



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, SEPTEMBER 7, 2016

I. CALL TO ORDER & ROLL CALL

A regular Recreation Advisory Commission meeting was called to order on Wednesday, September 7, 2016 at 9:00 a.m. in the Town Council Chambers. On roll call, Khooshe Aiken, Ellen Howe, Roberta Mambrino, and Alexandra Woodfield were absent for the meeting.

II. PLEDGE OF ALLEGIANCE

Chairwoman Pamela McIver led the Pledge of Allegiance.

III. COMMENTS OF RECREATION ADVISORY COMMISSIONERS – None.

IV. COMMUNICATIONS FROM CITIZENS – None.

V. APPROVAL OF AGENDA

Motion was made by Chairwoman McIver, and seconded by Vice Chairman Matt Smith to approve the amended agenda. Motion carried unanimously.

VI. APPROVAL OF MAY 4, 2016, MEETING MINUTES

Motion was made by Commissioner Linda Wartow, and seconded by Commissioner John Hartz to approve the May 4, 2016, minutes. Motion carried unanimously.

VII. OLD BUSINESS

A. Update on Palm Beach Community Center and Seaview Park Needs Assessment and Master Plan – Mrs. Zickar reviewed the completed Needs Assessment study that began in October of 2015, and was funded by the Morton and Barbara Mandel Family Foundation. The final document was sent to all commissioners, as well as posted on the Town Website, on the Leisure Services page. Mr. Nelo Robert Freijomel, architect from Stephen Boruff Architects, gave a power point presentation on the latest developments in the design process of Seaview Park and Community Center. Questions from commissioners followed regarding the tennis courts, parking, and an elevator. Mr. Michael Ainslie, of Plantation Road spoke in favor of the plan developments. Mrs. Zickar communicated the project schedule including construction scheduled to begin in June 2017, and substantial completion of the project in October of 2018. She outlined the three components to the funding plan with a total cost \$15 million, \$5 million from the Challenge Grant from the Morton and Barbara Mandel Family Foundation, \$5 million from the Friends of Recreation and \$5 million from Town of Palm Beach. Potential fund raising opportunities for the Friends of Recreation were discussed.

B. Update of Maintenance Projects at the Par 3 – There are currently three projects approved by Town Council for maintenance and improvement to the Par 3. One of the projects

approved was the replacement of the countertops in the men's and ladies restrooms. Instead of replacing the countertops, Mrs. Zickar informed attendees, they were able to re-finish the countertops, saving over \$8,000. The fixtures in the restroom have also been replaced. The next project was replacement of wood floors. Due to an unanticipated flood, the first floor wood flooring was replaced utilizing insurance money. The improvements to the second floor will begin on Monday, September 12, 2016. Upgrade of electrical service is also in the works. Permits are being pulled and work will be completed within the next month. Plans for replacing weather screening are still being made.

VIII. NEW BUSINESS

- A. **Phipps Tennis Center Presentation** – Mr. Rod Gardiner explained the work that was completed at the Phipps Tennis Center. The project was completed within budget and ahead of schedule. At least two courts remained open during improvements. The contractor, Fast Dry Courts, resurfaced and re-lined all courts, replaced fences, and replaced windscreens and net posts. Other improvements to the facility have included: re-painting the Pro Shop interior, re-painting the entrance gates, and landscape improvements.
- B. **FRDAP (Florida Recreation Development Assistance Program) – Phipps Ocean Park Grant Application** –Mrs. Zickar begins with an explanation of the FRDAP, which is a competitive state program that provides financial assistance to local governments to develop and acquire land for public and outdoor recreational uses. The Recreation Department will be applying for a \$50, 000 grant, which is a non-matching grant. Funds could be used for playground improvements, tennis facility improvements, improved bicycle access, picnic area enhancement and landscape additions.
- C. **Selection Committees for upcoming RFP's.** – Chairwoman McIver discussed two upcoming RFP's. A request has been made for members of the RAC to serve on each Selection Committee. Chairwoman McIver recommended Vice Chairman Smith serve on the Selection Committee for the Construction Manager at Risk for the Seaview Park and Palm Beach Community Center Improvements. He agreed to take the position. The second RFP is for Golf Instruction Services. Commissioner Wartow and Commissioner Hartz both expressed interest in serving on this committee. After some discussion, Commissioner Hartz was appointed to this committee.

IX. STAFF REPORT

In addition to the written report provided by staff, Assistant Director Rod Gardiner, Golf Manager Tony Chateauvert and Dockmaster Mike Horn provided highlights of the report to the commissioners and answered various questions.

- X. **ANY OTHER MATTERS** – Mrs. McIver reminded the commissioners of Dejan (Dan) Minic, Head Tennis Pro, attending November 2nd meeting.
- XI. **ADJOURNMENT** – There being no further business, Chairwoman McIver adjourned the meeting at 10:30 a.m.