



TOWN OF PALM BEACH

TOWN COUNCIL MEETING

TOWN HALL
COUNCIL CHAMBERS - SECOND FLOOR
360 SOUTH COUNTY ROAD

AGENDA

FEBRUARY 13, 2024

9:30 AM

Welcome

For information regarding this agenda and the procedures for public participation at Town Council Meetings, please refer to the end of this agenda.

I. CALL TO ORDER AND ROLL CALL

Danielle H. Moore, Mayor
Margaret A. Zeidman, President
Bobbie D. Lindsay, President Pro Tem
Julie Araskog
Ted Cooney
Lew Crampton

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. MODIFICATIONS TO THE AGENDA

IV. APPROVAL OF AGENDA

V. BOARD AND COMMISSIONS PRESENTATIONS AND APPOINTMENTS

- A.** Presentations by the Applicants and Appointments to the Planning and Zoning Commission

Page 6

Kelly Churney, Acting Town Clerk

VI. COMMENTS OF MAYOR DANIELLE H. MOORE

VII. COMMENTS OF TOWN COUNCIL MEMBERS

VIII. COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE

IX. APPROVAL OF CONSENT AGENDA

A. MINUTES

1. Town Council Meeting Minutes

Page 31

Kelly Churney, Acting Town Clerk

a. January 9, 2024, Town Council Meeting

b. January 10, 2024, Local Planning Agency Meeting

c. January 10, 2024, Town Council Development Review Meeting

2. Approval of Major Matters Considered by the Architectural Review Commission at its Meeting of January 24, 2024

Page 70

Wayne Bergman, Director of Planning, Zoning and Building

B. RESOLUTIONS

1. RESOLUTION NO. 006-2024, A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

Page 79

Dean Mealy, II Procurement and Contract Manager

2. RESOLUTION NO. 007-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RTN No. 2023-39, Computer Aided Dispatch and Records Management System to Tyler Technologies, Inc. in the amount of \$408,805 and Awarding Year One of the Maintenance Contract in the Amount of \$245,000 for the Initial Amount of \$653,805 and Approving Future Annual Maintenance for Years Two and Three in the Amount of \$245,000 Annually as they are renewed based on Budget Approval and Satisfactory Vendor Performance.

Page 83

Dean Mealy, II Procurement and Contract Manager

3. RESOLUTION NO. 008-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RFP No. 2024-01, Temporary Office Personnel Services to AppleOne, Inc. and 22nd Century Technologies, Inc. in the Annual Amount of \$500,000 and Establishing a five-year Award in the Amount of \$2,500,000 Contingent upon Satisfactory Performance and Budget

Page 94

Authorization.

Dean Mealy, II Procurement and Contract Manager

4. RESOLUTION NO. 009-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Retroactive Change Order in the Amount of \$18,300 to Kimley-Horn and Associates, Inc. for Additional Work related to Central Fire Fuel Tank Replacement Assessment, Design Phase Services, Environmental Regulatory Permitting and Environmental Site Remediation for a New Project Budget of \$214,050. Page 98

Dean Mealy, II Procurement and Contract Manager

5. RESOLUTION NO. 010-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and Establishing a Project Budget of \$1,977,697.92. Page 105

Dean Mealy, II Procurement and Contract Manager

6. RESOLUTION NO. 013-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Change Order in the Amount of \$5,000 to the Awarded Resolution No. 107-2023, for MCCI Laserfiche from Premise to Cloud for a new Project Budget of \$177,000. Page 111

Dean Mealy, II Procurement and Contract Manager

7. RESOLUTION NO. 015-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of Retroactive Purchase Order to Murray Logan Construction, LLC for Emergency Repairs to Town's Inlet Dock in the Amount of \$143,050 and Establishing a Project Budget in the Amount of \$160,000. Page 115

Dean Mealy, II Procurement and Contract Manager

8. RESOLUTION NO. 020-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order to Geosyntec Consultants, Inc. in the Amount of \$1,693,470 for Sand Search Investigations. Page 122

Dean Mealy, II Procurement and Contract Manager

9. RESOLUTION NO. 021-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Extension of the Contract with Health Fitness Corporation in the Amount of \$209,620 for the period of March 1, 2024 through February 28, 2025. Page 141

Dean Mealy, II Procurement and Contract Manager

C. OTHER

1. Approval of Town Manager Performance Evaluation Page 144
Kirk W. Blouin, Town Manager
2. Budget Calendar for FY25 Budget Process Page 151

X. BOARD/COMMISSION ANNUAL REPORT

- A.** Annual Report of the Investment Advisory Committee Page 154
Christopher Storkerson, Chair
- B.** Annual Report of the Shore Protection Board Page 222
Melissa Ceriale, Chair

XI. REGULAR AGENDA

A. Matters Pulled From Consent Agenda: If needed

B. Old Business

1. Town-wide Undergrounding Project - Review of Project and Dashboard, Summary of Project Status Page 227
H. Paul Brazil, P.E., Director of Public Works

C. New Business

1. Corradino Traffic & Parking Study
TIME CERTAIN: 11:00 AM
Wayne Bergman, Director of Planning, Zoning and Building
2. Re-Appointment of Town Manager Pursuant to Section 4.02(b) of the Town Charter from February 14, 2024 through February 13, 2025. Page 243
Kirk W. Blouin, Town Manager

D. Town Attorney Report

1. Update on Form 6 Litigation
Joanne O'Connor, Town Attorney

XII. ANY OTHER MATTERS

XIII. ADJOURNMENT

Procedures for Public Participation:

Note 1: **Live Stream audio:** To watch/listen live, visit the 'Public Meetings' webpage on the Town's website at www.townofpalmbeach.com. and select the "View Event" or "Click Here to Listen" button.

Note 2: Any citizen is entitled to be heard concerning any matter under the sections entitled 'Communications from Citizens' and 'Public Hearings', subject to the three-minute limitation. The public also can speak to any item listed on the agenda, including the consent agenda, at the time the agenda item comes up for discussion. Citizens desiring to address the Town Council should proceed toward the public microphones when the applicable agenda item is being considered to enable the Town Council President to acknowledge you. In-person or virtual Public Comment is

limited to three minutes and must be preceded by your name and address for the record. As a public business meeting, the Town Council President retains the right to limit discussion on any issue.

Alternative public comment is also welcome for Town Council Meetings via four methods:

1. To make a public comment virtually (for Town Council Meetings Only), email a request to publiccomment@townofpalmbeach.com and identify the desired agenda item(s) to be addressed
2. Written public comment submittals should be sent to publiccomment@townofpalmbeach.com.
3. Direct written entry into the public meeting record through the eComment portal on the Public Meetings webpage.
4. Mail or in-person submittal of written document to the Town Clerk's Office at Town Hall no later than the Friday prior to the meeting.

Note 3: **Appeals:** If a person decides to appeal any decision made with respect to any matter considered at this meeting, they will need to ensure that a verbatim record of the proceedings is made for such purposes, which shall include the testimony and evidence upon which the appeal is to be based.

Note 4: Disabled persons needing accommodations to participate in this meeting are requested to call the Clerk's Office at (561) 838-5416 at least one day prior to the meeting.

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Board and Commissions Presentations and Appointments

Agenda Title

Presentations by the Applicants and Appointments to the Planning and Zoning Commission

Presenter

Kelly Churney, Acting Town Clerk

ATTACHMENTS:

- ▣ **Memorandum Dated February 2, 2024, from Kelly Churney, Acting Town Clerk**
- ▣ **Board Roster**
- ▣ **Attendance Record**
- ▣ **Sample Ballot - Alternate Member**
- ▣ **Application - Dragana Connaughton**
- ▣ **Application - Corrine Lagano**
- ▣ **Application - Nicole Sconzo-Rametta**

TOWN OF PALM BEACH

Information for Town Council Meeting on February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Kelly Churney, Acting Town Clerk

RE: Planning and Zoning Commission Board Appointment of One Alternate Member

DATE: February 2, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council review the attached applications and appoint one (1) alternate member to the Planning and Zoning Commission. This member will fill the vacancy created by the promotion of John Tatooles to a regular member position in October 2023. The term for this appointment will fill the remaining unexpired term, designated as term 0, expiring on September 30, 2024.

GENERAL INFORMATION

The Town Clerk's office has received three (3) applications seeking **NEW APPOINTMENT** from Dragana Connaughton, 267 Merrain Road, Palm Beach, FL, Corinne Lagano, 2840 S. Ocean Blvd., Palm Beach, FL, and Nicole Sconzo-Rametta, 3200 S. Ocean Blvd, Apt. A101, Palm Beach, FL.

Attachments

cc: Wayne Bergman, Director of Planning, Zoning and Building
Jennifer Hofmeister-Drew, Planner III



PLANNING & ZONING COMMISSION MEMBERS

<u>NAME AND ADDRESS</u>	<u>EMAIL ADDRESS</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Gail Coniglio, Chair 1139 N. Ocean Blvd Palm Beach, FL 33480	gailconigl1@aol.com 561-644-0892 (h)	09/14/2021 (3 yr term)	09/30/2024 (Term 1)
Eric Christu, Vice Chair 1500 N. Ocean Blvd. Palm Beach, FL 33480	ericchristu@aol.com 561-758-7544 (h) 561-650-8556	10/13/2022 (3 yr term) 05/13/2020 10/10/2019 (3 yr term)	09/30/2025 (Term 2) 09/30/2022 (Term 1)** 05/13/2020 (Term 2 Alternate)
** to complete the remainder of R.Sammons' unexpired term which is greater than 50% and as such will count as Term 1.			
Richard M. Kleid 2660 S. Ocean Blvd Palm Beach, FL 33480	kleid561@aol.com 561-588-7631 (h)	09/14/2021 (3 yr term) 10/09/2018 (3 yr term)	09/30/2024 (Term 2) 09/30/2021 (Term 1)
Michael Vincent John Spaziani 3300 S. Ocean Blvd., #106S Palm Beach, FL 33480	spazian@aol.com 561-655-8009 (h) 561-655-8009 (w)	10/13/2022 (3 yr term) 10/10/2019 (3 yr term) 05/08/2018 (3 yr term)	09/30/2025 (Term 2) 09/30/2022 (Term 1) 09/30/2019 (Term 0)**
Marilyn N. Beuttenmuller 1555 N. Lake Way Palm Beach, FL 33480	marilynbp@gmail.com 561-844-0935 (h)	10/10/2023 (3 yr term) 10/13/2020 (3 yr term) 05/08/2018 (3 yr term)	09/30/2026 (Term 2) 09/30/2023 (Term 1) 09/30/2020 (Term 1 Alternate)
Jorge Sanchez 239 Southland Rd. Palm Beach, FL 33480	jorge@smila.net 561-842-2982 (h) 561-655-9006 (w)	10/10/2023 (3 yr term) 10/13/2020 (3 yr term) 05/13/2020	09/30/2026 (Term 2) 09/30/2023 (Term 1) 10/13/2020 (Term 1 Alternate)
John J. Tatooles 122 Ocean View Rd. Palm Beach, FL 33480	jjt5959@gmail.com 561-629-5279 (h) 312-485-5252 (c)	10/10/2023 (3 yr term) 03/02/2021 (3 yr term)	09/30/2026 (Term 1) 03/02/2024 (Term 1 Alternate)

Alternate Commission Members

William J. Gilbane 675 N. Lake Way Palm Beach, FL 33480	billy@billygilbane.com 646-453-9440 (h) 212-312-1603 (w)	10/10/2023 (3 yr term) 10/13/2020 (3 yr term)	09/30/2026 (Term 2) 09/30/2023 (Term 1)
Nicki McDonald 234 Merrain Rd. Palm Beach, FL 33480	nickimed@msn.com 917-880-4030 (c)	03/02/2021 (3 yr term)	9/30/24 (Term 1)* *Term extend to 9/30/24 per Code

VACANT

*Will be a term 0, to expire on 9/30/24, fulfilling John Tatooles' unexpired term, which is less than 50%.



TOWN OF PALM BEACH
PLANNING & ZONING COMMISSION ATTENDANCE RECORD 2023

MEMBERS

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ALTERNATE MEMBERS

William Gilbane	X		X		X		P		P		P		P		X		X		X		P		P		P	
Nicki McDonald	X		X		X		P		P		P		P		X		X		X		X		P		P	
John Tatooles	X		X		X		P		P		P		P		X		X		X		&		&		&	

LEGEND=PRESENT

- E=EXCUSED
- U=UNEXCUSED
- X=COMMISSION DID NOT MEET
- * TERM EXPIRED
- & PROMOTED TO REG MEMBER



TOWN OF PALM BEACH
PLANNING & ZONING COMMISSION
ATTENDANCE RECORD 2024

	12/3/2024	11/5/2024	10/1/2024	9/3/2024	8/6/2024	7/2/2024	6/4/2024	5/7/2024	4/2/2024	3/5/2024	2/6/2024	1/3/2024
<u>MEMBERS</u>												
Gail Coniglio												P
Richard Kleid												P
Michael Spaziani												P
Eric Christu												P
Marilyn Beuttenmuller												P
Jorge Sanchez												P
John Tatooles												P
<u>ALTERNATE MEMBERS</u>												
William Gilbane												P
Nicki McDonald												E

LEGEND P=PRESENT
 E=EXCUSED
 U=UNEXCUSED
 X=COMMISSION DID NOT MEET

BALLOT FOR APPOINTMENT OF **ALTERNATE** MEMBER
TO THE PLANNING AND ZONING COMMISSION
Town Council Meeting on **February 13, 2024**

Position(s) to be filled: 1 **Alternate Member**

Please circle (1) from the list of names appearing below.

Individuals Who Have Submitted Applications:

Dragana Connaughton

Corinne Lagano

Nicole Sconzo-Rametta

Signature of Town Council Member:

Town Council Member

Application for Service

Profile

Dragana

First Name

N

Middle Initial

Connaughton

Last Name

267 Merrain Road

Home Address

Suite or Apt

Palm Beach

City

FL

State

33480

Postal Code

draganaconnaughton@gmail.com

Email Address

Home: (561) 379-5467

Primary Phone

Mobile: (561) 379-5467

Alternate Phone

Which Boards would you like to apply for?

Planning and Zoning Commission: Submitted

Question applies to multiple boards

Appointment to the Architectural Commission (ARCOM), Landmarks Preservation Commission, Planning and Zoning Commission, Recreation Advisory Commission, & Underground Utilities Task Force (UUTF) requires the applicant to be a registered voter in the Town of Palm Beach. Please attach a copy of BOTH SIDES of your Voter Registration card with your application. Failure to provide the required copy of the voter registration card shall be grounds for rejection of the application.

Question applies to multiple boards

I am a registered voter in the Town of Palm Beach (Initial below)

yes

Question applies to multiple boards

Upload a Voter Registration Card in one of the accepted formats (Front)

Question applies to multiple boards

[Verified - KMC 12-14-23](#)

Upload a Voter Registration Card in one of the accepted formats (Back)

**Senior Global Advisor for
Sothebys, Nature
photographer**

Occupation

In what area of town do you live?

☒ North

Interests/Experience

Question applies to Planning and Zoning Commission

Why are you interested in serving on the Planning and Zoning Commission?

Palm Beach is being challenged to protect its small time feel, it's environment and architecture ever since covid arrived. Everyone seems to want a piece of our island and the sudden assault has the community desperately trying to shield itself from overdevelopment. My in-depth knowledge of the town and my desire to protect the integrity of our community, its architectural jewels, our oceans, and our way of life is what motivates me to serve. I think I can make a difference and be effective in helping make great decisions for the town going forward.

Question applies to Planning and Zoning Commission

How many meetings of the Planning and Zoning Committee have you attended in the last year?

several and have listened to many

Question applies to Planning and Zoning Commission

Are you willing and available to attend meetings of the Planning and Zoning Commission as described below? Please select all that apply. *

- ☒ Meetings which last a full day (9:30 a.m. to 5:00 p.m., or even later)?
- ☒ Meetings on consecutive dates?
- ☒ Meetings which might be scheduled for multiple dates within the same month
- ☒ Meetings scheduled year-round

Please indicate if there are any periods of time for which you will be unavailable for meetings.

Palm Beach is my permanent home. I should be available throughout the year, although I do travel more in the summer.

Question applies to multiple boards

If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

Seaview Commission in the mid 1980's The Armory Art Center, West Palm Beach 2005 -2006 National Wildlife Refuge Association, Board of Directors 2016 through 2022 Co-chair of the Beautification and Environmental Committee for the Civic Association 2020 to current Schoolyard films, co-executive producer, free educational movies for children about environmental issues 2020 to current Served on numerous committees over the years for a variety of charities, The Young Friends of the Red Cross, Kravis Center, the Heart Ball, Palm Beach Day School, Armory Art center fundraisers, Junior Committee of the Bath and Tennis Club, The Lords Place Harvard T.H. Chan School of Public Health Board member 2017 2019

Question applies to Planning and Zoning Commission

Do you have any experience in requesting comprehensive plan amendments or zoning approvals from the Town of Palm Beach or other jurisdictions? (Please explain.)

I have built my own home here on the island and am currently planning on building another property.

Are you a member of any of the following organizations? (Check all that apply)

- ☒ Palm Beach Chamber of Commerce
- ☒ Palm Beach Civic Association
- ☒ Preservation Foundation of Palm Beach

Present Occupation

Realtor, Nature Photographer, Co-Executive Producer

No. of years

37 years

Past occupation(s)

Former Ford Model, Greenhouse Assistant, Photographer's Assistant, Mother of 4 children Senior Global Estate Advisor with Sotheby's 37 years

No. of years

modeled in the mid 70's, Photographers Assistant 1978-1979, mother since 1980

Please provide details regarding your educational background:

Rollins College graduated 1976 with a BA in psychology Case Western Reserve Business School 1977 Cleveland State University, Photography class 1977-1978 Real Estate License 1985 Master Gardener University of FI 2023, Florida Master Naturalist University of FI completed 2023, Coastal Shoreline Restoration & Coastal Systems

02/13/24 TCM Backup

14

Question applies to Planning and Zoning Commission

**Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) ***

☒ None

Upload a Resume

Have you ever been convicted or pled guilty or nolo contendere to a crime other than minor traffic violations?

☐ Yes ☒ No

If you are currently serving on a Town board, commission, or committee, please identify in the space below and check the "I Agree" box indicating that you will resign from that position if you are appointed to the position you are seeking in this application.

I agree that I will resign from the board, commission, or committee if I am appointed to the position I am seeking in this application.

☒ I Agree

Question applies to Planning and Zoning Commission

Why do you feel that you are qualified to serve on the Town's Planning and Zoning Commission?

I have unique knowledge of the Town of Palm Beach, having lived here for over 50 years and working in the real estate world for over 37 years. I am very familiar with the laws that govern this town and I have always taken an interest in the community at every level for decades. I am very well educated about the issues affecting our community. I have expertise in both the natural environment and the built environment. I have worked closely with conservation groups protecting Fl. water and the wild life corridors. I have recently completed courses taken through the Univ. of Florida that pertain to coastal management and restoration of living shorelines. I am a Master Gardener and a member of the Native plant society. I have great knowledge about the zoning in progress, historic preservation, the schools, housing, future development, open space, parking issues and very concerned about the upcoming commercial districts and the future development of these area. I am most concerned about protecting our island from overdevelopment, preserving the jewels that we have, and maintaining the charm and peaceful enjoyment of our island. I am knowledgeable about the towns, cultural, economic, social and historic past and most concerned of protecting the architectural character and integrity of our island. The traffic is becoming a big issue as is global warming. Palm Beach has its work cut out for itself. We have a huge host of issues that can negatively impact our community if we don't have strong leadership and knowledge. I think I can bring both of these to the Planning Board.

Question applies to multiple boards

In the event you are applying to be a Regular Member and you are not successful, will you accept appointment as an Alternate Member should the Town Council wish to appoint you as an Alternate Member?

☒ Yes ☐ No

02/13/24 TCM Backup

Dragana N Connaughton

To enable Town Council to consider potential conflicts of interest, please list the family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children.

Richard Connaughton, husband children: Cameron Lickle, Sasha Lickle, Elizabeth Connaughton, Nicole Connaughton

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Physically Disabled

☐ Yes ☒ No

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application of dismissal after appointment.

☒ I Agree

Question applies to Planning and Zoning Commission

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that Commission applications will expire on December 15 of each year.

PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission acts in an advisory capacity to the Town Council in all matters relating to municipal planning and development. The Commission is required to follow the concepts and contents of the Town's comprehensive land use plan in all planning, zoning and development related deliberations and decisions. The Commission shall also have such powers and duties as may be prescribed by Ordinance. The members of the Commission must be registered voters in the Town of Palm Beach. The seven regular members serve for terms of three years. Three alternate members of the Zoning Commission may be appointed by the Town Council who serve when called upon by the Chair of the Commission in the absence of any regular member.

DRAGANA CONNAUGHTON

267 Merrain Road, Palm Beach, FL 33480
(561) 379-5467 draganaconnaughton@gmail.com

EXPERIENCE

Licensed Real Estate Agent, Palm Beach, FL
1985 - Current

Nature Photographer
Lifelong, Professionally 2005 - Current
Ford Model and Actress, New York, NY
Mid 1970's

EDUCATION

Rollins College, Winter Park, FL
1976, BA in Psychology
Case Western Reserve Business School, Cleveland, OH
1977, Business Courses
Cleveland State University, Cleveland, OH
1977-1978, Photography Courses

BOARDS & AFFILIATIONS

Schoolyard Films
2020 - Current, Co-Executive Producer, *Plastic in Paradise*. Free educational films for children on environmental issues. Filmed in Midway Atoll for a series on sea level rise, plastics, and the albatross population.

Florida Master Naturalist, University of Florida
Completed 2023, Coastal Shoreline Restoration & Coastal Systems

Master Gardener, University of Florida
Completed 2023, Native Plant Society Member, Herbal Society Member

Beautification and Environmental Committee, Palm Beach, FL
2020 - Current, Co-Chair

National Wildlife Refuge Association
2016 - 2022, Board of Directors. 2022 - Current, Advisory Board Member

Harvard School T.H. Chan School of Public Health
2017-2019, Board of Directors

National Association of Realtors
1985 - Current, Member

Preservation Foundation, Palm Beach, FL
1985 - Current, Member on and off

Palm Beach Civic Association, Palm Beach FL
1985 - Current, Member on and off

Armory Art Center, West Palm Beach, FL
2006, Board Member

Seaview Commission, Palm Beach, FL
Mid-1980's, Member

Served on Committees for a variety of Local Charities, Palm Beach, FL
Young Friends of the Red Cross, Kravis Center, The Heart Ball, Palm Beach Day School, Armory Art Center fundraisers, Junior Committee of The Bath and Tennis Club, The Lord's Place

Profile

Corinne

Lagano

First NameMiddle InitialLast Name

2840 S Ocean Blvd

Apt. 112

Home AddressSuite or Apt

Palm Beach

FL33480

CityStatePostal Code

corinnelagano@gmail.com

Email Address

Home: (201) 403-4001

Primary PhoneAlternate Phone

Which Boards would you like to apply for?

Planning and Zoning Commission: Submitted

Question applies to multiple boards

Appointment to the Architectural Commission (ARCOM), Landmarks Preservation Commission, Planning and Zoning Commission, Recreation Advisory Commission, & Underground Utilities Task Force (UUTF) requires the applicant to be a registered voter in the Town of Palm Beach. Please attach a copy of BOTH SIDES of your Voter Registration card with your application. Failure to provide the required copy of the voter registration card shall be grounds for rejection of the application.

Question applies to multiple boards

I am a registered voter in the Town of Palm Beach (Initial below)

CL

Question applies to multiple boards

verified PGG 2/2/24

Upload a Voter Registration Card in one of the accepted formats (Front)

Question applies to multiple boards

Upload a Voter Registration Card in one of the accepted formats (Back)

Private Property Manager

Occupation

In what area of town do you live?

☒ South

Interests/Experience

Question applies to Planning and Zoning Commission

Why are you interested in serving on the Planning and Zoning Commission?

I have served on the Board of Directors in my building and always take an interest in what is going on in the town of Palm Beach. I would like to serve as a member so I can contribute to my town.

Question applies to Planning and Zoning Commission

How many meetings of the Planning and Zoning Committee have you attended in the last year?

1

Question applies to Planning and Zoning Commission

Are you willing and available to attend meetings of the Planning and Zoning Commission as described below? Please select all that apply. *

☒ Meetings scheduled year-round

Please indicate if there are any periods of time for which you will be unavailable for meetings.

I will be available for all meetings

Question applies to multiple boards

If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

I served on the Board of Directors at Royal Saxon, Inc. located at 2840 South Ocean Blvd. Palm Beach for two years and helped the association to take care of the property

Question applies to Planning and Zoning Commission

Do you have any experience in requesting comprehensive plan amendments or zoning approvals from the Town of Palm Beach or other jurisdictions? (Please explain.)

assisted in obtaining multiple permits for over 70 residents at Royal Saxon who had to upgrade their electrical panels last year

Are you a member of any of the following organizations? (Check all that apply)

☒ Other

Present Occupation

Property Manager

No. of years

5

Past occupation(s)

Restaurant Owner operator in NJ for 15 years Business Consulting and Property Management

No. of years

3

Please provide details regarding your educational background:

I have a B.A. In Psych and Education I have taken many courses to familiarize myself with Association business upon moving to Palm Beach

Question applies to Planning and Zoning Commission

**Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) ***

☒ None

Upload a Resume

Have you ever been convicted or pled guilty or nolo contendere to a crime other than minor traffic violations?

☐ Yes ☒ No

If you are currently serving on a Town board, commission, or committee, please identify in the space below and check the "I Agree" box indicating that you will resign from that position if you are appointed to the position you are seeking in this application.

I agree that I will resign from the board, commission, or committee if I am appointed to the position I am seeking in this application.

☒ I Agree

Question applies to Planning and Zoning Commission

Why do you feel that you are qualified to serve on the Town's Planning and Zoning Commission?

I feel I am qualified to serve as an alternate member because I am a full time resident of Palm Beach and care about the town and its residents. I hope to contribute in keeping Palm Beach charming and pristine.

Question applies to multiple boards

In the event you are applying to be a Regular Member and you are not successful, will you accept appointment as an Alternate Member should the Town Council wish to appoint you as an Alternate Member?

☒ Yes ☐ No

To enable Town Council to consider potential conflicts of interest, please list the family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children.

None

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Physically Disabled

☐ Yes ☒ No

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application of dismissal after appointment.

☒ I Agree

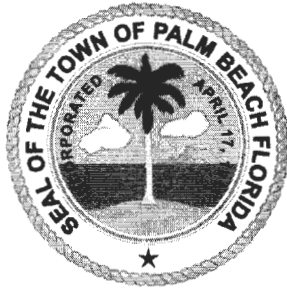
Question applies to Planning and Zoning Commission

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that Commission applications will expire on December 15 of each year.

PLANNING AND ZONING COMMISSION

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RECEIVED

By gayle at 1:51 pm, Jan 04, 2024

Town of Palm Beach Application for Service

* Denotes a required field

Profile

First Name *

Nicole

Middle Initial

Last Name *

Sconzo-Rametta

Home Address *

3200 S Ocean Blvd
A 101

City *

Palm Beach

State *

FL

Postal Code *

33480

Email Address *

nsconzo@gmail.com

Primary Phone *

Home

561 809 0890

Alternate Phone

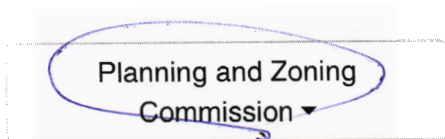
Home

917 617 1530

Which Boards would you like to apply for? *

02/19/24 Town Backup

 This board has a vacancy



These board-specific questions have been added to your application:

Planning And Zoning Commission

Go to Question

I am a registered voter in the Town of Palm Beach (Initial below) **Go to Question**

Upload a Voter Registration Card in one of the accepted formats (Front) **Go to Question**

Upload a Voter Registration Card in one of the accepted formats (Back) **Go to Question**

Why are you interested in serving on the Planning and Zoning Commission? **Go to Question**

How many meetings of the Planning and Zoning Committee have you attended in the last year? **Go to Question**

Are you willing and available to attend meetings of the Planning and Zoning Commission as described below? Please select all that apply. **Go to Question**

If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc. **Go to Question**

Do you have any experience in requesting comprehensive plan amendments or zoning approvals from the Town of Palm Beach or other jurisdictions? (Please explain.) **Go to Question**

Do you have a degree in, or have you taken courses in, any of the following fields of study: (Check as many as are applicable) **Go to Question**

Why do you feel that you are qualified to serve on the Town's Planning and Zoning Commission? **Go to Question**

In the event you are applying to be a Regular Member and you are not successful, will you accept appointment as an Alternate Member should the Town Council wish to appoint you as an Alternate Member? **Go to Question**

Go to Question

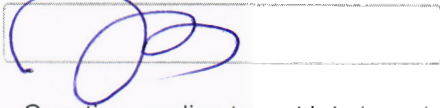
Question applies to multiple boards



Appointment to the Architectural Commission (ARCOM), Landmarks Preservation Commission, Planning and Zoning Commission, Recreation Advisory Commission, & Underground Utilities Task Force (UUTF) requires the applicant to be a registered voter in the Town of Palm Beach. Please attach a copy of BOTH SIDES of your Voter Registration card with your application. Failure to provide the required copy of the voter registration card shall be grounds for rejection of the application.

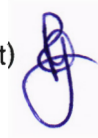
Question applies to multiple boards

I am a registered voter in the Town of Palm Beach (Initial below)



Question applies to multiple boards

Upload a Voter Registration Card in one of the accepted formats (Front)



Choose file

accepted formats: doc, docx, rtf, txt, and pdf

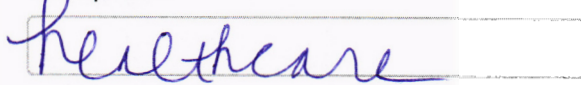
Question applies to multiple boards

Upload a Voter Registration Card in one of the accepted formats (Back)

Choose file

accepted formats: doc, docx, rtf, txt, and pdf

Occupation



In what area of town do you live?



Interests/Experience

Question applies to Planning and Zoning Commission

Why are you interested in serving on the Planning and Zoning Commission? *

I am interested in town development
city enforcement and involvement

Question applies to Planning and Zoning Commission

How many meetings of the Planning and Zoning Committee have you attended in the last year? *

I just moved here

Question applies to Planning and Zoning Commission

Are you willing and available to attend meetings of the Planning and Zoning Commission as described below? Please select all that apply. *

None selected ▾

Yes

Please indicate if there are any periods of time for which you will be unavailable for meetings.

none

Question applies to multiple boards

If you have served on any boards/commissions/committees in the Town of Palm Beach or elsewhere, please list them and include details such as length of service, attendance record, etc.

Question applies to Planning and Zoning Commission

Do you have any experience in requesting comprehensive plan amendments or zoning approvals from the Town of Palm Beach or other jurisdictions? (Please explain.) *

Boon Katur
Port of Lucre

Are you a member of any of the following organizations? (Check all that apply)

None selected ▼

Present Occupation

Healthcare

No. of years

5/10

Past occupation(s)

Consultant

No. of years

10

Please provide details regarding your educational background:

MS, CNS, LCN
Medical Nutritionist

Question applies to Planning and Zoning Commission

Do you have a degree in, or have you taken courses in, any of the following fields of study:
(Check as many as are applicable) *

None selected ▼

Upload a Resume

Choose file

Have you ever been convicted or pled guilty or nolo contendere to a crime other than minor traffic violations? *

☐ Yes

☒ No

If you are currently serving on a Town board, commission, or committee, please identify in the space below and check the "I Agree" box indicating that you will resign from that position if you are appointed to the position you are seeking in this application. *

I agree that I will resign from the board, commission, or committee if I am appointed to the position I am seeking in this application.

☒ I Agree *

Question applies to Planning and Zoning Commission

Why do you feel that you are qualified to serve on the Town's Planning and Zoning Commission? *

Keen understanding of City & Planning Design
traffic flow, congestion, liability of town, code
enforcement, building design

Question applies to multiple boards

In the event you are applying to be a Regular Member and you are not successful, will you accept appointment as an Alternate Member should the Town Council wish to appoint you as an Alternate Member? *

☒ Yes

☐ No

To enable Town Council to consider potential conflicts of interest, please list the family members who live and/or work in the Town of Palm Beach, including your spouse, parents, siblings or children. *

De Mark Lane & spouse

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

Italian

Gender

f

Physically Disabled

☐ Yes

☒ No

*

I hereby certify that I have read the sections of the Town Code of Ordinances for the particular board/commission/committee that I have selected above and have noted the description of the board/commission/committee and its members' duties, and further I have read the regulations concerning absences and conflicts of interests. I certify the information given by me is true and complete to the best of my knowledge and belief. I understand that any falsification of material facts will be grounds for rejection of this application of dismissal after appointment.

☒ I Agree *

Question applies to Planning and Zoning Commission

Please provide a copy of BOTH SIDES of your Palm Beach County Voter Registration card, which shows your Town of Palm Beach address, with your application.

Please note that Commission applications will expire on December 15 of each year.

PLANNING AND ZONING COMMISSION

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Withdraw

(/boards/forms/693/apply/3753411?code=aa9579ea-e1bd-4f5b-be0a-d9172f767338)

02/13/24 TCM Backup

Submit

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Minutes

Agenda Title

Town Council Meeting Minutes

Kelly Churney, Acting Town Clerk

- a. January 9, 2024, Town Council Meeting
- b. January 10, 2024, Local Planning Agency Meeting
- c. January 10, 2024, Town Council Development Review Meeting

Presenter

ATTACHMENTS:

- ▣ **January 9, 2024, Town Council Meeting Minutes**
- ▣ **January 10, 2024, Local Planning Agency Meeting Minutes**
- ▣ **January 10, 2024, Town Council Development Review Meeting Minutes**



TOWN OF PALM BEACH

MINUTES OF THE TOWN COUNCIL MEETING HELD ON JANUARY 9, 2024

I. [CALL TO ORDER AND ROLL CALL \(00:05\)](#)

The Town Council Meeting of January 9, 2024, was called to order at 9:30 a.m. On roll call, all council members were present.

II. [INVOCATION AND PLEDGE OF ALLEGIANCE \(00:40\)](#)

Deputy Town Clerk Gayle-Gordon gave the Invocation and Council President Zeidman led the Pledge of Allegiance.

III. [MODIFICATIONS TO THE AGENDA \(01:18\)](#)

The following items were added to the agenda:

Item No. X.C.2. Request to Consider Ordinance No. 008-2023 at the January 10, 2024, Public Hearing Prior to 5:00 PM

Wayne Bergman, Director of Planning, Zoning and Building

Item No. XII.D. Town Attorney Report

Joanne O'Connor, Town Attorney

IV. [APPROVAL OF AGENDA \(04:07\)](#)

Motion was made by Council Member Araskog and seconded by Council Member Crampton to approve the agenda, as amended. On roll call, the Motion passed unanimously.

V. [COMMENTS OF MAYOR DANIELLE H. MOORE \(4:55\)](#)

Mayor Moore recognized Skip Randolph, Town Attorney, for his retirement from service to the Town of Palm Beach. She read a Proclamation honoring Mr. Randolph for 44 years of service to the Town and wishing him the best. January 9, 2024, was proclaimed John C. Randolph Day in

the Town of Palm Beach. After reading the Proclamation, it was presented to Mr. Randolph.

Mr. Randolph was given an opportunity to address the Town Council. He expressed his sentiments and was happy to have his family in attendance. He thanked his wife, Leslie, of 54 years, for standing beside him and supporting him during his service to the town. He thanked the Town Council, Town staff, and residents for their support.

Mayor Moore recognized the law firm of Jones Foster, proclaiming January 2024 as a celebration of the company's 100th anniversary. After reading the Proclamation, it was presented to Larry B. Alexander, L. Benton Alexander, Jr., and Scott G. Hawkins on behalf of the entire law firm.

Mr. Alexander stated on behalf of the firm, they deeply appreciated the Town Council for recognizing their 100th anniversary.

Please use [this link](#) for Mayor Moore's reading of the two proclamations.

Mayor Moore recognized employee milestones and retirements. She also congratulated Fire Chief Sean Baker on his promotion to Fire Chief.

Mayor Moore recognized the following employees for their years of service:

- Steven Mancino, Police Officer – 5 years
- Angel Scronce, Lieutenant/Paramedic, Fire Rescue - 10 years
- Hugo Rivera, Water Resources Technician, Public Works– 35 years
- Eric Legore, Firefighter, Driver, Paramedic, Engineer, Fire Rescue - 10 years
- Brian Lebrun, Firefighter, Driver, Engineer, Paramedic, Fire Rescue – 25 years
- Michael Koerner, Police Lieutenant - 20 years
- Jonathan Hanning, Police Sergeant - 10 years
- Eximond Elisias, Equipment Operator, Public Works - 15 years

Mayor Moore recognized Amy Wood, Controller/Finance, who recently retired after 25 years of service to the Town of Palm Beach.

Mayor Moore congratulated Darrel Donatto, recently retired Town of Palm Beach Fire-Rescue Chief & Director of Emergency Management, on his new position as Fire Chief of Jupiter. Jupiter has a new Fire Department, and Mayor Moore said they are blessed to have Chief Donatto join them in organizing and opening their new department.

Mayor Moore recognized and congratulated Fire Chief Sean Baker on his new position.

Please use [this link](#) for direct access to a recording of Mayor Moore's comments.

VI. [COMMENTS OF TOWN COUNCIL MEMBERS \(18:16\)](#)

Members of the Town Council expressed their sentiments and gratitude to Mr. John “Skip” C. Randolph, Town Attorney.

Clerk's note: A short break was taken at 9:55 a.m., the meeting resumed at 10:06 a.m.

Council President Pro Tem Lindsay announced that on Monday, February 5, 2024, the town will be sponsoring a panel of experts, Dr. Ray Dorsey and Dr. Bruce Lanphear, to discuss the impact that toxic chemicals have on the environment.

Please use [this link](#) for direct access to a recording of the council's full comments.

VII. [COMMUNICATIONS FROM CITIZENS - 3 MINUTE LIMIT PLEASE \(51:35\)](#)

Diane Buhler, Friends of Palm Beach, made a request for the Town Council to consider changing the off-leash privilege for dogs from the current dawn to 9:00 a.m., back to from dusk to sunset. This change would protect turtle hatchlings during the season. Ms. Bueller requested that tractor use on the north end of the island be on an "as needed only" basis, from Angler Avenue north.

VIII. [PRESENTATIONS \(56:45\)](#)

- A. Annual Report from Palm Beach Island Cats
David Leavitt, Palm Beach Island Cats

Mr. Leavitt, Palm Beach Island Cats (PBIC), presented the 2023 report. The trap, neuter, return, and maintenance program humanely allow all cats to live safely in houses. He shared the serious challenges being faced concerning cats on the island. Mr. Leavitt provided the current cat census and stated that the population of cats has increased from 230 in 2022, to 350 in 2023. Donations may be made through the following website: www.PalmBeachIslandCats.com.

Please use [this link](#) for direct access to a recording of Mr. Leavitt's full presentation and the council's comments. The discussion lasted for approximately ten minutes.

IX. [BOARD AND COMMISSION PRESENTATIONS AND APPOINTMENTS \(1:15:46\)](#)

- A. Presentations by the Applicants and Appointments to the Code Enforcement Board
Kelly Churney, Acting Town Clerk

Mr. Armand Harris provided a brief biography and spoke about his desire to serve on the Code Enforcement Board.

Motion was made by Council Member Cooney and seconded by Council Member Crampton to approve the appointment of Armand Harris as an Alternate Member of the Code Enforcement Board. On roll call, the Motion passed unanimously.

X. [APPROVAL OF CONSENT AGENDA \(1:18:30\)](#)

A. MINUTES

1. Town Council Meeting Minutes
Kelly Churney, Acting Town Clerk
 - a. December 8, 2023, Special Town Council Meeting Minutes
 - b. December 12, 2023, Town Council Meeting Minutes – ***Pulled and Heard as XII.A.1***
 - c. December 13, 2023, Town Council Development Review Meeting Minutes

2. Approval of Major Matters Considered by the Architectural Review Commission at its Meeting of December 15, 2023

Wayne Bergman, Director of Planning, Zoning and Building

B. RESOLUTIONS

1. RESOLUTION NO. 002-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Change Order to Bridges, Marsh & Associates for Renovation to the North Fire Station in the Amount of \$125,000 for a Total Purchase Amount of \$685,000.

*H. Paul Brazil, P.E., Director of Public Works – **Pulled and Heard as XII.A.2***

C. OTHER

1. Donation Acceptance - PBP & FF
Nicholas Caristo, Chief of Police
2. Request to Consider Ordinance 08-2023 at the January 10, 2024, Public Hearing Prior to 5:00 PM

Wayne Bergman, Director of Planning, Zoning and Building

Motion was made by Council Member Araskog and seconded by Council President Pro Tem Lindsay to approve the consent agenda, as amended. The motion was carried unanimously.

XI. [BOARD/COMMISSION ANNUAL REPORT \(1:21:53\)](#)

- A.** Annual Report of the Recreation Advisory Commission
Grier Pressly, Chair

Mark Bresnahan, Recreation Director, presented the annual report.

Council Member Crampton spoke about the importance of the recreation program. He recollected when the Town Council was considering whether or not to build the recreation center, the anticipated cost recovery was quite low. Council Member Crampton was pleased to announce that this facility had been a town-serving asset, and that gradually, the town would experience full cost recovery. The council members extended kudos to the Recreation Department for a job well done.

Council Member Cooney questioned revenue forecasting with regard to golf. Mr. Bresnahan said it is really about the customer experience and town staff was not anticipating increased number of rounds played. There was some discussion about the golf course and clientele using the facilities.

Mr. Bresnahan announced a 4th Birthday Bash to celebrate the facility on Saturday, January 20, 2024, 10:00 a.m. to 12:00 noon. He invited everyone to attend.

Motion was made by Council Member Cooney and seconded by Council Member Crampton to accept the Annual Report of the Recreation Advisory Commission. On roll call, the Motion passed unanimously.

Clerk's Note: Discussion lasted 11 minutes.

XII. REGULAR AGENDA

A. Matters Pulled From Consent Agenda: If needed

1. December 12, 2023, Town Council Meeting Minutes

Page 11 has been revised to read “Council Member Cooney was not willing to return this request to ORS...” This was accepted by consensus by the Town Council.

2. [RESOLUTION NO. 002-2024 \(1:35:38\)](#) A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Change Order to Bridges, Marsh & Associates for Renovation to the North Fire Station in the Amount of \$125,000 for a Total Purchase Amount of \$685,000.

H. Paul Brazil, P.E., Director of Public Works

Council President Zeidman asked Mr. Brazil about the additional \$125,000 and where such requests for additional funding would end. Mr. Brazil clarified that consultants had been advised that they would need to include all additional requests at this time because they simply could not return with any additional requests. Mr. Brazil said the additional funding would be covered by designated contingency funds. Council Member Cooney asked about the project schedule. Mr. Brazil advised that the project was on schedule and on budget. He said that Jason Debrincat, Assistant Director of Public Works, was in the process of preparing a status update for the Town Council. The update will include photographs, the project schedule, and the budget.

Motion was made by Council Member Cooney and seconded by Council President Pro Tem Lindsay to approve Resolution No. 002-2024. On roll call, the Motion passed unanimously.

Clerk's Note: Discussion lasted 16 minutes.

Clerk's note: A short break was taken at 11:10 a.m. and the meeting resumed at 11:16 a.m.

B. Old Business

1. [Discussion Regarding Town Council Meeting Minutes \(2:48:13\)](#)

Margaret A. Zeidman, Town Council President

Council President Zeidman thanked the staff for preparing such detailed information regarding the different Minute styles. Acting Town Clerk Churney explained the differences between styles of Minutes presented.

Mr. Blouin noted that as desired, on items where additional information is necessary, a transcript could be prepared.

Council Member Araskog expressed concern regarding the shortened Minutes and stated that she was in favor of having the transcript be the record.

After a brief discussion the Council directed staff to prepare Minutes as shown in Exhibit A and return to the Council after three (3) months for review.

Motion was made by Council President Pro Tem Lindsay and seconded by Council Member Cooney to approve the staff recommendation of preparing meeting minutes as shown in Exhibit A, shorter-length summary minutes with timestamps, and to return to the Town Council after three (3) months for review. On roll call, Motion passed 4-1 with Council Member Araskog dissenting.

Clerk's Note: This discussion lasted 28 minutes.

2. **Phipps Ocean Park Project (1:45:48)**
TIME CERTAIN: 11:00A.M.

a. RESOLUTION NO. 003-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing Modifications to the Approved Site Plan for Phipps Ocean Park, Located at 2185 South Ocean Boulevard, Palm Beach, Florida.

H. Paul Brazil, P.E., Director of Public Works

Patricia Strayer, Town Engineer, presented a review of the revised site plan. She noted that Amanda Skier, Palm Beach Preservation, and Tricia Richter, Landscape Architect with Kimley-Horn, were present to review details of the proposed project. Ms. Strayer said that staff had reviewed all proposed modifications and believed the modifications could be handled through an administrative review and approval process.

Ms. Skier stated the plans were at 90% complete. She said that site modifications had been made to reduce cost. Burkhardt Construction, Construction Manager at Risk (CMAR), sent updated plans to the subcontractors and anticipates having the guaranteed maximum price (GMP) in March 2024. The CMP is an important component of the Capital Gift Agreement between the Town of Palm Beach and the Preservation Foundation of Palm Beach. The agreement will outline terms of the Preservation Foundation's underwriting of the project and their long-term involvement upon completion of the project. After the GMP is accepted, the Capital Gift Agreement will be presented to the Town Council for approval.

Ms. Skier stated the groundbreaking for the project was anticipated to begin in June 2024. The Preservation Foundation was finalizing pledge paperwork and preparing to apply for a bridge loan to assist with funding. She noted that signed pledge agreements would be used as capital to obtain the loan. Ms. Skier noted that one of the pledge agreements, a naming opportunity, could not be utilized until Town Council approves the terms for a naming opportunity.

Ms. Skier respectfully requested that the Town Council approve the naming term for the one feature to allow an outstanding pledge agreement to be finalized and financing for the project to be secured.

Ms. Skier respectfully requested the Town Council approve a 75-year term for the naming of coastal conservancy at Phipps Ocean Park.

Ms. Skier respectfully requested approval of site modifications to the previously approved plans for Phipps Ocean Park.

Tricia Richter, Kimley Horn, presented a recap of the project timeline, beginning in December 2020. The site plan modifications were discussed and included a rendering of the conceptual master plan. Notably, the wildflower garden and the oak terrace had been modified. Beginning with the site plan that was approved in 2023, Ms. Richter reviewed modifications and stood by to respond to questions.

Mayor Moore asked if greenspace had increased with the removal of walkways. Ms. Richter said yes, overall, the open space had increased and the 66% requirement had been met.

Council President Pro Tem Lindsay asked for further clarification with regard to the chosen playground equipment. Ms. Richter described the playground equipment. Council Member Crampton thought the playground, as presented, was less passive than had been intended for the subject site. Ms. Skier said historically, there had been a playground at Phipps Ocean Park. She said the equipment was in keeping with the history of the park.

Mr. Brazil followed up, stating the playground had been shifted considerably south due to noise concerns, and the landscape buffer had been significantly improved. Council President Pro Tem Lindsay was concerned about the park being more of an attraction than anticipated. Council Member Araskog shared concerns about the park and thought a more passive park would have been appropriate.

Council Member Cooney expressed concern about the deletion of pathways into the site, which may lessen the pedestrian experience. Mayor Moore said with the removal of sidewalks through the middle of the project, there would be space for increased vegetation, which would help mitigate sound.

Council President Pro Tem Lindsay expressed concern about the sole reliance upon parents to manage the safety of the playground.

Motion was made by Council Member Cooney and seconded by Council Member Crampton to approve Resolution No. 003-2024, authorizing modifications to the improved site plan for Phipps Ocean Park, with the conditions that (1) the applicant and staff may work out changes to the

south pedestrian access into the site, (2) the north landscape buffer with regards to sound attenuation, (3) selection of final material selection for slides on the playground, and (4) any substantial changes will be presented to the Town Council. On roll call, the Motion passed unanimously.

Clerk's Note: The presentation and discussion lasted 48 minutes.

b. RESOLUTION NO. 004-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving A 75-Year Naming Rights Term for the Lead Donor to Phipps Ocean Park as Part of The Preservation Foundation of Palm Beach's Extraordinary Spaces Capital Campaign.
Carolyn Stone, Deputy Town Manager and Amanda Skier, Preservation Foundation of Palm Beach

Joanne O'Connor, Town Attorney, discussed the background of and changes made to the agreement by which the Town of Palm Beach and the Palm Beach Preservation Foundation will be providing additional parameters around the 75-year naming rights term for the lead donor to Phipps Ocean Park as Part of The Preservation Foundation of Palm Beach's Extraordinary Spaces Capital Campaign.

Ms. Stone noted that the Capital Gifts and Management Agreement will be presented to the Town Council once the Guaranteed Maximum Price is determined.

It was the consensus of the Town Council to defer Resolution No. 004-2024 to the January 10, 2024, Town Council Development Review Meeting.

3. [Mid-Town Beach Renourishment Project Update \(3:20:28\)](#)

H. Paul Brazil, P.E., Director of Public Works

Ms. Strayer provided an update on the town staff's interactions with the United States Corps of Engineers ("USACE"), with regard to the Mid-Town Beach Renourishment Project. The Corp of Engineers had received funding and approval for a Flood Control and Coastal Emergencies ("FCCE") Act project for the Mid-Town Beach Federal Nourishment Project in the Town of Palm Beach to replace sand lost from Hurricane Nicole. USACE Headquarters had determined that the project could not be designed or constructed due to the Town of Palm Beach's inability to acquire 100% of the required perpetual easements. Staff members have been working with the Jacksonville District Office of USACE in an effort to find a way to allow a one-time waiver to construct the project within the limits of the area where the Town has secured the necessary easements. Ms. Strayer advised that Town staff would be working to schedule a meeting with USACE Headquarters to specifically request utilizing the procedure for seeking a perpetual construction easement, Section 103(d) of the 1986 Water Resources Development Act, to allow the USACE to construct the federally approved FCCE without using federal dollars on those portions of private properties that have not executed the

required easement for reasons of perpetual public access (portions of the project landward of the Erosion Control Line (“ECL”).

Ms. O’Connor advised the Town Council of two pending lawsuits against the Town relating to property owners and sand being placed on the beach, which is basically in their back yards.

Clerk’s Note: This discussion lasted for 23 minutes.

4. [Town-Wide Undergrounding Project - Review of Project and Dashboard Summary of Project Status \(3:42:47\)](#)

H. Paul Brazil, P.E., Director of Public Works

Patricia Strayer from Public Works provided an update on the undergrounding project. She said that pole removal is expected to begin in Phase IV North, which will be during season.

Clerk’s Note: Meeting was reconvened at 2:10 p.m. after the lunch break

C. New Business

1. [Wells Fargo Site - Review and Feedback of Comprehensive Plan Amendments and Zoning Code Amendments \(4:38:49\)](#)

TIME CERTAIN: 2:00 P.M.

Wayne Bergman, Director of Planning, Zoning and Building

Rob Frisbie from The Frisbie Group, 4 Via Flagler, presented an overview of the project. He noted that this would be a presentation, meant to begin the educational process for the community. Mr. Frisbie said that no approvals were being requested and specifically, any proposed amendments to town ordinances such as the proposed text and map amendments to the comprehensive plan and zoning code, would be submitted to the Town Council for review and feedback. Mr. Frisbie presented a draft timeline for the project, followed by a detailed review of the proposed comprehensive plan and zoning code amendments. He spoke about landmarked facades, and noted the façade elements that would remain, but would be updated. Mr. Frisbie pointed out that as currently zoned, approximately 70% of the subject property could be developed for commercial uses and intensities. He reviewed the driving set of guiding principles by which The Frisbie Group is working. He said some of their objectives were to de-intensify the zoning and use, emphasizing the pedestrian experience, increasing open space and reducing density. A comparative analysis was outlined between the potential development as it could be under the existing zoning, without variances, and with special exceptions versus the proposed plan under a PUD without variances. Renderings of the elevations were presented with and without landscaping.

Josh Martin, AICP, CNU-A, on behalf of the Frisbie Group, shared the PUD and technical zoning requests being proposed for the project. He explained what a PUD zoning change would mean for the site. The proposed rezoning of

the property to a PUD would address both the Comprehensive Plan's Future Land Use Goals and Objectives, as well as Town Council-approved Vision Benchmarks for the ongoing Code Reform effort with ZoneCo.

Mr. Wayne Bergman, Planning Zoning and Building Director stated that the presentation today was to review the application and provide feedback to the applicant. He explained the zoning code amendment process.

Ms. O'Connor reviewed some educational information about Planned Unit Developments and how they affect zoning and land use.

Council Member Araskog requested additional clarification on whether the proposed use would be an intensification or a de-intensification of use. Mr. Bergman responded that as presented, it would be an intensification of use with respect to density and an increase in allowable height. Council Member Araskog asked about the Special Exception Use process and thought the Town Council had denied several. She also noted that the Planning and Zoning Commission had recently voted against the allowance of any future PUDs in the comprehensive plan.

Council President Pro Tem Lindsay was unsure about PUD allowances. She read from prepared notes her opinion which was against a PUD. She inquired about the square footage of the residential structures. Mr. Frisbie said homes range in size from 3,500 square feet to 8,000 square feet. He said there would be approximately 160,000 square feet of sellable residential and 35,000 square feet of commercial. He noted the gross square footage total was closer to 240,000 square feet. The height of the buildings on the north side were two stories and in the middle of the property, building height went up to a third story. On the south side of the property, buildings were three full stories.

Council Member Cooney asked how the finished grade related to the existing parking lot. Mr. Frisbie said the grade slopes downward from east to west. The finished floor elevation of the proposed homes would be at 16 feet NAVD ("North American Vertical Datum"), 4 feet above sidewalk level.

Mayor Moore noted concern about drainage because of the difference in grade, compared to the existing office building. She confirmed the building was three stories and asked to see documentation of what historical plans had been for the site. Mr. Frisbie said he would get that information to the Town Council. Mayor Moore asked Mr. Frisbie why the developer desired to undertake this project now instead of waiting until the code reform process was complete. Mr. Frisbie said the project could be delayed, but the reason it was being proposed at this time was because the developers were trying to work from the code and thought there were other individuals who were interested in working on the project now. He thought the idea was that the developer needed to act immediately, because the property was being sold; and the developer was hopeful that some of the planning may be inspirational in terms of the zoning code reform. Mayor Moore referred back to the Wells Fargo County Road

façade. She said the current code called for two story residential and she felt that was appropriate.

Public Comment

Liza Pulitzer Calhoun, 263 El Pueblo Way, could not support additional height and increased density.

John Coke, 100 Royal Palm Way, Apt 5E, and President of 100 Royal Palm Way Condominium Association, represented 39 units in the condominium building. He said the condominium owners had evaluated the proposal and were against any increase in existing height restrictions on the property. Concern was also expressed with regard to the elimination of access onto South Ocean Blvd.

Rick Smith, 130 Sunrise Ave, was supportive of residential versus commercial development.

Tina Fanjul, 1161 North Lake Way, could not support the project due to the impact it would have on the community.

Dina Barsky, 126 Seaview Ave, was appreciative of the effort taken by The Frisbie Group to design a community that would continue to uphold existing restrictions onto Seaview. She supported the project.

Skyler Saffer, 130 Everglade Ave, stated support for the project. He thought the Frisbie Group was an ideal partner to lead redevelopment of the Wells Fargo site.

Frank Lynch, Attorney on behalf of the One Royal Palm Way Association, stated his clients' concerns which included building heights and traffic impact. He suggested the number of people using the building remain the same.

Jim Crowley, 3450 South Ocean Blvd, spoke in support of the project.

Kathryn Pressly, 133 Seaspray Ave, spoke against any deviation from the existing comprehensive plan or zoning code. She indicated she was also speaking on behalf of her daughter who resides at 136 Seaview Avenue.

Martin Klein, 1060 North Ocean Blvd, made supportive comments about the proposed development.

Matt Iorio, 131 Seaview Ave, spoke about the PUD. His concerns were traffic impact and building heights.

Ann Jackson, 135 Seaview Ave, expressed concern about the impact that would occur with increased density. She thought density, parking and impact on neighboring streets should be considered.

Paul Leone, 1 South County Road, spoke favorably about the Wells Fargo site being a residential development. He felt that residential development would be far less intense than commercial development. He was pleased that The Frisbie Group had taken on this project.

Joan Goodman, 911 North Ocean Blvd, asked how the landscaping shown on the renderings could be installed since there was proposed underground parking. Mr. Frisbie said that provisions would be made to accommodate the plants.

Russell Kelly, 100 Royal Palm Way, endorsed previously stated comments made by John Coke, Liza Pulitzer Calhoun and Tina Fanjul. He did not see any reason to give up the two-story height restriction on Royal Palm Way.

Maisie Grace, 247 Seaspray Ave, reiterated the importance of following the town's planning process.

Amanda Skier, Preservation Foundation of Palm Beach, stated the Foundation's keen interest in plans proposed for the Wells Fargo site. She focused her comments on the historic resources on the site which include landmarked buildings along South County Road, the curved building at the corner of County Rd and Royal Palm Way and the Gunster Building located at 151 Royal Palm Way. She noted it is a great tragedy that only the first fifteen feet of the landmarked buildings are protected from demolition and no effort is being made to preserve more of the original building footprints than is required by law. Ms. Skier stated the Foundation is not in favor of facadism as an appropriate treatment for historic properties.

Annie Iorio, 131 Seaview Ave, mentioned there were a lot of children on Seaview, which is a one-way street. She was concerned about the traffic impact that would accompany the Wells Fargo project.

Maura Ziska, Attorney, spoke about special exception uses. She did not recall the Town Council denying a lot of requests for special exception uses. She said the threshold is much less for proving a special exception and it is hard to prove that a special exception would be detrimental to the neighborhood without them operating to show whether or not they would be a good neighbor.

The Town Council members provided feedback to the applicant, as requested.

Council Member Araskog stated she would not be in favor of granting a PUD while working through the code reform project.

Council President Zeidman commended The Frisbie Group and Josh Martin on their efforts to de-intensify the property use. She thought the property should be limited to two stories throughout and the entire project should be scaled down. More green space would be preferred. From County Road, the second and third floors were not desirable. Council President Zeidman stated that the

application had been submitted in time that the developer will be governed by the existing code. She thought the problem with the code was the CB, not the hotel. She asked if the zoning could be changed to something more fitting. Mr. Bergman said to get the multi-family being sought by the applicant, they would be looking at RB Zoning. Mr. Frisbie said that would require a variance. He said everything discussed today will be taken into consideration as the developer moves forward with their proposed plan.

Council Member Cooney expressed serious concerns about some of the elements of the plan. As a baseline, he remained open to the concept of a PUD, provided that it is tailored to fit the direction and vision of the town. He was pleased with the residential focus. However, he thought additional public spaces, something similar to Phipps Plaza, would be appropriate. He was appreciative that the applicant had looked into the history of the area. The central garden area was not enough and did not provide as much public benefit as it could. He thought the greenspace could be better organized. Council Member Cooney agreed with requests for lower height although an occasional third story element may be acceptable along Royal Palm Way. He wanted to see less density and fewer units. He requested additional information about the project due to varied opinions about de-intensification. He said this project created an opportunity for a strong preservation effort. He was concerned about keeping the front of the buildings intact but continuing to add on to the rear. It was important to Council Member Cooney that the Gunster Building be preserved. Traffic impacts on Seaview Avenue and on Royal Palm Way were an issue. Additional information was requested with respect to the setbacks, he wanted more data on what kind of setbacks were being proposed, particularly for the residential structures. Council Member Cooney felt the starting point could be a lot worse, but he also raised the question of why the developer wanted to do this now instead of after completion of the code reform effort.

Council Member Crampton agreed with Mr. Cooney's comments. He noted that the plan could be much different by the time the Town Council has to vote. He would not support a PUD without limiting structural heights to two stories and he couldn't support the proposed density.

Council President Pro Tem Lindsay thought the proposed plan had a lot of interesting aspects. She said the homes were beautiful but were out of scale in size. She also preferred something similar to Phipps Plaza. She was uncomfortable with there not being any public space in the development, as proposed. She inquired about setbacks and thought it would be a typical PUD with crowded property lines. This proposal was just too high, too many units and not enough green space. Council President Pro Tem Lindsay did not like underground garages. Her opinion was that they may be functional, but not attractive. She also wanted to see the Gunster building preserved.

Council Member Cooney added that along South County Road, he was troubled by the loss of any ground floor commercial space. He said CTS does not allow residential on the first floor because it is meant to have some type of

streetscape activation. He thought the second-floor addition on the corner building was undesirable.

Council Member Araskog agreed with the comments made by her fellow Council members. She thought residential elements would be terrific if scaled appropriately.

President Zeidman discussed the CB zoning district along Royal Palm Way where a hotel would be permitted by special exception. She opined that the Council would not approve a hotel because it does not meet several of the criteria for a Special Exception Use, therefore the community should not be overly concerned about the development of a hotel along the Well's property that borders Royal Palm Way. In addition, she addressed the community's wishes that the property become a park. President Zeidman stated that building a park would be the prerogative of whomever owns the property. President Zeidman stated she remained open to further discussion about the PUD, but had concerns on how the council would limit uses; that three stories is too high; that there is inadequate green space provided; that 8000 square feet was too large a home in the RB district. She was supportive of the Frisbie's effort to deintensify the use by forgoing the commercial use in the CB district.

Clerk's Note: The approximate length of the discussion was 1 hour and 55 minutes.

D. Town Attorney Report

Joanne O'Connor, Town Attorney

[RESOLUTION NO. 005-2024 \(3:44:09\)](#) A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Authorizing Participation in a Lawsuit Seeking a Declaration that the Provisions of Section 112.144(1)(d), Florida Statutes, that Require Municipal Elected Officials to File Form 6 Financial Disclosure Forms is Unconstitutional and Invalid, and Providing for an Effective Date.

Ms. O'Connor advised that the firm of Weiss Serota Helfman Code + Bierman, a South Florida-based government and business firm is spearheading a litigation effort regarding Senate Bill 774, requiring city and municipal elected officials to file a Form 6, public disclosure of an official's exact net worth, 401(k) plans and personal assets and liabilities over \$1,000. Weiss Serota Helfman Code + Bierman has decided to file a lawsuit for declaratory injunctive relief, if at least ten municipalities sign on as plaintiffs. Ms. O'Connor presented a form Resolution that may be used if the Town Council wishes to participate in the lawsuit.

Clerk's Note: This issue was discussed and recessed for lunch. Discussion will continue after the 2:00 p.m. TIME CERTAIN.

A lunch recess was taken at 1:25 p.m. to reconvene at 2:10 p.m.

[RESOLUTION NO. 005-2024 - RESUMED DISCUSSION \(7:43:02\)](#)

Motion was made by Council Member Araskog and seconded by Council Member Crampton to approve Resolution No. 005-2024. On roll call, the Motion passed unanimously.

XIII. ORDINANCES

A. [Second Reading \(7:51:39\)](#)

1. Proposed Ordinance to Amend Chapter 46 of the Town Code Relative to Fire Prevention and Protection

ORDINANCE NO. 023-2023 An Ordinance Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Amending the Town Code of Ordinances at Chapter 46, Fire Prevention and Protection in Accordance with Florida Statute 633.202 and 633.208 the "Florida Fire Prevention Code" Adopted by the State of Florida Fire Marshall In Chapter 69A-60 Of the Florida Administrative Code with Local Amendments, National Fire Protection Association National Fire Code - N.F.P.A. 1, Florida Current Edition; And National Fire Protection Association Life Safety Code - N.F.P.A. 01, Florida Current Edition; Including Amendments To Sections 46-32, 46-33, 46-36, 46-66, 46-68, 46-69, 46-70, 46-71, 46-72, 46-73, 46-74, 46-75, 46-76, 46-77, 46-78, 46-80, And 46-82 All As Provided In Exhibit A Attached; Providing For Severability; Repealing All Ordinances Or Parts Of Ordinances In Conflict Herewith; Providing For Codification; And Providing For An Effective Date.
Darrel Donatto, Fire Rescue Chief

Ms. O'Connor read Ordinance No. 023-2023 by title only.

Motion was made by Council Member Araskog and seconded by Council Member Cooney to adopt Ordinance No. 023-2023. On roll call, the Motion passed unanimously.

2. [Proposed Ordinance to Amend the Town's Equipment Replacement Fund \(7:53:30\)](#)

ORDINANCE NO. 027-2023 An Ordinance of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Providing for an Amendment to the Town's Equipment Replacement Fund Adopted for the Fiscal Year Commencing October 1, 2023, and Providing an Effective Date.
Bob Miracle, Deputy Town Manager - Finance and Administration

Ms. O'Connor read Ordinance No. 027-2023 by title only.

Motion was made by Council Member Crampton and seconded by Council Member Cooney to adopt Ordinance No. 027-2023. On roll call, the Motion passed unanimously.

XIV. ANY OTHER MATTERS (7:44:42)

Council President Zeidman announced that she was asked by Tim Hanlon, if she thought the Town Council would consider a previously denied variance request at 162 E. Inlet Drive for a variance to enclose a balcony.

Motion was made by Council Member Cooney and seconded by Council President Pro Tem Lindsay to reconsider the 162 E. Inlet Drive at the February 14, 2024, Town Council Meeting. On roll call, the Motion passed 4-1 with Council Member Araskog dissenting.

Council Member Araskog asked if she could change the way she voted earlier during this meeting regarding changes on the site plan for preservation. She was concerned about how she voted on the playground.

Motion was made by Council Member Cooney and seconded by Council Member Crampton to reopen the vote regarding the playground at Phipps Ocean Park. After concerns expressed by the Town Attorney, the Motion was withdrawn.

XV. ADJOURNMENT (7:58:09)

Motion was made by Council Member Cooney and seconded by Council Member Crampton to adjourn the January 9, 2024, Town Council Meeting at 5:31 PM. On roll call, the Motion passed unanimously.

APPROVED:

Margaret A. Zeidman, Town Council President

ATTEST:

Pat Gayle-Gordon, Deputy Town Clerk

Date



TOWN OF PALM BEACH

Minutes of the Local Planning Agency Meeting Held on January 10, 2024

I. [CALL TO ORDER AND ROLL CALL \(00:00\)](#)

The Development Review Town Council Meeting was called to order on January 10, 2024, at 9:36 a.m. On roll call, all elected officials were found to be present.

II. [PLEDGE OF ALLEGIANCE \(00:25\)](#)

Council President Zeidman led the Pledge of Allegiance.

III. [COMMUNICATIONS FROM CITIZENS – 3-MINUTE LIMIT, PLEASE \(00:51\)](#)

No comments were heard at this time.

IV. [APPROVAL OF AGENDA \(1:00\)](#)

A motion was made by Council Member Araskog and seconded by Council Member Crampton to approve the agenda as presented. The motion was carried unanimously, 5-0.

V. [PUBLIC HEARINGS](#)

1. **NEW BUSINESS**

a. [ORDINANCE NO. 008-2023 - ZONING TEXT AMENDMENT Arcades \(4:04\)](#)

Jamie Crowley, the attorney for the applicant,

VI. [ANY OTHER MATTERS](#)

No comments were heard at this time.

VII. [ADJOURNMENT \(5:28\)](#)

A motion was made by Council Member Crampton and seconded by Council Member Araskog to adjourn the meeting at 9:42 a.m. The motion was carried unanimously, 5-0.

APPROVED:

Margaret A. Zeidman, Town Council President

ATTEST:

Kelly Churney, Acting Town Clerk
Date: _____



TOWN OF PALM BEACH

Minutes of the Development Review

Town Council Meeting

Held on January 10, 2024

I. [CALL TO ORDER AND ROLL CALL \(00:00\)](#)

The Development Review Town Council Meeting was called to order on January 10, 2024, at 9:44 a.m. On roll call, all elected officials were found to be present.

II. [INVOCATION AND PLEDGE OF ALLEGIANCE \(00:38\)](#)

Acting Town Clerk Churney gave the invocation. Council President Zeidman led the Pledge of Allegiance.

III. [COMMENTS OF MAYOR DANIELLE H. MOORE \(1:21\)](#)

Mayor Moore did not have any comments.

IV. [COMMENTS OF TOWN COUNCIL MEMBERS \(1:31\)](#)

Council Member Araskog asked permission to recast her vote on Resolution 003-2024, initially heard by the Town Council on January 9, 2024.

A motion was made by Council Member Cooney and seconded by Council Member Crampton to reconsider Resolution No. 003-2024 under Any Other Matters. The motion was carried unanimously, 5-0.

Council President Zeidman and the Town Council expressed how proud they were of the way the Town Council meeting had been conducted yesterday.

V. [COMMUNICATIONS FROM CITIZENS – 3-MINUTE LIMIT, PLEASE \(6:43\)](#)

Anne Pepper, 333 Seaspray Avenue, asked about the process of a zoning text amendment. Mr. Bergman responded that in addition to State law, the Town Zoning Code sets forth fees that an applicant would pay to the town and the forms that must be completed as part of the application.

VI. [APPROVAL OF AGENDA \(10:43\)](#)

Mr. Bergman announced the addition of Resolution No. 004-2024 under Resolutions. He announced the addition of Resolution No. 038-2023, 163 Seminole Avenue,

under Resolutions but requested that the item be deferred until April 10, 2024, at the owner's request. Finally, he announced the deferral of ZON 23-109 under Old Business, 134 El Vedado Road, until February 14, 2024, at the owner's request.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to defer ZON 23-109, 134 El Vedado Road, until February 14, 2024. The motion was carried unanimously, 5-0.

A motion was made by Council Member Araskog and seconded by Council President Pro Tem Lindsay to approve the agenda as amended. The motion was carried unanimously, 5-0.

VII. CONSENT AGENDA (14:23)

- A. **ZON-24-017 (ARC-24-007) 222 WORTH AVE (COMBO) - SPECIAL EXCEPTION (6:16:11)** The applicant, Louis Vuitton America, has filed an application requesting Town Council review and approval for a Special Exception for a permitted use greater than 4,000 SF in the C-WA zoning district in order to occupy an existing two-story commercial building. The Architectural Commission shall perform design review of the application.

The Town Council stated they had no ex parte communications to declare.

Council Member Araskog asked about the additional space. Mr. Bergman stated the building contained 7,625 square feet of area divided among two levels. The applicant will occupy the entire space.

There was no public comment.

A motion was made by Council Member Araskog and seconded by Council Member Crampton that Special Exception No. ZON-24-017 shall be granted based upon the finding that such grant will not adversely affect the public interest and that applicable criteria set forth in section 134-229 of the town code have been met. The motion was carried unanimously.

- B. **ZON-24-019 155 HAMMON AVE - SPECIAL EXCEPTION WITH SITE PLAN REVIEW AND VARIANCE (6:19:12)** The applicant, CH Hotel LLC (Andrew and Sarah Wetenhall), has filed an application requesting Town Council review and approval for a Special Exception request with Site Plan Review to allow for installation of a generator in a non-conforming location at a commercial property. Variance (1) variance to install the generator with a reduced north side-yard setback, revesting the abandoned, nonconforming location of a previously permitted generator.

The Town Council stated they had no ex parte communications to declare.

Council Member Araskog asked about the north side setback.

Attorney Maura Ziska said it backed up to the Esplanade. A letter of support had been provided.

A motion was made by Council Member Araskog and seconded by Council President Zeidman that Special Exception No. ZON-24-019 shall be granted based upon the finding that such grant will not adversely affect the public interest and that applicable criteria set forth in section 134-229 of the town code have been met. The motion was carried

unanimously.

A motion was made by Council Member Araskog and seconded by Council President Zeidman that Site Plan No. ZON 24-019 be approved based upon finding that approval of the site plan will not adversely affect the public interest and the council certifies that the specific zoning requirements governing the individual use have been met and satisfactory provision and arrangement has been made concerning items (1) through (11) of section 134-329. The motion was carried unanimously.

Council Member Araskog asked about the hardship for the variance. Ms. Ziska said the hardship was that the grandfathered status was lost when a temporary generator was removed.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Lindsay that Variance No. ZON-24-019 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met. On roll call, the motion was carried by a vote of 4-1, with Council Member Araskog dissenting.

A motion was made by Council Member Cooney and seconded by Council Member Crampton to approve the consent agenda as presented. The motion was carried unanimously.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to reconsider the approval of the Consent Agenda. The motion was carried unanimously.

Council Member Araskog requested items A and B of the Consent Agenda be pulled for discussion.

VIII. RESOLUTIONS

- A. [RESOLUTION NO. 001-2024 \(6:35:20\)](#): A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Ratifying And Confirming The Determination Of The Landmarks Preservation Commission That The Property Known As 249 Peruvian Ave Meets The Criteria Set Forth In Ordinance No. 2-84, Also Known As Chapter 54, Article IV Of The Code Of Ordinances Of The Town Of Palm Beach; And Designating Said Property As A Town Of Palm Beach Landmark Pursuant To Ordinance No. 2-84, Also Known As Chapter 54, Article IV Of The Code Of Ordinances Of The Town Of Palm Beach. *(Multiple units/owners on this site. Some owners are in favor, others opposed).*

Council President Pro Tem Lindsay and Council Member Cooney declared their ex parte communications.

Proof of publication was provided by Friederike Mittner, Design and Preservation Manager.

Emily Stillings, MurphyStillings, presented the background information on the project and historical information on the property. She outlined how the property met Criteria 1, 3, and 4 for Landmark Designation. Ms. Stillings thanked the owner for offering the home for landmark designation.

A motion was made by Council Member Araskog and was seconded by Council Member Cooney to make the designation report part of the record. The motion was carried 4-0. Clerk's note: Mr. Crampton was not in the room during this vote.

Council President Zeidman asked Ms. Mittner if she had anything to say about the designation. Ms. Mittner expressed support for the designation.

Patrick Segraves, a partial owner at 249 Peruvian Avenue, stated he supported the designation.

Aimee Sunny, Preservation Foundation of Palm Beach, discussed the significance of the Mid-Century building and the influence of the architect.

Attorney Joanne O'Connor read a letter from James Gavigan, attorney for Dr. Rhonda Nassar, who objected to the landmark designation.

A motion was made by Council Member Cooney and was seconded by Council Member Araskog to adopt Resolution No. 001-2024, designating the property at 249 Peruvian Avenue as a landmark of the Town of Palm Beach on the basis that it meets criteria Numbers 1, 3 and 4 of Section 54-161 of the Town of Palm Beach Code and in the Landmarks Preservation Ordinance No. 2-84. The motion was carried unanimously, 5-0.

- B. [RESOLUTION NO. 004-2024 \(3:37:43\)](#): A Resolution Of The Town Council Of The Town Of Palm Beach, Palm Beach County, Florida, Approving A 75-Year Naming Rights Term For The Lead Donor To Phipps Ocean Park As Part Of The Preservation Foundation Of Palm Beach's Extraordinary Spaces Capital Campaign

Council President Zeidman read Resolution No. 004-2024, by title only.

A motion was made by Council Member Crampton and was seconded by Council Member Araskog to approve Resolution No. 004-2024. The motion was carried unanimously, 5-0.

- C. [RESOLUTION NO. 038-2023](#): A Resolution of the Town Council Of The Town of TC Development Review Action Minutes 11-15-2023 1 of 6 Palm Beach, Palm Beach County, Florida, Ratifying and Confirming the Determination of the Landmarks Preservation Commission that the Property Known as 163 Seminole Ave Meets the Criteria Set Forth in Ordinance No. 2-84, Also Known as Chapter 54, Article IV of The Code of Ordinances of the Town of Palm Beach; and Designating said Property as a Town of Palm Beach Landmark Pursuant to Ordinance No. 2-84, Also Known as Chapter 54, Article IV of The Code of Ordinances of the Town of Palm Beach. (PALM BEACH COUNTY LISTS THE PROPERTY AS 165 SEMINOLE AVENUE) Owner: Dale Coudert, 2012 Steven H. Rose Trust The consultants believe that the owner is supportive of the designation. *ACTION: DEFERRED TO JANUARY 10, 2024*

Please note: This item was deferred to April 10, 2024, meeting at the Approval of the Agenda, Item VI.

IX. DEVELOPMENT REVIEWS

A. Declaration of Use Agreements (6:22:44)

1. Tutto Mare Declaration of Use Agreement and Revised, Amended & Restated 1979 Agreement

Jamie Crowley, the attorney for the applicant, stated there were 64 outdoor seats, 64 bar seats, 72 dining room seats, and 25 staff members. He said these were the same numbers discussed, but they needed to be corrected in the Declaration of Use Agreement. He also noted that on the last page, the Agreement stated that it was to run with the land, but that language would be changed with the addition of “not” to indicate that the Agreement would not run with the land.

Council President Pro Tem Lindsay suggested adding language to identify that there would be food service in connection with any outdoor service.

Mr. Crowley said they would agree to employees parking off-island. A letter of support had been solicited from The Towers, and the letter had been submitted to town staff.

Council Member Cooney asked if language was in the agreement referencing employee off-island parking and that the developers have agreed to shuttle them into work. Mr. Crowley said it would be put into the agreement. Council Member Cooney asked about closing time. Mr. Crowley said he would include in the agreement that the kitchen would stop serving food at 10:00 p.m. Monday through Saturday.

A motion was made by Council Member Cooney and seconded by Council Member Crampton to approve the Declaration of Use Agreement as amended and that Ms. O'Connor and Messrs. Crowley and Bergman would ensure the details were correctly incorporated into the agreement. The motion was carried 4-1, with Council Member Araskog dissenting.

Council Member Cooney said the Town Council still needed to see the amended and restated 1979 Agreement. Mr. Crowley said there had been a discussion about the amended and restated 1979 Agreement, which basically sets the capacity on the total intensity of the plaza. He had mentioned to the Town Council that when Marissa Collections were done, two spaces were removed for a five-space net. He did not think the discussion was urgent.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to defer the 1979 Agreement to February 14, 2024. The motion was carried unanimously, 5-0.

B. Variances, Special Exceptions, and Site Plan Reviews

1. Old Business

- a. **ZON-23-068 (ARC-23-090) 206 CARIBBEAN RD.** The applicant, Walter Wick, has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with landscape, hardscape and pool on a nonconforming parcel. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval.

[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- b. **ZON-23-070 (ARC-23-092) 217 BAHAMA LN (COMBO)** The applicant, James and Sarah McCann, have filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence and associated landscape and hardscape on a lot substandard in lot depth in the R-B zoning district. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- c. **ZON-23-072 (ARC-23-094) 247-251 WORTH AVE (COMBO)** The applicant, Holbrook Real Estate LLC, has filed an application requesting Architectural Commission review and approval for a two-story addition to an existing one-story commercial building under the Special Allowances in accordance with the Worth Avenue Design Guidelines, including several variances from lot coverage, floor area square footage, commercial and residential use locations, parking requirements, landscape open space, and loading space requirements. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- d. **ZON-23-084 (ARC-23-109) 600 TARPON WAY (COMBO)** The applicants, Frank and Annie Falk, have filed an application requesting Architectural Commission review and approval for the construction of a new two-story single-family residence over 10,000 SF with sitewide landscape and hardscape improvements, requiring variances for mechanical equipment placement, building height plane, and site wall height, and a Special Exception for vehicular gate placement. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- e. **ZON-23-104 (ARC-23-137) 310 CLARKE AVE (COMBO) (6:51:41)** The applicant, Mark & Patricia Davies, has filed an

application requesting Architectural Commission review and approval for changes to an approved new two-story residence including changes to architectural details, hardscape/landscape, and arrangement of equipment yards, requiring variances for equipment location and screening wall heights. This is a combination project that shall be reviewed by Town Council as it pertains to zoning relief/approval. [Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause negative architectural impact to the subject property. Carried 6-1.] [The Architectural Review Commission approved the project, 6-1.]

Council Members Cooney and Araskog declared ex parte communication.

Michael Perry, MP Design & Architecture, presented the architectural plans proposed for the project.

Council Member Cooney stated that he did not want the cure to mechanical plans to come forward after the project in the future.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Lindsay that Variance No. ZON-23-104 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7 have been met. The motion was carried unanimously, 5-0.

There were no public comments on this project.

- f. **ZON-23-105 (ARC-23-123) 1186 N OCEAN WAY (COMBO)** The applicant, Martha Lee Johnson 2012 Exempt Trust (Stan Johnson), has filed an application requesting Architectural Commission review and approval for the design of a new two-story residence with sitewide landscape and hardscape improvements, requiring setback and separation distance variances for the location of the pool equipment and a variance to exceed allowable chimney height. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*
Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.
- g. **ZON-23-109 (COA-23-040) 134 EL VEDADO RD (COMBO)** The applicant, Elizabeth and Jeffrey Leeds, have filed an application requesting Landmarks Preservation Commission review and approval of a Certificate of Appropriateness for additions and alterations to an existing two-story Landmarked residence and accessory structures, including window, door and roof replacement, modifications to opening sizes, demolition of rear porch, construction of an enclosed rear addition, addition of covered rear terrace, covered walkway and second-floor addition to tennis house, and landscape and hardscape modifications. Additionally, requesting construction of front wall with new

vehicular driveway gates, including a variance from the backup/cueing distance requirement. Town Council shall review the application as it pertains to the zoning relief and approval. [Landmarks Preservation Commission Recommendation: Implementation of the proposed variances will not cause a negative architectural impact on the subject landmark property. Motion carried, 7-0.] [The Landmarks Commission approved the project, 7-0.]

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- h. **ZON-23-111 (HSB-23-009) 269 PARK AVE (COMBO) AND FLOODPLAIN VARIANCES (6:58:51)** The applicant, Schnapps 269 Park Avenue LLC (Andrew and Lorraine Dodge), has filed an application requesting Landmarks Preservation Commission review and approval for exterior alterations to an existing three-story historically significant building, specifically to add a front terrace deck onto an existing ground floor entry porch, to construct a new gable-end entry, to add four new dormer windows (two on the east and two on the west side) to the roof of an existing three-story building, requiring a variance from the Floodplain requirement from Chapter 50, Floods, to maintain the existing building at a finished floor elevation below current FEMA requirements, and a variance to expand a nonconforming third floor, to increase the maximum height and to reduce the required front and side setback. Town Council shall review the application as it pertains to zoning relief/approval. [Landmarks Preservation Commission Recommendation: Implementation of the proposed variances will not cause a negative architectural impact on the subject landmark property. Motion carried, 7-0.] [The Landmarks Commission approved the project as presented, with the condition that the professional shall restudy the front parapet and return with alternate designs at the January 17, 2024, meeting. Motion carried, 7-0.]

Council Member Cooney declared ex parte communication.

Maura Ziska, the attorney for the applicant, outlined the zoning requests and provided an overview of the project. Jeff Brasseur, with Brasseur & Drobot Architects, presented the architectural plans for the project.

Council Member Cooney asked about the use of the third floor. He also asked if the entire home would be painted in the renovation. Mr. Brasseur responded that the third floor of the home would be used for storage, and he said the entire home would be painted.

Aimee Sunny, Preservation Foundation of Palm Beach, provided support for the project.

Council Member Araskog asked about the expansion of the third floor and asked what the hardship was for the variance. Ms. Ziska said the third floor was an existing nonconforming use. It is not being expanded; only dormer windows were being added.

A motion was made by Council Member Cooney and seconded by

Council President Pro Tem Lindsay that Variance No. ZON-23-111 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7 have been met and providing that the property owner did voluntarily commit that prior to the issuance of a building permit to either provide a recorded utility easement or an easement agreement satisfactory to the Town that ensures a recorded easement will be granted, if necessary, to underground utilities in the area and also with the condition that the third floor remain non-habitable space. The motion was carried unanimously, 5-0.

- i. **ZON-23-113 (ARC-23-145) 123 CHILEAN AVE (COMBO)** The applicant, Robert & Perri Bishop, has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence and one-story accessory cabana structure with final hardscape, landscape and swimming pool, requiring Special Exception approval to develop a nonconforming parcel and variances to reduce the required side setbacks and to exceed the maximum cubic content ratio (CCR) permitted. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- j. **ZON-23-118 (ARC-23-140) 2278 IBIS ISLE RD (COMBO)** The applicant, Angel Arroyo, has filed an application requesting Architectural Commission review and approval for exterior modifications to an existing one-story residence, including the demolition of an existing screen porch, a new roof, façade and window alterations, and a variance to not provide the required garage enclosure for two vehicles. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- k. **ZON-23-119 (ARC-23-146) 995 S OCEAN BLVD. (7:08:00)** The applicant, Mary S. Conrad, has filed an application requesting Architectural Commission review and approval of a second story addition requiring variances to build within the required setbacks. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval. [Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause negative architectural impact to the subject property. Carried 4-3.] [The Architectural Review Commission approved the project, 4-3.]

Mayor Moore and Council Members Araskog and Cooney declared ex parte communication.

Maura Ziska, the attorney for the applicant, outlined the zoning requests and provided an overview of the project.

Jackie Albarran, SKA Architect + Planner, presented the architectural plans for the project. Mary Stephania Conrad, owner of the home, spoke about the reason she is choosing to expand her existing home.

There were no public comments on this project.

Council Member Araskog asked about the hardship for the variance. Ms. Ziska responded the property was narrow and close to the road. When the home was constructed, it met the required setbacks. Mr. Bergman added that of the four variances being requested, three are due to the lot not being very deep.

A motion was made by Council Member Cooney and seconded by Council Member Crampton that Variance No. ZON-23-119 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met. The motion was carried 4-1, with Council Member Araskog dissenting.

2. New Business

- a. **ZON-23-092 (ARC-23-052) 300 COLONIAL LN (COMBO)** The applicants, Dragana & Richard Connaughton, have filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence requiring (2) variances from east side yard setback and (1) variance from mechanical equipment regulations and construction of a detached accessory structure requiring (2) setback variances, (1) lot coverage variance and (1) angle of vision variance, together with final hardscape, landscape, and swimming pool. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval. [*This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.*]

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- b. **ZON-23-120 (ARC-23-154) 1356 N OCEAN BLVD (COMBO) (7:23:21)** The applicant, Gary & Kelly Pohrer, has filed an application requesting Architectural Commission review and approval for expansion of a previously approved swimming pool on the beachside parcel, requiring a setback variance. This is a combination project that shall be reviewed by the Town Council as it pertains to the zoning relief/approval. [Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause negative architectural impact to the subject property. Carried 5-2.] [The Architectural Review Commission approved the project, 5-2.]

Mayor Moore declared ex parte communication. *Clerk's note: Council Member Cooney declared a conflict of interest and left the dais during the project discussion, and did not vote on the item.*

Gary Pohrer, owner of the home, spoke about the reason for his request.

There were no public comments.

A motion was made by Council President Pro Tem Lindsay and seconded by Council Member Crampton that Variance No. ZON-23-120 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met. The motion was carried 3-1, with Council Member Araskog dissenting.

- c. **ZON-24-005 (ARC-23-159) 288 SANDPIPER DR (COMBO) (7:28:56)** The applicant, Kelly M Williams TR TITL HLDR (Rep. Maura Ziska), has filed an application requesting Architectural Commission review and approval for exterior alterations to an existing detached guest house, including window and door replacement and the construction of enclosed additions, requiring a rear setback variance. This is a combination project that shall be reviewed by Town Council as it pertains to the zoning relief/approval. [Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause negative architectural impact to the subject property. Carried 6- 1.] [The Architectural Review Commission partially approved the project, with conditions. 4-3. The lanai addition was not approved.]

Council Member Araskog declared ex parte communication.

Maura Ziska, the attorney for the applicant, outlined the zoning requests and provided an overview of the project. Michael Perry, MP Design & Architecture, presented the architectural plans for the project.

Council Member Araskog asked about the hardship for the variance. Ms. Ziska responded.

There were no public comments.

A motion was made by Council Member Cooney and seconded by Council President Pro Tem Lindsay that Variance No. ZON-24-005 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met and providing that the property owner did voluntarily commit that prior to the issuance of a building permit to either provide a recorded utility easement or an easement agreement satisfactory to the Town that ensures a recorded easement will be granted, if necessary, to underground utilities in the area. The motion was carried by

a vote of 4-1, with Council Member Araskog dissenting.

d. **ZON-24-008 (ARC-23-165) 161 VIA PALMA (COMBO) (7:35:02)**

The applicants, Sam and Vicki Hunt, has filed an application requesting Architectural Commission review and approval for construction of a new two-story addition, requiring a west side-yard setback variance. This is a combination project that shall be reviewed by the Town Council as it pertains to the zoning relief/approval. [Architectural Review Commission Recommendation: Implementation of the proposed variances will not cause negative architectural impact to the subject property. Carried 7- 0.] [The Architectural Review Commission approved the project, 7-0.

Mayor Moore and Council Member Araskog declared ex parte communication.

Maura Ziska, the attorney for the applicant, outlined the zoning requests and provided an overview of the project. Harold Smith, with Smith and Moore Architects, presented the architectural plans for the project.

Council Member Araskog asked about the hardship for the variance and asked for clarification on the reason for the expansion.

There were no public comments.

A motion was made by Council Member Crampton and seconded by Council Member Cooney that Variance No. ZON-24-008 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met and providing that the property owner did voluntarily commit that prior to the issuance of a building permit to either provide a recorded utility easement or an easement agreement satisfactory to the Town that ensures a recorded easement will be granted, if necessary, to underground utilities in the area. The motion was carried 4-1, with Council Member Araskog dissenting.

e. **ZON-24-009 (ARC-23-167) 350 SEABREEZE AVE (COMBO)**

The applicant, Judith Goodman (Contract Purchaser, Justin Besikof / Rep. Maura Ziska), has filed an application requesting Architectural Commission review and approval for the design of a new two-story single-family residence and sitewide landscape and hardscape improvements, requiring a variance to not provide garage parking. This is a combination project that shall also be reviewed by the Town Council as it pertains to the zoning relief/approval. *[This project shall be deferred to the February 14, 2024, Town Council meeting pending review by the Architectural Review Commission.]*

Please note: This item was deferred to February 14, 2024, meeting at the Approval of the Agenda, Item VI.

- f. [ZON-24-010 \(ARC-23-164\) 1616 N OCEAN BLVD. \(7:41:14\)](#)
The applicants, Joan Eigen, Wendy Haigney and Devid Eigen, have filed an application requesting Architectural Commission review and approval for the installation of vehicular gates to an existing single-family residence and a variance for the required driveway area. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. [Architectural Review Commission Recommendation: The Commission made no recommendation related to the variance.] [The Architectural Review Commission approved the project, 5-0.]

Council Member Araskog declared ex parte communication.

Maura Ziska, the attorney for the applicant, outlined the zoning requests and provided an overview of the project. Harold Smith, with Smith and Moore Architects, presented the architectural plans for the project.

There were no public comments.

A motion was made by Council Member Cooney and seconded by Council Member Crampton that Variance No. ZON-24-010 shall be granted and find, in support thereof, that all of the criteria applicable to this application as set forth in Section 134-201 (A), items 1 through 7, have been met and providing that the property owner did voluntarily commit that prior to the issuance of a building permit to either provide a recorded utility easement or an easement agreement satisfactory to the Town that ensures a recorded easement will be granted, if necessary, to underground utilities in the area. The motion was carried 4-1, with Council Member Araskog dissenting.

- g. [ZON-23-020 \(COA-23-003\) 139 N COUNTY RD - THE PARAMOUNT THEATER \(COMBO\) - SPECIAL EXCEPTION WITH SITE PLAN REVIEW AND VARIANCES \(16:53\)](#)

TIME CERTAIN: 10:00AM

The applicant, WEG Paramount LLC, has filed an application requesting Town Council review and approval for a Special Exception with Site Plan Review for the renovation of an existing Landmarked theater structure and the construction of a new three-story mixed-use (retail and four residential units) development including Special Exception requests (1) to permit Private Club use in the C-TS district, (2) for square footage greater than 3,000 SF in the C-TS district, (3) for Outdoor café seating use associated with a private club in the C-TS district, (4) for two stories in the C-TS district, (5) for shared parking in the C-TS district, and (6) for a modification to a previously approved Special Exception for Churches, synagogues or other houses of worship to allow for a flexible event space. The applicant is also seeking Site Plan Review for new building(s) or for changes in a permitted use in Sec. 134-

1107 which involve more than 2000 square feet of building floor area in the C-TS zoning district. Additionally, the applicant is seeking review and approval for Variances (1) to reduce the required front yard setback, (2) front side street yard setback, (3) and to reduce the required rear yard setback requirements for new construction, (4) to allow three stories in lieu of two stories in C-TS district, (5) to exceed the maximum height, (6) to exceed the maximum overall building height, (7) to exceed the maximum allowable lot coverage limitation, (8) to exceed the maximum building length permitted, (9) to exceed the maximum building size (floor area) permitted, (10) to reduce the required overall landscape open space, (11) to reduce the required front yard landscape open space, (12) to reduce the required front yard setback for the subterranean parking level, (13) to reduce the front side street yard setback for the subterranean parking level, (14) to permit mechanical lift parking in the parking garage, (15) a variance to exceed the maximum height of a perimeter wall on a side or rear property line, (16) to permit residential uses on the first level in the C-TS zoning district in lieu of the above the first-floor requirement, (17) to allow generators on a roof(s), (18) to exceed the maximum height of a screening wall for mechanical equipment on a roof, (19) to exceed the maximum height of mechanical equipment on a roof, and (20) to exceed the maximum height of chimneys, in conjunction with the renovation and adaptive reuse of an existing Landmarked theater structure and the construction of four connected residences with ground floor retail components with two levels of subterranean parking. The Landmarks Preservation Commission will perform the design review.

Council President Zeidman explained the procedure on how the presentation would proceed.

Bill Diamond, 220 Wells Road, provided comments in support of the project.

Ex-parte communications were disclosed by all members.

Jamie Crowley, the attorney for the applicant, introduced the professional team members present. He remarked about how the plan had evolved over time. He stated the request was for a private supper club with 475 members. He said the request for a public restaurant had been eliminated. He said this project would be completely town-serving and would be allowable by special exception use.

Richard Rene Silvin, on behalf of the applicant, discussed the history of the Paramount.

Gene Pandula, an architect on behalf of the architect, discussed Paramount's history and architecture.

Mr. Crowley talked about discussions his team had with the neighbors.

Jennifer Hofmeister-Drew was asked to provide information on the historical population of the town.

Mr. Crowley stated that all criteria had been included in the Letter of Intent to the town. He reviewed the special exception and variance requests for the project.

Mr. Crowley said there was a request for a variance for three stories in lieu of the two-story maximum that was currently permitted. He said this request had been discussed previously, and he explained that the building height variance was necessary to achieve harmony and balance between the existing Paramount building and the much taller buildings surrounding the property.

Mr. Crowley discussed the comprehensive plan, focusing on the common topic of intensification of use and its implications. He interpreted a specific provision of the plan differently, emphasizing that the intensification of use referred to density patterns. Future land use categorizes the town into different use categories. According to Mr. Crowley, the comprehensive plan aimed to minimize the transition of land use categories rather than restrict the expansion of any building. He clarified that land use patterns address broad categories of uses, not individual ones. Mr. Crowley urged the Town Council to consider this when determining the appropriate use for a building that was previously occupied by 1200 people and was both grandfathered and landmarked. He also conveyed that his clients were willing to collaborate with neighbors, acknowledging the imperfect nature of the project and their commitment to working within the provided framework.

Clerk's note: A short break was taken at 11:18 a.m. The meeting resumed at 11:34 a.m.

Theodore Babbitt, 175 Sunset Avenue, thought that some of the issues he had could be resolved. He spoke about his concerns for the traffic and egress onto Sunset Avenue.

Dan Lobitz, with Robert A.M Stern Architects, provided architectural renderings of the proposed project. Cory Meyer, with Nievera Williams Design, presented the landscape and hardscape plans proposed for the site.

Council Member Araskog disclosed an additional ex parte communication.

Council President Zeidman stated that with the subterranean garage, the Town Council would like to see the percentage of proposed open space and all planting areas that could not counted under the code. She asked how they would ensure that the material would grow. Mr. Meyer said there will be some depth with the structure of the building, providing 2-3 feet of soil depth for the plants.

Chris Hagan, with Kimley Horn, discussed the traffic study that he performed on-site.

Tony Cummings, member of the WEG Paramount LLC, spoke about

the intent of the project.

Public Comment (2:30:11)

The following individuals spoke in opposition to and/or expressed concerns for the proposed project:

Jerry Zaro, 100 Sunrise Avenue
Beryl Simonson, 130 Sunrise Avenue
Jonathan Auerbach, 100 Sunrise Avenue
Arthur Bernstein, 235 Sanford Avenue
Dr. Jane Day, Previous Landmark Consultant for the Town
Rick Smith, 130 Sunrise Avenue
Rick Gonzalez, REG Architects on behalf of Mr. Babbitt
Elaine Hirsch, 100 Sunrise Avenue
Robert Spatt, 150 N. Ocean Blvd.
Rita Krauss, 100 Sunrise Avenue
Alan Green, 120 Sunset Avenue
Gene Bernstein, 100 Sunrise
Vera Alfieri, 218 Miraflores Drive
Dan Hurley, 130 Sunrise Avenue
Tony Stepanski, 130 Sunrise Avenue
James Spinks, Traffic Operation Engineer hired by Mr. Stepanski
Anita Seltzer, 44 Cocoanut Row
Anne Pepper, 333 Seaspray Avenue
Mindi Wexler, 100 Sunrise Avenue
KT Catlin, 265 Fairview Avenue

The following individuals offered supportive comments for the proposed project:

Angie McNamara, 127 Kings Road
Aimee Sunny, Preservation Foundation of Palm Beach
Amanda Vanderbilt, 358 Hibiscus Avenue
Skip Aldridge, 2295 S. Ocean Blvd.
Kristin Lopolo, 3560 S. Ocean Blvd.
Dragana Connaughton, 267 Merrain Road

Clerk's note: A lunch break was taken at 1:32 p.m. The meeting resumed at 2:11p.m. (3:38:47)

Harvey Oyer, the attorney on behalf of the residents of Sun and Surf, provided arguments against the requested variances.

John Eubanks, the attorney on behalf of the residents of the Leverett and Biltmore Condominiums, provided arguments against the requested variances.

Mr. Crowley provided rebuttal arguments to the public comments that were issued.

Council Questions and Deliberations began at 4:34:26

Council Member Araskog asked staff about the intensification of use and the proposal in terms of the comprehensive plan. Mr. Bergman said the proposal was clearly an intensification of the site's current uses.

Council Member Crampton asked where the workers would park during the construction. Mr. Crowley responded. Council Member Crampton thought there were many positives, encouraged the neighborhood conversations, expressed concern about the massing of the homes, and proposed a Declaration of Use (DOU).

Council President Pro Tem Lindsay expressed concerns about the number of requested variances, suggested homes be designed within the zoning code, and encouraged conversation between Sun and Surf owners and developers; she thought commercial and retail use was good in this location and understood and empathized about the traffic issues in the area.

Mayor Moore thought some more work needed to be done on the project. She was unsure if commercial use would be best in this area. She thought the homes were too tall, chimneys were inappropriate, and lack of green space was a concern.

Council Member Araskog understood why the residents of the Sun and Surf would not meet since they were represented by attorneys. Her concerns were the intensification of use for the site. She asked to see the traffic study. She thought the length of the new buildings was too long and massive. She expressed concerns about the auto lifts proposed. She thought the variances lacked hardships.

Council Member Cooney thought something needed to be done with the building but understood the changes and traffic concerns in the area. He acknowledged that any change in the building would change the intensification of use. He thought the building should be saved. He agreed that the homes proposed were too massive. He expressed concern about parking. He asked if dialogue between the applicant and neighbors could occur. He did not believe that all buildings needed to remain at 2 stories; but thought the third story should be smaller elements, like a tower.

Council President Zeidman agreed with Council Member Cooney. She thought the architecture was beautiful but too massive and a solution was needed for the ingress/egress issues. She did not believe the number of club members was too high. She discussed the use of public versus private. She thought the applicant had made great attempts at making changes. She thought residential was a better use for the space. She asked about restoring the theater. Mr. Crowley said most of the interiors were gone from a previous restoration.

Council President Pro Tem Lindsay asked about vehicle queuing for the valet service. She asked the applicant to research a small, town-serving daytime restaurant.

Council Member Cooney admired the attempt to restore the building.

He acknowledged that much of the interior was lost in the 1980s during renovation.

A motion was made by Council Member Crampton and seconded by Council Member Cooney to defer ZON 23-020, 139 N County Road (The Paramount Theater) to the meeting on March 13, 2024. The motion was carried unanimously, 5-0.

This discussion lasted about 5 hours and 7 minutes, including a 30-minute break.

3. **AMENDMENTS: TIME CERTAIN: 2:00 PM (7:47:09)**

a. Text Amendment Discussion

*Joanne O'Connor, Town Attorney, and Wayne Bergman,
Director of Planning, Zoning and Building
This item was not discussed.*

b. **Four Arts Comprehensive Plan Amendments/Zoning Code Amendments - Review & Feedback (5:26:31)**

Harvey Oyer, the attorney on behalf of the Society of Four Arts, recommended creating a zoning district for the two buildings for the Four Arts. He also spoke about a one-sentence change to the comprehensive plan.

Council Member Araskog thought the proposal should be deferred. She was concerned about the proposed change since the Town was in the middle of a zoning code review.

Jennifer Hofmeister-Drew discussed the proposed changes in relation to the Evaluation and Appraisal Report (EAR) and Comprehensive Plan.

Mr. Bergman thought the proposed changes were a step in the right direction, even though the request may be premature.

Council President Pro Tem Lindsay expressed concern with spot zoning. She had issues with the requested permit uses.

Council Member Cooney asked about the motivation for the text amendments. He wondered if the elimination of the possibility for three-story buildings were to occur, would the applicant still be seeking the change?

Mr. Bergman added that while the staff supported the creation of a new district, the applicant asked to allow three stories by right and four stories by special exception in the proposed text language.

A motion was made by Council Member Araskog and seconded by Council Member Cooney to defer the Four Arts Comprehensive Plan Amendments until the meeting on February 14, 2024.

[Public Comment \(6:04:00\)](#)

Martin Klein, 1060 N. Ocean Blvd., thought the applicant should be heard by the Planning and Zoning Commission.

Anne Pepper, 333 Seaspray Avenue, agreed with Council Member Araskog and thought the request should be deferred until the proper documentation is provided.

[Sean Suder, Zoning Consultant \(6:06:46\)](#), agreed with the applicant's request. He was concerned with the change in the context of the old, existing code. He recommended creating a new paradigm for special purpose/cultural uses.

The motion was carried 3-2, with Council Member Crampton and Council President Zeidman dissenting.

- c. Zoning Text Amendment for Covered Arcades and Colonnades
- Ordinance No. 008-2023

Clerk's Note: This item was withdrawn by the applicant at the LPA meeting and was not discussed.

C. [Time Extensions and Waivers \(7:48:02\)](#)

- 1. Waiver of Town Code Section 18-237, For Building Permit Extension for 720 S Ocean Blvd.

Wayne Bergman, Director of the Planning, Zoning and Building Department, described the building permit extension request.

The project manager for Wildes Builders explained the time extension request.

A motion was made by Council Member Cooney and seconded by Council Member Araskog to approve the extension as requested. The motion was carried unanimously, 5-0.

X. [ANY OTHER MATTERS \(7:54:49\)](#)

At this time, the Town Council acted on the re-opened motion of Resolution 003-2024.

A motion was made by Council Member Cooney and seconded by Council Member Crampton to approve Resolution 003-2024, with the conditions stated at the January 9, 2024, meeting, which were as follows: the applicant and staff shall work out the changes to the south pedestrian access into the site and the north landscape buffer with regards to sound attenuation, final material selection for slides in the playground, and other substantial changes, will return to the Town Council for approval. The motion was carried 4-1, with Council Member Araskog dissenting.

XI. [ADJOURNMENT \(7:58:23\)](#)

A motion was made by Council Member Cooney and seconded by Council Member Crampton to adjourn the meeting at 6:32 p.m. The motion was carried unanimously, 5-0.

APPROVED:

Margaret A. Zeidman, Town Council President

ATTEST:

Kelly Churney, Acting Town Clerk
Date: _____

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Minutes

Agenda Title

Approval of Major Matters Considered by the Architectural Review Commission at its Meeting of January 24, 2024

Presenter

Wayne Bergman, Director of Planning, Zoning and Building

ATTACHMENTS:

- **Memorandum Dated January 26, 2024 from Wayne Bergman, Director of Planning, Zoning and Building**
- **Action Minutes of the Architectural Review Commission Meeting of January 24, 2024**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Wayne Bergman, Director of Planning, Zoning & Building

Re: Approval of the Architectural Commission Meeting Action Minutes of January 24, 2024

Date: January 26, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the major items that were approved by ARCOM at the regularly scheduled meeting of January 24, 2024.

BOARD OR COMMISSION RECOMMENDATION

The Architectural Commission recommends that the Town Council approve major items considered at the regularly scheduled meeting of January 24, 2024.

GENERAL INFORMATION

These action minutes are submitted to the Town Council for approval pursuant to Chapter 18-177 of the Town of Palm Beach Code of Ordinances.

Attachment

kmc



TOWN OF PALM BEACH

PLANNING, ZONING AND BUILDING DEPARTMENT

ACTION MINUTES OF THE REGULAR ARCHITECTURAL REVIEW COMMISSION MEETING HELD ON FRIDAY, JANUARY 24, 2024

Please be advised that in keeping with a directive from the Town Council, the minutes of all Town Boards and Commissions will be "abbreviated" in style. Persons interested in listening to the meeting once it has concluded may access the audio of that item via the Town's website at www.townofpalmbeach.com.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES**
ACTION: APPROVED, AS PRESENTED
- V. **APPROVAL OF THE AGENDA**
ACTION: APPROVED, AS AMENDED
- VI. **ADMINISTRATION OF THE OATH TO PERSONS WHO WISH TO TESTIFY**
- VII. **COMMENTS FROM THE ARCHITECTURAL REVIEW COMMISSION MEMBERS**
- VIII. **COMMUNICATIONS FROM CITIZENS REGARDING NON-AGENDA ITEMS (3 MINUTE LIMIT PLEASE)**
- IX. **PROJECT REVIEW**
 - A. **CONSENT AGENDA**
ACTION: APPROVED, AS AMENDED, TO INCLUDE ARC-24-005, 1214 N OCEAN BLVD. ONLY.
 1. **ARC-23-136 1350 N LAKE WAY** The applicant, 1350 North Lake Way Acquisitions LLC, has filed an application requesting Architectural Commission review and approval for replacement of a vehicular gate, front door and balcony railings and landscape and hardscape modifications.
ACTION: APPROVED, AS PRESENTED WITH THE ORIGINAL RAILINGS.

2. **ARC-23-163 615 CREST RD.** The applicants, Richard and Ellen Richman, have filed an application requesting Architectural Commission review and approval for construction of a one-story addition to an existing two-story residence.
ACTION: APPROVED, AS PRESENTED
3. **ARC-24-005 1214 N OCEAN BLVD.** The applicant, John and Diane Scully, has filed an application requesting Architectural Commission review and approval for the installation of a second-floor pergola on an existing single-family residence.
ACTION: APPROVED, ON CONSENT.
4. **ARC-24-011 301 PLANTATION RD.** The applicant, 301 Plantation LLC, has filed an application requesting Architectural Commission review and approval for exterior modifications to the previously approved façade and roof of a single-family residence.
ACTION: DEFERRED TO FEBRUARY 28, 2024.
5. **ARC-24-012 212 WORTH AVE.** The applicant, Mauro Brothers on behalf of 212 Worth Avenue LLC, has filed an application requesting Architectural Commission review and approval for a minor project for the replacement of existing storefronts and windows with an aluminum product.
ACTION: DEFERRED TO FEBRUARY 28, 2024.
6. **ARC-24-013 230 BRAZILIAN AVE.** The applicants, Jon & Patricia Baker, have filed an application requesting Architectural Commission review and approval for landscape and hardscape modifications to an existing residence.
ACTION: DEFERRED TO FEBRUARY 28, 2024, AND WITH THE CONDITION THAT MR MIZELL AND THE NEIGHBOR WILL MEET TO DISCUSS A PLAN THAT WORKS FOR BOTH PARTIES AND THAT A 16-20 FOOT GREEN CONSTRUCTION FENCE SHALL BE INSTALLED UNTIL THE LANDSCAPING CAN BE REPLACED.
7. **ARC-24-017 269 QUEENS LANE** The applicant, Kevin and Elizabeth McNamara, has filed an application requesting Architectural Commission review and approval for the installation of a generator and required screening walls.
ACTION: APPROVED, AS PRESENTED.

B. MAJOR PROJECTS-OLDBUSINESS

1. **ARC-23-094 (ZON-23-072) 247-251 WORTH AVE (COMBO)** The applicant, Holbrook Real Estate LLC, has filed an application requesting Architectural Commission review and approval for a two-story addition to an existing one-story commercial building under the Special Allowances in accordance with the Worth Avenue Design Guidelines, including several variances from lot coverage, floor area square footage, commercial and residential use locations, parking requirements, landscape open space, and loading space requirements. This is a combination project that shall also be

reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: APPROVED, WITH THE FOLLOWING ITEMS TO RETURN TO THE MEETING ON FEBRUARY 28, 2024: THE STAIRS IN THE COURTYARD, THE FENESTRATION ON THE WORTH AVENUE FAÇADE, THE SETBACKS OF THE MIDDLE PORTION AND WINGS OF THE FRONT FAÇADE OF THE BUILDING, AND THE EYEBROW WINDOWS. THE COMMISSION MOVED THAT THE SUBJECT REDEVELOPMENT PROJECT IS CONSISTENT WITH THE ADOPTED URBAN DESIGN GOALS FOR WORTH AVENUE, THE EAST-END DEVELOPMENT AREA OBJECTIVES, AND, MORE SPECIFICALLY, THE CRITERIA FOR APPROVAL FOR GRANTING SPECIAL ALLOWANCES, SUBJECT TO ANY IMPOSED CONDITIONS ARE ENDORSED AND IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

2. **ARC-23-145 (ZON-23-113) 123 CHILEAN AVE (COMBO)** The applicant, Robert & Perri Bishop, has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence and one-story accessory cabana structure with final hardscape, landscape and swimming pool, requiring Special Exception approval to develop a nonconforming parcel and variances to reduce the required side setbacks and to exceed the maximum cubic content ratio (CCR) permitted. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

3. **ARC-23-052 (ZON-23-092) 300 COLONIAL LN (COMBO)** The applicants, Dragana & Richard Connaughton, have filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence requiring (2) variances from east side yard setback and (1) variance from mechanical equipment regulations and construction of a detached accessory structure requiring (2) setback variances, (1) lot coverage variance and (1) angle of vision variance, together with final hardscape, landscape, and swimming pool. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

4. **ARC-23-167 (ZON-24-009) 350 SEABREEZE AVE (COMBO)** The applicant, Judith Goodman (Contract Purchaser, Justin Besikof /Rep. Maura Ziska), has filed an application requesting Architectural Commission review and approval for the design of a new two-story single-family residence and sitewide landscape and hardscape improvements, requiring a variance to not provide garage parking. This is a combination project that shall also be reviewed by the Town Council as it pertains to the zoning relief/approval.

ACTION: APPROVED, WITH THE CONDITION THAT THE PROFESSIONAL WILL RESTUDY THE FRONT HARDSCAPE AND THAT THE COLORS OF THE DOORS AND WINDOWS WILL BE CHANGED, AS PRESENTED. THE COMMISSION MOVED THAT

IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

5. **ARC-23-144 216 TRADEWIND DR.** The applicant, 216 Tradewind Trust (Rep. Carl Sabatello), has filed an application requesting Architectural Commission review and approval for the construction of a new two-story single-family residence with sitewide landscape and hardscape improvements.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

6. **ARC-23-140 (ZON-23-118) 2278 IBIS ISLE RD (COMBO)** The applicant, Angel Arroyo, has filed an application requesting Architectural Commission review and approval for exterior modifications to an existing one-story residence, including the demolition of an existing screen porch, a new roof, façade and window alterations, and a variance to not provide the required garage enclosure for two vehicles. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: APPROVED, WITH THE CONDITION THAT LARGER LANDSCAPING SHALL BE ADDED TO THE SITE, AND A HEDGE SHALL BE INSTALLED TO WRAP AROUND THE PROPERTY. THE COMMISSION MOVED THAT IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

7. **ARC-23-092 (ZON-23-070) 217 BAHAMA LN (COMBO)** The applicant, James and Sarah McCann, have filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence and associated landscape and hardscape on a lot substandard in lot depth in the R-B zoning district. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: APPROVED, AS PRESENTED.

8. **ARC-23-090 (ZON-23-068) 206 CARIBBEAN RD (COMBO)** The applicant, Walter Wick, has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with landscape, hardscape, and pool on a nonconforming parcel. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: APPROVED, AS PRESENTED, WITH THE ALTERNATE SKETCH OF THE FRONT DOOR AS SHOWN.

9. **ARC-23-135 225 WELLS RD.** The applicant, LLPB Trust (Andrea Lenczner, Trustee), has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with final hardscape, landscape, and swimming pool.

ACTION: APPROVED, WITH THE CONDITION THAT THE FOLLOWING ITEMS WILL RETURN TO THE MEETING ON

FEBRUARY 28, 2024: A RECONSIDERATION TO MAKE THE FRONT PARAPET TALLER, A RESTUDY OF THE REAR PARAPET ELEVATION, AND TO MODULATE THE EVES AROUND THE HOME.

10. **ARC-23-075 389 S LAKE DR.** The applicant, Cooperative Apartments of Three Eighty Nine Corporation, has filed an application requesting Architectural Commission review and approval for the permanent removal of the decorative concrete brise soleil architectural feature of an existing six-story residential building and other exterior building modifications including window opening enhancements and the addition of a new decorative metal grilles and associated improvements. This item has been deferred to the February 28, 2024, meeting.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

11. **ARC-23-142 318 SEASPRAY AVE.** The applicants, Robert and Elizabeth Russell, have filed an application requesting Architectural Commission review and approval for the design of a new two-story single-family residence with sitewide landscape and hardscape improvements. This item has been deferred to the February 28, 2024, meeting.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

12. **ARC-23-109 (ZON-23-084) 600 TARPON WAY (COMBO)** The applicants, Frank and Annie Falk, have filed an application requesting Architectural Commission review and approval for the construction of a new two-story single-family residence over 10,000 SF with sitewide landscape and hardscape improvements, requiring variances for mechanical equipment placement, building height plane, and site wall height, and a Special Exception for vehicular gate placement. This is a combination project that shall also be reviewed by Town Council as it pertains to zoning relief/approval. This item has been deferred to the February 28, 2024, meeting.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

C. MAJOR PROJECTS-NEWBUSINESS

1. **ARC-24-007 (ZON-24-017) 222 WORTH AVE (COMBO)** The applicants, Louis Vuitton America, has filed an application requesting Architectural Commission review and approval for exterior façade alterations, including a new ground floor storefront system, awnings, and new signage. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

2. **ARC-24-003 232 LA PUERTA WAY** The applicant, La Puerta Project LLC (Peter Burt), has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with final hardscape, landscape, and swimming pool.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

3. **ARC-23-104 (ZON-23-076) 1295 S OCEAN BLVD (COMBO)** The applicant, WEMIO LLC (Tom Waller, Chief Operating Officer), has filed an

application requesting Architectural Commission review and approval for the installation of a clay tennis court with viewing platform along with related hardscape and landscape improvements, including new site entry walls, columns, vehicular gates, and supplemental parking area. This is a combination project that shall also be reviewed by the Town Council as it pertains to zoning relief/approval.

ACTION: APPROVED, AS PRESENTED. THE COMMISSION MOVED THAT IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

4. **ARC-23-161 (ZON-24-006) 129 CHILEAN AVE (COMBO)** The applicant, Ch1129 LLC (George Mykoniatas), has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence on an existing non-conforming parcel requiring a special exception with site plan review and (3) variances related to proposed setbacks and garage parking. This is a combination project that shall be reviewed by the Town Council as it pertains to the zoning relief/approval.

ACTION: APPROVED, AS PRESENTED. THE COMMISSION MOVED THAT IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

5. **ARC-23-166 1150 N OCEAN WAY**. The applicant, 1150 N Ocean Way LLC (Michael Burns, Authorized Member), has filed an application requesting Architectural Commission review and approval for the design of a new two-story single-family residence with sitewide landscape and hardscape improvements.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

6. **ARC-24-004 (ZON-24-014) 334 CHILEAN AVE (COMBO)** The applicant, Overflow Pad Too LLC (Bradley McPherson, Authorized Representative), has filed an application requesting Architectural Commission review and approval for modifications to previously approved hardscape, landscape, and site walls with incorporation of new vehicular gates at a previously approved new-single family residence; with variances required to exceed maximum site wall heights and minimum equipment setbacks. The Town Council shall review the application as it pertains to zoning relief/approval.

ACTION: APPROVED, HOWEVER THE APPROVAL DID NOT INCLUDE THE GATES AND TRASH ENCLOSURE. THE COMMISSION MOVED THAT IMPLEMENTATION OF THE PROPOSED VARIANCES WILL NOT CAUSE A NEGATIVE ARCHITECTURAL IMPACT ON THE SUBJECT PROPERTY.

7. **ARC-24-009 260 MIRAFLORES DR.** The applicant, KEAN Development of Palm Beach, Inc. (Giorgio Citarella, Agent), has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with final hardscape, landscape, swimming pool and spa.

ACTION: DEFERRED TO MARCH 27, 2024.

8. **ARC-24-010 243 SEASPRAY AVE.** The applicant, 243 Seaspray LLC (Larry Meyer, Manager), has filed an application requesting Architectural Commission review and approval for construction of a new two-story single-family residence with final hardscape, landscape, and swimming pool.

ACTION: DEFERRED TO FEBRUARY 28, 2024.

X. **Unscheduled Items**

- A. Public
- B. Staff
- C. Commission

XI. **NEXT MEETING DATE:** Wednesday, February 28, 2024

XII. **ADJOURNMENT**

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 006-2024, A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▢ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▢ **Resolution No. 006-2024**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO, Town Procurement and Contract Manager

RE: Resolution approving the award of RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 006-2024, awarding RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

SUMMARY EXPLANATION/BACKGROUND

The Town of Palm Beach completed sand search investigations for the “North Area” and the “South Area” in 2011. The sources identified have provided the Town with high quality sand for over ten years. The Town has reached a point that a new sand search is necessary. The identification of beach compatible offshore sand sources is a key component to future Town beach nourishment efforts.

The engagement of a firm is to identify, quantify, and develop available sand resources to a level of certainty for Town utilization in future beach renourishment projects. Studies are intended to determine the availability of sand for projects within Town limits. The scope of the RFQ included five tasks as follows:

- Data inventory and field plan
- Preliminary field investigations
- Detailed field investigations
 - Cultural Resources Survey
 - Collection and Analysis of Vibracores
 - Native Beach Analysis
 - Data Review and Analysis
- Borrow area analysis
 - Compatibility Analysis
 - Borrow Area Impact Assessment
 - SHPO Analysis and Coordination

- Final Borrow Report
- Provide final report.

Town Procurement and Contract Management issued the solicitation through DemandStar, Bonfire, Town Website, Public Purchase, and the Palm Beach Post. A total of 5,257 individual email addresses were contacted that linked their commodity code to the solicitation. Three firms submitted for review and consideration. The solicitation for engineering services falls under State Statue §287.055 which requires that firms are solely awarded based on qualifications.

The Selection Committee consisted of:

- Jason Debrincat, P.E.
- Julie Parham, P.E.
- Bob Miracle, CPA
- Ryan Canterbury – facilitator

The selection committee had oral interviews and ranked Geosyntec Consultants, Inc. as the top ranked firm and recommended award to the firm.

The other two firms that submitted were APTIM Environmental & Infrastructure, LLC and Gahagan & Bryant Associates, Inc.

FUNDING/FISCAL IMPACT

Funding for this service will be from the Coastal Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 006-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE AWARD OF RFQ NO. 2023-50,
PROFESSIONAL ENGINEERING SERVICES FOR SAND
SEARCH TO GEOSYNTEC CONSULTANTS, INC.**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 006-2024, approving the award of RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of *February 2024*.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 007-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RTN No. 2023-39, Computer Aided Dispatch and Records Management System to Tyler Technologies, Inc. in the amount of \$408,805 and Awarding Year One of the Maintenance Contract in the Amount of \$245,000 for the Initial Amount of \$653,805 and Approving Future Annual Maintenance for Years Two and Three in the Amount of \$245,000 Annually as they are renewed based on Budget Approval and Satisfactory Vendor Performance.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 007-2024**
- ▣ **Cost Proposal, Best and Final Offer**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution awarding RTN No. 2023-39, Computer Aided Dispatch and Records Management System to Tyler Technologies, Inc. in the amount of \$408,805 and awarding year one of the maintenance contract in the amount of \$245,000 for the initial amount of \$653,805 and approving future annual maintenance expenditures for year two and three in the amount of \$245,000 annually as they are renewed based on budget approval and satisfactory vendor performance

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 007-2024, awarding RTN No. 2023-39, Computer Aided Dispatch and Records Management System (CADRMS) to Tyler Technologies, Inc. in the amount of \$408,805 and awarding year one of the maintenance contract in the amount of \$245,000 for the initial amount of \$653,805 and approving future annual maintenance expenditures for year two and three in the amount of \$245,000 annually as they are renewed based on budget approval and satisfactory vendor performance.

SUMMARY EXPLANATION/BACKGROUND

The Town of Palm Beach public safety departments have approximately 185 positions, including sworn law enforcement, certified fire rescue personnel, and civilian personnel. The Town's public safety departments utilize the CAD system to enter and track calls for service, dispatch police and fire rescue personnel, and coordinate service delivery to residents, business owners, and visitors to the Town of Palm Beach. Law enforcement officers use the RMS to issue traffic citations, investigate traffic and vessel crashes, create incident reports and arrest reports, and other related records. The current CAD and RMS system also provides a suite of functions and applications to include evidence submission and management, a data reporting and analytics application, and quartermaster and training records management applications.

The Town's current CAD/RMS system, which has been in place since 1987, is installed on an existing on premise Windows server environment and connected to the public safety departments' office desktop computers, Communication Center workstations, and laptop computers used as Mobile Computer Terminals (MCT's). The current CAD/RMS system is back ended by SQL

server running SQL Server 2016 on a Windows 2016 server. All workstations, laptops and MCT's are running Windows 10, 64 bit. The current CAD/RMS system infrastructure is administered and supported by the Town.

The Town issued this RFI in advance to explore the available solutions to continue to provide a benefit to the Town both economically and efficiently and ensure the Town remains up to date with the latest technology. A modern CAD/RMS solution will provide increased public safety capabilities, reduced response times, and serve as the backbone for an envisioned public safety command center.

Not knowing the full extent of the scope required to update the system, Town Procurement and Contract Management issued a Request for Information (RFI) to survey the marketplace. The Town received six submissions as to possible solutions.

The selection committee consisted of:

- Angela Olivares
- Darryl Donatto
- Jim Palmer
- Sean Baker
- Shaun Martin
- William Rothrock

The selection committee decided, after reviewing all six solution proposals, to interview all six firms. This is when the procurement process went from the RFI to a Request to Negotiate (RFN). From the interview, the firms were shortlisted to three consisting of:

- Mark43
- ProPhoenix Corporation
- Tyler Technologies

Each of these three firms were asked to come back and provide an in-depth demonstration of their products. The selection committee then shortened the list to two firms:

- ProPhoenix Corporation
- Tyler Technologies

Then the reference team's calls were made to agencies that were noted as current customers by the entire selection committee. After verifying, site visits were made to one governmental agency for each firm.

Procurement negotiated the best pricing with both firms. The committee ranked Tyler Technologies as the top-ranked firm. The initial pricing from Tyler was \$661,237, however subsequent maintenance costs were reduced \$10,000 annually for a five-year period savings of \$50,000.

FUNDING/FISCAL IMPACT

The Town Council accepted a donation at the January 2024 Town Council Meeting in the amount of \$653,805 for the first year from the Palm Beach Police and Fire Foundation for the new system. Year two and three maintenance costs of \$245,000 annually will require funding as part of the budget process.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 007-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE AWARD OF RTN NO. 2023-39, COMPUTER
AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM
TO TYLER TECHNOLOGIES, INC. IN THE AMOUNT OF
\$408,805 AND AWARDING YEAR ONE OF THE
MAINTENANCE CONTRACT IN THE AMOUNT OF \$245,000
FOR THE INITIAL AMOUNT OF \$653,805 AND APPROVING
FUTURE ANNUAL MAINTENANCE FOR YEARS TWO AND
THREE IN THE AMOUNT OF \$245,000 ANNUALLY AS THEY
ARE RENEWED BASED ON BUDGET APPROVAL AND
SATISFACTORY VENDOR PERFORMANCE**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 007-2024, awarding RTN No. 2023-39, Computer Aided Dispatch and Records Management System to Tyler Technologies, Inc. in the amount of \$408,805 and awarding year one of the maintenance contract in the amount of \$245,000 for the initial amount of \$653,805 and approving future annual maintenance expenditures for years two and three in the amount of \$245,000 annually as they are renewed based on budget approval and satisfactory vendor performance.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February, 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member



Town of Palm Beach, Florida

Request to Negotiate (CAD/RMS)

BAFO

Thursday, August 24, 2023



840 West Long Lake Road
Troy, Michigan 48098
P: 800.333.9673
www.tylertech.com

Thursday, August 24, 2023

Mr. Duke Basha
Assistant Manager Procurement & Contracts Division
Town of Palm Beach
951 Okeechobee Road
West Palm Beach, Florida 33401

Dear Mr. Basha,

Tyler Technologies, Inc. (Tyler) is pleased to provide our Best and Final Offer (BAFO) pricing in response to the Invitation to Negotiate (ITN) from the Town of Palm Beach (Town) for an integrated public safety system that includes Enterprise Public Safety software.

Should the Town have any questions regarding this BAFO response, please contact:

Craig Campbell, Senior Account Executive
840 West Long Lake Road
Troy, Michigan 48098
770-252-4783
Craig.Campbell@tylertech.com

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew B. Hittle".

Andrew Hittle
President, Public Safety Division

Table of Contents

1. BAFO1

 COST PROPOSAL1

 COST PROPOSAL NOTE1

1. BAFO

Cost Proposal

Item Number	Description	Quantity Required	Unit Price
Basis of Award (5)			
#1-1	Initial Licensing Cost	1	\$ -
#1-2	Conversion Cost	1	\$ 29,000.00
#1-3	Integration Cost	1	\$ 255,295.00
#1-4	Annual Maintenance Fee, First Year	3	\$ 245,000.00
#1-5	Training	1	\$ 23,900.00
Additional Charges (1)			
#2-1	Any Additional Costs not Covered in Basis of Award <i>Includes Travel / Living Expenses for on-site training and 3rd Party Hardware / Software</i>	1	\$ 100,610.00
	Total of One time Fees		\$ 408,805.00
Total Cost including First Year Maintenance Fee			\$ 653,805.00
	Year 2 Maintenance Fee		\$ 245,000.00
	Year 3 Maintenance Fee		\$ 245,000.00
	Total 3 Year Contract		\$ 1,143,805.00

Cost Proposal Note

Tyler is Submitting pricing based on a Software as a Service (SaaS) model. Tyler Software licensing costs, maintenance, hosting fees, and other recurring costs are included in the Enterprise Public Safety SaaS Fees. Yearly SaaS Fees for the initial 3-year term are as follows:

Year 1 = \$245,000.00

Year 2 = \$245,000.00

Year 3 = \$245,000.00

Third-Party hardware, software, and Services along with travel and living expenses associated with this project have been entered in the "Additional Charges" field.

Tyler's Detailed Cost Proposal is attached at the end of this section.



Sales Quotation For:
Quote Number:

Town of Palm Beach Police Department
2023-423497-R1J6X6

ANNUAL/SAAS COSTS INCLUDED

Enterprise Public Safety

Computer Aided Dispatch

- Enterprise CAD Combined LE/Fire/EMS
- CAD AVL
- BOLOs
- CAD Auto Routing
- Service Vehicle Rotation (Wrecker, Ambulance)
- Web CAD Monitor
- ASAP Interface
- CAD CFS (xml) Export Interface
- E-911 Interface
- Encoder Interface
- CAD NCIC Interface
- NG911 Interface (text to 911)
- Pre-Arrival Questionnaire Interface
- Telestaff Interface
- CAD Data Mart / Includes 2 users

Law Enforcement Records Management System

- Enterprise Law Enforcement Records
- Briefing Notes
- Equipment and Inventory
- LINX Interface
- Narcotics
- NCIC Interface
- Content Manager Core
- Use of Force
- Law Enforcement Records Management Data Mart / Includes 5-6 users
- Public Safety Analytics (Performance Dashboard, Citizen Connect, Explorer, Analytics)

Mobile

- Enterprise Law Enforcement Mobile Server Software
- Law Enforcement Mobile Site License
 - Enterprise Law Enforcement Field Mobile
 - LE Dispatch/Messaging/State/NCIC
 - Drivers License Mag Stripe Reader/Barcode Reader Interface
 - Mugshot Image Download
 - LE In-Car Mapping / AVL
 - LE In-Car Routing
- Fire/EMS Mobile Site License
 - Enterprise Fire Field Mobile
 - Fire Dispatch/Messaging
 - Fire In-Car Mapping / AVL
 - Fire In-Car Routing
- Field Reporting Site License
 - LE Field Reporting

- LE Accident Reporting (requires Crash module in RMS)
- Field Investigation Field Reporting
- MCT Ticket Writer (requires Ticket Writer interface in RMS)
- Stop Data Reporting (requires Stop Data in RMS)

Data Collect Mobile

- Data Collect Mobile [62]

Other Software

- Enterprise Public Safety SaaS Fee
- Workstation License

Hosting

- Mobility Hosting Annual Fee

Recurring Costs

- Data Archive

Subscription Fees

- Link Analysis

Enforcement Mobile

License

- REF License - MDC or TABLET [62]

Subscription License Fees

- Interface: Crash to FLHSMV
- Task: Custom Criminal Trespass Warning
- Crash Report Software (w/Drawing Tool) [62]

SERVICES INCLUDED

- Project Management
- Set Up and Configuration
- Other One-Time Services (Training, Go-Live Support, etc.)
- Implementation
- Conversions

Enterprise Public Safety

Third Party

- Lantronix UDS-1100
- Bar Coding Scanner Kit w/Signature Pad
- Redundant VPN Appliance Bundle
- Geo-File Maintenance Software (ArcGIS for Desktop Standard) / per Workstation
- Embedded Third Party Software

SUMMARY COSTS

	One-Time Fees	Recurring Fees
Software License Fees	\$ 0.00	\$ 245,00.00
Maintenance and Support on Licensed Software		\$ 0.00
Annual Costs		\$ 0.00
Professional Services	\$ 308,195.00	
Total Third-Party Hardware, Software, Services	\$ 33,110.00	\$ 0.00
Estimated Travel Expenses	\$ 67,500.00	
Total	\$ 408,805.00	\$ 245,000.00

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 008-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of RFP No. 2024-01, Temporary Office Personnel Services to AppleOne, Inc. and 22nd Century Technologies, Inc. in the Annual Amount of \$500,000 and Establishing a five-year Award in the Amount of \$2,500,000 Contingent upon Satisfactory Performance and Budget Authorization.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 008-2024**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving the award of RFP No. 2024-01, Temporary Office Personnel Services to the AppleOne, Inc. and 22nd Century Technologies, Inc. in the annual amount of \$500,000 and establishing a five-year award in the amount of \$2,500,000 contingent upon satisfactory performance and budget authorization

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 008-2024, approving the award of RFP No. 2024-01, Temporary Office Personnel Services to the AppleOne, Inc. and 22nd Century Technologies, Inc. in the annual amount of \$500,000 and establishing a five-year award in the amount of \$2,500,000 contingent upon satisfactory performance and budget authorization.

SUMMARY EXPLANATION/BACKGROUND

The current awarded contract for Temporary Office Personnel Services, RFP No. 20185-55 expires on February 29, 2024, which is the end of the five-year term.

A new solicitation was issued, RFP No. 2024-01. The scope of the solicitation stated that the Town was seeking proposals from firms having experience in providing temporary office services for various departments of the Town and the awarded contractor shall be required to provide, on an as needed basis, temporary services of employees as they related to administrative, clerical, secretarial, data entry, account clerks, and various office services.

The Town received ten submittals. The selection committee consisting of the following members ranked the firms:

- Wayne Bergman
- Jess Savidge
- Kathryn Ranieri
- Paul Colby
- Bob Miracle, CPA – for financial review of firm submittals
- Carlos Santana, facilitator

The selection committee ranked the two topped firms for consideration as follows:

- AppleOne, Inc. as the primary awardee
- 22nd Century Technologies, Inc. as secondary awardee

The incumbent vendor, AppleOne, Inc. has performed with no issues and has had above average reviews and is recommended as the primary awardee for the new contract.

FUNDING/FISCAL IMPACT

Funding for this award will be from the respective operating budgets.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 008-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE AWARD OF RFP NO. 2024-01, TEMPORARY
OFFICE PERSONNEL SERVICES TO APPLEONE, INC. AND
22ND CENTURY TECHNOLOGIES, INC. IN THE ANNUAL
AMOUNT OF \$500,000 AND ESTABLISHING A FIVE-YEAR
AWARD IN THE AMOUNT OF \$2,500,000 CONTINGENT UPON
SATISFACTORY PERFORMANCE AND BUDGET
AUTHORIZATION**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 008-2024, approving the award of RFP No. 2024-01, Temporary Office Personnel Services to the AppleOne, Inc. and 22nd Century Technologies, Inc. in the annual amount of \$500,000 and establishing a five-year award in the amount of \$2,500,000 contingent upon satisfactory performance and budget authorization.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 009-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Retroactive Change Order in the Amount of \$18,300 to Kimley-Horn and Associates, Inc. for Additional Work related to Central Fire Fuel Tank Replacement Assessment, Design Phase Services, Environmental Regulatory Permitting and Environmental Site Remediation for a New Project Budget of \$214,050.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 009-2024**
- ▣ **Original Resolution**
- ▣ **Proposal**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution approving a retroactive change order in the amount of \$18,300 to Kimley-Horn and Associates, Inc. for additional work related to the Central Fire Fuel Tank Replacement Assessment, Design Phase Services, Environmental Regulatory Permitting, and Environmental Site Remediation for a new project budget of \$214,050

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 009-2024, approving a retroactive change order in the amount of \$18,300 to Kimley-Horn and Associates, Inc. (KHA) for additional work related to the Central Fire Fuel Tank Replacement Assessment, Design Phase Services, Environmental Regulatory Permitting, and Environmental Site Remediation for a new project budget of \$214,050.

SUMMARY EXPLANATION/BACKGROUND

Town Council approved Resolution No. 111-2023 on September 12, 2023 which approved the retroactive engagement proposal for remediation in the amount of \$195,750, authorize cleanup, and replacement of existing underground fuel tank to KHA and authorized the Town Manager or designee to coordinate with tank manufacturer regarding warranty, insurance company for reimbursement and authorizing support, coordination, and all submittals to applicable agencies specific to this repair, remediation and replacement.

Due to the nature of the assessment, which is being performed by KHA, the original scope included five site visits to assist with product gauging during the recovery efforts by the Town's contractor, Cliff Berry. When the scope of services was developed the intent was that the product recovery efforts would continue until the free product levels had been reduced to where the fuel recovery had diminished and there was no longer a measurable amount of free product in the recovery wells and breached fuel tank. As of November 13, 2023, up-to six inches of product were recorded at the Central Fire Station.

KHA proposed and the Town accepted the additional schedule for site visits to gauge the free

product to coordinate with the Town to schedule Cliff Berry for fuel recovery and visit the site during the fuel recovery operation to provide product gauging once a week, for up to ten weeks. Due to additional visits that were conducted, the Town issued a change order to keep the work proceeding.

No additional change orders are anticipated for this phase of the project.

FUNDING/FISCAL IMPACT

Funding will be from AIG, the insurance carrier for the remediation, and the Risk Contingency Fund. It should be noted that the insurance carrier and the tank manufacturer have been placed on notice as there will be multiple sources for reimbursement.

Finance and Public Works will continue to bring back to the Town Council all requests for approval of purchase orders and related proposals as work progresses.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 009-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING A RETROACTIVE CHANGE ORDER IN THE
AMOUNT OF \$18,300 TO KIMLEY-HORN AND ASSOCIATES,
INC. FOR ADDITIONAL WORK RELATED TO THE CENTRAL
FIRE FUEL TANK REPLACEMENT ASSESSMENT, DESIGN
PHASE SERVICES, ENVIRONMENTAL REGULATORY
PERMITTING AND ENVIRONMENTAL SITE REMEDIATION
FOR A NEW PROJECT BUDGET OF \$214,050**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 009-2024, approving a retroactive change order in the amount of \$18,300 to Kimley-Horn and Associates, Inc. for additional work related to the Central Fire Fuel Tank Replacement Assessment, Design Phase Services, Environmental Regulatory Permitting and Environmental Site Remediation for a new project budget of \$214,050.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February, 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

RESOLUTION NO. 111-2023

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING THE RETROACTIVE ENGAGEMENT PROPOSAL FOR REMEDIATION IN THE AMOUNT OF \$195,750, AUTHORIZE CLEANUP, AND REPLACEMENT OF EXISTING UNDERGROUND FUEL TANK TO KIMLEY-HORN AND ASSOCIATES, INC. AND AUTHORIZING THE TOWN MANAGER OR DESIGNEE TO COORDINATE WITH TANK MANUFACTURER REGARDING WARRANTY, INSURANCE COMPANY FOR REIMBURSEMENT AND AUTHORIZING SUPPORT, COORDINATION, AND ALL SUBMITTALS TO APPLICABLE AGENCIES SPECIFIC TO THIS REPAIR

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

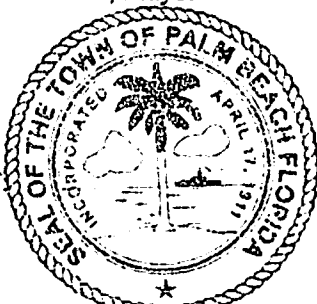
Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 111-2023, approving the retroactive engagement proposal for remediation in the amount of \$195,750, authorize cleanup, and replacement of existing underground fuel tank to Kimley-Horn and Associates, Inc. and authorizing the Town Manager or designee to coordinate with tank manufacturer regarding warranty, insurance company for reimbursement and authorizing support, coordination, and all submittals to applicable agencies specific to this repair.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

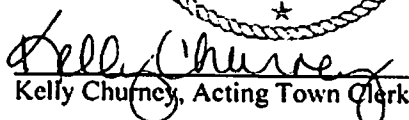
PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 12th day of *September 2023*.



Danielle H. Moore, Mayor



ATTEST


Kelly Churney, Acting Town Clerk



Margaret A. Zeidman, Town Council President


Bobbie D. Lindsay, Council President Pro Tem


Julie Araskog, Town Council Member


Edward A. Goorley, Town Council Member


Lewis S.W. Crampton, Town Council Member

November 21, 2023

Mr. Dean Mealy
Town of Palm Beach
951 Old Okeechobee Road
Suite A
West Palm Beach, FL 33401

**RE: *Central Fire Station Underground Fuel Tank Environmental Assessment Services
Amendment Request (PO # 231138)***

Dear Dean,

Kimley-Horn is currently performing environmental assessment services related to the Central Fire Station Fuel breach and diesel product release. The original scope included five site visits to assist with product gauging during recovery efforts by the Town's contractor, Cliff Berry. When the scope of services was developed the intent was that the product recovery efforts would continue until the free product levels had been reduced to where the fuel recovery had diminished and there was no longer a measurable amount of free product in the recovery wells and breached fuel tank. As of November 13, up to 6-inches of product was recorded at Central Fire Station.

Kimley-Horn will visit the site to gauge the free product in order to coordinate with the Town to schedule Cliff Berry for fuel recovery and visit the site during the fuel recovery operation to provide product gauging once per week, for up to 10 weeks. We respectfully request that PO # 231138 be increased by \$18,300.00 to perform the additional services described above. A breakdown of this fee is attached for your review and consideration.

Should you have any questions, please feel free to call me at (561) 840-0256.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



By: Jason Lee, P.E.
Vice President

Attachment

K:\WPB_Civil\General\Lee\Proposals\Palm Beach\Central Fire Station - Fuel Tank\Amendment\2023.11.21_Central Fire Station Free Product Recovery Assistance Amendment.docx

ESTIMATE FOR ENGINEERING SERVICES

PROJECT:	Central Fire Station Fuel Tank Assessment Amendment										SHEET	1 of 1	
CLIENT:	Town of Palm Beach										FILE NO.		
ESTIMATOR:	JRL										DATE:	11/21/23	
											ALLOCA	0.0000	
DESCRIPTION:											DIRECT LABOR (MAN-HOURS)		
See Scope of Services		Principal Engineer	Chief Engineer	Senior Engineer	Senior Prof. Eng.	Reg. Prof. Engineer	Eng. Int.	Technician	Admin/Clerical	Senior Designer	SUB	EXP	LINE TOTAL
Site Visits for Product Gauging (up to 10)								10.0			6500.00	\$3	\$8,000
Site Visits for Fuel Recovery (up to 10)								10.0			8800.00	\$3	\$10,300
TOTAL HOURS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.0	0.0	0.0	15300	\$6.00	\$18,300
LABOR (\$/HOUR)	\$307.28	\$293.55	\$231.09	\$200.85	\$164.80	\$131.84	\$149.71	\$92.80	\$162.15		1.00	1.0	
ALLOCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	
TOTALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,994	\$0	\$0	\$15,300	\$6	\$18,300

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 010-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and Establishing a Project Budget of \$1,977,697.92.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 010-2024**
- ▣ **Bid Tab**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 010-2024, approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and establishing a project budget of \$1, 977,697.92

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 010-2024, approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and establishing a project budget of \$1,977,697.92.

SUMMARY EXPLANATION/BACKGROUND

The Public Works Building is approximately forty (40) years old with no improvements/upgrades to date. There are approximately one hundred (100) employees assigned to the Public Works Building that include Public Works, Procurement and Contract Management and IT. During the 2024 budget period, the Public Works building was noted for improvements in the capital program which was approved in the budget process.

Town engineering engaged PGAL, Inc. in late spring of 2023 as the architect to complete the building design and specifications so that a bid could be prepared and issued. PGAL, Inc. is the awarded vendor for the Town for Architectural Services.

The highlights of the improvements/upgrades are as follows:

- Men's restroom and showers
- Women's restroom and shower
- Locker rooms
- Public Works Meeting Room Remodeling and Reconfiguration
- Electrical office
- Hallway reconfiguration
- Gym
- Related HVAC, electrical, fire suppression

- Storm windows and frames

When the ITB was issued, fifty-six (56) firms pulled documents to review the scope for possible submittals. It should be noted that the construction market is still very engaged for the private sector at this time. The Town received two bids for the project as follows:

- **BAC Consulting LLC**
- **East Coast Construction Group**

The low responsive, responsible bid from East Coast Construction Group was vetted by Public Works, PGAL and Procurement and Contract Management.

During the construction phase, portable toilets and showers will have to be rented. In addition, construction administration services will be required from the architect which are noted in the Fiscal Impact Section.

FUNDING/FISCAL IMPACT

The total project cost is estimated at \$1,977,697.92 and includes the following:

Design services with Chen Moore	\$ 73,460
Construction contract of	\$1,395,198.27
Estimate for portables and showers for six months is estimated at	\$ 90,000
Construction oversight and administration from PGAL is estimated at	\$ 90,000
Furniture, Fixtures and Equipment estimated for the project	\$ 50,000
Construction contingency is estimated at 20% of the construction contract	\$ 279,039.65
Total project cost	<u>\$1,977,697.92</u>

Funding for the project is from the following:

Prior year general fund (GF) transfer into the Capital Improvement Fund (CIP) for the PW renovation in the amount of \$ 323,766

Transfer funds from the Phipps Park A-39 Sanitary Sewer System	\$1,100,000
Transfer funds from the Tangier Ave E-6 Sanitary Sewer System	<u>\$ 554,000</u>
Total funding	<u>\$1,977,766</u>

In order to fund Phipps Park A-39 and Tangier E-6, we're transferring a total of \$1,654,000 from the Infiltration and Inflow (I & I) project, using American Rescue Plan Act (ARPA) funds to fund the Phipps Park Project (\$1.1M) and the Tangier project (\$0.554M). Both of these projects are ARPA eligible projects.

The I & I Project will now have a remaining unencumbered (available) balance of \$308,280.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 010-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE AWARD OF ITB NO. 2023-51, PUBLIC
WORKS RENOVATION IMPROVEMENTS TO EAST COAST
CONSTRUCTION GROUP IN THE AMOUNT OF \$1,395,198.27
AND ESTABLISHING A PROJECT BUDGET OF \$1,977,697.92**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 010-2024, approving the Award of ITB No. 2023-51, Public Works Renovation Improvements to East Coast Construction Group in the amount of \$1,395,198.27 and establishing a project budget of \$1,977,697.92.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February, 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member



Town of Palm Beach
ITB 2023-51
Public Works Building Renovation Improvements Project
Bid Tabulation

Total Cost				East Coast Construction Group		BAC Consulting LLC	
				\$1,395,198.27		\$1,832,734.58	
#	Items	Unit	Quantity	Unit Price	Total Cost	Unit Price	Total Cost
1	Division 01 - General Conditions: (5)				\$177,342.16		\$484,374.99
#1-1	General Conditions	LS	1	\$112,256.66	\$112,256.66	\$347,838.63	\$347,838.63
	Performance and Payment Bond (Proof of costs shall be submitted; the Town will not pay a markup on costs of this line item)	LS	1	\$36,928.18	\$36,928.18	\$53,380.62	\$53,380.62
#1-2		LS	1	\$0	\$0.00	\$38,648.74	\$38,648.74
#1-3	Mobilization and Demobilization	LS	1				
	Insurance (Proof of costs shall be submitted; the Town will not pay a markup on costs of this line item)	LS	1	\$8,157.32	\$8,157.32	\$24,507.00	\$24,507.00
#1-4	Permit Allowance (Please enter \$20,000.00 for this line item)	ALLOW	1	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
#1-5							
2	Division 02 - Existing Conditions: (1)				\$53,148.88		\$24,534.80
#2-1	Selective Demolition	SF	5912	\$8.99	\$53,148.88	\$4.15	\$24,534.80
3	Division 03 - Concrete: (1)				\$17,405.10		\$26,220.78
#3-1	Concrete cutting, removal and replacement	CY	18	\$966.95	\$17,405.10	\$1,456.71	\$26,220.78
4	Division 05 - Metals: (2)				\$129,810.47		\$24,454.46
#4-1	Cold-Formed Metal Framing	LF	32	\$3,540.00	\$113,280.00	\$19.20	\$614.40
#4-2	Structural Steel	LBS	1459	\$11.33	\$16,530.47	\$16.34	\$23,840.06
5	Division 06 - Wood Plastics & Composites: (3)				\$11,748.87		\$12,318.41
#5-1	Rough Carpentry	LS	1	\$1,416.00	\$1,416.00	\$5,000.00	\$5,000.00
#5-2	Plastic-Laminate-Clad Architectural Cabinets	LF	15	\$511.33	\$7,669.95	\$371.44	\$5,571.60
#5-3	Plastic Paneling	SF	117	\$22.76	\$2,662.92	\$14.93	\$1,746.81
6	Division 07 - Thermal & Moisture Protection: (3)				\$13,219.20		\$55,617.84
#6-1	Fiberglass Batt Insulation	SF	7776	\$1.70	\$13,219.20	\$5.04	\$39,191.04
#6-2	Joint Sealants	LF	480	\$0	\$0.00	\$7.80	\$3,744.00
#6-3	Acoustical Joint Sealants	LF	1626	\$0	\$0.00	\$7.80	\$12,682.80
7	Division 08 - Doors & Glass: (6)				\$30,209.14		\$68,598.37
#7-1	Hollow Metal Frames	EA	12	\$295	\$3,540.00	\$856.50	\$10,278.00
#7-2	Flush Wood Doors	EA	14	\$358.22	\$5,015.08	\$1,000.00	\$14,000.00
#7-3	AccessDoors & Frames	EA	28	\$0	\$0.00	\$254	\$7,112.00
#7-4	Aluminum Windows & Glazing	EA	2	\$5,457.50	\$10,915.00	\$1,150.00	\$2,300.00
#7-5	Door Hardware	OPNG	27	\$157.34	\$4,248.18	\$985.75	\$26,615.25
#7-6	Mirrors	SF	128	\$50.71	\$6,490.88	\$64.79	\$8,293.12
8	Division 09 - Finishes: (8)				\$182,307.44		\$303,913.74
#8-1	Gypsum Board	SF	17536	\$0	\$0.00	\$10.53	\$184,654.08
#8-2	Ceramic Tiling	SF	956	\$20.37	\$19,473.72	\$4.01	\$3,833.56
#8-3	Acoustical Panel Ceilings	SF	3586	\$20.40	\$73,154.40	\$5.85	\$20,978.10
#8-4	Resilient Athletic Flooring	SF	2103	\$5.62	\$11,818.86	\$5.79	\$12,176.37
#8-5	Resinous Flooring	SF	2937	\$12.06	\$35,420.22	\$5	\$14,685.00
#8-6	Sound Absorbing Wall Units	SF	143	\$26.41	\$3,776.63	\$86.28	\$12,338.04
#8-7	Sound Absorbing Ceiling Units	SF	113	\$120.09	\$13,570.17	\$158.14	\$17,869.82
#8-8	Interior Painting	SF	26139	\$0.96	\$25,093.44	\$1.43	\$37,378.77
9	Division 10 - Specialties: (6)				\$96,864.06		\$90,317.15
#9-1	Stainless Steel Toilet Compartments	EA	6	\$2,360.00	\$14,160.00	\$1,950.00	\$11,700.00
#9-2	Folding Panel Partitions	SF	300	\$111.71	\$33,513.00	\$114.96	\$34,488.00
#9-3	Wall & Door Protection	LF	398	\$66.57	\$26,494.86	\$48.26	\$19,207.48
#9-4	Toilet, Bath, & Laundry Accessories	LS	1	\$18,880.00	\$18,880.00	\$6,892.10	\$6,892.10
#9-5	Fire Extinguishers & Fire Extinguisher Cabinets	EA	1	\$413	\$413.00	\$937.49	\$937.49
#9-6	Metal Lockers	EA	12	\$283.60	\$3,403.20	\$1,424.34	\$17,092.08
10	Division 12 - Specialties: (2)				\$16,290.00		\$3,396.00
#10-1	Roller Window Shades	SF	20	\$118	\$2,360.00	\$34.80	\$696.00
#10-2	Solid Surface Countertops	LF	20	\$796.50	\$15,930.00	\$135	\$2,700.00
11	Division 21 - Fire Protection: (1)				\$18,880.00		\$28,625.00
#11-1	Sprinkler System	LS	1	\$18,880.00	\$18,880.00	\$28,625.00	\$28,625.00
12	Division 22 - Plumbing: (6)				\$182,900.00		\$189,378.20
#12-1	Plumbing Piping	LF	517	\$0	\$0.00	\$58.86	\$30,430.62
#12-2	Potable Water Systems	LS	1	\$182,900.00	\$182,900.00	\$46,123.50	\$46,123.50
#12-3	Soil, Waste & Vent System	LS	1	\$0	\$0.00	\$37,163.50	\$37,163.50
#12-4	Plumbing Specialties	LS	1	\$0	\$0.00	\$0	\$0.00
#12-5	Plumbing Fixtures (Including shower stalls)	EA	22	\$0	\$0.00	\$3,026.39	\$66,580.58
#12-6	Domestic Water Heater & Accessories	EA	1	\$0	\$0.00	\$9,080.00	\$9,080.00
13	Division 23 - Mechanical: (13)				\$342,582.95		\$285,485.30
#13-1	General HVAC	LS	1	\$0	\$0.00	\$0	\$0.00
#13-2	Pipe & Pipe Fittings	LS	1	\$14,400.0	\$14,400.00	\$12,000.00	\$12,000.00
	Testing, Adjusting & Balancing (TAB) of Heating, Ventilating & Air Conditioning (HVAC) Systems	LS	1	\$10,200.0	\$10,200.00	\$8,500.00	\$8,500.00
#13-3	Tests-Piping Systems	LS	1	\$2,400.0	\$2,400.00	\$2,000.00	\$2,000.00
#13-5	Pipe & Equipment Insulation	LS	1	\$14,400.0	\$14,400.00	\$12,000.00	\$12,000.00
#13-6	Controls & Instrumentation	LS	1	\$12,000.0	\$12,000.00	\$10,000.00	\$10,000.00
#13-7	Hydronic Piping	LF	1	\$12,000.0	\$12,000.00	\$10,000.00	\$10,000.00
#13-8	Hydronic Specialties	LS	1	\$8,382.0	\$8,382.00	\$6,985.00	\$6,985.00
#13-9	Hydronic Pumps	EA	1	\$21,600.0	\$21,600.00	\$18,000.00	\$18,000.00
#13-10	Refrigeration Piping	LF	295	\$24.41	\$7,200.95	\$20.34	\$6,000.30
#13-11	Water Treatment	LS	1	\$150,000.0	\$150,000.00	\$12,500.00	\$12,500.00
#13-12	Cooling Tower	EA	1	\$0	\$0.00	\$112,500.00	\$112,500.00
#13-13	Air Handling Units (Water Source Heat Pumps)	EA	3	\$30,000.0	\$90,000.00	\$25,000.00	\$75,000.00
14	Division 26 - Electrical: (7)				\$78,600.00		\$159,438.86
#14-1	General Electrical	LS	1	\$47,292.00	\$47,292.00	\$101,712.36	\$101,712.36
#14-2	Exterior Electrical Work Underground	LS	1	\$5,400.00	\$5,400.00	\$3,800.00	\$3,800.00
#14-3	Panelboards	EA	1	\$7,800.00	\$7,800.00	\$0	\$0.00
#14-4	Circuit & Motor Disconnects	EA	9	\$330	\$2,970.00	\$655.56	\$5,900.04
#14-5	Controls	LS	1	\$3,000.00	\$3,000.00	\$0	\$0.00
#14-6	Adjustable Frequency (Variable Speed) Drive Units	EA	1	\$0	\$0.00	\$14,530.34	\$14,530.34
#14-7	Lighting Fixtures	EA	119	\$102	\$12,138.00	\$281.48	\$33,496.12
15	Division 27 - Data Communication: (1)				\$21,830.00		\$25,000.00
#15-1	Communications & Public Address System	LS	1	\$21,830.00	\$21,830.00	\$25,000.00	\$25,000.00
16	Division 28 - Electronic Safety & Security: (3)				\$20,060.00		\$51,060.68
#16-1	Cable TV Distribution System	LS	1	\$0	\$0.00	\$14,530.34	\$14,530.34
#16-2	Security Raceway System	LS	1	\$0	\$0.00	\$14,530.34	\$14,530.34
#16-3	Fire Alarm & Smoke Detection Systems	LS	1	\$20,060.00	\$20,060.00	\$22,000.00	\$22,000.00
				Apparent Awardee			

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 013-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Change Order in the Amount of \$5,000 to the Awarded Resolution No. 107-2023, for MCCI Laserfiche from Premise to Cloud for a new Project Budget of \$177,000.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 013-2024**
- ▣ **Previously Awarded Resolution**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 013-2024, requesting approval of a change order in the amount of \$5,000 to the awarded Resolution No. 107-2023, for MCCI Laserfiche from premise to cloud for a new project budget of \$177,000

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 013-2024, approving a change order in the amount of \$5,000 to the awarded Resolution No. 107-2023, for MCCI Laserfiche from premise to cloud for a new project budget of \$177,000.

SUMMARY EXPLANATION/BACKGROUND

The Town Council previously approved Resolution No. 107-2023 for MCCI Laserfiche from premise to cloud with an established project budget of \$172,000 on September 13, 2023. The project required additional services to be completed in the amount of \$5,000. This amount exceeded the approved authorization by the Town Council.

Since the new award authority is now \$177,000, the Town Council is required.

FUNDING/FISCAL IMPACT

Funding for this program is from the IT Operational Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 013-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING A CHANGE ORDER IN THE AMOUNT OF \$5,000
TO THE AWARDED RESOLUTION NO. 107-2023, FOR MCCI
LASERFICHE FROM PREMISE TO CLOUD FOR A NEW
PROJECT BUDGET OF \$177,000**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 013-2024, approving a change order in the amount of \$5,000 to the awarded Resolution No. 107-2023, for MCCI Laserfiche from premise to cloud for a new project budget of \$177,000.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February, 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

RESOLUTION NO. 107-2023

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING PROPOSAL FROM MCCI LASERFICHE FROM
PREMISE TO THE CLOUD IN THE AMOUNT OF \$162,154.38
AND ESTABLISHING A PROJECT BUDGET OF \$172,000**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 107-2023, approving proposal from MCCI Laserfiche from Premise to the Cloud in the amount of \$162,154.38 and establishing a project budget of \$172,000

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 12th day of *September 2023*.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 015-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Award of Retroactive Purchase Order to Murray Logan Construction, LLC for Emergency Repairs to Town's Inlet Dock in the Amount of \$143,050 and Establishing a Project Budget in the Amount of \$160,000.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 015-2024**
- ▣ **Proposal**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 015-2024, award of retroactive purchase order to Murray Logan Construction, LLC for emergency repairs to Town's Inlet Dock in the amount of \$143,050 and establishing a project budget in the amount of \$160,000

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 015-2024, award of retroactive purchase order to Murray Logan Construction, LLC for emergency repairs to Town's Inlet Dock in the amount of \$143,050 and establishing a project budget in the amount of \$160,000.

SUMMARY EXPLANATION/BACKGROUND

The Inlet Dock property, often referred to as “Annie’s Dock”, located at the North end of N Ocean Boulevard has experienced extreme erosion on its western side between the end of the seawall and the rock revetment. This vulnerable location between the end of the seawall and the rock area has experienced extreme erosion at a rapid pace due to various weather events. There is an FPL switch cabinet on the property just beyond the rock revetment that is beginning to be undermined and exposed from the loss of earth fill. Town staff have reviewed the situation and determined an extension of the seawall should prevent any further erosion to this critical area.

Murray Logan was selected for the expedited repairs due to their familiarity with the location. Had this been formally bid, the process would take approximately four weeks for a bid and then subsequent Town Council approval. Based on the condition of the site, it was determined to declare an emergency, authorize waiver of competitive bidding, and issuance of a purchase order. I toured the site with Jason Debrincat, P.E. and Julie Parham, P.E. to fully understand the complexity of the expedited repairs.

Murray Logan has a proven track record with the Town and can complete the seawall extension and repair of the erosion in an expeditious manner.

FUNDING/FISCAL IMPACT

Funding for this program is from the Coastal Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 015-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE AWARD OF RETROACTIVE PURCHASE
ORDER TO MURRAY LOGAN CONSTRUCTION, LLC FOR
EMERGENCY REPAIRS TO TOWN'S INLET DOCK IN THE
AMOUNT OF \$143,050 AND ESTABLISHING A PROJECT
BUDGET IN THE AMOUNT OF \$160,000**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 015-2024, approving the award of retroactive purchase order to Murray Logan Construction, LLC for emergency repairs to Town's Inlet Dock in the amount of \$143,050 and establishing a project budget in the amount of \$160,000.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of *February 2024*.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

MURRAY LOGAN CONSTRUCTION, LLC

General Contractors

313 65th Trail North
West Palm Beach, FL 33413
Telephone 561-686-3948
Fax 561-686-7465
CGC 041939
QUOTATION

DATE: 1-15-2024

TO: Town of Palm Beach Public Works
Attn: Mr. Jason Debrincat/Ms. Julie Parham

NAME OF PROJECT:

Annie's Dock West Shoreline Improvements

LOCATION:

PB Inlet

PLANS AND SPECIFICATIONS:

Town of Palm Beach

WE PROPOSE TO FURNISH ALL LABOR, MATERIAL AND EQUIPMENT TO PERFORM THE FOLLOWING:

1. Perform West Shoreline Improvements at Annie's Dock Park per attached Conceptual Sketch as follows:
 - A. Provide Signed Sealed Engineer's Plan. \$5,000
 - B. Mobilization/Demobilization. \$10,000
 - C. Demolition/Disposal (Shrubs, Fence, Debris). \$6,468
 - D. Construct Steel Sheet Pile Wall with Concrete Cap. \$85,668
 - E. Restore Rock Riprap, Fill and Gravel on Filter Cloth. \$21,714
 - F. Supply/Install 68 LF of 4' Tall Black Picket Fence. \$10,200
 - G. Vibration Monitoring and Report. \$4,000
 - Total For Above Equals \$143,050

Notes:

1. Conceptual Sketch is attached.
2. Steel Sheet Pile Wall includes 30 Wall Feet of 20' Long Steel Sheet Pile coated both sides with 16 mils coal tar epoxy. Also includes reinforced 2'x2' concrete cap as well as a closure pour to connect new sheets to existing bulkhead.
3. Fence Price is an allowance. Final cost to be final fence cost plus 15% markup.
4. Price excludes permits and permit fees.
5. Price includes signed and sealed engineering plans by Bolchoz Marine Advisors, Inc.
6. Installation of steel sheet piles is figured to be done with a vibratory hammer. If soil conditions result in vibrations approaching limits of concern, or if natural subsurface rock is encountered, the sheet piles are to be cut off to avoid damages to existing structures.

TERMS AND CONDITIONS ARE ATTACHED HERETO AND INCORPORATED HEREIN AS ATTACHMENT "A."

OWNER/ BUYERS' ACCEPTANCE CONSTITUTES A BINDING CONTRACT. IF OWNER/ BUYER REQUIRES CONTRACTOR TO PERFORM WITHOUT HAVING EXECUTED THE PROPOSAL AND INITIALING THESE TERMS AND CONDITIONS, THEN THE PROPOSAL AND THESE TERMS AND CONDITIONS ARE CONSIDERED ACCEPTED BY OWNER/ BUYER AND SHALL APPLY TO ALL WORK PERFORMED. IN THE EVENT THERE IS ANY DEFAULT IN PAYMENTS DUE UNDER THIS CONTRACT AND THE SAME IS PLACED IN THE HANDS OF AN ATTORNEY FOR COLLECTION, THE PURCHASER AND/OR PURCHASERS HEREBY AGREE TO PAY ALL COST OF COLLECTION INCLUDING, BUT NOT LIMITED TO, A REASONABLE ATTORNEY'S FEE. QUOTATION SUBJECT TO PRICE EXCALATIONS IF NOT ACCEPTED WITHIN 30 DAYS. TERMS NET 30 DAYS.

ACCEPTED:

MURRAY LOGAN CONSTRUCTION, LLC

David Logan, President

DATE _____

TITLE: David Logan, President

Attachment "A"
Murray Logan Construction, LLC
Terms and Conditions

1. The following terms and conditions apply to and are incorporated into and made a part of Contractor's Quotation (hereinafter the "Contract"). If Owner/ Buyer requires Contractor to perform without having executed the Quotation, then the Quotation and these terms and conditions are considered accepted by Owner/ Buyer and shall apply to all work performed.
2. All plans, specifications, technical provisions, schedules, exhibits and supplements made part of this Contract shall be attached hereto and listed as exhibits to the Contract. Contractor hereby agrees to do and perform, and to furnish, supply and pay for all labor, materials, plant, equipment, apparatus, transportation, fuel, energy, light, water, rental of equipment and other facilities, services and supplies necessary for the proper execution and completion of the following items or parts of the work specified and embraced in this Contract, and as may be directed by written change order as hereinafter provided, at and for the prices hereinafter stated in the Proposal (the "Work"). If the Contractor's work is to be performed on a time and material basis, such work shall be based on written direction from the Owner/ Buyer as to when and where the Work is to be performed on the Project.
3. All work hereunder shall be done to the satisfaction of Owner/ Buyer, and shall be subject to inspection, approval and acceptance by the Owner/ Buyer, or the Owner/ Buyer's architect, engineer or other representative ("Owner/ Buyer's Representative") as may be specified herein, and Contractor shall at all times provide sufficient, safe and proper facilities for such inspections.
4. Contractor shall provide adequate, competent, and experienced on-site supervision during the performance of the Work. Such supervision shall have the authority to carry out directions from Owner/ Buyer's Representative relating to Contractor's work or responsibilities.
5. Contractor shall be an independent contractor in all respects and shall be free of the control and supervision of Owner/ Buyer, except as explicitly provided in this Contract, as to the means and methods of performing the Work.
6. Unless otherwise agreed to in writing by Contractor and Owner/ Buyer, Contractor shall not be required to perform any engineering, design, or constructability services and shall be entitled to rely upon the representations and information provided by the Owner/ Buyer and the Owner/ Buyer's representatives, including any plans and specifications relating to the Work.
7. Contractor shall invoice the Owner/ Buyer monthly for the work performed on the Project. Owner/ Buyer shall pay Contractor's invoice, including for Final Payment, within thirty (30) days of Contractor's submission of the invoice to the Owner/ Buyer. If required for the work performed, Owner/ Buyer shall sign off on any time and material documentation required by Contractor concerning the Work performed. No retainage shall be withheld, unless the parties otherwise agree in writing. Upon receipt of full payment for Work performed, Contractor shall provide any as-built drawings, written guarantees and warranties relating to Contractor's Work.
8. Owner/ Buyer may, by written change order executed by both Owner/ Buyer and Contractor, make changes in the Work within the scope of the Contract. No changes will be made in the Contract or in the Work except upon such fully executed written change order agreed to by the Owner/ Buyer and Contractor. Should a written change order not be agreed upon by Owner/ Buyer and Contractor, then Contractor may refuse to perform such changed work. Contractor shall not be considered to be in material breach of the Contract for refusing to perform changed or extra work without an executed change order signed by both Owner/ Buyer and Contractor. Payment for any changes under this Section shall be made to Contractor pursuant to Paragraph 7. Should conditions in the field or information provided by the Owner/ Buyer or its representatives lead to Contractor having to incur additional costs and additional time to perform the Work, Contractor shall be entitled to such additional compensation, including an increase in pricing and increases in hourly labor and equipment rates, as applicable.
9. The Work under this Contract is intended to be completed as set forth on the face of the Proposal, unless agreed to by a written signed Change Order to be extended by Owner/ Buyer and Contractor. Should the Project duration delayed beyond the date set forth herein for any reason not caused by the Contractor, then all pricing in this Proposal is subject to increase at the discretion of the Contractor. Additionally, should the Contractor be delayed in the prosecution of the Work by the act, neglect or default of Owner/ Buyer or Engineer, or by any cause for which Contractor is not responsible, including performance of changed work, then the time fixed for the completion of the Work pursuant to the terms of this Contract shall be extended for a period equivalent to the time lost by reason of the causes aforesaid and as authorized by Owner/ Buyer, and Contractor shall be entitled to additional compensation due to the delay, including extended performance costs and extended home office overhead.
10. To the extent Contractor has been paid by Owner/ Buyer, Contractor shall turn Work over to Owner/ Buyer in good condition and free and clear of all liens and shall protect and save harmless Owner/ Buyer from all liens arising under the Contractor's performance of this Contract, and Contractor will at its own cost and expense cause to have any such liens removed from the Project.
11. Any dispute concerning the Work of this Contract, shall be litigated in the state courts of Palm Beach County, Florida (or the applicable federal court in Palm Beach County, Florida), unless otherwise agreed to in writing by the parties. The parties agree that the judge (or arbitrator, if applicable) shall be entitled to decide both the entitlement to attorneys' fees and costs and the amount of attorneys' fees and costs. In the event the parties agree in writing to resolve a dispute through arbitration, the arbitration will be arbitrated pursuant to the Construction Industry Arbitration rules of the American Arbitration Association with venue being in Palm Beach County, Florida.
12. The Owner/ Buyer and Contractor waive claims against each other for consequential damages, special damages, and other such damages, including but not limited to, lost business damages and lost prospective profits arising out of or relating to this Contract, unless otherwise specifically permitted elsewhere in this Contract.
13. Contractor is to secure, pay for and provide to Owner/ Buyer, certificates for workmen's compensation and general public liability, contractual liability and property damage liability insurance in such amounts as set forth in attached Exhibit A, but in any event not less than that required by

Florida law and the construction industry. Unless otherwise agreed to in writing by the Owner/ Buyer and Contractor, Contractor shall maintain the following minimum coverages as set forth in Exhibit A.

14. If the Contractor encounters contamination of any kind, including hazardous materials or substances that may lead to environmental concerns and foreseeable bodily injury or death to persons resulting from such contamination, materials or substances, including but not limited to fuel, oil, asbestos or polychlorinated biphenyl (PCB), the Contractor shall, upon recognizing such contamination or condition, immediately stop Work in the affected area and report the contamination or condition to the Owner/ Buyer in writing. Contractor shall not be required to resume its Work onsite until the contamination condition is resolved by the Owner/ Buyer. Owner/ Buyer represents to Contractor that no such contamination or condition on or within the Project site exists. Upon receipt of the Contractor's written notice, the Owner/ Buyer shall investigate and take whatever steps are necessary to address and resolve the contamination or condition reported by Contractor. When the contamination or condition has been resolved and/or rendered harmless, Work in the affected area shall resume upon written agreement of the Owner/ Buyer and Contractor. By Change Order, the Contract Time shall be extended appropriately, and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs, including costs for shut-down, delay and start-up.

15. To the fullest extent permitted by law, Owner/Buyer and Contractor shall indemnify, defend and hold harmless each other, and their officers, directors, agents and employees from and against all claims, liabilities, damages, losses and costs, including reasonable attorney's fees, resulting from or alleged to have resulted in whole or in part from any acts or omissions of each party or persons employed or utilized by the parties in the performance of the Contract. However, such indemnification shall not include claims of, or damages resulting from, gross negligence, or willful, wanton or intentional misconduct of the party being indemnified.

The indemnification obligation under this article shall be limited to \$1,000,000 per occurrence. The parties specifically agree that such monetary limitation bears a reasonable commercial relationship to this Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity that would otherwise exist as to any party or person described in this paragraph.

For only those services performed under this agreement specifically related to a construction contract for a public agency or in connection with a public agency's project then, to the fullest extent permitted by law, the Owner/Buyer and Contractor shall indemnify, defend and hold harmless each other, and their officers, directors, agents and employees from and against all claims, liabilities, damages, losses and costs, including reasonable attorneys' fees, resulting from or alleged to have resulted from any acts or omissions of each party or persons employed or utilized by each party to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of that party or persons employed or utilized by the party in the performance of the Contract.

Should any portion of this Section be determined void under Florida law, then the provision shall be revised and construed so as to require the greatest level of indemnification allowed under Florida law. This indemnification obligation herein shall survive the termination of this Contract.

16. The Proposal and these Terms and Conditions shall be governed by the laws of the State of Florida.

17. Partial or complete invalidity of any one or more provisions of this Contract shall not affect the validity or continuing force and effect of any other provision. Failure of either party to insist, in any one or more instances, upon the performance of any of the terms, covenants or conditions of this Contract, or to exercise any rights established in this Contract, shall not be construed as a waiver or relinquishment of such term, covenant, condition or right with respect to further performance.

18. This Contract is binding on the parties, their assigns, heirs and successors. This Contract represents the entire integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral.

19. It is the intention of the parties hereto, and they hereby expressly agree accordingly, that no provision of this Contract shall in any way inure to the benefit of any third person (including the public at large) so as to constitute any such person a third-party beneficiary of this Contract or of any one or more of the terms hereof, or otherwise give rise to any cause of action in any person not a party hereto.

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 020-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving a Purchase Order to Geosyntec Consultants, Inc. in the Amount of \$1,693,470 for Sand Search Investigations.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 020-2024**
- ▣ **Proposal**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 020-2024, approving a purchase order to Geosyntec Consultants, Inc. in the amount of \$1,693,470 for sand search investigations

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 020-2024, approving a purchase order to Geosyntec Consultants, Inc. in the amount of \$1,693,470 for sand search investigations.

SUMMARY EXPLANATION/BACKGROUND

This is a companion item to Resolution No. 006-2024, awarding RFQ No. 2023-50, Professional Engineering Services for Sand Search to Geosyntec Consultants, Inc.

The Town requested a proposal from Geosyntec Consultants, Inc. to address scope of solicitation upon tentative selection of the firm for award. The proposal has been vetted by Public Works,

Per Paul Brazil, the bottom-line cost is in line with what was anticipated, the time for individual tasks appear reasonable, duration of time is reasonable and unit rates and terms and conditions are consistent with the RFQ.

FUNDING/FISCAL IMPACT

Funding for this program is from the Coastal Program.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 020-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING A PURCHASE ORDER TO GEOSYNTEC
CONSULTANTS, INC. IN THE AMOUNT OF \$1,693,470 FOR
SAND SEARCH INVESTIGATION**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 020-2024, approving a purchase order to Geosyntec Consultants, Inc. in the amount of \$1,693,470 for sand search investigations.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of *February 2024*.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

Work Proposal

Applied Technology & Management

A Geosyntec Company

2024 Town of Palm Beach Sand Search Investigations for the Town of Palm Beach Coastal Management Program

1/26/2024

This Work Order, when executed, shall be incorporated in, and become an integral part of the Agreement for professional services between the Town of Palm Beach (TOWN), Florida and Applied Technology & Management (CONSULTANT), hereafter referred to as the Agreement.

Project Background

This proposal provides services to delineate borrow area resources within the nearshore vicinity of the Town of Palm Beach to support the Mid-Town (Federal) and Phipps Nourishment projects. The identification of beach compatible offshore sand sources is a key component to future Town beach nourishment efforts. Previous sand search efforts have been conducted within the Town. These have included the sand search associated with the 2003 Mid-Town project immediately south and offshore of Lake Worth Inlet, the Reach 8 (LADS based) study conducted in 2006, and the most recent North Town and South Town studies completed in 2010. Primary borrow areas delineated within these previous studies have already been utilized or are slated to be used for the next round of nourishment projects. Additional borrow sources will be required to support future and ongoing nourishment projects and it is the intent of this study will identify additional resources to further the Town's long-term project needs.

The work proposed will be undertaken in a phased approach with significant coordination with the Town and FDEP at key decision points and will be based on previous, successful strategies developed for the delineation of offshore sand sources. This work will be conducted in

conformance with current FDEP standards and guidelines for beach nourishment sand searches and final data will be provided in data forms consistent with the State's ROSS Database.

In order to address the range of technical expertise required, a team approach is proposed which includes the following sub-consultants:

- Coastal Protection Engineering, LLC. (Tom Pierro, P.E. – Principal) – CPE provides expert coastal geology and engineering expertise associated with beach compatible sand sources. They will support geologic and engineering analysis of potential areas and conduct the geotechnical lab analysis of sand samples consistent with State standards.
- Athena Technologies, Inc. – Athena is a geotechnical investigation firm with extensive experience and capabilities in marine field studies. They will provide the vessel and equipment required to conduct the vibracore investigations necessary for borrow area delineation.
- Search, Inc. – SEARCH has significant expertise in coastal and marine archeology and cultural resources. SEARCH will oversee the Cultural Resources Investigation of potential borrow sites as required by State and Federal regulatory agencies.
- Sonographics, Inc. (Rick Horgan - Principal) – Rick Horgan is an expert in the field of marine remote sensing and will oversee the operation of magnetometer and sonar (side-scan and sub-bottom) equipment. Sonographics will also provide data-reduction and analysis support to the evaluation of the remote sensing data collected in this study.

Each of these firms has demonstrated experience in the delineation of beach nourishment sand sources and has worked with ATM on previous efforts.

SCOPE OF SERVICES

The following Scope of Services is proposed:

Task 1: Data Inventory and Field Plan

Under this task available information will be compiled to develop a focused and efficient plan for further investigation (Task 2). Data includes but is not limited to all existing USACE and Town datasets (bathymetry, side-scan, bottom physical samples, vibracores, etc.), LADS bathymetric and morphologic mapping.

The following sub-tasks will be completed under this effort.

1.1 Data Inventory

A number of sand investigations have been undertaken within the Central Palm Beach County region to support various beach nourishment efforts. These include previous investigations by the Town, County and USACE. Under this task the existing in-house datasets will be expanded to incorporate the County's and USACE's data and will be compiled into a more useable and targeted baseline database to delineate known information, identify data gaps which must be addressed within the field investigations and provide focus to further sand investigations. In addition, this effort will provide a regional geologic framework for the search.

This study will consider areas north, south and within the vicinity of the Town.

1.2 Agency Coordination

This study will require prior authorization from the State Historic Preservation Office (SHPO). An A32 permit application will be prepared and submitted to SHPO to support field investigations. Additional coordination will be conducted with the FDEP and USACE regarding study requirements and expectations. In particular all work must conform to requirements within the most recent Southern Area Regional Biological Opinion (SARBO) for beach projects and geotechnical investigations

1.3 Scoping Investigations

A scoping level investigation will be conducted to collect surficial sand samples and observe current site conditions in areas of interest. This effort will consider general siting constraints associated with the study areas.

This expedited field effort will provide a first-cut assessment of the study area prior to mobilization of the full field effort in order provide initial information and identify any crucial issues with the delineated areas. This initial field effort will be conducted from ATM's survey vessel and will encompass three field days.

1.4 Delineate Survey Areas

Based on the data acquired as part of Tasks 1.1 and 1.3, areas of greatest promise will be delineated for further investigation in Task 2. Potential investigation area screening will be completed based on the baseline data using engineering and geologic assumptions of probable sand yield, compatibility, quality and aesthetics. Areas of critical data need will be identified and prioritized and efforts conducted within Phase 2 will focus on the areas of greatest need and promise.

Task 1 Deliverable: A memorandum with relevant figures and attachments will be developed for review and comment by the Town. Results of Task 1 will be summarized within this document. Working survey drawings will be developed to delineate Task 2 survey areas for use by the Town and field crews.

Task 2: Preliminary Field Investigations

Based on the results of Task 1 and consultation with the Town, field investigations will be undertaken to provide additional targeted information to further delineate sand sources. Field investigations will be conducted in two Phases (Tasks 2 and 3). The preliminary field investigations will include the geophysical surveys to delineate gross geological dimensions and relative quality of the material delineated with jet probes. This information will be utilized to further delineate areas of greatest promise for further detailed study and analysis.

The following sub-tasks will be conducted.

2.1 Data Review and Analysis

The field effort will require approximately ten days of dedicated field time and will be planned in a manner to maximize resources and weather windows. The study will utilize the database developed in Task 1 in concert with data collected within this Task. Sand samples collected as part of the jet probe study will be compared to the existing database for further site delineation. Areas of hardbottom in the vicinity will be confirmed.

2.2 Planning and Mobilization

Field efforts will focus on areas which present the greatest potential for compatible sand to meet the Town's beach nourishment needs. Field surveys will be conducted from ATM's survey vessel which is equipped to support sand search investigations of this type.

2.3 Jet Probes

The consultant will conduct jet-probe investigations to further assess potential borrow areas. This will provide material samples for testing and will provide visual assessments of bulk material quality including potential rock and silt fractions. This task will provide a representative assessment of the material prior to acquisition of vibracores which represent a much higher level of detail and per unit cost.

A total of ten field days are scoped for the acquisition of jet probes and this work will be staggered with the efforts in Tasks 2.1 and 2.2 to maximize the efficacy of the field efforts. The field team will acquire as many probes as possible during this effort. Two samples will be taken from each jet probe for laboratory analysis using standard methodologies.

Task 2 Deliverable: A memorandum with relevant figures and attachments will be developed for review and comment by the Town. Results of Task 2 will be summarized within this document.

Task 3 Detailed Field Investigations

Following the geophysical and jet probe investigations conducted in Task 2, the general dimensions and quality of material available for use will be generally delineated. Task 3 will be undertaken to collect additional detailed information required to further quantify the material characteristics of the borrow areas and provide assurance that no cultural resources are present within the proposed dredge areas. This information is required to calculate the relative compatibility of the material with native beach sand and provide sufficient assurance to the regulatory agencies for borrow area approval.

3.1 Remote Sensing / Cultural Resources Survey

Additional geophysical data will be collected within the Borrow Area to provide a side-scan and magnetometer survey density sufficient to meet State Historic Preservation Office (SHPO) requirements. These surveys will be conducted at 100 foot (30 meter) spacing. This survey will only be conducted in areas intended for utilization as Borrow Areas. A cultural resource assessment of the acquired magnetometer and side-scan data will be conducted to identify targets of potential historic significance. These areas will require the adoption of an avoidance or further investigation strategy for borrow area approval. Survey equipment will be run concurrently and will consist of the following:

- EdgeTech SB-512i Chirp X-Star Sub-Bottom Profiler System – Sonar system which resolves sub-surface sediment layers and geologic characteristics
- Geometrics G-882 Digital Cesium Magnetometer System- Unit which identifies ferrous metals (possible cultural resources)
- 4200FS Side-Scan Sonar System - Sonar which measures bottom type and texture (used to resolve possible cultural resources and reef areas)
- Trimble DSM-232 DGPS – Determines horizontal position to centimeter accuracy
- Hypack Computer/ Software – Software system which records vessel position and
- Odom Echotrac Fathometer – Sonar which accurately measures bottom elevation.

This array of survey instruments will provide a continuous record of bottom depth, sub-bottom geology, bottom surface topography and elevation. In addition the magnetometer will provide

the relative location of any ferrous metal which is indicative of potential cultural resources or significant debris which must be avoided in the dredging process.

This investigation will be conducted to FDEP and USACE technical requirements for hydrographic and topographic surveys. A total of ten (10) field days has been scoped to complete this investigation. This represents a minimum survey effort of 200 line-miles, though the survey team will acquire as much data as possible during this effort. The survey effort will be adapted to data acquired in the field to maximize survey effort.

3.2 Vibracores

As vibracores represent the greatest cost per unit of borrow area field investigation efforts, the collection of vibracores will commence once study efforts have identified areas of highest potential for utilization. Vibracore efforts will be focused within these areas to further delineate and quantify material characteristics.

Proposal cost is based on the collection and analysis of fifty (50) new cores. These new cores will be used to supplement the existing database of cores that have already been taken by the Town.

Vibracore acquisition will be conducted with active adaptive management by ATM/CPE geological and engineering staff to focus vibracore efforts on areas of greatest promise. The vibracore plan will be updated in the field to incorporate results of the initial core assessment. Vibracores will be split and qualitatively examined on the vibracoring vessel. This allows for the adaptive field decisions to be made in order to optimize the number and locations of the vibracores. Cores will be taken on approximate 1,000 foot maximum spacing and will incorporate existing core information into the collection grid. Cores will be taken to an approximate 20 foot depth or to the point of refusal. If penetration refusal occurs at a depth less than 20 feet the retained sample will be removed from the sampler and a second vibracore sample will be taken by jetting the sampler to within two feet of the depth of refusal prior to initiation the vibracore.

Analysis of each core will be conducted to determine material physical and aesthetic characteristics using FDEP standards and will be incorporated into a database consistent with

ROSS standards. Each core will be split with one half saved for reference. The remaining half will be photographed logged and sampled at representative layers within the sample. A portion of this analysis will be conducted on-board the survey vessel to provide real time verification of material quality during the data collection phase. This will allow the effort to focus on areas of greatest promise and ensure that the vibracore data that is being collected represents material that is of sufficient quality to be utilized for beach nourishment.

Vibracore samples will be analyzed for grain size distribution through mechanical sieving using ASTM Standard Method (D 422-63). ASTM Standard (D 1140-54) will be used to determine the fraction of material finer than the No. 230 (4 phi) sieve (percent silt/clay). Data will be plotted in frequency distribution curves consistent with FDEP and USACE standards. Samples will be tested to determine the percent of Carbonate composition will be calculated and the relative (Munsell) coloration of each sample will be quantified.

3.3 Data Review and Analysis

The field investigations will develop a large data set that will identify areas of potential use and the quantity of material available within these areas. These investigations will also provide an assessment of material parameters and physical characteristics. It is the intent of this study to delineate sand resources in the vicinity of the Town to a sufficient level to support planning, design and regulatory efforts.

Under this task all of the data developed in this study will be reviewed, synthesized and summarized to provide a comprehensive assessment of sand resources.

Task 3 Deliverable: A memorandum with relevant figures and attachments will be developed for review and comment by the Town. Results of Task 3 will be summarized within this document. Extensive data files and geotechnical data will be developed and provided in electronic form.

Task 4 Borrow Area Analysis

Based on the data acquired, the Borrow Areas will be further delineated and analyzed to a level sufficient for regulatory review and permitting. Efforts conducted under Task 4 are required to

provide sufficient assurance to both State and Federal regulatory agencies for borrow area approval.

4.1 Compatibility Analysis

Quantified values of native and borrow area composites will be utilized to evaluate the compatibility of the borrow material for site-specific use and consistency with BMA requirements. This will provide an evaluation of the suitability of the borrow area material in comparison to historic and in-situ material.

4.2 Borrow Area Impact Assessment (Numerical Wave Modeling)

The permitting regulatory agencies require numerical wave modeling of nearshore borrow sites to evaluate potential dredging-induced impacts. The viable borrow sites identified under this scope of services will be analyzed for potential effects to the wave field and longshore sediment transport. The numerical model methods used will be consistent FDEP's published protocol and guidelines.

To evaluate the potential impacts to the wave field in the vicinity and landward of the borrow areas; a spectral wave model (STWAVE, CMS-Wave, or equivalent) will be utilized. Bathymetric data for the model will be based on the most recent LADS/LiDAR and beach profile data available. Sources for wave data will be the USACE's Wave Information Study (WIS) data and the NOAA's WaveWatch III data. Both the WIS and WaveWatch III data are hindcast datasets based on recorded atmospheric conditions. The WIS and WaveWatch III data provide long-term wave records and are sufficient for this modeling effort; thus, collection of wave data is not included in this effort. The bathymetric and wave data will be analyzed and imported into the wave model domain. The wave data will be characterized by a number of cases to sufficiently represent the long-term wave conditions and episodic storm events. The numerical wave model will be used to compare existing and post-dredging conditions to evaluate potential changes to the wave climate at and landward of each borrow area.

Further, possible impacts to the shoreline adjacent to each borrow area will be assessed. The potential alongshore sediment transport rate will be estimated from the numerical wave model output. Potential impacts to the shoreline will be evaluated by comparing the project-induced

changes to the wave conditions. Areas of possible impact along the shoreline will be identified and the potential for impact will be estimated.

Task 4.2 Deliverable: A model report will be prepared which will include the background of the wave models used, input data, model parameters, and model results. The report will be consistent with FDEP guidance and protocol for numerical modeling. A draft report will be prepared for the Town's review and comment. Based on the Town's comments, a final report will be prepared and submitted to regulatory agencies as agreed to by the Town.

4.3 SHPO Analysis and Coordination

Under this task ATM will coordinate Borrow Area review with the State Historic Preservation Office to attain a letter of approval with support from SEARCH. The cultural resources survey data will be analyzed by SEARCH to determine areas of possible cultural value. These will be buffered to minimize the potential for disturbance based on their recommendation.

Task 4.3 Deliverable: Results of the cultural resources investigation incorporating efforts from tasks 1-3 will be summarized in a report consistent with SHPO standards. This report will be submitted to SHPO for borrow area approval.

4.4 Final Borrow Area Delineation

A final borrow area excavation plan will be developed sufficient for regulatory review and approval. Areas of excavation will be identified including boundaries and depths of cuts inclusive of reef and cultural resource buffers. This analysis will include the development of a borrow area composite based on the area of influence method and acquired core data. Plan view and cross-sectional views will be developed including topographic, geophysical and geotechnical data.

4.5 Summary Report

The results of this study will be incorporated into a single planning document for submission to the Town. This report will provide a summary of the tasks conducted and a review and synthesis of the data. The report will delineate areas of greatest promise for use as borrow areas for future Town projects and will provide an assessment of the quantity and quality of material available

within these areas. The report will provide a geologic framework of the borrow areas and will identify issues of concern and suggest strategies for future design and permitting efforts.

Report attachments will include the data and analysis required for regulatory review and approval of the borrow areas.

At a minimum this report will include:

- Borrow area isopach maps
- Annotated sub-bottom profile lines
- Plan view maps of borrow areas include data layers (contours, vibracore locations, etc.)
- Core logs, sediment histograms and gradation curves
- Tabular summaries of gradation analysis
- Sediment compatibility analysis
- Design drawings of the borrow areas sufficient for permit inclusion
- Borrow area impact analysis (wave modeling)
- Cultural resources evaluations and delineated buffers

Task 4 Deliverable: A summary report will be submitted as defined in Task 4.5. All data files will be submitted in FDEP ROSS Database format.

Task 5: Regulatory Permitting and Coordination

The Consultant team will initiate regulatory review and approval of the new borrow areas. Specific subtasks include:

Task 5.1 FDEP Regulatory

Under this task a request to modify the Beach Management Agreement (BMA) to include the new borrow areas will be submitted. This will require a modification to the BMA agreement, and it is noted this will be the first formal modification of the original agreement. The team will respond to up to 2 Requests for Additional Information (RAI) relative to the modification request.

Task 5.2 USACE / SARBO Coordination

The adoption of new borrow areas will require project specific Coordination with the USACE for both the Phipps and Mid-Town projects. In particular, coordination will be required regarding updated SARBO conditions. This review will be coordinated with the Jacksonville District but will include commenting agencies (specifically USFWS, NOAA-HCD and NOAA_PRD). Under this task the project team will engage and support the review process which will include a request for permit modifications for both projects.

Task 5.3 408 Section Review

The incorporation of new borrow areas into the Mid-Town project will trigger a formal Section 408 review with the USACE. This review is intended to confirm that the new borrow areas are consistent with the project intent and do not adversely impact the Federal project. Under this task the project team will coordinate and support the Section 408 review with the Jacksonville District.

Task 5 Deliverables: All relevant correspondence including requests from permit modifications and responses to Requests for additional Information (RAI).

Task 6: Meetings and Consultation

The Consultant team will provide regular and proactive communication with Town Staff regarding the project schedule, preliminary results, and key decision requirements. It is also envisioned that a high level of coordination will be undertaken with stakeholders within Palm Beach County and with the FDEP and USACE.

Task 6 Deliverable: Meeting minutes and summaries will be provided.

Task 7: Supplemental Services

The study may require additional support depending on the development of the study. Under this task the project team will perform additional unspecified tasks as needed and in consultation with Town Staff. Items that may arise include:

1. Need for additional vibracores or field data.
2. Need for additional field investigations of hardbottom in the vicinity of delineated borrow areas.
3. Need for additional stakeholder or regulatory coordination.
4. Need to investigate cultural resource anomalies to reduce the need for an avoidance buffer.
5. Additional unanticipated issues.

Task 7 Deliverable: Relevant correspondence and supporting documentation.

SCHEDULE

ATM can initiate services immediately upon receipt of Notice to Proceed. The following schedule is proposed, though it is noted that field investigations are dependent on appropriate weather and sea condition and the timeline for regulatory approvals (Task 5) is dependent on the regulatory agencies:

TASK	ESTIMATED COMPLETION
Task 1: Data Inventory and Field Plan	60 days from NTP
Task 2: Preliminary Field Investigations	120 days from NTP
Task 3: Detailed Field Investigations	180 days from NTP
Task 4: Final Borrow Area Analysis	270 days from NTP
Task 5: Regulatory Permitting and Coordination	450 days from NTP
Task 6: Meetings and Coordination	TBD
Task 7: Supplemental Services	TBD

FEES

This work will be conducted on a Time and Materials basis for a total not to exceed amount of \$1,693,479. Costs by Task as delineated in Table 1 below and detail is provided within Attachment “A”. *Invoicing shall be consistent with the executed master services agreement rates and conditions.*

If larger issues require a more dedicated effort, this larger effort will be specifically scoped under a separate, project specific agreement.

This proposal has been authorized and proffered by the following:

A handwritten signature in dark ink, appearing to read 'M. G. Jenkins', with a stylized, cursive script.

Applied Technology & Management – A Geosyntec Company
Michael G. Jenkins, Ph.D., P.E.
Senior Principal

Table 1
Summary of Fees by Task

	Task Description and Breakdown	Total ATM Labor	CPE	Athena	Sonographics	SEARCH	Markup on Subs	Internal Direct Expenses	Total Task Budget
Task 1	Data Inventory and Field Plan								
	Total Cost - Task 1	\$56,260	\$60,710				\$6,071	\$6,000	\$129,041
Task 2	Preliminary Field Investigations								
	Total Cost - Task 2	\$92,400	\$102,770				\$10,277	\$23,000	\$228,447
Task 3	Detailed Field Investigations								
	Total Cost - Task 3	\$133,490	\$215,870	\$233,625	\$75,190		\$52,469	\$20,000	\$730,644
Task 4	Final Borrow Area Analysis								
	Total Cost - Task 4	\$201,520	\$99,840			\$47,746	\$14,759	\$1,000	\$364,865
Task 5	Regulatory Permitting and Coordination								
	Total Cost - Task 5	\$55,720	\$36,460				\$3,646		\$95,826
Task 6	Meetings and Consultation								
	Total Cost - Task 6	\$39,180	\$43,440				\$4,344		\$86,964
Task 7	Supplemental Services								
	Total Cost - Task 7	\$28,620	\$26,430				\$2,643		\$57,693
	Total Task Order Costs	\$607,190	\$585,520	\$233,625	\$75,190	\$47,746	\$94,208	\$50,000	\$1,693,479

ATTACHMENT "A"

Detailed Cost and Expenses

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Resolutions

Agenda Title

RESOLUTION NO. 021-2024 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Approving the Extension of the Contract with Health Fitness Corporation in the Amount of \$209,620 for the period of March 1, 2024 through February 28, 2025.

Presenter

Dean Mealy, II Procurement and Contract Manager

ATTACHMENTS:

- ▣ **Memorandum dated January 29, 2024 from Dean Mealy, II Procurement and Contract Manager**
- ▣ **Resolution No. 021-2024**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Robert Miracle, CPA Deputy Town Manager, Finance and Administration

FROM: Dean Mealy, II NIGP-CPP, CPPO Town Procurement and Contract Manager

RE: Resolution No. 021-2024, approving the extension of the contract with Health Fitness Corporation in the amount of \$209,620 for the period of March 1, 2024, through February 28, 2025

DATE: January 29, 2024

STAFF RECOMMENDATION

Staff recommends the Town Council approve Resolution No. 021-2024, approving the extension of the contract with Health Fitness Corporation in the amount of \$209,620 for the period of March 1, 2024, through February 28, 2025.

SUMMARY EXPLANATION/BACKGROUND

Town Procurement and Contract Management issued RFP No. 2020-01 for the Mandel Recreation Center Fitness and Wellness Program Contractor in October 2019. The initial awarded purchase order was in December 2019. This is the last option year for their contract.

Health Fitness has provided outstanding services to the Town since the origination of their contract.

Procurement and Contract Management and the Recreation Department negotiated cost savings on their proposal for the renewal. Health Fitness had originally requested \$221,786 and we negotiated the amount to \$209,620 for a cost savings of \$12,166.

FUNDING/FISCAL IMPACT

Funding for this program is from the Recreation Program Budget.

TOWN ATTORNEY REVIEW

This format has been utilized by the Town in previous recommendations and was approved by the Town Attorney.

RESOLUTION NO. 021-2024

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PALM BEACH, PALM BEACH COUNTY, FLORIDA,
APPROVING THE EXTENSION OF THE CONTRACT WITH
HEALTH FITNESS CORPORATION IN THE AMOUNT OF
\$209,620 FOR THE PERIOD OF MARCH 1, 2024 THROUGH
FEBRUARY 28, 2025**

NOW, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH,
PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The Town Council of the Town of Palm Beach hereby approves Resolution No. 021-2024, approving the extension of the contract with Health Fitness Corporation in the amount of \$209,620 for the period of March 1, 2024 through February 28, 2025.

Section 2. The Town Manager is hereby authorized to execute the Contract and Purchase Order on behalf of the Town of Palm Beach for these improvements.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 13th day of February, 2024.

Danielle H. Moore, Mayor

Margaret A. Zeidman, Town Council President

Bobbie D. Lindsay, Council President Pro Tem

ATTEST:

Julie Araskog, Town Council Member

Edward A. Cooney, Town Council Member

Kelly Churney, Acting Town Clerk

Lewis S.W. Crampton, Town Council Member

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Consent - Other

Agenda Title

Approval of Town Manager Performance Evaluation

Presenter

Kirk W. Blouin, Town Manager

ATTACHMENTS:

- ▣ **Memorandum Dated February 6, 2024, from Kirk W. Blouin, Town Manager**
- ▣ **2023 MTC Evaluation Form**

TOWN OF PALM BEACH

Information for Town Council Meeting on February 13, 2024

TO: Mayor and Town Council

FROM: Kirk W. Blouin, Town Manager

RE: Approval of Town Manager Performance Evaluation

DATE: February 6, 2024

Approval of Performance Evaluation on behalf of Kirk Blouin, Town Manager, for evaluation period February 14, 2023 to February 12, 2024.

The Mayor and Town Council were supplied with the attached evaluation form for completion.

KWB:pgg

Attachment



Town of Palm Beach Town Manager Performance Evaluation

The Mayor and Town Council should complete this evaluation form, sign it in the space below, and return it to People and Culture's Director, Gillian Barth, by Friday, January 19, 2024. The evaluation and contract renewal shall be presented and discussed at the Town Council meeting on February 13, 2024.

Evaluation Period: February 14, 2023 to February 13, 2024

Signature: _____

Date: _____

INSTRUCTIONS:

This evaluation form presents seven categories of evaluation criteria, organized under two main headings: Leadership and Organizational Management. Each category contains multiple statements to describe standards in that category. Use the following scale to indicate your rating of the Town Manager's overall performance in each category:

5 = Excellent (almost always exceeds the performance standard)

4 = Above average (generally exceeds the performance standard)

3 = Average (general meets the performance standard)

2 = Below average (usually does not meet the performance standard)

1 = Poor (rarely meets the performance standard)

This evaluation form also contains a provision for entering narrative comments, including responses to specific questions and any observations you believe appropriate and pertinent to the rating period.

Leadership

Leadership with Council

Makes an effort to maintain consistent availability to Town Council.

- 1) Works with Council Members to facilitate their thoughts and ideas into cohesive policy development.
- 2) Carries out directives of the body as a whole as opposed to those of any one member or minority group and successfully executes their collective policy directive.
- 3) Effectively facilitates key priorities, such as annual budget and goal-setting processes.
- 4) Ensures Council Members are thoroughly informed of key plans and activities of the Town and staff through reports, memoranda, emails and personal briefings.
- 5) Ensures Council Members have adequate information available prior to meetings.
- 6) Maintains an honest, truthful and professional relationship with each Councilmember.
- 7) Presents matters in a factual, analytical way. Coordinates Council policy decisions to staff, departments, other organizations and the community.

Comments:

Score (Scale: 1-5): ____

Leadership with Employees

- 1) Leads the organization through effective management of people and tasks. Demonstrates commitment to make decisions, address and fulfill responsibilities.
- 2) Demonstrates the capacity, through example, confidence, performance, and enthusiasm to inspire and motivate others to achieve their best and fulfill the objectives of the organization.
- 3) Encourages initiative, risk taking, vision, creativity and innovation. Challenges employees to perform at the highest level.
- 4) Delegates responsibilities and directs work activities to effectively accomplish Town goals.
- 5) Effectively cross-communicates between the department heads and Council.
- 6) Mentors department heads to assist in further developing or maintaining their performance standards.

Comments:

Score (Scale: 1-5): ____

Leadership in Community

- 1) Demonstrates a dedication to service to the community and its citizens.
- 2) Meets with and listens to members of the community to discuss their concerns and strives to understand their interests. Promotes the same behavior in employees of the Town.
- 3) Provides a high level of responsive and vital customer service, including timely follow through on citizen requests and complaints.
- 4) Has generated overall community satisfaction with the Town's administrative and service obligations.
- 5) Maintains an appropriate level of involvement and communication with community organizations and businesses.
- 6) Looks for new ways to improve processes and improve employee commitment to customer service.

Comments:

Score (Scale: 1-5): _____

Strategic Leadership

- 1) Courage to Act – Governed by a sense of urgency with a bias toward action.
- 2) Directs organizational change initiatives and promotes flexibility in order to meet changing business needs.
- 3) Maintains knowledge of current developments affecting the practice of local government management.
- 4) Anticipates and analyzes problems to develop effective approaches for solving them.
- 5) Understands and embraces change, risk and uncertainty in order to pursue innovative ideas.
- 6) Challenges the status quo by stepping up to conflict, displaying a willingness to say what needs to be said and taking unpopular actions when necessary. Develops new ideas or practices; applying existing ideas and practices to new situations, not afraid to make a mistake.
- 7) Demonstrates an understanding of technology and ensuring that it is incorporated appropriately to improve service delivery, communication and citizen access.

Comments:

Score (Scale: 1-5): _____

Organizational Management

Fiscal

- 1) Prepares a balanced budget to provide services at a level directed by council.
- 2) Manages the financial resources of the Town to ensure the Town maintains a sound financial condition and continues to receive clean audits from the State Auditor's Office. Appropriately monitors and manages fiscal activities of the organization.
- 3) Demonstrates ingenuity and creativity in approaching budgetary matters and procurement procedures.
- 4) Communicates concerns in a timely manner to the Council regarding issues that may significantly affect the Town fiscally in the foreseeable future.
- 5) Oversees the various capital projects of the Town to ensure that they are accomplished on time and has exhibited demonstrable operational control to contain costs.

Comments:

Score (Scale: 1-5): _____

Management of the Organization

- 1) Effectively runs the operations of the organization. Encourages teamwork, innovation, and effective problem-solving among the staff members.
- 2) Supports professional growth and opportunity within the organization. Coaches/mentors staff by providing direction; support and feedback to enable others to meet their full potential.
- 3) Facilitates teamwork, creates an environment that encourages responsibility and decision making at all organizational levels.
- 4) Recruits or promotes competent personnel for Department Director positions.
- 5) Identifies organizational problems and takes remedial action. Applies an appropriate level of supervision to improve any areas of substandard performance and holds employees accountable for performance issues.

Comments:

Score (Scale: 1-5): _____

Individual Qualities

- 1) Skilled at listening and isolating key points or issues.
- 2) Proficient at verbal and written communications.
- 3) Exercises good judgement. Decision-making process indicates fairness and impartiality and is based on logic and reason.
- 4) Remains flexible, objective and receptive to suggestions.
- 5) Effectively mediates and resolves problems, even under strained and unpleasant conditions.
- 6) Universally applies common sense, tact and diplomacy.
- 7) Self-confident. Exhibits composure, appearance and attitude appropriate for executive position.
- 8) Displays strong work ethic and enthusiasm for work.
- 9) Demonstrates integrity and loyalty to the Town's best interest. Makes decisions which are rooted in a loyalty to public service and to the community.

Comments:

Score (Scale: 1-5): _____

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Consent - Other

Agenda Title

Budget Calendar for FY25 Budget Process

Presenter

Bob Miracle, Deputy Town Manager - Finance and Administration

ATTACHMENTS:

- ▣ **Memorandum Dated January 20, 2024, from Bob Miracle, Deputy Town Manager - Finance and Administration**
- ▣ **Calendar**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

To: Mayor and Town Council

Via: Kirk Blouin, Town Manager

From: Bob Miracle, Deputy Town Mgr – Fin and Admin

Re: Budget Calendar for FY25 Budget Process

Date: January 20, 2024

STAFF RECOMMENDATION

Staff recommends that the Town Council approve the proposed FY25 budget calendar.

GENERAL INFORMATION

The attached budget calendar for FY25 includes all significant deadlines and meetings that are planned for the budget process. These include both State mandated actions (e.g. the special Town Council meeting in July and public hearings in September) and the Town's self-directed actions. Items requiring Town Council action are highlighted in green on the calendar.

The dates for the public hearings in September are tentative and are subject to change based on the dates of the County and School Board public hearings. Significant dates during the budget process include:

- **July 11, 2024** – Town Council meeting to review Town staff proposed FY25 budget and Initial Resolutions Adopting Special Non-Ad Valorem Assessments.
- **September 10, 2024 at 5:01pm** – First public hearing on tentative budget and proposed tax rate.
- **September 24, 2024 at 5:01pm** – Second public hearing on budget and proposed tax rate.

Staff looks forward to working with the Mayor and Town Council on the FY25 budget.

Attachment

jll

cc: Department Directors
Carolyn Stone, Deputy Town Manager – Business Enterprise and Culture
Joanne O'Conner, Town Attorney

FY2025 Proposed Budget Calendar

IMPORTANT DATES

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

5 - Finance to distribute FY25 Budget instruction

MARCH

18 - Submit initial CIP Requests to PW, IT Requests to IT, Reorganization/Reclassification Requests to HR

APRIL

8 - All Budget Information submitted to Finance
 17 - TM's Initial Review of IT Budget
 18 - TM's Initial Review of PZB Budget
 22 - TM's Initial Review of Rec Budget + Marina & Golf Enterprise Fund Budgets
 24 - TM's Initial Review of Fire-Rescue Budget
 29 - TM's Initial Review of Police Department Budget

MAY

1 - TM's Initial Review of Public Works Budget
 3 - TM's Review of Capital Coastal Budget
 6 - TM's Review of TMO, Finance, Risk & ERF Budgets
 8 - TM's Review of P&C / Health / OPEB
 31 - Property Appraiser Issues Preliminary Property Values

JUNE

7 - Proposed Budget Document Pages Finalized in Gravity for Finance
 30 - Notice from Property Appraiser of Preliminary Certification of Taxable Value

JULY

Week of 1st - Distribution of Proposed FY25 Budget Document
 11 - TC Meeting to Consider Proposed FY25 Budget, LTFP and Initial Resolution(s) Adopting Special Non-Ad Valorem Assessments

AUGUST

Week of 12th - Notice of Proposed Property Taxes mailed from PB Property Appraiser

SEPTEMBER

10 (5:01 PM) - TC Meeting First Public Hearing to Approve Tentative Budget Proposed Tax Rate for FY25 and Final Resolution(s) Adopting Special Non-Ad Valorem Assessments
 24 (5:01 PM) - TC Meeting Second Public Hearing to Adopt FY25 Budget & Tax Rate

OCTOBER

7 - Resolution Adopting Final Millage Rate Forwarded to Property Appraiser & Tax Collector and Certificate of Compliance sent to Department of Revenue & EDR Report Due



TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Board/Commission Annual Report

Agenda Title

Annual Report of the Investment Advisory Committee

Presenter

Christopher Storkerson, Chair

ATTACHMENTS:

- ▣ **Annual Report of the Investment Advisory Committee**



Town of Palm Beach Investment Advisory Committee

To: Mayor and Town Council

From: Mr. Christopher Storkerson, Chairman
Investment Advisory Committee

Date: January 26, 2024

Subject: Annual Report to Mayor and Town Council

On behalf of the Investment Advisory Committee, I am pleased to provide the following report on the current status of the investments and actions taken during the past year by the Investment Advisory Committee.

The Investment Advisory Committee is responsible for overseeing the investment of the Town's surplus funds and the OPEB trust investments. The Committee was also charged with the oversight of the 1% Sales Surtax proceeds. A copy of the most recent quarterly report for the 1% Sales Surtax is attached.

Surplus Fund Investments

The Town's surplus funds are managed by PFM Asset Management, the Florida Education Investment Trust (FEITF), and the Florida League of Cities Investment Trust, and the Town holds investments in Certificates of Deposit. The total balance of core investments as of November 30, 2023, was \$200,859,092.

PFM Asset Management

The Town's total investment with PFM represents approximately 23.63% of the total core portfolio. PFM 1-5 Year Actively Managed Portfolio one year return is 3.53%.

Florida League of Cities Bond Funds

The Florida League of Cities Investment Trust (FMIvT) has 19.92% of the Town investments; a total of \$38.9 million. \$11.6 million is with the Florida League of Cities Investment Trust 0-2 year and \$27.4 million is in 1-3 year bond fund and \$17,951 is in the Intermediate Bond fund. The FMIvT 0-2 year fund has returned 4.54%, the 1-3 year fund returned 3.56% and the intermediate fund returned 1.12% for the one year period ended November 30, 2023.

Certificate of Deposits

The Town had a total of \$25 million in three Certificate of Deposits with a one-year return of 4.97%. The current CDs holding had a weighted duration of 1.1 years.

Short Term Investments

The Town has approximately \$88.9 million in short term investments in FL PALM (27.52%), a Bank United Money Market account (12.75%) and a TD Bank MMA account (4.00%) for a total of 44.28% of the portfolio. The one-year return of FL Palm is 5.23%.

Underground utility bond proceeds of \$9.6 million are invested in the FL PALM money market investments.

Health Insurance (OPEB) Trust

The Committee oversees the investment of the assets of the Health Insurance (OPEB) Trust. The asset classes and actual and policy target allocation for the Health Insurance Trust as of December 31, 2023, are shown below:

Asset Class	Actual Allocation	Target Allocation
Domestic Equity	45.3%	40%
International Equity	9.9%	10%
Non-Traditional Assets	1.4%	3%
Fixed Income	32.1%	35%
Real Estate	9.4%	10%
Liquid Capital	1.9%	2%

Attached is a summary of the investments in the Health Insurance (OPEB) Trust and the quarterly returns as of November 30, 2023. For the one-year period ending November 30, 2023, the fund returned 5.53%. The fiscal year ended September 30, 2023 return was 8.93%. The actuarial assumption for this trust is 5%. The funding status as of September 30, 2023, is 110.57%.

The market value of the portfolio as of November 30, 2023, was \$38,702,188. AndCo Consulting oversees the investments for this trust. The current money managers and investment benchmarks for the trust are shown below:

Manager

Vanguard Russell 3000 Index
American Funds Europacific Growth Fund
Pear Tree Polaris Foreign Value
Vanguard Developed Markets Index
Crescent Direct Lending Levered Fund II
Vanguard Total Bond Market Index Fund
Galliard Intermediate Core Fund
PIMCO Diversified Income Bond Fund
Intercontinental US REIF
Principal Enhanced Property Fund
Government STIF 15

Investment Benchmark

Russell 3000 Index
MSCI AC World ex USA Net Index
MSCI EAFE Net Index
Vanguard Spliced Developed ex US Index
HFRI Fund-of-Funds Strategic Index
Barclays US Aggregate Index
Bloomberg interned aggregate Index
Bloomberg Global Credit
NCREIF Fund Index
NCREIF Fund Index
Citigroup Treasury Bill 3 Month Index

Financial Report

The attached Financial Report contains a balance sheet and income statement for the OPEB Trust Fund. The attached report is as of December 31, 2023.

General Information

The current members of the Investment Advisory Committee include:

Name:	Term Expires
Chris Storkerson, Chairman	May 2025
Kathleen Anderson	May 2024
Lloyd Mc Adams	May 2025
Jacqueline Elizabeth de Sanctis	May 2024
Annette Geddes	May 2025

During the past 12 months the committee has held 3 meetings.

The next meeting of the Committee is scheduled for Friday, February 16, 2024, at 2:30pm. AndCo Consulting and PFM Asset Management will discuss the performance through December 31, 2024. A 2024 meeting schedule is attached to this report.

Investment Performance Review
Period Ending December 31, 2023

Town of Palm Beach OPEB Trust

Monthly Preliminary Returns



Index Returns (%)

<u>Equities</u>	<u>Month</u>	<u>3 M</u>	<u>YTD</u>	<u>1 Year</u>	<u>3 Yr Ann</u>	<u>5 Yr Ann</u>
S&P 500 Total Return	4.54	11.69	26.29	26.29	10.00	15.69
Russell Midcap Index	7.73	12.82	17.23	17.23	5.92	12.68
Russell 2000 Index	12.22	14.03	16.93	16.93	2.22	9.97
Russell 1000 Growth Index	4.43	14.16	42.68	42.68	8.86	19.50
Russell 1000 Value Index	5.54	9.50	11.46	11.46	8.86	10.91
Russell 3000 Index	5.30	12.07	25.96	25.96	8.54	15.16
MSCI EAFE NR	5.31	10.42	18.24	18.24	4.02	8.16
MSCI EM NR	3.91	7.86	9.83	9.83	(5.08)	3.68

Russell Indices Style Returns

	<u>V</u>	<u>B</u>	<u>G</u>	<u>V</u>	<u>B</u>	<u>G</u>
<u>L</u>	11.4	26.5	42.7	-7.6	-19.1	-29.1
<u>M</u>	12.7	17.2	25.9	-12.1	-17.3	-26.7
<u>S</u>	14.6	16.9	18.6	-14.5	-20.5	-26.4
<u>YTD</u>						
					2022	

Index Returns (%)

<u>Fixed Income</u>	<u>Month</u>	<u>3 M</u>	<u>YTD</u>	<u>1 Year</u>	<u>Mod. Adj. Duration</u>	<u>Yield to Worst</u>
U.S. Aggregate	3.83	6.82	5.53	5.53	6.24	4.53
U.S. Corporate Investment Grade	4.34	8.50	8.52	8.52	7.09	5.06
U.S. Corporate High Yield	3.73	7.16	13.45	13.45	3.15	7.59
Global Aggregate	4.16	8.10	5.72	5.72	6.70	3.51

Currencies

	<u>12/31/23</u>	<u>12/31/22</u>	<u>12/31/21</u>
Euro Spot	1.10	1.07	1.14
British Pound Spot	1.27	1.21	1.35
Japanese Yen Spot	141.04	131.12	115.08
Swiss Franc Spot	0.84	0.92	0.91

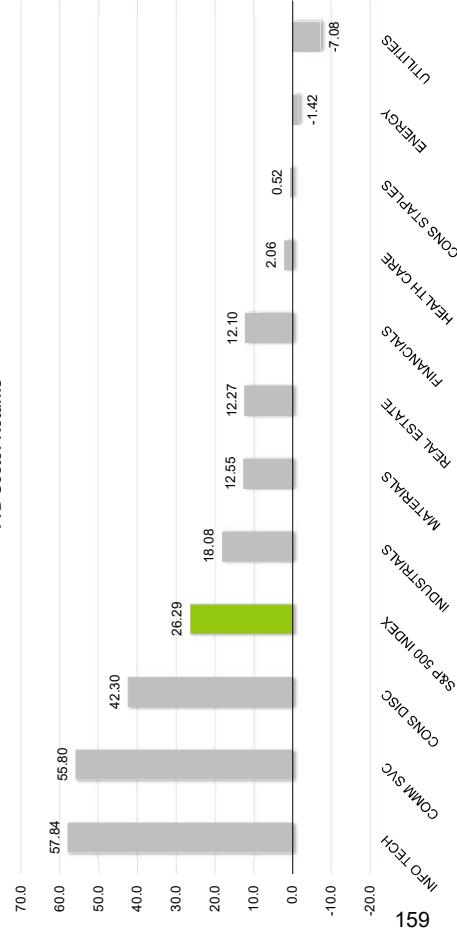
Levels (%)

<u>Key Rates</u>	<u>12/31/23</u>	<u>12/31/22</u>	<u>12/31/21</u>	<u>12/31/19</u>
US Generic Govt 3 Mth	5.33	4.34	0.03	0.06
US Generic Govt 2 Yr	4.25	4.43	0.73	0.12
US Generic Govt 10 Yr	3.88	3.87	1.51	0.91
US Generic Govt 30 Yr	4.03	3.96	1.90	1.64
ICE LIBOR USD 3M	5.59	4.77	0.21	0.24
Euribor 3 Month ACT/360	3.91	2.13	(0.57)	(0.55)
Bankrate 30Y Mortgage Rates Na	6.99	6.66	3.27	2.87
Prime	8.50	7.50	3.25	3.25

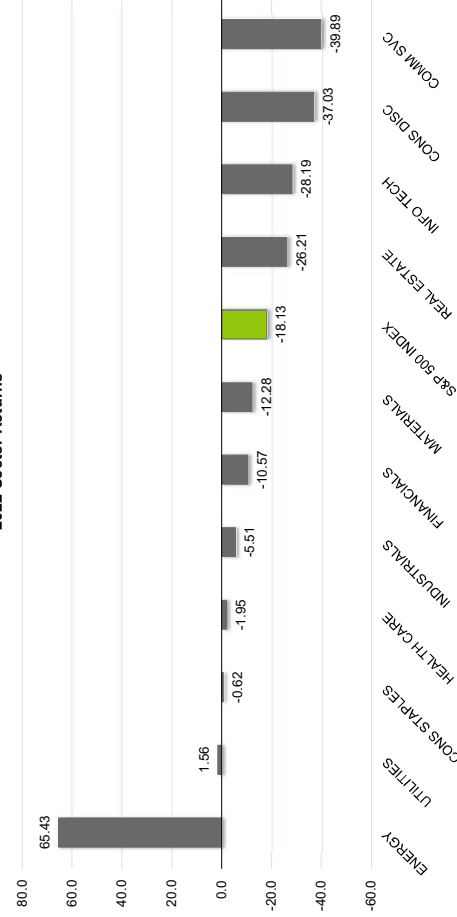
Commodities

	<u>12/31/23</u>	<u>12/31/22</u>	<u>12/31/21</u>
Oil	71.65	80.45	67.42
Gasoline	3.11	3.21	3.29
Natural Gas	2.51	3.93	3.04
Gold	2,071.80	1,857.70	1,187.30
Silver	24.09	24.21	16.50
Copper	389.05	381.45	437.85
Corn	471.25	678.00	556.50
BBG Commodity TR Idx	226.43	245.89	211.80

YTD Sector Returns



2022 Sector Returns



Manager	MV as of	Most Recent Statement Date
01/13/24 TCM Backup		
Real Estate		
Intercontinental U.S. REIF	12/31/2023	12/31/2023
Principal Enhanced Property Fund	12/31/2023	12/31/2023
Absolute Return		
Crescent Direct Lending Levered Fund II	11/14/2023 - Capital Distribution	9/30/2023

Performance and valuations presented in this report are preliminary, with 98.6% of assets reporting finalized figures.
NAVs for non-reporting investments are carried forward from the most recent valuation.



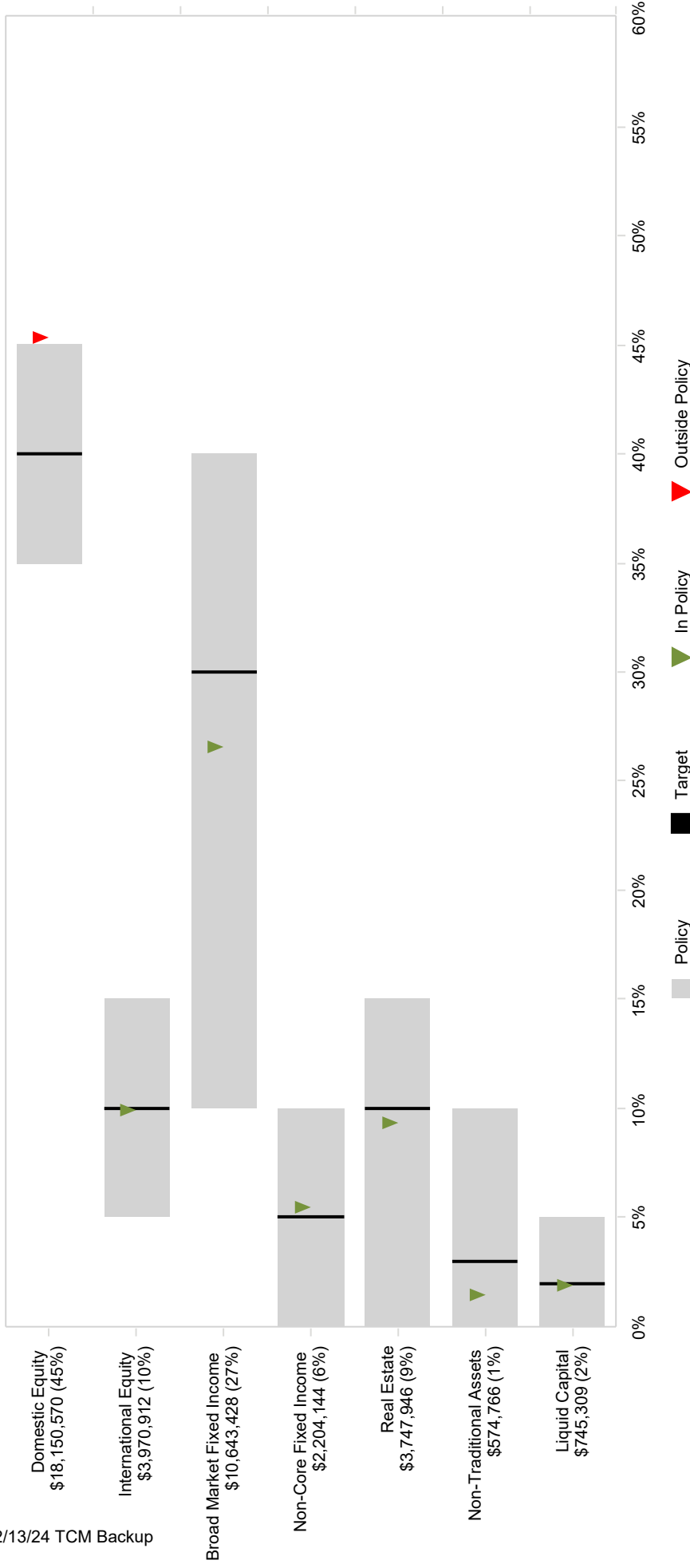
Asset Allocation Compliance

Town of Palm Beach OPEB Trust

As of December 31, 2023

Executive Summary

02/13/24 TCM Backup



Asset Allocation Compliance

	Asset Allocation \$	Current Allocation (%)	Minimum Allocation (%)	Target Allocation (%)	Maximum Allocation (%)
Total Fund	40,037,075	100.0	N/A	100.0	N/A
Domestic Equity	18,150,570	45.3	35.0	40.0	45.0
International Equity	3,970,912	9.9	5.0	10.0	15.0
Broad Market Fixed Income	10,643,428	26.6	10.0	30.0	40.0
Non-Core Fixed Income	2,204,144	5.5	0.0	5.0	10.0
Real Estate	3,747,946	9.4	0.0	10.0	15.0
Non-Traditional Assets	574,766	1.4	0.0	3.0	10.0
Liquid Capital	745,309	1.9	0.0	2.0	5.0

Financial Reconciliation
Total Fund
1 Month Ending December 31, 2023

Financial Reconciliation - 1 Month									
	Market Value 12/01/2023	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 12/31/2023
Domestic Equity	17,236,926	-	-	-	-	-	78,525	835,119	18,150,570
Vanguard Russell 3000 Idx (VRTTX)	17,236,926	-	-	-	-	-	78,525	835,119	18,150,570
International Equity	3,759,776	-	-	-	-	-	129,637	81,499	3,970,912
Pear Tree Polaris Foreign Value (QFVRX)	2,156,865	-	-	-	-	-	103,674	26,062	2,286,601
American Funds Europacific Growth R6 (RERGX)	1,417,428	-	-	-	-	-	23,507	47,324	1,488,259
Vanguard Developed Mkts Index (VTMGX)	185,483	-	-	-	-	-	2,456	8,113	196,052
Total Fixed Income	12,444,986	-	-	-	-	-	130	402,456	12,847,572
Galliard Intermediate Core	10,325,461	-	-	-	-	-	-	317,967	10,643,428
PIMCO Div Inc Bond Fund (PDIIX)	2,119,525	-	-	-	-	-	130	84,489	2,204,144
Real Estate	3,946,550	-	-	-	16,373	-	36,679	-251,657	3,747,946
Intercontinental U.S. REIF	2,621,785	-	-	-	21,036	-	19,697	-193,767	2,468,751
Principal Enhanced Property Fund	1,324,765	-	-	-	-4,663	-	16,983	-57,890	1,279,195
Non-Traditional Assets	574,766	-	-	-	-	-	-	-	574,766
Crescent Direct Lending Levered Fund II	574,766	-	-	-	-	-	-	-	574,766
Liquid Capital	739,183	-	2,994	-	-	-	1	3,131	745,309
Liquid Reserves	739,183	-	2,994	-	-	-	1	3,131	745,309
Total Fund	38,702,188	-	2,994	-	16,373	-	244,973	1,070,548	40,037,075

02/13/24 TMM Back

Financial Reconciliation

Total Fund

October 1, 2023 To December 31, 2023

Financial Reconciliation - Fiscal Year To Date									
	Market Value 10/01/2023	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 12/31/2023
Domestic Equity	16,193,821	-	-	-	-	-	78,525	1,878,224	18,150,570
Vanguard Russell 3000 Idx (VRTTX)	16,193,821	-	-	-	-	-	78,525	1,878,224	18,150,570
International Equity	3,572,077	-	-	-	-	-	129,637	269,198	3,970,912
Pear Tree Polaris Foreign Value (QFVRX)	2,047,260	-	-	-	-	-	103,674	135,667	2,286,601
American Funds Europacific Growth R6 (RERGX)	1,348,382	-	-	-	-	-	23,507	116,370	1,488,259
Vanguard Developed Mkts Index (VTMGX)	176,435	-	-	-	-	-	2,456	17,161	196,052
Total Fixed Income	12,126,547	-	-	-	-	-	8,903	712,122	12,847,572
Galliard Intermediate Core	10,081,687	-	-	-	-	-	-	561,742	10,643,428
PIMCO Div Inc Bond Fund (PDIIX)	2,044,861	-	-	-	-	-	8,903	150,380	2,204,144
Real Estate	3,941,461	-	-	-	16,373	-	36,679	-246,567	3,747,946
Intercontinental U.S. REIF	2,621,785	-	-	-	21,036	-	19,697	-193,767	2,468,751
Principal Enhanced Property Fund	1,319,676	-	-	-	-4,663	-	16,983	-52,801	1,279,195
Non-Traditional Assets	593,546	-18,780	-	-	-	-	-	-	574,766
Crescent Direct Lending Levered Fund II	593,546	-18,780	-	-	-	-	-	-	574,766
Liquid Capital	717,258	18,780	5,095	-	-2,101	-	3,146	3,131	745,309
Liquid Reserves	717,258	18,780	5,095	-	-2,101	-	3,146	3,131	745,309
Total Fund	37,144,710	-	5,095	-	14,272	-	256,891	2,616,107	40,037,075

02/13/24 TMM Back



Asset Allocation & Performance
Program Composite and Investment Performance

As of December 31, 2023

Asset Allocation & Performance [Net of Fees] - Trailing Returns											
	Allocation		Performance(%)								Inception Date
	Market Value \$	%	MTH	QTD	FYTD	YTD	1 YR	3 YR	5 YR	Inception	
Total Fund (Net)	40,037,075	100.0	3.44	7.77	7.77	12.91	12.91	3.39	7.96	4.37	05/01/2007
Total Fund Policy			3.24	7.39	7.39	12.78	12.78	3.68	8.60	N/A	
Domestic Equity	18,150,570	45.3	5.30	12.08	12.08	25.92	25.92	8.56	13.65	7.38	06/01/2007
Vanguard Russell 3000 Idx (VRTTX)			5.30	12.08	12.08	25.92	25.92	8.48	N/A	N/A	
Russell 3000 Index			5.30	12.07	12.07	25.96	25.96	8.54	15.16	9.07	
International Equity	3,970,912	9.9	5.62	11.17	11.17	18.62	18.62	0.21	7.76	3.02	06/01/2007
Total International Equity Policy			5.05	9.82	9.82	16.21	16.21	2.04	7.60	2.58	
Pear Tree Polaris Foreign Value (QFVRX)	2,286,601	5.7	6.02	11.69	11.69	20.44	20.44	2.97	N/A	8.93	09/01/2020
MSCI EAFE (Net) Index			5.31	10.42	10.42	18.24	18.24	4.02	8.16	7.49	
MSCI EAFE Value Index (Net)			4.88	8.22	8.22	18.95	18.95	7.59	7.08	11.01	
American Funds Europacific Growth R6 (RERGX)	1,488,259	3.7	5.00	10.37	10.37	16.05	16.05	-2.66	8.17	4.65	07/01/2018
MSCI AC World ex USA (Net)			5.02	9.75	9.75	15.62	15.62	1.55	7.08	4.22	
MSCI EAFE Growth Index (Net)			5.72	12.72	12.72	17.58	17.58	0.26	8.81	5.49	
Vanguard Developed Mkts Index (VTMGX)	196,052	0.5	5.70	11.12	11.12	17.67	17.67	3.55	N/A	11.63	05/01/2020
Vanguard Spliced Developed ex U.S. Index (Net)			5.72	10.83	10.83	17.97	17.97	3.58	8.38	11.50	
Non-Traditional Assets	574,766	1.4	0.00	0.00	0.00	9.44	9.44	9.56	10.01	4.85	07/01/2007
Crescent Direct Lending Levered Fund II	574,766	1.4	0.00	0.00	0.00	9.44	9.44	9.56	8.98	9.27	03/01/2018



Asset Allocation & Performance
Program Composite and Investment Performance
As of December 31, 2023

	Allocation		Performance(%)								Inception Date
	Market Value \$	%	MTH	QTD	FYTD	YTD	1 YR	3 YR	5 YR	Inception	
Total Fixed Income	12,847,572	32.1	3.23	5.95	5.95	6.49	6.49	-2.28	2.12	2.38	06/01/2007
Fixed Income Composite Index			3.76	6.69	6.69	5.43	5.43	-3.17	1.23	N/A	
Galliard Intermediate Core	10,643,428	26.6	3.08	5.57	5.57	5.71	5.71	N/A	N/A	0.34	04/01/2022
Bloomberg Intermed Aggregate Index			2.97	5.50	5.50	5.18	5.18	-2.06	1.14	-0.08	
PIMCO Div Inc Bond Fund (PDIIX)	2,204,144	5.5	3.99	7.79	7.79	10.42	10.42	-1.40	2.84	2.25	12/01/2017
Blimbg. Global Credit (Hedged)			3.74	7.32	7.32	9.36	9.36	-2.06	2.51	2.01	
Real Estate	3,747,946	9.4	-5.03	-4.91	-4.91	-14.35	-14.35	3.67	3.77	4.43	04/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			-5.23	-5.23	-5.23	-12.71	-12.71	5.19	4.63	5.07	
Intercontinental U.S. REIF	2,468,751	6.2	-5.84	-5.84	-5.84	-16.03	-16.03	2.60	3.29	4.00	04/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			-5.23	-5.23	-5.23	-12.71	-12.71	5.19	4.63	5.07	
Principal Enhanced Property Fund	1,279,195	3.2	-3.44	-3.07	-3.07	-10.89	-10.89	5.89	4.74	4.80	10/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			-5.23	-5.23	-5.23	-12.71	-12.71	5.19	4.63	4.72	
Liquid Reserves	745,309	1.9									
Annualized Cash Yield: 5.01% (11/30/2023)											

Historical Hybrid Composition

Total Fund Policy

As of December 31, 2023

Total Fund Historical Hybrid Composition			
Allocation Mandate	Weight (%)	Allocation Mandate	Weight (%)
Oct-2007			
Target Index	100.00	Russell 3000 Index	40.00
Dec-2011			
Russell 3000 Index	27.50	MSCI AC World ex USA (Net)	10.00
MSCI EAFE (Net) Index	17.50	Bimbg. U.S. Aggregate Index	35.00
HFRI Fund of Funds Composite Index	20.00	Bloomberg U.S. TIPS Index	5.00
Real Assets Composite Index	15.00	NCREIF Fund Index-Open End Diversified Core (EW)	10.00
Fixed Income Composite Index	20.00	Apr-2022	
Sep-2013			
Russell 3000 Index	27.50	Russell 3000 Index	40.00
MSCI AC World ex USA (Net)	17.50	MSCI AC World ex USA (Net)	10.00
HFRI Fund of Funds Composite Index	20.00	Bloomberg Intermed Aggregate Index	30.00
Real Assets Composite Index	15.00	Bimbg. Global Credit (Hedged)	5.00
Fixed Income Composite Index	20.00	NCREIF Fund Index-Open End Diversified Core (EW)	10.00
Jan-2015			
Russell 3000 Index	27.50	Credit Suisse Leveraged Loan Index	3.00
MSCI AC World ex USA (Net)	17.50	90 Day U.S. Treasury Bill	2.00
HFRI Fund of Funds Composite Index	20.00	Oct-2017	
Real Assets Composite Index Attribution Hybrid	15.00	Russell 3000 Index	45.00
Bimbg. U.S. Aggregate Index	10.00	MSCI AC World ex USA	15.00
Bimbg. U.S. Treasury: 1-5 Year	10.00	Bimbg. U.S. Aggregate Index	37.50
Oct-2017			
Russell 3000 Index	45.00	Bloomberg U.S. TIPS Index	2.50
MSCI AC World ex USA	15.00	Apr-2018	
Bimbg. U.S. Aggregate Index	37.50	Russell 3000 Index	45.00
Bloomberg U.S. TIPS Index	2.50	MSCI AC World ex USA	15.00
Apr-2018			
Russell 3000 Index	45.00	Bimbg. U.S. Aggregate Index	30.00
MSCI AC World ex USA	15.00	NCREIF Fund Index-Open End Diversified Core (EW)	10.00
Bimbg. U.S. Aggregate Index	30.00		
NCREIF Fund Index-Open End Diversified Core (EW)	10.00		



Real Asset Composite Historical Hybrid Composition		
Allocation Mandate		Weight (%)
Sep-2006		
Inflation Hedging Composite Index		100.00
Jan-2011		
70/30 ncreif nareit hybrid		40.00
Bloomberg U.S. TIPS Index		20.00
Spliced Energy Index		20.00
Bloomberg Commodity Index Total Return		20.00
Jul-2011		
70/30 ncreif nareit hybrid		10.00
Bloomberg U.S. TIPS Index		30.00
Spliced Energy Index		30.00
Bloomberg Commodity Index Total Return		30.00
Jan-2012		
Bloomberg U.S. TIPS Index		100.00
Mar-2014		
Vanguard Short-Term Inflation Protected Securities Adm. Fund		100.00



Total Fund Historical Hybrid Composition		
Allocation Mandate		Weight (%)
Oct-2007	Fixed Income Composite Index	100.00
	CM	
Jan-2011	Blmbg. U.S. Aggregate Index	50.00
	ICE BofAML Conv. Bonds, U.S. Investment Grade	50.00
Dec-2011	Blmbg. U.S. Aggregate Index	50.00
	Blmbg. U.S. Treasury: 1-5 Year	50.00
Oct-2017	Blmbg. U.S. Aggregate Index	94.00
	Bloomberg U.S. TIPS Index	6.00

Active Return	- Arithmetic difference between the manager's performance and the designated benchmark return over a specified time period.
Alpha	- A measure of the difference between a portfolio's actual performance and its expected return based on its level of risk as determined by beta. It determines the portfolio's non-systemic return, or its historical performance not explained by movements of the market.
Beta	- A measure of the sensitivity of a portfolio to the movements in the market. It is a measure of the portfolio's systematic risk.
Consistency	- The percentage of quarters that a product achieved a rate of return higher than that of its benchmark. Higher consistency indicates the manager has contributed more to the product's performance.
Distributed to Paid In (DPI)	- The ratio of money distributed to Limited Partners by the fund, relative to contributions. It is calculated by dividing cumulative distributions by paid in capital. This multiple shows the investor how much money they got back. It is a good measure for evaluating a fund later in its life because there are more distributions to measure against.
Down Market Capture	- The ratio of average portfolio performance over the designated benchmark during periods of negative returns. A lower value indicates better product performance
Downside Risk	- A measure similar to standard deviation that utilizes only the negative movements of the return series. It is calculated by taking the standard deviation of the negative quarterly set of returns. A higher factor is indicative of a riskier product.
Excess Return	- Arithmetic difference between the manager's performance and the risk-free return over a specified time period.
Excess Risk	- A measure of the standard deviation of a portfolio's performance relative to the risk free return.
Information Ratio	- This calculates the value-added contribution of the manager and is derived by dividing the active rate of return of the portfolio by the tracking error. The higher the Information Ratio, the more the manager has added value to the portfolio.
Public Market Equivalent (PME)	- Designs a set of analyses used in the Private Equity Industry to evaluate the performance of a Private Equity Fund against a public benchmark or index.
R-Squared	- The percentage of a portfolio's performance that can be explained by the behavior of the appropriate benchmark. A high R-Squared means the portfolio's performance has historically moved in the same direction as the appropriate benchmark.
Return	- Compounded rate of return for the period.
Sharpe Ratio	- Represents the excess rate of return over the risk free return divided by the standard deviation of the excess return. The result is an absolute rate of return per unit of risk. A higher value demonstrates better historical risk-adjusted performance.
Standard Deviation	- A statistical measure of the range of a portfolio's performance. It represents the variability of returns around the average return over a specified time period.
Total Value to Paid In (TVPI)	- The ratio of the current value of remaining investments within a fund, plus the total value of all distributions to date, relative to the total amount of capital paid into the fund to date. It is a good measure of performance before the end of a fund's life
Tracking Error	- This is a measure of the standard deviation of a portfolio's returns in relation to the performance of its designated market benchmark.
Treynor Ratio	- Similar to Sharpe ratio but utilizes beta rather than excess risk as determined by standard deviation. It is calculated by taking the excess rate of return above the risk free rate divided by beta to derive the absolute rate of return per unit of risk. A higher value indicates a product has achieved better historical risk-adjusted performance.
Up Market Capture	- The ratio of average portfolio performance over the designated benchmark during periods of positive returns. A higher value indicates better product performance.

AndCo compiled this report for the sole use of the client for which it was prepared. AndCo is responsible for evaluating the performance results of the Total Fund along with the investment advisors by comparing the performance with indices and other related peer universe data that is deemed appropriate. AndCo uses the results from this evaluation to make observations and recommendations to the client.

AndCo uses time-weighted calculations which are founded on standards recommended by the CFA Institute. The calculations and values shown are based on information that is received from custodians. AndCo analyzes transactions as indicated on the custodian statements and reviews the custodial market values of the portfolio. As a result, this provides AndCo with a reasonable basis that the investment information presented is free from material misstatement. This methodology of evaluating and measuring performance provides AndCo with a practical foundation for our observations and recommendations. Nothing came to our attention that would cause AndCo to believe that the information presented is significantly misstated.

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Methodology for this Award: For the 2022 Greenwich Quality Award for Overall U.S. Investment Consulting – Midsize Consultants – Between February and November 2022, Coalition Greenwich conducted interviews with 727 individuals from 590 of the largest tax-exempt funds in the United States. These U.S.-based institutional investors are corporate and union funds, public funds, and endowment and foundation funds, with either pension or investment pool assets greater than \$150 million. Study participants were asked to provide quantitative and qualitative evaluations of their asset management and investment consulting providers, including qualitative assessments of those firms soliciting their business and detailed information on important market trends.

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TOWN OF PALM BEACH

Finance Department

To: Mayor and Town Council
Via: Kirk Blouin, Town Manager
From: Robert Miracle, Deputy Town Manager
Date: January 24, 2024
Subject: Monthly Investment Report – November 2023

Attached you will find the Town's Investment Report for November 2023.

The table below summarizes the fiscal year to date returns for Town investments.

	Market Value	\$ Return FYTD	% Return FYTD	Benchmark
Core Investments	200,859,092	1,652,440	0.92%	0.86%
OPEB Trust*	38,702,188	NA	4.19%	4.03%
Total overseen by Investment Advisory Committee	239,561,280			
Retirement Fund*	274,401,642	NA	4.24%	4.26%

*Preliminary returns reported as of November 30, 2023

The blended total investment return for the Town's excess funds, excluding bond funds, is 0.54% for the month, 5.08% annualized.

The schedule on page 8 reports the performance results for the OPEB and Retirement Funds for October 2023.

I can be reached at extension 6330 with questions regarding this report.

RM\aw

Cc: Investment Advisory Committee

Town of Palm Beach

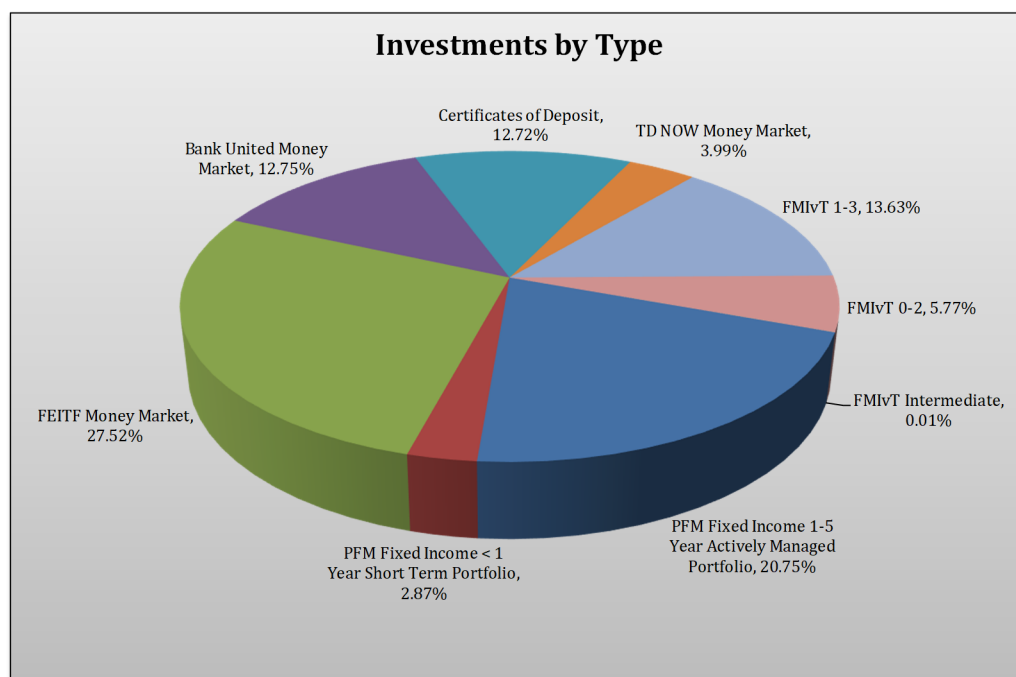
Investment Portfolio Performance



November 2023

Portfolio Return by Investment

Investment	Nov Balance	Return November-23	2024 Fiscal YTD (2 mo.)	2023 Fiscal YTD (2 mo.)	2023 Fiscal (12 mos.)
Core Investments					
PFM Fixed Income 1-5 Year Actively Managed Portfolio	\$ 41,682,532	\$ 680,283	\$ 703,744	\$ 363,494	\$ 1,089,500
PFM Fixed Income < 1 Year Short Term Portfolio	5,767,214	28,646	202,146	131,064	773,044
FL PALM/TD Custody Money Market	55,270,516	250,941	515,922	203,480	2,697,252
Bank United Money Market	25,604,058	104,478	211,984	120,867	1,038,473
TD Bank NOW Account	8,020,253	31,517	79,146	57,274	479,826
Certificates of Deposit	25,541,244	225,233	225,233	30,417	868,500
FMIvT 0-2	11,583,374	69,711	118,678	16,550	401,585
FMIvT 1-3	27,371,950	261,161	330,983	104,381	769,898
FMIvT Intermediate	17,951	469	335	204	173
Total Core Investments	\$ 200,859,092	\$ 1,652,440	\$ 2,388,172	\$ 1,027,730	\$ 8,118,249



Portfolio Total Return vs. Benchmark

Core Investments	Monthly November-23	2023 Fiscal YTD (2 mo.)	2022 Fiscal YTD (2 mo.)	1 Year	3 Years	5 Years
Long Term Core Investments Total Return Performance (Discretionary)						
PFM Fixed Income 1-5 Year Actively Managed Portfolio	1.65%	1.74%	0.88%	3.53%	-0.82%	1.52%
Merrill Lynch 1-5 Year U.S. Treasury/Agency Index	1.49%	1.59%	0.87%	2.84%	-1.22%	1.13%
Certificates of Deposit (a)	0.45%	0.91%	0.61%	4.97%	2.08%	N/A
Merrill Lynch 1 Year Treasury Index	0.70%	1.15%	0.30%	4.41%	2.87%	N/A
FMIvT 0-2	0.45%	0.45%	0.30%	4.54%	1.41%	1.90%
ICE BofA ML 1 Yr Treasury Note	0.45%	0.45%	0.37%	4.07%	0.75%	1.51%
FMIvT 1-3	0.36%	0.36%	0.50%	3.56%	0.08%	1.57%
BOA Merrill Lynch 1-3 Year Govt Index	0.35%	0.35%	0.53%	2.94%	-0.70%	1.10%
FMIvT Intermediate High Yield	-0.74%	-0.74%	1.12%	1.12%	-3.06%	0.59%
Barclays Int G/C ex BAA+ABS+MBS	-1.00%	-1.00%	1.87%	0.91%	-4.07%	0.11%
Town's Long Term Core Investments Total Return Performance	0.75%	0.92%	0.55%	2.50%	-0.60%	0.89%
Total Return Blended Benchmark Performance (b)	0.69%	0.86%	0.56%	2.13%	-0.77%	0.82%
(a) The monthly return for the Certificates of Deposit is a weighted average monthly yield. The yield is the maximum return the Town can earn if held to maturity.						
(b) The blended benchmark includes the Merrill Lynch 1 Year U.S. Treasury Index, Merrill Lynch 1-5 Year U.S. Treasury/Agency Index, Merrill Lynch 1-3 Year Gov't Index, and the Barclays Capital HQ Intermed Agg.						
Short Term Portfolio Yield to Maturity at Cost Performance (Non-Discretionary)	Annualized Yield	Annualized Fiscal YTD (12 mo.)	Prior Fiscal YTD (12 mos.)	1 Year	3 Years	5 Years
PFM Fixed Income < 1 Year Short Term Portfolio Yield to Maturity at	5.55%	5.12%	N/A	4.89%	N/A	N/A
Cost S&P GIP Government 30 Day Index (c)	5.42%	4.75%	N/A	4.75%	N/A	N/A
(c) Short Term Benchmark changed to the Standard & Poor's LGIP30D represents Government Investment Pools Index.						

Money Market Fund Total Return Performance	Monthly November-23	1 Year	3 Years	5 Years
Florida Public Assets for Liquidity Management	5.56%	5.23%	N/A	N/A
iMoneyNet Money Market Fund Index	5.28%	4.93%	N/A	N/A

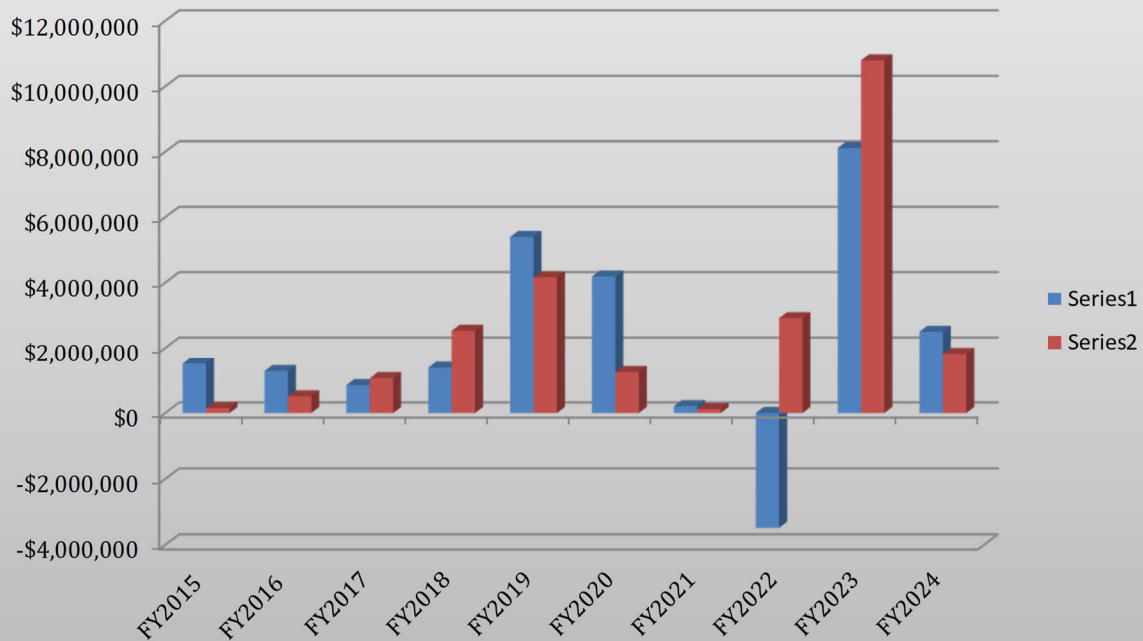
Total Investment Return	Monthly November-23	2022 Fiscal YTD (2 mo.)	Fiscal YTD Annualized	1 Year
Blended rate including both short and long term investments, excluding 2013 bond funds	0.54%	0.85%	5.08%	5.83%

*PFM began calculating the Town's Total Investment Return starting January of 2017

Total Investment Return History

Fiscal Year	Town's Total Return	Estimated Return - 6 Month TBill	Difference
FY2015	1,506,923	153,068	1,353,855
FY2016	1,276,858	504,712	772,146
FY2017	849,246	1,060,160	(210,914)
FY2018	1,380,900	2,531,526	(1,150,627)
FY2019	5,399,637	4,169,137	1,230,500
FY2020	4,191,142	1,246,291	2,944,851
FY2021	209,313	123,369	85,945
FY2022	(3,482,536)	2,917,683	(6,400,219)
FY2023	8,118,249	10,795,863	(2,677,614)
FY2024	2,500,789	1,820,658	680,131
Total	\$ 21,950,522	\$ 25,322,469	\$ (3,371,947)

Town's Total Return History vs. 6 Month Treasury Bill

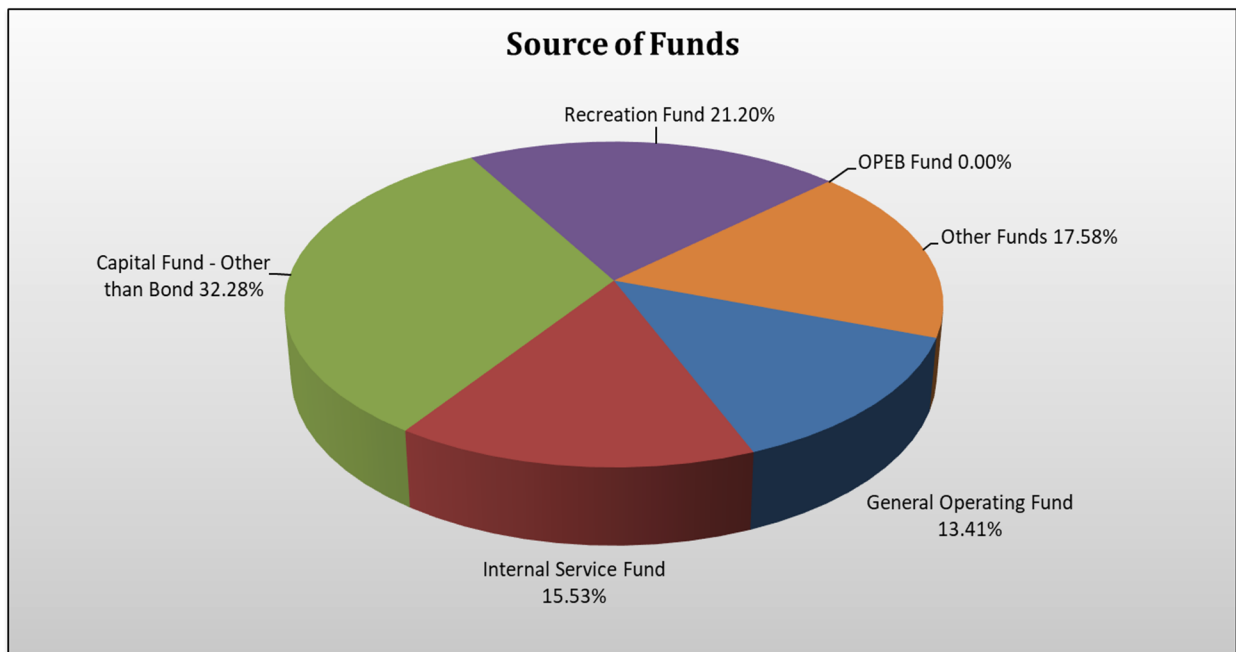


Town's FY2024 Monthly Investment Return vs. 6 Month Treasury Bill

Period	Investment Balance	Town's Monthly Total Return	6 Month T-Bill Rate	Estimated Return - 6 Month T-Bill	Difference
Oct-23	\$ 199,308,324	\$ 848,349	5.54%	920,140	\$ (71,791)
Nov-23	200,859,092	1,652,440	5.38%	900,518	751,922
Dec-23				-	-
Jan-24				-	-
Feb-24				-	-
Mar-24				-	-
Apr-24				-	-
May-24				-	-
Jun-24				-	-
Jul-24				-	-
Aug-24				-	-
Sep-24				-	-
Total		\$ 2,500,789		\$ 1,820,658	\$ 680,131

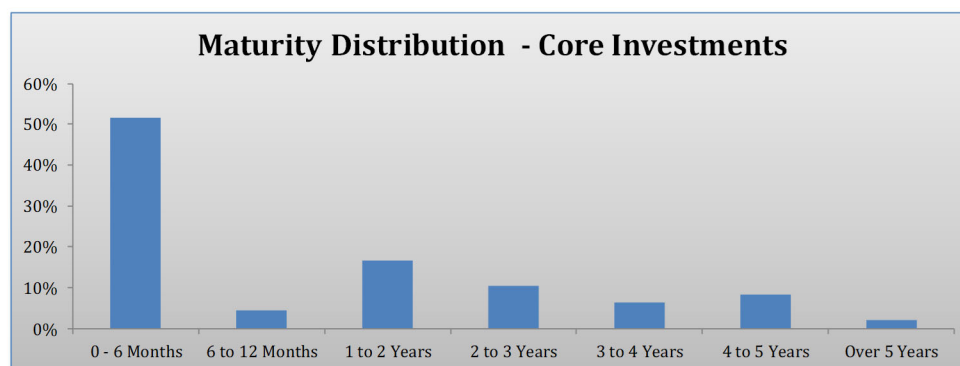
Portfolio Composition by Source of Funds

Investment	General Operating	Capital	Internal Service	Enterprise Funds	OPEB	Other Funds	Total
Non-Bond Funds							
PFM Fixed Income: 1-5 Year		29,649,410	12,033,122				41,682,532
PFM Fixed Income: < One Year		5,767,214					5,767,214
Money Market	1,400,207	10,816,839	5,807,112	35,553,408		35,317,262	88,894,827
Certificates of Deposit	25,541,244						25,541,244
FMIvT Fixed Income: 0-2 Year		5,526,990	3,970,261	2,086,123			11,583,374
FMIvT Fixed Income: 1-3 Year		13,060,490	9,381,873	4,929,587			27,371,950
FMIvT Fixed Income: Intermediate		8,566	6,152	3,233			17,951
Total	26,941,451	64,829,509	31,198,519	42,572,351	-	35,317,262	200,859,092



Portfolio Distribution by Maturity

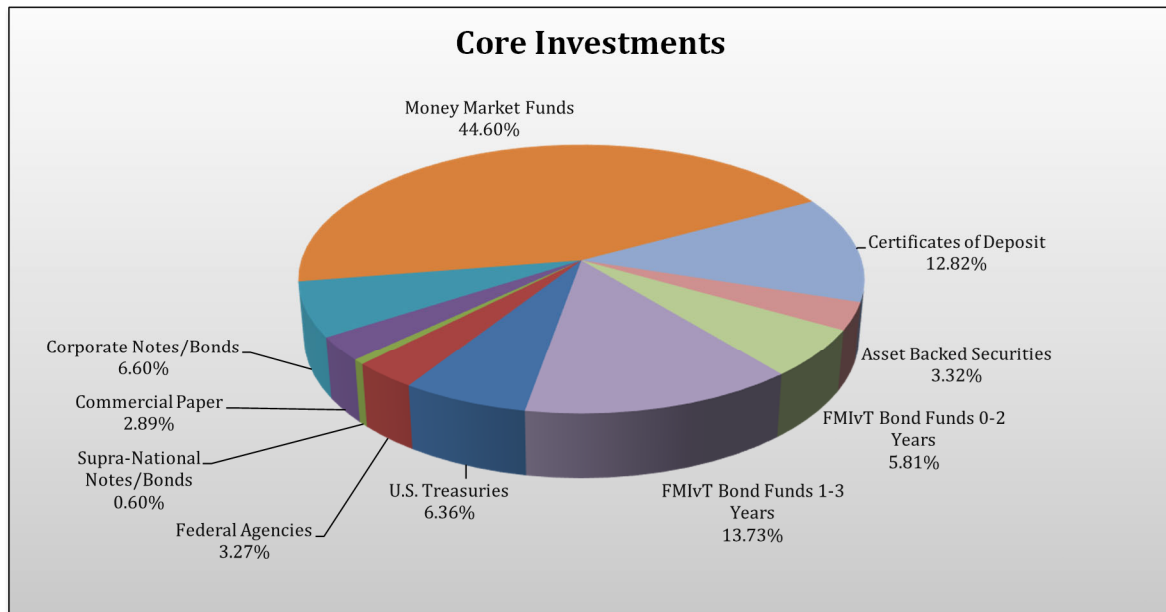
	PFM Investments	Money Market Accts.	FMIvT 0-2 Year	FMIvT 1-3 Year	FMIvT Intermediate	Certificates of Deposit	Total
Core Investments							
0 - 6 Months	\$6,217,755	\$88,894,827	\$1,443,271	\$645,829	\$602	\$0	\$97,202,284
6 to 12 Months	2,010,663	-	3,757,073	2,432,713	-	12,302,161	8,671,884
1 to 2 Years	8,455,193	-	2,058,947	7,579,504	990	13,239,083	31,333,716
2 to 3 Years	9,311,691	-	3,164,848	7,475,042	760	-	19,952,341
3 to 4 Years	8,240,548	-	738,478	3,259,373	2,430	-	12,240,828
4 to 5 Years	12,348,745	-	19,068	3,328,890	3,322	-	15,700,026
Over 5 Years	865,150	-	401,689	2,650,600	9,848	-	3,927,287
Total Core Investments	\$47,449,746	\$88,894,827	\$11,583,374	\$27,371,950	\$17,951	\$25,541,244	\$200,859,092



Core Investments - Weighted Average Duration Calculation				
Investment	Market Value	% of Portfolio	Duration (Yrs)	Weighted Avg. Duration (Yrs)
PFM Fixed Income 1-5 Year	\$ 41,682,532	20.76%	2.42	0.50
PFM Fixed Income < 1 Year	\$ 5,767,214	2.87%	0.11	0.00
FEITF/TD/Bank United Money Market	\$ 88,894,827	44.28%	0.17	0.08
First Horizon Certificate of Deposit	\$ 12,247,061	6.10%	0.54	0.03
ServisFirst Certificate of Deposit	\$ 13,181,566	6.57%	1.65	0.11
FMIvT 0-2	\$ 11,583,374	5.77%	0.68	0.04
FMIvT 1-3	\$ 27,371,950	13.64%	1.57	0.21
FMIvT Intermediate	\$ 17,951	0.01%	4.23	0.00
Total	\$ 200,746,475	100.00%		0.98

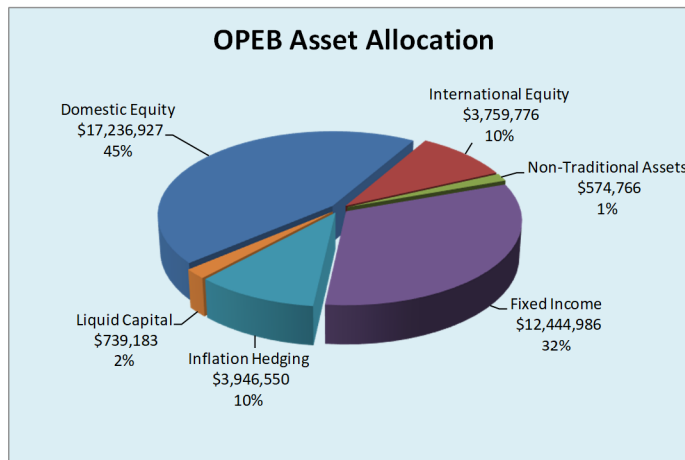
Portfolio Composition by Security Type

Security Type	Value	Distribution
Core Investments		
U.S. Treasuries	\$ 12,671,258	6.31%
Federal Agencies	6,514,360	3.24%
Supra-National Agency Notes/Bonds	1,198,193	0.60%
Commercial Paper	5,767,214	2.87%
Corporate Notes/Bonds	13,145,998	6.54%
Municipal Notes/Bonds	1,536,558	0.76%
Asset Backed Security/Collateralized Mortgage Obligation	6,616,165	3.29%
Money Market Funds	88,894,827	44.26%
Certificates of Deposit	25,541,244	12.72%
Florida Municipal Investment Trust Bond Funds 0-2 Years	11,583,374	5.77%
Florida Municipal Investment Trust Bond Funds 1-3 Years	27,371,950	13.63%
Florida Municipal Investment Trust Intermediate Bond Funds	17,951	0.01%
Total Core Investments	\$200,859,092	100.00%



Health Insurance Trust (OPEB) Performance
as of November 30, 2023
Market Value - \$38,702,188

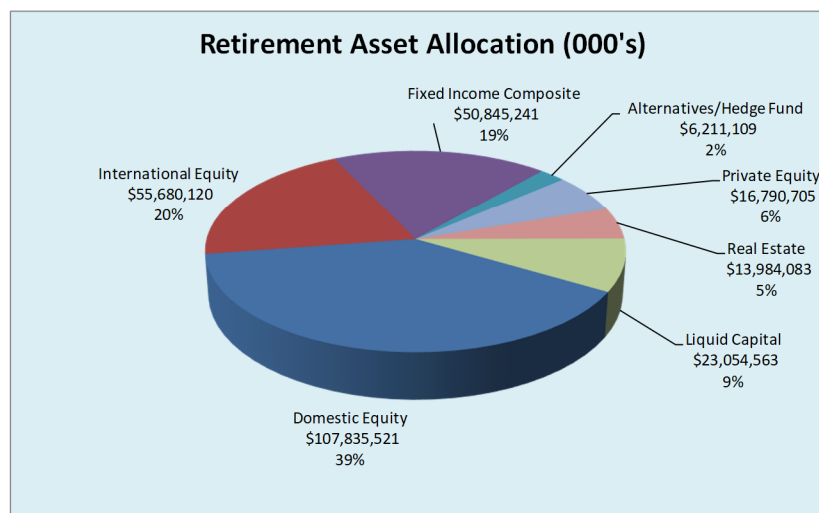
	QTD	Fiscal YTD	Calendar YTD	1 Yr	3 Yrs	5 Yrs	Return Since May 2007
Total Fund	4.19	4.19	9.15	5.53	3.25	6.10	4.18
Target Index	4.03	4.03	9.25	5.97	3.46	7.00	NA



Town of Palm Beach Retirement System Performance
as of November 30, 2023
Market Value - \$274,401,342

Preliminary returns for period

	Quarter	Fiscal YTD	1 Year	3 Years	5 Years
Total Fund	4.24	4.24	4.16	2.52	5.74
Target Index	4.26	4.26	4.48	2.74	5.98



Town of Palm Beach
Certificate of Deposit Schedule
11/30/2023

Amount	Date Purchased	Maturity Date	Term	Yield
First Horizon				
\$ 12,000,000	6/16/2023	6/14/2024	12 mo.	5.51%
12,000,000	Sub Total First Horizon			
ServisFirst				
\$ 8,000,000	7/12/2023	7/12/2025	24 mo.	5.29%
5,000,000	8/18/2023	8/18/2025	24 mo.	5.61%
13,000,000	Sub Total ServisFirst			
\$ 25,000,000	Total Certificates of Deposit			



FMIvT 0-2 Year High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
02007WAB4	815,000.00	ALLYL_23-1	5.760	11/16/2026	814,947.11	100.00	814,969.27	22.16	0.49%	0.67	0.70	AAA	Aaa
02008DAB5	966,130.84	ALLYA_22-3	5.290	08/15/2025	966,095.67	99.89	965,072.64	(1,023.03)	0.58%	0.25	0.26	NR	Aaa
05593AAB5	1,292,454.11	BMWLT_23-1	5.270	02/25/2025	1,292,368.29	99.88	1,290,935.73	(1,432.56)	0.78%	0.32	0.33	NR	Aaa
05602RAB7	72,368.24	BMWOT_22-A	2.520	12/26/2024	72,363.04	99.79	72,216.24	(146.80)	0.04%	0.07	0.07	NA	Aaa
12660DAB3	515,952.04	CNH_22-A	2.390	08/15/2025	515,940.48	99.57	513,712.34	(2,228.14)	0.31%	0.13	0.14	AAA	NR
12664IAB6	886,331.17	CNH_22-C	5.420	07/15/2026	886,328.33	99.81	884,606.99	(1,721.34)	0.53%	0.51	0.53	NR	Aaa
12664QAB0	2,825,000.00	CNH_23-A	5.340	09/15/2026	2,824,800.56	99.64	2,814,944.69	(9,855.87)	1.70%	0.74	0.78	AAA	NR
12666DAB7	2,910,000.00	CNH_23-B	5.900	02/16/2027	2,909,911.54	100.24	2,916,921.14	7,009.60	1.76%	1.06	1.13	AAA	Aaa
14043KAD7	1,858,010.73	COPAR_23-1	5.200	05/15/2026	1,857,989.55	99.67	1,851,817.79	(6,171.76)	1.12%	0.52	0.54	AAA	NR
14043QAB8	681,548.56	COPAR_22-1	2.710	06/16/2025	681,484.02	99.54	678,425.16	(3,058.86)	0.41%	0.13	0.14	AAA	NR
14044CAD4	2,735,000.00	COPAR_21-1	1.040	04/15/2027	2,526,990.43	92.74	2,536,326.59	9,336.16	1.53%	1.66	1.71	AAA	Aaa
14317DAC4	1,683,441.97	CARMX_21-3	0.550	06/15/2026	1,606,766.45	96.40	1,622,867.18	16,100.73	0.98%	0.65	0.67	NR	Aaa
14318DAB5	1,134,885.64	CARMX_23-1	5.230	01/15/2026	1,134,775.56	99.75	1,132,058.64	(2,716.92)	0.68%	0.38	0.40	AAA	Aaa
14318UAB7	806,797.31	CARMX_22-4	5.340	12/15/2025	806,729.86	99.83	805,465.93	(1,263.93)	0.49%	0.32	0.33	AAA	NR
14319BAB8	1,630,000.00	CARMX_23-3-A2A	5.720	11/16/2026	1,629,941.65	99.97	1,629,450.85	(490.80)	0.98%	0.72	0.76	AAA	NR
3128MEYV7	3,146.94	FHLMC PC GOLD 4.50	4.500	09/01/2026	3,247.25	99.56	3,133.22	(114.03)	0.00%	0.70	0.74	AA+	Agency
3128MEYW5	208.41	FHLMC PC GOLD 5.00	5.000	06/01/2026	216.10	99.37	207.10	(9.00)	0.00%	0.25	0.26	AA+	Agency
3136AGU75	124,704.19	FNMA_13-114C	2.500	11/25/2035	124,723.68	98.74	123,137.94	(1,585.74)	0.07%	0.36	0.37	AA+	Agency
3136AHHB9	390,149.40	FNMA_13-124B	2.500	12/25/2028	379,420.29	97.11	378,873.26	(547.03)	0.23%	0.67	0.70	AA+	Agency
3136ANSB4	1,162,546.78	FNMA_15-M8	2.900	01/25/2025	1,127,670.38	96.94	1,126,967.62	(702.76)	0.68%	1.02	1.07	AA+	Agency
3136APD58	2,068.43	FNMA 2015-55 JA 2.	2.000	07/25/2025	2,064.23	98.46	2,036.58	(27.65)	0.00%	0.28	0.29	AA+	Agency
3136AVTW9	881,688.78	FNMA_17-12C	2.500	05/25/2040	846,593.43	95.95	845,942.47	(650.96)	0.51%	1.03	1.05	AA+	Agency
3137A63Z3	2,339.67	FHLMC 3792 DF FLT	5.839	11/15/2040	2,346.62	99.99	2,339.38	(7.24)	0.00%	0.04	0.04	AA+	Agency
3137AXX30	142,033.40	FHLMC_3988A	2.500	04/15/2031	144,341.44	98.98	140,591.49	(3,749.95)	0.08%	0.24	0.24	AA+	Agency
3137ASAC8	24,841.24	FHLMC 4077 AB 1.5	1.500	01/15/2027	25,128.47	99.42	24,697.75	(430.72)	0.01%	0.11	0.11	AA+	Agency
3137ATB27	1,098,839.00	FHLMC_4092A	2.000	09/15/2031	1,054,413.28	95.89	1,053,677.38	(735.90)	0.64%	1.19	1.17	AA+	Agency
3137B7Y99	953,119.00	FHMS-K037	3.490	01/25/2024	937,444.66	99.62	949,482.85	12,038.19	0.57%	0.07	0.07	AA+	Agency
3137BAGC0	281,320.50	FHLMC_4324D	2.500	11/15/2028	288,529.34	97.09	273,133.29	(15,396.05)	0.16%	0.90	0.89	AA+	Agency
3137BFE98	842,880.03	FHMS_K041	3.171	10/25/2024	820,227.63	97.98	825,815.08	5,587.45	0.50%	0.79	0.82	AAA	Agency
3137BIP64	2,500,000.00	FHMS_15-K046	3.205	03/25/2025	2,419,433.59	97.24	2,430,904.00	11,470.41	1.47%	1.20	1.25	AAA	Agency
3137BKZ6	822,946.52	FHLMC_4503A	4.000	10/15/2040	809,059.31	98.21	808,179.24	(880.07)	0.49%	0.81	0.84	AA+	Agency
3137BWFV1	1,349,193.07	FHMS_KW02	2.896	04/25/2026	1,329,113.28	98.45	1,328,330.09	(783.19)	0.80%	0.49	0.52	AA+	Agency
3137F8QP1	839,419.78	FHLMC_5065L	2.000	09/25/2030	840,469.06	98.64	827,990.49	(12,478.57)	0.50%	0.39	0.40	AA+	Agency
3137FCM43	4,000,000.00	FHLMC_K729	3.136	10/25/2024	3,898,750.00	98.03	3,921,382.00	22,632.00	2.36%	0.73	0.76	AA+	Agency
3137FEUA6	1,985,286.10	FHMS_18-K730	3.590	01/25/2025	1,946,588.53	98.02	1,946,058.04	(530.49)	1.17%	0.97	1.01	AA+	Agency
3138L8CL6	1,000,000.00	FNMA MUI AM7274	3.000	12/01/2024	971,875.00	97.14	971,450.00	(425.00)	0.59%	1.02	1.07	AA+	Agency
3138LKRBS	1,560,000.00	FNMA 7Y(AN6781	2.730	09/01/2024	1,513,931.25	97.32	1,518,192.00	4,260.75	0.92%	0.79	0.82	AA+	Agency
3138WDVB4	155,270.49	FNMA 10(AS4209	2.000	01/01/2025	152,747.34	97.98	152,127.82	(619.52)	0.09%	0.45	0.47	AA+	Agency

FMIvT 0-2 Year High Quality Bond Fund
Holdings as of 11/30/2023

Holdings as of 11/30/2023														
from Investment Manager														
Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	DUR	Average Life	Fitch RATING	Moody's RATING	S&P RATING
311394CP71	56,886.45	FNMA_05-33C	5.000	04/25/2025	59,704.11	99.17	56,415.86	(3,288.25)	0.03%	0.24	0.25	AA+	Agency	AA+
311394F3N3	39,119.00	FNMA 2005-92 UF FL	5.793	10/25/2025	39,229.02	99.98	39,111.95	(117.07)	0.02%	0.11	0.36	AA+	Agency	AA+
311398EAC8	45,661.36	FHLMC 3544 KB 4.5	4.500	06/15/2024	47,972.97	99.40	45,388.47	(2,584.50)	0.03%	0.19	0.19	AA+	Agency	AA+
31140XMGQ3	752,680.36	FNMA 15/(F55606	4.500	03/01/2034	741,978.19	100.21	754,253.46	12,275.27	0.45%	0.88	0.93	AA+	Agency	AA+
31140XMGQ3	4,090,000.00	FITAT_23-1	5.800	11/16/2026	4,089,911.25	99.97	4,088,853.98	(1,057.27)	2.46%	0.74	0.79	NR	Aaa	AAA
344928AB2	1,667,193.45	FRODO_23-A	5.140	03/15/2026	1,667,136.93	99.69	1,662,062.83	(5,074.10)	1.00%	0.50	0.52	AAA	NR	AAA
344930AB8	3,655,000.00	FORDO 2023-B	5.570	06/15/2026	3,654,616.59	99.94	3,652,827.10	(1,789.49)	2.20%	0.69	0.73	AAA	NR	AAA
345287AD8	4,060,000.00	FORDL_23-A	4.940	03/15/2026	4,048,117.19	99.39	4,035,118.70	(12,998.49)	2.43%	0.88	0.92	AAA	NR	AAA
362541AB0	762,705.02	GMALT_23-1	5.270	06/20/2025	760,440.76	99.77	760,944.16	503.40	0.46%	0.46	0.48	AAA	NR	AAA
362585AB7	246,980.36	GMCAR_22-2	2.520	05/16/2025	246,973.07	99.73	246,324.65	(648.42)	0.15%	0.09	0.09	NR	Aaa	AAA
36258VAE4	1,708,066.15	GMCAR_20-2	1.740	08/16/2025	1,644,213.83	99.55	1,700,445.95	56,232.12	1.02%	0.11	0.11	AAA	NR	AAA
36261LAD3	2,200,000.00	GMCAR_21-1	0.540	05/17/2027	2,055,796.88	95.50	2,101,107.36	45,310.48	1.27%	0.93	0.92	NR	Aaa	AAA
380130AD6	735,000.00	GMALT_22-3	4.010	09/22/2025	722,395.90	99.09	728,328.04	5,932.14	0.44%	0.50	0.53	AAA	NR	AAA
380131AB9	1,993,487.05	GMCAR_23-1	5.190	03/16/2026	1,993,330.16	99.71	1,987,774.71	(5,555.45)	1.20%	0.47	0.49	AAA	Aaa	NR
380149AD6	1,645,000.00	GMCAR_21-2	0.820	10/16/2026	1,533,384.18	94.06	1,547,281.41	13,897.23	0.93%	1.29	1.30	AAA	Aaa	NR
38377YDQ0	1,096,882.64	GNMA_11-122B	4.000	09/16/2026	1,075,801.93	99.01	1,086,043.03	10,241.10	0.65%	0.87	0.92	AA+	Agency	AA+
38378XFLO	577,564.26	GNMA_14-112	3.250	10/16/2043	574,405.71	96.99	560,192.69	(14,213.02)	0.34%	0.49	0.52	AA+	Agency	AA+
38379RTQ6	92,431.63	GNMA_17-51	2.350	04/16/2057	91,391.77	97.59	90,208.31	(1,183.46)	0.05%	0.10	0.10	AA+	Govt	AA+
38380V4U6	172,191.27	GNMA_18-125J	3.500	11/20/2044	173,052.23	97.76	168,340.50	(4,711.73)	0.10%	0.71	0.65	AA+	Agency	AA+
41284VAD8	2,279,345.02	HDMOT_22-A	3.060	02/15/2027	2,215,772.67	98.12	2,236,552.60	20,779.93	1.35%	0.75	0.78	NR	Aaa	AAA
437927AB2	2,025,000.00	HAROT_23-2	5.410	04/15/2026	2,024,878.70	99.84	2,021,750.08	(3,128.62)	1.22%	0.72	0.76	NR	Aaa	AAA
43813KAC6	33,620.29	HAROT_20-3	0.370	10/18/2024	33,278.83	99.57	33,476.35	197.52	0.02%	0.08	0.08	AAA	NR	AAA
448979AB0	1,426,541.15	HART_23-A	5.190	12/15/2025	1,426,458.69	99.75	1,422,950.26	(3,508.43)	0.86%	0.48	0.51	AAA	NR	AAA
44918CAB8	760,000.00	HART_23-C	5.800	01/15/2027	759,964.43	100.29	762,226.34	2,261.91	0.46%	1.70	1.84	AAA	NR	AAA
44934KAC8	429,406.96	HART_21-B	0.380	01/15/2026	410,066.87	97.59	419,049.06	8,982.19	0.25%	0.47	0.46	AAA	NR	AAA
58768PAB0	793,843.73	MERCEDES BENZ AUTO	5.260	10/15/2025	793,793.00	99.87	792,779.50	(1,013.50)	0.48%	0.30	0.31	NR	Aaa	AAA
65480JAB6	1,750,825.74	NAROT_22-B	4.500	08/15/2025	1,750,764.99	99.64	1,744,540.98	(6,224.01)	1.05%	0.34	0.35	NR	Aaa	AAA
891940AB4	2,348,678.38	TAOT_23-A	5.050	01/15/2026	2,348,583.49	99.74	2,342,599.30	(5,984.19)	1.41%	0.43	0.45	AAA	NR	AAA
89239BAC5	637,666.44	TAOT_21-C	0.430	01/15/2026	614,924.67	97.05	618,874.79	3,950.12	0.37%	0.57	0.56	NR	Aaa	AAA
912797GL5	27,810,000.00	TREASURY BILL	0.000	09/05/2024	26,692,489.92	95.98	26,692,489.92	0.00	16.09%	0.75	0.76	F1+	Govt	A-1+
912828D0	21,345,000.00	TREASURY NOTE	2.250	10/31/2024	20,573,654.32	97.35	20,778,930.60	205,276.28	12.52%	0.89	0.92	AA+	Govt	AA+
91282CEA5	7,840,000.00	WI TREASURY NOTE	1.500	02/29/2024	7,543,106.02	99.04	7,764,971.20	221,865.18	4.68%	0.24	0.25	AA+	Govt	AA+
91282CFE8	8,350,000.00	TREASURY NOTE	2.500	05/31/2024	8,123,338.52	98.60	8,232,933.00	109,594.48	4.96%	0.49	0.50	AA+	Govt	AA+
91282CGU9	13,470,000.00	TREASURY NOTE	3.875	03/31/2025	13,228,006.06	98.54	13,273,203.30	45,197.24	8.00%	1.27	1.33	AA+	Govt	AA+
92867UAB8	2,800,000.00	VWALT_23-A	5.870	01/20/2026	2,799,749.68	100.22	2,806,130.88	6,381.20	1.69%	1.00	1.05	NR	Aaa	AAA
98163JAD7	644,619.21	WOLS_21-A	0.500	11/16/2026	610,650.80	99.63	642,234.12	31,583.32	0.39%	0.09	0.09	AAA	Aaa	NR
98163KAC6	2,981,461.18	WOART_21-D	0.810	10/15/2026	2,838,560.68	96.66	2,881,824.92	43,264.24	1.74%	0.70	0.68	AAA	NR	AAA
98164JAB0	1,232,987.67	WOART_23-A	5.180	07/15/2026	1,232,977.56	99.72	1,229,519.28	(3,458.28)	0.74%	0.45	0.47	AAA	NR	AAA

Aaa-mf AAAm

2.25%

0.00

3,725,782.70

1.00

3,725,782.70

665278404

64

FMIvT 0-2 Year High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
	169,216,549.81	Total Portfolio			165,132,421.97		165,918,282.61	785,860.64	100.00%	DUR	Average Life	Fitch RATING	Moody's RATING
										0.75	0.77		

Portfolio NAV	165,113,814.73
# Shares	14,203,936.90
NAV per Share	11.624511

FMI VT 1-3 Year High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
02008DAC3	3,330,000.00	ALLYA_22-3	5.070	04/15/2027	3,329,799.20	99.37	3,308,865.49	(20,933.71)	1.59%	1.18	1.26	NR	Aaa
02008JAC0	4,500,000.00	ALLYL_22-1	3.310	11/16/2026	4,499,128.80	98.29	4,422,839.40	(76,289.40)	2.12%	0.77	0.79	NA	Aaa
05593AAC3	2,620,000.00	BMWLT 2023-1 A3	5.160	11/25/2025	2,619,937.64	99.60	2,609,428.82	(10,508.82)	1.25%	0.99	1.05	NR	Aaa
05602RAD3	2,000,000.00	BMWOT_22-A	3.210	08/25/2026	1,999,896.00	98.01	1,960,165.60	(39,730.40)	0.94%	0.84	0.86	NA	Aaa
09661RAE1	1,914,190.30	BMWOT_20-A	0.620	04/26/2027	1,817,433.96	98.50	1,885,550.57	68,116.61	0.90%	0.33	0.34	AAA	NR
12597PAC2	108,268.66	CNH_20-A	1.160	06/15/2025	107,393.21	99.80	108,053.44	660.23	0.05%	0.04	0.04	NR	Aaa
12664JAC4	4,260,000.00	CNH_22-C	5.150	04/17/2028	4,259,274.52	99.64	4,244,738.55	(14,535.97)	2.04%	1.82	1.97	NR	Aaa
12664QAC8	4,200,000.00	CNH_23-A	4.810	08/15/2028	4,199,292.30	98.60	4,141,281.48	(58,010.82)	1.99%	2.16	2.35	AAA	NR
12666DAC5	4,000,000.00	CNH_23-B	5.600	02/15/2029	3,999,480.40	100.29	4,011,560.40	12,080.00	1.93%	2.48	2.75	AAA	NR
14041NFW6	3,350,000.00	COMET_21-1	0.550	07/15/2026	3,349,864.33	96.90	3,246,283.33	(103,581.00)	1.56%	0.61	0.63	AAA	NR
14043QAC6	5,580,000.00	COPAR_22-1	3.170	04/15/2027	5,578,780.77	97.07	5,416,436.25	(162,344.52)	2.60%	1.00	1.05	AAA	NR
14316HAD4	2,300,000.00	CARMX_20-4	0.630	06/15/2026	2,310,332.03	95.70	2,201,064.81	(109,267.22)	1.06%	0.81	0.83	AAA	NR
14316NAD1	1,175,000.00	CARMX_21-1	0.530	10/15/2026	1,098,716.80	94.28	1,107,779.54	9,062.74	0.53%	1.09	1.11	AAA	NR
14318DAC3	3,150,000.00	CARMX_23-1	4.750	10/15/2027	3,149,738.87	98.59	3,105,580.27	(44,158.60)	1.49%	1.44	1.54	AAA	Aaa
14318UAD3	1,100,000.00	CARMX_22-4	5.340	08/16/2027	1,099,742.05	99.64	1,096,013.27	(3,728.78)	0.53%	1.32	1.41	AAA	NR
14319BAC6	995,000.00	CARMX_23-3-A3	5.280	05/15/2028	994,988.56	99.91	994,133.45	(855.11)	0.48%	1.95	2.12	AAA	NR
3128ME4V0	309,779.63	FHLMC # (G1-6036	2.500	01/01/2030	314,377.92	95.70	296,446.71	(17,931.21)	0.14%	1.50	1.56	AA+	Agency
3128MEW98	1,960.70	FHLMC G (G1-5872	5.000	06/01/2026	2,090.60	99.36	1,948.19	(142.41)	0.00%	0.29	0.30	AA+	Agency
3128MFJ82	261,023.38	FHLMC # (G1-6387	2.500	10/01/2031	262,777.13	95.58	249,478.32	(13,298.81)	0.12%	1.56	1.63	AA+	Agency
3128MVTW3	328,009.04	FHLMC # (G1-8564	2.500	08/01/2030	339,386.86	93.48	306,635.97	(32,750.89)	0.15%	2.46	2.51	AA+	Agency
3129AJA29	432,978.25	FHLMC # E0-9025	2.500	03/01/2028	437,172.73	95.59	413,888.24	(23,284.49)	0.20%	1.58	1.64	AA+	Agency
3132ADR59	712,162.25	FHLMC 1 (ZT-1408	2.000	10/01/2032	738,423.23	89.93	640,454.63	(97,968.60)	0.31%	3.09	3.10	AA+	Agency
3133IP557	851,864.81	FNMA # (RD-5040	1.500	10/01/2030	876,089.72	91.09	775,946.62	(100,143.10)	0.37%	2.70	2.69	AA+	Agency
3136A1M93	48,055.50	FNMA 2011-114 LA 2	2.500	06/25/2039	48,716.26	94.51	45,416.14	(3,300.12)	0.02%	1.66	1.80	AA+	Agency
3136A9UY2	564,778.01	FNMA 2012-128 QC 1	1.750	06/25/2042	575,367.60	92.95	524,952.58	(50,415.02)	0.25%	1.90	1.97	AA+	Agency
3136AAJB2	82,893.89	FNMA 2012-135 BC 1	1.500	12/25/2027	81,495.05	94.43	78,278.86	(3,216.19)	0.04%	1.32	1.38	AA+	Agency
3136AAUZ6	151,039.61	FNMA 2012-134 LX 1	1.750	03/25/2032	150,567.61	94.86	143,274.24	(7,293.37)	0.07%	1.39	1.32	AA+	Agency
3136AB7K3	267,915.13	FNMA 2013-24 LC 1.	1.500	03/25/2028	270,426.83	94.87	254,162.40	(16,264.43)	0.12%	1.19	1.23	AA+	Agency
3136ABUJ8	1,014,170.21	FNMA_12-144G	1.750	07/25/2042	917,586.34	89.89	911,670.66	(5,915.68)	0.44%	2.72	3.00	AA+	Agency
3136AD6N4	40,275.50	FNMA 2013-48 BE 1.	1.500	05/25/2028	39,841.28	97.15	39,129.59	(711.69)	0.02%	0.50	0.52	AA+	Agency
3136ADEY1	334,650.20	FNMA_13-36A	3.000	05/25/2032	341,761.52	96.65	323,436.98	(18,324.54)	0.16%	1.34	1.35	AA+	Agency
3136ADJ37	275,258.04	FNMA 2014-26 YD 2.	2.000	04/25/2044	273,967.77	94.11	259,058.00	(14,909.77)	0.12%	1.31	1.29	AA+	Agency
3136ADJU7	258,281.38	FNMA_14-M2	3.513	12/25/2023	276,078.58	99.63	257,318.40	(18,760.18)	0.12%	0.07	0.07	AA+	Agency
3136AKXV0	460,889.23	FNMA_14-M9	3.103	07/25/2024	493,511.55	98.29	453,001.62	(40,509.93)	0.22%	0.58	0.60	AA+	Agency
3136AMM10	199,538.34	FNMA_15-5	3.000	06/25/2043	211,074.15	92.86	185,293.84	(25,780.31)	0.09%	2.49	2.66	AA+	Agency
3136ANNV5	87,093.64	FNMA 2015-31 MA 2.	2.500	05/25/2030	90,659.04	94.63	82,413.97	(8,245.07)	0.04%	1.85	1.91	AA+	Agency
3136APDS8	5,033.15	FNMA 2015-55 JA 2.	2.000	07/25/2025	5,088.17	98.46	4,955.64	(132.53)	0.00%	0.28	0.29	AA+	Agency
3136AQV80	1,002,006.48	FNMA_16-M1	2.939	01/25/2026	950,379.66	95.78	939,383.23	(10,616.25)	0.46%	1.87	1.98	AA+	Agency
3137A6167	78,154.34	FHLMC 3814 B 3.0 2	3.000	02/15/2026	79,228.96	97.57	76,256.85	(2,972.11)	0.04%	0.81	0.85	AA+	Agency
3137AC3G2	18,080.98	FHLMC 3875 GJ 2.5	2.500	06/15/2026	17,994.81	99.00	17,900.25	(94.56)	0.01%	0.21	0.22	AA+	Agency
3137AFP22	1,980,727.01	FHLMC_3919A	4.000	09/15/2031	1,893,683.34	96.82	1,917,738.70	24,055.36	0.92%	2.58	2.86	AA+	Agency

Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
3137AHDW5	86,147.56	FHLMC 3956 AB 3.5	3.500	11/15/2026	88,624.30	97.67	84,143.43	(4,480.87)	0.04%	0.87	0.91	AA+	Agency AA+
3137AMAB89	85,711.13	FHLMC 3997E	2.000	08/15/2040	87,318.22	94.59	81,072.07	(6,246.15)	0.04%	1.35	1.34	AA+	Agency AA+
3137ANHY4	106,170.59	FHLMC 4013 QU 1.5	1.500	02/15/2027	108,070.05	96.81	102,787.33	(5,282.72)	0.05%	0.63	0.65	AA+	Agency AA+
3137ASSM7	135,449.44	FHLMC 4093 AD 1.5	1.500	08/15/2027	136,253.67	94.46	127,944.11	(8,309.56)	0.06%	1.35	1.38	AA+	Agency AA+
3137ATBM3	122,713.72	FHLMC 4096 LG 1.5	1.500	08/15/2027	123,442.33	94.57	116,049.08	(7,393.25)	0.06%	1.33	1.37	AA+	Agency AA+
3137ATFP2	670,278.70	FHLMC 4091 PA 2.0	2.000	10/15/2041	690,805.99	91.07	610,401.10	(80,404.89)	0.29%	2.48	2.56	AA+	Agency AA+
3137AU2G3	137,239.42	FHLMC 4106 YC 1.5	1.500	09/15/2027	138,054.28	94.35	129,491.98	(8,562.30)	0.06%	1.41	1.45	AA+	Agency AA+
3137AUJN6	138,049.20	FHLMC 4102 LC 3.0	3.000	01/15/2040	140,211.61	97.48	134,568.94	(5,642.67)	0.06%	0.83	0.84	AA+	Agency AA+
3137AUZH5	448,518.56	FHLMC 4122 LB 2.0	2.000	10/01/2027	447,677.59	94.96	425,897.62	(21,779.97)	0.20%	1.45	1.49	AA+	Agency AA+
3137AW4L6	241,930.20	FHLMC 4137 JB 1.5	1.500	10/15/2027	237,998.84	95.19	230,289.63	(7,709.21)	0.11%	1.16	1.18	AA+	Agency AA+
3137AWK46	125,022.64	FHLMC 4136 MC 1.5	1.500	11/15/2027	121,897.07	94.16	117,726.82	(4,170.25)	0.06%	1.44	1.49	AA+	Agency AA+
3137AWVC6	223,840.71	FHLMC 4145 UE 2.0	2.000	12/15/2027	222,546.63	95.12	212,906.56	(9,640.07)	0.10%	1.38	1.42	AA+	Agency AA+
3137AWXG5	1,061,665.47	FHLMC 4139 DA 1.25	1.250	12/15/2027	1,074,936.29	93.56	993,301.22	(81,635.07)	0.48%	1.50	1.55	AA+	Agency AA+
3137B16K3	67,805.34	FHLMC 4177 M 3.0 3	3.000	03/15/2028	67,837.12	97.42	66,053.70	(1,783.42)	0.03%	0.77	0.81	AA+	Agency AA+
3137B2AU4	286,503.85	FHLMC 4199C	1.500	05/15/2028	293,442.62	93.67	268,358.87	(25,083.75)	0.13%	1.58	1.65	AA+	Agency AA+
3137B2K82	68,311.58	FHLMC 4217 KA 3.0	3.000	10/15/2040	70,275.54	96.84	66,149.74	(4,125.80)	0.03%	1.02	1.03	AA+	Agency AA+
3137B6XD8	60,446.03	FHLMC 4287 AB 2.0	2.000	12/15/2026	62,504.97	93.71	56,642.42	(5,862.55)	0.03%	1.62	1.71	AA+	Agency AA+
3137B84S3	46,977.77	FHLMC 4305 CT 2.0	2.000	02/15/2029	46,889.69	97.54	45,820.31	(1,069.38)	0.02%	0.46	0.48	AA+	Agency AA+
3137B84N7	29,416.28	FHLMC 4338 GE 2.5	2.500	05/15/2029	30,432.06	96.69	28,443.78	(1,988.28)	0.01%	0.84	0.88	AA+	Agency AA+
3137BCV39	696,539.80	FHLMC_4375B	2.000	03/15/2043	720,537.77	91.13	634,783.82	(85,753.95)	0.30%	2.81	2.90	AA+	Agency AA+
3137BVCY0	161,000.92	FHMS K112	3.035	08/25/2024	170,361.51	99.59	160,334.67	(10,026.84)	0.08%	0.07	0.07	AA+	Agency AA+
3137FHR54	1,347,667.67	FHLMC 4835B	3.500	12/15/2029	1,292,497.53	95.01	1,280,463.93	(12,033.60)	0.61%	2.81	3.14	AA+	Agency AA+
3137FYPU4	1,042,659.24	FHLMC REMIC SERIES	1.000	01/25/2031	1,050,071.90	88.17	919,289.61	(130,782.29)	0.44%	2.89	2.80	AA+	Agency AA+
3138ERP79	292,255.35	FNMA 15(AL9445	3.000	07/01/2031	310,338.65	95.46	278,992.80	(31,345.85)	0.13%	2.42	2.60	AA+	Agency AA+
3138L9UE0	2,300,823.40	FNMA MU(AM8680	2.630	05/01/2025	2,212,385.51	96.16	2,212,586.82	201.31	1.06%	1.38	1.45	AA+	Agency AA+
3138LKR85	1,346,000.00	FNMA 7Y(AN6781	2.730	09/01/2024	1,306,987.02	97.32	1,309,927.20	2,940.18	0.63%	0.79	0.82	AA+	Agency AA+
3138W9AF7	588,506.90	FNMA #A(AS0005	2.500	07/01/2028	592,277.02	95.18	560,164.41	(32,112.61)	0.27%	1.76	1.84	AA+	Agency AA+
31394FN3	11,735.70	FNMA 2005-92 UF FL	5.793	10/25/2025	11,777.42	99.98	11,733.59	(43.83)	0.01%	0.11	0.36	AA+	Agency AA+
31396LUF0	28,009.96	FHLMC 3143 B 5.5 4	5.500	04/15/2026	29,533.00	98.87	27,692.11	(1,840.89)	0.01%	0.48	0.51	AA+	Agency AA+
31397BBA8	13,363.00	FHLMC 3221 FB FLT	5.500	03/15/2036	13,370.31	100.04	13,368.01	(2.30)	0.01%	0.13	0.14	AA+	Agency AA+
31398LPV3	113,420.42	FHLMC 3577 B 4.0 9	4.000	09/15/2024	115,812.88	99.16	112,469.30	(3,343.58)	0.05%	0.31	0.32	AA+	Agency AA+
31398S836	83,835.75	FNMA 2010-144 YB 3	3.000	12/25/2025	87,084.39	97.29	81,563.16	(5,521.23)	0.04%	0.75	0.78	AA+	Agency AA+
3140J56K0	518,898.12	FNMA #B(BM1773	2.500	03/01/2029	527,005.90	95.39	494,971.73	(32,034.17)	0.24%	1.62	1.69	AA+	Agency AA+
3140X42Q8	1,012,155.91	FNMA #F(FM1682	2.500	03/01/2029	1,024,333.41	95.46	966,234.40	(58,099.01)	0.46%	1.60	1.66	AA+	Agency AA+
3140X6FV8	244,794.61	FNMA #F(FM2879	3.000	06/01/2032	260,247.27	95.47	233,702.97	(26,544.30)	0.11%	2.28	2.39	AA+	Agency AA+
3140X6LJ8	367,791.02	FNMA #F(FM3028	3.000	06/01/2030	389,053.94	96.13	353,561.19	(35,492.75)	0.17%	1.72	1.83	AA+	Agency AA+
31418DS60	552,821.68	FNMA #M(MA4140	1.500	09/01/2030	568,628.92	91.24	504,422.14	(64,206.78)	0.24%	2.61	2.61	AA+	Agency AA+
31418DV76	781,953.28	FNMA 10(MA4225	1.500	01/01/2031	802,968.28	90.96	711,249.06	(91,719.22)	0.34%	2.75	2.76	AA+	Agency AA+
31680EAD3	4,780,000.00	FITAT_23-1	5.530	08/15/2028	4,779,703.64	100.47	4,802,615.14	22,911.50	2.30%	2.04	2.26	NR	AAA
344930AB8	3,500,000.00	FORDO 2023-B	5.570	06/15/2026	3,499,632.85	99.94	3,497,919.25	(1,713.60)	1.68%	0.69	0.73	AAA	AAA
345287AD1	3,020,000.00	FORDL_23-A	4.940	03/20/2026	3,023,892.97	99.39	3,001,492.23	(22,400.74)	1.44%	0.88	0.92	AAA	AAA
3620AR421	77,531.21	GNMA #7(738040X	3.500	03/15/2026	81,165.49	97.75	75,788.31	(5,377.18)	0.04%	0.90	0.95	AA+	Govt
362585AC5	2,250,000.00	GMCAR_22-2	3.100	02/16/2027	2,249,529.75	97.74	2,199,069.67	(50,460.08)	1.06%	0.98	1.00	NR	AAA
38013AD5	5,720,000.00	GMCAR_23-1	4.660	02/16/2028	5,719,127.70	98.72	5,646,932.72	(72,194.98)	2.71%	1.70	1.83	AAA	NR
380149AD6	1,750,000.00	GMCAR_21-2	0.820	10/16/2026	1,628,935.55	94.06	1,646,044.05	17,108.50	0.79%	1.29	1.30	AAA	NR
38378FBN9	415,231.25	GNMA 2013-10 1A 2.	2.000	11/20/2041	423,925.15	93.35	387,636.14	(36,289.01)	0.19%	2.15	1.70	AA+	Agency AA+

Holdings as of 11/30/2023

										from Investment Manager				
Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	DUR	Average Life	Fitch RATING	Moody's RATING	S&P RATING
38378MWY7	848,869.86	GNMA 2013-67 PG 2.	2.000	12/16/2042	859,767.90	93.89	797,018.43	(62,749.47)	0.38%	1.46	1.57	AA+	Agency	AA+
38378YZ77	29,351.89	GNMA 2014-21 DA 2.	2.000	04/16/2026	30,049.00	97.49	28,615.13	(1,433.87)	0.01%	0.85	0.89	AA+	Agency	AA+
38380J3T3	885,477.99	GNMA_18-88	2.900	06/16/2049	876,346.50	93.24	825,590.72	(50,755.78)	0.40%	1.19	1.28	AA+	Govt	AA+
38380VH46	150,422.59	GNMA_18-37F	2.500	01/20/2046	153,431.04	90.36	135,919.91	(17,511.13)	0.07%	4.00	4.21	AA+	Agency	AA+
44935FAD6	2,564,717.83	HART_21-C	0.740	05/15/2026	2,452,511.42	96.99	2,487,533.16	35,021.74	1.19%	0.62	0.61	AAA	NR	AAA
89190GAC1	371,706.81	TAOT_21-B	0.260	11/17/2025	368,875.45	97.62	362,870.48	(6,004.97)	0.17%	0.45	0.45	AAA	NR	AAA
891940AC2	4,625,000.00	TAOT_23-A	4.630	09/15/2027	4,624,997.69	98.72	4,565,593.26	(59,404.43)	2.19%	1.60	1.72	AAA	NR	AAA
89238FAE3	2,025,000.00	TAOT_22-B	3.110	08/16/2027	1,976,510.74	95.20	1,977,721.02	(48,789.72)	0.93%	2.13	2.24	NR	Aaa	AAA
9128283Z1	6,900,000.00	TREASURY NOTE	2.750	02/28/2025	6,653,706.71	97.22	6,708,111.00	54,404.29	3.22%	1.20	1.25	AA+	Govt	AA+
9128285C0	5,740,000.00	TREASURY NOTE	3.000	09/30/2025	5,565,736.41	96.93	5,563,552.40	(2,184.01)	2.67%	1.75	1.83	AA+	Govt	AA+
912828ZT0	12,095,000.00	TREASURY NOTE	0.250	05/31/2025	11,005,001.65	93.32	11,286,570.20	281,568.55	5.42%	1.47	1.50	AA+	Govt	AA+
91282CCX7	8,300,000.00	TREASURY NOTE	0.375	09/15/2024	7,778,148.90	96.25	7,988,750.00	210,601.10	3.83%	0.77	0.79	AA+	Govt	AA+
91282CDB4	2,500,000.00	TREASURY NOTE	0.625	10/15/2024	2,489,656.81	96.11	2,402,825.00	(86,831.81)	1.15%	0.85	0.87	AA+	Govt	AA+
91282CDN8	7,795,000.00	TREASURY NOTE	1.000	12/15/2024	7,776,064.25	95.80	7,467,687.95	(308,376.30)	3.58%	1.01	1.04	AA+	Govt	AA+
91282CDZ1	7,450,000.00	TREASURY NOTE	1.500	02/15/2025	7,153,408.89	95.84	7,139,782.00	(13,626.89)	3.43%	1.18	1.21	AA+	Govt	AA+
91282CEQ0	7,845,000.00	TREASURY NOTE	2.750	05/15/2025	7,869,541.91	96.93	7,603,844.70	(265,697.21)	3.65%	1.40	1.46	AA+	Govt	AA+
91282CEU1	2,715,000.00	TREASURY NOTE	2.875	06/15/2025	2,645,331.17	97.02	2,634,093.00	(11,238.17)	1.26%	1.46	1.54	AA+	Govt	AA+
91282CFG1	6,185,000.00	TREASURY NOTE	3.250	08/31/2024	6,157,236.54	98.49	6,091,482.80	(65,753.74)	2.92%	0.73	0.75	AA+	Govt	AA+
91282CGL9	1,000,000.00	TREASURY NOTE	4.000	02/15/2026	999,612.73	98.67	986,720.00	(12,892.73)	0.47%	2.07	2.21	AA+	Govt	AA+
91282CGX3	4,045,000.00	TREASURY NOTE	3.875	04/30/2025	4,024,314.53	98.52	3,984,972.20	(39,342.33)	1.91%	1.35	1.42	AA+	Govt	AA+
91282CHB0	4,680,000.00	UNITED STATES TREA	3.625	05/15/2026	4,596,357.87	97.85	4,579,473.60	(16,884.27)	2.20%	2.31	2.46	AA+	Govt	AA+
91282CHH7	11,350,000.00	TREASURY NOTE	4.125	06/15/2026	11,217,745.05	99.00	11,236,046.00	18,300.95	5.39%	2.34	2.54	AA+	Govt	AA+
91282CHU8	8,000,000.00	TREASURY NOTE	4.375	08/15/2026	7,925,026.80	99.62	7,969,680.00	44,653.20	3.82%	2.50	2.71	AA+	Govt	AA+
91282CHY0	6,180,000.00	TREASURY NOTE	4.625	09/15/2026	6,125,945.70	100.33	6,200,270.40	74,324.70	2.98%	2.57	2.79	AA+	Govt	AA+
92867UAD4	1,000,000.00	VWALT_23-A	5.810	10/20/2026	999,851.10	100.61	1,006,054.00	6,202.90	0.48%	1.82	1.98	NR	Aaa	AAA
98164JAD6	2,655,000.00	WOART_23-A	4.830	05/15/2028	2,654,549.98	98.87	2,624,903.31	(29,646.67)	1.26%	1.62	1.75	AAA	NR	AAA
					206,161,677.49						203,707,334.77	(2,454,342.72)		
					209,443,818.01						97.76%			
665278404	4,658,989.88	NORTHERN INSTL FDS			4,658,989.88	1.00	4,658,989.88	0.00	2.24%				Aaa-mf	AAAm
												208,366,324.65	(2,454,342.72)	100.00%
												1.50	1.59	

Portfolio NAV	209,120,538.22
# Shares	10,460,117.59
NAV per Share	19.992179



FMIvT Intermediate High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
02008IAD8	3,915,000.00	ALLYL 22-1	3.450	06/15/2027	3,914,256.15	96.60	3,782,069.70	(132,186.45)	2.30%	1.87	1.97	NA	Aaa
05602RAE1	1,780,000.00	BMWOT 22-A	3.440	12/26/2028	1,779,472.05	96.49	1,717,473.41	(61,998.64)	1.04%	2.06	2.18	NR	Aaa
12660DAC1	910,000.00	CNH 22-A	2.940	07/15/2027	909,932.75	96.72	880,137.17	(29,795.58)	0.54%	1.23	1.30	AAA	NR
12664IAD2	2,870,000.00	CNH 22-C	5.250	11/15/2029	2,869,679.13	99.66	2,860,109.69	(9,569.44)	1.74%	3.04	3.39	NR	Aaa
12666DAD3	1,125,000.00	CNH 23-B	5.460	03/17/2031	1,124,865.23	99.80	1,122,740.55	(2,124.68)	0.68%	3.35	3.79	AAA	Aaa
14041NFX4	2,515,000.00	COMET 21-2	1.390	07/15/2030	2,513,839.33	85.14	2,141,342.68	(372,496.65)	1.30%	4.37	4.63	AAA	NR
14043QAD4	3,940,000.00	COPAR 22-1	3.320	09/15/2027	3,939,057.16	95.22	3,751,510.01	(187,547.15)	2.28%	2.27	2.42	AAA	NR
14317HAD3	2,015,000.00	CARMX 22-2	3.620	09/15/2027	2,014,682.64	96.19	1,938,319.58	(76,363.06)	1.18%	2.06	2.19	NR	Aaa
14317IAE7	2,100,000.00	CARMX 21-4	0.820	04/15/2027	1,893,281.25	91.45	1,920,527.70	27,246.45	1.17%	1.81	1.85	NR	Aaa
14318DAD1	2,750,000.00	CARMX 23-1	4.650	01/16/2029	2,749,584.48	98.33	2,703,951.52	(45,632.96)	1.64%	2.48	2.70	AAA	Aaa
14318UAE1	3,940,000.00	CARMX 22-4	5.700	07/17/2028	3,962,782.31	100.88	3,974,510.07	11,727.76	2.42%	2.34	2.59	AAA	NR
14319BAD4	2,220,000.00	CARMX 23-3-A4	5.260	02/15/2029	2,219,930.51	99.77	2,214,955.05	(4,975.46)	1.35%	2.97	3.31	AAA	NR
3128LXB25	50,368.20	FHLMC P(GO-1857	5.000	10/01/2033	49,840.91	100.41	50,574.71	733.80	0.03%	3.11	3.60	AA+	Agency
3128MBZ21	1,887,047.21	FHLMC G(GO-7661	3.000	08/01/2043	1,831,473.44	88.29	1,666,130.59	(165,342.85)	1.01%	5.43	6.83	AA+	Agency
3128MCNF8	18,257.41	FHLMC GOLD #G13790	4.500	04/01/2025	19,077.04	100.56	18,359.65	(717.39)	0.01%	0.50	0.52	AA+	Agency
3128MCCY6	2,902.44	FHLMC GOLD #G14095	4.500	08/01/2025	3,047.56	100.00	2,902.56	(145.00)	0.00%	0.43	0.45	AA+	Agency
3128MIOX1	930,545.50	FGOLD 3(GO-8469	3.500	12/01/2041	908,008.86	91.68	853,077.59	(54,931.27)	0.52%	5.06	6.28	AA+	Agency
3132A8WY1	669,359.85	FNMA #Z(ZS-7863	3.000	03/01/2032	691,741.57	94.26	630,965.37	(60,776.20)	0.38%	2.60	2.70	AA+	Agency
3132A9R74	760,775.19	FNMA #Z(ZS-8610	2.500	05/01/2031	775,752.95	92.82	706,166.75	(69,586.20)	0.43%	2.77	2.84	AA+	Agency
3132XGS49	2,590,000.00	FHLMC M(WN-2338	4.250	01/01/2030	2,569,462.11	94.69	2,452,471.00	(116,991.11)	1.49%	5.02	5.99	AA+	Agency
3133KH4G8	2,572,047.64	FNMA #R(RA-2623	2.500	05/01/2050	2,696,832.14	82.35	2,118,055.51	(578,776.63)	1.29%	6.31	8.53	AA+	Agency
3133IPS57	1,493,277.06	FNMA #R(RD-5040	1.500	10/01/2030	1,532,942.23	91.09	1,360,196.21	(172,746.02)	0.83%	2.70	2.69	AA+	Agency
3136AFN23	904,141.93	FNMA 2013-75 FC FL	5.693	07/25/2042	903,718.11	98.82	893,460.76	(10,257.35)	0.54%	0.30	1.99	AA+	Agency
3136APD58	732.56	FNMA 2015-55 JA 2.	2.000	07/25/2025	736.91	98.46	721.28	(15.63)	0.00%	0.28	0.29	AA+	Agency
3136B57A7	657,723.39	FNMA 19-M19	2.560	09/25/2029	600,583.67	88.74	583,659.79	(16,923.88)	0.35%	4.82	5.31	AA+	Agency
3136BMXZ6	2,745,000.00	FNA 22-M10	2.002	01/25/2032	2,388,314.70	79.66	2,186,628.84	(201,685.86)	1.33%	7.20	8.05	AA+	Agency
3136BNX43	2,880,000.00	FNA 22-M13-A2	2.680	05/25/2032	2,560,837.50	82.73	2,382,670.66	(178,166.84)	1.45%	7.28	8.40	AA+	Agency
3137IEU52	17.10	FNMA PO(250004	6.500	04/01/2024	16.51	101.82	17.41	0.90	0.00%	0.20	0.21	AA+	Agency
3137ZF3H2	7.78	FNMA PO(271800	6.500	02/01/2024	7.51	101.61	7.91	0.40	0.00%	0.10	0.10	AA+	Agency
3137FG617	3,315,000.00	FHMS_K155	3.750	04/25/2033	3,207,780.47	89.12	2,954,265.68	(253,514.79)	1.80%	7.60	9.30	AA+	Agency
3137FREH0	2,000,000.00	FHMS K104 A2 2.253	2.253	01/25/2030	2,193,750.00	86.29	1,725,819.40	(467,930.60)	1.05%	5.46	6.00	AAA	Agency
3137H73P6	1,765,000.00	FHMS_K142	2.400	03/25/2032	1,533,688.48	82.73	1,460,103.84	(73,584.64)	0.89%	7.21	8.21	AA+	Aaa
3139Z1GM5	29,534.40	FED NATL MTG ASSN	3.500	03/25/2033	29,010.88	95.99	28,349.56	(661.32)	0.02%	0.28	0.99	AA+	Agency
31394EDP0	21,585.22	FNMA 2005-58 MA 5.	5.500	07/25/2035	23,743.74	99.09	21,389.21	(2,354.53)	0.01%	0.97	2.60	AA+	Agency
3140ZDC73	49,523.32	FNMA #725594 5.5 7	5.500	07/01/2034	54,185.48	101.51	50,269.64	(3,915.84)	0.03%	3.27	3.85	AA+	Agency
3140ZRF95	58,361.51	FNMA PO(735592	5.000	05/01/2034	56,811.28	100.26	58,516.17	1,704.89	0.04%	3.42	4.01	AA+	Agency
3140QD212	209,571.84	FNMA #C(CA6176	2.500	06/01/2030	221,163.78	93.85	196,674.79	(24,488.99)	0.12%	2.41	2.46	AA+	Agency

FMLIVT Intermediate High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
3140QMZN7	3,674,554.37	FNMA 30/ CB2548	2.500	01/01/2052	3,652,736.71	81.54	2,996,158.14	(656,578.57)	1.82%	6.55	9.02	AA+	Agency AA+
3140QNBNZ4	3,508,065.08	FNMA 30/ CB2755	3.000	02/01/2052	3,567,263.67	85.00	2,981,750.08	(585,513.59)	1.81%	6.26	8.69	AA+	Agency AA+
3140X4DE3	458,001.80	FNMA #F/ FM1000	3.000	04/01/2047	464,084.64	86.90	398,003.56	(66,081.08)	0.24%	6.08	8.03	AA+	Agency AA+
3140X4HG4	883,395.86	FNMA #F/ FM1130	3.000	10/01/2044	906,723.03	88.21	779,278.82	(127,444.21)	0.47%	5.45	6.83	AA+	Agency AA+
3140XMYG5	4,277,123.27	FNMA 30/ F56110	3.000	07/01/2050	3,630,876.67	86.30	3,691,114.61	60,237.94	2.24%	6.27	8.40	AA+	Agency AA+
31410GBT9	314,994.57	FNMA #888450 5.5 8	5.500	08/01/2035	347,330.73	101.63	320,122.68	(27,208.05)	0.19%	2.99	3.46	AA+	Agency AA+
31416M6U3	12,520.68	FNMA #A/ AA4482	4.000	04/01/2039	13,084.11	94.11	11,783.46	(1,300.65)	0.01%	4.27	5.17	AA+	Agency AA+
31418DRM6	903,765.29	FNMA #M/ MA4091	2.000	07/01/2030	940,904.39	92.70	837,781.39	(103,123.00)	0.51%	2.55	2.58	AA+	Agency AA+
31419AGK7	35,821.66	FNMA #AE0201 5.5 8	5.500	08/01/2037	39,359.05	101.51	36,361.49	(2,997.56)	0.02%	3.23	3.79	AA+	Agency AA+
31680EAE1	2,685,000.00	FITAT_ 23-1	5.520	02/17/2031	2,684,994.90	100.71	2,704,029.40	19,034.50	1.64%	3.01	3.38	NR	Aaa AAA
344930AE2	1,300,000.00	FORDO 2023-B	5.060	02/15/2029	1,299,736.75	99.76	1,296,827.09	(2,909.66)	0.79%	2.94	3.35	AAA	NR AAA
38013JAE3	2,915,000.00	GMCAR_ 23-1	4.590	07/17/2028	2,914,040.09	98.12	2,860,059.54	(53,980.55)	1.74%	2.76	3.03	AAA	Aaa NR
41284YAE6	1,930,000.00	HDMOT_ 22-A	3.260	02/15/2030	1,929,434.90	95.92	1,851,281.86	(78,153.04)	1.13%	2.07	2.19	NR	Aaa AAA
437927AD8	1,815,000.00	HAROT_ 23-2	4.910	09/17/2029	1,814,599.25	99.18	1,800,039.14	(14,560.11)	1.09%	2.69	2.96	NR	Aaa AAA
89238FAE3	2,700,000.00	TAOT_ 22-B	3.110	08/16/2027	2,635,347.66	95.20	2,570,294.70	(65,052.96)	1.56%	2.13	2.24	NR	Aaa AAA
912797FH5	1,500,000.00	TEASURY BILL	0.000	05/16/2024	1,466,294.57	97.75	1,466,294.57	0.00	0.89%	0.45	0.46	Govt	Govt A-1+
9128282R0	1,500,000.00	US TREASURY 2.25 8	2.250	08/15/2027	1,448,355.61	92.69	1,390,320.00	(58,035.61)	0.85%	3.47	3.71	AA+	Govt AA+
9128283W8	3,000,000.00	US TREASURY 2.75 2	2.750	02/15/2028	2,971,568.93	93.81	2,814,270.00	(157,298.93)	1.71%	3.88	4.21	AA+	Govt AA+
9128284V9	3,035,000.00	US TREASURY 2.875	2.875	08/15/2028	2,985,574.84	93.76	2,845,555.30	(140,019.54)	1.73%	4.30	4.71	AA+	Govt AA+
912828P46	3,000,000.00	US TREASURY 1.625	1.625	02/15/2026	2,944,347.94	93.75	2,812,620.00	(131,727.94)	1.71%	2.13	2.21	AA+	Govt AA+
912828U24	2,350,000.00	US TREASURY 2.0 11	2.000	11/15/2026	2,193,365.94	93.24	2,191,093.00	(2,272.94)	1.33%	2.82	2.96	AA+	Govt AA+
912828XB1	5,500,000.00	US TREASURY 2.125	2.125	05/15/2025	5,409,647.62	96.06	5,283,245.00	(126,402.62)	3.21%	1.40	1.46	AA+	Govt AA+
912828Z94	4,500,000.00	US TREASURY 1.5 2/	1.500	02/15/2030	4,730,955.50	84.61	3,807,585.00	(923,370.50)	2.32%	5.77	6.21	AA+	Govt AA+
912828ZL7	2,475,000.00	TREASURY NOTE	0.375	04/30/2025	2,312,006.34	93.77	2,320,807.50	8,801.16	1.41%	1.38	1.42	AA+	Govt AA+
91282CBP5	2,930,000.00	TREASURY NOTE	1.125	02/29/2028	2,900,368.36	87.53	2,564,541.10	(335,827.26)	1.56%	4.05	4.25	AA+	Govt AA+
91282CBZ3	4,000,000.00	TREASURY NOTE	1.250	04/30/2028	3,988,297.25	87.61	3,504,360.00	(483,937.25)	2.13%	4.21	4.42	AA+	Govt AA+
91282CCE9	1,300,000.00	TREASURY NOTE	1.250	05/31/2028	1,299,141.92	87.42	1,136,434.00	(162,707.92)	0.69%	4.29	4.50	AA+	Govt AA+
91282CCH2	1,505,000.00	TREASURY NOTE	1.250	06/30/2028	1,505,829.07	87.22	1,312,645.95	(193,183.12)	0.80%	4.34	4.58	AA+	Govt AA+
91282CCR0	3,050,000.00	TREASURY NOTE	1.000	07/31/2028	3,037,979.00	85.97	2,622,054.50	(415,924.50)	1.59%	4.45	4.67	AA+	Govt AA+
91282CDP3	3,000,000.00	TREASURY NOTE	1.375	12/31/2028	2,933,566.69	86.54	2,596,170.00	(337,396.69)	1.58%	4.78	5.08	AA+	Govt AA+
91282CEB3	3,000,000.00	TREASURY NOTE	1.875	02/28/2029	3,011,847.94	88.49	2,654,760.00	(357,087.94)	1.61%	4.87	5.25	AA+	Govt AA+
91282CED9	1,500,000.00	TREASURY NOTE	1.750	03/15/2025	1,472,817.53	95.94	1,439,175.00	(33,642.53)	0.88%	1.25	1.29	AA+	Govt AA+
91282CEM9	915,000.00	TREASURY NOTE	2.875	04/30/2029	905,889.40	92.89	849,916.05	(55,973.35)	0.52%	4.92	5.42	AA+	Govt AA+
91282CEP2	2,510,000.00	TREASURY NOTE	2.875	05/15/2032	2,500,699.88	89.46	2,245,471.10	(255,228.78)	1.37%	7.34	8.46	AA+	Govt AA+
91282CFF3	6,785,000.00	TREASURY NOTE	2.750	08/15/2032	6,520,222.07	88.28	5,990,137.25	(530,084.82)	3.64%	7.51	8.71	AA+	Govt AA+
91282CFH9	6,300,000.00	TREASURY NOTE	3.125	08/31/2027	6,240,712.51	95.61	6,023,367.00	(217,345.51)	3.66%	3.46	3.75	AA+	Govt AA+
91282CFV8	1,800,000.00	TREASURY NOTE	4.125	11/15/2032	1,889,304.08	98.14	1,766,466.00	(122,838.08)	1.07%	7.40	8.96	AA+	Govt AA+
91282CGJ4	2,200,000.00	TREASURY NOTE	3.500	01/31/2030	2,134,438.49	95.30	2,096,710.00	(37,728.49)	1.28%	5.40	6.17	AA+	Govt AA+
91282CGS4	2,480,000.00	TREASURY NOTE	3.625	03/31/2030	2,478,556.80	95.86	2,377,228.80	(101,328.00)	1.45%	5.55	6.33	AA+	Govt AA+
91282CHB0	2,000,000.00	UNITED STATES TREA	3.625	05/15/2026	1,978,209.83	97.85	1,957,040.00	(21,169.83)	1.19%	2.31	2.46	AA+	Govt AA+
91282CHC8	2,700,000.00	TREASURY NOTE	3.375	05/15/2033	2,629,241.27	92.38	2,494,125.00	(135,116.27)	1.52%	7.93	9.46	AA+	Govt AA+
91282CHT1	8,830,000.00	TREASURY NOTE	3.875	08/15/2033	8,336,606.02	96.16	8,490,574.80	153,968.78	5.16%	7.89	9.71	AA+	Govt AAA
91282CHX2	585,000.00	TREASURY NOTE	4.375	08/31/2028	578,009.38	100.25	586,439.10	8,429.72	0.36%	4.21	4.75	AA+	Govt AA+

FMLIVT Intermediate High Quality Bond Fund
Holdings as of 11/30/2023

Asset ID	Units	Asset Description	Interest Rate	Maturity Date	Cost	Price	Market Value	Unrealized Gain/Loss	% of Total Market	from Investment Manager			
										DUR	Average Life	Fitch RATING	Moody's RATING
92867UAE2	2,450,000.00	VWALT_23-A	5.800	04/20/2028	2,449,693.26	100.56	2,463,655.56	13,962.30	1.50%	2.17	2.38	NR	Aaa
98164GAD2	4,025,000.00	WOART_22-A	1.900	03/15/2028	4,024,787.08	93.17	3,749,922.64	(274,864.44)	2.28%	2.10	2.15	AAA	NR
	173,829,022.13				170,862,742.49		160,396,972.19	-10,465,770.30	97.54%				
665278404	4,046,819.09	NORTHERN INSTL FDS			4,046,819.09	1.00	4,046,819.09	0.00	2.46%				Aaa-mf
													AAAm
					174,909,561.58		164,443,791.28	(10,465,770.30)	100.00%	4.15	4.80		

Portfolio NAV	164,977,637.11
# Shares	6,771,031.37
NAV per Share	24.365215

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH SHORT TERM PORTFOLIO - 68904245

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Commercial Paper												
BNP PARIBAS NY BRANCH COMM PAPER	09659CZ84	09659CZ84	2,400,000.00	A-1	P-1	04/14/23	04/14/23	2,318,445.33	5.32	0.00	2,397,601.33	2,397,127.20
DTT 03/08/2023 0.000% 12/08/2023												
NATIXIS NY BRANCH COMM PAPER	63873JA91	63873JA91	2,400,000.00	A-1	P-1	04/14/23	04/17/23	2,307,618.00	5.40	0.00	2,386,506.00	2,385,362.40
DTT 04/14/2023 0.000% 01/09/2024												
MUFG BANK LTD/NY COMM PAPER	62479LC86	62479LC86	1,000,000.00	A-1	P-1	06/13/23	06/14/23	958,906.67	5.76	0.00	984,973.33	984,724.00
DTT 06/14/2023 0.000% 03/08/2024												
Security Type Sub-Total			5,800,000.00					5,584,970.00	5.43	0.00	5,769,080.66	5,767,213.60
Managed Account Sub-Total			5,800,000.00					5,584,970.00	5.43	0.00	5,769,080.66	5,767,213.60
Securities Sub-Total			\$5,800,000.00					\$5,584,970.00	5.43%	\$0.00	\$5,769,080.66	\$5,767,213.60
Accrued Interest												\$0.00
Total Investments												\$5,767,213.60

Managed Account Detail of Securities Held For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	AA+	Aaa	01/03/22	01/05/22	975,820.31	1.12	319.37	989,697.18	937,500.00
US TREASURY NOTES DTD 05/31/2020 0.250% 05/31/2025	912828ZT0	AA+	Aaa	01/21/21	01/22/21	373,037.11	0.37	2.56	374,324.72	349,804.69
US TREASURY NOTES DTD 06/30/2020 0.250% 06/30/2025	912828ZW3	AA+	Aaa	12/02/21	12/06/21	486,640.63	1.01	523.10	494,079.60	465,000.00
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	AA+	Aaa	04/22/21	04/26/21	206,128.13	0.68	132.69	208,441.99	194,053.13
US TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025	91282CAT8	AA+	Aaa	04/29/21	04/30/21	488,437.50	0.77	106.46	495,079.79	459,218.75
US TREASURY NOTES DTD 11/30/2020 0.375% 11/30/2025	91282CAZ4	AA+	Aaa	09/03/21	09/08/21	316,100.00	0.67	3.28	318,156.09	293,800.00
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	AA+	Aaa	01/21/21	01/22/21	373,637.70	0.45	588.49	374,425.33	343,535.18
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	AA+	Aaa	05/05/21	05/05/21	490,546.88	0.78	626.70	495,677.33	456,406.25
US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	AA+	Aaa	12/02/21	12/06/21	485,000.00	1.12	626.70	492,168.75	456,406.25
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	AA+	Aaa	03/01/21	03/03/21	522,792.97	0.69	2,384.51	510,162.39	468,750.00
US TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	AA+	Aaa	11/02/21	11/03/21	492,636.72	1.09	319.37	496,042.07	456,875.00
US TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	AA+	Aaa	06/02/21	06/04/21	74,841.80	0.79	1.54	74,920.81	68,343.75
US TREASURY NOTES DTD 05/31/2021 1.125% 10/31/2026	91282CCF6	AA+	Aaa	09/29/21	09/30/21	173,379.88	0.95	3.58	174,132.89	159,468.75
US TREASURY NOTES DTD 10/31/2021 1.125% 10/31/2026	91282CDG3	AA+	Aaa	01/30/23	01/31/23	453,183.59	3.83	479.05	463,579.64	454,765.60

Managed Account Detail of Securities Held For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note										
US TREASURY NOTES DTD 03/31/2022 2.500% 03/31/2027	91282CEF4	AA+	Aaa	04/01/22	04/05/22	748,271.48	2.55	3,176.23	748,845.75	705,937.50
US TREASURY NOTES DTD 04/30/2022 2.750% 04/30/2027	91282CEN7	AA+	Aaa	05/03/22	05/04/22	519,934.57	2.96	1,229.57	521,535.94	497,355.50
US TREASURY NOTES DTD 05/15/2017 2.375% 05/15/2027	912828X88	AA+	Aaa	07/05/22	07/06/22	487,949.22	2.91	521.98	491,434.03	467,500.00
US TREASURY NOTES DTD 05/31/2022 2.625% 05/31/2027	91282CET4	AA+	Aaa	06/08/22	06/09/22	491,250.00	3.01	35.86	493,850.44	471,171.90
US TREASURY NOTES DTD 06/30/2022 3.250% 06/30/2027	91282CEW7	AA+	Aaa	08/09/22	08/11/22	455,378.91	2.98	6,120.24	453,940.71	432,984.38
US TREASURY NOTES DTD 07/31/2022 2.750% 07/31/2027	91282CFB2	AA+	Aaa	08/02/22	08/03/22	150,087.89	2.74	1,378.74	150,064.51	141,656.25
US TREASURY NOTES DTD 10/31/2022 4.125% 10/31/2027	91282CFU0	AA+	Aaa	12/05/22	12/07/22	405,234.38	3.83	1,405.22	404,183.99	396,312.48
US TREASURY NOTES DTD 10/31/2020 0.500% 10/31/2027	91282CAU5	AA+	Aaa	01/30/23	01/31/23	430,546.88	3.72	212.91	442,723.21	430,781.25
US TREASURY NOTES DTD 12/31/2022 3.875% 12/31/2027	91282CGC9	AA+	Aaa	01/03/23	01/06/23	104,675.98	3.94	1,702.68	104,734.55	103,080.47
US TREASURY NOTES DTD 01/31/2023 3.500% 01/31/2028	91282CGH8	AA+	Aaa	01/30/23	01/31/23	495,957.03	3.68	5,849.18	496,630.12	483,593.75
US TREASURY NOTES DTD 04/30/2023 3.500% 04/30/2028	91282CHA2	AA+	Aaa	05/01/23	05/03/23	412,957.42	3.61	1,237.02	413,194.83	401,058.57
US TREASURY NOTES DTD 05/15/2018 2.875% 05/15/2028	9128284N7	AA+	Aaa	05/18/23	05/24/23	578,109.38	3.68	758.24	580,409.22	564,281.28
US TREASURY NOTES DTD 05/31/2023 3.625% 05/31/2028	91282CHE4	AA+	Aaa	06/01/23	06/02/23	363,773.83	3.70	36.15	363,896.11	354,620.31
US TREASURY NOTES DTD 06/30/2021 1.250% 06/30/2028	91282CCH2	AA+	Aaa	11/02/23	11/06/23	420,691.80	4.67	2,563.18	421,712.24	427,371.88

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type / Description	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
Dated Date / Coupon / Maturity	Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
U.S. Treasury Bond / Note									
US TREASURY N/B NOTES	AA+	Aaa	11/02/23	11/06/23	1,212,328.13	4.64	4,982.14	1,212,176.68	1,229,625.00
DTD 10/31/2023 4.875% 10/31/2028									

Security Type Sub-Total	13,480,000.00				13,189,330.12	2.50	37,326.74	13,260,220.91	12,671,257.87
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Supra-National Agency Bond / Note

ASIAN DEVELOPMENT BANK CORPORATE NOTES	AAA	Aaa	06/02/21	06/09/21	819,508.00	0.40	1,452.08	819,913.52	798,842.36
DTD 06/09/2021 0.375% 06/11/2024									
INTER-AMERICAN DEVEL BK NOTES	AAA	Aaa	09/15/21	09/23/21	414,692.90	0.52	391.94	414,916.78	399,350.35
DTD 09/23/2021 0.500% 09/23/2024									

Security Type Sub-Total	1,235,000.00				1,234,200.90	0.44	1,844.02	1,234,830.30	1,198,192.71
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Municipal Bond / Note

HOUSTON, TX TXBL GO BONDS	AA	Aa3	08/23/19	09/10/19	230,000.00	1.95	1,121.25	230,000.00	227,959.90
DTD 09/10/2019 1.950% 03/01/2024									
TAMPA WTR & WSTWTR SYS, FL TXBL REV BONDS	AAA	Aaa	07/17/20	07/28/20	90,000.00	0.71	106.05	90,000.00	86,619.60
DTD 07/28/2020 0.707% 10/01/2024									
MS ST TXBL GO BONDS	AA	Aa2	07/24/20	08/06/20	85,000.00	0.57	40.02	85,000.00	81,258.30
DTD 08/06/2020 0.565% 11/01/2024									
NY ST URBAN DEV CORP TXBL REV BONDS	NR	NR	12/16/20	12/23/20	255,000.00	0.87	468.35	255,000.00	239,911.65
DTD 12/23/2020 0.870% 03/15/2025									
FL ST BOARD OF ADMIN TXBL REV BONDS	AA	Aa3	09/03/20	09/16/20	25,176.75	1.11	131.04	25,058.41	23,548.50
DTD 09/16/2020 1.258% 07/01/2025									
FL ST BOARD OF ADMIN TXBL REV BONDS	AA	Aa3	09/03/20	09/16/20	145,000.00	1.26	760.04	145,000.00	136,581.30
DTD 09/16/2020 1.258% 07/01/2025									
LOS ANGELES CCD, CA TXBL GO BONDS	AA+	Aaa	10/30/20	11/10/20	95,000.00	0.77	244.78	95,000.00	88,389.90
DTD 11/10/2020 0.773% 08/01/2025									

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type / Description	Dated Date / Coupon / Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
MIN ST TXBL GO BONDS	60412AVJ9		AAA	Aaa	08/11/20	08/25/20	265,000.00	0.63	556.50	265,000.00	246,606.35
DTD 08/25/2020 0.630% 08/01/2025											
NY ST DORM AUTH PITTS TXBL REV BONDS	64990FD50		AA+	NR	06/16/21	06/23/21	100,000.00	1.19	250.59	100,000.00	91,829.00
DTD 06/23/2021 1.187% 03/15/2026											
NEW YORK ST DORM AUTH MUNICIPAL BONDS	64990FY32		AA+	NR	03/16/22	03/25/22	140,000.00	2.74	809.23	140,000.00	133,610.40
DTD 03/25/2022 2.738% 03/15/2026											
CT ST TXBL GO BONDS	20772KNX3		AA-	Aa3	05/20/21	06/04/21	90,000.00	1.12	505.35	90,000.00	82,194.30
DTD 06/04/2021 1.123% 06/01/2026											
CONNECTICUT ST-A-TXBL MUNICIPAL BONDS	20772TKT5		AA-	Aa3	06/01/23	06/22/23	100,000.00	4.51	200.27	100,000.00	98,049.00
DTD 06/22/2023 4.506% 05/15/2028											

Security Type Sub-Total 1,620,000.00 1,620,176.75 1.43 5,193.47 1,620,058.41 1,536,558.20

Federal Agency Mortgage-Backed Security

FR Z57331	3132A8EC9		AA+	Aaa	02/13/20	02/18/20	74,527.86	2.60	179.53	73,575.16	68,104.41
DTD 09/01/2018 3.000% 12/01/2030											
FREDDIE MAC POOL	3132CWHK3		AA+	Aaa	02/05/20	02/18/20	72,976.80	2.67	176.35	72,221.33	66,666.66
DTD 12/01/2019 3.000% 05/01/2032											
FN FS2986	3140XJ87		AA+	Aaa	10/18/22	10/21/22	201,416.32	4.37	691.93	202,105.00	202,620.00
DTD 09/01/2022 4.000% 10/01/2032											
FN CA4328	3140QBY28		AA+	Aaa	11/15/19	11/19/19	62,622.19	2.76	152.11	62,139.93	56,479.30
DTD 09/01/2019 3.000% 10/01/2034											
FN FM2694	3140X57G2		AA+	Aaa	03/24/20	03/25/20	81,348.41	2.57	193.00	80,324.37	72,016.42
DTD 03/01/2020 3.000% 03/01/2035											
FN FM3701	3140X7DF3		AA+	Aaa	07/27/20	07/29/20	71,259.86	2.04	140.24	70,376.92	61,118.18
DTD 06/01/2020 2.500% 07/01/2035											
FN FS2262	3140XHQO3		AA+	Aaa	06/27/22	06/30/22	169,573.95	3.89	558.18	169,372.13	161,815.69
DTD 06/01/2022 4.000% 06/01/2037											

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260											
Security Type/Description		S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market	
Dated	Coupon/Maturity	Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value	
Security Type Sub-Total		722,745.83				733,725.39	3.39	2,091.34	730,114.84	688,820.66	
Federal Agency Commercial Mortgage-Backed Security											
FHMS K047 A2		3137BKRJ1	Aaa	05/19/22	05/24/22	412,626.56	3.10	1,137.41	411,265.55	398,707.69	
DTD 07/30/2015	3.329% 05/01/2025										
FHMS K733 A2		3137FJX07	Aaa	08/10/23	08/15/23	202,955.36	5.24	652.31	203,826.62	203,575.33	
DTD 11/09/2018	3.750% 08/01/2025										
FHMS K058 A2		3137BSP72	Aaa	04/12/23	04/17/23	377,024.41	4.14	873.28	380,434.09	371,958.90	
DTD 11/09/2016	2.653% 08/01/2026										
FHMS K061 A2		3137BTUM1	Aaa	05/19/23	05/24/23	290,765.63	4.31	836.75	292,168.78	287,232.02	
DTD 01/30/2017	3.347% 11/01/2026										
FHMS K063 A2		3137BVZ82	Aaa	05/19/23	05/24/23	416,982.42	4.34	1,229.08	418,868.88	411,973.65	
DTD 03/01/2017	3.430% 01/01/2027										
FHMS K505 A2		3137HACX2	Aaa	07/13/23	07/20/23	414,095.08	4.59	1,646.49	413,786.45	406,867.05	
DTD 07/01/2023	4.819% 06/01/2028										
FNA 2023-M6 A2		3136BODE6	Aaa	07/18/23	07/31/23	403,049.22	4.58	1,431.58	403,524.98	396,963.29	
DTD 07/01/2023	4.190% 07/01/2028										
FHMS K506 A2		3137HAMH6	Aaa	09/07/23	09/14/23	403,934.87	4.99	1,588.75	404,170.92	403,313.70	
DTD 09/01/2023	4.650% 08/01/2028										
FHMS K508 A2		3137HAQ74	Aaa	10/11/23	10/19/23	401,006.24	5.26	1,619.50	401,202.42	405,604.16	
DTD 10/01/2023	4.740% 08/01/2028										
FHMS K509 A2		3137HAST4	Aaa	10/25/23	10/31/23	300,116.27	5.60	1,252.92	300,269.75	309,047.58	
DTD 10/01/2023	4.850% 09/01/2028										
FHMS K507 A2		3137HAMS2	Aaa	09/20/23	09/28/23	405,099.27	5.07	1,640.00	405,253.28	407,937.43	
DTD 09/01/2023	4.800% 09/01/2028										
FHMS K510 A2		3137HB3D4	Aaa	11/14/23	11/21/23	149,566.35	5.14	633.63	149,568.53	151,336.76	
DTD 11/01/2023	5.069% 10/01/2028										
FHMS K511 A2		3137HB3G7	Aaa	11/28/23	12/07/23	229,339.21	4.93	186.30	229,339.21	229,339.21	
DTD 12/07/2023	4.860% 10/25/2028										

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
FHMS KJ45 A1	DTD 05/01/2023 4.455%	3137HA4K9	AA+	Aaa	05/18/23	05/25/23	414,230.49	4.46	1,537.83	414,230.57	403,679.61

Security Type Sub-Total			4,897,970.86				4,820,791.38	4.64	16,265.83	4,827,910.03	4,787,536.38
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Federal Agency Collateralized Mortgage Obligation											
FHR 4096 PA	DTD 08/01/2012 1.375%	3137ATCD2	AA+	Aaa	02/21/20	02/26/20	59,694.80	1.49	68.96	59,942.45	56,432.48
FNR 2012-145 EA	DTD 12/01/2012 1.250%	3136AAZ57	AA+	Aaa	02/07/20	02/12/20	31,004.65	1.44	32.76	31,220.19	29,446.98
FNR 2015-33 P	DTD 05/01/2015 2.500%	3136APCJ9	AA+	Aaa	02/14/20	02/20/20	51,112.97	2.40	104.49	50,970.07	47,369.14
FNR 2016-19 AH	DTD 03/01/2016 3.000%	3136ARB64	AA+	Aaa	07/08/20	07/13/20	34,834.06	2.58	80.65	34,495.29	29,961.20

Security Type Sub-Total			174,052.12				176,646.48	1.94	286.86	176,628.00	163,209.80
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Federal Agency Bond / Note											
FREDDIE MAC NOTES	DTD 12/04/2020 0.250%	3137EAF2	AA+	Aaa	12/02/20	12/04/20	24,975.25	0.28	30.73	24,999.93	24,989.20
FANNIE MAE NOTES	DTD 04/24/2020 0.625%	3135G03U5	AA+	Aaa	04/22/20	04/24/20	439,093.60	0.67	297.92	439,747.56	414,364.72
FREDDIE MAC NOTES	DTD 07/23/2020 0.375%	3137EAEU9	AA+	Aaa	07/21/20	07/23/20	144,277.90	0.48	196.35	144,763.26	134,805.92
FEDERAL HOME LOAN BANK NOTES (CALLABLE)	DTD 02/10/2021 0.830%	3130AKYH3	AA+	Aaa	08/18/22	08/19/22	304,507.40	3.36	870.12	314,682.23	300,633.78

Security Type Sub-Total			950,000.00				912,854.15	1.55	1,395.12	924,192.98	874,793.62
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Corporate Note											
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Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
PNC BANK NA CORP NOTES (CALLABLE) DTD 01/23/2019 3.500% 01/23/2024		693475AV7	A-	A3	10/23/19	10/25/19	95,067.90	2.11	1,120.00	90,073.35	89,663.85
CHARLES SCHWAB CORP NOTES (CALLABLE) DTD 03/18/2021 0.750% 03/18/2024		808513BN4	A-	A2	03/16/21	03/18/21	29,985.00	0.77	45.63	29,988.52	29,569.86
BANK OF NY MELLON CORP NOTES (CALLABLE) DTD 04/26/2021 0.500% 04/26/2024		06406RAS6	A	A1	04/19/21	04/26/21	69,925.10	0.54	34.03	69,989.95	68,583.97
UNITEDHEALTH GROUP INC (CALLABLE) CORP N DTD 05/19/2021 0.550% 05/15/2024		91324PEB4	A+	A2	05/17/21	05/19/21	9,989.60	0.59	2.44	9,998.42	9,774.99
US BANCORP NOTES (CALLABLE) DTD 07/29/2019 2.400% 07/30/2024		91159HHX1	A	A3	07/24/19	07/29/19	214,789.30	2.42	1,734.33	214,972.11	210,326.76
PRINCIPAL LIFE GLB FND II NOTES DTD 08/25/2021 0.750% 08/23/2024		74256LEQ8	A+	A1	08/18/21	08/25/21	129,919.40	0.77	265.42	129,980.40	125,280.74
MET LIFE GLOB FUNDING I NOTES DTD 09/28/2021 0.700% 09/27/2024		59217GEP0	AA-	Aa3	09/21/21	09/28/21	194,976.60	0.70	242.67	194,993.57	187,184.79
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024		06406RAL1	A	A1	01/21/20	01/28/20	30,132.00	2.00	64.75	30,025.01	29,097.66
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024		06406RAL1	A	A1	10/17/19	10/24/19	89,842.50	2.14	194.25	89,971.72	87,292.98
JOHN DEERE CAPITAL CORP DTD 01/09/2020 2.050% 01/09/2025		24422EVC0	A	A2	01/06/20	01/09/20	89,974.80	2.06	727.75	89,994.41	86,861.79
PROTECTIVE LIFE GLOBAL NOTES DTD 01/13/2022 1.646% 01/13/2025		74368CBJ2	AA-	A1	01/06/22	01/13/22	210,000.00	1.65	1,325.03	210,000.00	200,550.63
NEW YORK LIFE GLOBAL FDG NOTES DTD 01/14/2022 1.450% 01/14/2025		64952WEK5	AA+	Aaa	01/11/22	01/14/22	204,778.60	1.49	1,131.20	204,917.18	196,540.68
GOLDMAN SACHS GROUP INC (CALLABLE) CORP DTD 01/24/2022 1.757% 01/24/2025		38141GZH0	BBB+	A2	01/19/22	01/24/22	205,000.00	1.76	1,270.65	205,000.00	203,437.29

For the Month Ending **November 30, 2023**
Managed Account Detail of Securities Held
TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note										
NATIONAL RURAL UTIL COOP CORPORATE NOTES	63743HFC1	A-	A2	01/31/22	02/07/22	59,998.20	1.88	356.25	59,999.29	57,537.36
DTD 02/07/2022 1.875% 02/07/2025										
TOYOTA MOTOR CREDIT CORP CORP NOTES	89236TGT6	A+	A1	02/10/20	02/13/20	244,835.85	1.81	1,323.00	244,960.47	235,189.47
DTD 02/13/2020 1.800% 02/13/2025										
JOHN DEERE CAPITAL CORP CORPORATE NOTES	24422EWB1	A	A2	03/02/22	03/07/22	24,989.25	2.14	123.96	24,995.47	24,083.38
DTD 03/07/2022 2.125% 03/07/2025										
ROCHE HOLDINGS INC (CALLABLE) CORPORATE	771196BT8	AA	Aa2	03/03/22	03/10/22	430,000.00	2.13	2,062.71	430,000.00	414,239.64
DTD 03/10/2022 2.132% 03/10/2025										
TEXAS INSTRUMENTS INC CORP NOTES (CALLAB	882508BH6	A+	Aa3	03/03/20	03/12/20	69,895.70	1.41	211.22	69,973.33	66,757.18
DTD 03/12/2020 1.375% 03/12/2025										
BANK OF AMERICA CORP NOTES (CALLABLE)	06051GJR1	A-	A1	04/16/21	04/22/21	90,000.00	0.98	95.16	90,000.00	88,080.84
DTD 04/22/2021 0.976% 04/22/2025										
CITIGROUP INC (CALLABLE) CORPORATE NOTES	172967MX6	BBB+	A3	04/27/21	05/04/21	45,000.00	0.98	36.79	45,000.00	43,972.29
DTD 05/04/2021 0.981% 05/01/2025										
CITIGROUP INC (CALLABLE) CORPORATE NOTES	172967MX6	BBB+	A3	04/28/21	05/04/21	45,088.65	0.93	36.79	45,012.33	43,972.29
DTD 05/04/2021 0.981% 05/01/2025										
APPLE INC (CALLABLE) CORP NOTES	037833DT4	AA+	Aaa	05/04/20	05/11/20	114,794.15	1.16	71.88	114,940.59	108,715.37
DTD 05/11/2020 1.125% 05/11/2025										
WELLS FARGO & COMPANY CORP NOTES (CALLAB	95000U2T9	BBB+	A1	05/12/21	05/19/21	55,000.00	0.81	14.76	55,000.00	53,602.29
DTD 05/19/2021 0.805% 05/19/2025										

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
WELLS FARGO & COMPANY CORP NOTES (CALLAB	DTD 05/19/2021 0.805% 05/19/2025	95000U2T9	BBB+	A1	05/13/21	05/19/21	165,316.80	0.76	44.27	165,049.14	160,806.85
MORGAN STANLEY CORP NOTES (CALLABLE)	DTD 06/01/2021 0.790% 05/30/2025	61747YEA9	A-	A1	05/26/21	06/01/21	170,000.00	0.79	3.73	170,000.00	165,120.66
HONEYWELL INTL CORP NOTES (CALLABLE)	DTD 05/18/2020 1.350% 06/01/2025	438516CB0	A	A2	05/14/20	05/18/20	44,995.50	1.35	303.75	44,998.66	42,579.86
HERSHEY CO CORP NOTES (CALLABLE)	DTD 06/01/2020 0.900% 06/01/2025	427866BF4	A	A1	05/27/20	06/01/20	69,870.50	0.94	315.00	69,961.14	65,712.43
EMERSON ELECTRIC CO CORPORATE NOTES (CAL	DTD 05/21/2015 3.150% 06/01/2025	291011BG8	A	A2	09/29/20	09/30/20	82,886.25	0.85	1,181.25	77,229.47	72,745.65
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE	DTD 06/01/2021 0.824% 06/01/2025	46647PCH7	A-	A1	05/24/21	06/01/21	265,000.00	0.82	1,091.80	265,000.00	257,753.84
AMERICAN EXPRESS CORP NOTES (CALLABLE)	DTD 08/03/2022 3.950% 08/01/2025	025816CV3	BBB+	A2	07/25/22	08/03/22	114,885.00	3.99	1,514.17	114,935.98	112,229.88
NEW YORK LIFE GLOBAL FDG NOTES	DTD 08/05/2022 3.600% 08/05/2025	64952WEU3	AA+	Aaa	08/01/22	08/05/22	449,874.00	3.61	5,220.00	449,929.53	438,034.05
APPLE INC (CALLABLE) CORPORATE NOTES	DTD 08/20/2020 0.550% 08/20/2025	037833DX5	AA+	Aaa	08/13/20	08/20/20	59,858.40	0.60	92.58	59,951.30	55,749.66
MET LIFE GLOB FUNDING I NOTES	DTD 08/25/2022 4.050% 08/25/2025	59217GFC8	AA-	Aa3	08/18/22	08/25/22	334,869.35	4.06	3,618.00	334,924.54	326,891.66
MASSMUTUAL GLOBAL FUNDJIN NOTES	DTD 08/26/2022 4.150% 08/26/2025	57629WDK3	AA+	Aa3	08/23/22	08/26/22	199,794.00	4.19	2,190.28	199,880.84	196,413.60
BURLINGTN NORTH SANTA FE CORP NOTES (CAL	DTD 08/20/2015 3.650% 09/01/2025	12189LAY7	AA-	A3	05/20/21	05/24/21	199,611.00	1.03	1,642.50	187,315.74	175,501.26

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
Dated Date/Coupon/Maturity	Par	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
Corporate Note									
ABBOTT LABORATORIES CORPORATE NOTES (CAL	55,000.00	AA-	Aa3	09/24/20	09/28/20	63,023.40	0.87	57,620.08	53,999.94
DTD 03/22/2017 3.875% 09/15/2025									
MORGAN STANLEY CORPORATE NOTES (CALLABLE	60,000.00	A-	A1	10/16/20	10/21/20	60,000.00	0.86	60,000.00	56,973.66
DTD 10/21/2020 0.864% 10/21/2025									
BANK OF NY MELLON CORP (CALLABLE) CORPOR	60,000.00	A	A1	01/21/21	01/28/21	59,871.00	0.79	59,944.26	54,569.10
DTD 01/28/2021 0.750% 01/28/2026									
APPLE INC (CALLABLE) CORPORATE NOTES	75,000.00	AA+	Aaa	02/01/21	02/08/21	74,831.25	0.75	74,926.07	68,813.25
DTD 02/08/2021 0.700% 02/08/2026									
GOLDMAN SACHS GROUP INC CORP NOTES (CALL	75,000.00	BBB+	A2	02/10/21	02/12/21	75,000.00	0.86	75,000.00	70,220.25
DTD 02/12/2021 0.855% 02/12/2026									
CHARLES SCHWAB CORP CORP NOTES (CALLABLE	125,000.00	A-	A2	12/08/20	12/11/20	124,847.50	0.92	124,933.86	112,283.38
DTD 12/11/2020 0.900% 03/11/2026									
BANK OF AMERICA CORP NOTES (CALLABLE)	220,000.00	A-	A1	03/17/22	03/22/22	220,000.00	3.38	220,000.00	212,047.66
DTD 03/22/2022 3.384% 04/02/2026									
BANK OF AMERICA CORP NOTES	140,000.00	A-	A1	02/01/22	02/03/22	147,642.60	2.14	144,328.82	134,807.68
DTD 04/19/2016 3.500% 04/19/2026									
PACCAR FINANCIAL CORP CORPORATE NOTES	60,000.00	A+	A1	05/04/21	05/10/21	59,959.20	1.11	59,980.08	54,744.30
DTD 05/10/2021 1.100% 05/11/2026									
IBM CORP	195,000.00	A-	A3	07/21/21	07/23/21	215,057.70	1.10	205,228.63	187,190.25
DTD 05/15/2019 3.300% 05/15/2026									
UNITEDHEALTH GROUP INC (CALLABLE) CORPOR	210,000.00	A+	A2	05/17/21	05/19/21	209,634.60	1.19	209,820.31	192,203.97
DTD 05/19/2021 1.150% 05/15/2026									

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
Dated Date/Coupon/Maturity	Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
Corporate Note									
ASTRAZENECA FINANCE LLC (CALLABLE) CORP	A	A2	07/21/21	07/23/21	105,480.90	1.10	10.50	105,242.94	95,831.19
DTD 05/28/2021 1.200% 05/28/2026									
ASTRAZENECA FINANCE LLC (CALLABLE) CORP	A	A2	05/25/21	05/28/21	144,817.30	1.23	14.50	144,909.05	132,338.31
DTD 05/28/2021 1.200% 05/28/2026									
GENERAL DYNAMICS CORP NOTES (CALLABLE)	A-	A3	05/03/21	05/10/21	84,866.55	1.18	488.75	84,934.07	77,552.81
DTD 05/10/2021 1.150% 06/01/2026									
MASSMUTUAL GLOBAL FUNDIN NOTES DTD 07/16/2021 1.200% 07/16/2026	AA+	Aa3	07/21/21	07/23/21	210,495.60	1.15	945.00	210,261.01	188,437.20
BANK OF NEW YORK MELLON CORP NOTES (CALL	A	A1	07/19/22	07/26/22	60,000.00	4.41	934.30	60,000.00	58,650.48
DTD 07/26/2022 4.414% 07/24/2026									
TRUIST FIN CORP NOTES (CALLABLE) DTD 07/28/2022 4.260% 07/28/2026	A-	A3	07/25/22	07/28/22	130,000.00	4.26	1,892.15	130,000.00	126,225.45
STATE STREET CORP NOTES (CALLABLE) DTD 08/03/2023 5.272% 08/03/2026	A	A1	07/31/23	08/03/23	235,000.00	5.27	4,060.90	235,000.00	234,432.95
BMW US CAPITAL LLC (CALLABLE) CORPORATE	A	A2	08/09/21	08/12/21	209,544.30	1.30	794.79	209,754.18	189,717.15
DTD 08/12/2021 1.250% 08/12/2026									
PRINCIPAL LFE GLB FND II NOTES DTD 08/16/2021 1.250% 08/16/2026	A+	A1	08/10/21	08/16/21	209,059.20	1.34	765.63	209,490.44	187,068.84
BANK OF AMERICA NA CORPORATE NOTES DTD 08/18/2023 5.526% 08/18/2026	A+	Aa1	08/14/23	08/18/23	250,000.00	5.53	3,952.63	250,000.00	252,217.75
PRICOA GLOBAL FUNDING 1 NOTES DTD 08/31/2021 1.200% 09/01/2026	AA-	Aa3	08/24/21	08/31/21	209,523.30	1.25	630.00	209,737.78	187,706.40
AMERICAN HONDA FINANCE CORPORATE NOTES	A-	A3	09/07/21	09/09/21	214,834.45	1.32	636.64	214,908.16	194,346.89
DTD 09/09/2021 1.300% 09/09/2026									

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description as of 12/31/2022	CUSIP	S&P		Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
		Par	Rating								
Corporate Note											
CATERPILLAR FINL SERVICE CORPORATE NOTES	14913R2Q9	215,000.00	A	A2	09/07/21	09/14/21	214,625.90	1.19	528.84	214,791.44	194,453.53
DTD 09/14/2021 1.150% 09/14/2026											
TEXAS INSTRUMENTS INC CORP NOTES (CALLAB	882508BK9	110,000.00	A+	Aa3	09/07/21	09/15/21	110,000.00	1.13	261.25	110,000.00	99,881.76
DTD 09/15/2021 1.125% 09/15/2026											
JPMORGAN CHASE & CO CORP NOTES	46625HRV4	100,000.00	A-	A1	01/18/22	01/20/22	103,846.00	2.09	491.67	102,234.61	94,511.90
DTD 07/21/2016 2.950% 10/01/2026											
AMERICAN EXPRESS CO (CALLABLE) CORPORATE	025816CM9	210,000.00	BBB+	A2	11/22/21	11/24/21	209,008.80	1.75	259.88	209,413.29	190,235.43
DTD 11/04/2021 1.650% 11/04/2026											
NESTLE HOLDINGS INC CORP NOTES (CALLABLE	641062AV6	250,000.00	AA-	Aa3	09/07/21	09/14/21	249,717.50	1.17	1,094.10	249,834.68	223,906.00
DTD 09/14/2021 1.150% 01/14/2027											
TARGET CORP CORP NOTES (CALLABLE)	87612EBM7	55,000.00	A	A2	01/19/22	01/24/22	54,906.50	1.99	405.17	54,941.29	50,550.50
DTD 01/24/2022 1.950% 01/15/2027											
BANK OF NY MELLON CORP (CALLABLE) CORPOR	06406RBA4	195,000.00	A	A1	01/19/22	01/26/22	194,834.25	2.07	1,388.02	194,895.43	177,357.18
DTD 01/26/2022 2.050% 01/26/2027											
PROCTER & GAMBLE CO/THE CORPORATE NOTES	742718FV6	205,000.00	AA-	Aa3	01/27/22	02/01/22	204,708.90	1.93	1,298.33	204,815.39	188,604.72
DTD 02/01/2022 1.900% 02/01/2027											
IBM CORP CORP NOTES (CALLABLE)	459200KM2	100,000.00	A-	A3	02/02/22	02/09/22	99,986.00	2.20	684.44	99,991.06	91,734.30
DTD 02/09/2022 2.200% 02/09/2027											
BERKSHIRE HATHAWAY CORP NOTES (CALLABLE)	084664CZ2	325,000.00	AA	Aa2	03/07/22	03/15/22	324,938.25	2.30	1,578.06	324,959.42	301,654.93
DTD 03/15/2022 2.300% 03/15/2027											
HOME DEPOT INC (CALLABLE) CORPORATE	437076GN0	70,000.00	A	A2	03/24/22	03/28/22	69,624.80	2.99	257.15	69,749.53	65,821.35
NOTE											
DTD 03/28/2022 2.875% 04/15/2027											

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
NORTHERN TRUST CORP NOTE (CALLABLE) DTD 05/10/2022 4.000% 05/10/2027	665859AW4	80,000.00	A+	A2	05/05/22	05/10/22	79,870.40	4.04	186.67	79,910.86	77,690.32
INTEL CORP NOTES (CALLABLE) DTD 08/05/2022 3.750% 08/05/2027	458140BY5	310,000.00	A	A2	08/02/22	08/05/22	309,677.60	3.77	3,745.83	309,762.88	298,396.70
COLGATE-PALMOLIVE CO CORP NOTES (CALLABL DTD 08/09/2022 3.100% 08/15/2027	194162AN3	360,000.00	AA-	Aa3	08/01/22	08/09/22	359,568.00	3.13	3,286.00	359,680.95	342,049.68
WALMART INC CORP NOTES (CALLABLE) DTD 09/09/2022 3.950% 09/09/2027	931142EX7	605,000.00	AA	Aa2	09/06/22	09/09/22	603,693.20	4.00	5,443.32	604,013.82	593,509.84
COMCAST CORP NOTES (CALLABLE) DTD 11/07/2022 5.350% 11/15/2027	20030NEA5	60,000.00	A-	A3	10/31/22	11/07/22	59,973.00	5.36	142.67	59,978.73	61,105.98
UNITED PARCEL SERVICE CORP NOTES (CALLAB DTD 11/14/2017 3.050% 11/15/2027	911312BM7	105,000.00	A	A2	03/13/23	03/15/23	98,760.90	4.47	142.33	99,715.42	98,661.26
BRISTOL-MYERS SQUIBB CO CORP NOTES (CALL DTD 07/15/2020 3.900% 02/20/2028	110122DE5	100,000.00	A+	A2	03/13/23	03/15/23	97,069.00	4.57	1,094.17	97,493.29	96,839.40
COLGATE-PALMOLIVE CO CORP NOTES (CALLABL DTD 03/01/2023 4.600% 03/01/2028	194162AR4	95,000.00	AA-	Aa3	03/13/23	03/15/23	96,468.70	4.25	1,092.50	96,253.83	95,564.78
MASTERCARD INC CORP NOTES (CALLABLE) DTD 03/09/2023 4.875% 03/09/2028	576360AW4	200,000.00	A+	Aa3	03/06/23	03/09/23	199,806.00	4.90	2,220.83	199,834.35	202,363.20
NATIONAL RURAL UTIL COOP CORP NOTES (CAL DTD 12/16/2022 4.800% 03/15/2028	63743HFG2	145,000.00	A-	A2	02/02/23	02/09/23	147,330.15	4.44	1,469.33	146,954.93	143,556.53
HERSHEY COMPANY CORP NOTES CALLABLE DTD 05/04/2023 4.250% 05/04/2028	427866BH0	80,000.00	A	A1	05/01/23	05/04/23	79,885.60	4.28	255.00	79,898.81	78,677.12
HERSHEY COMPANY CORP NOTES CALLABLE DTD 05/04/2023 4.250% 05/04/2028	427866BH0	80,000.00	A	A1	05/02/23	05/04/23	79,896.00	4.28	255.00	79,908.01	78,677.12

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Dated Date/Coupon/Maturity		Par								
Corporate Note										
APPLE INC CORP NOTES CALLABLE DTD 05/10/2023 4.000% 05/10/2028	037833ET3	AA+	Aaa	05/08/23	05/10/23	204,604.35	4.04	478.33	204,648.74	201,115.25
LOCKHEED MARTIN CORP NOTES (CALLABLE) DTD 05/25/2023 4.450% 05/15/2028	539830BZ1	A-	A2	05/23/23	05/25/23	29,946.00	4.49	59.33	29,951.65	29,624.37
PEPSICO INC CORP NOTES (CALLABLE) DTD 02/15/2023 4.450% 05/15/2028	713448FR4	A+	A1	02/13/23	02/15/23	224,698.50	4.48	445.00	224,743.98	224,679.15
MERCK & CO INC CORP NOTES CALLABLE DTD 05/17/2023 4.050% 05/17/2028	58933YBH7	A+	A1	05/08/23	05/17/23	79,935.20	4.07	126.00	79,942.22	77,947.68
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 07/14/2023 4.950% 07/14/2028	24422EXB0	A	A2	07/11/23	07/14/23	89,865.90	4.98	1,695.38	89,876.18	90,072.81
CITIBANK NA CORP NOTES (CALLABLE) DTD 09/29/2023 5.803% 09/29/2028	17325FB83	A+	Aa3	09/26/23	09/29/23	405,000.00	5.80	4,047.59	405,000.00	412,982.15

Security Type Sub-Total 13,310,000.00 13,366,677.65 2.60 82,758.00 13,328,186.99 12,734,459.30

Bank Note

WELLS FARGO BANK NA BANK NOTES (CALLABLE) DTD 08/09/2023 5.450% 08/07/2026	94988J6D4	A+	Aa2	08/02/23	08/09/23	409,967.20	5.45	6,951.78	409,970.62	411,538.32
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Security Type Sub-Total 410,000.00 409,967.20 5.45 6,951.78 409,970.62 411,538.32

Asset-Backed Security

HAROT 2020-3 A3 DTD 09/29/2020 0.370% 10/18/2024	43813KAC6	AAA	NR	09/22/20	09/29/20	5,430.19	0.37	0.73	5,430.81	5,409.68
GMALT 2021-3 A4 DTD 08/18/2021 0.500% 07/21/2025	36262XAD6	AAA	NR	08/10/21	08/18/21	49,998.20	0.50	7.64	49,999.25	49,576.30
CARMX 2020-4 A3 DTD 10/21/2020 0.500% 08/15/2025	14316HAC6	AAA	NR	10/14/20	10/21/20	12,449.23	0.50	2.77	12,451.00	12,294.81

Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
KCOT 2021-1A A3	DTD 04/14/2021 0.620% 08/15/2025	50117TAC5	NR	Aaa	04/06/21	04/14/21	54,515.19	0.62	15.03	54,521.96	53,322.12
JDOT 2021-A A3	DTD 03/10/2021 0.360% 09/15/2025	47788UAC6	NR	Aaa	03/02/21	03/10/21	17,855.70	0.36	2.86	17,857.77	17,487.72
HART 2021-A A3	DTD 04/28/2021 0.380% 09/15/2025	44933LAC7	AAA	NR	04/20/21	04/28/21	26,822.26	0.38	4.53	26,823.92	26,390.88
CARMX 2021-1 A3	DTD 01/27/2021 0.340% 12/15/2025	14316NAC3	AAA	NR	01/20/21	01/27/21	12,175.23	0.34	1.84	12,176.63	11,932.26
CNH 2021-A A3	DTD 03/15/2021 0.400% 12/15/2025	12598AAC4	AAA	NR	03/09/21	03/15/21	33,393.40	0.41	5.94	33,397.86	32,447.70
CARMX 2021-2 A3	DTD 04/21/2021 0.520% 02/17/2026	14314OAC8	AAA	NR	04/13/21	04/21/21	52,767.04	0.52	12.20	52,773.19	51,492.95
DTRT 2022-1 A3	DTD 10/19/2022 5.230% 02/17/2026	233869AC0	NR	Aaa	10/12/22	10/19/22	224,985.06	5.23	523.00	224,990.07	224,072.51
GMCAR 2021-2 A3	DTD 04/14/2021 0.510% 04/16/2026	380149AC8	NR	Aaa	04/06/21	04/14/21	37,912.30	0.51	8.06	37,914.05	36,987.00
WOART 2021-B A3	DTD 05/19/2021 0.420% 06/15/2026	98163LAC4	AAA	NR	05/11/21	05/19/21	79,599.92	0.42	14.86	79,605.66	77,167.23
CARMX 2021-3 A3	DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	AAA	Aaa	07/21/21	07/28/21	164,589.95	0.55	40.24	164,602.95	158,686.09
HAROT 2022-2 A3	DTD 08/24/2022 3.730% 07/20/2026	43815PAC3	AAA	NR	08/15/22	08/24/22	64,996.13	3.73	87.55	64,997.39	63,807.67
DCENT 2021-A1 A1	DTD 09/27/2021 0.580% 09/15/2026	254683CP8	AAA	Aaa	09/20/21	09/27/21	239,948.62	0.58	61.87	239,971.14	230,800.18
COMET 2021-A3 A3	DTD 11/30/2021 1.040% 11/15/2026	14041NFY2	AAA	NR	11/18/21	11/30/21	309,957.28	1.04	143.29	309,974.52	297,095.72
CARMX 2022-3 A3	DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	AAA	NR	07/12/22	07/20/22	289,993.16	3.97	511.69	289,995.13	284,007.67

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security												
COPAR 2022-2 A3		14043GAD6	130,000.00	AAA	Aaa	08/02/22	08/10/22	129,990.69	3.66	211.47	129,993.25	126,645.88
DTD 08/10/2022 3.660% 05/17/2027												
DCENT 2022-A2 A		254683CS2	145,000.00	NR	Aaa	05/19/22	05/26/22	144,988.21	3.32	213.96	144,991.80	140,786.46
DTD 05/26/2022 3.320% 05/17/2027												
AMXCA 2022-2 A		025822JT8	320,000.00	AAA	NR	05/17/22	05/24/22	319,929.22	3.39	482.13	319,950.85	311,017.89
DTD 05/24/2022 3.390% 05/17/2027												
KCOT 2023-1A A3		50117KAC4	145,000.00	NR	Aaa	03/28/23	03/31/23	144,977.31	5.02	323.51	144,980.93	143,979.49
DTD 03/31/2023 5.020% 06/15/2027												
JDOT 2022-C A3		47800BAC2	245,000.00	NR	Aaa	10/12/22	10/19/22	244,980.99	5.09	554.24	244,985.55	243,297.59
DTD 10/19/2022 5.090% 06/15/2027												
BACCT 2022-A1 A1		05522RDE5	110,000.00	NR	Aaa	06/09/22	06/16/22	109,993.14	3.53	172.58	109,994.99	107,031.05
DTD 06/16/2022 3.530% 11/15/2027												
KCOT 2023-2A A3		500945AC4	105,000.00	NR	Aaa	07/18/23	07/26/23	104,973.48	5.29	246.40	104,975.55	104,718.67
DTD 07/26/2023 5.280% 01/18/2028												
FORDO 2023-A A3		344928AD8	105,000.00	AAA	NR	03/28/23	03/31/23	104,989.05	4.65	217.00	104,990.56	103,615.27
DTD 03/31/2023 4.650% 02/15/2028												
BAAT 2023-1A A3		06428AAC2	160,000.00	NR	Aaa	07/25/23	07/31/23	159,993.94	5.53	393.24	159,994.39	160,116.18
DTD 07/31/2023 5.530% 02/15/2028												
HAROT 2023-3 A3		43815OAC1	265,000.00	AAA	NR	08/15/23	08/22/23	264,945.36	5.42	517.71	264,948.72	265,715.77
DTD 08/22/2023 5.410% 02/18/2028												
BMWOT 2023-A A3		05592XAD2	70,000.00	AAA	NR	07/11/23	07/18/23	69,987.60	5.47	63.82	69,988.60	70,322.88
DTD 07/18/2023 5.470% 02/25/2028												
DCENT 2023-A1 A		254683CY9	260,000.00	NR	Aaa	04/04/23	04/11/23	259,984.92	4.31	498.04	259,986.88	254,719.30
DTD 04/11/2023 4.310% 03/15/2028												
BACCT 2022-A2 A2		05522RDF2	410,000.00	AAA	Aaa	05/31/23	06/02/23	411,937.89	4.89	911.11	411,739.63	409,708.49
DTD 11/23/2022 5.000% 04/15/2028												
HART 2023-B A3		44933XAD9	90,000.00	AAA	NR	07/11/23	07/19/23	89,996.09	5.48	219.20	89,996.39	90,521.97
DTD 07/19/2023 5.480% 04/17/2028												

Managed Account Detail of Securities Held

For the Month Ending November 30, 2023

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market
			Rating	Rating	Date	Date	Cost	at Cost	Interest	Cost	Value
Asset-Backed Security											
FORDO 2023-B A3	DTD 06/26/2023 5.230% 05/15/2028	344930AD4	AAA	NR	06/21/23	06/26/23	124,998.31	5.23	290.56	124,998.46	125,181.95
BACCT 2023-A1 A1	DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	AAA	NR	06/08/23	06/16/23	139,968.30	4.79	298.04	139,971.27	139,107.26
ALLYA 2023-1 A3	DTD 07/19/2023 5.460% 05/15/2028	02007WAC2	NR	Aaa	07/11/23	07/19/23	149,974.43	5.46	364.00	149,976.39	150,092.31
COMET 2023-A1 A	DTD 05/24/2023 4.420% 05/15/2028	14041NGD7	AAA	NR	05/17/23	05/24/23	294,932.36	4.43	579.51	294,939.47	290,480.13
USAO T 2023-A A3	DTD 09/15/2023 5.580% 05/15/2028	90291VAC4	AAA	Aaa	09/07/23	09/15/23	329,942.25	5.58	818.40	329,944.55	331,703.82
DCENT 2023-A2 A	DTD 06/28/2023 4.930% 06/15/2028	254683CZ6	AAA	Aaa	06/21/23	06/28/23	144,980.41	4.93	317.71	144,982.09	144,225.92
GMCAR 2023-3 A3	DTD 07/19/2023 5.450% 06/16/2028	36267KAD9	AAA	Aaa	07/11/23	07/19/23	84,996.72	5.45	193.02	84,996.97	85,267.54
VALET 2023-1 A3	DTD 06/13/2023 5.020% 06/20/2028	92867WAD0	AAA	NR	06/06/23	06/13/23	124,969.18	5.03	191.74	124,972.05	124,384.15
FITAT 2023-1 A3	DTD 08/23/2023 5.530% 08/15/2028	31680EAD3	AAA	Aaa	08/15/23	08/23/23	289,982.02	5.53	712.76	289,983.01	290,742.69
CHAIT 2023-A1 A	DTD 09/15/2023 5.160% 09/15/2028	161571HT4	AAA	NR	09/07/23	09/15/23	329,908.52	5.17	756.80	329,911.92	330,630.17
AMXCA 2023-3 A	DTD 09/19/2023 5.230% 09/15/2028	02582JKD1	AAA	NR	09/12/23	09/19/23	339,984.80	5.23	790.31	339,985.34	340,175.34
AMXCA 2023-2 A	DTD 06/14/2023 4.800% 05/15/2030	02582KB5	AAA	NR	06/07/23	06/14/23	99,971.07	4.80	213.33	99,973.02	98,998.61

Security Type Sub-Total	6,692,594.82	6,693,665.12	4.17	11,994.69	6,693,635.93	6,616,165.27
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Managed Account Sub-Total	43,492,363.63	43,158,035.14	2.97	166,107.85	43,205,749.01	41,682,532.13
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Managed Account Detail of Securities Held

For the Month Ending **November 30, 2023**

TOWN OF PALM BEACH 1-5 YR PORTFOLIO - 68904260					
Securities Sub-Total	\$43,492,363.63	\$43,158,035.14	2.97%	\$166,107.85	\$43,205,749.01
Accrued Interest				\$166,107.85	\$41,682,532.13
Total Investments					\$41,848,639.98

Bolded items are forward settling trades.

Asset Allocation & Performance
Program Composite and Investment Performance
 As of November 30, 2023

Asset Allocation & Performance [Net of Fees] - Trailing Returns												
	Allocation		Performance(%)									
	Market Value \$	%	MTH	QTD	FYTD	YTD	1 YR	3 YR	5 YR	Inception	Inception Date	
Total Fund (Net)	38,702,188	100.0	6.12	4.19	4.19	9.15	5.53	3.25	6.10	4.18	05/01/2007	
Total Fund Policy			5.94	4.03	4.03	9.25	5.97	3.46	7.00	N/A		
Domestic Equity	17,236,926	44.5	9.35	6.44	6.44	19.59	12.57	8.28	10.12	7.08	06/01/2007	
Vanguard Russell 3000 Idx (VRTTX)			9.35	6.44	6.44	19.59	12.57	8.20	N/A	N/A		
Russell 3000 Index			9.32	6.43	6.43	19.61	12.61	8.26	11.77	8.78		
International Equity	3,759,776	9.7	9.13	5.25	5.25	12.32	10.18	0.71	5.29	2.69	06/01/2007	
Total International Equity Policy			9.02	4.54	4.54	10.62	9.84	2.17	5.57	2.29		
Pear Tree Polaris Foreign Value (QFVRX)			9.54	5.35	5.35	13.61	12.68	3.58	N/A	7.22	09/01/2020	
MSCI EAFE (Net) Index	2,156,865	5.6	9.28	4.85	4.85	12.27	12.36	3.80	5.99	5.98		
MSCI EAFE Value Index (Net)			7.92	3.18	3.18	13.41	14.84	7.43	5.01	9.68		
American Funds Europacific Growth R6 (RERGX)	1,417,428	3.7	8.52	5.12	5.12	10.53	6.75	-2.12	6.00	3.78	07/01/2018	
MSCI AC World ex USA (Net)			9.00	4.50	4.50	10.08	9.26	1.67	5.06	3.35		
MSCI EAFE Growth Index (Net)			10.71	6.62	6.62	11.21	9.96	0.00	6.54	4.50		
Vanguard Developed Mkts Index (VTMGX)	185,483	0.5	9.01	5.13	5.13	11.33	8.92	3.59	N/A	10.20	05/01/2020	
Vanguard Spliced Developed ex U.S. Index (Net)			9.74	4.83	4.83	11.58	11.13	3.47	6.05	10.06		
Non-Traditional Assets	574,766	1.5	0.00	0.00	0.00	9.44	12.40	10.75	9.37	4.88	07/01/2007	
Crescent Direct Lending Levered Fund II	574,766	1.5	0.00	0.00	0.00	9.44	12.40	10.75	9.49	9.41	03/01/2018	

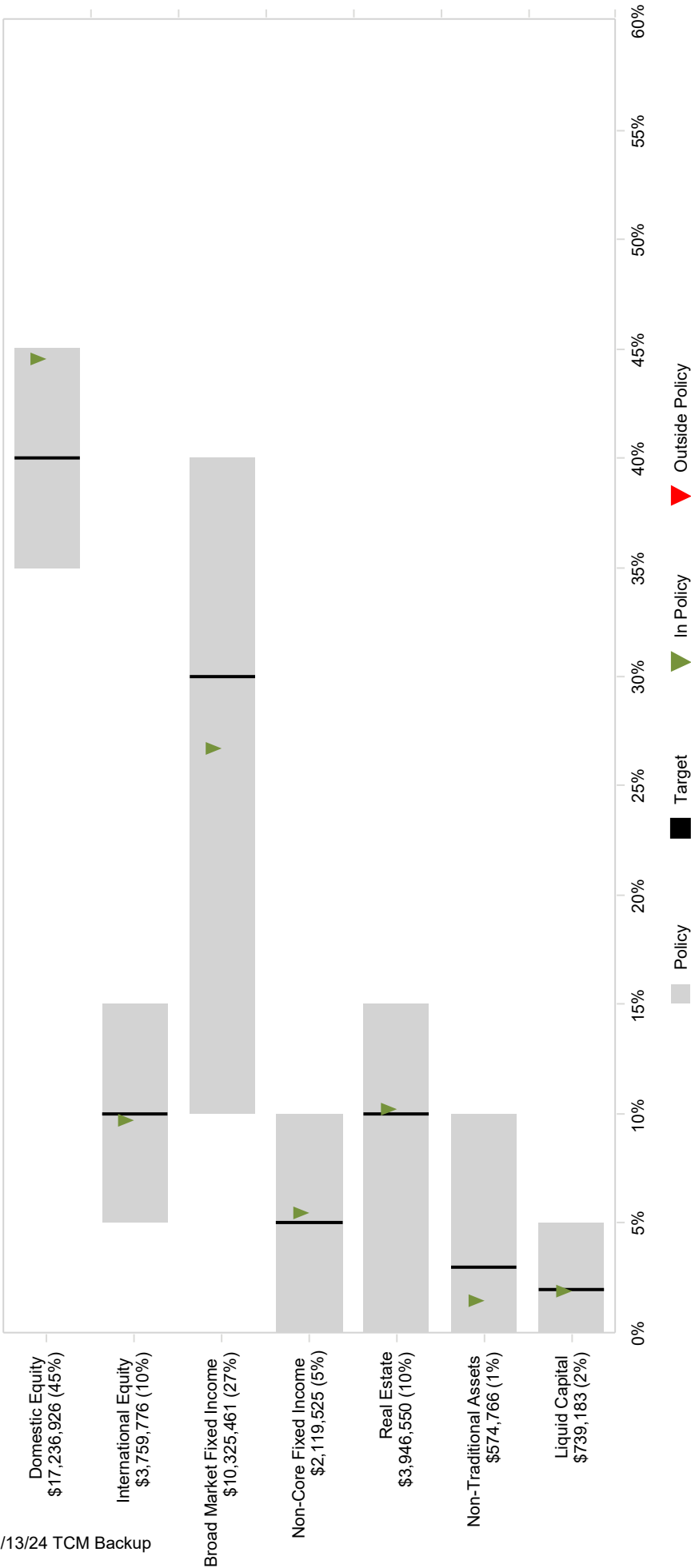
Asset Allocation & Performance
Program Composite and Investment Performance
 As of November 30, 2023

	Allocation		Performance(%)								Inception Date
	Market Value \$	%	MTH	QTD	FYTD	YTD	1 YR	3 YR	5 YR	Inception	
Total Fixed Income	12,444,986	32.2	3.79	2.63	2.63	3.15	3.11	-3.18	1.74	2.20	06/01/2007
Fixed Income Composite Index			4.42	2.83	2.83	1.61	1.12	-4.29	0.83	N/A	
Galliard Intermediate Core	10,325,461	26.7	3.58	2.42	2.42	2.55	2.62	N/A	N/A	-1.45	04/01/2022
Bloomberg Intermed Aggregate Index			3.47	2.45	2.45	2.15	1.88	-2.94	0.85	-1.82	
PIMCO Div Inc Bond Fund (PDIIX)	2,119,525	5.5	4.82	3.65	3.65	6.18	5.54	-2.31	2.04	1.61	12/01/2017
Blimbg. Global Credit (Hedged)			4.41	3.45	3.45	5.41	4.76	-3.02	1.94	1.41	
Real Estate	3,946,550	10.2	-0.32	0.13	0.13	-9.81	-15.35	5.79	5.17	5.46	04/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			0.00	0.00	0.00	-7.89	-12.40	7.57	6.10	6.14	
Intercontinental U.S. REIF	2,621,785	6.8	0.00	0.00	0.00	-10.83	-16.48	4.82	4.87	5.17	04/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			0.00	0.00	0.00	-7.89	-12.40	7.57	6.10	6.14	
Principal Enhanced Property Fund	1,324,765	3.4	-0.95	0.39	0.39	-7.72	-13.02	7.83	5.79	5.59	10/01/2018
NCREIF Fund Index-Open End Diversified Core (EW)			0.00	0.00	0.00	-7.89	-12.40	7.57	6.10	5.90	
Liquid Reserves	739,183	1.9									
Annualized Cash Yield: 5.02% (10/31/2023)											

Asset Allocation Compliance
Town of Palm Beach OPEB Trust
As of November 30, 2023

Executive Summary

02/13/24 TCM Backup



Asset Allocation Compliance

	Asset Allocation \$	Current Allocation (%)	Minimum Allocation (%)	Target Allocation (%)	Maximum Allocation (%)
Total Fund	38,702,188	100.0	N/A	100.0	N/A
Domestic Equity	17,236,926	44.5	35.0	40.0	45.0
International Equity	3,759,776	9.7	5.0	10.0	15.0
Broad Market Fixed Income	10,325,461	26.7	10.0	30.0	40.0
Non-Core Fixed Income	2,119,525	5.5	0.0	5.0	10.0
Real Estate	3,946,550	10.2	0.0	10.0	15.0
Non-Traditional Assets	574,766	1.5	0.0	3.0	10.0
Liquid Capital	739,183	1.9	0.0	2.0	5.0



Asset Allocation & Performance												
	Allocation		Performance(%)									
	Market Value \$	%	MTH	QTD	YTD	FYTD	1 YR	3 YR	5 YR	7 YR	Inception	Inception Date
Total Fund (Net)	274,401,342	100.0	6.76	4.24	8.45	4.24	4.16	2.52	5.74	6.40	6.08	09/01/2012
Total Fund (Gross)			6.76	4.26	8.77	4.26	4.48	2.74	5.98	6.66	6.35	
Total Fund Policy			6.92	4.57	11.64	4.57	7.76	4.70	7.89	8.24	7.73	
Total Fund Policy x Pvt Invest			6.26	4.06	10.14	4.06	6.96	3.48	6.31	6.60	6.71	
Total Fund Policy (PME R2000)			6.89	4.17	9.97	4.17	6.15	4.34	7.42	7.74	7.37	
Total Domestic Equity (Net)	107,835,521	39.3	9.37	6.50	18.35	6.50	12.41	8.30	11.21	11.48	11.51	09/01/2012
Total Domestic Equity (Gross)			9.37	6.50	18.53	6.50	12.58	8.45	11.37	11.65	11.73	
Total Domestic Equity Policy			9.32	6.43	19.61	6.43	12.61	8.26	11.77	12.29	12.74	
Total International Equity (Net)	46,517,961	17.0	9.14	5.50	12.05	5.50	9.47	1.62	6.01	6.34	6.33	09/01/2012
Total International Equity (Gross)			9.15	5.50	12.06	5.50	9.48	1.62	6.14	6.58	6.62	
Total International Equity Policy			9.02	4.54	10.62	4.54	9.84	2.17	5.57	6.60	N/A	
Total Broad Market Fixed Income (Net)	42,261,418	15.4	5.52	3.06	0.23	3.06	-0.18	-4.24	0.44	N/A	0.43	07/01/2018
Total Broad Market Fixed Income (Gross)			5.52	3.06	0.46	3.06	0.05	-4.08	0.62	N/A	0.59	
Total Fixed Income Policy			4.53	2.88	1.64	2.88	1.18	-4.47	0.54	0.89	0.40	
Total Non-Core Fixed Income (Net)	8,583,823	3.1	0.10	0.76	N/A	0.76	N/A	N/A	N/A	N/A	7.35	04/01/2023
Total Non-Core Fixed Income (Gross)			0.10	1.05	N/A	1.05	N/A	N/A	N/A	N/A	9.90	
Total Fixed Income Policy			4.53	2.88	1.64	2.88	1.18	-4.47	0.54	0.89	-1.29	
Total Alternative (Net)	6,211,109	2.3	31.44	16.23	47.60	16.23	23.03	N/A	N/A	N/A	-29.68	06/01/2021
Total Alternative (Gross)			31.50	16.37	48.59	16.37	23.95	N/A	N/A	N/A	-29.14	
Total Alternative Policy			11.45	7.54	31.37	7.54	25.13	5.89	9.86	10.92	1.07	
Total Real Estate (Net)*	13,984,083	5.1	-1.65	-1.82	-18.00	-1.82	-27.96	-6.45	-2.35	0.40	4.13	08/01/2013
Total Real Estate (Gross)			-1.65	-1.69	-16.96	-1.69	-27.00	-5.67	-1.57	1.13	5.22	
Total Real Estate Policy			0.00	0.00	-5.96	0.00	-8.95	4.73	4.01	N/A	7.72	
Total Private Equity (Net)*	16,790,705	6.1	0.00	-0.03	-5.80	-0.03	-9.22	13.74	15.29	15.37	15.85	09/01/2012
Total Private Equity (Gross)			0.00	0.00	-5.69	0.00	-9.11	13.86	15.45	15.53	15.98	
Total Private Equity Policy			9.40	7.37	24.12	7.37	17.25	13.05	15.89	16.43	16.26	
Total Liquid Reserves	23,054,563	8.4										

All returns and valuations presented in this report are preliminary and subject to change.
*Time weighted returns are for reference. Please refer to IRR calculations in quarterly report.

Asset Allocation & Performance												
	Allocation		Performance(%)									
	Market Value \$		MTH	QTD	YTD	FYTD	1 YR	3 YR	5 YR	7 YR	Inception	Inception Date
Total Domestic Equity												
Vanguard Instl Index (Net)	81,706,750		9.13	6.83	20.76	6.83	13.80	9.72	N/A	N/A	12.88	09/01/2019
S&P 500 Index (Net)			9.07	6.74	20.25	6.74	13.27	9.24	11.94	12.41	12.34	
Geneva Mid Cap Growth Equity (Net)	13,442,676		10.80	6.06	15.05	6.06	8.88	2.49	10.13	11.38	9.78	08/01/2005
Geneva Mid Cap Growth Equity (Gross)			10.80	6.06	15.73	6.06	9.52	2.99	10.62	11.90	N/A	
Russell Midcap Growth Index			12.20	6.47	17.00	6.47	9.98	0.43	10.05	11.37	9.40	
Cooke & Bieler Mid Cap Value Equity (Net)	12,686,094		9.41	4.85	11.64	4.85	9.33	7.68	8.38	N/A	7.33	08/01/2018
Cooke & Bieler Mid Cap Value Equity (Gross)			9.41	4.85	12.42	4.85	10.09	8.24	8.93	N/A	7.84	
Russell Midcap Value Index			9.43	4.01	4.57	4.01	-0.75	7.29	7.10	6.88	5.74	
Total International Equity												
Pear Tree Polaris Foreign Value (QFVRX)(Net)	18,464,276		9.54	5.35	13.61	5.35	12.68	3.58	N/A	N/A	7.22	09/01/2020
MSCI EAFE Index (Net)			9.28	4.85	12.27	4.85	12.36	3.80	5.99	6.63	5.98	
MSCI EAFE Value Index (Net)			7.92	3.18	13.41	3.18	14.84	7.43	5.01	5.48	9.68	
Fidelity International Index (FSPSX)(Net)	11,867,268		8.55	5.05	12.21	5.05	10.14	3.93	N/A	N/A	6.07	09/01/2020
MSCI EAFE (Net) Index			9.28	4.85	12.27	4.85	12.36	3.80	5.99	6.63	5.98	
MFS International Growth (MGRDX) (Net)	7,966,808		7.88	5.60	9.49	5.60	5.72	2.30	7.52	N/A	5.75	07/01/2018
MSCI AC World ex USA (Net)			9.00	4.50	10.08	4.50	9.26	1.67	5.06	5.97	3.35	
MSCI AC World ex USA Growth (Net)			10.35	6.05	8.83	6.05	7.17	-2.52	5.50	6.65	3.41	
WCM Focused International Growth (WCMIX) (Net)	8,219,609		10.37	6.39	10.94	6.39	5.42	-0.86	9.62	N/A	7.72	07/01/2018
MSCI AC World ex USA (Net)			9.00	4.50	10.08	4.50	9.26	1.67	5.06	5.97	3.35	
MSCI AC World ex USA Growth (Net)			10.35	6.05	8.83	6.05	7.17	-2.52	5.50	6.65	3.41	
Total Emerging Markets Equity												
Allspring Emerging Markets (Net)	9,162,159		7.21	3.92	2.87	3.92	2.92	-7.56	2.13	3.84	2.19	10/01/2013
Allspring Emerging Markets (Gross)			7.27	4.03	3.47	4.03	3.57	-6.97	2.77	4.50	2.83	
MSCI Emerging Markets (Net) Index			8.00	3.81	5.70	3.81	4.21	-4.04	2.34	4.44	2.41	

02/13/24

Allocation	Performance(%)											
	Market Value		MTH	QTD	YTD	FYTD	1 YR	3 YR	5 YR	7 YR	Inception	Inception Date
02/13/24	\$											
Total Broad Market Fixed Income												
Garcia Hamilton Fixed Income Agg (Net)	42,261,418		5.52	3.06	0.23	3.06	-0.18	-4.24	0.41	N/A	0.41	08/01/2018
Garcia Hamilton Fixed Income Agg. (Gross)			5.52	3.06	0.46	3.06	0.05	-4.08	0.59	N/A	0.58	
Blmbg. U.S. Aggregate Index			4.53	2.88	1.64	2.88	1.18	-4.47	0.71	0.77	0.63	
Total Non-Core Fixed Income												
Serenitas Credit Gamma (Net)	8,583,823		0.10	0.76	N/A	0.76	N/A	N/A	N/A	N/A	N/A	03/01/2023
Blmbg. U.S. Aggregate Index			4.53	2.88	1.64	2.88	1.18	-4.47	0.71	0.77	1.22	
Total Alternative												
Ark Innovation (ARKK) (Net)	6,211,109		31.44	16.23	47.60	16.23	23.03	N/A	N/A	N/A	-29.68	06/01/2021
MSCI ACWI IMI Disruptive Technology Index (Net)			11.45	7.54	31.37	7.54	25.13	5.00	13.21	14.52	1.07	
Total Real Estate												
JP Morgan Strategic Property (Net)	7,537,913		-3.00	-3.31	-11.24	-3.31	-13.39	3.41	2.74	N/A	3.83	03/01/2017
JP Morgan Strategic Property (Gross)			-3.00	-3.06	-10.32	-3.06	-12.49	4.49	3.80	N/A	4.85	
NCREIF Fund Index-Open End Diversified Core (EW)			0.00	0.00	-7.89	0.00	-12.40	7.57	6.10	6.73	6.65	
Total Liquid Reserves												
	23,054,563											
Annualized Cash Yield: 5.01% (11/30/2023)												

216

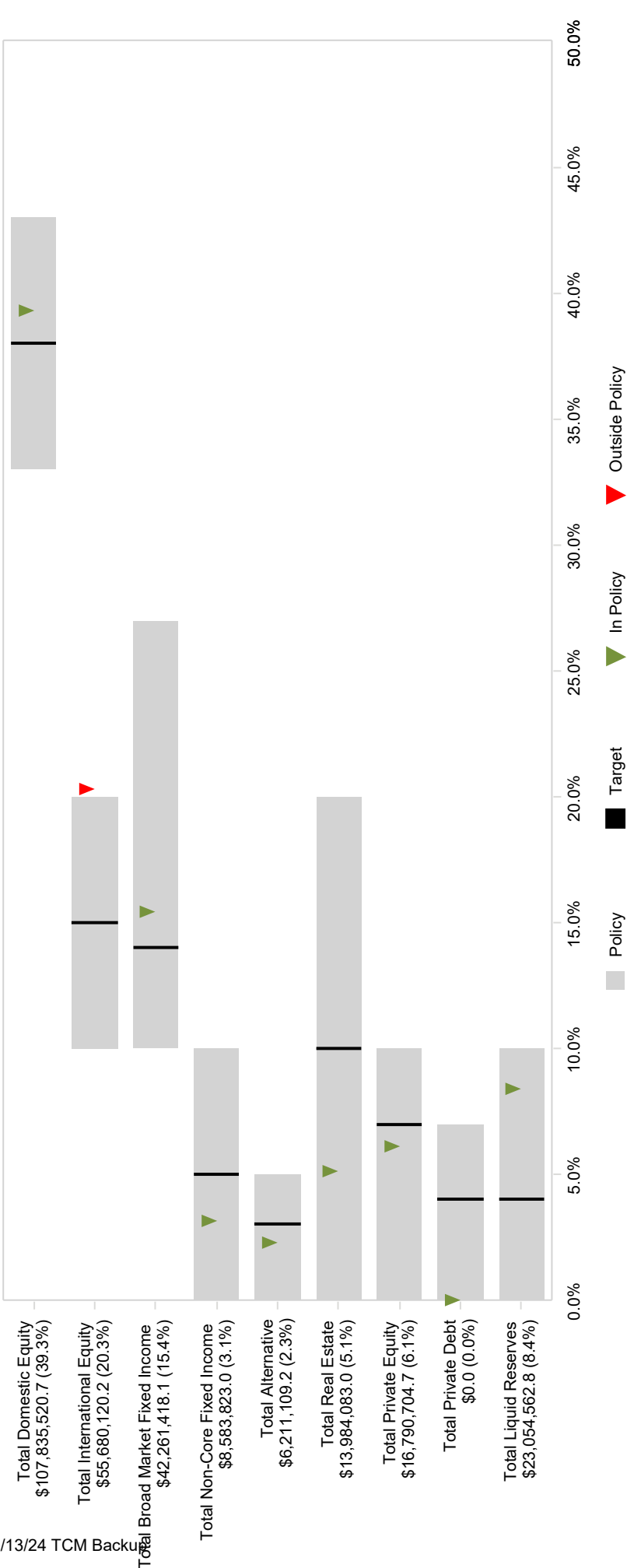
All returns and valuations presented in this report are preliminary and subject to change

Town of Palm Beach Retirement System Pension Asset Allocation Compliance

As of November 30, 2023

Executive Summary

02/13/24 TCM Backup



Asset Allocation Compliance

	Asset Allocation \$	Current Allocation (%)	Minimum Allocation (%)	Maximum Allocation (%)	Target Allocation (%)
Total Fund	274,401,342	100.0	N/A	N/A	100.0
Total Domestic Equity	107,835,521	39.3	33.0	43.0	38.0
Total International Equity	55,680,120	20.3	10.0	20.0	15.0
Total Broad Market Fixed Income	42,261,418	15.4	10.0	27.0	14.0
Total Non-Core Fixed Income	8,583,823	3.1	0.0	10.0	5.0
Total Alternative	6,211,109	2.3	0.0	5.0	3.0
Total Real Estate	13,984,083	5.1	0.0	20.0	10.0
Total Private Equity	16,790,705	6.1	0.0	10.0	7.0
Total Private Debt	-	0.0	0.0	7.0	4.0
Total Liquid Reserves	23,054,563	8.4	0.0	10.0	4.0



1% Sales Tax Quarterly Report

PRESENTATION TO INVESTMENT ADVISORY COMMITTEE

FEBRUARY 16, 2024

Receipts

	Amount Received
Total for FY2017	\$350,846.68
Total for FY2018	\$576,791.86
Total for FY2019	\$623,175.79
Total for FY2020	\$572,891.26
Total for FY2021	\$666,598.10
Total for FY2022	\$812,285.57
Total for FY2023	\$904,620.83
November 2023	59,785.72
December 2023	60,752.58
Total FYTD2024	\$120,538.30
Total Received Since 2017	\$4,627,748.39

Disbursements

- ▶ The Town Council approved using \$2.6 million of the one-cent surtax revenues for the undergrounding project at the July 12, 2017 Town Council meeting.
- ▶ The Town Council approved using the remaining one-cent surtax revenues for the undergrounding project at the December 10, 2019 Town Council meeting.

Investment Advisory Committee Schedule 2024

Meeting Date:	Presentations/Business:
Friday, February 16, 2024 2:30 P.M. Town Council Chambers	OPEB Trust Investment Consultant PFM Asset Management Fiduciary Liability Policy Renewal Annual Report to the Town Council Actuarial report
Friday, May 17, 2024 2:30 P.M. Town Council Chambers	OPEB Trust Investment Consultant PFM Asset Management Florida League of Cities (FMIvT) Election of Chairman and Vice Chairman
Friday, September 27, 2024 2:30 P.M. Town Council Chambers	OPEB Trust Investment Consultant PFM Asset Management
Friday, November 15, 2024 2:30 P.M. Town Council Chambers (Fiscal Year End Presentations)	Salem Trust Annual Update OPEB Trust Investment Consultant (Investment Policy and Asset Allocation Review) PFM Asset Management Florida League of Cities (FMIvT)

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Board/Commission Annual Report

Agenda Title

Annual Report of the Shore Protection Board

Presenter

Melissa Ceriale, Chair

ATTACHMENTS:

- **Memorandum dated January 22, 2024, from H. Paul Brazil, P.E.,
Director of Public Works**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Town Council Members

FROM: Kirk Blouin, Town Manager

VIA: Melissa Ceriale, Shore Protection Board Chairperson
Patricia Strayer, Town Engineer

RE: Shore Protection Board 2023 Annual Report

DATE: January 22, 2024

The Shore Protection Board (SPB) is currently comprised of seven (7) regular members appointed by the Town Council for three-year terms.

A chairperson and vice-chairperson are selected by the members. The 2024 SPB members are as follows:

2024 Shore Protection Board	Position	Current Term Expires
Melissa Ceriale	Chair	1 st Term – 12/2025
Warren Belmar	Vice Chair	2 nd Term – 01/2025
Peter Matwiczuk	Regular Member	1 st Term – 12/2024
Ronald Matzner	Regular Member	1 st Term – 12/2024
Erick Reickert	Regular Member	2 nd Term – 12/2025
Doug Rogers	Regular Member	1 st Term – 12/2024
Joel Zylstra	Regular Member	1 st Term – 12/2024

Melissa Ceriale, Warren Belmar, and Erick Reickert are currently serving their final year of a three-year term. The remaining member's terms will end in December 2024, and will be eligible for reappointment at that time. SPB members are allowed to serve for two (2) consecutive three-year terms.

The Board met two (2) times during the 2023 calendar year. A third meeting was scheduled for November but was ultimately cancelled due to scheduling conflicts.

2024 Shore Protection Board	Meetings Attended	Jan 27	Mar 30
Melissa Ceriale	2	P	P
Warren Belmar	2	P	P
Peter Matwiczuk	2	P	P
Ronald Matzner	2	P	P
Erick Reickert	2	P	P
Doug Rogers	1	E	P
Joel Zylstra	2	P	P

P = Present
E = Excused
U = Unexcused

CURRENT SHORELINE CONDITION

The Town's proactive on-going coastal management efforts have helped to maintain storm protection along the Town's 12.2 miles of shoreline. During late October/early November and December, we have had two significant winter weather events which impacted our shoreline. Despite the erosion brought by these storms, the sand that was placed on the beaches in recent projects is not lost. The majority of the sand will move south and then back to the dry beach as the wind and waves shift direction. This is a typical response to this weather pattern during this time of year.

The Town's Public Works staff and consultants have been monitoring the shoreline closely and will continue to do so providing updates as needed.

2024 COASTAL PROTECTION PROJECTS

Sand Transfer Plant

Sand Transfer Plant operations have continued during 2023, with more than 120,000 cubic yards of sand bypassed under the inlet, from Singer Island to Palm Beach Island for the year. The goal of the Inlet Management Plan for bypassing is 202,000 cubic yards, which the plant has not met due to maintenance issues with the sand transfer plant. Due to Hurricane Nicole in 2022, the plant was in need of mechanical repairs. These repairs consisted of rebuilding a jet pump and replacing well piping for that pump. Other projected work for the Sand Transfer Plant includes a Boom Crane Rehabilitation for structural repairs and an investigation of a secondary discharge line for cleaning. These repairs are likely to take place in the 2024 calendar year. The Staff is actively researching grant opportunities to assist with the funding of these projects.

This is a cost issue that needs to be closely considered. The Sand Transfer Plant has been a good sand source for the overall beach program, and the SPB is concerned about the losing the functionality of the contribution of this sand into our system.

Lake Worth Inlet Maintenance Dredging

The U.S. Army Corps of Engineers (USACE) preformed their annual Lake Worth Inlet Maintenance Dredging which took place between February and March of 2023. They dredged approximately 300,000 cubic yards of sand from the inlet. The sand was placed on the dry beach from the jetty in Reach 1 to Merrain Road in Reach 2.

The next inlet maintenance dredging is expected to commence in January 2024. The USACE project will result in removing approximately 100,000 cubic yards of sand from the inlet and place it on the near shore in Reach 1. This project is a biennial event where USACE choses to place sand in the near shore area every other year, which mitigates the impacts to the Town residents in this area.

Mid-Town Beach Nourishment

Town staff is working with USACE to implement a Flood Control and Coastal Emergency (FCCE) project. The purpose of this project is to replace sand that was lost in the Federally authorized Mid-Town Beach Renourishment Project due to the impacts of Hurricane Ian in 2022. This project, and

other FCCE projects, are fully funded by the USACE. If staff is unsuccessful in resolving the easement issues in a timely manner, the FCCE project will be delayed to November 2025.

The SPB is very concerned about the successful implementation of this project. The SPB is requesting permission to become more involved in the communication of the issues that might hinder the project implementation and create a stronger public awareness of the issues.

Phipps Ocean Park Beach Renourishment and Dune Restoration

The project was scheduled to take place prior to April 2024 but has since been pushed back to November 2024. Part of the project will include the replacement of a sand stockpile that was impacted during Hurricane Nicole in November 2022. The stockpiled sand is able to be used in the Sloan's Curve area of Reach 7, the dunes in Reach 8, and the dunes in Reach 9 (South Palm Beach), as needed. To assist with offsetting the losses from Hurricane Nicole last year, a cost-share agreement with FEMA is currently underway.

Town staff are continuing to work with USACE on finalizing the Environmental Impact Statement (EIS) and therefore, the Record of Decision for the Reach 8 project. The FDEP application has been submitted and is being processed. A recent request for additional information was received and is being responded to. Staff expects the EIS to be finalized this calendar year.

The SPB suggests communications be increased in the south part of the Town to ensure that the residents understand that the BMA is indeed working on their behalf. There continues to be a understandably high level of frustration by residents. This is a high priority for the SPB in our goals of communications to residents to work closely with this part of Town.

Sand Search

Staff have received two (2) Beach Management Funding Assistance Grants from the Florida Department of Environmental Protection (FDEP) for a sand search and delineate borrow area for the next nourishment event. Currently, the grant agreements are being finalized and the sand search investigation is proposed to take place in 2024.

Monitoring

Biological, physical, sea turtle nesting, and shorebird monitoring work continued, as required by State's Beach Management Agreement (BMA) and/or Federal permits, as previously approved by Town Council.

2023 SHORE PROTECTION BOARD ACTIONS

The Board approved the four (4) informational videos. After getting Town Council approval, the Board directed staff to post the videos to the Town's website. Board members were encouraged to show the videos at individual gatherings.

2024 PROPOSED SHORE PROTECTION BOARD ACTIONS

The Board's focus continues to be communicating the success of the program and project issues with the residents of the Town. They have identified different opportunities for communications such as; presenting the results of the annual sand movement and erosion rates to the Citizens Association, preparing an annual report of progress in a press release for the Shiny Sheet and the Civic Association; educating the public on the importance of planting the dunes; and potentially assisting staff with

easement acquisition for different projects. A key focus of communications is to continue informing Town residents on the importance of the BMA, the successes we have seen over the past 20 years, help allay concerns and frustrations, all with the end goal of building the confidence of our Town residents for our Town Council and staff as we move forward with large and impactful future decisions to be made on our resiliency.

cc: H. Paul Brazil, P.E., Director of Public Works
Jason Debrincat, P.E., Assistant Director of Public Works

TOWN OF PALM BEACH

Town Council Meeting on: November 8, 2022

Section of Agenda

Regular Agenda - Old Business

Agenda Title

Town-wide Undergrounding Project - Review of Project and Dashboard, Summary of Project Status

Presenter

H. Paul Brazil, P.E., Director of Public Works

ATTACHMENTS:

- ▣ **Memorandum dated October 24, 2022, from H. Paul Brazil, P.E., Director of Public Works**

TOWN OF PALM BEACH

Information for Town Council Meeting on: February 13, 2024

TO: Mayor & Town Council

VIA: Kirk W. Blouin, Town Manager

VIA: Paul Brazil, Public Works Director

FROM: Patricia Strayer, Town Engineer

RE: Utility Undergrounding Project Status Report

DATE: January 29, 2024

I. COMMUNICATIONS:

A. Community Meetings:

None to report

B. Significant Residential Communications

Staff meetings are focused on Phase 8 easement acquisition.

II. PROGRESS SUMMARY:

Overall, Town-wide construction progress, thirteen (13) of fifteen (15) construction zones are either complete or in progress/funded for construction, inclusive of Phases 1N, 1S, 2N, 2S, 3N, 3S, 4N, 4S, 5N, 5S, P6N, P6S and P7N.

A. Construction Progress:

Phase 1 North:

From the Inlet south to Onondaga Ave.

- Completed March 30, 2019

Phase 1 South:

From southern Town limits north to Sloan's Curve

- Completed April 3, 2020

Phase 2 North Construction:

From Esplanade Way to Ocean Terrace

- Completed October 29, 2020

Phase 2 South Construction:

From Sloan's Curve to the intersection of South Ocean Blvd and South County Road

- Completed September 2023.

Phase 3 North Construction:

From Osceola Way to the north-side of La Puerta Way

- Completed September 17, 2021.

Phase 3 South:

From South Ocean Blvd and South County Road to the alleyway south of Worth Avenue

- Phase 3 South construction is 90% complete.
- Switching has begun and is approximately 35% complete.
- At this time, we are unsure when poles will be removed.

Phase 4 North:

From south-side of La Puerta Way to north-side of List Road

- Poles are in the process of being removed.

Phase 4 South:

From Peruvian Avenue to Royal Palm Way

- Construction is 73% complete.

Phase 5 North:

From Country Club Road to Southland Road

- Construction phase is 81% complete.
- Comcast has started installation.
- Energizing the underground network has begun.

Phase 5 South:

From South Lake Drive/Hibiscus Avenue & Peruvian Avenue/Royal Palm Way, properties between the intracoastal waterway and the Atlantic Ocean and from Royal Palm Way to Seaspray Avenue.

- Construction phase is 81% complete.
- Contractor has requested FPL begin to energize the underground network.
- Poles will come down by June 2024.

Phase 6 North:

From Chateaux Drive and Kawama Lane to the south-side of Plantation Road

- Construction phase is 68% complete.
- Poles should be removed mid 2024 if we stay on schedule and do not have any significant storms that may divert resources away from FPL switching and conversions.

Phase 6 South:

Seaspray Avenue to the south of Royal Poinciana Way

- Construction is 20% complete.
- Poles should come down in 2025.

Phase 7 North:

Palm Beach Country Club north to the south side of List Road

- Construction phase is 1% completed.
- 79 of 79 (100%) easements approved.

Phase 7 South:

Atlantic Avenue north to Via Los Incas and Sanford Avenue

- Design is 93% complete and on schedule. Bid packages are being prepared and expected to be issued in the next 30 days.
- 55 of 55 (100%) easements approved.

Phase 8:

Royal Poinciana Way north to Everglade Avenue

- Design is 71% complete and on schedule.
- 79 of 116 (68%) easements approved.

III. FINANCIAL SUMMARY:

A. FEMA Grant Update:

FEMA has granted the request for an extension of the completion deadline.

B. Project Budget Summary:

There are no significant changes since the last report. Updates include processing of vendor pay applications for design and work performed in active phases. The table below shows the latest construction cost summary which has been updated to include Phase 7 North.

Phase Area	Construction Cost Proposal	Master Plan OPC	Difference	% Difference
3S	\$8,029,384.83	\$7,710,000.00	\$319,384.83	4.1%
4N	\$4,843,009.99	\$5,360,000.00	(\$516,990.01)	-9.6%
4S	\$8,803,506.00	\$6,400,000.00	\$2,403,506.00	37.6%
5N	\$7,347,435.31	\$6,960,000.00	\$387,435.31	5.6%
5S	\$8,102,327.89	\$8,940,000.00	(\$837,672.11)	-9.4%
6N	\$7,867,296.00	\$5,620,000.00	\$2,247,296.00	40.0%
6S	\$8,149,565.00	\$10,040,000.00	(\$1,890,435.00)	-18.8%
7N	\$10,472,977.00	\$5,980,000.00	\$4,492,977.00	75.1%
Totals	\$63,615,502.02	\$57,010,000.00	\$6,605,502.02	11.6%

cc: Bob Miracle, Deputy Town Manager
Kevin Schanen, Kimley-Horn & Associates

Underground Utility Project Budget
Project Financial Summary
December 31, 2023

Expenditures	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 1	\$ 12,620,000	\$ 12,910,000	\$ 12,773,514	\$ 12,718,730	99.6%
Phase 2	\$ 9,170,000	\$ 13,470,000	\$ 13,669,545	\$ 13,515,025	98.9%
Phase 3	\$ 10,910,000	\$ 15,400,000	\$ 18,447,002	\$ 14,866,571	80.6%
Phase 4	\$ 10,370,000	\$ 15,220,000	\$ 19,081,845	\$ 15,362,001	80.5%
Phase 5 (Includes \$8.5 Million FEMA Grant Offset)	\$ 14,090,000	\$ 11,694,645	\$ 18,517,330	\$ 14,766,077	79.7%
Phase 6	\$ 16,820,000	\$ 20,800,000	\$ 19,966,261	\$ 8,249,144	41.3%
Phase 7	\$ 11,730,000	\$ 15,910,000	\$ 12,957,949	\$ 2,199,658	17.0%
Phase 8	\$ 12,300,000	\$ 14,500,000	\$ 1,576,574	\$ 1,259,774	79.9%
Total Project Costs To Date	\$ 98,010,000	\$ 119,904,645	\$ 116,990,019	\$ 82,936,980	70.9%
Other Costs Associated Directly with the Project (Page 8)	\$ 570,000	\$ 2,957,405	\$ 2,957,405	\$ 2,830,630	95.7%
Grand Total of Costs Related to Project	\$ 98,580,000	\$ 122,862,050	\$ 119,947,424	\$ 85,767,610	71.5%
Debt Service and Related Debt Issuance Costs (Page 8)			\$ 19,420,699	\$ 19,420,409	100.0%
Total Other Costs Outside Underground Budget (Page 8)			\$ 690,317	\$ 1,683,839	243.9%
Grand Total of All Costs Related to the Project	\$ 98,580,000	\$ 122,862,050	\$ 120,637,741	\$ 106,871,857	88.6%

Total Project Budget - Opinion of cost for construction	\$ 122,862,050
% Budgeted/Encumbered To Date Project Costs	97.63%
% Spent to Date - Project Costs	69.81%

Project Revenues Received

Revenues	Budget	Actual	% of Budget
Revenues			
Prepaid Assessments	\$ 18,329,914	\$ 18,329,914	0.0%
Assessment Revenue	\$ 25,280,000	\$ 28,425,339	112.4%
Commercial Paper	\$ -	\$ -	0.0%
Town Owned Property Prepaid Assessments	\$ 2,797,291	\$ 2,797,291	100.0%
Interest	\$ 1,667,009	\$ 5,282,678	316.9%
GO Bond Proceeds 2018	\$ 60,500,000	\$ 60,499,897	100.0%
GO Bond Proceeds 2021	\$ 9,198,896	\$ 9,198,896	100.0%
1 Cent Sales Tax (CIP Pay go)	\$ 5,000,000	\$ 3,500,000	70.0%
FPL	\$ 450,246	\$ 450,246	100.0%
FEMA Grant	\$ 8,500,000	\$ 3,919,184	46.1%
Other			
Kevin McGann - CO #9	\$ -	\$ 34,900	0.0%
Donations - Civic Association	\$ 49,250	\$ 49,250	100.0%
Transfer from (307) Fund CIP	\$ 760,200	\$ 1,343,533	176.7%
Transfer from (401) Fund Marina	\$ 5,200,000	\$ 6,225,000	119.7%
Transfer from (001) General Fund - PM Salary	\$ 942,116	\$ 1,209,157	128.3%
Total Project Revenues	\$ 138,674,922	\$ 141,265,286	101.9%

Underground Utility Project Budget
Phase 1 Project Costs
December 31, 2023

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Project Engineering					
Task 2.1 - Detailed Design North End	590,000		472,063	472,063	100.0%
Task 2.2 - Detailed Design South End	740,000		619,411	619,411	100.0%
Task 2.3 - Permitting Assistance			17,790	17,790	100.0%
Task 2.4 - Bid Phase Assistance			42,166	42,166	100.0%
Task 2.5 - Meetings - Design Phase			125,399	125,383	100.0%
Subtotal Design Phase	\$ 1,330,000	\$ 1,280,000	\$ 1,276,829	\$ 1,276,813	100.0%
Construction Costs					
Phase 1 North Construction					
Preconstruction			\$ 19,720	19,720	100.0%
Burkhardt Construction			\$ 3,598,144	3,606,916	100.2%
Street Light Conversion			\$ 135,322	135,322	100.0%
Change Order for AT&T and Comcast Conduit			\$ 500,655	491,883	98.2%
Utility Design Costs			\$ 15,595	79,767	511.5%
Utility Construction Costs (FPL, Comcast, AT&T)			\$ 476,776	325,523	68.3%
Construction Engineering (KH)			\$ 207,771	205,818	99.1%
	\$ 4,210,000	\$ 4,930,000	\$ 4,953,984	\$ 4,864,949	98.2%
Phase 1 South Construction					
Preconstruction			\$ 22,200	22,200	100.0%
Whiting Turner Construction			\$ 4,450,977	4,518,572	101.5%
Utility Design Costs			\$ 33,013	119,725	362.7%
Utility Construction Costs (FPL, Comcast, AT&T)			\$ 1,374,193	1,250,395	91.0%
Construction Engineering (KH)			\$ 317,963	317,483	99.8%
	\$ 6,800,000	\$ 6,350,000	\$ 6,198,347	\$ 6,228,375	100.5%
Easement Recording Fees			\$ 740	740	100.0%
Legal Costs/Easement Acquisition - Jones Foster	\$ 280,000	\$ 350,000	\$ 301,359	\$ 306,723	101.8%
Legal Sketch and Description - Easements			34,000	33,215	97.7%
Easement Abandonment			\$ 8,256	5,120	62.0%
Legal Advertising				2,795	
Total Phase 1 Costs	\$ 12,620,000	\$ 12,910,000	\$ 12,773,514	\$ 12,718,730	99.6%

Underground Utility Project Budget
Phase 2 Project Costs
December 31, 2023

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 2 Design					
Kimley Horn					
Task 1.1 Phase 2 North Design	335,000		\$ 281,304	\$ 281,304	100.0%
Task 1.2 Phase 2 South Design	400,000		\$ 335,353	\$ 335,353	100.0%
Task 1.3 Permitting Assistance North and South			\$ 12,674	\$ 12,674	100.0%
Task 1.4 Bid Phase Assistance North and South			\$ 40,565	\$ 40,565	100.0%
Task 1.6 Meetings North and South			\$ 136,617	\$ 131,510	96.3%
Total Phase 2 Design	\$ 735,000	\$ 807,000	\$ 806,513	\$ 801,406	99.4%
Construction Costs					
Phase 2 North Construction					
Preconstruction			\$ 35,000	31,970	91.3%
Burkhardt Construction			\$ 3,932,792	3,932,792	100.0%
Owner Purchased Supplies			\$ 253,631	253,631	100.0%
FPL Design Cost			\$ 34,936	34,936	100.0%
ATT Design Cost			\$ 10,000	\$ 10,000	100.0%
Comcast Design Cost			\$ 5,000	\$ 4,582	91.6%
Utility Costs (FPL, Comcast, AT&T)			\$ 496,307	\$ 423,898	85.4%
FPL - Additional Vista Switches			\$ 55,000	\$ 54,938	99.9%
Construction Engineering (KH)			\$ 248,121	\$ 246,227	99.2%
Total Phase 2 North Construction	3,800,000	5,020,000	\$ 5,070,787	\$ 4,992,974	98.5%
Phase 2 South Construction	-				
Preconstruction			\$ 35,000	87,667	250.5%
Burkhardt Construction			\$ 6,419,862	6,264,521	97.6%
Owner Supplied Materials			\$ 175,898	175,898	100.0%
FPL Design Cost			\$ 34,936	34,936	100.0%
ATT Design Cost			\$ 5,000	\$ 5,000	100.0%
Comcast Design Cost			\$ 5,000	\$ 4,582	91.6%
Utility Costs (FPL, Comcast, AT&T)			\$ 601,448	\$ 601,448	100.0%
Reimburse John Moran				\$ 39,240	
Construction Engineering (KH)	-		\$ 325,280	\$ 319,791	98.3%
Total Phase 2 South Construction	4,435,000	7,424,000	\$ 7,602,424	\$ 7,533,082	99.1%
Easement Acquisition/Abandonment	200,000	219,000			
<i>Kimley Horn Easement Assistance</i>					
Task 1.5 Easement Assistance North			\$ 64,936	\$ 64,935	100.0%
Task 1.5 Easement Assistance South			\$ 77,466	\$ 77,467	100.0%
<i>Surveys</i>					
Task 1.7 Legal Sketch North			\$ 14,020	\$ 14,020	100.0%
Task 1.7 Legal Sketch South			\$ 21,725	\$ 20,689	95.2%
Advertising			\$ 1,200	\$ 1,101	91.7%
Recording Costs			\$ 3,605	\$ 3,359	93.2%
Easement Abandonment			\$ 6,870	\$ 5,994	87.2%
Total Easement Acquisition Costs	200,000	219,000	\$ 189,822	\$ 187,564	98.8%
Total Phase 2 Costs	\$ 9,170,000	\$ 13,470,000	\$ 13,669,545	\$ 13,515,025	98.9%

Underground Utility Project Budget
Phase 3 Project Costs
December 31, 2023

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 3 Design					
Kimley Horn					
Task 1.1 Phase 3 North Design	\$ 325,000		\$ 280,189	\$ 280,189	100.0%
Task 1.2 Phase 3 South Design	\$ 535,000		\$ 486,333	\$ 486,323	100.0%
Task 1.3 Permitting Assistance			\$ 13,739	\$ 13,739	100.0%
Task 1.4 Bid Phase Assistance			\$ 36,834	\$ 36,834	100.0%
Task 1.5 Meetings			\$ 77,411	\$ 76,626	99.0%
Total Phase 3 Design	\$ 860,000	\$ 895,000	\$ 894,505	\$ 893,710	99.9%
Construction Costs					
Phase 3 North Construction	\$ 3,700,000	\$ 5,300,000			
Preconstruction			\$ 24,580	\$ 24,580	100.0%
Construction - Burkhardt			\$ 4,100,697	\$ 4,100,697	100.0%
Owner supplied materials			\$ 2,797	\$ 3,456	123.6%
FPL Design Cost			\$ 12,850	\$ 2,700	21.0%
ATT Design Cost			\$ 5,000	\$ 5,000	100.0%
Comcast Design Cost			\$ 3,128	\$ 3,128	100.0%
FPL Construction			\$ 87,101	\$ 87,101	100.0%
Street Light Conversion			\$ 4,249	\$ 7,012	165.0%
Utility Costs (Comcast & ATT)			\$ 409,387	\$ 428,207	104.6%
Construction Engineering (KH)			\$ 236,976	\$ 224,829	94.9%
Daniella Construction - Nightingale/LaPuerta - Townwide portion			\$ 457,851	\$ 457,851	100.0%
FPL Nightingale/LaPuerta - Townwide Portion			\$ 85,796	\$ 85,796	100.0%
Comcast Nightingale/LaPuerta - Townwide Portion			\$ 8,885	\$ 8,885	100.0%
AT&T Nightingale/LaPuerta Townwide Portion			\$ 30,555	\$ 30,555	100.0%
Billing for Arnold Fisher relocate transformer Deanna Davis and Cohlman			\$ (17,647)	\$ (17,647)	100.0%
Total Phase 3 North Construction	\$ 3,700,000	\$ 5,300,000	\$ 5,452,205	\$ 5,452,150	100.0%
Phase 3 South Construction	\$ 6,090,000	\$ 8,875,000			
Preconstruction			\$ 33,400	\$ 33,400	100.0%
Construction		\$ 8,029,385	\$ 9,937,101	\$ 6,264,916	63.0%
Owner supplied Pipe			\$ 153,809	\$ 138,366	90.0%
FPL Construction			\$ 562,000	\$ 562,905	100.2%
FPL Design Cost			\$ 11,359	\$ 17,159	151.1%
FPL - 101 El Brillo			\$ 10,875	\$ 10,875	100.0%
ATT Design and Construction Cost			\$ 537,254	\$ 537,254	100.0%
Comcast Design and Construction Cost			\$ 195,128	\$ 335,723	172.1%
Construction Engineering (KH)			\$ 322,540	\$ 287,323	89.1%
Total Phase 3 South Construction	\$ 6,090,000	\$ 8,875,000	\$ 11,763,466	\$ 8,187,920	69.6%
Easement Acquisition/Abandonment	\$ 260,000	\$ 330,000			
<i>Kimley Horn Easement Assistance</i>					
Task 1 Easement Assistance North and South			\$ 273,390	\$ 271,913	99.5%
Easement Amendment			\$ 49,285	\$ 49,198	99.8%
<i>Surveys</i>					
Recording Costs			\$ 6,000	\$ 5,137	85.6%
Easement Abandonment			\$ 8,150	\$ 6,542	80.3%
Total Easement Acquisition Costs	\$ 260,000	\$ 330,000	\$ 336,825	\$ 332,791	98.8%
Total Phase 3 Costs	\$ 10,910,000	\$ 15,400,000	\$ 18,447,002	\$ 14,866,571	80.6%

Underground Utility Project Budget
Phase 4 Project Costs
December 31, 2023

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 4 Design					
Kimley Horn					
Task 1.1 Phase 4 North Design	\$ 402,000		\$ 312,317	312,317	100.0%
Task 1.2 Phase 4 South Design	\$ 413,000		\$ 451,284	451,284	100.0%
Task 1.3 Permitting Assistance			\$ 14,468	14,468	100.0%
Task 1.4 Bid Phase Assistance			\$ 37,899	37,899	100.0%
Task 1.6 Meetings			\$ 77,911	77,383	99.3%
Total Phase 4 Design	\$ 815,000	\$ 894,000	\$ 893,879	893,351	99.9%
Construction Costs					
Phase 4 North Construction	4,605,000	6,275,000			
Preconstruction			\$ 22,270	22,270	100.0%
Construction Costs			\$ 5,016,315	4,923,217	98.1%
Owner Supplied Pipe and Vaults			\$ 156,238	156,238	100.0%
FPL BCE			\$ 91,543	91,543	100.0%
FPL Design Cost			\$ 12,757	12,850	100.7%
ATT Design Cost			\$ 5,000	5,000	100.0%
Comcast Design and Construction Cost			\$ 173,151	3,128	1.8%
Utility Costs (FPL, Comcast, AT&T)			\$ 353,715	353,715	100.0%
Street Light Conversion FPL			\$ 4,222	4,222	100.0%
Construction Engineering (KH)			\$ 324,309	306,246	94.4%
Total Phase 4 North Construction	\$ 4,605,000	\$ 6,275,000	\$ 6,159,520	5,878,429	95.4%
Phase 4 South Construction	4,710,000	7,640,000			
Preconstruction			\$ 34,800	34,800	100.0%
Construction			\$ 8,909,957	5,581,385	62.6%
Construction with Lake Drive Park			\$ 320,311	363,499	113.5%
Owner Supplied Pipes			\$ 2,170	2,170	100.0%
Reimbursement from Preservation Foundation			\$ (102,500)	(102,500)	100.0%
Street Light Conversion (FPL)			\$ 7,098	7,098	100.0%
FPL Design Cost			\$ 13,160	1,350	10.3%
ATT Design Cost			\$ 5,000	5,000	100.0%
Comcast Design Cost			\$ 3,128	3,128	100.0%
Kimley Horn - Design services Hibiscus Ave			\$ 12,047	11,940	99.1%
Utility Costs (FPL, Comcast, AT&T)			\$ 2,013,298	2,013,298	100.0%
Construction Engineering (KH)			\$ 333,659	197,165	59.1%
Total Phase 4 South Construction	\$ 4,710,000	\$ 7,640,000	\$ 11,552,128	8,118,333	70.3%
Easement Acquisition/Abandonment	\$ 240,000	\$ 411,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance (KH)			\$ 280,270	280,254	100.0%
Easement Assistance (KH) -- Switches			\$ 67,747	67,481	99.6%
Easement Assistance (KH)			\$ 59,369	60,956	102.7%
<i>Surveys</i>					
Legal Sketch			\$ 38,230	38,092	99.6%
Legal Sketch - Switches			\$ 4,967		
Jones Foster - Legal					
Recording Costs			\$ 7,000	6,371	91.0%
Easement Abandonment			\$ 18,735	18,735	100.0%
Total Easement Acquisition Costs	\$ 240,000	\$ 411,000	\$ 476,318	471,889	99.1%
Total Phase 4 Costs	\$ 10,370,000	\$ 15,220,000	\$ 19,081,845	15,362,001	80.5%

Underground Utility Project Budget
Phase 5 Project Costs
December 31, 2023

	Original OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 5					
Kimley Horn					
Task 1.1 Phase 5 North Design	\$ 520,000		\$ 454,210	\$ 454,210	100.0%
Task 1.2 Phase 5 South Design	\$ 600,000		\$ 606,951	\$ 606,951	100.0%
Task 1.3 Permitting Assistance North/South			\$ 17,100	\$ 17,100	100.0%
Task 1.4 Bid Phase Assistance North/South			\$ 37,899	\$ 37,899	100.0%
Task 1.6 Meetings North/South			\$ 77,911	\$ 77,905	100.0%
Total Phase 5 Design	\$ 1,120,000	\$ 1,195,000	\$ 1,194,071	\$ 1,194,065	100.0%
Construction Costs					
Phase 5 North Construction	\$ 5,890,000	\$ 8,055,000			
Preconstruction			\$ 59,100	59,100	100.0%
Construction			\$ 6,456,367	5,651,036	87.5%
Construction Manager - Burkhardt			\$ 940,702	903,074	96.0%
Utility Costs (FPL, Comcast, AT&T)			\$ 333,639	333,639	100.0%
AT&T Design			\$ 5,000	5,000	100.0%
FPL Design Costs			\$ 16,223	30,330	187.0%
Reimburse Caren and Gary Marder work performed			\$ 6,100	6,100	100.0%
Construction Engineering (KH)			\$ 334,147	288,747	86.4%
Total Phase 5 North Construction	\$ 5,890,000	\$ 8,055,000	\$ 8,151,279	\$ 7,277,026	89.3%
Phase 5 South Construction	\$ 6,750,000	\$ 10,545,000			
Preconstruction			\$ 59,100	59,100	100.0%
Construction			\$ 6,629,361	4,156,205	62.7%
Infrastructure from Phase 4 south bid - Not part of Grant			\$ 163,350	57,460	35.2%
Construction Manager - Burkhardt			\$ 979,098	783,278	80.0%
Four Arts Reimbursement			\$ (8,493)	(8,493)	
Utility Costs (FPL, Comcast, AT&T)			\$ 641,597	644,800	100.5%
AT&T Design			\$ 5,000	5,000	100.0%
FPL Design Costs			\$ 21,043	21,043	100.0%
Construction Engineering (KH)			\$ 334,159	239,955	71.8%
Total Phase 5 South Construction	\$ 6,750,000	\$ 10,545,000	\$ 8,824,214	\$ 5,958,348	67.5%
Easement Acquisition/Abandonment	\$ 330,000	\$ 365,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 218,600	\$ 218,536	100.0%
Easement Assistance			\$ 81,086	\$ 78,699	97.1%
<i>Surveys</i>					
Legal Sketch			\$ 41,080	\$ 32,927	80.2%
Legal Ads			\$ 1,000	\$ 585	58.5%
Recording Costs			\$ 6,000	\$ 5,891	98.2%
Easement Abandonment				\$ -	
Total Easement Acquisition Costs	\$ 330,000	\$ 365,000	\$ 347,766	\$ 336,638	96.8%
FEMA Grant		\$ (8,465,355)			
Total Phase 5 Costs	\$ 14,090,000	\$ 11,694,645	\$ 18,517,330	\$ 14,766,077	79.7%

Underground Utility Project Budget
Phase 6 Project Costs
December 31, 2023

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 6 Design					
Kimley Horn					
Task 1.1 Phase 6 North Design	\$ 420,000		\$ 475,019	\$ 475,019	100.0%
Task 1.2 Phase 6 South Design	\$ 940,000		\$ 826,551	\$ 826,551	100.0%
Task 1.3 Permitting Assistance North/South			\$ 17,694	\$ 17,694	100.0%
Task 1.4 Bid Phase Assistance North/South			\$ 35,938	\$ 35,938	100.0%
Task 1.6 Meetings North			\$ 84,791	\$ 84,765	100.0%
Total Phase 6 Design	\$ 1,360,000	\$ 1,440,000	\$ 1,439,993	\$ 1,439,967	100.0%
Utility and Construction Costs					
Phase 6 North Construction	\$ 4,790,000	\$ 6,615,000			
Preconstruction			\$ 24,270	24,270	100.0%
Construction			\$ 7,867,296	3,823,985	48.6%
Approved Change Orders					
FPL Design Cost			\$ 15,868	29,198	184.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 295,632	554,193	187.5%
Construction Engineering (KH)			\$ 344,177	215,685	62.7%
Total Phase 6 North Construction	\$ 4,790,000	\$ 6,615,000	\$ 8,547,243	\$ 4,647,330	54.4%
Phase 6 South Construction	\$ 10,270,000	\$ 12,298,000			
Preconstruction			\$ 24,270	24,270	100.0%
Construction			\$ 8,400,000	834,813	9.9%
Approved Change Orders					
FPL Design Cost			\$ 29,924	29,924	100.0%
ATT Design Cost			\$ 10,000	10,000	100.0%
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 754,815	754,815	100.0%
Construction Engineering (KH)			\$ 344,007	94,179	27.4%
Total Phase 6 South Construction	\$ 10,270,000	\$ 12,298,000	\$ 9,563,016	\$ 1,748,001	18.3%
Easement Acquisition/Abandonment	\$ 400,000	\$ 447,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 351,594	\$ 371,979	105.8%
<i>Surveys</i>					
Legal Sketch			\$ 58,415	\$ 38,011	65.1%
Legal Ads			\$ 1,000	\$ 113	11.3%
Recording Costs			\$ 5,000	\$ 3,743	74.9%
Easement Abandonment				\$ -	
Total Easement Acquisition Costs	\$ 400,000	\$ 447,000	\$ 416,009	\$ 413,846	99.5%
Total Phase 6 Costs	\$ 16,820,000	\$ 20,800,000	\$ 19,966,261	\$ 8,249,144	41.3%

Underground Utility Project Budget
Phase 7 Project Costs
December 31, 2023

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 7 Design					
Kimley Horn					
Task 1.1 Phase 7 North Design	\$ 450,000		\$ 492,488	\$ 492,488	100.0%
Task 1.2 Phase 7 South Design	\$ 480,000		\$ 630,830	\$ 624,522	99.0%
Task 1.3 Bid Phase Assistance North and South			\$ 35,938	\$ 24,797	69.0%
Task 1.4 Meetings North and South			\$ 77,616	\$ 77,535	99.9%
Total Phase 7 Design	\$ 930,000	\$ 1,237,000	\$ 1,236,872	\$ 1,219,342	98.6%
Utility and Construction Costs					
Phase 7 North Construction	\$ 5,140,000	\$ 7,005,000			
Preconstruction			\$ 47,500	11,515	24.2%
Construction			\$ 10,472,977	186,703	1.8%
Chicane Demonstrations			\$ 47,500	19,558	41.2%
FPL Design Cost			\$ 15,806	27,165	171.9%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)			\$ 245,460	245,460	100.0%
Construction Engineering (KH)			\$ 354,458	18,098	5.1%
Total Phase 7 North Construction	\$ 5,140,000	\$ 7,005,000	\$ 11,183,701	\$ 508,499	4.5%
Phase 7 South Construction	\$ 5,380,000	\$ 7,320,000			
Preconstruction			\$ 47,500	11,515	24.2%
Construction					
Chicane Demonstrations			\$ 47,500	19,558	41.2%
FPL Design Cost			\$ 19,953	19,953	100.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)					
Construction Engineering (KH)					
Total Phase 7 South Construction	\$ 5,380,000	\$ 7,320,000	\$ 114,953	\$ 51,026	44.4%
Easement Acquisition/Abandonment	\$ 280,000	\$ 348,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 346,459	\$ 346,356	100.0%
Easement Assistance			\$ 69,964	\$ 69,919	99.9%
<i>Surveys</i>					
Legal Sketch					
Legal Ads			\$ 1,000	\$ 113	11.3%
American Acquisition Group					
Temp Services					
Legal Advertising					
Recording Costs			\$ 5,000	\$ 4,404	88.1%
Total Easement Acquisition Costs	\$ 280,000	\$ 348,000	\$ 422,423	\$ 420,791	99.6%
Total Phase 7 Costs	\$ 11,730,000	\$ 15,910,000	\$ 12,957,949	\$ 2,199,658	17.0%

Underground Utility Project Budget
Phase 8 Project Costs
December 31, 2023

	OPC	Dec 2019 OPC	Budget	Actual	% Expended
Phase 8 Design					
Kimley Horn					
Task 1.1 Phase 8 Design	\$ 1,010,000	\$ 1,151,000	\$ 1,029,017	\$ 833,504	81.0%
Task 1.2 Permitting Assistance			\$ 17,694		0.0%
Task 1.3 Bid Phase Assistance			\$ 14,430		0.0%
Task 1.4 Meetings			\$ 89,778	\$ 51,356	57.2%
Task 1.5 Easement Assistance			\$ 129,997	\$ 93,457	71.9%
Total Phase 8 Design	\$ 1,010,000	\$ 1,151,000	\$ 1,280,916	\$ 978,317	76.4%
Utility and Construction Costs					
Phase 8 Construction	\$ 10,990,000	\$ 13,107,000			
Preconstruction					
Construction					
Approved Change Orders					
FPL Design Cost			\$ 13,160	13,160	100.0%
ATT Design Cost					
Comcast Design Cost					
Utility Costs (FPL, Comcast, AT&T)					
Construction Engineering (KH)					
Total Phase 8 North Construction	\$ 10,990,000	\$ 13,107,000	\$ 13,160	\$ 13,160	100.0%
Easement Acquisition/Abandonment	\$ 300,000	\$ 242,000			
<i>Kimley Horn Easement Assistance</i>					
Easement Assistance			\$ 227,724	\$ 226,073	99.3%
Surveys					
Legal Sketch					
Legal Ads				\$ 56	
American Acquisition Group					
Kimley Horn Grant Assistance BRIC Grant			\$ 49,774	\$ 41,587	83.6%
Temp Services					
Recording Costs			\$ 5,000	\$ 580	11.6%
Total Easement Acquisition Costs	\$ 300,000	\$ 242,000	\$ 282,498	\$ 268,296	95.0%
Total Phase 8 Costs	\$ 12,300,000	\$ 14,500,000	\$ 1,576,574	\$ 1,259,774	79.9%

Underground Utility Project Budget
Other Project Costs
December 31, 2023

Master Plan	Budget	Actual	% Expended
Task 1.1 - Data Collection & GIS Base Mapping	\$ 88,021	\$ 88,021	100.0%
Task 1.1a Data Collection for Future Communications	\$ 23,511	\$ 23,511	100.0%
Task 1.2 - Conceptual Design and Master Plan	\$ 161,756	\$ 161,756	100.0%
Task 1.3 - Project Sequencing and Phasing	\$ 31,244	\$ 31,244	100.0%
Task 1.4 - Assessment of Traffic Impacts	\$ 77,660	\$ 77,660	100.0%
Task 1.5 - Project Delivery Methods	\$ 17,448	\$ 17,448	100.0%
Task 1.6 - Master Plan Document	\$ 45,053	\$ 45,053	100.0%
Task 1.7 - Meetings Master Planning Phase	\$ 113,135	\$ 113,123	100.0%
Task 1.8 - Master Plan Second Half	\$ 40,067	\$ 40,067	100.0%
Subtotal Master Planning	\$ 597,895	\$ 597,883	100.0%
Comcast Preplanning - Master Plan	\$ 12,015	\$ 12,015	100.0%
Assessment Costs, Legal, Fees and Discounts	\$ 950,000	\$ 948,097	99.8%
Project Manager - Pay and benefits	\$ 840,000	\$ 786,590	93.6%
Temp Services - Easement Acquisition	\$ 150,000	\$ 106,050	70.7%
Other Miscellaneous Expenses		\$ 29,901	
General Easement Assistance	\$ 24,976	\$ 24,838	99.4%
Community Outreach	\$ 282,519	\$ 225,256	79.7%
Peer Review Study - Patterson & Dewar (\$50,000 Offsetting Revenue)	\$ 100,000	\$ 100,000	100.0%
Total Other Project Costs	\$ 2,957,405	\$ 2,830,630	95.7%

Debt Service and Related Debt Issuance Costs

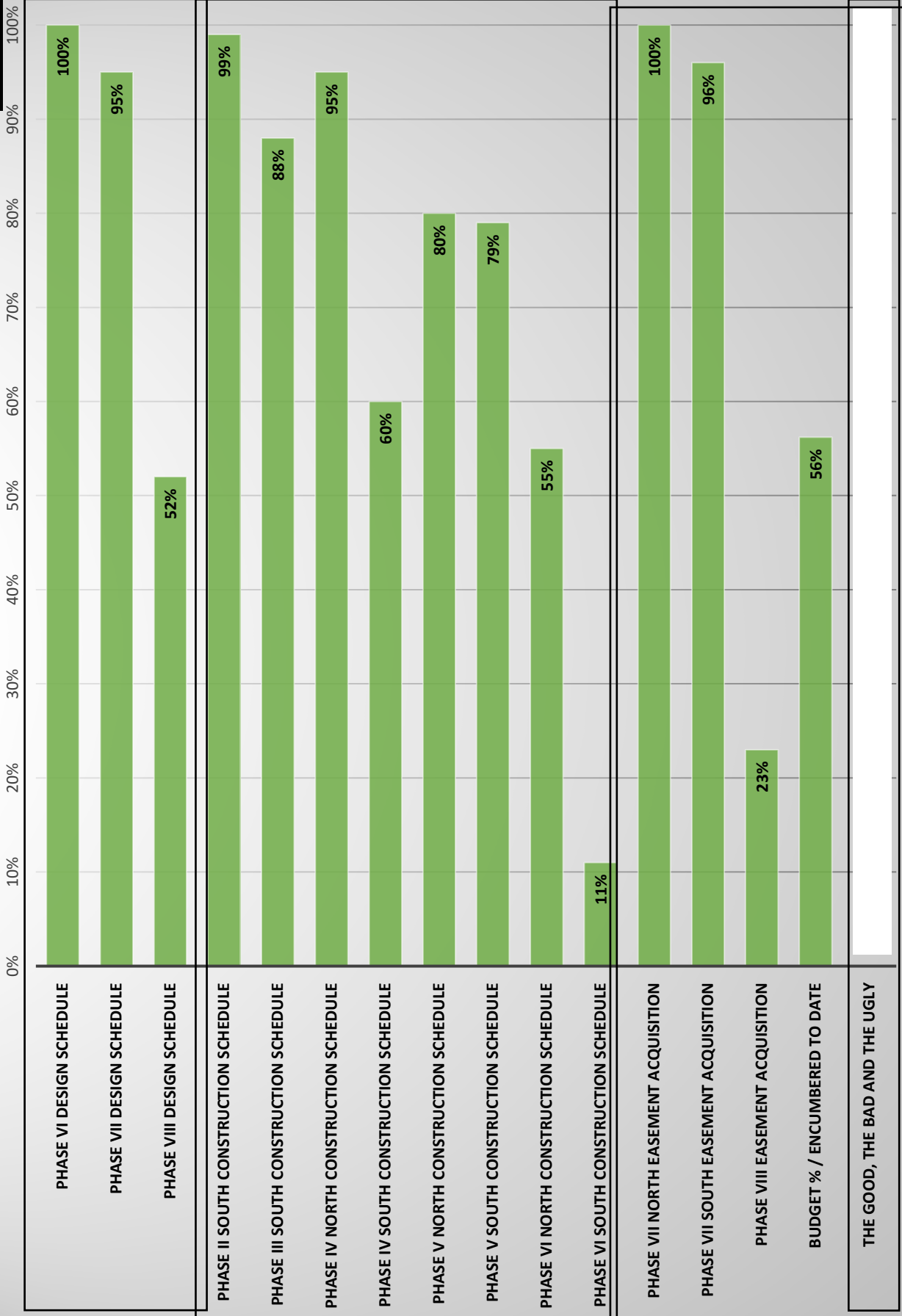
	Budget	Actual	% Expended
Commercial Paper Issuance Cost	\$ 260,116	\$ 260,116	100.0%
Commercial Paper Interest	\$ 243,096	\$ 243,096	100.0%
Arbitrage Rebate Calculation	\$ 2,500	\$ 4,300	172.0%
Debt Service Fees	\$ 2,000	\$ 500	25.0%
GO Bond Closing Costs 2018	\$ 488,271	\$ 487,471	99.8%
GO Bond Closing Costs 2021	\$ 202,169	\$ 202,380	100.1%
GO Bond Debt Service	\$ 18,222,547	\$ 18,222,547	100.0%
Total Debt Service and Related Debt Issuance Costs	\$ 19,420,699	\$ 19,420,409	100.0%

Related Costs Outside of the Underground Project Budget

	Budget	Actual	% Expended
Costs paid from (307) Fund CIP			
Underground City of Lake Worth Section			
Project Design	\$ 25,231	\$ 24,430	96.8%
Project Construction	\$ 351,081	\$ 351,081	100.0%
Project Construction Engineering	\$ 11,607	\$ 12,849	110.7%
Utility Cost (FPL, Comcast, AT&T)	\$ 134,333	\$ 127,531	94.9%
Project Meeting Attendance	\$ 3,334	\$ 2,914	87.4%
Total Lake Worth Section	\$ 525,586	\$ 518,805	98.7%
Ibis Way PGD Improvements	\$ 14,583	\$ 14,583	100.0%
Crosswalk Spare Conduits	\$ 26,148	\$ 22,226	85.0%
General Fund Costs			
Goldmacher v TPB Legal and Other Costs		\$ 183,701	
Kosberg v TPB Legal and Other Costs		\$ 615,602	
PBT Real Estate v TPB		\$ 197,178	
Gardner, Bist Bowden, Bush (Shef Wright)		\$ 24,799	
Telecommunications Consultant	\$ 89,000	\$ 83,210	93.5%
Peter Brandt (Contract Negotiations)	\$ 35,000	\$ 23,735	67.8%
Total Related Costs Outside of the Budget	\$ 690,317	\$ 1,683,839	243.9%

Town of Palm Beach - Underground Utility Project Dashboard - December 2023

Status Legend
 Green - On Task
 Yellow - At Risk
 Red - Not on Task
 Complete - Not Shown



THE GOOD, THE BAD AND THE UGLY

TOWN OF PALM BEACH

Town Council Meeting on: February 13, 2024

Section of Agenda

Regular Agenda - New Business

Agenda Title

Re-Appointment of Town Manager Pursuant to Section 4.02(b) of the Town Charter from February 14, 2024 through February 13, 2025.

Presenter

Kirk W. Blouin, Town Manager

ATTACHMENTS:

- ▣ **Memorandum Dated February 7, 2024, from Gillian Barth, Director of People and Culture**
- ▣ **2024 Town Manager Compensation Chart**
- ▣ **Town Charter, Section 4.02(b)**

TOWN OF PALM BEACH

Information for Town Council Meeting on February 13, 2024

TO: Mayor and Town Council

VIA: Kirk W. Blouin, Town Manager

FROM: Gillian Barth, Director People & Culture

RE: Approval of Town Manager Compensation

DATE: February 7, 2024

This memo is a follow-up to the performance evaluations the Town Manager received from the Mayor and Town Council. Historically, there has not been a determined salary range for the Town Manager. Rather, he has made requests for increased remuneration based on the current Performance Pay Chart for Town employees and market surveys.

As per yearly practice, the P&C Department has conducted a review of Town Manager salaries in eight neighboring municipalities to ensure that he falls at or around the 75th percentile. As per the attachment, the Town Manager falls .40% above the 75th percentile.

It is recommended for this fiscal year, that the Town Manager continues to apply the Performance Pay Chart for Town employees which would make him eligible for a 6% salary increase, applied to his base salary.

GMB:pgg

Town Manager	2024 Annual Pay	\$295,128
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Employer	2024 Annual Rate of Pay	2023 Annual Rate of Pay
Boca Raton, City of	\$ 290,000	\$318,654
Boynton Beach, City of	\$ 215,250	\$205,000
Delray Beach, City of	\$ 239,429	\$230,000
Greenacres, City of	\$ 249,037	\$231,394
Jupiter, Town of	\$ 236,250	\$225,000
Palm Beach Gardens, City of	\$ 363,761	\$339,646
Wellington, Village of	\$ 249,374	\$237,500
West Palm Beach, City of	\$ 305,802	\$291,240

85th Percentile	\$305,011.90
	-3.24%
75th Percentile	\$293,950.50
	0.40%
70th Percentile	\$285,937.40
	3.21%
65th Percentile	\$271,718.30
	8.62%

Sec. 4.02. - Qualifications; Appointment; Removal; Compensation; Performance Evaluation.

- (a) *Qualifications.* The Town Manager shall be required to bring, among other things directed by the Town Council, technical competence in public administration, and professional management skills to the task of running the Town.
- (b) *Appointment.* The Town Council shall appoint by a majority vote of all Town Council members, a Town Manager for a period of one year. The Town Manager may be reappointed to an unlimited number of one year terms.
- (c) *Removal.* The Town Council may by majority vote of all Town Council members, suspend or remove the Town Manager at any time with or without cause prior to the expiration of his or her term. During any suspension, the Town Manager shall continue to receive his or her salary until the effective date of a final resolution of removal. In the event of removal other than for good cause shown, the Town Manager's salary shall continue until the end of the term.
- (d) *Compensation.* The compensation of the Town Manager shall be fixed by the Town Council and shall not be reduced during any one term of office.
- (e) *Performance Evaluation.* At least once each year, the Mayor and Town Council shall individually evaluate the Town Manager's performance, in accordance with such procedures as the Town Council shall, from time to time, adopt.

(Ord. No. 18-99, § 1, 12-14-99)