



TOWN OF PALM BEACH

RECREATION DEPARTMENT

MINUTES OF THE RECREATION ADVISORY COMMISSION HELD ON WEDNESDAY, NOVEMBER 4, 2015

I. CALL TO ORDER & ROLL CALL

A Recreation Advisory Commission meeting was called to order on Wednesday, November 4, 2015, at 2:00 p.m. in the Town Council Chambers. On roll call, all of the appointed officials were found to be present with the exception of Mrs. Khooshe Aiken, Mr. Steve Hall, Dr. Ellen Howe and Mr. Matt Smith.

Dr. Howe arrived a few minutes after the start of the meeting.

II. PLEDGE OF ALLEGIANCE – Chairwoman, Pamela McIver led the Pledge of Allegiance.

III. COMMENTS FROM RECREATION ADVISORY COMMISSIONERS – Mrs. McIver asked about two articles that appeared in the Palm Beach Daily News that required some clarification. The first was the re-negotiation of the contract with al Fresco and the second was the Recreation Department's involvement with the fountain project. Mrs. Beth Zickar, Director of Recreation stated that the article regarding the al Fresco agreement was inaccurate. Mrs. Zickar read into the minutes, the corrections that she had submitted to the paper regarding this article. With regards to the fountain project, Mrs. Zickar stated that she was assisting with some of the logistics for the Town Square Celebration that is scheduled for January 31st between 12 noon and 5:00 p.m. and will include the unveiling of the fountain and should prove to be a truly wonderful celebration.

IV. COMMUNICATIONS FROM CITIZENS - None

V. APPROVAL OF THE AGENDA - Motion to approve the agenda was made by Mrs. Roberta Mambrino and seconded by Dr. Howe. Motion carried unanimously.

VI. APPROVAL OF SEPTEMBER 2, 2015 AND OCTOBER 7, 2015 MEETING MINUTES

Alternate Commissioner John Hartz made the motion to approve the minutes. Seconded by Mrs. Mambrino, all were in favor

VII. OLD BUSINESS

- A. Update on Playground Proposal – Mrs. Zickar stated that at the September 2, 2015 commission meeting a presentation was made by the Palm Beach Foundation for fundraising efforts to take place for a new playground at Seaview Park. Following this proposal an opportunity was presented for the funding of a Needs Assessment and Master Plan for Seaview Park and the Pam Beach Recreation Center. The

playground renovation will now become part of this larger project and the Palm Beach Foundation has redirected their fundraising efforts.

Dr. Howe asked if a playground will ever be replaced at Phipps Ocean Park. Mrs. Zickar said that currently there is a swing set located behind the old school house. Dr. Howe asked if there were plans to expand the playground equipment. Mrs. Zickar said was not aware of any plans but would look into it and return with an answer at the next commission meeting.

- B. Marketing Update – Mrs. Zickar stated that at the last meeting the commissioners had given feedback on a couple of promotional pieces. She stated after the suggested changes were made, the postcard was mailed to every Town residence. In addition about 750 copies of the “Rec Connect” was distributed to the local schools.

VIII. NEW BUSINESS

- A. **Proposed Needs Assessment and Master Plan for Recreation Center and Seaview Park** – Mrs. McIver stated that at the last meeting there was discussion regarding a steering committee and the commission’s representation on that committee. She stated that three individuals had expressed an interest, Mr. Matt Smith, Mrs. Alexandra Woodfield and Alternate Commissioner Mrs. Lesly Wyrzes. After careful consideration she felt that it was necessary to have a full voting member of the commission on the committee and therefore submitted Mr. Smith’s name as the commission’s representative with Mrs. Woodfield acting as an alternate. She asked the commission for their approval, all were in favor.

Mrs. Zickar stated that The Mort and Barbara Mandel Family Foundation are the benefactors of this study and have generously agreed to fund the need assessment and master plan process. She referenced the schedule she had provided the commission and explained the process that would take place. She stated the study would be completed by April 2016. The commission then provided feedback through a brainstorming session to identify what they felt were the top priorities for the Recreation Department and Seaview Park.

- IX. **STAFF REPORT** - In addition to the written report provided by staff, Assistant Director, Rod Gardiner, Golf Manager Tony Chateauvert, and Dockmaster Mike Horn provided highlights of the report to the commissioners and answered various questions.
- X. **ANY OTHER MATTERS** - None
- XI. **ADJOURNMENT** - There being no further business, Chairwoman McIver adjourned the meeting at 3:12 p.m.