



MINUTES
LANDMARKS PRESERVATION COMMISSION
IN THE
TOWN COUNCIL CHAMBERS
360 S. COUNTY ROAD, PALM BEACH, FL

WEDNESDAY, FEBRUARY 19, 2014, 09:30 a.m.

Please be advised that in keeping with a recent directive from the Town Council, the minutes of all Town Boards and Commissions will be "abbreviated" in style. Persons interested in listening to the meeting, after the fact, may access the audio of that item via the Town's website at www.townofpalmbeach.com or may obtain an audio recording (CD) of the meeting by contacting Cynthia M. Delp, Secretary to the Landmarks Preservation Commission at (561) 227-6408. As a point of reference, you will find the recording times listed on these minutes at the beginning of each item.

I. CALL TO ORDER: (09:31:45 a.m.)

Chairman Cooney called the meeting to order at 9:31 a.m.

II. ROLL CALL: (09:31:47 a.m.)

Edward Austin Cooney, Chairman	PRESENT
William P. Feldkamp, Vice Chairman	PRESENT
Dudley L. Moore, Jr., Member	PRESENT
Jacqueline Albarran, Member	PRESENT
William J. Strawbridge Jr., Member	PRESENT
Elizabeth S. Murphy, Member	PRESENT
Anne Fairfax, Alternate Member	ABSENT (excused)
Patrick Killian, Alternate Member	PRESENT

Staff members present: John C. Randolph, Town Attorney, John S. Page, Director of Planning, Zoning and Building, John Lindgren, Planning Administrator, Janet Murphy and Emily Stillings, Staff Historic Preservation Consultants, and Cynthia Delp, Secretary to the Landmarks Preservation Commission.

III. APPROVAL OF THE MINUTES OF THE JANUARY 16, 2014 MEETING: (09:31:49 a.m.)

MOTION BY MR. MOORE FOR APPROVAL OF THE MINUTES.

MOTION SECONDED BY MR. FELDKAMP.

MOTION CARRIED UNANIMOUSLY.

IV. APPROVAL OF THE AGENDA: (09:32:01 a.m.)

MOTION BY MR. FELDKAMP FOR APPROVAL OF THE AGENDA.

MOTION SECONDED BY MR. MOORE.

MOTION CARRIED UNANIMOUSLY.

V. **ADMINISTRATION OF THE OATH TO PERSONS WHO WISH TO TESTIFY: (09:32:10 a.m.)**

Mrs. Delp administered the oath at this time and as needed throughout the meeting.

VI. **COMMENTS FROM THE PUBLIC AND COMMISSION MEMBERS: (Please limit comments to 3 minutes): (09:32:43 a.m.)**

Mr. Page referenced the voting conflicts filed by Mrs. Albarran at the January meeting.

Mr. Page noted that all seven members present today will be voting members.

VII. **PUBLIC HEARINGS: (09:33:15 a.m.)**

A. **Application for Certificate of Appropriateness #046 - 2013**

Awning

Owner/Applicant: The Everglades Club, Scott Lese, General Manager

Address: 347 Worth Avenue

Architect: Brasseur and Drobot Architects, P.A.

Project Description: Request approval for awning which is further described as: The project consists of a proposed 137 sq. ft. canvas awning to be added at the east side of the concrete covered drive through breezeway located north of Worth Avenue and east of Coconut Row below the existing dormitory structure.

At the October 2013 meeting, this project was not heard, and was deferred to the December meeting at the request of the architect. At the December meeting, the project was not heard, and was deferred to the February 2014 meeting at the applicant's request. *Please be advised that the applicant has requested that the project be withdrawn at this time.*

MOTION BY MR. STRAWBRIDGE TO WITHDRAW THE PROJECT.

MOTION SECONDED BY MR. FELDKAMP.

MOTION CARRIED UNANIMOUSLY.

B. **Application for Certificate of Appropriateness #003 - 2014**

Reconstruction

Owner/Applicant: 105 Clarendon Road Revocable Trust

Address: 105 Clarendon Avenue

Architect: Smith and Moore Architects, Inc.

Project Description: Request approval for reconstruction which is further described as: Demolition and reconstruction of garage section of residence. Demolition and reconstruction of main section of roof. *Please be advised that this is a tax abatement project.*

At the January meeting, a motion carried as follows: To approve Certificate of Appropriateness #003-2014, as presented, with the exception of the re-study of the windows at the east facade. We request deferral of those issues, and with the understanding that the two additional windows in the master bedroom are acceptable.

Call for disclosure of ex parte communication: No disclosures

ARCHITECTURAL PRESENTATION BY: Harold Smith, Smith and Moore Architects, Inc.

Mr. Smith stated that the windows in question have been re-studied since the last meeting. The new proposal is for taller windows with lites that are more in proportion with the other windows of that elevation. He reiterated that the owner requests these windows for additional exposure to the ocean from the master bedroom.

MOTION BY MRS. ALBARRAN FOR APPROVAL OF THE PROJECT AS PRESENTED, WITH NO ADDING OF THE TOP BAND, AND ELONGATING THE WINDOWS.

(IT WAS CLARIFIED THAT THE APPROVED OPTION WAS "OPTION A", AS SUBMITTED.)

MOTION SECONDED BY MR. FELDKAMP.

MOTION CARRIED UNANIMOUSLY.

C. Application for Certificate of Appropriateness # 002 - 2014

Window Replacement

Owner/Applicant: Thomas & Mary Alice O'Malley

Address: 255 Clarke Avenue

Architect: Angles Design Associates, Manuel Angles

Project Description: Request approval for window replacement which is further described as: Window Replacement - The designated windows and French doors will be replaced with hurricane impact glass/wood windows and doors as manufactured by Tischler. All new replacement windows and doors will match the existing is (size, design and color). There will be no exterior structural or architectural design changes to the existing home facade.

Call for disclosure of ex parte communication: No disclosures

ARCHITECTURAL PRESENTATION BY: Manuel Angles, Angles Design Associates

Mr. Angles presented the project in accordance with the submitted plans and as described above for the window/door replacements in the main house, guest house and garage. He explained that the windows will be the same size, color and style as the existing, and will remain in wood, so there will be no change in materials. It was noted that some of the windows have grillwork in front of them. Mr. Angles stated that the grillwork design will remain unchanged, though the project includes that the grillwork be refurbished and then reinstalled.

MOTION BY MR. FELDKAMP FOR APPROVAL OF APPLICATION FOR CERTIFICATE OF APPROPRIATENESS #002 – 2014 AS PRESENTED.

MOTION SECONDED BY MRS. ALBARRAN.

MOTION CARRIED UNANIMOUSLY.

D. Application for Certificate of Appropriateness #006 - 2014

Fountain

Owner/Applicant: 700 North Lake Way, LLC

Address: 700 North Lake Way

Architect: Smith Architectural Group

Project Description: Request approval for fountain which is otherwise described as: Construction of a new garden fountain, and other associated changes as presented

Call for disclosure of ex parte communication: No disclosures

ARCHITECTURAL PRESENTATION BY: Bill Boyle, Smith Architectural Group for Peter Wirtz, Landscape Architect, Belgium

Mr. Boyle presented the project in accordance with the submitted plans and as described above to add a new fountain on the south side of the property in alignment with the larger of the two recently approved pavilions, 13 feet off the south property line. The fountain dimensions are as follows: 5 ft. 6" tall, 18 ft. wide, and 6 ft. deep, including the basin and back wall. The project includes associated landscape changes as presented.

MOTION BY MR. FELDKAMP FOR APPROVAL OF CERTIFICATE OF APPROPRIATENESS #006 – 2014 AS PRESENTED.

MOTION SECONDED BY MS. MURPHY.

MOTION CARRIED UNANIMOUSLY.

E. Application for Certificate of Appropriateness #007-2014, with Dimensional Waiver Rehabilitation/Reconstruction/Addition/Demolition

Owner/Applicant: Bruce and Dorothy Bossidy

Address: 153 Cocoanut Row

Architect: KTA Architects, Kevin Asbacher

Project Description: Request approval for rehabilitation, reconstruction, addition to historic structure, interior and exterior demolition and landscape/hardscape together with a request for Dimensional Waiver which is further described as: This application is to permit the conversion of an existing carport into an enclosed garage and an addition to a modestly scaled Bermuda/British Colonial style home. The property is concurrently being considered for Landmark status. The project will consist of the removal of a service porch in the rear of the property to be replaced with a first floor family room, enclosing the carport and constructing a second story addition over the enclosed garage. The construction details include new matching doors and windows, painted wood garage doors, and matching cement tile roof over additions consistent with the existing hip roof. All of the additions are to the rear of the site, significantly preserving the primary street facade along Cocoanut Row. The style of the addition retains the architectural detailing of the existing architecture. The enclosed garage retains the existing primary structural members and footprint of the current carport. A single dimensional waiver is also concurrently requested, as the second story addition over the existing carport location will not meet the rear setback requirement for a second story, as it will be set back 11.75 feet in lieu of the 15 feet required. This solitary code discrepancy meets the requirements for a dimensional waiver of a landmarked property. Other associated changes as presented. *Please be advised that this is a tax abatement project.*

Call for disclosure of ex parte communication: Disclosures by several members

ATTORNEY PRESENT: Ronald Kolins, Attorney for the Owner

ARCHITECTURAL PRESENTATION BY: Kevin Asbacher, KTA Architects

LANDSCAPE PRESENTATION BY: Dustin Mizell

Mr. Kolins began by stating that he and his client were present for (1) the landmark designation; (2) the Certificate of Appropriateness to allow modifications; and (3) matters relative to the request for dimensional waiver. He explained that the dimensional waiver may be requested in lieu of a variance, provided that specific qualifying criteria are met. In this case, the dimensional waiver would allow a second story rear setback variance. Mr. Kolins explained several reasons

for the Bossidy family's need for additional space, specifically, the proposed addition in the northeast corner of the property, and other associated changes to the carport, the house and the landscaping.

Mr. Randolph questioned the order of the 3 issues at hand, recommending that the matter of designation of the property be handled first, so that after that, consideration could be given to the dimensional waiver. (Dimensional waivers are only applicable to landmarked property by code.) This inspired quite a bit of discussion and comment which ended in a straw poll of the members to see how many members wanted the matter of designation to be handled first. Six of the seven members supported hearing the designation first. Mr. Kolins asked for time to confer with his client. As such, the meeting proceeded to Item F. 350 Worth Avenue.

After completion of Item F, Item E was recalled. Mr. Kolins stated, after consulting with his client, that his client supports the designation. As such, they agreed that the designation could be handled first, i.e., prior to consideration of the Certificate of Appropriateness and Dimensional Waiver.

**MOTION BY MR. FELDKAMP TO DEFER ITEM E TO SECTION VIII,
DESIGNATION HEARINGS (I.E., UNTIL AFTER THE DESIGNATION HEARING IS
COMPLETE.)**

MOTION SECONDED BY MR. MOORE.

MOTION CARRIED UNANIMOUSLY.

After completion of the Designation Hearings, Item E. was called again (10:55:38 a.m.). Chairman Cooney called for disclosure of ex parte communication again, which resulted in several members making such a declaration.

Attorney Kolins made some remarks prior to turning the presentation over to the architect. He assured the commission that this property's low elevation did not motivate his client to seek landmarking. Mr. Asbacher presented the project in accordance with the submitted plans and as described above. He explained that the main portion of the house will remain unchanged except for window and roof replacements. The bulk of the work will occur in the northeast corner of the property on top of the existing open carport area. The project would provide needed space for guests, a new covered porch, an expanded kitchen, a new family room, an enclosed garage, and would relocate the washer/dryer which is currently located in the open carport. Doors and windows will be replaced. Old lattice screening and an existing staff room and staff porch will be removed. Above the existing carport, an additional bedroom suite for guests and a photography studio are proposed. Dustin Mizell presented the proposed landscape plan to effectively screen the second floor addition, but maintain the existing open feeling along Coconut Row. Additional landscaping is also planned for Clarke Avenue as well.

Without regard to the landscaping, it was questioned whether the proposal dramatically changes the architectural integrity of the building. Janet Murphy, consultant, opined that the proposed second story addition makes the house appear a bit subordinate, and as such, takes away from the architectural integrity of the house. She recommended that the LPC work with the architect to improve the design.

Mr. Randolph commented that it is difficult to divorce the request for Certificate of Appropriateness from the request for Dimensional Waiver, and urged the LPC to consider the criteria for both, as set forth in the code.

Mr. Feldkamp commented that the applicant is asking for a "pop up", many of which were denied by ARCOM when Mr. Feldkamp and Mr. Strawbridge served on that commission. He presented a series of photos were shown on the Elmo depicting other "pop ups" on single story homes. He maintained that regardless of the landscaping, the second story element will be seen. Mr. Feldkamp stated that the "pop up" is inappropriate for the style of the house, and advocated for a first floor solution to the owner's needs.

Mr. Kolins objected to the photos supplied by Mr. Feldkamp and stated that Mr. Feldkamp is not able to present evidence in a case. Mr. Kolins maintained that the LPC is to make a decision based upon the record presented, and not upon evidence submitted by any board/commission member. Mr. Kolins asked that the record reflect his objection and stated that this was procedurally inappropriate and prejudicial to his client.

Chairman Cooney stated that he understood the owner's need for more space, especially since this will now be used as their primary residence, but he encouraged the design team to look for first floor solutions.

Mr. Randolph asked the members to disregard the photos presented by Mr. Feldkamp since this is a quasi-judicial hearing and the LPC is to base a decision on the facts presented at the hearing by the applicant, or others, or staff.

Mr. Kolins asked for the comments of the members and suggested that a deferral to allow re-study of the design might be in order. After several members' comments, it was clear that the commission favors a first floor solution to the owner's need for additional space.

MOTION BY MR. MOORE FOR DEFERRAL TO THE MARCH MEETING.
MOTION SECONDED BY MS. MURPHY.
MOTION CARRIED UNANIMOUSLY.

F. Application for Certificate of Appropriateness #008 - 2014

Rehabilitation/Renovation/Restoration

Owner/Applicant: The Everglades Club

Address: 350 Worth Avenue

Architect: Smith and Moore Architects Inc.

Project Description: Request approval of rehabilitation and interior demolition which is further described as: The project includes structural and architectural renovations and restoration of the entire kitchen wing of the Everglades Club, which fronts on Worth Avenue. The project will be performed in four annual phases. Phases One and Two have been completed. The third phase will include foundation restoration, reconstruction of the exterior north wall, window replacement, service door replacement, the removal and replacement of clay barrel tile roofing, and the replacement of rooftop mechanical equipment. Interior work includes removal and replacement of interior partitions and finishes and removal and replacement of kitchen equipment. This application pertains to Phase Three work only. Other associated changes as presented. *Please be advised that this is a tax abatement project.*

Call for disclosure of ex parte communication: Mr. Moore indicated that he had no ex parte communication, but is a member of the Club and serves on the Board of Directors, and has no financial interest in the project. Also, declarations by Mr. Cooney and Mr. Feldkamp.

ARCHITECTURAL PRESENTATION BY: Harold Smith, Smith and Moore Architects

Mr. Smith presented the project in accordance with the submitted plans and as described above. He explained that the phasing of this project had been approved by the Town Council in 2011, and noted that Phases One and Two have already been completed. In addition to the project description above, Mr. Smith stated that the project includes: Restore or replace spindles and outlookers; determine whether any exterior walls need to be replaced for structural reasons, and replace as needed with no visible changes to the exterior; raise the parapet wall; and, raise the flat roof behind the parapet wall by 18”.

**MOTION BY MR. FELDKAMP FOR APPROVAL OF APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS # 008 – 2014 AS PRESENTED.**

MOTION SECONDED BY MRS. ALBARRAN.

MOTION CARRIED UNANIMOUSLY.

G. Application for Certificate of Appropriateness #009 - 2014
Rehabilitation Revisions

Owner/Applicant: Arthur Minerof

Address: 330 Island Road

Architect: The Pandula Architects

Project Description: Request approval for rehabilitation which is further described as: Revisions to previous approval: (1) At south building elevation, revise pair of French doors to bay window at dining room; (2) Add skylight at south building facade above second floor gallery; (3) revise French door layout at south building elevation at sun room; and other associated changes as presented. *Please be advised that this is a tax abatement project.*

Call for disclosure of ex parte communication: Disclosures by several members

ARCHITECTURAL PRESENTATION BY: Eugene Pandula, The Pandula Architects

Mr. Pandula stated that he was accompanied by Dr. Jane S. Day, Ph.D., former Town Historic Preservation Consultant, who has joined the design team to deal specifically with the tax abatement issues related to the project. Mr. Pandula presented the modifications to the previously approved project in accordance to the submitted plans and as described above. He explained that all three of the proposed changes are at the rear facade of the building, at the south side, facing the lake. Notes relative to the project: Skylight to be flat glass; remove muntins from sun room French doors for clearer views; and, dining room expansion terminating in bay window.

**MOTION BY MR. FELDKAMP FOR APPROVAL OF APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS #009 – 2014 AS PRESENTED.**

MOTION SECONDED BY MRS. ALBARRAN.

MOTION CARRIED UNANIMOUSLY.

Mr. Pandula provided an update relative to the construction progress at this site, listing several factors which have interfered with a more timely completion of the work; i.e., having to physically raise the house; weather and tides; severe spalling; lengthy time for repairs; and, problems encountered during construction. Mr. Pandula estimated that 90% of the structure is

complete now; that it has all been reframed; and, the trades are working there now. He noted that temporary landscape and a temporary fence will be installed, perhaps today.

Mr. Moore presented his concerns relative to this project and his disappointment with the speed at which the contractor is working. He strongly recommended that someone be onsite to manage the workers to facilitate the completion of the project. Mr. Randolph interjected that construction completion times are regulated by Town Code.

Let the record show that there was a short recess from 10:30 to 10:40 a.m.

VIII. DESIGNATION HEARINGS:(10:33:05 a.m.)

Item 1: 153 Cocoanut Row

Owner: Bruce H. Bossidy and Dorothy P. Bossidy

Call for disclosure of ex parte communication: Disclosures by several members

Mrs. Delp verified that proof of publication and proper legal service were achieved with regard to this hearing.

Janet Murphy, Town Historic Preservation Consultant, testified to the architecture, history, and architects for this 1950 Bermuda style home designed by Caler and Plockelman. She stated that this property meets the following criteria for designation as a Town of Palm Beach landmark:

Sec. 54-161 (1) Exemplifies or reflects the broad cultural, political, economic or social history of the nation, state, county or town; and,

Sec. 54-161 (3) Embodies distinguishing characteristics of an architectural type or is a specimen inherently valuable for the study of a period, style, method of construction or use of indigenous materials or craftsmen.

MOTION BY MR. FELDKAMP THAT THE DESIGNATION REPORT BE MADE A PART OF THE RECORD.

MOTION SECONDED BY MS. MURPHY.

MOTION CARRIED UNANIMOUSLY.

MOTION BY MR. FELDKAMP THAT 153 COCOANUT ROW BE RECOMMENDED TO THE TOWN COUNCIL FOR DESIGNATION AS A LANDMARK OF THE TOWN OF PALM BEACH, AND THAT THE CRITERIA, AS PRESENTED, BE MADE A PART OF THE RECORD.

MOTION SECONDED BY MR. STRAWBRIDGE.

MOTION CARRIED UNANIMOUSLY.

Item 2: 337 Brazilian Avenue

Owner: Friese Family Trust, Paul Friese Trustee

Call for disclosure of ex parte communication: No disclosures

Emily Stillings testified to the architecture and history relative to this two story 1924 Mediterranean Revival style home. She noted that no architect was listed for this home, and that it was likely designed and built by the contractor, Theodore Eissfeldt. She stated that this property meets the following criteria for designation as a Town of Palm Beach landmark:

Sec. 54-161 (1) Exemplifies or reflects the broad cultural, political, economic or social history of the nation, state, county or town; and,

Sec. 54-161 (3) Embodies distinguishing characteristics of an architectural type or is a specimen inherently valuable for the study of a period, style, method of construction or use of indigenous materials or craftsmen.

Mrs. Delp verified that proof of publication and proper legal service were achieved with regard to this hearing.

MOTION BY MR. FELDKAMP THAT THE DESIGNATION REPORT BE MADE A PART OF THE RECORD.

MOTION SECONDED BY MS. MURPHY.

MOTION CARRIED UNANIMOUSLY.

Attorney Guy Rabideau, representing the property owner, stated that the property owner objects to the landmark designation on the basis that "the architectural elements do not come together as a coherent whole for this building that actually makes it exemplary of the Mediterranean style that has been presented." He elaborated on other perceived problems with the house, i.e., the size of the home, less than 1900 sq. ft.; structural damage to the property; and, continuing flooding issues due to low elevation. He presented photos illustrating the flooding conditions at the site. He reiterated that this is not the best example of a Mediterranean house; there is an unknown architect; and, no prominent residents are associated with the house. Mr. Rabideau maintained that this property does not meet the criteria for designation.

Mr. Strawbridge asked Eugene Pandula and Dr. Jane S. Day, who were seated in the audience, to provide some historical information relative to the LPC's response to houses with structural and/or flooding issues, and/or multiple problems. Mr. Eugene Pandula, past member and past Chairman of the LPC, responded that the LPC has always made decisions relative to designation based on the criteria established in the ordinance. Dr. Day, Historic Preservation Consultant for the past 20 years, responded that she could not recall anyone coming forward saying that they could not landmark a property because of flood elevation. Houses in the town have been raised up in the past, and she cited 330 Island Road and 181 Clarendon as examples. "There have been other houses in town that have had this problem, and because they were landmarked, it saved that fabric of the building stock in the town." She noted that tax abatement is available to property owners who undertake such projects. Emily Stillings agreed with Mr. Pandula and Dr. Day, and added that there is nothing in the ordinance that precludes landmarking based on structural issues.

Mr. Feldkamp noted that recently studied properties like 153 Cocanut Row and 267 Atlantic Avenue are likewise below the flood elevation. Both of those owners want to do additional projects at their respective properties, and because they are landmarked, they are not impacted by the Town's 50% rule. He urged the commission to abide by the designation criteria, and commented that this is an example of very well preserved 1920's Mediterranean Revival architecture. Mr. Cooney commented that the house stands on its own and meets the criteria. He

reminded the members that their job is to vote according to the ordinance and its criteria for designation.

MOTION BY MR. STRAWBRIDGE THAT THE PROPERTY AT 337 BRAZILIAN AVENUE BE RECOMMENDED TO THE TOWN COUNCIL FOR DESIGNATION AS A LANDMARK OF THE TOWN OF PALM BEACH, AND THAT THE CRITERIA, AS PRESENTED, BE MADE A PART OF THE RECORD.

MOTION SECONDED BY MR. FELDKAMP.

MOTION CARRIED UNANIMOUSLY.

IX. OTHER BUSINESS: (11:36:27 a.m.)

A. Informal Review: 930 South Ocean Boulevard

LPC TO MAKE RECOMMENDATION RELATIVE TO VARIANCE(S)

Request approval for restoration, reconstruction, addition to historic structure, and landscape/hardscape which is further described as: Raise existing pool cabana structure 3 feet; add 145 sq. ft. to east side of cabana; add second floor to cabana (660 sq. ft.) and rework landscape and hardscape.

Call for disclosure of ex parte communication: Disclosures by several members

ATTORNEY PRESENT: Maura Ziska, for the applicant

ARCHITECTURAL PRESENTATION BY: Jon Moore and Kristen Kellogg, Smith and Moore Architects

Ms. Ziska discussed the variance requests to allow a second story on the cabana. She explained that in 2011, the LPC and the Town Council had granted approvals for this site. The cabana portion of the project was not completed and the approvals expired. Thus, the matter returns today to the LPC and soon to the Town Council, but now different than the original cabana request due to the proposal for a second floor. Kristen Kellogg presented the project in accordance with the submitted plans and as described above. She explained that the footprint is essentially the same, except for 2 ft. added to the east, and 2 ft. added at the family room area. The cabana will be raised up, and the second floor will be added, topped by a barrel tile roof.

Under commission comments, a re-study of the muntins, especially the vertical muntins, was requested. A possible solution of widening the doors was suggested.

Ms. Ziska read the variances into the record.

MOTION BY MR. FELDKAMP THAT IMPLEMENTATION OF THE PROPOSED VARIANCE WILL NOT CAUSE NEGATIVE ARCHITECTURAL IMPACTS TO THE SUBJECT LANDMARKED PROPERTY.

MOTION SECONDED BY MR. MOORE.

MOTION CARRIED UNANIMOUSLY.

B. Discussion relative to possible landmark consideration [William Strawbridge]

Mr. Strawbridge abandoned this discussion in light of the discoveries made by the Town's consultants.

X. **COMMENTS OF THE LANDMARKS PRESERVATION COMMISSION AND PLANNING ZONING & BUILDING DEPARTMENT DIRECTOR: (12:08:23 a.m.)**

Mr. Strawbridge requested that members cease any lobbying activities to be elected as officers of a board or commission. As such, he proposed secret ballots. Mrs. Delp explained how elections had been handled in the past. Staff will consult with Mr. Randolph relative to this issue.

Mr. Lindgren explained a new Town policy relative to e-mails sent and received relative to board/commission business. He distributed the policy to the members.

Mr. Lindgren explained the concept of dimensional waivers and distributed a handout regarding same.

XI. **ADJOURNMENT: (12:08:29 a.m.)**

**MOTION BY MR. MOORE TO ADJOURN THE MEETING AT 12:15 P.M.
MOTION SECONDED BY MRS. ALBARRAN.
MOTION CARRIED UNANIMOUSLY.**

The next meeting of the Landmarks Preservation Commission will be held on Wednesday, March 19, 2014 at 9:30 a.m. in the Town Council Chambers, 2nd floor, Town Hall, 360 S. County Road, Palm Beach.

Respectfully submitted,



Edward Austin Cooney, Chairman
LANDMARKS PRESERVATION COMMISSION

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