



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, MAY 1, 2013

I. CALL TO ORDER & ROLL CALL

A regular Recreation Advisory Commission meeting was called to order on Wednesday, May 1, 2013, at 9:00 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present.

II. PLEDGE OF ALLEGIANCE

Chairwoman Pamela McIver led the Pledge of Allegiance.

III. OATH OF OFFICE

Mrs. Lisa Walkowich administered the oath of office to Commissioners Stephen Hall, Donald Singer, Ellen Howe and Alexandra Woodfield.

Chairwoman McIver congratulated the returning commissioners on their re-appointment and welcomed new commission member Mrs. Woodfield.

IV. ORGANIZATIONAL ITEMS

- A. Election of Commission Chairperson – Vice Chairman Daniel McDonnell made a motion, seconded by Commissioner Timothy O'Hara to nominate Mrs. McIver as Chairwoman of the commission. There were no other nominations and Mrs. McIver was unanimously elected Chairperson of the Recreation Advisory Commission.
- B. Election of Vice Chairperson – Commissioner Donald Singer made a motion, seconded by Commissioner Stephen Hall to nominate Mr. McDonnell for the position of Vice Chairperson. There were no other nominations and Mr. McDonnell was unanimously elected Vice Chairperson of the Recreation Advisory Commission.

V. ANNUAL COMMISSION ORIENTATION

Chairwoman McIver spoke to the members about the role of the commission and touched briefly on the Sunshine Laws.

Mr. Jay Boodheshwar spoke to the following items:

- 1. RAC Meeting Schedule
- 2. Attendance Policy
- 3. Sunshine Law

VI. COMMENTS OF RECREATION ADVISORY COMMISSIONERS

Chairwoman McIver stated the Mr. Chris Storkerson who was eligible for reappointment to the commission made the decision to serve on the Investment Advisory Commission.

Commissioner Hall stated that in the past the commission briefly touched on the idea of additional staff for the Recreation Department. He felt that job duties such as marketing and communication for the department could be handled by this individual. After some discussion it was decided that staff would look into Commissioner Hall's suggestion to see if indeed there was a need for additional staff and how this individual could be best utilized.

Commissioner Mathew Smith stated that he had been approached by several members of the Ladies Tennis Teams who were unhappy with the way the teams were being run. Mr. Boodheshwar stated that he was aware of what Commissioner Smith was speaking to and said that staff has been working with the ladies teams these past several weeks to resolve a situation related to tryouts. Mr. Gardiner gave a brief explanation about the teams, leagues and tryout policies.

VII. COMMUNICATIONS FROM CITIZENS – None.

VIII. APPROVAL OF THE AGENDA

Motion was made by Commissioner Singer, and seconded by Commissioner Roberta Mambrino to approve the agenda. Motion carried unanimously.

IX. APPROVAL OF MARCH 6, 2013, MEETING MINUTES

Motion was made by Commissioner Mambrino, and seconded by Commissioner Singer to approve the March 6, 2013, minutes. Motion carried unanimously.

X. OLD BUSINESS

A. Phipps Tennis Center Program Growth Initiative – Mr. Boodheshwar gave a brief history of what has transpired since the last commission meeting.

B. FY2014 Budget Development - Mr. Boodheshwar gave a presentation of the proposed FY-14 Budget.

Commissioner Singer made the motion to recommend the FY14 Budget as presented by staff with the addition that staff review the need for an additional staff member. Seconded by Commissioner Mambrino, motion carried unanimously.

XI. NEW BUSINESS - None

- XII. STAFF REPORT** – Chairwoman welcomed Mike Horn who was recently hired as Dockmaster. Mr. Horn thanked the commission and gave a brief history of his experience in the marina industry.

In addition to the written report provided by staff, Mr. Boodheshwar, provided highlights of the report to the commissioners and answered various questions. Golf Manager, Tony Chateauvert, Assistant Director, Rod Gardiner and Dockmaster Mike Horn also gave short reports and answered questions.

- XIII. ANY OTHER MATTERS** - None

- XIV. ADJOURNMENT** - There being no further business, Chairwoman McIver adjourned the meeting at 10:31 a.m.