-11-07- 008-0040)
viii. Barbara C. Sidell - 23 Sloan's Curve Dr. (PCN: 50-43-44-11-07- 008-0050)
**TIME CERTAIN: 2:00 PM**
**ACTION: DENIED**

## B. New Business

1. Signature Policy for Resolutions and Ordinances.
   *Kathleen Dominguez, Town Clerk*
   **ACTION: APPROVED, RESOLUTIONS WILL BE SIGNED BY THE MAYOR AND ATTESTED BY TOWN CLERK; ORDINANCES WILL CONTINUE TO BE SIGNED BY THE ENTIRE COUNCIL AND TOWN**

**CLERK**

2. Discussion regarding the Town Council Meeting Schedule for August and September.
*Danielle H. Moore, President*

**ACTION: APPROVED, STAFF DIRECTED TO SCHEDULE A JOINT REGULAR AND DEVELOPMENT REVIEW TOWN COUNCIL MEETING FOR AUGUST 15, 2018 AND THE SECOND BUDGET HEARING ON TUESDAY, SEPTEMBER 18, 2018 AT 5:01, PENDING NO OTHER CONFLICTS.**

3. Approve Request by Florida Power & Light to Intermittently Close an East Bound Lane of Royal Poinciana.
*H. Paul Brazil, P.E., Director of Public Works* – ***Deferred to a future meeting***

### C. Matters Pulled From Consent Agenda: If needed

1. RESOLUTION NO. 64-2018 A Resolution of the Town Council of the Town Of Palm Beach, Palm Beach County, Florida, approving the Selection Committee Recommendation for RFP 2018-16 IT Consulting Services to Three Proposers; Presido Networked Solutions LLC, Sentinel Technologies Inc. and Saalex Corporation, and Authorizing the Town Manager to Execute the Agreements on Behalf of the Town with the Top Three Ranked Firms; and Approve Annual Budget Of $107,000 For Fiscal Year 2018 And A Five Year Proposed option up to $535,000 With The Three Proposers, Subject to Annual Town Council Review And Authorization.
*Jay Boodheshwar, Deputy Town Manager*
**ACTION: APPROVED**

2. RESOLUTION NO. 66-2018 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida adopting the Master Plan of the Town of Palm Beach Docks and Accessory Structures; and providing an effective date.
*Beth Zickar, Director of Recreation*
**ACTION: APPROVED**

## X. ORDINANCES

### A. Second Reading

1. ORDINANCE NO. 06-2018 An Ordinance of The Town Council of The Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 82 of The Town Code of Ordinances Relating To Personnel, At Article II, Employee Benefits, Division 2, Retirement System; Amending Subdivision I, In General, By Amending Section 82-53, Membership; Termination of Membership; Providing For Severability; Providing For Repeal of Ordinances In Conflict; Providing For Codification; Providing An Effective Date.
*Danielle Olson, Director of Human Resources*
**ACTION: ADOPTED**

**B. First Reading**

1. ORDINANCE NO. 07-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Town of Palm Beach's Code of Ordinances by Amending Section 18-167 To Allow for a Non-Resident Expert To Be Appointed to the Architectural Commission (ARCOM); Providing for Incorporation of Recitals; Providing for Severability; Providing for Repeal of Ordinances in Conflict Hereof; Providing for Codification; Providing an Effective Date.

   *Paul Castro, Acting Director of Planning, Zoning & Building*

   **ACTION: ADOPTED WITH THE INCLUSION OF THE FOLLOWING LANGUAGE: A NON-RESIDENT EXPERT IN THE AREA OF ARCHITECTURAL OR LANDSCAPE DESIGN REGISTERED IN THE STATE OF FLORIDA TO BE APPOINTED TO THE ARCHITECTURAL COMMISSION (ARCOM).**

2. ORDINANCE NO. 08-2018 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Chapter 82, Personnel, Article III, Resolution of Employee Grievances, of the Town Code of Ordinances at Section 82.207, Review By Administrative and Personnel Committee; Further Amending Section 82.208, Role of Committee; Amending Section 82.209, Procedures; Amending Section 82.210, Findings of Committee; Amending Section 82.211, Appeals; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

   *Danielle Olson, Director of Human Resources*

   **ACTION: ADOPTED WITH COUNCIL MEMBER ARASKOG'S GRAMMATICAL CHANGES**

3. ORDINANCE NO. 09-2018 - An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending the Code of Ordinances at Chapter 2, Administration, Article III, Officers and Employees, Division 1, Generally, at Section 2-136, Appointive Administrative Officers, so as to Delete the Term Public Safety Director and Substitute for that Term the Terms Chief of Police and Chief of Fire Rescue; Amending Division 5, Director of Public Works at Section 2-247, General Duties, Supervision by Manager, to Delete the Reference to the Public Works Director being under the Direct Supervision of the Town Manager; Further Providing that all References in the Town Code to Public Safety Director Shall Now be Referred to as Chief of Police and Chief of Fire Rescue; Providing for Severability; Providing for Repeal of Ordinances in Conflict; Providing for Codification; Providing an Effective Date.

   *Jay Boodheshwar, Deputy Town Manager*

   **ACTION: ADOPTED**

4. ORDINANCE NO. 10-2018 An Ordinance of the Town Council of

the Town of Palm Beach, Palm Beach County Florida, providing for an Amendment to the Town's Budgets Adopted for the Fiscal Year Commencing October 1, 2017, Providing an Effective Date.
*Jane Le Clainche, Director of Finance*
**ACTION: ADOPTED**

## XI. ANY OTHER MATTERS

**ACTION:STAFF DIRECTED TO RESCHEDULE THE SECOND AND FINAL BUDGET HEARING TO THURSDAY, SEPTEMBER 20TH AT 5:01 P.M.**

## XII. ADJOURNMENT