MINUTES OF THE INVESTMENT ADVISORY COMMITTEE MEETING
HELD ON FRIDAY, AUGUST 20, 2021

(Remote meeting statement was recorded and members were noted in attendance)

I. CALL TO ORDER AND ROLL CALL

The Investment Advisory Committee meeting was called to order on Friday, August 20, 2021 at 2:30 p.m., via internet conferencing due to COVID-19. On roll call, all members were found to be present, with the exception of Chairman Storkerson; a quorum was present.

II. PLEDGE OF ALLEGIANCE

Vice Chairman Anderson led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Vice Chairman Anderson asked for approval of the agenda dated August 20, 2021. Committee member McDonald made a motion and Vice Chairman Anderson seconded that motion.

IV. COMMUNICATION FROM CITIZENS – *None*

V. APPROVAL OF MINUTES

a. MINUTES FROM MAY 14, 2021 MEETING

Vice Chairman Anderson asked for a motion for the approval of the May 14, 2021 minutes. A motion was made by Committee member McDonald and a second of that motion was made by Vice Chairman Anderson. No discussion, minutes were approved.

VI. PFM ASSET MANAGEMENT – [Scott Stitcher, PFM Asset Management]

A special mention was made that PFM is being acquired by US Bank. PFM asked for an approval by the board, as they are asking all of their clients. The approval of our contract assignment is going to be presented to Town Council. A motion was made to move forward. A roll call was taken and all were in approval.

QUARTERLY PERFORMANCE REPORT

The 1-5 year portfolio is $42,867,642 at the end of the quarter. The yield at cost is almost 1%, duration 2.67 years, credit quality AA. Quarterly return was .13%.

BENCHMARK COMPARISON

The 1-5 year portfolio was up .27% for the year compared to the benchmark which was down .25% for an outperformance of .52%.

VII. ANDCO CONSULTING – [Dave West, AndCo, Consulting]

a. QUARTERLY PERFORMANCE REPORT

The July flash report was reviewed FYTD value $41,676,849, total fund return 19.13%. One year return 20.88%vs policy target of 18.63%. Excellent returns came from Pear Tree Polaris is the largest contributor for the fiscal year, 39.54%; EuroPacific fund 26.65%; Met West and PIMCO ahead of the benchmark fiscal year to date. Real Estate managers, Principal Enhanced Property Fund is 10.92% FYTD, the Intercontinental fund, just under 7%.

VIII. OPEB TRUST FINANCIAL REPORT - [Jane Le Clainche, Finance Director]

This is a financial report for the OPEB trust. About $2,000,000 in contributions from the retiree and the employers, Medicare and insurance payments going back to the plan. Investment income through June 30th was approximately $5,700,000. Health claim payouts total about $1,700,000 along with administrative expenses of $132. The net assets at the end of June total $5.9 million.

IX. MARCH INVESTMENT REPORT [Amy Wood, Assistant Finance Director]

The total amount of funds, held in investment is $219,906,024. FY return-to-date $158,551.

X. QUARTERLY REPORT FOR OVERSITE OF ONE-CENT SURTAX [Jane Le Clainche, Finance Director]

The total monies received since 2007 is $476,479.23; all of which goes to the Underground Utility Project.

XI. UPCOMING MEETING SCHEDULE [Jane Le Clainche, Finance Director]

a. **NEXT MEETING: NOVEMBER 15, 2021 AT 2:30PM**

XII. ANY OTHER MATTERS

XIII. ADJOURNMENT

There being no further business, the August 20, 2021 Investment Advisory Committee meeting adjourned at 3:36p.m

Christopher Storkerson, Chairman