

TOWN OF PALM BEACH

Office of the Town Clerk

MINUTES OF THE SPECIAL TOWN COUNCIL MEETING HELD ON TUESDAY, JULY 12, 2016

1 **I. CALL TO ORDER AND ROLL CALL**

2
3 The special Town Council meeting was called to order at 4:42 p.m. on Tuesday, July 12,
4 2016, in the Town Council Chambers. All of the elected officials were found to be
5 present.
6

7 **II. PLEDGE OF ALLEGIANCE**

8
9 Council President Pucillo led the Pledge of Allegiance.
10

11 **III. APPROVAL OF AGENDA**

12
13 Motion was made by Council Member Lindsay, and seconded by Council Member
14 Moore, to approve the Agenda. On roll call, the motion carried unanimously.
15

16 **IV. COMMUNICATIONS FROM CITIZENS**

17
18 *(Clerk's Note: Council President Pucillo announced that the Town Council would hear*
19 *communications from citizens after the budget presentation.)*
20

21 **V. TOWN MANAGER'S OVERVIEW OF THE PROPOSED FY17 BUDGET**

22 *Thomas G. Bradford, Town Manager*
23

24 Town Manager Bradford provided an overview of the proposed Fiscal Year 2017 Budget,
25 millage rate, Town revenues and expenditures, proposed fee changes, and the Town's
26 efforts to reduce the Undergrounding Project special assessments.
27

28 Discussion ensued regarding the qualifications and job description of the proposed
29 Undergrounding Project Coordinator and funding for the July 4th party and other events
30 for Town employees.
31

32 Lew Crampton, 2335 S. Ocean Blvd., Citizens Association of Palm Beach, spoke
33 regarding the net effect of reduced undergrounding assessments, the Citizens
34 Association's efforts to identify ways to reduce assessments, reducing special
35 assessments for all property owners, and allocating the potential sales tax increase
36 revenues towards reduction of the undergrounding assessments.

Discussion ensued regarding the need for the 3% increase for inflation allocated to the Coastal Management Program, size of the proposed 2017 budget compared to the size of the budget five years ago, watching and controlling the budget, reasons for the budget's growth over the years, coastal management and pension expenditures, not having a budget controlled by real estate values, increasing non ad valorem revenue sources, contingency fund balance calculations, anticipated contingency fund balances for the current year, reasons for cost increases to the Coastal Management Program, the necessity to allocate \$500,000 annually towards the Capital Improvement Program over time, what was included in the 2010 and 2013 Accelerated Capital Improvement Program bonds not taking care of all of the Town's needs, and maintenance costs for capital improvement projects and Town assets.

A. General Fund

a. Pension: Discretionary 4% Town Contribution

Motion was made by Council President Pro Tem Kleid, and seconded by Council Member Moore, to approve the additional 4% discretionary Town general employee and lifeguard pension contributions for fiscal year 2017. On roll call, the motion carried unanimously.

b. Building Permit Fees

Director of Planning, Zoning, & Building Page spoke regarding the need to lower the current Building Department fees to meet State law.

Discussion ensued regarding the costs related to contractual services and employees and whether including them would allow the Town to maintain its current building permit fee schedule.

Town Manager Bradford requested conceptual approval of increasing the Gainesville and Arlington Residential Parking Permit fees from \$40 to \$50.

Motion was made by Council Member Moore, and seconded by Council Member Zeidman, to conceptually approve increasing the Gainesville and Arlington Residential Parking Permit fees to \$50. On roll call, the motion carried unanimously.

B. Debt Service Fund

C. Capital Improvement Funds

1. Pay As You Go Capital Improvement Program

Town Manager Bradford provided an overview of the upcoming Pay As You Go Capital Improvement Program changes.

2. Accelerated Capital Improvement Program

3. Coastal Protection Program

4. Worth Avenue Maintenance

D. Recreation Enterprise Fund

a. Fee Discussion

Director of Recreation Zickar provided an overview of the proposed Recreation fee changes.

Discussion ensued regarding the resident-guest classification and fee rates, the Town's annual tennis fee being less than almost every other city, why the tennis fees were lowered in the past, concerns regarding raising fees while the new Community Center is under construction since it will increase noise and debris, greens fees including maintenance and cart rental fees, the Town's dock rates compared to other cities' rates and how those cities and the Town calculate their fees, and continuing to watch the dock fees.

Council President Pucillo requested that Staff obtain the actual dock rates of the other cities, and not just the rack rates, for better rate comparison.

Discussion ensued regarding the proposed fees having been approved by the Recreation Advisory Commission and tweaking the golf fees.

It was the consensus of the Town Council to conceptually approve the proposed Recreation fee changes for fiscal year 2017.

E. Internal Service Funds

1. Health Insurance

2. Risk Management

3. Equipment Replacement Fund

F. Trust and Agency Funds

1. Pension Funds

Motion was made by Council Member Zeidman, and seconded by Council President Pucillo, to approve a transfer of \$2,500,000 from the fiscal year 2016 General Fund unassigned fund balance to the proposed fiscal year 2017 Pension Fund as a

supplemental Town contribution to reduce the unfunded liability. On roll call, the motion carried unanimously.

2. OPEB Trust

G. Review of General Fund and Recreation Fund Program Revenues and Expenditures for FY2017.

Town Manager Bradford provided an update on the revised taxable value estimate received from the Palm Beach County Property Appraiser, stated that the new estimate would provide an additional \$160,153 in ad valorem tax revenue if the millage rate remains as proposed, and recommended that the additional revenue be allocated towards costs associated with the Undergrounding Project.

Discussion ensued regarding where to allocate the additional revenue, whether the additional revenue is enough to make a difference, and resident preferences for a reduced undergrounding special assessment versus reduced property taxes.

Motion was made by Council President Pro Tem Kleid to allocate the additional \$160,153 in estimated ad valorem tax revenue towards costs associated with the Undergrounding Project. Motion died for lack of a second.

Motion was made by Council Member Moore to allocate the additional \$160,153 in estimated ad valorem tax revenue towards the Pension Fund's unfunded liabilities. Motion died for lack of a second.

Motion was made by Council President Pro Tem Kleid, and seconded by Council Member Moore, to allocate the additional \$160,153 in estimated ad valorem tax revenue towards a pro-rata reduction of the Undergrounding Project special assessments. On roll call, the motion carried unanimously.

VI. RESOLUTION NO. 98-2016 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Approving a Proposed Operating Millage Rate of 3.3779 for the Tentative Fiscal Year 2017 Budget; Approving the Computed Rolled Back Millage Rate of 3.1249 to be Provided to the Property Appraiser in Accordance with F.S. 200.065; Establishing the Date, Time and Place of the First and the Final Budget Hearings to Consider the Proposed Millage Rates and Tentative Fiscal Year 2017 Budget and Directing the Town Manager to Transmit this Information to the Property Appraiser of Palm Beach County in Accordance with the Requirements of F.S. 200.065.
Thomas G. Bradford, Town Manager

Discussion ensued regarding the reasoning for approving a proposed operating millage rate higher than the rate in the proposed budget.

Motion was made by Council Member Moore, and seconded by Council Member Zeidman, to approve Resolution No. 98-2016. On roll call, the motion carried

unanimously.

- VII. **RESOLUTION NO. 99-2016** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Worth Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.

Jane Struder, Director of Finance

Motion was made by Council Member Moore, and seconded by Council President Pro Tem Kleid, to approve Resolution No. 99-2016. On roll call, the motion carried unanimously.

- VIII. **RESOLUTION NO. 101-2016** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Town Hall Square Improvement Project; Describing the Property to be Included Within the Proposed Town Hall Square Assessment Area and the Local Improvements and Related Services to be Provided Therein; Determining the Estimated Capital Cost, Project Cost and Maintenance Cost of the Town Hall Square Improvement Project; Establishing the Method of Assessing the Assessed Cost Against the Properties that will be Benefitted Thereby; Establishing Other Terms and Conditions of the Assessments; Directing the Town Manager to Prepare a Preliminary Assessment Roll; Establishing a Public Hearing to Consider Imposition of the Proposed Assessments and the Method of Their Collection; Directing the Provision of Notice; and Providing for an Effective Date.

Jane Struder, Director of Finance

Motion was made by Council Member Moore, and seconded by Council President Pro Tem Kleid, to approve Resolution No. 101-2016. On roll call, the motion carried unanimously.

- IX. **RESOLUTION NO. 102-2016** A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Establishing the Non-Ad Valorem Assessment Rates for Commercial Solid Waste Collection; Providing an Effective Date.

H. Paul Brazil, Director of Public Works

Motion was made by Council President Pro Tem Kleid, and seconded by Council Member Moore, to approve Resolution No. 102-2016. On roll call, the motion carried unanimously.

- X. **ANY OTHER MATTERS**

Discussion ensued regarding the September 2016 budget hearings being tentatively scheduled for September 13, 2016, and September 21, 2016.

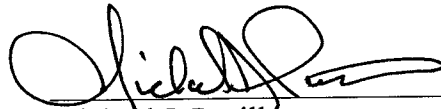
1 Council President Pucillo requested that all Town Council Members check their
2 calendars that evening and let the Town Council know at tomorrow's Town Council
3 meeting if they have any scheduling conflicts.
4

5 **XI. ADJOURNMENT**

6
7 There being no further business, the July 12, 2016, special Town Council meeting was
8 adjourned at 6:09 p.m.
9

10 APPROVED:

11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27



Michael J. Pucillo
Town Council President

ATTEST



Susan A. Owens, MPA, MMC
Town Clerk

8/16/16

Date