TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

TO: Mayor and Town Council

VIA: Thomas G. Bradford, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: FY18 Public Works Department Budget Summary

DATE: June 12, 2017

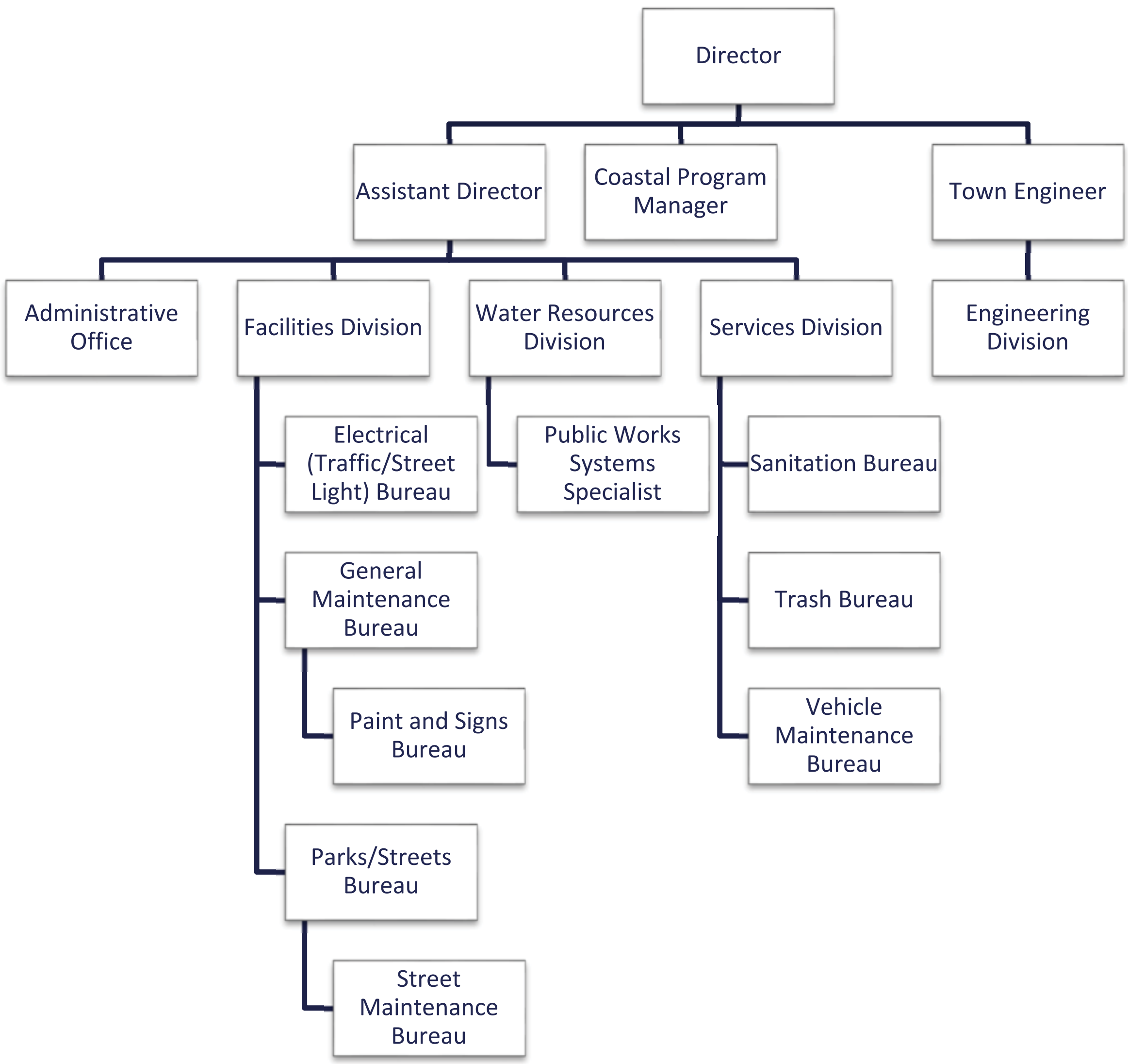
The FY18 budget submission for the Public Works Department was submitted to comply with the Long Term Financial Plan (LTFP). The majority of the programs do not differ significantly from those individual LTFP targets, and the overall department budget request is on target. Generally, the requested budget maintains the current level of service for the Public Works programs, and represents "business as usual". The following items are a summary for noteworthy areas that represent new or shifting responsibilities, or areas of potential cost growth.

- Grounds maintenance for recently reconstructed parks (Town Square and Bradley Park) will require enhanced operation/maintenance efforts. Bids for fountain maintenance are being solicited this summer and the costs are not yet known but the FY18 budget reflects an increase to anticipate these costs. Similarly, the work for maintaining the Town Square area is also being bid out and will include cleaning, repair and maintenance of the sidewalks, turf areas, plants, trees and other associated improvements. Since most of those improvements are no longer under warranty from the construction, the budget includes funding for maintaining it.
- The Bradley Park project is underway this summer and although the new improvements will have a one-year construction warranty, the operation and maintenance of some of the new features will be required upon completion (fountain, restrooms, sidewalks, etc.). The scope of maintenance will be fully evaluated prior to completion and appropriate steps taken to accomplish necessary maintenance once the project is completed in early FY18. The extent and cost of any future contractual bids will not be known until next fiscal year.
- The exterior painting of Town Hall is planned for FY18 and due to the size and unique architectural elements of the building, this is expected to be more expensive than the painting of other Town facilities. The FY18 budget includes funding for the anticipated cost for this work.
- The replacement of existing parking meter kiosks is planned for the summer/fall of 2017 and upon completion would provide new equipment that will be more reliable than the existing equipment. Since the new parking kiosks will be under the initial warranty in FY18 the costs for this program are expected to be less than FY17. The potential lease of equipment or outsourcing of maintenance is another unknown factor until the project is brought to the Town Council for approval later this summer.

- An increased emphasis on right-of-way enforcement has resulted in the second right-of-way inspector position in Public Works to be revised from a part-time position to a full-time one. This increase of 0.5 FTE and the associated salary/benefits are reflected in the FY18 budget, and are expected to be offset by permit/fine revenue associated with the right-of-way program.
- Sewage treatment and disposal costs have been relatively stable and consistent with the LTFP. The proposed budget in FY18 is adequate for these costs. However, when the new facilities being constructed at the ECRWTF sewage treatment plant are completed in FY18, there will be an increased cost associated with those new facilities. Future budgets in FY19 and beyond will reflect the staffing, operation, maintenance and repair costs associated with new infrastructure. Once the new facilities have reach steady-state operation in FY19, and the 10-year capital project program is updated to include the larger physical plant and deficiencies in the existing plant, the budget impacts will be more clearly identified but are anticipated to increase.

We will continue to provide the necessary services in the most efficient and cost-effective manner possible.

cc: Eric B. Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Brett Madison, Facilities Division Manager
Doug Terry, Water Resources Division Manager


Director
Assistant Director
Coastal Program Manager
Town Engineer
Administrative Office
Facilities Division
Water Resources Division
Services Division
Engineering Division
Electrical (Traffic/Street Light) Bureau
Public Works Systems Specialist
Sanitation Bureau
General Maintenance Bureau
Trash Bureau
Paint and Signs Bureau
Vehicle Maintenance Bureau
Parks/Streets Bureau
Street Maintenance Bureau

DEPARTMENT: PUBLIC WORKS

Mission: The Public Works Department exists to create and maintain a safe, clean and aesthetically pleasing environment for all the citizens of Palm Beach. This efficient and cost effective environment is provided for the residents, businesses, visitors, and employees who utilize the Town facilities in our community. The Public Works Department applies both proven and innovative techniques and systems to provide for excellence in the operation, construction, maintenance and repair of the public buildings, structures and grounds to achieve this purpose. The continuous stewardship of the Town's infrastructure and coastal resources is achieved through the dedicated efforts of a diverse group of operational, administrative, engineering, and construction professionals.

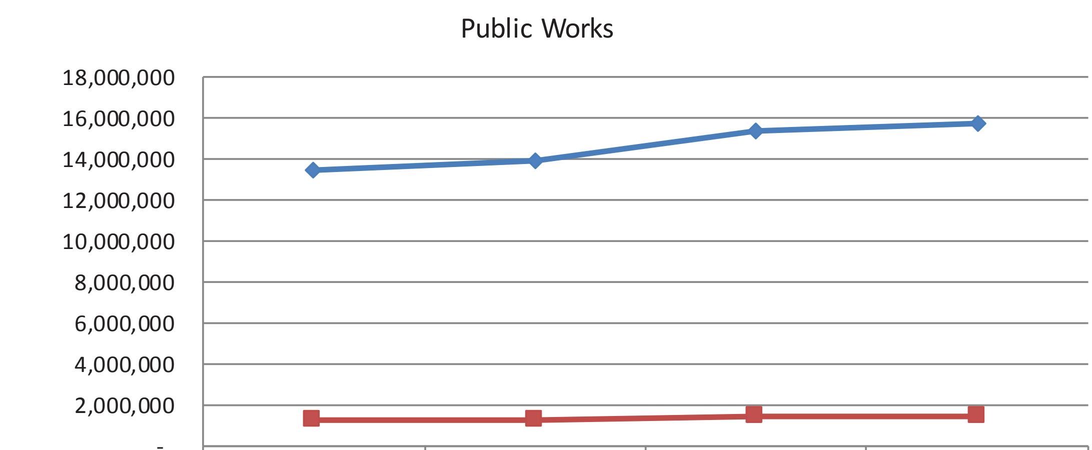
Revenue Summary

	FY2015 Actual	FY2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Change
Special Solid Waste	10,040	9,500	10,000	10,000	10,000	0.00%
Solid Waste	895,065	893,115	995,000	995,000	1,024,850	3.00%
Comp. Garbage Collection Fee	258,268	256,693	275,000	275,000	283,250	3.00%
SWA Recycling Revenue	24,073	15,552	25,000	25,000	25,000	0.00%
Historic Speciman Tree Fee	4,641	4,641	5,000	5,000	5,000	0.00%
State Highway Lighting Maint	76,551	78,846	95,000	95,000	95,000	0.00%
	1,268,638	1,258,347	1,405,000	1,405,000	1,443,100	2.71%

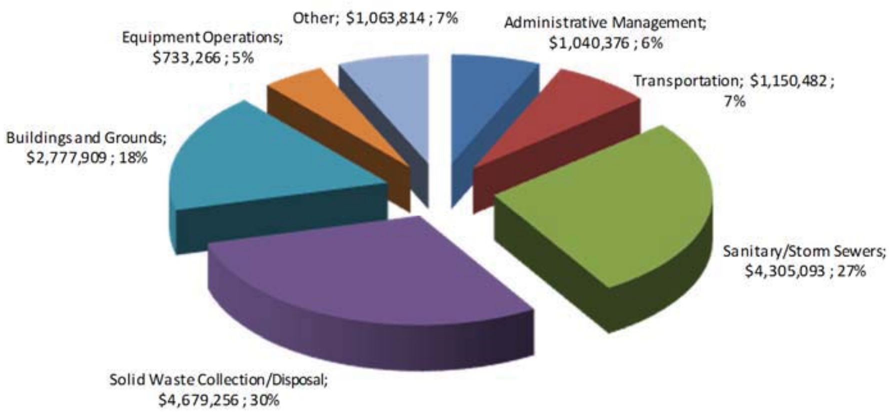
Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	4,814,387	4,764,800	5,378,730	5,378,730	5,378,730	5,537,351	2.95%
Employee Benefits	2,645,247	2,716,615	3,005,440	3,005,440	3,005,050	3,179,480	5.79%
Contractual	4,731,174	4,685,441	5,334,053	6,020,972	5,972,088	5,453,293	2.24%
Commodities	690,025	651,432	864,432	884,413	886,647	877,687	1.53%
Capital Outlay	-	25,393	24,800	68,626	55,126	23,665	-4.58%
Depreciation	573,832	1,028,165	716,214	716,214	716,214	678,720	-5.24%
Other	-	-	-	-	-	-	0.00%
TOTALS	13,454,665	13,871,846	15,323,669	16,074,395	16,013,855	15,750,196	2.78%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.



	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
Expenditures	13,454,665	13,871,846	15,323,669	15,750,196
Revenues	1,268,638	1,258,347	1,405,000	1,443,100



	FY2015	FY2016	FY2017	FY2018
Full Time Equivalent Employees	87.540	89.040	88.068	88.635

Changes to FTEs:

- Reallocation of staff costs to Recreation, based on historical usage

PROGRAM: ADMINISTRATIVE MANAGEMENT 511

Mission: This division exists to provide guidance, inspiration, resources and direction to the Public Works Department to ensure that the multiple functions we perform are both efficient through our commitment to continual improvement and effective in meeting the expectations of the citizens we serve.
Main Activities: The most important things we do to fulfill the mission are:

- Provide oversight to all Public Works programs to ensure we maintain or improve levels of service and safety measures
- Implement the Town's Capital Improvement Plan and the Comprehensive Coastal Management Plan.
- Manage all projects authorized by the Town Council.
- Continually seek new and better ways to accomplish our mission.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	601,403	636,712	633,840	633,840	633,840	644,929	1.75%
Employee Benefits	280,542	312,699	316,218	316,218	316,218	348,410	10.18%
Contractual	15,362	20,563	43,000	43,822	28,672	31,600	-26.51%
Commodities	10,602	7,026	9,200	9,200	8,800	11,200	21.74%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	4,237	4,237	4,237	4,237	4,237	4,237	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	912,146	981,237	1,006,495	1,007,317	991,767	1,040,376	3.37%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Public Works Director	1.000	1.000	1.000	1.000	1.000
Assistant Director	1.000	1.000	1.000	1.000	1.000
Buyer	-	-	0.500	0.500	0.500
Office Manager	1.000	1.000	1.000	1.000	1.000
Engineering Technical Support Specialist	-	-	1.000	-	-
Office Assistant II	4.000	4.000	4.000	4.000	4.000
Public Works Purchasing Coordinator	0.500	0.500	-	-	-
Public Works Systems Specialist	1.000	1.000	1.000	1.000	1.000
	8.500	8.500	9.500	8.500	8.500

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
511 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.511.10	Salaries and Wages						
50.511.534.10.12.01	Regular Salaries/Wages	634,903	633,840	633,840	633,840	644,929	11,089
50.511.534.10.14.01	Overtime	1,809	0	0	0	0	0
Total	Salaries and Wages	636,712	633,840	633,840	633,840	644,929	11,089
50.511.20	Employee Benefits						
50.511.534.20.15.13	Cell Phone Allowance	2,599	2,599	2,599	2,599	2,599	0
50.511.534.20.21.01	Fica/Medicare	46,871	47,129	47,129	47,129	49,806	2,677
50.511.534.20.22.01	Retirement Contributions	74,382	93,002	93,002	93,002	129,515	36,513
50.511.534.20.22.05	Defined Contribution Plan 401(a)	21,031	22,007	22,007	22,007	31,469	9,462
50.511.534.20.22.06	Town Discretionary DC Contributior	21,031	22,007	22,007	22,007	0	22,007-
50.511.534.20.23.01	Group Insurance Fixed	107,794	96,201	96,201	96,201	96,973	772
50.511.534.20.27.01	Salaries/Wages Longevity/Bonus	38,991	33,273	33,273	33,273	38,048	4,775
Total	Employee Benefits	312,699	316,218	316,218	316,218	348,410	32,192
50.511.30	Contractual						
50.511.534.30.34.10	Other Contractual Services	3,666	0	822	9,630	10,000	10,000
50.511.534.30.34.16	Employee Events/Recognition	2,253	500	500	1,500	2,500	2,000
50.511.534.30.40.03	Educational Reimbursement	0	4,500	4,500	1,000	2,500	2,000-
50.511.534.30.40.10	Travel and Per Diem	878	1,500	1,500	500	500	1,000-
50.511.534.30.40.11	Travel/Town Business	0	1,000	1,000	0	0	1,000-
50.511.534.30.41.01	Telephone Base	401	1,500	1,500	1,200	1,200	300-
50.511.534.30.41.10	Postage	681	1,100	1,100	1,000	1,000	100-
50.511.534.30.46.01	Office Equip Maint - External	0	200	200	200	200	0

001 General
50 Public Works
511 Adminstrative Management

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.511.534.30.47.01	Copy Machine Charges	10,971	12,000	12,000	12,000	12,000	0
50.511.534.30.47.02	Printing	1,713	700	700	642	700	0
50.511.534.30.47.03	Scanning	0	20,000	20,000	1,000	1,000	19,000-
Total	Contractual	20,563	43,000	43,822	28,672	31,600	11,400-
50.511.35	Depreciation						
50.511.534.35.59.01	Annual Depreciation	4,237	4,237	4,237	4,237	4,237	0
Total	Depreciation	4,237	4,237	4,237	4,237	4,237	0
50.511.50	Commodities						
50.511.534.50.51.01	Office Supplies	4,675	6,000	6,000	5,750	6,000	0
50.511.534.50.51.02	Minor Office Furn/Equip (<$2500)	1,309	1,000	1,000	950	1,000	0
50.511.534.50.52.05	Fuel/Motor Oil	113	700	700	250	700	0
50.511.534.50.52.12	Other Supplies	0	300	300	300	300	0
50.511.534.50.54.01	Membership Dues	666	900	900	700	800	100-
50.511.534.50.54.02	Publications/Subscriptions	263	300	300	250	300	0
50.511.534.50.55.01	Training	0	0	0	600	2,100	2,100
Total	Commodities	7,026	9,200	9,200	8,800	11,200	2,000
Total	Adminstrative Management	981,237	1,006,495	1,007,317	991,767	1,040,376	33,881

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.34.10
Program	Administrative Management
Account Name	Other Contractual Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temp. Admin. Staff - AppleOne	3,666	-	9,630	10,000	10,000	100.0%	3.8%
Total	**3,666**	**-**	**9,630**	**10,000**	**$ 10,000**	**100.0%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.34.16
Program	Administrative Management
Account Name	Employee Events/Recognition

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
General Employee Meeting Expenses (Safety Awards)	2,253	500	1,500	2,250	1,750	350.0%	50.0%
Service Pins				250	250	100.0%	100.0%
Total	**2,253**	**500**	**1,500**	**2,500**	**2,000**	**400.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.434.30.40.03
Program	Administrative Management
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Educational/Tuition Reimbursement	-	4,500	1,000	2,500	(2,000)	-44.4%	150.0%
Office Manager							
Total	**-**	**4,500**	**1,000**	**2,500**	**$ (2,000)**	**-44.4%**	**150.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.40.10
Program	Administrative Management
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem Reimbursement Funds for Training or Town Business Travel Expenses	878	1,500	500	500	(1,000)	-66.7%	0.0%
Total	**878**	**1,500**	**500**	**500**	**$ (1,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.40.11
Program	Administrative Management
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel/Town Business	-	1,000	-	-	(1,000)	-100.0%	0.0%
This account is no longer being used.							
see account 55.01							
Total	**-**	**1,000**	**-**	**-**	**$ (1,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.41.01
Program	Administrative Management
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Emergency cellphones & Asst. Director's Mi-Fi (Avg. Bill $36.95/Mth)	401	1,500	1,200	1,200	(300)	-20.0%	0.0%
Total	**401**	**1,500**	**1,200**	**1,200**	**$ (300)**	**-20.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.41.10
Program	Administrative Management
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Department-wide Fedex/USPS Postage (FedEx 90%+)	681	1,100	1,000	1,000	(100)	-9.1%	0.0%
Total	**681**	**1,100**	**1,000**	**1,000**	**$ (100)**	**-9.1%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.511.534.30.46.01
Program	Administrative Management
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Equip. Maintenance and repair: chairs, minor office equip repairs	-	200	200	200	-	0.0%	0.0%
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.01
Program	Administrative Management
Account Name	Copy Machine Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fax/ Scanner/ Printer/ Copy Machine Rental/Lease Charges: 2 Machines X $500/Month x 12 Mths. = $12,000 per year avg.	10,971	12,000	12,000	12,000	-	0.0%	0.0%
Copiers are shared to decrease printer, fax, and scanner maint., supplies, and overall costs.							
Total	**10,971**	**12,000**	**12,000**	**12,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.02
Program	Administrative Management
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Printing of business cards, forms, large items and Printing Supplies	1,713	700	642	700	-	0.0%	9.0%
Total	**1,713**	**700**	**642**	**700**	**$ -**	**0.0%**	**9.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.03
Program	Administrative Management
Account Name	Scanning

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Contract Scanning and Archiving of Dept Records (in-house scanning)	-	20,000	1,000	1,000	(19,000)	-95.0%	0.0%
Total	**-**	**20,000**	**1,000**	**1,000**	**$ (19,000)**	**-95.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.51.01
Program	Administrative Management
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies Orders of: pens, paper, notepads, paper clips, binder clips, calendars, binders, dividers, folders, envelopes, highlighters, post it notes/flags, flash drives, cd/dvd's, media jewel cases/sleeves, markers, pencils, tape, correction tape, etc.	4,675	6,000	5,750	6,000	-	0.0%	4.3%
Total	**4,675**	**6,000**	**5,750**	**6,000**	**$ -**	**0.0%**	**4.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.51.02
Program	Administrative Management
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Small Office Furniture/Equipment replacements/purchases: stands, carts, chairs, monitors, etc.	1,309	1,000	950	1,000	-	0.0%	5.3%
Total	**1,309**	**1,000**	**950**	**1,000**	**\$ -**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.52.05
Program	Administrative Management
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor Oil for Asst. Director's Town Vehicle	113	700	250	700	-	0.0%	180.0%
Total	**113**	**700**	**250**	**700**	**$ -**	**0.0%**	**180.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.52.12
Program	Administrative Management
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Other Supplies: Cleaning Supplies, Paper Towels, etc.	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.54.01
Program	Administrative Management
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Membership Dues: APWA (American Public Works Assoc./ASCE (Amercian Society of Civil Engineers) Membership renewals	666	900	750	800	(100)	-11.1%	6.7%
Total	**666**	**900**	**750**	**800**	**$ (100)**	**-11.1%**	**6.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.54.02
Program	Administrative Management
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Palm Beach Daily Newspaper subscription	263	300	250	300	-	0.0%	20.0%
Total	**263**	**300**	**250**	**300**	**$ -**	**0.0%**	**20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.55.01
Program	Administrative Management
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Dev Leadership Trng Reg Fees for Staff: Office Mgr, Office Assistants, Assistant Director, and Director of Public Works - 12 month training package ($300 x 7)	-	-	600	2,100	2,100	100.0%	250.0%
Total	**-**	**-**	**600**	**2,100**	**$ 2,100**	**100.0%**	**250.0%**

PROGRAM: STREET REPAIR & MAINTENANCE 521

Mission: This bureau exists to maintain, repair, and clean streets in order to provide a safe, smooth riding surface throughout the town and to assure that we have safe sidewalks, bikeways, and trail systems.

Main Activities: The most important things we do to fulfill the mission are:
- Employ state of the art techniques to do an excellent job
- Do the job right the first time
- Work to continually improve quality and efficiency
- Inspect the condition of streets, sidewalks, and paths to prioritize maintenance, repairs and replacement appropriately
- Respond to emergencies and priorities in a timely fashion

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	108,422	68,974	90,330	90,330	90,330	93,725	3.76%
Employee Benefits	53,237	46,730	50,876	50,876	50,876	55,727	9.53%
Contractual	141,598	171,107	194,272	218,762	217,867	179,855	-7.42%
Commodities	9,215	9,100	26,855	26,855	23,355	24,365	-9.27%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	24,399	16,734	16,734	16,734	16,734	21,168	26.50%
Other	-	-	-	-	-	-	0.00%
TOTALS	336,871	312,645	379,067	403,557	399,162	374,840	-1.12%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Facilities Maintenance Division Manager	0.100	0.100	0.100	0.075	0.075
General Maitenance Supervisor	-	-	-	0.075	0.085
Grounds Supervisor	0.135	0.134	0.135	0.080	0.080
Street & Sign Painter	0.008	0.008	0.008	0.008	0.008
Building Maintenance Worker	-	-	-	-	0.016
Equipment Operator I/Streets	1.310	1.310	1.310	0.705	-
Equipment Operator II	-	-	-	0.605	1.310
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
	1.563	1.562	1.563	1.558	1.584

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
521 Street Repair/Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.521.10	Salaries and Wages						
50.521.541.10.12.01	Regular Salaries/Wages	68,239	85,330	85,330	85,330	88,725	3,395
50.521.541.10.14.01	Overtime	735	5,000	5,000	5,000	5,000	0
Total	Salaries and Wages	68,974	90,330	90,330	90,330	93,725	3,395
50.521.20	Employee Benefits						
50.521.541.20.21.01	Fica/Medicare	5,819	6,590	6,590	6,590	6,903	313
50.521.541.20.22.01	Retirement Contributions	15,501	19,220	19,220	19,220	24,014	4,794
50.521.541.20.22.05	Defined Contribution Plan 401(a)	832	1,841	1,841	1,841	2,419	578
50.521.541.20.22.06	Town Discretionary DC Contributior	832	1,841	1,841	1,841	0	1,841-
50.521.541.20.23.01	Group Insurance Fixed	17,735	17,633	17,633	17,633	18,071	438
50.521.541.20.27.01	Salaries/Wages Longevity/Bonus	6,011	3,751	3,751	3,751	4,320	569
Total	Employee Benefits	46,730	50,876	50,876	50,876	55,727	4,851
50.521.30	Contractual						
50.521.541.30.34.10	Other Contracted Services	170,310	191,327	215,817	215,817	177,305	14,022-
50.521.541.30.40.11	Travel/Town Business	0	345	345	0	0	345-
50.521.541.30.41.01	Telephone Base	24	100	100	50	50	50-
50.521.541.30.44.02	Rental Of Equipment	773	2,500	2,500	2,000	2,500	0
Total	Contractual	171,107	194,272	218,762	217,867	179,855	14,417-
50.521.35	Depreciation						
50.521.541.35.59.01	Annual Depreciation	16,734	16,734	16,734	16,734	21,168	4,434
Total	Depreciation	16,734	16,734	16,734	16,734	21,168	4,434
50.521.50	Commodities						

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001 General
50 Public Works
521 Street Repair/Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.521.541.50.51.01	Office Supplies	227	500	500	455	500	0
50.521.541.50.52.01	Chemical/Cleaning Sup	14	100	100	100	100	0
50.521.541.50.52.02	Vehicle Maintenance	1	0	0	0	0	0
50.521.541.50.52.05	Fuel/Motor Oil	895	3,165	3,165	3,165	2,835	330-
50.521.541.50.52.06	Uniform	444	740	740	740	785	45
50.521.541.50.52.12	Other Supplies	5,724	6,350	6,350	5,550	6,350	0
50.521.541.50.53.01	Hot Mix Asphalt	454	9,000	9,000	9,000	9,450	450
50.521.541.50.53.02	Cold Mix Asphalt	436	3,000	3,000	1,000	1,000	2,000-
50.521.541.50.53.03	Road Rock	333	2,000	2,000	1,500	1,500	500-
50.521.541.50.53.04	Masonry Products	572	2,000	2,000	1,500	1,500	500-
50.521.541.50.55.01	Training	0	0	0	345	345	345
Total	Commodities	9,100	26,855	26,855	23,355	24,365	2,490-
50.521.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Street Repair/Maintenance	312,645	379,067	403,557	399,162	374,840	4,227-

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.34.10
Program	Street Repair/Maintenance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	170,310						
Budget Adjustment - FY16 PO for paving			24,490				
Sweeping bike path - $8,580 x 5% CPI = $9,010.00		8,837	8,837	9,010	173	2.0%	2.0%
Sweeping of all town streets $90,240 x 5% =$94,752.00		92,950	92,950	94,755	1,805	1.9%	1.9%
Sidewalk replacement		24,000	24,000	24,000	-	0.0%	0.0%
Paving - PW Large Vehicle/Equipment Parking Lot		8,000	8,000	8,000	-	0.0%	0.0%
Extra sweeping as required (Wind events, storm surge, etc..)		4,500	4,500	4,500	-	0.0%	0.0%
Temp Labor - $12.60 per hr. x 2 month [320hrs] = $4,032		4,040	4,040	4,040	-	0.0%	0.0%
Pavement Marking - crosswalks, stop bars, line striping		30,000	30,000	30,000	-	0.0%	0.0%
Pot hole patching		3,000	2,500	3,000	-	0.0%	20.0%
Sidewalk Pressure Washing - 250,000 x .08 = $20,000 Note: New ordinance reqt adj prop owner		16,000	16,000	-	(16,000)	-100.0%	-100.0%
Total	**170,310**	**191,327**	**215,317**	**177,305**	**(14,022)**	**-7.3%**	**-17.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.40.11
Program	Street Repair/Maintenance
Account Name	Travel/Town Business

Description	Location, if applicable	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
MOT training for New Employee	This acct. is no longer needed per new Admin. Procedure.Use Acct. #40.10 & 55.01	-	195.00	-	-	(195.00)	-100.0%	0.0%
Fork Lift training for New			150.00	-	-	(150.00)	-100.0%	0.0%
NOTE: see Acct. # 55.01								
Total		**-**	**345.00**	**-**	**-**	**$ (345.00)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.41.01
Program	Street Repair/Maintenance
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon Cellphones - 2 streets employees	24	100	50	50	(50)	-50.0%	0.0%
Total	**24**	**100**	**50**	**50**	**$ (50)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.44.02
Program	Street Repair/Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Saws, cutters, equipment to repair bike trail access points.	773	2,500	2,000	2,500	-	0.0%	25.0%
Total	**773**	**2,500**	**2,000**	**2,500**	**$ -**	**0.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.51.01
Program	Street Repair/Maintenance
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office supplies for street and sidewalk inspection duties. Examples: Note pads, pens, pencils, paper, paper clips, clip boards, etc.	227	500	455	500	-	0.0%	9.9%
Total	**227**	**500**	**455**	**500**	**$ -**	**0.0%**	**9.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.01
Program	Street Repair/Maintenance
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Chemicals for weed control	14	40	40	40	-	0.0%	0.0%
Asphalt and Concrete sealers		60	60	60	-	0.0%	0.0%
Total	**14**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.05
Program	Street Repair/Maintenance
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel/Oil for Streets vehicles:							
2 yr. avg - 945 x $3.00 = $2,835.00	895	3,165	3,165	2,835	(330)	-10.4%	-10.4%
Total	**895**	**3,165**	**3,165**	**2,835**	**$ (330)**	**-10.4%**	**-10.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.06
Program	Street Repair/Maintenance
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	444.00						
Uniforms- 2 men $11.70 per wk. x 3% CPI = $12.05 X 52 = $626.65 per yr		740	610	630	(110)	-14.9%	3.3%
Tee Shirts - 2 men $77.50 PP = $155.00 per yr		-	130	155	155	100.0%	19.2%
Total	**444**	**740**	**740**	**785**	**$ 45**	**6.1%**	**6.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.12
Program	Street Repair/Maintenance
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Thermoplastic	5,724	1,500	1,250	1,500	-	0.0%	20.0%
Concrete		1,500	1,200	1,500	-	0.0%	25.0%
Two cycle oil		150	150	150	-	0.0%	0.0%
Gloves, vests, & hard hats		300	300	300	-	0.0%	0.0%
Cones, flags		300	300	300	-	0.0%	0.0%
Bumper Stops $20x30		600	600	600	-	0.0%	0.0%
Tools - Broom, rakes, shovels, saw blades, etc.		1,500	1,500	1,500	-	0.0%	0.0%
Propane gas for torch		500	250	500	-	0.0%	100.0%
Total	**5,724**	**6,350**	**5,550**	**6,350**	**$ -**	**0.0%**	**14.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.01
Program	Street Repair/Maintenance
Account Name	Hot Mix Asphalt

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Asphalt for street repairs as needed	454	9,000	9,000	9,450	450	5.0%	5.0%
FY17 replacement - 161 tons @ $55.90/ton							
FY18 repl-- 161 tons @ $58.70/ton = 5% inc							
Total	**454**	**9,000**	**9,000**	**9,450**	**$ 450**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.02
Program	Street Repair/Maintenance
Account Name	Cold Mix Asphalt

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temporary asphalt patching	436	3,000	1,000	1,000	(2,000)	-66.7%	0.0%
Total	**436**	**3,000**	**1,000**	**1,000**	**$ (2,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.03
Program	Street Repair/Maintenance
Account Name	Road Rock

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Dust control at Public Works & berm rentention at Pinewalk.	333	2,000	1,500	1,500	(500)	-25.0%	0.0%
Total	**333**	**2,000**	**1,500**	**1,500**	**$ (500)**	**-25.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.04
Program	Street Repair/Maintenance
Account Name	Masonry Products

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Curb and concrete repairs	572	2,000	1,500	1,500	(500)	-25.0%	0.0%
Total	**572**	**2,000**	**1,500**	**1,500**	**$ (500)**	**-25.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.55.01
Program	Street Repair/Maintenance
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
MOT (Maintenance of Traffic) training for New Employee	-	-	195	195	195	100.0%	0.0%
Fork Lift training for New Employee		-	150	150	150	100.0%	0.0%
Total	**-**	**-**	**345**	**345**	**$ 345**	**100.0%**	**0.0%**

PROGRAM: TRAFFIC CONTROL 523

Mission: This bureau exists to provide and maintain traffic signals and control signs to ensure safe, well marked street systems.

Main Activities: The most important things we do to fulfill the mission are:

- Preventive maintenance and inspection programs to proactively address issues
- Repair/replace signals and signs as necessary on Town's required level of service plan
- Install new signs as approved by the Town Manager, and upgrade/replace signs as needed to be consistent with industry standards

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	99,046	113,156	116,588	116,588	116,588	140,136	20.20%
Employee Benefits	48,814	57,481	52,182	52,182	52,182	60,963	16.83%
Contractual	31,078	8,931	40,870	40,870	39,335	41,385	1.26%
Commodities	42,805	49,708	48,978	48,978	48,878	50,881	3.89%
Capital Outlay	-	-	13,500	57,326	43,826	-	-100.00%
Depreciation	3,722	3,722	3,722	3,722	3,722	5,309	42.64%
Other	-	-	-	-	-	-	0.00%
TOTALS	225,465	232,998	275,840	319,666	304,531	298,674	8.28%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Facilities Maintenance Division Manager	0.180	0.180	0.180	0.155	0.155
Electrician Supervisor	0.203	0.203	0.203	0.181	0.181
Grounds Supervisor	0.005	0.005	0.005	0.005	0.005
General Maintenance Supervisor	0.090	0.090	0.090	0.090	0.093
Industrial Electrician	-	-	0.528	0.528	0.350
SR Industrial Electrician	0.528	0.528	-	-	0.175
Building Maintenance Worker	0.040	0.040	0.040	0.040	0.395
Street & Sign Painter	0.500	0.500	0.750	0.750	0.750
	1.546	1.546	1.796	1.749	2.104

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
523 Traffic Control

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.523.10	Salaries and Wages						
50.523.541.10.12.01	Regular Salaries/Wages	107,325	111,588	111,588	111,588	135,136	23,548
50.523.541.10.14.01	Overtime	5,831	5,000	5,000	5,000	5,000	0
Total	Salaries and Wages	113,156	116,588	116,588	116,588	140,136	23,548
50.523.20	Employee Benefits						
50.523.541.20.21.01	Fica/Medicare	8,490	8,425	8,425	8,425	10,311	1,886
50.523.541.20.22.01	Retirement Contributions	17,812	12,388	12,388	12,388	20,631	8,243
50.523.541.20.22.05	Defined Contribution Plan 401(a)	2,331	2,656	2,656	2,656	0	2,656-
50.523.541.20.22.06	Town Discretionary DC Contributior	2,331	2,656	2,656	2,656	0	2,656-
50.523.541.20.23.01	Group Insurance Fixed	20,379	19,795	19,795	19,795	24,004	4,209
50.523.541.20.27.01	Salaries/Wages Longevity/Bonus	6,138	6,262	6,262	6,262	6,017	245-
Total	Employee Benefits	57,481	52,182	52,182	52,182	60,963	8,781
50.523.30	Contractual						
50.523.541.30.34.10	Other Contracted Services	0	30,000	30,000	28,500	30,000	0
50.523.541.30.41.01	Telephone Base	36	75	75	40	40	35-
50.523.541.30.43.01	Electric	6,391	7,720	7,720	7,720	8,110	390
50.523.541.30.46.04	Other Equip Maintenance	2,504	3,075	3,075	3,075	3,235	160
Total	Contractual	8,931	40,870	40,870	39,335	41,385	515
50.523.35	Depreciation						
50.523.541.35.59.01	Annual Depreciation	3,722	3,722	3,722	3,722	5,309	1,587
Total	Depreciation	3,722	3,722	3,722	3,722	5,309	1,587
50.523.50	Commodities						

001 General
50 Public Works
523 Traffic Control

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.523.541.50.51.01	Office Supplies	2	200	200	200	200	0
50.523.541.50.52.01	Chemical/Cleaning Sup	278	150	150	150	150	0
50.523.541.50.52.04	Other Eqp Maint Supplies	406	300	300	200	300	0
50.523.541.50.52.05	Fuel/Motor Oil	1,048	1,680	1,680	1,680	1,760	80
50.523.541.50.52.06	Uniform	368	369	369	369	383	14
50.523.541.50.52.12	Other Supplies	47,306	45,979	45,979	45,979	47,613	1,634
50.523.541.50.54.01	Membership Dues	300	300	300	300	475	175
Total	Commodities	49,708	48,978	48,978	48,878	50,881	1,903
50.523.60	Capital Outlay						
50.523.541.60.64.03	Machinery and Equipment (>$2,50(	0	13,500	57,326	43,826	0	13,500-
Total	Capital Outlay	0	13,500	57,326	43,826	0	13,500-
Total	Traffic Control	232,998	275,840	319,666	304,531	298,674	22,834

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.34.10
Program	Traffic Control
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Townwide Systematic Sign Replacement Program	-	3,500	3,500	3,500	-	0.0%	0.0%
Curb Painting - Contract $21,175.76 x 3% CPI = $21,811.03		22,000	22,000	22,000	-	0.0%	0.0%
Electrical ($4,500)							
Consultant for Coordinated Intersection Timing and Copper to Fiber Conversion		1,500	1,500	3,000	1,500	100.0%	100.0%
Emergency knock downs (1)		3,000	1,500	1,500	(1,500)	-50.0%	0.0%
Total	**-**	**30,000**	**28,500**	**30,000**	**-**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.41.01
Program	Traffic Control
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phone for 1 Employee	36	75	40	40	(35)	-46.7%	0.0%
Total	**36**	**75**	**40**	**40**	**$ (35)**	**-46.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.43.01
Program	Traffic Control
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electrical Service	6,391	7,720	7,720	8,110	390	5.1%	5.1%
Total	**6,391**	**7,720**	**7,720**	**8,110**	**$ 390**	**5.1%**	**5.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.46.04
Program	Traffic Control
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Pressure cleaner repairs	2,504	300	300	300	-	0.0%	0.0%
Electrical							
Annual Conflict monitor test equipment calibration		750	750	740	(10)	-1.3%	-1.3%
Annual Meters, meggers and amprobes - test equipment calibration		775	775	945	170	21.9%	21.9%
Telemetry board repair (one event $350)		350	350	350	-	0.0%	0.0%
Traffic controller repair (one event $550)		550	550	550	-	0.0%	0.0%
Conflict monitor repair		350	350	350	-	0.0%	0.0%
Total	**2,504**	**3,075**	**3,075**	**3,235**	**$ 160**	**5.2%**	**5.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.51.01
Program	Traffic Control
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Supplies for Reports and documentation of traffic intersections and signs. Examples: Note Pads, pens, pencils, paper clips, binder clips, clip boards, paper, correction tape, etc.	2	200	200	200	-	0.0%	0.0%
Total	**2**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.01
Program	Traffic Control
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Paint, Windex, wipes, hand soap, cleaner & disinfectant	278	150	150	150	-	0.0%	0.0%
Total	**278**	**150**	**150**	**150**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.04
Program	Traffic Control
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Pressure Washer Tips, Hoses, Brushes, Wands, etc.	406	300	200	300	-	0.0%	50.0%
Total	**406**	**300**	**200**	**300**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.05
Program	Traffic Control
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
584 gal avg for 3 yrs x $3 = $1,752	1,048	1,680	1,680	1,760	80	4.8%	4.8%
Total	**1,048**	**1,680**	**1,680**	**1,760**	**$ 80**	**4.8%**	**4.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.06
Program	Traffic Control
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniform Rental & Cleaning:							
$5.85 per week x 52 wks for 1 man = $305.00	368	305	305	305	-	0.0%	0.0%
Tee Shirt - $77.50 a year per man = $77.50		64	64	78	14	21.9%	21.9%
Total	**368**	**369**	**369**	**383**	**$ 14**	**3.8%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.12
Program	Traffic Control
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	47,306.00						
Paint & Signs - Personal Protective Equipment and small tools		1,250	1,250	1,250	-	0.0%	0.0%
Traffic paint							
White - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Red - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Yellow - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Blue - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Sign Hardware							
Washers, nuts, bolts, U-bolts		750	750	850	100	13.3%	13.3%
Zee Bar							
8" Zee bar - 200 @ 2.29 ea.		269	269	458	189	70.3%	70.3%
14" Zee bar - 200 @ 3.55 ea.		336	336	710	374	111.3%	111.3%
20" Zee bar - 75 @ 5.11 ea.		555	555	385	(170)	-30.6%	-30.6%
Sign Posts							
2 1/2" Sign post 10' - 180 @ $25.38 ea.		2,250	2,250	4,570	2,320	103.1%	103.1%
3" Sign post 12' - 100 @ $34.78 ea.		2,625	2,625	3,480	855	32.6%	32.6%
Reflective Cross Walk Signs - Increased Locations							
QR #254-R1-6A (20 @ $229 ea. = $4,580.00)		3,756	3,756	4,580	824	21.9%	21.9%
Anchor kit, one base #165 - 40 @ $5.75 ea. = $230		350	350	230	(120)	-34.3%	-34.3%
Street Signs							
One Way Left - 30 @ $27.00 ea.		432	432	810	378	87.5%	87.5%
One Way Right - 30 @ $27.00 ea.		432	432	810	378	87.5%	87.5%
Street Blade (Double) - 75 @ $24.00 ea.		3,000	3,000	1,800	(1,200)	-40.0%	-40.0%
Concrete Street Marker signs -75 @ $19.00		1,425	1,425	1,425	-	0.0%	0.0%
Speed Limit (30 MPH) - 15 @ $45.00 ea.		180	180	675	495	275.0%	275.0%
Speed Limit (25 MPH) - 15 @ $45.00 ea.		270	270	675	405	150.0%	150.0%
Do Not Enter - 15 @ $45.00 ea.		270	270	675	405	150.0%	150.0%
Stop signs - 50 @ $38.00 ea.		760	760	1,900	1,140	150.0%	150.0%
Regulatory signs - 150 @ $20.00 ea. (no parking, RPP, 1hr, 2hr, etc.)		3,000	3,000	3,000	-	0.0%	0.0%
Regulatory signs - 30 @ $30.00 ea. (Combination hourly/valet, loading zone, etc.)		900	900	900	-	0.0%	0.0%
Custom signs		648	648	500	(148)	-22.8%	-22.8%
Street Sign Assemblies							
Stop Sign Assembly - 30 @ $90 ea.		10,800	10,800	2,700	(8,100)	-75.0%	-75.0%
Speed Limit Sign Assembly - 10 @ $100 ea.		1,250	1,250	1,000	(250)	-20.0%	-20.0%
Do Not Enter Sign Assembly - 10 @ $100 ea.		536	536	1,000	$ 464	86.6%	86.6%
Advance Warning Signs [Chevrons, Arrows, Etc.] - 10 @ $125.00 ea.		2,000.00	2,000.00	1,250.00	(750.00)	-37.5%	-37.5%
Concrete markers							
Single - 10 @ $65.00 ea.		650.00	650.00	650.00	-	0.0%	0.0%
Double - 15 @ $115.00 ea.		1,725.00	1,725.00	1,725.00	-	0.0%	0.0%
Electric							
BIU (2) @ 250 ea.		500.00	500.00	500.00	-	0.0%	0.0%
Ped isolation panel (2 @ 300 ea.)		600.00	600.00	600.00	-	0.0%	0.0%
Ped isolators (2 @ 100 ea.)		200.00	200.00	200.00	200.00	0.0%	0.0%
Blank MMU cards (2 @ $80.00 ea.)		160.00	160.00	160.00	160.00	0.0%	0.0%
Cobalt ATC Traffic Controller - 1 @ $2,650.00		2,650.00	2,650.00	2,650.00	2,650.00	0.0%	0.0%
LED Traffic Lights - 25 @ $39 ea = $975		-	-	975.00	975.00	100.0%	100.0%
Pedestrian Countdown Timer - 5 @ $164.69 = $823.45		-	-	825.00	825.00	100.0%	100.0%
Telemetry Board - 5 @ $349 ea = $1,745		-	-	1,745.00	1,745.00	100.0%	100.0%
MMU (1) $850.00		850.00	850.00	850.00	-	0.0%	0.0%
Total	**47,306.00**	**45,979.00**	**45,979.00**	**47,613.00**	**$ 1,634.00**	**3.6%**	**3.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.54.01
Program	Traffic Control
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
NFPA (National Fire Protection Assoc.)- $175	300	300	-	175	(125)	-41.7%	100.0%
IMSA International Municipal Signal Assoc- $75 per person x 4 = $300		-	300	300	300	100.0%	0.0%
Total	**300**	**300**	**300**	**475**	**$ 175**	**58.3%**	**58.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.60.64.03
Program	Traffic Control
Account Name	Machinery and Equipment (>$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Video Detection System	-	12,500	41,606	-	(12,500)	-100.0%	-100.0%
Misc. cables		1,000	2,220	-	(1,000)	-100.0%	-100.0%
Total	**-**	**13,500**	**43,826**	**-**	**$ (13,500)**	**-100.0%**	**-100.0%**

PROGRAM: STREET LIGHTING 524

Mission: This bureau exists to maintain reliable, safe and effective street lighting systems that contribute to safe streets in the Town and protect endangered sea turtles from light intrusion during nesting season.

Main Activities: The most important things we do to fulfill the mission are:

- Conduct preventive maintenance annually on the 1,251 street lights in Town.
- Perform "locates" for underground wiring to minimize the likelihood of damage due to digging.
- Replacement of older poles on predetermined schedule for uniform lighting.
- Conduct periodic inspections of street lights to ensure they are operating properly.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	98,282	111,310	70,566	70,566	70,566	76,532	8.45%
Employee Benefits	35,904	38,283	35,577	35,577	35,577	36,698	3.15%
Contractual	207,363	223,366	271,040	333,695	326,827	266,290	-1.75%
Commodities	41,179	37,884	64,384	66,136	67,586	65,741	2.11%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	24,808	31,707	31,707	31,707	31,707	31,707	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	407,536	442,550	473,274	537,681	532,263	476,968	0.78%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Electrician Supervisor	0.360	0.360	0.360	0.200	0.200
Industrial Electrician	-	-	0.600	0.600	0.400
SR Industrial Electrician	0.600	0.600	-	-	0.200
Facilities Maintenance Division Manager	0.100	0.100	0.100	0.150	0.150
	1.060	1.060	1.060	0.950	0.950

001 General
50 Public Works
524 Street Lighting/Electrical

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.524.10	Salaries and Wages						
50.524.541.10.12.01	Regular Salaries/Wages	102,328	62,766	62,766	62,766	68,732	5,966
50.524.541.10.14.01	Overtime	8,982	7,800	7,800	7,800	7,800	0
Total	Salaries and Wages	111,310	70,566	70,566	70,566	76,532	5,966
50.524.20	Employee Benefits						
50.524.541.20.15.13	Cell Phone Allowance	1,191	1,300	1,300	1,300	1,300	0
50.524.541.20.21.01	Fica/Medicare	8,419	4,742	4,742	4,742	5,029	287
50.524.541.20.22.01	Retirement Contributions	10,513	11,780	11,780	11,780	14,475	2,695
50.524.541.20.22.05	Defined Contribution Plan 401(a)	2,181	2,484	2,484	2,484	3,404	920
50.524.541.20.22.06	Town Discretionary DC Contributior	2,181	2,484	2,484	2,484	0	2,484-
50.524.541.20.23.01	Group Insurance Fixed	12,028	10,752	10,752	10,752	10,838	86
50.524.541.20.27.01	Salaries/Wages Longevity/Bonus	1,770	2,035	2,035	2,035	1,652	383-
Total	Employee Benefits	38,283	35,577	35,577	35,577	36,698	1,121
50.524.30	Contractual						
50.524.541.30.34.10	Other Contracted Services	130,075	169,600	232,255	232,255	165,950	3,650-
50.524.541.30.40.10	Travel and Per Diem	1,693	3,600	3,600	600	1,620	1,980-
50.524.541.30.40.11	Travel/Town Business	0	3,600	3,600	0	0	3,600-
50.524.541.30.41.01	Telephone Base	950	1,230	1,230	1,080	1,080	150-
50.524.541.30.43.01	Electric	90,513	92,610	92,610	92,592	97,240	4,630
50.524.541.30.46.04	Other Equip Maintenance	135	400	400	300	400	0
Total	Contractual	223,366	271,040	333,695	326,827	266,290	4,750-
50.524.35	Depreciation						
50.524.541.35.59.01	Annual Depreciation	31,707	31,707	31,707	31,707	31,707	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
524 Street Lighting/Electrical

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Depreciation	31,707	31,707	31,707	31,707	31,707	0
50.524.50	Commodities						
50.524.541.50.51.01	Office Supplies	397	300	300	300	300	0
50.524.541.50.52.01	Chemical/Cleaning Sup	395	500	500	450	500	0
50.524.541.50.52.04	Other Eqp Maint Supplies	8,618	10,700	10,700	10,700	10,700	0
50.524.541.50.52.05	Fuel/Motor Oil	2,392	4,050	4,050	4,050	4,325	275
50.524.541.50.52.06	Uniform	1,173	1,721	1,721	1,721	1,731	10
50.524.541.50.52.12	Other Supplies	24,611	45,363	45,363	45,363	45,052	311-
50.524.541.50.52.18	Minor Operating Equip (<$2500)	298	1,750	3,502	3,502	1,748	2-
50.524.541.50.55.01	Training	0	0	0	1,500	1,385	1,385
Total	Commodities	37,884	64,384	66,136	67,586	65,741	1,357
Total	Street Lighting/Electrical	442,550	473,274	537,681	532,263	476,968	3,694

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.34.10
Program	Street Lighting/Electrical
Account Name	Other contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Budget Adjustment - FY16 Open PO's for Electrical Task Order Contract			62,655.00				
Electrical Bid Total - $174,000 (includes other departments including Engineering and Recreation	130,075						
Universal - Bldg. Repairs							
FY17 - LED lighting in hibays at PW		42,000	41,000	-	(42,000)	-100.0%	-100.0%
FY17 - Lighting and electrical work in Nurse's office		3,000	3,000	-	(3,000)	-100.0%	-100.0%
FY17 - Emergency building repairs		5,000	5,000	-	(5,000)	-100.0%	-100.0%
FY18 - Dimmable LED Lighting in Dorms at FD stations		-	-	7,000	7,000	100.0%	100.0%
FY18 - Room motion sensor lighting at FD stations		-	-	5,000	5,000	100.0%	100.0%
FY18 - Power and data conduit and wiring to new PW office		-	-	8,000	8,000	100.0%	100.0%
FY18 - Emergency building repairs		-	-	2,000	2,000	100.0%	100.0%
Universal - Street Light							
FY17 - Replace obsolete U/G cable on bike trail		7,000	7,000	12,000	5,000	71.4%	71.4%
FY17 - Relocate street light control panel at Breakers		15,000	15,000	-	(15,000)	-100.0%	-100.0%
FY17 - Emergency street light repairs		8,000	8,000	10,000	2,000	25.0%	25.0%
FY18 - Replace obsolete street lighting		-	-	9,000	9,000	100.0%	100.0%
FY18 - Replace corroded lighting control boxes in 3 locations @ $2,500 per location		-	-	7,500	7,500	100.0%	100.0%
FY18 - Relocate O/H lighting controls for U/G project		-	-	10,000	10,000	100.0%	100.0%
Dunn - Traffic							
FY17 - Video Detection upgrade at Worth, Hammon and Peruvian		9,000	9,000	-	(9,000)	-100.0%	-100.0%
FY17 - Upgrade Worth Intersection with Opticom		4,000	4,000	-	(4,000)	-100.0%	-100.0%
FY17 - Emergency traffic repairs		4,000	4,000	4,000	-	0.0%	0.0%
FY18 - Install fiber telemetry cable between intersections		-	-	18,000	18,000	100.0%	100.0%
FY18 - Replacing cracked/damged cables in traffic intersection		-	-	8,000	8,000	100.0%	100.0%
Dunn - Stations							
FY17 - LED Lighting in Wet Wells - $1000 per station x 6 stations		6,000	6,000	-	(6,000)	-100.0%	-100.0%
FY17 - Station telemetry repairs at 3 stations x $3,000 per station = $9,000		9,000	9,000	-	(9,000)	-100.0%	-100.0%
FY17 - Replace wiring in ATS @ A43		2,500	2,500	-	(2,500)	-100.0%	-100.0%
FY17 - Replace defective main disconnect at D9		4,000	4,000	-	(4,000)	-100.0%	-100.0%
FY17 - Emergency pump station repairs		7,500	8,500	-	(7,500)	-100.0%	-100.0%
FY18 - Manhole repairs in 3 locations x $1250 per location		-	-	3,750	3,750	100.0%	100.0%
FY18 - Replace corroded solar panel tower and supports in 4 locations x $2500 per location		-	-	10,000	10,000	100.0%	100.0%
FY18 - Upgrade back up float controls in 3 locations x $2250 per location		-	-	6,750	6,750	100.0%	100.0%
FY18 - Emergency pump station repairs - FY17 repair cost - 1 event = $5,050		-	-	8,500	8,500	100.0%	100.0%
Street Light Painting - $32,512 x 3% CPI = $33,487.36		39,825	39,825	33,500	(6,325)	-15.9%	-15.9%
Holiday Tree Prep $2,864 x 3% CPI = $2,949.92		3,775	3,775	2,950	(825)	-21.9%	-21.9%
Total	**130,075**	**169,600**	**232,255**	**165,950**	**$ (3,650)**	**-2.2%**	**-28.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.40.10
Program	Street Lighting/Electrical
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel Expenses for travel to IMSA (International Municipal Signal Assoc.)and TTC (Temporary Traffic Control) Training Classes	1,693	3,600	600	1,620	(1,980)	-55.0%	170.0%
FY17 YR END EST:							
$3,000 moved to acct. 55.01							
Total	**1,693**	**3,600**	**600**	**1,620**	**$ (1,980)**	**-55.0%**	**170.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.40.11
Program	Street Lighting/Electrical
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Moved to 40-10 for travel expenses and 55-01 for registration	-	3,600	-	-	(3,600)	-100.0%	0.0%
Total	**-**	**3,600**	**-**	**-**	**$ (3,600)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.41.01
Program	Street Lighting/Electrical
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phones for elec bureau staff and MiFi $90 per month = $1,080 yr.	950	1,230	1,080	1,080	(150)	-12.2%	0.0%
Total	**950**	**1,230**	**1,080**	**1,080**	**$ (150)**	**-12.2%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.43.01
Program	Street Lighting/Electrical
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Current Cost Avg - $7,716 per month = $92,591 per yr. FPL increase 5%	90,513	92,610	92,592	97,240	4,630	5.0%	5.0%
Total	**90,513**	**92,610**	**92,592**	**97,240**	**$ 4,630**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.46.04
Program	Street Lighting/Electrical
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Welding services as needed	135	400	300	400	-	0.0%	33.3%
					-	0.0%	0.0%
Total	**135**	**400**	**300**	**400**	**$ -**	**0.0%**	**33.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.51.01
Program	Street Lighting/Electrical
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. Office Supplies: Copy paper, calendars, etc.	397	300	300	300	-	0.0%	0.0%
Total	**397**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.01
Program	Street Lighting/Electrical
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	395.00						
A. Conductor lube		200	100	50	(150)	-75.0%	-50.0%
B. Marking paint		100	150	225	125	125.0%	50.0%
C. Window cleaner		50	50	50	-	0.0%	0.0%
D. PVC cement		50	50	25	(25)	-50.0%	-50.0%
E. Caulking compound		100	100	100	-	0.0%	0.0%
F. Contact Cleaner		-	-	50	50	100.0%	100.0%
Total	**395**	**500**	**450**	**500**	**$ -**	**0.0%**	**11.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.04
Program	Street Lighting/Electrical
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	8,618.00						
R&R Damaged shafts, poles, bases, globes, hubs, etc. on an as needed basis		7,500	7,500	4,450	(3,050)	-40.7%	-40.7%
Systematic replacement of worn bike trail lighting assemblies - $1250 ea x 5 = $6,250		3,200	3,200	6,250	3,050	95.3%	95.3%
Total	**8,618**	**10,700**	**10,700**	**10,700**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.05
Program	Street Lighting/Electrical
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
3 yr. avg - 1,442 gal per yr x $3.00 per gal.= $4,325	2,392	4,050	4,050	4,325	275	6.8%	6.8%
Total	**2,392**	**4,050**	**4,050**	**4,325**	**$ 275**	**6.8%**	**6.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.06
Program	Street Lighting/Electrical
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,173.00						
Uniforms for 4 emp. $23.22 per week x 52 = $1,204.44		1,070	1,070	1,205	135	12.6%	12.6%
Flame retardant uniform option - $4 per person x 52 = $216		-	-	216	216	100.0%	100.0%
Tee Shirts - $77.50 ea x 4 employees = $310.00		651	651	310	(341)	-52.4%	-52.4%
Total	**1,173**	**1,721**	**1,721**	**1,731**	**$ 10**	**0.6%**	**0.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.12
Program	Street Lighting/Electrical
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	24,611.00						
70 HPS lamps - $10.23 x 70 =$716.00		716	716	715	(1)	-0.1%	-0.1%
150 HPS Lamps $10.73 x 15 = $160.95		166	166	160	(6)	-3.6%	-3.6%
150 HPS Lamps - Med. Base $9.50 x 15 = $142.50		143	143	145	2	1.4%	1.4%
250w HPS lamps - $9.93 x 5 = $49.65		50	50	50	-	0.0%	0.0%
200 HPS - $8.67 x 5 =$43.35		43	43	43	-	0.0%	0.0%
Ballasts - Hub - Drop in - $450.50 x 5 = $2,252.50		2,253	2,253	2,253	-	0.0%	0.0%
150w HPS ballast - $198.30 x 3 = $594.90		502	502	595	93	18.5%	18.5%
70 watt HPS Drop in Ballast - $304.54 x 15 = $4,568.10		4,568	4,568	4,570	2	0.0%	0.0%
Photo cells - Twist Lock Type - $13.68 x 20 = $276.60		250	250	280	30	12.0%	12.0%
Prismatic Globes - $335 x 20 = $6,700		5,600	5,600	6,700	1,100	19.6%	19.6%
Nightmaster lighting contractor - $1,500 x 3 = $4,500		4,500	4,500	4,500	-	0.0%	0.0%
Pull boxes - $103 x 25 = $2,575.00		2,575	2,575	2,575	-	0.0%	0.0%
Time clocks - $84.50 x 4 = $338.00		135	135	338	203	150.4%	150.4%
Wire markers		150	150	100	(50)	-33.3%	-33.3%
Fuses & Ckt breakers		500	500	500	-	0.0%	0.0%
Wire & terminals for street lighting and motor control modifications		4,400	4,400	4,400	-	0.0%	0.0%
Tape		150	150	150	-	0.0%	0.0%
PO for misc. parts to Peninsular		999	999	999	-	0.0%	0.0%
PO for misc. parts to Grainger		999	999	999	-	0.0%	0.0%
PO for misc. fasteners to Sewalls		500	500	500	-	0.0%	0.0%
Fasteners/conduits/bolts - 500.00 to 600.00		600	600	600	-	0.0%	0.0%
70 watt M/H Lamps $24.50 x 10 = $2,450		100	100	2,450	2,350	2350.0%	2350.0%
100 watt M/H Lamps - Med. Base $13.25 x 20 = $265.		251	251	265	14	5.6%	5.6%
S. County Rd. Globe & Hub $966.00 x 3 = $ 2,898.00		3,338	3,338	2,900	(438)	-13.1%	-13.1%
100 watt M/H Ballast $218.99 x 6 = $1,313.94		275	275	1,315	1,040	378.2%	378.2%
LED 2X4 Lay in Fixtures $69.48 x 100 = $6,948		11,600	11,600	6,950	(4,650)	-40.1%	-40.1%
Total	**24,611**	**45,363**	**45,363**	**45,052**	**(311)**	**-0.7%**	**-0.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.18
Program	Street Lighting/Electrical
Account Name	Minor Operating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	298.00						
Digital Meters 2@ $549 ea. = $1,098		460	460	1,098	638	138.7%	138.7%
Amprobes 2 @ $325 ea = $650		650	650	650	-	0.0%	0.0%
4/20ma meter		640	640	-	(640)	-100.0%	-100.0%
Budget Adjustment - FY16 PO for megger equipment		-	1,752	-	-	0.0%	-100.0%
Total	**298**	**1,750**	**3,502**	**1,748**	**$ (2)**	**-0.1%**	**-50.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.55.01
Program	Street Lighting/Electrical
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
IMSA International Municipal Signal Assoc and TTC Temporary Traffic Control Training Classes			1,500	1,385	1,385	100.0%	-7.7%
moved from 40.11 account							
Total	**-**	**-**	**1,500**	**1,385**	**$ 1,385**	**100.0%**	**-7.7%**

PROGRAM: STORM SEWER MAINTENANCE 531

Mission: This bureau exists to protect the health, safety and property of residents and businesses by effectively operating and maintaining the storm system.

Main Activities: The most important things we do to fulfill the mission are:

- Perform highest level of preventive maintenance to provide 100% equipment readiness at all times
- Clean, inspect and repair storm water collection and pumping systems to keep them fully functional
- Respond quickly to rainfall and storm events
- Evaluate and improve systems to meet or exceed design standards
- Anticipate rainfall events in order to allocate proper resources
- Track rainfall and storm duration for analysis and future planning

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	293,890	262,661	342,658	342,658	342,658	362,342	5.74%
Employee Benefits	163,022	163,238	192,949	192,949	192,949	201,436	4.40%
Contractual	201,014	216,297	267,700	270,100	269,800	245,800	-8.18%
Commodities	54,561	36,531	62,500	62,500	60,100	65,720	5.15%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	16,317	20,136	20,136	20,136	20,136	22,565	12.06%
Other	-	-	-	-	-	-	0.00%
TOTALS	728,804	698,863	885,943	888,343	885,643	897,863	1.35%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.022
Electrician II	0.561	0.560	-	-	-
Electrician Supervisor	0.143	0.143	0.143	0.188	0.188
Equipment Operator II	-	-	-	0.037	0.074
Equipment Operator I/Streets	0.074	0.074	0.074	0.037	-
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
Industrial Electrician	-	-	0.561	0.546	0.364
SR Industrial Electrician	-	-	-	-	0.182
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
Operations Supervisor	0.500	0.443	0.480	-	-
Grounds Supervisor	0.010	0.010	0.010	0.010	0.010
Grounds Technician	-	-	-	-	0.056
Utilities Maintenance Supervisor	-	-	-	0.245	0.245
Water Resource Technician I	3.455	2.612	2.650	2.895	2.895
Water Resource Technician II	1.055	0.587	0.705	0.735	0.735
WRD Manager	0.400	0.600	0.600	0.600	0.600
	6.240	5.072	5.265	5.330	5.386

001 General
50 Public Works
531 Storm Sewer Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.531.10	Salaries and Wages						
50.531.538.10.12.01	Regular Salaries/Wages	251,469	336,658	336,658	336,658	350,342	13,684
50.531.538.10.14.01	Overtime	11,192	6,000	6,000	6,000	12,000	6,000
Total	Salaries and Wages	262,661	342,658	342,658	342,658	362,342	19,684
50.531.20	Employee Benefits						
50.531.538.20.21.01	Fica/Medicare	19,920	25,506	25,506	25,506	26,452	946
50.531.538.20.22.01	Retirement Contributions	52,216	66,094	66,094	66,094	82,067	15,973
50.531.538.20.22.05	Defined Contribution Plan 401(a)	9,896	13,282	13,282	13,282	17,269	3,987
50.531.538.20.22.06	Town Discretionary DC Contributior	9,896	13,282	13,282	13,282	0	13,282-
50.531.538.20.23.01	Group Insurance Fixed	59,740	60,323	60,323	60,323	61,447	1,124
50.531.538.20.27.01	Salaries/Wages Longevity/Bonus	11,570	14,462	14,462	14,462	14,201	261-
Total	Employee Benefits	163,238	192,949	192,949	192,949	201,436	8,487
50.531.30	Contractual						
50.531.538.30.40.10	Travel and Per Diem	0	0	0	0	1,900	1,900
50.531.538.30.43.01	Electric	182,214	191,000	191,000	191,000	168,000	23,000-
50.531.538.30.43.03	Water	5,835	5,000	5,000	5,000	6,000	1,000
50.531.538.30.44.02	Rental Of Equipment	585	5,000	5,000	5,000	5,000	0
50.531.538.30.46.04	Other Equip Maintenance	25,926	53,500	53,500	53,500	53,500	0
50.531.538.30.46.06	Telemetry Repair & Parts	1,737	4,800	7,200	6,900	3,400	1,400-
50.531.538.30.46.13	Minor Infrastructure Constr (<$50,0	0	8,400	8,400	8,400	8,000	400-
Total	Contractual	216,297	267,700	270,100	269,800	245,800	21,900-
50.531.35	Depreciation						
50.531.538.35.59.01	Annual Depreciation	20,136	20,136	20,136	20,136	22,565	2,429

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
531 Storm Sewer Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Depreciation	20,136	20,136	20,136	20,136	22,565	2,429
50.531.50	Commodities						
50.531.538.50.51.01	Office Supplies	300	300	300	300	300	0
50.531.538.50.52.03	Building Maint Supplies	211	2,500	2,500	2,500	1,000	1,500-
50.531.538.50.52.04	Other Eqp Maint Supplies	12,803	24,400	24,400	23,600	24,200	200-
50.531.538.50.52.05	Fuel/Motor Oil	14,182	16,670	16,670	16,670	22,070	5,400
50.531.538.50.52.06	Uniform	1,772	2,000	2,000	2,000	2,500	500
50.531.538.50.52.12	Other Supplies	7,263	15,000	15,000	13,400	10,550	4,450-
50.531.538.50.52.18	Minor Operating Equip (<$2500)	0	1,630	1,630	1,630	3,000	1,370
50.531.538.50.55.01	Training	0	0	0	0	2,100	2,100
Total	Commodities	36,531	62,500	62,500	60,100	65,720	3,220
50.531.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Storm Sewer Maintenance	698,863	885,943	888,343	885,643	897,863	11,920

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.40.10
Program	Storm Sewer Maintenance
Account Name	Travel/Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem travel expenses associated with training/professional development	-	-	-	1,900	1,900	100.0%	100.0%
Total	**-**	**-**	**-**	**1,900**	**$ 1,900**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.43.01
Program	Storm Sewer Maintenance
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric Service	182,214	191,000	191,000	168,000	(23,000)	-12.0%	-12.0%
Based on 3 yr avg utility bill							
Please note: The Water Resources Division budget is dependent upon many factors including weather and unexpected breakdowns. The Division has sixty (60) storm and sanitary pumping stations each with thousands of mechanical and electrical components, which are subject to failures that are difficult to predict.							
Total	**182,214**	**191,000**	**191,000**	**168,000**	**$ (23,000)**	**-12.0%**	**-12.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.43.03
Program	Storm Sewer Maintenance
Account Name	Water

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Water Service	5,835	5,000	5,000	6,000	1,000	20.0%	20.0%
Based on 3 yr avg utility bill							
Total	**5,835**	**5,000**	**5,000**	**6,000**	**$ 1,000**	**20.0%**	**20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.44.02
Program	Storm Sewer Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Rental of Equipment for Emergencies	585						
Crane Rental		1,200	1,200	-	(1,200)	-100.0%	-100.0%
Crane Rental		1,200	1,200	-	(1,200)	-100.0%	-100.0%
Coring Machine Rental		450	450	-	(450)	-100.0%	-100.0%
Tanker Rental		2,150	2,150	2,150	-	0.0%	0.0%
Standby Generator Rental		-	-	2,850	2,850	100.0%	100.0%
Total	**585**	**5,000**	**5,000**	**5,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.04
Program	Storm Sewer Maintenance
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	25,926.00						
Generator Maintenance Contract		5,000	5,000	5,000	-	0.0%	0.0%
Storm Water Pump Repairs		48,500	48,500	48,500	-	0.0%	0.0%
Total	**25,926**	**53,500**	**53,500**	**53,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.06
Program	Storm Sewer Maintenance
Account Name	Telemetry Repair & Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Repairs to Radio, RTU (Remote Telemetry Unit) and Antenna Equip.	1,737	4,800	4,500	3,400	(1,400)	-29.2%	-24.4%
FY16 PO Rollover:							
PO #161513 - Scada Software Mods.		-	2,400	-	-	0.0%	-100.0%
Total	**1,737**	**4,800**	**6,900**	**3,400**	**$ (1,400)**	**-29.2%**	**-50.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.13
Program	Storm Sewer Maintenance
Account Name	Minor Infrastructure Constr (<$50000)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Minor Infrastructure Constr (<$50000)	-	8,400	8,400	-	(8,400)	-100.0%	-100.0%
Sewer Main Repairs							
Force Main Valve Replacement		-	-	8,000	8,000	100.0%	100.0%
Total	**-**	**8,400**	**8,400**	**8,000**	**$ (400)**	**-4.8%**	**-4.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.51.01
Program	Storm Sewer Maintenance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies: Paper, pads, pens, correction tape, staples,etc.	300	300	300	300	-	0.0%	0.0%
Total	**300**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.03
Program	Storm Sewer Maintenance
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Building Maint Supplies (paint, hardware, etc)	211	2,500	2,500	1,000	(1,500)	-60.0%	-60.0%
Total	**211**	**2,500**	**2,500**	**1,000**	**(1,500)**	**-60.0%**	**-60.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.04
Program	Storm Sewer Maintenance
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Other Eqp Maint Supplies	12,803						
Air Filters, welding supplies, pipe fittings, engine parts		6,200	6,200	6,200	-	0.0%	0.0%
Misc. pump station supplies.		2,500	2,000	2,000	(500)	-20.0%	0.0%
CCTV Parts & Accessories for TV Van		1,800	1,500	800	(1,000)	-55.6%	-46.7%
Electrical Parts		2,000	2,000	1,800	(200)	-10.0%	-10.0%
D-14 Flapper Check Valves		9,600	9,600	-	(9,600)	-100.0%	-100.0%
D-14 Duty Pump Pipe & Fittings		1,100	1,100	-	(1,100)	-100.0%	-100.0%
Hymax fittings for pump can wire penetrations (4@$300)		1,200	1,200	-	(1,200)	-100.0%	-100.0%
D-17 Pump Can Repairs		-	-	2,800	2,800	100.0%	100.0%
D-18 Discharge Piping & Check Valves		-	-	6,800	6,800	100.0%	100.0%
D-18 Retaining Wall Repairs		-	-	400	400	100.0%	100.0%
D-18 Wet Well Replacement Grates (H-20 Rated)		-	-	2,800	2,800	100.0%	100.0%
Hymax fittings for pump can wire penetrations (2@$300)		-	-	600	600	100.0%	100.0%
Total	**12,803**	**24,400**	**23,600**	**24,200**	**(200)**	**-0.8%**	**2.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.05
Program	Storm Sewer Maintenance
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel/Motor Oil	14,182	16,670	16,670	22,070	5,400	32.4%	32.4%
Total	**14,182**	**16,670**	**16,670**	**22,070**	**$ 5,400**	**32.4%**	**32.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.06
Program	Storm Sewer Maintenance
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniform	1,772	2,000	2,000	2,500	500	25.0%	25.0%
Total	**1,772**	**2,000**	**2,000**	**2,500**	**$ 500**	**25.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.12
Program	Storm Sewer Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Supplies	7,263						
Safety Equipment & Supplies		1,000	800	700	(300)	-30.0%	-12.5%
Janitorial Supplies		900	750	600	(300)	-33.3%	-20.0%
Replacement Hand Tools		800	800	800	-	0.0%	0.0%
Concrete & Bitumous Asphalt		1,000	850	800	(200)	-20.0%	-5.9%
Storm Grates, Frames & Covers		3,500	3,000	1,500	(2,000)	-57.1%	-50.0%
Metal/Steel Products for Fabrication		1,500	1,000	750	(750)	-50.0%	-25.0%
Stainless Fasteners & Hardware for Repairs and Rehabilitation		2,500	2,500	2,500	-	0.0%	0.0%
Zinc and Aluminum Annodes for Corrosion Control		3,000	3,000	2,500	(500)	-16.7%	-16.7%
Coal Tar Epoxy for Corrosion Prevention		800	700	400	(400)	-50.0%	-42.9%
Total	**7,263**	**15,000**	**13,400**	**10,550**	**$ (4,450)**	**-29.7%**	**-21.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.18
Program	Storm Sewer Maintenance
Account Name	Minor Operating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor Operating Equip (<$2500)	-					0.0%	
2000 Watt Generator		1,050	1,050	-	(1,050)	-100.0%	-100.0%
20 Gallon Compressor		580	580	-	(580)	-100.0%	-100.0%
(3) Battery Powered Leaf Blowers w/ Spare Batteries		-	-	3,000	3,000	100.0%	100.0%
Total	**-**	**1,630**	**1,630**	**3,000**	**$ 1,370**	**84.0%**	**84.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.55.01
Program	Storm Sewer Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration expenses for trainings/professional development 7 @ $300 ea	-	-	-	2,100	2,100	100.0%	100.0%
Total	**-**	**-**	**-**	**2,100**	**$ 2,100**	**100.0%**	**100.0%**

PROGRAM: SANITARY SEWER MAINTENANCE 532

Mission: This bureau exists to protect the health and well being of residents, businesses and visitors by operating a sanitary sewer system that prevents sewage back-up, spillage or odor impact and is 100% reliable.

Main Activities: The most important things we do to fulfill the mission are:
- Schedule and conduct proper preventive maintenance and repairs on all systems.
- Troubleshoot and repair all mechanical problems the "right way", the first time.
- Televise gravity lines and repair as necessary.
- Closely monitor run time for pumps.
- Reduce inflow and infiltration into systems to reduce treatment costs.
- Emergency repairs, and electrical maintenance of storm and sewer pump station controls, telemetry systems, and back-up generator systems.
- Upgrade stations to improve efficiency.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	562,881	516,270	743,667	743,667	743,667	766,960	3.13%
Employee Benefits	355,919	376,079	445,353	445,353	445,353	466,110	4.66%
Contractual	149,552	135,480	150,995	150,995	146,145	149,995	-0.66%
Commodities	86,950	63,614	130,881	141,514	132,674	99,226	-24.19%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	62,654	79,090	77,907	77,907	77,907	77,907	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,217,956	1,170,533	1,548,803	1,559,436	1,545,746	1,560,198	0.74%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Electrician II	0.732	0.728	-	-	-
Electrician Supervisor	0.170	0.170	0.170	0.246	0.239
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
SR Industrial Electrician	-	-	-	-	0.239
Industrial Electrician	-	-	0.727	0.714	0.478
Irrigation and Spray Technician	0.005	0.005	0.005	0.005	0.005
Operations Supervisor/WRD	0.500	0.557	0.520	-	-
Grounds Supervisor	-	-	-	0.010	0.010
Grounds Technician	-	-	-	-	0.056
Utilities Maintenance Supervisor	-	-	-	0.755	0.755
Water Resource Technician I	7.545	8.388	8.350	8.105	8.105
Water Resource Technician II	1.945	2.413	2.295	2.265	2.265
WRD Manager	0.600	0.400	0.400	0.400	0.400
	11.529	12.694	12.499	12.527	12.577

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
532 Sanitary Sewer Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.532.10	Salaries and Wages						
50.532.535.10.12.01	Regular Salaries/Wages	502,432	731,667	731,667	731,667	752,960	21,293
50.532.535.10.14.01	Overtime	13,838	12,000	12,000	12,000	14,000	2,000
Total	Salaries and Wages	516,270	743,667	743,667	743,667	766,960	23,293
50.532.20	Employee Benefits						
50.532.535.20.15.06	Uniform Maintenance	300	1,000	1,000	1,000	2,400	1,400
50.532.535.20.15.13	Cell Phone Allowance	1,299	2,600	2,600	2,600	2,640	40
50.532.535.20.21.01	Fica/Medicare	38,570	54,869	54,869	54,869	56,694	1,825
50.532.535.20.22.01	Retirement Contributions	123,959	155,339	155,339	155,339	191,637	36,298
50.532.535.20.22.05	Defined Contribution Plan 401(a)	22,647	29,050	29,050	29,050	37,319	8,269
50.532.535.20.22.06	Town Discretionary DC Contributior	22,647	29,050	29,050	29,050	0	29,050-
50.532.535.20.23.01	Group Insurance Fixed	141,822	141,777	141,777	141,777	143,486	1,709
50.532.535.20.27.01	Salaries/Wages Longevity/Bonus	24,835	31,668	31,668	31,668	31,934	266
Total	Employee Benefits	376,079	445,353	445,353	445,353	466,110	20,757
50.532.30	Contractual						
50.532.535.30.34.10	Other Contracted Services	10,599	22,245	22,245	20,745	23,045	800
50.532.535.30.40.10	Travel and Per Diem	2,949	5,550	5,550	4,000	1,900	3,650-
50.532.535.30.41.01	Telephone Base	2,414	1,800	1,800	2,400	2,550	750
50.532.535.30.43.01	Electric	104,016	90,500	90,500	90,500	96,000	5,500
50.532.535.30.43.03	Water	8,534	8,000	8,000	8,250	9,000	1,000
50.532.535.30.44.02	Rental of Equipment	0	1,200	1,200	150	1,200	0
50.532.535.30.46.03	Building Maintenance	347	3,100	3,100	2,500	2,800	300-
50.532.535.30.46.04	Other Equipment Maintenance	4,220	15,400	15,400	15,400	12,000	3,400-

001 General
50 Public Works
532 Sanitary Sewer Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.532.535.30.46.06	Telemetry Repair & Parts	1,846	3,200	3,200	2,200	1,500	1,700-
50.532.535.30.49.04	Other Miscellaneous Expenses	555	0	0	0	0	0
Total	Contractual	135,480	150,995	150,995	146,145	149,995	1,000-
50.532.35	Depreciation						
50.532.535.35.59.01	Annual Depreciation	79,090	77,907	77,907	77,907	77,907	0
Total	Depreciation	79,090	77,907	77,907	77,907	77,907	0
50.532.50	Commodities						
50.532.535.50.51.01	Office Supplies	1,000	1,000	1,000	1,000	1,000	0
50.532.535.50.52.01	Chemical/Cleaning Sup	253	2,350	2,350	1,900	1,580	770-
50.532.535.50.52.02	Vehicle Maintenance	6	0	0	0	0	0
50.532.535.50.52.03	Building Maint Supplies	23	3,000	3,000	2,000	1,000	2,000-
50.532.535.50.52.04	Other Eqp Maint Supplies	29,253	60,900	68,735	64,035	54,200	6,700-
50.532.535.50.52.05	Fuel/Motor Oil	9,076	20,860	20,860	20,860	11,200	9,660-
50.532.535.50.52.06	Uniform	2,936	3,000	3,000	3,000	3,000	0
50.532.535.50.52.12	Other Supplies	17,184	33,390	36,188	30,998	24,050	9,340-
50.532.535.50.52.18	Minor Operating Equip (<$2500)	3,687	6,185	6,185	6,185	900	5,285-
50.532.535.50.54.01	Membership Dues	196	196	196	196	196	0
50.532.535.50.55.01	Training	0	0	0	2,500	2,100	2,100
Total	Commodities	63,614	130,881	141,514	132,674	99,226	31,655-
50.532.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0

001		**General**						
50		**Public Works**						
	Total	Sanitary Sewer Maintenance	1,170,533	1,548,803	1,559,436	1,545,746	1,560,198	11,395

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.34.10
Program	Sanitary Sewer Maintenance
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	10,599				-	0.0%	0.0%
Sunshine State One-Call (Location Tickets)		3,100	3,100	3,900	800	25.8%	25.8%
UST Registrations		600	600	600	-	0.0%	0.0%
Railway Easement Fee (Florida East Coast Railway @ 22nd Street)		1,100	1,100	1,100	-	0.0%	0.0%
Trihedral License Renewal (SCADA)		5,385	5,385	5,385	-	0.0%	0.0%
Wincan Software License Renewal (CCTV Equipment)		1,500	1,500	1,500	-	0.0%	0.0%
Generator Maintenance Contract		5,000	4,000	5,000	-	0.0%	25.0%
Intracoastal Water Sampling for SORP		2,600	2,100	2,600	-	0.0%	23.8%
Fire Extinguisher Inspections		500	500	500	-	0.0%	0.0%
Polaris Office License Renewal		60	60	60	-	0.0%	0.0%
Kaiser Compressor Service (4 service calls annually)		2,400	2,400	2,400	-	0.0%	0.0%
Please note: The Water Resources Division budget is dependent upon many factors including weather and unexpected breakdowns. The Division has sixty (60) storm and sanitary pumping stations each with thousands of mechanical and electrical components, which are subject to failures that are difficult to predict.							
Total	**10,599**	**22,245**	**20,745**	**23,045**	**$ 800**	**3.6%**	**11.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.40.10
Program	Sanitary Sewer Maintenance
Account Name	Travel/Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Storm & Wastewater Certification and Training (Classes determined by FWPCOA Florida Water Pollution Control Operators Assoc , FDEP, APWA)	2,949	5,550	4,000	1,900	(3,650)	-65.8%	-52.5%
Total	**2,949**	**5,550**	**4,000**	**1,900**	**$ (3,650)**	**-65.8%**	**-52.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.41.01
Program	Sanitary Sewer Maintenance
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
(Two (2) Duty On-Call Verizon Cell Phones & One (1) Back-Up Phone & (4) Mi-Fi	2,414	1,800	2,400	2,550	750	41.7%	6.3%
Total	**2,414**	**1,800**	**2,400**	**2,550**	**$ 750**	**41.7%**	**6.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.43.01
Program	Sanitary Sewer Maintenance
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric Service based on 3 yr avg and 5% FPL rate increase	104,016	90,500	90,500	96,000	5,500	6.1%	6.1%
Total	**104,016**	**90,500**	**90,500**	**96,000**	**$ 5,500**	**6.1%**	**6.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.43.03
Program	Sanitary Sewer Maintenance
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water Service Based on 3 yr avg	8,534	8,000	8,250	9,000	1,000	12.5%	9.1%
Total	**8,534**	**8,000**	**8,250**	**9,000**	**$ 1,000**	**12.5%**	**9.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.44.02
Program	Sanitary Sewer Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Rental of Equipment							
Pump(s), Generator(s), Jet-Vac(s), Power Tool(s)	-	1,200	150	1,200	-	0.0%	700.0%
Total	**-**	**1,200**	**150**	**1,200**	**-**	**0.0%**	**700.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.03
Program	Sanitary Sewer Maintenance
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Building Maintenance Replace Doors at A-39 Station	347	3,100	2,500	2,800	(300)	-9.7%	12.0%
Total	**347**	**3,100**	**2,500**	**2,800**	**(300)**	**-9.7%**	**12.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.04
Program	Sanitary Sewer Maintenance
Account Name	Other Equip. Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Other Equip. Maintenance and Repairs	4,220						
Pump Repairs		10,300	10,300	8,000	(2,300)	-22.3%	-22.3%
Aries CCTV Equipment Repairs		3,100	3,100	2,000	(1,100)	-35.5%	-35.5%
Pump Controls		2,000	2,000	2,000	-	0.0%	0.0%
Total	**4,220**	**15,400**	**15,400**	**12,000**	**\$ (3,400)**	**-22.1%**	**-22.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.06
Program	Sanitary Sewer Maintenance
Account Name	Telemetry Repair & Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Telemetry Repair & Parts - 4 service calls for radios and RTU's	1,846	3,200	2,200	1,500	(1,700)	-53.1%	-31.8%
Total	**1,846**	**3,200**	**2,200**	**1,500**	**$ (1,700)**	**-53.1%**	**-31.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.51.01
Program	Sanitary Sewer Maintenance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies: paper, pens, toner, note pads, pencils, tape, envelopes, etc.	1,000	1,000	1,000	1,000	-	0.0%	0.0%
Total	**1,000**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.01
Program	Sanitary Sewer Maintenance
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Cleaning supplies and chemicals to maintain all WRD Station locations.	253	2,350	1,900	1,580	(770)	-32.8%	-16.8%
Total	**253**	**2,350**	**1,900**	**1,580**	**$ (770)**	**-32.8%**	**-16.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.03
Program	Sanitary Sewer Maintenance
Account Name	Building Maintenance Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paint,Paint Supplies, & Building Hardware	23	3,000	2,000	1,000	(2,000)	-66.7%	-50.0%
Total	**23**	**3,000**	**2,000**	**1,000**	**$ (2,000)**	**-66.7%**	**-50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.04
Program	Sanitary Sewer Maintenance
Account Name	Other Equip. Maint. Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Other Equip. Maint. Supplies	29,253						
Oil & Air Filters, Hoses, Gauges		2,200	2,200	2,200	-	0.0%	0.0%
ARV & Backflow Parts		13,200	12,000	9,800	(3,400)	-25.8%	-18.3%
Misc. Pump Station Maint. Supplies		8,500	7,500	8,500	-	0.0%	13.3%
Submersible Station Parts (Replacement Rails & Foot Valves)		12,500	12,500	-	(12,500)	-100.0%	-100.0%
Pipe & Fittings		18,000	16,500	10,000	(8,000)	-44.4%	-39.4%
Backflow Preventers & Parts		5,000	4,000	5,000	-	0.0%	25.0%
Replacement Hatch for E-3 Valve Vault		1,500	1,500	-	(1,500)	-100.0%	-100.0%
Replacement Air Relief Valves (6)				18,000		100.0%	
Replacement Gate Valve for A-4 Pump Out				700	700	100.0%	100.0%
PO #161637 - PLUG VALVE W/ GEAR & HANDWHEEL		-	7,835	-	-	0.0%	-100.0%
Total	**29,253**	**60,900**	**64,035**	**54,200**	**$ (24,700)**	**-11.0%**	**-15.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.05
Program	Sanitary Sewer Maintenance
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel/Motor Oil for Vehicles, Tools, Generators, Portable & Small Equipment	9,077	20,860	20,860	11,200	(9,660)	-46.3%	-46.3%
Vehicles $5310							
Equipment $1200							
Generators $4590							
Diesel additives $100							
Total	**9,077**	**20,860**	**20,860**	**11,200**	**$ (9,660)**	**-46.3%**	**-46.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.06
Program	Sanitary Sewer Maintenance
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniform Rental and Cleaning	2,936	3,000	3,000	3,000	-	0.0%	0.0%
Total	**2,936**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.12
Program	Sanitary Sewer Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Misc. Supplies:	17,184						
Replacement Tools, Blades etc.		2,800	2,400	2,300	(500)	-17.9%	-4.2%
Safety Equipment		4,400	4,000	3,800	(600)	-13.6%	-5.0%
Fasteners & Misc. Hardware		2,600	1,900	2,000	(600)	-23.1%	5.3%
Batteries & Electric Supplies		2,750	2,750	2,750	-	0.0%	0.0%
Metal/Steel Supplies For Fabrication		3,800	2,000	1,500	(2,300)	-60.5%	-25.0%
Manhole Frames & Covers (7 @ $350)		2,450	2,450	3,500	1,050	42.9%	42.9%
Jet Vac Power Nozzles		480	480	-	(480)	-100.0%	-100.0%
500' High PSI & 25' Lead Hose for Vac Truck (Replacements)		1,000	1,000	750	(250)	-25.0%	-25.0%
Manhole Risers (10 @ $112)		1,120	1,120	-	(1,120)	-100.0%	-100.0%
Replacement Personal Protection Gas Detectors (3 @ $750)		2,250	2,250	2,250	-	0.0%	0.0%
Replacement Yagi Antennas (6)		1,450	1,450	-	(1,450)	-100.0%	-100.0%
Pipe, fittings & accessories		7,890	6,000	5,000	(2,890)	-36.6%	-16.7%
Manhole Silencer Gaskets		400	400	200	(200)	-50.0%	-50.0%
PO #161585 - PRONAL INFLATION PLUG		-	575	-	-	0.0%	-100.0%
PO #161578 - STORM & SANITARY DRAIN LIDS		-	2,223	-	-	0.0%	-100.0%
Total	**17,184**	**33,390**	**30,998**	**24,050**	**$ (9,340)**	**-28.0%**	**-22.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.18
Program	Sanitary Sewer Maintenance
Account Name	Minor Opertating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor Operating Equip (<$2500)	3,687						
Replacement Hoisting Chainfall (3-ton)		1,150	1,150	-	(1,150)	-100.0%	-100.0%
(2) Replacement Hoisting Chainfalls (2-ton)		1,600	1,600	-	(1,600)	-100.0%	-100.0%
(2) Replacement Hoisting Chainfalls (1-ton)		1,250	1,250	-	(1,250)	-100.0%	-100.0%
Replacement 20-gallon Air Compressor		900	900	-	(900)	-100.0%	-100.0%
New 3/4-inch Impact Drive Kit (Pneumatic)		1,285	1,285	-	(1,285)	-100.0%	-100.0%
Battery Powered Impact Driver		-	-	900	900	100.0%	100.0%
Total	**3,687**	**6,185**	**6,185**	**900**	**$ (5,285)**	**-85.4%**	**-85.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.54.01
Program	Sanitary Sewer Maintenance
Account Name	Memberships

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Membership (Water Environment Federation)	196	196	196	196	-	0.0%	0.0%
Total	**196**	**196**	**196**	**196**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.55.01
Program	Sanitary Sewer Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for Storm & Wastewater Certification and Training (Classes by FWPCOA, FDEP, APWA)			2,500	2,100	2,100	100.0%	-16.0%
Total	**-**	**-**	**2,500**	**2,100**	**$ 2,100**	**100.0%**	**-16.0%**

PROGRAM: SANITARY SEWAGE TREATMENT 533

This program reflects the costs of treating the Town's sanitary sewage at the East Central Regional Water Reclamation Facility or to the East Central Regional Water Reclamation Facility (ECR).

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	1,773,868	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	-1.26%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,773,868	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	-1.26%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
This reflects the proposed sewage disposal costs at the ECR, along with chemical pre-treatment of effluent.

001 General
50 Public Works
533 Sanitary Sewer Treatment

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.533.30	Contractual						
50.533.535.30.43.05	Sewage Treatment & Dispol	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-
Total	Contractual	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-
50.533.70	Debt Service						
Total	Debt Service	0	0	0	0	0	0
50.533.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Sanitary Sewer Treatment	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-

PROGRAM: RESIDENTIAL COLLECTION 541

Mission: This bureau exists to promote the health of the community through the efficient and effective removal of residential garbage on a regular schedule prescribed by ordinance.

Main Activities: The most important things we do to fulfill the mission are:

- Collect garbage four days per week and recyclable materials once per week.
- Minimize the impact of garbage odors, pest attraction and unpleasant appearance.
- Collect with the least disruption possible.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	489,436	456,934	467,635	467,635	467,635	490,754	4.94%
Employee Benefits	347,296	266,136	285,874	285,874	285,874	304,431	6.49%
Contractual	145	385	4,150	4,150	4,150	4,150	0.00%
Commodities	41,212	32,420	46,335	48,579	48,079	45,633	-1.52%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	82,147	88,390	76,671	76,671	76,671	84,389	10.07%
Other	-	-	-	-	-	-	0.00%
TOTALS	960,236	844,265	880,665	882,909	882,409	929,357	5.53%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Electrician II	0.015	0.015	-	-	-
Electrician Supervisor	0.005	0.005	0.005	0.005	0.005
Equipment Operator I	7.200	7.200	7.200	7.200	7.200
Equipment Operator 20/60 yd	0.750	0.750	-	-	-
Equipment Operator III /60 yd	0.750	0.750	0.750	-	-
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
Grounds Technician	-	-	-	0.050	0.013
SR Industrial Electrician	-	-	-	-	0.005
Industrial Electrician	-	-	0.015	0.015	0.010
Laborer I/Sanitation	1.000	1.000	-	-	-
Parks Laborer	0.050	0.050	-	-	-
Parks Technician	-	-	0.050	-	-
Street & Sign Painter	0.025	0.025	0.025	0.025	0.025
Grounds Supervisor	0.005	0.006	0.005	0.005	0.005
Sanitation Supervisor	0.400	0.400	0.400	0.400	0.400
Transfer Station Operator	-	-	-	0.750	0.750
Services Division Manager	0.280	0.280	0.280	0.280	0.280
	10.512	10.514	8.762	8.757	8.718

001 General
50 Public Works
541 Residential Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.541.10	Salaries and Wages						
50.541.534.10.12.01	Regular Salaries/Wages	446,561	450,135	450,135	450,135	473,254	23,119
50.541.534.10.14.01	Overtime	10,373	17,500	17,500	17,500	17,500	0
Total	Salaries and Wages	456,934	467,635	467,635	467,635	490,754	23,119
50.541.20	Employee Benefits						
50.541.534.20.21.01	Fica/Medicare	34,804	34,444	34,444	34,444	36,127	1,683
50.541.534.20.22.01	Retirement Contributions	74,996	93,399	93,399	93,399	114,172	20,773
50.541.534.20.22.05	Defined Contribution Plan 401(a)	14,876	14,870	14,870	14,870	19,539	4,669
50.541.534.20.22.06	Town Discretionary DC Contributior	14,876	14,870	14,870	14,870	0	14,870-
50.541.534.20.23.01	Group Insurance Fixed	99,420	99,109	99,109	99,109	99,460	351
50.541.534.20.27.01	Salaries/Wages Longevity/Bonus	27,164	29,182	29,182	29,182	35,133	5,951
Total	Employee Benefits	266,136	285,874	285,874	285,874	304,431	18,557
50.541.30	Contractual						
50.541.534.30.46.03	Building Maintenance	0	4,000	4,000	4,000	4,000	0
50.541.534.30.47.02	Printing	385	150	150	150	150	0
Total	Contractual	385	4,150	4,150	4,150	4,150	0
50.541.35	Depreciation						
50.541.534.35.59.01	Annual Depreciation	88,390	76,671	76,671	76,671	84,389	7,718
Total	Depreciation	88,390	76,671	76,671	76,671	84,389	7,718
50.541.50	Commodities						
50.541.534.50.51.01	Office Supplies	338	350	350	350	350	0
50.541.534.50.52.01	Chemical/Cleaning Sup	2,196	3,500	5,744	5,744	3,500	0

Budget flexsheet

Town of Palm Beach

001 **General**
50 **Public Works**
541 **Residential Collection**

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.541.534.50.52.03	Building Maint Supplies	0	500	500	500	500	0
50.541.534.50.52.05	Fuel/Motor Oil	18,199	28,752	28,752	28,752	28,050	702-
50.541.534.50.52.06	Uniform	3,385	4,033	4,033	4,033	4,033	0
50.541.534.50.52.12	Other Supplies	8,302	9,000	9,000	8,500	9,000	0
50.541.534.50.54.02	Publications	0	200	200	200	200	0
Total	Commodities	32,420	46,335	48,579	48,079	45,633	702-
Total	Residential Collection	844,265	880,665	882,909	882,409	929,357	48,692

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.30.46.03
Program	Residential Collection
Account Name	Building Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Maintenance to Pinewalk transfer station to maintain and enhance appearence - Painting, landscape , screening, fence and gate repairs.	-	4,000	4,000	-	(4,000)	-100.0%	-100.0%
Replace ramp gate to prevent unauthorized use.				4,000	4,000	100.0%	100.0%
Total	**-**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.30.47.02
Program	Residential Collection
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Notice of Violations , Information flyers and daily Load Sheets	385	150	150	150	-	0.0%	0.0%
Total	**385**	**150**	**150**	**150**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.51.01
Program	Residential Collection
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc general supplies to conduct daily tasks. pens, writing pads, tape, folders.	338	350	350	350	-	0.0%	0.0%
Total	**338**	**350**	**350**	**350**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.01
Program	Residential Collection
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide clean, sanitary and presentable equipment	2,196	3,500	5,744	3,500	-	0.0%	-39.1%
(4) 55 gal drums Garb Wash @ $ 487 ea							
(4) 55 gal drums Wash & Wax cleaner @ $ 322							
(2) 2 Drums odorant to reduce odors $264							
Total	**2,196**	**3,500**	**5,744**	**3,500**	**$ -**	**0.0%**	**-39.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.03
Program	Residential Collection
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to maintain and improve the appearance	-	500	500	500	-	0.0%	0.0%
Tunnel brushes, windscreen etc.							
Total	**-**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.05
Program	Residential Collection
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuels for equipment to collect and transport solid waste.	18,199	28,752	28,752	28,050	(702)	-2.4%	-2.4%
FY 16 -9300 gallons used. FY16 @$3/gal = $27,900							
DEF additive 75 gal/@$2.00 = $150							
Total	**18,199**	**28,752**	**28,752**	**28,050**	**$ (702)**	**-2.4%**	**-2.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.06
Program	Residential Collection
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide employees with unforms for identification and appearence purposes.	3,385	4,033	4,033	4,033	-	0.0%	0.0%
Uniform Weekly Rate = $58.50 x 52 weeks includes extra charges.							
Town T-shirts							
Total	**3,385**	**4,033**	**4,033**	**4,033**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.12
Program	Residential Collection
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide sanitary methods to dispose of dog waste for residents and visitors of the Town. Provide the required safety and tools for employees to perform daily tasks.	8,302	9,000	8,500	9,000	-	0.0%	5.9%
500 rolls of dog waste bags @ $6.30 ea = $ 3150; trash can liner bags for 32 Pet Stations and 35 disposal containers, plus replacement cans, brackets, poles, brooms, brushes, 32 gal barrels.							
Employee PPE: Gloves, Glasses, Vests, Rainsuits, Rubber boots.							
Total	**8,302**	**9,000**	**8,500**	**9,000**	**$ -**	**0.0%**	**5.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.54.02
Program	Residential Collection
Account Name	Publications

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Publications/Subcriptions SWANA Solid Waste Association of North America, RFT, Waste 360	-	200	200	200	-	0.0%	0.0%
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

PROGRAM: COMMERCIAL COLLECTION 542

Mission: This bureau exists to serve the commercial and business garbage collection and disposal needs of the community.
Main Activities: The most important things we do to fulfill the mission are:
- Steady, consistently excellent scheduled service without missing pickups.
- Maintain positive customer relationships with commercial customers.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	402,882	443,194	467,808	467,808	467,808	464,402	-0.73%
Employee Benefits	208,793	218,094	225,982	225,982	225,982	237,578	5.13%
Contractual	255,415	248,878	299,737	314,202	311,102	305,099	1.79%
Commodities	27,831	22,817	41,919	41,919	44,519	49,358	17.75%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	60,361	83,136	112,128	112,128	112,128	97,443	-13.10%
Other	-	-	-	-	-	-	0.00%
TOTALS	955,282	1,016,119	1,147,574	1,162,039	1,161,539	1,153,880	0.55%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equipment Operator 20/60 yd	0.250	0.250	-	-	-
Equipment Operator II	1.800	1.800	2.000	2.000	2.000
Equipment Operator III 20/60 yd	0.250	0.250	0.250	0.250	-
Laborer I	3.000	3.000	4.000	4.000	4.000
Transfer Station Operator	-	-	-	-	0.250
Sanitation Supervisor	0.400	0.400	0.400	0.400	0.400
Services Division Manager	0.150	0.150	0.150	0.150	0.150
	5.850	5.850	6.800	6.800	6.800

001 General
50 Public Works
542 Commercial Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.542.10	Salaries and Wages						
50.542.534.10.12.01	Regular Salaries/Wages	320,518	327,808	327,808	327,808	324,402	3,406-
50.542.534.10.14.01	Overtime	122,676	140,000	140,000	140,000	140,000	0
Total	Salaries and Wages	443,194	467,808	467,808	467,808	464,402	3,406-
50.542.20	Employee Benefits						
50.542.534.20.21.01	Fica/Medicare	33,101	24,380	24,380	24,380	24,463	83
50.542.534.20.22.01	Retirement Contributions	63,472	79,362	79,362	79,362	97,517	18,155
50.542.534.20.22.05	Defined Contribution Plan 401(a)	10,863	11,765	11,765	11,765	14,466	2,701
50.542.534.20.22.06	Town Discretionary DC Contributior	10,863	11,765	11,765	11,765	0	11,765-
50.542.534.20.23.01	Group Insurance Fixed	77,158	76,960	76,960	76,960	77,578	618
50.542.534.20.27.01	Salaries/Wages Longevity/Bonus	22,637	21,750	21,750	21,750	23,554	1,804
Total	Employee Benefits	218,094	225,982	225,982	225,982	237,578	11,596
50.542.30	Contractual						
50.542.534.30.34.10	Other Contracted Services	246,035	294,737	309,202	309,202	302,699	7,962
50.542.534.30.40.10	Travel and Per Diem	1,793	2,800	2,800	200	200	2,600-
50.542.534.30.44.02	Rental Of Equipment	0	1,000	1,000	500	1,000	0
50.542.534.30.49.04	Permits	1,050	1,200	1,200	1,200	1,200	0
Total	Contractual	248,878	299,737	314,202	311,102	305,099	5,362
50.542.35	Depreciation						
50.542.534.35.59.01	Annual Depreciation	83,136	112,128	112,128	112,128	97,443	14,685-
Total	Depreciation	83,136	112,128	112,128	112,128	97,443	14,685-
50.542.50	Commodities						

001 General
50 Public Works
542 Commercial Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.542.534.50.52.01	Chemical/Cleaning Sup	1,375	1,600	1,600	1,600	1,600	0
50.542.534.50.52.05	Fuel/Motor Oil	18,322	36,261	36,261	36,261	41,100	4,839
50.542.534.50.52.06	Uniform	2,865	3,758	3,758	3,758	3,758	0
50.542.534.50.52.12	Other Supplies	43	0	0	0	0	0
50.542.534.50.54.01	Memberships	212	300	300	300	300	0
50.542.534.50.55.01	Training	0	0	0	2,600	2,600	2,600
Total	Commodities	22,817	41,919	41,919	44,519	49,358	7,439
Total	Commercial Collection	1,016,119	1,147,574	1,162,039	1,161,539	1,153,880	6,306

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.34.10
Program	Commercial Collection
Account Name	Othr Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide compacted garbage Collection Services for specific loacations.	246,035	294,737	309,202	302,699	7,962	2.7%	-2.1%
Contract renewal $267,500 +4%= $10,700= $278,200+ $2,366 extra services. =$280,566.							
Compacted Garbage Collection Contract w/Advanced Disposal Svcs. to service Publix, Breakers, Esplanade, Everglades, Bath & Tennis Club, Four Seasons, Harbor House, Tideline. Incl. 2.4%CPI							
Total	**246,035**	**294,737**	**309,202**	**302,699**	**$ 7,962**	**2.7%**	**-2.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.40.10
Program	Commercial Collection
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem for Training and Town Business Travel Expenses	1,793	2,800	200	200	(2,600)	-92.9%	0.0%
Total	**1,793**	**2,800**	**200**	**200**	**$ (2,600.00)**	**-92.9%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.44.02
Program	Commercial Collection
Account Name	Rental of Equipment

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Rental of maintenance equip for transfer station. Manlift for painting, chute repair, maintenance cleaning.	-	1,000	500	1,000	-	0.0%	100.0%
Total	**-**	**1,000**	**500**	**1,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.49.04
Program	Commercial Collection
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Operating Permit for Pinewalk Transfer Station	1,050	1,200	1,200	1,200	-	0.0%	0.0%
Total	**1,050**	**1,200**	**1,200**	**1,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.01
Program	Commercial Collection
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide clean and sanitary collection equipment. (4) 55 gal drums degreasers for vehicles @ $335.50 ea $1,342; and additional misc. cleaning supplies.	1,375	1,600	1,600	1,600	-	0.0%	0.0%
Total	**1,375**	**1,600**	**1,600**	**1,600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.05
Program	Commercial Collection
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide fuel for commercial collection and transfer equipment. 13,500 gal @$3 = $40500 FY18 includes Pinewalk. DEF 300 gal @ $2/gal=$600	18,322	36,261	36,261	41,100	4,839	13.3%	13.3%
Total	**18,322**	**36,261**	**36,261**	**41,100**	**$ 4,839**	**13.3%**	**13.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.06
Program	Commercial Collection
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide employees with uniforms for identification and presentable appearance. Weekly Rate $ 40.23x 52 weeks. Add Tshirts	2,865	3,758	3,758	3,758	-	0.0%	0.0%
Total	**2,865**	**3,758**	**3,758**	**3,758**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.54.01
Program	Commercial Collection
Account Name	Memberships

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
SWANA/ RFT - Division Manager	212	300	300	300	-	0.0%	0.0%
Total	**212**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.55.01
Program	Commercial Collection
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mandated Transfer Station Operator CEU training and recertification for employee development and cross training: $1000 Add 4 additional spotters: $800. Manager/Supervisor training: $800.	-	-	2,600	2,600	2,600	100.0%	0.0%
Total	**-**	**-**	**2,600**	**2,600**	**$ 2,600**	**100.0%**	**0.0%**

PROGRAM: REFUSE DISPOSAL 543

Mission: This program exists to serve the community's health and welfare by transporting residential and commercial garbage to the county solid waste authority for appropriate processing disposal.

Main Activities: The most important things we do to fulfill the mission are:

- Operate transfer station to efficiently and effectively transport all residential and commercial garbage to the Solid Waste Authority for disposal.
- Function as part of the team that collects garbage and delivers it to the transfer station to assure proper coordination and efficiency.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	46,356	75,694	51,000	51,000	51,000	52,000	1.96%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	46,356	75,694	51,000	51,000	51,000	52,000	1.96%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
Solid waste disposal fees payable to the Solid Waste Authority

001 General
50 Public Works
543 Refuse Disposal

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.543.30	Contractual						
50.543.534.30.43.02	Solid Waste Disposal	75,694	51,000	51,000	51,000	52,000	1,000
Total	Contractual	75,694	51,000	51,000	51,000	52,000	1,000
Total	Refuse Disposal	75,694	51,000	51,000	51,000	52,000	1,000

PROGRAM: YARD TRASH COLLECTION 544

Mission: This bureau exists to collect yard trash from streets, rights of way and off road ‘stash’ areas in a safe, timely, efficient and effective manner to keep the Town attractive and drainage inlets clear.

Main Activities: The most important things we do to fulfill the mission are:

- Provide weekly curbside collection, transport and disposal of yard waste from all properties in the Town.
- Perform our job with commitment to leaving the pickup site clean and free of waste residue.
- Keep storm drains clear for proper drainage.
- Partner with other Public Works divisions to serve community drainage needs.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	805,013	811,130	854,244	854,244	854,244	892,350	4.46%
Employee Benefits	516,056	547,918	601,822	601,822	601,822	635,303	5.56%
Contractual	135,372	124,781	215,380	280,143	272,813	210,995	-2.04%
Commodities	97,475	79,643	124,670	124,670	127,550	129,450	3.83%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	126,911	537,598	197,418	197,418	197,418	189,041	-4.24%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,680,827	2,101,070	1,993,534	2,058,297	2,053,847	2,057,139	3.19%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Crane Operator	3.000	3.000	3.000	3.000	3.000
Electrician Supervisor	0.005	0.005	0.005	0.005	0.005
Electrician II	0.015	0.015	-	-	-
Equipment Operator I/Streets	0.116	0.116	0.116	0.058	-
Equipment Operator I	9.000	9.000	9.000	9.000	9.000
Equipment Operator II	-	-	-	0.058	0.116
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
SR Industrial Electrician	-	-	-	-	0.005
Industrial Electrician	-	-	0.015	0.015	0.010
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
Laborer I	4.000	4.000	4.000	4.000	4.000
Landfill Operator	1.000	1.000	1.000	1.000	1.000
Services Division Manager	0.300	0.300	0.300	0.300	0.300
Street & Sign Painter	0.010	0.010	0.010	0.010	0.010
Grounds Supervisor	0.010	0.010	0.010	0.010	0.010
Trash Supervisor	0.900	0.900	0.900	0.900	0.900
	18.398	18.399	18.398	18.393	18.391

001 General
50 Public Works
544 Yard Trash Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.544.10	Salaries and Wages						
50.544.534.10.12.01	Regular Salaries/Wages	755,492	844,244	844,244	844,244	882,350	38,106
50.544.534.10.14.01	Overtime	55,638	10,000	10,000	10,000	10,000	0
Total	Salaries and Wages	811,130	854,244	854,244	854,244	892,350	38,106
50.544.20	Employee Benefits						
50.544.534.20.15.06	Uniform Maintenance	300	300	300	300	300	0
50.544.534.20.15.13	Cell Phone Allowance	2,436	2,592	2,592	2,592	2,599	7
50.544.534.20.21.01	Fica/Medicare	60,560	62,231	62,231	62,231	66,732	4,501
50.544.534.20.22.01	Retirement Contributions	182,463	227,957	227,957	227,957	264,838	36,881
50.544.534.20.22.05	Defined Contribution Plan 401(a)	26,581	31,431	31,431	31,431	41,068	9,637
50.544.534.20.22.06	Town Discretionary DC Contributior	26,581	31,431	31,431	31,431	0	31,431-
50.544.534.20.23.01	Group Insurance Fixed	208,757	208,167	208,167	208,167	209,815	1,648
50.544.534.20.27.01	Salaries/Wages Longevity/Bonus	40,240	37,713	37,713	37,713	49,951	12,238
Total	Employee Benefits	547,918	601,822	601,822	601,822	635,303	33,481
50.544.30	Contractual						
50.544.534.30.34.10	Other Contracted Services	117,587	182,000	246,763	246,763	180,895	1,105-
50.544.534.30.40.10	Travel and Per Diem	2,151	3,580	3,580	200	200	3,380-
50.544.534.30.43.01	Electric	1,105	500	500	700	500	0
50.544.534.30.44.02	Rental Of Equipment	0	23,000	23,000	20,000	23,000	0
50.544.534.30.46.03	Building/Grounds Maintenance	1,036	3,000	3,000	2,000	3,000	0
50.544.534.30.47.02	Printing	342	400	400	400	500	100
50.544.534.30.49.01	Advertising	0	300	300	150	300	0
50.544.534.30.49.04	Permits	2,560	2,600	2,600	2,600	2,600	0

001 General
50 Public Works
544 Yard Trash Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Contractual	124,781	215,380	280,143	272,813	210,995	4,385-
50.544.35	Depreciation						
50.544.534.35.59.01	Annual Depreciation	537,598	197,418	197,418	197,418	189,041	8,377-
Total	Depreciation	537,598	197,418	197,418	197,418	189,041	8,377-
50.544.50	Commodities						
50.544.534.50.51.01	Office Supplies	292	200	200	200	200	0
50.544.534.50.52.01	Chemical/Cleaning Sup	8	250	250	250	250	0
50.544.534.50.52.02	Vehicle Maintenance	297	0	0	0	0	0
50.544.534.50.52.03	Building Maint Supplies	169	2,000	2,000	1,000	2,000	0
50.544.534.50.52.05	Fuel/Motor Oil	69,283	111,201	111,201	111,201	111,900	699
50.544.534.50.52.06	Uniform	5,599	7,719	7,719	7,719	7,720	1
50.544.534.50.52.12	Other Supplies	3,995	3,300	3,300	3,800	4,000	700
50.544.534.50.55.01	Training	0	0	0	3,380	3,380	3,380
Total	Commodities	79,643	124,670	124,670	127,550	129,450	4,780
50.544.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Yard Trash Collection	2,101,070	1,993,534	2,058,297	2,053,847	2,057,139	63,605

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.34.10
Program	Yard Trash Collection
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide contractual services for landfill and collection operations.	117,587	182,000	246,763	180,895	(1,105)	-0.6%	-26.7%
Ground water sampling/monitoring at both landfills this,includes maintenance repair or replacement of wells, aerial topo and capacity reporting $99,800 .							
(May-Sept) 2 PT Sweepers: 2 X $14.40/hr.= $28.80 X 9 hrs. per day= $259.20 per day X 4 days= $1,036.80/week X 24 weeks = $24,883.20							
Portable restroom at landfill $950							
Annual Pest Inspection $4,000							
Landscaping and grounds improvement material /labor $5,000							
Okeechobee mowing and weed control $16,261.80							
Volume reduction contract $30,000							
Total	**117,587**	**182,000**	**246,763**	**180,895**	**$ (1,105)**	**-0.6%**	**-26.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.40.10
Program	Yard Trash Collection
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem Travel Expenses	2,151	3,580	200	200	(3,380)	-94.4%	0.0%
see new Acct. #55.01							
Total	**2,151**	**3,580**	**200**	**200**	**$ (3,380)**	**-94.4%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.43.01
Program	Yard Trash Collection
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electricity for Skees Rd and Okeechobee Blvd. landfills	1,105	500	700	500	-	0.0%	-28.6%
Total	**1,105**	**500**	**700**	**500**	**$ -**	**0.0%**	**-28.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.44.02
Program	Yard Trash Collection
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide rental equipment for landfill operations and maintenance as needed: Dozer, mower, excavator, grinder for backup when primary equipment fails. To perform scheduled tasks with equipment not in the fleet, example, excavator.	-	23,000	20,000	23,000	-	0.0%	15.0%
Total	**-**	**23,000**	**20,000**	**23,000**	**$ -**	**0.0%**	**15.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.46.03
Program	Yard Trash Collection
Account Name	Building/Grounds Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide routine maintenance of buildings and grounds. Monitor well protection and identification, fences, gates etc.	1,036	3,000	2,000	3,000	-	0.0%	50.0%
Total	**1,036**	**3,000**	**2,000**	**3,000**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.47.02
Program	Yard Trash Collection
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide forms to document daily operations.	342	400	400	500	100	25.0%	25.0%
500 Notice of Violations							
300 Crane load Sheets							
2500 Dump load sheets							
300 Beach cleaning reports							
750 attendance reports							
50 production reports							
ADD R.O.W tickets							
Total	**342**	**400**	**400**	**500**	**$ 100**	**25.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.49.01
Program	Yard Trash Collection
Account Name	Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Newspaper publications for permit applications	-	300	150	300	-	0.0%	100.0%
Total	**-**	**300**	**150**	**300**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.49.04
Program	Yard Trash Collection
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maintain Permits and Inspection per agencies. Landfill permits - Skees Rd, Okeechobee Blvd. Well Field permit, PBC Fire Inspection.	2,560	2,600	2,600	2,600	-	0.0%	0.0%
Total	**2,560**	**2,600**	**2,600**	**2,600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.51.01
Program	Yard Trash Collection
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide supplies to conduct daily tasks. General office supplies: pens, pencils, writing pads, staples, paper clips, etc.	292	200	200	200	-	0.0%	0.0%
Total	**292**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.01
Program	Yard Trash Collection
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide chemicals for equipment, site maintenance and employee safety. Weed killer for landfills, bee spray, truck/equipment cleaners.	8	250	250	250	-	0.0%	0.0%
Total	**8**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.03
Program	Yard Trash Collection
Account Name	Building Maintenance Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide materials to maintain buildings and grounds. Landfill structure, fencing, gates, monitoring wells, landscaping.	169	2,000	1,000	2,000	-	0.0%	100.0%
Total	**169**	**2,000**	**1,000**	**2,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.05
Program	Yard Trash Collection
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuel for collection, disposal and landfill operations.	69,283	111,201	111,201	111,900	699	0.6%	0.6%
FY18- 37,000 gal@$3/gal DEF 450 gal@2$/gal							
Total	**69,283**	**111,201**	**111,201**	**111,900**	**$ 699**	**0.6%**	**0.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.06
Program	Yard Trash Collection
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for identification and appearance. Weekly rate plus extra charges. Summer Tshirts	5,599	7,719	7,719	7,720	1	0.0%	0.0%
Total	**5,599**	**7,719**	**7,719**	**7,720**	**$ 1**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.12
Program	Yard Trash Collection
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide safety and operational supplies. Handheld traffic signs. Employee PPE: Gloves, Vests, Rainsuits, Bug Repellents, Water Coolers, First Aid, Grease, Tape, Grounds Maint. Supplies.	3,995	3,300	3,800	4,000	700	21.2%	5.3%
Total	**3,995**	**3,300**	**3,800**	**4,000**	**$ 700**	**21.2%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.55.01
Program	Yard Trash Collection
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for Mandated Landfill/Spotter Operator CEU training and recertification for employee development and cross training	-	-	1,600	1,600	1,600	100.0%	0.0%
Supervisor Training		-	780	780	780	100.0%	0.0%
Other courses - Palm Beach County		-	600	600	600	100.0%	0.0%
Manager LF Ops courses/seminars		-	400	400	400	100.0%	0.0%
Total	**-**	**-**	**3,380**	**3,380**	**$ 3,380**	**100.0%**	**0.0%**

PROGRAM: RECYCLING 545

Mission: This bureau exists to provide recycling services for paper, plastic, and other recyclable materials accepted by the Solid Waste Authority for processing. These services are provided to the residents, businesses and visitors in an efficient, safe and courteous manner.

Main Activities: The most important things we do to fulfill the mission are:
- Collect and dispose of recyclables on schedule.
- Demonstrate excellent customer service in all we do.
- Publicize and encourage participation in recycling programs.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	128,421	136,693	181,168	181,168	181,168	181,648	0.26%
Employee Benefits	80,104	96,825	108,287	108,287	108,287	113,413	4.73%
Contractual	-	-	5,000	5,000	5,000	16,600	232.00%
Commodities	12,486	9,874	15,215	15,215	15,215	17,150	12.72%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	52,409	52,409	52,409	52,409	52,409	42,938	-18.07%
Other	-	-	-	-	-	-	0.00%
TOTALS	273,420	295,801	362,079	362,079	362,079	371,749	2.67%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equipment Operator 20 yd/60 yd	-	-	1.000	-	-
Equipment Operator I	1.800	1.800	1.800	1.800	1.800
Equipment Operator II	0.200	0.200	-	1.000	-
Equipment Operator III	-	-	-	-	1.000
Sanitation Supervisor	0.200	0.200	0.200	0.200	0.200
Services Division Manager	0.170	0.170	0.170	0.170	0.170
	2.370	2.370	3.170	3.170	3.170

001 General
50 Public Works
545 Recycling

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.545.10	Salaries and Wages						
50.545.534.10.12.01	Regular Salaries/Wages	133,986	176,668	176,668	176,668	177,148	480
50.545.534.10.14.01	Overtime	2,707	4,500	4,500	4,500	4,500	0
Total	Salaries and Wages	136,693	181,168	181,168	181,168	181,648	480
50.545.20	Employee Benefits						
50.545.534.20.21.01	Fica/Medicare	10,780	13,480	13,480	13,480	13,517	37
50.545.534.20.22.01	Retirement Contributions	27,472	34,349	34,349	34,349	42,207	7,858
50.545.534.20.22.05	Defined Contribution Plan 401(a)	5,544	5,949	5,949	5,949	7,424	1,475
50.545.534.20.22.06	Town Discretionary DC Contributior	5,544	5,949	5,949	5,949	0	5,949-
50.545.534.20.23.01	Group Insurance Fixed	35,969	35,877	35,877	35,877	36,165	288
50.545.534.20.27.01	Salaries/Wages Longevity/Bonus	11,516	12,683	12,683	12,683	14,100	1,417
Total	Employee Benefits	96,825	108,287	108,287	108,287	113,413	5,126
50.545.30	Contractual						
50.545.534.30.34.10	Other Contractual Services	0	5,000	5,000	5,000	16,600	11,600
Total	Contractual	0	5,000	5,000	5,000	16,600	11,600
50.545.35	Depreciation						
50.545.534.35.59.01	Annual Depreciation	52,409	52,409	52,409	52,409	42,938	9,471-
Total	Depreciation	52,409	52,409	52,409	52,409	42,938	9,471-
50.545.50	Commodities						
50.545.534.50.52.05	Fuel/Motor Oil	8,181	13,515	13,515	13,515	15,450	1,935
50.545.534.50.52.12	Other Supplies	1,693	1,700	1,700	1,700	1,700	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
545 Recycling

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Commodities	9,874	15,215	15,215	15,215	17,150	1,935
Total	Recycling	295,801	362,079	362,079	362,079	371,749	9,670

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.30.34.10
Program	Recycling
Account Name	Other Contractual Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide recycling educational material for customers $5,000 Temp Seasonal Labor $11,060	-	5,000	5,000	16,600	11,600	232.0%	232.0%
Total	**-**	**5,000**	**5,000**	**16,600**	**$ 11,600**	**232.0%**	**232.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.50.52.05
Program	Recycling
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide fuel 5,150 gallons @$3/gallon FY 18 5,150 @ $3/gal gal used No DEF req	8,180	13,515	13,515	15,450	1,935	14.3%	14.3%
Total	**8,180**	**13,515**	**13,515**	**15,450**	**$ 1,935**	**14.3%**	**14.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.50.52.12
Program	Recycling
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide containers and PPE for the collection of Materials.Recycling barrels . Add barrels w/wheels-, Gloves, Vests, Rubber boots, Rainsuits	1,693	1,700	1,700	1,700	-	0.0%	0.0%
Total	**1,693**	**1,700**	**1,700**	**1,700**	**$ -**	**0.0%**	**0.0%**

PROGRAM: BEACH CLEANING 546

Mission: This bureau exists to positively contribute to the quality of life in Palm Beach by keeping the public beaches clean, safe and attractive by removing litter and debris.

Main Activities: The most important things we do to fulfill the mission are:

- Remove trash and litter from designated public beach areas as scheduled.
- Determine ways to be most efficient and effective in our work.
- Report and assist as applicable with the removal of any beach hazards.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	49,313	51,154	60,243	60,243	60,243	54,884	-8.90%
Employee Benefits	26,074	23,684	24,180	24,180	24,180	40,871	69.03%
Contractual	-	-	3,500	3,500	3,500	3,500	0.00%
Commodities	4,029	2,463	3,990	3,990	3,690	4,500	12.78%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	13,548	13,548	13,548	13,548	13,548	11,376	-16.03%
Other	-	-	-	-	-	-	0.00%
TOTALS	92,964	90,849	105,461	105,461	105,161	115,131	9.17%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equip Opr I / Beach Cleaner	1.000	1.000	1.000	1.000	-
Equip Opr II / Beach Cleaner	-	-	-	-	1.000
Trash Supervisor	0.100	0.100	0.100	0.100	0.100
	1.100	1.100	1.100	1.100	1.100

001 General
50 Public Works
546 Beach Cleaning

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.546.10	Salaries and Wages						
50.546.572.10.12.01	Regular Salaries/Wages	51,034	60,243	60,243	60,243	54,884	5,359-
50.546.572.10.14.01	Overtime	120	0	0	0	0	0
Total	Salaries and Wages	51,154	60,243	60,243	60,243	54,884	5,359-
50.546.20	Employee Benefits						
50.546.572.20.21.01	Fica/Medicare	4,315	4,948	4,948	4,948	4,513	435-
50.546.572.20.22.01	Retirement Contributions	992	1,240	1,240	1,240	16,761	15,521
50.546.572.20.22.05	Defined Contribution Plan 401(a)	61	252	252	252	1,706	1,454
50.546.572.20.22.06	Town Discretionary DC Contributior	61	252	252	252	0	252-
50.546.572.20.23.01	Group Insurance Fixed	12,481	12,449	12,449	12,449	12,549	100
50.546.572.20.27.01	Salaries/Wages Longevity/Bonus	5,774	5,039	5,039	5,039	5,342	303
Total	Employee Benefits	23,684	24,180	24,180	24,180	40,871	16,691
50.546.30	Contractual						
50.546.572.30.34.10	Other Contracted Services	0	3,500	3,500	3,500	3,500	0
Total	Contractual	0	3,500	3,500	3,500	3,500	0
50.546.35	Depreciation						
50.546.572.35.59.01	Annual Depreciation	13,548	13,548	13,548	13,548	11,376	2,172-
Total	Depreciation	13,548	13,548	13,548	13,548	11,376	2,172-
50.546.50	Commodities						
50.546.572.50.52.05	Fuel/Motor Oil	2,039	3,090	3,090	3,090	3,600	510
50.546.572.50.52.06	Uniform	244	450	450	300	450	0
50.546.572.50.52.12	Other Supplies	180	450	450	300	450	0

001 General
50 Public Works
546 Beach Cleaning

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Commodities	2,463	3,990	3,990	3,690	4,500	510
Total	Beach Cleaning	90,849	105,461	105,461	105,161	115,131	9,670

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.30.34.10
Program	Beach Cleaning
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for beach cleaning debris from sponsored events	-	3,500	3,500	3,500	-	0.0%	0.0%
Total	**-**	**3,500**	**3,500**	**3,500**	**\$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.05
Program	Beach Cleaning
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuel to operate mechanical beach cleaning tasks to achieve clean and safe beaches. FY18- 1,200 gals@ $3	2,039	3,090	3,090	3,600	510	16.5%	16.5%
Total	**2,039**	**3,090**	**3,090**	**3,600**	**$ 510**	**16.5%**	**16.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.06
Program	Beach Cleaning
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for idenification and presentable appearance. Purchase summer T-shirts	244	450	300	450	-	50.0%	50.0%
Total	**244**	**450**	**300**	**450**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.12
Program	Beach Cleaning
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide materials to maintain a clean and safe beach for the public. Bags, hand pickers.	180	450	300	450	-	50.0%	50.0%
Total	**180**	**450**	**300**	**450**	**\$ -**	**0.0%**	**50.0%**

PROGRAM: PARKS 551

Mission: This bureau exists to maintain all Town parks, green spaces, and entry ways into the Town of Palm Beach to the highest standards.
Main Activities: The most important things we do to fulfill the mission are:

- Maintain public areas to optimum condition adhering to established work program.
- Trim all Town-owned trees as needed, and consistent with desired aesthetic and safety requirements.
- Provide light maintenance to some privately owned historic/specimen trees.
- Manage contractor to inoculate 2600 +/- palm trees 3x yearly that are susceptible to lethal yellowing disease.
- Continually seek new approaches and improved systems to enhance efficiency and effectiveness.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	223,422	211,272	264,128	264,128	264,128	262,592	-0.58%
Employee Benefits	147,433	135,168	145,902	145,902	146,353	151,326	3.72%
Contractual	908,572	934,476	976,903	1,196,930	1,199,235	1,117,105	14.35%
Commodities	39,128	56,356	44,190	45,555	50,528	53,680	21.48%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	18,369	16,830	25,940	25,940	25,940	20,082	-22.58%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,336,924	1,354,102	1,457,063	1,678,455	1,686,184	1,604,785	10.14%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.068	0.068	0.070	0.050	0.050
Electrician II	0.051	0.054	-	-	-
Electrician Supervisor	0.011	0.011	0.011	0.011	0.011
Equipment Operator I/Streets	0.500	0.500	0.500	0.200	-
Equipment Operator II	-	-	-	0.300	0.500
Facilities Maintenance Division Manager	0.330	0.330	0.330	0.330	0.330
General Maintenance Supervisor	0.035	0.035	0.035	0.064	0.064
Grounds Technician	-	-	-	0.925	0.850
SR Industrial Electrician	-	-	-	-	0.018
Industrial Electrician	-	-	0.054	0.054	0.036
Irrigation and Spray Technician	0.941	0.941	0.941	0.941	0.941
Parks Laborer	1.850	1.850	-	1.000	1.000
Parks Technician	-	-	1.925	-	-
Street & Sign Painter	0.013	0.013	0.013	0.013	0.013
Grounds Supervisor	0.809	0.808	0.809	0.844	0.844
	4.608	4.610	4.688	4.732	4.657

001 General
50 Public Works
551 Parks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.551.10	Salaries and Wages						
50.551.572.10.12.01	Regular Salaries/Wages	207,085	260,628	260,628	260,628	259,092	1,536-
50.551.572.10.14.01	Overtime	4,187	3,500	3,500	3,500	3,500	0
Total	Salaries and Wages	211,272	264,128	264,128	264,128	262,592	1,536-
50.551.20	Employee Benefits						
50.551.572.20.15.06	Uniform Maintenance	0	300	300	300	300	0
50.551.572.20.15.13	Cell Phone Allowance	1,408	1,949	1,949	2,400	2,600	651
50.551.572.20.21.01	Fica/Medicare	16,118	19,528	19,528	19,528	19,467	61-
50.551.572.20.22.01	Retirement Contributions	46,493	46,117	46,117	46,117	55,524	9,407
50.551.572.20.22.05	Defined Contribution Plan 401(a)	4,323	8,078	8,078	8,078	9,921	1,843
50.551.572.20.22.06	Town Discretionary DC Contributior	4,323	8,078	8,078	8,078	0	8,078-
50.551.572.20.23.01	Group Insurance Fixed	53,193	53,555	53,555	53,555	53,130	425-
50.551.572.20.27.01	Salaries/Wages Longevity/Bonus	9,310	8,297	8,297	8,297	10,384	2,087
Total	Employee Benefits	135,168	145,902	145,902	146,353	151,326	5,424
50.551.30	Contractual						
50.551.572.30.34.02	Landscape Contracting	634,368	701,883	908,157	908,157	826,720	124,837
50.551.572.30.34.10	Other Contracted Services	8,318	4,250	5,473	5,473	3,500	750-
50.551.572.30.40.10	Travel and Per Diem	1,114	1,990	1,990	150	150	1,840-
50.551.572.30.40.13	Professional Assoc Expenses	0	500	500	515	515	15
50.551.572.30.41.01	Telephone Base	31	200	200	100	360	160
50.551.572.30.43.01	Electric	17,690	10,070	10,070	15,000	10,750	680
50.551.572.30.43.03	Water	268,018	253,210	253,210	253,210	265,810	12,600
50.551.572.30.44.02	Rental Of Equipment	65	1,000	1,000	700	1,000	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
551 Parks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.551.572.30.46.03	Building Maintenance	3,600	3,000	15,530	15,530	7,000	4,000
50.551.572.30.46.04	Other Equipment Maintenance	158	800	800	400	800	0
50.551.572.30.49.01	Legal Advertising	365	0	0	0	500	500
50.551.572.30.49.04	Other Miscellaneous Expenses	749	0	0	0	0	0
Total	Contractual	934,476	976,903	1,196,930	1,199,235	1,117,105	140,202
50.551.35	Depreciation						
50.551.572.35.59.01	Annual Depreciation	16,830	25,940	25,940	25,940	20,082	5,858-
Total	Depreciation	16,830	25,940	25,940	25,940	20,082	5,858-
50.551.50	Commodities						
50.551.572.50.51.01	Office Supplies	205	200	200	200	200	0
50.551.572.50.52.01	Chemical/Cleaning Sup	1,611	5,750	5,750	5,813	5,606	144-
50.551.572.50.52.02	Vehicle Maintenance	90	0	0	0	0	0
50.551.572.50.52.03	Building Maint Supplies	1,295	1,500	1,500	2,000	1,500	0
50.551.572.50.52.05	Fuel/Motor Oil	4,830	1,110	1,110	4,000	9,160	8,050
50.551.572.50.52.06	Uniform	1,182	1,480	1,480	1,160	1,530	50
50.551.572.50.52.12	Other Supplies	47,143	33,850	35,215	35,215	33,539	311-
50.551.572.50.54.01	Membership Dues	0	300	300	300	300	0
50.551.572.50.55.01	Training	0	0	0	1,840	1,845	1,845
Total	Commodities	56,356	44,190	45,555	50,528	53,680	9,490
Total	Parks	1,354,102	1,457,063	1,678,455	1,686,184	1,604,785	147,722

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.34.02
Program	Parks
Account Name	Landscape Contracting

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Hedge Trimming Contract - Current Cost $59,200	634,368						
Re-bid of contract $59,200 x 5% = $62,160		61,000	61,000	62,160	1,160	1.9%	1.9%
Turf Maintenance and Mowing: Total: $102,518 x 3% = $105,594							
Current Contract - $104,159 x 3% CPI = $107,283.77		105,600	105,600	107,300	1,700	1.6%	1.6%
Landscape Fertlization and Pest Control Program							
Fertilizing turf in Parks, Medians, ROW's and Green Spaces, 4 x year $6,320 X 3% = $6,613		6,615	6,320	6,615	-	0.0%	4.7%
Herbicide & fungicide spraying in Parks, Medians, ROW's and Green Spaces, 4 x year - $7,290 x 3% = $7,510		7,510	7,290	7,510	-	0.0%	3.0%
Fertilization of Town Owned Ficus, Kapoks and Gumbo Limbo Trees, 4 x year - $3,800 x 3% = $3,914		3,915	3,800	3,915	-	0.0%	3.0%
Imidiclopride Drench of Town Owned Ficus, Kapoks and Gumbo Limbo Trees, 4 x year - $9,500 x 3% = $9,785		9,785	9,500	9,785	-	0.0%	3.0%
Areana insecticide for turf, 4 x year - $7,290 x 3% = $7,509		7,510	7,290	7,510	-	0.0%	3.0%
Traffic circle bed maintenance & Royal Poinciana beds Maintenance = $25,603.20 x 3% CPI = $26,400							
Traffic Circle Beds - $13,898.88 x 3% = $14,315.85		14,100	13,898	14,350	250	1.8%	3.3%
Royal Poinciana Beds - $11,705 x 3% = $12,056.15		11,900	11,705	12,050	150	1.3%	2.9%
Annual Tree Replacement Program							
Replace Coconut Palms @ $1,100 EA.		3,600	13,200	15,400	11,800	327.8%	16.7%
Replace 3 Royal Palms @ $2,700 ea = $8,100		8,550	8,100	8,100	(450)	-5.3%	0.0%
Removal of Dead or Leaning Palms		12,750	-	-	(12,750)	-100.0%	0.0%
Arborist - Current Contract = $44,200							
Re-bid of Contract $44,200 x 5% = $46,410			44,200	46,410	46,410	100.0%	5.0%
Historic/Specimen tree inspection and documentation (annually)		10,000	10,000	-	(10,000)	-100.0%	-100.0%
Town tree inspections			12,000	-	-	0.0%	-100.0%
Consultant to staff reports		32,100	9,200	-	(32,100)	-100.0%	-100.0%
Soil Samples		2,000	2,000	-	(2,000)	-100.0%	-100.0%
Arboreal review of contractor trimming projects on Town trees		1,000	11,000	-	(1,000)	-100.0%	-100.0%
Lethal Yellowing and Royal Palm Treatment - $49,600 x 3% CPI = $51,088							
Treat Town Owned Palm Trees for LY, 3000 palms - 3 x year = $33,000		34,610	33,000	34,610	-	0.0%	4.9%
Treat Town Owned Royal Palms for royal palm bug, 550 - 2 x year = $9,075		9,350	9,075	9,350	-	0.0%	3.0%
Fertilize Town Owned Royal Palms, 550 - 3 x year = $7,450		7,650	7,450	7,650	-	0.0%	2.7%
Coconut Palm Tree Trimming							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Spring Palm Trimming $17.86/tree x 3%CPI = $18.40 X 3000 palms = $55,200		49,224	53,580	55,200	5,976	12.1%	3.0%
Fall Trimming 3,000 palms @ $18.40/tree = $55,200		49,224	53,580	55,200	5,976	12.1%	3.0%
Royal Palm and Hardwood Tree Trimming							
3 Man Crew with Bucket Truck - $230.04 x 3% CPI = $236.94 X 200hrs = $47,388		30,000	63,261	47,400	17,400	58.0%	-25.1%
2 Man Crew with Bucket Truck - $157.42 x 3% = $162.14 x 170hrs = $27,563.80		15,000	26,761	27,570	12,570	83.8%	3.0%
Climber/Flagger - $76.80 x 3% CPI = $79.10 x 30hrs = $2,373.00		-	4,394	2,375	2,375	100.0%	-45.9%
Wells Rd Australian Pine Trimming - $8,008 x 3% = $8,248		8,250	8,008	8,250	-	0.0%	3.0%
Fountain Maintenance							
Town Square - Reflecting Pool Service $1,675 per mon. = $20,100 yr x 3% CPI = $20,703 [FY17 cost for 5 months only]		-	20,705	20,705	20,705	100.0%	0.0%
Town Square - Fountain Service $1,290 per mon = $15,480 yr x 3% = $15,944.40 Reflecting Pool [FY17 cost for 5 months only]		-	15,945	15,945	15,945	100.0%	
Town Square - Required Fountain Cleaning and Coatings - $4,800 x twice per year = $9,600		-	9,600	9,600	9,600	100.0%	0.0%
Worth Ave - 3 Fountains, 3 x per week @ $35 ea = $5,460 x 3% CPI = $5,623.80 [paid by WAA]		-	-	-	-	0.0%	0.0%
Bradley Park [estimated cost] $5,625 X 5% = $5,906.25		-	5,910	5,910	5,910	0.0%	0.0%
Peruvian and Ibis Fountains - 2 x $500 ea = $1,000		1,000	1,000	1,000	-	0.0%	0.0%
Dog Fountains, 5 x $200 ea = $1,000		1,000	1,000	1,000	-	0.0%	0.0%
Drinking Water, 5 x $250 ea = $1,250		500	1,250	1,250	750	0.0%	0.0%
Decorative Plant Replacement							
Installation of seasonal decorative plants $5,000/twice year Installation of replacement shrubs & bushes as needed - $5,000		10,000	10,000	10,000	-	0.0%	0.0%
North County Rd (two Ficus trees x $2,100 ea)		4,200	6,300	4,200	-	-33.3%	-33.3%
Grounds Maintenance Contract							
Bi-Weekly Contract Services - $63,946.75x 3% CPI = $65,865.15		61,515	63,947	65,870	4,355	3.0%	3.0%
Fixed Price for Installation of Town Owned Plants [Varying Sizes] - Lopez - $4,675 x 3% CPI = $4,815.25		4,675	4,815	4,815	140	0.0%	0.0%
Miscellaneous Labor [Lopez] @ $24.75 per hr x 3% CPI = $25.49 X 500 hrs = $12,745		12,375	12,375	12,745	370	3.0%	3.0%
Town Square Maintenance Program [currently $1,750 per month]							
Maintenance of Grounds and Irrigation, $1,750 x 12 mon = $21,000		16,125	21,000	21,000	4,875	0.0%	0.0%
Pressure Washing [2] and Sealing [1] of Sidewalks, $10,000		10,000	15,000	10,000	-	-33.3%	-33.3%
Additional services in new contract - turf maintenance, cleaning, plant trimming and replacement, services traditionally performed at Worth Ave			15,625	15,000	15,000	-4.0%	-4.0%
Mulching and Sod Replacement							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mulching 1 x year - Parks, medians, ROW's & Green Spaces - $24,305 x 3% = $25,035		25,050	24,305	25,050	-	3.1%	3.1%
Sod on an as needed basis in Parks, ROW's and Green Spaces		5,000	15,000	5,000	-	-66.7%	-66.7%
Day Labor							
Temporary Labor Services - 1 man (12) months/year - $12.10 per hr x 3% CPI = $12.46 X 12 mon = $25,916.80		26,200	45,168	25,920	(280)	-42.6%	-42.6%
Irrigation Repairs (Major)							
Irrigation Contractor - Major Repairs to Town Irrigation Systems and systematic conversion of existing systems to low flow type		23,000	-	23,000		100.0%	100.0%
FY17 Projects - Ibis Isle [park and entrance], Phipps Ocean Park adjacent to South Ocean Blvd, Lakeside Park. Flagler Bridge			24,000			-100.0%	-100.0%
Total	**634,368**	**701,883**	**908,157**	**826,720**	**$ 124,837**	**17.8%**	**-9.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.34.10
Program	Parks
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Emergency Stone and Tile Repair	8,318	750	750	750	-	0.0%	0.0%
Maintenance/Repair of Beach Access Stairs and Fencing		1,500	1,500	750	(750)	-50.0%	-50.0%
Pressure Washing of Benches and Stone Work in Parks		2,000	2,000	1,100	(900)	-45.0%	-45.0%
Bee Hive Removal Services		-	1,223	900	900	100.0%	-26.4%
Total	**8,318**	**4,250**	**5,473**	**3,500**	**$ (750)**	**-17.6%**	**-36.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.40.10
Program	Parks
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel Expenses for TTC and BMPBest Management Practices training for Employees.	1,114	1,990	150	-	(1,990)	-100.0%	-100.0%
FY18 - BMP, PCO Pest Control Operator certification and Landscaping Classes.			-	150	150	100.0%	100.0%
Total	**1,114**	**1,990**	**150**	**150**	**$ (1,840)**	**-92.5%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.40.13
Program	Parks
Account Name	Professional Assoc Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Florida Turf Grass Association - $200	-	200	200	200	-	0.0%	0.0%
National Recreation and Park Association - $165		150	165	165	15	10.0%	0.0%
Nursery Growers of America - $150		150	150	150	-	0.0%	0.0%
Total	**-**	**500**	**515**	**515**	**$ 15**	**3.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.41.01
Program	Parks
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phone for Grounds - 2 x$15 per month = $360	31	200	100	360	160	80.0%	260.0%
Total	**31**	**200**	**100**	**360**	**$ 160**	**80.0%**	**260.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.43.01
Program	Parks
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric - $10,240 from 3 yr avg x 5% = $10,	17,690	10,070	15,000	10,750	680	6.8%	-28.3%
Total	**17,690**	**10,070**	**15,000**	**10,750**	**$ 680**	**6.8%**	**-28.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.43.03
Program	Parks
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water - $253,210 x 5% = $265,870 based on 3 yr avg	268,018	253,210	253,210	265,810	12,600	5.0%	5.0%
Total	**268,018**	**253,210**	**253,210**	**265,810**	**$ 12,600**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.44.02
Program	Parks
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Stump grinder	65	750	500	750	-	0.0%	50.0%
Sod Cutter		250	200	250	-	0.0%	25.0%
Total	**65**	**1,000**	**700**	**1,000**	**$ -**	**0.0%**	**42.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.46.03
Program	Parks
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Phipps Ocean Park - Chickee Huts Roof - $1800 ea x 3 = $5,400	3,600	3,000	5,400	5,400	2,400	80.0%	0.0%
Locks, sinks, toilets, showers		-	1,580	1,600	1,600	100.0%	1.3%
Peruvian Park Bench		-	8,550	-	-	0.0%	-100.0%
Total	**3,600**	**3,000**	**15,530**	**7,000**	**$ 4,000**	**133.3%**	**-54.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.46.04
Program	Parks
Account Name	Other Equipment Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Trimmers, chain and pole saws, lawn equipment repairs	158	800	400	800	-	0.0%	100.0%
Total	**158**	**800**	**400**	**800**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.49.01
Program	Parks
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Bid Advertisements [Town Arborist]	365	-	-	500	500	100.0%	100.0%
Total	**365**	**-**	**-**	**500**	**$ 500**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.51.01
Program	Parks
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paper supplies, information books, etc	205	200	200	200	-	0.0%	0.0%
Total	**205**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.01
Program	Parks
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Herbicides - Miscellaneous weed and pest control -[FY17 treatment of ficus canopy on N. County]	1,611	500	500	1,000	500	100.0%	100.0%
FY17 White fly treatment $3500 + H/S tree fertilizing FY18 Fertilize H/S Trees - 800lbs per appl x 4 @ $24 per 50 lb bag = $1,536		5,000	5,063	1,536	(3,464)	-69.3%	-69.7%
Fertilize Town Trees - 1000 lbs per application x 4 applications @ $24 per 50lb bag = $1,920		-	-	1,920	1,920	100.0%	100.0%
Cleaning supplies- Bradley [FY17]and Phipps Ocean [FY18]		250	250	250	-	0.0%	0.0%
Blanket Order for Landscape Chemicals as needed		-	-	900	900	100.0%	100.0%
Total	**1,611**	**5,750**	**5,813**	**5,606**	**(144)**	**-2.5%**	**-3.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.03
Program	Parks
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Beach stairs and shower repairs	1,295	1,500	1,000	1,000	(500)	-33.3%	0.0%
Building maintenance repairs: Phipp's Ocean Park			1,000	500	500	100.0%	-50.0%
Total	**1,295**	**1,500**	**2,000**	**1,500**	**$ -**	**0.0%**	**-25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.05
Program	Parks
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
3 yr avg - 3,052 gal x $3 per gal = $9,156.99	4,830	1,110	4,000	9,160	8,050	725.2%	129.0%
Total	**4,830**	**1,110**	**4,000**	**9,160**	**$ 8,050**	**725.2%**	**129.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.06
Program	Parks
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniforms - 4 employees $23.40 per week = $1,217 per yr.	1,182	1,220	900	1,220	-	0.0%	35.6%
Tee Shirts - $77.50 x 4 employees = $310.00		260	260	310	50	19.2%	19.2%
Total	**1,182**	**1,480**	**1,160**	**1,530**	**$ 50**	**3.4%**	**31.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.12
Program	Parks
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	47,143						
PPE's, rain gear, gloves, shovels, cones and signs		4,000	2,000	1,000	(3,000)	-75.0%	-50.0%
Plants - 1 gal, 500 x $5ea = $2500 - Parks, ROW's and Green Spaces		2,500	2,500	2,500	-	0.0%	0.0%
Plants - 5 gal, 250 x $15 = $3750 - Parks, ROW's and Green Spaces		3,750	3,750	3,750	-	0.0%	0.0%
Plants - 10 gal, 150 x $25 = $3750 - Parks, ROW's and Green Spaces		3,750	3,750	3,750	-	0.0%	0.0%
Trees and Palms		5,000	6,500	5,000	-	0.0%	-23.1%
Irrigation Controller - Hunter ACC 99 D - $900		2,000	-	900	(1,100)	-55.0%	100.0%
Irrigation Controller - Hunter I Cor - 2 @ $400		-	1,200	800	800	100.0%	-33.3%
Irrigation Master Valves $53 x 7 = $371		375	375	375	-	0.0%	0.0%
Irrigation Zone Valves $42 x 25 = $1,050		1,050	1,050	1,050	-	0.0%	0.0%
Low Flow Heads - $18.00ea x 250 = $4,500		1,500	1,500	4,500	3,000	200.0%	200.0%
Miscellaneous Irrigation Components - PVC, Flex tube, fittings		2,500	2,500	1,000	(1,500)	-60.0%	-60.0%
Irrigation Modems 10 x $50ea = $500		500	250	500	-	0.0%	100.0%
Dumpsters - 775 x 3 = $2,325		3,100	2,325	2,325	(775)	-25.0%	0.0%
Soil		600	600	600	-	0.0%	0.0%
Mulch for Beds on an as needed basis		500	500	500	-	0.0%	0.0%
Valve Boxes 10 x $10.20 ea = $51		525	51	525	-	0.0%	929.4%
Liners for Waste Containers		150	150	100	(50)	-33.3%	-33.3%
Battery Powered Blower and Charger - $998		-	998	998	998	100.0%	0.0%
Replacement batteries for equipment - 2 batteries @ $233ea = $466		-	466	466	466	100.0%	0.0%
Hand Tools - saws, drills, etc		-	400	500	500	100.0%	25.0%
LED Light bulb replacement in parks		250	250	150	(100)	-40.0%	-40.0%
Decorative Aluminum Waste Containers 2 x $900/each		1,800	1,800	1,800	-	0.0%	0.0%
Solar Synch's for Irrigation Controller's - $150 x 3 = $450		-	300	450	450	100.0%	50.0%
Total	**47,143**	**33,850**	**33,215**	**33,539**	**$ (311)**	**-0.9%**	**1.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.54.01
Program	Parks
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Nurserymen Assoc. (Fac. Maint. Mgr.)	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.55.01
Program	Parks
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
TTC for 1 Employee	-	-	195	195	195	100.0%	0.0%
Best Landscape Management Practice Class for 2 Employee's - $200 ea			400	400	400	100.0%	0.0%
Pest Control Operator Class for 2 employee's - $625 ea			1,245	1,250	1,250	100.0%	0.4%
Total	**-**	**-**	**1,840**	**1,845**	**$ 1,845**	**100.0%**	**0.3%**

PROGRAM: FACILITY MAINTENANCE 554

Mission: This bureau's main function is to maintain Town facilities to a high standard, providing timely repairs and making residents proud of the Town.

Main Activities: The most important things we do to fulfill the mission are:

- Ensure a clean, safe, and positive work environment for staff and visitors.
- Set and follow maintenance schedules.
- Repair, maintain and inspect all Town structures.
- Do our work efficiently always seeking better tools, techniques and methods.
- Ensure a clean, safe and positive work environment.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	166,306	190,002	182,627	182,627	182,627	188,954	3.46%
Employee Benefits	89,999	90,327	96,343	96,343	96,343	97,399	1.10%
Contractual	671,635	598,323	766,863	905,830	903,840	828,004	7.97%
Commodities	42,722	55,723	45,826	45,826	44,021	45,858	0.07%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	15,852	13,464	13,464	13,464	13,464	12,909	-4.12%
Other	-	-	-	-	-	-	0.00%
TOTALS	986,514	947,839	1,105,123	1,244,090	1,240,295	1,173,124	6.15%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	1.226	1.225	1.224	1.154	1.084
Electrician II	0.429	0.429	-	-	-
Electrician Supervisor	0.080	0.080	0.080	0.141	0.148
Facility Maintenance Division Manager	0.250	0.250	0.250	0.250	0.250
General Maintenance Supervisor	0.645	0.643	0.643	0.637	0.600
SR Industrial Electrician	-	-	-	-	0.153
Industrial Electrician	-	-	0.431	0.459	0.306
Irrigation and Spray Technician	0.008	0.008	0.008	0.008	0.008
Parks Laborer	0.100	0.100	-	-	-
Grounds Technician	-	-	0.025	0.025	0.025
Grounds Supervisor	0.010	0.010	0.010	0.020	0.020
Street & Sign Painter	0.418	0.418	0.168	0.168	0.168
	3.166	3.163	2.839	2.862	2.762

001 General
50 Public Works
554 Facilities Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.554.10	Salaries and Wages						
50.554.539.10.12.01	Regular Salaries/Wages	176,545	174,377	174,377	174,377	180,704	6,327
50.554.539.10.14.01	Overtime	13,457	8,250	8,250	8,250	8,250	0
Total	Salaries and Wages	190,002	182,627	182,627	182,627	188,954	6,327
50.554.20	Employee Benefits						
50.554.539.20.15.13	Cell Phone Allowance	1,270	1,300	1,300	1,300	1,300	0
50.554.539.20.21.01	Fica/Medicare	14,015	12,766	12,766	12,766	13,186	420
50.554.539.20.22.01	Retirement Contributions	28,156	33,406	33,406	33,406	39,525	6,119
50.554.539.20.22.05	Defined Contribution Plan 401(a)	5,872	6,543	6,543	6,543	8,489	1,946
50.554.539.20.22.06	Town Discretionary DC Contributior	5,872	6,543	6,543	6,543	0	6,543-
50.554.539.20.23.01	Group Insurance Fixed	32,213	32,391	32,391	32,391	31,511	880-
50.554.539.20.27.01	Salaries/Wages Longevity/Bonus	2,929	3,394	3,394	3,394	3,388	6-
Total	Employee Benefits	90,327	96,343	96,343	96,343	97,399	1,056
50.554.30	Contractual						
50.554.539.30.34.01	Janitorial	115,800	114,366	114,366	114,916	116,880	2,514
50.554.539.30.34.10	Other Contracted Services	13,068	8,145	11,355	11,355	11,810	3,665
50.554.539.30.40.10	Travel and Per Diem	95	3,000	3,000	500	1,400	1,600-
50.554.539.30.41.01	Telephone Base	192	150	150	150	160	10
50.554.539.30.43.01	Electric	154,178	186,000	186,000	186,000	195,300	9,300
50.554.539.30.43.03	Water	57,502	52,920	52,920	55,000	58,000	5,080
50.554.539.30.43.04	Gas	4,142	4,970	4,970	4,600	4,970	0
50.554.539.30.44.02	Rental Of Equipment	0	500	500	250	500	0
50.554.539.30.46.03	Building Maintenance	239,686	374,270	510,027	510,027	414,239	39,969

001 General
50 Public Works
554 Facilities Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.554.539.30.46.04	Other Equipment Maintenance	8,129	14,042	14,042	14,042	15,245	1,203
50.554.539.30.46.12	Generator Maint-External	5,084	8,500	8,500	7,000	8,500	0
50.554.539.30.49.01	Advertising	447	0	0	0	1,000	1,000
Total	Contractual	598,323	766,863	905,830	903,840	828,004	61,141
50.554.35	Depreciation						
50.554.539.35.59.01	Annual Depreciation	13,464	13,464	13,464	13,464	12,909	555-
Total	Depreciation	13,464	13,464	13,464	13,464	12,909	555-
50.554.50	Commodities						
50.554.539.50.51.01	Office Supplies	169	200	200	250	200	0
50.554.539.50.52.01	Chemical/Cleaning Sup	1,193	2,040	2,040	1,725	1,790	250-
50.554.539.50.52.03	Building Maint Supplies	27,298	14,250	14,250	13,800	13,950	300-
50.554.539.50.52.04	Other Eqp Maint Supplies	127	0	0	0	0	0
50.554.539.50.52.05	Fuel/Motor Oil	1,687	3,195	3,195	2,800	2,685	510-
50.554.539.50.52.06	Uniform	977	1,566	1,566	1,566	1,013	553-
50.554.539.50.52.12	Other Supplies	23,670	21,075	21,075	19,880	20,925	150-
50.554.539.50.52.24	Generator Maint Supplies	602	3,500	3,500	1,500	3,500	0
50.554.539.50.55.01	Training	0	0	0	2,500	1,795	1,795
Total	Commodities	55,723	45,826	45,826	44,021	45,858	32
50.554.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Facilities Maintenance	947,839	1,105,123	1,244,090	1,240,295	1,173,124	68,001

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.34.01
Program	Facilities Maintenance
Account Name	Janitorial

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Current Service Cost - $106,060 X 3% CPI = $109,241.80	115,800						
Town Hall		20,400	20,400	21,012	612	3.0%	3.0%
Police Facility		34,700	34,700	35,741	1,041	3.0%	3.0%
Fire stations		22,700	22,700	23,381	681	3.0%	3.0%
Public Works		14,110	13,860	14,173	63	0.4%	2.3%
Recreation - $18,700 x 3% CPI = $19,261			-	-	-	0.0%	0.0%
Public Restrooms $14,400		15,600	14,400	14,823	(777)	-5.0%	2.9%
Additional/Unscheduled/Emergency Cleanings			2,000	500	500	100.0%	-75.0%
Ext. Pest Treatment					-	0.0%	0.0%
Termite Contracts		2,500	2,500	2,500	-	0.0%	0.0%
Town Hall		1,500	1,500	1,500	-	0.0%	0.0%
Old Purchasing		500	500	500	-	0.0%	0.0%
North Fire Station #2		1,000	1,000	1,000	-	0.0%	0.0%
Insect Spraying $1,738.56 x 3% = $1,790.72					-	0.0%	0.0%
Town Hall - $334.56		228	228	335	107	46.9%	46.9%
Fire Stations - $684		588	588	685	97	16.5%	16.5%
Public Works - $240		180	180	240	60	33.3%	33.3%
Old Purchasing - $240		180	180	240	60	33.3%	33.3%
Police Station - $247.20		180	180	250	70	38.9%	38.9%
Recreation - $728.28 X 3% CPI = $750.13			-	-	-	0.0%	0.0%
Furniture Cleaning [Via Janitorial Contract]			-	-	-	0.0%	0.0%
Town Hall			-	-	-	0.0%	0.0%
Police Facility			-	-	-	0.0%	0.0%
Fire stations 1, 2, 3			-	-	-	0.0%	0.0%
Public Works			-	-	-	0.0%	0.0%
Emergency Rug Cleaning [via Janitorial Contract]			-	-	-	0.0%	0.0%
Town Hall			-	-	-	0.0%	0.0%
Police Facility			-	-	-	0.0%	0.0%
Fire Stations 1, 2, 3			-	-	-	0.0%	0.0%
Public Works			-	-	-	0.0%	0.0%
Total	**115,800**	**114,366**	**114,916**	**116,880**	**$ 2,514**	**2.2%**	**1.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.34.10
Program	Facilities Maintenance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Repairing Fencing and Gates	13,068		-	2,000	2,000	100.0%	100.0%
Public Works - 10 yd Dumpster, $285 per mon = $3420 x 3% CPI = $3,523		1,860	1,860	3,525	1,665	89.5%	89.5%
Plant Care @ PD - $120 per month = $1,440 yr x 3% CPI = $1,484		1,485	1,485	1,485	-	0.0%	0.0%
			-	-	-	0.0%	0.0%
Pressure Washing @ Facilities - 60,000sf @ .08 = $4800		4,800	4,800	4,800	-	0.0%	0.0%
Budget Adjustment - FY15 &16 PO Rollover to FY17		-	3,210	-	-	0.0%	-100.0%
Total	**13,068**	**8,145**	**11,355**	**11,810**	**$ 3,665**	**45.0%**	**4.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.40.10
Program	Facilities Maintenance
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Per Diem for Training Travel Expenses	95	3,000	500	1,400	(1,600)	-53.3%	180.0%
Total	**95**	**3,000**	**500**	**1,400**	**$ (1,600)**	**-53.3%**	**180.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.41.01
Program	Facilities Maintenance
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Verizon Cell Phones gen maint staff [2] @ $40ea = $80	192	80	80	80	-	0.0%	0.0%
Tablets [2] @ $40 ea = $80		70	70	80	10	14.3%	14.3%
Total	**192**	**150**	**150**	**160**	**$ 10**	**6.7%**	**6.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.01
Program	Facilities Maintenance
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric ($186,000 x 5%) = $195,300	154,178	186,000	186,000	195,300	9,300	5.0%	5.0%
Total	**154,178**	**186,000**	**186,000**	**195,300**	**$ 9,300**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.03
Program	Facilities Maintenance
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water ($50,400 x 5%) = $52,920 - 3 yr avg = $55,252 per year x 5% = $58,000	57,502	52,920	55,000	58,000	5,080	9.6%	5.5%
Total	**57,502**	**52,920**	**55,000**	**58,000**	**$ 5,080**	**9.6%**	**5.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.04
Program	Facilities Maintenance
Account Name	Natural Gas

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fire stations 1, 2, 3	4,142	4,970	4,600	4,970	-	0.0%	8.0%
Total	**4,142**	**4,970**	**4,600**	**4,970**	**$ -**	**0.0%**	**8.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.44.02
Program	Facilities Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Public Works - Lifts, Plumbing Snake	-	500	250	500	-	0.0%	100.0%
Total	**-**	**500**	**250**	**500**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.03
Program	Facilities Maintenance
Account Name	Building Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	239,686						
A/C Maintenance Program - FY17 Cost = $30,456 x 3% CPI = $31,369.68		36,500	33,372		(36,500)	-100.0%	-100.0%
Town Hall - $5,832			8,748	6,007	6,007	100.0%	-31.3%
PD - $5,832			5,832	6,007	6,007	100.0%	3.0%
Fire stations 1, 2, 3 - $14,904			14,904	15,351	15,351	100.0%	3.0%
Public Works - $972			972	1,001	1,001	100.0%	3.0%
Recreation - $4,968 x 3% = $5,117			4,968	-	-	0.0%	-100.0%
[2]Pump Stations and Old Purchasing - $2,916			2,916	3,003	3,003	100.0%	3.0%
A/C Emergency Repair Program - Cost = $41,076 X 3% CPI = $42,308.28 [Current FY17 expenditure = $8,850]							
Town Facilities - $41,076		45,920	41,076	42,310	(3,610)	-7.9%	3.0%
Recreation Facilities - $3,500 x $3,605			3,500	-	-	0.0%	-100.0%
A/C Replacement Units					-	0.0%	0.0%
FY17 - S2 VFD Room		8,000	8,000	-	(8,000)	-100.0%	-100.0%
FY17 - North Fire Station Gym		3,500	3,500	-	(3,500)	-100.0%	-100.0%
FY17 - Central Fire - Gym and IT Server Room		12,500	12,500	-	(12,500)	-100.0%	-100.0%
FY17 - Town Hall - 2 units @ $5,500 ea		11,000	11,000	-	(11,000)	-100.0%	-100.0%
FY18 - Town Hall - 1 units @ $5,500 and 1 @ $8,500		-	-	19,500	19,500	100.0%	100.0%
FY18 - South Fire - 1 units @ $7,200 ea		-	-	14,400	14,400	100.0%	100.0%
FY18 - PW - Electrical Office		-	-	5,000	5,000	100.0%	100.0%
Duct Cleaning			11,110				
Duct cleaning - South Fire (FY17)		2,860	2,860	-	(2,860)	-100.0%	-100.0%
Duct cleaning - Central Fire (FY18)		6,270	-	6,270	-	0.0%	100.0%
Duct cleaning - North Fire (FY19)							
Duct cleaning - Town Hall (FY17)		8,250	8,250	-	(8,250)	-100.0%	-100.0%
Duct cleaning - Public Works (FY19)							
Duct cleaning - Police Department (FY18)		-	-	6,572	6,572	100.0%	100.0%
Duct cleaning - Par 3 (FY18)							
Duct cleaning - Recreation (FY18)		-	-	2,795	2,795	100.0%	100.0%
Simplex Repairs - $5,000		6,000	5,000		(6,000)	-100.0%	-100.0%
Piggyback on NJPA Contract for lower labor rate							
Simplex Maintenance Monitoring Contract - $12,802.94 inc. Recreation. $9,634.34 x 3% CPI - Total for all PW Maintained Facilities = $9,923.37			9,950		-	0.0%	-100.0%
Recreation - $3,168.40 x 3% = $3,263.45			-	-	-	0.0%	0.0%
Town Hall - $1721.48		1,775	1,775	1,773	(2)	-0.1%	-0.1%
Police Facility - $2798.96		2,885	2,885	2,882	(3)	-0.1%	-0.1%
Fire Stations - 3 stations - $3,231.78		3,350	3,350	3,329	(21)	-0.6%	-0.6%
Public Works - $1882.12		1,940	1,940	1,939	(1)	-0.1%	-0.1%
Elevator Maintenance Contract [inc Annual Certifications] - $12,600 inc. Recreation. $11,100 x 3% CPI - Total for all PW Maintained Facilities = $11,430		9,860	11,100	11,433	1,573	16.0%	3.0%
Town Hall - $4,017			3,900		-	0.0%	-100.0%
PD - $2,472			2,400		-	0.0%	-100.0%
Fire Station 1 & 2 - $4,944			4,800		-	0.0%	-100.0%
Par 3 - $1,500 x 3% = $1,545							
Emergency Elevator Repair							
Town Facilities -		999	999	999	-	0.0%	0.0%
Recreation - $							
Elevator Certification -		700	-	-	(700)	0.0%	0.0%
Town Hall & Lift elevator							
Police Facility							
Fire Stations 1, 2							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fire Sprinkler Repair - $7,500		7,500	7,500	7,500	-	0.0%	0.0%
Fire Sprinkler Inspection - $4,380 inc. Recreation. $3,130 x 3% CPI = $3,231.90 Total for all PW Maintained Facilities			3,130		-	-100.0%	-100.0%
Recreation, Par 3 & Docks - $1,250 x 3% = $1287.50							
Town Hall $455		470	455	470	-	3.3%	3.3%
Police Facility $855		885	855	885	-	3.5%	3.5%
Fire Stations 1, 2, 3 - $1,365		1,410	1,365	1,410	-	3.3%	3.3%
Public Works $455		470	455	470	-	3.3%	3.3%
Overhear Door Maintenance - Piggyback on Co-op Contract - $1600 X 3% CPI = $1,648		2,000	2,000		(2,000)	-100.0%	-100.0%
Fire Stations 1, 2, 3 - $960			960	989	989	3.0%	3.0%
Public Works Facilities - $400			400	412	412	3.0%	3.0%
S2 Pump Station - $80			80	83	83	3.8%	3.8%
PD - $160			160	165	165	3.1%	3.1%
Overhear Door Repair							
Fire Station Door Repairs		7,500	8,632	10,000	2,500	15.8%	15.8%
Annual Facility Roof Inspection Services - $7,425 x 3% CPI = $7,647.75		6,000	7,425		(6,000)	-100.0%	-100.0%
Fire Stations 1, 2, 3 & Life Guard Facility - $3,800			3,800	3,914	3,914	3.0%	3.0%
Town Hall - $1,200			1,200	1,236	1,236	3.0%	3.0%
PD - $800			800	824	824	3.0%	3.0%
PW and Old Purchasing [$800] = $1,625			1,625	1,674	1,674	3.0%	3.0%
Roof Repair Inspection Services				9,500	9,500	100.0%	100.0%
50 hrs @ $190 per hr. = $9,500			32,445		-	-100.0%	-100.0%
Town Clock Maintenance Program - $5,370 inc. Worth Ave Clock Tower. $3,575 X 3% CPI - For Town maintained Clocks = $3,687			5,975			-100.0%	-100.0%
Bi-annual Clock Maintenance @Town Hall and So.Fire - $3,580 x 3% = $3,690		3,580	3,575	3,690	110	3.2%	3.2%
Bi-annual Clock Maintenance @ Worth Ave Clock Tower - $1,795 X 3% CPI =$1,844							
Town Clock Repairs [TH & SF] - 8hrs @ $300per hr.		2,400	2,400	2,400	-	0.0%	0.0%
Police Facility		-	75,000	-	-	-100.0%	-100.0%
Interior Painting -FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Flooring -FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Exterior Painting - FY17 - $65,000		-	65,000	-	-	-100.0%	-100.0%
Exterior Glass - East side, 2 locations - FY18		5,000	-	5,000	-	100.0%	100.0%
Shooting Range Floor - FY18		-	-	-	-	0.0%	0.0%
Shooting Range Metal Walls - FY18		-	-	-	-	0.0%	0.0%
Communications Kitchen - FY18		-	-	4,600	4,600	100.0%	100.0%
North Fire Station							
3rd Floor Interior Paint - FY17		7,500	-	-	(7,500)	0.0%	0.0%
3rd floor break room - FY17		2,500	-	-	(2,500)	0.0%	0.0%
2nd Floor Training Room Flooring - FY18		-	-	10,000	10,000	100.0%	100.0%
Central Fire Station			7,500		-	-100.0%	-100.0%
Exterior Wood Refinishing - FY17		2,500	2,500	-	(2,500)	-100.0%	-100.0%
Exterior Painting - FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Stairways - FY18		-	-	8,000	8,000	100.0%	100.0%
Gate - FY18		-	-	1,500	1,500	100.0%	100.0%
South Fire Station		12,500	10,000		(12,500)	-100.0%	-100.0%
Interior Paint - FY17			5,000	-	-	-100.0%	-100.0%
Exterior Door Refinishing - FY17 - $1,500			5,000	-	-	-100.0%	-100.0%
Lobby Tile Flooring FY18 - $12,500			-	12,500	12,500	100.0%	100.0%
Town Hall			57,496		-	-100.0%	-100.0%
Dias Renovation - FY17		10,000	10,000	-	(10,000)	-100.0%	-100.0%
3rd Floor Flooring - FY17		-	1,500		-	-100.0%	-100.0%
Kitchen Backsplash - 2nd Floor - FY17		-	1,996		-	-100.0%	-100.0%
Roof Repair - FY17		-	26,500		-	-100.0%	-100.0%
Submersible Elevator Motor - FY17		17,500	17,500		(17,500)	-100.0%	-100.0%
Exterior Painting & wood refinishing - FY18		-	-	65,000	65,000	100.0%	100.0%

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Kitchen Backsplash - 1st Floor - FY18		-	-	2,500	2,500	100.0%	100.0%
1st Floor Flooring - FY18		-	-	10,000	10,000	100.0%	100.0%
Public Works			24,000		-	-100.0%	-100.0%
Flooring in Hallways - FY18		8,000	-	16,000	8,000	100.0%	100.0%
Office Relocation/Gym - FY18		15,000	-	15,000	-	100.0%	100.0%
Fan VM - FY17		9,000	9,000	-	(9,000)	-100.0%	-100.0%
Nurse's Office -FY17		-	15,000	-	-	-100.0%	-100.0%
Other Facilities			12,500		-	-100.0%	-100.0%
Phipps LG Updates - FY17		12,500	12,500	-	(12,500)	-100.0%	-100.0%
Tishler Door/Window Inspection - FY18		5,000	-	5,000	-	100.0%	100.0%
Building Maintenance Contractual Repairs			143,817		-	-100.0%	-100.0%
Plumbing - Emergency repairs by vendor via Piggyback of City of WPB Contract		5,000	10,480	20,000	15,000	90.8%	90.8%
Current Expenditure - FY17 - $5,480			5,480		-	-100.0%	-100.0%
Emergency Repairs - FY17 - $5,000			5,000		-	-100.0%	-100.0%
Water Cooler Replacements - FY18 - 2 @ $3,600 ea							
Drain Cleaning - FY18 - $2,600							
Systematic Cast Iron Replacement - FY18 - $3,500							
Emergency Repairs - FY18 - $5,000							
Maintenance Roof Repairs at Town Facilities - FY18			53,000		-	-100.0%	-100.0%
PD, TH - FY17		7,500	48,500	-	(7,500)	-100.0%	-100.0%
PW, FD - FY17		7,500	4,500	-	(7,500)	-100.0%	-100.0%
PD, TH, FD, PW and other Town facilities as detailed on roof inspection report				5,000	5,000	100.0%	100.0%
Blanket Emergency Glass Replacement		999	999	999	-	0.0%	0.0%
Interior and Exterior Maintenance Painting (as needed)		10,000	23,900	15,000	5,000	-37.2%	-37.2%
PD - FY17 - 1st and 2nd Floor Interior			12,300		-	-100.0%	-100.0%
South Fire - FY17 - Interior and Doors			4,800		-	-100.0%	-100.0%
Central Fire and Town Hall - FY17 - Exterior Doors			3,400		-	-100.0%	-100.0%
Central Fire - FY17 - Exterior Maintenance Painting			3,400		-	-100.0%	-100.0%
PD - Shooting Range - FY18							
TH - 1st Floor Lobby's - FY18							
PW - Meeting Room - FY18							
NF - Training Room - FY18							
Emergency Hurricane Shutter Repair		999	1,000	1,000	1	0.0%	0.0%
A/C Piping for chemical - S Fire and PW		1,000	999	999	(1)	0.0%	0.0%
Blanket Welding Repairs		999	999	999	-	0.0%	0.0%
Carpentry Labor		15,000	43,690	10,200	(4,800)	-76.7%	-76.7%
Beach Stair Maintenance Repairs - FY17			24,490		-	-100.0%	-100.0%
PD - Office Renovation - FY17			19,200		-	-100.0%	-100.0%
Facility Renovation at Phipps L/G Station - FY18							
Beach Stair Maintenance Repairs - FY18							
PW - Office Remodel - FY18							
Door Lock System Repair - Sunshine		999	1,000	999	-	-0.1%	-0.1%
Building Cameras 3 @ $ 1,000.= $3,000.00		3,000	3,000	3,000	-	0.0%	0.0%
Facility Maintenance Tracking Program		4,750	4,750	4,750	-	0.0%	0.0%
Total	**-**	**374,270**	**510,027**	**414,239**	**$ 39,969**	**10.7%**	**-18.8%**

-

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.04
Program	Facilities Maintenance
Account Name	Other Equipment Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fire Extinguisher & Hood Inspection-	8,129						
Recreation - $1,460 x 3% = $1,503.80							
Town Facilites $3,440 x 3% = $3,543.20		3,545	3,545	3,545	-	0.0%	0.0%
WRD Facilities $300 x 3% = $309							
Gas Appliance Testing and Repairs		999	999	900	(99)	-9.9%	-9.9%
Emergency Appliance Repairs		999	999	900	(99)	-9.9%	-9.9%
Emergency Repairs to Ice Machines		999	999	900	(99)	-9.9%	-9.9%
Hood Suppression Repairs		1,000		1,000	-	0.0%	100.0%
Fire Stations							
Refrigerator, Freezer Station 1 - FY17		5,000	3,500	-	(5,000)	-100.0%	-100.0%
Life Guard Appliances - FY17			1,000	-	-	0.0%	-100.0%
Washers and Dryers - FY18				3,500	3,500	100.0%	100.0%
Town Hall							
Second Floor Appliances - FY17		1,500	1,500	-	(1,500)	-100.0%	-100.0%
First Floor Appliances - FY18				1,250	1,250	100.0%	100.0%
Public Works							
Ice Machine - FY17							
Ice Machine - FY18				2,000	2,000	100.0%	100.0%
PD							
Communications - Appliances - FY17			1,500	-	-	0.0%	-100.0%
First Floor Appliances - FY18				1,250	1,250	100.0%	100.0%
Total	**8,129**	**14,042**	**14,042**	**15,245**	**$ 1,203**	**8.6%**	**8.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.12
Program	Facilities Maintenance
Account Name	Generator Maint-External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maintenance of Facility Generators	5,084	8,500	7,000	8,500	-	0.0%	21.4%
Total	**5,084**	**8,500**	**7,000**	**8,500**	**$ -**	**0.0%**	**21.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.49.01
Program	Facilities Maintenance
Account Name	Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Re-bid of Janitorial Contract	447	-	-	500	500	100.0%	100.0%
Re-bid of HVAC Contract				500	500	100.0%	100.0%
Total	**447**	**-**	**-**	**1,000**	**$ 1,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.51.01
Program	Facilities Maintenance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paper supplies to document inspections, maintenance and repairs	169	200	250	200	-	0.0%	-20.0%
Total	**169**	**200**	**250**	**200**	**\$ -**	**0.0%**	**-20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.01
Program	Facilities Maintenance
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Lubricants	1,193	1,000	800	750	(250)	-25.0%	-6.3%
Deodorant Spray		450	400	450	-	0.0%	12.5%
Cleaning Supplies		200	150	200	-	0.0%	33.3%
Pesticides		200	200	200	-	0.0%	0.0%
Paint		140	125	140	-	0.0%	12.0%
Misc.		50	50	50	-	0.0%	0.0%
Total	**1,193**	**2,040**	**1,725**	**1,790**	**$ (250)**	**-12.3%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.03
Program	Facilities Maintenance
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
LED Lighting	27,298	2,200	2,100	2,000	(200)	-9.1%	-4.8%
Repairs: toilet, sinks, washers, locks, doors, plumbing		4,850	4,700	4,750	(100)	-2.1%	1.1%
Springs for over head doors (two per station)		1,800	1,800	1,800	-	0.0%	0.0%
Gates and Fencing		2,000	1,800	2,000	-	0.0%	11.1%
Light bulbs & ballast		1,600	1,600	1,600	-	0.0%	0.0%
Lamp Recycle Boxes		1,800	1,800	1,800	-	0.0%	0.0%
Total	**27,298**	**14,250**	**13,800**	**13,950**	**$ (300)**	**-2.1%**	**1.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.05
Program	Facilities Maintenance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
895 gal avg for 3 yrs x $3.00 per gal.= $2,685	1,687	3,195	2,800	2,685	(510)	-16.0%	-4.1%
Total	**1,687**	**3,195**	**2,800**	**2,685**	**$ (510)**	**-16.0%**	**-4.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.06
Program	Facilities Maintenance
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniforms for 3 emp. $15.00 per week x 52 = $780.	977	915	915	780	(135)	-14.8%	-14.8%
Tee Shirts - 3 employees x $77.50 pp = $232.50		651	651	233	(418)	-64.2%	-64.2%
Total	**977**	**1,566**	**1,566**	**1,013**	**$ (553)**	**-35.3%**	**-35.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.12
Program	Facilities Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
PPE	23,670	500	450	250	(250)	-50.0%	-44.4%
Fasteners (nuts, bolts, washers screws, etc.)		1,000	900	-	(1,000)	-100.0%	-100.0%
Hardware		750	700	750	-	0.0%	7.1%
Rain Gear		150	100	100	(50)	-33.3%	0.0%
Brooms		100	100	50	(50)	-50.0%	-50.0%
Brushes		100	100	75	(25)	-25.0%	-25.0%
Acoustic Ceiling Tile and Grid		750	750	750	-	0.0%	0.0%
Tape (Masking, Blue, scotch)		150	150	75	(75)	-50.0%	-50.0%
Small tools (hand tools)		1,225	1,225	1,000	(225)	-18.4%	-18.4%
Large tools (drills, chipping hammer, etc.)		850	850	1,100	250	29.4%	29.4%
Tool blades & bits		750	500	600	(150)	-20.0%	20.0%
Insulation		500	400	400	(100)	-20.0%	0.0%
Plastic		200	200	150	(50)	-25.0%	-25.0%
Fencing Materials		1,375	1,375	1,750	375	27.3%	27.3%
Storage Containers		300	300	300	-	0.0%	0.0%
Garbage cans		1,000	900	1,000	-	0.0%	11.1%
Water Filters		1,380	1,380	1,380	-	0.0%	0.0%
Wood (Benches, stairs, misc. repairs)		3,500	3,500	4,000	500	14.3%	14.3%
Batteries		200	200	200	-	0.0%	0.0%
Blanket for Grainger		999	900	999	-	0.0%	11.0%
Blanket for Action Nut and Bolt		999	900	999	-	0.0%	11.0%
Blanket for Rowan - Keys etc		999	900	999	-	0.0%	11.0%
Blanket for Sewalls		999	900	999	-	0.0%	11.0%
Blanket for Boulevard Paint		999	900	999	-	0.0%	11.0%
Concrete Bench Ends		750	750	1,300	550	73.3%	73.3%
Misc. supplies		550	550	700	150	27.3%	27.3%
Total	**23,670**	**21,075**	**19,880**	**20,925**	**$ (150)**	**-0.7%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.24
Program	Facilities Maintenance
Account Name	Generator Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Generator Maint. Supplies	602	3,500	1,500	3,500	-	0.0%	133.3%
Total	**602**	**3,500**	**1,500**	**3,500**	**$ -**	**0.0%**	**133.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.55.01
Program	Facilities Maintenance
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Training Classes[various locations]							
HVAC	-	-	1,500	1,100	1,100	100.0%	-26.7%
Forklift		-	500	195	195	100.0%	-61.0%
Supervisor		-	500	500	500	100.0%	0.0%
Total	**-**	**-**	**2,500**	**1,795**	**$ 1,795**	**100.0%**	**-28.2%**

PROGRAM: METER MAINTENANCE AND COLLECTION 558

Mission: This bureau exists to provide revenue collection and maintenance of metered parking system in order to maximize revenue.

Main Activities: The most important things we do to fulfill the mission are:
- Keep all meters reliable, accurate and in service through a regular maintenance program.
- Collect meter revenue on a scheduled basis.
- Maximize efficiency of operations by inspecting mechanical and electrical systems with each collection.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	29,415	14,363	26,722	26,722	26,722	19,360	-27.55%
Employee Benefits	12,465	13,572	16,723	16,723	16,723	11,107	-33.58%
Contractual	60,338	66,650	61,500	78,150	78,150	61,960	0.75%
Commodities	20,501	15,610	36,587	36,587	33,262	29,313	-19.88%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	44,323	44,323	44,323	44,323	44,323	31,006	-30.05%
Other	-	-	-	-	-	-	0.00%
TOTALS	167,042	154,518	185,855	202,505	199,180	152,746	-17.81%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
General Maintenance Supervisor	0.100	0.100	0.100	0.050	0.075
Building Maintenance Worker	0.400	0.400	0.400	0.490	0.261
	0.500	0.500	0.500	0.540	0.336

001 General
50 Public Works
558 Parking Meter Maint & Collections

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.558.10	Salaries and Wages						
50.558.545.10.12.01	Regular Salaries/Wages	13,135	25,972	25,972	25,972	18,610	7,362-
50.558.545.10.14.01	Overtime	1,228	750	750	750	750	0
Total	Salaries and Wages	14,363	26,722	26,722	26,722	19,360	7,362-
50.558.20	Employee Benefits						
50.558.545.20.21.01	Fica/Medicare	960	1,837	1,837	1,837	1,224	613-
50.558.545.20.22.01	Retirement Contributions	4,959	6,696	6,696	6,696	5,120	1,576-
50.558.545.20.22.05	Defined Contribution Plan 401(a)	990	1,039	1,039	1,039	930	109-
50.558.545.20.22.06	Town Discretionary DC Contributior	990	1,039	1,039	1,039	0	1,039-
50.558.545.20.23.01	Group Insurance Fixed	5,673	6,112	6,112	6,112	3,833	2,279-
Total	Employee Benefits	13,572	16,723	16,723	16,723	11,107	5,616-
50.558.30	Contractual						
50.558.545.30.34.10	Contracted Services Prkg Meter	22,200	25,300	41,950	41,950	25,760	460
50.558.545.30.49.05	Bank Service Charges	44,450	36,200	36,200	36,200	36,200	0
Total	Contractual	66,650	61,500	78,150	78,150	61,960	460
50.558.35	Depreciation						
50.558.545.35.59.01	Annual Depreciation	44,323	44,323	44,323	44,323	31,006	13,317-
Total	Depreciation	44,323	44,323	44,323	44,323	31,006	13,317-
50.558.50	Commodities						
50.558.545.50.51.01	Office Supplies	0	100	100	100	100	0
50.558.545.50.52.01	Chemical/Cleaning Sup	50	200	200	100	200	0
50.558.545.50.52.05	Fuel/Motor Oil	736	1,200	1,200	800	1,200	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
558 Parking Meter Maint & Collections

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.558.545.50.52.12	Other Supplies	307	1,175	1,175	1,050	9,263	8,088
50.558.545.50.52.17	Parking Meter Parts & Supplies	14,517	33,912	33,912	31,212	18,550	15,362-
Total	Commodities	15,610	36,587	36,587	33,262	29,313	7,274-
50.558.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Parking Meter Maint & Collections	154,518	185,855	202,505	199,180	152,746	33,109-

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.30.34.10
Program	Parking Meter Maint & Collections
Account Name	Contracted Services Prkg Meter

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Current Cost for kiosk services	22,200						
Comm kiosk units - 37 x 5.25 = $194.25 x 12mo=$2,331 x 5% = $2,447.55		2,400	2,400	2,450	50	2.1%	2.1%
Mthly Chg - 37 x $50 = $1,850 x 12 mon = $22,200 x 5%=$23,310		22,900	22,900	23,310	410	1.8%	1.8%
Extended Warranty - 37 x $450 per kiosk x 37 = $16,650 x 5% = $17,482.50							
PO#150326 (Meter Waranties)			16,650		-	-100.0%	-100.0%
Total	**22,200**	**25,300**	**41,950**	**25,760**	**$ 460**	**1.8%**	**-38.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.30.49.05
Program	Parking Meter Maint & Collections
Account Name	Bank Service Charge

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
5 mon -$15,081 = $3,016 mon x 12 = $36,195.48	44,450	36,200	36,200	36,200	-	0.0%	0.0%
Total	**44,450**	**36,200**	**36,200**	**36,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.51.01
Program	Parking Meter Maint & Collections
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Supplies to document maintenance and performance of kiosks	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.01
Program	Parking Meter Maint & Collections
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Chemicals for cleaning exterior of kiosks and internal electronic components	50	200	100	200	-	100.0%	100.0%
Total	**50**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.05
Program	Parking Meter Maint & Collections
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
3 Year Avg = 457 gal x $3 = $1,200	736	1,200	800	1,200	-	50.0%	50.0%
Total	**736**	**1,200**	**800**	**1,200**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.12
Program	Parking Meter Maint & Collections
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Replacement Signage	307	675	500	625	(50)	25.0%	25.0%
Cleaning rags		50	50	50	-	0.0%	0.0%
Safety glasses, gloves, vests, hard hats, etc.		250	100	250	-	150.0%	150.0%
Meter space marking pads 6" $17.65 x 300 = $5,295		200	200	5,295	5,095	2547.5%	2547.5%
Meter space marking pads 12" $30.43 x 100 = $3,043		-	200	3,043	3,043	1421.5%	1421.5%
Total	**307**	**1,175**	**1,050**	**9,263**	**$ 8,088**	**688.3%**	**782.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.17
Program	Parking Meter Maint & Collections
Account Name	Parking Meter Parts & Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Current list of non warranty replacement parts and components	14,517				-	0.0%	0.0%
Batteries - 150 x $101		15,150	15,150	15,150	-	0.0%	0.0%
Technician's IR Key		580	580	-	(580)	-100.0%	-100.0%
VM/VS Main Loom $1,355ea x 2 = $2,710		2,710	2,710	-	(2,710)	-100.0%	-100.0%
IR Sensor Board $120ea x 5 = $600		600	600	-	(600)	-100.0%	-100.0%
Strike Pin - $200ea		200	200	-	(200)	-100.0%	-100.0%
Mechanical head lock key			-	-	-	0.0%	0.0%
Battery loom $180ea x 15 = $2700		2,700	-	2,700	-	100.0%	100.0%
Lock bar mechanical type 2 $112 x 10 = $1,120		1,120	1,120	-	(1,120)	-100.0%	-100.0%
Lock bar bush TYPE 4 $10ea x 10 = $100		100	100	-	(100)	-100.0%	-100.0%
Solar Conversion Kits $500ea x 10 = $5,000		5,000	5,000	-	-	-100.0%	-100.0%
Kiosk CC Testing		700	700	700	-	0.0%	0.0%
Meter Space Marking Pads - 6" $17.65/ea x 200 = $3,530		3,530	3,530		(3,530)	-100.0%	-100.0%
Meter Space Marking Pads - 12" $30.43/ea x 50 = $1,521.50		1,522	1,522		(1,522)	-100.0%	-100.0%
Total	**14,517**	**33,912**	**31,212**	**18,550**	**(10,362)**	**-45.3%**	**-40.6%**

PROGRAM: GENERAL ENGINEERING SERVICES 561

Mission: This division exists to apply sound engineering and architectural principles to plan, budget, design, and build infrastructure that maximizes functionality and minimizes maintenance, repair and replacement costs.

Main Activities: The most important things we do to fulfill the mission are:
- Prepare budget estimates for infrastructure projects.
- Plan, design and oversee construction of public facilities.
- Complete design, cost estimates, and construction of miscellaneous minor projects not planned or budgeted elsewhere.
- Coordinate with other entities to address engineering issues and address complaints.
- Continually seek new and better ways to provide our services.
- Conduct development review and contract administration.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	436,016	411,757	473,627	473,627	473,627	480,096	1.37%
Employee Benefits	140,164	152,472	193,256	193,256	192,281	197,237	2.06%
Contractual	80,364	80,500	19,600	23,335	15,999	16,600	-15.31%
Commodities	8,385	8,369	9,000	9,000	10,550	12,000	33.33%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	12,750	13,274	14,099	14,099	14,099	10,438	-25.97%
Other	-	-	-	-	-	-	0.00%
TOTALS	677,679	666,372	709,582	713,317	706,556	716,371	0.96%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Senior Project Engineer	1.000	1.000	1.000	1.000	1.000
Engineer Tech Support Spec	-	-	-	0.500	0.500
Project Engineer	2.000	2.000	2.000	2.000	2.000
Town Engineer	1.000	1.000	1.000	1.000	1.000
	4.000	4.000	4.000	4.500	4.500

001 General
50 Public Works
561 General Engineering Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.561.10	Salaries and Wages						
50.561.539.10.12.01	Regular Salaries/Wages	411,726	473,627	473,627	473,627	480,096	6,469
50.561.539.10.14.01	Overtime	31	0	0	0	0	0
Total	Salaries and Wages	411,757	473,627	473,627	473,627	480,096	6,469
50.561.20	Employee Benefits						
50.561.539.20.15.13	Cell Phone Allowance	6,172	5,184	5,184	4,209	5,196	12
50.561.539.20.21.01	Fica/Medicare	31,306	35,975	35,975	35,975	36,514	539
50.561.539.20.22.01	Retirement Contributions	29,753	55,801	55,801	55,801	68,567	12,766
50.561.539.20.22.05	Defined Contribution Plan 401(a)	16,254	18,760	18,760	18,760	23,668	4,908
50.561.539.20.22.06	Town Discretionary DC Contributior	16,254	18,760	18,760	18,760	0	18,760-
50.561.539.20.23.01	Group Insurance Fixed	45,387	50,930	50,930	50,930	51,339	409
50.561.539.20.27.01	Salaries/Wages Longevity/Bonus	7,346	7,846	7,846	7,846	11,953	4,107
Total	Employee Benefits	152,472	193,256	193,256	192,281	197,237	3,981
50.561.30	Contractual						
50.561.539.30.31.06	General Engineering	73,936	10,000	13,735	10,000	10,000	0
50.561.539.30.31.09	Npdes	4,399	5,000	5,000	4,399	5,000	0
50.561.539.30.40.10	Travel and Per Diem	2,066	3,000	3,000	1,000	1,000	2,000-
50.561.539.30.40.11	Travel/Town Business	0	1,000	1,000	0	0	1,000-
50.561.539.30.46.01	Office Equip Maint - External	99	300	300	300	300	0
50.561.539.30.47.02	Printing	0	300	300	300	300	0
Total	Contractual	80,500	19,600	23,335	15,999	16,600	3,000-
50.561.35	Depreciation						
50.561.539.35.59.01	Annual Depreciation	13,274	14,099	14,099	14,099	10,438	3,661-

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
561 General Engineering Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Depreciation	13,274	14,099	14,099	14,099	10,438	3,661-
50.561.50	Commodities						
50.561.539.50.51.01	Office Supplies	3,076	3,000	3,000	3,000	3,000	0
50.561.539.50.51.02	Minor Office Furn/Equip (<$2500)	329	250	250	250	250	0
50.561.539.50.52.05	Fuel/Motor Oil	3,608	3,000	3,000	3,000	3,000	0
50.561.539.50.52.06	Uniform	131	0	0	0	0	0
50.561.539.50.52.12	Other Supplies	0	500	500	300	500	0
50.561.539.50.54.01	Membership Dues	1,225	2,250	2,250	2,000	2,250	0
50.561.539.50.55.01	Training	0	0	0	2,000	3,000	3,000
Total	Commodities	8,369	9,000	9,000	10,550	12,000	3,000
Total	General Engineering Services	666,372	709,582	713,317	706,556	716,371	6,789

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.31.06
Program	General Engineering Services
Account Name	General Engineering

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Unplanned general engineering primarily for facilities and not included in the CIP planned projects	73,936	10,000	10,000	10,000	-	0.0%	0.0%
Total	**73,936**	**10,000**	**10,000**	**10,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.31.09
Program	General Engineering Services
Account Name	NPDES

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
NPDES Permit Fees	4,399	5,000	4,399	5,000	-	0.0%	13.7%
Total	**4,399**	**5,000**	**4,399**	**5,000**	**$ -**	**0.0%**	**13.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.40.10
Program	General Engineering Services
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel for Conferences and Meetings	2,066	3,000	1,000	1,000	(2,000)	-66.7%	0.0%
NOTE: FY17 YR end est. $2k were moved to new Training acct. (55.01)							
Total	**2,066**	**3,000**	**1,000**	**1,000**	**$ (2,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.40.11
Program	General Engineering Services
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
This includes meetings at FDOT, Potential Regional Meetings for NPDES, County Coordination Meetings	-	1,000	-	-	(1,000)	-100.0%	0.0%
NOTE: FY 17 Funds moved to Travel Per Diem Acct.(40.10)							
Total	**-**	**1,000**	**-**	**-**	**$ (1,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.46.01
Program	General Engineering Services
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc. Office Equip Repairs such as chair replacements or other ergonomic improvements	99	300	300	300	-	0.0%	0.0%
Total	**99**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.47.02
Program	General Engineering Services
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Printing of special items	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.51.01
Program	General Engineering Services
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Pens, pads of paper, printing paper, calendars, business cards, folders, other misc. office supplies	3,076	3,000	3,000	3,000	-	0.0%	0.0%
Total	**3,076**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.51.02
Program	General Engineering Services
Account Name	Minor Office Furn/equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Small Equipment: Calculators, monitors, keyboards, etc.	329	250	250	250	-	0.0%	0.0%
Total	**329**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.52.05
Program	General Engineering Services
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Associated w/ 4 vehicles assigned to Eng. Based on 3 yr avg.	3,608	3,000	3,000	3,000	-	0.0%	0.0%
Total	**3,608**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.52.12
Program	General Engineering Services
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Hard Hats, Safety Vest or other materials	-	500	300	500	-	0.0%	66.7%
Total	**-**	**500**	**300**	**500**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.54.01
Program	General Engineering Services
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
APWA, FES Florida Engineering Society, ASCE	1,225	2,250	2,000	2,250	-	0.0%	12.5%
Total	**1,225**	**2,250**	**2,000**	**2,250**	**$ -**	**0.0%**	**12.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.55.01
Program	General Engineering Services
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Local and State Professional Conferences required for CEU to maintain PE for all Engineers on staff							
	-	-	2,000	3,000	3,000	100.0%	50.0%
Total	**-**	**-**	**2,000**	**3,000**	**$ 3,000**	**100.0%**	**50.0%**

PROGRAM: RIGHT OF WAY INSPECTIONS 565

Mission: This bureau exists to contribute to the well-being of the community by permitting, overseeing and inspecting work activities in the Town's rights of way and easements to ensure quality work with minimal disruption.

Main Activities: The most important things we do to fulfill the mission are:

- Adhere to all guidelines set by the Town.
- Issue permits in compliance with the Town's ROW manual.
- Minimize inconvenience to the public.
- Make sure contractors restore to Town standards and regulate to that end.
- Provide permit and inspection service in a timely manner.
- Observe work activities to ensure compliance with permit conditions and ROW manual regulations.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	73,785	76,167	96,977	96,977	96,977	130,574	34.64%
Employee Benefits	34,246	33,402	32,813	32,813	32,813	43,283	31.91%
Contractual	461	395	900	900	700	700	-22.22%
Commodities	482	333	1,650	1,650	1,050	1,850	12.12%
Capital Outlay	-	-	-	-	-	15,565	100.00%
Depreciation	1,297	3,224	2,725	2,725	2,725	2,725	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	110,271	113,521	135,065	135,065	134,265	194,697	44.15%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Right of Way Inspector I	0.500	0.500	0.500	0.500	1.000
Right of Way Inspector II	1.000	1.000	1.000	1.000	1.000
	1.500	1.500	1.500	1.500	2.000

001 General
50 Public Works
565 Right of Way Inspections

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.565.10	Salaries and Wages						
50.565.539.10.12.01	Regular Salaries/Wages	76,167	96,977	96,977	96,977	130,574	33,597
Total	Salaries and Wages	76,167	96,977	96,977	96,977	130,574	33,597
50.565.20	Employee Benefits						
50.565.539.20.15.13	Cell Phone Allowance	650	650	650	650	1,300	650
50.565.539.20.21.01	Fica/Medicare	5,837	7,403	7,403	7,403	10,038	2,635
50.565.539.20.22.01	Retirement Contributions	9,918	6,200	6,200	6,200	0	6,200-
50.565.539.20.22.05	Defined Contribution Plan 401(a)	0	796	796	796	2,597	1,801
50.565.539.20.22.06	Town Discretionary DC Contributior	0	796	796	796	0	796-
50.565.539.20.23.01	Group Insurance Fixed	11,347	11,318	11,318	11,318	22,817	11,499
50.565.539.20.27.01	Salaries/Wages Longevity/Bonus	5,650	5,650	5,650	5,650	6,531	881
Total	Employee Benefits	33,402	32,813	32,813	32,813	43,283	10,470
50.565.30	Contractual						
50.565.539.30.40.10	Travel and Per Diem	0	200	200	100	100	100-
50.565.539.30.40.11	Travel/Town Business	0	100	100	0	0	100-
50.565.539.30.41.01	Telephone Base	395	500	500	500	500	0
50.565.539.30.47.02	Printing	0	100	100	100	100	0
Total	Contractual	395	900	900	700	700	200-
50.565.35	Depreciation						
50.565.539.35.59.01	Annual Depreciation	3,224	2,725	2,725	2,725	2,725	0
Total	Depreciation	3,224	2,725	2,725	2,725	2,725	0
50.565.50	Commodities						

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
565 Right of Way Inspections

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.565.539.50.51.01	Office Supplies	2	200	200	100	200	0
50.565.539.50.52.05	Fuel/Motor Oil	303	750	750	450	750	0
50.565.539.50.52.06	Uniform	28	500	500	300	500	0
50.565.539.50.52.12	Other Supplies	0	200	200	100	200	0
50.565.539.50.55.01	Training	0	0	0	100	200	200
Total	Commodities	333	1,650	1,650	1,050	1,850	200
50.565.60	Capital Outlay						
50.565.539.60.64.01	Vehicles	0	0	0	0	15,565	15,565
Total	Capital Outlay	0	0	0	0	15,565	15,565
Total	Right of Way Inspections	113,521	135,065	135,065	134,265	194,697	59,632

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.40.10
Program	Right of Way Inspections
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel expenses for Meetings, Conferences, and Town Business	-	200	100	100	(100)	-50.0%	0.0%
Total	**-**	**200**	**100**	**100**	**$ (100)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.40.11
Program	Right of Way Inspections
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Business Meetings	-	100	-	-	(100)	-100.0%	0.0%
Funds moved to acct. #40.10							
Total	**-**	**100**	**-**	**-**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.41.01
Program	Right of Way Inspections
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon Wireless - Mi-Fi (Mobile Hot Spot Service)	395	500	500	500	-	0.0%	0.0%
Total	**395**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.47.02
Program	Right of Way Inspections
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Printing of ROW submittals & Revised Violation Forms	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.51.01
Program	Right of Way Inspections
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Supplies: Pens, Paper, Calendars, Note Pads, misc. supplies, etc.	2	200	100	200	-	0.0%	100.0%
Total	**2**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.05
Program	Right of Way Inspections
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
1 vehicle - Fuel and motor oil costs	303	750	450	750	-	0.0%	66.7%
Total	**303**	**750**	**450**	**750**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.06
Program	Right of Way Inspections
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniforms for ROW Inspector I and ROW Inspector II	28	500	300	500	-	0.0%	66.7%
Total	**28**	**500**	**300**	**500**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.12
Program	Right of Way Inspections
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Hard Hats, Safety Vest, Safety Cones, etc	-	200	100	200	-	0.0%	100.0%
Total	**-**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.55.01
Program	Right of Way Inspections
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for Conferences, MOT Training/Refresher, and Prof. Development Training for (2) R-O-W Inspectors.	-	-	100	200	200	100.0%	100.0%
Total	**-**	**-**	**100**	**200**	**$ 200**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.60.64.01
Program	Right of Way Inspections
Account Name	Vehicles

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
New vehicle acquisition cost for second ROW Inspector position	-	-	-	15,565	15,565	100.0%	100.0%
Total	**-**	**-**	**-**	**15,565**	**$ 15,565**	**100.0%**	**100.0%**

PROGRAM: EQUIPMENT OPERATION & MAINTENANCE 571

Mission: This bureau exists to maintain the Town's fleet of vehicles and equipment in top condition at the lowest operating cost.

Main Activities: The most important things we do to fulfill the mission are:
- Schedule and perform preventive maintenance inspections for the Town's vehicles and equipment.
- Service and repair equipment to optimize operating time.
- Prepare specifications and plan for new vehicle purchases on a scheduled replacement.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	246,454	253,051	305,902	305,902	305,902	287,113	-6.14%
Employee Benefits	105,179	144,507	181,103	181,103	181,237	178,188	-1.61%
Contractual	52,681	35,366	91,023	96,348	94,713	74,623	-18.02%
Commodities	150,462	163,961	152,252	156,239	166,790	171,762	12.81%
Capital Outlay	-	25,393	11,300	11,300	11,300	8,100	-28.32%
Depreciation	9,728	6,343	9,046	9,046	9,046	13,480	49.02%
Other	-	-	-	-	-	-	0.00%
TOTALS	564,504	628,621	750,626	759,938	768,988	733,266	-2.31%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Mechanic I	0.500	0.500	1.000	1.000	-
Mechanic III	2.000	2.000	2.000	2.000	-
Mechanic IV	1.000	1.000	1.000	1.000	-
Fleet Mechanic	-	-	-	-	3.000
Fleet Mechanic Supervisor	-	-	-	-	1.000
Office Assistant II	1.000	1.000	1.000	1.000	1.000
Services Division Manager	0.100	0.100	0.100	0.100	0.100
	4.600	4.600	5.100	5.100	5.100

001 General
50 Public Works
571 Equip Operations/Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.571.10	Salaries and Wages						
50.571.539.10.12.01	Regular Salaries/Wages	246,740	300,102	300,102	300,102	281,313	18,789-
50.571.539.10.14.01	Overtime	6,311	5,800	5,800	5,800	5,800	0
Total	Salaries and Wages	253,051	305,902	305,902	305,902	287,113	18,789-
50.571.20	Employee Benefits						
50.571.539.20.15.13	Cell Phone Allowance	650	650	650	1,300	1,300	650
50.571.539.20.15.16	Mechanic Tool Allowance	1,444	2,166	2,166	1,650	2,166	0
50.571.539.20.21.01	Fica/Medicare	19,404	23,190	23,190	23,190	20,741	2,449-
50.571.539.20.22.01	Retirement Contributions	40,662	63,242	63,242	63,242	77,709	14,467
50.571.539.20.22.05	Defined Contribution Plan 401(a)	7,739	10,067	10,067	10,067	13,988	3,921
50.571.539.20.22.06	Town Discretionary DC Contributior	7,739	10,067	10,067	10,067	0	10,067-
50.571.539.20.23.01	Group Insurance Fixed	57,868	57,720	57,720	57,720	58,184	464
50.571.539.20.27.01	Salaries/Wages Longevity/Bonus	9,001	14,001	14,001	14,001	4,100	9,901-
Total	Employee Benefits	144,507	181,103	181,103	181,237	178,188	2,915-
50.571.30	Contractual						
50.571.539.30.34.10	Other Contracted Services	5,094	10,723	10,723	10,523	10,723	0
50.571.539.30.40.10	Travel and Per Diem	190	1,400	1,400	300	300	1,100-
50.571.539.30.40.11	Travel/Town Business	0	300	300	0	0	300-
50.571.539.30.46.02	Vehicle Maint - External	27,765	76,000	81,325	81,325	60,000	16,000-
50.571.539.30.46.04	Other Equipment Maintenance	1,516	2,000	2,000	2,200	3,000	1,000
50.571.539.30.49.01	Advertising	736	400	400	200	400	0
50.571.539.30.49.04	Permits	65	200	200	165	200	0
Total	Contractual	35,366	91,023	96,348	94,713	74,623	16,400-

001 General
50 Public Works
571 Equip Operations/Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.571.35	Depreciation						
50.571.539.35.59.01	Annual Depreciation	6,343	9,046	9,046	9,046	13,480	4,434
Total	Depreciation	6,343	9,046	9,046	9,046	13,480	4,434
50.571.50	Commodities						
50.571.539.50.51.01	Office Supplies	900	1,300	1,300	1,200	900	400-
50.571.539.50.52.01	Chemical/Cleaning Sup	1,548	615	615	665	700	85
50.571.539.50.52.02	Vehicle Maintenance Parts	131,935	115,000	115,000	130,000	135,000	20,000
50.571.539.50.52.04	Other Eqp Maint Supplies	4,324	4,000	4,000	4,000	4,000	0
50.571.539.50.52.05	Fuel/Motor Oil	14,403	18,000	18,000	17,000	18,000	0
50.571.539.50.52.06	Uniform	2,828	3,512	3,512	3,000	3,512	0
50.571.539.50.52.12	Other Supplies	1,932	3,000	3,000	2,800	3,000	0
50.571.539.50.52.18	Minor Operating Equip (<$2500)	5,991	6,575	10,562	6,575	5,000	1,575-
50.571.539.50.54.01	Membership Dues	100	250	250	150	250	0
50.571.539.50.55.01	Training	0	0	0	1,400	1,400	1,400
Total	Commodities	163,961	152,252	156,239	166,790	171,762	19,510
50.571.60	Capital Outlay						
50.571.539.60.64.03	Machinery and Equipment (>$2,50(	25,393	11,300	11,300	11,300	8,100	3,200-
Total	Capital Outlay	25,393	11,300	11,300	11,300	8,100	3,200-
Total	Equip Operations/Maintenance	628,621	750,626	759,938	768,988	733,266	17,360-

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.34.10
Program	Equip Operations/Maintenance
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	5,094				-	0.0%	0.0%
Tire Recycling Service		900	900	900	-	0.0%	0.0%
Oil/Water Separator Tank Cleaning		1,800	1,800	1,800	-	0.0%	0.0%
Fluid Disposal		700	700	700	-	0.0%	0.0%
Filter Collection		850	850	850	-	0.0%	0.0%
Oxy Welding Tanks		660	660	660	-	0.0%	0.0%
Towing		1,000	800	1,000	-	0.0%	25.0%
Oil Samples		1,863	1,863	1,863	-	0.0%	0.0%
Ship lift inspections		1,000	1,000	1,000	-	0.0%	0.0%
Aerial lift/crane certification		1,500	1,500	1,500	-	0.0%	0.0%
Fire extinguisher Inspection		450	450	450	-	0.0%	0.0%
Total	**5,094**	**10,723**	**10,523**	**10,723**	**$ -**	**0.0%**	**1.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.40.10
Program	Equip Operations/Maintenance
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Per Diem Travel Expense Funds for Mechanics Travel to Fleet Industry Related Workshops: $300.	190	1,400	300	300	(1,100)	-78.6%	0.0%
Total	**190**	**1,400**	**300**	**300**	**$ (1,100)**	**-78.6%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.40.11
Program	Equip Operations/Maintenance
Account Name	Travel/Town Business

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for mechanics travel on industry related workshops.	-	300	-	-	(300)	-100.0%	0.0%
NOTE: Funds were moved to Acct. #40.10							
Total	**-**	**300**	**-**	**-**	**$ (300)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.46.02
Program	Equip Operations/Maintenance
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for repairs to equipment outside of normal operational tasks.	27,765	76,000	81,325	60,000	(16,000)	-21.1%	-26.2%
Welding and fabrication to bodys and trailers, radiators, windshields, hydraulics, major body work, engines, transmissions, upholstery, alternators, etc. Truck Certs: $1,500. Extended Warranty for FY18 Equipment Purchases: $0 None required this FY. Vendor Repairs to Dozer: $5,000							
Total	**27,765**	**76,000**	**81,325**	**60,000**	**$ (16,000)**	**-21.1%**	**-26.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.46.04
Program	Equip Operations/Maintenance
Account Name	Other Equipment Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide for repair to existing units and replacement of damaged units or parts.	1,516	2,000	2,200	3,000	1,000	50.0%	36.4%
Radios, batteries and antennas. General repairs to mobile and fixed station							
Total	**1,516**	**2,000**	**2,200**	**3,000**	**$ 1,000**	**50.0%**	**36.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.49.01
Program	Equip Operations/Maintenance
Account Name	Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Newspaper Ads for Vehicle Bid Notices	736	400	200	400	-	0.0%	100.0%
Total	**736**	**400**	**200**	**400**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.49.04
Program	Equip Operations/Maintenance
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for operating permit fees. Waste Oil Tank permit $75, Haz Waste Generator permit $65, Storage Tank Regist. $25	65	200	165	200	-	0.0%	21.2%
Total	**65**	**200**	**165**	**200**	**$ -**	**0.0%**	**21.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.51.01
Program	Equip Operations/Maintenance
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to conduct daily operation, record keeping and file management.	900	1,300	1,200	900	(400)	-30.8%	-25.0%
General office supplies: pens, pencils, writing pads, copy paper, clip boards, staples, paper clips, etc.							
Total	**900**	**1,300**	**1,200**	**900**	**$ (400)**	**-30.8%**	**-25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.01
Program	Equip Operations/Maintenance
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,548						
55 gal drums parts & brake cleaner		415	415	450	35	8.4%	8.4%
Various solvents, degreasers		200	250	250	50	25.0%	0.0%
Total	**1,548**	**615**	**665**	**700**	**$ 85**	**13.8%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.02
Program	Equip Operations/Maintenance
Account Name	Vehicle Maintenance Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for repairs to vehicles and equipment. FY14-16 3 yr average: $123,945 Repair parts for all vehicles and equipment - breaks, batteries, belts, hoses, lines, mufflers, springs, shocks, cylinders, bearings, engines, transmissions, frabrication metals, tires. Dozer repair parts for undercarriage: $20,000 Loader tires: $1900	131,935	115,000	130,000	135,000	20,000	17.4%	3.8%
Total	**131,935**	**115,000**	**130,000**	**135,000**	**$ 20,000**	**17.4%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.04
Program	Equip Operations/Maintenance
Account Name	Other Eqp Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Shop tool repairs and diagnostic equipment. Scanners $ 1,200 and up, Freon recovery, Cummins software. Reconnect hardware.	4,324	4,000	4,000	4,000	-	0.0%	0.0%
Total	**4,324**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.05
Program	Equip Operations/Maintenance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuel for service/parts truck and pool vehicles. Gas for torches. Oils and lubricants for equipment services.	14,403	18,000	17,000	18,000	-	0.0%	5.9%
Total	**14,403**	**18,000**	**17,000**	**18,000**	**$ -**	**0.0%**	**5.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.06
Program	Equip Operations/Maintenance
Account Name	Uniforms

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for identification and appearance. $49.55 x 52 weeks plus extra fees Includes rags, mats, and Tshirts.	2,828	3,512	3,000	3,512	-	0.0%	17.1%
Total	**2,828**	**3,512**	**3,000**	**3,512**	**$ -**	**0.0%**	**17.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.12
Program	Equip Operations/Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to conduct shop operations.	1,932	3,000	2,800	3,000	-	0.0%	7.1%
Batteries, lamps. gloves, absorbants, handsoaps, cutting blades, drill bits, grinder discs, couplers, tapes, clamps, hydro fulids, water, ladders, dust masks and other supplies, reel hose, cones, etc.							
Total	**1,932**	**3,000**	**2,800**	**3,000**	**$ -**	**0.0%**	**7.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.18
Program	Equip Operations/Maintenance
Account Name	Minor Operating Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for diagnostic/troubleshooting and repair equipment.	5,991						
Software and hardware updates		500	500	500	-	0.0%	0.0%
Shop Manuals		400	400	400	-	0.0%	0.0%
Evap cooler		1,800	1,800	1,800	-	0.0%	0.0%
Small hand tools		600	600	600	-	0.0%	0.0%
Grease pump		1,200	1,200	1,200	-	0.0%	0.0%
Water/air hose reels		1,050	1,050	-	(1,050)	-100.0%	-100.0%
Shop fans		525	525	-	(525)	-100.0%	-100.0%
Lift rees and equipment to add to service truck		500	500	500	-	0.0%	0.0%
Total	**5,991**	**6,575**	**6,575**	**5,000**	**$ (1,575)**	**-24.0%**	**-24.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.54.01
Program	Equip Operations/Maintenance
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide memberships associated with Industry FL Gov. Fleet Administrators (FLAGFA) FM Certification/ Safety Training	100	250	150	250	-	0.0%	66.7%
Total	**100**	**250**	**150**	**250**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.55.01
Program	Equip Operations/Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Technical courses in fleet and new emissions standards on new model trucks, ASE courses. Supervisory Courses. $400 - Manager Safety Trainer Cert. $400. Mechanic Cert. Courses $600.	-	-	1,400	1,400	1,400	100.0%	0.0%
Total	**-**	**-**	**1,400**	**1,400**	**$ 1,400**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.60.64.03
Program	Equip Operations/Maintenance
Account Name	Machinery and Equipment (>$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	25,393						
Battery/Charging System Tester and Work Area Dispensing System		11,300	11,300	-	(11,300)	-100.0%	-100.0%
Refrigerant reclamation system for AC work on vehicles		-	-	8,100	8,100	100.0%	100.0%
Total	**25,393**	**11,300**	**11,300**	**8,100**	**$ (3,200)**	**-28.3%**	**-28.3%**