TOWN OF PALM BEACH

Town Clerk's Office

MINUTES OF THE UNDERGROUND UTILITIES TASK FORCE MEETING HELD ON TUESDAY, FEBRUARY 6, 2018

1. CALL TO ORDER AND ROLL

The Underground Utilities Task Force Meeting was called to order on Tuesday, February 6, 2018 at 9:05 a.m. in the Town Council Chambers. On roll call, all Task Force members were found to be present, with the exception of Task Force Member Gulbrandsen. A quorum was present.

II. PLEDGE OF ALLEGIANCE

Chair Smith led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Motion was made by Task Force member Bottorff, and was seconded by Task Force member Parker, to approve the Agenda. On roll call, the motion passed unanimously.

IV. COMMUNICATIONS FROM CITIZENS - None

V. MINUTES

A. UUTF Meeting Minutes of January 5, 2018

Motion was made by Task Force member Wolin, and was seconded by Task Force member McDonald, to approve the Underground Utility Task Force Meeting Minutes of January 5, 2018. On roll call, the motion passed unanimously.

VI. TOWNWIDE UNDERGROUND PROJECT STATUS REPORT

A. Review of Project & Dashboard, Summary of Project Status

Steven Stern, Project Manager

Project Manager Stern provided an update on FPL's installment of hardened utility poles and upgraded power lines. (He referred to the memorandum dated February 1, 2018 in the back-up which responded to questions regarding FPL hardening feeder lines serving the Town.) Mr. Stern also reported on the project cost savings, communications from the coffee with the crew meetings, easement acquisitions to date, funding plans for future easement acquisitions for Phases 3, 4 and 5, and the AT&T overhead to underground conversion negotiations.

Kevin Schanen, Kimley-Horn, explained the budget vs. schedule chart.

B. Whiting-Turner Contracting Company; Phase 1 South Presentation
Bo Huggins, Superintendent, Whiting Turner Construction

Bo Huggins, Phase 1 South Superintendent, Whiting Turner Construction, gave an overview of the construction project on Ibis Isle which is being connected to South Ocean Boulevard. He gave details regarding decorative streetlights, conduit installation, electrical equipment placement and cable installation. Electrical equipment bases are being installed north of Lake Avenue. Installation of electrical wires in the new conduits has started at the south Town limits.

C. Burkhardt Construction, Inc.; Phase 1 North Presentation
Marc Kleisley, Project Principal, Burkhardt Construction

Marc Kleisley, Project Principal, Burkhardt Construction, gave an overview of the Phase 1 North project. The water main installation is complete and just waiting to tie-in services. He spoke regarding the conduit installation that is 65% complete and about 2 weeks ahead of schedule. Target completion date is on or around the fourth quarter of this year although our schedule shows January/February 2019.

Responding to Task Force Member Dowell, Mr. Stern and Ms. Strayer explained the pole removal process upon completion of the Project.

D. Kimley-Horn Monthly Status Report
Kevin Schanen, P.E., Kimley-Horn

Kevin Schanen, Kimley-Horn reported that a presentation regarding the Master Plan will be made to Town Council in April, 2018. He gave a progress update showing the Design for Phase 2 as being on schedule and on budget with no issues or exceptions to report and have received FPL's preliminary conceptual design for equipment. As to Phase 1, there was a slight delay (2 weeks) due to Hurricane Irma and FPL is trying to make up time due to the delay. Town council gave authorization for Phase 3 Design.

Saves and raves to the elimination of the water main deflection saved $112K and Patricia Strayer for her assistance with the FDEP Submerged Land Lease process.

VII. EASEMENT ACQUISITION FOR PHASE 2

Steven Stern, Project Manager

Project Manager Stern recommended in-sourcing the easement acquisition functions such as relationship management, administration and the document management functions supporting Phase 2. He gave the difference in cost between out-sourcing and in-sourcing which would result in a savings for the Town.

Task Force member Parker spoke regarding his concerns with staff handling the easement acquisitions.

Motion was made by Task Force Member Bottorff, and was seconded by Task Force Member Gary, to in-source the easement acquisition functions. On roll call, the Motion passed 6-1 with Task Force Member Parker dissenting.

VIII. RESOLUTIONS CREATING THE UUTF

UUTF Discussion

Task Force Member Parker spoke regarding his reasons for considering term limits for the Underground Utilities Task Force. After lengthy discussion the members voted to not have term limits.

Motion was made by Task Force Member Parker, and was seconded by Task Force Member Wolin, to recommend term limits for the Underground Utilities Task Force to the Town Council. On roll call, the Motion failed 2-5, with Task Force Members Bottorff, Dowell, Gary, Smith and McDonald dissenting.

IX. ANY OTHER MATTERS

Task Force member Bottorff brought up the matter of the costs of the various lawsuits regarding the project and requested an update on the costs. Town Manager Bradford explained that the funding for the lawsuits is paid for by Town reserves. The Goldmacher case is on appeal and the Scharf/Kosberg case in the interrogatories phase. Mr. Bottorff requested that an update be placed on the next meeting agenda. Responding to Chair Smith, Manager Bradford replied that the Town has collected $13 million in prepayments.

Task Force Member Wolin pointed out the misinformation being distributed by Maddy Greenberg via the "Condo News" and asked why the Town has not responded to these articles. Project Manager Stern responded that the inaccuracies were addressed in a newsletter that was distributed to residents. Responding to Task Force Member McDonald's request if the "Condo News" would publish an article from the Town, Manager Bradford stated that they have refused to do so.

Task Force Member Gary requested an update on the last gas leak at the next meeting.

X. ADJOURNMENT

The Underground Utilities Task Force Meeting was adjourned at 11:10 a.m.

APPROVED:

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Jeffrey A. Smith
Chair

ATTEST:

Kathleen Dominguez
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Kathleen Dominguez
Town Clerk

3/8/18
____
Date