



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, SEPTEMBER 3, 2014

I. CALL TO ORDER & ROLL CALL

A regular Recreation Advisory Commission meeting was called to order on Wednesday, September 3, 2014, at 9:00 a.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present with the exception of Mrs. Khooshe Aiken, Mrs. Roberta Mambrino and Dr. G. Ellen Howe.

II. PLEDGE OF ALLEGIANCE – Chairwoman Pamela McIver led the Pledge of Allegiance.

III. COMMENTS FROM RECREATION ADVISORY COMMISSIONERS - Chairwoman McIver welcomed the commissioners back and talked about the upcoming season.

IV. COMMUNICATIONS FROM CITIZENS - None

V. APPROVAL OF THE AGENDA - Motion was made by Commissioner Donald Singer, and seconded by Commissioner Timothy O'Hara to approve the agenda. Motion carried unanimously.

VI. APPROVAL OF MAY 7, 2014, MEETING MINUTES – Motion was made by Commissioner Stephen Hall, and seconded by Commissioner O'Hara to approve the May 7, 2014, minutes. Motion carried unanimously.

VII. OLD BUSINESS

A. **FY15 Budget Development** - Mr. Jay Boodheshwar, Director of Recreation and Special Projects, gave a power point presentation reviewing the final FY15 Recreation Department Budget.

B. **Upcoming Par 3 Projects** – Mr. Boodheshwar updated the commission regarding the upcoming projects at the Par 3 Golf Course.

VIII. NEW BUSINESS

A. **Results of Recreation Department Interest Survey** – Mr. Boodheshwar gave an introduction regarding the on-line interest survey recently completed. Mr. Rod Gardiner, Assistant Director of Recreation, gave a power point presentation and reviewed the findings from the survey, as well as the actions staff will take in the upcoming months to improve customer service and program quality/quantity at the recreation center and tennis centers.

- B. **Approval of 2015 Meeting Schedule** - Motion was made by Vice Chairman Daniel McDonnell, and seconded by Commissioner Singer to approve the meeting schedule as proposed. Motion carried unanimously.

- IX. **STAFF REPORT** - In addition to the written report provided by staff, Mr. Boodheshwar, provided highlights of the report to the commissioners and answered various questions. Golf Manager Tony Chateauvert, Assistant Director Rod Gardiner and Dockmaster Mike Horn also gave short reports and answered questions.
- X. **ANY OTHER MATTERS** - None
- XI. **ADJOURNMENT** - There being no further business, Vice Chairman McDonnell made a motion to adjourn, seconded by Commissioner O'Hara, all were in favor. Chairwoman McIver adjourned the meeting at 10:55 a.m.