TOWN OF PALM BEACH

Office of the Town Clerk

MINUTES OF THE SPECIAL TOWN COUNCIL MEETING
HELD ON THURSDAY, JULY 11, 2013

I. CALL TO ORDER AND ROLL CALL

The Special Town Council meeting was called to order on Thursday, July 11, 2013, at 9:30 a.m. in the Town Council Chambers. On roll call, all of the elected officials were found to be present.

II. PLEDGE OF ALLEGIANCE

Council President Rosow led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to approve the Agenda. On roll call, the motion carried unanimously.

IV. TOWN MANAGER'S OVERVIEW OF THE PROPOSED FY14 BUDGET

[Peter B. Elwell, Town Manager]

Town Manager Elwell provided an overview of the proposed FY14 budget.

V. REVIEW OF PROPOSED FY14 BUDGETS

A. General Fund Revenues

Town Manager Elwell provided an overview of the proposed FY14 General Fund revenues.

Discussion ensued regarding the decrease in revenues from parking fees and fines.

Upon the request of Council President Rosow, Town Manager Elwell stated that Staff will perform additional research on the use of non-General Fund reserves and come back before the Town Council at a future meeting.

B. General Fund Expenditures-Program-by-Program Review

Town Manager Elwell provided a program-by-program overview of the proposed FY14 General Fund Expenditures.

Discussion ensued regarding scanning expenditures and the proposed $13 million allocation for equipment.

Council President Rosow stated that not all of the equipment will need to be replaced at once; and, that the Town needs to revisit this line item.

Town Manager Elwell stated that he will include this matter in the Reserves report for the next meeting.

Discussion ensued regarding residents getting on the DirectConnect system, separation of the fire fighting component from the Town's emergency medical services, departmental cross-training, and the use of mutual aid.

Responding to Council President Rosow regarding the possibility of requiring all condos to have sprinklers, Staff responded that sprinklers are currently required only if there are major renovations. Staff will look at the possibility of requiring all condos to install sprinklers.

Council President Rosow stated that the Town Manager has not received a raise in nine years, and that he would like to add this matter to the August 13, 2013, Town Council meeting agenda.

Discussion ensued regarding legal fees and the employee appreciation picnic.

Town Manager Elwell stated that Staff will report back to the Council as to the cost of the July 4th party at the next meeting.

Discussion ensued regarding building inspection revenue, the Fire Rescue Report, fire building inspections, and mutual aid services.

Council President Rosow requested that the abbreviations on the ambulance fee schedule be spelled out.

Finance Director Struder was directed to report back to the Town Council as to why the benefits for records personnel seemed higher than the percentages for other departments.

Discussion ensued regarding contracting out for services, Police Department staffing shortages, and the recruitment process.

C. Debt Service Fund

Town Manager Elwell provided an overview of the proposed FY14 Debt Service

Fund.

D. Capital Improvement

1. Pay As You Go Capital Improvement Program

Town Manager Elwell stated that there are some ongoing pay-as-you-go projects.

2. Accelerated Capital Improvement Program

Town Manager Elwell stated that the Town is coming to the end of Phase I.

Council President Rosow stated his preference for the next bond to go out sooner as interest rates are going up.

3. Coastal Protection Program

Town Manager Elwell provided an overview of the proposed FY14 Coastal Protection Fund.

Discussion ensued regarding short-term borrowing options. Council President Rosow stated that he will be looking at these options at this afternoon's Finance and Taxation Committee meeting.

E. Recreation Enterprise Fund

1. Review of Proposed Revenues and Expenditures

Town Manager Elwell provided an overview of the proposed revenue and expenditures for the Recreation Enterprise Fund.

2. **RESOLUTION NO. 113-2013** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Amending Recreation Department Fees for Fiscal Year 2014 and Granting Authority to the Director of Recreation and Special Projects to Modify Daily Tennis and Golf Fees, When Necessary, to Maximize Revenue During Underused Times.
[Jay Boodheshwar, Director of Recreation and Special Projects]

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to approve Resolution No. 113-2013. On roll call, the motion carried unanimously.

F. Internal Service Funds

1. Health Insurance

a. Health Insurance Update and Proposed Wellness Program

[Danielle Olson, Human Resource Director]

Human Resources Director Olson provided a health insurance update and an overview of the proposed Wellness Program.

2. Risk Management

Town Manager Elwell provided an overview of the proposed FY14 Risk Management Fund.

3. Equipment Replacement Fund

Town Manager Elwell provided an overview of the proposed FY14 Equipment Replacement Fund.

Council Member Kleid brought up the issue of extending benefits to same-sex couples, citing the Town consultant's recommendation to do so.

Discussion ensued regarding rationale, defining domestic partner, and Palm Beach County's requirements.

Motion was made by Council Member Kleid, and seconded by Council Member Pucillo, to offer benefits to same-sex couples.

Motion was withdrawn and the matter was deferred to the August 13, 2013, Town Council meeting.

G. Trust and Agency Funds

1. Pension Funds

Town Manager Elwell provided an overview of the Pension Fund.

2. OPEB Trust

Town Manager Elwell provided an overview of the OPEB Trust.

Council President Pro Tem Wildrick provided further details regarding his profit sharing idea to add, up to 4%, an additional Town match to the employees' pensions, with the percentage to be revisited annually and based on the Town's financial position.

Discussion ensued regarding expectations, the percentage proposed, and the Town's financial position.

Town Manager Elwell confirmed that there was money in the budget for the 4%

match increase.

Robert Garvey, Retirement Board Trustee, expressed his opposition to Council President Pro Tem Wildrick's proposal and suggested that this money be placed into the Retirement Fund instead, as it is not yet 100% funded.

Discussion ensued regarding what percentage would be appropriate, market competitiveness, targeting the percentage to an index, Town Council discretion, the current funding levels of the Town's pension plans, necessary changes to the 401 (a) plan, consideration of the IRS Code, annual review of the increased match, and basing future increases on the Town's financial position.

Motion was made by Council President Pro Tem Wildrick, and seconded by Council Member Diamond, to approve an additional Town match of up to 4% of an employee's salary to their pensions for FY14, with the percentage to be revisited annually and based on the Town's financial position and Town Council's discretion. On roll call, the motion carried 4-1, with Council President Rosow dissenting.

(Clerk's Note: This item will require an ordinance and will come back before the Town Council at a later date.)

VI. **RESOLUTION NO. 117-2013** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Establishing the Non Ad Valorem Assessment Rates for Commercial Solid Waste Collection; Providing an Effective Date. [Paul Brazil, Public Works Director]

Motion was made by Council Member Diamond, and seconded by Council Member Kleid, to approve Resolution No. 117-2013. On roll call, the motion carried unanimously.

VII. **RESOLUTION NO. 114-2013** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Worth Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.
[Thomas G. Bradford, Deputy Town Manager]

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to approve Resolution No. 114-2013. On roll call, the motion carried unanimously.

VIII. **RESOLUTION NO. 116-2013** A Resolution of the Town Council of the Town of Palm Beach, Florida, Relating to Underground Utility Improvements; Describing the Property to be Included Within the Proposed Everglades Island Assessment Area and the Local Improvements to be Provided Therein; Determining the Estimated Capital Cost of the

Underground Utility Improvements; Establishing the Method of Assessing the Assessed Cost Against the Properties that Will be Benefitted Thereby; Establishing Other Terms and Conditions of the Assessments; Directing the Town Manager to Prepare a Preliminary Assessment Roll; Establishing a Public Hearing to Consider Imposition of the Proposed Improvement Assessments and the Method of Their Collection; Directing the Provision of Notice; and Providing for an Effective Date.
[Thomas G. Bradford, Deputy Town Manager]

Deputy Town Manager Bradford stated, for the record, that the estimate is purposely high and that it will be lower than what is presented.

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to approve Resolution No. 116-2013. On roll call, the motion carried unanimously.

IX. **RESOLUTION NO. 118-2013** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Approving a Proposed Operating Millage Rate of 3.2512 for the Tentative Fiscal Year 2014 Budget; Approving the Computed Rolled Back Millage Rate of 3.0985 to be Provided to the Property Appraiser in Accordance with F.S. 200.065; Establishing the Date, Time and Place of the First and the Final Budget Hearings to Consider the Proposed Millage Rates and Tentative Fiscal Year 2014 Budget and Directing the Town Manager to Transmit this Information to the Property Appraiser of Palm Beach County in Accordance with the Requirements of F.S. 200.065.
[Peter B. Elwell, Town Manager]

Town Manager Elwell noted that the tentative millage rate is higher than the rate he is proposing because of a state requirement that municipalities cannot increase their millage rate after approving the tentative millage rate.

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to approve Resolution No. 118-2013. On roll call, the motion carried unanimously.

X. **ANY OTHER MATTERS**

The Below Item was Added to the Agenda:

A. Reconsideration of Ordinance No. 3-2013, Archeological Review.

Mayor Coniglio requested that the Town Council reconsider their July 9, 2013, motion to reconsider and rescind Ordinance No. 3-2013.

Motion was made by Council Member Diamond, and seconded by Council Member Pucillo, to rescind the Town Council's action on July 9, 2013, to reconsider Ordinance No. 3-2013 (Archeological Review). On roll call, the motion carried 4-1, with Council President Rosow dissenting.

(Clerk's Note: Pursuant to this action, Ordinance No. 3-2013 remains in full force and effect, as

adopted on June 11, 2013.)

Larry Goldberg, 3360 S. Ocean Blvd., spoke regarding coastal funding and reserves to spread out the costs.

XI. ADJOURNMENT

There being no further business, the July 11, 2013, special Town Council meeting was adjourned at 12:04 p.m.

APPROVED:

David A. Rosow
Town Council President

ATTEST:

Susan A. Owens, MMC
Town Clerk

8/13/13
Date