TOWN OF PALM BEACH

Town Manager's Office

TENTATIVE - SUBJECT TO REVISION

SPECIAL TOWN COUNCIL MEETING

AGENDA

TOWN COUNCIL CHAMBERS

TUESDAY, JULY 11, 2017

9:30 AM

I. CALL TO ORDER AND ROLL CALL
Mayor Gail L. Coniglio
Richard M. Kleid, President
Danielle H. Moore, President Pro Tem
Julie Araskog
Bobbie Lindsay
Margaret A. Zeidman

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. COMMUNICATIONS FROM CITIZENS – 3 MINUTE LIMIT

V. TOWN MANAGER'S OVERVIEW OF THE PROPOSED FY18 BUDGET
Thomas G. Bradford, Town Manager

A. General Fund
  a. Review of General Fund Revenues for FY2017.
  Jane Struder, Director of Finance

B. Department Budget Review
  a. Legislative
  b. General Government
  c. Town Manager
  d. Advice and Litigation
  e. Town Clerk
  Jay Boodheshwar, Deputy Town Manager
  f. Information Technology
  Charles Kapachinski, IT Manager
  g. Human Resources
  *Danielle Olson, Director of Human Resource*s

h. Finance
Jane Struder, Director of Finance

i. Planning Zoning and Building
John Page, Director of Planning, Zoning and Building

j. Fire-Rescue
Darrel Donatto, Deputy Fire-Rescue Chief

k. Police
Kirk Blouin, Director of Public Safety

l. Public Works
H. Paul Brazil, Director of Public Works

m. Transfer and Other
Jane Struder, Director of Finance

C. Debt Service Funds
Jane Struder, Director of Finance

D. Capital Improvement Funds

a. Pay As You Go Capital Improvement Program

b. Accelerated Capital Improvement Program

c. Coastal Protection Program

d. Worth Avenue Maintenance Program
H. Paul Brazil, Director of Public Works

E. Recreation Enterprise Fund Budget
Beth Zickar, Director of Recreation

F. Internal Service Funds

a. Health Insurance
Danielle Olson, Director of Human Resources

b. Risk Management
Karen Temme, Risk Manager

c. Equipment Replacement Fund
Jane Struder, Director of Finance

G. Trust and Agency Funds

a. Pension Funds
Jane Struder, Director of Finance

b. OPEB Trust
Jane Struder, Director of Finance and Danielle Olson, Director of Human Resources

VI. RESOLUTION NO. 102-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Approving a Proposed Operating Millage Rate of 3.2706 for the Tentative Fiscal Year 2018 Budget; Approving the Computed Rolled Back Millage Rate of 3.1018 to be Provided to the Property Appraiser in Accordance with F.S. 200.065; Establishing the Date, Time and

Place of the First and the Final Budget Hearings to Consider the Proposed Millage Rates and Tentative Fiscal Year 2018 Budget and Directing the Town Manager to Transmit this Information to the Property Appraiser of Palm Beach County in Accordance with the Requirements of F.S. 200.065.
Thomas G. Bradford, Town Manager

VII. RESOLUTION NO. 103-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Worth Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.
Jane Struder, Director of Finance

VIII. RESOLUTION NO. 104-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Peruvian Avenue Improvement Project; Establishing the Estimated Assessed Cost Against the Properties that will be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Rolls and Reimposition of the Maintenance Assessments and their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.
Jane Struder, Director of Finance

IX. RESOLUTION NO. 105-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Relating to Underground Utility Improvements; Describing the Property to be Included Within the Proposed Lake Towers Assessment Area and the Local Improvements to be Provided Therein; Determining the Estimated Capital Cost of the Underground Utility Improvements; Establishing the Method of Assessing the Assessed Cost Against the Properties that will be Benefited Thereby; Establishing Other Terms and Conditions of the Assessments; Directing the Town Manager to Prepare a Preliminary Assessment Roll; Establishing a Public Hearing to Consider Imposition of the Proposed Improvement Assessments and the Method of Their Collection; Directing the Provision of Notice; and Providing for an Effective Date.
Jane Struder, Director of Finance

X. RESOLUTION NO. 106-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County Florida, Relating to Underground Utility Improvements; Describing the Property to be Included within the Proposed Nightingale – La Puerta Assessment Area and the Local Improvements to be Provided Therein; Determining the Estimated Capital Cost of the Underground Utility Improvements; Establishing the Method of Assessing the Assessed Cost

Against the Properties that will be Benefited Thereby; Establishing Other Terms and Conditions of the Assessments; Directing the Town manager to Prepare a Preliminary Assessment Roll; Establishing a Public Hearing to Consider Imposition of the Proposed Improvement Assessments and the Method of Their Collection; Directing the Provision of Notice; and Providing for an Effective Date.
Jane Struder, Director of Finance

XI. RESOLUTION NO. 107-2017 A Resolution of the Town Council of the Town of Palm Beach, Palm Beach County, Florida, Relating to the Collection and Disposal of Commercial Solid Waste; Establishing the Estimated Assessed Cost Against the Properties that Will Be Benefitted Thereby; Directing the Town Manager to Prepare an Updated Assessment Roll; Establishing a Public Hearing to Consider Approval of the Assessment Roll and Reimposition of the Service Assessments and Their Collection Pursuant to the Uniform Assessment Collection Act; Directing the Provision of Notice; and Providing for an Effective Date.
H. Paul Brazil, Director of Public Works

XII. ANY OTHER MATTERS

XIII. ADJOURNMENT

PLEASE TAKE NOTE:

The progress of this meeting may be monitored by visiting the Town's website (www.townofpalmbeach.com) and clicking on "Meeting Audio" in the left column. If you have questions relative to this feature, please contact the Office of Information Systems (561) 227-6315.

Disabled persons who need an accommodation in order to participate in the Town Council Meeting are requested to contact the Town Manager's Office at 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) working days before this meeting.

TOWN OF PALM BEACH
BUDGET MESSAGE

Budget for Fiscal Year 2017-2018

JULY 11, 2017

Budget Message

Town of Palm Beach, Florida

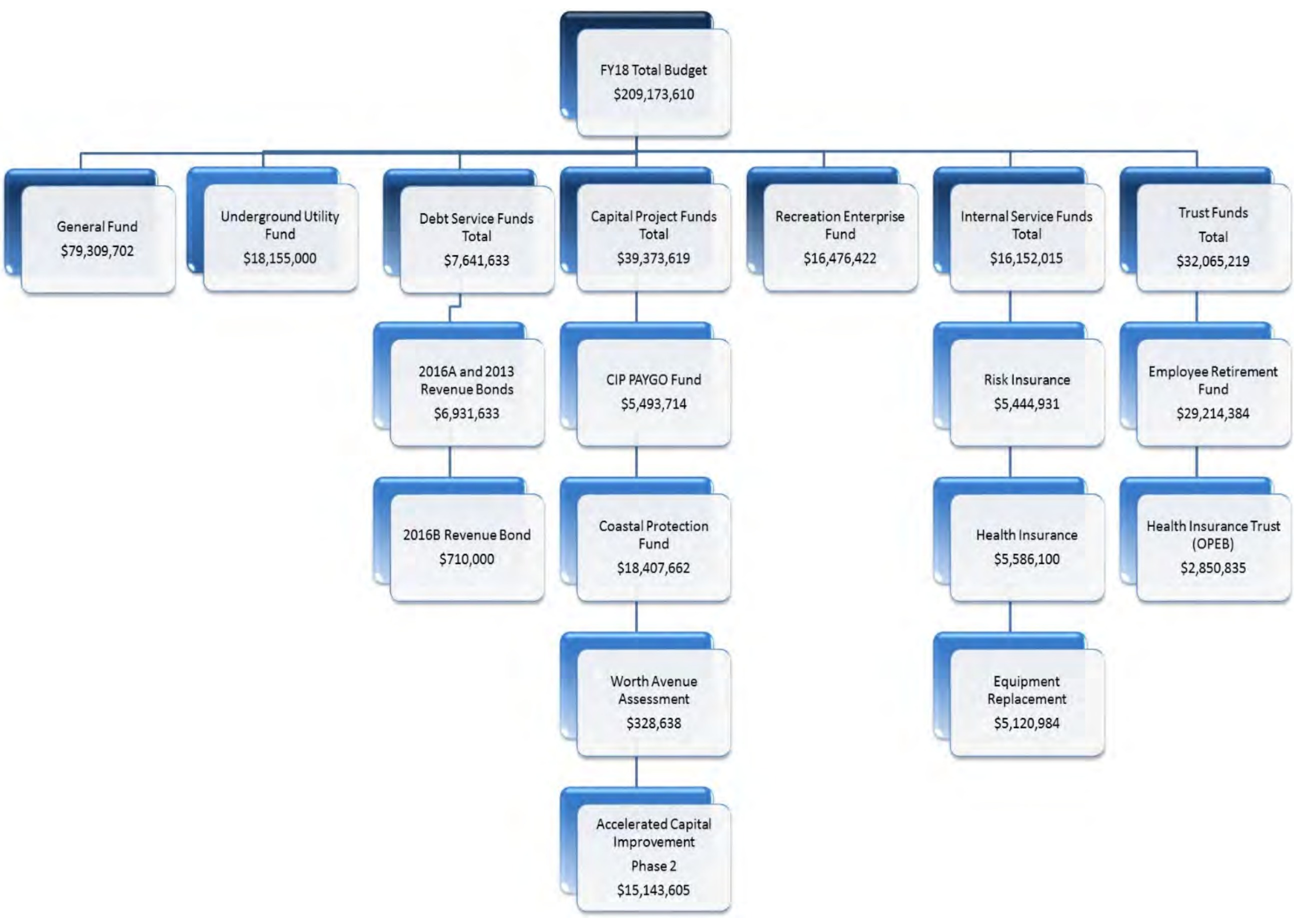
July 11, 2017

Honorable Mayor and Town Council

I am pleased to submit this budget message, pursuant to the Town Charter, and to enable you to focus on the highlights of the proposed FY2018 budget. Details are found in the budget documents that accompany this summary.

The total proposed FY2018 town-wide budget including all funds is $209,173,610. The total proposed General Fund operating budget is $79,309,702.

The town-wide budget organized by fund type is as follows:



Budget Message

FY18 Budget Presentation

Staff prepared the proposed budget using Zero Line Item Budgeting. This method of budgeting does not start with last year's budget. Rather, departments are given a blank budget request form for each line item, instead of last year's budget or actual expenditures as the starting point – hence, the label of zero – line item is applied. Departments then rebuild their budgets from the ground up, justifying each line item. Where possible, departments are asked to provide the drivers of cost. However, not providing sufficient detail for an expenditure can be an invitation for increased scrutiny of the request.

Department requests and justifications are sent to the Finance Department and Town Manager's Office (Administration) who review them in a series of meetings with staff using the justifications, rather than what was spent last year, as the point of comparison. The budget program requests are often accompanied by a program description to gauge purpose and intended output for the program. The Administration considers the requests, further discusses them with departments as necessary, and then develops a final recommended budget. You or the public never see the process and the forms used. This year we are sharing these forms with you so you can see the level of detail this work entails.

There are two sets of documents provided to the Mayor and Town Council at this junction. One encompasses the General Fund and the other document contains all other fund budgets. There is a significant amount of detail in each book, which provides the Town Council, and citizens information on what comprises the amounts for the line item budgets that are proposed. In some cases, the Departments have included a memorandum detailing some of the changes that they are proposing for their department programs.

Globally there are some points for the Town Council to be aware of as you review the detail included in the documents. This information is provided below.

- Each Department budget contains a summary of revenues and expenditures along with a chart showing trend information, a pie chart of the breakdown of expenditures by program within the department, and a trend in FTEs for the department.
- Program summary pages are included showing a breakdown of expenditures by category and the FTE trend for the program. The categories include salaries and wages, employee benefits, contractual, commodities, capital outlay, depreciation and other.
- On pages in the budget document called "budget flexsheet" the line item detail is shown by program. These sheets contain column detail, which includes from left to right, FY16 actual, FY17 approved budget, FY17 adjusted budget (which includes contingency allocations and the FY16 rollover encumbrances), FY17 estimated year-end balances, and the FY18 proposed budget. The last column shows the increase or decrease between the FY18 proposed budget and the FY17 approved budget.
- Line item detail sheets following each program budget flexsheet have been provided for all contractual, commodity and capital accounts.
- Total health insurance costs are calculated then allocated throughout the budget on a per Full-Time Equivalent (FTE) basis.

- Retirement costs that are actuarially determined and calculated by employee group are allocated throughout the budget per FTE.
- In the line item detail sheets an accounting change was made for FY18. All registrations for training seminars and conferences have been reclassified from travel and per diem accounts to training accounts to more accurately reflect the costs for training. You will notice decreases in travel accounts and increases in the training costs in each programs budgets that have travel accounts.

General Fund

Budget Highlights
The millage rate has been reduced by 2.16% resulting in a $0 increase for homestead property owners.
A Communication Specialist position has been included in the FY18 budget. Costs have been split between the General Fund, the Coastal Protection Fund and the Underground Utility Fund.
The open part-time Right of Way Inspector position has been increased to a full time position. Offsetting revenue provided by an increase in building permit fees.
Merit pay increases are included for all employees that are not at the top of their ranges and we have included an adjustment to the pay ranges of 3%.
Health insurance costs have increased by 4.54% for the first time in 5 years. This will result in an increase to premiums that will be shared in the same manner as they currently are between the Town and our employees. Specific premium rates effective January 1, 2018 will be provided in September.
Estimated costs for POTUS and dignitary protection in FY18 of $226,980 have been included in the General Government section of the budget. We are using this program for these expenses in order to highlight them and track them separately from the Police Department expenditures.
An extraordinary transfer to the Retirement Fund from the Town unassigned fund balance of $2,500,000 is proposed.

Revenues

The General Fund is the only fund to directly use property taxes as a revenue source. Property taxes (ad valorem taxes) represent the largest revenue source. Appearing on the following page is a millage rate table to help facilitate a discussion of where we are and what is proposed. The proposed FY18 millage rate of 3.2 provides no tax increase to homesteaded property owners, is a decrease of 2.16% from FY17 and meets the Town Manager’s budget goal.

Budget Message

Millage Rate Consideration

The State of Florida requires the Town to calculate a rolled-back millage rate. The rolled-back rate is defined as that millage rate which provides the same property tax revenue for each taxing authority as was levied during the previous year (exclusive of new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, deletions). The proposed millage is 3.17% over the rolled back rate of 3.1018. The rolled-back rate is required to be announced at the public hearings in September.

	FY17 Millage Rate	Maintain FY17 Rate for FY18	FY18 Proposed
Millage Rate	3.2706	3.2706	3.2000
Tax Revenue	$49,374,406	$52,424,836	$51,293,180
Millage % Increase/Decrease from FY17	n/a	0%	-2.16%
Homestead Value Increased by 2.1%	$1,000,000	$1,021,000	$1,021,000
Town Taxes	$3,107	$3,176	$3,107
Increase/(Decrease) over FY17	n/a	$69	$0

There are a number of revenue types in the General Fund. These are categorized in the table below:

Revenue	FY2017	FY2018	FY17 vs. FY18 Difference	% Change
Ad Valorem Taxes	**$ 49,494,500**	**$ 51,293,180**	**$ 1,798,680**	**3.63%**
Non Ad Valorem Taxes	**5,903,000**	**6,150,000**	**247,000**	**4.18%**
Licenses & Permits	**9,503,500**	**9,947,975**	**444,475**	**4.68%**
Intergovernmental	**1,178,500**	**1,185,450**	**6,950**	**0.59%**
Charges for Services	**3,816,550**	**3,943,650**	**127,100**	**3.33%**
Fines and Forfeitures	**1,255,646**	**1,138,800**	**(116,846)**	**-9.31%**
Investment Earnings	**704,339**	**578,977**	**(125,362)**	**-17.80%**
Miscellaneous	**345,112**	**420,000**	**74,888**	**21.70%**
Interfund Transfers	**685,000**	**585,000**	**(100,000)**	**-14.60%**
Transfers for Contingency and Compensated Absences	**3,966,230**	**4,066,670**	**100,440**	**2.53%**
Total Revenues	**$ 76,852,377**	**$ 79,309,702**	**$ 2,457,325**	**3.20%**

Significant highlights for General Fund revenues include:

- Based upon the Property Appraiser's Preliminary Certification issued June 1, 2017, existing property taxable values in the Town have risen 6.18% over the prior year.

- The proposed budget reflects property tax revenues based on the millage rate of 3.2 which result in a $0 increase for homestead property owners.
- Non Ad Valorem Taxes have increased due to the improved trend in water and gas utility tax revenue.
- An increase in the Building permit fee is proposed to offset the cost of the additional proposed positions of a .5 FTE for Right of Way inspector and a .5 FTE for the Communication specialist. A Resolution will be presented in August for the minor fee increase from 2.4% to 2.45% for permits in value of $2.5 million and less.
- During the past year, the Departments conducted a thorough review of all of the fees associated with their Departments. We also reviewed all fees that had not been increased in over 5 years. We are proposing several small fee increases for FY18. These increases are summarized on a table under the "Revenues" tab. The fee increases are expected to generate $134,825 per year and are reflected in the Licenses & Permits or Charges for Services category of revenues.
- Charges for services have increased due to improved revenue collection for parking meters, an increase in the solid waste collection fees and the above mentioned fee increases.
- Fines and forfeiture revenue is declining due to improved compliance resulting in fewer parking tickets.
- Investment income revenue is declining due to the current interest rate environment.
- Miscellaneous revenue is increasing due to the expected increase in the Town's DC contribution forfeiture revenue based on the current level of forfeitures available from recent high turnover.
- We are recommending a decrease of $100,000 in the transfer from the Recreation Enterprise Fund for the third year in a row. The revised transfer to the General Fund will be $585,000. The Town Docks are planned to be replaced within the next 2 to 5 years. We are annually accruing funds in the Dock Replacement Reserve, which after the FY17 accrual, will total $3,710,480. The current annual accrual of $353,700 will not be enough to have sufficient funds set aside to fund the estimated $10 to $12 million cost. The budget proposal will decrease the transfer to the General Fund and increase the annual accrual to the dock replacement fund to $453,700. The proposed accrual will also bolster a revenue stream needed to fund debt service for the cost of the dock replacement in excess of the future Dock Replacement Reserve.

Expenditures

The General Fund expenditure breakdown by category is shown in the table on the following page:

Expenditure Category	FY2017	FY2018	FY17 vs. FY18 Difference	% Change
Salary and Wages	$ 24,737,579	$ 26,041,858	$ 1,304,279	5.27%
Pension Benefits	8,774,323	9,527,616	753,293	8.59%
Other Employee Benefits	8,135,225	8,115,885	(19,340)	-0.24%
Contractual	9,432,209	9,667,348	235,139	2.49%
Commodities	1,810,844	1,958,554	147,710	8.16%
Depreciation/Capital Outlay	2,694,682	2,460,907	(233,775)	-8.68%
Library	325,250	335,008	9,758	3.00%
Other/Transfers	20,942,265	21,202,526	260,261	1.24%
Total Expenditures	$ 76,852,377	$ 79,309,702	$ 2,457,325	3.20%

For all departments of the Town, the overall increase in expenditures is 3.2% over FY17. Highlights of the General Fund expenditures changes are as follows:

The salary and wage increase is due to the following reasons:

- There are 1.5 proposed new positions included in the FY18 budget. The positions include a proposed Communication Specialist to be charged to the General Fund, Coastal Protection Fund, and Underground Utility Project Fund and a .5 FTE to increase the part time vacant Right of Way inspector position in Public Works to a full time position.
- During FY17, three Firefighter Lieutenant positions were added when the Kelly day for the lieutenants was approved by the Town Council early in the fiscal year. In addition, at the June 13, 2017, Town Council meeting the firefighter's union contract was approved, and three additional firefighter positions were approved due to the change in the Kelly day policy that was negotiated in the contract.
- The budget includes merit pay increases for the employees not yet at the top of their range who have performed satisfactorily or above, and a 3% adjustment to the pay ranges. The CPI index for All Urban Consumers for the Miami-Ft. Lauderdale, FL Area (that area the Bureau of Labor Statistics says is applicable to the West Palm Beach – Boca Raton metro area) reflected a year over year increase in February of 3.95%. Since inflation in our area has been running above the national average, we have used a 3% increase in the ranges. This increase helps ensure competitive salary ranges relative to our surrounding markets.
- The recently approved firefighter union contractual pay increases have been added to the proposed budget.
- Overtime funding for POTUS and dignitary visits has increased the salary and wage budget by $168,000. We are including these expenses in the General Government

section of the budget so that the costs can be tracked separately and highlighted for at least the next 4 years.

The increase in total defined benefit (DB) and defined contribution (DC) pension benefits of $753,293 is due to the smoothing of the lower returns in FY15 for the pension fund and additional funding for the changes in the mortality tables. The pension amount reflects the benefit changes for the union firefighters that is in the process of being adopted and the general employees and lifeguard benefit changes that became effective May 1, 2017. The general employee and ocean rescue pension costs include the addition of the Town's savings generated by the benefit change. The DC plan for union firefighters will be eliminated with their benefit change and the Town's DC costs for general employees and ocean rescue have decreased with their new benefit change.

Health insurance costs increased (4.5%) for FY18 after 5 years without an increase. This will result in an increase to premiums that will be shared in the same manner as they currently are between the Town and our employees. Specific premium rates effective January 1, 2018 will be provided in September.

Contractual costs increased in the IT budget for consulting assistance, improved internet access and additional software services described in the IT budget. Landscape and building maintenance costs increased and details can be found in the Public Works account detail sheets.

Cost increases in commodities include uniform cost for the new firefighter positions, lockers for telecommunicators, patrol officer equipment and uniform items.

Capital outlay decreased due to purchases of new equipment made in FY17.

Coastal funding increased due to the planned 3% annual adjustment in anticipation of inflation over time.

The transfer to the Capital Improvement Fund increased by $129,800 over FY18. The increase in spending is for capital projects outlined in the capital improvement section of the document.

The actuarially determined transfer to the OPEB trust fund decreased by $173,000 due to favorable results in the fund.

The General Fund budget exceeded the long-term financial plan estimate by $684,170. The items included in the proposed budget that were not a part of the LTFP included the increase in fire-rescue personnel costs due to the results of successfully negotiating the firefighter union contract ($430,000), expenditures relating to POTUS and special dignitary visits ($226,980) and additional funding for Zika Prevention ($49,790). These items total $706,770.

Fund Balance

The General Fund Unassigned Fund Balance as of September 30, 2016 was $21,615,082. This amount was $5,415,788 above the policy required minimum. The FY18 budget includes a transfer of $988,770 from unassigned fund balance to fund the contingency reserve and $577,900 from the reserve for compensated absences to fund the compensated absence payouts. After the contingency transfer, the remaining balance in the unassigned fund balance will be $4,427,018.

I am proposing a transfer of $2,500,000 from the General Fund unassigned fund balance to the Retirement Fund as a supplemental Town contribution to reduce the unfunded liability. This transfer would represent the second year in a row that we were able to make an additional transfer to the Retirement Fund. The amount is included in the proposed FY18 General Fund budget.

Other Town Funds

The table on the following page is a summary of the Town's other fund budgets. Additional information on these funds can be found in the second book labeled "Other Funds Budget Document."

FY 18 Budget Summary by Fund Type, Revenues and Expenditures

	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust & Agency	Totals
Revenues								
Ad Valorem Taxes	$51,293,180	$0	$0	$0	$0	$0	$0	$51,293,180
Non Ad Valorem Taxes	6,150,000	0	0	500,000	0	0	0	6,650,000
Licenses and Permits	9,947,975	0	0	0	0	0	0	9,947,975
Intergovernmental	1,185,450	0	0	800,000	100,000	0	0	2,085,450
Charges for Services	3,943,650	0	0	0	6,553,400	5,044,810	0	15,541,860
Fines and Forfeitures	1,138,800	0	0	0	0	0	0	1,138,800
Contributions	0	0	0	5,000	6,571,154	0	11,260,070	17,836,224
Interest Earnings	578,977	6,000	0	387,103	14,000	281,456	17,136,649	18,404,185
Miscellaneous	420,000	0	0	0	0	30,000	2,500	452,500
Special Assessments	0	5,080,000	710,000	258,638	0	0	0	6,048,638
Commercial Paper	0	4,180,000	0	0	0	0	0	4,180,000
Interfund Transfers	585,000	130,000	6,916,632	9,902,950	0	4,105,075	3,666,000	25,305,657
Subtotal	75,243,032	9,396,000	7,626,632	11,853,691	13,238,554	9,461,341	32,065,219	158,884,469
Appropriations from Fund Balance	4,066,670	8,759,000	15,001	27,519,928	3,237,868	6,690,674	0	50,289,141
Total Revenues	$79,309,702	$18,155,000	$7,641,633	$39,373,619	$16,476,422	$16,152,015	$32,065,219	$209,173,610
Expenditures								
Salaries and Wages	$26,041,858	$0	$0	$169,540	$1,394,507	$207,095	$137,668	$27,950,668
Employee Benefits	17,643,501	0	0	65,123	661,262	5,660,604	2,079,710	26,110,200
Contractual	9,667,348	0	0	17,600	1,523,980	1,666,645	20,227,127	33,102,700
Commodities	1,958,554	0	0	6,063	453,970	6,687	300	2,425,574
Depreciation/Capital Outlay	2,460,907	18,155,000	0	37,933,615	11,491,137	2,610,984	0	72,651,643
Debt Service	0	0	7,624,846	0	0	0	0	7,624,846
Interfund Transfers	20,213,756	0	0	866,038	783,263	2,000,000	0	23,863,057
Other	1,323,778	0	16,787	315,640	168,303	4,000,000	0	5,824,508
Subtotal	79,309,702	18,155,000	7,641,633	39,373,619	16,476,422	16,152,015	22,444,805	199,553,196
Transfer to Fund Balance/Retained Earnings	0	0	0	0	0	0	9,620,414	9,620,414
Total Expenditures	$79,309,702	$18,155,000	$7,641,633	$39,373,619	$16,476,422	$16,152,015	$32,065,219	$209,173,610

Financial Ratios

	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust & Agency	Total
Ad Valorem Taxes as percentage of total fund budget	64.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	24.52%
Ad Valorem Taxes per capita (8,040 population)	$6,380	$0	$0	$0	$0	$0	$0	$6,380
Total expenditures per capita (8,040 population)	$9,864	$2,258	$950	$4,897	$2,049	$2,009	$3,988	$26,017
Personnel as a percentage of the total budget	32.84%	0.00%	0.00%	0.43%	8.46%	1.28%	0.43%	13.36%
Capital expenditures as percentage of total fund budget	3.10%	100.00%	0.00%	96.34%	69.74%	16.17%	0.00%	34.73%
Capital expenditures per capita (8,040 population)	$306	$2,258	$0	$4,718	$1,429	$325	$0	$9,036

Highlights from the other funds include:

- The CIP Fund and ACIP II Fund contain funding for various drainage system improvements and sanitary sewer improvements and other capital projects described in greater detail in the budget document.
- The Coastal Management Fund budget for FY18 represents costs associated with monitoring required as a result of our permitted coastal projects. No renourishment projects are anticipated for FY18. The General Fund transfer to the coastal fund is based on the coastal financing plan which contains an annual increase of 3%. Anticipated FEMA reimbursed projects have been added to the FY19 Coastal program along with the partially offsetting FEMA grant revenue. **We are requesting direction on future groin projects. When the 2013 bonds were issued, a portion of the bonds were to be used to finance groin projects. The permitting has not been secured and time is running out on the deadline for spending the bond proceeds. If we are not able to obtain a permit in time (which appears to be likely) we will need to either reprogram these funds to the ACIP program to be used for capital projects or we will have to use the proceeds to pay down the bonded debt.**
- The Recreation Enterprise Fund is projecting an increase of 5.73% in revenue. Staff will be proposing fee increases in dockage rates and select fees at the golf course and a change in the tennis 12-play pass structure. The transfer to the General Fund is being reduced by $100,000 for the third year in a row. The funds will be used to increase funding in the Dock Replacement Reserve to fund the rebuilding of the Town Docks anticipated to begin in the next 2-5 years and to bolster an income stream to pay future anticipated dock replacement debt service.
- Funding for the Risk fund has slightly decreased due to reductions in the fixed costs for liability and property insurance.
- Health insurance costs increased (4.5%) for FY18 after 5 years without an increase. This will result in an increase to premiums that will be shared in the same manner as they currently are between the Town and our employees. Specific premium rates effective January 1, 2018 will be provided in September.
- The Equipment Replacement Fund depreciation revenues have decreased by $21,533.
- The Retirement Fund employer contribution increased as described earlier. Details for this fund and the OPEB trust fund can be found in the Trust and Agency section of the documents.
- The actuarially determined transfer to the OPEB trust fund decreased by $173,000 due to improved performance within the fund.

Budget Message

Tentative Millage Rate Resolution

Resolution No. 102-2017 adopting a tentative millage rate of 3.2706 is included in the backup. This rate is set slightly higher than the proposed rate of 3.2000 in case changed circumstances and/or Town Council decisions later this summer require the final millage rate to be set higher than our proposed rate. Florida law requires a first class mailing to all taxpayers if the millage rate is increased above the tentative millage rate adopted by the Town Council prior to the September public hearings. The final millage rate will be set at the public hearings in September.

Upcoming Meeting Schedule

The State mandated schedule requires that two public hearings be held in September to provide for the final adoption of the Town's FY18 budget. The proposed public hearing meeting dates are as follows: **(These dates must be finalized at the July 11, 2017 Town Council meeting)**

- **First Public Hearing – September 12, 2017 at 5:01pm (tentative)**
- **Second Public Hearing – September 20, 2017 at 5:01pm (tentative)**

Final Thoughts

This concludes the summary. Please see the FY2018 proposed budget document for detailed information.

I wish to acknowledge the efforts of Jane Struder, Director of Finance, Cheryl Somers, Assistant Director of Finance, Amy Wood, Accounting Supervisor, and Jay Boodheshwar, Deputy Town Manager for their efforts in compiling this document which was generated with the valuable input of each Department Director and their respective staffs.

Respectfully Submitted,

Thomas G. Bradford
Town Manager

cc: Department Directors
Jay Boodheshwar, Deputy Town Manager

FY 18 Budget Summary by Fund Type, Revenues and Expenditures

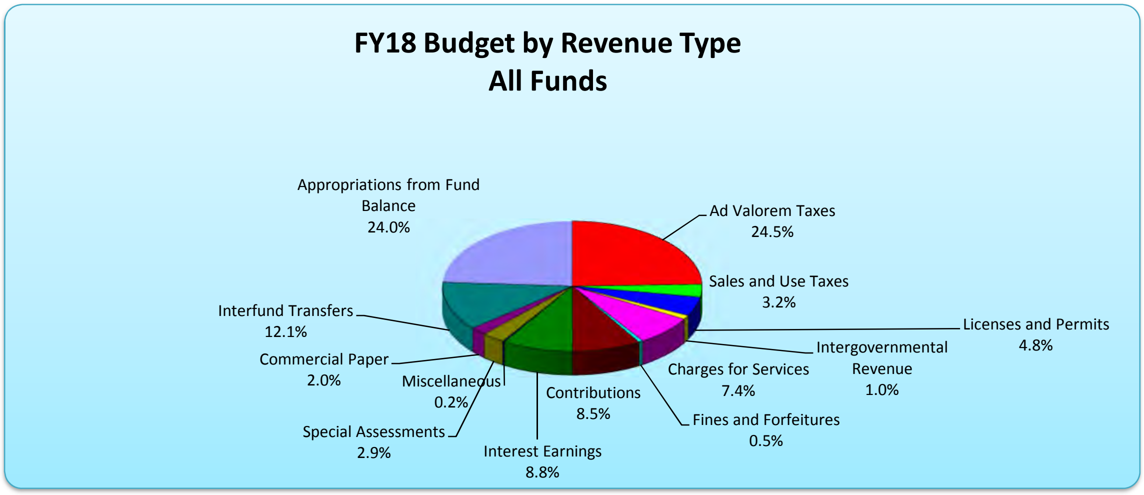
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust & Agency	Totals
Revenues								
Ad Valorem Taxes	$51,293,180	$0	$0	$0	$0	$0	$0	$51,293,180
Non Ad Valorem Taxes	6,150,000	0	0	500,000	0	0	0	6,650,000
Licenses and Permits	9,947,975	0	0	0	0	0	0	9,947,975
Intergovernmental	1,185,450	0	0	800,000	100,000	0	0	2,085,450
Charges for Services	3,943,650	0	0	0	6,553,400	5,044,810	0	15,541,860
Fines and Forfeitures	1,138,800	0	0	0	0	0	0	1,138,800
Contributions	0	0	0	5,000	6,571,154	0	11,260,070	17,836,224
Interest Earnings	578,977	6,000	0	387,103	14,000	281,456	17,136,649	18,404,185
Miscellaneous	420,000	0	0	0	0	30,000	2,500	452,500
Special Assessments	0	5,080,000	710,000	258,638	0	0	0	6,048,638
Commercial Paper	0	4,180,000	0	0	0	0	0	4,180,000
Interfund Transfers	585,000	130,000	6,916,632	9,902,950	0	4,105,075	3,666,000	25,305,657
Subtotal	75,243,032	9,396,000	7,626,632	11,853,691	13,238,554	9,461,341	32,065,219	158,884,469
Appropriations from Fund Balance	4,066,670	8,759,000	15,001	27,519,928	3,237,868	6,690,674	0	50,289,141
Total Revenues	$79,309,702	$18,155,000	$7,641,633	$39,373,619	$16,476,422	$16,152,015	$32,065,219	$209,173,610
Expenditures								
Salaries and Wages	$26,041,858	$0	$0	$169,540	$1,394,507	$207,095	$137,668	$27,950,668
Employee Benefits	17,643,501	0	0	65,123	661,262	5,660,604	2,079,710	26,110,200
Contractual	9,667,348	0	0	17,600	1,523,980	1,666,645	20,227,127	33,102,700
Commodities	1,958,554	0	0	6,063	453,970	6,687	300	2,425,574
Depreciation/Capital Outlay	2,460,907	18,155,000	0	37,933,615	11,491,137	2,610,984	0	72,651,643
Debt Service	0	0	7,624,846	0	0	0	0	7,624,846
Interfund Transfers	20,213,756	0	0	866,038	783,263	2,000,000	0	23,863,057
Other	1,323,778	0	16,787	315,640	168,303	4,000,000	0	5,824,508
Subtotal	79,309,702	18,155,000	7,641,633	39,373,619	16,476,422	16,152,015	22,444,805	199,553,196
Transfer to Fund Balance/Retained Earnings	0	0	0	0	0	0	9,620,414	9,620,414
Total Expenditures	$79,309,702	$18,155,000	$7,641,633	$39,373,619	$16,476,422	$16,152,015	$32,065,219	$209,173,610

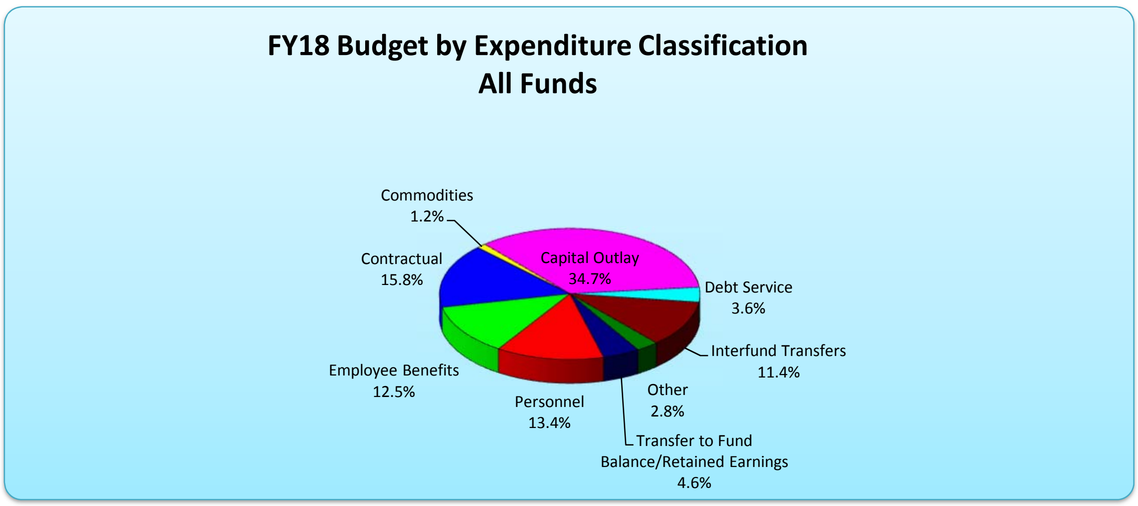
Financial Ratios

	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust & Agency	Total
Ad Valorem Taxes as percentage of total fund budget	64.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	24.52%
Ad Valorem Taxes per capita (8,040 population)	$6,380	$0	$0	$0	$0	$0	$0	$6,380
Total expenditures per capita (8,040 population)	$9,864	$2,258	$950	$4,897	$2,049	$2,009	$3,988	$26,017
Personnel as a percentage of the total budget	32.84%	0.00%	0.00%	0.43%	8.46%	1.28%	0.43%	13.36%
Capital expenditures as percentage of total fund budget	3.10%	100.00%	0.00%	96.34%	69.74%	16.17%	0.00%	34.73%
Capital expenditures per capita (8,040 population)	$306	$2,258	$0	$4,718	$1,429	$325	$0	$9,036

FY 18 Budget Summary by Fund Type, Revenues and Expenditures

	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	Trust & Agency	Totals

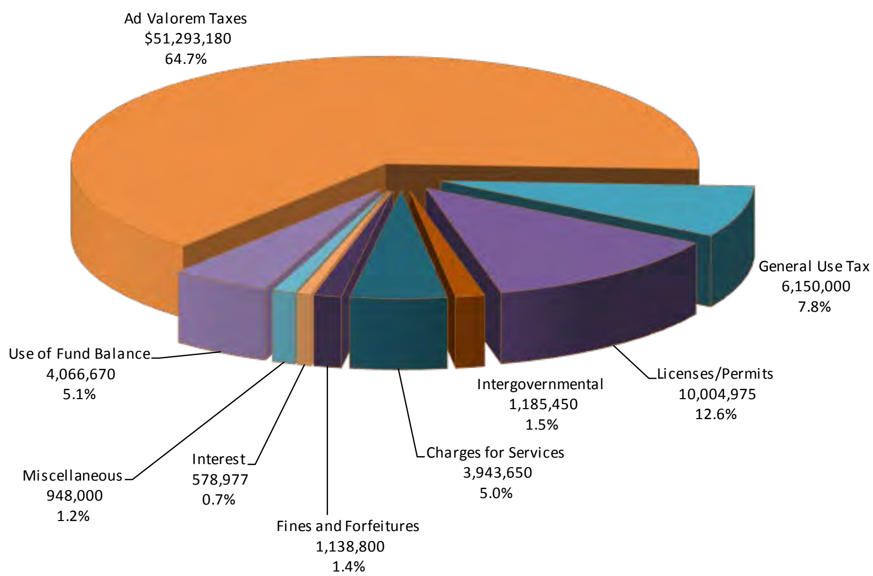




Town of Palm Beach, Florida
General Fund Revenues and Expenditures
Budget Comparison
Fiscal Years 2017 - 2018

	Budget FY2017	Budget FY2018	FY17 vs. FY18 $ Difference	FY17 vs. FY18 % Change
Revenues				
Ad Valorem Taxes	$49,494,500	$51,293,180	$1,798,680	3.63%
Non Ad Valorem Taxes	5,903,000	6,150,000	$247,000	4.18%
Licenses & Permits	9,503,500	9,947,975	$444,475	4.68%
Intergovernmental	1,178,500	1,185,450	$6,950	0.59%
Charges for Services	3,816,550	3,943,650	$127,100	3.33%
Fines and Forfeitures	1,255,000	1,138,800	-$116,200	-9.26%
Investment Earnings	704,339	578,977	-$125,362	-17.80%
Miscellaneous Revenues	345,758	420,000	$74,242	21.47%
Interfund Transfers	685,000	585,000	-$100,000	-14.60%
Transfer From Fund Balance	3,966,230	4,066,670	$100,440	2.53%
Total Revenues	**$76,852,377**	**$79,309,702**	**$2,457,325**	**3.20%**
Expenditures				
Department				
Legislative	$155,900	$157,500	$1,600	1.03%
General Government	698,017	894,270	$196,253	28.12%
Town Manager	781,929	800,994	$19,065	2.44%
Town Clerk	351,507	367,454	$15,947	4.54%
Advice and Litigation	561,000	578,788	$17,788	3.17%
Human Resources	888,575	894,586	$6,011	0.68%
Information Systems	2,460,413	2,603,950	$143,537	5.83%
Finance	1,757,795	1,798,915	$41,120	2.34%
Planning/Building/Zoning	4,316,599	4,349,563	$32,964	0.76%
Library	325,250	335,008	$9,758	3.00%
Fire-Rescue	12,161,865	13,318,685	$1,156,820	9.51%
Police	14,742,293	14,994,217	$251,924	1.71%
Emergency Management	46,300	97,050	$50,750	109.61%
Public Works	15,323,669	15,750,196	$426,527	2.78%
Contingency	960,300	988,770	$28,470	2.96%
Transfer to Other Funds	21,320,965	21,379,756	$58,791	0.28%
Total Expenditures	**$76,852,377**	**$79,309,702**	**$2,457,325**	**3.20%**
Revenues Over/(Under) Expenditures	**$0**	**$0**		

Revenues by Type



Ad Valorem Taxes	$ 51,293,180
General Use Tax	6,150,000
Licenses/Permits	10,004,975
Intergovernmental	1,185,450
Charges for Services	3,943,650
Fines and Forfeitures	1,138,800
Interest	578,977
Miscellaneous	948,000
Use of Fund Balance	4,066,670
	$ 79,309,702

Acct #	Title	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Variance	% of Total Budget
311.000	**Ad Valorem Taxes**							
311.100	Current Ad Valorem Taxes	43,860,760	47,681,212	49,494,500	49,494,500	51,293,180	3.63%	64.67%
311.200	Back Taxes	9,128	200,975	-	-	-	0.00%	0.00%
		43,869,888	47,882,187	49,494,500	49,494,500	51,293,180	3.63%	64.67%
312.000	**Sales, Use and Fuel Taxes**							
312.410	1-6 Cents Local Opt Fuel Tax	224,355	230,764	225,000	230,000	230,000	2.22%	0.29%
312.420	1-5 Cents Local Opt Fuel Tax	105,126	107,356	108,000	108,000	108,000	0.00%	0.14%
		329,481	338,120	333,000	338,000	338,000	1.50%	0.43%
314.000	**Utility Services Taxes**							
314.100	Electricity Utility	2,554,383	2,592,663	2,550,000	2,451,942	2,550,000	0.00%	3.22%
314.200	Simplified Telecom Tax	1,074,774	982,674	1,100,000	929,453	985,000	-10.45%	1.24%
314.300	Water Utility	1,663,154	1,700,644	1,650,000	1,817,814	1,820,000	10.30%	2.29%
314.400	Gas Utility	255,299	299,322	260,000	432,467	435,000	67.31%	0.55%
314.800	Propane Utility	11,050	15,916	10,000	24,152	22,000	120.00%	0.03%
		5,558,660	5,591,219	5,570,000	5,655,828	5,812,000	4.34%	7.33%
316.000	**Business Tax Receipts**							
316.000	Business Tax Receipts	659,635	679,915	672,000	672,000	705,600	5.00%	0.89%
316.100	Business Tax Receipt Penalties	22,793	43,734	25,000	25,000	25,000	0.00%	0.03%
		682,428	723,649	697,000	697,000	730,600	4.82%	0.92%
322.000	**Building Permits**							
322.100	Building	6,754,745	5,780,693	4,100,000	4,100,000	4,200,000	2.44%	5.30%
322.200	Electrical	575,422	674,734	425,000	425,000	425,000	0.00%	0.54%
322.300	Plumbing	372,442	427,499	290,000	290,000	290,000	0.00%	0.37%
322.400	Permit Processing	47,775	38,150	30,000	35,000	35,000	16.67%	0.04%
322.410	Permit Penalty	121,606	241,547	43,000	75,000	85,000	97.67%	0.11%
322.500	Except/Var. App.	172,361	219,059	162,500	200,000	186,800	14.95%	0.24%
322.510	Consultants Fees	-	4,825	-	25	-	0.00%	0.00%
322.520	Special Plan Review Fee	520,950	499,950	370,000	370,000	430,000	16.22%	0.54%
322.530	Reinspection Fees	2,325	3,825	2,500	4,000	6,500	160.00%	0.01%
322.700	Special Detail - PZB	-	80	-	160	-	0.00%	0.00%
322.750	Abandonments	381	1,244	-	-	-	0.00%	0.00%
322.800	Architectural Fees	174,010	148,010	140,000	150,000	150,000	7.14%	0.19%
322.850	Landmarks Submittal	26,620	25,900	25,000	28,000	40,000	60.00%	0.05%
322.900	Mechanical Permits	490,507	445,245	325,000	325,000	335,000	3.08%	0.42%
322.905	Contractor Registration Fee	9,500	8,656	10,000	8,500	10,750	7.50%	0.01%
322.910	Landscape Permit	10,731	13,378	10,000	14,000	44,000	340.00%	0.06%
322.911	Advanced Irrigation	300	600	1,000	300	300	-70.00%	0.00%
322.915	Miscellaneous Permit Fees	-	-	-	-	2,025	100.00%	0.00%
322.920	Building Permit Search Fee	35,200	27,800	30,000	35,000	40,500	35.00%	0.05%
322.930	Dune Vegetation Fee	-	-	2,000	1,000	1,000	-50.00%	0.00%
322.940	Permit Revision Fee	193,975	230,150	190,000	190,000	190,000	0.00%	0.24%
		9,508,850	8,791,345	6,156,000	6,250,985	6,471,875	5.13%	8.16%
323.000	**Franchise Fees**							
323.100	Electricity Franchise	1,999,420	1,939,949	2,000,000	1,900,000	1,950,000	-2.50%	2.46%
323.400	Gas Franchise	168,751	192,070	200,000	325,000	325,000	62.50%	0.41%
		2,168,171	2,132,019	2,200,000	2,225,000	2,275,000	3.41%	2.87%
329.000	**Other Licenses, Fees and Permits**							
329.100	Right Of Way Permits	369,973	487,565	350,000	360,000	360,000	2.86%	0.45%
329.200	Residential Parking Plans	70,000	74,840	87,500	87,500	93,500	6.86%	0.12%
329.300	Arlington Plan	2,760	-	-	-	-	0.00%	0.00%
329.400	Taxi Permits	5,925	5,625	-	4,000	4,000	100.00%	0.01%
329.420	Drone Permits	-	50	-	-	-	0.00%	0.00%
329.470	Flood Plain Management Permit Fee	16,800	12,679	12,000	10,000	12,000	0.00%	0.02%
329.500	Newsrack Enclosure Admin Fee	940	920	1,000	1,000	1,000	0.00%	0.00%
329.930	Charitable Solicitations Fee	40,030	43,880	50,000	45,000	50,000	0.00%	0.06%
329.960	Char Solit Late Filing Fee	4,840	5,955	7,000	6,000	7,000	0.00%	0.01%
		511,268	631,514	507,500	513,500	527,500	3.94%	0.67%
331.000	**Federal Grants**							
331.220	Bullet Proof Vests Grant	4,212	2,566	5,000	5,000	19,000	280.00%	0.02%
331.240	Fema Grant - Fire-Rescue	3,077	-	-	-	-	0.00%	0.00%
		7,289	2,566	5,000	5,000	19,000	280.00%	0.02%
334.000	**State Grants**							
334.200	Grants State Of Florida	-	-	-	-	48,750	100.00%	0.06%
		-	-	-	-	48,750	100.00%	0.06%

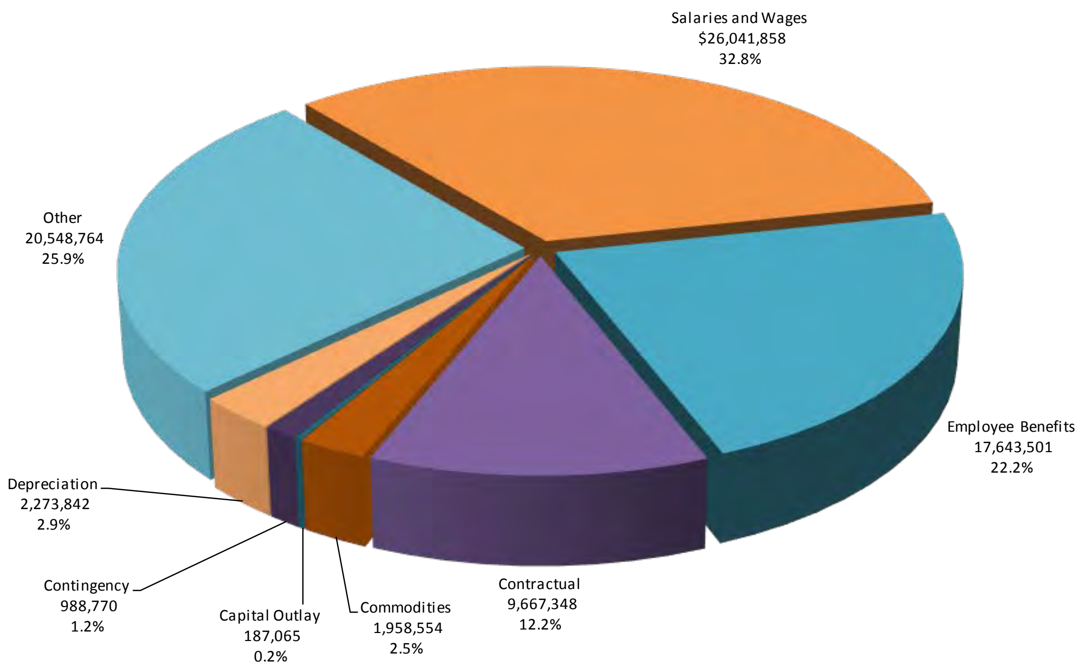
Acct #	Title	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Variance	% of Total Budget
335.000	**State Shared Revenues**							
335.120	State Revenue Sharing	255,278	255,801	255,000	255,000	260,000	1.96%	0.33%
335.150	Alcoholic Beverage Lic	22,708	24,107	22,000	25,000	25,000	13.64%	0.03%
335.180	Local Govt. Sales Tax	631,987	647,792	670,000	656,648	670,000	0.00%	0.84%
335.230	Fire Supplemental Compensation	29,293	30,198	30,000	30,000	30,000	0.00%	0.04%
335.240	911 Equip Reimbursement	99,026	95,593	108,000	10,000	20,000	-81.48%	0.03%
335.290	Seized Tag	2,667	200	3,000	200	200	-93.33%	0.00%
335.490	Fuel Tax Refund	18,236	28,878	13,000	20,000	20,000	53.85%	0.03%
		1,059,195	1,082,569	1,101,000	996,848	1,025,200	-6.88%	1.29%
337.000	**Grants From Other Local Units**							
337.200	Ems Grant - Palm Beach County	21,165	13,132	52,500	52,500	77,500	47.62%	0.10%
		21,165	13,132	52,500	52,500	77,500	47.62%	0.10%
338.000	**Shared Revenues-Other Local Units**							
338.200	County Occ. Licenses	15,040	24,199	15,000	15,000	15,000	0.00%	0.02%
338.600	$12.50 Citation Monies	-	-	5,000	-	-	-100.00%	0.00%
		15,040	24,199	20,000	15,000	15,000	-25.00%	0.02%
342.000	**Public Safety**							
342.100	Special Assignment Ot - Other	672,086	899,372	500,000	500,000	500,000	0.00%	0.63%
342.120	Police Id Cards	20,295	16,704	17,500	17,500	17,500	0.00%	0.02%
342.130	Burglar Alarm False Alarm Fees	79,719	55,756	70,000	55,000	60,000	-14.29%	0.08%
342.140	Burglar Alarm Registration Fee	95,745	94,586	95,000	95,000	95,000	0.00%	0.12%
342.150	Burglar Alarm - Penalties	7,200	5,836	5,000	5,000	5,000	0.00%	0.01%
342.160	Burglar Alarm - Direct Connect	13,661	20,615	20,000	23,000	23,000	15.00%	0.03%
342.170	Valet Parking Permit	11,100	13,675	10,000	10,000	10,000	0.00%	0.01%
342.200	Tent Permits	21,074	14,298	20,000	20,000	20,000	0.00%	0.03%
342.210	Special Detail-Fire	32,328	30,033	32,000	30,000	32,000	0.00%	0.04%
342.220	Fire Prev Bonfires	3,300	3,000	3,300	3,300	3,300	0.00%	0.00%
342.225	Fire Prev Fire Hydrant	-	800	1,000	800	1,000	0.00%	0.00%
342.230	Fire Prev Hot Work	67,511	61,675	60,000	60,000	60,000	0.00%	0.08%
342.240	Fire Prev Public Assembly	2,500	4,585	1,500	4,500	4,500	200.00%	0.01%
342.250	False Fire Alarms	14,377	13,398	15,000	15,000	20,000	33.33%	0.03%
342.300	Fire Prev Fireworks	20,630	6,280	10,000	10,000	10,000	0.00%	0.01%
342.500	Bldg. Insp. Fund Fees	12,696	11,264	10,000	10,000	10,000	0.00%	0.01%
342.501	Radon Gas	12,597	11,212	10,000	10,000	10,000	0.00%	0.01%
342.510	Fire Prev Technical Fire Insp	49,500	44,118	48,000	45,000	45,000	-6.25%	0.06%
342.520	Fire Prev Annual Ins Fee	108,385	110,208	115,000	115,000	115,000	0.00%	0.15%
342.600	Ems Transport Fees	466,386	419,881	400,000	450,000	430,000	7.50%	0.54%
		1,711,090	1,837,296	1,443,300	1,479,100	1,471,300	1.94%	1.86%
343.000	**Physical Enviornment**							
343.400	Special Solid Waste	10,040	9,500	10,000	10,000	10,000	0.00%	0.01%
343.410	Solid Waste	895,065	893,115	995,000	995,000	1,024,850	3.00%	1.29%
343.430	Comp. Garbage Collection Fee	258,268	256,693	275,000	275,000	283,250	3.00%	0.36%
343.440	SWA Recycling Revenue	24,073	15,552	25,000	25,000	25,000	0.00%	0.03%
343.920	Historic Speciman Tree Fee	4,641	4,641	5,000	5,000	5,000	0.00%	0.01%
		1,192,087	1,179,501	1,310,000	1,310,000	1,348,100	2.91%	1.70%
344.000	**Transportation**							
344.505	Prkg Meter Royal Palm Way Lot	9,939	9,331	10,500	10,000	10,000	-4.76%	0.01%
344.515	Prkg Meter Ocean Front	570,636	600,866	575,000	575,000	575,000	0.00%	0.73%
344.520	Prkg Meter Lake Front	28,019	41,587	31,000	47,000	47,000	51.61%	0.06%
344.525	Prkg Meter Phipps Ocean Front	92,852	92,602	90,000	120,000	120,000	33.33%	0.15%
344.530	Prkg Meter Peruvian	110,226	121,714	115,000	120,000	120,000	4.35%	0.15%
344.540	Prkg Meter Bradley Place	7,805	9,334	9,000	7,500	7,500	-16.67%	0.01%
344.560	Parking Meter Royal Palm Way	40,401	42,439	35,000	45,000	45,000	28.57%	0.06%
344.599	Other Parking Placard Programs	155,495	159,858	160,000	160,000	160,000	0.00%	0.20%
		1,015,373	1,077,731	1,025,500	1,084,500	1,084,500	5.75%	1.37%
349.000	**Other Charges for Services**							
349.400	Certification Copy	1,027	1,027	500	600	500	0.00%	0.00%
349.420	Misc Copies	2,890	3,623	4,000	4,000	4,000	0.00%	0.01%
349.450	Lien Search Fee	35,005	32,515	33,000	35,000	35,000	6.06%	0.04%
349.480	Microfiche/Scanned Documents	131	62	250	100	250	0.00%	0.00%
		39,053	37,227	37,750	39,700	39,750	5.30%	0.05%

Acct #	Title	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Variance	% of Total Budget
351.000	**Judgments and Fines**							
351.100	Fines - Other Parking	617,897	672,944	725,000	490,000	652,500	-10.00%	0.82%
351.110	Fines - Parking Meters	85,667	54,408	75,000	26,000	67,500	-10.00%	0.09%
351.120	Row Parking Violation Fines	9,400	27,987	15,000	20,000	30,000	100.00%	0.04%
351.150	Moving Violations	12,404	9,066	10,000	10,000	10,000	0.00%	0.01%
351.300	Revenue/2nd $ Funding	1,864	376	2,000	-	2,000	0.00%	0.00%
351.600	Boot Fees	21,700	22,750	26,000	20,000	20,000	-23.08%	0.03%
351.800	Penalty - Other Parking	169,867	178,039	190,000	140,000	175,500	-7.63%	0.22%
351.900	Penalty - Parking Meters	29,171	18,563	27,000	15,000	24,300	-10.00%	0.03%
		947,970	984,133	1,070,000	721,000	981,800	-8.24%	1.24%
354.000	**Violations of Local Ordinances**							
354.400	Code Compliance Fines	142,380	183,705	175,000	40,000	150,000	-14.29%	0.19%
354.410	Code Compliance Admin Fee	9,175	7,000	10,000	7,000	7,000	-30.00%	0.01%
		151,555	190,705	185,000	47,000	157,000	-15.14%	0.20%
361.000	**Interest and Other Earnings**							
361.100	Interest - Checking	-	-	-	2,500	5,000	100.00%	0.01%
361.120	Fmivt Interest	104,401	43,093	279,339	50,000	123,977	-55.62%	0.16%
361.121	SBOA Interest	95,248	-	-	-	-	0.00%	0.00%
361.130	PFM/TD Bank Interest Income	125,574	184,468	150,000	100,000	130,000	-13.33%	0.16%
361.140	Interest - Certificates of Deposit	246,192	216,269	250,000	250,000	300,000	20.00%	0.38%
361.150	Investment Earnings/Ad Valorem	26,170	46,272	25,000	20,000	20,000	-20.00%	0.03%
		597,585	490,102	704,339	422,500	578,977	-17.80%	0.73%
362.000	**Rents and Royalties**							
362.120	Room Rental Dep - South Fire	79	79	-	52	-	0.00%	0.00%
362.140	Rooftop Lease	57,520	37,840	36,000	20,000	36,000	0.00%	0.05%
		57,599	37,919	36,000	20,052	36,000	0.00%	0.05%
364.000	**Disposition of Fixed Assets**							
364.410	Surplus Furn & Equipment	2,172	-	-	-	-	0.00%	0.00%
		2,172	-	-	-	-	0.00%	0.00%
369.000	**Other Miscellaneous Revenues**							
369.500	State Highway Lighting Maint	76,551	78,846	95,000	95,000	95,000	0.00%	0.12%
369.540	Rebate For Town Towing	2,631	3,323	2,000	2,600	2,500	25.00%	0.00%
369.910	Credit Card Customer Surcharge	6,325	8,907	6,000	7,822	9,000	50.00%	0.01%
369.950	DC Forfeiture Transfer from ICMA	-	141,941	130,000	150,000	197,000	51.54%	0.25%
369.990	Miscellaneous Revenue	22,958	12,127	19,758	200,000	23,500	18.94%	0.03%
		108,465	245,144	252,758	455,422	327,000	29.37%	0.41%
381.000	**Interfund Transfer**							
381.180	Use Of Fund Balance	-	-	3,966,230	3,966,230	4,066,670	2.53%	5.13%
381.970	Interfd Transfer-Marina	885,000	785,000	685,000	685,000	585,000	-14.60%	0.74%
		885,000	785,000	4,651,230	4,651,230	4,651,670	0.01%	5.87%
		70,439,384	74,077,277	76,852,377	76,474,665	79,309,702	3.20%	100.00%

Town of Palm Beach
Proposed Fee Increases
FY2018 Budget

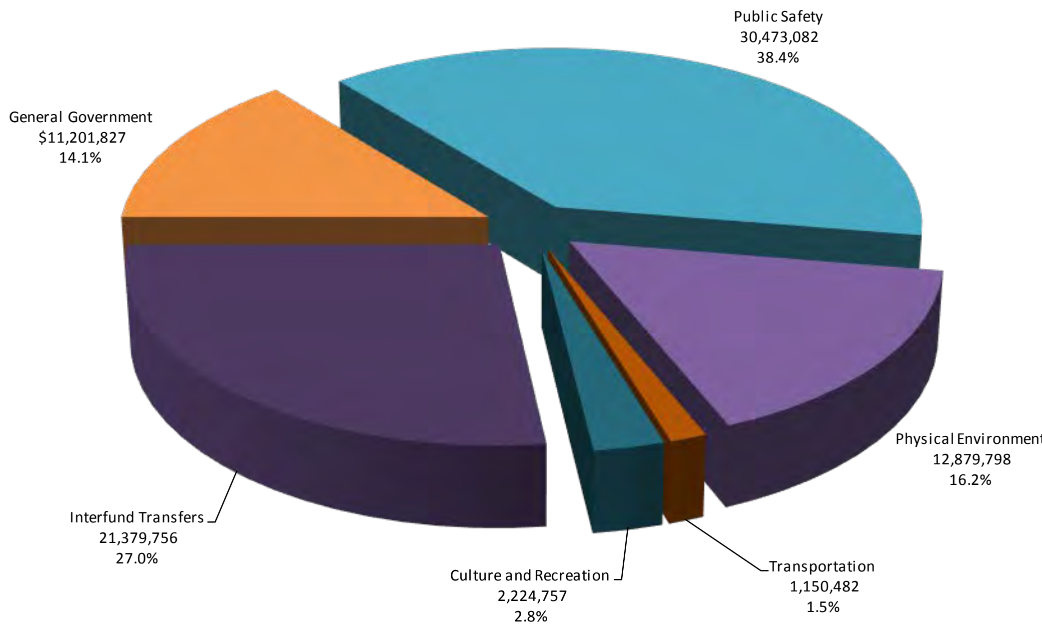
Department	Fee Description	Last Increase Date	Current Fee	Proposed Fee	Revenue Increase
PZB	Landmark Application	10/4/2007	$ 500	$ 750	$ 15,000
PZB	Variance in Site Plan Review or Special Exception Application	5/8/2008	$ 500	$ 600	$ 600
PZB	Variance, Each additional in site plan review or special exception application	5/8/2008	$ 400	$ 600	$ 1,200
PZB	Zoning Code, Text Amendment - Proposed	5/8/2008	$ 100	$ 400	$ 400
PZB	Open Permit Searches	10/13/2008	$ 50	$ 75	$ 2,500
PZB	Open Permit Searches Expedited (2 Day)	New Fee	$ -	$ 100	$ 3,000
PZB	Certificate of Completion	10/13/2008	$ 75	$ 100	$ 875
PZB	Construction Permit, Extension Fee	4/14/2015	$ 75	$ 100	$ 1,250
PZB	Construction Permit, Reinspection Fee	11/12/2008	$ 75	$ 100	$ 1,250
PZB	E-Application, Registration, One-Time Only	New Fee	$ -	$ 150	$ 750
PZB	Conservation Area Permits	New Fee	$ -	1% Value of Work	Unknown
PZB	Expedited Plan Review Fee	10/13/2008	$50+$50/pg	$100+$50pg	$ 60,000
PZB	Landscape Permit	New Fee	$ -	2% Value of Work	$ 30,000
Public Works	Special Pick-up Fee - Quarter Load	1/31/2008	$ 45	$ 88	$ 10,000
Public Works	Special Pick-up Fee - Full Load	1/31/2008	$ 180	$ 350	
Finance	Parking Citations - Additional Failure to pay penalty over 120 days	New Fee	$ -	$ 25	$ 4,500
Town Clerk	Commercial Motion Picture Filming Permit and Per day Fee	7/11/1989	$1000/$800	$1500/$1000	Unknown
Town Clerk	Special Event Permit	12/8/1992	$ 150	$ 250	$ 1,250
Town Clerk	Temporary Anial Permit	7/13/2010	$ 150	$ 250	$ 750
Town Clerk	Special Event/Temporary Animal Permit Late Fee	New Fee	$ -	$ 100	$ 1,500
	Total				**$ 134,825**

Expenditures by Type

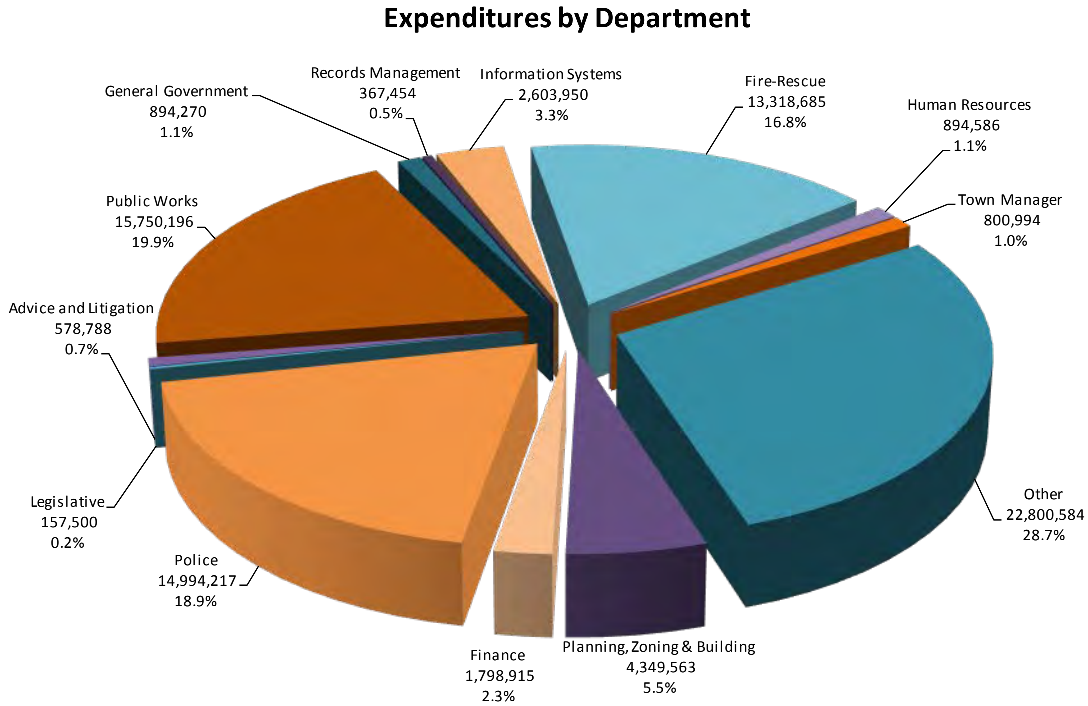


Salaries and Wages	$	26,041,858
Employee Benefits		17,643,501
Contractual		9,667,348
Commodities		1,958,554
Capital Outlay		187,065
Contingency		988,770
Depreciation		2,273,842
Other		20,548,764
	$	79,309,702

Expenditures by Function



General Government	$ 11,201,827
Public Safety	30,473,082
Physical Environment	12,879,798
Transportation	1,150,482
Culture and Recreation	2,224,757
Interfund Transfers	21,379,756
	$ 79,309,702



Legislative	$	157,500
General Government		894,270
Town Manager		800,994
Advice and Litigation		578,788
Information Systems		2,603,950
Records Management		367,454
Human Resources		894,586
Finance		1,798,915
Planning, Zoning & Building		4,349,563
Fire-Rescue		13,318,685
Police		14,994,217
Public Works		15,750,196
Other		22,800,584
	$	79,309,702

Program		FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change	% of Total GF Budget
LEGISLATIVE	111	161,890	155,900	155,900	156,250	157,500	1.03%	0.20%
GENERAL GOVERNMENT	113	1,184,321	698,017	874,244	754,175	894,270	28.12%	1.13%
TOWN MANAGER'S OFFICE	121	759,772	781,929	793,531	796,392	800,994	2.44%	1.01%
ADVICE & LITIGATION	122	665,673	561,000	582,788	486,700	578,788	3.17%	0.73%
INFORMATION SYSTEMS	125	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	5.83%	3.28%
RECORDS MANAGEMENT	131	287,450	351,507	351,507	362,432	367,454	4.54%	0.46%
HUMAN RESOURCES	123	740,362	888,575	901,300	849,268	894,586	0.68%	1.13%
FINANCE								
Financial Management	141	992,207	1,074,825	1,076,429	1,045,865	1,088,787	1.30%	1.37%
Purchasing	144	619,408	682,970	683,792	699,040	710,128	3.98%	0.90%
		1,611,615	1,757,795	1,760,221	1,744,905	1,798,915	2.34%	2.27%
PLANNING/ZONING/BUILDING								
Planning & Zoning	211	644,402	692,676	705,776	706,720	675,310	-2.51%	0.85%
Permit Issuance	212	1,261,736	1,394,916	1,430,104	1,425,022	1,441,290	3.32%	1.82%
Inspection/Compliance	213	1,278,208	1,440,329	1,588,233	1,558,035	1,430,559	-0.68%	1.80%
Landmarks Preservation	214	173,129	167,520	199,566	191,946	169,833	1.38%	0.21%
Fire Prevention	215	338,261	322,518	322,518	325,902	314,975	-2.34%	0.40%
Code Enforcement	216	229,956	298,640	298,640	294,467	317,596	6.35%	0.40%
		3,925,692	4,316,599	4,544,837	4,502,092	4,349,563	0.76%	5.48%
LIBRARY SERVICES	321	315,777	325,250	350,250	350,250	335,008	3.00%	0.42%
FIRE-RESCUE								
Fire Administration	411	596,409	624,296	647,966	628,111	617,290	-1.12%	0.78%
Operations	417	9,708,596	10,510,732	10,844,603	10,780,385	11,562,652	10.01%	14.58%
Training	418	286,278	323,583	340,873	317,085	380,089	17.46%	0.48%
Beach Rescue	419	645,916	703,254	703,254	707,754	758,654	7.88%	0.96%
		11,237,199	12,161,865	12,536,696	12,433,335	13,318,685	9.51%	16.79%
POLICE								
Administrative Management	421	981,863	975,403	975,403	1,039,546	1,029,275	5.52%	1.30%
Org Crime/Vice/Narcotics	422	676,359	827,018	827,060	721,357	804,476	-2.73%	1.01%
Records Information Systems	423	185,760	194,383	194,383	193,838	211,893	9.01%	0.27%
Training/Per/Pub Enf	424	278,526	276,263	276,263	240,458	275,908	-0.13%	0.35%
Communications	425	1,527,426	1,634,971	1,634,971	1,540,535	1,630,970	-0.24%	2.06%
Crime Scene/Evidence	426	217,796	209,828	209,828	189,325	197,651	-5.80%	0.25%
Patrol Services	428	8,519,954	8,933,676	9,066,643	8,762,438	9,165,947	2.60%	11.56%
Criminal Investigation	429	1,084,282	1,047,262	1,047,262	1,065,756	1,032,529	-1.41%	1.30%
Parking Control	430	509,791	643,489	676,333	629,098	645,568	0.32%	0.81%
		13,981,757	14,742,293	14,908,146	14,382,351	14,994,217	1.71%	18.91%
PUBLIC WORKS								
Administrative Management	511	981,237	1,006,495	1,007,317	991,767	1,040,376	3.37%	1.31%
Street Repair/Maintenance	521	312,645	379,067	403,557	399,162	374,840	-1.12%	0.47%
Traffic Control	523	232,998	275,840	319,666	304,531	298,674	8.28%	0.38%
Streeet Lighting	524	442,550	473,274	537,681	532,263	476,968	0.78%	0.60%
Storm Sewer Maintenance	531	698,863	885,943	888,343	885,643	897,863	1.35%	1.13%
Sanitary Sewer Maintenance	532	1,170,533	1,548,803	1,559,436	1,545,746	1,560,198	0.74%	1.97%
Sanitary Sewer Treatment	533	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	-1.26%	2.33%
Residential Collection	541	844,265	880,665	882,909	882,409	929,357	5.53%	1.17%
Commercial Collection	542	1,016,119	1,147,574	1,162,039	1,161,539	1,153,880	0.55%	1.45%
Refuse Disposal	543	75,694	51,000	51,000	51,000	52,000	1.96%	0.07%
Yard Trash Collection	544	2,101,070	1,993,534	2,058,297	2,053,847	2,057,139	3.19%	2.59%
Recycling	545	295,801	362,079	362,079	362,079	371,749	2.67%	0.47%
Beach Cleaning	546	90,849	105,461	105,461	105,161	115,131	9.17%	0.15%
Parks	551	1,354,102	1,457,063	1,678,455	1,686,184	1,604,785	10.14%	2.02%
Facilities Maintenance	554	947,839	1,105,123	1,244,090	1,240,295	1,173,124	6.15%	1.48%
Parking Meter Maint & Collections	558	154,518	185,855	202,505	199,180	152,746	-17.81%	0.19%
General Engineering Services	561	666,372	709,582	713,317	706,556	716,371	0.96%	0.90%
Right of Way Inspections	565	113,521	135,065	135,065	134,265	194,697	44.15%	0.25%
Equip Operations/Maintenance	571	628,621	750,626	759,938	768,988	733,266	-2.31%	0.92%
Coastal Management	581	-	-	-	-	-	0.00%	0.00%
		13,871,846	15,323,669	16,074,395	16,013,855	15,750,196	2.78%	19.86%
TRANSFER TO OTHER FUNDS								
Cap Impr Program (307/308/310/320)	611	1,030,000	2,290,200	2,290,200	2,290,200	2,420,000	5.67%	3.05%
Coastal Protection Fund (309)	611	8,015,220	7,265,000	7,265,000	7,265,000	7,482,950	3.00%	9.44%
Townwide Underground Utilities	611	2,530,250	-	-	-	-		
Debt Service Fund (205)	612	6,265,462	6,088,728	6,088,728	6,088,728	5,982,331	-1.75%	7.54%
Group Health Retirees (610)	621	1,180,000	1,339,000	1,339,000	1,339,000	1,166,000	-12.92%	1.47%
Risk-W/C,Liab,Prop (501)	622	1,934,595	1,838,037	1,838,037	1,838,037	1,828,475	-0.52%	2.31%
Extraordinary trsfr to Retirement (600)	624	-	2,500,000	2,500,000	2,500,000	2,500,000	0.00%	3.15%
		20,955,527	21,320,965	21,320,965	21,320,965	21,379,756	0.28%	26.96%
INVENTORY WRITE-OFF	680	32,890	-	-	-	-	0.00%	0.00%
EMERGENCY/DISASTER RESPONSE	710	11,822	46,300	56,618	13,700	97,050	109.61%	0.12%
CONTINGENT APPROPRIATIONS	711	-	960,300	417,632	-	988,770	2.96%	1.25%
General Operating Fund (001) Total		51,044,597	55,531,412	57,040,132	55,411,616	57,929,946	4.32%	73.04%
Transfers to Other Funds		20,955,527	21,320,965	21,320,965	21,320,965	21,379,756	0.28%	26.96%
TOTAL GENERAL FUND		72,000,124	76,852,377	78,361,097	76,732,581	79,309,702	3.20%	100.00%

*FY16 Adjusted includes FY16 adopted budget plus purchase orders written against the FY15 budget but spent against the FY16 budget.

PROGRAM: LEGISLATIVE 111

Pursuant to the Town's Charter, the Mayor and Town Council are elected at large by the electors of the Town. The Town Council enacts ordinances and resolutions, reviews and adopts the annual budget, and establishes policies and other measures which promote the general welfare of the Town and protect the health and safety of its citizens. Town Council members are elected for two-year terms, two in odd numbered years and three in even numbered years. The Mayor runs in odd numbered years for a two-year term and is not a voting member of the Council, but may vote to break a tie and may veto ordinances and resolutions, subject to Town Council override. Elected officials serve without pay.

This program also includes funding allocations for lobbying services and Mayor and Town Council interaction with other government related agencies. These agencies include the Palm Beach County League of Cities, the Florida League of Cities, the Countywide Intergovernmental Coordination Program, and other local, State and Federal government organizations. Formal and informal interaction with other government representatives improves existing information exchange networks, and enables Town officials to provide better services to the community and protect the Town's interests in Federal, State, and County legislative and administrative matters.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	137,414	149,719	143,100	143,100	142,100	143,100	0.00%
Commodities	11,287	12,171	12,800	12,800	14,150	14,400	12.50%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	148,701	161,890	155,900	155,900	156,250	157,500	1.03%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
See detail sheets

Commodities:
See detail sheets

Budget flexsheet

06/15/2017 4:27PM

Town of Palm Beach

001 General
05 Legislative
111 Legislative

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
05.111.30	Contractual						
05.111.511.30.31.11	Lobbying Services	52,219	50,600	50,600	50,600	50,600	0
05.111.511.30.31.54	Inlet/Coastal Lobbying	97,500	90,000	90,000	90,000	90,000	0
05.111.511.30.40.10	Travel and Per Diem	0	1,500	1,500	1,500	2,500	1,000
05.111.511.30.40.11	Travel/Town Business	0	1,000	1,000	0	0	1,000-
Total	Contractual	149,719	143,100	143,100	142,100	143,100	0
05.111.50	Commodities						
05.111.511.50.51.03	Mayor & Town Council Expense	3,398	3,400	3,400	3,400	3,400	0
05.111.511.50.54.01	Membership Dues	8,773	9,400	9,400	10,750	11,000	1,600
Total	Commodities	12,171	12,800	12,800	14,150	14,400	1,600
Total	Legislative	161,890	155,900	155,900	156,250	157,500	1,600
Total	Legislative	161,890	155,900	155,900	156,250	157,500	1,600
Total	General	161,890	155,900	155,900	156,250	157,500	1,600
Grand Total		161,890	155,900	155,900	156,250	157,500	1,600

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.05.111.511.30.31.11
Program	Legislative
Account Name	Lobbying Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference
General Lobbying Services Agreement (Ballard Partners)	52,219	50,600	50,600	50,600	-	0.0%
Total	**52,219**	**50,600**	**50,600**	**50,600**	**$ -**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	Inlet/Coastal Lobbying
Program	Legislative
Account Name	001.05.111.511.30.31.54

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**
Lobbying Services Agreement	97,500					
Greenberg and Traurig (Federal)		60,000	60,000	60,000	-	0.0%
Foley and Lardner (State)		30,000	30,000	30,000	-	0.0%
Total	**97,500**	**90,000**	**90,000**	**90,000**	**$ -**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.05.111.511.30.40.10
Program	Legislative
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**
Elected Official travel for intergovernmental issues		1,500	1,500	2,500	1,000	66.7%
For FY18: Combined account with 001.05.111.511.30.40.11						
Total	**-**	**1,500**	**1,500**	**2,500**	**$ 1,000**	**66.7%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.05.111.511.30.40.11
Program	Legislative
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference
Local meeting travel		1,000	-	-	(1,000)	-100.0%
For FY18: Combined account with 001.05.111.511.30.40.10						
Total	**-**	**1,000**	**-**	**-**	**$ (1,000)**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.05.111.511.50.51.03
Program	Legislative
Account Name	Mayor & Town Council Expense

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference
Miscellaneous expenses	3,398	3,400	3,400	3,400	-	0.0%
(Recognition plaques, letterhead, business cards and various meeting supplies)						
Total	**3,398**	**3,400**	**3,400**	**3,400**	**$ -**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.05.111.511.50.54.01
Program	Legislative
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference
	8,773					
PB Co. League of Cities		7,171	6,995	7,200	29	0.4%
Florida League of Cities		906	905	950	44	4.9%
Florida League of Mayors		350	350	350	-	0.0%
PB Co. League of Cities Sponsorship		-	2,500	2,500	2,500	100.0%
IPARC (Town of Lantana)		900	-	-	(900)	-100.0%
Miscellaneous memberships		73	-	-	(73)	-100.0%
Total	**8,773**	**9,400**	**10,750**	**11,000**	**$ 1,600**	**17.0%**

PROGRAM: GENERAL GOVERNMENT 113

In accordance with Florida's Uniform Accounting System Manual, this program represents the cost of general government services and activities which are not specifically or reasonably classified elsewhere within departmental program classifications of the Town's General Fund budget. The majority of the activities in this program are overseen by the Town Manager's Office.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	864,511	803,026	460,117	460,117	460,117	704,900	53.20%
Employee Benefits	16,665	14,036	45,100	45,100	45,100	41,000	-9.09%
Contractual	125,184	366,752	192,300	346,527	248,458	147,870	-23.10%
Commodities	-	507	500	500	500	500	0.00%
Capital Outlay	303	-	-	-	-		0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,006,663	1,184,321	698,017	852,244	754,175	894,270	28.12%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The cost of compensated absences (accrued vacation and sick leave) as projected by the Finance Department. Budget also includes costs of increased Public Safety overtime due to Presidential and dignitary visits.

Employee Benefits:
The cost of FICA associated with payment of compensated absences as projected by the Finance Department.

Contractual:
See detail sheets

Commodities:
See detail sheets

Budget flexsheet

Town of Palm Beach

001 General
10 General Government
113 General Government

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.113.10	Salaries and Wages						
10.113.519.10.12.02	Compensated Absences	803,026	460,117	460,117	460,117	536,900	76,783
10.113.519.10.14.01	Overtime-POTUS/Dignitary visits	0	0	0	0	168,000	168,000
Total	Salaries and Wages	803,026	460,117	460,117	460,117	704,900	244,783
10.113.20	Employee Benefits						
10.113.519.20.21.01	Fica/Medicare	14,036	45,100	45,100	45,100	41,000	4,100-
Total	Employee Benefits	14,036	45,100	45,100	45,100	41,000	4,100-
10.113.30	Contractual						
10.113.519.30.31.05	Actuarial Services	65,500	0	32,100	32,100	0	0
10.113.519.30.31.20	UUTF Expenses	2,500	0	0	0	0	0
10.113.519.30.31.50	Employee Suggestion Award Progr	0	2,400	2,400	0	0	2,400-
10.113.519.30.32.02	Inspector General	0	63,000	63,000	0	0	63,000-
10.113.519.30.34.10	Other Contracted Services	21,056	2,000	8,192	7,000	5,970	3,970
10.113.519.30.34.16	Employee Events/Recognition	15,100	30,100	30,100	30,490	32,100	2,000
10.113.519.30.34.45	Contractual Serv-POTUS/Dignitary	0	0	0	0	15,000	15,000
10.113.519.30.48.02	Palm Beach Island Cats Donation	100	100	100	100	100	0
10.113.519.30.48.03	Friends of PB (Beach Cleaning)	0	100	100	100	100	0
10.113.519.30.49.04	Other Miscellaneous Expenses	159	0	0	0	0	0
10.113.519.30.49.17	Telecommunications	515	600	600	565	600	0
10.113.519.30.49.19	Holiday Decorations	86,724	94,000	94,000	86,600	94,000	0
10.113.519.30.49.20	July 4th Celebration	12,000	0	12,000	12,000	0	0
10.113.519.30.49.37	Ext Improvements 627 N. Dixie Hw	0	0	20,000	0	0	0

Budget flexsheet

Town of Palm Beach

001 General
10 General Government
113 General Government

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.113.519.30.49.38	Referendum Information Campaign	125,000	0	0	0	0	0
10.113.519.30.49.39	North County Road Tree Initiative N	10,846	0	1,650	1,500	0	0
10.113.519.30.49.40	Twide Underground Util Eng Legal	15,719	0	9,282	5,000	0	0
10.113.519.30.49.41	Broadband Infrastructure Assessme	11,533	0	73,003	73,003	0	0
Total	Contractual	366,752	192,300	346,527	248,458	147,870	44,430-
10.113.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
10.113.50	Commodities						
10.113.519.50.51.07	Committee Refreshments	507	500	500	500	500	0
Total	Commodities	507	500	500	500	500	0
10.113.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	General Government	1,184,321	698,017	852,244	754,175	894,270	196,253
Total	General Government	1,184,321	698,017	852,244	754,175	894,270	196,253
Total	General	1,184,321	698,017	852,244	754,175	894,270	196,253
Grand Total		1,184,321	698,017	852,244	754,175	894,270	196,253

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.10.12.02
Program	General Government
Account Name	Compensated Absences

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Vacation conversion, Pay-out for Leave Accrual, Terminated Employee Pay-out	803,026	460,117	460,117	536,900	76,783	16.7%	16.7%
Total	**803,026**	**460,117**	**460,117**	**536,900**	**$ 76,783**	**16.7%**	**16.7%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.31.05
Program	General Government
Account Name	Actuarial Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Actuarial Services Agreement	65,500	-	32,100	-	-	0.0%	-100.0%
Total	**65,500**	**-**	**32,100**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail	
Department	Town Manager's Office
Account Number	001.10.113.519.30.31.20
Program	General Government
Account Name	UUTF Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Dashboard	2,500	-	-	-	-	0.0%	0.0%
Business cards for UUTF Members							
Total	**2,500**	**-**	**-**	**-**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.31.50
Program	General Government
Account Name	Employee Suggestion Award Program

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Awards will be 10% of the net savings or increased revenue during the first year after implementation (no more than $10,000).	-	2,400	-	-	(2,400)	-100.0%	0.0%
Total	**-**	**2,400**	**-**	**-**	**$ (2,400)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.32.02
Program	General Government
Account Name	Inspector General

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town share for funding of IG Office (this payment is now voluntary but request is $121, 520)	-	63,000	-	-	(63,000)	-100.0%	0.0%
					-	0.0%	
Total	**-**	**63,000**	**-**	**-**	**$ (63,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.34.10
Program	General Government
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	21,056						
Grant writing		-	6,030	5,000	5,000	100.0%	-17.1%
Cable services		349	348	348	(1)	-0.3%	0.0%
Amer. Society of Composers & Performers		447	447	447	-	0.0%	0.0%
Dept. of Econ. Opportunity Fee		175	175	175	-	0.0%	0.0%
Misc. Contracted Services		1,029	-	-	(1,029)	-100.0%	0.0%
Total	**21,056**	**2,000**	**7,000**	**5,970**	**$ 3,970**	**198.5%**	**-14.7%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.34.16
Program	General Government
Account Name	Employee Events/Recognition

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	15,100						
Employee of the Year plaque and photo		100	100	100	-	0.0%	0.0%
Annual Appreciation Luncheon		15,000	14,500	17,000	2,000	13.3%	17.2%
Holiday party		15,000	15,890	15,000	-	0.0%	-5.6%
Total	**15,100**	**30,100**	**30,490**	**32,100**	**$ 2,000**	**6.6%**	**5.3%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.48.02
Program	General Government
Account Name	Palm Beach Island Cats Donation

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town Contribution	100	100	100	100	-	0.0%	0.0%
Total	**100**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.48.03
Program	General Government
Account Name	Friends of PB (Beach Cleaning)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town Contribution	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.04
Program	General Government
Account Name	Other Miscellaneous Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	159	-	-	-	-	0.0%	0.0%
Total	**159**	**-**	**-**	**-**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.17
Program	General Government
Account Name	Telecommunications

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
National Association of Telecommunications Officers and Advisors (NATOA) Membership	515	600	565	600	-	0.0%	6.2%
Total	**515**	**600**	**565**	**600**	**$ -**	**0.0%**	**6.2%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.19
Program	General Government
Account Name	Holiday Decorations

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	86,724						
Extended lighting time for Worth Ave - reimbursed		2,500	2,400	2,400	(100)	-4.0%	0.0%
Installation & Removal of Streetlight Decorations		4,771	7,900	7,900	3,129	65.6%	0.0%
Provide, Install and Maintain Rental Equipment		55,610	50,000	50,000	(5,610)	-10.1%	0.0%
Crating, Transportation & Storage of Town Owned Decorations		3,055	400	400	(2,655)	-86.9%	0.0%
Replacement of Town Owned Decorations (1/3 per year)		6,000	6,000	6,000	-	0.0%	0.0%
Holiday Trees-Bradley Park		2,350	2,350	2,350	-	0.0%	0.0%
Holiday Trees-Worth Ave.		12,000	12,000	12,000	-	0.0%	0.0%
Holiday Trees-Memorial Fountain		2,350	2,350	2,350	-	0.0%	0.0%
addition of 5% contingency		4,500	-	4,500	-	-100.0%	100.0%
Miscellaneous		864	-	2,920	2,056	-100.0%	100.0%
Extended rental		-	3,200	3,180	3,180	100.0%	-0.6%
Total	**86,724**	**94,000**	**86,600**	**94,000**	**$ -**	**0.0%**	**8.5%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.20
Program	General Government
Account Name	July 4th Celebration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town Contribution to 4th on Flagler	12,000	-	12,000	-	-	0.0%	-100.0%
Total	**12,000**	**-**	**12,000**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.38
Program	General Government
Account Name	Referendum Information Campaign

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Cornerstone Solutions Pblc Inf Campaign	125000	0	-	-	-	0.0%	0.0%
Total	**125,000**	**-**	**-**	**-**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.39
Program	General Government
Account Name	North County Road Tree Initiative NCRTI

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Engineering Design Services for North County Road Tree Initiative	10,846	-	1,500	-	-	0.0%	-100.0%
Total	**10,846**	**-**	**1,500**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.40
Program	General Government
Account Name	Twide Underground Util Eng Legal Contr

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Legal Counsel for the preparation of design, engineering, and construction contracts regarding the undergrounding of Town utilities	15,719	-	5,000	-	-	0.0%	-100.0%
Total	**15,719**	**-**	**5,000**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.30.49.41
Program	General Government
Account Name	Broadband Infrastructure Assessment

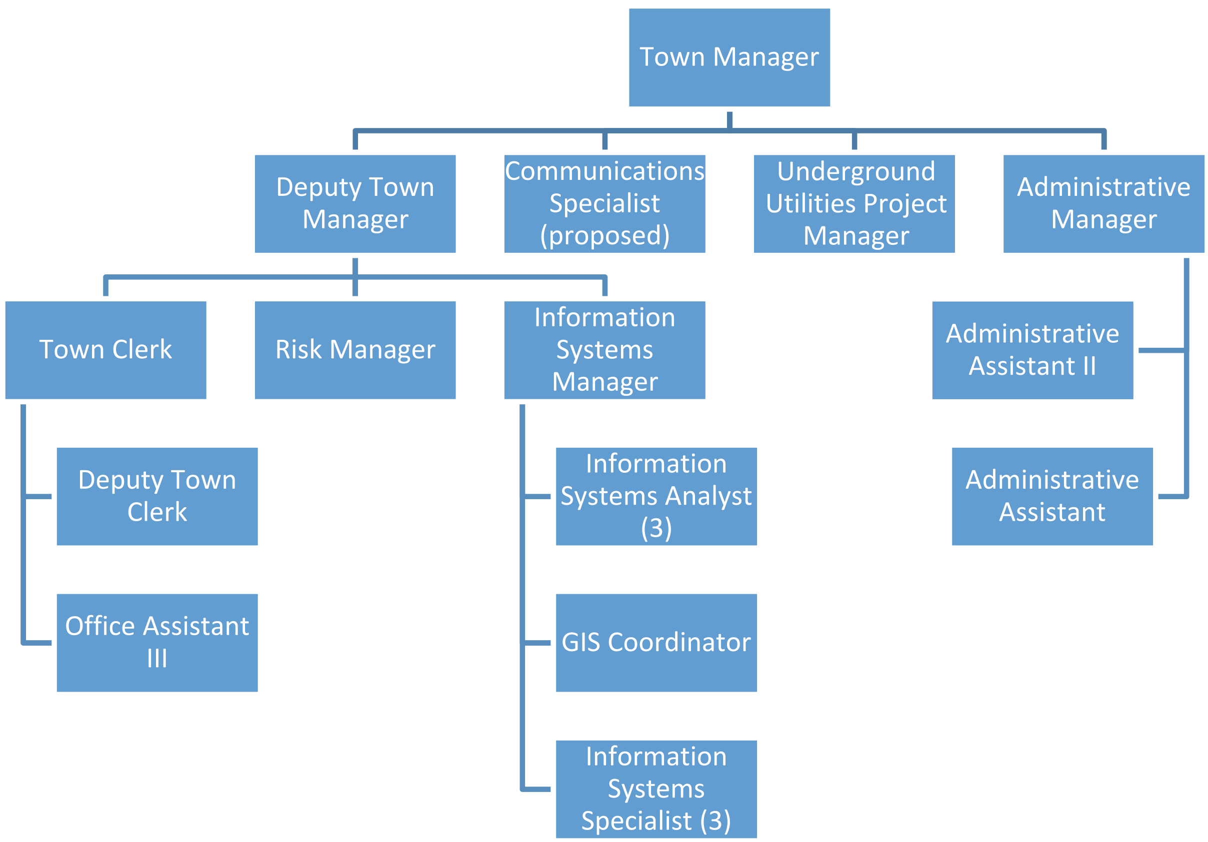
Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Engineering Consulting services for the Town of Palm Beach Broadband Infrastructure and Wireless Assessment	11,533	-	73,003	-	-	0.0%	-100.0%
Total	**11,533**	**-**	**73,003**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.10.113.519.50.51.07
Program	General Government
Account Name	Committee Refreshments

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Committee Refreshments	507	500	500	500	-	0.0%	0.0%
Total	**507**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

MISSION: The Town Manager's Office is dedicated to effectively advising the Mayor and Town Council regarding policy formation; keeping the Mayor, Town Council and community informed on Town government issues of importance; and setting overall administrative direction for all operating departments. The Town Manager, as the primary administrative official of the Town, provides the linkage between the policies set by the Mayor and Town Council and the operations of the Town staff.



PROGRAM: ADMINISTRATIVE MANAGEMENT 121

Mission: Town Manager's Office provides oversight and direction to all Town departments to promote continuous improvement of service delivery consistent with Town Council policy.

Main Activities:
- Advise Mayor and Town Council and assist them in the adoption of sound policy decisions.
- Promote the Town's vision/values.
- Communicate clearly and continuously with residents, elected officials, staff, and others both inside and outside the community.
- Monitor and manage staff progress on Town programs and projects.
- Deliver exceptional customer service to residents, elected officials, staff, and others both inside and outside the community.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	536,253	509,622	530,024	530,024	530,024	541,166	2.10%
Employee Benefits	231,252	208,286	225,805	225,805	226,453	232,628	3.02%
Contractual	7,414	34,603	16,700	28,302	32,850	16,900	1.20%
Commodities	6,562	7,261	9,400	9,400	7,065	10,300	9.57%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	781,481	759,772	781,929	793,531	796,392	800,994	2.44%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges. One half of cost of Communications Specialist was added to this program but, that was mostly offset by one half of the cost of an Administrative Assistant being moved to the Risk Fund.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Town Manager	1.000	1.000	1.000	1.000	1.000
Deputy Town Manager	1.000	1.000	1.000	1.000	1.000
Director of Recreation and Special Projects	0.100	0.100	-	-	-
Communications Specialist	-	-	-	-	0.500
Executive Assistant	1.000	1.000	1.000	-	-
Administrative Manager	-	-	-	1.000	1.000
Administrative Assistant II	-	-	-	1.000	-
Administrative Assistant	2.000	2.000	2.000	1.000	1.500
	5.100	5.100	5.000	5.000	5.000

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
121 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.121.10	Salaries and Wages						
15.121.512.10.12.01	Regular Salaries/Wages	509,622	530,024	530,024	530,024	541,166	11,142
Total	Salaries and Wages	509,622	530,024	530,024	530,024	541,166	11,142
15.121.20	Employee Benefits						
15.121.512.20.15.13	Cell Phone Allowance	2,610	2,592	2,592	3,240	3,888	1,296
15.121.512.20.15.14	Auto Allowance	6,553	6,500	6,500	6,500	6,500	0
15.121.512.20.21.01	Fica/Medicare	31,107	34,466	34,466	34,466	37,963	3,497
15.121.512.20.22.01	Retirement Contributions	49,588	62,002	62,002	62,002	68,566	6,564
15.121.512.20.22.02	Icma - Rc	11,957	11,934	11,934	11,934	11,934	0
15.121.512.20.22.05	Defined Contribution Plan 401(a)	11,781	12,627	12,627	12,627	16,103	3,476
15.121.512.20.22.06	Town Discretionary DC Contributior	11,781	12,627	12,627	12,627	0	12,627-
15.121.512.20.23.01	Group Insurance Fixed	56,734	56,589	56,589	56,589	57,043	454
15.121.512.20.27.01	Salaries/Wages Longevity/Bonus	26,175	26,468	26,468	26,468	30,631	4,163
Total	Employee Benefits	208,286	225,805	225,805	226,453	232,628	6,823
15.121.30	Contractual						
15.121.512.30.34.10	Other Contracted Services	18,040	0	8,852	22,000	0	0
15.121.512.30.40.03	Educational Reimbursement	0	0	0	0	1,900	1,900
15.121.512.30.40.10	Travel and Per Diem	342	6,000	6,000	1,000	4,300	1,700-
15.121.512.30.40.12	Business Expenses	687	700	700	700	700	0
15.121.512.30.41.10	Postage	416	1,000	1,000	900	1,000	0
15.121.512.30.47.01	Copy Machine Charges	5,808	6,500	9,250	6,250	6,500	0
15.121.512.30.47.02	Printing	487	400	400	400	400	0

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
121 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.121.512.30.47.03	Microfilming/Digital Scanning	0	1,800	1,800	900	1,800	0
15.121.512.30.49.04	Other Miscellaneous Exp.	8,823	300	300	700	300	0
Total	Contractual	34,603	16,700	28,302	32,850	16,900	200
15.121.50	Commodities						
15.121.512.50.51.01	Office Supplies	1,398	2,800	2,800	2,200	2,200	600-
15.121.512.50.51.06	Lunch Room Expenses	32	0	0	15	0	0
15.121.512.50.54.01	Membership Dues	5,755	6,400	6,400	4,570	6,400	0
15.121.512.50.54.02	Publications/Subscriptions	76	200	200	180	0	200-
15.121.512.50.55.01	Training	0	0	0	100	1,700	1,700
Total	Commodities	7,261	9,400	9,400	7,065	10,300	900
15.121.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Adminstrative Management	759,772	781,929	793,531	796,392	800,994	19,065
Total	Town Manager	759,772	781,929	793,531	796,392	800,994	19,065
Total	General	759,772	781,929	793,531	796,392	800,994	19,065
	Grand Total	759,772	781,929	793,531	796,392	800,994	19,065

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.34.10
Program	Administrative Management
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temporary Employee for Front Office support	18,040	-	22,000	-	-	0.0%	-100.0%
Total	**18,040**	**-**	**22,000**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.40.03
Program	Administrative Management
Account Name	Educational Reimbursement

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Tuition reimbursement for Administrative Assistant	-	-	-	1,900	1,900	100.0%	100.0%
Total	**-**	**-**	**-**	**1,900**	**1,900**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.40.10
Program	Administrative Management
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	342				-	0.0%	0.0%
International City Manager's Association Annual Conference (TM and DTM)		3,000	-	2,200	(800)	-26.7%	100.0%
FL City and County Manager's Assn. Annual Conference Registration and Hotel (TM and DTM)		1,500	-	1,100	(400)	-26.7%	100.0%
Workshops and Seminars (Administrative Manager and 2 Assistants)		360	-	-	(360)	-100.0%	0.0%
Miscellaneous Travel		1,140	1,000	1,000	(140)	-12.3%	0.0%
Total	**342**	**6,000**	**1,000**	**4,300**	**$ (1,700)**	**-28.3%**	**330.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.40.12
Program	Administrative Management
Account Name	Business Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	687				-	0.0%	0.0%
Parking		-	10		-	0.0%	-100.0%
Business lunches/meetings including hosting Palm Beach County City Managers' Assn. Annual Meeting		700	690	700	-	0.0%	1.4%
Total	**687**	**700**	**700**	**700**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.41.10
Program	Administrative Management
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage, stamps, mailings	416	1,000	900	1,000	-	0.0%	11.1%
Total	**416**	**1,000**	**900**	**1,000**	**\$ -**	**0.0%**	**11.1%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.47.01
Program	Administrative Management
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Toshiba Business Solutions -36 mo. lease commenced March 2016 -TMO pays 60% of cost for monthly lease and copies	5,808	6,500	6,250	6,500	-	0.0%	4.0%
-Monthly lease=\$414.35							
-Color Copies = \$0.04500/ page (Approx. 52,200/mo.)							
-B/W Copies = \$0.00501/ page (Approx. 18,400/mo.							
Total	**5,808**	**6,500**	**6,250**	**6,500**	**\$ -**	**0.0%**	**4.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.47.02
Program	Administrative Management
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Official Parking Permits	487	400	400	400	-	0.0%	0.0%
Total	**487**	**400**	**400**	**400**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.47.03
Program	Administrative Management
Account Name	Microfilming/Digital Scanning

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Scanning Service for archiving public records	-	1,800	900	1,800	-	0.0%	100.0%
Total	**-**	**1,800**	**-**	**1,800**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.30.49.04
Program	Administrative Management
Account Name	Other Miscellaneous Expense

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	8,823				-	0.0%	0.0%
Veteran's Recognition Event		-	600	-	-	0.0%	-100.0%
Petty cash and engraving for plaques.		150	100	150	-	0.0%	50.0%
Notary Public Exp. 2018 (Administrative Asst)		150	-	150	-	0.0%	100.0%
Total	**8,823**	**300**	**700**	**300**	**$ -**	**0.0%**	**-57.1%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.50.51.01
Program	Administrative Management
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Paper, toner, pens, etc.	1,398	2,800	2,200	2,200	(600)	-21.4%	0.0%
Total	**1,398**	**2,800**	**2,200**	**2,200**	**$ (600)**	**-21.4%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.50.51.06
Program	Administrative Management
Account Name	Lunch Room Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Miscellaneous supplies	32	-	15	-	-	0.0%	-100.0%
Total	**32**	**-**	**15**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.50.54.01
Program	Administrative Management
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	5,755				-	0.0%	0.0%
FL City County Mgr Assn		1,100	1,100	1,100	-	0.0%	0.0%
PB Co City Mgr Assn		100	40	100	-	0.0%	150.0%
Rotary Club of Palm Beach		1,880	1,880	1,880	-	0.0%	0.0%
ICMA - Town Mgr. & Dep. Town Mgr.		2,940	1,400	2,940	-	0.0%	110.0%
Urban Land Institute		230		230	-	0.0%	100.0%
International Parking Institute		150	150	150	-	0.0%	0.0%
Total	**5,755**	**6,400**	**4,570**	**6,400**	**$ -**	**0.0%**	**40.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.50.54.02
Program	Administrative Management
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	76						
Palm Beach Daily News		120	120	-	(120)	-100.0%	-100.0%
Florida Trend		80	60	-	(80)	-100.0%	-100.0%
Total	**76**	**200**	**180**	**-**	**$ (200)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.121.512.50.55.01
Program	Administrative Management
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
ICMA Annual Conference (TM and DTM)			-	800	800	100.0%	100.0%
FLCCMA Annual Conference Registration and Hotel (TM and DTM)			-	400	400	100.0%	100.0%
Workshops and Seminars (Administrative Manager and 2 Assistants)			100	500	500	100.0%	400.0%
Total	**-**	**-**	**100**	**1,700**	**$ 1,700**	**100.0%**	**1600.0%**

PROGRAM: ADVICE AND LITIGATION 122

The Town Attorney advises the Town's elected officials and staff regarding legal matters concerning the Town of Palm Beach. The Town Attorney represents the Town in lawsuits, hearings, and other litigation matters and prepares contracts, deeds, ordinances, resolutions and other legal instruments for the Town. The Town Attorney, or his designee, attends Town Council, Architectural Commission, Code Enforcement Board, Landmarks Preservation Commission, Planning and Zoning Commission and other Town meetings to provide legal advice and direction regarding issues related to the deliberations of the Mayor, Town Council, Boards and Commissions. The Town Attorney is a contractual position serving at the pleasure of the Town Council. This program also includes funding for special counsel who advises and represents the Town in all collective bargaining, other labor related issues, and miscellaneous Town matters.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	466,456	665,673	561,000	578,788	486,700	578,788	3.17%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	466,456	665,673	561,000	578,788	486,700	578,788	3.17%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
See detail sheets

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
122 Advice & Litigation

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.122.30	Contractual						
15.122.514.30.31.01	Legal Advice	426,043	323,800	345,588	400,000	341,588	17,788
15.122.514.30.31.02	Litigation	223,171	86,000	86,000	85,500	86,000	0
15.122.514.30.31.26	Litigation - Labor	0	50,000	50,000	0	50,000	0
15.122.514.30.31.27	Legal Advice - Labor	16,459	100,000	100,000	0	100,000	0
15.122.514.30.31.29	Legal Advice - Telecom	0	1,200	1,200	1,200	1,200	0
Total	Contractual	665,673	561,000	582,788	486,700	578,788	17,788
Total	Advice & Litigation	665,673	561,000	582,788	486,700	578,788	17,788
Total	Town Manager	665,673	561,000	582,788	486,700	578,788	17,788
Total	General	665,673	561,000	582,788	486,700	578,788	17,788
Grand Total		665,673	561,000	582,788	486,700	578,788	17,788

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.122.514.30.31.01
Program	Advice and Litigation
Account Name	Legal Advice

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference
	426,043	323,800	400,000	341,588	17,788	5.5%
Jones, Foster, Johnston & Stubbs -Hourly Rate $250						
Nabors, Giblin, Nickerson -Hourly Rate $275 *Note: offset after neighborhood assessments						
Lewis Longman Walker -Hourly Rate $275 *Note: 2016 and 2017 Pension Changes						
Gardner, Bist, Bowden, Bush, Dee, Lavia & Wright P.A. -Hourly Rate $225 *Note: Town Council request for negotiations w/utilities for undergrounding cost reductions						
Total	**426,043**	**323,800**	**400,000**	**341,588**	**$ 17,788**	**5.5%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.122.514.30.31.02
Program	Advice and Litigation
Account Name	Litigation

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Jones, Foster, Johnston & Stubbs -Hourly Rate $250	223,171	86,000	85,500	86,000	-	0.0%	0.6%
Locke Lord -Hourly Rate - Miller/Adams $525 -Hourly Rate - Pantaleo $400 -Hourly Rate - Till $200							
Total	**223,171**	**86,000**	**85,500**	**86,000**	**$ -**	**0.0%**	**0.6%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.122.514.30.31.26
Program	Advice and Litigation
Account Name	Litigation - Labor

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fisher & Phillips LLC -Hourly Rate $250	-	50,000	-	50,000	-	0.0%	100.0%
Total	**-**	**50,000**	**-**	**50,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.122.514.30.31.27
Program	Advice and Litigation
Account Name	Legal Advice - Labor

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fisher & Phillips LLC -Hourly Rate $250	16,459	100,000	-	100,000	-	0.0%	100.0%
Total	**16,459**	**100,000**	**-**	**100,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	001.15.122.514.30.31.29
Program	Advice and Litigation
Account Name	Legal Advice - Telecom

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Telecom-related Legal	-	1,200	1,200	1,200	-	0.0%	0.0%
Total	**-**	**1,200**	**1,200**	**1,200**	**$ -**	**0.0%**	**0.0%**

PROGRAM: INFORMATION TECHNOLOGY 125

Mission: This division exists to maximize the capacity of information systems and technology to leverage human potential in service to the Town of Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Provide support and services to each department allowing them to best perform their jobs
- Provide the technology needed to give the Town the most efficient means to serve the community
- Support collaboration of emerging technology among Town personnel and residents
- Keep an electronic and technologic consensus between Town employees that allows for a more educated, informed and connected government
- Centralized systems support, service, programming and server high availability
- PC maintenance, upgrades, software concurrency
- Coordinate, regulate and educate regarding all computer, telephone and electronic systems
- Coordinate the continued implementation of replacement computers and systems as required.
- Oversee GIS Systems Activities and assist Departments with the use of these systems

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	531,422	480,445	677,843	677,843	677,843	686,266	1.24%
Employee Benefits	315,076	296,683	339,113	339,113	335,281	337,930	-0.35%
Contractual	772,818	938,623	909,800	1,084,688	993,217	1,085,149	19.27%
Commodities	130,726	114,908	156,800	156,800	147,713	181,125	15.51%
Capital Outlay	-	136,384	87,000	183,766	122,000	5,000	-94.25%
Depreciation	247,800	289,488	289,857	289,857	289,857	308,480	6.42%
Other	-	-	-		-	-	0.00%
TOTALS	1,997,842	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	5.83%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders w ritten against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges. Systems Analyst position reclassified to a Systems Administrator.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Information Technology Manager	1.000	1.000	1.000	1.000	1.000
Systems Analyst	1.000	3.000	3.000	3.000	2.000
Systems Administrator	-	-	-	-	1.000
GIS Coordinator	1.000	1.000	1.000	1.000	1.000
Information Technology Specialist	3.000	3.000	3.000	3.000	3.000
	6.000	8.000	8.000	8.000	8.000

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
125 Information Technology

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.125.10	Salaries and Wages						
15.125.513.10.12.01	Regular Salaries/Wages	476,098	673,843	673,843	673,843	682,266	8,423
15.125.513.10.14.01	Overtime	4,347	4,000	4,000	4,000	4,000	0
Total	Salaries and Wages	480,445	677,843	677,843	677,843	686,266	8,423
15.125.20	Employee Benefits						
15.125.513.20.15.13	Cell Phone Allowance	7,071	10,632	10,632	6,800	9,336	1,296-
15.125.513.20.21.01	Fica/Medicare	39,213	52,352	52,352	52,352	52,755	403
15.125.513.20.22.01	Retirement Contributions	79,340	99,202	99,202	99,202	121,897	22,695
15.125.513.20.22.05	Defined Contribution Plan 401(a)	18,681	26,751	26,751	26,751	33,832	7,081
15.125.513.20.22.06	Town Discretionary DC Contributior	18,681	26,751	26,751	26,751	0	26,751-
15.125.513.20.23.01	Group Insurance Fixed	90,774	90,542	90,542	90,542	91,269	727
15.125.513.20.27.01	Salaries/Wages Longevity/Bonus	42,923	32,883	32,883	32,883	28,841	4,042-
Total	Employee Benefits	296,683	339,113	339,113	335,281	337,930	1,183-
15.125.30	Contractual						
15.125.513.30.32.01	Audit Services	0	20,000	20,000	22,000	20,000	0
15.125.513.30.34.03	Data Proc Programming	11,079	15,000	30,817	25,000	15,000	0
15.125.513.30.34.06	Gis Contractual	41,836	20,000	28,543	20,000	20,000	0
15.125.513.30.34.10	Other Contractual Services	35,255	43,000	43,000	208,800	141,580	98,580
15.125.513.30.34.15	Employee Training Program	287	0	0	0	0	0
15.125.513.30.40.04	Vehicle Mileage	119	500	500	500	500	0
15.125.513.30.40.10	Travel and Per Diem	1,831	17,500	17,500	2,880	5,100	12,400-
15.125.513.30.41.01	Telephone Base	87,215	71,000	71,000	71,000	75,000	4,000

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
125 Information Technology

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.125.513.30.41.02	Telephone Long Distance	3,653	4,200	4,200	3,700	3,800	400-
15.125.513.30.41.03	Data Line/Radio Base	25,118	22,000	22,000	22,000	17,000	5,000-
15.125.513.30.41.07	Internet Access	10,977	13,000	43,000	13,000	32,700	19,700
15.125.513.30.46.05	Hardware Maintenance	93,980	143,000	143,000	120,957	142,225	775-
15.125.513.30.46.11	Software Maintenance	626,478	539,600	660,128	482,380	611,244	71,644
15.125.513.30.49.01	Advertising	0	1,000	1,000	1,000	1,000	0
15.125.513.30.49.04	Other Miscellaneous Expenses	795	0	0	0	0	0
Total	Contractual	938,623	909,800	1,084,688	993,217	1,085,149	175,349
15.125.35	Depreciation						
15.125.513.35.59.01	Annual Depreciation	289,488	289,857	289,857	289,857	308,480	18,623
Total	Depreciation	289,488	289,857	289,857	289,857	308,480	18,623
15.125.50	Commodities						
15.125.513.50.51.01	Office Supplies	5,215	6,000	6,000	6,000	6,000	0
15.125.513.50.52.10	Computer Software	34,473	55,000	55,000	45,000	52,000	3,000-
15.125.513.50.52.17	Minor Computer Equip (<$1,500)	74,650	95,000	95,000	95,000	95,000	0
15.125.513.50.54.01	Membership Dues	570	800	800	800	800	0
15.125.513.50.55.01	Training	0	0	0	913	27,325	27,325
Total	Commodities	114,908	156,800	156,800	147,713	181,125	24,325
15.125.60	Capital Outlay						
15.125.513.60.64.04	Major Computer Equip (>$1,500)	55,512	10,000	106,766	45,000	5,000	5,000-
15.125.513.60.64.10	Majr Computer Sftwre(>$25,000)	80,872	77,000	77,000	77,000	0	77,000-
Total	Capital Outlay	136,384	87,000	183,766	122,000	5,000	82,000-

Budget flexsheet

Town of Palm Beach

001 **General**
15 **Town Manager**

Total	Information Technology	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	143,537
Total	Town Manager	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	143,537
Total	General	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	143,537
	Grand Total	2,256,531	2,460,413	2,732,067	2,565,911	2,603,950	143,537

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.32.01
Program	Information Technology
Account Name	Audit Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY 18 Audit Services	-	20,000	22,000	20,000	-	0.0%	-9.1%
Total	**-**	**20,000**	**22,000**	**20,000**	**$ -**	**0.0%**	**-9.1%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.34.03
Program	Information Technology
Account Name	Data Proc Programming

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
AS/400 Programming & Svc	11,079	15,000	25,000	15,000	-	0.0%	-40.0%
Total	**11,079**	**15,000**	**25,000**	**15,000**	**$ -**	**0.0%**	**-40.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.34.06
Program	Information Technology
Account Name	GIS Contractual

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PBC Aerial	41,836						
PBC Aerial Consutling Svcs		-	-	20,000	20,000	100.0%	100.0%
Digital Imaging for additional layers		10,000	10,000	-	(10,000)	-100.0%	-100.0%
Contractual work with Panda for additional layers to be placed on the Towns maps. This will also cover work for layers on the Web		10,000	10,000	-	(10,000)	-100.0%	-100.0%
Total	**41,836**	**20,000**	**20,000**	**20,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.34.10
Program	Information Technology
Account Name	Other Contractual Svcs.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	35,255						
Network Improvements: 1) Physical to Virtual Server Migration 2) WLAN Redesign 3) HIPPA Remediation 4) Deployment of Life-Cycle Switches/Routers 5) Peak period Staff Augmentation 6) Win 10 migration Testing 7)Any Misc. Upgrades/Projects	-	-	180,000	90,000	90,000	100.0%	-50.0%
Auxis Bus App Support-Exchange	-	-	10,800	16,200	16,200	100.0%	50.0%
Sunguard-OS-PSJ-PM (For PD)	-	-	-	2,080	2,080	100.0%	100.0%
Sunguard-OSMTCT-UPG (For PD)	-	-	-	3,600	3,600	100.0%	100.0%
Sunguard-MCT-MFR-PEVOUCH (For PD)	-	-	-	2,200	2,200	100.0%	100.0%
Cloud Backup Service		35,000	15,000	25,000	(10,000)	-28.6%	66.7%
Data Cabling		8,000	3,000	2,500	(5,500)	-68.8%	-16.7%
Total	**35,255**	**43,000**	**208,800**	**141,580**	**$ 98,580**	**229.3%**	**-32.2%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.40.04
Program	Information Technology
Account Name	Vehicle Mileage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
ReimbursementEmployee mileage reimbursement for employee use of personal vehicle based on IRS standard rate currently $.0535/mile	119	500	500	500	-	0.0%	0.0%
Total	**119**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.40.10
Program	Information Technology
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,831						
Conference							
FLGISA Winter Conf 1 empl		1,500	815	900	(600)	-40.0%	10.4%
FLGISA Summer Conf 1 empl		-	1,037	1,100	1,100	100.0%	6.0%
FLGISA Summer Conf 1 empl		-	1,028	1,100	1,100	100.0%	7.0%
VMWare Training		-	-	1,000	1,000	100.0%	100.0%
Storage Workshop		-	-	1,000	1,000	100.0%	100.0%
OSSI conference for one staff member		2,000	-	-	(2,000)	-100.0%	0.0%
ESRI Conference for one staff member		3,000	-	-	(3,000)	-100.0%	0.0%
Eden conference for one staff member		2,000	-	-	(2,000)	-100.0%	0.0%
Microsoft training for three staff members		4,500	-	-	(4,500)	-100.0%	0.0%
Microsoft and Various other systemsTraining for IS staff members and to provide classes for Town Employees		4,500	-	-	(4,500)	-100.0%	0.0%
Total	**1,831**	**17,500**	**2,880**	**5,100**	**$ (12,400)**	**-70.9%**	**77.1%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.41.01
Program	Information Technology
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town-wide Local Telephone charges	87,215	71,000	71,000	75,000	4,000	5.6%	5.6%
Total	**87,215**	**71,000**	**71,000**	**75,000**	**$ 4,000**	**5.6%**	**5.6%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.41.02
Program	Information Technology
Account Name	Telephone Toll

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town-Wide Long Diatance Sevices	3,653	4,200	3,700	3,800	(400)	-9.5%	2.7%
Total	**3,653**	**4,200**	**3,700**	**3,800**	**$ (400)**	**-9.5%**	**2.7%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.41.03
Program	Information Technology
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
All data circuits that are used by the Town	25,118	22,000	22,000	25,000	3,000	13.6%	13.6%
PZB Charge-Back		-	-	(8,000)	(8,000)	0.0%	0.0%
Total	**25,118**	**22,000**	**22,000**	**17,000**	**$ (5,000)**	**-22.7%**	**-22.7%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.41.07
Program	Information Technology
Account Name	Internet Access

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Half of the costs for the Town's Internet usage. The other half is located in PZ&B in the 41.07 line item.	10,977	13,000	13,000	(22,500)	(35,500)	-273.1%	-273.1%
Comcast-Failover/Redundant Internet		-	-	9,900	9,900	100.0%	100.0%
SUNCOM-Increased bandwidth due to saturated use and frequent outages		-	-	45,300	45,300	100.0%	100.0%
Total	**10,977**	**13,000**	**13,000**	**32,700**	**$ 19,700**	**151.5%**	**151.5%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.46.05
Program	Information Technology
Account Name	Hardware/Eqp Maint

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	93,980						
Hardware Annual Maint							
Canon OCE Scanner #102926 (Central Fire - 3rd Floor)		3,500	3,495	3,725	225	6.4%	6.6%
Car-Comm - Radio System (Public Works)		500	474	500	-	0.0%	5.6%
Cisco SmartNet (Increase due to new equipment warranty expirations)		22,000	23,006	39,000	17,000	77.3%	69.5%
Crossmatch - Mandated Care (PD Crime Scene)		1,400	461	500	(900)	-64.3%	8.5%
Dana Safety - Genetec Ext Warr Parking Enforement -Broke out from JCI cameras (PD)		-	-	25,000	25,000	100.0%	100.0%
Drobo #103821 PD Cameras (Town Hall Server Room)		250	250	250	-	0.0%	0.0%
Drobo #103826 PZB (Town Hall Server Room)		250	-	250	-	0.0%	100.0%
EDC - AIMS Parking Sys (PD)		6,000	6,000	6,000	-	0.0%	0.0%
Fujitsu Scanners (PZB)		-	-	5,000	5,000	100.0%	100.0%
IBM Servers (Town Hall Server Room)		9,000	4,144	5,000	(4,000)	-44.4%	20.7%
Identisys - Card Solutions (PD Crime Scene)		1,600	1,267	1,400	(200)	-12.5%	10.5%
Johnson Controls - Cameras (PD)		40,000	35,000	15,000	(25,000)	-62.5%	-57.1%
LBS Power - PD UPS (PD)		-	895	1,000	1,000	100.0%	11.7%
Lexmark Printers		3,500	1,630	3,500	-	0.0%	114.7%
Lenovo Servers (Town Hall Server Room)		8,500	4,033	7,500	(1,000)	-11.8%	86.0%
Midrange #103756 iSeries (Town Hall Server Room		6,850	5,652	7,000	150	2.2%	23.8%
EOC UPS (Central Fire - 3rd Floor)		2,000	1,169	2,000	-	0.0%	71.0%
Town Hall UPS (Town Hall Server Room		2,000	1,785	2,000	-	0.0%	12.0%
WatchGuard - PD in car video (PD)		4,600	3,696	4,600	-	0.0%	24.5%
UPS Batteries		8,000	8,000	8,000	-	0.0%	0.0%
Misc/Unlisted Hardware		23,050	20,000	5,000	(18,050)	-78.3%	-75.0%
Total	**93,980**	**143,000**	**120,957**	**142,225**	**$ (775)**	**-0.5%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.46.11
Program	Information Technology
Account Name	Software Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	92,268						
Software Maintenance:							
Acronis - Backup AD		500	526	600	100	20.0%	14.1%
Adobe Acrobat - 2 years		-	-	20,000	20,000	100.0%	100.0%
Articulate (HR)		6,200	6,200	6,200	-	0.0%	0.0%
Atrus - Nat'l AED Registry (FR)		1,500	1,200	1,500	-	0.0%	25.0%
Asana (FR/PD)		-	-	5,000	5,000	100.0%	100.0%
Barracuda #102963 web filter (Town Hall Server Room)		1,200	1,005	1,200	-	0.0%	19.4%
Barracuda #103577 & #103578 (Town Hall Server Room)		1,000	935	1,000	-	0.0%	7.0%
Barracuda #103673 Firewall (Town Hall Server Room)		-	-	5,000	5,000	100.0%	100.0%
Criticall - PreEmployment Testing (PD)		1,200	1,099	2,000	800	66.7%	82.0%
Bluebeam - Plan Review (PZB)		750	645	750	-	0.0%	16.3%
BMC - TrackIt		4,500	3,997	4,500	-	0.0%	12.6%
Carbon Black		-	10,000	10,000	10,000	100.0%	0.0%
Cartegraph Systems (PW)		-	40,800	48,600	48,600	100.0%	19.1%
Cisco		18,000	14,093	15,000	(3,000)	-16.7%	6.4%
CivicPlus - Town Web Page		5,900	7,617	8,500	2,600	44.1%	11.6%
Comcate - PD Modules (PD)		10,900	10,712	11,000	100	0.9%	2.7%
Crossmatch - DigitalPersona (PD)		3,700	3,357	3,500	(200)	-5.4%	4.3%
Crossmatch - Mandated Care (PD Crime Scene)		-	400	1,000	1,000	100.0%	150.0%
DLT Solutions - AutoCAD		3,200	2,676	3,200	-	0.0%	19.6%
Documed - EMS Workstation (FR)		6,100	5,900	6,100	-	0.0%	3.4%
Economic Res - Salary Assessor (HR)		1,400	1,389	1,500	100	7.1%	8.0%
EDC - AIMS Parking Sys (PD)		28,500	28,500	28,500	-	0.0%	0.0%
EMS - Operative IQ (FR)		4,500	5,814	6,200	1,700	37.8%	6.6%
ESRI - Enterprise License		25,500	25,500	25,500	-	0.0%	0.0%
ESRI - ARCGIS		-	-	13,750	13,750	100.0%	100.0%
Goverlan - Remote Mgnt SW		-	-	1,000	1,000	100.0%	100.0%
Granicus		9,500	9,212	9,500	-	0.0%	3.1%
InformaCast		2,000	1,612	2,000	-	0.0%	24.1%
Intellitech - Photo Line Up (PD Crime Scene)		2,500	2,500	2,500	-	0.0%	0.0%
Jeff-Net - used w/AIMS (PD)		-	800	800	800	100.0%	0.0%
Johnson Controls - Cameras (PD)		15,000	10,000	15,000	-	0.0%	50.0%
KnowBe4 - IT Security		-	2,100	2,100	2,100	100.0%	0.0%
Kronos - TeleStaff (FR)		5,800	5,336	5,500	(300)	-5.2%	3.1%
Kronos - TeleStaff (PD)		7,500	7,532	7,750	250	3.3%	2.9%
Locution - CADVoice/PrimeAlert (FR)		5,500	5,500	5,500	-	0.0%	0.0%
Malwarebytes - Anti-Malware		7,000	7,855	8,000	1,000	14.3%	1.8%
ManageEngine - OP & AD		2,500	2,198	3,000	500	20.0%	36.5%
MDE - Adore (PD)		1,200	1,100	1,200	-	0.0%	9.1%
Midrange - iSeries/Tape Dr/HMC		500	3,427	4,000	3,500	700.0%	16.7%
Mitchell1 - Police Mechanics (PD)		2,000	1,728	2,000	-	0.0%	15.7%
MCCi - Laserfiche (TCO)		38,000	36,411	38,000	-	0.0%	4.4%
MCCi - JustFOIA (TCO)		2,500	2,250	3,000	500	20.0%	33.3%
NeoGov - Applicant Tracking (HR)		37,000	-	20,129	(16,871)	-45.6%	100.0%
NeoGov-Performance Evals		-		19,000	19,000	100.0%	100.0%
NetMotion - Mobility XE (PD)		3,500	3,266	3,500	-	0.0%	7.2%
Novusolutions - Novu-Agenda (TMO)		4,000	3,510	4,000	-	0.0%	14.0%

Novusolutions - Hosting (TMO)		-	1,000	1,350	1,350	100.0%	35.0%
Periscope - Commodity Codes (Purchasing)		500	495	500	-	0.0%	1.0%
Police Trak - Drug Trak 5 (PD)		650	550	650	-	0.0%	18.2%
PowerDMS (PD)		4,500	4,371	4,500	-	0.0%	3.0%
Priority Dispatch - PROQA (FR)		4,000	3,899	4,000	-	0.0%	2.6%
Priority Dispatch - Cardset (FR)		120	150	150	30	25.0%	0.0%
RecPro (Recreation)		4,500	4,000	4,500	-	0.0%	12.5%
Rocket - Passport PC to Host		50	35	35	(15)	-30.0%	0.0%
ScanMail		-	-	5,000	5,000	100.0%	100.0%
SIS - Alarm Direct Connect (PD)		4,700	4,590	4,700	-	0.0%	2.4%
SnagIt - TechSmith		500	500	500	-	0.0%	0.0%
SHI - Microsoft Enterprise		75,000	21,697	22,000	(53,000)	-70.7%	1.4%
SHI - Microsoft Windows Server		-	-	3,000	3,000	100.0%	100.0%
SHI - Veritas Backup Exec		200	165	200	-	0.0%	21.2%
SHI - Agents for Backup Exec		-	426	600	600	100.0%	40.8%
Sungard - OSSI (PD)		100,500	100,100	103,500	3,000	3.0%	3.4%
Susteen - SecureView (PD)		3,000	995	1,500	(1,500)	-50.0%	50.8%
Symantec Endpoint		4,000	2,913	4,000	-	0.0%	37.3%
TimeClock Plus (Recreation)		1,000	436	600	(400)	-40.0%	37.6%
Tyler Technologies		85,000	83,668	85,000	-	0.0%	1.6%
UnifiedFX - Cisco IP Phones		250	230	250	-	0.0%	8.7%
Veeam - Enterprise		-	-	800	800	100.0%	100.0%
VMWare		28,000	22,130	25,000	(3,000)	-10.7%	13.0%
WatchGuard - PD in car video (PD)		1,330	1,330	1,330	-	0	0.0%
Recordables (Risk)		5,900	-	-	(5,900)	-1	0.0%
GeoCove Damage Assessment		2,500	-	-	(2,500)	-1	0.0%
Greytruck ESIMS (FR)		3,000	-	-	(3,000)	-1	0.0%
GeoExplorer for Trimble		250	-	-	(250)	-1	0.0%
PZB Allocation of Costs		(50,000)	(50,000)	(50,000)	-	0	0.0%
RecPro charged to REF		(4,500)	-	-	4,500	-1	0.0%
Recordables charged to Risk		(5,900)	-	-	5,900	-1	0.0%
Total	**92,268**	**539,600**	**482,380**	**611,244**	**$ 71,644**	**13.3%**	**26.7%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.49.01
Program	Information Technology
Account Name	Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Purchasing requirements mandate that we bid and we have to pay for this advertising in the local newspaper	-	1,000	1,000	1,000	-	0.0%	0.0%
Total	**-**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.50.51.01
Program	Information Technology
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	5,215				-	0.0%	0.0%
Copy and Printer Paper		1,000	1,000	1,000	-	0.0%	0.0%
File folders, Labels, hangers, Portable folding folders, Pens, Batteries, staples, tape, paper clips, Label Baby Tape, other small items		500	500	500	-	0.0%	0.0%
Labels		200	200	200	-	0.0%	0.0%
Toner Cartridges, CD/DVD, etc		4,300	4,300	4,300	-	0.0%	0.0%
Total	**5,215**	**6,000**	**6,000**	**6,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.50.52.10
Program	Information Technology
Account Name	Computer Software

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	34,473						
Symantec-Client Management Solution (disk imaging, 3rd party patch management)		-	-	22,000	22,000	100.0%	100.0%
Backup Exec (Backup SW for physical servers)		20,000	20,000	5,000	(15,000)	-75.0%	-75.0%
Personal Computer Software		15,000	15,000	15,000	-	0.0%	0.0%
Adobe Acrobat		10,000			(10,000)	-100.0%	0.0%
Carbon Black-End Point Security (Threat remediation software to help mitigate against ransomware)		10,000	10,000	10,000	-	0.0%	0.0%
Total	**34,473**	**55,000**	**45,000**	**52,000**	**$ (3,000)**	**-5.5%**	**15.6%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.50.52.17
Program	Information Technology
Account Name	Minor Computer Equip (<$1,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Desktops, Montiors, Printers, Scanners, Storage Devices, Phones	74,650	95,000	95,000	95,000	-	0.0%	0.0%
Total	**74,650**	**95,000**	**95,000**	**95,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.50.54.01
Program	Information Technology
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	570				-		
FLGISA Membership for IS Manager		125	125	125	-	0.0%	0.0%
OSSI Membership for Systems Analyst		200	200	200	-	0.0%	0.0%
Cartegraph Membership for One Staff Member		150	150	150	-	0.0%	0.0%
Microsoft Membership for one Staff Member		150	150	150	-	0.0%	0.0%
GIS ESRI Membership for GIS Coordinator		175	175	175	-	0.0%	0.0%
Total	**570**	**800**	**800**	**800**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.55.01
Program	Information Technology
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FDLE Workshops			215	2,000	2,000	100.0%	830.2%
AWS Training				1,000	1,000	100.0%	100.0%
FLGISA Winter Conf 1 empl			150	275	275	100.0%	83.3%
FLGISA Summer Conf 1 empl			-	275	275	100.0%	100.0%
FLGISA Summer Conf 1 empl			-	275	275	100.0%	100.0%
Symantec CMS-Training			-	2,500	2,500	100.0%	100.0%
VMWare Training			-	4,000	4,000	100.0%	100.0%
Storage Workshop			-	10,000	10,000	100.0%	100.0%
OSSI Conference-1FTE			-	2,000	2,000	100.0%	100.0%
Eden Conference-1FTE			-	2,000	2,000	100.0%	100.0%
ESRI-1FTE			249	3,000	3,000	100.0%	1104.8%
Skill Path			299	-	-	0.0%	-100.0%
Total	**-**	**-**	**913**	**27,325**	**$ 27,325**	**100.0%**	**2892.9%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.64.04
Program	Information Technology
Account Name	Major Computer Equip (>$1,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	55,512						
Servers, Storage Devices, Switches		10,000	45,000	5,000	(5,000)	-50.0%	-88.9%
Total	**55,512**	**10,000**	**45,000**	**5,000**	**$ (5,000)**	**-50.0%**	**-88.9%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.125.513.30.64.10
Program	Information Technology
Account Name	Major Computer Software (>$25,000)

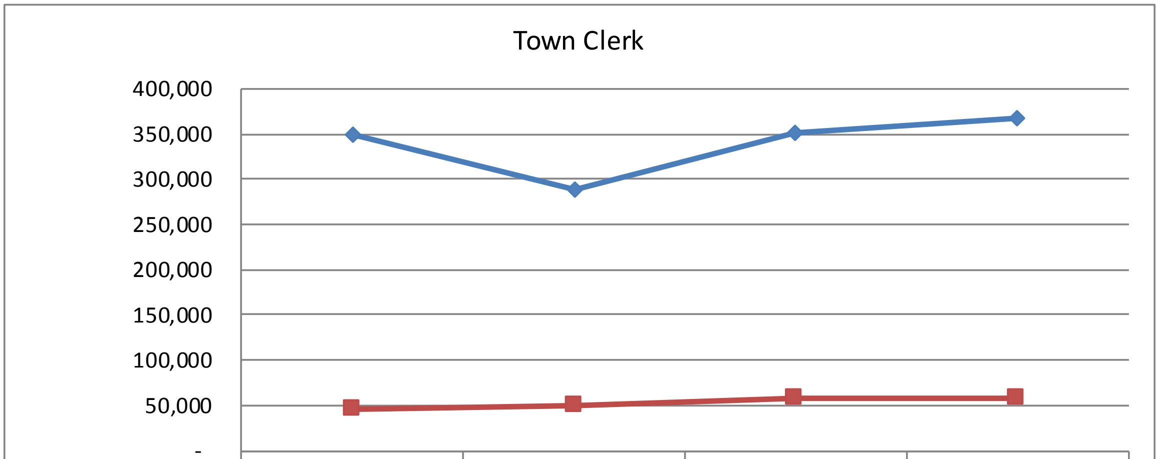
Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	80,872						
Cartegraph OMS Upgrade		77,000	77,000	-	(77,000)	-100.0%	-100.0%
Total	**80,872**	**77,000**	**77,000**	**-**	**$ (77,000)**	**-100.0%**	**-100.0%**

PROGRAM: RECORDS MANAGEMENT 131

Mission: This division exists to provide reliable record keeping and efficient election management that meets the standards of the community.

Main Activities: The most important things we do to fulfill the mission are:

- Take minutes and transcribe them in an accurate and timely fashion
- Maintain official codes and documents
- Coordinate and manage municipal elections
- Process and issue various permits
- Fulfill public records requests
- Ensure record availability both electronically and by hard copy



	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
Expenditures	349,843	287,450	351,507	367,454
Revenues	44,870	49,835	57,000	57,000

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	218,187	168,179	181,342	181,342	181,342	187,344	3.31%
Employee Benefits	79,468	79,916	103,515	103,515	103,515	109,605	5.88%
Contractual	50,515	31,715	62,100	62,100	73,525	63,000	1.45%
Commodities	1,673	3,364	4,550	4,550	4,050	6,650	46.15%
Capital Outlay	-	4,276	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	855	100.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	349,843	287,450	351,507	351,507	362,432	367,454	4.54%

*FY16 Adjusted includes FY16 adopted budget plus purchase orders written against the FY15 budget but spent against the FY16 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Town Clerk	1.000	1.000	1.000	1.000	1.000
Deputy Clerk	-	-	1.000	1.000	1.000
Document Management Coordinator	1.000	1.000	-	-	-
Office Assistant III	1.000	1.000	1.000	1.000	1.000
	3.000	3.000	3.000	3.000	3.000

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
131 Town Clerk

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.131.10	Salaries and Wages						
15.131.512.10.12.01	Regular Salaries/Wages	167,279	181,342	181,342	181,342	187,344	6,002
15.131.512.10.14.01	Overtime	900	0	0	0	0	0
Total	Salaries and Wages	168,179	181,342	181,342	181,342	187,344	6,002
15.131.20	Employee Benefits						
15.131.512.20.15.13	Cell Phone Allowance	1,949	2,592	2,592	2,592	2,592	0
15.131.512.20.21.01	Fica/Medicare	13,314	13,761	13,761	13,761	14,444	683
15.131.512.20.22.01	Retirement Contributions	19,835	37,201	37,201	37,201	45,711	8,510
15.131.512.20.22.05	Defined Contribution Plan 401(a)	5,014	7,254	7,254	7,254	9,632	2,378
15.131.512.20.22.06	Town Discretionary DC Contributior	5,014	7,254	7,254	7,254	0	7,254-
15.131.512.20.23.01	Group Insurance Fixed	34,040	33,953	33,953	33,953	34,226	273
15.131.512.20.27.01	Salaries/Wages Longevity/Bonus	750	1,500	1,500	1,500	3,000	1,500
Total	Employee Benefits	79,916	103,515	103,515	103,515	109,605	6,090
15.131.30	Contractual						
15.131.512.30.34.10	Other Contracted Services	12,359	1,000	1,000	19,000	1,000	0
15.131.512.30.40.02	Training/Certification	313	500	500	425	500	0
15.131.512.30.40.03	Educational Reimbursement	0	2,500	2,500	0	2,500	0
15.131.512.30.40.10	Travel and Per Diem	2,542	6,000	6,000	2,000	3,900	2,100-
15.131.512.30.40.11	Travel/Town Business	0	100	100	100	100	0
15.131.512.30.41.10	Postage	81	300	300	300	300	0
15.131.512.30.46.01	Office Equip Maint - External	23	1,200	1,200	1,200	1,200	0
15.131.512.30.47.01	Copy Machine Charges	0	2,500	2,500	2,500	2,500	0

Budget flexsheet

Town of Palm Beach

001 General
15 Town Manager
131 Town Clerk

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
15.131.512.30.47.03	Microfilming/Digital Scanning	0	500	500	500	500	0
15.131.512.30.47.06	Codification Updates	8,191	12,000	12,000	12,000	12,000	0
15.131.512.30.49.01	Legal Advertising	3,404	3,500	3,500	3,500	3,500	0
15.131.512.30.49.02	Elections	4,802	32,000	32,000	32,000	35,000	3,000
Total	Contractual	31,715	62,100	62,100	73,525	63,000	900
15.131.35	Depreciation						
15.131.512.35.59.01	Annual Depreciation	0	0	0	0	855	855
Total	Depreciation	0	0	0	0	855	855
15.131.50	Commodities						
15.131.512.50.51.01	Office Supplies	1,994	2,500	2,500	2,000	2,500	0
15.131.512.50.51.02	Minor Office Furn/Equip (<$2500)	249	0	0	0	0	0
15.131.512.50.54.01	Membership Dues	825	1,800	1,800	1,400	1,800	0
15.131.512.50.54.02	Publications/Subscriptions	296	250	250	250	250	0
15.131.512.50.55.01	Training	0	0	0	400	2,100	2,100
Total	Commodities	3,364	4,550	4,550	4,050	6,650	2,100
15.131.60	Capital Outlay						
15.131.512.60.64.03	Machinery and Equipment (>$2,50(	4,276	0	0	0	0	0
Total	Capital Outlay	4,276	0	0	0	0	0
Total	Town Clerk	287,450	351,507	351,507	362,432	367,454	15,947
Total	Town Manager	287,450	351,507	351,507	362,432	367,454	15,947

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.34.10
Program	Town Clerk
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc Services	12,359						
Employment (temp services)		-	18,000		(1,000)	-100.0%	-100.0%
Shredding Services		1,000	1,000	1,000	1,000	100.0%	0.0%
Total	12,359	1,000	19,000	1,000	-	0.0%	**-94.7%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.40.02
Program	Town Clerk
Account Name	Training/Certification

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Expenses/Fees for Professional Certification	313						
IIMC Annual Membership for Clerk		160	160	160	-	0.0%	0.0%
IIMC Annual Membership for Deputy Clerk		125	125	125	-	0.0%	0.0%
Poynter Institute Training (Records Management)		90	90	90	-	0.0%	0.0%
Miscellaneous Training for Clerk and Deputy Clerk		125	50	125	-	0.0%	150.0%
Total	**313**	**500**	**425**	**500**	**$ -**	**0.0%**	**17.6%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.40.03
Program	Town Clerk
Account Name	Educational Reimbursement

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Tuition reimbursement for Office Assistant III	-	2,500	-	2,500	-	0.0%	100.0%
Total	**-**	**2,500**	**-**	**2,500**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.40.10
Program	Town Clerk
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,542						
FACC Fall Academy		1,700	920	-	(1,700)	-100.0%	-100.0%
Fall Academy for Clerk and Deputy Clerk - Travel, Per Diem and Lodging		2,000	-	2,000	-	0.0%	100.0%
FACC Summer Academy		1,560	880	200	(1,360)	-87.2%	-77.3%
Miscellaneous travel and seminar registration		740	200	1,700	960	129.7%	750.0%
Total	**2,542**	**6,000**	**2,000**	**3,900**	**$ (2,100)**	**-35.0%**	**95.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.40.11
Program	Town Clerk
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel for Meetings or other Business Purposes for Clerk or Deputy Clerk	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.41.10
Program	Town Clerk
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage Expenses (Annual)	81	300	300	300	-	0.0%	0.0%
Total	**81**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.46.01
Program	Town Clerk
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
For purchase, repairs or replacement of office equip, including Toshiba Copier	23	1,200	1,200	1,200	-	0.0%	0.0%
Total	**23**	**1,200**	**1,200**	**1,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.47.01
Program	Town Clerk
Account Name	Copy Machine Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maintenance, Ink, Toner and Supplies for Copier	-	2,500	2,500	2,500	-	0.0%	0.0%
Total	**-**	**2,500**	**2,500**	**2,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.47.03
Program	Town Clerk
Account Name	Microfilming/Digital Scanning

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
microfilming and scanning services for records management	-	500	500	500	-	0.0%	0.0%
Total	**-**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.47.06
Program	Town Clerk
Account Name	Codification Updates

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Supplementation Costs for Town Code	8,191	12,000	12,000	12,000	-	0.0%	0.0%
Total	**8,191**	**12,000**	**12,000**	**12,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.49.01
Program	Town Clerk
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Expenses for Public Notices Publication	3,404	3,500	3,500	3,500	-	0.0%	0.0%
Total	**3,404**	**3,500**	**3,500**	**3,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.30.49.02
Program	Town Clerk
Account Name	Elections

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Election Expenses:	4,802				-	0.0%	0.0%
Printing of Ballots (English, Spanish)		1,200	1,200	1,200	-	0.0%	0.0%
Pollworker Wages		6,500	5,800	6,500	-	0.0%	12.1%
Supervisor of Elections Goods & Services		15,000	21,000	21,000	6,000	40.0%	0.0%
Advertising		5,000	3,800	5,000	-	0.0%	31.6%
Movers and Storage		500	-	500	-	0.0%	100.0%
Translation Services Espanol		50	-	200	150	300.0%	100.0%
Miscellaneous expenses		3,750	200	600	(3,150)	-84.0%	200.0%
Total	**4,802**	**32,000**	**32,000**	**35,000**	**$ 3,000**	**9.4%**	**9.4%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.50.51.01
Program	Town Clerk
Account Name	Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Paper, toner, pens, etc.	1,994	2,500	2,000	2,500	-	0.0%	25.0%
Total	**1,994**	**2,500**	**2,000**	**2,500**	**$ -**	**0.0%**	**25.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.50.51.02
Program	Town Clerk
Account Name	Minor Office Furn/Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc Office Furniture	249	-	-	-	-	0.0%	0.0%
Total	**249**	**-**	**-**	**-**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.50.54.01
Program	Town Clerk
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Membership Fees:	825				-	0.0%	0.0%
(IIMC) Annual Membership Fee for Clerk and Deputy Clerk		290	290	290	-	0.0%	0.0%
FACC Annual Membership Fee for Clerk and Deputy Clerk		150	150	150	-	0.0%	0.0%
PBCMCA Annual Membership Fee for Clerk and Deputy Clerk		70	70	70	-	0.0%	0.0%
ARMA International Membership - Clerk		175	175	175	-	0.0%	0.0%
National Notary Services for Clerk, Dep. Clerk & Office Assistant		600	200	600	-	0.0%	200.0%
Miscellaneous Membership Fees		515	515	515	-	0.0%	0.0%
Total	**825**	**1,800**	**1,400**	**1,800**	**$ -**	**0.0%**	**28.6%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.50.54.02
Program	Town Clerk
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Palm Beach Daily News Subscription	296	250	250	250	-	0.0%	0.0%
Total	**296**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	001.15.131.512.50.55.01
Program	Town Clerk
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FACC Fall Academy		-	350	700	700	100.0%	100.0%
FACC Webinar		-	50	700	700	100.0%	1300.0%
FACC Summer Academy		-	-	700	700	100.0%	100.0%
Total	**-**	**-**	**400**	**2,100**	**$ 2,100**	**100.0%**	**425.0%**

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Danielle Olson, Director of Human Resources

Re: FY18 Budget Request from the Department of Human Resources

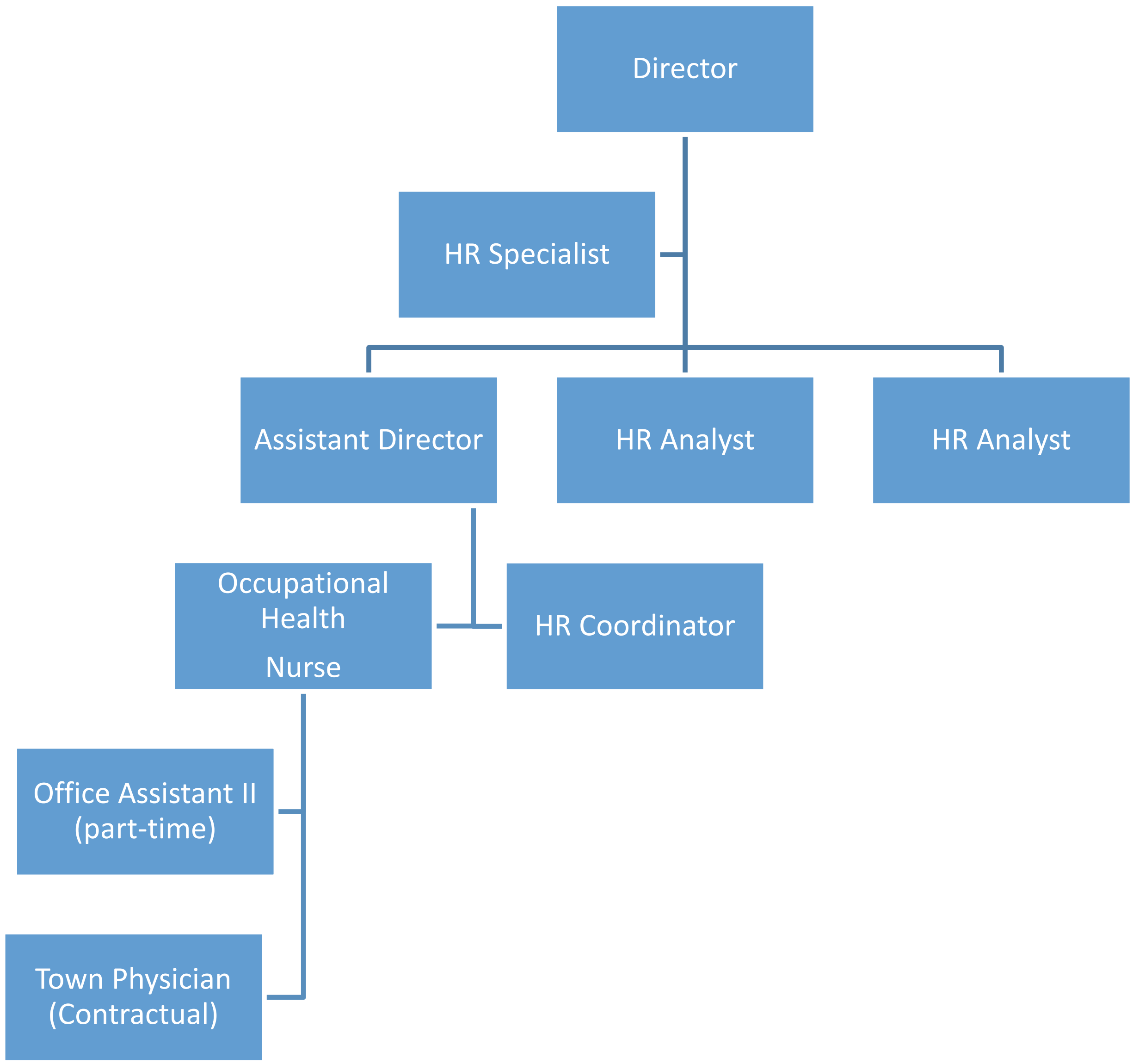
Date: June 27, 2017

The Human Resources Department submitted a budget request for FY18 that is approximately 2% under the long-term financial plan assigned target and represents approximately 1% of Town general fund expenditures. The department provides internal services to all Town departments including recruitment, compensation and job classification, employee and labor relations, employee benefits, organizational and employee development, employment policies, legal compliance, employee data and record management, collective bargaining, and occupational health.

There is a .68% of a change between the FY17 budget and FY18 budget. Increases to Commodities and Capital Outlay, 72.2% or $9,515 and 100% or $3,700 respectively, are a result of a reassignment of funds from contractual to commodities per the direction of Finance, replacement of outdated equipment in the Town’s Occupational Health Clinic.

Funding is nearly level in Contractual between FY17 and FY18. Savings were identified by evaluating the Employee Assistance Program contract and costs of other services such as testing associated with being a drug free workplace. Reduced turnover in Police provided for a reduction in forecasted pre-employment background expenses, and we hope to see the same trend in FY19 for Fire Rescue following the implementation of the recent labor agreement.

Commodities and Capital Outlay predominantly includes clinic supplies and replacement of medical equipment used for pre-employment physicals and public safety annual physicals that confirm on-going fitness for duty. The expense of purchasing replacement equipment for the clinic (totaling $8,288 between Machinery and Equipment >$2500 and Minor Office Equipment <$2500) was offset by a credit of $6,995 from the equipment replacement fund.


Director
HR Specialist
Assistant Director
HR Analyst
HR Analyst
Occupational Health Nurse
HR Coordinator
Office Assistant II (part-time)
Town Physician (Contractual)

PROGRAM: HUMAN RESOURCES 123

Main Activities: The most important things we do to fulfill the Town's mission are to provide cost effective and competitive compensation and benefit plans to employees; shield the Town from costly litigation related to employment issues; and provide support to employees, which enables them to serve the Town with pride.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	285,304	377,621	402,857	402,857	402,857	412,209	2.32%
Employee Benefits	153,592	188,345	221,828	221,828	221,754	208,051	-6.21%
Contractual	151,382	160,093	249,661	262,386	210,158	246,612	-1.22%
Commodities	4,104	13,626	13,552	13,552	13,822	23,337	72.20%
Capital Outlay	-	-	-	-	-	3,700	100.00%
Depreciation	677	677	677	677	677	677	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	595,059	740,362	888,575	901,300	849,268	894,586	0.68%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Human Resources	0.776	0.776	0.776	0.776	0.776
Assistant Director	0.600	0.600	0.600	0.600	0.600
Occupational Health Nurse	1.000	1.000	0.500	0.500	0.500
Human Resources Analyst	0.900	0.900	1.900	1.800	1.800
HR Coordinator	0.350	0.350	0.350	0.350	0.350
HR Resource Specialist	0.375	0.630	0.625	0.625	0.625
Office Assistant II	0.375	0.375	0.375	0.375	0.375
	4.376	4.631	5.126	5.026	5.026

Budget flexsheet

Town of Palm Beach

001 General
20 Human Resources
123 Human Resources

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
20.123.10	Salaries and Wages						
20.123.513.10.12.01	Regular Salaries/Wages	377,456	396,982	396,982	396,982	411,209	14,227
20.123.513.10.14.01	Overtime	165	5,875	5,875	5,875	1,000	4,875-
Total	Salaries and Wages	377,621	402,857	402,857	402,857	412,209	9,352
20.123.20	Employee Benefits						
20.123.513.20.15.13	Cell Phone Allowance	3,201	4,129	4,129	4,055	4,116	13-
20.123.513.20.21.01	Fica/Medicare	27,809	30,045	30,045	30,045	31,300	1,255
20.123.513.20.22.01	Retirement Contributions	50,837	62,324	62,324	62,324	70,868	8,544
20.123.513.20.22.05	Defined Contribution Plan 401(a)	15,057	15,380	15,380	15,380	19,926	4,546
20.123.513.20.22.06	Town Discretionary DC Contributior	15,057	15,380	15,380	15,380	0	15,380-
20.123.513.20.23.01	Group Insurance Fixed	58,163	56,883	56,883	56,883	53,061	3,822-
20.123.513.20.25.02	Unemployment Compensation	4,862	22,000	22,000	22,000	15,000	7,000-
20.123.513.20.27.01	Salaries/Wages Longevity/Bonus	13,359	15,687	15,687	15,687	13,780	1,907-
Total	Employee Benefits	188,345	221,828	221,828	221,754	208,051	13,777-
20.123.30	Contractual						
20.123.513.30.31.08	Post Hire Physicals/Medical	12,161	8,500	8,500	3,632	10,266	1,766
20.123.513.30.31.09	Pre-Employment Testing	10,861	7,100	7,100	4,040	9,000	1,900
20.123.513.30.31.10	Drug/Alcohol Testing	10,514	10,600	10,600	5,812	10,684	84
20.123.513.30.34.10	Other Contracted Services	19,490	72,700	76,025	59,228	68,678	4,022-
20.123.513.30.34.14	Volunteer Program	0	235	235	0	150	85-
20.123.513.30.34.15	Employee Training Program	25,051	29,676	35,676	35,600	43,400	13,724
20.123.513.30.34.16	Employee Events/Recognition	0	0	0	0	1,000	1,000

001 General
20 Human Resources
123 Human Resources

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
20.123.513.30.34.17	Employee Recruiting Exp.	22,013	26,000	26,000	25,414	31,014	5,014
20.123.513.30.34.18	Employee Assistance Prog	13,104	14,700	14,700	11,200	10,000	4,700-
20.123.513.30.34.19	Employee Recruiting - Police	12,136	35,450	35,450	27,575	28,500	6,950-
20.123.513.30.34.20	Employee Recruiting - Fire	8,497	22,100	25,500	21,169	23,380	1,280
20.123.513.30.40.02	Training/Certification	764	0	0	0	0	0
20.123.513.30.40.03	Educational Reimbursement	11,123	7,100	7,100	7,100	0	7,100-
20.123.513.30.40.10	Travel and Per Diem	11,361	9,900	9,900	4,690	5,500	4,400-
20.123.513.30.41.10	Postage	375	1,200	1,200	600	600	600-
20.123.513.30.47.01	Copy Machine Charges	2,571	3,900	3,900	3,613	3,940	40
20.123.513.30.47.02	Printing	72	500	500	485	500	0
Total	Contractual	160,093	249,661	262,386	210,158	246,612	3,049-
20.123.35	Depreciation						
20.123.513.35.59.01	Annual Depreciation	677	677	677	677	677	0
Total	Depreciation	677	677	677	677	677	0
20.123.50	Commodities						
20.123.513.50.51.01	Office Supplies	3,855	2,300	2,300	2,544	3,450	1,150
20.123.513.50.51.02	Minor Office Furn/Equip (<$2500)	0	0	0	0	4,588	4,588
20.123.513.50.52.08	Clinic Ops/Supplies	8,396	9,552	9,552	4,656	5,939	3,613-
20.123.513.50.54.01	Membership Dues	1,206	1,490	1,490	1,490	1,650	160
20.123.513.50.54.02	Publications/Subscriptions	169	210	210	210	210	0
20.123.513.50.55.01	Training	0	0	0	4,922	7,500	7,500
Total	Commodities	13,626	13,552	13,552	13,822	23,337	9,785

001 General
20 Human Resources
123 Human Resources

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
20.123.60	Capital Outlay						
20.123.513.60.64.03	Machinery and Equipment (>$2,50(	0	0	0	0	3,700	3,700
Total	Capital Outlay	0	0	0	0	3,700	3,700
Total	Human Resources	740,362	888,575	901,300	849,268	894,586	6,011
Total	Human Resources	740,362	888,575	901,300	849,268	894,586	6,011
Total	General	740,362	888,575	901,300	849,268	894,586	6,011
	Grand Total	740,362	888,575	901,300	849,268	894,586	6,011

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.31.08
Program	Human Resources
Account Name	001.20.123.513.30.31.08 Post Hire Physic

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	12,161						
LabCorp (Blood work for annual physicals)		4,200	2,878	4,466	266	6.3%	55.2%
Chest X-Rays for positive TB test			50	350	350	100.0%	600.0%
Coach Comp (Job Specific Functional Capacity Evaluation)		1,400	590	1,400	-	0.0%	137.3%
Cardiac Treadmill Stress Test (PD & FD Only)		2,400	-	4,050	1,650	68.8%	100.0%
TB Test		500	114	-	(500)	-100.0%	-100.0%
Total	**12,161**	**8,500**	**3,632**	**10,266**	**$ 1,766**	**20.8%**	**182.7%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.31.09
Program	Human Resources
Account Name	Pre-Employment Testing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	10,861						
Good Sam Med Center (Chest and Back Xrays)		2,207	2,269	3,700	1,493	67.6%	63.1%
Labcorp		4,557	1,621	5,300	743	16.3%	227.0%
TB Test		336	150	-	(336)	-100.0%	-100.0%
Total	**10,861**	**7,100**	**4,040**	**9,000**	**$ 1,900**	**26.8%**	**122.8%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.31.10
Program	Human Resources
Account Name	Drug/Alcohol Testing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	10,514						
AMRO - Post Employment MRO Services (Random/Reasonable Susp/Direct Observ)		2,841	1,988	2,040	(801)	-28.2%	2.6%
AMRO - Pre-Employment MRO Services		1,980	1,271	3,260	1,280	64.6%	156.5%
AMRO - Supplies for post accident quick screen supplies (Drug Screenings)		-	-	474	474	100.0%	100.0%
Coach Comp - After-hours drug testing/Randoms - PD ONLY		-	100	1,000	1,000	100.0%	900.0%
Coach Comp (Direct observation collection only)		40	-	20	(20)	-50.0%	100.0%
Omega - Hair Panel Drug Screen (Pre-Employment)		4,005	333	1,490	(2,515)	-62.8%	347.4%
Corporate Health Resources - Out of Region Pre-Employment Drug Testing		1,734	2,120	2,400	666	38.4%	13.2%
Total	**10,514**	**10,600**	**5,812**	**10,684**	**$ 84**	**0.8%**	**83.8%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.10
Program	Human Resources
Account Name	Other Contracted Svcs.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	19,490						
Temp staff for imaging project		19,000	15,000	20,000	1,000	5.3%	33.3%
Contracted scanning and OCR imaging of approx. 400 employee files		15,000	15,000	18,000	3,000	20.0%	20.0%
EDEN Module Changes/Customization ($50 x100 hrs)		5,000	-	-	(5,000)	-100.0%	0.0%
Town Physician Contract		12,000	12,000	12,250	250	2.1%	2.1%
Employee Complaint Independent Investigation Services (Est. 2)		5,000	6,000	12,000	7,000	140.0%	100.0%
HRIS Projects: SQL Updates, Database updates and integrity checks		11,000	6,000	4,500	(6,500)	-59.1%	-25.0%
Job Description Software				1,000	1,000	100.0%	100.0%
Clinic Rennovation		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Survey Monkey Annual Subscription			228	228	228	100.0%	0.0%
Old Purchasing: Shelving		700	-	700	-	0.0%	100.0%
Total	**19,490**	**72,700**	**59,228**	**68,678**	**$ (4,022)**	**-5.5%**	**16.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.14
Program	Human Resources
Account Name	Volunteer Program

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	-						
Criminal Background Check (Est. 3)		120	-	70	(50)	-41.7%	100.0%
National Criminal Background Check - Working w/kids (Est. 3)		115	-	80	(35)	-30.4%	100.0%
Total	**-**	**235**	**-**	**150**	**$ (85)**	**-36.2%**	**100.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.15
Program	Human Resources
Account Name	Employee Training Program

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	25,051						
Leadership: IOG/FAU Program Supervisors (Est. 90 ppl)		-	-	4,200	4,200	100.0%	100.0%
Required Compliance - All Employees (Est. 360 ppl)		14,000	14,000	-	(14,000)	-100.0%	-100.0%
Required Compliance - All Supervisors (Est. 90 ppl)		10,000	10,000	-	(10,000)	-100.0%	-100.0%
On-line Compliance & Tech Training Library and Delivery System		-	-	20,240	20,240	100.0%	100.0%
Training supplies		1,556	1,480	-	(1,556)	-100.0%	-100.0%
Predictive Index (PI) Training for Recruitment		-	-	5,500	5,500	100.0%	100.0%
Orientation (Once a month)		3,920	3,920	5,460	1,540	39.3%	39.3%
Retirement Planning Education (4 per year)		200	200	200	-	0.0%	0.0%
Crystal Reports Training (Est 25 ppl)		-	-	600	600	100.0%	100.0%
MS Excel Training (Est. 150 ppl)		-	-	3,600	3,600	100.0%	100.0%
MS Word Training (Est. 150 ppl)		-	-	3,600	3,600	100.0%	100.0%
MS Outlook Training (Est. 250 ppl)		-	6,000	-	-	0.0%	-100.0%
Total	**25,051**	**29,676**	**35,600**	**43,400**	**$ 13,724**	**46.2%**	**21.9%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.16
Program	Human Resources
Account Name	Employee Recognition

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	-						
Employee of the Quarter - 4 presentations/year		-	-	400	400	100.0%	100.0%
Employee of the Quarter Program Materials		-	-	600	600	100.0%	100.0%
Total	**-**	**-**	**-**	**1,000**	**$ 1,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.17
Program	Human Resources
Account Name	Employee Recruiting Exp.

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	22,013						
Criminal Background Check (Est. 62)		1,350	1,392	1,488	138	10.2%	6.9%
National Criminal Background Check - Work w/Kids (Est. 8)		600	385	306	(294)	-49.0%	-20.5%
General Recruitment Advertisements Zip Recruiter $1500 * Careerbuilder $2860 (Est. 8) Monster $2160* PB Post $1800 (Est. 15 ads) GovJobs.com $1900 (Est. 6 ads) Career Specific Specialty postings $2580 (Est. 8) **annual flat rate*		11,200	12,000	12,800	1,600	14.3%	6.7%
Online Employment Verification (Est. 20)		350	396	360	10	2.9%	-9.1%
Applicant Testing Software (FY17 Est. 300, to Unlimited in FY18)		4,800	6,200	6,995	2,195	45.7%	12.8%
Social Security Checks (Est. 56)		1,200	1,300	1,344	144	12.0%	3.4%
Employee Background Service/Outsourcing (Est. 64)		3,000	-	3,820	820	27.3%	100.0%
Predictive Index Behavioral Recruitment Assessment Tool - PI Worldwide		3,500	3,500	3,500	-	0.0%	0.0%
Skype		-	41	41	41	100.0%	0.0%
Check Appointments Scheduling System (7 months in FY17, 12 months in FY18)		-	200	360	360	100.0%	80.0%
Total	**22,013**	**26,000**	**25,414**	**31,014**	**$ 5,014**	**19.3%**	**22.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.18
Program	Human Resources
Account Name	Employee Assistance Prog

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	13,104						
Employee Assistance Program: ComPsych		14,700	11,200	10,000	(4,700)	-32.0%	-10.7%
Total	**13,104**	**14,700**	**11,200**	**10,000**	**$ (4,700)**	**-32.0%**	**-10.7%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.19
Program	Human Resources
Account Name	Employee Recruiting - Police

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	12,136						
Sergeant Promotional Exam (1/year)		11,000	10,000	11,000	-	0.0%	10.0%
Police Officer Advertisements: Zip Recruiter $1,500* Careerbuilder $590 (Est. 2) Monster $2,166* PB Post $500 (Est. 6) GovJobs.com $1,400 (Est. 6 ads) Random Police websites ($400) *annual flat rate		7,200	6,825	6,500	(700)	-9.7%	-4.8%
Predictive Index Behavioral Recruitment Assessment Tool - PI Worldwide		3,500	3,500	3,500	-	0.0%	0.0%
Psychological Testing - Officers		13,750	7,250	7,500	(6,250)	-45.5%	3.4%
Total	**12,136**	**35,450**	**27,575**	**28,500**	**$ (6,950)**	**-19.6%**	**3.4%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.34.20
Program	Human Resources
Account Name	Employee Recruiting - Fire

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	8,497						
Driver Engineer Promotional Exam (2/year)		6,000	6,200	6,800	800	13.3%	9.7%
Psychological Testing - Firefighters (Est. 24 ppl)		6,500	6,250	6,000	(500)	-7.7%	-4.0%
Criminal Background Check Firefighters & Lifeguards (Est. 24)		670	765	950	280	41.8%	24.2%
Firefighter & Lifeguard Advertisements: Zip Recruiter $1500* Careerbuilder $590 (Est. 2) Monster $1520* PB Post $240 (Est. 2 ads) *GovJobs.com $300 (Est. 2 ads)		3,200	3,950	4,150	950	29.7%	5.1%
Employee Background Service		1,560	-	1,430	(130)	-8.3%	100.0%
Social Security Check (Est. 24)		670	504	550	(120)	-17.9%	9.1%
Predictive Index Behavioral Recruitment Assessment Tool - PI Worldwide		3,500	3,500	3,500	-	0.0%	0.0%
Total	**8,497**	**22,100**	**21,169**	**23,380**	**$ 1,280**	**5.8%**	**10.4%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.40.03
Program	Human Resources
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	11,123						
HR Analyst - Master's Degree		7,100	7,100	-	(7,100)	-100.0%	-100.0%
Total	**11,123**	**7,100**	**7,100**	**-**	**$ (7,100)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.40.10
Program	Human Resources
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	11,361						
Director		2,000	1,495	1,000	(1,000)	-50.0%	-33.1%
Assisant Director		1,192	1,002	1,000	(192)	-16.1%	-0.2%
HR Analyst		2,000	979	1,000	(1,000)	-50.0%	2.1%
HR Analyst		2,000	1,214	1,000	(1,000)	-50.0%	-17.6%
HR Specialist		1,400	-	500	(900)	-64.3%	100.0%
HR Coordinator		490	-	500	10	2.0%	100.0%
Clinic Office Assistant		273	-	-	(273)	-100.0%	0.0%
Occupational Health Nurse		545	-	500	(45)	-8.3%	100.0%
Total	**11,361**	**9,900**	**4,690**	**5,500**	**\$ (4,400)**	**-44.4%**	**17.3%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.41.10
Program	Human Resources
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Postage: Certified mail, general mailing and FedEx costs	375	1,200	600	600	(600)	-50.0%	0.0%
Total	**375**	**1,200**	**600**	**600**	**$ (600)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.47.01
Program	Human Resources
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 Actual	2,571						
Human Resources		2,960	2,749	3,000	40	1.4%	9.1%
Clinic		940	864	940	-	0.0%	8.8%
Total	**2,571**	**3,900**	**3,613**	**3,940**	**$ 40**	**1.0%**	**9.1%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.30.47.02
Program	Human Resources
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Printing	72	500	485	500	-	0.0%	3.1%
Total	**72**	**500**	**485**	**500**	**$ -**	**0.0%**	**3.1%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.50.51.01
Program	Human Resources
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	3,855						
Office Supplies for Clinic includes folders for medical files and general office supplies.		500	500	1,200	700	140.0%	140.0%
Office Supplies for HR includes general office supplies, folders, replacement peripherals (mouse, keyboard, etc.)		1,800	2,044	2,250	450	25.0%	10.1%
Total	**3,855**	**2,300**	**2,544**	**3,450**	**$ 1,150**	**50.0%**	**35.6%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.50.51.02
Program	Human Resources
Account Name	Minor Office Furn/Equip (<$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	-						
Spirometry Machine		-	-	2,200	2,200	100.0%	100.0%
Audiometer with noice cancellation earphones		-	-	2,388	2,388	100.0%	100.0%
Total	**-**	**-**	**-**	**4,588**	**$ 4,588**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.50.52.08
Program	Human Resources
Account Name	Clinic Ops/Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	8,396						
Biohazard Disposal		500	500	500	-	0.0%	0.0%
Central Stores - Supplies purchased for Clinic Operations		200	70	30	(170)	-85.0%	-57.1%
Clinical Laboratory Improvement Amendments (CLIA) Laboratories License (License for Lab Use)		150	150	150	-	0.0%	0.0%
LifeLoc - Breath Alcohol Test Machine/Phoenix 6.0 Equipment Service		114	130	-	(114)	-100.0%	-100.0%
LifeLoc - Breath Alcohol Test Machine/Supplies		-	292	300	300	100.0%	2.7%
Moore Medical (105 Tuberculosis Test)		848	264	1,200	352	41.5%	354.5%
Moore Medical (Vaccines)		4,965	1,472	2,359	(2,606)	-52.5%	60.3%
Moore Medical/Henry Schein - Medical Supplies		2,500	1,500	1,100	(1,400)	-56.0%	-26.7%
Tele Acoustics - Audio machine calibration		275	278	300	25	9.1%	7.9%
Total	**8,396**	**9,552**	**4,656**	**5,939**	**$ (3,613)**	**-37.8%**	**27.6%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.50.54.01
Program	Human Resources
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	1,206						
Florida Public Employer Labor Relations Association (FPELRA)		95	95	-	(95)	-100.0%	-100.0%
Florida Public Human Resources Association		190	190	190	-	0.0%	0.0%
International Public Management Association for Human Resources		255	255	258	3	1.2%	1.2%
International Public Management Association for Human Resources - Southern Region		-	-	50	50	100.0%	100.0%
Society for Human Resource Management		950	950	950	-	0.0%	0.0%
American Association Occupational Health Nursing (AAOHN)		-	-	102	102	100.0%	100.0%
Florida Department of Heatlh - Nursing License		-	-	-	-	0.0%	0.0%
National Society of Health Coaches		-	-	25	25	100.0%	100.0%
American Board of Occupational Health Nurses (ABOHN Recertification)		-	-	75	75	100.0%	100.0%
Total	**1,206**	**1,490**	**1,490**	**1,650**	**$ 160**	**10.7%**	**10.7%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.50.54.02
Program	Human Resources
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Palm Beach Daily News	169	210	210	210	-	0.0%	0.0%
Total	**169**	**210**	**210**	**210**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

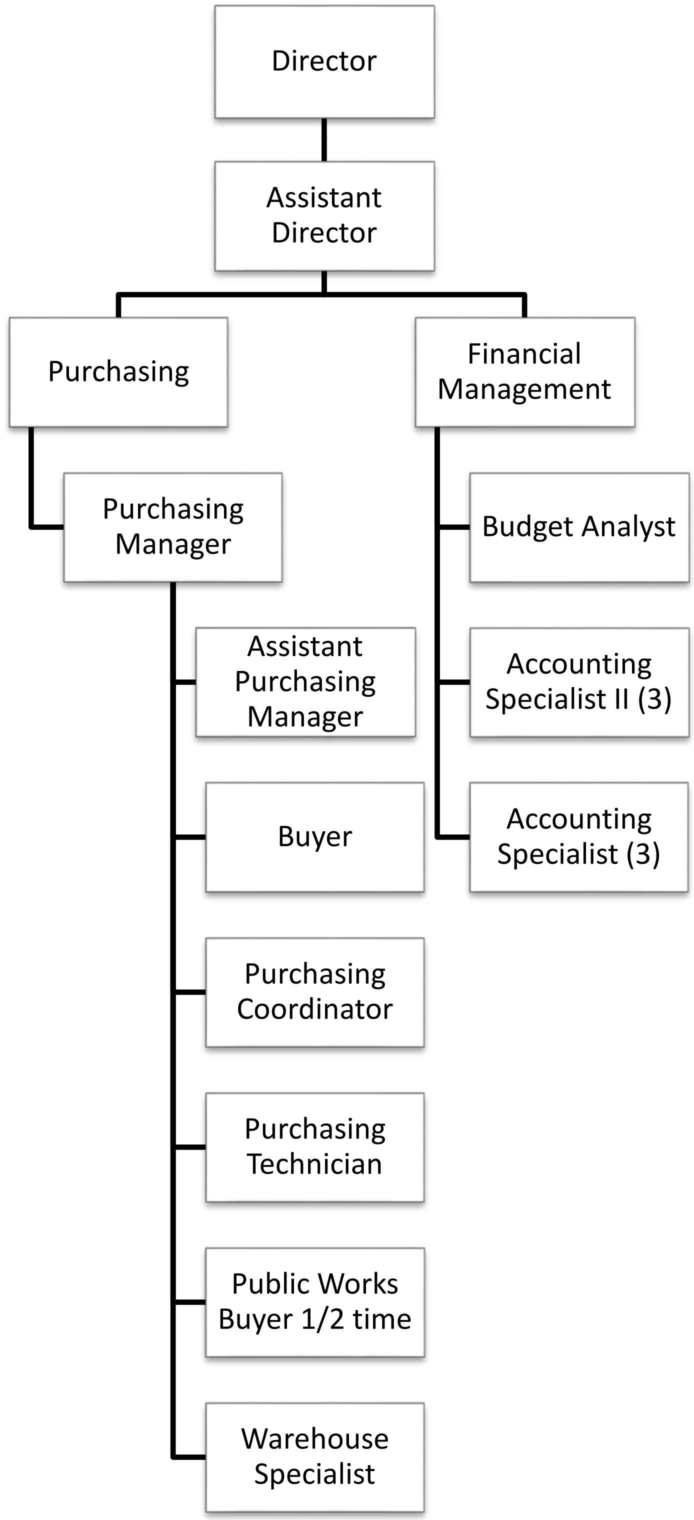
Department	Human Resources
Account Number	001.20.123.513.50.55.01
Program	Human Resources
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	-						
Director		-	646	1,250	1,250	100.0%	93.5%
Assistant Director		-	483	800	800	100.0%	65.6%
HR Analyst		-	974	1,500	1,500	100.0%	54.0%
HR Analyst		-	804	1,000	1,000	100.0%	24.4%
HR Specialist		-	1,395	1,500	1,500	100.0%	7.5%
HR Coordiator		-	75	700	700	100.0%	833.3%
Clinic Office Assistant		-	-	250	250	100.0%	100.0%
Occupational Health Nurse		-	545	500	500	100.0%	-8.3%
Total	**-**	**-**	**4,922**	**7,500**	**$ 7,500**	**100.0%**	**52.4%**

Budget line Item Detail

Department	Human Resources
Account Number	001.20.123.513.60.64.03
Program	Human Resources
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FY16 Actual	-						
Titmus Machine/Vision Screener		-	-	3,700	3,700	100.0%	100.0%
Total	**-**	**-**	**-**	**3,700**	**$ 3,700**	**100.0%**	**100.0%**


Director
Assistant Director
Purchasing
Financial Management
Purchasing Manager
Budget Analyst
Assistant Purchasing Manager
Accounting Specialist II (3)
Buyer
Accounting Specialist (3)
Purchasing Coordinator
Purchasing Technician
Public Works Buyer 1/2 time
Warehouse Specialist

DEPARTMENT: FINANCE

Mission: The Finance Department is dedicated to providing the highest quality service through a commitment to excellence, integrity and teamwork. We serve the finance, purchasing and record management needs of the Town Council, citizens, Town Manager, Town employees and general public. We provide publications and information to inform citizens and other interested parties regarding the financial position and operations of the Town. We use Generally Accepted Accounting Principles and GFOA budgeting standards to assure that policy makers and the community are well informed and the Town remains fiscally strong. It is important to us to perform our duties efficiently effectively, reliably, and accurately. We take pride in serving our elected officials, our fellow employees and our community.

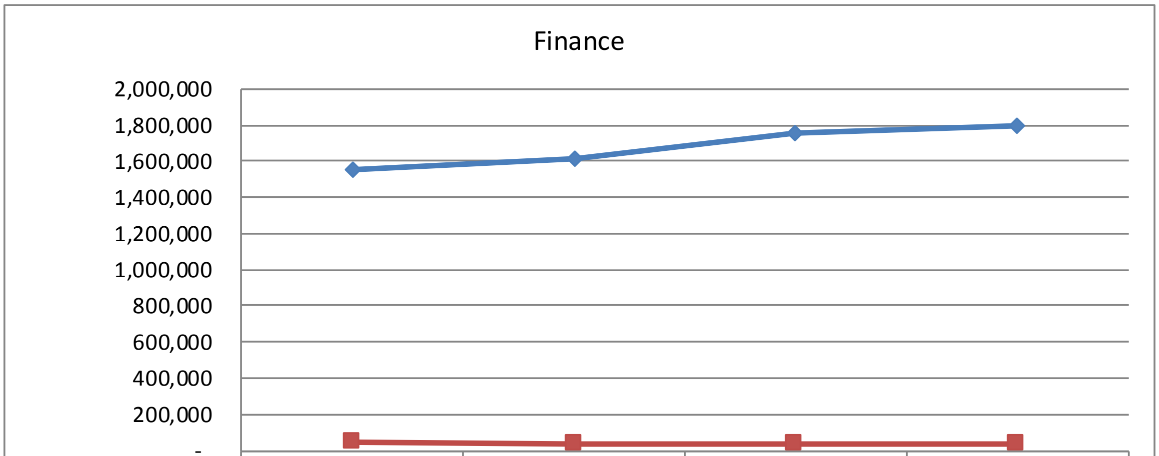
Revenue Summary

	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Change
Taxi Permits	5,925	5,625	-	4,000	4,000	100.00%
Newsrack Enclosure Admin Fee	940	920	1,000	1,000	1,000	0.00%
Lien Search Fee	35,005	32,515	33,000	35,000	35,000	6.06%
	41,870	39,060	34,000	40,000	40,000	17.65%

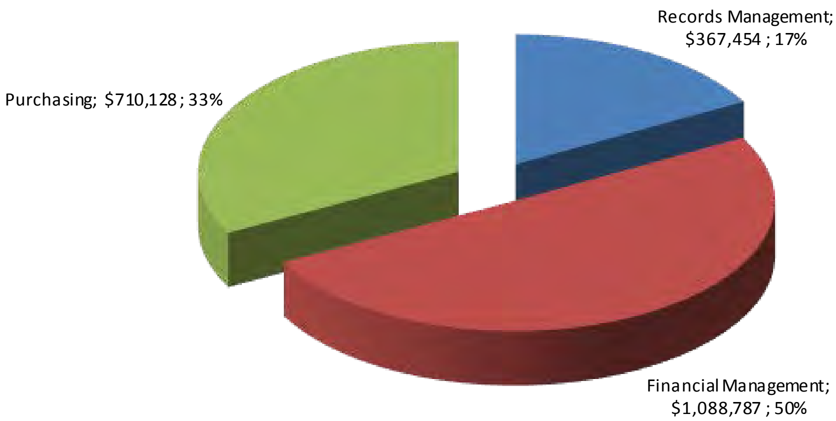
Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	951,558	987,727	1,042,339	1,042,339	1,042,339	1,038,831	-0.34%
Employee Benefits	440,881	474,361	532,302	532,302	532,252	589,905	10.82%
Contractual	129,533	122,390	155,050	157,476	142,245	139,500	-10.03%
Commodities	23,031	22,432	23,900	23,900	23,865	26,825	12.24%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	3,363	4,705	4,204	4,204	4,204	3,854	-8.33%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,548,366	1,611,615	1,757,795	1,760,221	1,744,905	1,798,915	2.34%

*FY16 Adjusted includes FY16 adopted budget plus purchase orders written against the FY15 budget but spent against the FY16 budget.



	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
Expenditures	1,548,366	1,611,615	1,757,795	1,798,915
Revenues	41,870	39,060	34,000	40,000



	FY2015	FY2016	FY2017	FY2018
Total Full Time Equivalent Employees	18.641	18.563	15.563	15.563

PROGRAM: FINANCIAL MANAGEMENT 141

Mission: This division exists to provide central accounting, fiscal control and professional advice and recommendations in the formation of sound fiscal policies to ensure long term financial strength for the Town of Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Advise the Town Council and Manager regarding financial matters
- Develop and recommend administrative and Council fiscal policy
- Provide internal checks and balances regarding financial control and purchasing procedures
- Develop and submit an annual budget that is reliable and balanced
- Direct purchasing activities in an efficient effective manner

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	565,706	577,937	601,991	601,991	601,991	596,856	-0.85%
Employee Benefits	267,149	286,262	312,320	312,320	312,320	344,917	10.44%
Contractual	123,662	111,723	143,500	145,104	113,620	129,800	-9.55%
Commodities	15,962	15,971	16,700	16,700	17,620	16,900	1.20%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	314	314	314	314	314	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	972,479	992,207	1,074,825	1,076,429	1,045,865	1,088,787	1.30%

*FY16 Adjusted includes FY16 adopted budget plus purchase orders w ritten against the FY15 budget but spent against the FY16 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Finance Director	0.926	0.926	0.850	0.850	0.850
Assistant Finance Director	0.981	0.981	0.975	0.975	0.975
Accounting Supervisor	0.977	0.977	0.950	0.950	-
Budget Analyst	-	-	-	-	0.950
Accounting Specialist II	3.000	3.000	2.000	2.000	2.800
Accounting Specialist	1.988	1.988	2.988	2.988	2.988
Payroll Specialist	0.769	0.769	0.800	0.800	-
	8.641	8.641	8.563	8.563	8.563

Budget flexsheet

Town of Palm Beach

001 General
25 Finance
141 Financial Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
25.141.10	Salaries and Wages						
25.141.513.10.12.01	Regular Salaries/Wages	577,937	601,991	601,991	601,991	596,856	5,135-
Total	Salaries and Wages	577,937	601,991	601,991	601,991	596,856	5,135-
25.141.20	Employee Benefits						
25.141.513.20.15.13	Cell Phone Allowance	1,949	1,944	1,944	1,944	1,944	0
25.141.513.20.21.01	Fica/Medicare	41,980	45,028	45,028	45,028	45,751	723
25.141.513.20.22.01	Retirement Contributions	75,254	94,094	94,094	94,094	130,475	36,381
25.141.513.20.22.05	Defined Contribution Plan 401(a)	18,215	19,011	19,011	19,011	29,263	10,252
25.141.513.20.22.06	Town Discretionary DC Contributior	18,215	19,011	19,011	19,011	0	19,011-
25.141.513.20.23.01	Group Insurance Fixed	97,162	96,914	96,914	96,914	97,692	778
25.141.513.20.27.01	Salaries/Wages Longevity/Bonus	33,487	36,318	36,318	36,318	39,792	3,474
Total	Employee Benefits	286,262	312,320	312,320	312,320	344,917	32,597
25.141.30	Contractual						
25.141.513.30.32.01	Auditor's Expense	67,858	74,500	74,500	70,300	75,400	900
25.141.513.30.34.10	Other Contracted Services	201	500	500	400	500	0
25.141.513.30.40.02	Training/Certification	60	100	100	0	0	100-
25.141.513.30.40.03	Educational Reimbursement	3,116	6,500	6,500	1,400	6,200	300-
25.141.513.30.40.10	Travel and Per Diem	4,522	5,800	5,800	2,970	3,000	2,800-
25.141.513.30.40.11	Travel/Town Business	0	100	100	0	0	100-
25.141.513.30.40.13	Professional Assoc Expenses	880	200	200	1,150	1,200	1,000
25.141.513.30.41.10	Postage	16,495	18,000	18,000	15,500	17,000	1,000-
25.141.513.30.44.02	Rental Of Equipment	2,304	2,600	2,600	2,500	2,600	0

001 General
25 Finance
141 Financial Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
25.141.513.30.46.01	Office Equip Maint - External	0	300	300	0	0	300-
25.141.513.30.47.01	Copy Machine Charges	4,163	4,400	6,004	4,100	7,600	3,200
25.141.513.30.47.02	Printing	2,300	3,500	3,500	3,650	3,700	200
25.141.513.30.49.01	Legal Advertising	2,695	3,000	3,000	3,000	3,400	400
25.141.513.30.49.05	Bank Service Charges	7,129	24,000	24,000	8,650	9,200	14,800-
Total	Contractual	111,723	143,500	145,104	113,620	129,800	13,700-
25.141.35	Depreciation						
25.141.513.35.59.01	Annual Depreciation	314	314	314	314	314	0
Total	Depreciation	314	314	314	314	314	0
25.141.50	Commodities						
25.141.513.50.51.01	Office Supplies	12,060	12,000	12,000	11,500	8,400	3,600-
25.141.513.50.51.02	Minor Office Furn/Equip (<$2500)	230	300	300	0	0	300-
25.141.513.50.54.01	Membership Dues	2,780	3,500	3,500	3,500	3,700	200
25.141.513.50.54.02	Publications/Subscriptions	901	900	900	920	900	0
25.141.513.50.55.01	Training	0	0	0	1,700	3,900	3,900
Total	Commodities	15,971	16,700	16,700	17,620	16,900	200
Total	Financial Management	992,207	1,074,825	1,076,429	1,045,865	1,088,787	13,962

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.34.10
Program	Financial Management
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	201				-	0.0%	0.0%
Transfer of files to off-site storage		300	300	300	-	0.0%	0.0%
PBC administrative cost to prepare tax roll		200	100	200	-	0.0%	100.0%
Total	**201**	**500**	**400**	**500**	**$ -**	**0.0%**	**25.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.40.02
Program	Financial Management
Account Name	Training/Certification

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training/Certification account should only exist in Public Safety programs for the registration for classes that are required to maintain their certification. This account has been deactivated.	60	100	-	-	(100)	-100.0%	0.0%
Total	**60**	**100**	**-**	**-**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.40.03
Program	Financial Management
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Trent Phipps	-	3,500	-	-	(3,500)	-100.0%	0.0%
Melissa Ladd	3,116	3,000	1,400	-	(3,000)	-100.0%	-100.0%
					-	0.0%	0.0%
Rebecca Malek				2,500	2,500	100.0%	100.0%
					-	0.0%	0.0%
				600	600	100.0%	100.0%
Dionne Lightbourne				2,500	2,500	100.0%	100.0%
					-	0.0%	0.0%
				600	600	100.0%	100.0%
Total	**$ 3,116**	**$ 6,500**	**$ 1,400**	**$ 6,200**	**$ (300)**	**-4.6%**	**342.9%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.40.10
Program	Financial Management
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FY16 total included all registration and travel expenses. In FY17, registration costs were moved to account 55.01 but, the budget remained in 40.10.	4,522						
GFOA Budget Award Application Fee		500			(500)	-100.0%	0.0%
GFOA CAFR Award Application Fee		600			(600)	-100.0%	0.0%
GFOA PAFR Award Application Fee		250			(250)	-100.0%	0.0%
- Award application fees moved to account 40.13							
FGFOA Annual Conference		1,500	2,500	2,500	1,000	66.7%	0.0%
School of Govt Acctg		750			(750)	-100.0%	0.0%
Investment Seminar			470	500	500	100.0%	6.4%
GFOA Career Development Seminars		400			(400)	-100.0%	0.0%
Various skill building classes		1,800			(1,800)	-100.0%	0.0%
- Excel							
- Crystal Reports							
- FAU Florida Inst. Of Govt.							
- approx $200/class							
Total	**4,522**	**5,800**	**2,970**	**3,000**	**$ (2,800)**	**-48.3%**	**1.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.40.11
Program	Financial Management
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Funds budgeted on contingency basis to cover travel expenses for Finance Director for meetings which require her attendance to represent Town matters	-	100	-	-	(100)	-100.0%	0.0%
Total	**-**	**100**	**-**	**-**	**(100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.40.13
Program	Financial Management
Account Name	Professional Association Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	880						
PBC Chapter FGFOA Business Meetings, held on a monthly basis, approx $25 per ticket (coded to 55.01, training during FY17 and FY18)		200			(200)	-100.0%	0.0%
GFOA Budget Award application fee			550	600	600	100.0%	9.1%
GFOA CAFR Award application fee			600	600	600	100.0%	0.0%
- Award application fees previously budgeted and paid for in account 40.10							
Total	**880**	**200**	**1,150**	**1,200**	**$ 1,000**	**500.0%**	**4.3%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.41.10
Program	Financial Management
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Postage for mailing items such as vendor payments, accounts receviable billing for tickets and alarms, parking permit renewal notices and issuances.	16,495	18,000	15,500	17,000	(1,000)	-5.6%	9.7%
Total	**16,495**	**18,000**	**15,500**	**17,000**	**$ (1,000)**	**-5.6%**	**9.7%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.44.02
Program	Financial Management
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Monthly lease of postage machine which is used to weigh and apply metered postage to all mail going out of the Town of Palm Beach (current lease $209/mo, ending 9/16)	2,304	2,600	2,500	2,600	-	0.0%	4.0%
Total	**2,304**	**2,600**	**2,500**	**2,600**	**$ -**	**0.0%**	**4.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.46.01
Program	Financial Management
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Funds budgeted on a contingency basis for repair of the folding/sealing machine. The folding/sealing machine is used to assemble self-mailer forms which the Town uses for billing notices, payroll checks and direct deposit advices, along with yearly payroll tax forms.	-	300	-	-	(300)	-100.0%	0.0%
Total	**-**	**300**	**-**	**-**	**$ (300)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.47.01
Program	Financial Management
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Finance share in monthly base copy charges, along with overage charges based on actual usage. Copy machine is shared between the Town Manager's Office, Risk Management, and Finance.	4,163	4,400	4,100	4,200	(200)	-4.5%	2.4%
Monthly lease of E Studio 3505 AC Digital Color Copier - to replace individual desktop printers ($201/month)				2,400			
Copy charges billed based on actual usage B/W @ .0065/copy Color @ .04533/copy				1,000			
The large printing projects produced by the Finance Department include, the long-term financial plan, proposed budget, budget hearing documents, final published budget.							
Total	**4,163**	**4,400**	**4,100**	**7,600**	**$ 3,200**	**72.7%**	**85.4%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.47.02
Program	Financial Management
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,300				-	0.0%	0.0%
25 Budget Binders		500	650	700	200	40.0%	7.7%
Custom tabs for Budget			850	750	750	100.0%	-11.8%
CAFR Covers		250	180	200	(50)	-20.0%	11.1%
CAFR Tabs		300			(300)	-100.0%	0.0%
Payroll tax forms (W-2, 1099-R, 1099-M, 1095-C)		900	570	650	(250)	-27.8%	14.0%
Residential parking permits		1,000	1,000	1,000	-	0.0%	0.0%
Limo permits		300	300	300	-	0.0%	0.0%
Miscellaneous publication binding supplies (cover stock, tabs, coils)		250	100	100	(150)	-60.0%	0.0%
Total	**2,300**	**3,500**	**3,650**	**3,700**	**200**	**5.7%**	**1.4%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.49.01
Program	Financial Management
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,695				-	0.0%	0.0%
Budget advertisment as required by TRIM		2,500	2,600	2,700	200	8.0%	3.8%
Public Notice required by Code re: Taxi Permit Lottery			200	200	200	100.0%	0.0%
Other advertisements required as part of issuance of purchasing solicitations for the Finance Department		500	200	500	-	0.0%	150.0%
Total	**2,695**	**3,000**	**3,000**	**3,400**	**400**	**13.3%**	**13.3%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.30.49.05
Program	Financial Management
Account Name	Bank Service Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	7,129						
Electronic filing of child support withholding ($1.50 fee per case per payroll)		500	650	700	200	40.0%	7.7%
Credit card discount fees for Finance Department administered charges, including parking violations, parking permits, false alarm fees, and miscellaneous others		23,500	8,000	8,500	(15,000)	-63.8%	6.3%
Total	**7,129**	**24,000**	**8,650**	**9,200**	**$ (14,800)**	**-61.7%**	**6.4%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.50.51.01
Program	Financial Management
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	12,060				-	0.0%	0.0%
Copy paper		2,000	1,200	1,300	(700)	-35.0%	8.3%
Toner cartridges Reduced in FY18 to eliminate personal desktop printers and move to more cost-efficient shared copier with print/scan/fax capabilities. Remaining budget is for specialized MICR toner which is required for check printing.		3,000	3,800	500	(2,500)	-83.3%	-86.8%
Forms used in daily operations, including payroll direct deposit, checks, parking ticket notices, alarm billing notices		4,000	3,500	3,600	(400)	-10.0%	2.9%
Storage boxes, folder, binders, keyboards, mail machine supplies, staplers, pens, pencils, adding machine tape, and other miscellaneous office supplies		3,000	3,000	3,000	-	0.0%	0.0%
Total	**12,060**	**12,000**	**11,500**	**8,400**	**$ (3,600)**	**-30.0%**	**-27.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.50.51.02
Program	Financial Management
Account Name	Minor Office Furn/Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Contingency funds budgeted for replacement of office chairs	230	300	-	-	(300)	-100.0%	0.0%
Total	**230**	**300**	**-**	**-**	**(300)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.50.54.01
Program	Financial Management
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,780				-	0.0%	0.0%
National GFOA membership ($250 each/6 members)		1,250	1,250	1,500	250	20.0%	20.0%
State FGFOA membership ($40 each/9 members)		280	280	360	80	28.6%	28.6%
Palm Beach County Chapter of FGFOA ($20 each/9 members)		180	180	180	-	0.0%	0.0%
CPA License Renewal		690	690	700	10	1.4%	1.4%
Association for Finance Professionals		400	400	400	-	0.0%	0.0%
American Payroll Association		400	400	400	-	0.0%	0.0%
Association for Governmental Accountants		300	300	160	(140)	-46.7%	-46.7%
Total	**2,780**	**3,500**	**3,500**	**3,700**	**200**	**5.7%**	**5.7%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.50.54.02
Program	Financial Management
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	901				-	0.0%	0.0%
GASB Basic Subscription		250	250	250	-	0.0%	0.0%
Wall Street Journal		450	445	450	-	0.0%	1.1%
Palm Beach Daily News (electronic subscription @$15/month)		200	225	200	-	0.0%	-11.1%
Total	**901**	**900**	**920**	**900**	**-**	**0.0%**	**-2.2%**

Budget line Item Detail

Department	Finance
Account Number	001.25.141.513.50.55.01
Program	Financial Management
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
See account 40.10 for FY16 actual and FY17 budget - accounts split in FY17 with new policy, after budget							
FGFOA Annual Conference			1,100	600	600	100.0%	-45.5%
- $275 per attendee							
School of Govt Acctg				600	600	100.0%	100.0%
- $300 per attendee							
Govt Acctg & Financial Reporting Class				800	800	100.0%	100.0%
Investment Seminar			150	150	150	100.0%	0.0%
CGFO Review Courses				500	500	100.0%	100.0%
- 10 courses @ $25 each							
- 2 applicants							
PBC Chapter FGFOA Business Meetings, held on a monthly basis, approx $25 per ticket			150	250	250	100.0%	66.7%
Various skill building classes			300	1,000	1,000	100.0%	233.3%
-GFOA							
- Excel							
- Crystal Reports							
- FAU Florida Inst. Of Govt.							
- approx $200/class							
Total	**-**	**-**	**1,700**	**3,900**	**3,900**	**100.0%**	**129.4%**

PROGRAM: PURCHASING 144

Mission: The Purchasing Division provides professional procurement services to the Town Departments while ensuring compliance with County Ethics Commission, Inspector General, Florida State Statutes, and Town Purchasing Policies and Procedures. These services include purchase of supplies, equipment and services in an efficient, effective manner as well as managing the purchasing card program, the fixed asset inventory, central stores warehouse, and surplus property.

Main activities: The most important things we do to fulfill the mission are:

- Develop and administer purchasing policies consistent with established policies and procedures and sound business practice.
- Continually seek to improve procurement and inventory processes while providing top quality service and products.
- Ensure delivery of critical purchases on time
- Maintain positive vendor relationships
- Evaluate warehouse stock to minimize long term storage and obsolete materials

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	385,852	409,790	440,348	440,348	440,348	441,975	0.37%
Employee Benefits	173,732	188,099	219,982	219,982	219,932	244,988	11.37%
Contractual	5,871	10,667	11,550	12,372	28,625	9,700	-16.02%
Commodities	7,069	6,461	7,200	7,200	6,245	9,925	37.85%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	3,363	4,391	3,890	3,890	3,890	3,540	-9.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	575,887	619,408	682,970	683,792	699,040	710,128	3.98%

*FY16 Adjusted includes FY16 adopted budget plus purchase orders written against the FY15 budget but spent against the FY16 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Purchasing Manager	1.000	1.000	1.000	1.000	1.000
Assistant Purchasing Manager	1.000	1.000	1.000	1.000	1.000
Buyer	1.000	1.000	1.500	1.500	1.500
Purchasing Technician	1.000	1.000	1.000	1.000	1.000
Warehouse Coordinator	1.000	1.000	1.000	1.000	1.000
Purchasing Coordinator	1.000	1.000	1.000	1.000	1.000
Public Works Purchasing Coordinator	0.500	0.500	-	-	-
Courier/Warehouse Assistant	-	0.500	0.500	0.500	0.500
	6.500	7.000	7.000	7.000	7.000

001 General
25 Finance
144 Purchasing

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
25.144.10	Salaries and Wages						
25.144.513.10.12.01	Regular Salaries/Wages	409,790	439,848	439,848	439,848	441,975	2,127
25.144.513.10.14.01	Overtime	0	500	500	500	0	500-
Total	Salaries and Wages	409,790	440,348	440,348	440,348	441,975	1,627
25.144.20	Employee Benefits						
25.144.513.20.15.06	Uniform Maintenance	541	650	650	600	600	50-
25.144.513.20.15.13	Cell Phone Allowance	2,599	2,600	2,600	2,600	2,600	0
25.144.513.20.21.01	Fica/Medicare	31,531	33,601	33,601	33,601	34,176	575
25.144.513.20.22.01	Retirement Contributions	44,629	68,202	68,202	68,202	99,041	30,839
25.144.513.20.22.05	Defined Contribution Plan 401(a)	9,191	11,004	11,004	11,004	19,715	8,711
25.144.513.20.22.06	Town Discretionary DC Contributior	9,191	11,004	11,004	11,004	0	11,004-
25.144.513.20.23.01	Group Insurance Fixed	73,754	73,565	73,565	73,565	74,156	591
25.144.513.20.27.01	Salaries/Wages Longevity/Bonus	16,663	19,356	19,356	19,356	14,700	4,656-
Total	Employee Benefits	188,099	219,982	219,982	219,932	244,988	25,006
25.144.30	Contractual						
25.144.513.30.34.10	Other Contractual Services	3,666	1,700	2,522	20,500	2,000	300
25.144.513.30.40.10	Travel and Per Diem	4,206	4,500	4,500	4,000	3,200	1,300-
25.144.513.30.41.10	Postage	144	200	200	50	75	125-
25.144.513.30.46.01	Office Equip Maint - External	0	100	100	100	100	0
25.144.513.30.46.02	Vehicle Maint - External	0	350	350	0	350	0
25.144.513.30.46.04	Other Equip Maintenance	0	100	100	500	500	400
25.144.513.30.47.01	Copy Machine Charges	2,526	3,800	3,800	3,200	3,200	600-
25.144.513.30.47.02	Printing	125	300	300	275	275	25-

001 General
25 Finance
144 Purchasing

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
25.144.513.30.49.01	Ads-Sealed Bids	0	500	500	0	0	500-
Total	Contractual	10,667	11,550	12,372	28,625	9,700	1,850-
25.144.35	Depreciation						
25.144.513.35.59.01	Annual Depreciation	4,391	3,890	3,890	3,890	3,540	350-
Total	Depreciation	4,391	3,890	3,890	3,890	3,540	350-
25.144.50	Commodities						
25.144.513.50.51.01	Office Supplies	2,322	3,150	3,150	2,500	2,500	650-
25.144.513.50.51.02	Minor Office Furn/Equip (<$2500)	156	500	500	450	500	0
25.144.513.50.52.02	Vehicle Maintenance	0	500	500	500	500	0
25.144.513.50.52.03	Building Maint Supplies	1,953	500	500	300	300	200-
25.144.513.50.52.05	Fuel/Motor Oil	477	500	500	500	500	0
25.144.513.50.54.01	Membership Dues	1,330	1,800	1,800	1,645	1,465	335-
25.144.513.50.54.02	Publications/Subscriptions	223	250	250	250	250	0
25.144.513.50.55.01	Training	0	0	0	100	3,910	3,910
Total	Commodities	6,461	7,200	7,200	6,245	9,925	2,725
Total	Purchasing	619,408	682,970	683,792	699,040	710,128	27,158
Total	Finance	1,611,615	1,757,795	1,760,221	1,744,905	1,798,915	41,120
Total	General	1,611,615	1,757,795	1,760,221	1,744,905	1,798,915	41,120
	Grand Total	1,611,615	1,757,795	1,760,221	1,744,905	1,798,915	41,120

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.34.10
Program	Purchasing
Account Name	Other Contractual Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temporary services as needed	3,666	1,700	20,500	2,000	300	17.6%	-90.2%
Total	**3,666**	**1,700**	**20,500**	**2,000**	**300**	**17.6%**	**-90.2%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.40.10
Program	Purchasing
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training for employees as needed, training for certificaton, attendance to NIGP meetings and conferences.	4,206	4,500	4,000	-	(4,500)	-100.0%	-100.0%
FY17 estimate is based on the assumption some members of the purchasing division may need training related to certification and that the PM will attend the NIGP conference in August 2017.							
Travel estimates for FY18							
NGIP Conference				1,300	1,300	100.0%	100.0%
FAPPO Conference				600	600	100.0%	100.0%
NPI Conference				1,300	1,300	100.0%	100.0%
Registration moved to account 55.01							
Total	**4,206**	**4,500**	**4,000**	**3,200**	**(1,300)**	**-28.9%**	**-20.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.41.10
Program	Purchasing
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Mailing documents to vendors.	144	200	50	75	(125)	-62.5%	50.0%
We do not use mail delivery as much, most items sent electronically.							
Total	**144**	**200**	**50**	**75**	**(125)**	**-62.5%**	**50.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.46.01
Program	Purchasing
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Repairs to clock stamp or other small equipment on an as needed basis	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**-**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.46.02
Program	Purchasing
Account Name	Vehicle Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maint/repairs to Purchasing van (maint that cannot be performed inhouse by vehicle maintenance, such as wheel alignment.)	-	350	-	350	-	0.0%	100.0%
FY17 We do not anticipate any outside repairs to the van during FY17.							
Total	**-**	**350**	**-**	**350**	**-**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.46.04
Program	Purchasing
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Maint of warehouse eqpt. (i.e. batteries and repairs to the pallet jack).	-	100	500	500	400	400.0%	0.0%
FY17 - overspent due to unexpected repairs to the pallet jack							
FY18 - As equipment ages, more maintenance may be required.							
Total	**-**	**100**	**500**	**500**	**400**	**400.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.47.01
Program	Purchasing
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Lease and per copy charges	2,526	3,800	3,200	3,200	(600)	-15.8%	0.0%
Based on current usage							
Total	**2,526**	**3,800**	**3,200**	**3,200**	**(600)**	**-15.8%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.47.02
Program	Purchasing
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Business cards, envelopes, letterhead paper, on an as needed basis	125	300	275	275	(25)	-8.3%	0.0%
Total	**125**	**300**	**275**	**275**	**(25)**	**-8.3%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.30.49.01
Program	Purchasing
Account Name	Ads-Sealed Bids

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Funds for advertisement of bids related directly to Purchasing	-	500	-	-	(500)	-100.0%	0.0%
Purchasing usually does not pay for advertisement of solicitations or sale of equipment. (We have only paid for ads once or twice in the last 10 years.							
Total	**-**	**500**	**-**	**-**	**(500)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.51.01
Program	Purchasing
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. Office Supplies	2,322	3,150	2,500	2,500	(650)	-20.6%	0.0%
The amounts for FY17 and FY18 are estimated based on previous record.							
Total	**2,322**	**3,150**	**2,500**	**2,500**	**(650)**	**-20.6%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.51.02
Program	Purchasing
Account Name	Minor Office Furn/Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Replace Office Chair	156	500	450	500	-	0.0%	11.1%
Total	**156**	**500**	**450**	**500**	**-**	**0.0%**	**11.1%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.52.02
Program	Purchasing
Account Name	Vehicle Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maint of Purchasing Van by vehicle maint.	-	500	500	500	-	0.0%	0.0%
This is a estimate. Van is relatively new.							
Total	**-**	**500**	**500**	**500**	**-**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.52.03
Program	Purchasing
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. Supplies not provided by PW	1,953	500	300	300	(200)	-40.0%	0.0%
Cannot provide a good estimate. We do not foresee a need for building maintenance in the near future, but need to have at least a small amount for unforseeable requirements.							
Total	**1,953**	**500**	**300**	**300**	**(200)**	**-40.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.52.05
Program	Purchasing
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Gas for Purchasing Van	477	500	500	500	-	0.0%	0.0%
Estimates based on previous use							
Total	**477**	**500**	**500**	**500**	**-**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.54.01
Program	Purchasing
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Memberships for all Purchasing personnel.	1,330						
NPI		210	210	210	-	0.0%	0.0%
NIGP		475	475	475	-	0.0%	0.0%
Annual CoOp		125	125	125	-	0.0%	0.0%
ISM		175	175	175	-	0.0%	0.0%
Sam's club		155	155	155	-	0.0%	0.0%
SF NGIP		125	125	125	-	0.0%	0.0%
Other memberships		535	380	200	(335)	-62.6%	-47.4%
Total	**1,330**	**1,800**	**1,645**	**1,465**	**(335)**	**-18.6%**	**-10.9%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.54.02
Program	Purchasing
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Palm Beach Daily News	223	250	250	250	-	0.0%	0.0%
Total	**223**	**250**	**250**	**250**	**-**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Finance
Account Number	001.25.144.513.50.55.01
Program	Purchasing
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training for purchasing staff							
Registration for Conferences			100	2,300	2,300	100.0%	2200.0%
Application and fees for CPPB/CPPO certification training for APM				1,010	1,010	100.0%	100.0%
Training for Town staff on Selection Committee rules and Cone of Silence				600	600	100.0%	100.0%
Registration costs moved from 40.10 in prior years							
Total	**-**	**-**	**100**	**3,910**	**3,910**	**100.0%**	**3810.0%**

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: John S. Page, Planning, Zoning & Building Director

Re: FY18 Budget – Planning, Zoning and Building Department

Date: June 26, 2017

STAFF RECOMMENDATION

Staff recommends the Town Council consider the following information as it reviews the FY18 Budget.

GENERAL INFORMATION

Staff is providing the following information for Town Council consideration as it reviews the FY18 Budget in order to highlight information of a general nature and/or to provide additional explanations of specific issues or requests.

A few general comments about Departmental operations follow:

- The Town realizes revenues, equal to or exceeding annual Department expenses, for the various permit fees, business tax receipts, and application submittals that PZB collects. All such fees are deposited in the Town's General Fund.
- You may notice that PZB pays directly for a number of purchases in a different fashion from other Departments (thus enabling the Department to include these costs in permit fee calculations). Examples of these costs are hardware, software, and phone and internet costs. Hardware costs can fluctuate from year to year, depending on life cycles for various types of equipment.
- Line items Litigation and Legal Advice, which appear repeatedly in our various programs, fluctuate from year to year, depending on the number of lawsuits, or on-going issues currently existing in the Town related to Departmental activities.
- The cost of Plan Review and Inspections fluctuates during the year. The Town has traditionally elected to retain a nucleus of multi-certified plan reviewers and inspectors on staff, and hire outside contract agencies to pick up the slack when seasonal construction activity increases beyond our ability to provide timely turn-around (one day for inspections). We also use outside contract assistance for reviewing our expedited building permit applications, the cost of which is reimbursed to the Town and reflected in a revenue account.

- Programs 215 and 216 (Code Enforcement and Fire) are included in the Department's budget, since their work includes regulation of construction activities. These expenses are incorporated into the building permit fee structure.

SPECIFIC BUDGET PROGRAMS

Program 211, "Planning & Zoning." Expenditures herein are attributable to planning and zoning administration.

- The Department is requesting education reimbursement to enable our new Zoning Technician to attend Florida Atlantic University's Urban and Regional Planning Master's program. This is a continuing effort to address "Succession Planning" and foster a well-educated and trained staff.
- Costs for legal advertising reflect the Town's efforts to maintain transparency in considering development applications, and proposed changes to planning and zoning requirements.
- The Consulting Services line item in this program represents the cost of review of applications by outside consultants, such as traffic and concurrency reviews. These costs are the responsibility of the applicant, and are reimbursed to the Town through its revenue account.
- A new item (for the Department) is the cost of membership by the Town in the County-wide Intergovernmental Plan Amendment Review Committee ($9,000), a cost previously reflected in Program 111 Legislative. Town Council President Kleid has served as the elected official representative, and John Lindgren is the Staff representative to this organization.

Program 212, "Permit Issuance." Expenditures herein are attributable to costs associated with issuing permits, ARCOM activities, and records management.

- The Department continues to set aside funding for GIS (Geographic Information System) assistance for various applications, such as the recently developed Parking Application, and new initiatives related to construction mapping.
- The budget reflects an increase of $9,000 for upgraded internet service.
- Bank Service Charges line item is the cost charged by the bank for use of credit cards for payment of PZB fees. This is a pass-through account, with reimbursements reflected in related revenue accounts.
- Training costs are reflected in this program, and are counted towards the Town's ISO (Insurance Services Office) rating, which results in reduced insurance costs to residents depending on the Town's score.

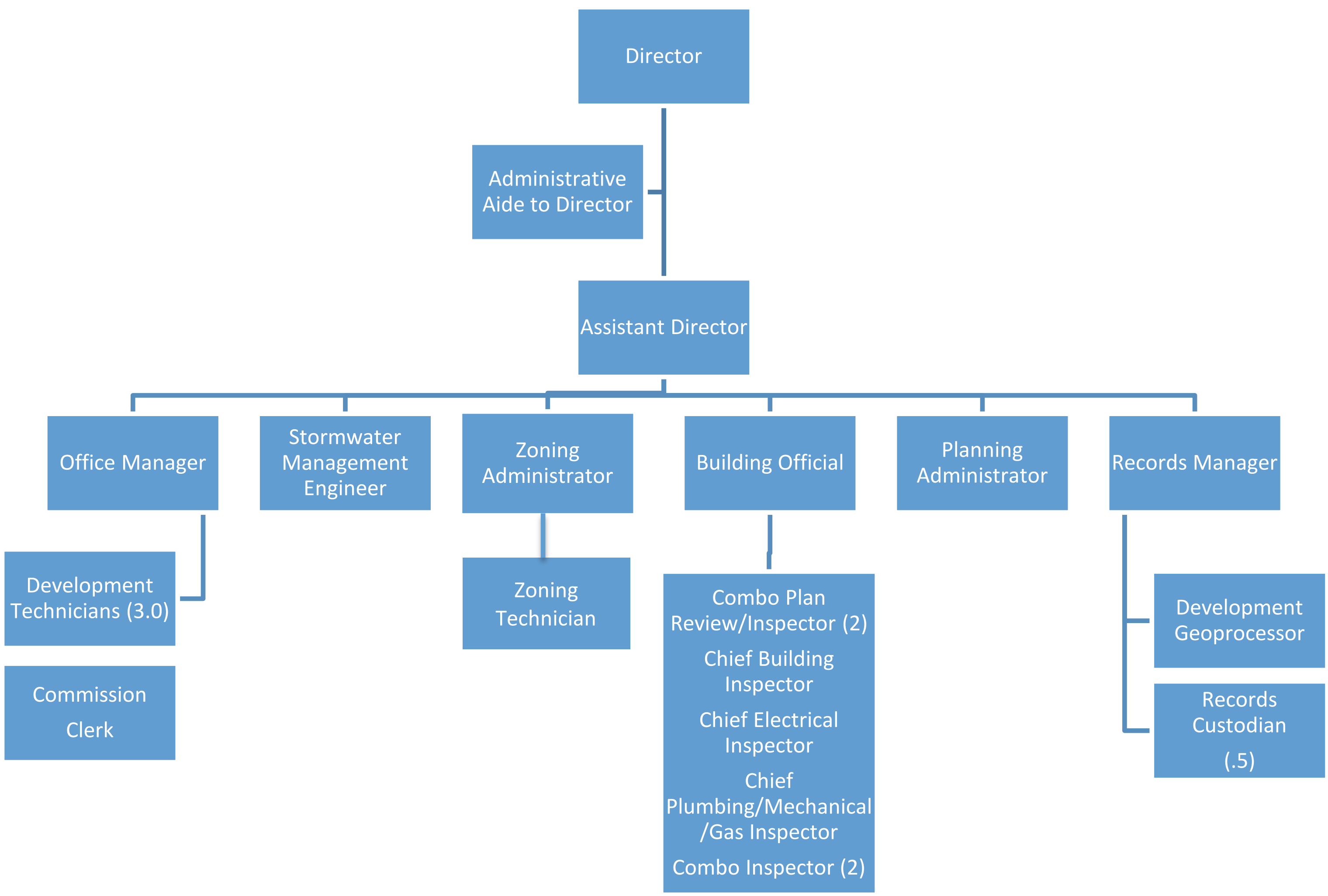
Program 213, "Inspections." Expenditures herein are attributable to costs associated with all aspects of inspections, and the Business Tax Receipts program.

- See previous comments regarding training costs and outside contract assistance for Inspections.

Program 214, "Historic Preservation." Expenditures herein are attributable to costs associated with the Town's landmarks program and processes.

- The Town's current contract with historic preservation consultants Murphy & Stillings expires on September 30. The Purchasing Division is now collaborating with PZB to solicit new proposals from qualified vendors for continuation of local preservation efforts.

Please feel free to contact me at 227-6405 if you have any questions about the information contained above.


Director
Administrative Aide to Director
Assistant Director
Office Manager
Stormwater Management Engineer
Zoning Administrator
Building Official
Planning Administrator
Records Manager
Development Technicians (3.0)
Commission Clerk
Zoning Technician
Combo Plan Review/Inspector (2)
Chief Building Inspector
Chief Electrical Inspector
Chief Plumbing/Mechanical /Gas Inspector
Combo Inspector (2)
Development Geoprocessor
Records Custodian (.5)

DEPARTMENT: PLANNING, ZONING AND BUILDING

Mission: The Planning, Zoning and Building Department identifies, recommends and implements the vision of the community, as expressed through the policies of the Town Council, relative to the development, redevelopment and use of real property, to ensure the beauty, quality of life and character of the Town, and the health, safety and welfare of our residents, businesses and visitors, while providing the highest quality of service to our customers.

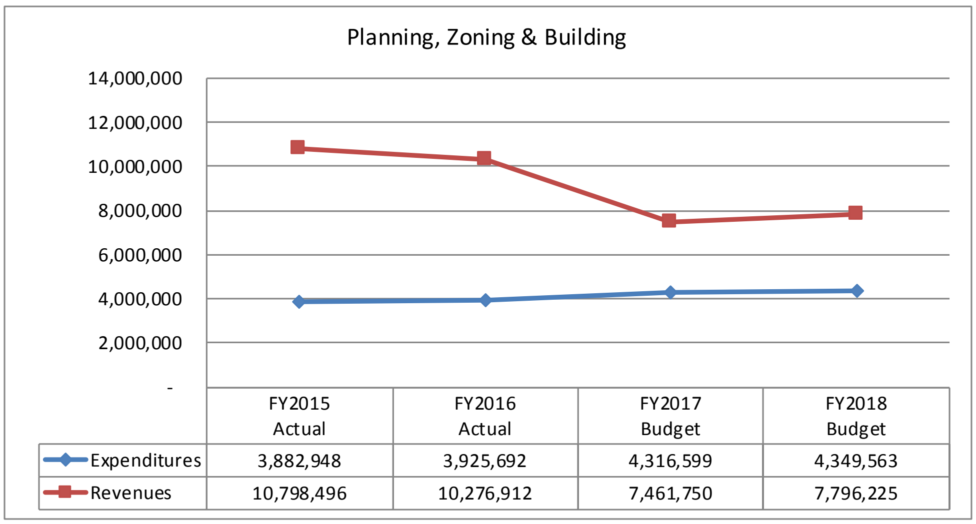
Revenue Summary

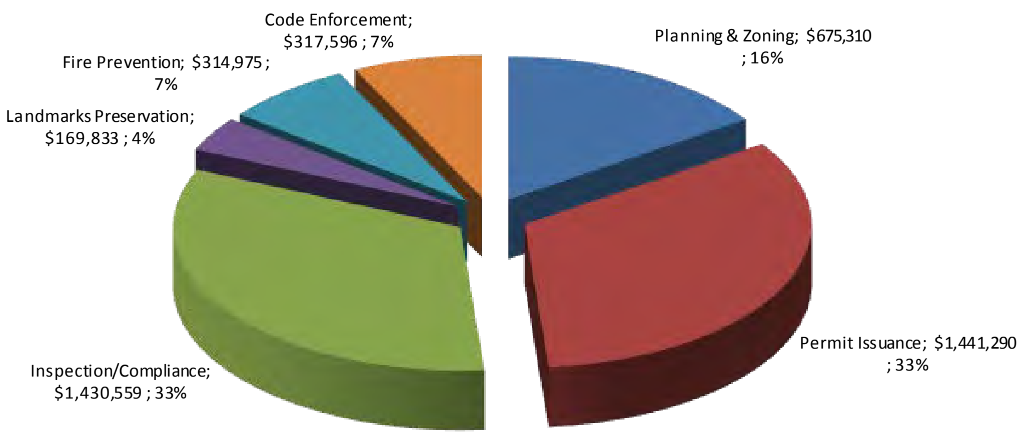
Acct #		2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Change
316.000	Business Tax Receipts	659,635	679,915	672,000	672,000	705,600	5.00%
316.100	Business Tax Receipt Penalties	22,793	43,734	25,000	25,000	25,000	0.00%
322.100	Building	6,754,745	5,780,693	4,100,000	4,100,000	4,200,000	2.44%
322.200	Electrical	575,422	674,734	425,000	425,000	425,000	0.00%
322.300	Plumbing	372,442	427,499	290,000	290,000	290,000	0.00%
322.400	Permit Processing	47,775	38,150	30,000	35,000	35,000	16.67%
322.410	Permit Penalty	121,606	241,547	43,000	75,000	85,000	97.67%
322.500	Except/Var. App.	172,361	219,059	162,500	200,000	186,800	14.95%
322.510	Consultants Fees	-	4,825	-	25	-	0.00%
322.520	Special Plan Review Fee	520,950	499,950	370,000	370,000	430,000	16.22%
322.530	Reinspection Fees	2,325	3,825	2,500	4,000	6,500	160.00%
322.700	Special Detail - PZB	-	80	-	160	-	0.00%
322.750	Abandonments	381	1,244	-	-	-	0.00%
322.800	Architectural Fees	174,010	148,010	140,000	150,000	150,000	7.14%
322.850	Landmarks Submittal	26,620	25,900	25,000	28,000	40,000	60.00%
322.900	Mechanical Permits	490,507	445,245	325,000	325,000	335,000	3.08%
322.905	Contractor Registration Fee	9,500	8,656	10,000	8,500	10,750	7.50%
322.910	Landscape Permit	10,731	13,378	10,000	14,000	44,000	340.00%
322.911	Advanced Irrigation	300	600	1,000	300	300	-70.00%
322.915	Miscellaneous Permit Fees	-	-	-	-	2,025	100.00%
322.920	Building Permit Search Fee	35,200	27,800	30,000	35,000	40,500	35.00%
322.930	Dune Vegetation Fee	-	-	2,000	1,000	1,000	-50.00%
322.940	Permit Revision Fee	193,975	230,150	190,000	190,000	190,000	0.00%
329.100	Right Of Way Permits	369,973	487,565	350,000	360,000	360,000	2.86%
329.470	Flood Plain Mgmt Permit Fee	16,800	12,679	12,000	10,000	12,000	0.00%
338.200	County Occ. Licenses	15,040	24,199	15,000	15,000	15,000	0.00%
342.200	Tent Permits	21,074	14,298	20,000	20,000	20,000	0.00%
342.500	Bldg. Insp. Fund Fees	12,696	11,264	10,000	10,000	10,000	0.00%
342.501	Radon Gas	12,597	11,212	10,000	10,000	10,000	0.00%
349.400	Certification Copy	1,027	1,027	500	600	500	0.00%
349.480	Microfiche/Scanned Documents	131	62	250	100	250	0.00%
354.400	Code Compliance Fines	142,380	183,705	175,000	40,000	150,000	-14.29%
354.410	Code Compliance Admin Fee	9,175	7,000	10,000	7,000	7,000	-30.00%
369.910	Credit Card Customer Surcharge	6,325	8,907	6,000	7,822	9,000	50.00%
		10,798,496	10,276,912	7,461,750	7,428,507	7,796,225	4.48%

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	1,989,767	1,940,578	2,100,251	2,100,251	2,099,060	2,114,463	0.68%
Employee Benefits	916,917	962,820	1,080,701	1,080,701	1,082,129	1,105,385	2.28%
Contractual	895,224	911,728	938,400	1,145,617	1,073,864	907,460	-3.30%
Commodities	47,119	60,136	80,150	101,171	129,942	117,687	46.83%
Capital Outlay	-	12,781	7,000	7,000	7,000	-	-100.00%
Depreciation	33,921	37,649	110,097	110,097	110,097	104,568	-5.02%
Other	-	-	-	-	-	-	0.00%
TOTALS	3,882,948	3,925,692	4,316,599	4,544,837	4,502,092	4,349,563	0.76%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.





	FY2015	FY2016	FY2017	FY2018
Full Time Equivalent Employees	27.250	28.250	28.250	28.250

PROGRAM: PLANNING AND ZONING 211

Mission: This division exists to stabilize and preserve the aesthetic, historical and economic values of Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:
- Coordination and support of commissions
- Conduct planning and zoning studies, and recommend changes where necessary
- Develop, recommend, implement and enforce policies in a highly professional manner
- Maintain all maps and data contained in the Comprehensive Plan and Land Development Regulations
- Interpret zoning code, Comprehensive Plan and Land Development Regulations and process applications
- Keep citizens informed of policies and procedures and solicit input from citizens
- Work continually to improve the efficiency and effectiveness of systems and staff

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	339,066	321,706	347,721	347,721	349,721	345,226	-0.72%
Employee Benefits	141,790	155,661	150,785	150,785	151,239	139,652	-7.38%
Contractual	215,796	159,353	178,000	187,350	182,171	160,410	-9.88%
Commodities	6,988	7,512	16,000	19,750	23,419	29,852	86.58%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	170	170	170	170	170	170	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	703,810	644,402	692,676	705,776	706,720	675,310	-2.51%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director	0.700	0.700	0.700	0.700	0.700
Assistant Director	0.350	0.350	0.350	0.350	0.350
Zoning Administrator	1.000	1.000	1.000	1.000	1.000
Zoning Technician	-	-	1.000	0.500	0.500
Development Review Specialist	0.500	0.500	-	-	-
Administrative Assistant	-	-	0.500	-	-
Planning Administrator	0.400	0.400	0.400	0.400	0.400
Administrative Aide	0.500	0.500	0.500	0.500	0.500
Office Manager	0.120	0.120	0.120	0.120	0.120
	3.570	3.570	4.570	3.570	3.570

001 General
30 Planning/Zoning/Building
211 Planning & Zoning

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.211.10	Salaries and Wages						
30.211.515.10.12.01	Regular Salaries/Wages	319,900	345,221	345,221	345,221	342,726	2,495-
30.211.515.10.14.01	Overtime	1,806	2,500	2,500	4,500	2,500	0
Total	Salaries and Wages	321,706	347,721	347,721	349,721	345,226	2,495-
30.211.20	Employee Benefits						
30.211.515.20.15.13	Cell Phone Allowance	2,274	2,268	2,268	2,268	2,268	0
30.211.515.20.21.01	Fica/Medicare	23,890	26,533	26,533	26,533	26,385	148-
30.211.515.20.22.01	Retirement Contributions	45,323	44,269	44,269	44,269	39,159	5,110-
30.211.515.20.22.05	Defined Contribution Plan 401(a)	7,100	8,020	8,020	8,020	11,584	3,564
30.211.515.20.22.06	Town Discretionary DC Contributior	7,100	8,020	8,020	8,020	0	8,020-
30.211.515.20.23.01	Group Insurance Fixed	51,854	40,404	40,404	40,404	40,729	325
30.211.515.20.27.01	Salaries/Wages Longevity/Bonus	18,120	21,271	21,271	21,725	19,527	1,744-
Total	Employee Benefits	155,661	150,785	150,785	151,239	139,652	11,133-
30.211.30	Contractual						
30.211.515.30.31.01	Legal Advice	48,639	40,000	40,000	33,975	35,000	5,000-
30.211.515.30.31.02	Litigation	24,327	35,000	35,000	33,775	30,000	5,000-
30.211.515.30.31.03	Comp. Planning & Zoning	30,700	50,000	59,350	59,350	28,660	21,340-
30.211.515.30.31.04	Consulting Svcs-Spec.Exp./Var.	22,698	11,000	11,000	12,035	15,000	4,000
30.211.515.30.34.10	Other Contracted Services	0	2,000	2,000	2,120	0	2,000-
30.211.515.30.40.03	Educational Reimbursement	0	0	0	1,445	9,000	9,000
30.211.515.30.40.10	Travel and Per Diem	3,380	7,500	7,500	4,058	5,750	1,750-
30.211.515.30.41.10	Postage	1,639	1,500	1,500	1,350	1,500	0

Budget flexsheet

Town of Palm Beach

001 **General**
30 **Planning/Zoning/Building**
211 **Planning & Zoning**

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.211.515.30.47.02	Printing	1,486	3,000	3,000	2,328	2,500	500-
30.211.515.30.47.03	Microfilming/Digital Scanning	1,605	10,000	10,000	9,650	10,000	0
30.211.515.30.49.01	Legal Advertising	24,879	18,000	18,000	22,085	23,000	5,000
Total	Contractual	159,353	178,000	187,350	182,171	160,410	17,590-
30.211.35	Depreciation						
30.211.515.35.59.01	Annual Depreciation	170	170	170	170	170	0
Total	Depreciation	170	170	170	170	170	0
30.211.50	Commodities						
30.211.515.50.51.01	Office Supplies	337	2,000	2,000	885	1,000	1,000-
30.211.515.50.51.02	Minor Office Furn/Equip (<$2500)	641	1,000	1,000	1,109	1,000	0
30.211.515.50.52.10	Minor Computer Software (<$25,00	0	3,000	6,750	6,750	1,500	1,500-
30.211.515.50.52.17	Minor Computer Equip (<$1,500)	2,063	5,200	5,200	5,140	5,350	150
30.211.515.50.54.01	Membership Dues	2,327	2,800	2,800	2,800	12,200	9,400
30.211.515.50.54.02	Publications/Subscriptions	2,144	2,000	2,000	2,635	2,732	732
30.211.515.50.55.01	Training	0	0	0	4,100	6,070	6,070
Total	Commodities	7,512	16,000	19,750	23,419	29,852	13,852
30.211.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Planning & Zoning	644,402	692,676	705,776	706,720	675,310	17,366-

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.31.01
Program	Planning & Zoning
Account Name	Legal Advice

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
JONES, FOSTER, JOHNSTON &, STUBBS, P.A.	48,639						
Planning & Zoning Commission		15,000	13,075	15,000	-	0.0%	14.7%
Architectural Commission		15,000	18,650	18,000	3,000	20.0%	-3.5%
Other Legal Advice		10,000	2,250	2,000	(8,000)	-80.0%	-11.1%
Total	**48,639**	**40,000**	**33,975**	**35,000**	**$ (5,000)**	**-12.5%**	**3.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.31.02
Program	Planning & Zoning
Account Name	Litigation

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
JONES, FOSTER, JOHNSTON &, STUBBS, P.A.	24,327						
160 Royal Palm, LLC		35,000	33,775	30,000	(5,000)	-14.3%	-11.2%
Total	**24,327**	**35,000**	**33,775**	**30,000**	**$ (5,000)**	**-14.3%**	**-11.2%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.31.03
Program	Planning & Zoning
Account Name	Comp. Planning & Zoning

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	30,700						
Annual Traffic Counts		8,660	8,660	8,660	-	0.0%	0.0%
Comprehensive Plan Update (Calvin-Giordano)		17,500	9,350	-	(17,500)	-100.0%	-100.0%
West Palm Beach Traffic Data Collection (American Consulting)			24,899		-	0.0%	-100.0%
Planning/Zoning Study Items/Issues		23,840	16,441	20,000	(3,840)	-16.1%	21.6%
Past examples:							
Analysis of Royal Poincicana Way Historic Character							
Retail Workshop by Gibbs Planning Group							
Study of Beach Area Zoning District							
Total	**30,700**	**50,000**	**59,350**	**28,660**	**$ (21,340)**	**-42.7%**	**-51.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.31.04
Program	Planning & Zoning
Account Name	Consulting Svcs-Spec.Exp./Var.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Traffic Impact Analysis (Cost Recovery)*	22,698	11,000	12,035	15,000	4,000	36.4%	24.6%
FY17: American Consulting Engineers							
FY18: RFQ currently being solicited							
*This line item consists of costs for review of traffic concurrency and other traffic impacts associated with development review applications considered by the Town Council. These costs are fully reimbursed by the applicants, and reflected in revenue.							
Anticipated increase in applications is expected in FY18							
Total	**22,698**	**11,000**	**12,035**	**15,000**	**$ 4,000**	**36.4%**	**24.6%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.34.10
Program	Planning & Zoning
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Software classes	-	2,000	2,120	-	(2,000)	-100.0%	-100.0%
Office Suite, SQL, Crystal Reports							
*Costs reallocated to 55.01 (Training) in FY18							
Total	**-**	**2,000**	**2,120**	**-**	**$ (2,000)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.40.03
Program	Planning & Zoning
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Education reimbursement	-	-	1,445	9,000	9,000	100.0%	522.8%
Zoning Technician							
Total	**-**	**-**	**1,445**	**9,000**	**$ 9,000**	**100.0%**	**522.8%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.40.10
Program	Planning & Zoning
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	3,380						
American Planning Association Conference - 2 persons*		3,250	-	2,000	(1,250)	-38.5%	100.0%
Florida American Planning Association (State Conf) - 2 persons*		2,500	2,250	2,150	(350)	-14.0%	-4.4%
Other Travel (Continuing Education/Certification Credits) - 3 persons		900	750	750	(150)	-16.7%	0.0%
Tyler/Eden Conference		850	1,058	850	-	0.0%	-19.7%
*Partial costs reallocated to 55.01 (Training) in FY17 Est and FY18							
Total	**3,380**	**7,500**	**4,058**	**5,750**	**$ (1,750)**	**-23.3%**	**41.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.41.10
Program	Planning & Zoning
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
POSTAGE	1,639	1,500	1,350	1,500	-	0.0%	11.1%
Zoning, Planning, Architectural Commission							
General Admininistration and Misc.							
Total	**1,639**	**1,500**	**1,350**	**1,500**	**$ -**	**0.0%**	**11.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.47.02
Program	Planning & Zoning
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Nameplates P&Z Commission	1,486	3,000	2,328	2,500	(500)	-16.7%	7.4%
Stamps - Zoning Approval							
Business Cards							
Other p rinting, e.g.							
Forms							
Total	**1,486**	**3,000**	**2,328**	**2,500**	**$ (500)**	**-16.7%**	**7.4%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.47.03
Program	Planning & Zoning
Account Name	Microfilming/Digital Scanning

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Microfiliming/Digital Scanning	1,605	10,000	9,650	10,000	-	0.0%	3.6%
GRM Information Mgmt Services							
scanning small and large format							
document preparation, indexing							
MCCI, LLC							
Conversion of Documents							
Scanning, prepping, indexing							
Planning Documents							
ARCOM Documents							
Zoning/Development Review Documents							
Administration Documents							
Total	**1,605**	**10,000**	**9,650**	**10,000**	**$ -**	**0.0%**	**3.6%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.30.49.01
Program	Planning & Zoning
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Palm Beach Post/Daily News	24,879	18,000	22,085	23,000	5,000	27.8%	4.1%
Legal Ads -Comprehensive Plan Amendment Notice Requirement							
Legal Ads -Town Council Development Review applications public notice requirements							
Legal Ads- Cost of Advertising RFQ, RFP							
Total	**24,879**	**18,000**	**22,085**	**23,000**	**$ 5,000**	**27.8%**	**4.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.51.01
Program	Planning & Zoning
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc Office Supplies	337	2,000	885	1,000	(1,000)	-50.0%	13.0%
Recording Fees							
Total	**337**	**2,000**	**885**	**1,000**	**$ (1,000)**	**-50.0%**	**13.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.51.02
Program	Planning & Zoning
Account Name	Minor Office Furn/Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Depot	641	1,000	1,109	1,000	-	0.0%	-9.8%
Cabinets							
Book case							
Chairs							
Dry Erase Board & Supplies							
Water Filter for Kitchen Sink							
Used Microwave for Kitchen							
Headsets for dictation							
Wall Calendars (4)							
Other minor Eqt/Furniture							
Total	**641**	**1,000**	**1,109**	**1,000**	**$ -**	**0.0%**	**-9.8%**

-

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.52.10
Program	Planning & Zoning
Account Name	Minor Computer Software (<$25,000)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Bluebeam licenses (add'l)		-	-	250	250	100.0%	100.0%
GIS licenses (add'l)		-	-	250	250	100.0%	100.0%
Crystal Reports		3,000	6,750	500	(2,500)	-83.3%	-92.6%
Eden Enhancements		-	-	500	500	100.0%	100.0%
Total	**-**	**3,000**	**6,750**	**1,500**	**$ (1,500)**	**-50.0%**	**-77.8%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.52.17
Program	Planning & Zoning
Account Name	Minor Computer Equip (<$1,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,063						
COMPUTERS		-	-	4,100	4,100	100.0%	100.0%
MONITOR		400	400	750	350	87.5%	87.5%
SCANNERS		3,000	3,000	-	(3,000)	-100.0%	-100.0%
LABEL PRINTER		-	-	150	150	100.0%	100.0%
TABLETS		1,300	1,240	-	(1,300)	-100.0%	-100.0%
MISC		500	500	350	(150)	-30.0%	-30.0%
Total	**2,063**	**5,200**	**5,140**	**5,350**	**$ 150**	**2.9%**	**4.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.54.01
Program	Planning & Zoning
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
American Planning Association - 5 employees	2,327	2,600	2,600	3,000	400	15.4%	15.4%
Planning Congress - 5 employees		200	200	200	-	0.0%	0.0%
Intergovernmental Plan Amendment Review Committee		-	-	9,000	9,000	100.0%	100.0%
This County-wide Committee reviews projects that affect multiple jurisdictions, and serves to resolve differences relating to impact of development on neighboring jurisdictions							
President Kleid is Town Elected Official Representative							
Planning Administrator is Town Staff Representative							
This item was reflected in Legislative Budget in FY17							
Total	**2,327**	**2,800**	**2,800**	**12,200**	**$ 9,400**	**335.7%**	**335.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.54.02
Program	Planning & Zoning
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,144						
Palm Beach Daily News		480	480	480	-	0.0%	0.0%
Palm Beach Post		170	170	170	-	0.0%	0.0%
Land Use Law Report		375	377	397	22	5.9%	5.3%
American Planning Association Planning Advisory Service		795	795	795	-	0.0%	0.0%
International Association of Electrical Inspectors Software Code Books		85	23	100	15	17.6%	334.8%
Zoning Practice		95	95	95	-	0.0%	0.0%
MuniPro		-	495	495	495	100.0%	0.0%
Misc Other		-	200	200	200	100.0%	0.0%
Total	**2,144**	**2,000**	**2,635**	**2,732**	**$ 732**	**36.6%**	**3.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.211.515.50.55.01
Program	Planning & Zoning
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
American Planning Association Conference - 2 persons*			-	1,670	1,670	100.0%	100.0%
Florida - American Planning Association (State Conf) - 2 persons*			1,450	1,650	1,650	100.0%	13.8%
Other Training (Continuing Education Unit Credits) - 3 persons			750	750	750	100.0%	0.0%
Tyler/Eden Conference			1,900	2,000	2,000	100.0%	5.3%
*Partial costs reallocated from 40.10 (Travel) in FY17 Est and FY18							
Total	**-**	**-**	**4,100**	**6,070**	**$ 6,070**	**100.0%**	**48.0%**

PROGRAM: PERMIT ISSUANCE 212

Mission: This division exists to provide for the life safety and welfare of Palm Beach citizens and visitors through the enforcement of building codes and accurate and accessible historical records of all Departmental files, and to promote and maintain high architectural standards of physical structures in Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Review building permit applications and plans for adherence to Town codes and policies and issue building permits
- Communicate town requirements with contractors, designers, property owners and other Town departments
- Ensure that contractors working in the Town have a valid contractor license
- Coordinate and support the Architectural Commission
- Keep citizens informed and educated
- Process applications for architectural approval of proposed construction projects as directed by codes and policy
- Record departmental revenues accurately
- Organize, digitize and retrieve Departmental records for public use

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	583,411	663,483	692,070	692,070	687,070	705,068	1.88%
Employee Benefits	298,271	316,049	375,416	375,416	376,301	393,642	4.85%
Contractual	144,111	230,336	278,380	305,297	290,319	293,980	5.60%
Commodities	13,831	37,059	36,550	44,821	58,832	48,600	32.97%
Capital Outlay	-	9,309	7,000	7,000	7,000	-	-100.00%
Depreciation	3,001	5,500	5,500	5,500	5,500	-	-100.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,042,625	1,261,736	1,394,916	1,430,104	1,425,022	1,441,290	3.32%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director	0.150	0.150	0.150	0.150	0.150
Assistant Director	0.300	0.300	0.300	0.300	0.300
Building Official	0.500	0.500	0.500	0.500	0.500
Planning Administrator	0.300	0.300	0.300	0.300	0.300
Administrative Aide	0.300	0.300	0.300	0.300	0.300
Chief Construction Inspectors	0.300	0.300	0.300	0.300	0.300
Combination Plan Reviewer	0.700	1.700	1.400	1.400	1.400
Development Geoprocessor	1.000	1.000	1.000	1.000	1.000
Project Engineer	0.500	0.500	0.500	0.500	0.500
Development Permit Coordinator	2.500	2.500	2.500	2.500	2.500
Office Manager	0.530	0.530	0.530	0.530	0.530
Office Assistant II	0.500	0.500	0.500	0.500	0.500
Document Management Coordinator	-	-	1.000	1.000	1.000
Office Assistant III	1.000	1.000	-	1.000	1.000
	8.580	9.580	9.280	10.280	10.280

001 General
30 Planning/Zoning/Building
212 Permit Issuance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.212.10	Salaries and Wages						
30.212.515.10.12.01	Regular Salaries/Wages	649,135	672,070	672,070	672,070	690,068	17,998
30.212.515.10.14.01	Overtime	14,348	20,000	20,000	15,000	15,000	5,000-
Total	Salaries and Wages	663,483	692,070	692,070	687,070	705,068	12,998
30.212.20	Employee Benefits						
30.212.515.20.15.06	Clothing Allowance	81	0	0	162	162	162
30.212.515.20.15.13	Cell Phone Allowance	2,425	2,527	2,527	3,250	3,250	723
30.212.515.20.21.01	Fica/Medicare	51,982	51,633	51,633	51,633	52,405	772
30.212.515.20.22.01	Retirement Contributions	92,035	127,475	127,475	127,475	156,637	29,162
30.212.515.20.22.05	Defined Contribution Plan 401(a)	22,010	23,143	23,143	23,143	33,770	10,627
30.212.515.20.22.06	Town Discretionary DC Contributior	22,010	23,143	23,143	23,143	0	23,143-
30.212.515.20.23.01	Group Insurance Fixed	105,297	116,346	116,346	116,346	117,280	934
30.212.515.20.27.01	Salaries/Wages Longevity/Bonus	20,209	31,149	31,149	31,149	30,138	1,011-
Total	Employee Benefits	316,049	375,416	375,416	376,301	393,642	18,226
30.212.30	Contractual						
30.212.515.30.31.04	Consulting Serv - Spec Excp/Vr	0	2,500	2,500	0	0	2,500-
30.212.515.30.31.12	Other Professional Serv	79,820	85,000	85,000	85,000	85,000	0
30.212.515.30.34.06	Gis Contractual	7,373	15,000	34,870	34,870	40,000	25,000
30.212.515.30.34.10	Other Contracted Services	9,757	5,000	5,000	0	0	5,000-
30.212.515.30.40.03	Educational Reimbursement	658	3,000	3,000	500	0	3,000-
30.212.515.30.40.10	Travel and Per Diem	10,824	15,000	15,000	7,660	6,500	8,500-
30.212.515.30.41.01	Telephone Base	11,280	11,580	11,580	11,580	11,580	0
30.212.515.30.41.02	Telephone Long Distance	0	1,000	1,000	1,000	1,000	0

001 General
30 Planning/Zoning/Building
212 Permit Issuance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.212.515.30.41.07	Internet Access	10,973	13,500	13,500	22,550	22,500	9,000
30.212.515.30.41.10	Postage	153	800	800	315	400	400-
30.212.515.30.44.01	Rentals And Leases	7,799	5,000	5,000	4,985	5,000	0
30.212.515.30.46.11	Software Maintenance	50,333	50,000	50,000	50,000	50,000	0
30.212.515.30.47.01	Copy Machine Charges	5,251	7,000	8,844	8,844	7,000	0
30.212.515.30.47.02	Printing	3,480	5,000	5,828	5,875	6,000	1,000
30.212.515.30.47.03	Microfilming/Digital Scanning	19,362	45,000	45,000	43,780	45,000	0
30.212.515.30.49.01	Legal Advertising	337	0	0	0	0	0
30.212.515.30.49.05	Bank Service Charges	12,301	13,000	13,000	12,360	13,000	0
30.212.515.30.49.14	Advanced Irrigation Signs	635	1,000	5,375	1,000	1,000	0
Total	Contractual	230,336	278,380	305,297	290,319	293,980	15,600
30.212.35	Depreciation						
30.212.515.35.59.01	Annual Depreciation	5,500	5,500	5,500	5,500	0	5,500-
Total	Depreciation	5,500	5,500	5,500	5,500	0	5,500-
30.212.50	Commodities						
30.212.515.50.51.01	Office Supplies	8,682	8,500	8,500	8,345	8,500	0
30.212.515.50.51.02	Minor Office Furn/Equip (<$2500)	1,874	2,000	4,121	3,402	2,000	0
30.212.515.50.52.10	Minor Computer Software (<$25,00	17,167	10,000	16,150	15,525	8,000	2,000-
30.212.515.50.52.12	Other Supplies	774	2,500	2,500	1,000	1,000	1,500-
30.212.515.50.52.17	Minor Computer Equip (<$1,500)	6,403	12,050	12,050	18,560	14,600	2,550
30.212.515.50.54.01	Membership Dues	2,159	1,500	1,500	2,000	2,000	500
30.212.515.50.55.01	Training	0	0	0	10,000	12,500	12,500
Total	Commodities	37,059	36,550	44,821	58,832	48,600	12,050

Budget flexsheet

Town of Palm Beach

001 General
30 Planning/Zoning/Building
212 Permit Issuance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
30.212.60	Capital Outlay						
30.212.515.60.64.04	Major Computer Equip (>$1,500)	9,309	7,000	7,000	7,000	0	7,000-
Total	Capital Outlay	9,309	7,000	7,000	7,000	0	7,000-
Total	Permit Issuance	1,261,736	1,394,916	1,430,104	1,425,022	1,441,290	46,374

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.31.04
Program	Permit Issuance
Account Name	Consulting Serv-Spec Excp/Vr

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
FL Building Code Product Approvals	-	2,500	-	-	(2,500)	-100.0%	0.0%
(Change in FBC allows Building Officials to accept engineer reports, so these services no longer needed)							
Total	**-**	**2,500**	**-**	**-**	**$ (2,500)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.31.12
Program	Permit Issuance
Account Name	Other Professional Serv

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Plan Examination Contract Services	79,820	85,000	85,000	85,000	-	0.0%	0.0%
Contract plans examination-expedited reviews							
Hybyrd Inspection Services							
Contracting these services allows Town to maintain core staff composed of multi-certified employees.							
In this way, the Department is able to respond to fluctuating demands by utilizing contract employees for expedited reviews (a cost recovery service) during periods of high demand.							
These services are bid out every 5 years to ensure the Town continues to receive high value for its expenditure.							
Total	**79,820**	**85,000**	**85,000**	**85,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.34.06
Program	Permit Issuance
Account Name	GIS Contractual

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
GIS Mapping Services*	7,373	15,000	34,870	-	(15,000)	-100.0%	-100.0%
(Panda/Chen Moore & Associates)							
Parcel Data				7,500	7,500	100.0%	100.0%
Construction Data				25,000	25,000	100.0%	100.0%
Other Planning/PZB Data				7,500	7,500	100.0%	100.0%
Parking Data							
*A web-based geographical Information system application that displays layers of data, eg parcel, permitting and business license data. Accessible on the web anywhere users (Staff, public, contractors) have access to computers/internet.							
These categories are estimates only; an open Purchase Order exists which enables the Town to utilize these services in developing web and GIS applications for projects as they are identified. For example, in FY17, this funding was used to developa parking database by Chen-Moore Assoc for use by the Parking Committee, in reviewing parking changes and requests. In addition, a web application for locating construction projects is currently being developed.							
Total	**7,373**	**15,000**	**34,870**	**40,000**	**$ 25,000**	**166.7%**	**14.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.34.10
Program	Permit Issuance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Software Training	9,757	5,000	-	-	(5,000)	-100.0%	0.0%
Palm Beach State College							
*Costs reallocated to 55.01 (Training)							
Total	**9,757**	**5,000**	**-**	**-**	**$ (5,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.40.03
Program	Permit Issuance
Account Name	Educational Reimbursement

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Prorated share of tuition reimburse	658	3,000	500	-	(3,000)	-100.0%	-100.0%
Zoning Technician (reflected in Program 211 in FY18)							
Total	**658**	**3,000**	**500**	**-**	**$ (3,000)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.40.10
Program	Permit Issuance
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	10,824						
training and continuing education**							
Building Official of Florida State Conferences		4,000	2,000	2,000	(2,000)	-50.0%	0.0%
Building Official of Florida Local Training		1,000	675	750	(250)	-25.0%	11.2%
Florida Assoc. of Plumbing-Gas-Mechanical Inspectors Conference		1,000	750	750	(250)	-25.0%	0.0%
Int. Assoc of Electrical Inspectors Conference		700	500	500	(200)	-28.6%	0.0%
UF School of Construction		150					
Hudson Contractors School		350					
Broward County Building Official Association		1,000	500	500	(500)	-50.0%	0.0%
Fed. Emergency Management Agency and Flood Plain Management Training							
Florida Floodplain Managers Assoc. Flood Plain Conference		1,500	1,330	1,100	(400)	-26.7%	-17.3%
Florida Floodplain Managers Assoc. local training		1,000	1,405	400	(600)	-60.0%	-71.5%
Other Travel		4,300	500	500	(3,800)	-88.4%	0.0%
* Costs for both training and travel were coded to this account in FY16 and prior, and budgeted in FY17. FY17 expenses, along with FY18 and future budgets will be separated into travel expenses (this account) and training expenses (55.01).							
**Amount of budget designated for training and							
Total	**10,824**	**15,000**	**7,660**	**6,500**	**$ (8,000)**	**-56.7%**	**-15.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.41.01
Program	Permit Issuance
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PZB portion of telephone base	11,280	11,580	11,580	11,580	-	0.0%	0.0%
ATT - Telephone Circuitry for Cisco telephone system							
Total	**11,280**	**11,580**	**11,580**	**11,580**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.41.02
Program	Permit Issuance
Account Name	Telephone Toll

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PZB portion of telephone toll (long distance service)	-	1,000	1,000	1,000	-	0.0%	0.0%
Suncom and AT&T							
Total	**-**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.41.07
Program	Permit Issuance
Account Name	Internet Access

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PZB portion of internet access	10,973	13,500	22,550	22,500	9,000	66.7%	-0.2%
Suncom							
Increase represents improved internet access (Ex. greater bandwidth)							
Total	**10,973**	**13,500**	**22,550**	**22,500**	**$ 9,000**	**66.7%**	**-0.2%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.41.10
Program	Permit Issuance
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
USPS postage	153	800	315	400	(400)	-50.0%	27.0%
Postage related to permit issuance/Records Management services							
Total	**153**	**800**	**315**	**400**	**$ (400)**	**-50.0%**	**27.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.44.01
Program	Permit Issuance
Account Name	Rentals and Leases

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Off-site storage of plans. Services include indexing, retrieval, file tracking, mail and delivery services	7,799	5,000	4,985	5,000	-	0.0%	0.3%
Total	**7,799**	**5,000**	**4,985**	**5,000**	**$ -**	**0.0%**	**0.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.46.11
Program	Permit Issuance
Account Name	Software Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
(Tyler Solutions) Eden Software	50,333	50,000	50,000	50,000	-	0.0%	0.0%
PZB allocation of software annual maintenance expense							
Total	**50,333**	**50,000**	**50,000**	**50,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.47.01
Program	Permit Issuance
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Toshiba E-6560CT Copier Lease	5,251	7,000	8,844	7,000	-	0.0%	-20.9%
Total	**5,251**	**7,000**	**8,844**	**7,000**	**$ -**	**0.0%**	**-20.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.47.02
Program	Permit Issuance
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Toshiba Business Solutions/Copies	3,480	3,000	3,000	3,000	-	0.0%	0.0%
Preferred Printing & Graphics/Forms		1,000	1,745	1,500	500	50.0%	-14.0%
Correction/Stop Work Labels/Delivery Permit Forms/Envelopes/Letterhead							
Ace Marking Devices/Review Stamps		1,000	1,130	1,500	500	50.0%	32.7%
Stamps for Plan review							
Total	**3,480**	**5,000**	**5,875**	**6,000**	**$ 1,000**	**20.0%**	**2.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.47.03
Program	Permit Issuance
Account Name	Microfilming/Digital Scanning

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Scanning/Digitizing	19,362	43,500	42,800	43,000	(500)	-1.1%	0.5%
Two companies used for scanning services:							
MCCI, LLC							
Scanning & Indexing Docs							
GRM Information Management Services							
Scanning & Indexing Docs							
Safeguard Doc Destruction		1,500	980	2,000	500	33.3%	104.1%
Document Shredding &							
Disposal Services							
Total	**19,362**	**45,000**	**43,780**	**45,000**	**$ -**	**0.0%**	**2.8%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.49.05
Program	Permit Issuance
Account Name	Bank Service Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Service Charges for credit card payments	12,301	13,000	12,360	13,000	-	0.0%	5.2%
Cost recovery item (Service charges for credit card use are reimbursed to Department by users)							
Total	**12,301**	**13,000**	**12,360**	**13,000**	**$ -**	**0.0%**	**5.2%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.30.49.14
Program	Permit Issuance
Account Name	Advanced Irrigation Signs

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Eagle Sign & Design	635	1,000	1,000	1,000	-	0.0%	0.0%
Cost for signs used in Advanced Irrigation Waiver program							
Total	**635**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.51.01
Program	Permit Issuance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Depot	8,682	8,500	8,345	8,500	-	0.0%	1.9%
Office supplies							
All ordinary supplies used in the area of permit issuance and other functions included in Program 212							
Total	**8,682**	**8,500**	**8,345**	**8,500**	**\$ -**	**0.0%**	**1.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.51.02
Program	Permit Issuance
Account Name	Minor Office Furn/Equip (<$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Replacement/Additional Furniture	1,874	2,000	1,281	2,000	-	0.0%	56.1%
Furniture for Front Office		-	2,121	-	-	0.0%	-100.0%
Total	**1,874**	**2,000**	**3,402**	**2,000**	**$ -**	**0.0%**	**-41.2%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.52.10
Program	Permit Issuance
Account Name	Minor Computer Software (<$25,000)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Crystal reports	17,167						
Software Enhancements							
Tyler Technologies/Eden Division		5,000	1,000	1,500	(3,500)	-70.0%	50.0%
Matthew Doherty (outside Contractor)		4,000	13,850	2,450	(1,550)	-38.8%	-82.3%
Bluebeam Annual License Maintenance		1,000	675	900	(100)	-10.0%	33.3%
Bluebeam Additional Licenses		-	-	1,750	1,750	100.0%	100.0%
Redaction Software		-	-	1,400	1,400	100.0%	100.0%
Total	**17,167**	**10,000**	**15,525**	**8,000**	**$ (2,000)**	**-20.0%**	**-48.5%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.52.12
Program	Permit Issuance
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc Supplies	774	2,500	1,000	1,000	(1,500)	-60.0%	0.0%
Office Depot (Examples)							
Toners							
Keyboard Tray							
Wall Mount							
Other Supplies							
Total	**774**	**2,500**	**1,000**	**1,000**	**$ (1,500)**	**-60.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.52.17
Program	Permit Issuance
Account Name	Minor Computer Equip (<$1,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	6,403						
Computers		2,100	2,100	12,600	10,500	500.0%	500.0%
Monitors		4,340	4,600	1,500	(2,840)	-65.4%	-67.4%
Scanners		3,000	10,000	-	(3,000)	-100.0%	-100.0%
Printers		750	-	-	(750)	-100.0%	0.0%
Tablets		1,860	1,860	-	(1,860)	-100.0%	-100.0%
Other		-	-	500	500	100.0%	100.0%
Total	**6,403**	**12,050**	**18,560**	**14,600**	**$ 2,550**	**21.2%**	**-21.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.54.01
Program	Permit Issuance
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Membership Dues	2,159						
Association of State Floodplain Managers - 3 employees		300	450	450	150	50.0%	0.0%
Building Association of Florida - three employees		335	300	300	(35)	-10.4%	0.0%
FL Assoc of Plumbing-Gas-Mechanical Inspectors - 2 employees		170	170	170	-	0.0%	0.0%
Florida Floodplain Managers Association - three employees		240	370	370	130	54.2%	0.0%
International Code Council - one employee		-	135	135	135	100.0%	0.0%
Int Association of Electrical Inspectors - two employees		120	240	240	120	100.0%	0.0%
National Fire Protection Association		175	175	175	-	0.0%	0.0%
Fl Engineering Society - one employee		80	80	80	-	0.0%	0.0%
American Society of Civil Engineers - one employee		80	80	80	-	0.0%	0.0%
Total	**2,159**	**1,500**	**2,000**	**2,000**	**$ 500**	**33.3%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.212.515.50.55.01
Program	Permit Issuance
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Building Codes officials certifications, travel for training and continuing education**	-						
Building Official of Florida State Conferences			1,200	1,500	1,500	100.0%	25.0%
Building Official of Florida Local Training			750	900	900	100.0%	20.0%
Florida Assoc. of Plumbing-Gas-Mechanical Inspectors Conference			500	800	800	100.0%	60.0%
Int. Assoc of Electrical Inspectors Conference			400	400	400	100.0%	0.0%
UF School of Construction			-	250	250	100.0%	100.0%
Hudson Contractors School			-	250	250	100.0%	100.0%
Broward County Building Official Association			500	700	700	100.0%	40.0%
Fed. Emergency Management Agency and Flood Plain Management Training							
Florida Floodplain Managers Assoc. Flood Plain Conference			900	1,200	1,200	100.0%	33.3%
Florida Floodplain Managers Assoc. local training			700	700	700	100.0%	0.0%
Other Training			100	800	800	100.0%	700.0%
Support Staff Training			-	4,000	4,000	100.0%	100.0%
Florida Institute of Government			700	-	-	0.0%	-100.0%
CareerPath			250	-	-	0.0%	-100.0%
Palm Beach State College			4,000	-	-	0.0%	-100.0%
ESRI - GIS Certification			-	1,000	1,000	100.0%	100.0%
* Costs for both training and travel were coded to 40.03 account in FY16 and prior and budgeted in FY17. FY17 expenses, along with FY18 and future budgets will be separated into travel expenses (40.03) and training expenses (this account).							
**Amount of budget designated for training and education counts toward ISO rating							
Total	**-**	**-**	**10,000**	**12,500**	**$ 12,500**	**100.0%**	**25.0%**

PROGRAM: INSPECTION & COMPLIANCE 213

Mission: This division exists to provide protective services to the residents and businesses of the Town through professional and responsible enforcement of building codes and Town policies related to unimproved land, development, construction activities, and issuance of business tax receipts.
Main Activities: The most important things we do to fulfill the mission are:

- Inspection of construction sites to ensure compliance with appropriate State and Town codes and land development regulations
- Issuance of permits for right of way parking and storm water improvements
- Review of commercial operations for conformance to the zoning code and issuance of business tax receipts

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	579,048	554,329	629,577	629,577	631,077	632,907	0.53%
Employee Benefits	284,247	276,853	312,401	312,401	312,967	322,910	3.36%
Contractual	403,688	410,817	385,000	523,904	485,955	354,200	-8.00%
Commodities	16,939	7,434	15,600	24,600	30,285	22,820	46.28%
Capital Outlay	-	3,472	-	-	-	-	0.00%
Depreciation	22,347	25,303	97,751	97,751	97,751	97,722	-0.03%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,306,269	1,278,208	1,440,329	1,588,233	1,558,035	1,430,559	-0.68%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director	0.100	0.100	0.100	0.100	0.100
Assistant Director	0.300	0.300	0.300	0.300	0.300
Building Official	0.500	0.500	0.500	0.500	0.500
Administrative Aide	0.200	0.200	0.200	0.200	0.200
Chief Construction Inspectors	2.700	2.700	2.700	2.700	2.700
Combination Inspector	2.000	2.000	2.000	2.000	2.000
Combination Plan Reviewer	0.300	0.300	0.600	0.600	0.600
Administrative Assistant	-	-	0.500	-	-
Project Engineer	0.500	0.500	0.500	0.500	0.500
Development Review Specialist	0.500	0.500	-	-	-
Development Permit Coordinator	0.500	0.500	0.500	0.500	0.500
Zoning Technician	-	-	-	0.500	0.500
	7.600	7.600	7.900	7.900	7.900

001 General
30 Planning/Zoning/Building
213 Inspection/Compliance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.213.10	Salaries and Wages						
30.213.524.10.12.01	Regular Salaries/Wages	552,717	626,577	626,577	626,577	625,407	1,170-
30.213.524.10.14.01	Overtime	1,612	3,000	3,000	4,500	7,500	4,500
Total	Salaries and Wages	554,329	629,577	629,577	631,077	632,907	3,330
30.213.20	Employee Benefits						
30.213.524.20.15.06	Uniform Maintenance	1,003	2,500	2,500	2,550	2,550	50
30.213.524.20.15.13	Cell Phone Allowance	3,313	2,657	2,657	3,173	3,423	766
30.213.524.20.21.01	Fica/Medicare	42,710	48,379	48,379	48,379	47,935	444-
30.213.524.20.22.01	Retirement Contributions	78,349	97,962	97,962	97,962	120,373	22,411
30.213.524.20.22.05	Defined Contribution Plan 401(a)	17,839	21,047	21,047	21,047	30,204	9,157
30.213.524.20.22.06	Town Discretionary DC Contributior	17,839	21,047	21,047	21,047	0	21,047-
30.213.524.20.23.01	Group Insurance Fixed	89,639	89,410	89,410	89,410	90,128	718
30.213.524.20.27.01	Salaries/Wages Longevity/Bonus	26,161	29,399	29,399	29,399	28,297	1,102-
Total	Employee Benefits	276,853	312,401	312,401	312,967	322,910	10,509
30.213.30	Contractual						
30.213.524.30.31.01	Legal Advice	43,313	20,000	20,000	17,000	17,000	3,000-
30.213.524.30.31.02	Litigation	74,027	40,000	40,000	14,000	20,000	20,000-
30.213.524.30.31.12	Other Professional Serv	240,615	275,000	278,677	279,000	275,000	0
30.213.524.30.40.10	Travel and Per Diem	6,428	15,000	15,000	8,710	7,500	7,500-
30.213.524.30.40.13	Professional Assoc Expenses	0	300	300	0	0	300-
30.213.524.30.41.03	Data Line/Radio Base	8,906	8,000	8,000	8,000	8,000	0
30.213.524.30.41.10	Postage	421	1,500	1,500	1,450	1,500	0
30.213.524.30.46.01	Office Equip Maint - External	349	200	200	295	200	0

001 General
30 Planning/Zoning/Building
213 Inspection/Compliance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.213.524.30.47.03	Microfilming/Digital Scanning	36,758	25,000	160,227	157,500	25,000	0
Total	Contractual	410,817	385,000	523,904	485,955	354,200	30,800-
30.213.35	Depreciation						
30.213.524.35.59.01	Annual Depreciation	25,303	97,751	97,751	97,751	97,722	29-
Total	Depreciation	25,303	97,751	97,751	97,751	97,722	29-
30.213.50	Commodities						
30.213.524.50.51.01	Office Supplies	1,925	3,000	3,000	2,905	3,000	0
30.213.524.50.51.02	Minor Office Furn/Equip (<$2500)	645	1,500	1,500	1,525	1,500	0
30.213.524.50.52.02	Vehicle Maintenance	1,036	1,900	1,900	1,900	1,900	0
30.213.524.50.52.05	Fuel/Motor Oil	788	3,000	3,000	1,880	2,000	1,000-
30.213.524.50.52.10	Minor Computer Software (<$25,00	0	0	9,000	9,000	0	0
30.213.524.50.52.17	Minor Computer Equip (<$1,500)	1,200	5,000	5,000	5,050	4,820	180-
30.213.524.50.54.01	Membership Dues	1,840	1,200	1,200	1,600	1,600	400
30.213.524.50.54.02	Publications/Subscriptions	0	0	0	500	500	500
30.213.524.50.55.01	Training	0	0	0	5,925	7,500	7,500
Total	Commodities	7,434	15,600	24,600	30,285	22,820	7,220
30.213.60	Capital Outlay						
30.213.524.60.64.04	Major Computer Equip (>$1,500)	3,472	0	0	0	0	0
Total	Capital Outlay	3,472	0	0	0	0	0
Total	Inspection/Compliance	1,278,208	1,440,329	1,588,233	1,558,035	1,430,559	9,770-

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.31.01
Program	Inspection - Compliance
Account Name	Legal Advice

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Jones, Foster Johnston & Stubbs	43,313						
Legal matters related to Construction issues		15,000	12,500	12,500	(2,500)	-12.5%	0.0%
Legal matters related to Business Tax Receipts		4,000	3,500	3,500	(500)	0.0%	0.0%
Other		1,000	1,000	1,000	-	0.0%	0.0%
Total	**43,313**	**20,000**	**17,000**	**17,000**	**$ (3,000)**	**-15.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.31.02
Program	Inspection - Compliance
Account Name	Litigation

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Jones, Foster, Johnston & Stubbs	74,027						
224 Atlantic LLC vs TPB		30,000	14,000	15,000	(15,000)	-50.0%	7.1%
Other Litigation		10,000	-	5,000	(5,000)	-50.0%	100.0%
Total	**74,027**	**40,000**	**14,000**	**20,000**	**$ (20,000)**	**-50.0%**	**42.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.31.12
Program	Inspection - Compliance
Account Name	Other Professional Svc.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	240,615						
Inspection Services							
Hy-Byrd Inc (FBC Inspections)		195,000	199,000	195,000	-	0.0%	-2.0%
GFA International (PW Inspections)		60,000	60,000	60,000	-	0.0%	0.0%
CAP (FBC Inspections)		20,000	20,000	20,000	-	0.0%	0.0%
This represents costs for contract inspections and plan review. Contracting these services allows Town to maintain core staff, and retain multi-certified employees.							
In this way, the Department is able to respond to fluctuating demands by utilizing contract employees, which enables us to maintain one-day inspection turn-around, regardless of level of demand.							
These services are bid out every 5 years to ensure the Town continues to receive high value for its expenditure.							
Total	**240,615**	**275,000**	**279,000**	**275,000**	**\$ -**	**0.0%**	**-1.4%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.40.10
Program	Inspection - Compliance
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	6,428						
Building Codes officials certifications, training and continuing education (Prorated between Program 212 and Program 213)**							
Building Official Association of Florida State Conferences - 2 employees		1,200	1,535	1,200	-	0.0%	-21.8%
Building Official Association of Florida Local Training		500	300	500	-	0.0%	66.7%
FL Association of Plumbing-Gas-Mechanical Inspectors Conference - 3 employees		1,200	2,505	1,200	-	0.0%	-52.1%
Int. Association of Electrical Inspectors Conference - 2 employees		1,200	2,006	1,200	-	0.0%	-40.2%
International Association of Electrical Inspectors Local Conference 5 employees		600		600	-	0.0%	100.0%
Hudson Contractors School - one employee		300	300	300	-	0.0%	0.0%
Broward County Building Official Association		150	150	150	-	0.0%	
					-	0.0%	
FEMA and Flood Plain Management Training					-	0.0%	0.0%
FFMA Flood Plain Conference		500	500	500	-	0.0%	0.0%
FFMA local training		250	250	250	-	0.0%	
					-	0.0%	0.0%
Other travel		1,600	1,164	1,600	-	0.0%	
New Inspector Principles & Practices/Application Review							
* Costs will be partially reallocated to 55.01 (Training) in FY18							
**Amount of budget designated for training and education counts toward Town's Community Hazard Mitigation Insurance (ISO) rating							
(Amounts are estimates; travel and training depend on Staff availability)							
Total	**6,428**	**7,500**	**8,710**	**7,500**	**$ -**	**0.0%**	**-13.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.40.13
Program	Inspection - Compliance
Account Name	Professional Assoc Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Association Expenses	-	300	-	-	(300)	-100.0%	0.0%
Total	**-**	**300**	**-**	**-**	**$ (300)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.41.03
Program	Inspection - Compliance
Account Name	Data Line/Radio Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
PZB prorated share of cable/internet costs	8,906						
Comcast - cable service and internet circuitry		5,500	5,500	5,500	-	0.0%	0.0%
Verizon - internet access - mobile devices		2,500	2,500	2,500	-	0.0%	0.0%
Total	**8,906**	**8,000**	**8,000**	**8,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.41.10
Program	Inspection - Compliance
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
USPS postage	421						
Postage related to the Business Tax Receipt program		400	400	400	-	0.0%	0.0%
Postage related to Permit Inspections		1,100	1,050	1,100	-	0.0%	4.8%
Total	**421**	**1,500**	**1,450**	**1,500**	**$ -**	**0.0%**	**3.4%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.46.01
Program	Inspection - Compliance
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PMI Imaging	349	200	295	200	-	0.0%	-32.2%
Scanner maintenance							
Front office copier maintenance							
Total	**349**	**200**	**295**	**200**	**$ -**	**0.0%**	**-32.2%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.30.47.03
Program	Inspection - Compliance
Account Name	Microfilming/Digital Scanning

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Scanning/Digitizing related to construction activities	36,758	25,000	157,500	25,000	-	0.0%	-84.1%
Two companies used for scanning services:							
MCCI, LLC							
Scanning & Indexing Docs							
GRM Information Management Services							
Scanning & Indexing Docs							
Safeguard Doc Destruction							
Document Shredding &							
Disposal Services							
Types of documents scanned:							
Permit plans - current							
Other oversized permit documentation							
Field Inspection Reports							
Permit plans stored in off-site wharehouse							
Business Tax Receipt records (per retention reqts of State Statute)							
Types of documents scanned:							
Permit plans - current							
Other oversized permit documentation							
Field Inspection Reports							
Permit plans stored in off-site warehouse							
Business Tax Receipt records (per retention reqts of State Statute)							
Total	**36,758**	**25,000**	**157,500**	**25,000**	**$ -**	**0.0%**	**-84.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.51.01
Program	Inspection - Compliance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office supplies including, power inverter AC outlets for damage assessment, car chargers, etc.	1,925	3,000	2,905	3,000	-	0.0%	3.3%
Total	**1,925**	**3,000**	**2,905**	**3,000**	**$ -**	**0.0%**	**3.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.51.02
Program	Inspection - Compliance
Account Name	Minor Office Furn/Equip (<$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	\$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Replacement/Additional Furniture	645	1,500	1,000	1,500	-	0.0%	50.0%
JC White Office Furniture							
Office Depot							
Notary Supplies		500	525	500	-	0.0%	-4.8%
Total	**645**	**2,000**	**1,525**	**2,000**	**\$ -**	**0.0%**	**31.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.52.02
Program	Inspection - Compliance
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Maintenance on Vehicles	1,036						
7 Vehicles		1,900	1,900	1,900	-	0.0%	0.0%
Work performed by Public Works or contracted out							
Total	**1,036**	**1,900**	**1,900**	**1,900**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.52.05
Program	Inspection - Compliance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor oil for Vehicles	788	3,000	1,880	2,000	(1,000)	-33.3%	6.4%
7 Vehicles							
Total	**788**	**3,000**	**1,880**	**2,000**	**$ (1,000)**	**-33.3%**	**6.4%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.52.10
Program	Inspection - Compliance
Account Name	Minor Computer Software

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Enhancements to Eden		-	9,000	-	-	0.0%	-100.0%
including automated procedures and addition reporting							
Total	**-**	**-**	**9,000**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.52.17
Program	Inspection - Compliance
Account Name	Minor Computer Equip (<$1,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
PZB portion of costs for computer hardware	1,200						
Computers		-	700	1,700	1,700	100.0%	142.9%
Monitors		2,600	3,350	750	(1,850)	-71.2%	-77.6%
Scanners		2,000	1,000	-	(2,000)	-100.0%	-100.0%
Printers		400	-	-	(400)	-100.0%	0.0%
Tablets		-	-	620	620	100.0%	100.0%
Other		-	-	750	750	100.0%	100.0%
Parking Permit Printer		-	-	1,000	1,000	100.0%	100.0%
Total	**1,200**	**5,000**	**5,050**	**4,820**	**$ (180)**	**-3.6%**	**-4.6%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.54.01
Program	Inspection - Compliance
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Membership Dues	1,840						
Building Official Association of Florida - 3 Employees		200	225	225	25	12.5%	0.0%
					-	0.0%	0.0%
FL Assoc of Plumbing -Gas-Mechanical Inspectors- 4 Employees		340	340	340	-	0.0%	0.0%
					-	0.0%	0.0%
Contractors Institute - 1 Employee		60	60	60	-	0.0%	0.0%
					-	0.0%	0.0%
International Code Council - 4 Employees		240	320	320	80	33.3%	0.0%
					-	0.0%	0.0%
Int Assoc of Electrical Inspectors- 4 Employees		360	480	480	120	33.3%	
					-	0.0%	
National Fire Protection Assoc - 1 Employee		-	175	175	175	100.0%	0.0%
Total	**1,840**	**1,200**	**1,600**	**1,600**	**$ 400**	**33.3%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.54.02
Program	Inspection - Compliance
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Florida Building Code Code Supplements/Books	-	-	500	500	500	100.0%	0.0%
Total	**-**	**-**	**500**	**500**	**$ 500**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.213.524.50.55.01
Program	Inspection - Compliance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Building Codes officials certifications, training and continuing education**							
Building Officials Association of Florida State Conferences - 2 employees			800	1,200	1,200	100.0%	50.0%
Building Officials Association of Florida Local Training			500	500	500	100.0%	0.0%
Florida Assoc. of Plumbing-Gas-Mechanical Inspectors Conference			825	1,200	1,200	100.0%	45.5%
International Association of Electrical Engineers Conference - 2 employees			550	1,200	1,200	100.0%	118.2%
International Association of Electrical Engineers Local Conference 5 employees			450	600	600	100.0%	33.3%
Hudson Contractors School - one employee			300	300	300	100.0%	0.0%
Broward County Building Official Assoc			150	150	150	100.0%	0.0%
Federal Emergency Management Agency and Flood Plain Management Training							
FL Floodplain Managers Association Flood Plain Conference			500	500	500	100.0%	0.0%
Fl Floodplain Management Assoc. local training			250	250	250	100.0%	0.0%
					-	0.0%	0.0%
Other training			1,600	1,600	1,600	100.0%	0.0%
* Costs for both training and travel were coded to 40.03 account in FY16 and prior and budgeted in FY17. FY17 expenses, along with FY18 and future budgets will be separated into travel expenses (40.03) and training expenses (this account).							
Amount of budget designated for training and education counts toward Town's Community Hazard Mitigation Insurance (ISO) rating							
Amounts are estimates; travel and training depend on staff availability							
Total	**-**	**-**	**5,925**	**7,500**	**$ 7,500**	**100.0%**	**26.6%**

PROGRAM: LANDMARKS PRESERVATION 214

Mission: This division exists to serve the Town's desire to maintain its rich history and quality of life by stabilizing and preserving the historic and economic value of significant physical structures and other property.

Main Activities: The most important things we do to fulfill the mission are:
- Coordinate and support the Landmark Preservation Commission
- Develop, recommend and enforce policies that serve historic preservation
- Keep citizens informed and educated
- Process Certificates of Appropriateness as directed by codes and policy
- Discuss and entertain requests for possible designation of properties as historic
- Maintain accurate records and files

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	61,800	63,503	62,873	62,873	63,533	63,983	1.77%
Employee Benefits	24,863	28,957	31,147	31,147	31,148	32,300	3.70%
Contractual	97,781	79,463	70,600	102,646	92,615	69,250	-1.91%
Commodities	1,204	1,206	2,900	2,900	4,650	4,300	48.28%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	185,648	173,129	167,520	199,566	191,946	169,833	1.38%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director	0.050	0.050	0.050	0.050	0.050
Assistant Director	0.050	0.050	0.050	0.050	0.050
Planning Administrator	0.300	0.300	0.300	0.300	0.300
Office Manager	0.350	0.350	0.350	0.350	0.350
	0.750	0.750	0.750	0.750	0.750

Budget flexsheet

Town of Palm Beach

001 General
30 Planning/Zoning/Building
214 Landmarks Preservation

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.214.10	Salaries and Wages						
30.214.579.10.12.01	Regular Salaries/Wages	61,753	62,873	62,873	62,873	63,983	1,110
30.214.579.10.14.01	Overtime	1,750	0	0	660	0	0
Total	Salaries and Wages	63,503	62,873	62,873	63,533	63,983	1,110
30.214.20	Employee Benefits						
30.214.579.20.15.13	Cell Phone Allowance	325	324	324	325	325	1
30.214.579.20.21.01	Fica/Medicare	5,347	4,888	4,888	4,888	4,975	87
30.214.579.20.22.01	Retirement Contributions	7,438	9,300	9,300	9,300	11,428	2,128
30.214.579.20.22.05	Defined Contribution Plan 401(a)	2,230	2,256	2,256	2,256	3,141	885
30.214.579.20.22.06	Town Discretionary DC Contributior	2,230	2,256	2,256	2,256	0	2,256-
30.214.579.20.23.01	Group Insurance Fixed	8,510	8,488	8,488	8,488	8,556	68
30.214.579.20.27.01	Salaries/Wages Longevity/Bonus	2,877	3,635	3,635	3,635	3,875	240
Total	Employee Benefits	28,957	31,147	31,147	31,148	32,300	1,153
30.214.30	Contractual						
30.214.579.30.31.01	Legal Advice	12,680	8,500	8,500	9,000	9,000	500
30.214.579.30.31.04	Tax Abatement Consult Fees	1,811	6,000	12,000	1,575	3,000	3,000-
30.214.579.30.31.12	Other Professional Serv	59,783	50,000	76,046	76,000	53,000	3,000
30.214.579.30.40.04	Vehicle Mileage	0	100	100	0	0	100-
30.214.579.30.40.10	Travel and Per Diem	1,109	2,500	2,500	1,000	1,000	1,500-
30.214.579.30.41.10	Postage	260	1,000	1,000	500	750	250-
30.214.579.30.47.02	Printing	157	500	500	345	500	0
30.214.579.30.49.01	Legal Advertising	3,663	2,000	2,000	4,195	2,000	0
Total	Contractual	79,463	70,600	102,646	92,615	69,250	1,350-

Budget flexsheet

Town of Palm Beach

001 General
30 Planning/Zoning/Building
214 Landmarks Preservation

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.214.50	Commodities						
30.214.579.50.51.01	Office Supplies	1,060	1,500	1,500	1,460	1,500	0
30.214.579.50.52.10	Minor Computer Software (<$25,00	0	1,000	1,000	1,400	1,000	0
30.214.579.50.52.12	Other Supplies	146	0	0	0	0	0
30.214.579.50.54.01	Membership Dues	0	100	100	100	100	0
30.214.579.50.54.02	Publications/Subscriptions	0	300	300	145	200	100-
30.214.579.50.55.01	Training	0	0	0	1,545	1,500	1,500
Total	Commodities	1,206	2,900	2,900	4,650	4,300	1,400
Total	Landmarks Preservation	173,129	167,520	199,566	191,946	169,833	2,313

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.31.01
Program	Landmarks Preservation
Account Name	Legal Advice

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Jones, Foster, Johnston & Stubbs	12,680						
Landmarks Preservation Commission		4,000	3,950	4,000	-	0.0%	1.3%
Other Legal Advice		4,500	5,050	5,000	500	11.1%	-1.0%
Total	**12,680**	**8,500**	**9,000**	**9,000**	**$ 500**	**5.9%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.31.04
Program	Landmarks Preservation
Account Name	Tax Abatement Consult Fees

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Murphy Stillings LLC	1,811	6,000	1,575	3,000	(3,000)	-50.0%	90.5%
Tax Abatement Consulting Services for Landmark properties							
Total	**1,811**	**6,000**	**1,575**	**3,000**	**$ (3,000)**	**-50.0%**	**90.5%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.31.12
Program	Landmarks Preservation
Account Name	Other Professional Svc.

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Murphy Stillings LLC	59,783	50,000	76,000	53,000	3,000	6.0%	-30.3%
Attend monthly Landmarks Preservation Commission meetings							
Prepare proposed list of properties to be reviewed for landmarking							
Research, site visits, meetings with owners/staff							
Prepare designation reports for LPC-selected properties							
Atend Town Council meetings for landmark designations/tax abatement projects							
Other landmarking activities as needed							
Total	**59,783**	**50,000**	**76,000**	**53,000**	**$ 3,000**	**6.0%**	**-30.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.40.04
Program	Landmarks Preservation
Account Name	Vehicle Mileage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Employee mileage	-	100	-	-	(100)	-100.0%	0.0%
Total	**-**	**100**	**-**	**-**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.40.10
Program	Landmarks Preservation
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel related to Historic Preservation Activities	1,109						
Florida Trust for Historic Preservation Conferences/Seminars		1,500	595	595	(905)	-60.3%	0.0%
American Planning Association Conferences/Seminars		1,000	405	405	(595)	-59.5%	0.0%
*Training portion of these costs reallocated to 55.01 in FY18							
Total	**1,109**	**2,500**	**1,000**	**1,000**	**$ (1,500)**	**-60.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.41.10
Program	Landmarks Preservation
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
USPS postage	260	1,000	500	750	(250)	-25.0%	50.0%
Landmarks Preservation Commission mailouts							
Other postage related to Landmark Program							
Total	**260**	**1,000**	**500**	**750**	**$ (250)**	**-25.0%**	**50.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.47.02
Program	Landmarks Preservation
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Landmark Manuals	157	500	345	500	-	0.0%	44.9%
Other Landmark Documents							
Total	**157**	**500**	**345**	**500**	**$ -**	**0.0%**	**44.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.30.49.01
Program	Landmarks Preservation
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Palm Beach Daily News	3,663						
Landmarks Legal Ads		2,000	4,195	2,000	-	0.0%	-52.3%
Total	**3,663**	**2,000**	**4,195**	**2,000**	**$ -**	**0.0%**	**-52.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.50.51.01
Program	Landmarks Preservation
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
General Office supplies	1,060	1,500	1,460	1,500	-	0.0%	2.7%
Toners, tape, paper, staples, paper, pens, markers, labels, etc							
Total	**1,060**	**1,500**	**1,460**	**1,500**	**$ -**	**0.0%**	**2.7%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.50.52.10
Program	Landmarks Preservation
Account Name	Minor Computer Software (<$25,000)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
GIS Mapping-Site Survey Data	-	1,000	1,400	1,000	-	0.0%	-28.6%
Devlopment of web-based digital information depicting landmark information for use by Staff, others							
Total	**-**	**1,000**	**1,400**	**1,000**	**$ -**	**0.0%**	**-28.6%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.50.54.01
Program	Landmarks Preservation
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Florida Trust for Historic Preservation	-	35	35	35	-	0.0%	0.0%
Other		65	65	65	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.50.54.02
Program	Landmarks Preservation
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc subscriptions/materials	-	300	145	200	(100)	-33.3%	37.9%
Historic Preservation materials/publications							
Total	**-**	**300**	**145**	**200**	**$ (100)**	**-33.3%**	**37.9%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.214.579.50.55.01
Program	Landmarks Preservation
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training/registration costs related to Historic Preservation Activities	1,109	-	1,145	1,500	1,500	100.0%	31.0%
Florida Trust for Historic Preservation Conferences/Seminars			400	-	-	0.0%	-100.0%
American Planning Association Conferences/Seminars							
*Partial costs reallocated from 40.10 (Travel) in FY18							
Total	**1,109**	**-**	**1,545**	**1,500**	**$ 1,500**	**100.0%**	**-2.9%**

PROGRAM: FIRE PREVENTION 215

(Program managed by Fire-Rescue)

Mission: This division exists to enforce Federal, State and local life safety codes to protect life and property to improve the community.

Main Activities: The most important things we do to fulfill the mission are:

- Educate the community on life saving skills, fire prevention and community risk reduction programs
- Conduct annual fire safety inspections
- Conduct community risk analysis
- Create or revise ordinances to enhance fire prevention
- Generate revenue through fire inspection and permit fees
- Investigate all fires for cause and origin

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	273,587	223,353	205,980	205,980	208,159	199,162	-3.31%
Employee Benefits	79,432	98,293	97,138	97,138	97,138	98,198	1.09%
Contractual	15,545	13,702	16,100	16,100	14,224	13,100	-18.63%
Commodities	2,545	2,913	3,300	3,300	6,381	4,515	36.82%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	371,109	338,261	322,518	322,518	325,902	314,975	-2.34%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Division Chief - Fire Marshal	1.000	1.000	-	-	-
Assistant Fire Marshal	1.000	1.000	-	-	-
Fire Marshal	-	-	1.000	1.000	1.000
Fire Inspector	-	-	1.000	1.000	1.000
Office Assistant II	0.500	0.500	0.500	0.500	0.500
	2.500	2.500	2.500	2.500	2.500

001 General
30 Planning/Zoning/Building
215 Fire Prevention

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.215.10	Salaries and Wages						
30.215.522.10.12.01	Regular Salaries/Wages	206,992	202,980	202,980	202,980	194,162	8,818-
30.215.522.10.14.01	Overtime	1,174	0	0	179	0	0
30.215.522.10.14.02	Special Assignment Ot	15,187	3,000	3,000	5,000	5,000	2,000
Total	Salaries and Wages	223,353	205,980	205,980	208,159	199,162	6,818-
30.215.20	Employee Benefits						
30.215.522.20.15.01	Incentive/Education Pay	1,101	1,920	1,920	1,920	1,920	0
30.215.522.20.15.13	Cell Phone Allowance	1,895	1,949	1,949	1,949	1,949	0
30.215.522.20.21.01	Fica/Medicare	18,792	15,766	15,766	15,766	15,508	258-
30.215.522.20.22.01	Retirement Contributions	24,794	31,001	31,001	31,001	38,093	7,092
30.215.522.20.22.05	Defined Contribution Plan 401(a)	4,745	8,104	8,104	8,104	9,707	1,603
30.215.522.20.22.06	Town Discretionary DC Contributior	4,745	8,104	8,104	8,104	0	8,104-
30.215.522.20.23.01	Group Insurance Fixed	28,367	28,294	28,294	28,294	28,521	227
30.215.522.20.27.01	Salaries/Wages Longevity/Bonus	13,854	2,000	2,000	2,000	2,500	500
Total	Employee Benefits	98,293	97,138	97,138	97,138	98,198	1,060
30.215.30	Contractual						
30.215.522.30.40.10	Travel and Per Diem	1,723	1,800	1,800	3,474	2,100	300
30.215.522.30.40.20	Community Education	2,563	4,800	4,800	1,250	1,500	3,300-
30.215.522.30.46.11	Software Maintenance	9,416	9,500	9,500	9,500	9,500	0
Total	Contractual	13,702	16,100	16,100	14,224	13,100	3,000-
30.215.50	Commodities						
30.215.522.50.54.01	Membership Dues	295	400	400	345	345	55-
30.215.522.50.54.02	Publications/Subscriptions	2,618	2,900	2,900	2,890	3,270	370

Budget flexsheet

Town of Palm Beach

001 General
30 Planning/Zoning/Building
215 Fire Prevention

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.215.522.50.55.01	Training	0	0	0	3,146	900	900
Total	Commodities	2,913	3,300	3,300	6,381	4,515	1,215
30.215.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Fire Prevention	338,261	322,518	322,518	325,902	314,975	7,543-

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.215.522.30.40.10
Program	Fire Prevention
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel Expeses 2016	1,723						
Leadership development course: HR & Labor Relations(1 of 6)		-	452	-	-	0.0%	-100.0%
Leadership development course: Government Relations & Public Polcy(2 of 6)		-	600	-	-	0.0%	-100.0%
Leadership development course: Emergency Management (3of 6)		-	-	-	-	0.0%	0.0%
Leadership development course: Marketing Fire & EMS (4 of 6)		-	625	-	-	0.0%	-100.0%
Leadership development course: Personal Qualities, Leadership & the Organization (5 of 6)		-	-	400	400	100.0%	100.0%
Leadership developmentFinance & Budgeting (6 of 6)		-	-	400	400	100.0%	100.0%
Fire Prevention Code Conference - Code Updates and Rule Development		1,200	1,196	900	(300)	-25.0%	-24.8%
Florida Fire Marshals And Inspectors Conference - Educational Conference & Training Workshops		300	300	100	(200)	-66.7%	-66.7%
Florida Fire Chief's Association Executive Development Conference		-	-	-	-	0.0%	0.0%
Continuing Education Units (CEU) for Fire Inspector recertification (54 hours) required per FAC 69A-39.009		300	300	300	-	0.0%	0.0%
Food, lodging, fuel, mileage, other miscellaneous for: seminars, conferences, and outside training.							
* Registration for all 6 courses was paid upfront for a discount. Last two courses occur after 10/1/17.							
Total	**1,723**	**1,800**	**3,474**	**2,100**	**300**	**16.7%**	**-39.5%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.215.522.30.40.20
Program	Fire Prevention
Account Name	Community Education

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Community Public Education:	2,563						
Community Public Education Volunteer T-Shirts for Open House event.		500	200	500	-	0.0%	150.0%
Community Public Education Promotional items for schools and community events such as fire awareness coloring books, helmets, kitchen and home smoke detector safety, highrise fire safety, escape planning, etc.		1,000	1,000	1,000	-	0.0%	0.0%
Community Public Education handouts/flyers		50	50	-	(50)	-100.0%	-100.0%
Citizens Fire Academy		3,250	-	-	(3,250)	-100.0%	0.0%
Public Safety Open House							
Fire Prevention Week							
Citizens Fire Academy							
Association Presentations							
Total	**2,563**	**4,800**	**1,250**	**1,500**	**(3,300)**	**-68.8%**	**20.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.215.522.30.46.11
Program	Fire Prevention
Account Name	Software Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Mobile Eyes Fire Inspection Software	9,416	9,500	9,500	9,500	-	0.0%	0.0%
This software is used on a daily basis for scheduling inspections, providing notices of violations for correction, fire inspection billing, and maintaining historical records of inspections and fire code violations.							
Total	**9,416**	**9,500**	**9,500**	**9,500**	**-**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.215.522.50.54.01
Program	Fire Prevention
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Florida Fire Marshals/Inspectors Association Membership Dues:	130						
Fire Marshal		65	65	65	-	0.0%	0.0%
Fire Inspector		65	65	65	-	0.0%	0.0%
PBC Fire Marshals Association dues (covers 4 members): Fire Marshal, Fire Inspector, Asst. Chief & Deputy Chief		50	50	50	-	0.0%	0.0%
National Fire Protection Association Dues: Fire Marshal	165	165	165	165	-	0.0%	0.0%
Rounding		55					
Total	**295**	**400**	**345**	**345**	**-**	**-13.8%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.215.522.50.54.02
Program	Fire Prevention
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,618						
National Fire Protection Association online code access		2,610	2,610	2,990	380	14.6%	14.6%
National Fire Protection Association 13DR Handbook new update		290	280	280	(10)	-3.4%	0.0%
Total	**2,618**	**2,900**	**2,890**	**3,270**	**$ 370**	**12.8%**	**13.1%**

Budget line Item Detail	
Department	Planning/Zoning/Building
Account Number	001.30.215.522.50.55.01
Program	Fire Prevention
Account Name	Travel Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Leadership development course: HR & Labor Relations (1 of 6) - Daytona Beach		-	225	-	-	0.0%	-100.0%
Leadership development course: Government Relations & Public Policy (2 of 6) - Ocala, FL		-	225	-	-	0.0%	-100.0%
Leadership development: Emergency Management (3 of 6) - West Palm Beach, FL		-	225	-	-	0.0%	-100.0%
Leadership development course: Marketing Fire & EMS (4 of 6) - Ft. Myers, FL		-	225	-	-	0.0%	-100.0%
Leadership development course: Personal Qualities, Leadership & the Organization (5 of 6) - The Villages, FL		-	225	-	-	0.0%	-100.0%
Leadership development course: Finance & Budgeting (6 of 6) - Orlando, FL		-	225	-	-	0.0%	-100.0%
Fire Prevention Code Conference - Code Updates & Rule Development - Palm Harbor, FL			1,196	400	400	100.0%	-66.6%
Florida Fire Marshals And Inspectors Conference: Educational Conference & Training Workshops - Doral, FL			300	200	200	100.0%	-33.3%
Florida Fire Chief's Association Executive Development Conference - Ft. Myers, FL			-	-	-	0.0%	0.0%
Continuing Education Units (CEU) for Fire Inspector recertification (54 hours) required per FAC 69A-39.009			300	300	300	100.0%	0.0%
* Registration for all 6 courses was paid upfront for a discount. Last two courses occur after 10/1/17.							
Total	**-**	**-**	**3,146**	**900**	**900**	**100.0%**	**-71.4%**

PROGRAM: CODE ENFORCEMENT 216

(Program managed by Police)

Mission: The Code Enforcement Unit is responsible for the enforcement of codes and ordinances relating to quality of life, public safety and health, building and licensing, sanitation, nuisance, parks and recreation, trees and shrubs, and landmark preservation. The Code Enforcement Unit pro-actively conducts inspections and investigates code and ordinance violations, citing violators when necessary, and prosecuting violations either through the Town Code Enforcement Board or when applicable, the County Court system.

Main Activities: The most important things we do to fulfill the mission are:

- Conduct inspections and investigate code and ordinance violations
- Issue code enforcement citations to violators
- Attend Code Enforcement Board meetings/hearings
- Prepare and maintain correspondence and board meeting minutes

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	152,855	114,204	162,030	162,030	159,500	168,117	3.76%
Employee Benefits	88,314	87,007	113,814	113,814	113,336	118,683	4.28%
Contractual	18,303	18,057	10,320	10,320	8,580	16,520	60.08%
Commodities	5,612	4,012	5,800	5,800	6,375	7,600	31.03%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	8,403	6,676	6,676	6,676	6,676	6,676	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	273,487	229,956	298,640	298,640	294,467	317,596	6.35%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Lead Code Compliance Officer II	1.000	1.000	-	-	-
Code Compliance Officer I	1.000	1.000	2.000	2.000	2.000
Parking/Code Enforcement Manager	0.500	0.500	0.500	0.500	0.500
Parking/Code Enforcement Specialist	0.750	0.750	0.750	0.750	0.750
	3.250	3.250	3.250	3.250	3.250

001 General
30 Planning/Zoning/Building
216 Code Enforcement

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.216.10	Salaries and Wages						
30.216.524.10.12.01	Regular Salaries/Wages	113,196	160,530	160,530	158,000	166,617	6,087
30.216.524.10.14.01	Overtime	1,008	1,500	1,500	1,500	1,500	0
Total	Salaries and Wages	114,204	162,030	162,030	159,500	168,117	6,087
30.216.20	Employee Benefits						
30.216.524.20.15.13	Cell Phone Allowance	920	1,950	1,950	1,620	1,620	330-
30.216.524.20.21.01	Fica/Medicare	8,676	13,098	13,098	12,950	13,633	535
30.216.524.20.22.01	Retirement Contributions	27,273	40,301	40,301	40,301	49,521	9,220
30.216.524.20.22.05	Defined Contribution Plan 401(a)	4,424	6,881	6,881	6,881	8,329	1,448
30.216.524.20.22.06	Town Discretionary DC Contributior	4,424	6,881	6,881	6,881	0	6,881-
30.216.524.20.23.01	Group Insurance Fixed	36,877	36,783	36,783	36,783	37,078	295
30.216.524.20.27.01	Salaries/Wages Longevity/Bonus	4,413	7,920	7,920	7,920	8,502	582
Total	Employee Benefits	87,007	113,814	113,814	113,336	118,683	4,869
30.216.30	Contractual						
30.216.524.30.31.01	Legal Advice	0	0	0	0	8,000	8,000
30.216.524.30.40.10	Travel and Per Diem	2,590	1,500	1,500	800	800	700-
30.216.524.30.41.03	Data Line/Radio Base	1,706	1,720	1,720	1,720	1,720	0
30.216.524.30.41.10	Postage	2,877	4,000	4,000	3,000	4,000	0
30.216.524.30.46.04	Other Equipment Maintenance	621	1,000	1,000	1,000	1,000	0
30.216.524.30.46.11	Software Maintenance	10,202	0	0	0	0	0
30.216.524.30.47.02	Printing	61	1,000	1,000	1,000	1,000	0
30.216.524.30.49.01	Advertising	0	1,100	1,100	1,060	0	1,100-
Total	Contractual	18,057	10,320	10,320	8,580	16,520	6,200

001 General
30 Planning/Zoning/Building
216 Code Enforcement

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
30.216.35	Depreciation						
30.216.524.35.59.01	Annual Depreciation	6,676	6,676	6,676	6,676	6,676	0
Total	Depreciation	6,676	6,676	6,676	6,676	6,676	0
30.216.50	Commodities						
30.216.524.50.51.01	Office Supplies	1,969	2,000	2,000	2,000	2,000	0
30.216.524.50.52.02	Vehicle Maintenance	420	500	500	500	500	0
30.216.524.50.52.05	Fuel/Motor Oil	1,412	3,000	3,000	3,000	3,000	0
30.216.524.50.54.01	Membership Dues	211	300	300	275	300	0
30.216.524.50.55.01	Training	0	0	0	600	1,800	1,800
Total	Commodities	4,012	5,800	5,800	6,375	7,600	1,800
30.216.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Code Enforcement	229,956	298,640	298,640	294,467	317,596	18,956
Total	Planning/Zoning/Building	3,925,692	4,316,599	4,544,837	4,502,092	4,349,563	32,964
Total	General	3,925,692	4,316,599	4,544,837	4,502,092	4,349,563	32,964
Grand Total		3,925,692	4,316,599	4,544,837	4,502,092	4,349,563	32,964

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.40.10
Program	Code Enforcement
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Per Diem for Training for Unit as needed:	2,590	1,500	800	800	(700)	-46.7%	0.0%
Initial Certification and Recertifications as needed							
F.A.C.E and Building Inspector							
Traffic Control School							
Security Specialist Recertification							
55.01 created by Finance for Registration Fees							
Total	**2,590**	**1,500**	**800**	**800**	**$ (700)**	**-46.7%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.41.03
Program	Code Enforcement
Account Name	Data Line/Radio Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Wireless service for 2 Tablets for Code Officers	1,706	1,720	1,720	1,720	-	0.0%	0.0%
$70.02 & $72.14 per month = $1,706							
Total	**1,706**	**1,720**	**1,720**	**1,720**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.41.10
Program	Code Enforcement
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mailing for Seasonal Notifications/Reminders of Code Enforcement issues (i.e. turtle lighting, water restrictions, etc.) and other code notices	2,877	4,000	3,000	4,000	-	0.0%	33.3%
Each certified letter is $5.26)							
Total	**2,877**	**4,000**	**3,000**	**4,000**	**$ -**	**0.0%**	**33.3%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.46.04
Program	Code Enforcement
Account Name	Other Equipment Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Calibration on sound meters 2 times per year	621	1,000	1,000	1,000	-	0.0%	0.0%
($425 x 2 = $850) plus necessary repairs as needed							
Total	**621**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.47.02
Program	Code Enforcement
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Printing for forms, brochures, stickers, signage, etc.		1,000	1,000	1,000	-	0.0%	0.0%
Total	**-**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.49.01
Program	Code Enforcement
Account Name	Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
1 ad per year for subjects with outstanding fines	-	1,100	1,060	-	(1,100)	-100.0%	-100.0%
Eliminate yearly advertising for deliquent code violations							
Total	**-**	**1,100**	**1,060**	**-**	**$ (1,100)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.50.51.01
Program	Code Enforcement
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
General office supplies (i.e. toner, post its, staples, etc.) plus radio batteries, hammers, stakes, plastic, tape, etc. for use in the field	1,969	2,000	2,000	2,000	-	0.0%	0.0%
Total	**1,969**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.50.52.02
Program	Code Enforcement
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Oil changes, tire rotation, tires, etc. and misc repairs as needed on 2 Code Enforcement vehicles	420	500	500	500	-	0.0%	0.0%
2 vehicles both under warranty							
Total	**420**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.50.52.05
Program	Code Enforcement
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel for 2 Code Enforcement vehicles	1,412	3,000	3,000	3,000	-	0.0%	0.0%
Total	**1,412**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.50.54.01
Program	Code Enforcement
Account Name	Membership Dues

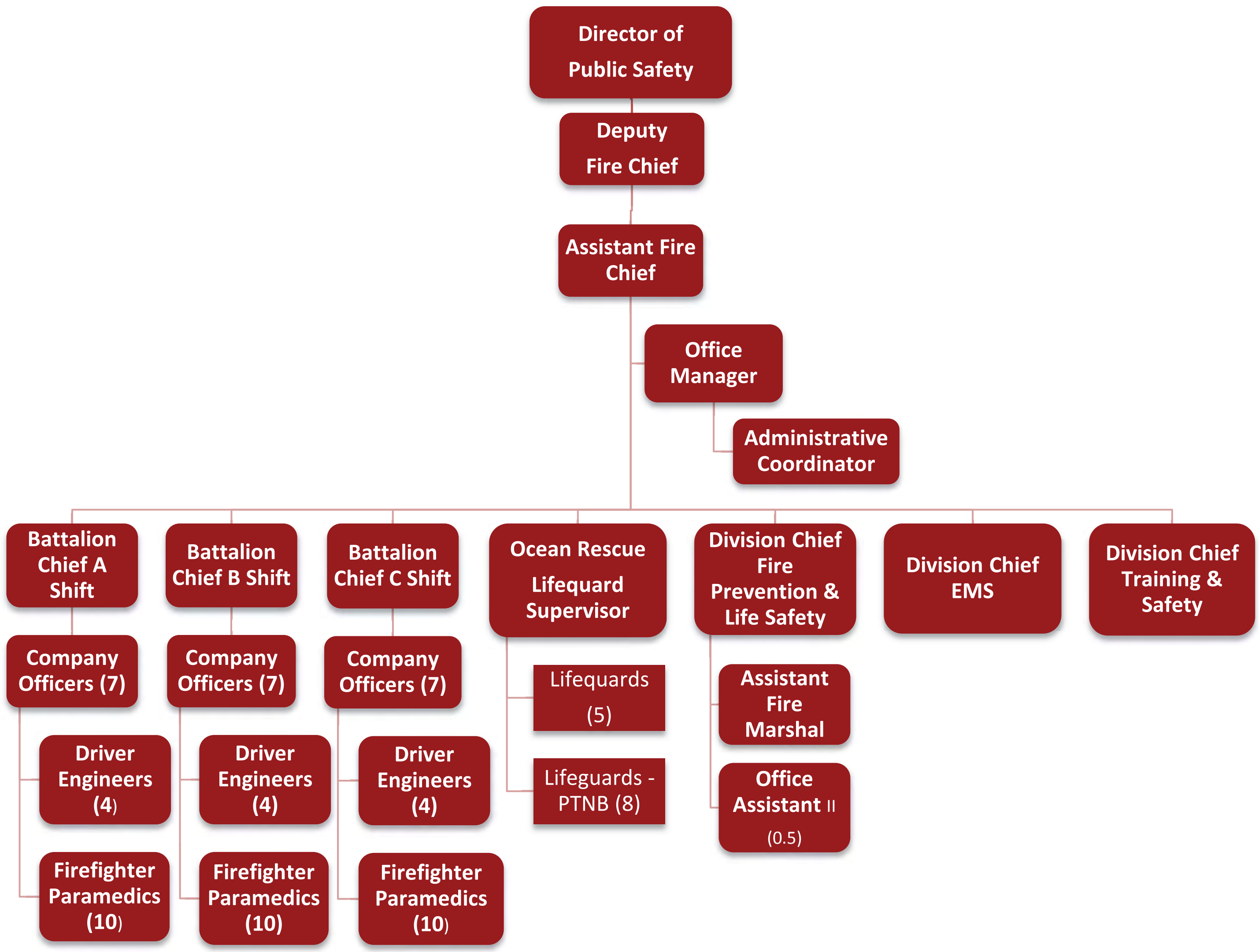
Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
F.A.C.E. dues for unit staff and one or two patrol officers ($35 per person)	211	165	140	200	35	21.2%	42.9%
Notary fees (renewed in April 2017 good til 2021)		135	135	-	(135)	-100.0%	-100.0%
Other membership as deemed appropriate		-	-	100	100	100.0%	100.0%
Total	**211**	**300**	**275**	**300**	**$ -**	**0.0%**	**9.1%**

Budget line Item Detail

Department	Planning/Zoning/Building
Account Number	001.30.216.524.30.55.01
Program	Code Enforcement
Account Name	Registration Fees

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Training for Unit as needed:		-	600	1,800	1,800	100.0%	200.0%
Initial Certification and Recertifications as needed							
F.A.C.E $ 520 plus test $85							
Traffic Control School for Code Officers							
Security Specialist Certification, if needed							
Building Inspector Certification, if needed							
55.01 created by Finance for Registration Fees							
Total	**-**	**-**	**600**	**1,800**	**$ 1,800**	**100.0%**	**200.0%**

Town of Palm Beach Fire Rescue
Current Organizational Chart



DEPARTMENT: FIRE-RESCUE

Mission: To provide for a high-quality of life for the residents and visitors to the Town of Palm Beach through the protection of life and property, provision of pre-hospital care for the sick and injured, and mitigation of man- made and natural emergencies. We will accomplish this through the effective and efficient delivery of emergency and non-emergency services.

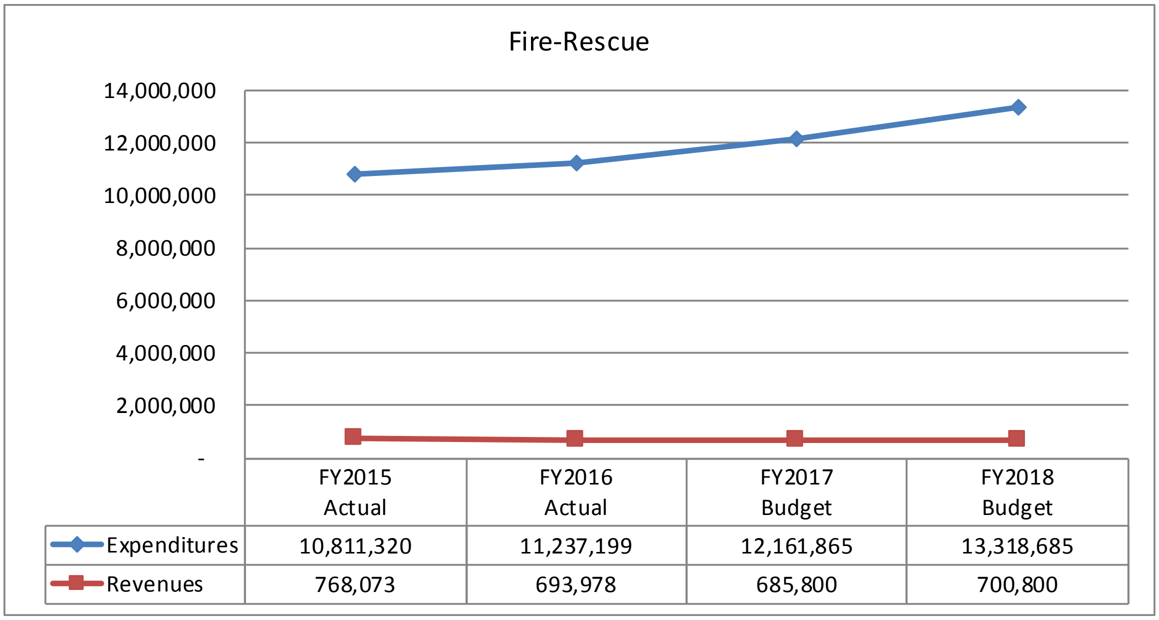
Revenue Summary

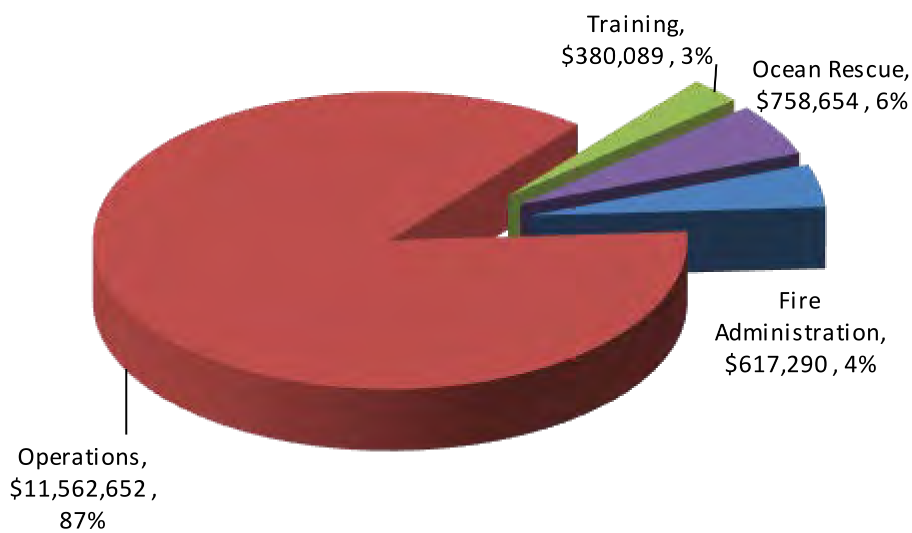
	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Fema Grant - Fire-Rescue	3,077	-	-	-	-	0.00%
Special Detail-Fire	32,328	30,033	32,000	32,000	32,000	0.00%
Fire Prev Bonfires	3,300	3,000	3,300	3,300	3,300	0.00%
Fire Prev Fire Hydrant	-	800	1,000	1,000	1,000	0.00%
Fire Prev Hot Work	67,511	61,675	60,000	60,000	60,000	0.00%
Fire Prev Public Assembly	2,500	4,585	1,500	2,500	1,500	0.00%
False Fire Alarms	14,377	13,398	15,000	15,000	15,000	0.00%
Fire Prev Fireworks	20,630	6,280	10,000	10,000	10,000	0.00%
Fire Prev Technical Fire Insp	49,500	44,118	48,000	48,000	48,000	0.00%
Fire Prev Annual Ins Fee	108,385	110,208	115,000	115,000	115,000	0.00%
Ems Transport Fees	466,386	419,881	400,000	458,649	415,000	3.75%
Room Rental Dep - South Fire	79	-	-	-	-	0.00%
	768,073	693,978	685,800	745,449	700,800	2.19%

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	5,906,728	5,932,840	6,190,863	6,362,765	6,367,765	6,860,950	10.82%
Employee Benefits	3,788,472	4,052,427	4,491,581	4,491,581	4,498,086	5,072,955	12.94%
Contractual	302,919	373,396	433,760	486,820	475,272	420,963	-2.95%
Commodities	246,091	207,270	243,160	248,955	242,137	239,263	-1.60%
Capital Outlay	26,118	73,691	156,207	179,281	203,781	106,700	-31.69%
Depreciation	540,992	597,575	646,294	646,294	646,294	617,854	-4.40%
Other	-	-	-	-	-	-	0.00%
TOTALS	10,811,320	11,237,199	12,161,865	12,415,696	12,433,335	13,318,685	9.51%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.





	FY2015	FY2016	FY2017	FY2018
Full Time Equivalent Employees	75.900	75.900	75.900	81.900

- +3.0 Lieutenant
- +3.0 Firefighter

PROGRAM: FIRE ADMINISTRATION 411

Mission: This division exists to oversee the Fire-Rescue department to ensure that the community is provided with the highest quality of life through the protection of life and property.
Main Activities: The most important things we do to fulfill the mission are:

- Plan for the future to meet the needs of the community
- Provide leadership and direction for personnel
- Acquire resources to enable the department to function properly
- Maintain adequate staffing level with trained and competent personnel
- Develop and justify budget requests to meet future needs
- Generate revenue through EMS transport billings

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	366,482	380,013	382,576	382,576	382,576	389,246	1.74%
Employee Benefits	184,231	113,065	117,474	117,474	118,831	123,290	4.95%
Contractual	51,515	81,077	110,550	134,220	113,526	91,558	-17.18%
Commodities	11,663	19,101	13,200	13,200	12,682	12,700	-3.79%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	4,481	3,153	496	496	496	496	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	618,372	596,409	624,296	647,966	628,111	617,290	-1.12%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Public Safety	0.500	0.500	0.500	0.500	0.500
Deputy Fire Rescue Chief	1.000	1.000	1.000	1.000	1.000
Office Manager	1.000	1.000	1.000	1.000	1.000
Administrative Coordinator	1.000	1.000	1.000	1.000	1.000
	3.500	3.500	3.500	3.500	3.500

Budget flexsheet

Town of Palm Beach

001 General
40 Fire-Rescue
411 Fire Administration

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.411.10	Salaries and Wages						
40.411.522.10.12.01	Regular Salaries/Wages	378,170	381,576	381,576	381,576	388,246	6,670
40.411.522.10.14.01	Overtime	1,843	1,000	1,000	1,000	1,000	0
Total	Salaries and Wages	380,013	382,576	382,576	382,576	389,246	6,670
40.411.20	Employee Benefits						
40.411.522.20.15.01	Incentive/Education Pay	1,330	1,326	1,326	1,326	1,326	0
40.411.522.20.15.06	Uniform Maintenance	596	596	596	596	596	0
40.411.522.20.15.13	Cell Phone Allowance	1,949	1,944	1,944	1,944	1,944	0
40.411.522.20.21.01	Fica/Medicare	25,116	27,157	27,157	27,157	29,201	2,044
40.411.522.20.22.01	Retirement Contributions	9,918	12,400	12,400	12,400	15,237	2,837
40.411.522.20.22.05	Defined Contribution Plan 401(a)	2,312	2,310	2,310	2,310	3,004	694
40.411.522.20.22.06	Town Discretionary DC Contributior	2,312	2,310	2,310	2,310	0	2,310-
40.411.522.20.23.01	Group Insurance Fixed	39,713	39,612	39,612	39,612	39,930	318
40.411.522.20.27.01	Salaries/Wages Longevity/Bonus	29,819	29,819	29,819	31,176	32,052	2,233
Total	Employee Benefits	113,065	117,474	117,474	118,831	123,290	5,816
40.411.30	Contractual						
40.411.522.30.31.08	Medical Director	24,000	26,400	26,400	26,400	26,822	422
40.411.522.30.34.10	Other Contractual Services	3,396	28,500	52,170	27,170	3,500	25,000-
40.411.522.30.41.01	Telephone Base	2,683	1,700	1,700	3,000	1,700	0
40.411.522.30.41.03	Data Line/Radio Base	34,111	39,600	39,600	42,000	46,136	6,536
40.411.522.30.41.10	Postage	2,386	2,700	2,700	2,400	2,400	300-
40.411.522.30.47.01	Copy Machine Charges	5,346	6,500	6,500	5,607	5,600	900-

Budget flexsheet

Town of Palm Beach

001 General
40 Fire-Rescue
411 Fire Administration

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.411.522.30.47.02	Printing	3,448	4,000	4,000	4,300	2,800	1,200-
40.411.522.30.49.04	Other Miscellaneous Expenses	5,580	1,000	1,000	2,549	2,500	1,500
40.411.522.30.49.05	Bank Service Charges	127	150	150	100	100	50-
Total	Contractual	81,077	110,550	134,220	113,526	91,558	18,992-
40.411.35	Depreciation						
40.411.522.35.59.01	Annual Depreciation	3,153	496	496	496	496	0
Total	Depreciation	3,153	496	496	496	496	0
40.411.50	Commodities						
40.411.522.50.51.01	Office Supplies	10,061	9,500	9,500	9,500	9,500	0
40.411.522.50.51.02	Minor Office Furn/Equip (<$2500)	2,132	1,000	1,000	1,000	1,000	0
40.411.522.50.52.10	Computer Software	5,249	500	500	500	500	0
40.411.522.50.52.12	Other Supplies	12	0	0	0	0	0
40.411.522.50.54.01	Membership Dues	1,647	2,200	2,200	1,682	1,700	500-
Total	Commodities	19,101	13,200	13,200	12,682	12,700	500-
Total	Fire Administration	596,409	624,296	647,966	628,111	617,290	7,006-

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.31.08
Program	Fire Administration
Account Name	Medical Director

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Contracted Medical Director responsible for the medical care and performance provided by all EMT and Paramedic personnel within the Fire Rescue Department. Responsible for establishing and maintaining the medical protocols utilized for the care and treatment of the sick and injured.	24,000	26,400	26,400	26,822	422	1.6%	1.6%
Contract Service - renews annually in February							
Requirement: FS 401.265(1)							
Total	**24,000**	**26,400**	**26,400**	**26,822**	**$ 422**	**1.6%**	**1.6%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.34.10
Program	Fire Administration
Account Name	Other Contractual Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Cleaning/Alterations Uniforms issued to staff personnel requiring alterations, patches, stripes and dry cleaning (6) personnel	3,396	3,500	3,500	3,500	-	0.0%	0.0%
HIPAA Compliance Audit		25,000	23,670	-	(25,000)	-100.0%	-100.0%
External HIPAA audit conducted in FY17 - (Industry recommendation for external audit is every two years.)							
Internal HIPAA audit in alternate years.							
Total	**3,396**	**28,500**	**27,170**	**3,500**	**(25,000)**	**-87.7%**	**-87.1%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.41.01
Program	Fire Administration
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Cell phone charges only through AT&T for Emergency response units (7 Units)	2,683	1,700	3,000	1,700	-	0.0%	-43.3%
Reduction of 3 mobile hotspots that have been cancelled.							
Total	**2,683**	**1,700**	**3,000**	**1,700**	**$ -**	**0.0%**	**-43.3%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.41.03
Program	Fire Administration
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	34,111						
13 in-vehicle modems for mobile data terminals and 4 MIFI units for transfering medical data, replacing 12 air cards		7,000	9,400	11,136	4,136	59.1%	18.5%
Municipal Public Safety Communications Consortium 35% share w/PD. Required for emergency radio system		32,600	32,600	35,000	2,400	7.4%	7.4%
Total	**34,111**	**39,600**	**42,000**	**46,136**	**$ 6,536**	**16.5%**	**9.8%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.41.10
Program	Fire Administration
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Total Postage - covers all programs within Fire Rescue	2,386	2,700	2,400	2,400	(300)	-11.1%	0.0%
Advances in technology have reduced the need for traditional mailing.							
Total	**2,386**	**2,700**	**2,400**	**2,400**	**$ (300)**	**-11.1%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.47.01
Program	Fire Administration
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	5,346						
Administration		2,500	2,500	2,500	-	0.0%	0.0%
Station 1		1,036	1,036	1,036	-	0.0%	0.0%
Station 2		1,007	1,007	1,000	(7)	-0.7%	-0.7%
Station 3		1,064	1,064	1,064	-	0.0%	0.0%
Color copies/staff use as shared printer		893		-	(893)	-100.0%	0.0%
Total	**5,346**	**6,500**	**5,607**	**5,600**	**$ (900)**	**-13.8%**	**-0.1%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.47.02
Program	Fire Administration
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	3,448						
EMS Protocols revisions for all employess		2,000	2,500	1,000	(1,000)	-50.0%	-60.0%
Fire Prevention forms/envelopes		600	600	600	-	0.0%	0.0%
Business card shells for Officers and Staff personnel		1,400	1,200	1,200	(200)	-14.3%	0.0%
Total	**3,448**	**4,000**	**4,300**	**2,800**	**$ (1,200)**	**-30.0%**	**-34.9%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.49.04
Program	Fire Administration
Account Name	Other Miscellaneous Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	5,580						
Advertising for RFP/Positions		300	500	300	-	0.0%	-40.0%
Applicants processing and new hire interviews		500	1,000	1,000	500	100.0%	0.0%
Annual Award ceremony presentations and commendations		200	600	800	600	300.0%	33.3%
Legal transcriptions (investigations)			249	-	-	0.0%	-100.0%
Presidential visit details, refreshments for detailed personnel			200	400	400	100.0%	100.0%
Total	**5,580**	**1,000**	**2,549**	**2,500**	**$ 1,500**	**150.0%**	**-1.9%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.30.49.05
Program	Fire Administration
Account Name	Bank Service Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Service fees	127	150	100	100	(50)	-33.3%	0.0%
From credit card processing							
Total	**127**	**150**	**100**	**100**	**$ (50)**	**-33.3%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.50.51.01
Program	Fire Administration
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office paper/Data supplies for Administartion and Fire Stations	10,061	9,500	9,500	9,500	-	0.0%	0.0%
Total	**10,061**	**9,500**	**9,500**	**9,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.50.51.02
Program	Fire Administration
Account Name	Minor Office Furn/Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Equipment, monitors, key boards, printers	2,132	1,000	1,000	1,000	-	0.0%	0.0%
Total	**2,132**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.50.52.10
Program	Fire Administration
Account Name	Computer Software

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Training CDs and webinars pertinant to updates to EMS billing and HIPAA compliance.	5,249	500	500	500	-	0.0%	0.0%
Total	**5,249**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.411.522.50.54.01
Program	Fire Administration
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,647						
Fire Chiefs Association of Palm Beach County membership dues (8 personnel)		250	250	250	-	0.0%	0.0%
Florida Fire Chiefs Association membership dues (7 personnel)		665	665	665	-	0.0%	0.0%
International Association of Fire Chiefs membership dues (3 personnel)		567	567	567	-	0.0%	0.0%
Training Officers Association of Palm Beach County membership dues (10 personnel)		100	100	100	-	0.0%	0.0%
Palm Beach County EMS Providers Association (3 members)		100	100	100	-	0.0%	0.0%
National Association of EMS Managers membership dues		225	-	-	(225)	-100.0%	0.0%
Florida Association of County EMS membership dues		125	-	-	(125)	-100.0%	0.0%
Rounding		168		18	(150)	-89.3%	100.0%
Total	**1,647**	**2,200**	**1,682**	**1,700**	**(500)**	**-22.7%**	**1.1%**

PROGRAM: OPERATIONS 417

Mission: This division exists to protect life and property through fire protection and suppression, excellent pre-hospital care for sick and injured and mitigation of natural and man-made emergencies.
Main Activities: The most important things we do to fulfill the mission are emergency response for:

- Fire protection and suppression
- Advanced Life Support services and EMS transport
- Hazardous condition response
- Technical Rescue

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	5,072,218	5,077,924	5,294,707	5,466,609	5,466,609	5,912,361	11.67%
Employee Benefits	3,247,185	3,616,649	4,038,380	4,038,380	4,044,254	4,532,583	12.24%
Contractual	123,555	177,375	166,610	178,710	211,438	184,610	10.80%
Commodities	222,743	180,665	221,660	227,455	220,635	211,583	-4.55%
Capital Outlay	26,118	73,691	155,707	178,781	203,781	106,700	-31.47%
Depreciation	524,794	582,292	633,668	633,668	633,668	614,815	-2.98%
Other	-	-	-	-	-	-	0.00%
TOTALS	9,216,613	9,708,596	10,510,732	10,723,603	10,780,385	11,562,652	10.01%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges. The budget is based on the adoption of the Fire Rescue union contract and the costs associated with the addition of 6 new positions for the revision of the Kelly Day benefit. In addition, the increase includes the cost to increase the wages over the contract term to date.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program. Applicable benefit budgets were increased for the 6 additional positions discussed above.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Assistant Fire-Rescue Chief	1.000	1.000	1.000	1.000	1.000
Battalian Chief	3.000	3.000	3.000	3.000	3.000
Division Chief - EMS Coordinator	1.000	1.000	1.000	1.000	1.000
Lieutenant / Paramedic	15.000	18.000	18.000	18.000	21.000
F/F, Driver/Engineer, Paramedic or EMT	15.000	12.000	12.000	12.000	12.000
Firefighter, Paramedic or EMT	27.000	27.000	27.000	27.000	30.000
Fleet Manager	0.200	0.200	0.200	0.200	0.200
Master Mechanic	0.200	0.200	0.200	0.200	0.200
	62.400	62.400	62.400	62.400	68.400

001 General
40 Fire-Rescue
417 Operations

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.417.10	Salaries and Wages						
40.417.526.10.12.01	Regular Salaries/Wages	4,133,664	4,622,707	4,794,609	4,794,609	5,325,775	703,068
40.417.526.10.14.01	Overtime	937,250	650,000	650,000	650,000	566,586	83,414-
40.417.526.10.14.02	Special Assignment Ot	7,010	22,000	22,000	22,000	20,000	2,000-
Total	Salaries and Wages	5,077,924	5,294,707	5,466,609	5,466,609	5,912,361	617,654
40.417.20	Employee Benefits						
40.417.526.20.15.01	Incentive/Education Pay	37,208	35,646	35,646	41,520	41,520	5,874
40.417.526.20.15.04	Field Training Incentive	10,792	12,012	12,012	12,012	12,012	0
40.417.526.20.15.06	Uniform Maintenance	43	0	0	0	0	0
40.417.526.20.15.13	Cell Phone Allowance	2,945	2,722	2,722	2,722	2,722	0
40.417.526.20.15.16	Mechanic Tool Allowance	217	216	216	216	216	0
40.417.526.20.21.01	Fica/Medicare	383,548	350,839	350,839	350,839	400,818	49,979
40.417.526.20.22.01	Retirement Contributions	2,194,515	2,678,603	2,678,603	2,678,603	3,210,165	531,562
40.417.526.20.22.05	Defined Contribution Plan 401(a)	106,983	101,671	101,671	101,671	924	100,747-
40.417.526.20.22.06	Town Discretionary DC Contributior	41,886	4,769	4,769	4,769	0	4,769-
40.417.526.20.23.01	Group Insurance Fixed	708,034	706,225	706,225	706,225	746,120	39,895
40.417.526.20.27.01	Salaries/Wages Longevity/Bonus	130,478	145,677	145,677	145,677	118,086	27,591-
Total	Employee Benefits	3,616,649	4,038,380	4,038,380	4,044,254	4,532,583	494,203
40.417.30	Contractual						
40.417.526.30.34.10	Other Contracted Services	138,215	133,500	133,500	153,500	151,000	17,500
40.417.526.30.40.02	Training/Certification	132	0	0	0	0	0
40.417.526.30.41.04	Radio Repair and Parts	19,376	19,610	19,610	27,110	19,610	0
40.417.526.30.46.02	Vehicle Maint - External	7,653	3,500	3,500	8,451	5,000	1,500

001 General
40 Fire-Rescue
417 Operations

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.417.526.30.46.04	Other Equip Maintenance	10,776	8,000	8,000	6,224	7,000	1,000-
40.417.526.30.46.13	Minor Bldg Constr (<$50,000)	1,223	2,000	14,100	16,153	2,000	0
Total	Contractual	177,375	166,610	178,710	211,438	184,610	18,000
40.417.35	Depreciation						
40.417.526.35.59.01	Annual Depreciation	582,292	633,668	633,668	633,668	614,815	18,853-
Total	Depreciation	582,292	633,668	633,668	633,668	614,815	18,853-
40.417.50	Commodities						
40.417.526.50.52.01	Chemical/Cleaning Sup	11,515	9,500	9,500	9,500	9,500	0
40.417.526.50.52.02	Vehicle Maintenance	6,044	5,500	5,500	5,500	5,500	0
40.417.526.50.52.05	Fuel/Motor Oil	31,825	48,000	48,000	40,000	40,000	8,000-
40.417.526.50.52.06	Uniform	46,933	55,260	56,978	61,050	65,800	10,540
40.417.526.50.52.08	Medical Supplies	57,313	70,000	72,542	68,000	68,000	2,000-
40.417.526.50.52.12	Other Supplies	13,162	7,400	8,935	10,600	4,000	3,400-
40.417.526.50.52.18	Minor Operating Equip (<$2500)	13,588	20,000	20,000	20,000	17,583	2,417-
40.417.526.50.54.03	Permits/Certification Fees	285	6,000	6,000	5,985	1,200	4,800-
Total	Commodities	180,665	221,660	227,455	220,635	211,583	10,077-
40.417.60	Capital Outlay						
40.417.526.60.64.01	Vehicles	0	0	0	0	3,900	3,900
40.417.526.60.64.03	Machinery and Equipment (>$2,50(	60,673	85,882	108,956	108,956	12,800	73,082-
40.417.526.60.64.09	Grant Equipment	13,018	69,825	69,825	94,825	90,000	20,175
Total	Capital Outlay	73,691	155,707	178,781	203,781	106,700	49,007-
40.417.70	Debt Service						

Budget flexsheet

Town of Palm Beach

001 General
40 Fire-Rescue
417 Operations

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Debt Service	0	0	0	0	0	0
Total	Operations	9,708,596	10,510,732	10,723,603	10,780,385	11,562,652	1,051,920

Budget line Item Detail	
Department	Fire
Account Number	001.40.417.526.30.34.10
Program	Operations
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	138,215						
United Compressor - air quality testing for breathing air compressor **per NFPA 1989 standard.**		1,650	1,650	1,650	-	0.0%	0.0%
Pro-Med - bio-hazard waste disposal - **per F.A.C. Chp 64E-16 and OSHA 29 CFR 1910.1030**		1,050	1,050	1,050	-	0.0%	0.0%
Protective gear cleaning, inspection and repair. **National Fire Protection Association requirement Standard 1851**.		8,000	8,000	8,000	-	0.0%	0.0%
Celebrity Cleaners - Cleaning/Alterations for uniforms to personnel requiring alterations, patches, stripes and dry cleaning		1,000	1,000	1,000	-	0.0%	0.0%
Autovent, (machine that provides automatic ventilation during a cardiac event) **-** Preventive maintenance contract.		1,350	1,350	1,350	-	0.0%	0.0%
AED (Automated External Defibrillator) **-** maintenance (10) units		850	850	1,950	1,100	129.4%	129.4%
Self contained breathing apparatus flow tests - **NFPA 1852**		2,000	2,000	2,000	-	0.0%	0.0%
Palm Beach County Fleet Maintenance Contract - for repair and maintenance of department's emergency response units.		117,600	137,600	134,000	16,400	13.9%	-2.6%
Total	**138,215**	**133,500**	**153,500**	**151,000**	**$ 17,500**	**13.1%**	**-1.6%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.30.41.04
Program	Operations
Account Name	Radio Repair and Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	19,376						
Radio maintenace contract with Citation Communications for repair of portable radios and communications equipment.		14,610	22,110	14,610	-	0.0%	-33.9%
In-house repairs and maintenance costs for parts for mics, radio knobs, batteries, antennas, damaged radios due to age.		5,000	5,000	5,000	-	0.0%	0.0%
Total	**19,376**	**19,610**	**27,110**	**19,610**	**$ -**	**0.0%**	**-27.7%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.30.46.02
Program	Operations
Account Name	Vehicle Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Minor vehicle repairs for Staff vehicles by outside vendors and not covered by vehicle maintenance contract.	7,653	3,500	8,451	5,000	1,500	42.9%	-40.8%
Increase in FY17 estimate due to age of vehicles and increase in repair costs.							
Reduction in proposed FY18 costs due to request for replacement of one Staff vehicle from equipment replacement fund.							
Total	**7,653**	**3,500**	**8,451**	**5,000**	**$ 1,500**	**42.9%**	**-40.8%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.30.46.04
Program	Operations
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Recharge of emergency vehicles extinguishers - **per NFPA 10**	4,130	1,300	1,300	1,300	-	0.0%	0.0%
Outside repair of firefighting tools and equipment such as chainsaws, Tempest fans, Amkus tool, Thermal Imaging Cameras, Mako,etc.	4,495	2,700	3,867	4,000	1,300	48.1%	3.4%
Small appliance repairs, i.e. dishwashers, washing machine, dryer, ice machine, hydrants, etc.	2,137	2,000	397	1,700	(300)	-15.0%	328.2%
Exhaust system maintenance	14	1,000	-	-	(1,000)	-100.0%	0.0%
Hydrostatic testing (every 6 years) - required **per NFPA 10 and OSHA 29 CFR 1910.157(f)(1)**		1,000	660	-	(1,000)	-100.0%	-100.0%
Total	**10,776**	**8,000**	**6,224**	**7,000**	**$ (1,000)**	**-12.5%**	**12.5%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.30.46.13
Program	Operations
Account Name	Minor Bldg Constr (<$50,000)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Repairs to facilities such as security camers, security key pads; updates to file room and break room, etc.	1,223	2,000	16,153	2,000	-	0.0%	-87.6%
The increase in FY17 estimates reflect expenses for modifications to Fire Station 2 third flor administrative areas for efficiency and storage, as well as landscape improvements to Fire Station 3							
Total	**1,223**	**2,000**	**16,153**	**2,000**	**$ -**	**0.0%**	**-87.6%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.01
Program	Operations
Account Name	Chemical/Cleaning Sup

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Chemical & cleaning supplies for all stations includes: mops, buckets, brooms and handles, plungers, brushes, cleaning supplies, vehicle wax and wash, toilet paper, hand towels, etc. for all 3 stations and Administrative offices.	11,515	9,500	9,500	9,500	-	0.0%	0.0%
Total	**11,515**	**9,500**	**9,500**	**9,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.02
Program	Operations
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
parts, tires, batteries, etc.; repairs on staff vehicles done by mechanic	6,044	5,500	5,500	5,500	-	0.0%	0.0%
Total	**6,044**	**5,500**	**5,500**	**5,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.05
Program	Operations
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
All fuel and motor oil costs	31,825	48,000	40,000	40,000	(8,000)	-16.7%	0.0%
Total	**31,825**	**48,000**	**40,000**	**40,000**	**$ (8,000)**	**-16.7%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.06
Program	Operations
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniforms and bedding including: shoes/boots, caps, badges, shirts, pants, jackets, ect.	35,983	41,440	41,100	48,000	6,560	15.8%	16.8%
Personal Protective Equipment (PPE) including: bunker coat/pants, gloves, hoods, ect.	10,950	13,820	14,200	12,050	(1,770)	-12.8%	-15.1%
Firefighting helmets			5,750	5,750	5,750	100.0%	0.0%
Total	**46,933**	**55,260**	**61,050**	**65,800**	**$ 10,540**	**19.1%**	**7.8%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.08
Program	Operations
Account Name	Medical Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
All medical supplies / drugs including:	57,313	70,000	68,000	68,000	(2,000)	-2.9%	0.0%
Stretcher sheets							
Medical Oxygen							
Equipment supplies (Zoll and Autopulse)							
Syringes							
Catheters							
Airway Kits							
Gastric Tubes							
Sharpes Containers							
Bio-hazard bags							
Masks							
Adhesive Tape							
Protective gloves/gowns							
Medications							
Total	**57,313**	**70,000**	**68,000**	**68,000**	**\$ (2,000)**	**-2.9%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.12
Program	Operations
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	13,162						
Miscellaneous supplies for day-to-day operations of the fire rescue stations include: garden hoses, rags, batteries, water filters, misc.		1,600	2,500	2,000	400	25.0%	-20.0%
Expendable supplies - foam, absorbent, etc.		1,500	2,000	1,900	400	26.7%	-5.0%
Annual fit tests for personal issued self contained breathing apparatus masks per **NFPA 1981 and OSHA 1910.134**		100	100	100	-	0.0%	0.0%
Recliners for Station 1 (6)		4,200	6,000	-	(4,200)	-100.0%	-100.0%
Total	**13,162**	**7,400**	**10,600**	**4,000**	**$ (3,400)**	**-45.9%**	**-62.3%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.52.18
Program	Operations
Account Name	Minor Operating Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Small equipment and applicances for fire rescue stations.	13,588						
Hydrant testing equipment		600	600	600	-	0.0%	0.0%
Fire Hose		6,000	6,000	6,000	-	0.0%	0.0%
Saw Blades		1,000	1,000	1,000	-	0.0%	0.0%
Small Hand Tools & Equipment, i.e. hammers, pry bars, axes, nozzles, chain saws, gas monitors, flashlights, bolt cutters, leak kits, etc.		3,000	3,000	3,000	-	0.0%	0.0%
Firefighter personal escape rope - individual emergency escape gear.		9,400	9,400	-	(9,400)	-100.0%	-100.0%
Life Safety Rope for fire apparatus - carried on apparatus - required **per NFPA 1983**		-	-	2,010	2,010	100.0%	100.0%
Firecom Headsets & Modules (15) hardwired for fire apparatus - replaces wireless system that is unreliable and costly to repair.		-	-	4,973	4,973	100.0%	100.0%
Total	**13,588**	**20,000**	**20,000**	**17,583**	**$ (2,417)**	**-12.1%**	**-12.1%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.50.54.03
Program	Operations
Account Name	Permits/Certification Fees

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
License and certifications required to maintain operations.	285						
County vehicle licensing		200	200	200	-	0.0%	0.0%
State certificate renewals for Fire Inspector, Fire Instructor, etc.		600	600	1,000	400	66.7%	66.7%
State Advanced Life Support License		1,625	1,625	-	(1,625)	-100.0%	-100.0%
Certificate of Public Convenience & Necessity COPCN (every 5 years)		500	500	-	(500)	-100.0%	-100.0%
EMT/Paramedic recertifications (every 2 yrs)		3,075	3,060	-	(3,075)	-100.0%	-100.0%
Total	**285**	**6,000**	**5,985**	**1,200**	**$ (4,800)**	**-80.0%**	**-79.9%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.60.64.03
Program	Operations
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	60,673						
Opticon Devices for Major Intersections		57,000	80,074	-	(57,000)	-100.0%	-100.0%
Autopulse Systems - balance not covered by Equipment Replacement Fund		9,757	9,757	-	(9,757)	-100.0%	-100.0%
SCBA and accessory parts - balance not covered by Equipment Replacement Fund		19,125	19,125	-	(19,125)	-100.0%	-100.0%
Extrication Equipment - balance not covered by Equipment Replacement Fund		-	-	12,800	12,800	100.0%	100.0%
Total	**60,673**	**85,882**	**108,956**	**12,800**	**$ (73,082)**	**-85.1%**	**-88.3%**

Budget line Item Detail

Department	Fire
Account Number	001.40.417.526.60.64.09
Program	Operations
Account Name	Grant Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
EMS Grant - Palm Beach County; Per FS Chp 401, Part II, 401.111 - 401.113 from the State EMS Trust Fund to the Counties to improve and expand EMS services. County EMS grants are 100% funded and equipment purchased; then reimbursed by Palm Beach County 100% as revenue.							
FY16 Knox Medvault & Key Secure Systems;	13,018	-	-	-	-	0.0%	0.0%
FY17 Laerdal Simulation Mannequin	-	-	25,000	-	-	0.0%	-100.0%
FY18 -to be determined based on department need and Palm Beach County EMS office grant priorities.	-	-	-	25,000	25,000	100.0%	100.0%
EMS Grant - State of Florida - Per FS Chp 401, Part II, 401-111-401.113 from the State EMS Trust Fund for increasing levels of EMS service. The State Grant is a 25%/75% matching grant. Matching grants are 100% funded and equipment purchased; then reimbursed by the State 75% as revenue.							
FY17 - Stryker Power Load Stretchers	-	69,825	69,825	-	(69,825)	-100.0%	-100.0%
FY18 -Electronic fire reporting and EMS patient care reporting and analysis software used to document calls and provide for quality assurance. This software is needed to comply with state and national data collection standards. Our current software does not meet the new EMS reporting standards.	-	-	-	65,000	65,000	100.0%	100.0%
Total	**13,018**	**69,825**	**94,825**	**90,000**	**$ 20,175**	**28.9%**	**-5.1%**

PROGRAM: TRAINING 418

Mission: This division exists to provide fire and EMS training to all personnel to ensure state of the art, competent and safe operations to best serve the citizens of Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Develop and deliver pertinent classroom and hands-on training for Fire, EMS, Haz Mat, Technical Rescue and all aspects for fire-rescue operations
- Seek opportunities for training that continually keep the department on the cutting edge of the fire-rescue field

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	127,824	128,661	129,982	129,982	129,982	135,827	4.50%
Employee Benefits	72,166	37,640	36,401	36,401	35,675	92,187	153.25%
Contractual	127,849	114,531	153,400	170,690	147,108	141,595	-7.70%
Commodities	2,972	5,446	3,800	3,800	4,320	10,480	175.79%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	330,811	286,278	323,583	340,873	317,085	380,089	17.46%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Division Chief - Training/Safety	1.000	1.000	1.000	1.000	1.000

Budget flexsheet

Town of Palm Beach

001 General
40 Fire-Rescue
418 Training

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.418.10	Salaries and Wages						
40.418.529.10.12.01	Regular Salaries/Wages	128,661	129,982	129,982	129,982	135,827	5,845
Total	Salaries and Wages	128,661	129,982	129,982	129,982	135,827	5,845
40.418.20	Employee Benefits						
40.418.529.20.15.01	Incentive/Education Pay	826	1,326	1,326	600	1,326	0
40.418.529.20.15.13	Cell Phone Allowance	1,299	1,296	1,296	1,296	1,296	0
40.418.529.20.21.01	Fica/Medicare	8,975	10,490	10,490	10,490	10,455	35-
40.418.529.20.22.01	Retirement Contributions	0	0	0	0	56,265	56,265
40.418.529.20.22.05	Defined Contribution Plan 401(a)	1,728	0	0	0	0	0
40.418.529.20.22.06	Town Discretionary DC Contributior	1,728	0	0	0	0	0
40.418.529.20.23.01	Group Insurance Fixed	11,347	11,318	11,318	11,318	11,409	91
40.418.529.20.27.01	Salaries/Wages Longevity/Bonus	11,737	11,971	11,971	11,971	11,436	535-
Total	Employee Benefits	37,640	36,401	36,401	35,675	92,187	55,786
40.418.30	Contractual						
40.418.529.30.34.10	Other Contracted Services	35,741	71,400	88,690	71,408	64,600	6,800-
40.418.529.30.40.02	Training/Certification	47,363	36,000	36,000	40,200	39,400	3,400
40.418.529.30.40.03	Educational Reimbursement	10,341	30,000	30,000	20,000	25,000	5,000-
40.418.529.30.40.10	Travel and Per Diem	18,931	12,000	12,000	12,000	9,195	2,805-
40.418.529.30.40.11	Travel/Town Business	50	500	500	0	0	500-
40.418.529.30.40.20	Community Education	2,091	3,500	3,500	3,500	3,400	100-
40.418.529.30.49.04	Other Miscellaneous Exp.	14	0	0	0	0	0
Total	Contractual	114,531	153,400	170,690	147,108	141,595	11,805-
40.418.50	Commodities						

001 General
40 Fire-Rescue
418 Training

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
40.418.529.50.52.18	Minor Operating Equip (<$2500)	1,029	1,000	1,000	2,100	2,000	1,000
40.418.529.50.54.02	Publications/Subscriptions	4,417	2,800	2,800	2,220	2,200	600-
40.418.529.50.55.01	Training	0	0	0	0	6,280	6,280
Total	Commodities	5,446	3,800	3,800	4,320	10,480	6,680
40.418.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Training	286,278	323,583	340,873	317,085	380,089	56,506

Budget line Item Detail	
Department	Fire
Account Number	001.40.418.529.30.34.10
Program	Training
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	35,741						
Target Solutions online training program (87) users @89 per user		7,930	7,938	8,000	70	0.9%	0.8%
Online Training Calendar		100	100	100	-	0.0%	0.0%
Electro Cardiogram and Heart Rhythm Analysis Training for operations personnel		6,300	6,300	6,300	-	0.0%	0.0%
Live Fire Training quarterly, 27 sessions		23,700	23,700	23,500	(200)	-0.8%	-0.8%
Grow Your Captains.com Department Leadership coach/Training/Webinars		10,000	10,000	10,000	-	0.0%	0.0%
Pediatric Advance Life Support (PALS) certification Training to efficiently and effectively manage critically ill infants and children				5,900	5,900	100.0%	100.0%
Advance Cardiac Life Support (ACLS) Training to teach personnel urgent treatment of cardiac arrest, stroke and other life-threatening medical emergencies		5,270	5,270	-	(5,270)	-100.0%	-100.0%
Hazardous Materials refresher training to specify minimum competencies required for those who respond to hazardous materials/WMD incidents and necessary for a risk-based response to these incidents.		2,500	2,500	-	(2,500)	-100.0%	-100.0%
EMS Skills based training		10,800	10,800	-	(10,800)	-100.0%	-100.0%
Mass Casualty Incident (MCI) management training to address medical triage, treatment, and transport of injured patients.		-	-	3,200	3,200	100.0%	100.0%
Active Shooter Training for Fire Rescue personnel operating with other Law Enforcement agencies.		-	-	5,000	5,000	100.0%	100.0%
Trauma assessment Training to teach operations personnel how to manage injuries caused by incidents (ie. Traffic accidents, falls, explosions, etc..)		-	-	2,600	2,600	100.0%	100.0%
PHTLS recertification to teach paramedics how to treat patients with multiple injuries and transport those patients to the appropriate medical facility.		4,800	4,800	-	(4,800)	-100.0%	-100.0%
Total	**35,741**	**71,400**	**71,408**	**64,600**	**(6,800)**	**-9.5%**	**-9.5%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.30.40.02
Program	Training
Account Name	Training/Certification

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Courses for recertification/job development.	47,363						
Professional courses		12,000	-	-	(12,000)	-100.0%	0.0%
Fire Instructor (4 personnel)		-	1,000	1,000	1,000	100.0%	0.0%
Driver Engineer Certifications (7 Personnel)		-	4,400	4,400	4,400	100.0%	0.0%
Company Officer Certification (4 Personnel)		-	4,000	4,000	4,000	100.0%	0.0%
Fire Inspector (2 Personnel)		-	2,600	2,600	2,600	100.0%	0.0%
Paramedic recertification		3,000	3,000	3,000	-	0.0%	0.0%
Paramedic certification program that lasts approx. 52 weeks. (3) personnel @5,600 per person		16,800	25,200	16,800	-	0.0%	-33.3%
Public Safety Leadership Training Program		4,200	-	4,250	50	1.2%	100.0%
Succession Plannning Training for personnel attending executive level classes							
Data Analysis and techinical presentations (2 Personnel) @ $650 / person		-	-	1,300	1,300	100.0%	100.0%
Managing Discipline in the Fire Service (3 personnel @ $350 / person)		-	-	1,050	1,050	100.0%	100.0%
Incident Command Certification program -BLUE Card- (2 personnel @ $500 /person		-	-	1,000	1,000	100.0%	100.0%
Total	**47,363**	**36,000**	**40,200**	**39,400**	**3,400**	**9.4%**	**-2.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.30.40.03
Program	Training
Account Name	Educational Reimbursement

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
College level educational courses; Tuition reimbursement including registration, course materials and fees.							
	10,341						
Division Chief/Training		6,000	6,000	5,000	(1,000)	-16.7%	-16.7%
Battalion Chief		2,000	2,000	1,400	(600)	-30.0%	-30.0%
Lieutenant/Paramedic		7,000	4,000	6,200	(800)	-11.4%	55.0%
Lieutenant/Paramedic		-	-	2,200	2,200	100.0%	100.0%
Lieutenant/Paramedic		2,500	2,000	2,000	(500)	-20.0%	0.0%
Lieutenant/Paramedic		7,000	3,000	4,200	(2,800)	-40.0%	40.0%
Lieutenant/Paramedic		5,500	3,000	4,000	(1,500)	-27.3%	33.3%
Total	**10,341**	**30,000**	**20,000**	**25,000**	**(5,000)**	**-16.7%**	**25.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.30.40.10
Program	Training
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel expenses, excluding registrations							
	18,931						
National Fire Academy (4 personnel) @ $160 / person)		1,000	1,000	650	(350)	-35.0%	-35.0%
Fire Rescue East Conference (2 personnel @ $660 / person)		2,000	2,000	1,320	(680)	-34.0%	-34.0%
Florida Fire Chiefs Conference (2 personnel @ $1,000 / person)		4,000	3,500	2,000	(2,000)	-50.0%	-42.9%
Fire Training Academy, training conferences, hands on training sponsored by other agencies for operation personnel		5,000	5,500	5,225	225	4.5%	
Total	**18,931**	**12,000**	**12,000**	**9,195**	**(2,805)**	**-23.4%**	**-23.4%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.30.40.11
Program	Training
Account Name	Travel/Town Business

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel expenses for professional association meetings or Town business.	50	500	-	-	(500)	-100.0%	0.0%
Total	**50**	**500**	**-**	**-**	**(500)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.30.40.20
Program	Training
Account Name	Community Education

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,091						
Annual Public Safety Open House event		1,000	1,000	1,500	500	50.0%	50.0%
Health & Wellness events (Brown Bag Event)		1,000	1,000	900	(100)	-10.0%	-10.0%
EMS Week (annually in May)		500	500	200	(300)	-60.0%	-60.0%
Public Forums / Displays (Condo & Association mtg)		500	500	300	(200)	-40.0%	-40.0%
Telecommunications Week (annually in April)		500	500	500	-	0.0%	0.0%
Total	**2,091**	**3,500**	**3,500**	**3,400**	**(100)**	**-2.9%**	**-2.9%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.50.52.18
Program	Training
Account Name	Minor Operating Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Miscellaneous tools & equipment for training drills							
	1,029						
Small tools and materials for training prop construction		1,000	2,100	2,000	1,000	100.0%	-4.8%
Total	**1,029**	**1,000**	**2,100**	**2,000**	**1,000**	**100.0%**	**-4.8%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.50.54.02
Program	Training
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	4,417						
Fire House Magazine		60	60	60	-	0.0%	0.0%
EMS Best Practices		230		-	(230)	-100.0%	0.0%
Fire Engineering		60	60	60	-	0.0%	0.0%
Fire Chief Magazine		150	-	-	(150)	-100.0%	0.0%
Code Inspection Law		200	-	-	(200)	-100.0%	0.0%
Palm Beach Daily News (4)		2,100	2,100	2,080	(20)	-1.0%	-1.0%
					-	0.0%	0.0%
Total	**4,417**	**2,800**	**2,220**	**2,200**	**(600)**	**-21.4%**	**-0.9%**

Budget line Item Detail

Department	Fire
Account Number	001.40.418.529.50.55.01
Program	Training
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training Expenses - Registrations	-						
National Fire Academy		-	-	990	990	100.0%	100.0%
Fire Rescue East Conference		-	-	1,050	1,050	100.0%	100.0%
Florida Fire Chiefs Conf.		-	-	990	990	100.0%	100.0%
Fire Department Instructors Conference (FDIC)		-	-	2,200	2,200	100.0%	100.0%
Orlando Fire, Ft. Lauderdale Fire Expo		-	-	1,050	1,050	100.0%	100.0%
Total	**-**	**-**	**-**	**6,280**	**6,280**	**100.0%**	**100.0%**

PROGRAM: OCEAN RESCUE 419

Mission: This division exists to provide for the safety and security of beach patrons.

Main Activities: The most important things we do to fulfill the mission are:
- Ensure that lifeguards maintain top physical conditioning
- Participate in first-aid training programs, parking enforcement and local sea turtle conservation program
- Inform public of hazards through signs, condition boards, flags, beach report and verbal
- Continually train staff in environmental conditions and hazards, medical skills, and rescue techniques
- Take proactive measures to ensure the safety of swimmers

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	340,204	346,242	383,598	383,598	388,598	423,516	10.41%
Employee Benefits	284,890	285,073	299,326	299,326	299,326	324,895	8.54%
Contractual	-	413	3,200	3,200	3,200	3,200	0.00%
Commodities	8,713	2,058	4,500	4,500	4,500	4,500	0.00%
Capital Outlay	-	-	500	500	-	-	-100.00%
Depreciation	11,717	12,130	12,130	12,130	12,130	2,543	-79.04%
Other	-	-	-	-	-	-	0.00%
TOTALS	645,524	645,916	703,254	703,254	707,754	758,654	7.88%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Supervisor Lifeguard	1.000	1.000	1.000	1.000	1.000
Lifeguard On-Call	3.000	3.000	3.000	3.000	3.000
Lifeguard	5.000	5.000	5.000	5.000	5.000
	9.000	9.000	9.000	9.000	9.000

001 General
40 Fire-Rescue
419 Ocean Rescue

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
40.419.10	Salaries and Wages						
40.419.526.10.12.01	Regular Salaries/Wages	333,116	378,598	378,598	378,598	418,516	39,918
40.419.526.10.14.01	Overtime	13,126	5,000	5,000	10,000	5,000	0
Total	Salaries and Wages	346,242	383,598	383,598	388,598	423,516	39,918
40.419.20	Employee Benefits						
40.419.526.20.15.01	Incentive/Education Pay	7,255	7,176	7,176	7,176	7,176	0
40.419.526.20.15.13	Cell Phone Allowance	650	650	650	650	650	0
40.419.526.20.21.01	Fica/Medicare	26,922	29,300	29,300	29,300	32,576	3,276
40.419.526.20.22.01	Retirement Contributions	150,269	163,443	163,443	163,443	188,431	24,988
40.419.526.20.22.05	Defined Contribution Plan 401(a)	7,201	6,678	6,678	6,678	8,778	2,100
40.419.526.20.22.06	Town Discretionary DC Contributior	7,201	6,678	6,678	6,678	0	6,678-
40.419.526.20.23.01	Group Insurance Fixed	68,080	67,906	67,906	67,906	68,452	546
40.419.526.20.27.01	Salaries/Wages Longevity/Bonus	17,495	17,495	17,495	17,495	18,832	1,337
Total	Employee Benefits	285,073	299,326	299,326	299,326	324,895	25,569
40.419.30	Contractual						
40.419.526.30.46.02	Vehicle Maintenance - External	413	0	0	0	0	0
40.419.526.30.46.04	Other Equip Maintenance	0	3,200	3,200	3,200	3,200	0
Total	Contractual	413	3,200	3,200	3,200	3,200	0
40.419.35	Depreciation						
40.419.526.35.59.01	Annual Depreciation	12,130	12,130	12,130	12,130	2,543	9,587-
Total	Depreciation	12,130	12,130	12,130	12,130	2,543	9,587-
40.419.50	Commodities						

001 General
40 Fire-Rescue
419 Ocean Rescue

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
40.419.526.50.52.03	Building Maint Supplies	0	400	400	400	400	0
40.419.526.50.52.12	Other Supplies	787	1,100	1,100	1,100	1,100	0
40.419.526.50.52.18	Minor Operating Equip (<$2500)	1,271	2,900	2,900	2,900	2,900	0
40.419.526.50.54.01	Membership Dues	0	100	100	100	100	0
Total	Commodities	2,058	4,500	4,500	4,500	4,500	0
40.419.60	Capital Outlay						
40.419.526.60.64.01	Vehicles	0	500	500	0	0	500-
Total	Capital Outlay	0	500	500	0	0	500-
Total	Ocean Rescue	645,916	703,254	703,254	707,754	758,654	55,400
Total	Fire-Rescue	11,237,199	12,161,865	12,415,696	12,433,335	13,318,685	1,156,820
Total	General	11,237,199	12,161,865	12,415,696	12,433,335	13,318,685	1,156,820
Grand Total		11,237,199	12,161,865	12,415,696	12,433,335	13,318,685	1,156,820

Budget line Item Detail

Department	Fire
Account Number	001.40.419.526.30.46.04
Program	Ocean Rescue
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	-						
Repairs to rescue boat, towers, boards, etc.		3,200	450	400	(2,800)	-87.5%	-11.1%
Tower relocations (during weather events)		-	2,750	2,800	2,800	100.0%	1.8%
Total	**-**	**3,200**	**3,200**	**3,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.419.526.50.52.03
Program	Ocean Rescue
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paint; parts for minor repairs	-	400	400	400	-	0.0%	0.0%
Total	**-**	**400**	**400**	**400**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.419.526.50.52.12
Program	Ocean Rescue
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Information flags, soap, towels, bleach, cleaners and sunscreen	787	1,100	1,100	1,100	-	0.0%	0.0%
Total	**787**	**1,100**	**1,100**	**1,100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.419.526.50.52.18
Program	Ocean Rescue
Account Name	Minor Operating Equip (<$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,271						
Rescue lines, rescue bouys, beach signs, cones, tower chairs, binoculars		2,000	2,000	2,000	-	0.0%	0.0%
Rescue Board		900	900	900	-	0.0%	0.0%
Total	**1,271**	**2,900**	**2,900**	**2,900**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Fire
Account Number	001.40.419.526.50.54.01
Program	Ocean Rescue
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Ocean Rescue Chiefs' Association	-	100	100	100	-	0.0%	0.0%
Lifeguard Supervisor							
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

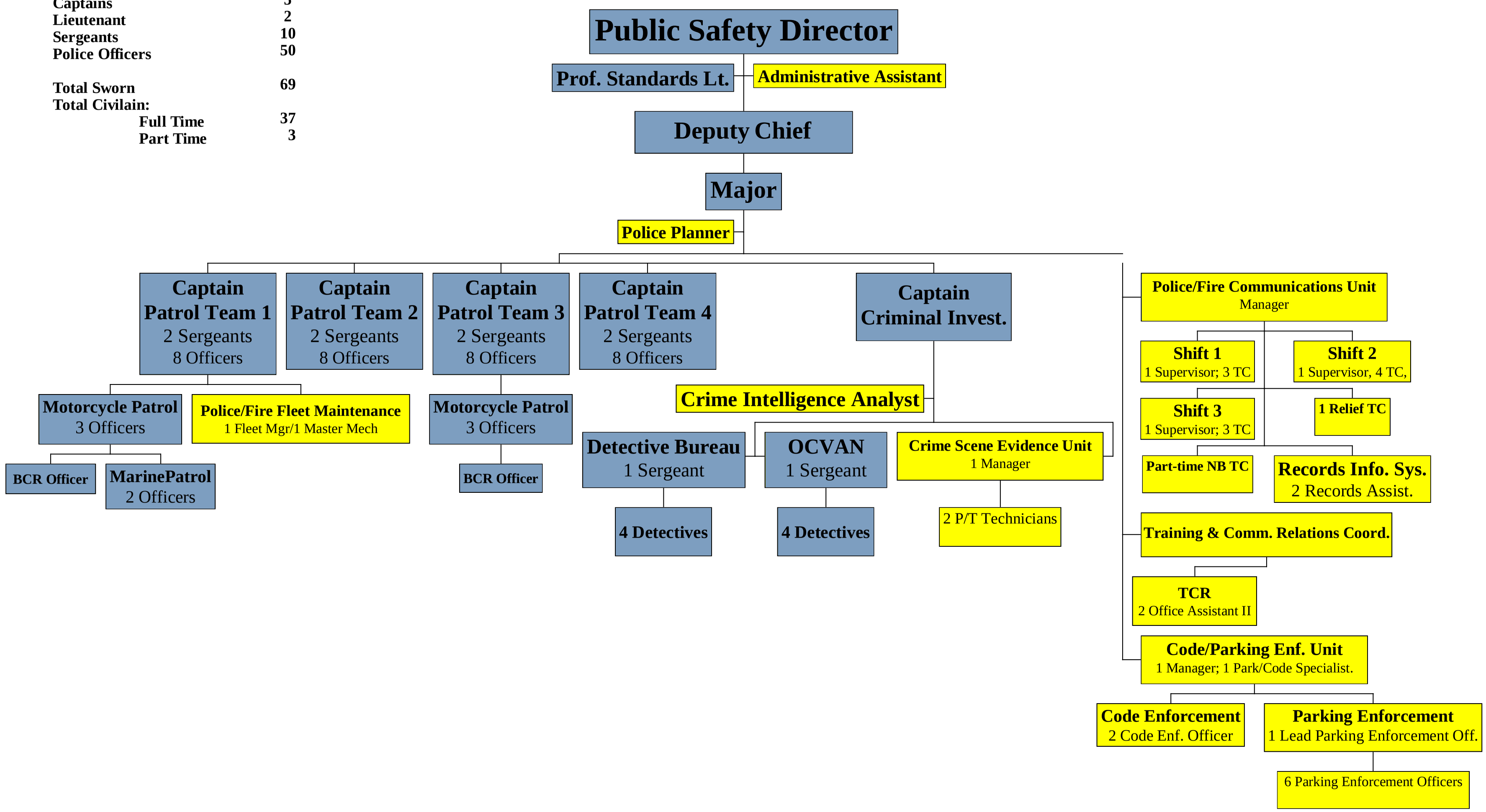
Department	Fire
Account Number	001.40.419.526.60.64.01
Program	Ocean Rescue
Account Name	Vehicles

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Honda ATV - balance of funding not covered in Equipment Replacement Fund	-	500	-	-	(500)	-100.0%	0.0%
Total	**-**	**500**	**-**	**-**	**$ (500)**	**-100.0%**	**0.0%**

PALM BEACH POLICE DEPARTMENT
ORGANIZATIONAL CHART
FY18 BUDGET

Staffing Level

Position	Authorized #
Public Safety Director	1
Deputy Chief	1
Captains	5
Lieutenant	2
Sergeants	10
Police Officers	50
Total Sworn	69
Total Civilain:	
Full Time	37
Part Time	3



DEPARTMENT: POLICE

Mission: The Palm Beach Police Department is dedicated to:

- the prevention of crime and the protection of life and property;
- the preservation of peace, order and safety;
- the enforcement of laws and ordinances; and,
- the safeguarding of constitutional guarantees

Through pro-active and creative means.

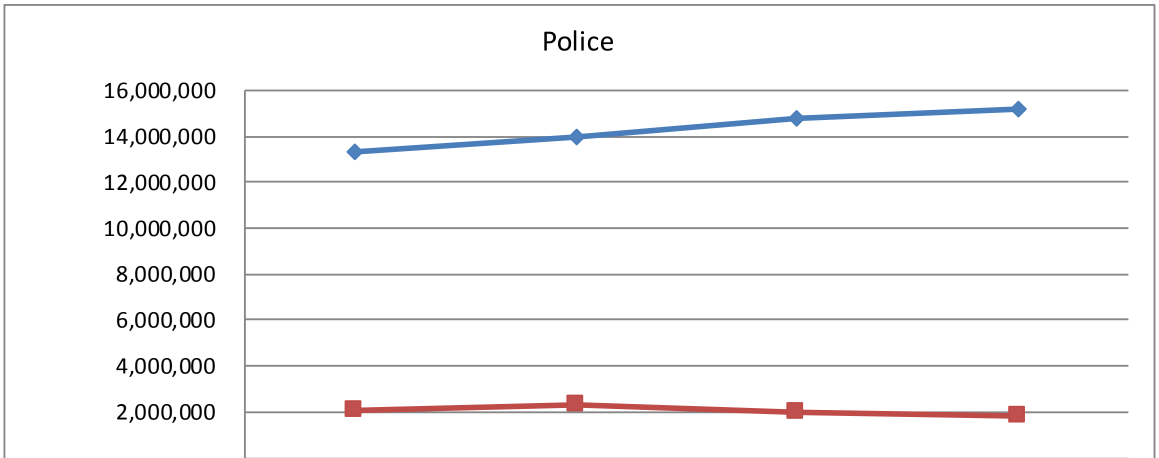
Revenue Summary

	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Change
Residential Parking Plans	70,000	74,840	87,500	87,500	93,500	6.86%
Bullet Proof Vests Grant	4,212	2,566	5,000	5,000	19,000	280.00%
911 Equip Reimbursement	99,026	95,593	108,000	10,000	20,000	-81.48%
Seized Tag	2,667	200	3,000	200	200	-93.33%
$12.50 Citation Monies	-	-	5,000	-	-	-100.00%
Special Assignment Ot - Other	672,086	899,372	500,000	500,000	500,000	0.00%
Police Id Cards	20,295	16,704	17,500	17,500	17,500	0.00%
Burglar Alarm False Alarm Fees	79,719	55,756	70,000	55,000	60,000	-14.29%
Burglar Alarm Registration Fee	95,745	94,586	95,000	95,000	95,000	0.00%
Burglar Alarm - Penalties	7,200	5,836	5,000	5,000	5,000	0.00%
Burglar Alarm - Direct Connect	13,661	20,615	20,000	23,000	23,000	15.00%
Valet Parking Permit	11,100	13,675	10,000	10,000	10,000	0.00%
Fines - Other Parking	617,897	672,944	725,000	490,000	652,500	-10.00%
Fines - Parking Meters	85,667	54,408	75,000	26,000	67,500	-10.00%
Row Parking Violation Fines	9,400	27,987	15,000	20,000	30,000	100.00%
Moving Violations	12,404	9,066	10,000	10,000	10,000	0.00%
Revenue/2nd $ Funding	1,864	376	2,000	-	2,000	0.00%
Boot Fees	21,700	22,750	26,000	20,000	20,000	-23.08%
Penalty - Other Parking	169,867	178,039	190,000	140,000	175,500	-7.63%
Penalty - Parking Meters	29,171	18,563	27,000	15,000	24,300	-10.00%
Rebate For Town Towing	2,631	3,323	2,000	2,600	2,500	25.00%
	2,026,312	2,267,199	1,998,000	1,531,800	1,827,500	-8.53%

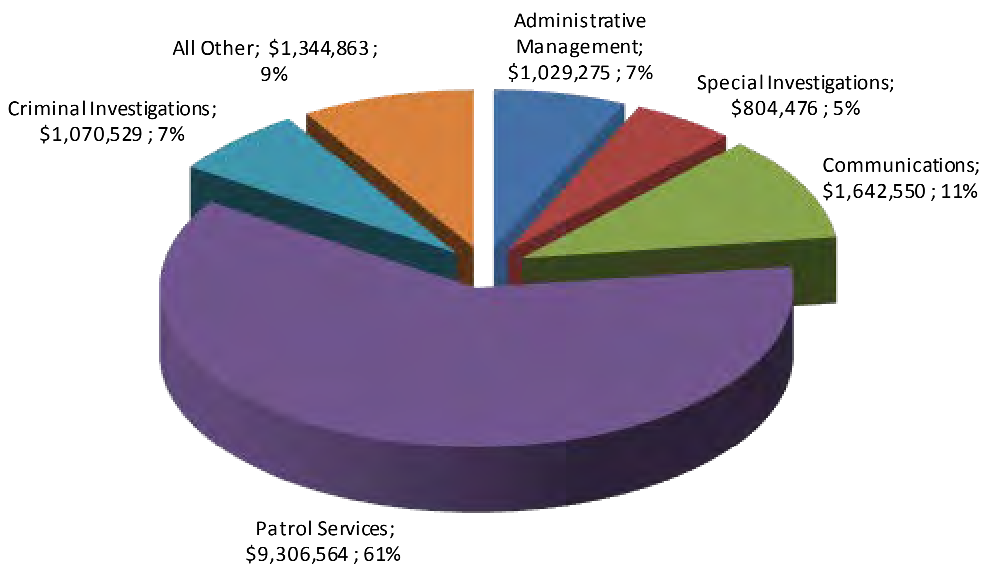
Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	7,380,579	7,617,017	7,773,213	7,773,213	7,403,980	8,125,378	4.53%
Employee Benefits	4,679,700	4,947,354	5,525,163	5,525,163	5,450,549	5,622,602	1.76%
Contractual	420,824	425,178	390,585	396,210	398,118	383,263	-1.87%
Commodities	356,443	344,317	401,000	403,732	401,482	460,180	14.76%
Capital Outlay	49,379	119,859	124,300	281,796	221,796	48,000	-61.38%
Depreciation	416,859	528,032	528,032	528,032	528,032	558,834	5.83%
Other	-	-	-	-	-	-	0.00%
TOTALS	13,303,784	13,981,757	14,742,293	14,908,146	14,403,957	15,198,257	3.09%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders w ritten against the FY16 budget but spent against the FY17 budget.



	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
Expenditures	13,303,784	13,981,757	14,742,293	15,198,257
Revenues	2,026,312	2,267,199	1,998,000	1,827,500



	FY2014	FY2015	FY2016	FY2017
Full Time Equivalent Employees	103.350	103.350	103.350	103.350

PROGRAM: ADMINISTRATIVE MANAGEMENT 421

Mission: This division exists to manage, support and evaluate all functions of the Police Department in order to provide highly effective and efficient law enforcement for Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Provide leadership and motivation
- Administer a budget that supports necessary activities
- Develop, review, and enforce department policy to promote the goals and objectives of the Town and the Department.
- Develop staff members for future leadership roles.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	519,784	610,223	584,849	584,849	624,000	671,495	14.82%
Employee Benefits	265,328	256,413	276,704	276,704	285,941	250,583	-9.44%
Contractual	39,993	75,253	76,850	76,850	92,605	73,100	-4.88%
Commodities	43,263	39,974	37,000	37,000	37,000	31,850	-13.92%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	2,247	100.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	868,368	981,863	975,403	975,403	1,039,546	1,029,275	5.52%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges. Also reflects the reclassification of the Support Services Lieutenant position to a Major.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Public Safety	0.500	0.500	0.500	0.500	0.500
Deputy Police Chief	1.000	1.000	1.000	1.000	1.000
Major	-	-	-	-	1.000
Lieutenant	2.000	2.000	2.000	2.000	1.000
Police Planner	1.000	1.000	1.000	1.000	1.000
Administrative Assistant	1.000	1.000	1.000	1.000	1.000
	5.500	5.500	5.500	5.500	5.500

Budget flexsheet

Town of Palm Beach

001 General
45 Police
421 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.421.10	Salaries and Wages						
45.421.521.10.12.01	Regular Salaries/Wages	601,454	584,849	584,849	614,000	661,495	76,646
45.421.521.10.14.01	Overtime	8,769	0	0	10,000	10,000	10,000
Total	Salaries and Wages	610,223	584,849	584,849	624,000	671,495	86,646
45.421.20	Employee Benefits						
45.421.521.20.15.01	Incentive/Education Pay	4,844	5,000	5,000	5,448	5,000	0
45.421.521.20.15.04	Motorcycle/FTO Incentive	312	0	0	0	0	0
45.421.521.20.15.06	Uniform Maintenance	4,173	4,400	4,400	4,200	4,175	225-
45.421.521.20.15.13	Cell Phone Allowance	4,548	4,550	4,550	4,550	4,550	0
45.421.521.20.21.01	Fica/Medicare	49,136	43,800	43,800	51,126	53,550	9,750
45.421.521.20.22.01	Retirement Contributions	88,050	117,147	117,147	117,147	97,306	19,841-
45.421.521.20.22.05	Defined Contribution Plan 401(a)	11,487	3,280	3,280	3,280	0	3,280-
45.421.521.20.22.06	Town Discretionary DC Contributior	11,487	3,280	3,280	3,280	0	3,280-
45.421.521.20.23.01	Group Insurance Fixed	51,060	62,247	62,247	62,247	51,339	10,908-
45.421.521.20.27.01	Salaries/Wages Longevity/Bonus	31,316	33,000	33,000	34,663	34,663	1,663
Total	Employee Benefits	256,413	276,704	276,704	285,941	250,583	26,121-
45.421.30	Contractual						
45.421.521.30.31.01	Legal Advice	0	5,000	5,000	2,000	3,000	2,000-
45.421.521.30.34.10	Other Contracted Services	7,007	7,050	7,050	6,550	7,300	250
45.421.521.30.40.03	Educational Reimbursement	51,173	45,000	45,000	45,000	45,000	0
45.421.521.30.40.10	Travel and Per Diem	3,936	3,500	3,500	2,000	2,000	1,500-
45.421.521.30.40.11	Travel/Town Business	7	500	500	250	500	0

Budget flexsheet

Town of Palm Beach

001 General
45 Police
421 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.421.521.30.40.12	Business Expenses	199	300	300	300	300	0
45.421.521.30.40.13	Professional Assoc Expenses	2,748	3,000	3,000	3,000	3,000	0
45.421.521.30.41.10	Postage	2,620	3,000	3,000	3,000	3,000	0
45.421.521.30.46.03	Building Maintenance	2,435	2,500	2,500	23,000	2,500	0
45.421.521.30.46.13	Minor Bldg Constr (<$50,000)	761	0	0	0	0	0
45.421.521.30.47.01	Copy Machine Charges	1,700	2,500	2,500	2,500	2,500	0
45.421.521.30.47.02	Printing	806	2,000	2,000	2,000	2,000	0
45.421.521.30.49.01	Legal Advertising	1,861	2,500	2,500	2,000	2,000	500-
45.421.521.30.49.07	Hurricane Matthew Expenditures	0	0	0	1,005	0	0
Total	Contractual	75,253	76,850	76,850	92,605	73,100	3,750-
45.421.35	Depreciation						
45.421.521.35.59.01	Annual Depreciation	0	0	0	0	2,247	2,247
Total	Depreciation	0	0	0	0	2,247	2,247
45.421.50	Commodities						
45.421.521.50.51.01	Office Supplies	3,178	3,500	3,500	3,500	3,500	0
45.421.521.50.51.02	Minor Office Furn/Equip (<$2500)	1,050	1,000	1,000	1,000	1,000	0
45.421.521.50.52.06	Uniform	29,619	25,000	25,000	25,000	17,350	7,650-
45.421.521.50.52.12	Other Supplies	559	0	0	0	0	0
45.421.521.50.52.19	Uniforms Civilian	2,096	2,000	2,000	2,000	4,000	2,000
45.421.521.50.54.01	Membership Dues	2,280	4,000	4,000	4,000	3,000	1,000-
45.421.521.50.54.02	Publications/Subscriptions	1,192	1,500	1,500	1,500	1,500	0
45.421.521.50.55.01	Training	0	0	0	0	1,500	1,500
Total	Commodities	39,974	37,000	37,000	37,000	31,850	5,150-

001 General
45 Police
421 Adminstrative Management

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
45.421.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
45.421.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Adminstrative Management	981,863	975,403	975,403	1,039,546	1,029,275	53,872

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.31.01
Program	Administrative Management
Account Name	Legal Advice

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Specialized advice (i.e. medical, legal opinion)	-	5,000	2,000	3,000	(2,000)	-40.0%	50.0%
as needed							
Total	**-**	**5,000**	**2,000**	**3,000**	**$ (2,000)**	**-40.0%**	**50.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.34.10
Program	Administrative Management
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
LEX Annual Fee (Law Enforcement Exchange)	4,800	5,050	5,050	5,300	250	5.0%	5.0%
Transcription Service for Prof. Standard Investigations	2,207	2,000	1,500	2,000	-	0.0%	33.3%
Total	**7,007**	**7,050**	**6,550**	**7,300**	**$ 250**	**3.5%**	**11.5%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.40.03
Program	Administrative Management
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
College class reimbursement for entire department	51,173	45,000	45,000	45,000	-	0.0%	0.0%
as needed; plus cost of Masters program							
for approximately 6 employees							
Total	**51,173**	**45,000**	**45,000**	**45,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.40.10
Program	Administrative Management
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Conferences/Seminars & Training for Executive Staff to attend FBI, SPI, IACP etc. as determined by staff	3,936	3,500	2,000	2,000	(1,500)	-42.9%	0.0%
55.01 Created by Finance in FY17 for Registration portion of travel/conferences $1,500							
Total	**3,936**	**3,500**	**2,000**	**2,000**	**$ (1,500)**	**-42.9%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.40.11
Program	Administrative Management
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fees associated with attending or participating in	7	500	250	500	-	0.0%	100.0%
Law Enforcement functions/meetings etc.							
(i.e parking, tolls)							
Total	**7**	**500**	**250**	**500**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.40.12
Program	Administrative Management
Account Name	Business Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Miscellaneous fees/expenses incurred while attending or holding meetings/functions related to Town or Police business	199	300	300	300	-	0.0%	0.0%
(i.e meeting fee, refreshments, etc.)							
Total	**199**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.40.13
Program	Administrative Management
Account Name	Professional Assoc Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Associations fees: PBC Assoc. of Chiefs, Police, Research Forum, IACP, FBI, etc.	2,748	3,000	3,000	3,000	-	0.0%	0.0%
for Executive Staff							
Total	**2,748**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.41.10
Program	Administrative Management
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage for entire department	2,620	3,000	3,000	3,000	-	0.0%	0.0%
$0.49 per First Class Letter each additional							
ounce $0.21. Includes Fed Ex and UPS shipping							
Donation Funds used for Holiday Cards							
Total	**2,620**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.46.03
Program	Administrative Management
Account Name	Building Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Miscellaneous building repairs and maintenance not covered by Public Works	2,435	2,500	23,000	2,500	-	0.0%	-89.1%
(i.e. minor repairs to doors, intercom system, rekeying, exit signs, door plates, etc.							
FY2017 over budget due to remodeling of Records Unit; Communications Unit, Sergeant and MPU/Report Writing office to include the teardown, removal of old furniture and replacement of carpet and baseboards and painting not covered by PW							
Total	**2,435**	**2,500**	**23,000**	**2,500**	**-**	**0.0%**	**-89.1%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.47.01
Program	Administrative Management
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Lease Copier ($134 per/mo) $1,608	1,700	2,500	2,500	2,500	-	0.0%	0.0%
plus supplies (paper, staples, etc,) and per copy charges							
Total	**1,700**	**2,500**	**2,500**	**2,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.47.02
Program	Administrative Management
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Printing for entire department (except business cards and Crime Watch)	806	2,000	2,000	2,000	-	0.0%	0.0%
Letterhead and envelops, miranda cards, presentation boards, etc.							
Holiday Cards paid for from Donation Account							
Total	**806**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.30.49.01
Program	Administrative Management
Account Name	Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Mandated Ads, Extra Recruitment Ads, Moris Local Newspaper, McClatchy Interactive	1,861	2,500	2,000	2,000	(500)	-20.0%	0.0%
Total	**1,861**	**2,500**	**2,000**	**2,000**	**$ (500)**	**-20.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.51.01
Program	Administrative Management
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
General Office Supplies for Administion	3,178	3,500	3,500	3,500	-	0.0%	0.0%
(i.e. toner cartridges, paper, pens, folders, staples, clips, labels, etc.)							
Total	**3,178**	**3,500**	**3,500**	**3,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.51.02
Program	Administrative Management
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
To replace/purhcase minor office equipment	1,050	1,000	1,000	1,000	-	0.0%	0.0%
(i.e. scanners, fax machines, hole punch, chair, chair mats, desk lamps, etc.)							
Total	**1,050**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.52.06
Program	Administrative Management
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Standard Uniform purchase and replacement for all sworn members, not including speciality items	29,619	25,000	25,000	17,350	(7,650)	-30.6%	-30.6%
(i.e. SOU, Riot, Honor Guard, etc.) which are budgeted in Patrol (428)							
69 sworn officers							
FY 18 Budget reduced by $7,560 for shoe allowance for sworn being budgeted in 15.06 for each unit (422, 428, 429) that has sworn members							
Total	**29,619**	**25,000**	**25,000**	**17,350**	**$ (7,650)**	**-30.6%**	**-30.6%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.52.19
Program	Administrative Management
Account Name	Uniforms Civilian

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Purchase and Replacement for all civilian uniformed personnel	2,096	2,000	2,000	4,000	2,000	100.0%	100.0%
(i.e Code, Parking, Telecommunicators & Crime Scene)							
FY18 add Records, Training, Community Aides							
36 Civlian Uniformed Positions							
Total	**2,096**	**2,000**	**2,000**	**4,000**	**$ 2,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.54.01
Program	Administrative Management
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Kiwanas $1,500, Fla. FBI $150, Nat'l Association of Chiefs of Police $150, PERF $300, FLA Internal Affairs $25, IACP $100	2,280	4,000	4,000	3,000	(1,000)	-25.0%	-25.0%
Costco $220, Sam's Club $45, Notary $120							
Chief's Assoc. 2-3 Captains $200 each, etc. as determined appropriate by Command Staff							
Total	**2,280**	**4,000**	**4,000**	**3,000**	**$ (1,000)**	**-25.0%**	**-25.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.54.02
Program	Administrative Management
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Criminal Law & Rules, Nat'l Public Safety, PB Daily News, PB Post, Police Chief's Magazine, Quilan Publicish, etc.	1,192	1,500	1,500	1,500	-	0.0%	0.0%
as determined appropriate by Command Staff							
Total	**1,192**	**1,500**	**1,500**	**1,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.421.521.50.55.01
Program	Administrative Management
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration expenses for Professional Development and Training	-	-	-	1,500	1,500	100.0%	100.0%
Total	**-**	**-**	**-**	**1,500**	**$ 1,500**	**100.0%**	**100.0%**

PROGRAM: ORGANIZED CRIME VICE AND NARCOTICS (OCVAN) 422

Mission: This division exists to minimize the impact of specialized criminal activity (drug enforcement, computer/internet, major financial, organized and vice) within the Town of Palm Beach.

Main Activities: The most important things we do to fulfill the mission are:

- Interview potential targets and associates
- Conduct surveillance
- Make arrests, seize property and assets, establish confidential informants
- Network with other agencies and intelligence groups
- Analyze all intelligence to disseminate
- Maintain intelligence files
- Unmarked crime suppression activities and general support of patrol and investigation
- Reducing residential burglary through proactive strategic and tactical operations

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	308,968	337,314	416,644	416,644	352,000	398,856	-4.27%
Employee Benefits	284,439	301,108	370,399	370,399	332,002	357,723	-3.42%
Contractual	22,222	20,518	19,300	19,342	19,780	17,980	-6.84%
Commodities	10,304	9,744	13,000	13,000	9,900	18,300	40.77%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	3,732	7,675	7,675	7,675	7,675	11,617	51.36%
Other	-	-	-	-	-	-	0.00%
TOTALS	629,665	676,359	827,018	827,060	721,357	804,476	-2.73%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Sergeant	1.00	1.00	1.00	1.00	1.00
Officer	4.00	4.00	4.00	4.00	4.00
	5.00	5.00	5.00	5.00	5.00

001 General
45 Police
422 Org Crime/Vice/Narcotics

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.422.10	Salaries and Wages						
45.422.521.10.12.01	Regular Salaries/Wages	324,742	409,644	409,644	317,000	363,856	45,788-
45.422.521.10.14.01	Overtime	12,572	7,000	7,000	35,000	35,000	28,000
Total	Salaries and Wages	337,314	416,644	416,644	352,000	398,856	17,788-
45.422.20	Employee Benefits						
45.422.521.20.15.01	Incentive/Education Pay	3,658	4,000	4,000	4,000	5,000	1,000
45.422.521.20.15.06	Uniform Maintenance	4,585	4,400	4,400	4,400	6,000	1,600
45.422.521.20.15.13	Cell Phone Allowance	2,382	2,600	2,600	2,600	3,250	650
45.422.521.20.21.01	Fica/Medicare	28,922	33,935	33,935	29,000	32,165	1,770-
45.422.521.20.22.01	Retirement Contributions	170,537	249,729	249,729	218,267	243,265	6,464-
45.422.521.20.22.05	Defined Contribution Plan 401(a)	12,645	573	573	573	0	573-
45.422.521.20.22.06	Town Discretionary DC Contributior	12,645	573	573	573	0	573-
45.422.521.20.23.01	Group Insurance Fixed	56,734	56,589	56,589	56,589	57,043	454
45.422.521.20.27.01	Salaries/Wages Longevity/Bonus	9,000	18,000	18,000	16,000	11,000	7,000-
Total	Employee Benefits	301,108	370,399	370,399	332,002	357,723	12,676-
45.422.30	Contractual						
45.422.521.30.35.01	Investigative Expenses	3,903	5,500	5,500	5,500	5,500	0
45.422.521.30.40.10	Travel and Per Diem	4,838	3,800	3,800	3,800	2,000	1,800-
45.422.521.30.41.03	Data Line/Radio Base	0	0	0	480	480	480
45.422.521.30.44.02	Rental Of Equipment	11,691	9,300	9,342	9,300	9,300	0
45.422.521.30.46.01	Office Equip Maint - External	0	700	700	700	700	0
45.422.521.30.46.04	Other Equip Maintenance	86	0	0	0	0	0
Total	Contractual	20,518	19,300	19,342	19,780	17,980	1,320-

001 General
45 Police
422 Org Crime/Vice/Narcotics

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
45.422.35	Depreciation						
45.422.521.35.59.01	Annual Depreciation	7,675	7,675	7,675	7,675	11,617	3,942
Total	Depreciation	7,675	7,675	7,675	7,675	11,617	3,942
45.422.50	Commodities						
45.422.521.50.51.01	Office Supplies	1,135	900	900	900	900	0
45.422.521.50.51.02	Minor Office Furn/Equip (<$2500)	753	1,100	1,100	1,000	2,600	1,500
45.422.521.50.52.02	Vehicle Maintenance	741	1,500	1,500	1,500	1,500	0
45.422.521.50.52.05	Fuel/Motor Oil	6,785	9,000	9,000	6,000	8,000	1,000-
45.422.521.50.52.12	Other Supplies	25	0	0	0	0	0
45.422.521.50.54.01	Membership Dues	300	300	300	300	300	0
45.422.521.50.54.02	Publications/Subscriptions	5	200	200	200	200	0
45.422.521.50.55.01	Training	0	0	0	0	4,800	4,800
Total	Commodities	9,744	13,000	13,000	9,900	18,300	5,300
45.422.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Org Crime/Vice/Narcotics	676,359	827,018	827,060	721,357	804,476	22,542-

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.30.35.01
Program	Org Crime/Vice/Narcotics
Account Name	Investigative Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Funds are used for expenses related to undercover investigations (i.e. UC cell phones, Sunpass, towing company, software to track phones, etc.)	3,903	5,500	5,500	5,500	-	0.0%	0.0%
and also for flash money (i.e. Detective buys, food for UC)							
Total	**3,903**	**5,500**	**5,500**	**5,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.30.40.10
Program	Org Crime/Vice/Narcotics
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Traing and conferences for current & new detectives as deemed necessary by staff	4,838	3,800	3,800	2,000	(1,800)	-47.4%	-47.4%
Domestice Security & Intell; DEA Narcotics; Russian Organized Crime; Surveillances Tech. & Equipment; Asset Forfeiture; Fraud; Computer Crimes, etc.							
55.01 Created by Finance in FY17 for Registration portion of travel/conferences $4,800							
Total	**4,838**	**3,800**	**3,800**	**2,000**	**$ (1,800)**	**-47.4%**	**-47.4%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.30.41.03
Program	Org Crime/Vice/Narcotics
Account Name	Data Line

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Hot Spot for Microsoft Surface Device for use by Detectives in the field	-	-	480	480	480	100.0%	0.0%
Total	**-**	**-**	**480**	**480**	**$ 480**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.30.44.02
Program	Org Crime/Vice/Narcotics
Account Name	Rental of Equipment

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Lease of two undercover vehicles	11,691	9,300	9,300	9,300	-	0.0%	0.0%
Each approx. $385 per month							
Total	**11,691**	**9,300**	**9,300**	**9,300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.30.46.01
Program	Org Crime/Vice/Narcotics
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Repairs as needed of misc. surveillance equipment	-	700	700	700	-	0.0%	0.0%
Total	**-**	**700**	**700**	**700**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.51.01
Program	Org Crime/Vice/Narcotics
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Basic office supplies (i.e. toner, folders, staples, batteries, etc.)	1,135	900	900	900	-	0.0%	0.0%
Total	**1,135**	**900**	**900**	**900**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.51.02
Program	Org Crime/Vice/Narcotics
Account Name	Minor Office furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Purhcase and replacement of minor office equipment (i.e. scanner, camera, chair, fax, etc.)	753	1,100	1,000	1,000	(100)	-9.1%	0.0%
Stealth IV Tracking Device	-	-	-	1,600	1,600	100.0%	100.0%
Total	**753**	**1,100**	**1,000**	**2,600**	**$ 1,500**	**136.4%**	**160.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.52.02
Program	Org Crime/Vice/Narcotics
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Maintenance on unit vehicles (4) (i.e. tire rotation, oil change, lights, etc.	741	1,500	1,500	1,500	-	0.0%	0.0%
4 vehicles/1 UC vehcile/1 School-Surveillance							
4 under warranty							
Total	**741**	**1,500**	**1,500**	**1,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.52.02
Program	Org Crime/Vice/Narcotics
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel for unit vehicles	6,785	9,000	6,000	8,000	(1,000)	-11.1%	33.3%
Currently approx.$491 per month							
Total	**6,785**	**9,000**	**6,000**	**8,000**	**$ (1,000)**	**-11.1%**	**33.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.54.01
Program	Org Crime/Vice/Narcotics
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Florida Intell, ROCIC as deemed appropriate by staff	300	300	300	300	-	0.0%	0.0%
Total	**300**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.54.02
Program	Org Crime/Vice/Narcotics
Account Name	Publications/subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Indent-Drug Blood, etc.	5	200	200	200	-	0.0%	0.0%
Total	**5**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.422.521.50.55.01
Program	Org Crime/Vice/Narcotics
Account Name	Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration fees for Training/Conferences	-	-	-	4,800	4,800	100.0%	100.0%
Training increased to allow for hiring and training of 2 vacant positions. Also to inlcude training on new Susteen system							
Total	**-**	**-**	**-**	**4,800**	**$ 4,800**	**100.0%**	**100.0%**

PROGRAM: RECORDS INFORMATION SYSTEM UNIT 423

Mission: This division exists to provide a centralized collection point for all police activity records and disseminate the information in an accurate and meaningful way.

Main Activities: The most important things we do to fulfill the mission are:
- Input all records and data into computer system
- Destroy records in accordance with General Records Schedule for Local Government Agencies and Law Enforcement Agencies
- Provide the public and department with requested reports and records
- Maintain an accurate inventory of police equipment and all police property

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	115,606	119,327	120,775	120,775	120,530	120,796	0.02%
Employee Benefits	58,953	54,200	58,351	58,351	58,351	75,840	29.97%
Contractual	9,547	8,229	10,600	10,600	9,800	10,100	-4.72%
Commodities	3,315	2,947	3,600	3,600	4,100	4,100	13.89%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	1,057	1,057	1,057	1,057	1,057	1,057	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	188,478	185,760	194,383	194,383	193,838	211,893	9.01%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Records Information Systems Manager	1.000	1.000	1.000	1.000	-
Communications Manager	-	-	-	-	0.500
Records Assistant I	1.000	1.000	1.000	1.000	1.000
	2.000	2.000	2.000	2.000	1.500

001 General
45 Police
423 Records Information Systems

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.423.10	Salaries and Wages						
45.423.521.10.12.01	Regular Salaries/Wages	119,327	120,775	120,775	120,330	120,796	21
45.423.521.10.14.01	Overtime	0	0	0	200	0	0
Total	Salaries and Wages	119,327	120,775	120,775	120,530	120,796	21
45.423.20	Employee Benefits						
45.423.521.20.21.01	Fica/Medicare	9,229	9,422	9,422	9,422	9,975	553
45.423.521.20.22.01	Retirement Contributions	9,918	12,400	12,400	12,400	30,474	18,074
45.423.521.20.22.05	Defined Contribution Plan 401(a)	1,992	2,009	2,009	2,009	2,561	552
45.423.521.20.22.06	Town Discretionary DC Contributior	1,992	2,009	2,009	2,009	0	2,009-
45.423.521.20.23.01	Group Insurance Fixed	22,693	22,635	22,635	22,635	22,817	182
45.423.521.20.27.01	Salaries/Wages Longevity/Bonus	8,376	9,876	9,876	9,876	10,013	137
Total	Employee Benefits	54,200	58,351	58,351	58,351	75,840	17,489
45.423.30	Contractual						
45.423.521.30.40.10	Travel and Per Diem	0	1,500	1,500	700	1,000	500-
45.423.521.30.46.01	Office Equip Maint - External	0	300	300	300	300	0
45.423.521.30.47.01	Copy Machine Charges	6,411	6,800	6,800	6,800	6,800	0
45.423.521.30.47.02	Printing	1,818	2,000	2,000	2,000	2,000	0
Total	Contractual	8,229	10,600	10,600	9,800	10,100	500-
45.423.35	Depreciation						
45.423.521.35.59.01	Annual Depreciation	1,057	1,057	1,057	1,057	1,057	0
Total	Depreciation	1,057	1,057	1,057	1,057	1,057	0
45.423.50	Commodities						

Budget flexsheet

Town of Palm Beach

001 General
45 Police
423 Records Information Systems

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.423.521.50.51.01	Office Supplies	2,947	3,000	3,000	3,000	3,000	0
45.423.521.50.51.02	Minor Office Furn/Equip (<$2500)	0	600	600	600	600	0
45.423.521.50.55.01	Training	0	0	0	500	500	500
Total	Commodities	2,947	3,600	3,600	4,100	4,100	500
Total	Records Information Systems	185,760	194,383	194,383	193,838	211,893	17,510

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.30.40.10
Program	Records Information Systems
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
OSSI/RMS User Conference (when in Orlando)	-	1,500	700	1,000	(500)	-33.3%	42.9%
Records Management classes, etc.							
55.01 Created by Finance for Registration Cost							
Total	**-**	**1,500**	**700**	**1,000**	**$ (500)**	**-33.3%**	**42.9%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.30.46.01
Program	Records Information Systems
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Repair/Maintenance on shredder as needed	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.30.47.01
Program	Records Information Systems
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Copier charges for 1st Floor	6,411	6,800	6,800	6,800	-	0.0%	0.0%
$254.94 per month plus per copy charges and supplies							
Total	**6,411**	**6,800**	**6,800**	**6,800**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.30.47.02
Program	Records Information Systems
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Prining of all employee business cards and forms used by Records Unit	1,818	2,000	2,000	2,000	-	0.0%	0.0%
Total	**1,818**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.50.51.01
Program	Records Information Systems
Account Name	Offic Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
General office supplies for unit (i.e. toner, paper, etc.) and some Patrol supplies such as jump drives, etc.	2,947	3,000	3,000	3,000	-	0.0%	0.0%
Total	**2,947**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.50.51.02
Program	Records Information Systems
Account Name	Minor Office Furn/Equip (,$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Purchase and replace minor office equipment (i.e. scanner, file cabinet, chair, etc.)	-	600	600	600	-	0.0%	0.0%
Total	**-**	**600**	**600**	**600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.423.521.50.55.01
Program	Records Information Systems
Account Name	Registration

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for OSSI Conference	-	-	-	500	500	100.0%	100.0%
Total	**-**	**-**	**-**	**500**	**$ 500**	**100.0%**	**100.0%**

PROGRAM: TRAINING & COMMUNITY RELATIONS UNIT (TCR) 424

Mission: This division exists to enhance public safety by providing education and training to the community and the Police Department staff that will both enhance crime prevention and encourage citizen involvement.

Main Activities: The most important thing we do to fulfill the mission are:

- Provide education programs for citizens, businesses and schools as a result of Palm Beach Crime Watch, Inc.
- Recruit, place and manage volunteers for a variety of assignments
- Provide current training necessary for certification, retention, and advancement
- Provide accurate information to the public and news media regarding police activities
- Plan, process and track external training requests
- Manage the Special Assignment Overtime detail program
- Develop new programs that stay abreast with current crime trends

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	169,462	175,461	178,294	178,294	145,350	172,617	-3.18%
Employee Benefits	98,421	91,641	86,669	86,669	84,308	87,791	1.29%
Contractual	4,319	5,767	6,000	6,000	5,000	9,000	50.00%
Commodities	2,911	4,757	4,400	4,400	4,900	6,500	47.73%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	900	900	900	900	900	-	-100.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	276,013	278,526	276,263	276,263	240,458	275,908	-0.13%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Training & Comm Relations Coor	1.000	1.000	1.000	1.000	1.000
Office Assistant II	2.000	2.000	2.000	2.000	2.000
	3.000	3.000	3.000	3.000	3.000

001 General
45 Police
424 Training/Per/Pub Enf

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.424.10	Salaries and Wages						
45.424.521.10.12.01	Regular Salaries/Wages	174,941	177,994	177,994	145,050	172,317	5,677-
45.424.521.10.14.01	Overtime	520	300	300	300	300	0
Total	Salaries and Wages	175,461	178,294	178,294	145,350	172,617	5,677-
45.424.20	Employee Benefits						
45.424.521.20.15.13	Cell Phone Allowance	1,299	1,300	1,300	758	1,300	0
45.424.521.20.21.01	Fica/Medicare	13,093	13,319	13,319	11,500	13,395	76
45.424.521.20.22.01	Retirement Contributions	29,753	24,801	24,801	24,801	30,474	5,673
45.424.521.20.22.05	Defined Contribution Plan 401(a)	5,853	4,898	4,898	4,898	5,896	998
45.424.521.20.22.06	Town Discretionary DC Contributior	5,853	4,898	4,898	4,898	0	4,898-
45.424.521.20.23.01	Group Insurance Fixed	34,040	33,953	33,953	33,953	34,226	273
45.424.521.20.27.01	Salaries/Wages Longevity/Bonus	1,750	3,500	3,500	3,500	2,500	1,000-
Total	Employee Benefits	91,641	86,669	86,669	84,308	87,791	1,122
45.424.30	Contractual						
45.424.521.30.34.10	Other Contracted Services	185	0	0	0	4,000	4,000
45.424.521.30.40.02	Training/Certification	350	4,000	4,000	4,000	4,000	0
45.424.521.30.40.10	Travel and Per Diem	3,449	1,500	1,500	500	500	1,000-
45.424.521.30.46.02	Vehicle Maint - External	1,620	0	0	0	0	0
45.424.521.30.47.02	Printing	163	500	500	500	500	0
Total	Contractual	5,767	6,000	6,000	5,000	9,000	3,000
45.424.35	Depreciation						
45.424.521.35.59.01	Annual Depreciation	900	900	900	900	0	900-

001 General
45 Police
424 Training/Per/Pub Enf

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
Total	Depreciation	900	900	900	900	0	900-
45.424.50	Commodities						
45.424.521.50.51.01	Office Supplies	3,340	2,500	2,500	2,500	3,500	1,000
45.424.521.50.52.05	Fuel/Motor Oil	548	500	500	500	600	100
45.424.521.50.52.12	Other Supplies	693	500	500	500	500	0
45.424.521.50.54.01	Membership Dues	166	400	400	400	400	0
45.424.521.50.54.02	Publications/Subscriptions	10	500	500	500	500	0
45.424.521.50.55.01	Training	0	0	0	500	1,000	1,000
Total	Commodities	4,757	4,400	4,400	4,900	6,500	2,100
Total	Training/Per/Pub Enf	278,526	276,263	276,263	240,458	275,908	355-

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.30.34.10
Program	Training/Per/Pub Enf
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Cost of Insurance - Begin renting FOP Lodge to use for training	185	-	-	4,000	4,000	100.0%	100.0%
Total	**185**	**-**	**-**	**4,000**	**$ 4,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.30.40.02
Program	Training/Per/Pub Enf
Account Name	Training/Certification

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Comparative Compliance for New Officers with previous certification or Academy for Non-certified new hires	350	4,000	4,000	4,000	-	0.0%	0.0%
Plus unit/department certification (i.e. Crime Prevention Certs., Public Information Officer, etc.)							
Total	**350**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.30.40.10
Program	Training/Per/Pub Enf
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel to training or conferences as needed for Public Information Officer /Training Manager	3,449	1,500	500	500	(1,000)	-66.7%	0.0%
55.01 Created by Finance $1,000							
Total	**3,449**	**1,500**	**500**	**500**	**$ (1,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.30.47.02
Program	Training/Per/Pub Enf
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Printing of flyers, recruitment brochures as needed	163	500	500	500	-	0.0%	0.0%
Crime Watch funds pay for most printing needs							
Total	**163**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.51.01
Program	Training/Per/Pub Enf
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
General Office Supplies (i.e scanner, fax, batteries, chair, mat, printer and toner, etc.)	3,340	2,500	2,500	3,500	1,000	40.0%	40.0%
Summer Academy Supplies purchased by Crime Watch							
Total	**3,340**	**2,500**	**2,500**	**3,500**	**$ 1,000**	**40.0%**	**40.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.52.05
Program	Training/Per/Pub Enf
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel purchases for unit vehicle	548	500	500	600	100	20.0%	20.0%
Total	**548**	**500**	**500**	**600**	**$ 100**	**20.0%**	**20.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.52.12
Program	Training/Per/Pub Enf
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Sunpass charges for travel of Department Personnel to conferences, meetings, seminars, etc.)	693	500	500	500	-	0.0%	0.0%
Supplies/Materials for Teen Academy in June 2018 purchased by Crime Watch							
Total	**693**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.54.01
Program	Training/Per/Pub Enf
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Greater South County Road Assoc., Florida Crime Prevention Officer's Assoc., PBC Crime Prevention Officer's Association, etc. as deemed appropriate by staff	166	400	400	400	-	0.0%	0.0%
Total	**166**	**400**	**400**	**400**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.54.02
Program	Training/Per/Pub Enf
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Palm Beach Post Archive access, Training DVDs, etc.	10	500	500	500	-	0.0%	0.0%
Total	**10**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.424.521.50.55.01
Program	Training/Per/Pub Enf
Account Name	Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Training/Conferences	-	-	500	1,000	1,000	100.0%	100.0%
Total	**-**	**-**	**500**	**1,000**	**$ 1,000**	**100.0%**	**100.0%**

PROGRAM: COMMUNICATIONS UNIT 425

Mission: This division exists to enhance public safety by providing the community and field personnel with professional and rapid response to all calls for public safety assistance through effective training of personnel and continual evaluation of success and need.

Main Activities: The most important things we do to fulfill the mission are:

- Receive emergency and non-emergency calls for service
- Coordinate appropriate response of Public Safety services
- Provide emergency medical instructions
- Operate and control interoperable radio systems for police and fire rescue
- Support field personnel by processing and relaying information

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	847,547	852,355	906,055	906,055	827,000	907,937	0.21%
Employee Benefits	477,646	504,721	567,151	567,151	554,963	544,381	-4.01%
Contractual	154,609	124,207	120,585	120,585	117,392	117,575	-2.50%
Commodities	10,753	12,213	7,250	7,250	7,250	19,250	165.52%
Capital Outlay	9,705	-	-	-	-	-	0.00%
Depreciation	27,383	33,930	33,930	33,930	33,930	41,827	23.27%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,527,643	1,527,426	1,634,971	1,634,971	1,540,535	1,630,970	-0.24%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges. Also includes the reclassification of the Lead Telecommunicator position to a Communications Manager due to assuming management of the Records Division, following the retirement of the Records Manager.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Lead Telecommunications Supervisor	1.000	1.000	1.000	1.000	-
Communications Manager	-	-	-	-	0.500
Telecommunications Supervisor	3.000	3.000	3.000	3.000	3.000
Telecommunicator	9.500	10.500	10.500	11.500	11.000
Call-Taker	1.000	1.000	1.000	-	-
	14.500	15.500	15.500	15.500	14.500

001 General
45 Police
425 Communications

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.425.10	Salaries and Wages						
45.425.521.10.12.01	Regular Salaries/Wages	774,783	851,055	851,055	762,000	852,937	1,882
45.425.521.10.14.01	Overtime	77,572	55,000	55,000	65,000	55,000	0
Total	Salaries and Wages	852,355	906,055	906,055	827,000	907,937	1,882
45.425.20	Employee Benefits						
45.425.521.20.15.05	Midnight Shift Differential	5,511	7,200	7,200	5,600	0	7,200-
45.425.521.20.15.10	911 Allowance	32,752	36,000	36,000	33,000	0	36,000-
45.425.521.20.15.13	Cell Phone Allowance	1,299	1,300	1,300	1,300	1,300	0
45.425.521.20.21.01	Fica/Medicare	68,500	74,558	74,558	68,354	74,800	242
45.425.521.20.22.01	Retirement Contributions	138,842	186,005	186,005	186,005	228,556	42,551
45.425.521.20.22.05	Defined Contribution Plan 401(a)	29,600	32,661	32,661	32,661	42,422	9,761
45.425.521.20.22.06	Town Discretionary DC Contributior	29,600	32,661	32,661	32,661	0	32,661-
45.425.521.20.23.01	Group Insurance Fixed	170,201	169,766	169,766	169,766	171,129	1,363
45.425.521.20.27.01	Salaries/Wages Longevity/Bonus	28,416	27,000	27,000	25,616	26,174	826-
Total	Employee Benefits	504,721	567,151	567,151	554,963	544,381	22,770-
45.425.30	Contractual						
45.425.521.30.40.02	Training/Certification	2,925	4,775	4,775	4,775	4,075	700-
45.425.521.30.40.10	Travel and Per Diem	5,390	3,500	3,500	3,500	1,500	2,000-
45.425.521.30.41.03	Data Line/Radio Base	68,631	65,000	65,000	60,412	65,000	0
45.425.521.30.41.04	Radio Repair and Parts	30,732	37,060	37,060	40,060	43,000	5,940
45.425.521.30.46.04	Other Equipment Repair & Mainten	2,094	10,250	10,250	8,645	4,000	6,250-
45.425.521.30.46.13	Minor Bldg Constr (<$50,000)	14,435	0	0	0	0	0
Total	Contractual	124,207	120,585	120,585	117,392	117,575	3,010-

001 General
45 Police
425 Communications

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.425.35	Depreciation						
45.425.521.35.59.01	Annual Depreciation	33,930	33,930	33,930	33,930	41,827	7,897
Total	Depreciation	33,930	33,930	33,930	33,930	41,827	7,897
45.425.50	Commodities						
45.425.521.50.51.01	Office Supplies	3,934	4,000	4,000	4,000	4,000	0
45.425.521.50.51.02	Minor Office Furn/Equip (<$2500)	6,710	1,000	1,000	1,000	11,000	10,000
45.425.521.50.52.12	Other Supplies	52	0	0	0	0	0
45.425.521.50.52.17	Minor Computer Equip (<$1,500)	1,357	0	0	0	0	0
45.425.521.50.54.01	Membership Dues	137	250	250	250	250	0
45.425.521.50.54.02	Publications/Subscriptions	23	2,000	2,000	1,000	200	1,800-
45.425.521.50.55.01	Training	0	0	0	1,000	3,800	3,800
Total	Commodities	12,213	7,250	7,250	7,250	19,250	12,000
45.425.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Communications	1,527,426	1,634,971	1,634,971	1,540,535	1,630,970	4,001-

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.30.40.02
Program	Communications
Account Name	Training/Certification

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Required Certifications for unit personnel	2,925	4,775	4,775	4,075	(700)	-14.7%	-14.7%
Emergency Dispatch (Fire) 15 x $320 = $5,120							
Emergency Medical Dispatch 15 x $75 = $1,200							
State of Florida Public Safety Telecommunicator Certificate 16 x $75 = $1,200 - this is bi-annual							
Decrease FY18 $1,200 for Bi-annual mandatory certification							
Increase FY18 $500 for mandatory bi-annual certification of training program							
Total	**2,925**	**4,775**	**4,775**	**4,075**	**$ (700)**	**-14.7%**	**-14.7%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.30.40.10
Program	Communications
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel Expenses related to training, as needed FDLE, CJIS and OSSI Conferences and National Academy of Dispatchers	5,390	3,500	3,500	1,500	(2,000)	-57.1%	-57.1%
Registration account created in FY17 55.01 and portion of this budget was transferred there in FY18							
Expenses are reimbursed by 911 Funds if approved in County budget							
Total	**5,390**	**3,500**	**3,500**	**1,500**	**$ (2,000)**	**-57.1%**	**-57.1%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.30.41.03
Program	Communications
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
MPSCC - Municipal Public Safety Community Consortium (Open Sky Radio System) approx. $100,000	68,631	63,200	58,612	63,200	-	0.0%	7.8%
Split with Fire Rescue 65% PD/35%FR							
Comcast and Direct TV $150 per month for whole department		1,800	1,800	1,800	-	0.0%	0.0%
Total	**68,631**	**65,000**	**60,412**	**65,000**	**$ -**	**0.0%**	**7.6%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.30.41.04
Program	Communications
Account Name	Radio Repair and Parts

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Contract with Citation Communications for the maintenance of all portable/mobile radios	30,732	22,060	22,060	24,000	1,940	8.8%	8.8%
Repairs and parts not covered by contract and not under warranty		2,000	5,000	5,000	3,000	150.0%	0.0%
Purchase of radios, antennas, batteries, mics as needed for entire department		9,000	9,000	10,000	1,000	11.1%	11.1%
Headsets and maintenance for Telecommunicators		3,000	3,000	3,000	-	0.0%	0.0%
Conventional 800Mhz Antenna - Phillip Point Bldg.		1,000	1,000	1,000	-	0.0%	0.0%
Total	**30,732**	**37,060**	**40,060**	**43,000**	**$ 5,940**	**16.0%**	**7.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.30.46.04
Program	Communications
Account Name	Other Equipment Repair & Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Extended Run Time Battery for UPS repairs	2,094	1,000	1,000	1,000	-	0.0%	0.0%
Kova - Logger Recorder Maintenance		1,500	1,195	1,500	-	0.0%	25.5%
All above offset by 911 Funds							
Keywatcher Maintenance		1,500	1,500	1,500	-	0.0%	0.0%
Watson Dispatch Annual Maint		1,300	-	-	(1,300)	-100.0%	0.0%
(new unit under warranty by Xybix)							
Direct Connect Alarm System Service Agreement		4,950	4,950	-	(4,950)	0.0%	-100.0%
Information Systems is paying as of FY18							
Total	**2,094**	**10,250**	**8,645**	**4,000**	**$ (6,250)**	**-61.0%**	**-53.7%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.50.51.01
Program	Communications
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Basic office supplies (i.e. toner, paper, folders, etc.), workstation air filters, disinfectants/hand sanitizer, printer ink for NCIC printer	3,934	4,000	4,000	4,000	-	0.0%	0.0%
Total	**3,934**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.50.51.02
Program	Communications
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Purchase and replacement of scanner, printer, chair, keyboards, etc.	6,710	1,000	1,000	1,000	-	0.0%	0.0%
16 Lockers for Telecommunicators w/ mail slots	-	-	-	10,000	10,000	100.0%	100.0%
Total	**6,710**	**1,000**	**1,000**	**11,000**	**$ 10,000**	**1000%**	**1000%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.50.54.01
Program	Communications
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
APCO $92; NENA $137	137	250	250	250	-	0.0%	0.0%
Offset by 911 Funds							
Total	**137**	**250**	**250**	**250**	**$ -**	**0.0%**	**0%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.50.54.02
Program	Communications
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Publications/subscriptions as determined appropriate by Command Staff	23	2,000	1,000	200	(1,800)	-90.0%	-80.0%
* $1,800 budgeted for webinars moved from 54.02 to 55.01 in FY 18							
Total	**23**	**2,000**	**1,000**	**200**	**$ (1,800)**	**-90.0%**	**-80%**

Budget line Item Detail

Department	Police
Account Number	001.45.425.521.50.55.01
Program	Communications
Account Name	Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration fees for Training/Conferences	-	-	1,000	2,000	2,000	100.0%	100.0%
Online training (webinars), as available				1,800	1,800	100.0%	100.0%
APCO Supervisor course $249 per class							
Qualifies as CDE hours							
- previously budgeted in 54.02							
Offset by 911 funds							
Total	**-**	**-**	**1,000**	**3,800**	**$ 3,800**	**100.0%**	**280.0%**

PROGRAM: CRIME SCENE/EVIDENCE UNIT 426

Mission: This division exists to enhance public safety and assist the crime solving process through the forensic investigation of crime scenes.

Main Activities: The most important things we do to fulfill the mission are:

- Collect, record and preserve physical evidence found at crime scenes
- Prepare detailed investigative reports
- Sketching and photography, as needed
- Conduct laboratory analysis of forensic evidence
- Examination and comparison of latent fingerprints
- Preparation of cases for trial
- Submission of evidence to appropriate forensic laboratories for analysis
- Perform crime prevention services for the community to include fingerprinting and identification cards

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	132,884	147,401	144,744	144,744	126,000	132,000	-8.80%
Employee Benefits	31,407	30,949	44,634	44,634	43,825	41,424	-7.19%
Contractual	10,569	17,644	6,950	6,950	6,050	9,400	35.25%
Commodities	7,320	7,103	7,650	7,650	7,600	8,450	10.46%
Capital Outlay	-	8,849	-	-	-	-	0.00%
Depreciation	5,850	5,850	5,850	5,850	5,850	6,377	9.01%
Other	-	-	-	-	-	-	0.00%
TOTALS	188,030	217,796	209,828	209,828	189,325	197,651	-5.80%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Crime Scene Evidence Manager	1.000	1.000	1.000	1.000	1.000
Crime Scene Technician II	1.000	1.000	1.000	1.000	1.000
	2.000	2.000	2.000	2.000	2.000

001 General
45 Police
426 Crime Scene/Evidence

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.426.10	Salaries and Wages						
45.426.521.10.12.01	Regular Salaries/Wages	141,290	142,744	142,744	124,000	130,000	12,744-
45.426.521.10.14.01	Overtime	6,111	2,000	2,000	2,000	2,000	0
Total	Salaries and Wages	147,401	144,744	144,744	126,000	132,000	12,744-
45.426.20	Employee Benefits						
45.426.521.20.15.01	Incentive/Education Pay	1,572	1,040	1,040	1,040	0	1,040-
45.426.521.20.15.13	Cell Phone Allowance	1,299	1,300	1,300	1,300	1,300	0
45.426.521.20.21.01	Fica/Medicare	11,615	11,493	11,493	10,250	10,200	1,293-
45.426.521.20.22.01	Retirement Contributions	0	12,400	12,400	12,400	15,237	2,837
45.426.521.20.22.05	Defined Contribution Plan 401(a)	0	932	932	932	3,278	2,346
45.426.521.20.22.06	Town Discretionary DC Contributior	0	932	932	932	0	932-
45.426.521.20.23.01	Group Insurance Fixed	11,347	11,318	11,318	11,318	11,409	91
45.426.521.20.27.01	Salaries/Wages Longevity/Bonus	5,116	5,219	5,219	5,653	0	5,219-
Total	Employee Benefits	30,949	44,634	44,634	43,825	41,424	3,210-
45.426.30	Contractual						
45.426.521.30.34.10	Other Contracted Services	1,189	1,250	1,250	1,250	4,000	2,750
45.426.521.30.40.10	Travel and Per Diem	3,295	1,000	1,000	1,000	1,500	500
45.426.521.30.46.01	Office Equip Maint - External	302	600	600	600	600	0
45.426.521.30.46.02	Vehicle Maint - External	864	0	0	0	0	0
45.426.521.30.46.05	Data Processing Eqp Maint	5,656	0	0	0	0	0
45.426.521.30.46.11	Software Maintenance	3,350	0	0	0	0	0
45.426.521.30.47.01	Copy Machine Charges	2,327	2,500	2,500	2,500	2,500	0
45.426.521.30.49.01	Advertising	661	1,600	1,600	700	800	800-

001 General
45 Police
426 Crime Scene/Evidence

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Contractual	17,644	6,950	6,950	6,050	9,400	2,450
45.426.35	Depreciation						
45.426.521.35.59.01	Annual Depreciation	5,850	5,850	5,850	5,850	6,377	527
Total	Depreciation	5,850	5,850	5,850	5,850	6,377	527
45.426.50	Commodities						
45.426.521.50.51.01	Office Supplies	2,313	2,200	2,200	2,000	2,000	200-
45.426.521.50.51.02	Minor Office Furn/Equip (<$2500)	1,336	2,000	2,000	2,000	1,500	500-
45.426.521.50.52.05	Fuel/Motor Oil	121	0	0	0	0	0
45.426.521.50.52.07	Linen & Towel Supplies	449	550	550	550	550	0
45.426.521.50.52.11	Data Processing Supplies	87	0	0	0	0	0
45.426.521.50.52.12	Other Supplies	2,567	2,500	2,500	2,500	2,500	0
45.426.521.50.54.01	Membership Dues	180	300	300	250	300	0
45.426.521.50.54.02	Publications/Subscriptions	50	100	100	50	100	0
45.426.521.50.55.01	Training	0	0	0	250	1,500	1,500
Total	Commodities	7,103	7,650	7,650	7,600	8,450	800
45.426.60	Capital Outlay						
45.426.521.60.64.02	Office Furniture & Equipment (>$2,	5,250	0	0	0	0	0
45.426.521.60.64.03	Machinery and Equipment (>$2,50(	3,599	0	0	0	0	0
Total	Capital Outlay	8,849	0	0	0	0	0
Total	Crime Scene/Evidence	217,796	209,828	209,828	189,325	197,651	12,177-

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.30.34.10
Program	Crime Scene/Evidence
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Evidence Analysis as needed	1,189	1,250	1,250	4,000	2,750	220.0%	220.0%
Bode CellMark Forensic Anlaysis $250 p/h							
Minimum 5 hours							
Total	**1,189**	**1,250**	**1,250**	**4,000**	**$ 2,750**	**220.0%**	**220.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.30.40.10
Program	Crime Scene/Evidence
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Training as needed for new manager and 2 PT Technicians	3,295	1,000	1,000	1,500	500	50.0%	50.0%
IAI Educational Conf.; FDIAI Education Conf; Int'l Assoc. of Property & Evidence; Property and Evidence of Florida, etc.							
Registration account 55.01 created in FY17							
funds budgeted there also but still need increase for new manager training as needed							
Total	**3,295**	**1,000**	**1,000**	**1,500**	**$ 500**	**50.0%**	**50.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.30.46.01
Program	Crime Scene/Evidence
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Calibration on two electronic scales and maintenance on camera and other misc. equipment	302	600	600	600	-	0.0%	0.0%
Total	**302**	**600**	**600**	**600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.30.47.01
Program	Crime Scene/Evidence
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Copy charges per state bid contract	2,327	2,500	2,500	2,500	-	0.0%	0.0%
$166.15 per month plus copy and color charges staple and supplies							
Total	**2,327**	**2,500**	**2,500**	**2,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.30.49.01
Program	Crime Scene/Evidence
Account Name	Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mandated legal notice prior to County Thrift Store Auction	661	1,600	700	800	(800)	-50.0%	14.3%
Total	**661**	**1,600**	**700**	**800**	**$ (800)**	**-50.0%**	**14.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.51.01
Program	Crime Scene/Evidence
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Basic office supplies (i.e. toner, folders, paper, etc.)	2,313	2,200	2,000	2,000	(200)	-9.1%	0.0%
Total	**2,313**	**2,200**	**2,000**	**2,000**	**$ (200)**	**-9.1%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.51.02
Program	Crime Scene/Evidence
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Purchase and replacement of minor equipment as needed (i.e. scanner, printer, chair, mat, camera, etc.)	1,336	2,000	2,000	1,500	(500)	-25.0%	-25.0%
Total	**1,336**	**2,000**	**2,000**	**1,500**	**$ (500)**	**-25.0%**	**-25.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.52.07
Program	Crime Scene/Evidence
Account Name	Linen & towel Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Towel rental/cleaning for evidence processing	449	550	550	550	-	0.0%	0.0%
Total	**449**	**550**	**550**	**550**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.52.12
Program	Crime Scene/Evidence
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Purchase of chemical supplies, filters, uv lamps, evidence bags, biohazard supplies, bar code labels, ID cards, laminate material etc.	2,567	2,500	2,500	2,500	-	0.0%	0.0%
Total	**2,567**	**2,500**	**2,500**	**2,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.54.01
Program	Crime Scene/Evidence
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Int'l Property/Evidence Assoc.	180	300	250	300	-	0.0%	20.0%
Int'l Assoc. of Blood Stain Analysis							
Gold Coast Forensic							
Total	**180**	**300**	**250**	**300**	**$ -**	**0.0%**	**20.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.54.02
Program	Crime Scene/Evidence
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc. Forensic Magazines as needed	50	100	50	100	-	0.0%	100.0%
Total	**50**	**100**	**50**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.426.521.50.55.01
Program	Crime Scene/Evidence
Account Name	Registration

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration Fees for training/conferences	-	-	250	1,500	1,500	100.0%	500.0%
new manager and 2 PT Technicians							
Total	**-**	**-**	**250**	**1,500**	**$ 1,500**	**100.0%**	**500.0%**

PROGRAM: PATROL 428

Mission: This division exists to protect life and property, prevent and suppress crime, preserve the public order and apprehend violators of laws and ordinances in order to create an environment where citizens feel safe and secure.

Main Activities: The most important things we do to fulfill the mission are:

- Provide first level of law enforcement response
- Use cruisers, motorcycles, bicycles, ATV's, marine units and foot patrol as appropriate to the situation
- Provide special event security at high volume community affairs
- Investigate suspicious persons and incidents to deter and detect criminal activity
- Establish 'omnipresence' through frequent and conspicuous patrol throughout the community
- Resolve various types of problems and conflicts in order to preserve the peace
- Enforce traffic regulations, investigate accidents and maintain an orderly flow of traffic
- Employ a proactive approach to deter and prevent crime

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	4,424,243	4,489,460	4,502,592	4,502,592	4,295,000	4,644,332	3.15%
Employee Benefits	2,875,597	3,117,055	3,480,529	3,480,529	3,479,626	3,610,157	3.72%
Contractual	144,047	134,237	115,000	120,583	124,923	101,500	-11.74%
Commodities	252,967	245,348	302,800	305,532	284,773	334,730	10.54%
Capital Outlay	39,674	102,399	101,300	225,952	146,661	48,000	-52.62%
Depreciation	316,270	431,455	431,455	431,455	431,455	427,228	-0.98%
Other	-	-	-	-	-	-	0.00%
TOTALS	8,052,798	8,519,954	8,933,676	9,066,643	8,762,438	9,165,947	2.60%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Captain	4.000	4.000	4.000	4.000	4.000
Sergeant	8.000	8.000	8.000	8.000	8.000
Officer	42.000	42.000	42.000	42.000	42.000
Office Assistant II	1.000	-	-	-	-
Master Mechanic	0.800	0.800	0.800	0.800	0.800
Fleet Manager	0.800	0.800	0.800	0.800	0.800
	56.600	55.600	55.600	55.600	55.600

001 General
45 Police
428 Patrol Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.428.10	Salaries and Wages						
45.428.521.10.12.01	Regular Salaries/Wages	3,627,176	4,027,592	4,027,592	3,720,000	4,169,332	141,740
45.428.521.10.14.01	Overtime	161,498	75,000	75,000	175,000	75,000	0
45.428.521.10.14.02	Special Assignment Ot	700,786	400,000	400,000	400,000	400,000	0
Total	Salaries and Wages	4,489,460	4,502,592	4,502,592	4,295,000	4,644,332	141,740
45.428.20	Employee Benefits						
45.428.521.20.15.01	Incentive/Education Pay	50,677	66,000	66,000	46,000	55,000	11,000-
45.428.521.20.15.04	Motorcycle/FTO Incentive	48,621	46,200	46,200	43,000	46,200	0
45.428.521.20.15.06	Uniform Maintenance	8,221	4,400	4,400	8,298	10,250	5,850
45.428.521.20.15.13	Cell Phone Allowance	7,937	9,096	9,096	9,100	13,650	4,554
45.428.521.20.15.16	Mechanic Tool Allowance	866	900	900	866	900	0
45.428.521.20.21.01	Fica/Medicare	334,978	329,667	329,667	344,237	377,944	48,277
45.428.521.20.22.01	Retirement Contributions	1,747,406	2,288,780	2,288,780	2,288,780	2,347,530	58,750
45.428.521.20.22.05	Defined Contribution Plan 401(a)	107,170	2,900	2,900	2,900	3,698	798
45.428.521.20.22.06	Town Discretionary DC Contributior	107,170	2,900	2,900	2,900	0	2,900-
45.428.521.20.23.01	Group Insurance Fixed	630,877	629,265	629,265	629,265	634,318	5,053
45.428.521.20.27.01	Salaries/Wages Longevity/Bonus	73,132	100,421	100,421	104,280	120,667	20,246
Total	Employee Benefits	3,117,055	3,480,529	3,480,529	3,479,626	3,610,157	129,628
45.428.30	Contractual						
45.428.521.30.34.10	Other Contracted Services	11,572	18,000	22,834	29,000	15,000	3,000-
45.428.521.30.40.10	Travel and Per Diem	27,040	20,000	20,000	8,550	6,000	14,000-
45.428.521.30.40.13	Professional Assoc Expenses	0	500	500	500	600	100
45.428.521.30.41.03	Data Line/Radio Base	15,452	11,000	11,000	15,500	13,000	2,000

Budget flexsheet

Town of Palm Beach

001 General
45 Police
428 Patrol Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.428.521.30.43.01	Electric	265	0	0	265	300	300
45.428.521.30.46.02	Vehicle Maint - External	21,440	21,500	21,500	23,000	23,000	1,500
45.428.521.30.46.04	Other Equip Maintenance	37,216	23,200	23,949	27,308	22,800	400-
45.428.521.30.46.11	Software Maintenance	1,728	800	800	800	800	0
45.428.521.30.46.23	Equipment Maint - Security Camera	19,524	20,000	20,000	20,000	20,000	0
Total	Contractual	134,237	115,000	120,583	124,923	101,500	13,500-
45.428.35	Depreciation						
45.428.521.35.59.01	Annual Depreciation	431,455	431,455	431,455	431,455	427,228	4,227-
Total	Depreciation	431,455	431,455	431,455	431,455	427,228	4,227-
45.428.50	Commodities						
45.428.521.50.51.01	Office Supplies	2,394	3,000	3,000	3,000	3,000	0
45.428.521.50.51.02	Minor Office Furn/Equip (<$2500)	42,101	37,000	37,000	64,893	52,100	15,100
45.428.521.50.52.02	Vehicle Maintenance	47,217	45,500	45,500	43,500	45,500	0
45.428.521.50.52.05	Fuel/Motor Oil	95,621	155,000	155,000	110,000	130,000	25,000-
45.428.521.50.52.06	Uniform	20,128	34,200	34,200	35,200	60,330	26,130
45.428.521.50.52.07	Linen & Towel Supplies	575	800	800	700	800	0
45.428.521.50.52.12	Other Supplies	11,609	6,700	9,432	6,700	6,700	0
45.428.521.50.52.25	Ammunition	25,401	20,000	20,000	20,000	21,700	1,700
45.428.521.50.54.01	Membership Dues	125	500	500	500	500	0
45.428.521.50.54.02	Publications/Subscriptions	177	100	100	280	100	0
45.428.521.50.55.01	Training	0	0	0	0	14,000	14,000
Total	Commodities	245,348	302,800	305,532	284,773	334,730	31,930

001 General
45 Police
428 Patrol Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.428.60	Capital Outlay						
45.428.521.60.64.01	Vehicles	0	27,000	27,000	27,000	0	27,000-
45.428.521.60.64.02	Office Furniture & Equipment (>$2,	6,349	0	106,226	62,216	0	0
45.428.521.60.64.03	Machinery and Equipment (>$2,50(	96,050	74,300	52,726	37,445	8,000	66,300-
45.428.521.60.64.23	Camera and Security Equipment	0	0	40,000	20,000	40,000	40,000
Total	Capital Outlay	102,399	101,300	225,952	146,661	48,000	53,300-
Total	Patrol Services	8,519,954	8,933,676	9,066,643	8,762,438	9,165,947	232,271

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.34.10
Program	Patrol Services
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Dry Cleaning Contract (RFQ 86-2016)	11,572	15,000	12,000	12,000	(3,000)	-20.0%	0.0%
Good through FY2021 Approx. $15,000 per year							
Remaining: Towing services; mechanics uniforms cleaned; mechanics towel service; drug testing, etc.		3,000	2,000	3,000	-	0.0%	50.0%
Non-budgeted items:							
Roadsafe Traffic Systems PO 170861 (Cones and barriers)		-	6,000	-	-	0.0%	-100.0%
Professional Security Consultants PO 170931 (Traffic Control)		-	9,000	-	-	0.0%	-100.0%
Total	**11,572**	**18,000**	**29,000**	**15,000**	**$ (3,000)**	**-16.7%**	**-48.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.40.10
Program	Patrol Services
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
All of Patrol Staff based on needs as determined by Command Staff	27,040	11,000	-	-	(11,000)	-100.0%	0.0%
Specialized Speakers		2,000	1,000	1,400	(600)	-30.0%	40.0%
Sniper School (5)		1,500	1,400	600	(900)	-60.0%	-57.1%
Bicycle Training		1,000	1,500	500	(500)	-50.0%	-66.7%
Instructor Training & Recerts (i.e. Taser, Firearms, etc.)		2,000	2,150	1,000	(1,000)	-50.0%	-53.5%
Basic SWAT Training		2,500	2,500	1,500	(1,000)	-40.0%	-40.0%
MPU Mapping Training 2 x $1,375		-	-	1,000	1,000	100.0%	100.0%
Account 55.01 created in FY17 for registration fees							
Estimated amount transferred for FY18							
Total	**27,040**	**20,000**	**8,550**	**6,000**	**$ (14,000)**	**-70.0%**	**-29.8%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.40.13
Program	Patrol Services
Account Name	Professional Assoc Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
PBC Association of Chief's of Police	-	350	350	400	50	14.3%	14.3%
FBINAA Blouin/Krauel		150	150	200	50	33.3%	33.3%
for Patrol Captains as deemed necessary							
Total	**-**	**500**	**500**	**600**	**$ 100**	**20.0%**	**20.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.41.03
Program	Patrol Services
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Wireless service for Tablets for Patrol:	15,452	11,000	15,500	13,000	2,000	18.2%	-16.1%
Patrol cars 16; Marine Unit 1; Mechanic 1; MPU disconnected in mid FY17							
$36.07 per unit increase GB now $60 per unit							
to help eliminate data overages - no unlimited plan available							
Total	**15,452**	**11,000**	**15,500**	**13,000**	**$ 2,000**	**18.2%**	**-16.1%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.43.01
Program	Patrol Services
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Camera System	265	-	265	300	300	100.0%	13.2%
Total	**265**	**-**	**265**	**300**	**$ 300**	**100.0%**	**13.2%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.46.02
Program	Patrol Services
Account Name	Vehicle Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
							0.0%
1 Boat & 2 engines: 100/300 hours maint $8,000		9,000	9,000	9,000	-	0.0%	0.0%
Vehicle repairs as needed for:		5,500	7,000	7,000	1,500	27.3%	0.0%
29 vehicle (including 6 eggs-offline vehicles parked around Town to act as deterents)							
2 Humvees							
2 ATVs							
1 Scooter							
6 Motorcycles							
1 Segway							
Tires for fleet (per state bid)		7,000	7,000	7,000	-	0.0%	0.0%
Of the total vehicles listed above 26 are not covered by any type of warranty							
Total	**-**	**21,500**	**23,000**	**23,000**	**$ 1,500**	**7.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.46.04
Program	Patrol Services
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	37,216						
In-car video system (3 yr warranty then budget T&M)		2,500	2,850	-	(2,500)	-100.0%	-100.0%
In-car video system replacement items		800	1,000	1,000	200		0.0%
Bi-Annual Calibrations of 20 speedometers		700	700	700	-	0.0%	0.0%
Annual Laser Recerts: 6 Radar/4Laser Units		1,500	1,260	1,500	-	0.0%	19.0%
Patrol Unit: replacement items (i.e. reflectors, lights, decals, laptop stand, mics, etc.) covered in vehicle maintenance		1,800	2,000	-	(1,800)	-100.0%	-100.0%
Boat lift warranty expired FY14 T&M		2,500	3,500	4,000	1,500	60.0%	14.3%
(no contract available)							
Boat lift materials (ie. Lubricants, water grease, cables, boats, etc.		1,000	1,000	1,000	-	0.0%	0.0%
Boat repairs/maintenance (i.e. electronic issues, toggle switches, fiberglass, rubber, decals, etc.)		1,500	1,500	1,500			0.0%
Boat trailer rental as needed (if trailer is purchase no budget)		1,000	1,000	-			-100.0%
Boat Hull Compound (2 times per year)		1,200	1,200	1,300			8.3%
Bike Patrol Unit repairs/maintenance (increase for E-bikes)		1,000	1,500	1,500	500	50.0%	0.0%
Dive Team: Inspections of tanks and regulators, refills, VIIP Hydro test and refill		900	900	900	-	0.0%	0.0%
Firing Range Maintenance (2 times per year $1815 each)		2,800	3,630	3,700	900	32.1%	1.9%
Firing Range Cleaning/Lead Removal (RFQ 54-2016)		4,000	4,268	4,700	700	17.5%	10.1%
Mechanics Bay: i.e. (Lift at Central Fire, compressors, etc.)			1,000	1,000	1,000	100.0%	0.0%
Total	**37,216**	**23,200**	**27,308**	**22,800**	**$ 500**	**-1.7%**	**-16.5%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.46.11
Program	Patrol Services
Account Name	Software Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Crash Zone Software	1,728	800	800	800	-	0.0%	0.0%
Other Software moved to Information Technology: FTO Program, Michell On Demand (Mechanics)							
Total	**1,728**	**800**	**800**	**800**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.30.46.23
Program	Patrol Services
Account Name	Equipment Maint - Security Camera

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Emergency Repairs and Parts for Town-wide Security System not covered by yearly maintenance contract	19,524	20,000	20,000	20,000	-	0.0%	0.0%
Total	**19,524**	**20,000**	**20,000**	**20,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.51.01
Program	Patrol Services
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Basic office supplies for Patrol Unit	2,394	3,000	3,000	3,000	-	0.0%	0.0%
(i.e. toner, binders, folders, thumb drives, pens etc.)							
Total	**2,394**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.51.02
Program	Patrol Services
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor Office and Field Equipment for Patrol Unit:	42,101						
Camera replacements 20 x $100				2,000	2,000	100.0%	100.0%
Camera capture cards, battery supply (i.e. 80 memory cards/40 batteries)				500	500	100.0%	100.0%
Vista Wearable Camera replacements (3)			1,000	2,500	2,500	100.0%	150.0%
Taser: 2nd year of 5 year payment plan		17,640	21,933	26,100	8,460	48.0%	19.0%
(Tasers have a 5 year warranty)							
Replenish Stop Stick Supply Kits (10 x $580 each)			1,160	5,800	5,800	100.0%	400.0%
MPU Radio Headsets (6 x $1,583 each)		-	1,583	9,500	9,500	100.0%	500.1%
LaserJet Printer Replacements				1,200	1,200	100.0%	100.0%
Misc. equipment/parts for various units:							
Armour: misc. weapon parts, spare batteries for lights, etc.		780	780	800	20	2.6%	2.6%
Training: Misc. Training items as needed, i.e. mats & equipment		1,300	1,000	1,000	(300)	-23.1%	0.0%
Range: Targets and fasteners		400	400	400	-	0.0%	0.0%
Dive Team: dive bags, tarp, etc.		200	200	200	-	0.0%	0.0%
Marine Unit: Night Vision goggles, floodlight, etc.		400	400	400	-	0.0%	0.0%
SOU: P90 Parts, rail mounts etc.; RMR sights				700	700	100.0%	100.0%
Other misc. items as determined by Command Staff		1,405					
Funds budgeted for p-90 Replacements but used towards below items:		14,875			(14,875)	-100.0%	0.0%
Traffic Cones w/ Bases			3,835		-	0.0%	-100.0%
Portable Mesh Barricade			22,990		-	0.0%	-100.0%
Riot Gear: Helmets & Face Shields & Pads,etc.			9,180	1,000	1,000	100.0%	-89.1%
Detention Benche for Media/Report Room			432		-	0.0%	-100.0%
Total	**42,101**	**37,000**	**64,893**	**52,100**	**$ 16,505**	**40.8%**	**-19.7%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.02
Program	Patrol Services
Account Name	Vehicle Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	47,217						
Vehicle Washes/Details (aaprox. $1,200 per month)		15,000	13,000	15,000	-	0.0%	15.4%
Decals $300, rear window armor $300, storage vault $1500, rust proofing $400, etc. for each new vehicle = $2,500 per vehicle		7,500	7,500	7,500	-	0.0%	0.0%
General Maintenance supplies for most Department vehicles including ATVs, Segway, Scooter, motorcycles, etc.		23,000	23,000	23,000	-	0.0%	0.0%
Total	**47,217**	**45,500**	**43,500**	**45,500**	**$ -**	**0.0%**	**4.6%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.05
Program	Patrol Services
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	95,621						
Fuel for most department vehicles including Motorcycles and ATVs (currently approx. $7,300 per month)		125,000	96,000	111,000	(14,000)	-11.2%	15.6%
Fuel for Marine Boat		22,000	10,000	15,000	(7,000)	-31.8%	50.0%
Gas Pump Repairs (Dept share)		8,000	4,000	4,000	(4,000)	-50.0%	0.0%
Fuel System Service calls as determined by PW							
Total	**95,621**	**155,000**	**110,000**	**130,000**	**$ (25,000)**	**-16.1%**	**18.2%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.06
Program	Patrol Services
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniform Purchases for Speicalty Units/Assignments	20,128						
Bullet Proof Vest: Approx. $700 each - vest expire every 5 years. Officers on a replacement schedule		15,000	15,000	15,000	-	0.0%	0.0%
Budgeted 17 replacement and new hires							
Undershirt and outer shirt for bullet proof vest replacement as needed		18,000	18,000	3,250	(14,750)	-81.9%	-81.9%
New Jackets for Patrol approx. $320 each:							
outer jacket $279/inner jacket $139		-	-	20,900	20,900	100.0%	100.0%
Misc. purchase of Marine Unit rain coat;							
Dive Team (wet suit, gloves); Bike Patrol							
Gloves, helmet, shorts, winter pants, jackets, etc.		1,200	1,200	1,200	-	0.0%	0.0%
Eff Officers gun belt and holster etc. for riot gear 21 x $480		-	1,000	10,080	10,080	100.0%	908.0%
Honor Guard: Speciality Badges, Polo and T Shirts		-	-	4,000	4,000	100.0%	100.0%
EFF replacement Helmets, Faceshields, Pads, etc. $460 each		-	-	2,300	2,300	100.0%	100.0%
Rapid Response Plate Carriers/Tac Vest (12 x $300 each)		-	-	3,600	3,600	100.0%	100.0%
Basic Sworn Uniform purchases are budgeted in 001.45.421.521.50.52.06 and managed by the Training/PIO Coordinator							
EFF=Emergency Field Force							
Total	**20,128**	**34,200**	**35,200**	**60,330**	**$ 26,130**	**76.4%**	**71.4%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.07
Program	Patrol Services
Account Name	Line and Towel Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Towel service for Mechanics and MPU	575	800	700	800	-	0.0%	14.3%
Total	**575**	**800**	**700**	**800**	**$ -**	**0.0%**	**14.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.12
Program	Patrol Services
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
All regular Patrol components purchase of misc. items such as; cleaning products, bug spray, hand disinfectant, batteries, supplies to print evidence and photograph labels	11,609	2,900	2,900	2,900	-	0.0%	0.0%
Individual needs:							
AED electrodes $50/batteries $16 as needed		1,000	1,000	1,000	-	0.0%	0.0%
Cleaning supplies and decals for:		1,800	1,800	1,800	-	0.0%	0.0%
Bike Patrol, Marine Unit, Armour, ATV, Tasers, etc.							
In-service training: wood for targetd, DVDs, dummies, training props, etc.		1,000	1,000	1,000	-	0.0%	0.0%
Total	**11,609**	**6,700**	**6,700**	**6,700**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.52.25
Program	Patrol Services
Account Name	Ammunition

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Training: Firearms qualifications, Citizen Academy, FTO program, misc. other training as needed	25,401	15,000	15,000	15,000	-	0.0%	0.0%
SOU: Training new members, qualifications and duty and simunitions training rounds		5,000	5,000	5,000	-	0.0%	0.0%
S&W M&P Magazines (100 @$17 each)		-	-	1,700	1,700	100.0%	100.0%
Total	**25,401**	**20,000**	**20,000**	**21,700**	**$ 1,700**	**8.5%**	**8.5%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.54.01
Program	Patrol Services
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
IALAFI - Training Sergeant $55	125	125	125	125	-	0.0%	0.0%
OSLET - Training Sergeant $70							
Other Memberships to Organization as deemed appropriate by Command Staff		375	375	375	-	0.0%	0.0%
Total	**125**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.54.02
Program	Patrol Services
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
as deemed appropriate	177	100	100	100	-	0.0%	0.0%
by Command Staff							
Sniper Magazine			20	-	-	0.0%	-100.0%
10 Books from seminar "Performance Driven Thinking"			160	-	-	0.0%	-100.0%
Total	**177**	**100**	**280**	**100**	**$ -**	**0.0%**	**-64.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.50.55.01
Program	Patrol Services
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Training/Conferences		-	-	14,000	14,000	100.0%	100.0%
as deemed appropriate by Command Staff							
Moved from 40.10							
Total	**-**	**-**	**-**	**14,000**	**$ 14,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.60.64.01
Program	Patrol Services
Account Name	Vehicles

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Balance needed to fund vehicle purchase in ERF. This is a result of keeping old vehciles past their usefull life and therefore not having depreciated funds in amounts adequte to buy 2017 vehicles.	-	27,000	27,000	-	(27,000)	-100.0%	-100.0%
Total	**-**	**27,000**	**27,000**	**-**	**\$ (27,000)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.60.64.02
Program	Patrol Services
Account Name	Office Furniture and Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	6,349						
Dell Poweredge R630 Servers (2)		-	15,990	-	-	0.0%	-100.0%
Cabinets and Desk for Records, MPU and Sgts Office		-	39,211	-	-	0.0%	-100.0%
Furnish and Install Audio Equipment		-	7,015	-	-	0.0%	-100.0%
Total	**6,349**	**-**	**62,216**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.60.64.03
Program	Patrol Services
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	96,050						
StarChase Units (3)		16,800	16,800	-	(16,800)	-100.0%	-100.0%
Continued Camera Buildout (moved to 64.23 account in FY17)		40,000	-	-	(40,000)	-100.0%	0.0%
SOU Tactical vest (5) with a 5-year life		17,500	17,500	-	(17,500)	-100.0%	-100.0%
Ice Machine, supply and install		-	3,145	-	-	0.0%	-100.0%
Boat Trailer		-	-	8,000	8,000	100.0%	100.0%
Total	**96,050**	**74,300**	**37,445**	**8,000**	**$ (66,300)**	**-89.2%**	**-78.6%**

Budget line Item Detail

Department	Police
Account Number	001.45.428.521.60.64.23
Program	Patrol Services
Account Name	Camera and Secuirty Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	-						
Continued Camera Buildout (moved to 64.23 account in FY17)		-	20,000	40,000	40,000	100.0%	100.0%
Total	**-**	**-**	**20,000**	**40,000**	**$ 40,000**	**100.0%**	**100.0%**

PROGRAM: CRIMINAL INVESTIGATION UNIT 429

Mission: This division exists to investigate, solve and suppress crime and apprehend criminals in order to provide a sense of personal safety and security to citizens and business owners.

Main Activities: The most important things we do to fulfill the mission are:

- Interviewing of witnesses and interrogation of suspects
- Victim contact and follow-up
- Coordinate the flow of investigations and information among other jurisdictions and units
- Dignitary protection for qualified recipients
- Unmarked crime suppression activities
- Reduce residential burglary through proactive strategic and tactical operatives

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	596,661	633,894	608,019	608,019	645,100	603,497	-0.74%
Employee Benefits	388,883	390,601	396,213	396,213	377,438	377,119	-4.82%
Contractual	21,526	31,774	20,600	20,600	15,588	13,608	-33.94%
Commodities	12,323	10,193	9,500	9,500	14,700	16,000	68.42%
Capital Outlay	-	4,890	-	-	-	-	0.00%
Depreciation	9,105	12,930	12,930	12,930	12,930	22,305	72.51%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,028,498	1,084,282	1,047,262	1,047,262	1,065,756	1,032,529	-1.41%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Captain	1.000	1.000	1.000	1.000	1.000
Sergeant	1.000	1.000	1.000	1.000	1.000
Officer	4.000	4.000	4.000	4.000	4.000
Crime Intellegence Analyst	1.000	1.000	1.000	1.000	1.000
	7.000	7.000	7.000	7.000	7.000

001 General
45 Police
429 Criminal Investigation

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
45.429.10	Salaries and Wages						
45.429.521.10.12.01	Regular Salaries/Wages	610,133	596,019	596,019	595,100	591,497	4,522-
45.429.521.10.14.01	Overtime	23,761	12,000	12,000	50,000	12,000	0
Total	Salaries and Wages	633,894	608,019	608,019	645,100	603,497	4,522-
45.429.20	Employee Benefits						
45.429.521.20.15.01	Incentive/Education Pay	4,511	4,200	4,200	5,600	4,500	300
45.429.521.20.15.04	Motorcycle/FTO Incentive	192	0	0	0	0	0
45.429.521.20.15.06	Uniform Maintenance	8,067	6,500	6,500	7,150	7,150	650
45.429.521.20.15.13	Cell Phone Allowance	4,602	4,550	4,550	4,550	4,550	0
45.429.521.20.21.01	Fica/Medicare	50,529	50,350	50,350	53,600	52,457	2,107
45.429.521.20.22.01	Retirement Contributions	180,455	199,222	199,222	174,614	194,612	4,610-
45.429.521.20.22.05	Defined Contribution Plan 401(a)	13,825	6,855	6,855	6,855	0	6,855-
45.429.521.20.22.06	Town Discretionary DC Contributior	13,825	6,855	6,855	6,855	0	6,855-
45.429.521.20.23.01	Group Insurance Fixed	79,427	79,224	79,224	79,224	79,860	636
45.429.521.20.27.01	Salaries/Wages Longevity/Bonus	35,168	38,457	38,457	38,990	33,990	4,467-
Total	Employee Benefits	390,601	396,213	396,213	377,438	377,119	19,094-
45.429.30	Contractual						
45.429.521.30.35.01	Investigative Expenses	23,579	10,000	10,000	10,000	7,500	2,500-
45.429.521.30.40.10	Travel and Per Diem	5,359	8,000	8,000	3,000	3,000	5,000-
45.429.521.30.41.03	Data Line/Radio Base	433	500	500	480	1,000	500
45.429.521.30.44.02	Rental Of Equipment	408	400	400	408	408	8
45.429.521.30.46.02	Vehicle Maint - External	1,995	1,500	1,500	1,500	1,500	0
45.429.521.30.46.04	Other Equip Maintenance	0	200	200	200	200	0

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001 General
45 Police
429 Criminal Investigation

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Contractual	31,774	20,600	20,600	15,588	13,608	6,992-
45.429.35	Depreciation						
45.429.521.35.59.01	Annual Depreciation	12,930	12,930	12,930	12,930	22,305	9,375
Total	Depreciation	12,930	12,930	12,930	12,930	22,305	9,375
45.429.50	Commodities						
45.429.521.50.51.01	Office Supplies	1,968	2,000	2,000	2,000	2,000	0
45.429.521.50.51.02	Minor Office Furn/Equip (<$2500)	670	500	500	500	2,000	1,500
45.429.521.50.52.02	Vehicle Maintenance	2,070	800	800	800	800	0
45.429.521.50.52.05	Fuel/Motor Oil	4,640	6,000	6,000	6,000	6,000	0
45.429.521.50.52.10	Computer Software	705	0	0	0	0	0
45.429.521.50.52.12	Other Supplies	0	0	0	200	0	0
45.429.521.50.54.01	Membership Dues	140	200	200	200	200	0
45.429.521.50.55.01	Training	0	0	0	5,000	5,000	5,000
Total	Commodities	10,193	9,500	9,500	14,700	16,000	6,500
45.429.60	Capital Outlay						
45.429.521.60.64.03	Machinery and Equipment (>$2,50(	4,890	0	0	0	0	0
Total	Capital Outlay	4,890	0	0	0	0	0
Total	Criminal Investigation	1,084,282	1,047,262	1,047,262	1,065,756	1,032,529	14,733-

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.35.01
Program	Criminal Investigation
Account Name	Investigative Expenses

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Confidential Informant Funds	23,579	10,000	10,000	7,500	(2,500)	-25.0%	-25.0%
TLO request for financial, telephone info, etc.							
Nexis Lexis License Fees for Analyst and 2 Detectives $3,648							
Towing Services							
Sunpass							
Total	**23,579**	**10,000**	**10,000**	**7,500**	**$ (2,500)**	**-25.0%**	**-25.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.40.10
Program	Criminal Investigation
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem for Various Training as needed for new and senior detectives, sergeant, captain	5,359	8,000	3,000	3,000	(5,000)	-62.5%	0.0%
55.01 created by Finance for registration cost associated with training/travel							
Total	**5,359**	**8,000**	**3,000**	**3,000**	**$ (5,000)**	**-62.5%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.41.03
Program	Criminal Investigation
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fees for wireless access Hot Spots for Microsoft Surface Devices for field use approximately $40 per month x 2	433	500	480	1,000	500	100.0%	108.3%
Total	**433**	**500**	**480**	**1,000**	**$ 500**	**100.0%**	**108.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.44.02
Program	Criminal Investigation
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Yearly rental of Identi-Kit Software	408	400	408	408	8	2.0%	0.0%
Total	**408**	**400**	**408**	**408**	**$ 8**	**2.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.46.02
Program	Criminal Investigation
Account Name	Vehicle Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc. outside repairs for unit vehicles	1,995	1,500	1,500	1,500	-	0.0%	0.0%
Total	**1,995**	**1,500**	**1,500**	**1,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.46.04
Program	Criminal Investigation
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. maint for unit equipment as needed	-	200	200	200	-	0.0%	0.0%
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.50.51.01
Program	Criminal Investigation
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
General Office Supplies (i.e. folders, toner, batteries, calendars, etc.	1,968	2,000	2,000	2,000	-	0.0%	0.0%
Total	**1,968**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.50.51.02
Program	Criminal Investigation
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor furniture/equipment as needed (i.e. printer, scanner, monitor, chair, etc.)	670	500	500	500	-	0.0%	0.0%
Microsoft Surface Tablet		-	-	1,500	1,500	100.0%	100.0%
Total	**670**	**500**	**500**	**2,000**	**$ 1,500**	**300.0%**	**300.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.50.52.02
Program	Criminal Investigation
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. vehicle repairs/maintenance in house (i.e. tires, roations, oil change, etc.)	2,070	800	800	800	-	0.0%	0.0%
8 vehicles, 3 under warranty							
Total	**2,070**	**800**	**800**	**800**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.50.52.05
Program	Criminal Investigation
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel for unit vehicles	4,640	6,000	6,000	6,000	-	0.0%	0.0%
Total	**4,640**	**6,000**	**6,000**	**6,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.50.54.01
Program	Criminal Investigation
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
PBC Assoc. of Chiefs for Captain of unit	140	200	200	200	-	0.0%	0.0%
Total	**140**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.429.521.30.55.01
Program	Criminal Investigation
Account Name	Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Various Training as needed for new and senior detectives, sergeant, and captain		-	5,000	5,000	5,000	100.0%	0.0%
Moved from 40.10							
Total	**-**	**-**	**5,000**	**5,000**	**$ 5,000**	**100.0%**	**0.0%**

PROGRAM: PARKING CONTROL UNIT 430

Mission: This division exists to provide for the efficient use of limited public parking availability through active enforcement of all parking ordinances, rules and regulations.

Main Activities: The most important things we do to fulfill the mission are:

- Patrol parking areas on a regular basis to identify and ticket violators
- Address inquiries and complaints from the public
- Handle pedestrian and vehicular traffic at schools and major intersections
- Apply vehicle immobilization device as necessary
- Review construction plans for traffic hazards, traffic flow and parking for special events as needed

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	265,424	251,582	311,241	311,241	269,000	306,848	-1.41%
Employee Benefits	199,026	200,666	244,513	244,513	242,019	255,544	4.51%
Contractual	13,992	7,549	14,700	14,700	14,700	16,000	8.84%
Commodities	13,287	12,038	15,800	15,800	13,300	21,000	32.91%
Capital Outlay	-	3,721	23,000	55,844	55,844	-	-100.00%
Depreciation	52,562	34,235	34,235	34,235	34,235	46,176	34.88%
Other	-	-	-	-	-	-	0.00%
TOTALS	544,291	509,791	643,489	676,333	629,098	645,568	0.32%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Parking/Code Enforcement Manager	0.500	0.500	0.500	0.500	0.500
Lead Parking Control Officer	1.000	1.000	1.000	1.000	1.000
Parking Enforcement Officer	6.000	6.000	6.000	6.000	6.000
Code/Parking Enforcement Specialist	0.250	0.250	0.250	0.250	0.250
	7.750	7.750	7.750	7.750	7.750

001 General
45 Police
430 Parking Control

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
45.430.10	Salaries and Wages						
45.430.521.10.12.01	Regular Salaries/Wages	246,895	309,241	309,241	261,000	304,848	4,393-
45.430.521.10.14.01	Overtime	4,687	2,000	2,000	8,000	2,000	0
Total	Salaries and Wages	251,582	311,241	311,241	269,000	306,848	4,393-
45.430.20	Employee Benefits						
45.430.521.20.15.13	Cell Phone Allowance	217	0	0	324	324	324
45.430.521.20.21.01	Fica/Medicare	19,952	24,595	24,595	21,470	24,612	17
45.430.521.20.22.01	Retirement Contributions	61,985	96,102	96,102	96,102	118,087	21,985
45.430.521.20.22.05	Defined Contribution Plan 401(a)	9,865	12,552	12,552	12,552	12,552	0
45.430.521.20.22.06	Town Discretionary DC Contributior	9,865	12,552	12,552	12,552	0	12,552-
45.430.521.20.23.01	Group Insurance Fixed	87,937	87,712	87,712	87,712	88,417	705
45.430.521.20.27.01	Salaries/Wages Longevity/Bonus	10,845	11,000	11,000	11,307	11,552	552
Total	Employee Benefits	200,666	244,513	244,513	242,019	255,544	11,031
45.430.30	Contractual						
45.430.521.30.40.10	Travel and Per Diem	495	200	200	200	1,000	800
45.430.521.30.41.03	Data Line/Radio Base	5,410	5,500	5,500	5,500	6,000	500
45.430.521.30.46.02	Vehicle Maint - External	1,644	2,000	2,000	2,000	2,000	0
45.430.521.30.46.04	Other Equip Maintenance	0	2,000	2,000	2,000	2,000	0
45.430.521.30.47.02	Printing	0	5,000	5,000	5,000	5,000	0
Total	Contractual	7,549	14,700	14,700	14,700	16,000	1,300
45.430.35	Depreciation						
45.430.521.35.59.01	Annual Depreciation	34,235	34,235	34,235	34,235	46,176	11,941

Budget flexsheet

Town of Palm Beach

001 General
45 Police
430 Parking Control

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Depreciation	34,235	34,235	34,235	34,235	46,176	11,941
45.430.50	Commodities						
45.430.521.50.51.01	Office Supplies	793	600	600	600	600	0
45.430.521.50.51.02	Minor Office Furn/Equip (<$2500)	2,726	2,200	2,200	2,200	2,200	0
45.430.521.50.52.02	Vehicle Maintenance	1,317	1,500	1,500	1,500	1,500	0
45.430.521.50.52.05	Fuel/Motor Oil	7,097	10,000	10,000	7,500	10,000	0
45.430.521.50.52.12	Other Supplies	105	1,500	1,500	1,500	1,500	0
45.430.521.50.55.01	Training	0	0	0	0	5,200	5,200
Total	Commodities	12,038	15,800	15,800	13,300	21,000	5,200
45.430.60	Capital Outlay						
45.430.521.60.64.01	Vehicles	0	23,000	23,000	23,000	0	23,000-
45.430.521.60.64.03	Machinery and Equipment (>$2,50(	3,721	0	32,844	32,844	0	0
Total	Capital Outlay	3,721	23,000	55,844	55,844	0	23,000-
Total	Parking Control	509,791	643,489	676,333	629,098	645,568	2,079
Total	Police	13,981,757	14,742,293	14,908,146	14,382,351	14,994,217	251,924
Total	General	13,981,757	14,742,293	14,908,146	14,382,351	14,994,217	251,924
Grand Total		13,981,757	14,742,293	14,908,146	14,382,351	14,994,217	251,924

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.40.10
Program	Parking Control
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Per Diem for Training for PEO staff	495	200	200	1,000	800	400.0%	400.0%
55.01 created by Finance for Registration fees							
Total	**495**	**200**	**200**	**1,000**	**$ 800**	**400.0%**	**400.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.41.03
Program	Parking Control
Account Name	Data Line/Radio Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Wireless 8 units @ $300 per month each = $3600	5,410	5,500	5,500	6,000	500	9.1%	9.1%
Wireless in car 5 units @ $175 per month = $2100							
Increase from 4 to 5 in-car units plus overages							
Total	**5,410**	**5,500**	**5,500**	**6,000**	**$ 500**	**9.1%**	**9.1%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.46.02
Program	Parking Control
Account Name	Vehicle Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. parts/maint for unit vehicles	1,644	2,000	2,000	2,000	-	0.0%	0.0%
Equipment for vehicles i.e. decals, lights, bumpers, tires, etc.							
5 vehicles; only 2 under warranty							
Total	**1,644**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.46.04
Program	Parking Control
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
LPR and AIMS maint/repairs as needed	-	2,000	2,000	2,000	-	0.0%	0.0%
not covered by maintenance contracts/warranties							
Maintenance Contracts are paid by IT							
Total	**-**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.47.02
Program	Parking Control
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
AIMS Citations/Envelops $3,800	-	5,000	5,000	5,000	-	0.0%	0.0%
Tickets, Immobilization Notices $1,100							
Parking Permits, Temp. Parking, brochures, etc.							
Total	**-**	**5,000**	**5,000**	**5,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.50.51.01
Program	Parking Control
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
General Office Supplies	793	600	600	600	-	0.0%	0.0%
(i.e. folders, paper, toner, staples, etc.)							
Total	**793**	**600**	**600**	**600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.50.51.02
Program	Parking Control
Account Name	Minor Office Furn/Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Purchase/replacement office equipment as needed (i.e. scanner, printer, cell phones used for parking ticket issuance (2 per year), body for LPR camera, etc.	2,726	2,200	2,200	2,200	-	0.0%	0.0%
Total	**2,726**	**2,200**	**2,200**	**2,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.50.52.02
Program	Parking Control
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
In-house vehicles maintenance supplies for 5 vehicles; only 2 under warranty	1,317	1,500	1,500	1,500	-	0.0%	0.0%
Total	**1,317**	**1,500**	**1,500**	**1,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.50.52.05
Program	Parking Control
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel expenses for 5 vehicles	7,097	10,000	7,500	10,000	-	0.0%	33.3%
Total	**7,097**	**10,000**	**7,500**	**10,000**	**$ -**	**0.0%**	**33.3%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.50.52.12
Program	Parking Control
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. Unit Supplies	105	1,500	1,500	1,500	-	0.0%	0.0%
i.e. AIMS supplies, tape, plastic ticket bags							
Total	**105**	**1,500**	**1,500**	**1,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.30.55.01
Program	Parking Control
Account Name	Registration

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Training for PEO staff:							
Community Service Aide Training $700 plus x 7 **				4,900	4,900	100.0%	100.0%
School Crossing Guard, as needed				100	100	100.0%	100.0%
Leadership Courses, supervisor				200	200	100.0%	100.0%
** New program to allow civilians to aid sworn personnel by doing tasks like writing minor accident reports. Will be filled with current staff but requires FDLE training.							
Total	**-**	**-**	**-**	**5,200**	**$ 5,200**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.60.64.01
Program	Parking Control
Account Name	Vehicles

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
2017 Ford Escape that will be transferred to CSEU		23,000	23,000	-	(23,000)	-100.0%	-100.0%
Total	**-**	**23,000**	**23,000**	**-**	**$ (23,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Police
Account Number	001.45.430.521.60.64.03
Program	Parking Control
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Auto VU LPR Unit for new parking control vehicle		-	32,844	-	-	0.0%	-100.0%
Total	**-**	**-**	**32,844**	**-**	**$ -**	**0.0%**	**0.0%**

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

TO:	Mayor and Town Council
VIA:	Thomas G. Bradford, Town Manager
FROM:	H. Paul Brazil, P.E., Director of Public Works
RE:	FY18 Public Works Department Budget Summary
DATE:	June 12, 2017

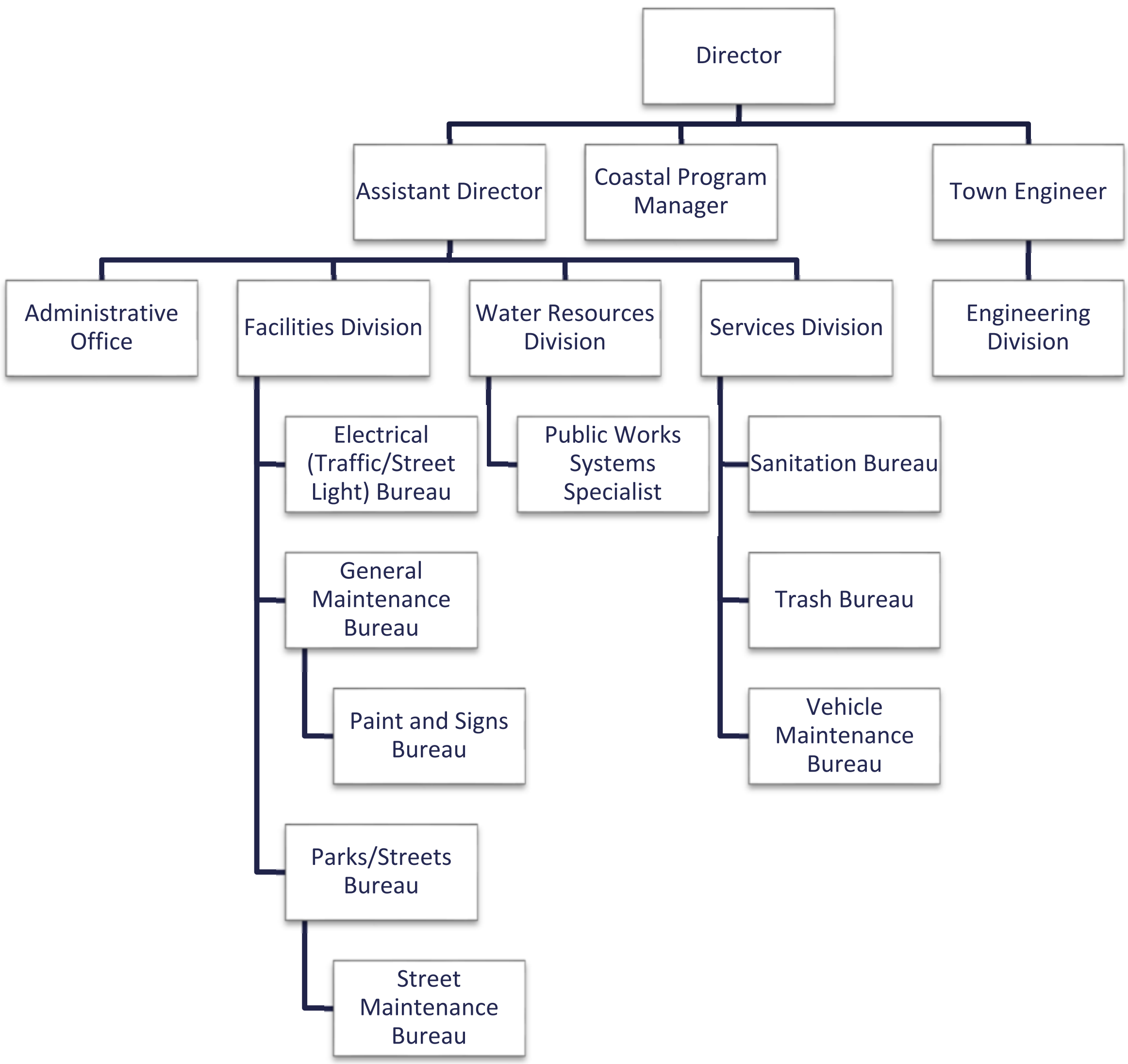
The FY18 budget submission for the Public Works Department was submitted to comply with the Long Term Financial Plan (LTFP). The majority of the programs do not differ significantly from those individual LTFP targets, and the overall department budget request is on target. Generally, the requested budget maintains the current level of service for the Public Works programs, and represents "business as usual". The following items are a summary for noteworthy areas that represent new or shifting responsibilities, or areas of potential cost growth.

- Grounds maintenance for recently reconstructed parks (Town Square and Bradley Park) will require enhanced operation/maintenance efforts. Bids for fountain maintenance are being solicited this summer and the costs are not yet known but the FY18 budget reflects an increase to anticipate these costs. Similarly, the work for maintaining the Town Square area is also being bid out and will include cleaning, repair and maintenance of the sidewalks, turf areas, plants, trees and other associated improvements. Since most of those improvements are no longer under warranty from the construction, the budget includes funding for maintaining it.
- The Bradley Park project is underway this summer and although the new improvements will have a one-year construction warranty, the operation and maintenance of some of the new features will be required upon completion (fountain, restrooms, sidewalks, etc.). The scope of maintenance will be fully evaluated prior to completion and appropriate steps taken to accomplish necessary maintenance once the project is completed in early FY18. The extent and cost of any future contractual bids will not be known until next fiscal year.
- The exterior painting of Town Hall is planned for FY18 and due to the size and unique architectural elements of the building, this is expected to be more expensive than the painting of other Town facilities. The FY18 budget includes funding for the anticipated cost for this work.
- The replacement of existing parking meter kiosks is planned for the summer/fall of 2017 and upon completion would provide new equipment that will be more reliable than the existing equipment. Since the new parking kiosks will be under the initial warranty in FY18 the costs for this program are expected to be less than FY17. The potential lease of equipment or outsourcing of maintenance is another unknown factor until the project is brought to the Town Council for approval later this summer.

- An increased emphasis on right-of-way enforcement has resulted in the second right-of-way inspector position in Public Works to be revised from a part-time position to a full-time one. This increase of 0.5 FTE and the associated salary/benefits are reflected in the FY18 budget, and are expected to be offset by permit/fine revenue associated with the right-of-way program.
- Sewage treatment and disposal costs have been relatively stable and consistent with the LTFP. The proposed budget in FY18 is adequate for these costs. However, when the new facilities being constructed at the ECRWTF sewage treatment plant are completed in FY18, there will be an increased cost associated with those new facilities. Future budgets in FY19 and beyond will reflect the staffing, operation, maintenance and repair costs associated with new infrastructure. Once the new facilities have reach steady-state operation in FY19, and the 10-year capital project program is updated to include the larger physical plant and deficiencies in the existing plant, the budget impacts will be more clearly identified but are anticipated to increase.

We will continue to provide the necessary services in the most efficient and cost-effective manner possible.

cc: Eric B. Brown, P.E., Assistant Director of Public Works
Patricia Strayer, P.E., Town Engineer
Brett Madison, Facilities Division Manager
Doug Terry, Water Resources Division Manager


Director
Assistant Director
Coastal Program Manager
Town Engineer
Administrative Office
Facilities Division
Water Resources Division
Services Division
Engineering Division
Electrical (Traffic/Street Light) Bureau
Public Works Systems Specialist
Sanitation Bureau
General Maintenance Bureau
Trash Bureau
Paint and Signs Bureau
Vehicle Maintenance Bureau
Parks/Streets Bureau
Street Maintenance Bureau

DEPARTMENT: PUBLIC WORKS

Mission: The Public Works Department exists to create and maintain a safe, clean and aesthetically pleasing environment for all the citizens of Palm Beach. This efficient and cost effective environment is provided for the residents, businesses, visitors, and employees who utilize the Town facilities in our community. The Public Works Department applies both proven and innovative techniques and systems to provide for excellence in the operation, construction, maintenance and repair of the public buildings, structures and grounds to achieve this purpose. The continuous stewardship of the Town's infrastructure and coastal resources is achieved through the dedicated efforts of a diverse group of operational, administrative, engineering, and construction professionals.

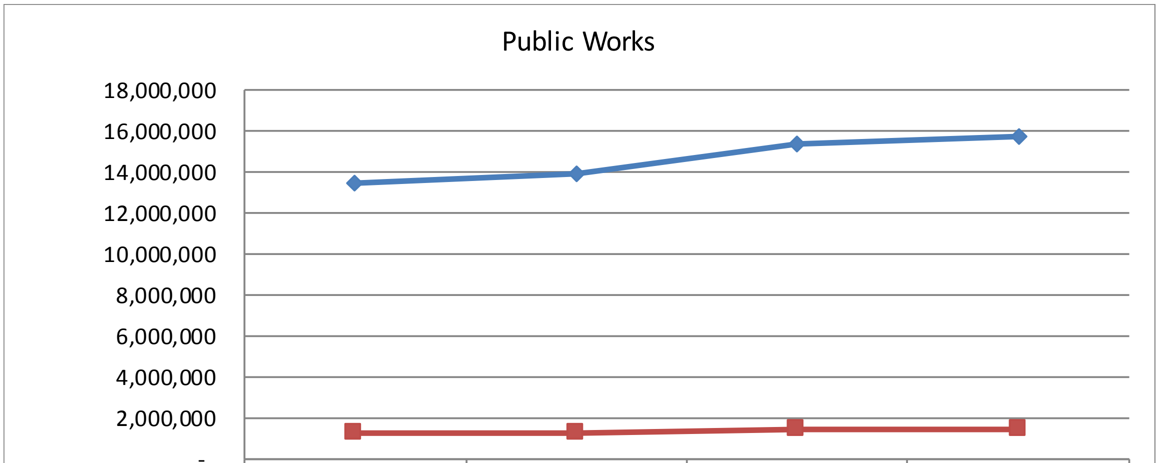
Revenue Summary

	FY2015 Actual	FY2016 Actual	2017 Budget	2017 Projected	2018 Budget	% Change
Special Solid Waste	10,040	9,500	10,000	10,000	10,000	0.00%
Solid Waste	895,065	893,115	995,000	995,000	1,024,850	3.00%
Comp. Garbage Collection Fee	258,268	256,693	275,000	275,000	283,250	3.00%
SWA Recycling Revenue	24,073	15,552	25,000	25,000	25,000	0.00%
Historic Speciman Tree Fee	4,641	4,641	5,000	5,000	5,000	0.00%
State Highway Lighting Maint	76,551	78,846	95,000	95,000	95,000	0.00%
	1,268,638	1,258,347	1,405,000	1,405,000	1,443,100	2.71%

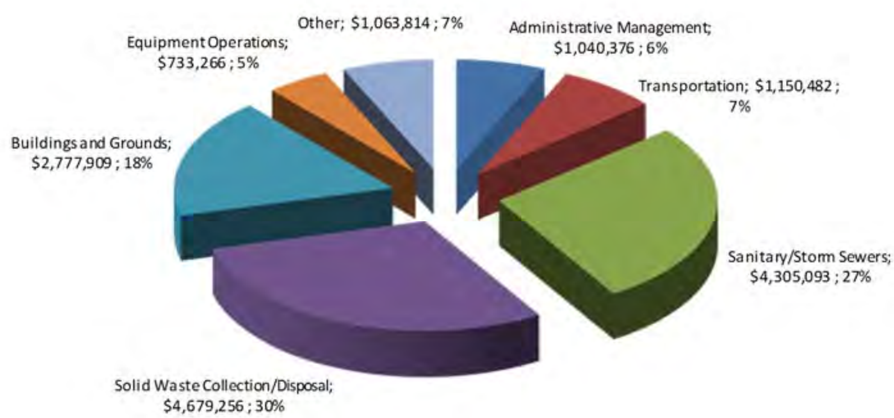
Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	4,814,387	4,764,800	5,378,730	5,378,730	5,378,730	5,537,351	2.95%
Employee Benefits	2,645,247	2,716,615	3,005,440	3,005,440	3,005,050	3,179,480	5.79%
Contractual	4,731,174	4,685,441	5,334,053	6,020,972	5,972,088	5,453,293	2.24%
Commodities	690,025	651,432	864,432	884,413	886,647	877,687	1.53%
Capital Outlay	-	25,393	24,800	68,626	55,126	23,665	-4.58%
Depreciation	573,832	1,028,165	716,214	716,214	716,214	678,720	-5.24%
Other	-	-	-	-	-	-	0.00%
TOTALS	13,454,665	13,871,846	15,323,669	16,074,395	16,013,855	15,750,196	2.78%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.



	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
Expenditures	13,454,665	13,871,846	15,323,669	15,750,196
Revenues	1,268,638	1,258,347	1,405,000	1,443,100



	FY2015	FY2016	FY2017	FY2018
Full Time Equivalent Employees	87.540	89.040	88.068	88.635

Changes to FTEs:

- Reallocation of staff costs to Recreation, based on historical usage

PROGRAM: ADMINISTRATIVE MANAGEMENT 511

Mission: This division exists to provide guidance, inspiration, resources and direction to the Public Works Department to ensure that the multiple functions we perform are both efficient through our commitment to continual improvement and effective in meeting the expectations of the citizens we serve.
Main Activities: The most important things we do to fulfill the mission are:

- Provide oversight to all Public Works programs to ensure we maintain or improve levels of service and safety measures
- Implement the Town's Capital Improvement Plan and the Comprehensive Coastal Management Plan.
- Manage all projects authorized by the Town Council.
- Continually seek new and better ways to accomplish our mission.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	601,403	636,712	633,840	633,840	633,840	644,929	1.75%
Employee Benefits	280,542	312,699	316,218	316,218	316,218	348,410	10.18%
Contractual	15,362	20,563	43,000	43,822	28,672	31,600	-26.51%
Commodities	10,602	7,026	9,200	9,200	8,800	11,200	21.74%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	4,237	4,237	4,237	4,237	4,237	4,237	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	912,146	981,237	1,006,495	1,007,317	991,767	1,040,376	3.37%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Public Works Director	1.000	1.000	1.000	1.000	1.000
Assistant Director	1.000	1.000	1.000	1.000	1.000
Buyer	-	-	0.500	0.500	0.500
Office Manager	1.000	1.000	1.000	1.000	1.000
Engineering Technical Support Specialist	-	-	1.000	-	-
Office Assistant II	4.000	4.000	4.000	4.000	4.000
Public Works Purchasing Coordinator	0.500	0.500	-	-	-
Public Works Systems Specialist	1.000	1.000	1.000	1.000	1.000
	8.500	8.500	9.500	8.500	8.500

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
511 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.511.10	Salaries and Wages						
50.511.534.10.12.01	Regular Salaries/Wages	634,903	633,840	633,840	633,840	644,929	11,089
50.511.534.10.14.01	Overtime	1,809	0	0	0	0	0
Total	Salaries and Wages	636,712	633,840	633,840	633,840	644,929	11,089
50.511.20	Employee Benefits						
50.511.534.20.15.13	Cell Phone Allowance	2,599	2,599	2,599	2,599	2,599	0
50.511.534.20.21.01	Fica/Medicare	46,871	47,129	47,129	47,129	49,806	2,677
50.511.534.20.22.01	Retirement Contributions	74,382	93,002	93,002	93,002	129,515	36,513
50.511.534.20.22.05	Defined Contribution Plan 401(a)	21,031	22,007	22,007	22,007	31,469	9,462
50.511.534.20.22.06	Town Discretionary DC Contributior	21,031	22,007	22,007	22,007	0	22,007-
50.511.534.20.23.01	Group Insurance Fixed	107,794	96,201	96,201	96,201	96,973	772
50.511.534.20.27.01	Salaries/Wages Longevity/Bonus	38,991	33,273	33,273	33,273	38,048	4,775
Total	Employee Benefits	312,699	316,218	316,218	316,218	348,410	32,192
50.511.30	Contractual						
50.511.534.30.34.10	Other Contractual Services	3,666	0	822	9,630	10,000	10,000
50.511.534.30.34.16	Employee Events/Recognition	2,253	500	500	1,500	2,500	2,000
50.511.534.30.40.03	Educational Reimbursement	0	4,500	4,500	1,000	2,500	2,000-
50.511.534.30.40.10	Travel and Per Diem	878	1,500	1,500	500	500	1,000-
50.511.534.30.40.11	Travel/Town Business	0	1,000	1,000	0	0	1,000-
50.511.534.30.41.01	Telephone Base	401	1,500	1,500	1,200	1,200	300-
50.511.534.30.41.10	Postage	681	1,100	1,100	1,000	1,000	100-
50.511.534.30.46.01	Office Equip Maint - External	0	200	200	200	200	0

51

001 General
50 Public Works
511 Adminstrative Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.511.534.30.47.01	Copy Machine Charges	10,971	12,000	12,000	12,000	12,000	0
50.511.534.30.47.02	Printing	1,713	700	700	642	700	0
50.511.534.30.47.03	Scanning	0	20,000	20,000	1,000	1,000	19,000-
Total	Contractual	20,563	43,000	43,822	28,672	31,600	11,400-
50.511.35	Depreciation						
50.511.534.35.59.01	Annual Depreciation	4,237	4,237	4,237	4,237	4,237	0
Total	Depreciation	4,237	4,237	4,237	4,237	4,237	0
50.511.50	Commodities						
50.511.534.50.51.01	Office Supplies	4,675	6,000	6,000	5,750	6,000	0
50.511.534.50.51.02	Minor Office Furn/Equip (<$2500)	1,309	1,000	1,000	950	1,000	0
50.511.534.50.52.05	Fuel/Motor Oil	113	700	700	250	700	0
50.511.534.50.52.12	Other Supplies	0	300	300	300	300	0
50.511.534.50.54.01	Membership Dues	666	900	900	700	800	100-
50.511.534.50.54.02	Publications/Subscriptions	263	300	300	250	300	0
50.511.534.50.55.01	Training	0	0	0	600	2,100	2,100
Total	Commodities	7,026	9,200	9,200	8,800	11,200	2,000
Total	Adminstrative Management	981,237	1,006,495	1,007,317	991,767	1,040,376	33,881

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.34.10
Program	Administrative Management
Account Name	Other Contractual Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temp. Admin. Staff - AppleOne	3,666	-	9,630	10,000	10,000	100.0%	3.8%
Total	**3,666**	**-**	**9,630**	**10,000**	**$ 10,000**	**100.0%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.34.16
Program	Administrative Management
Account Name	Employee Events/Recognition

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
General Employee Meeting Expenses (Safety Awards)	2,253	500	1,500	2,250	1,750	350.0%	50.0%
Service Pins				250	250	100.0%	100.0%
Total	**2,253**	**500**	**1,500**	**2,500**	**2,000**	**400.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.434.30.40.03
Program	Administrative Management
Account Name	Educational Reimbursement

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Educational/Tuition Reimbursement	-	4,500	1,000	2,500	(2,000)	-44.4%	150.0%
Office Manager							
Total	**-**	**4,500**	**1,000**	**2,500**	**$ (2,000)**	**-44.4%**	**150.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.40.10
Program	Administrative Management
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem Reimbursement Funds for Training or Town Business Travel Expenses	878	1,500	500	500	(1,000)	-66.7%	0.0%
Total	**878**	**1,500**	**500**	**500**	**$ (1,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.40.11
Program	Administrative Management
Account Name	Travel/Town Business

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel/Town Business	-	1,000	-	-	(1,000)	-100.0%	0.0%
This account is no longer being used.							
see account 55.01							
Total	**-**	**1,000**	**-**	**-**	**$ (1,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.41.01
Program	Administrative Management
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Emergency cellphones & Asst. Director's Mi-Fi (Avg. Bill $36.95/Mth)	401	1,500	1,200	1,200	(300)	-20.0%	0.0%
Total	**401**	**1,500**	**1,200**	**1,200**	**$ (300)**	**-20.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.41.10
Program	Administrative Management
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Department-wide Fedex/USPS Postage (FedEx 90%+)	681	1,100	1,000	1,000	(100)	-9.1%	0.0%
Total	**681**	**1,100**	**1,000**	**1,000**	**$ (100)**	**-9.1%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.511.534.30.46.01
Program	Administrative Management
Account Name	Office Equip Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Equip. Maintenance and repair: chairs, minor office equip repairs	-	200	200	200	-	0.0%	0.0%
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.01
Program	Administrative Management
Account Name	Copy Machine Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fax/ Scanner/ Printer/ Copy Machine Rental/Lease Charges: 2 Machines X $500/Month x 12 Mths. = $12,000 per year avg.	10,971	12,000	12,000	12,000	-	0.0%	0.0%
Copiers are shared to decrease printer, fax, and scanner maint., supplies, and overall costs.							
Total	**10,971**	**12,000**	**12,000**	**12,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.02
Program	Administrative Management
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Printing of business cards, forms, large items and Printing Supplies	1,713	700	642	700	-	0.0%	9.0%
Total	**1,713**	**700**	**642**	**700**	**$ -**	**0.0%**	**9.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.30.47.03
Program	Administrative Management
Account Name	Scanning

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Contract Scanning and Archiving of Dept Records (in-house scanning)	-	20,000	1,000	1,000	(19,000)	-95.0%	0.0%
Total	**-**	**20,000**	**1,000**	**1,000**	**$ (19,000)**	**-95.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.51.01
Program	Administrative Management
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies Orders of: pens, paper, notepads, paper clips, binder clips, calendars, binders, dividers, folders, envelopes, highlighters, post it notes/flags, flash drives, cd/dvd's, media jewel cases/sleeves, markers, pencils, tape, correction tape, etc.	4,675	6,000	5,750	6,000	-	0.0%	4.3%
Total	**4,675**	**6,000**	**5,750**	**6,000**	**$ -**	**0.0%**	**4.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.51.02
Program	Administrative Management
Account Name	Minor Office Furn/Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Small Office Furniture/Equipment replacements/purchases: stands, carts, chairs, monitors, etc.	1,309	1,000	950	1,000	-	0.0%	5.3%
Total	**1,309**	**1,000**	**950**	**1,000**	**$ -**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.52.05
Program	Administrative Management
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor Oil for Asst. Director's Town Vehicle	113	700	250	700	-	0.0%	180.0%
Total	**113**	**700**	**250**	**700**	**$ -**	**0.0%**	**180.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.52.12
Program	Administrative Management
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Supplies: Cleaning Supplies, Paper Towels, etc.	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.54.01
Program	Administrative Management
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Membership Dues: APWA (American Public Works Assoc./ASCE (Amercian Society of Civil Engineers) Membership renewals	666	900	750	800	(100)	-11.1%	6.7%
Total	**666**	**900**	**750**	**800**	**$ (100)**	**-11.1%**	**6.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.54.02
Program	Administrative Management
Account Name	Publications/Subscriptions

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Palm Beach Daily Newspaper subscription	263	300	250	300	-	0.0%	20.0%
Total	**263**	**300**	**250**	**300**	**$ -**	**0.0%**	**20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.511.534.50.55.01
Program	Administrative Management
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Dev Leadership Trng Reg Fees for Staff: Office Mgr, Office Assistants, Assistant Director, and Director of Public Works - 12 month training package ($300 x 7)	-	-	600	2,100	2,100	100.0%	250.0%
Total	**-**	**-**	**600**	**2,100**	**$ 2,100**	**100.0%**	**250.0%**

PROGRAM: STREET REPAIR & MAINTENANCE 521

Mission: This bureau exists to maintain, repair, and clean streets in order to provide a safe, smooth riding surface throughout the town and to assure that we have safe sidewalks, bikeways, and trail systems.

Main Activities: The most important things we do to fulfill the mission are:
- Employ state of the art techniques to do an excellent job
- Do the job right the first time
- Work to continually improve quality and efficiency
- Inspect the condition of streets, sidewalks, and paths to prioritize maintenance, repairs and replacement appropriately
- Respond to emergencies and priorities in a timely fashion

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	108,422	68,974	90,330	90,330	90,330	93,725	3.76%
Employee Benefits	53,237	46,730	50,876	50,876	50,876	55,727	9.53%
Contractual	141,598	171,107	194,272	218,762	217,867	179,855	-7.42%
Commodities	9,215	9,100	26,855	26,855	23,355	24,365	-9.27%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	24,399	16,734	16,734	16,734	16,734	21,168	26.50%
Other	-	-	-	-	-	-	0.00%
TOTALS	336,871	312,645	379,067	403,557	399,162	374,840	-1.12%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Facilities Maintenance Division Manager	0.100	0.100	0.100	0.075	0.075
General Maitenance Supervisor	-	-	-	0.075	0.085
Grounds Supervisor	0.135	0.134	0.135	0.080	0.080
Street & Sign Painter	0.008	0.008	0.008	0.008	0.008
Building Maintenance Worker	-	-	-	-	0.016
Equipment Operator I/Streets	1.310	1.310	1.310	0.705	-
Equipment Operator II	-	-	-	0.605	1.310
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
	1.563	1.562	1.563	1.558	1.584

001 General
50 Public Works
521 Street Repair/Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.521.10	Salaries and Wages						
50.521.541.10.12.01	Regular Salaries/Wages	68,239	85,330	85,330	85,330	88,725	3,395
50.521.541.10.14.01	Overtime	735	5,000	5,000	5,000	5,000	0
Total	Salaries and Wages	68,974	90,330	90,330	90,330	93,725	3,395
50.521.20	Employee Benefits						
50.521.541.20.21.01	Fica/Medicare	5,819	6,590	6,590	6,590	6,903	313
50.521.541.20.22.01	Retirement Contributions	15,501	19,220	19,220	19,220	24,014	4,794
50.521.541.20.22.05	Defined Contribution Plan 401(a)	832	1,841	1,841	1,841	2,419	578
50.521.541.20.22.06	Town Discretionary DC Contributior	832	1,841	1,841	1,841	0	1,841-
50.521.541.20.23.01	Group Insurance Fixed	17,735	17,633	17,633	17,633	18,071	438
50.521.541.20.27.01	Salaries/Wages Longevity/Bonus	6,011	3,751	3,751	3,751	4,320	569
Total	Employee Benefits	46,730	50,876	50,876	50,876	55,727	4,851
50.521.30	Contractual						
50.521.541.30.34.10	Other Contracted Services	170,310	191,327	215,817	215,817	177,305	14,022-
50.521.541.30.40.11	Travel/Town Business	0	345	345	0	0	345-
50.521.541.30.41.01	Telephone Base	24	100	100	50	50	50-
50.521.541.30.44.02	Rental Of Equipment	773	2,500	2,500	2,000	2,500	0
Total	Contractual	171,107	194,272	218,762	217,867	179,855	14,417-
50.521.35	Depreciation						
50.521.541.35.59.01	Annual Depreciation	16,734	16,734	16,734	16,734	21,168	4,434
Total	Depreciation	16,734	16,734	16,734	16,734	21,168	4,434
50.521.50	Commodities						

001 General
50 Public Works
521 Street Repair/Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.521.541.50.51.01	Office Supplies	227	500	500	455	500	0
50.521.541.50.52.01	Chemical/Cleaning Sup	14	100	100	100	100	0
50.521.541.50.52.02	Vehicle Maintenance	1	0	0	0	0	0
50.521.541.50.52.05	Fuel/Motor Oil	895	3,165	3,165	3,165	2,835	330-
50.521.541.50.52.06	Uniform	444	740	740	740	785	45
50.521.541.50.52.12	Other Supplies	5,724	6,350	6,350	5,550	6,350	0
50.521.541.50.53.01	Hot Mix Asphalt	454	9,000	9,000	9,000	9,450	450
50.521.541.50.53.02	Cold Mix Asphalt	436	3,000	3,000	1,000	1,000	2,000-
50.521.541.50.53.03	Road Rock	333	2,000	2,000	1,500	1,500	500-
50.521.541.50.53.04	Masonry Products	572	2,000	2,000	1,500	1,500	500-
50.521.541.50.55.01	Training	0	0	0	345	345	345
Total	Commodities	9,100	26,855	26,855	23,355	24,365	2,490-
50.521.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Street Repair/Maintenance	312,645	379,067	403,557	399,162	374,840	4,227-

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.34.10
Program	Street Repair/Maintenance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	170,310						
Budget Adjustment - FY16 PO for paving			24,490				
Sweeping bike path - $8,580 x 5% CPI = $9,010.00		8,837	8,837	9,010	173	2.0%	2.0%
Sweeping of all town streets $90,240 x 5% =$94,752.00		92,950	92,950	94,755	1,805	1.9%	1.9%
Sidewalk replacement		24,000	24,000	24,000	-	0.0%	0.0%
Paving - PW Large Vehicle/Equipment Parking Lot		8,000	8,000	8,000	-	0.0%	0.0%
Extra sweeping as required (Wind events, storm surge, etc..)		4,500	4,500	4,500	-	0.0%	0.0%
Temp Labor - $12.60 per hr. x 2 month [320hrs] = $4,032		4,040	4,040	4,040	-	0.0%	0.0%
Pavement Marking - crosswalks, stop bars, line striping		30,000	30,000	30,000	-	0.0%	0.0%
Pot hole patching		3,000	2,500	3,000	-	0.0%	20.0%
Sidewalk Pressure Washing - 250,000 x .08 = $20,000 Note: New ordinance reqt adj prop owner		16,000	16,000	-	(16,000)	-100.0%	-100.0%
Total	**170,310**	**191,327**	**215,317**	**177,305**	**(14,022)**	**-7.3%**	**-17.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.40.11
Program	Street Repair/Maintenance
Account Name	Travel/Town Business

Description	**Location, if applicable**	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
MOT training for New Employee	This acct. is no longer needed per new Admin. Procedure.Use Acct. #40.10 & 55.01	-	195.00	-	-	(195.00)	-100.0%	0.0%
Fork Lift training for New			150.00	-	-	(150.00)	-100.0%	0.0%
NOTE: see Acct. # 55.01								
Total		**-**	**345.00**	**-**	**-**	**$ (345.00)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.41.01
Program	Street Repair/Maintenance
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Verizon Cellphones - 2 streets employees	24	100	50	50	(50)	-50.0%	0.0%
Total	**24**	**100**	**50**	**50**	**$ (50)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.30.44.02
Program	Street Repair/Maintenance
Account Name	Rental of Equipment

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Saws, cutters, equipment to repair bike trail access points.	773	2,500	2,000	2,500	-	0.0%	25.0%
Total	**773**	**2,500**	**2,000**	**2,500**	**$ -**	**0.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.51.01
Program	Street Repair/Maintenance
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office supplies for street and sidewalk inspection duties. Examples: Note pads, pens, pencils, paper, paper clips, clip boards, etc.	227	500	455	500	-	0.0%	9.9%
Total	**227**	**500**	**455**	**500**	**$ -**	**0.0%**	**9.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.01
Program	Street Repair/Maintenance
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Chemicals for weed control	14	40	40	40	-	0.0%	0.0%
Asphalt and Concrete sealers		60	60	60	-	0.0%	0.0%
Total	**14**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.05
Program	Street Repair/Maintenance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Oil for Streets vehicles:							
2 yr. avg - 945 x $3.00 = $2,835.00	895	3,165	3,165	2,835	(330)	-10.4%	-10.4%
Total	**895**	**3,165**	**3,165**	**2,835**	**$ (330)**	**-10.4%**	**-10.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.06
Program	Street Repair/Maintenance
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	444.00						
Uniforms- 2 men $11.70 per wk. x 3% CPI = $12.05 X 52 = $626.65 per yr		740	610	630	(110)	-14.9%	3.3%
Tee Shirts - 2 men $77.50 PP = $155.00 per yr		-	130	155	155	100.0%	19.2%
Total	**444**	**740**	**740**	**785**	**$ 45**	**6.1%**	**6.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.52.12
Program	Street Repair/Maintenance
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Thermoplastic	5,724	1,500	1,250	1,500	-	0.0%	20.0%
Concrete		1,500	1,200	1,500	-	0.0%	25.0%
Two cycle oil		150	150	150	-	0.0%	0.0%
Gloves, vests, & hard hats		300	300	300	-	0.0%	0.0%
Cones, flags		300	300	300	-	0.0%	0.0%
Bumper Stops $20x30		600	600	600	-	0.0%	0.0%
Tools - Broom, rakes, shovels, saw blades, etc.		1,500	1,500	1,500	-	0.0%	0.0%
Propane gas for torch		500	250	500	-	0.0%	100.0%
Total	**5,724**	**6,350**	**5,550**	**6,350**	**$ -**	**0.0%**	**14.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.01
Program	Street Repair/Maintenance
Account Name	Hot Mix Asphalt

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Asphalt for street repairs as needed	454	9,000	9,000	9,450	450	5.0%	5.0%
FY17 replacement - 161 tons @ $55.90/ton							
FY18 repl-- 161 tons @ $58.70/ton = 5% inc							
Total	**454**	**9,000**	**9,000**	**9,450**	**$ 450**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.02
Program	Street Repair/Maintenance
Account Name	Cold Mix Asphalt

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Temporary asphalt patching	436	3,000	1,000	1,000	(2,000)	-66.7%	0.0%
Total	**436**	**3,000**	**1,000**	**1,000**	**$ (2,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.03
Program	Street Repair/Maintenance
Account Name	Road Rock

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Dust control at Public Works & berm rentention at Pinewalk.	333	2,000	1,500	1,500	(500)	-25.0%	0.0%
Total	**333**	**2,000**	**1,500**	**1,500**	**$ (500)**	**-25.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.53.04
Program	Street Repair/Maintenance
Account Name	Masonry Products

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Curb and concrete repairs	572	2,000	1,500	1,500	(500)	-25.0%	0.0%
Total	**572**	**2,000**	**1,500**	**1,500**	**$ (500)**	**-25.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.521.541.50.55.01
Program	Street Repair/Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
MOT (Maintenance of Traffic) training for New Employee	-	-	195	195	195	100.0%	0.0%
Fork Lift training for New Employee		-	150	150	150	100.0%	0.0%
Total	**-**	**-**	**345**	**345**	**$ 345**	**100.0%**	**0.0%**

PROGRAM: TRAFFIC CONTROL 523

Mission: This bureau exists to provide and maintain traffic signals and control signs to ensure safe, well marked street systems.

Main Activities: The most important things we do to fulfill the mission are:

- Preventive maintenance and inspection programs to proactively address issues
- Repair/replace signals and signs as necessary on Town's required level of service plan
- Install new signs as approved by the Town Manager, and upgrade/replace signs as needed to be consistent with industry standards

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	99,046	113,156	116,588	116,588	116,588	140,136	20.20%
Employee Benefits	48,814	57,481	52,182	52,182	52,182	60,963	16.83%
Contractual	31,078	8,931	40,870	40,870	39,335	41,385	1.26%
Commodities	42,805	49,708	48,978	48,978	48,878	50,881	3.89%
Capital Outlay	-	-	13,500	57,326	43,826	-	-100.00%
Depreciation	3,722	3,722	3,722	3,722	3,722	5,309	42.64%
Other	-	-	-	-	-	-	0.00%
TOTALS	225,465	232,998	275,840	319,666	304,531	298,674	8.28%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Facilities Maintenance Division Manager	0.180	0.180	0.180	0.155	0.155
Electrician Supervisor	0.203	0.203	0.203	0.181	0.181
Grounds Supervisor	0.005	0.005	0.005	0.005	0.005
General Maintenance Supervisor	0.090	0.090	0.090	0.090	0.093
Industrial Electrician	-	-	0.528	0.528	0.350
SR Industrial Electrician	0.528	0.528	-	-	0.175
Building Maintenance Worker	0.040	0.040	0.040	0.040	0.395
Street & Sign Painter	0.500	0.500	0.750	0.750	0.750
	1.546	1.546	1.796	1.749	2.104

001 General
50 Public Works
523 Traffic Control

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.523.10	Salaries and Wages						
50.523.541.10.12.01	Regular Salaries/Wages	107,325	111,588	111,588	111,588	135,136	23,548
50.523.541.10.14.01	Overtime	5,831	5,000	5,000	5,000	5,000	0
Total	Salaries and Wages	113,156	116,588	116,588	116,588	140,136	23,548
50.523.20	Employee Benefits						
50.523.541.20.21.01	Fica/Medicare	8,490	8,425	8,425	8,425	10,311	1,886
50.523.541.20.22.01	Retirement Contributions	17,812	12,388	12,388	12,388	20,631	8,243
50.523.541.20.22.05	Defined Contribution Plan 401(a)	2,331	2,656	2,656	2,656	0	2,656-
50.523.541.20.22.06	Town Discretionary DC Contributior	2,331	2,656	2,656	2,656	0	2,656-
50.523.541.20.23.01	Group Insurance Fixed	20,379	19,795	19,795	19,795	24,004	4,209
50.523.541.20.27.01	Salaries/Wages Longevity/Bonus	6,138	6,262	6,262	6,262	6,017	245-
Total	Employee Benefits	57,481	52,182	52,182	52,182	60,963	8,781
50.523.30	Contractual						
50.523.541.30.34.10	Other Contracted Services	0	30,000	30,000	28,500	30,000	0
50.523.541.30.41.01	Telephone Base	36	75	75	40	40	35-
50.523.541.30.43.01	Electric	6,391	7,720	7,720	7,720	8,110	390
50.523.541.30.46.04	Other Equip Maintenance	2,504	3,075	3,075	3,075	3,235	160
Total	Contractual	8,931	40,870	40,870	39,335	41,385	515
50.523.35	Depreciation						
50.523.541.35.59.01	Annual Depreciation	3,722	3,722	3,722	3,722	5,309	1,587
Total	Depreciation	3,722	3,722	3,722	3,722	5,309	1,587
50.523.50	Commodities						

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
523 Traffic Control

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.523.541.50.51.01	Office Supplies	2	200	200	200	200	0
50.523.541.50.52.01	Chemical/Cleaning Sup	278	150	150	150	150	0
50.523.541.50.52.04	Other Eqp Maint Supplies	406	300	300	200	300	0
50.523.541.50.52.05	Fuel/Motor Oil	1,048	1,680	1,680	1,680	1,760	80
50.523.541.50.52.06	Uniform	368	369	369	369	383	14
50.523.541.50.52.12	Other Supplies	47,306	45,979	45,979	45,979	47,613	1,634
50.523.541.50.54.01	Membership Dues	300	300	300	300	475	175
Total	Commodities	49,708	48,978	48,978	48,878	50,881	1,903
50.523.60	Capital Outlay						
50.523.541.60.64.03	Machinery and Equipment (>$2,50(	0	13,500	57,326	43,826	0	13,500-
Total	Capital Outlay	0	13,500	57,326	43,826	0	13,500-
Total	Traffic Control	232,998	275,840	319,666	304,531	298,674	22,834

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.34.10
Program	Traffic Control
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Townwide Systematic Sign Replacement Program	-	3,500	3,500	3,500	-	0.0%	0.0%
Curb Painting - Contract $21,175.76 x 3% CPI = $21,811.03		22,000	22,000	22,000	-	0.0%	0.0%
Electrical ($4,500)							
Consultant for Coordinated Intersection Timing and Copper to Fiber Conversion		1,500	1,500	3,000	1,500	100.0%	100.0%
Emergency knock downs (1)		3,000	1,500	1,500	(1,500)	-50.0%	0.0%
Total	**-**	**30,000**	**28,500**	**30,000**	**-**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.41.01
Program	Traffic Control
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phone for 1 Employee	36	75	40	40	(35)	-46.7%	0.0%
Total	**36**	**75**	**40**	**40**	**$ (35)**	**-46.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.43.01
Program	Traffic Control
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electrical Service	6,391	7,720	7,720	8,110	390	5.1%	5.1%
Total	**6,391**	**7,720**	**7,720**	**8,110**	**$ 390**	**5.1%**	**5.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.30.46.04
Program	Traffic Control
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Pressure cleaner repairs	2,504	300	300	300	-	0.0%	0.0%
Electrical							
Annual Conflict monitor test equipment calibration		750	750	740	(10)	-1.3%	-1.3%
Annual Meters, meggers and amprobes - test equipment calibration		775	775	945	170	21.9%	21.9%
Telemetry board repair (one event $350)		350	350	350	-	0.0%	0.0%
Traffic controller repair (one event $550)		550	550	550	-	0.0%	0.0%
Conflict monitor repair		350	350	350	-	0.0%	0.0%
Total	**2,504**	**3,075**	**3,075**	**3,235**	**$ 160**	**5.2%**	**5.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.51.01
Program	Traffic Control
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Supplies for Reports and documentation of traffic intersections and signs. Examples: Note Pads, pens, pencils, paper clips, binder clips, clip boards, paper, correction tape, etc.	2	200	200	200	-	0.0%	0.0%
Total	**2**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.01
Program	Traffic Control
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paint, Windex, wipes, hand soap, cleaner & disinfectant	278	150	150	150	-	0.0%	0.0%
Total	**278**	**150**	**150**	**150**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.04
Program	Traffic Control
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Pressure Washer Tips, Hoses, Brushes, Wands, etc.	406	300	200	300	-	0.0%	50.0%
Total	**406**	**300**	**200**	**300**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.05
Program	Traffic Control
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
584 gal avg for 3 yrs x $3 = $1,752	1,048	1,680	1,680	1,760	80	4.8%	4.8%
Total	**1,048**	**1,680**	**1,680**	**1,760**	**$ 80**	**4.8%**	**4.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.06
Program	Traffic Control
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Rental & Cleaning:							
$5.85 per week x 52 wks for 1 man = $305.00	368	305	305	305	-	0.0%	0.0%
Tee Shirt - $77.50 a year per man = $77.50		64	64	78	14	21.9%	21.9%
Total	**368**	**369**	**369**	**383**	**$ 14**	**3.8%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.52.12
Program	Traffic Control
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	47,306.00						
Paint & Signs - Personal Protective Equipment and small tools		1,250	1,250	1,250	-	0.0%	0.0%
Traffic paint							
White - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Red - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Yellow - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Blue - 5 gallons x $55		150	150	275	125	83.3%	83.3%
Sign Hardware							
Washers, nuts, bolts, U-bolts		750	750	850	100	13.3%	13.3%
Zee Bar							
8" Zee bar - 200 @ 2.29 ea.		269	269	458	189	70.3%	70.3%
14" Zee bar - 200 @ 3.55 ea.		336	336	710	374	111.3%	111.3%
20" Zee bar - 75 @ 5.11 ea.		555	555	385	(170)	-30.6%	-30.6%
Sign Posts							
2 1/2" Sign post 10' - 180 @ $25.38 ea.		2,250	2,250	4,570	2,320	103.1%	103.1%
3" Sign post 12' - 100 @ $34.78 ea.		2,625	2,625	3,480	855	32.6%	32.6%
Reflective Cross Walk Signs - Increased Locations							
QR #254-R1-6A (20 @ $229 ea. = $4,580.00)		3,756	3,756	4,580	824	21.9%	21.9%
Anchor kit, one base #165 - 40 @ $5.75 ea. = $230		350	350	230	(120)	-34.3%	-34.3%
Street Signs							
One Way Left - 30 @ $27.00 ea.		432	432	810	378	87.5%	87.5%
One Way Right - 30 @ $27.00 ea.		432	432	810	378	87.5%	87.5%
Street Blade (Double) - 75 @ $24.00 ea.		3,000	3,000	1,800	(1,200)	-40.0%	-40.0%
Concrete Street Marker signs -75 @ $19.00		1,425	1,425	1,425	-	0.0%	0.0%
Speed Limit (30 MPH) - 15 @ $45.00 ea.		180	180	675	495	275.0%	275.0%
Speed Limit (25 MPH) - 15 @ $45.00 ea.		270	270	675	405	150.0%	150.0%
Do Not Enter - 15 @ $45.00 ea.		270	270	675	405	150.0%	150.0%
Stop signs - 50 @ $38.00 ea.		760	760	1,900	1,140	150.0%	150.0%
Regulatory signs - 150 @ $20.00 ea. (no parking, RPP, 1hr, 2hr, etc.)		3,000	3,000	3,000	-	0.0%	0.0%
Regulatory signs - 30 @ $30.00 ea. (Combination hourly/valet, loading zone, etc.)		900	900	900	-	0.0%	0.0%
Custom signs		648	648	500	(148)	-22.8%	-22.8%
Street Sign Assemblies							
Stop Sign Assembly - 30 @ $90 ea.		10,800	10,800	2,700	(8,100)	-75.0%	-75.0%
Speed Limit Sign Assembly - 10 @ $100 ea.		1,250	1,250	1,000	(250)	-20.0%	-20.0%
Do Not Enter Sign Assembly - 10 @ $100 ea.		536	536	1,000	$ 464	86.6%	86.6%
Advance Warning Signs [Chevrons, Arrows, Etc.] - 10 @ $125.00 ea.		2,000.00	2,000.00	1,250.00	(750.00)	-37.5%	-37.5%
Concrete markers							
Single - 10 @ $65.00 ea.		650.00	650.00	650.00	-	0.0%	0.0%
Double - 15 @ $115.00 ea.		1,725.00	1,725.00	1,725.00	-	0.0%	0.0%
Electric							
BIU (2) @ 250 ea.		500.00	500.00	500.00	-	0.0%	0.0%
Ped isolation panel (2 @ 300 ea.)		600.00	600.00	600.00	-	0.0%	0.0%
Ped isolators (2 @ 100 ea.)		200.00	200.00	200.00	200.00	0.0%	0.0%
Blank MMU cards (2 @ $80.00 ea.)		160.00	160.00	160.00	160.00	0.0%	0.0%
Cobalt ATC Traffic Controller - 1 @ $2,650.00		2,650.00	2,650.00	2,650.00	2,650.00	0.0%	0.0%
LED Traffic Lights - 25 @ $39 ea = $975		-	-	975.00	975.00	100.0%	100.0%
Pedestrian Countdown Timer - 5 @ $164.69 = $823.45		-	-	825.00	825.00	100.0%	100.0%
Telemetry Board - 5 @ $349 ea = $1,745		-	-	1,745.00	1,745.00	100.0%	100.0%
MMU (1) $850.00		850.00	850.00	850.00	-	0.0%	0.0%
Total	**47,306.00**	**45,979.00**	**45,979.00**	**47,613.00**	**$ 1,634.00**	**3.6%**	**3.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.50.54.01
Program	Traffic Control
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
NFPA (National Fire Protection Assoc.)- $175	300	300	-	175	(125)	-41.7%	100.0%
IMSA International Municipal Signal Assoc- $75 per person x 4 = $300		-	300	300	300	100.0%	0.0%
Total	**300**	**300**	**300**	**475**	**$ 175**	**58.3%**	**58.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.523.541.60.64.03
Program	Traffic Control
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Video Detection System	-	12,500	41,606	-	(12,500)	-100.0%	-100.0%
Misc. cables		1,000	2,220	-	(1,000)	-100.0%	-100.0%
Total	**-**	**13,500**	**43,826**	**-**	**$ (13,500)**	**-100.0%**	**-100.0%**

PROGRAM: STREET LIGHTING 524

Mission: This bureau exists to maintain reliable, safe and effective street lighting systems that contribute to safe streets in the Town and protect endangered sea turtles from light intrusion during nesting season.

Main Activities: The most important things we do to fulfill the mission are:
- Conduct preventive maintenance annually on the 1,251 street lights in Town.
- Perform "locates" for underground wiring to minimize the likelihood of damage due to digging.
- Replacement of older poles on predetermined schedule for uniform lighting.
- Conduct periodic inspections of street lights to ensure they are operating properly.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	98,282	111,310	70,566	70,566	70,566	76,532	8.45%
Employee Benefits	35,904	38,283	35,577	35,577	35,577	36,698	3.15%
Contractual	207,363	223,366	271,040	333,695	326,827	266,290	-1.75%
Commodities	41,179	37,884	64,384	66,136	67,586	65,741	2.11%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	24,808	31,707	31,707	31,707	31,707	31,707	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	407,536	442,550	473,274	537,681	532,263	476,968	0.78%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Electrician Supervisor	0.360	0.360	0.360	0.200	0.200
Industrial Electrician	-	-	0.600	0.600	0.400
SR Industrial Electrician	0.600	0.600	-	-	0.200
Facilities Maintenance Division Manager	0.100	0.100	0.100	0.150	0.150
	1.060	1.060	1.060	0.950	0.950

001 General
50 Public Works
524 Street Lighting/Electrical

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.524.10	Salaries and Wages						
50.524.541.10.12.01	Regular Salaries/Wages	102,328	62,766	62,766	62,766	68,732	5,966
50.524.541.10.14.01	Overtime	8,982	7,800	7,800	7,800	7,800	0
Total	Salaries and Wages	111,310	70,566	70,566	70,566	76,532	5,966
50.524.20	Employee Benefits						
50.524.541.20.15.13	Cell Phone Allowance	1,191	1,300	1,300	1,300	1,300	0
50.524.541.20.21.01	Fica/Medicare	8,419	4,742	4,742	4,742	5,029	287
50.524.541.20.22.01	Retirement Contributions	10,513	11,780	11,780	11,780	14,475	2,695
50.524.541.20.22.05	Defined Contribution Plan 401(a)	2,181	2,484	2,484	2,484	3,404	920
50.524.541.20.22.06	Town Discretionary DC Contributior	2,181	2,484	2,484	2,484	0	2,484-
50.524.541.20.23.01	Group Insurance Fixed	12,028	10,752	10,752	10,752	10,838	86
50.524.541.20.27.01	Salaries/Wages Longevity/Bonus	1,770	2,035	2,035	2,035	1,652	383-
Total	Employee Benefits	38,283	35,577	35,577	35,577	36,698	1,121
50.524.30	Contractual						
50.524.541.30.34.10	Other Contracted Services	130,075	169,600	232,255	232,255	165,950	3,650-
50.524.541.30.40.10	Travel and Per Diem	1,693	3,600	3,600	600	1,620	1,980-
50.524.541.30.40.11	Travel/Town Business	0	3,600	3,600	0	0	3,600-
50.524.541.30.41.01	Telephone Base	950	1,230	1,230	1,080	1,080	150-
50.524.541.30.43.01	Electric	90,513	92,610	92,610	92,592	97,240	4,630
50.524.541.30.46.04	Other Equip Maintenance	135	400	400	300	400	0
Total	Contractual	223,366	271,040	333,695	326,827	266,290	4,750-
50.524.35	Depreciation						
50.524.541.35.59.01	Annual Depreciation	31,707	31,707	31,707	31,707	31,707	0

001 General
50 Public Works
524 Street Lighting/Electrical

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Depreciation	31,707	31,707	31,707	31,707	31,707	0
50.524.50	Commodities						
50.524.541.50.51.01	Office Supplies	397	300	300	300	300	0
50.524.541.50.52.01	Chemical/Cleaning Sup	395	500	500	450	500	0
50.524.541.50.52.04	Other Eqp Maint Supplies	8,618	10,700	10,700	10,700	10,700	0
50.524.541.50.52.05	Fuel/Motor Oil	2,392	4,050	4,050	4,050	4,325	275
50.524.541.50.52.06	Uniform	1,173	1,721	1,721	1,721	1,731	10
50.524.541.50.52.12	Other Supplies	24,611	45,363	45,363	45,363	45,052	311-
50.524.541.50.52.18	Minor Operating Equip (<$2500)	298	1,750	3,502	3,502	1,748	2-
50.524.541.50.55.01	Training	0	0	0	1,500	1,385	1,385
Total	Commodities	37,884	64,384	66,136	67,586	65,741	1,357
Total	Street Lighting/Electrical	442,550	473,274	537,681	532,263	476,968	3,694

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.34.10
Program	Street Lighting/Electrical
Account Name	Other contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Budget Adjustment - FY16 Open PO's for Electrical Task Order Contract			62,655.00				
Electrical Bid Total - $174,000 (includes other departments including Engineering and Recreation	130,075						
Universal - Bldg. Repairs							
FY17 - LED lighting in hibays at PW		42,000	41,000	-	(42,000)	-100.0%	-100.0%
FY17 - Lighting and electrical work in Nurse's office		3,000	3,000	-	(3,000)	-100.0%	-100.0%
FY17 - Emergency building repairs		5,000	5,000	-	(5,000)	-100.0%	-100.0%
FY18 - Dimmable LED Lighting in Dorms at FD stations		-	-	7,000	7,000	100.0%	100.0%
FY18 - Room motion sensor lighting at FD stations		-	-	5,000	5,000	100.0%	100.0%
FY18 - Power and data conduit and wiring to new PW office		-	-	8,000	8,000	100.0%	100.0%
FY18 - Emergency building repairs		-	-	2,000	2,000	100.0%	100.0%
Universal - Street Light							
FY17 - Replace obsolete U/G cable on bike trail		7,000	7,000	12,000	5,000	71.4%	71.4%
FY17 - Relocate street light control panel at Breakers		15,000	15,000	-	(15,000)	-100.0%	-100.0%
FY17 - Emergency street light repairs		8,000	8,000	10,000	2,000	25.0%	25.0%
FY18 - Replace obsolete street lighting		-	-	9,000	9,000	100.0%	100.0%
FY18 - Replace corroded lighting control boxes in 3 locations @ $2,500 per location		-	-	7,500	7,500	100.0%	100.0%
FY18 - Relocate O/H lighting controls for U/G project		-	-	10,000	10,000	100.0%	100.0%
Dunn - Traffic							
FY17 - Video Detection upgrade at Worth, Hammon and Peruvian		9,000	9,000	-	(9,000)	-100.0%	-100.0%
FY17 - Upgrade Worth Intersection with Opticom		4,000	4,000	-	(4,000)	-100.0%	-100.0%
FY17 - Emergency traffic repairs		4,000	4,000	4,000	-	0.0%	0.0%
FY18 - Install fiber telemetry cable between intersections		-	-	18,000	18,000	100.0%	100.0%
FY18 - Replacing cracked/damged cables in traffic intersection		-	-	8,000	8,000	100.0%	100.0%
Dunn - Stations							
FY17 - LED Lighting in Wet Wells - $1000 per station x 6 stations		6,000	6,000	-	(6,000)	-100.0%	-100.0%
FY17 - Station telemetry repairs at 3 stations x $3,000 per station = $9,000		9,000	9,000	-	(9,000)	-100.0%	-100.0%
FY17 - Replace wiring in ATS @ A43		2,500	2,500	-	(2,500)	-100.0%	-100.0%
FY17 - Replace defective main disconnect at D9		4,000	4,000	-	(4,000)	-100.0%	-100.0%
FY17 - Emergency pump station repairs		7,500	8,500	-	(7,500)	-100.0%	-100.0%
FY18 - Manhole repairs in 3 locations x $1250 per location		-	-	3,750	3,750	100.0%	100.0%
FY18 - Replace corroded solar panel tower and supports in 4 locations x $2500 per location		-	-	10,000	10,000	100.0%	100.0%
FY18 - Upgrade back up float controls in 3 locations x $2250 per location		-	-	6,750	6,750	100.0%	100.0%
FY18 - Emergency pump station repairs - FY17 repair cost - 1 event = $5,050		-	-	8,500	8,500	100.0%	100.0%
Street Light Painting - $32,512 x 3% CPI = $33,487.36		39,825	39,825	33,500	(6,325)	-15.9%	-15.9%
Holiday Tree Prep $2,864 x 3% CPI = $2,949.92		3,775	3,775	2,950	(825)	-21.9%	-21.9%
Total	**130,075**	**169,600**	**232,255**	**165,950**	**$ (3,650)**	**-2.2%**	**-28.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.40.10
Program	Street Lighting/Electrical
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel Expenses for travel to IMSA (International Municipal Signal Assoc.)and TTC (Temporary Traffic Control) Training Classes	1,693	3,600	600	1,620	(1,980)	-55.0%	170.0%
FY17 YR END EST:							
$3,000 moved to acct. 55.01							
Total	**1,693**	**3,600**	**600**	**1,620**	**$ (1,980)**	**-55.0%**	**170.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.40.11
Program	Street Lighting/Electrical
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Moved to 40-10 for travel expenses and 55-01 for registration	-	3,600	-	-	(3,600)	-100.0%	0.0%
Total	**-**	**3,600**	**-**	**-**	**$ (3,600)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.41.01
Program	Street Lighting/Electrical
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phones for elec bureau staff and MiFi $90 per month = $1,080 yr.	950	1,230	1,080	1,080	(150)	-12.2%	0.0%
Total	**950**	**1,230**	**1,080**	**1,080**	**$ (150)**	**-12.2%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.43.01
Program	Street Lighting/Electrical
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Current Cost Avg - $7,716 per month = $92,591 per yr. FPL increase 5%	90,513	92,610	92,592	97,240	4,630	5.0%	5.0%
Total	**90,513**	**92,610**	**92,592**	**97,240**	**$ 4,630**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.30.46.04
Program	Street Lighting/Electrical
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Welding services as needed	135	400	300	400	-	0.0%	33.3%
					-	0.0%	0.0%
Total	**135**	**400**	**300**	**400**	**$ -**	**0.0%**	**33.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.51.01
Program	Street Lighting/Electrical
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Misc. Office Supplies: Copy paper, calendars, etc.	397	300	300	300	-	0.0%	0.0%
Total	**397**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.01
Program	Street Lighting/Electrical
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	395.00						
A. Conductor lube		200	100	50	(150)	-75.0%	-50.0%
B. Marking paint		100	150	225	125	125.0%	50.0%
C. Window cleaner		50	50	50	-	0.0%	0.0%
D. PVC cement		50	50	25	(25)	-50.0%	-50.0%
E. Caulking compound		100	100	100	-	0.0%	0.0%
F. Contact Cleaner		-	-	50	50	100.0%	100.0%
Total	**395**	**500**	**450**	**500**	**$ -**	**0.0%**	**11.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.04
Program	Street Lighting/Electrical
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	8,618.00						
R&R Damaged shafts, poles, bases, globes, hubs, etc. on an as needed basis		7,500	7,500	4,450	(3,050)	-40.7%	-40.7%
Systematic replacement of worn bike trail lighting assemblies - $1250 ea x 5 = $6,250		3,200	3,200	6,250	3,050	95.3%	95.3%
Total	**8,618**	**10,700**	**10,700**	**10,700**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.05
Program	Street Lighting/Electrical
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
3 yr. avg - 1,442 gal per yr x $3.00 per gal.= $4,325	2,392	4,050	4,050	4,325	275	6.8%	6.8%
Total	**2,392**	**4,050**	**4,050**	**4,325**	**$ 275**	**6.8%**	**6.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.06
Program	Street Lighting/Electrical
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,173.00						
Uniforms for 4 emp. $23.22 per week x 52 = $1,204.44		1,070	1,070	1,205	135	12.6%	12.6%
Flame retardant uniform option - $4 per person x 52 = $216		-	-	216	216	100.0%	100.0%
Tee Shirts - $77.50 ea x 4 employees = $310.00		651	651	310	(341)	-52.4%	-52.4%
Total	**1,173**	**1,721**	**1,721**	**1,731**	**$ 10**	**0.6%**	**0.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.12
Program	Street Lighting/Electrical
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	24,611.00						
70 HPS lamps - $10.23 x 70 =$716.00		716	716	715	(1)	-0.1%	-0.1%
150 HPS Lamps $10.73 x 15 = $160.95		166	166	160	(6)	-3.6%	-3.6%
150 HPS Lamps - Med. Base $9.50 x 15 = $142.50		143	143	145	2	1.4%	1.4%
250w HPS lamps - $9.93 x 5 = $49.65		50	50	50	-	0.0%	0.0%
200 HPS - $8.67 x 5 =$43.35		43	43	43	-	0.0%	0.0%
Ballasts - Hub - Drop in - $450.50 x 5 = $2,252.50		2,253	2,253	2,253	-	0.0%	0.0%
150w HPS ballast - $198.30 x 3 = $594.90		502	502	595	93	18.5%	18.5%
70 watt HPS Drop in Ballast - $304.54 x 15 = $4,568.10		4,568	4,568	4,570	2	0.0%	0.0%
Photo cells - Twist Lock Type - $13.68 x 20 = $276.60		250	250	280	30	12.0%	12.0%
Prismatic Globes - $335 x 20 = $6,700		5,600	5,600	6,700	1,100	19.6%	19.6%
Nightmaster lighting contractor - $1,500 x 3 = $4,500		4,500	4,500	4,500	-	0.0%	0.0%
Pull boxes - $103 x 25 = $2,575.00		2,575	2,575	2,575	-	0.0%	0.0%
Time clocks - $84.50 x 4 = $338.00		135	135	338	203	150.4%	150.4%
Wire markers		150	150	100	(50)	-33.3%	-33.3%
Fuses & Ckt breakers		500	500	500	-	0.0%	0.0%
Wire & terminals for street lighting and motor control modifications		4,400	4,400	4,400	-	0.0%	0.0%
Tape		150	150	150	-	0.0%	0.0%
PO for misc. parts to Peninsular		999	999	999	-	0.0%	0.0%
PO for misc. parts to Grainger		999	999	999	-	0.0%	0.0%
PO for misc. fasteners to Sewalls		500	500	500	-	0.0%	0.0%
Fasteners/conduits/bolts - 500.00 to 600.00		600	600	600	-	0.0%	0.0%
70 watt M/H Lamps $24.50 x 10 = $2,450		100	100	2,450	2,350	2350.0%	2350.0%
100 watt M/H Lamps - Med. Base $13.25 x 20 = $265.		251	251	265	14	5.6%	5.6%
S. County Rd. Globe & Hub $966.00 x 3 = $ 2,898.00		3,338	3,338	2,900	(438)	-13.1%	-13.1%
100 watt M/H Ballast $218.99 x 6 = $1,313.94		275	275	1,315	1,040	378.2%	378.2%
LED 2X4 Lay in Fixtures $69.48 x 100 = $6,948		11,600	11,600	6,950	(4,650)	-40.1%	-40.1%
Total	**24,611**	**45,363**	**45,363**	**45,052**	**(311)**	**-0.7%**	**-0.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.52.18
Program	Street Lighting/Electrical
Account Name	Minor Operating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	298.00						
Digital Meters 2@ $549 ea. = $1,098		460	460	1,098	638	138.7%	138.7%
Amprobes 2 @ $325 ea = $650		650	650	650	-	0.0%	0.0%
4/20ma meter		640	640	-	(640)	-100.0%	-100.0%
Budget Adjustment - FY16 PO for megger equipment		-	1,752	-	-	0.0%	-100.0%
Total	**298**	**1,750**	**3,502**	**1,748**	**$ (2)**	**-0.1%**	**-50.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.524.541.50.55.01
Program	Street Lighting/Electrical
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
IMSA International Municipal Signal Assoc and TTC Temporary Traffic Control Training Classes			1,500	1,385	1,385	100.0%	-7.7%
moved from 40.11 account							
Total	**-**	**-**	**1,500**	**1,385**	**$ 1,385**	**100.0%**	**-7.7%**

PROGRAM: STORM SEWER MAINTENANCE 531

Mission: This bureau exists to protect the health, safety and property of residents and businesses by effectively operating and maintaining the storm system.

Main Activities: The most important things we do to fulfill the mission are:

- Perform highest level of preventive maintenance to provide 100% equipment readiness at all times
- Clean, inspect and repair storm water collection and pumping systems to keep them fully functional
- Respond quickly to rainfall and storm events
- Evaluate and improve systems to meet or exceed design standards
- Anticipate rainfall events in order to allocate proper resources
- Track rainfall and storm duration for analysis and future planning

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	293,890	262,661	342,658	342,658	342,658	362,342	5.74%
Employee Benefits	163,022	163,238	192,949	192,949	192,949	201,436	4.40%
Contractual	201,014	216,297	267,700	270,100	269,800	245,800	-8.18%
Commodities	54,561	36,531	62,500	62,500	60,100	65,720	5.15%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	16,317	20,136	20,136	20,136	20,136	22,565	12.06%
Other	-	-	-	-	-	-	0.00%
TOTALS	728,804	698,863	885,943	888,343	885,643	897,863	1.35%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.022
Electrician II	0.561	0.560	-	-	-
Electrician Supervisor	0.143	0.143	0.143	0.188	0.188
Equipment Operator II	-	-	-	0.037	0.074
Equipment Operator I/Streets	0.074	0.074	0.074	0.037	-
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
Industrial Electrician	-	-	0.561	0.546	0.364
SR Industrial Electrician	-	-	-	-	0.182
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
Operations Supervisor	0.500	0.443	0.480	-	-
Grounds Supervisor	0.010	0.010	0.010	0.010	0.010
Grounds Technician	-	-	-	-	0.056
Utilities Maintenance Supervisor	-	-	-	0.245	0.245
Water Resource Technician I	3.455	2.612	2.650	2.895	2.895
Water Resource Technician II	1.055	0.587	0.705	0.735	0.735
WRD Manager	0.400	0.600	0.600	0.600	0.600
	6.240	5.072	5.265	5.330	5.386

001 General
50 Public Works
531 Storm Sewer Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.531.10	Salaries and Wages						
50.531.538.10.12.01	Regular Salaries/Wages	251,469	336,658	336,658	336,658	350,342	13,684
50.531.538.10.14.01	Overtime	11,192	6,000	6,000	6,000	12,000	6,000
Total	Salaries and Wages	262,661	342,658	342,658	342,658	362,342	19,684
50.531.20	Employee Benefits						
50.531.538.20.21.01	Fica/Medicare	19,920	25,506	25,506	25,506	26,452	946
50.531.538.20.22.01	Retirement Contributions	52,216	66,094	66,094	66,094	82,067	15,973
50.531.538.20.22.05	Defined Contribution Plan 401(a)	9,896	13,282	13,282	13,282	17,269	3,987
50.531.538.20.22.06	Town Discretionary DC Contributior	9,896	13,282	13,282	13,282	0	13,282-
50.531.538.20.23.01	Group Insurance Fixed	59,740	60,323	60,323	60,323	61,447	1,124
50.531.538.20.27.01	Salaries/Wages Longevity/Bonus	11,570	14,462	14,462	14,462	14,201	261-
Total	Employee Benefits	163,238	192,949	192,949	192,949	201,436	8,487
50.531.30	Contractual						
50.531.538.30.40.10	Travel and Per Diem	0	0	0	0	1,900	1,900
50.531.538.30.43.01	Electric	182,214	191,000	191,000	191,000	168,000	23,000-
50.531.538.30.43.03	Water	5,835	5,000	5,000	5,000	6,000	1,000
50.531.538.30.44.02	Rental Of Equipment	585	5,000	5,000	5,000	5,000	0
50.531.538.30.46.04	Other Equip Maintenance	25,926	53,500	53,500	53,500	53,500	0
50.531.538.30.46.06	Telemetry Repair & Parts	1,737	4,800	7,200	6,900	3,400	1,400-
50.531.538.30.46.13	Minor Infrastructure Constr (<$50,0	0	8,400	8,400	8,400	8,000	400-
Total	Contractual	216,297	267,700	270,100	269,800	245,800	21,900-
50.531.35	Depreciation						
50.531.538.35.59.01	Annual Depreciation	20,136	20,136	20,136	20,136	22,565	2,429

001 General
50 Public Works
531 Storm Sewer Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
Total	Depreciation	20,136	20,136	20,136	20,136	22,565	2,429
50.531.50	Commodities						
50.531.538.50.51.01	Office Supplies	300	300	300	300	300	0
50.531.538.50.52.03	Building Maint Supplies	211	2,500	2,500	2,500	1,000	1,500-
50.531.538.50.52.04	Other Eqp Maint Supplies	12,803	24,400	24,400	23,600	24,200	200-
50.531.538.50.52.05	Fuel/Motor Oil	14,182	16,670	16,670	16,670	22,070	5,400
50.531.538.50.52.06	Uniform	1,772	2,000	2,000	2,000	2,500	500
50.531.538.50.52.12	Other Supplies	7,263	15,000	15,000	13,400	10,550	4,450-
50.531.538.50.52.18	Minor Operating Equip (<$2500)	0	1,630	1,630	1,630	3,000	1,370
50.531.538.50.55.01	Training	0	0	0	0	2,100	2,100
Total	Commodities	36,531	62,500	62,500	60,100	65,720	3,220
50.531.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Storm Sewer Maintenance	698,863	885,943	888,343	885,643	897,863	11,920

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.40.10
Program	Storm Sewer Maintenance
Account Name	Travel/Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem travel expenses associated with training/professional development	-	-	-	1,900	1,900	100.0%	100.0%
Total	**-**	**-**	**-**	**1,900**	**$ 1,900**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.43.01
Program	Storm Sewer Maintenance
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric Service	182,214	191,000	191,000	168,000	(23,000)	-12.0%	-12.0%
Based on 3 yr avg utility bill							
Please note: The Water Resources Division budget is dependent upon many factors including weather and unexpected breakdowns. The Division has sixty (60) storm and sanitary pumping stations each with thousands of mechanical and electrical components, which are subject to failures that are difficult to predict.							
Total	**182,214**	**191,000**	**191,000**	**168,000**	**$ (23,000)**	**-12.0%**	**-12.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.43.03
Program	Storm Sewer Maintenance
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water Service	5,835	5,000	5,000	6,000	1,000	20.0%	20.0%
Based on 3 yr avg utility bill							
Total	**5,835**	**5,000**	**5,000**	**6,000**	**$ 1,000**	**20.0%**	**20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.44.02
Program	Storm Sewer Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Rental of Equipment for Emergencies	585						
Crane Rental		1,200	1,200	-	(1,200)	-100.0%	-100.0%
Crane Rental		1,200	1,200	-	(1,200)	-100.0%	-100.0%
Coring Machine Rental		450	450	-	(450)	-100.0%	-100.0%
Tanker Rental		2,150	2,150	2,150	-	0.0%	0.0%
Standby Generator Rental		-	-	2,850	2,850	100.0%	100.0%
Total	**585**	**5,000**	**5,000**	**5,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.04
Program	Storm Sewer Maintenance
Account Name	Other Equip Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	25,926.00						
Generator Maintenance Contract		5,000	5,000	5,000	-	0.0%	0.0%
Storm Water Pump Repairs		48,500	48,500	48,500	-	0.0%	0.0%
Total	**25,926**	**53,500**	**53,500**	**53,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.06
Program	Storm Sewer Maintenance
Account Name	Telemetry Repair & Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Repairs to Radio, RTU (Remote Telemetry Unit) and Antenna Equip.	1,737	4,800	4,500	3,400	(1,400)	-29.2%	-24.4%
FY16 PO Rollover:							
PO #161513 - Scada Software Mods.		-	2,400	-	-	0.0%	-100.0%
Total	**1,737**	**4,800**	**6,900**	**3,400**	**$ (1,400)**	**-29.2%**	**-50.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.30.46.13
Program	Storm Sewer Maintenance
Account Name	Minor Infrastructure Constr (<$50000)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Minor Infrastructure Constr (<$50000)	-	8,400	8,400	-	(8,400)	-100.0%	-100.0%
Sewer Main Repairs							
Force Main Valve Replacement		-	-	8,000	8,000	100.0%	100.0%
Total	**-**	**8,400**	**8,400**	**8,000**	**$ (400)**	**-4.8%**	**-4.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.51.01
Program	Storm Sewer Maintenance
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Supplies: Paper, pads, pens, correction tape, staples,etc.	300	300	300	300	-	0.0%	0.0%
Total	**300**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.03
Program	Storm Sewer Maintenance
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Building Maint Supplies (paint, hardware, etc)	211	2,500	2,500	1,000	(1,500)	-60.0%	-60.0%
Total	**211**	**2,500**	**2,500**	**1,000**	**(1,500)**	**-60.0%**	**-60.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.04
Program	Storm Sewer Maintenance
Account Name	Other Eqp Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Eqp Maint Supplies	12,803						
Air Filters, welding supplies, pipe fittings, engine parts		6,200	6,200	6,200	-	0.0%	0.0%
Misc. pump station supplies.		2,500	2,000	2,000	(500)	-20.0%	0.0%
CCTV Parts & Accessories for TV Van		1,800	1,500	800	(1,000)	-55.6%	-46.7%
Electrical Parts		2,000	2,000	1,800	(200)	-10.0%	-10.0%
D-14 Flapper Check Valves		9,600	9,600	-	(9,600)	-100.0%	-100.0%
D-14 Duty Pump Pipe & Fittings		1,100	1,100	-	(1,100)	-100.0%	-100.0%
Hymax fittings for pump can wire penetrations (4@$300)		1,200	1,200	-	(1,200)	-100.0%	-100.0%
D-17 Pump Can Repairs		-	-	2,800	2,800	100.0%	100.0%
D-18 Discharge Piping & Check Valves		-	-	6,800	6,800	100.0%	100.0%
D-18 Retaining Wall Repairs		-	-	400	400	100.0%	100.0%
D-18 Wet Well Replacement Grates (H-20 Rated)		-	-	2,800	2,800	100.0%	100.0%
Hymax fittings for pump can wire penetrations (2@$300)		-	-	600	600	100.0%	100.0%
Total	**12,803**	**24,400**	**23,600**	**24,200**	**(200)**	**-0.8%**	**2.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.05
Program	Storm Sewer Maintenance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor Oil	14,182	16,670	16,670	22,070	5,400	32.4%	32.4%
Total	**14,182**	**16,670**	**16,670**	**22,070**	**$ 5,400**	**32.4%**	**32.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.06
Program	Storm Sewer Maintenance
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uniform	1,772	2,000	2,000	2,500	500	25.0%	25.0%
Total	**1,772**	**2,000**	**2,000**	**2,500**	**$ 500**	**25.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.12
Program	Storm Sewer Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Supplies	7,263						
Safety Equipment & Supplies		1,000	800	700	(300)	-30.0%	-12.5%
Janitorial Supplies		900	750	600	(300)	-33.3%	-20.0%
Replacement Hand Tools		800	800	800	-	0.0%	0.0%
Concrete & Bitumous Asphalt		1,000	850	800	(200)	-20.0%	-5.9%
Storm Grates, Frames & Covers		3,500	3,000	1,500	(2,000)	-57.1%	-50.0%
Metal/Steel Products for Fabrication		1,500	1,000	750	(750)	-50.0%	-25.0%
Stainless Fasteners & Hardware for Repairs and Rehabilitation		2,500	2,500	2,500	-	0.0%	0.0%
Zinc and Aluminum Annodes for Corrosion Control		3,000	3,000	2,500	(500)	-16.7%	-16.7%
Coal Tar Epoxy for Corrosion Prevention		800	700	400	(400)	-50.0%	-42.9%
Total	**7,263**	**15,000**	**13,400**	**10,550**	**$ (4,450)**	**-29.7%**	**-21.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.52.18
Program	Storm Sewer Maintenance
Account Name	Minor Operating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor Operating Equip (<$2500)	-					0.0%	
2000 Watt Generator		1,050	1,050	-	(1,050)	-100.0%	-100.0%
20 Gallon Compressor		580	580	-	(580)	-100.0%	-100.0%
(3) Battery Powered Leaf Blowers w/ Spare Batteries		-	-	3,000	3,000	100.0%	100.0%
Total	**-**	**1,630**	**1,630**	**3,000**	**$ 1,370**	**84.0%**	**84.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.531.538.50.55.01
Program	Storm Sewer Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration expenses for trainings/professional development 7 @ $300 ea	-	-	-	2,100	2,100	100.0%	100.0%
Total	**-**	**-**	**-**	**2,100**	**$ 2,100**	**100.0%**	**100.0%**

PROGRAM: SANITARY SEWER MAINTENANCE 532

Mission: This bureau exists to protect the health and well being of residents, businesses and visitors by operating a sanitary sewer system that prevents sewage back-up, spillage or odor impact and is 100% reliable.

Main Activities: The most important things we do to fulfill the mission are:

- Schedule and conduct proper preventive maintenance and repairs on all systems.
- Troubleshoot and repair all mechanical problems the "right way", the first time.
- Televise gravity lines and repair as necessary.
- Closely monitor run time for pumps.
- Reduce inflow and infiltration into systems to reduce treatment costs.
- Emergency repairs, and electrical maintenance of storm and sewer pump station controls, telemetry systems, and back-up generator systems.
- Upgrade stations to improve efficiency.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	562,881	516,270	743,667	743,667	743,667	766,960	3.13%
Employee Benefits	355,919	376,079	445,353	445,353	445,353	466,110	4.66%
Contractual	149,552	135,480	150,995	150,995	146,145	149,995	-0.66%
Commodities	86,950	63,614	130,881	141,514	132,674	99,226	-24.19%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	62,654	79,090	77,907	77,907	77,907	77,907	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,217,956	1,170,533	1,548,803	1,559,436	1,545,746	1,560,198	0.74%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Electrician II	0.732	0.728	-	-	-
Electrician Supervisor	0.170	0.170	0.170	0.246	0.239
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
SR Industrial Electrician	-	-	-	-	0.239
Industrial Electrician	-	-	0.727	0.714	0.478
Irrigation and Spray Technician	0.005	0.005	0.005	0.005	0.005
Operations Supervisor/WRD	0.500	0.557	0.520	-	-
Grounds Supervisor	-	-	-	0.010	0.010
Grounds Technician	-	-	-	-	0.056
Utilities Maintenance Supervisor	-	-	-	0.755	0.755
Water Resource Technician I	7.545	8.388	8.350	8.105	8.105
Water Resource Technician II	1.945	2.413	2.295	2.265	2.265
WRD Manager	0.600	0.400	0.400	0.400	0.400
	11.529	12.694	12.499	12.527	12.577

001 General
50 Public Works
532 Sanitary Sewer Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.532.10	Salaries and Wages						
50.532.535.10.12.01	Regular Salaries/Wages	502,432	731,667	731,667	731,667	752,960	21,293
50.532.535.10.14.01	Overtime	13,838	12,000	12,000	12,000	14,000	2,000
Total	Salaries and Wages	516,270	743,667	743,667	743,667	766,960	23,293
50.532.20	Employee Benefits						
50.532.535.20.15.06	Uniform Maintenance	300	1,000	1,000	1,000	2,400	1,400
50.532.535.20.15.13	Cell Phone Allowance	1,299	2,600	2,600	2,600	2,640	40
50.532.535.20.21.01	Fica/Medicare	38,570	54,869	54,869	54,869	56,694	1,825
50.532.535.20.22.01	Retirement Contributions	123,959	155,339	155,339	155,339	191,637	36,298
50.532.535.20.22.05	Defined Contribution Plan 401(a)	22,647	29,050	29,050	29,050	37,319	8,269
50.532.535.20.22.06	Town Discretionary DC Contributior	22,647	29,050	29,050	29,050	0	29,050-
50.532.535.20.23.01	Group Insurance Fixed	141,822	141,777	141,777	141,777	143,486	1,709
50.532.535.20.27.01	Salaries/Wages Longevity/Bonus	24,835	31,668	31,668	31,668	31,934	266
Total	Employee Benefits	376,079	445,353	445,353	445,353	466,110	20,757
50.532.30	Contractual						
50.532.535.30.34.10	Other Contracted Services	10,599	22,245	22,245	20,745	23,045	800
50.532.535.30.40.10	Travel and Per Diem	2,949	5,550	5,550	4,000	1,900	3,650-
50.532.535.30.41.01	Telephone Base	2,414	1,800	1,800	2,400	2,550	750
50.532.535.30.43.01	Electric	104,016	90,500	90,500	90,500	96,000	5,500
50.532.535.30.43.03	Water	8,534	8,000	8,000	8,250	9,000	1,000
50.532.535.30.44.02	Rental of Equipment	0	1,200	1,200	150	1,200	0
50.532.535.30.46.03	Building Maintenance	347	3,100	3,100	2,500	2,800	300-
50.532.535.30.46.04	Other Equipment Maintenance	4,220	15,400	15,400	15,400	12,000	3,400-

001 General
50 Public Works
532 Sanitary Sewer Maintenance

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.532.535.30.46.06	Telemetry Repair & Parts	1,846	3,200	3,200	2,200	1,500	1,700-
50.532.535.30.49.04	Other Miscellaneous Expenses	555	0	0	0	0	0
Total	Contractual	135,480	150,995	150,995	146,145	149,995	1,000-
50.532.35	Depreciation						
50.532.535.35.59.01	Annual Depreciation	79,090	77,907	77,907	77,907	77,907	0
Total	Depreciation	79,090	77,907	77,907	77,907	77,907	0
50.532.50	Commodities						
50.532.535.50.51.01	Office Supplies	1,000	1,000	1,000	1,000	1,000	0
50.532.535.50.52.01	Chemical/Cleaning Sup	253	2,350	2,350	1,900	1,580	770-
50.532.535.50.52.02	Vehicle Maintenance	6	0	0	0	0	0
50.532.535.50.52.03	Building Maint Supplies	23	3,000	3,000	2,000	1,000	2,000-
50.532.535.50.52.04	Other Eqp Maint Supplies	29,253	60,900	68,735	64,035	54,200	6,700-
50.532.535.50.52.05	Fuel/Motor Oil	9,076	20,860	20,860	20,860	11,200	9,660-
50.532.535.50.52.06	Uniform	2,936	3,000	3,000	3,000	3,000	0
50.532.535.50.52.12	Other Supplies	17,184	33,390	36,188	30,998	24,050	9,340-
50.532.535.50.52.18	Minor Operating Equip (<$2500)	3,687	6,185	6,185	6,185	900	5,285-
50.532.535.50.54.01	Membership Dues	196	196	196	196	196	0
50.532.535.50.55.01	Training	0	0	0	2,500	2,100	2,100
Total	Commodities	63,614	130,881	141,514	132,674	99,226	31,655-
50.532.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0

001		**General**						
50		**Public Works**						
	Total	Sanitary Sewer Maintenance	1,170,533	1,548,803	1,559,436	1,545,746	1,560,198	11,395

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.34.10
Program	Sanitary Sewer Maintenance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	10,599				-	0.0%	0.0%
Sunshine State One-Call (Location Tickets)		3,100	3,100	3,900	800	25.8%	25.8%
UST Registrations		600	600	600	-	0.0%	0.0%
Railway Easement Fee (Florida East Coast Railway @ 22nd Street)		1,100	1,100	1,100	-	0.0%	0.0%
Trihedral License Renewal (SCADA)		5,385	5,385	5,385	-	0.0%	0.0%
Wincan Software License Renewal (CCTV Equipment)		1,500	1,500	1,500	-	0.0%	0.0%
Generator Maintenance Contract		5,000	4,000	5,000	-	0.0%	25.0%
Intracoastal Water Sampling for SORP		2,600	2,100	2,600	-	0.0%	23.8%
Fire Extinguisher Inspections		500	500	500	-	0.0%	0.0%
Polaris Office License Renewal		60	60	60	-	0.0%	0.0%
Kaiser Compressor Service (4 service calls annually)		2,400	2,400	2,400	-	0.0%	0.0%
Please note: The Water Resources Division budget is dependent upon many factors including weather and unexpected breakdowns. The Division has sixty (60) storm and sanitary pumping stations each with thousands of mechanical and electrical components, which are subject to failures that are difficult to predict.							
Total	**10,599**	**22,245**	**20,745**	**23,045**	**$ 800**	**3.6%**	**11.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.40.10
Program	Sanitary Sewer Maintenance
Account Name	Travel/Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Storm & Wastewater Certification and Training (Classes determined by FWPCOA Florida Water Pollution Control Operators Assoc , FDEP, APWA)	2,949	5,550	4,000	1,900	(3,650)	-65.8%	-52.5%
Total	**2,949**	**5,550**	**4,000**	**1,900**	**$ (3,650)**	**-65.8%**	**-52.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.41.01
Program	Sanitary Sewer Maintenance
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
(Two (2) Duty On-Call Verizon Cell Phones & One (1) Back-Up Phone & (4) Mi-Fi	2,414	1,800	2,400	2,550	750	41.7%	6.3%
Total	**2,414**	**1,800**	**2,400**	**2,550**	**$ 750**	**41.7%**	**6.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.43.01
Program	Sanitary Sewer Maintenance
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric Service based on 3 yr avg and 5% FPL rate increase	104,016	90,500	90,500	96,000	5,500	6.1%	6.1%
Total	**104,016**	**90,500**	**90,500**	**96,000**	**$ 5,500**	**6.1%**	**6.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.43.03
Program	Sanitary Sewer Maintenance
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water Service Based on 3 yr avg	8,534	8,000	8,250	9,000	1,000	12.5%	9.1%
Total	**8,534**	**8,000**	**8,250**	**9,000**	**$ 1,000**	**12.5%**	**9.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.44.02
Program	Sanitary Sewer Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Rental of Equipment							
Pump(s), Generator(s), Jet-Vac(s), Power Tool(s)	-	1,200	150	1,200	-	0.0%	700.0%
Total	**-**	**1,200**	**150**	**1,200**	**-**	**0.0%**	**700.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.03
Program	Sanitary Sewer Maintenance
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Building Maintenance Replace Doors at A-39 Station	347	3,100	2,500	2,800	(300)	-9.7%	12.0%
Total	**347**	**3,100**	**2,500**	**2,800**	**(300)**	**-9.7%**	**12.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.04
Program	Sanitary Sewer Maintenance
Account Name	Other Equip. Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Equip. Maintenance and Repairs	4,220						
Pump Repairs		10,300	10,300	8,000	(2,300)	-22.3%	-22.3%
Aries CCTV Equipment Repairs		3,100	3,100	2,000	(1,100)	-35.5%	-35.5%
Pump Controls		2,000	2,000	2,000	-	0.0%	0.0%
Total	**4,220**	**15,400**	**15,400**	**12,000**	**$ (3,400)**	**-22.1%**	**-22.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.30.46.06
Program	Sanitary Sewer Maintenance
Account Name	Telemetry Repair & Parts

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Telemetry Repair & Parts - 4 service calls for radios and RTU's	1,846	3,200	2,200	1,500	(1,700)	-53.1%	-31.8%
Total	**1,846**	**3,200**	**2,200**	**1,500**	**$ (1,700)**	**-53.1%**	**-31.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.51.01
Program	Sanitary Sewer Maintenance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies: paper, pens, toner, note pads, pencils, tape, envelopes, etc.	1,000	1,000	1,000	1,000	-	0.0%	0.0%
Total	**1,000**	**1,000**	**1,000**	**1,000**	**\$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.01
Program	Sanitary Sewer Maintenance
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Cleaning supplies and chemicals to maintain all WRD Station locations.	253	2,350	1,900	1,580	(770)	-32.8%	-16.8%
Total	**253**	**2,350**	**1,900**	**1,580**	**$ (770)**	**-32.8%**	**-16.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.03
Program	Sanitary Sewer Maintenance
Account Name	Building Maintenance Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Paint,Paint Supplies, & Building Hardware	23	3,000	2,000	1,000	(2,000)	-66.7%	-50.0%
Total	**23**	**3,000**	**2,000**	**1,000**	**$ (2,000)**	**-66.7%**	**-50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.04
Program	Sanitary Sewer Maintenance
Account Name	Other Equip. Maint. Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Other Equip. Maint. Supplies	29,253						
Oil & Air Filters, Hoses, Gauges		2,200	2,200	2,200	-	0.0%	0.0%
ARV & Backflow Parts		13,200	12,000	9,800	(3,400)	-25.8%	-18.3%
Misc. Pump Station Maint. Supplies		8,500	7,500	8,500	-	0.0%	13.3%
Submersible Station Parts (Replacement Rails & Foot Valves)		12,500	12,500	-	(12,500)	-100.0%	-100.0%
Pipe & Fittings		18,000	16,500	10,000	(8,000)	-44.4%	-39.4%
Backflow Preventers & Parts		5,000	4,000	5,000	-	0.0%	25.0%
Replacement Hatch for E-3 Valve Vault		1,500	1,500	-	(1,500)	-100.0%	-100.0%
Replacement Air Relief Valves (6)				18,000		100.0%	
Replacement Gate Valve for A-4 Pump Out				700	700	100.0%	100.0%
PO #161637 - PLUG VALVE W/ GEAR & HANDWHEEL		-	7,835	-	-	0.0%	-100.0%
Total	**29,253**	**60,900**	**64,035**	**54,200**	**$ (24,700)**	**-11.0%**	**-15.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.05
Program	Sanitary Sewer Maintenance
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor Oil for Vehicles, Tools, Generators, Portable & Small Equipment	9,077	20,860	20,860	11,200	(9,660)	-46.3%	-46.3%
Vehicles $5310							
Equipment $1200							
Generators $4590							
Diesel additives $100							
Total	**9,077**	**20,860**	**20,860**	**11,200**	**$ (9,660)**	**-46.3%**	**-46.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.06
Program	Sanitary Sewer Maintenance
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Rental and Cleaning	2,936	3,000	3,000	3,000	-	0.0%	0.0%
Total	**2,936**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.12
Program	Sanitary Sewer Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Misc. Supplies:	17,184						
Replacement Tools, Blades etc.		2,800	2,400	2,300	(500)	-17.9%	-4.2%
Safety Equipment		4,400	4,000	3,800	(600)	-13.6%	-5.0%
Fasteners & Misc. Hardware		2,600	1,900	2,000	(600)	-23.1%	5.3%
Batteries & Electric Supplies		2,750	2,750	2,750	-	0.0%	0.0%
Metal/Steel Supplies For Fabrication		3,800	2,000	1,500	(2,300)	-60.5%	-25.0%
Manhole Frames & Covers (7 @ $350)		2,450	2,450	3,500	1,050	42.9%	42.9%
Jet Vac Power Nozzles		480	480	-	(480)	-100.0%	-100.0%
500' High PSI & 25' Lead Hose for Vac Truck (Replacements)		1,000	1,000	750	(250)	-25.0%	-25.0%
Manhole Risers (10 @ $112)		1,120	1,120	-	(1,120)	-100.0%	-100.0%
Replacement Personal Protection Gas Detectors (3 @ $750)		2,250	2,250	2,250	-	0.0%	0.0%
Replacement Yagi Antennas (6)		1,450	1,450	-	(1,450)	-100.0%	-100.0%
Pipe, fittings & accessories		7,890	6,000	5,000	(2,890)	-36.6%	-16.7%
Manhole Silencer Gaskets		400	400	200	(200)	-50.0%	-50.0%
PO #161585 - PRONAL INFLATION PLUG		-	575	-	-	0.0%	-100.0%
PO #161578 - STORM & SANITARY DRAIN LIDS		-	2,223	-	-	0.0%	-100.0%
Total	**17,184**	**33,390**	**30,998**	**24,050**	**$ (9,340)**	**-28.0%**	**-22.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.52.18
Program	Sanitary Sewer Maintenance
Account Name	Minor Opertating Equip (<$2500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Minor Operating Equip (<$2500)	3,687						
Replacement Hoisting Chainfall (3-ton)		1,150	1,150	-	(1,150)	-100.0%	-100.0%
(2) Replacement Hoisting Chainfalls (2-ton)		1,600	1,600	-	(1,600)	-100.0%	-100.0%
(2) Replacement Hoisting Chainfalls (1-ton)		1,250	1,250	-	(1,250)	-100.0%	-100.0%
Replacement 20-gallon Air Compressor		900	900	-	(900)	-100.0%	-100.0%
New 3/4-inch Impact Drive Kit (Pneumatic)		1,285	1,285	-	(1,285)	-100.0%	-100.0%
Battery Powered Impact Driver		-	-	900	900	100.0%	100.0%
Total	**3,687**	**6,185**	**6,185**	**900**	**$ (5,285)**	**-85.4%**	**-85.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.54.01
Program	Sanitary Sewer Maintenance
Account Name	Memberships

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Membership (Water Environment Federation)	196	196	196	196	-	0.0%	0.0%
Total	**196**	**196**	**196**	**196**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.532.535.50.55.01
Program	Sanitary Sewer Maintenance
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Storm & Wastewater Certification and Training (Classes by FWPCOA, FDEP, APWA)			2,500	2,100	2,100	100.0%	-16.0%
Total	**-**	**-**	**2,500**	**2,100**	**$ 2,100**	**100.0%**	**-16.0%**

PROGRAM: SANITARY SEWAGE TREATMENT 533

This program reflects the costs of treating the Town's sanitary sewage at the East Central Regional Water Reclamation Facility or to the East Central Regional Water Reclamation Facility (ECR).

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	1,773,868	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	-1.26%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,773,868	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	-1.26%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
This reflects the proposed sewage disposal costs at the ECR, along with chemical pre-treatment of effluent.

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
533 Sanitary Sewer Treatment

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.533.30	Contractual						
50.533.535.30.43.05	Sewage Treatment & Dispol	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-
Total	Contractual	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-
50.533.70	Debt Service						
Total	Debt Service	0	0	0	0	0	0
50.533.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Sanitary Sewer Treatment	1,744,249	1,870,620	2,003,240	2,003,240	1,847,032	23,588-

PROGRAM: RESIDENTIAL COLLECTION 541

Mission: This bureau exists to promote the health of the community through the efficient and effective removal of residential garbage on a regular schedule prescribed by ordinance.

Main Activities: The most important things we do to fulfill the mission are:

- Collect garbage four days per week and recyclable materials once per week.
- Minimize the impact of garbage odors, pest attraction and unpleasant appearance.
- Collect with the least disruption possible.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	489,436	456,934	467,635	467,635	467,635	490,754	4.94%
Employee Benefits	347,296	266,136	285,874	285,874	285,874	304,431	6.49%
Contractual	145	385	4,150	4,150	4,150	4,150	0.00%
Commodities	41,212	32,420	46,335	48,579	48,079	45,633	-1.52%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	82,147	88,390	76,671	76,671	76,671	84,389	10.07%
Other	-	-	-	-	-	-	0.00%
TOTALS	960,236	844,265	880,665	882,909	882,409	929,357	5.53%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Electrician II	0.015	0.015	-	-	-
Electrician Supervisor	0.005	0.005	0.005	0.005	0.005
Equipment Operator I	7.200	7.200	7.200	7.200	7.200
Equipment Operator 20/60 yd	0.750	0.750	-	-	-
Equipment Operator III /60 yd	0.750	0.750	0.750	-	-
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
Grounds Technician	-	-	-	0.050	0.013
SR Industrial Electrician	-	-	-	-	0.005
Industrial Electrician	-	-	0.015	0.015	0.010
Laborer I/Sanitation	1.000	1.000	-	-	-
Parks Laborer	0.050	0.050	-	-	-
Parks Technician	-	-	0.050	-	-
Street & Sign Painter	0.025	0.025	0.025	0.025	0.025
Grounds Supervisor	0.005	0.006	0.005	0.005	0.005
Sanitation Supervisor	0.400	0.400	0.400	0.400	0.400
Transfer Station Operator	-	-	-	0.750	0.750
Services Division Manager	0.280	0.280	0.280	0.280	0.280
	10.512	10.514	8.762	8.757	8.718

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
541 Residential Collection

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.541.10	Salaries and Wages						
50.541.534.10.12.01	Regular Salaries/Wages	446,561	450,135	450,135	450,135	473,254	23,119
50.541.534.10.14.01	Overtime	10,373	17,500	17,500	17,500	17,500	0
Total	Salaries and Wages	456,934	467,635	467,635	467,635	490,754	23,119
50.541.20	Employee Benefits						
50.541.534.20.21.01	Fica/Medicare	34,804	34,444	34,444	34,444	36,127	1,683
50.541.534.20.22.01	Retirement Contributions	74,996	93,399	93,399	93,399	114,172	20,773
50.541.534.20.22.05	Defined Contribution Plan 401(a)	14,876	14,870	14,870	14,870	19,539	4,669
50.541.534.20.22.06	Town Discretionary DC Contributior	14,876	14,870	14,870	14,870	0	14,870-
50.541.534.20.23.01	Group Insurance Fixed	99,420	99,109	99,109	99,109	99,460	351
50.541.534.20.27.01	Salaries/Wages Longevity/Bonus	27,164	29,182	29,182	29,182	35,133	5,951
Total	Employee Benefits	266,136	285,874	285,874	285,874	304,431	18,557
50.541.30	Contractual						
50.541.534.30.46.03	Building Maintenance	0	4,000	4,000	4,000	4,000	0
50.541.534.30.47.02	Printing	385	150	150	150	150	0
Total	Contractual	385	4,150	4,150	4,150	4,150	0
50.541.35	Depreciation						
50.541.534.35.59.01	Annual Depreciation	88,390	76,671	76,671	76,671	84,389	7,718
Total	Depreciation	88,390	76,671	76,671	76,671	84,389	7,718
50.541.50	Commodities						
50.541.534.50.51.01	Office Supplies	338	350	350	350	350	0
50.541.534.50.52.01	Chemical/Cleaning Sup	2,196	3,500	5,744	5,744	3,500	0

Budget flexsheet

06/14/2017 3:14PM

Town of Palm Beach

001 **General**
50 **Public Works**
541 **Residential Collection**

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.541.534.50.52.03	Building Maint Supplies	0	500	500	500	500	0
50.541.534.50.52.05	Fuel/Motor Oil	18,199	28,752	28,752	28,752	28,050	702-
50.541.534.50.52.06	Uniform	3,385	4,033	4,033	4,033	4,033	0
50.541.534.50.52.12	Other Supplies	8,302	9,000	9,000	8,500	9,000	0
50.541.534.50.54.02	Publications	0	200	200	200	200	0
Total	Commodities	32,420	46,335	48,579	48,079	45,633	702-
Total	Residential Collection	844,265	880,665	882,909	882,409	929,357	48,692

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.30.46.03
Program	Residential Collection
Account Name	Building Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Maintenance to Pinewalk transfer station to maintain and enhance appearence - Painting, landscape , screening, fence and gate repairs.	-	4,000	4,000	-	(4,000)	-100.0%	-100.0%
Replace ramp gate to prevent unauthorized use.				4,000	4,000	100.0%	100.0%
Total	**-**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.30.47.02
Program	Residential Collection
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Notice of Violations , Information flyers and daily Load Sheets	385	150	150	150	-	0.0%	0.0%
Total	**385**	**150**	**150**	**150**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.51.01
Program	Residential Collection
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc general supplies to conduct daily tasks. pens, writing pads, tape, folders.	338	350	350	350	-	0.0%	0.0%
Total	**338**	**350**	**350**	**350**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.01
Program	Residential Collection
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide clean, sanitary and presentable equipment	2,196	3,500	5,744	3,500	-	0.0%	-39.1%
(4) 55 gal drums Garb Wash @ $ 487 ea							
(4) 55 gal drums Wash & Wax cleaner @ $ 322							
(2) 2 Drums odorant to reduce odors $264							
Total	**2,196**	**3,500**	**5,744**	**3,500**	**$ -**	**0.0%**	**-39.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.03
Program	Residential Collection
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide materials to maintain and improve the appearance	-	500	500	500	-	0.0%	0.0%
Tunnel brushes, windscreen etc.							
Total	**-**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.05
Program	Residential Collection
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuels for equipment to collect and transport solid waste.	18,199	28,752	28,752	28,050	(702)	-2.4%	-2.4%
FY 16 -9300 gallons used. FY16 @$3/gal = $27,900							
DEF additive 75 gal/@$2.00 = $150							
Total	**18,199**	**28,752**	**28,752**	**28,050**	**$ (702)**	**-2.4%**	**-2.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.06
Program	Residential Collection
Account Name	Uniform

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide employees with unforms for identification and appearence purposes.	3,385	4,033	4,033	4,033	-	0.0%	0.0%
Uniform Weekly Rate = $58.50 x 52 weeks includes extra charges.							
Town T-shirts							
Total	**3,385**	**4,033**	**4,033**	**4,033**	**\$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.52.12
Program	Residential Collection
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide sanitary methods to dispose of dog waste for residents and visitors of the Town. Provide the required safety and tools for employees to perform daily tasks.	8,302	9,000	8,500	9,000	-	0.0%	5.9%
500 rolls of dog waste bags @ $6.30 ea = $ 3150; trash can liner bags for 32 Pet Stations and 35 disposal containers, plus replacement cans, brackets, poles, brooms, brushes, 32 gal barrels.							
Employee PPE: Gloves, Glasses, Vests, Rainsuits, Rubber boots.							
Total	**8,302**	**9,000**	**8,500**	**9,000**	**$ -**	**0.0%**	**5.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.541.534.50.54.02
Program	Residential Collection
Account Name	Publications

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Publications/Subcriptions SWANA Solid Waste Association of North America, RFT, Waste 360	-	200	200	200	-	0.0%	0.0%
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

PROGRAM: COMMERCIAL COLLECTION 542

Mission: This bureau exists to serve the commercial and business garbage collection and disposal needs of the community.
Main Activities: The most important things we do to fulfill the mission are:

- Steady, consistently excellent scheduled service without missing pickups.
- Maintain positive customer relationships with commercial customers.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	402,882	443,194	467,808	467,808	467,808	464,402	-0.73%
Employee Benefits	208,793	218,094	225,982	225,982	225,982	237,578	5.13%
Contractual	255,415	248,878	299,737	314,202	311,102	305,099	1.79%
Commodities	27,831	22,817	41,919	41,919	44,519	49,358	17.75%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	60,361	83,136	112,128	112,128	112,128	97,443	-13.10%
Other	-	-	-	-	-	-	0.00%
TOTALS	955,282	1,016,119	1,147,574	1,162,039	1,161,539	1,153,880	0.55%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equipment Operator 20/60 yd	0.250	0.250	-	-	-
Equipment Operator II	1.800	1.800	2.000	2.000	2.000
Equipment Operator III 20/60 yd	0.250	0.250	0.250	0.250	-
Laborer I	3.000	3.000	4.000	4.000	4.000
Transfer Station Operator	-	-	-	-	0.250
Sanitation Supervisor	0.400	0.400	0.400	0.400	0.400
Services Division Manager	0.150	0.150	0.150	0.150	0.150
	5.850	5.850	6.800	6.800	6.800

001 General
50 Public Works
542 Commercial Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.542.10	Salaries and Wages						
50.542.534.10.12.01	Regular Salaries/Wages	320,518	327,808	327,808	327,808	324,402	3,406-
50.542.534.10.14.01	Overtime	122,676	140,000	140,000	140,000	140,000	0
Total	Salaries and Wages	443,194	467,808	467,808	467,808	464,402	3,406-
50.542.20	Employee Benefits						
50.542.534.20.21.01	Fica/Medicare	33,101	24,380	24,380	24,380	24,463	83
50.542.534.20.22.01	Retirement Contributions	63,472	79,362	79,362	79,362	97,517	18,155
50.542.534.20.22.05	Defined Contribution Plan 401(a)	10,863	11,765	11,765	11,765	14,466	2,701
50.542.534.20.22.06	Town Discretionary DC Contributior	10,863	11,765	11,765	11,765	0	11,765-
50.542.534.20.23.01	Group Insurance Fixed	77,158	76,960	76,960	76,960	77,578	618
50.542.534.20.27.01	Salaries/Wages Longevity/Bonus	22,637	21,750	21,750	21,750	23,554	1,804
Total	Employee Benefits	218,094	225,982	225,982	225,982	237,578	11,596
50.542.30	Contractual						
50.542.534.30.34.10	Other Contracted Services	246,035	294,737	309,202	309,202	302,699	7,962
50.542.534.30.40.10	Travel and Per Diem	1,793	2,800	2,800	200	200	2,600-
50.542.534.30.44.02	Rental Of Equipment	0	1,000	1,000	500	1,000	0
50.542.534.30.49.04	Permits	1,050	1,200	1,200	1,200	1,200	0
Total	Contractual	248,878	299,737	314,202	311,102	305,099	5,362
50.542.35	Depreciation						
50.542.534.35.59.01	Annual Depreciation	83,136	112,128	112,128	112,128	97,443	14,685-
Total	Depreciation	83,136	112,128	112,128	112,128	97,443	14,685-
50.542.50	Commodities						

001 General
50 Public Works
542 Commercial Collection

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.542.534.50.52.01	Chemical/Cleaning Sup	1,375	1,600	1,600	1,600	1,600	0
50.542.534.50.52.05	Fuel/Motor Oil	18,322	36,261	36,261	36,261	41,100	4,839
50.542.534.50.52.06	Uniform	2,865	3,758	3,758	3,758	3,758	0
50.542.534.50.52.12	Other Supplies	43	0	0	0	0	0
50.542.534.50.54.01	Memberships	212	300	300	300	300	0
50.542.534.50.55.01	Training	0	0	0	2,600	2,600	2,600
Total	Commodities	22,817	41,919	41,919	44,519	49,358	7,439
Total	Commercial Collection	1,016,119	1,147,574	1,162,039	1,161,539	1,153,880	6,306

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.34.10
Program	Commercial Collection
Account Name	Othr Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide compacted garbage Collection Services for specific loacations.	246,035	294,737	309,202	302,699	7,962	2.7%	-2.1%
Contract renewal \$267,500 +4%= \$10,700= \$278,200+ \$2,366 extra services. =\$280,566.							
Compacted Garbage Collection Contract w/Advanced Disposal Svcs. to service Publix, Breakers, Esplanade, Everglades, Bath & Tennis Club, Four Seasons, Harbor House, Tideline. Incl. 2.4%CPI							
Total	**246,035**	**294,737**	**309,202**	**302,699**	**\$ 7,962**	**2.7%**	**-2.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.40.10
Program	Commercial Collection
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem for Training and Town Business Travel Expenses	1,793	2,800	200	200	(2,600)	-92.9%	0.0%
Total	**1,793**	**2,800**	**200**	**200**	**$ (2,600.00)**	**-92.9%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.44.02
Program	Commercial Collection
Account Name	Rental of Equipment

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Rental of maintenance equip for transfer station. Manlift for painting, chute repair, maintenance cleaning.	-	1,000	500	1,000	-	0.0%	100.0%
Total	**-**	**1,000**	**500**	**1,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.30.49.04
Program	Commercial Collection
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Operating Permit for Pinewalk Transfer Station	1,050	1,200	1,200	1,200	-	0.0%	0.0%
Total	**1,050**	**1,200**	**1,200**	**1,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.01
Program	Commercial Collection
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide clean and sanitary collection equipment. (4) 55 gal drums degreasers for vehicles @ $335.50 ea $1,342; and additional misc. cleaning supplies.	1,375	1,600	1,600	1,600	-	0.0%	0.0%
Total	**1,375**	**1,600**	**1,600**	**1,600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.05
Program	Commercial Collection
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuel for commercial collection and transfer equipment. 13,500 gal @$3 = $40500 FY18 includes Pinewalk. DEF 300 gal @ $2/gal=$600	18,322	36,261	36,261	41,100	4,839	13.3%	13.3%
Total	**18,322**	**36,261**	**36,261**	**41,100**	**$ 4,839**	**13.3%**	**13.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.52.06
Program	Commercial Collection
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide employees with uniforms for identification and presentable appearance. Weekly Rate $ 40.23x 52 weeks. Add Tshirts	2,865	3,758	3,758	3,758	-	0.0%	0.0%
Total	**2,865**	**3,758**	**3,758**	**3,758**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.54.01
Program	Commercial Collection
Account Name	Memberships

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
SWANA/ RFT - Division Manager	212	300	300	300	-	0.0%	0.0%
Total	**212**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.542.534.50.55.01
Program	Commercial Collection
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mandated Transfer Station Operator CEU training and recertification for employee development and cross training: $1000 Add 4 additional spotters: $800. Manager/Supervisor training: $800.	-	-	2,600	2,600	2,600	100.0%	0.0%
Total	**-**	**-**	**2,600**	**2,600**	**$ 2,600**	**100.0%**	**0.0%**

PROGRAM: REFUSE DISPOSAL 543

Mission: This program exists to serve the community's health and welfare by transporting residential and commercial garbage to the county solid waste authority for appropriate processing disposal.

Main Activities: The most important things we do to fulfill the mission are:

- Operate transfer station to efficiently and effectively transport all residential and commercial garbage to the Solid Waste Authority for disposal.
- Function as part of the team that collects garbage and delivers it to the transfer station to assure proper coordination and efficiency.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	46,356	75,694	51,000	51,000	51,000	52,000	1.96%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	46,356	75,694	51,000	51,000	51,000	52,000	1.96%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Contractual:
Solid waste disposal fees payable to the Solid Waste Authority

001 General
50 Public Works
543 Refuse Disposal

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.543.30	Contractual						
50.543.534.30.43.02	Solid Waste Disposal	75,694	51,000	51,000	51,000	52,000	1,000
Total	Contractual	75,694	51,000	51,000	51,000	52,000	1,000
Total	Refuse Disposal	75,694	51,000	51,000	51,000	52,000	1,000

PROGRAM: YARD TRASH COLLECTION 544

Mission: This bureau exists to collect yard trash from streets, rights of way and off road ‘stash’ areas in a safe, timely, efficient and effective manner to keep the Town attractive and drainage inlets clear.

Main Activities: The most important things we do to fulfill the mission are:
- Provide weekly curbside collection, transport and disposal of yard waste from all properties in the Town.
- Perform our job with commitment to leaving the pickup site clean and free of waste residue.
- Keep storm drains clear for proper drainage.
- Partner with other Public Works divisions to serve community drainage needs.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	805,013	811,130	854,244	854,244	854,244	892,350	4.46%
Employee Benefits	516,056	547,918	601,822	601,822	601,822	635,303	5.56%
Contractual	135,372	124,781	215,380	280,143	272,813	210,995	-2.04%
Commodities	97,475	79,643	124,670	124,670	127,550	129,450	3.83%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	126,911	537,598	197,418	197,418	197,418	189,041	-4.24%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,680,827	2,101,070	1,993,534	2,058,297	2,053,847	2,057,139	3.19%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.022	0.023	0.022	0.022	0.020
Crane Operator	3.000	3.000	3.000	3.000	3.000
Electrician Supervisor	0.005	0.005	0.005	0.005	0.005
Electrician II	0.015	0.015	-	-	-
Equipment Operator I/Streets	0.116	0.116	0.116	0.058	-
Equipment Operator I	9.000	9.000	9.000	9.000	9.000
Equipment Operator II	-	-	-	0.058	0.116
General Maintenance Supervisor	0.010	0.010	0.010	0.005	0.005
SR Industrial Electrician	-	-	-	-	0.005
Industrial Electrician	-	-	0.015	0.015	0.010
Irrigation and Spray Technician	0.010	0.010	0.010	0.010	0.010
Laborer I	4.000	4.000	4.000	4.000	4.000
Landfill Operator	1.000	1.000	1.000	1.000	1.000
Services Division Manager	0.300	0.300	0.300	0.300	0.300
Street & Sign Painter	0.010	0.010	0.010	0.010	0.010
Grounds Supervisor	0.010	0.010	0.010	0.010	0.010
Trash Supervisor	0.900	0.900	0.900	0.900	0.900
	18.398	18.399	18.398	18.393	18.391

001 General
50 Public Works
544 Yard Trash Collection

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.544.10	Salaries and Wages						
50.544.534.10.12.01	Regular Salaries/Wages	755,492	844,244	844,244	844,244	882,350	38,106
50.544.534.10.14.01	Overtime	55,638	10,000	10,000	10,000	10,000	0
Total	Salaries and Wages	811,130	854,244	854,244	854,244	892,350	38,106
50.544.20	Employee Benefits						
50.544.534.20.15.06	Uniform Maintenance	300	300	300	300	300	0
50.544.534.20.15.13	Cell Phone Allowance	2,436	2,592	2,592	2,592	2,599	7
50.544.534.20.21.01	Fica/Medicare	60,560	62,231	62,231	62,231	66,732	4,501
50.544.534.20.22.01	Retirement Contributions	182,463	227,957	227,957	227,957	264,838	36,881
50.544.534.20.22.05	Defined Contribution Plan 401(a)	26,581	31,431	31,431	31,431	41,068	9,637
50.544.534.20.22.06	Town Discretionary DC Contributior	26,581	31,431	31,431	31,431	0	31,431-
50.544.534.20.23.01	Group Insurance Fixed	208,757	208,167	208,167	208,167	209,815	1,648
50.544.534.20.27.01	Salaries/Wages Longevity/Bonus	40,240	37,713	37,713	37,713	49,951	12,238
Total	Employee Benefits	547,918	601,822	601,822	601,822	635,303	33,481
50.544.30	Contractual						
50.544.534.30.34.10	Other Contracted Services	117,587	182,000	246,763	246,763	180,895	1,105-
50.544.534.30.40.10	Travel and Per Diem	2,151	3,580	3,580	200	200	3,380-
50.544.534.30.43.01	Electric	1,105	500	500	700	500	0
50.544.534.30.44.02	Rental Of Equipment	0	23,000	23,000	20,000	23,000	0
50.544.534.30.46.03	Building/Grounds Maintenance	1,036	3,000	3,000	2,000	3,000	0
50.544.534.30.47.02	Printing	342	400	400	400	500	100
50.544.534.30.49.01	Advertising	0	300	300	150	300	0
50.544.534.30.49.04	Permits	2,560	2,600	2,600	2,600	2,600	0

001 General
50 Public Works
544 Yard Trash Collection

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
Total	Contractual	124,781	215,380	280,143	272,813	210,995	4,385-
50.544.35	Depreciation						
50.544.534.35.59.01	Annual Depreciation	537,598	197,418	197,418	197,418	189,041	8,377-
Total	Depreciation	537,598	197,418	197,418	197,418	189,041	8,377-
50.544.50	Commodities						
50.544.534.50.51.01	Office Supplies	292	200	200	200	200	0
50.544.534.50.52.01	Chemical/Cleaning Sup	8	250	250	250	250	0
50.544.534.50.52.02	Vehicle Maintenance	297	0	0	0	0	0
50.544.534.50.52.03	Building Maint Supplies	169	2,000	2,000	1,000	2,000	0
50.544.534.50.52.05	Fuel/Motor Oil	69,283	111,201	111,201	111,201	111,900	699
50.544.534.50.52.06	Uniform	5,599	7,719	7,719	7,719	7,720	1
50.544.534.50.52.12	Other Supplies	3,995	3,300	3,300	3,800	4,000	700
50.544.534.50.55.01	Training	0	0	0	3,380	3,380	3,380
Total	Commodities	79,643	124,670	124,670	127,550	129,450	4,780
50.544.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Yard Trash Collection	2,101,070	1,993,534	2,058,297	2,053,847	2,057,139	63,605

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.34.10
Program	Yard Trash Collection
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide contractual services for landfill and collection operations.	117,587	182,000	246,763	180,895	(1,105)	-0.6%	-26.7%
Ground water sampling/monitoring at both landfills this,includes maintenance repair or replacement of wells, aerial topo and capacity reporting $99,800 .							
(May-Sept) 2 PT Sweepers: 2 X $14.40/hr.= $28.80 X 9 hrs. per day= $259.20 per day X 4 days= $1,036.80/week X 24 weeks = $24,883.20							
Portable restroom at landfill $950							
Annual Pest Inspection $4,000							
Landscaping and grounds improvement material /labor $5,000							
Okeechobee mowing and weed control $16,261.80							
Volume reduction contract $30,000							
Total	**117,587**	**182,000**	**246,763**	**180,895**	**$ (1,105)**	**-0.6%**	**-26.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.40.10
Program	Yard Trash Collection
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem Travel Expenses	2,151	3,580	200	200	(3,380)	-94.4%	0.0%
see new Acct. #55.01							
Total	**2,151**	**3,580**	**200**	**200**	**$ (3,380)**	**-94.4%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.43.01
Program	Yard Trash Collection
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electricity for Skees Rd and Okeechobee Blvd. landfills	1,105	500	700	500	-	0.0%	-28.6%
Total	**1,105**	**500**	**700**	**500**	**$ -**	**0.0%**	**-28.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.44.02
Program	Yard Trash Collection
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide rental equipment for landfill operations and maintenance as needed: Dozer, mower, excavator, grinder for backup when primary equipment fails. To perform scheduled tasks with equipment not in the fleet, example, excavator.	-	23,000	20,000	23,000	-	0.0%	15.0%
Total	**-**	**23,000**	**20,000**	**23,000**	**$ -**	**0.0%**	**15.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.46.03
Program	Yard Trash Collection
Account Name	Building/Grounds Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide routine maintenance of buildings and grounds. Monitor well protection and identification, fences, gates etc.	1,036	3,000	2,000	3,000	-	0.0%	50.0%
Total	**1,036**	**3,000**	**2,000**	**3,000**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.47.02
Program	Yard Trash Collection
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide forms to document daily operations.	342	400	400	500	100	25.0%	25.0%
500 Notice of Violations							
300 Crane load Sheets							
2500 Dump load sheets							
300 Beach cleaning reports							
750 attendance reports							
50 production reports							
ADD R.O.W tickets							
Total	**342**	**400**	**400**	**500**	**$ 100**	**25.0%**	**25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.49.01
Program	Yard Trash Collection
Account Name	Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Newspaper publications for permit applications	-	300	150	300	-	0.0%	100.0%
Total	**-**	**300**	**150**	**300**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.30.49.04
Program	Yard Trash Collection
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maintain Permits and Inspection per agencies. Landfill permits - Skees Rd, Okeechobee Blvd. Well Field permit, PBC Fire Inspection.	2,560	2,600	2,600	2,600	-	0.0%	0.0%
Total	**2,560**	**2,600**	**2,600**	**2,600**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.51.01
Program	Yard Trash Collection
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide supplies to conduct daily tasks. General office supplies: pens, pencils, writing pads, staples, paper clips, etc.	292	200	200	200	-	0.0%	0.0%
Total	**292**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.01
Program	Yard Trash Collection
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide chemicals for equipment, site maintenance and employee safety. Weed killer for landfills, bee spray, truck/equipment cleaners.	8	250	250	250	-	0.0%	0.0%
Total	**8**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.03
Program	Yard Trash Collection
Account Name	Building Maintenance Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to maintain buildings and grounds. Landfill structure, fencing, gates, monitoring wells, landscaping.	169	2,000	1,000	2,000	-	0.0%	100.0%
Total	**169**	**2,000**	**1,000**	**2,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.05
Program	Yard Trash Collection
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide fuel for collection, disposal and landfill operations.	69,283	111,201	111,201	111,900	699	0.6%	0.6%
FY18- 37,000 gal@$3/gal DEF 450 gal@2$/gal							
Total	**69,283**	**111,201**	**111,201**	**111,900**	**\$ 699**	**0.6%**	**0.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.06
Program	Yard Trash Collection
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for identification and appearance. Weekly rate plus extra charges. Summer Tshirts	5,599	7,719	7,719	7,720	1	0.0%	0.0%
Total	**5,599**	**7,719**	**7,719**	**7,720**	**$ 1**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.52.12
Program	Yard Trash Collection
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide safety and operational supplies. Handheld traffic signs. Employee PPE: Gloves, Vests, Rainsuits, Bug Repellents, Water Coolers, First Aid, Grease, Tape, Grounds Maint. Supplies.	3,995	3,300	3,800	4,000	700	21.2%	5.3%
Total	**3,995**	**3,300**	**3,800**	**4,000**	**$ 700**	**21.2%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.544.534.50.55.01
Program	Yard Trash Collection
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for Mandated Landfill/Spotter Operator CEU training and recertification for employee development and cross training	-	-	1,600	1,600	1,600	100.0%	0.0%
Supervisor Training		-	780	780	780	100.0%	0.0%
Other courses - Palm Beach County		-	600	600	600	100.0%	0.0%
Manager LF Ops courses/seminars		-	400	400	400	100.0%	0.0%
Total	**-**	**-**	**3,380**	**3,380**	**$ 3,380**	**100.0%**	**0.0%**

PROGRAM: RECYCLING 545

Mission: This bureau exists to provide recycling services for paper, plastic, and other recyclable materials accepted by the Solid Waste Authority for processing. These services are provided to the residents, businesses and visitors in an efficient, safe and courteous manner.

Main Activities: The most important things we do to fulfill the mission are:
- Collect and dispose of recyclables on schedule.
- Demonstrate excellent customer service in all we do.
- Publicize and encourage participation in recycling programs.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	128,421	136,693	181,168	181,168	181,168	181,648	0.26%
Employee Benefits	80,104	96,825	108,287	108,287	108,287	113,413	4.73%
Contractual	-	-	5,000	5,000	5,000	16,600	232.00%
Commodities	12,486	9,874	15,215	15,215	15,215	17,150	12.72%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	52,409	52,409	52,409	52,409	52,409	42,938	-18.07%
Other	-	-	-	-	-	-	0.00%
TOTALS	273,420	295,801	362,079	362,079	362,079	371,749	2.67%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equipment Operator 20 yd/60 yd	-	-	1.000	-	-
Equipment Operator I	1.800	1.800	1.800	1.800	1.800
Equipment Operator II	0.200	0.200	-	1.000	-
Equipment Operator III	-	-	-	-	1.000
Sanitation Supervisor	0.200	0.200	0.200	0.200	0.200
Services Division Manager	0.170	0.170	0.170	0.170	0.170
	2.370	2.370	3.170	3.170	3.170

001 General
50 Public Works
545 Recycling

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.545.10	Salaries and Wages						
50.545.534.10.12.01	Regular Salaries/Wages	133,986	176,668	176,668	176,668	177,148	480
50.545.534.10.14.01	Overtime	2,707	4,500	4,500	4,500	4,500	0
Total	Salaries and Wages	136,693	181,168	181,168	181,168	181,648	480
50.545.20	Employee Benefits						
50.545.534.20.21.01	Fica/Medicare	10,780	13,480	13,480	13,480	13,517	37
50.545.534.20.22.01	Retirement Contributions	27,472	34,349	34,349	34,349	42,207	7,858
50.545.534.20.22.05	Defined Contribution Plan 401(a)	5,544	5,949	5,949	5,949	7,424	1,475
50.545.534.20.22.06	Town Discretionary DC Contributior	5,544	5,949	5,949	5,949	0	5,949-
50.545.534.20.23.01	Group Insurance Fixed	35,969	35,877	35,877	35,877	36,165	288
50.545.534.20.27.01	Salaries/Wages Longevity/Bonus	11,516	12,683	12,683	12,683	14,100	1,417
Total	Employee Benefits	96,825	108,287	108,287	108,287	113,413	5,126
50.545.30	Contractual						
50.545.534.30.34.10	Other Contractual Services	0	5,000	5,000	5,000	16,600	11,600
Total	Contractual	0	5,000	5,000	5,000	16,600	11,600
50.545.35	Depreciation						
50.545.534.35.59.01	Annual Depreciation	52,409	52,409	52,409	52,409	42,938	9,471-
Total	Depreciation	52,409	52,409	52,409	52,409	42,938	9,471-
50.545.50	Commodities						
50.545.534.50.52.05	Fuel/Motor Oil	8,181	13,515	13,515	13,515	15,450	1,935
50.545.534.50.52.12	Other Supplies	1,693	1,700	1,700	1,700	1,700	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
545 Recycling

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Commodities	9,874	15,215	15,215	15,215	17,150	1,935
Total	Recycling	295,801	362,079	362,079	362,079	371,749	9,670

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.30.34.10
Program	Recycling
Account Name	Other Contractual Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide recycling educational material for customers $5,000 Temp Seasonal Labor $11,060	-	5,000	5,000	16,600	11,600	232.0%	232.0%
Total	**-**	**5,000**	**5,000**	**16,600**	**$ 11,600**	**232.0%**	**232.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.50.52.05
Program	Recycling
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide fuel 5,150 gallons @$3/gallon FY 18 5,150 @ $3/gal gal used No DEF req	8,180	13,515	13,515	15,450	1,935	14.3%	14.3%
Total	**8,180**	**13,515**	**13,515**	**15,450**	**$ 1,935**	**14.3%**	**14.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.545.534.50.52.12
Program	Recycling
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide containers and PPE for the collection of Materials.Recycling barrels . Add barrels w/wheels-, Gloves, Vests, Rubber boots, Rainsuits	1,693	1,700	1,700	1,700	-	0.0%	0.0%
Total	**1,693**	**1,700**	**1,700**	**1,700**	**$ -**	**0.0%**	**0.0%**

PROGRAM: BEACH CLEANING 546

Mission: This bureau exists to positively contribute to the quality of life in Palm Beach by keeping the public beaches clean, safe and attractive by removing litter and debris.

Main Activities: The most important things we do to fulfill the mission are:

- Remove trash and litter from designated public beach areas as scheduled.
- Determine ways to be most efficient and effective in our work.
- Report and assist as applicable with the removal of any beach hazards.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	49,313	51,154	60,243	60,243	60,243	54,884	-8.90%
Employee Benefits	26,074	23,684	24,180	24,180	24,180	40,871	69.03%
Contractual	-	-	3,500	3,500	3,500	3,500	0.00%
Commodities	4,029	2,463	3,990	3,990	3,690	4,500	12.78%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	13,548	13,548	13,548	13,548	13,548	11,376	-16.03%
Other	-	-	-	-	-	-	0.00%
TOTALS	92,964	90,849	105,461	105,461	105,161	115,131	9.17%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Equip Opr I / Beach Cleaner	1.000	1.000	1.000	1.000	-
Equip Opr II / Beach Cleaner	-	-	-	-	1.000
Trash Supervisor	0.100	0.100	0.100	0.100	0.100
	1.100	1.100	1.100	1.100	1.100

001 General
50 Public Works
546 Beach Cleaning

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.546.10	Salaries and Wages						
50.546.572.10.12.01	Regular Salaries/Wages	51,034	60,243	60,243	60,243	54,884	5,359-
50.546.572.10.14.01	Overtime	120	0	0	0	0	0
Total	Salaries and Wages	51,154	60,243	60,243	60,243	54,884	5,359-
50.546.20	Employee Benefits						
50.546.572.20.21.01	Fica/Medicare	4,315	4,948	4,948	4,948	4,513	435-
50.546.572.20.22.01	Retirement Contributions	992	1,240	1,240	1,240	16,761	15,521
50.546.572.20.22.05	Defined Contribution Plan 401(a)	61	252	252	252	1,706	1,454
50.546.572.20.22.06	Town Discretionary DC Contributior	61	252	252	252	0	252-
50.546.572.20.23.01	Group Insurance Fixed	12,481	12,449	12,449	12,449	12,549	100
50.546.572.20.27.01	Salaries/Wages Longevity/Bonus	5,774	5,039	5,039	5,039	5,342	303
Total	Employee Benefits	23,684	24,180	24,180	24,180	40,871	16,691
50.546.30	Contractual						
50.546.572.30.34.10	Other Contracted Services	0	3,500	3,500	3,500	3,500	0
Total	Contractual	0	3,500	3,500	3,500	3,500	0
50.546.35	Depreciation						
50.546.572.35.59.01	Annual Depreciation	13,548	13,548	13,548	13,548	11,376	2,172-
Total	Depreciation	13,548	13,548	13,548	13,548	11,376	2,172-
50.546.50	Commodities						
50.546.572.50.52.05	Fuel/Motor Oil	2,039	3,090	3,090	3,090	3,600	510
50.546.572.50.52.06	Uniform	244	450	450	300	450	0
50.546.572.50.52.12	Other Supplies	180	450	450	300	450	0

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
546 Beach Cleaning

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Commodities	2,463	3,990	3,990	3,690	4,500	510
Total	Beach Cleaning	90,849	105,461	105,461	105,161	115,131	9,670

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.30.34.10
Program	Beach Cleaning
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for beach cleaning debris from sponsored events	-	3,500	3,500	3,500	-	0.0%	0.0%
Total	**-**	**3,500**	**3,500**	**3,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.05
Program	Beach Cleaning
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide fuel to operate mechanical beach cleaning tasks to achieve clean and safe beaches. FY18- 1,200 gals@ $3	2,039	3,090	3,090	3,600	510	16.5%	16.5%
Total	**2,039**	**3,090**	**3,090**	**3,600**	**$ 510**	**16.5%**	**16.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.06
Program	Beach Cleaning
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for idenification and presentable appearance. Purchase summer T-shirts	244	450	300	450	-	50.0%	50.0%
Total	**244**	**450**	**300**	**450**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.546.572.50.52.12
Program	Beach Cleaning
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide materials to maintain a clean and safe beach for the public. Bags, hand pickers.	180	450	300	450	-	50.0%	50.0%
Total	**180**	**450**	**300**	**450**	**\$ -**	**0.0%**	**50.0%**

PROGRAM: PARKS 551

Mission: This bureau exists to maintain all Town parks, green spaces, and entry ways into the Town of Palm Beach to the highest standards.
Main Activities: The most important things we do to fulfill the mission are:

- Maintain public areas to optimum condition adhering to established work program.
- Trim all Town-owned trees as needed, and consistent with desired aesthetic and safety requirements.
- Provide light maintenance to some privately owned historic/specimen trees.
- Manage contractor to inoculate 2600 +/- palm trees 3x yearly that are susceptible to lethal yellowing disease.
- Continually seek new approaches and improved systems to enhance efficiency and effectiveness.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	223,422	211,272	264,128	264,128	264,128	262,592	-0.58%
Employee Benefits	147,433	135,168	145,902	145,902	146,353	151,326	3.72%
Contractual	908,572	934,476	976,903	1,196,930	1,199,235	1,117,105	14.35%
Commodities	39,128	56,356	44,190	45,555	50,528	53,680	21.48%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	18,369	16,830	25,940	25,940	25,940	20,082	-22.58%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,336,924	1,354,102	1,457,063	1,678,455	1,686,184	1,604,785	10.14%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	0.068	0.068	0.070	0.050	0.050
Electrician II	0.051	0.054	-	-	-
Electrician Supervisor	0.011	0.011	0.011	0.011	0.011
Equipment Operator I/Streets	0.500	0.500	0.500	0.200	-
Equipment Operator II	-	-	-	0.300	0.500
Facilities Maintenance Division Manager	0.330	0.330	0.330	0.330	0.330
General Maintenance Supervisor	0.035	0.035	0.035	0.064	0.064
Grounds Technician	-	-	-	0.925	0.850
SR Industrial Electrician	-	-	-	-	0.018
Industrial Electrician	-	-	0.054	0.054	0.036
Irrigation and Spray Technician	0.941	0.941	0.941	0.941	0.941
Parks Laborer	1.850	1.850	-	1.000	1.000
Parks Technician	-	-	1.925	-	-
Street & Sign Painter	0.013	0.013	0.013	0.013	0.013
Grounds Supervisor	0.809	0.808	0.809	0.844	0.844
	4.608	4.610	4.688	4.732	4.657

001 General
50 Public Works
551 Parks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.551.10	Salaries and Wages						
50.551.572.10.12.01	Regular Salaries/Wages	207,085	260,628	260,628	260,628	259,092	1,536-
50.551.572.10.14.01	Overtime	4,187	3,500	3,500	3,500	3,500	0
Total	Salaries and Wages	211,272	264,128	264,128	264,128	262,592	1,536-
50.551.20	Employee Benefits						
50.551.572.20.15.06	Uniform Maintenance	0	300	300	300	300	0
50.551.572.20.15.13	Cell Phone Allowance	1,408	1,949	1,949	2,400	2,600	651
50.551.572.20.21.01	Fica/Medicare	16,118	19,528	19,528	19,528	19,467	61-
50.551.572.20.22.01	Retirement Contributions	46,493	46,117	46,117	46,117	55,524	9,407
50.551.572.20.22.05	Defined Contribution Plan 401(a)	4,323	8,078	8,078	8,078	9,921	1,843
50.551.572.20.22.06	Town Discretionary DC Contributior	4,323	8,078	8,078	8,078	0	8,078-
50.551.572.20.23.01	Group Insurance Fixed	53,193	53,555	53,555	53,555	53,130	425-
50.551.572.20.27.01	Salaries/Wages Longevity/Bonus	9,310	8,297	8,297	8,297	10,384	2,087
Total	Employee Benefits	135,168	145,902	145,902	146,353	151,326	5,424
50.551.30	Contractual						
50.551.572.30.34.02	Landscape Contracting	634,368	701,883	908,157	908,157	826,720	124,837
50.551.572.30.34.10	Other Contracted Services	8,318	4,250	5,473	5,473	3,500	750-
50.551.572.30.40.10	Travel and Per Diem	1,114	1,990	1,990	150	150	1,840-
50.551.572.30.40.13	Professional Assoc Expenses	0	500	500	515	515	15
50.551.572.30.41.01	Telephone Base	31	200	200	100	360	160
50.551.572.30.43.01	Electric	17,690	10,070	10,070	15,000	10,750	680
50.551.572.30.43.03	Water	268,018	253,210	253,210	253,210	265,810	12,600
50.551.572.30.44.02	Rental Of Equipment	65	1,000	1,000	700	1,000	0

001 General
50 Public Works
551 Parks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.551.572.30.46.03	Building Maintenance	3,600	3,000	15,530	15,530	7,000	4,000
50.551.572.30.46.04	Other Equipment Maintenance	158	800	800	400	800	0
50.551.572.30.49.01	Legal Advertising	365	0	0	0	500	500
50.551.572.30.49.04	Other Miscellaneous Expenses	749	0	0	0	0	0
Total	Contractual	934,476	976,903	1,196,930	1,199,235	1,117,105	140,202
50.551.35	Depreciation						
50.551.572.35.59.01	Annual Depreciation	16,830	25,940	25,940	25,940	20,082	5,858-
Total	Depreciation	16,830	25,940	25,940	25,940	20,082	5,858-
50.551.50	Commodities						
50.551.572.50.51.01	Office Supplies	205	200	200	200	200	0
50.551.572.50.52.01	Chemical/Cleaning Sup	1,611	5,750	5,750	5,813	5,606	144-
50.551.572.50.52.02	Vehicle Maintenance	90	0	0	0	0	0
50.551.572.50.52.03	Building Maint Supplies	1,295	1,500	1,500	2,000	1,500	0
50.551.572.50.52.05	Fuel/Motor Oil	4,830	1,110	1,110	4,000	9,160	8,050
50.551.572.50.52.06	Uniform	1,182	1,480	1,480	1,160	1,530	50
50.551.572.50.52.12	Other Supplies	47,143	33,850	35,215	35,215	33,539	311-
50.551.572.50.54.01	Membership Dues	0	300	300	300	300	0
50.551.572.50.55.01	Training	0	0	0	1,840	1,845	1,845
Total	Commodities	56,356	44,190	45,555	50,528	53,680	9,490
Total	Parks	1,354,102	1,457,063	1,678,455	1,686,184	1,604,785	147,722

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.34.02
Program	Parks
Account Name	Landscape Contracting

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Hedge Trimming Contract - Current Cost $59,200	634,368						
Re-bid of contract $59,200 x 5% = $62,160		61,000	61,000	62,160	1,160	1.9%	1.9%
Turf Maintenance and Mowing: Total: $102,518 x 3% = $105,594							
Current Contract - $104,159 x 3% CPI = $107,283.77		105,600	105,600	107,300	1,700	1.6%	1.6%
Landscape Fertlization and Pest Control Program							
Fertilizing turf in Parks, Medians, ROW's and Green Spaces, 4 x year $6,320 X 3% = $6,613		6,615	6,320	6,615	-	0.0%	4.7%
Herbicide & fungicide spraying in Parks, Medians, ROW's and Green Spaces, 4 x year - $7,290 x 3% = $7,510		7,510	7,290	7,510	-	0.0%	3.0%
Fertilization of Town Owned Ficus, Kapoks and Gumbo Limbo Trees, 4 x year - $3,800 x 3% = $3,914		3,915	3,800	3,915	-	0.0%	3.0%
Imidiclopride Drench of Town Owned Ficus, Kapoks and Gumbo Limbo Trees, 4 x year - $9,500 x 3% = $9,785		9,785	9,500	9,785	-	0.0%	3.0%
Areana insecticide for turf, 4 x year - $7,290 x 3% = $7,509		7,510	7,290	7,510	-	0.0%	3.0%
Traffic circle bed maintenance & Royal Poinciana beds Maintenance = $25,603.20 x 3% CPI = $26,400							
Traffic Circle Beds - $13,898.88 x 3% = $14,315.85		14,100	13,898	14,350	250	1.8%	3.3%
Royal Poinciana Beds - $11,705 x 3% = $12,056.15		11,900	11,705	12,050	150	1.3%	2.9%
Annual Tree Replacement Program							
Replace Coconut Palms @ $1,100 EA.		3,600	13,200	15,400	11,800	327.8%	16.7%
Replace 3 Royal Palms @ $2,700 ea = $8,100		8,550	8,100	8,100	(450)	-5.3%	0.0%
Removal of Dead or Leaning Palms		12,750	-	-	(12,750)	-100.0%	0.0%
Arborist - Current Contract = $44,200							
Re-bid of Contract $44,200 x 5% = $46,410			44,200	46,410	46,410	100.0%	5.0%
Historic/Specimen tree inspection and documentation (annually)		10,000	10,000	-	(10,000)	-100.0%	-100.0%
Town tree inspections			12,000	-	-	0.0%	-100.0%
Consultant to staff reports		32,100	9,200	-	(32,100)	-100.0%	-100.0%
Soil Samples		2,000	2,000	-	(2,000)	-100.0%	-100.0%
Arboreal review of contractor trimming projects on Town trees		1,000	11,000	-	(1,000)	-100.0%	-100.0%
Lethal Yellowing and Royal Palm Treatment - $49,600 x 3% CPI = $51,088							
Treat Town Owned Palm Trees for LY, 3000 palms - 3 x year = $33,000		34,610	33,000	34,610	-	0.0%	4.9%
Treat Town Owned Royal Palms for royal palm bug, 550 - 2 x year = $9,075		9,350	9,075	9,350	-	0.0%	3.0%
Fertilize Town Owned Royal Palms, 550 - 3 x year = $7,450		7,650	7,450	7,650	-	0.0%	2.7%
Coconut Palm Tree Trimming							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Spring Palm Trimming $17.86/tree x 3%CPI = $18.40 X 3000 palms = $55,200		49,224	53,580	55,200	5,976	12.1%	3.0%
Fall Trimming 3,000 palms @ $18.40/tree = $55,200		49,224	53,580	55,200	5,976	12.1%	3.0%
Royal Palm and Hardwood Tree Trimming							
3 Man Crew with Bucket Truck - $230.04 x 3% CPI = $236.94 X 200hrs = $47,388		30,000	63,261	47,400	17,400	58.0%	-25.1%
2 Man Crew with Bucket Truck - $157.42 x 3% = $162.14 x 170hrs = $27,563.80		15,000	26,761	27,570	12,570	83.8%	3.0%
Climber/Flagger - $76.80 x 3% CPI = $79.10 x 30hrs = $2,373.00		-	4,394	2,375	2,375	100.0%	-45.9%
Wells Rd Australian Pine Trimming - $8,008 x 3% = $8,248		8,250	8,008	8,250	-	0.0%	3.0%
Fountain Maintenance							
Town Square - Reflecting Pool Service $1,675 per mon. = $20,100 yr x 3% CPI = $20,703 [FY17 cost for 5 months only]		-	20,705	20,705	20,705	100.0%	0.0%
Town Square - Fountain Service $1,290 per mon = $15,480 yr x 3% = $15,944.40 Reflecting Pool [FY17 cost for 5 months only]		-	15,945	15,945	15,945	100.0%	
Town Square - Required Fountain Cleaning and Coatings - $4,800 x twice per year = $9,600		-	9,600	9,600	9,600	100.0%	0.0%
Worth Ave - 3 Fountains, 3 x per week @ $35 ea = $5,460 x 3% CPI = $5,623.80 [paid by WAA]		-	-	-	-	0.0%	0.0%
Bradley Park [estimated cost] $5,625 X 5% = $5,906.25		-	5,910	5,910	5,910	0.0%	0.0%
Peruvian and Ibis Fountains - 2 x $500 ea = $1,000		1,000	1,000	1,000	-	0.0%	0.0%
Dog Fountains, 5 x $200 ea = $1,000		1,000	1,000	1,000	-	0.0%	0.0%
Drinking Water, 5 x $250 ea = $1,250		500	1,250	1,250	750	0.0%	0.0%
Decorative Plant Replacement							
Installation of seasonal decorative plants $5,000/twice year Installation of replacement shrubs & bushes as needed - $5,000		10,000	10,000	10,000	-	0.0%	0.0%
North County Rd (two Ficus trees x $2,100 ea)		4,200	6,300	4,200	-	-33.3%	-33.3%
Grounds Maintenance Contract							
Bi-Weekly Contract Services - $63,946.75x 3% CPI = $65,865.15		61,515	63,947	65,870	4,355	3.0%	3.0%
Fixed Price for Installation of Town Owned Plants [Varying Sizes] - Lopez - $4,675 x 3% CPI = $4,815.25		4,675	4,815	4,815	140	0.0%	0.0%
Miscellaneous Labor [Lopez] @ $24.75 per hr x 3% CPI = $25.49 X 500 hrs = $12,745		12,375	12,375	12,745	370	3.0%	3.0%
Town Square Maintenance Program [currently $1,750 per month]							
Maintenance of Grounds and Irrigation, $1,750 x 12 mon = $21,000		16,125	21,000	21,000	4,875	0.0%	0.0%
Pressure Washing [2] and Sealing [1] of Sidewalks, $10,000		10,000	15,000	10,000	-	-33.3%	-33.3%
Additional services in new contract - turf maintenance, cleaning, plant trimming and replacement, services traditionally performed at Worth Ave			15,625	15,000	15,000	-4.0%	-4.0%
Mulching and Sod Replacement							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Mulching 1 x year - Parks, medians, ROW's & Green Spaces - $24,305 x 3% = $25,035		25,050	24,305	25,050	-	3.1%	3.1%
Sod on an as needed basis in Parks, ROW's and Green Spaces		5,000	15,000	5,000	-	-66.7%	-66.7%
Day Labor							
Temporary Labor Services - 1 man (12) months/year - $12.10 per hr x 3% CPI = $12.46 X 12 mon = $25,916.80		26,200	45,168	25,920	(280)	-42.6%	-42.6%
Irrigation Repairs (Major)							
Irrigation Contractor - Major Repairs to Town Irrigation Systems and systematic conversion of existing systems to low flow type		23,000	-	23,000		100.0%	100.0%
FY17 Projects - Ibis Isle [park and entrance], Phipps Ocean Park adjacent to South Ocean Blvd, Lakeside Park. Flagler Bridge			24,000			-100.0%	-100.0%
Total	**634,368**	**701,883**	**908,157**	**826,720**	**$ 124,837**	**17.8%**	**-9.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.34.10
Program	Parks
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Emergency Stone and Tile Repair	8,318	750	750	750	-	0.0%	0.0%
Maintenance/Repair of Beach Access Stairs and Fencing		1,500	1,500	750	(750)	-50.0%	-50.0%
Pressure Washing of Benches and Stone Work in Parks		2,000	2,000	1,100	(900)	-45.0%	-45.0%
Bee Hive Removal Services		-	1,223	900	900	100.0%	-26.4%
Total	**8,318**	**4,250**	**5,473**	**3,500**	**$ (750)**	**-17.6%**	**-36.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.40.10
Program	Parks
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel Expenses for TTC and BMPBest Management Practices training for Employees.	1,114	1,990	150	-	(1,990)	-100.0%	-100.0%
FY18 - BMP, PCO Pest Control Operator certification and Landscaping Classes.			-	150	150	100.0%	100.0%
Total	**1,114**	**1,990**	**150**	**150**	**$ (1,840)**	**-92.5%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.40.13
Program	Parks
Account Name	Professional Assoc Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Florida Turf Grass Association - $200	-	200	200	200	-	0.0%	0.0%
National Recreation and Park Association - $165		150	165	165	15	10.0%	0.0%
Nursery Growers of America - $150		150	150	150	-	0.0%	0.0%
Total	**-**	**500**	**515**	**515**	**$ 15**	**3.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.41.01
Program	Parks
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon cell phone for Grounds - 2 x$15 per month = $360	31	200	100	360	160	80.0%	260.0%
Total	**31**	**200**	**100**	**360**	**$ 160**	**80.0%**	**260.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.43.01
Program	Parks
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric - $10,240 from 3 yr avg x 5% = $10,	17,690	10,070	15,000	10,750	680	6.8%	-28.3%
Total	**17,690**	**10,070**	**15,000**	**10,750**	**$ 680**	**6.8%**	**-28.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.43.03
Program	Parks
Account Name	Water

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Water - $253,210 x 5% = $265,870 based on 3 yr avg	268,018	253,210	253,210	265,810	12,600	5.0%	5.0%
Total	**268,018**	**253,210**	**253,210**	**265,810**	**$ 12,600**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.44.02
Program	Parks
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Stump grinder	65	750	500	750	-	0.0%	50.0%
Sod Cutter		250	200	250	-	0.0%	25.0%
Total	**65**	**1,000**	**700**	**1,000**	**$ -**	**0.0%**	**42.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.46.03
Program	Parks
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Phipps Ocean Park - Chickee Huts Roof - $1800 ea x 3 = $5,400	3,600	3,000	5,400	5,400	2,400	80.0%	0.0%
Locks, sinks, toilets, showers		-	1,580	1,600	1,600	100.0%	1.3%
Peruvian Park Bench		-	8,550	-	-	0.0%	-100.0%
Total	**3,600**	**3,000**	**15,530**	**7,000**	**$ 4,000**	**133.3%**	**-54.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.46.04
Program	Parks
Account Name	Other Equipment Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Trimmers, chain and pole saws, lawn equipment repairs	158	800	400	800	-	0.0%	100.0%
Total	**158**	**800**	**400**	**800**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.30.49.01
Program	Parks
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Bid Advertisements [Town Arborist]	365	-	-	500	500	100.0%	100.0%
Total	**365**	**-**	**-**	**500**	**$ 500**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.51.01
Program	Parks
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Paper supplies, information books, etc	205	200	200	200	-	0.0%	0.0%
Total	**205**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.01
Program	Parks
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Herbicides - Miscellaneous weed and pest control -[FY17 treatment of ficus canopy on N. County]	1,611	500	500	1,000	500	100.0%	100.0%
FY17 White fly treatment $3500 + H/S tree fertilizing FY18 Fertilize H/S Trees - 800lbs per appl x 4 @ $24 per 50 lb bag = $1,536		5,000	5,063	1,536	(3,464)	-69.3%	-69.7%
Fertilize Town Trees - 1000 lbs per application x 4 applications @ $24 per 50lb bag = $1,920		-	-	1,920	1,920	100.0%	100.0%
Cleaning supplies- Bradley [FY17]and Phipps Ocean [FY18]		250	250	250	-	0.0%	0.0%
Blanket Order for Landscape Chemicals as needed		-	-	900	900	100.0%	100.0%
Total	**1,611**	**5,750**	**5,813**	**5,606**	**(144)**	**-2.5%**	**-3.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.03
Program	Parks
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Beach stairs and shower repairs	1,295	1,500	1,000	1,000	(500)	-33.3%	0.0%
Building maintenance repairs: Phipp's Ocean Park			1,000	500	500	100.0%	-50.0%
Total	**1,295**	**1,500**	**2,000**	**1,500**	**$ -**	**0.0%**	**-25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.05
Program	Parks
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
3 yr avg - 3,052 gal x $3 per gal = $9,156.99	4,830	1,110	4,000	9,160	8,050	725.2%	129.0%
Total	**4,830**	**1,110**	**4,000**	**9,160**	**$ 8,050**	**725.2%**	**129.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.06
Program	Parks
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniforms - 4 employees $23.40 per week = $1,217 per yr.	1,182	1,220	900	1,220	-	0.0%	35.6%
Tee Shirts - $77.50 x 4 employees = $310.00		260	260	310	50	19.2%	19.2%
Total	**1,182**	**1,480**	**1,160**	**1,530**	**$ 50**	**3.4%**	**31.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.52.12
Program	Parks
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	47,143						
PPE's, rain gear, gloves, shovels, cones and signs		4,000	2,000	1,000	(3,000)	-75.0%	-50.0%
Plants - 1 gal, 500 x $5ea = $2500 - Parks, ROW's and Green Spaces		2,500	2,500	2,500	-	0.0%	0.0%
Plants - 5 gal, 250 x $15 = $3750 - Parks, ROW's and Green Spaces		3,750	3,750	3,750	-	0.0%	0.0%
Plants - 10 gal, 150 x $25 = $3750 - Parks, ROW's and Green Spaces		3,750	3,750	3,750	-	0.0%	0.0%
Trees and Palms		5,000	6,500	5,000	-	0.0%	-23.1%
Irrigation Controller - Hunter ACC 99 D - $900		2,000	-	900	(1,100)	-55.0%	100.0%
Irrigation Controller - Hunter I Cor - 2 @ $400		-	1,200	800	800	100.0%	-33.3%
Irrigation Master Valves $53 x 7 = $371		375	375	375	-	0.0%	0.0%
Irrigation Zone Valves $42 x 25 = $1,050		1,050	1,050	1,050	-	0.0%	0.0%
Low Flow Heads - $18.00ea x 250 = $4,500		1,500	1,500	4,500	3,000	200.0%	200.0%
Miscellaneous Irrigation Components - PVC, Flex tube, fittings		2,500	2,500	1,000	(1,500)	-60.0%	-60.0%
Irrigation Modems 10 x $50ea = $500		500	250	500	-	0.0%	100.0%
Dumpsters - 775 x 3 = $2,325		3,100	2,325	2,325	(775)	-25.0%	0.0%
Soil		600	600	600	-	0.0%	0.0%
Mulch for Beds on an as needed basis		500	500	500	-	0.0%	0.0%
Valve Boxes 10 x $10.20 ea = $51		525	51	525	-	0.0%	929.4%
Liners for Waste Containers		150	150	100	(50)	-33.3%	-33.3%
Battery Powered Blower and Charger - $998		-	998	998	998	100.0%	0.0%
Replacement batteries for equipment - 2 batteries @ $233ea = $466		-	466	466	466	100.0%	0.0%
Hand Tools - saws, drills, etc		-	400	500	500	100.0%	25.0%
LED Light bulb replacement in parks		250	250	150	(100)	-40.0%	-40.0%
Decorative Aluminum Waste Containers 2 x $900/each		1,800	1,800	1,800	-	0.0%	0.0%
Solar Synch's for Irrigation Controller's - $150 x 3 = $450		-	300	450	450	100.0%	50.0%
Total	**47,143**	**33,850**	**33,215**	**33,539**	**$ (311)**	**-0.9%**	**1.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.54.01
Program	Parks
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Nurserymen Assoc. (Fac. Maint. Mgr.)	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.551.572.50.55.01
Program	Parks
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
TTC for 1 Employee	-	-	195	195	195	100.0%	0.0%
Best Landscape Management Practice Class for 2 Employee's - $200 ea			400	400	400	100.0%	0.0%
Pest Control Operator Class for 2 employee's - $625 ea			1,245	1,250	1,250	100.0%	0.4%
Total	**-**	**-**	**1,840**	**1,845**	**$ 1,845**	**100.0%**	**0.3%**

PROGRAM: FACILITY MAINTENANCE 554

Mission: This bureau's main function is to maintain Town facilities to a high standard, providing timely repairs and making residents proud of the Town.

Main Activities: The most important things we do to fulfill the mission are:
- Ensure a clean, safe, and positive work environment for staff and visitors.
- Set and follow maintenance schedules.
- Repair, maintain and inspect all Town structures.
- Do our work efficiently always seeking better tools, techniques and methods.
- Ensure a clean, safe and positive work environment.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	166,306	190,002	182,627	182,627	182,627	188,954	3.46%
Employee Benefits	89,999	90,327	96,343	96,343	96,343	97,399	1.10%
Contractual	671,635	598,323	766,863	905,830	903,840	828,004	7.97%
Commodities	42,722	55,723	45,826	45,826	44,021	45,858	0.07%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	15,852	13,464	13,464	13,464	13,464	12,909	-4.12%
Other	-	-	-	-	-	-	0.00%
TOTALS	986,514	947,839	1,105,123	1,244,090	1,240,295	1,173,124	6.15%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Building Maintenance Worker	1.226	1.225	1.224	1.154	1.084
Electrician II	0.429	0.429	-	-	-
Electrician Supervisor	0.080	0.080	0.080	0.141	0.148
Facility Maintenance Division Manager	0.250	0.250	0.250	0.250	0.250
General Maintenance Supervisor	0.645	0.643	0.643	0.637	0.600
SR Industrial Electrician	-	-	-	-	0.153
Industrial Electrician	-	-	0.431	0.459	0.306
Irrigation and Spray Technician	0.008	0.008	0.008	0.008	0.008
Parks Laborer	0.100	0.100	-	-	-
Grounds Technician	-	-	0.025	0.025	0.025
Grounds Supervisor	0.010	0.010	0.010	0.020	0.020
Street & Sign Painter	0.418	0.418	0.168	0.168	0.168
	3.166	3.163	2.839	2.862	2.762

001 General
50 Public Works
554 Facilities Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.554.10	Salaries and Wages						
50.554.539.10.12.01	Regular Salaries/Wages	176,545	174,377	174,377	174,377	180,704	6,327
50.554.539.10.14.01	Overtime	13,457	8,250	8,250	8,250	8,250	0
Total	Salaries and Wages	190,002	182,627	182,627	182,627	188,954	6,327
50.554.20	Employee Benefits						
50.554.539.20.15.13	Cell Phone Allowance	1,270	1,300	1,300	1,300	1,300	0
50.554.539.20.21.01	Fica/Medicare	14,015	12,766	12,766	12,766	13,186	420
50.554.539.20.22.01	Retirement Contributions	28,156	33,406	33,406	33,406	39,525	6,119
50.554.539.20.22.05	Defined Contribution Plan 401(a)	5,872	6,543	6,543	6,543	8,489	1,946
50.554.539.20.22.06	Town Discretionary DC Contributior	5,872	6,543	6,543	6,543	0	6,543-
50.554.539.20.23.01	Group Insurance Fixed	32,213	32,391	32,391	32,391	31,511	880-
50.554.539.20.27.01	Salaries/Wages Longevity/Bonus	2,929	3,394	3,394	3,394	3,388	6-
Total	Employee Benefits	90,327	96,343	96,343	96,343	97,399	1,056
50.554.30	Contractual						
50.554.539.30.34.01	Janitorial	115,800	114,366	114,366	114,916	116,880	2,514
50.554.539.30.34.10	Other Contracted Services	13,068	8,145	11,355	11,355	11,810	3,665
50.554.539.30.40.10	Travel and Per Diem	95	3,000	3,000	500	1,400	1,600-
50.554.539.30.41.01	Telephone Base	192	150	150	150	160	10
50.554.539.30.43.01	Electric	154,178	186,000	186,000	186,000	195,300	9,300
50.554.539.30.43.03	Water	57,502	52,920	52,920	55,000	58,000	5,080
50.554.539.30.43.04	Gas	4,142	4,970	4,970	4,600	4,970	0
50.554.539.30.44.02	Rental Of Equipment	0	500	500	250	500	0
50.554.539.30.46.03	Building Maintenance	239,686	374,270	510,027	510,027	414,239	39,969

Budget flexsheet

Town of Palm Beach

001 General
50 Public Works
554 Facilities Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.554.539.30.46.04	Other Equipment Maintenance	8,129	14,042	14,042	14,042	15,245	1,203
50.554.539.30.46.12	Generator Maint-External	5,084	8,500	8,500	7,000	8,500	0
50.554.539.30.49.01	Advertising	447	0	0	0	1,000	1,000
Total	Contractual	598,323	766,863	905,830	903,840	828,004	61,141
50.554.35	Depreciation						
50.554.539.35.59.01	Annual Depreciation	13,464	13,464	13,464	13,464	12,909	555-
Total	Depreciation	13,464	13,464	13,464	13,464	12,909	555-
50.554.50	Commodities						
50.554.539.50.51.01	Office Supplies	169	200	200	250	200	0
50.554.539.50.52.01	Chemical/Cleaning Sup	1,193	2,040	2,040	1,725	1,790	250-
50.554.539.50.52.03	Building Maint Supplies	27,298	14,250	14,250	13,800	13,950	300-
50.554.539.50.52.04	Other Eqp Maint Supplies	127	0	0	0	0	0
50.554.539.50.52.05	Fuel/Motor Oil	1,687	3,195	3,195	2,800	2,685	510-
50.554.539.50.52.06	Uniform	977	1,566	1,566	1,566	1,013	553-
50.554.539.50.52.12	Other Supplies	23,670	21,075	21,075	19,880	20,925	150-
50.554.539.50.52.24	Generator Maint Supplies	602	3,500	3,500	1,500	3,500	0
50.554.539.50.55.01	Training	0	0	0	2,500	1,795	1,795
Total	Commodities	55,723	45,826	45,826	44,021	45,858	32
50.554.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Facilities Maintenance	947,839	1,105,123	1,244,090	1,240,295	1,173,124	68,001

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.34.01
Program	Facilities Maintenance
Account Name	Janitorial

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Current Service Cost - $106,060 X 3% CPI = $109,241.80	115,800						
Town Hall		20,400	20,400	21,012	612	3.0%	3.0%
Police Facility		34,700	34,700	35,741	1,041	3.0%	3.0%
Fire stations		22,700	22,700	23,381	681	3.0%	3.0%
Public Works		14,110	13,860	14,173	63	0.4%	2.3%
Recreation - $18,700 x 3% CPI = $19,261			-	-	-	0.0%	0.0%
Public Restrooms $14,400		15,600	14,400	14,823	(777)	-5.0%	2.9%
Additional/Unscheduled/Emergency Cleanings			2,000	500	500	100.0%	-75.0%
Ext. Pest Treatment					-	0.0%	0.0%
Termite Contracts		2,500	2,500	2,500	-	0.0%	0.0%
Town Hall		1,500	1,500	1,500	-	0.0%	0.0%
Old Purchasing		500	500	500	-	0.0%	0.0%
North Fire Station #2		1,000	1,000	1,000	-	0.0%	0.0%
Insect Spraying $1,738.56 x 3% = $1,790.72					-	0.0%	0.0%
Town Hall - $334.56		228	228	335	107	46.9%	46.9%
Fire Stations - $684		588	588	685	97	16.5%	16.5%
Public Works - $240		180	180	240	60	33.3%	33.3%
Old Purchasing - $240		180	180	240	60	33.3%	33.3%
Police Station - $247.20		180	180	250	70	38.9%	38.9%
Recreation - $728.28 X 3% CPI = $750.13			-	-	-	0.0%	0.0%
Furniture Cleaning [Via Janitorial Contract]			-	-	-	0.0%	0.0%
Town Hall			-	-	-	0.0%	0.0%
Police Facility			-	-	-	0.0%	0.0%
Fire stations 1, 2, 3			-	-	-	0.0%	0.0%
Public Works			-	-	-	0.0%	0.0%
Emergency Rug Cleaning [via Janitorial Contract]			-	-	-	0.0%	0.0%
Town Hall			-	-	-	0.0%	0.0%
Police Facility			-	-	-	0.0%	0.0%
Fire Stations 1, 2, 3			-	-	-	0.0%	0.0%
Public Works			-	-	-	0.0%	0.0%
Total	**115,800**	**114,366**	**114,916**	**116,880**	**$ 2,514**	**2.2%**	**1.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.34.10
Program	Facilities Maintenance
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Repairing Fencing and Gates	13,068		-	2,000	2,000	100.0%	100.0%
Public Works - 10 yd Dumpster, $285 per mon = $3420 x 3% CPI = $3,523		1,860	1,860	3,525	1,665	89.5%	89.5%
Plant Care @ PD - $120 per month = $1,440 yr x 3% CPI = $1,484		1,485	1,485	1,485	-	0.0%	0.0%
			-	-	-	0.0%	0.0%
Pressure Washing @ Facilities - 60,000sf @ .08 = $4800		4,800	4,800	4,800	-	0.0%	0.0%
Budget Adjustment - FY15 &16 PO Rollover to FY17		-	3,210	-	-	0.0%	-100.0%
Total	**13,068**	**8,145**	**11,355**	**11,810**	**$ 3,665**	**45.0%**	**4.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.40.10
Program	Facilities Maintenance
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Per Diem for Training Travel Expenses	95	3,000	500	1,400	(1,600)	-53.3%	180.0%
Total	**95**	**3,000**	**500**	**1,400**	**$ (1,600)**	**-53.3%**	**180.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.41.01
Program	Facilities Maintenance
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon Cell Phones gen maint staff [2] @ $40ea = $80	192	80	80	80	-	0.0%	0.0%
Tablets [2] @ $40 ea = $80		70	70	80	10	14.3%	14.3%
Total	**192**	**150**	**150**	**160**	**$ 10**	**6.7%**	**6.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.01
Program	Facilities Maintenance
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric ($186,000 x 5%) = $195,300	154,178	186,000	186,000	195,300	9,300	5.0%	5.0%
Total	**154,178**	**186,000**	**186,000**	**195,300**	**$ 9,300**	**5.0%**	**5.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.03
Program	Facilities Maintenance
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water ($50,400 x 5%) = $52,920 - 3 yr avg = $55,252 per year x 5% = $58,000	57,502	52,920	55,000	58,000	5,080	9.6%	5.5%
Total	**57,502**	**52,920**	**55,000**	**58,000**	**$ 5,080**	**9.6%**	**5.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.43.04
Program	Facilities Maintenance
Account Name	Natural Gas

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fire stations 1, 2, 3	4,142	4,970	4,600	4,970	-	0.0%	8.0%
Total	**4,142**	**4,970**	**4,600**	**4,970**	**$ -**	**0.0%**	**8.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.44.02
Program	Facilities Maintenance
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Public Works - Lifts, Plumbing Snake	-	500	250	500	-	0.0%	100.0%
Total	**-**	**500**	**250**	**500**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.03
Program	Facilities Maintenance
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	239,686						
A/C Maintenance Program - FY17 Cost = $30,456 x 3% CPI = $31,369.68		36,500	33,372		(36,500)	-100.0%	-100.0%
Town Hall - $5,832			8,748	6,007	6,007	100.0%	-31.3%
PD - $5,832			5,832	6,007	6,007	100.0%	3.0%
Fire stations 1, 2, 3 - $14,904			14,904	15,351	15,351	100.0%	3.0%
Public Works - $972			972	1,001	1,001	100.0%	3.0%
Recreation - $4,968 x 3% = $5,117			4,968	-	-	0.0%	-100.0%
[2]Pump Stations and Old Purchasing - $2,916			2,916	3,003	3,003	100.0%	3.0%
A/C Emergency Repair Program - Cost = $41,076 X 3% CPI = $42,308.28 [Current FY17 expenditure = $8,850]							
Town Facilities - $41,076		45,920	41,076	42,310	(3,610)	-7.9%	3.0%
Recreation Facilities - $3,500 x $3,605			3,500	-	-	0.0%	-100.0%
A/C Replacement Units					-	0.0%	0.0%
FY17 - S2 VFD Room		8,000	8,000	-	(8,000)	-100.0%	-100.0%
FY17 - North Fire Station Gym		3,500	3,500	-	(3,500)	-100.0%	-100.0%
FY17 - Central Fire - Gym and IT Server Room		12,500	12,500	-	(12,500)	-100.0%	-100.0%
FY17 - Town Hall - 2 units @ $5,500 ea		11,000	11,000	-	(11,000)	-100.0%	-100.0%
FY18 - Town Hall - 1 units @ $5,500 and 1 @ $8,500		-	-	19,500	19,500	100.0%	100.0%
FY18 - South Fire - 1 units @ $7,200 ea		-	-	14,400	14,400	100.0%	100.0%
FY18 - PW - Electrical Office		-	-	5,000	5,000	100.0%	100.0%
Duct Cleaning			11,110				
Duct cleaning - South Fire (FY17)		2,860	2,860	-	(2,860)	-100.0%	-100.0%
Duct cleaning - Central Fire (FY18)		6,270	-	6,270	-	0.0%	100.0%
Duct cleaning - North Fire (FY19)							
Duct cleaning - Town Hall (FY17)		8,250	8,250	-	(8,250)	-100.0%	-100.0%
Duct cleaning - Public Works (FY19)							
Duct cleaning - Police Department (FY18)		-	-	6,572	6,572	100.0%	100.0%
Duct cleaning - Par 3 (FY18)							
Duct cleaning - Recreation (FY18)		-	-	2,795	2,795	100.0%	100.0%
Simplex Repairs - $5,000		6,000	5,000		(6,000)	-100.0%	-100.0%
Piggyback on NJPA Contract for lower labor rate							
Simplex Maintenance Monitoring Contract - $12,802.94 inc. Recreation. $9,634.34 x 3% CPI - Total for all PW Maintained Facilities = $9,923.37			9,950		-	0.0%	-100.0%
Recreation - $3,168.40 x 3% = $3,263.45			-	-	-	0.0%	0.0%
Town Hall - $1721.48		1,775	1,775	1,773	(2)	-0.1%	-0.1%
Police Facility - $2798.96		2,885	2,885	2,882	(3)	-0.1%	-0.1%
Fire Stations - 3 stations - $3,231.78		3,350	3,350	3,329	(21)	-0.6%	-0.6%
Public Works - $1882.12		1,940	1,940	1,939	(1)	-0.1%	-0.1%
Elevator Maintenance Contract [inc Annual Certifications] - $12,600 inc. Recreation. $11,100 x 3% CPI - Total for all PW Maintained Facilities = $11,430		9,860	11,100	11,433	1,573	16.0%	3.0%
Town Hall - $4,017			3,900		-	0.0%	-100.0%
PD - $2,472			2,400		-	0.0%	-100.0%
Fire Station 1 & 2 - $4,944			4,800		-	0.0%	-100.0%
Par 3 - $1,500 x 3% = $1,545							
Emergency Elevator Repair							
Town Facilities -		999	999	999	-	0.0%	0.0%
Recreation - $							
Elevator Certification -		700	-	-	(700)	0.0%	0.0%
Town Hall & Lift elevator							
Police Facility							
Fire Stations 1, 2							

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fire Sprinkler Repair - $7,500		7,500	7,500	7,500	-	0.0%	0.0%
Fire Sprinkler Inspection - $4,380 inc. Recreation. $3,130 x 3% CPI = $3,231.90 Total for all PW Maintained Facilities			3,130		-	-100.0%	-100.0%
Recreation, Par 3 & Docks - $1,250 x 3% = $1287.50							
Town Hall $455		470	455	470	-	3.3%	3.3%
Police Facility $855		885	855	885	-	3.5%	3.5%
Fire Stations 1, 2, 3 - $1,365		1,410	1,365	1,410	-	3.3%	3.3%
Public Works $455		470	455	470	-	3.3%	3.3%
Overhear Door Maintenance - Piggyback on Co-op Contract - $1600 X 3% CPI = $1,648		2,000	2,000		(2,000)	-100.0%	-100.0%
Fire Stations 1, 2, 3 - $960			960	989	989	3.0%	3.0%
Public Works Facilities - $400			400	412	412	3.0%	3.0%
S2 Pump Station - $80			80	83	83	3.8%	3.8%
PD - $160			160	165	165	3.1%	3.1%
Overhear Door Repair							
Fire Station Door Repairs		7,500	8,632	10,000	2,500	15.8%	15.8%
Annual Facility Roof Inspection Services - $7,425 x 3% CPI = $7,647.75		6,000	7,425		(6,000)	-100.0%	-100.0%
Fire Stations 1, 2, 3 & Life Guard Facility - $3,800			3,800	3,914	3,914	3.0%	3.0%
Town Hall - $1,200			1,200	1,236	1,236	3.0%	3.0%
PD - $800			800	824	824	3.0%	3.0%
PW and Old Purchasing [$800] = $1,625			1,625	1,674	1,674	3.0%	3.0%
Roof Repair Inspection Services				9,500	9,500	100.0%	100.0%
50 hrs @ $190 per hr. = $9,500			32,445		-	-100.0%	-100.0%
Town Clock Maintenance Program - $5,370 inc. Worth Ave Clock Tower. $3,575 X 3% CPI - For Town maintained Clocks = $3,687			5,975			-100.0%	-100.0%
Bi-annual Clock Maintenance @Town Hall and So.Fire - $3,580 x 3% = $3,690		3,580	3,575	3,690	110	3.2%	3.2%
Bi-annual Clock Maintenance @ Worth Ave Clock Tower - $1,795 X 3% CPI =$1,844							
Town Clock Repairs [TH & SF] - 8hrs @ $300per hr.		2,400	2,400	2,400	-	0.0%	0.0%
Police Facility		-	75,000	-	-	-100.0%	-100.0%
Interior Painting -FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Flooring -FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Exterior Painting - FY17 - $65,000		-	65,000	-	-	-100.0%	-100.0%
Exterior Glass - East side, 2 locations - FY18		5,000	-	5,000	-	100.0%	100.0%
Shooting Range Floor - FY18		-	-	-	-	0.0%	0.0%
Shooting Range Metal Walls - FY18		-	-	-	-	0.0%	0.0%
Communications Kitchen - FY18		-	-	4,600	4,600	100.0%	100.0%
North Fire Station							
3rd Floor Interior Paint - FY17		7,500	-	-	(7,500)	0.0%	0.0%
3rd floor break room - FY17		2,500	-	-	(2,500)	0.0%	0.0%
2nd Floor Training Room Flooring - FY18		-	-	10,000	10,000	100.0%	100.0%
Central Fire Station			7,500		-	-100.0%	-100.0%
Exterior Wood Refinishing - FY17		2,500	2,500	-	(2,500)	-100.0%	-100.0%
Exterior Painting - FY17		5,000	5,000	-	(5,000)	-100.0%	-100.0%
Stairways - FY18		-	-	8,000	8,000	100.0%	100.0%
Gate - FY18		-	-	1,500	1,500	100.0%	100.0%
South Fire Station		12,500	10,000		(12,500)	-100.0%	-100.0%
Interior Paint - FY17			5,000	-	-	-100.0%	-100.0%
Exterior Door Refinishing - FY17 - $1,500			5,000	-	-	-100.0%	-100.0%
Lobby Tile Flooring FY18 - $12,500			-	12,500	12,500	100.0%	100.0%
Town Hall			57,496		-	-100.0%	-100.0%
Dias Renovation - FY17		10,000	10,000	-	(10,000)	-100.0%	-100.0%
3rd Floor Flooring - FY17		-	1,500		-	-100.0%	-100.0%
Kitchen Backsplash - 2nd Floor - FY17		-	1,996		-	-100.0%	-100.0%
Roof Repair - FY17		-	26,500		-	-100.0%	-100.0%
Submersible Elevator Motor - FY17		17,500	17,500		(17,500)	-100.0%	-100.0%
Exterior Painting & wood refinishing - FY18		-	-	65,000	65,000	100.0%	100.0%

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Kitchen Backsplash - 1st Floor - FY18		-	-	2,500	2,500	100.0%	100.0%
1st Floor Flooring - FY18		-	-	10,000	10,000	100.0%	100.0%
Public Works			24,000		-	-100.0%	-100.0%
Flooring in Hallways - FY18		8,000	-	16,000	8,000	100.0%	100.0%
Office Relocation/Gym - FY18		15,000	-	15,000	-	100.0%	100.0%
Fan VM - FY17		9,000	9,000	-	(9,000)	-100.0%	-100.0%
Nurse's Office -FY17		-	15,000	-	-	-100.0%	-100.0%
Other Facilities			12,500		-	-100.0%	-100.0%
Phipps LG Updates - FY17		12,500	12,500	-	(12,500)	-100.0%	-100.0%
Tishler Door/Window Inspection - FY18		5,000	-	5,000	-	100.0%	100.0%
Building Maintenance Contractual Repairs			143,817		-	-100.0%	-100.0%
Plumbing - Emergency repairs by vendor via Piggyback of City of WPB Contract		5,000	10,480	20,000	15,000	90.8%	90.8%
Current Expenditure - FY17 - $5,480			5,480		-	-100.0%	-100.0%
Emergency Repairs - FY17 - $5,000			5,000		-	-100.0%	-100.0%
Water Cooler Replacements - FY18 - 2 @ $3,600 ea							
Drain Cleaning - FY18 - $2,600							
Systematic Cast Iron Replacement - FY18 - $3,500							
Emergency Repairs - FY18 - $5,000							
Maintenance Roof Repairs at Town Facilities - FY18			53,000		-	-100.0%	-100.0%
PD, TH - FY17		7,500	48,500	-	(7,500)	-100.0%	-100.0%
PW, FD - FY17		7,500	4,500	-	(7,500)	-100.0%	-100.0%
PD, TH, FD, PW and other Town facilities as detailed on roof inspection report				5,000	5,000	100.0%	100.0%
Blanket Emergency Glass Replacement		999	999	999	-	0.0%	0.0%
Interior and Exterior Maintenance Painting (as needed)		10,000	23,900	15,000	5,000	-37.2%	-37.2%
PD - FY17 - 1st and 2nd Floor Interior			12,300		-	-100.0%	-100.0%
South Fire - FY17 - Interior and Doors			4,800		-	-100.0%	-100.0%
Central Fire and Town Hall - FY17 - Exterior Doors			3,400		-	-100.0%	-100.0%
Central Fire - FY17 - Exterior Maintenance Painting			3,400		-	-100.0%	-100.0%
PD - Shooting Range - FY18							
TH - 1st Floor Lobby's - FY18							
PW - Meeting Room - FY18							
NF - Training Room - FY18							
Emergency Hurricane Shutter Repair		999	1,000	1,000	1	0.0%	0.0%
A/C Piping for chemical - S Fire and PW		1,000	999	999	(1)	0.0%	0.0%
Blanket Welding Repairs		999	999	999	-	0.0%	0.0%
Carpentry Labor		15,000	43,690	10,200	(4,800)	-76.7%	-76.7%
Beach Stair Maintenance Repairs - FY17			24,490		-	-100.0%	-100.0%
PD - Office Renovation - FY17			19,200		-	-100.0%	-100.0%
Facility Renovation at Phipps L/G Station - FY18							
Beach Stair Maintenance Repairs - FY18							
PW - Office Remodel - FY18							
Door Lock System Repair - Sunshine		999	1,000	999	-	-0.1%	-0.1%
Building Cameras 3 @ $ 1,000.= $3,000.00		3,000	3,000	3,000	-	0.0%	0.0%
Facility Maintenance Tracking Program		4,750	4,750	4,750	-	0.0%	0.0%
Total	**-**	**374,270**	**510,027**	**414,239**	**$ 39,969**	**10.7%**	**-18.8%**

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Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.04
Program	Facilities Maintenance
Account Name	Other Equipment Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fire Extinguisher & Hood Inspection-	8,129						
Recreation - $1,460 x 3% = $1,503.80							
Town Facilites $3,440 x 3% = $3,543.20		3,545	3,545	3,545	-	0.0%	0.0%
WRD Facilities $300 x 3% = $309							
Gas Appliance Testing and Repairs		999	999	900	(99)	-9.9%	-9.9%
Emergency Appliance Repairs		999	999	900	(99)	-9.9%	-9.9%
Emergency Repairs to Ice Machines		999	999	900	(99)	-9.9%	-9.9%
Hood Suppression Repairs		1,000		1,000	-	0.0%	100.0%
Fire Stations							
Refrigerator, Freezer Station 1 - FY17		5,000	3,500	-	(5,000)	-100.0%	-100.0%
Life Guard Appliances - FY17			1,000	-	-	0.0%	-100.0%
Washers and Dryers - FY18				3,500	3,500	100.0%	100.0%
Town Hall							
Second Floor Appliances - FY17		1,500	1,500	-	(1,500)	-100.0%	-100.0%
First Floor Appliances - FY18				1,250	1,250	100.0%	100.0%
Public Works							
Ice Machine - FY17							
Ice Machine - FY18				2,000	2,000	100.0%	100.0%
PD							
Communications - Appliances - FY17			1,500	-	-	0.0%	-100.0%
First Floor Appliances - FY18				1,250	1,250	100.0%	100.0%
Total	**8,129**	**14,042**	**14,042**	**15,245**	**$ 1,203**	**8.6%**	**8.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.46.12
Program	Facilities Maintenance
Account Name	Generator Maint-External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Maintenance of Facility Generators	5,084	8,500	7,000	8,500	-	0.0%	21.4%
Total	**5,084**	**8,500**	**7,000**	**8,500**	**$ -**	**0.0%**	**21.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.30.49.01
Program	Facilities Maintenance
Account Name	Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Re-bid of Janitorial Contract	447	-	-	500	500	100.0%	100.0%
Re-bid of HVAC Contract				500	500	100.0%	100.0%
Total	**447**	**-**	**-**	**1,000**	**$ 1,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.51.01
Program	Facilities Maintenance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Paper supplies to document inspections, maintenance and repairs	169	200	250	200	-	0.0%	-20.0%
Total	**169**	**200**	**250**	**200**	**$ -**	**0.0%**	**-20.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.01
Program	Facilities Maintenance
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Lubricants	1,193	1,000	800	750	(250)	-25.0%	-6.3%
Deodorant Spray		450	400	450	-	0.0%	12.5%
Cleaning Supplies		200	150	200	-	0.0%	33.3%
Pesticides		200	200	200	-	0.0%	0.0%
Paint		140	125	140	-	0.0%	12.0%
Misc.		50	50	50	-	0.0%	0.0%
Total	**1,193**	**2,040**	**1,725**	**1,790**	**$ (250)**	**-12.3%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.03
Program	Facilities Maintenance
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
LED Lighting	27,298	2,200	2,100	2,000	(200)	-9.1%	-4.8%
Repairs: toilet, sinks, washers, locks, doors, plumbing		4,850	4,700	4,750	(100)	-2.1%	1.1%
Springs for over head doors (two per station)		1,800	1,800	1,800	-	0.0%	0.0%
Gates and Fencing		2,000	1,800	2,000	-	0.0%	11.1%
Light bulbs & ballast		1,600	1,600	1,600	-	0.0%	0.0%
Lamp Recycle Boxes		1,800	1,800	1,800	-	0.0%	0.0%
Total	**27,298**	**14,250**	**13,800**	**13,950**	**$ (300)**	**-2.1%**	**1.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.05
Program	Facilities Maintenance
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
895 gal avg for 3 yrs x $3.00 per gal.= $2,685	1,687	3,195	2,800	2,685	(510)	-16.0%	-4.1%
Total	**1,687**	**3,195**	**2,800**	**2,685**	**$ (510)**	**-16.0%**	**-4.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.06
Program	Facilities Maintenance
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniforms for 3 emp. $15.00 per week x 52 = $780.	977	915	915	780	(135)	-14.8%	-14.8%
Tee Shirts - 3 employees x $77.50 pp = $232.50		651	651	233	(418)	-64.2%	-64.2%
Total	**977**	**1,566**	**1,566**	**1,013**	**$ (553)**	**-35.3%**	**-35.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.12
Program	Facilities Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
PPE	23,670	500	450	250	(250)	-50.0%	-44.4%
Fasteners (nuts, bolts, washers screws, etc.)		1,000	900	-	(1,000)	-100.0%	-100.0%
Hardware		750	700	750	-	0.0%	7.1%
Rain Gear		150	100	100	(50)	-33.3%	0.0%
Brooms		100	100	50	(50)	-50.0%	-50.0%
Brushes		100	100	75	(25)	-25.0%	-25.0%
Acoustic Ceiling Tile and Grid		750	750	750	-	0.0%	0.0%
Tape (Masking, Blue, scotch)		150	150	75	(75)	-50.0%	-50.0%
Small tools (hand tools)		1,225	1,225	1,000	(225)	-18.4%	-18.4%
Large tools (drills, chipping hammer, etc.)		850	850	1,100	250	29.4%	29.4%
Tool blades & bits		750	500	600	(150)	-20.0%	20.0%
Insulation		500	400	400	(100)	-20.0%	0.0%
Plastic		200	200	150	(50)	-25.0%	-25.0%
Fencing Materials		1,375	1,375	1,750	375	27.3%	27.3%
Storage Containers		300	300	300	-	0.0%	0.0%
Garbage cans		1,000	900	1,000	-	0.0%	11.1%
Water Filters		1,380	1,380	1,380	-	0.0%	0.0%
Wood (Benches, stairs, misc. repairs)		3,500	3,500	4,000	500	14.3%	14.3%
Batteries		200	200	200	-	0.0%	0.0%
Blanket for Grainger		999	900	999	-	0.0%	11.0%
Blanket for Action Nut and Bolt		999	900	999	-	0.0%	11.0%
Blanket for Rowan - Keys etc		999	900	999	-	0.0%	11.0%
Blanket for Sewalls		999	900	999	-	0.0%	11.0%
Blanket for Boulevard Paint		999	900	999	-	0.0%	11.0%
Concrete Bench Ends		750	750	1,300	550	73.3%	73.3%
Misc. supplies		550	550	700	150	27.3%	27.3%
Total	**23,670**	**21,075**	**19,880**	**20,925**	**$ (150)**	**-0.7%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.52.24
Program	Facilities Maintenance
Account Name	Generator Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Generator Maint. Supplies	602	3,500	1,500	3,500	-	0.0%	133.3%
Total	**602**	**3,500**	**1,500**	**3,500**	**$ -**	**0.0%**	**133.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.554.539.50.55.01
Program	Facilities Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Registration for Training Classes[various locations]							
HVAC	-	-	1,500	1,100	1,100	100.0%	-26.7%
Forklift		-	500	195	195	100.0%	-61.0%
Supervisor		-	500	500	500	100.0%	0.0%
Total	**-**	**-**	**2,500**	**1,795**	**$ 1,795**	**100.0%**	**-28.2%**

PROGRAM: METER MAINTENANCE AND COLLECTION 558

Mission: This bureau exists to provide revenue collection and maintenance of metered parking system in order to maximize revenue.

Main Activities: The most important things we do to fulfill the mission are:

- Keep all meters reliable, accurate and in service through a regular maintenance program.
- Collect meter revenue on a scheduled basis.
- Maximize efficiency of operations by inspecting mechanical and electrical systems with each collection.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	29,415	14,363	26,722	26,722	26,722	19,360	-27.55%
Employee Benefits	12,465	13,572	16,723	16,723	16,723	11,107	-33.58%
Contractual	60,338	66,650	61,500	78,150	78,150	61,960	0.75%
Commodities	20,501	15,610	36,587	36,587	33,262	29,313	-19.88%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	44,323	44,323	44,323	44,323	44,323	31,006	-30.05%
Other	-	-	-	-	-	-	0.00%
TOTALS	167,042	154,518	185,855	202,505	199,180	152,746	-17.81%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
General Maintenance Supervisor	0.100	0.100	0.100	0.050	0.075
Building Maintenance Worker	0.400	0.400	0.400	0.490	0.261
	0.500	0.500	0.500	0.540	0.336

001 General
50 Public Works
558 Parking Meter Maint & Collections

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.558.10	Salaries and Wages						
50.558.545.10.12.01	Regular Salaries/Wages	13,135	25,972	25,972	25,972	18,610	7,362-
50.558.545.10.14.01	Overtime	1,228	750	750	750	750	0
Total	Salaries and Wages	14,363	26,722	26,722	26,722	19,360	7,362-
50.558.20	Employee Benefits						
50.558.545.20.21.01	Fica/Medicare	960	1,837	1,837	1,837	1,224	613-
50.558.545.20.22.01	Retirement Contributions	4,959	6,696	6,696	6,696	5,120	1,576-
50.558.545.20.22.05	Defined Contribution Plan 401(a)	990	1,039	1,039	1,039	930	109-
50.558.545.20.22.06	Town Discretionary DC Contributior	990	1,039	1,039	1,039	0	1,039-
50.558.545.20.23.01	Group Insurance Fixed	5,673	6,112	6,112	6,112	3,833	2,279-
Total	Employee Benefits	13,572	16,723	16,723	16,723	11,107	5,616-
50.558.30	Contractual						
50.558.545.30.34.10	Contracted Services Prkg Meter	22,200	25,300	41,950	41,950	25,760	460
50.558.545.30.49.05	Bank Service Charges	44,450	36,200	36,200	36,200	36,200	0
Total	Contractual	66,650	61,500	78,150	78,150	61,960	460
50.558.35	Depreciation						
50.558.545.35.59.01	Annual Depreciation	44,323	44,323	44,323	44,323	31,006	13,317-
Total	Depreciation	44,323	44,323	44,323	44,323	31,006	13,317-
50.558.50	Commodities						
50.558.545.50.51.01	Office Supplies	0	100	100	100	100	0
50.558.545.50.52.01	Chemical/Cleaning Sup	50	200	200	100	200	0
50.558.545.50.52.05	Fuel/Motor Oil	736	1,200	1,200	800	1,200	0

001 General
50 Public Works
558 Parking Meter Maint & Collections

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.558.545.50.52.12	Other Supplies	307	1,175	1,175	1,050	9,263	8,088
50.558.545.50.52.17	Parking Meter Parts & Supplies	14,517	33,912	33,912	31,212	18,550	15,362-
Total	Commodities	15,610	36,587	36,587	33,262	29,313	7,274-
50.558.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Parking Meter Maint & Collections	154,518	185,855	202,505	199,180	152,746	33,109-

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.30.34.10
Program	Parking Meter Maint & Collections
Account Name	Contracted Services Prkg Meter

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Current Cost for kiosk services	22,200						
Comm kiosk units - 37 x 5.25 = $194.25 x 12mo=$2,331 x 5% = $2,447.55		2,400	2,400	2,450	50	2.1%	2.1%
Mthly Chg - 37 x $50 = $1,850 x 12 mon = $22,200 x 5%=$23,310		22,900	22,900	23,310	410	1.8%	1.8%
Extended Warranty - 37 x $450 per kiosk x 37 = $16,650 x 5% = $17,482.50							
PO#150326 (Meter Waranties)			16,650		-	-100.0%	-100.0%
Total	**22,200**	**25,300**	**41,950**	**25,760**	**$ 460**	**1.8%**	**-38.6%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.30.49.05
Program	Parking Meter Maint & Collections
Account Name	Bank Service Charge

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
5 mon -$15,081 = $3,016 mon x 12 = $36,195.48	44,450	36,200	36,200	36,200	-	0.0%	0.0%
Total	**44,450**	**36,200**	**36,200**	**36,200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.51.01
Program	Parking Meter Maint & Collections
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Supplies to document maintenance and performance of kiosks	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.01
Program	Parking Meter Maint & Collections
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Chemicals for cleaning exterior of kiosks and internal electronic components	50	200	100	200	-	100.0%	100.0%
Total	**50**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.05
Program	Parking Meter Maint & Collections
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
3 Year Avg = 457 gal x $3 = $1,200	736	1,200	800	1,200	-	50.0%	50.0%
Total	**736**	**1,200**	**800**	**1,200**	**$ -**	**0.0%**	**50.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.12
Program	Parking Meter Maint & Collections
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Replacement Signage	307	675	500	625	(50)	25.0%	25.0%
Cleaning rags		50	50	50	-	0.0%	0.0%
Safety glasses, gloves, vests, hard hats, etc.		250	100	250	-	150.0%	150.0%
Meter space marking pads 6" $17.65 x 300 = $5,295		200	200	5,295	5,095	2547.5%	2547.5%
Meter space marking pads 12" $30.43 x 100 = $3,043		-	200	3,043	3,043	1421.5%	1421.5%
Total	**307**	**1,175**	**1,050**	**9,263**	**$ 8,088**	**688.3%**	**782.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.558.545.50.52.17
Program	Parking Meter Maint & Collections
Account Name	Parking Meter Parts & Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Current list of non warranty replacement parts and components	14,517				-	0.0%	0.0%
Batteries - 150 x $101		15,150	15,150	15,150	-	0.0%	0.0%
Technician's IR Key		580	580	-	(580)	-100.0%	-100.0%
VM/VS Main Loom $1,355ea x 2 = $2,710		2,710	2,710	-	(2,710)	-100.0%	-100.0%
IR Sensor Board $120ea x 5 = $600		600	600	-	(600)	-100.0%	-100.0%
Strike Pin - $200ea		200	200	-	(200)	-100.0%	-100.0%
Mechanical head lock key			-	-	-	0.0%	0.0%
Battery loom $180ea x 15 = $2700		2,700	-	2,700	-	100.0%	100.0%
Lock bar mechanical type 2 $112 x 10 = $1,120		1,120	1,120	-	(1,120)	-100.0%	-100.0%
Lock bar bush TYPE 4 $10ea x 10 = $100		100	100	-	(100)	-100.0%	-100.0%
Solar Conversion Kits $500ea x 10 = $5,000		5,000	5,000	-	-	-100.0%	-100.0%
Kiosk CC Testing		700	700	700	-	0.0%	0.0%
Meter Space Marking Pads - 6" $17.65/ea x 200 = $3,530		3,530	3,530		(3,530)	-100.0%	-100.0%
Meter Space Marking Pads - 12" $30.43/ea x 50 = $1,521.50		1,522	1,522		(1,522)	-100.0%	-100.0%
Total	**14,517**	**33,912**	**31,212**	**18,550**	**(10,362)**	**-45.3%**	**-40.6%**

PROGRAM: GENERAL ENGINEERING SERVICES 561

Mission: This division exists to apply sound engineering and architectural principles to plan, budget, design, and build infrastructure that maximizes functionality and minimizes maintenance, repair and replacement costs.

Main Activities: The most important things we do to fulfill the mission are:

- Prepare budget estimates for infrastructure projects.
- Plan, design and oversee construction of public facilities.
- Complete design, cost estimates, and construction of miscellaneous minor projects not planned or budgeted elsewhere.
- Coordinate with other entities to address engineering issues and address complaints.
- Continually seek new and better ways to provide our services.
- Conduct development review and contract administration.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	436,016	411,757	473,627	473,627	473,627	480,096	1.37%
Employee Benefits	140,164	152,472	193,256	193,256	192,281	197,237	2.06%
Contractual	80,364	80,500	19,600	23,335	15,999	16,600	-15.31%
Commodities	8,385	8,369	9,000	9,000	10,550	12,000	33.33%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	12,750	13,274	14,099	14,099	14,099	10,438	-25.97%
Other	-	-	-	-	-	-	0.00%
TOTALS	677,679	666,372	709,582	713,317	706,556	716,371	0.96%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Senior Project Engineer	1.000	1.000	1.000	1.000	1.000
Engineer Tech Support Spec	-	-	-	0.500	0.500
Project Engineer	2.000	2.000	2.000	2.000	2.000
Town Engineer	1.000	1.000	1.000	1.000	1.000
	4.000	4.000	4.000	4.500	4.500

001 General
50 Public Works
561 General Engineering Services

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.561.10	Salaries and Wages						
50.561.539.10.12.01	Regular Salaries/Wages	411,726	473,627	473,627	473,627	480,096	6,469
50.561.539.10.14.01	Overtime	31	0	0	0	0	0
Total	Salaries and Wages	411,757	473,627	473,627	473,627	480,096	6,469
50.561.20	Employee Benefits						
50.561.539.20.15.13	Cell Phone Allowance	6,172	5,184	5,184	4,209	5,196	12
50.561.539.20.21.01	Fica/Medicare	31,306	35,975	35,975	35,975	36,514	539
50.561.539.20.22.01	Retirement Contributions	29,753	55,801	55,801	55,801	68,567	12,766
50.561.539.20.22.05	Defined Contribution Plan 401(a)	16,254	18,760	18,760	18,760	23,668	4,908
50.561.539.20.22.06	Town Discretionary DC Contributior	16,254	18,760	18,760	18,760	0	18,760-
50.561.539.20.23.01	Group Insurance Fixed	45,387	50,930	50,930	50,930	51,339	409
50.561.539.20.27.01	Salaries/Wages Longevity/Bonus	7,346	7,846	7,846	7,846	11,953	4,107
Total	Employee Benefits	152,472	193,256	193,256	192,281	197,237	3,981
50.561.30	Contractual						
50.561.539.30.31.06	General Engineering	73,936	10,000	13,735	10,000	10,000	0
50.561.539.30.31.09	Npdes	4,399	5,000	5,000	4,399	5,000	0
50.561.539.30.40.10	Travel and Per Diem	2,066	3,000	3,000	1,000	1,000	2,000-
50.561.539.30.40.11	Travel/Town Business	0	1,000	1,000	0	0	1,000-
50.561.539.30.46.01	Office Equip Maint - External	99	300	300	300	300	0
50.561.539.30.47.02	Printing	0	300	300	300	300	0
Total	Contractual	80,500	19,600	23,335	15,999	16,600	3,000-
50.561.35	Depreciation						
50.561.539.35.59.01	Annual Depreciation	13,274	14,099	14,099	14,099	10,438	3,661-

001 General
50 Public Works
561 General Engineering Services

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
Total	Depreciation	13,274	14,099	14,099	14,099	10,438	3,661-
50.561.50	Commodities						
50.561.539.50.51.01	Office Supplies	3,076	3,000	3,000	3,000	3,000	0
50.561.539.50.51.02	Minor Office Furn/Equip (<$2500)	329	250	250	250	250	0
50.561.539.50.52.05	Fuel/Motor Oil	3,608	3,000	3,000	3,000	3,000	0
50.561.539.50.52.06	Uniform	131	0	0	0	0	0
50.561.539.50.52.12	Other Supplies	0	500	500	300	500	0
50.561.539.50.54.01	Membership Dues	1,225	2,250	2,250	2,000	2,250	0
50.561.539.50.55.01	Training	0	0	0	2,000	3,000	3,000
Total	Commodities	8,369	9,000	9,000	10,550	12,000	3,000
Total	General Engineering Services	666,372	709,582	713,317	706,556	716,371	6,789

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.31.06
Program	General Engineering Services
Account Name	General Engineering

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Unplanned general engineering primarily for facilities and not included in the CIP planned projects	73,936	10,000	10,000	10,000	-	0.0%	0.0%
Total	**73,936**	**10,000**	**10,000**	**10,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.31.09
Program	General Engineering Services
Account Name	NPDES

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
NPDES Permit Fees	4,399	5,000	4,399	5,000	-	0.0%	13.7%
Total	**4,399**	**5,000**	**4,399**	**5,000**	**$ -**	**0.0%**	**13.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.40.10
Program	General Engineering Services
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel for Conferences and Meetings	2,066	3,000	1,000	1,000	(2,000)	-66.7%	0.0%
NOTE: FY17 YR end est. $2k were moved to new Training acct. (55.01)							
Total	**2,066**	**3,000**	**1,000**	**1,000**	**$ (2,000)**	**-66.7%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.40.11
Program	General Engineering Services
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
This includes meetings at FDOT, Potential Regional Meetings for NPDES, County Coordination Meetings	-	1,000	-	-	(1,000)	-100.0%	0.0%
NOTE: FY 17 Funds moved to Travel Per Diem Acct.(40.10)							
Total	**-**	**1,000**	**-**	**-**	**$ (1,000)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.46.01
Program	General Engineering Services
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc. Office Equip Repairs such as chair replacements or other ergonomic improvements	99	300	300	300	-	0.0%	0.0%
Total	**99**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.30.47.02
Program	General Engineering Services
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Printing of special items	-	300	300	300	-	0.0%	0.0%
Total	**-**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.51.01
Program	General Engineering Services
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Pens, pads of paper, printing paper, calendars, business cards, folders, other misc. office supplies	3,076	3,000	3,000	3,000	-	0.0%	0.0%
Total	**3,076**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.51.02
Program	General Engineering Services
Account Name	Minor Office Furn/equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Small Equipment: Calculators, monitors, keyboards, etc.	329	250	250	250	-	0.0%	0.0%
Total	**329**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.52.05
Program	General Engineering Services
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Associated w/ 4 vehicles assigned to Eng. Based on 3 yr avg.	3,608	3,000	3,000	3,000	-	0.0%	0.0%
Total	**3,608**	**3,000**	**3,000**	**3,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.52.12
Program	General Engineering Services
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Hard Hats, Safety Vest or other materials	-	500	300	500	-	0.0%	66.7%
Total	**-**	**500**	**300**	**500**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.54.01
Program	General Engineering Services
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
APWA, FES Florida Engineering Society, ASCE	1,225	2,250	2,000	2,250	-	0.0%	12.5%
Total	**1,225**	**2,250**	**2,000**	**2,250**	**$ -**	**0.0%**	**12.5%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.561.539.50.55.01
Program	General Engineering Services
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Local and State Professional Conferences required for CEU to maintain PE for all Engineers on staff							
	-	-	2,000	3,000	3,000	100.0%	50.0%
Total	**-**	**-**	**2,000**	**3,000**	**$ 3,000**	**100.0%**	**50.0%**

PROGRAM: RIGHT OF WAY INSPECTIONS 565

Mission: This bureau exists to contribute to the well-being of the community by permitting, overseeing and inspecting work activities in the Town's rights of way and easements to ensure quality work with minimal disruption.

Main Activities: The most important things we do to fulfill the mission are:
- Adhere to all guidelines set by the Town.
- Issue permits in compliance with the Town's ROW manual.
- Minimize inconvenience to the public.
- Make sure contractors restore to Town standards and regulate to that end.
- Provide permit and inspection service in a timely manner.
- Observe work activities to ensure compliance with permit conditions and ROW manual regulations.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	73,785	76,167	96,977	96,977	96,977	130,574	34.64%
Employee Benefits	34,246	33,402	32,813	32,813	32,813	43,283	31.91%
Contractual	461	395	900	900	700	700	-22.22%
Commodities	482	333	1,650	1,650	1,050	1,850	12.12%
Capital Outlay	-	-	-	-	-	15,565	100.00%
Depreciation	1,297	3,224	2,725	2,725	2,725	2,725	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	110,271	113,521	135,065	135,065	134,265	194,697	44.15%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Right of Way Inspector I	0.500	0.500	0.500	0.500	1.000
Right of Way Inspector II	1.000	1.000	1.000	1.000	1.000
	1.500	1.500	1.500	1.500	2.000

001 General
50 Public Works
565 Right of Way Inspections

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.565.10	Salaries and Wages						
50.565.539.10.12.01	Regular Salaries/Wages	76,167	96,977	96,977	96,977	130,574	33,597
Total	Salaries and Wages	76,167	96,977	96,977	96,977	130,574	33,597
50.565.20	Employee Benefits						
50.565.539.20.15.13	Cell Phone Allowance	650	650	650	650	1,300	650
50.565.539.20.21.01	Fica/Medicare	5,837	7,403	7,403	7,403	10,038	2,635
50.565.539.20.22.01	Retirement Contributions	9,918	6,200	6,200	6,200	0	6,200-
50.565.539.20.22.05	Defined Contribution Plan 401(a)	0	796	796	796	2,597	1,801
50.565.539.20.22.06	Town Discretionary DC Contributior	0	796	796	796	0	796-
50.565.539.20.23.01	Group Insurance Fixed	11,347	11,318	11,318	11,318	22,817	11,499
50.565.539.20.27.01	Salaries/Wages Longevity/Bonus	5,650	5,650	5,650	5,650	6,531	881
Total	Employee Benefits	33,402	32,813	32,813	32,813	43,283	10,470
50.565.30	Contractual						
50.565.539.30.40.10	Travel and Per Diem	0	200	200	100	100	100-
50.565.539.30.40.11	Travel/Town Business	0	100	100	0	0	100-
50.565.539.30.41.01	Telephone Base	395	500	500	500	500	0
50.565.539.30.47.02	Printing	0	100	100	100	100	0
Total	Contractual	395	900	900	700	700	200-
50.565.35	Depreciation						
50.565.539.35.59.01	Annual Depreciation	3,224	2,725	2,725	2,725	2,725	0
Total	Depreciation	3,224	2,725	2,725	2,725	2,725	0
50.565.50	Commodities						

001 General
50 Public Works
565 Right of Way Inspections

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
50.565.539.50.51.01	Office Supplies	2	200	200	100	200	0
50.565.539.50.52.05	Fuel/Motor Oil	303	750	750	450	750	0
50.565.539.50.52.06	Uniform	28	500	500	300	500	0
50.565.539.50.52.12	Other Supplies	0	200	200	100	200	0
50.565.539.50.55.01	Training	0	0	0	100	200	200
Total	Commodities	333	1,650	1,650	1,050	1,850	200
50.565.60	Capital Outlay						
50.565.539.60.64.01	Vehicles	0	0	0	0	15,565	15,565
Total	Capital Outlay	0	0	0	0	15,565	15,565
Total	Right of Way Inspections	113,521	135,065	135,065	134,265	194,697	59,632

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.40.10
Program	Right of Way Inspections
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel expenses for Meetings, Conferences, and Town Business	-	200	100	100	(100)	-50.0%	0.0%
Total	**-**	**200**	**100**	**100**	**$ (100)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.40.11
Program	Right of Way Inspections
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Business Meetings	-	100	-	-	(100)	-100.0%	0.0%
Funds moved to acct. #40.10							
Total	**-**	**100**	**-**	**-**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.41.01
Program	Right of Way Inspections
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Verizon Wireless - Mi-Fi (Mobile Hot Spot Service)	395	500	500	500	-	0.0%	0.0%
Total	**395**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.30.47.02
Program	Right of Way Inspections
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Printing of ROW submittals & Revised Violation Forms	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.51.01
Program	Right of Way Inspections
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Supplies: Pens, Paper, Calendars, Note Pads, misc. supplies, etc.	2	200	100	200	-	0.0%	100.0%
Total	**2**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.05
Program	Right of Way Inspections
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
1 vehicle - Fuel and motor oil costs	303	750	450	750	-	0.0%	66.7%
Total	**303**	**750**	**450**	**750**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.06
Program	Right of Way Inspections
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniforms for ROW Inspector I and ROW Inspector II	28	500	300	500	-	0.0%	66.7%
Total	**28**	**500**	**300**	**500**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.52.12
Program	Right of Way Inspections
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Hard Hats, Safety Vest, Safety Cones, etc	-	200	100	200	-	0.0%	100.0%
Total	**-**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.50.55.01
Program	Right of Way Inspections
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration for Conferences, MOT Training/Refresher, and Prof. Development Training for (2) R-O-W Inspectors.	-	-	100	200	200	100.0%	100.0%
Total	**-**	**-**	**100**	**200**	**$ 200**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.565.539.60.64.01
Program	Right of Way Inspections
Account Name	Vehicles

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
New vehicle acquisition cost for second ROW Inspector position	-	-	-	15,565	15,565	100.0%	100.0%
Total	**-**	**-**	**-**	**15,565**	**$ 15,565**	**100.0%**	**100.0%**

PROGRAM: EQUIPMENT OPERATION & MAINTENANCE 571

Mission: This bureau exists to maintain the Town's fleet of vehicles and equipment in top condition at the lowest operating cost.

Main Activities: The most important things we do to fulfill the mission are:
- Schedule and perform preventive maintenance inspections for the Town's vehicles and equipment.
- Service and repair equipment to optimize operating time.
- Prepare specifications and plan for new vehicle purchases on a scheduled replacement.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	246,454	253,051	305,902	305,902	305,902	287,113	-6.14%
Employee Benefits	105,179	144,507	181,103	181,103	181,237	178,188	-1.61%
Contractual	52,681	35,366	91,023	96,348	94,713	74,623	-18.02%
Commodities	150,462	163,961	152,252	156,239	166,790	171,762	12.81%
Capital Outlay	-	25,393	11,300	11,300	11,300	8,100	-28.32%
Depreciation	9,728	6,343	9,046	9,046	9,046	13,480	49.02%
Other	-	-	-	-	-	-	0.00%
TOTALS	564,504	628,621	750,626	759,938	768,988	733,266	-2.31%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Capital Outlay:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Mechanic I	0.500	0.500	1.000	1.000	-
Mechanic III	2.000	2.000	2.000	2.000	-
Mechanic IV	1.000	1.000	1.000	1.000	-
Fleet Mechanic	-	-	-	-	3.000
Fleet Mechanic Supervisor	-	-	-	-	1.000
Office Assistant II	1.000	1.000	1.000	1.000	1.000
Services Division Manager	0.100	0.100	0.100	0.100	0.100
	4.600	4.600	5.100	5.100	5.100

001 General
50 Public Works
571 Equip Operations/Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.571.10	Salaries and Wages						
50.571.539.10.12.01	Regular Salaries/Wages	246,740	300,102	300,102	300,102	281,313	18,789-
50.571.539.10.14.01	Overtime	6,311	5,800	5,800	5,800	5,800	0
Total	Salaries and Wages	253,051	305,902	305,902	305,902	287,113	18,789-
50.571.20	Employee Benefits						
50.571.539.20.15.13	Cell Phone Allowance	650	650	650	1,300	1,300	650
50.571.539.20.15.16	Mechanic Tool Allowance	1,444	2,166	2,166	1,650	2,166	0
50.571.539.20.21.01	Fica/Medicare	19,404	23,190	23,190	23,190	20,741	2,449-
50.571.539.20.22.01	Retirement Contributions	40,662	63,242	63,242	63,242	77,709	14,467
50.571.539.20.22.05	Defined Contribution Plan 401(a)	7,739	10,067	10,067	10,067	13,988	3,921
50.571.539.20.22.06	Town Discretionary DC Contributior	7,739	10,067	10,067	10,067	0	10,067-
50.571.539.20.23.01	Group Insurance Fixed	57,868	57,720	57,720	57,720	58,184	464
50.571.539.20.27.01	Salaries/Wages Longevity/Bonus	9,001	14,001	14,001	14,001	4,100	9,901-
Total	Employee Benefits	144,507	181,103	181,103	181,237	178,188	2,915-
50.571.30	Contractual						
50.571.539.30.34.10	Other Contracted Services	5,094	10,723	10,723	10,523	10,723	0
50.571.539.30.40.10	Travel and Per Diem	190	1,400	1,400	300	300	1,100-
50.571.539.30.40.11	Travel/Town Business	0	300	300	0	0	300-
50.571.539.30.46.02	Vehicle Maint - External	27,765	76,000	81,325	81,325	60,000	16,000-
50.571.539.30.46.04	Other Equipment Maintenance	1,516	2,000	2,000	2,200	3,000	1,000
50.571.539.30.49.01	Advertising	736	400	400	200	400	0
50.571.539.30.49.04	Permits	65	200	200	165	200	0
Total	Contractual	35,366	91,023	96,348	94,713	74,623	16,400-

001 General
50 Public Works
571 Equip Operations/Maintenance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
50.571.35	Depreciation						
50.571.539.35.59.01	Annual Depreciation	6,343	9,046	9,046	9,046	13,480	4,434
Total	Depreciation	6,343	9,046	9,046	9,046	13,480	4,434
50.571.50	Commodities						
50.571.539.50.51.01	Office Supplies	900	1,300	1,300	1,200	900	400-
50.571.539.50.52.01	Chemical/Cleaning Sup	1,548	615	615	665	700	85
50.571.539.50.52.02	Vehicle Maintenance Parts	131,935	115,000	115,000	130,000	135,000	20,000
50.571.539.50.52.04	Other Eqp Maint Supplies	4,324	4,000	4,000	4,000	4,000	0
50.571.539.50.52.05	Fuel/Motor Oil	14,403	18,000	18,000	17,000	18,000	0
50.571.539.50.52.06	Uniform	2,828	3,512	3,512	3,000	3,512	0
50.571.539.50.52.12	Other Supplies	1,932	3,000	3,000	2,800	3,000	0
50.571.539.50.52.18	Minor Operating Equip (<$2500)	5,991	6,575	10,562	6,575	5,000	1,575-
50.571.539.50.54.01	Membership Dues	100	250	250	150	250	0
50.571.539.50.55.01	Training	0	0	0	1,400	1,400	1,400
Total	Commodities	163,961	152,252	156,239	166,790	171,762	19,510
50.571.60	Capital Outlay						
50.571.539.60.64.03	Machinery and Equipment (>$2,50(	25,393	11,300	11,300	11,300	8,100	3,200-
Total	Capital Outlay	25,393	11,300	11,300	11,300	8,100	3,200-
Total	Equip Operations/Maintenance	628,621	750,626	759,938	768,988	733,266	17,360-

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.34.10
Program	Equip Operations/Maintenance
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	5,094				-	0.0%	0.0%
Tire Recycling Service		900	900	900	-	0.0%	0.0%
Oil/Water Separator Tank Cleaning		1,800	1,800	1,800	-	0.0%	0.0%
Fluid Disposal		700	700	700	-	0.0%	0.0%
Filter Collection		850	850	850	-	0.0%	0.0%
Oxy Welding Tanks		660	660	660	-	0.0%	0.0%
Towing		1,000	800	1,000	-	0.0%	25.0%
Oil Samples		1,863	1,863	1,863	-	0.0%	0.0%
Ship lift inspections		1,000	1,000	1,000	-	0.0%	0.0%
Aerial lift/crane certification		1,500	1,500	1,500	-	0.0%	0.0%
Fire extinguisher Inspection		450	450	450	-	0.0%	0.0%
Total	**5,094**	**10,723**	**10,523**	**10,723**	**$ -**	**0.0%**	**1.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.40.10
Program	Equip Operations/Maintenance
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Per Diem Travel Expense Funds for Mechanics Travel to Fleet Industry Related Workshops: $300.	190	1,400	300	300	(1,100)	-78.6%	0.0%
Total	**190**	**1,400**	**300**	**300**	**$ (1,100)**	**-78.6%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.40.11
Program	Equip Operations/Maintenance
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for mechanics travel on industry related workshops.	-	300	-	-	(300)	-100.0%	0.0%
NOTE: Funds were moved to Acct. #40.10							
Total	**-**	**300**	**-**	**-**	**$ (300)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.46.02
Program	Equip Operations/Maintenance
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for repairs to equipment outside of normal operational tasks.	27,765	76,000	81,325	60,000	(16,000)	-21.1%	-26.2%
Welding and fabrication to bodys and trailers, radiators, windshields, hydraulics, major body work, engines, transmissions, upholstery, alternators, etc. Truck Certs: $1,500. Extended Warranty for FY18 Equipment Purchases: $0 None required this FY. Vendor Repairs to Dozer: $5,000							
Total	**27,765**	**76,000**	**81,325**	**60,000**	**$ (16,000)**	**-21.1%**	**-26.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.46.04
Program	Equip Operations/Maintenance
Account Name	Other Equipment Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide for repair to existing units and replacement of damaged units or parts.	1,516	2,000	2,200	3,000	1,000	50.0%	36.4%
Radios, batteries and antennas. General repairs to mobile and fixed station							
Total	**1,516**	**2,000**	**2,200**	**3,000**	**$ 1,000**	**50.0%**	**36.4%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.49.01
Program	Equip Operations/Maintenance
Account Name	Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Newspaper Ads for Vehicle Bid Notices	736	400	200	400	-	0.0%	100.0%
Total	**736**	**400**	**200**	**400**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.30.49.04
Program	Equip Operations/Maintenance
Account Name	Permits

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for operating permit fees. Waste Oil Tank permit $75, Haz Waste Generator permit $65, Storage Tank Regist. $25	65	200	165	200	-	0.0%	21.2%
Total	**65**	**200**	**165**	**200**	**$ -**	**0.0%**	**21.2%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.51.01
Program	Equip Operations/Maintenance
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to conduct daily operation, record keeping and file management.	900	1,300	1,200	900	(400)	-30.8%	-25.0%
General office supplies: pens, pencils, writing pads, copy paper, clip boards, staples, paper clips, etc.							
Total	**900**	**1,300**	**1,200**	**900**	**$ (400)**	**-30.8%**	**-25.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.01
Program	Equip Operations/Maintenance
Account Name	Chemical/Cleaning Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,548						
55 gal drums parts & brake cleaner		415	415	450	35	8.4%	8.4%
Various solvents, degreasers		200	250	250	50	25.0%	0.0%
Total	**1,548**	**615**	**665**	**700**	**$ 85**	**13.8%**	**5.3%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.02
Program	Equip Operations/Maintenance
Account Name	Vehicle Maintenance Parts

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide funds for repairs to vehicles and equipment. FY14-16 3 yr average: $123,945 Repair parts for all vehicles and equipment - breaks, batteries, belts, hoses, lines, mufflers, springs, shocks, cylinders, bearings, engines, transmissions, frabrication metals, tires. Dozer repair parts for undercarriage: $20,000 Loader tires: $1900	131,935	115,000	130,000	135,000	20,000	17.4%	3.8%
Total	**131,935**	**115,000**	**130,000**	**135,000**	**$ 20,000**	**17.4%**	**3.8%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.04
Program	Equip Operations/Maintenance
Account Name	Other Eqp Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Shop tool repairs and diagnostic equipment. Scanners $ 1,200 and up, Freon recovery, Cummins software. Reconnect hardware.	4,324	4,000	4,000	4,000	-	0.0%	0.0%
Total	**4,324**	**4,000**	**4,000**	**4,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.05
Program	Equip Operations/Maintenance
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide fuel for service/parts truck and pool vehicles. Gas for torches. Oils and lubricants for equipment services.	14,403	18,000	17,000	18,000	-	0.0%	5.9%
Total	**14,403**	**18,000**	**17,000**	**18,000**	**$ -**	**0.0%**	**5.9%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.06
Program	Equip Operations/Maintenance
Account Name	Uniforms

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide uniforms for identification and appearance. $49.55 x 52 weeks plus extra fees Includes rags, mats, and Tshirts.	2,828	3,512	3,000	3,512	-	0.0%	17.1%
Total	**2,828**	**3,512**	**3,000**	**3,512**	**$ -**	**0.0%**	**17.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.12
Program	Equip Operations/Maintenance
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide materials to conduct shop operations.	1,932	3,000	2,800	3,000	-	0.0%	7.1%
Batteries, lamps. gloves, absorbants, handsoaps, cutting blades, drill bits, grinder discs, couplers, tapes, clamps, hydro fulids, water, ladders, dust masks and other supplies, reel hose, cones, etc.							
Total	**1,932**	**3,000**	**2,800**	**3,000**	**$ -**	**0.0%**	**7.1%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.52.18
Program	Equip Operations/Maintenance
Account Name	Minor Operating Equip (<$2500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Provide funds for diagnostic/troubleshooting and repair equipment.	5,991						
Software and hardware updates		500	500	500	-	0.0%	0.0%
Shop Manuals		400	400	400	-	0.0%	0.0%
Evap cooler		1,800	1,800	1,800	-	0.0%	0.0%
Small hand tools		600	600	600	-	0.0%	0.0%
Grease pump		1,200	1,200	1,200	-	0.0%	0.0%
Water/air hose reels		1,050	1,050	-	(1,050)	-100.0%	-100.0%
Shop fans		525	525	-	(525)	-100.0%	-100.0%
Lift rees and equipment to add to service truck		500	500	500	-	0.0%	0.0%
Total	**5,991**	**6,575**	**6,575**	**5,000**	**$ (1,575)**	**-24.0%**	**-24.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.54.01
Program	Equip Operations/Maintenance
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Provide memberships associated with Industry FL Gov. Fleet Administrators (FLAGFA) FM Certification/ Safety Training	100	250	150	250	-	0.0%	66.7%
Total	**100**	**250**	**150**	**250**	**$ -**	**0.0%**	**66.7%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.50.55.01
Program	Equip Operations/Maintenance
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Technical courses in fleet and new emissions standards on new model trucks, ASE courses. Supervisory Courses. $400 - Manager Safety Trainer Cert. $400. Mechanic Cert. Courses $600.	-	-	1,400	1,400	1,400	100.0%	0.0%
Total	**-**	**-**	**1,400**	**1,400**	**$ 1,400**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Public Works
Account Number	001.50.571.539.60.64.03
Program	Equip Operations/Maintenance
Account Name	Machinery and Equipment (>$2,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	25,393						
Battery/Charging System Tester and Work Area Dispensing System		11,300	11,300	-	(11,300)	-100.0%	-100.0%
Refrigerant reclamation system for AC work on vehicles		-	-	8,100	8,100	100.0%	100.0%
Total	**25,393**	**11,300**	**11,300**	**8,100**	**$ (3,200)**	**-28.3%**	**-28.3%**

PROGRAM: LIBRARY SERVICES 321

The Town contracts with The Society of the Four Arts Library to provide library services to its residents. The library maintains exceptional collection of books, audio, and video tapes and periodicals on the arts. It also sponsors special events and activities for its patrons. This annual appropriation takes the place of, and is substantially less than, property taxes that would be levied upon the residents by the Palm Beach County Library District.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	-	-	-	-	-	-	0.00%
Commodities	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	306,580	315,777	325,250	350,250	350,250	335,008	3.00%
TOTALS	306,580	315,777	325,250	350,250	350,250	335,008	3.00%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

PROGRAMS: TRANSFERS 611 TO 625

The following are transfers made from the general fund into other funds within the Town.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Capital Improvement Fund (307)	1,000,000	1,030,000	2,290,200	2,290,200	2,290,200	2,420,000	5.67%
Coastal Protection Fund (309)	11,377,000	8,015,220	7,265,000	7,265,000	7,265,000	7,482,950	3.00%
Townwide Underground Utilities (122)	-	2,530,250	-	-	-	-	0.00%
Debt Service Fund (205)	6,100,000	6,265,462	6,088,728	6,088,728	6,088,728	5,982,331	-1.75%
Extraordinary Transfer to Retirement (600)	-	-	2,500,000	2,500,000	2,500,000	2,500,000	0.00%
Group Health Retirees (610)	1,577,000	1,180,000	1,339,000	1,339,000	1,339,000	1,166,000	-12.92%
Risk - W/C, Liab, Prop	1,925,362	1,934,595	1,838,037	1,838,037	1,838,037	1,828,475	-0.52%
TOTALS	21,979,362	20,955,527	21,320,965	21,320,965	21,320,965	21,379,756	0.28%

PROGRAM: EMERGENCY MANAGEMENT 710

Mission: This division exists to ensure the Town is at an acceptable level of readiness for response to hazards affecting Palm Beach in accordance with the National Incident Management System (NIMS) guidelines.

Main Activities: The most important things we do to fulfill the mission are:
- Conduct NIMS compliancy training to Town officials, employees, volunteers and contractors as needed
- Maximize coordination and cooperation for emergency response planning among the different departments through the Emergency Planning Team (EPT).
- Assist in the development and coordination of emergency plans for more effective response efforts as needed.
- Assist with any community outreach programs relating to public emergency preparations and awareness.

Expenditure Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	-	-	0.00%
Contractual	834	11,006	45,700	56,018	13,400	96,450	111.05%
Commodities	556	816	600	600	300	600	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,390	11,822	46,300	56,618	13,700	97,050	109.61%

*FY17 Adjusted includes FY17 adopted budget plus purchase orders written against the FY16 budget but spent against the FY17 budget.

Budget flexsheet

Town of Palm Beach

001 General
60 Emergency/Disaster Response
710 Emergency/Disaster Response

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
60.710.10	Salaries and Wages						
Total	Salaries and Wages	0	0	0	0	0	0
60.710.20	Employee Benefits						
Total	Employee Benefits	0	0	0	0	0	0
60.710.30	Contractual						
60.710.525.30.34.10	Other Contracted Services	9,723	22,000	32,318	10,000	72,750	50,750
60.710.525.30.40.10	Travel and Per Diem	0	2,000	2,000	1,000	2,000	0
60.710.525.30.41.01	Telephone Base	693	1,300	1,300	1,000	1,300	0
60.710.525.30.47.01	Copy Machine Charges	590	400	400	400	400	0
60.710.525.30.49.07	Hurricane Expenditures	0	20,000	20,000	1,000	20,000	0
Total	Contractual	11,006	45,700	56,018	13,400	96,450	50,750
60.710.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
60.710.50	Commodities						
60.710.525.50.51.01	Office Supplies	0	300	300	100	300	0
60.710.525.50.52.12	Other Supplies	816	300	300	200	300	0
Total	Commodities	816	600	600	300	600	0
60.710.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0

001 General
60 Emergency/Disaster Response

Total	Emergency/Disaster Response	11,822	46,300	56,618	13,700	97,050	50,750
Total	Emergency/Disaster Response	11,822	46,300	56,618	13,700	97,050	50,750
Total	General	11,822	46,300	56,618	13,700	97,050	50,750
	Grand Total	11,822	46,300	56,618	13,700	97,050	50,750

Budget line Item Detail

Department	Town Manager
Account Number	001.60.710.525.30.34.10
Program	Emergency/Disaster Response
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	9,723						
Contracted Emergency Management Coordinator compensation (as needed)		22,000	10,000	22,000	-	0.0%	120.0%
Larvicide in public catch basins - 2 applications @ $7,375 (765 catch basins)				14,750	14,750	100.0%	100.0%
Town-wide adulticide misting and pre-misting surveillance - 5 @ $7,200				36,000	36,000	100.0%	100.0%
Total	**9,723**	**22,000**	**10,000**	**72,750**	**$ 50,750**	**230.7%**	**627.5%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.30.40.10
Program	Emergency/Disaster Response
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel and Per Diem expenses	-	2,000	1,000	2,000	-	0.0%	100.0%
Total	**-**	**2,000**	**1,000**	**2,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.30.41.01
Program	Emergency/Disaster Response
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Telephone Costs	693	1,300	1,000	1,300	-	0.0%	30.0%
Total	**693**	**1,300**	**1,000**	**1,300**	**$ -**	**0.0%**	**30.0%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.30.47.01
Program	Emergency/Disaster Response
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Copy Machine Charges	590	400	400	400	-	0.0%	0.0%
Total	**590**	**400**	**400**	**400**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.30.49.07
Program	Emergency/Disaster Response
Account Name	Hurricane Expenditures

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Food, batteries, misc. items	-	20,000	1,000	20,000	-	0.0%	1900.0%
Total	**-**	**20,000**	**1,000**	**20,000**	**$ -**	**0.0%**	**1900.0%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.50.51.01
Program	Emergency/Disaster Response
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Pens, paper, etc.	-	300	100	300	-	0.0%	200.0%
Total	**-**	**300**	**100**	**300**	**$ -**	**0.0%**	**200.0%**

Budget line Item Detail

Department	Town Manager
Account Number	60.710.525.50.52.12
Program	Emergency/Disaster Response
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Refreshments for emergency management trainings	816	300	200	300	-	0.0%	50.0%
Total	**816**	**300**	**200**	**300**	**$ -**	**0.0%**	**50.0%**

PROGRAM: CONTINGENT APPROPRIATIONS 711

This program contains the budget for the General Fund Contingency account.

The budget for the General Fund Contingency Account is established at 1.5% of the proposed budget and is adjusted throughout the year by Town Council approved transfers. Appropriations are transferred out of this line item and into line items designated by Town Council. Expenditures are not reflected in this program, but in the program approved by Town Council, on a case by case basis.

The Contingent Appropriations Program reflects expenditures which are not readily identifiable to a Program, and are not under the direction of any one Department.

Expenditure Summary

	FY2015 Budget	FY2016 Budget	FY2010 Projected	FY2018 Budget	% Change
Salaries and Wages	-	-	-	-	0.00%
Employee Benefits	-	-	-	-	0.00%
Contractual	-	-	-	-	0.00%
Commodities	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Depreciation	-	-	-	-	0.00%
Other	909,000	944,686	960,300	988,770	4.67%
TOTALS	909,000	944,686	960,300	988,770	4.67%
Percent of Budget	1.5%	1.5%	1.5%	1.5%	

Town-Wide Underground Utilities Fund (122)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Special Assessment Revenue	-	-	-	-	5,080,000	100.00%
Commercial Paper	-	-	-	12,750,000	4,180,000	100.00%
Transfer from Equipment Replacement	-	-	-	12,750,000	-	0.00%
Transfer from General Fund	-	2,530,250	-	-	-	0.00%
Transfer from CIP Fund (307)	-	-	760,200	760,200	130,000	-82.90%
Interest on Investments	-	-	6,000	5,000	6,000	0.00%
TOTALS	-	2,530,250	766,200	26,265,200	9,396,000	1126.31%
Expenses						
Transfer to Equipment Replacement Fund	-	-	-	12,750,000	-	0.00%
Carry Over Projects	-	-	-	-	8,895,000	100.00%
Projects	-	693,339	1,065,852	4,726,590	9,260,000	768.79%
TOTALS	-	693,339	1,065,852	17,476,590	18,155,000	1603.33%
Total Revenues Over/(Under) Expenses	-	1,836,911	(299,652)	8,788,610	(8,759,000)	
Beginning Fund Equity	-	-	1,836,911	1,836,911	10,625,521	
ENDING NET ASSETS	-	1,836,911	1,537,259	10,625,521	1,866,521	

Revenues

Special Assessment Revenue:
Non Ad Valorem revenue collected for the Town-wide Undergrounding project via the Palm Beach County Tax Collector.

Commercial Paper:
Commercial Paper approved by Town Council on June 13, 2017 (Ord No 18-2017).

Transfer from Equipment Replacement Fund:
Advance from Equipment Replacement Fund approved by Town Council on June 13, 2017 (Ord No 18-2017). This advance was necessary in order to award construction contracts prior to finalizing Commercial Paper financing.

Transfer from the General Fund (001):
Town's prepayment of assessment for 37 parcels for "seed funds" to begin to finance the Town-wide Underground Utility Project, approved by Town Council on June 14, 2016 (Ord No 09-2016).

Transfer from the CIP (Pay As You Go) Fund (307):
Transfer to cover costs for burying lines through City of Lake Worth, hiring project coordinator and augmenting the program to reduce assessments.

Interest on Investments:
Interest revenue is based upon the financial market conditions and funds available for investment.

Expenses

Transfer to Equipment Replacement Fund
Repayment of advance made on June 13, 2017.

Carry Over Projects:
Projected unexpended project balances, authorized in prior years.

Projects:
Town-wide Underground Utility Project construction costs.

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Underground Utilities Project Manager	-	-	-	1.000	1.000
Communications Specialist	-	-	-	-	0.250
	-	-	-	1.000	1.250

Town-Wide Underground Utilities Project
Master Plan Estimated Opinion of Cost

2017	Phase Cost	Total Cost for each phase
Phase 1 North	$ 4,920,000	
Phase 1 South	$ 7,030,000	$ 11,950,000
2018		
Phase 2 North	$ 4,260,000	
Phase 2 South	$ 5,000,000	$ 9,260,000
2019		
Phase 3 North	$ 4,130,000	
Phase 3 South	$ 6,810,000	$ 10,940,000
2020		
Phase 4 North	$ 5,150,000	
Phase 4 South	$ 5,270,000	$ 10,420,000
2021		
Phase 5 North	$ 6,650,000	
Phase 5 South	$ 7,620,000	$ 14,270,000
2022		
Phase 6 North	$ 5,430,000	
Phase 6 South	$ 11,560,000	$ 16,990,000
2023		
Phase 7 North	$ 5,770,000	
Phase 7 South	$ 6,030,000	$ 11,800,000
2024		
Phase 8	$ 12,370,000	$ 12,370,000
Total Project Cost	$ 98,000,000	

General Obligation Bonds

General Obligation Bonds offer maximum security to investors through the pledge of the municipality's full faith and credit, which for the Town of Palm Beach requires voter approval. At this time, no General Obligation Bonds are outstanding.

The voters approved a referendum on March 15, 2016 for the issuance of $90,000,000 in General Obligation Bonds for the Underground Utility Project. The Town will be issuing the General Obligation bonds in the future.

Revenue Bonds

In 2010 the Town issued 2010A Public Improvement Revenue and Refunding Bonds in the principal amount of $57,035,000, and 2010B Worth Avenue Commercial District Project bonds in the principal amount of $14,770,000.

The 2010A bonds refunded the 2003B bonds ($5,310,000), the 2008 Revenue Note ($10,000,000), and a 2009 Line of Credit ($600,000) which was issued for the Worth Avenue Project. The balance of the proceeds were to fund a portion of the Town's Accelerated Capital Improvement Program totaling $41,232,000 and $1,740,844 was used to reimburse the Town for the Town's portion of the Par 3 Golf Course Project.

The 2010B bonds were used to fund the Worth Avenue Commercial District streetscape project. The Town imposed a capital special assessment against real property in the Worth Avenue Commercial District to pay the costs of the Worth Avenue Projects. The assessments will be payable over a thirty year period. The assessments will be security for the 2010B bonds.

On January 1, 2012, the Town used excess funds remaining after completion of the Worth Avenue Project to redeem $1,485,000 of the 2010B Bonds.

On August 25, 2016, the Town issued bonds to refund the 2010A & 2010B bonds. This transaction produced gross savings of $8,900,539 over 23 years. The net present value savings is $6,895,965 or 13.35%. This savings reduced debt service for FY18 by $284,356.

In 2013, the Town issued Public Improvement Revenue Bonds in a par amount of $55,590,000. The proceeds of the bond will be used for the second phase of the Town's Accelerated Capital Improvement Program ($44,997,957) groin rehabilitation and seawall replacement ($11,900,000) and the Town's portion of the Par 3 Clubhouse project ($1,250,000).

All of these bonds are revenue obligations of the Town payable solely from and secured solely by the pledged revenues. Pledged revenues shall consist primarily of Non-Ad Valorem Revenues budgeted and appropriated annually by the Town for the purpose of paying debt service on the Bonds. The Town covenants that in each fiscal year while any bonds are outstanding, the total non-self-supporting debt service in any fiscal year of the Town will not exceed 50% of Non-Ad Valorem Revenues of the Town.

The Town has covenanted and agreed that it will not incur any indebtedness payable from or supported by a pledge of the Non-Ad Valorem Revenues unless the Town can show that following the incurrence of such additional indebtedness, (1) the total amount of Non-Ad Valorem Revenues (based upon the most recent Fiscal Year) will be greater than twice the then maximum debt service and (2) the total amount of Non-Ad Valorem Revenues in each Fiscal Year in which Bonds are outstanding will be greater than 2.00 times the non self supporting debt in each such fiscal year.

As part of the preparation for the 2016 Refunding Revenue Bond, the Town's issuer's and Revenue Bond ratings were reviewed by both Moody's and Standard & Poor's. The Town's conservative financial policies and strong management of its financial resources were recognized, and it resulted in Moody's Investors Service issuing a rating of Aa1 for the 2013 Revenue bonds and an Aaa issuer's rating. Standard and Poor's issued a Revenue bond rating of AA+ and a AAA issuer's rating. The ratings for both the Bond and issuer credit are the highest ratings these two rating services issue and represent the highest quality investment grade debt.

For perspective regarding the future debt obligations, a 10 year summary of debt service, outstanding debt, and debt per capita is provided below.

Debt Service Payments

Principal payments are due on January 1, and interest payments are due on January 1 and July 1 of each year. The annual debt service requirements for the outstanding revenue bonds through 2028 are shown below:

Fiscal Year	2016A Revenue Bond ACIP-I	2016A Revenue Bond - Par 3	2016B Revenue Bond Worth Ave	2013 Revenue Bond ACIP - II	2013 Par 3 Revenue Bond	2013 Coastal Revenue Bond	Total
2018	3,211,894	123,450	708,212	2,770,438	74,813	736,038	7,624,844
2019	3,215,494	120,650	708,762	2,774,313	78,688	735,038	7,632,944
2020	3,210,919	122,375	708,600	2,771,063	77,438	733,538	7,623,931
2021	3,173,544	118,625	722,912	2,770,688	76,188	731,538	7,593,494
2022	3,169,044	119,750	722,112	2,772,938	74,938	733,913	7,592,694
2023	3,171,294	115,750	721,012	2,772,688	78,563	735,538	7,594,844
2024	3,170,044	116,625	724,537	2,774,813	77,063	731,538	7,594,619
2025	3,179,919	112,375	722,687	2,774,188	75,563	731,913	7,596,644
2026	3,175,794	113,000	720,537	2,770,813	78,938	731,538	7,590,619
2027	3,172,794	113,375	713,888	2,774,438	77,188	735,288	7,586,969
2028	3,171,522	113,500	717,262	2,774,813	75,438	733,163	7,585,698

Legal Debt Margin

The Town of Palm Beach has a 5% debt limit as a percent of assessed valuation per Section 7.01 of the Town Charter. The following is a computation of the Town of Palm Beach Legal Debt Margin:

Preliminary Assessed Valuation	$16,872,756,504
Legal Debt Margin:	
Debt Limitation - 5% of assessed value	$ 843,637,825

Debt Summary

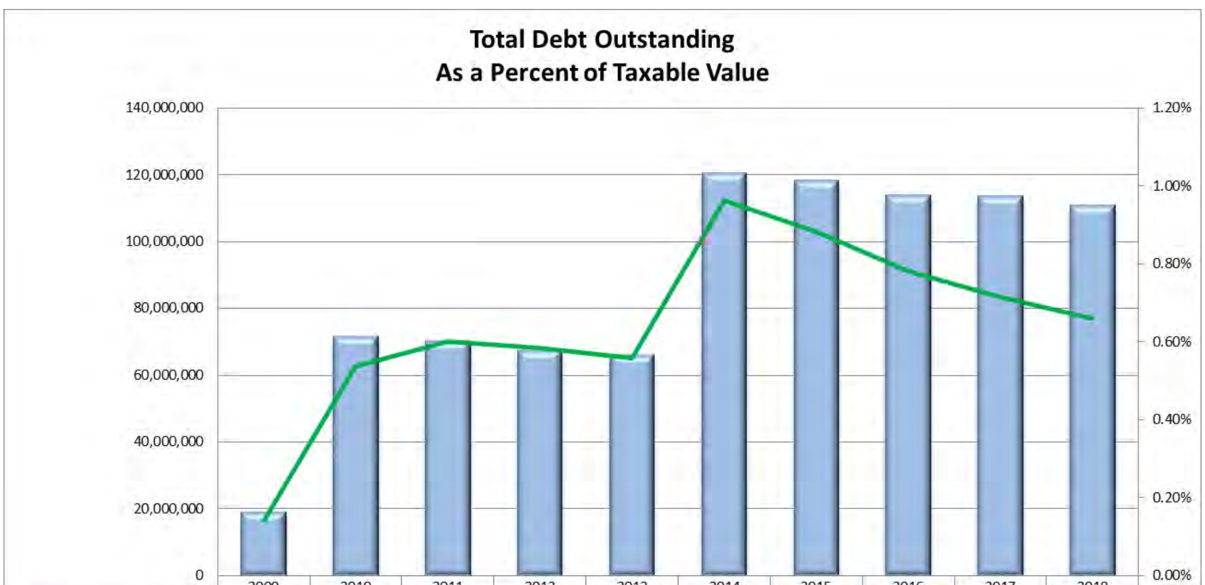
Outstanding debt as of September 30, 2017:

General Fund Pledge Obligations:

Non-Ad Valorem Revenue Bonds	$113,700,000
Total Gross Debt (13.48% of capacity)	$113,700,000

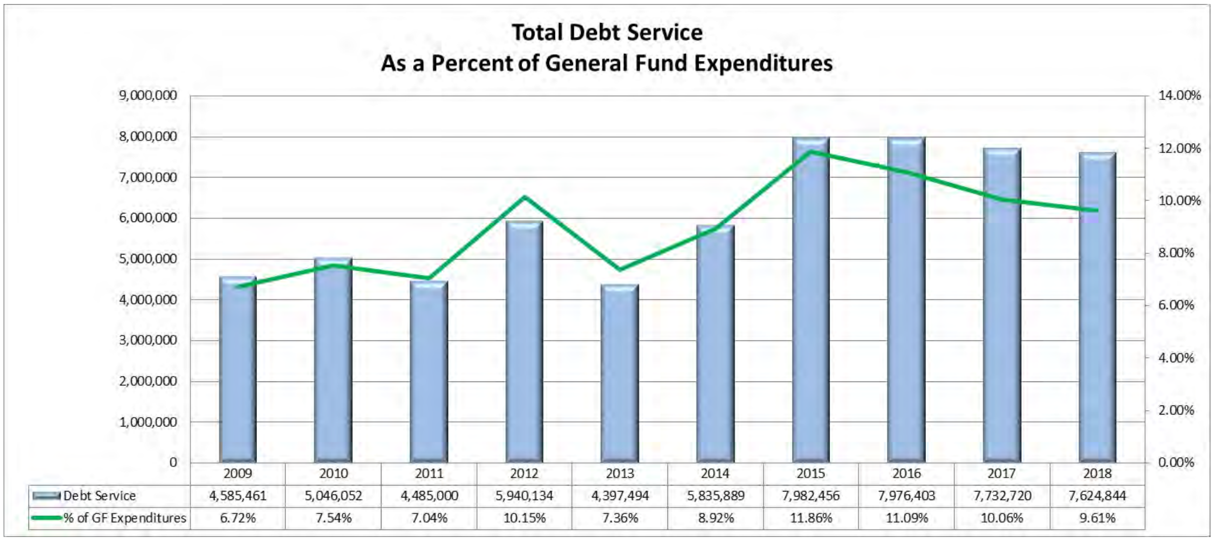
	Debt Ratios	Per Capita
Population	8,041	
Taxable Value	$16,872,756,504	$2,098,341
Total Gross Debt	$114,080,000	$14,140

The chart below shows the ratio of total debt outstanding as a percent of taxable value.



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total Debt Outstanding	19,330,000	71,805,000	70,540,000	67,765,000	66,475,000	120,745,000	118,485,000	114,080,000	113,700,000	111,150,000
% of Taxable Value	0.14%	0.54%	0.60%	0.58%	0.56%	0.96%	0.88%	0.78%	0.71%	0.66%

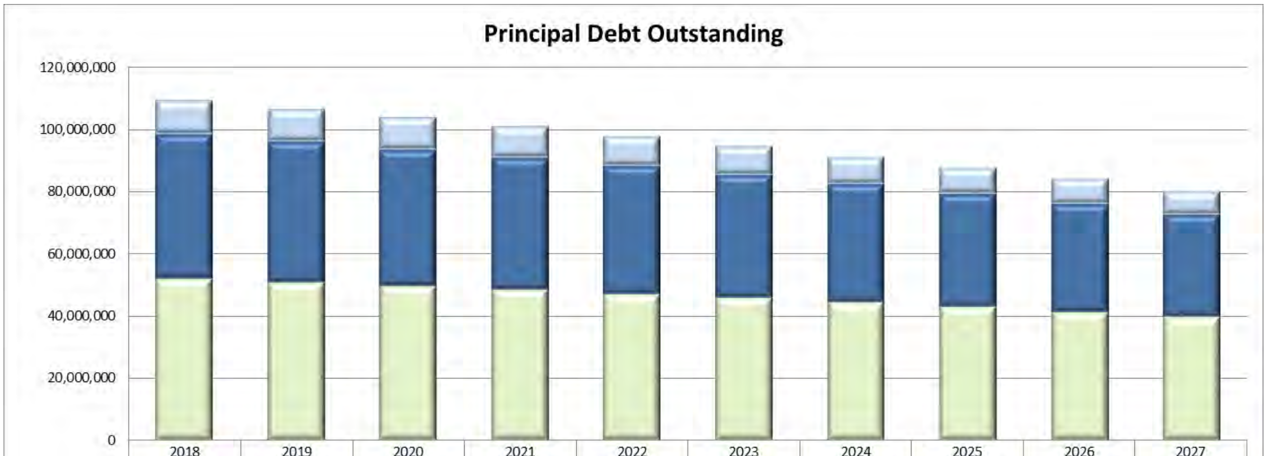
The chart below shows total debt service as a percentage of general fund expenditures.



Town of Palm Beach
Principal Debt Outstanding
FY2018 - FY2027

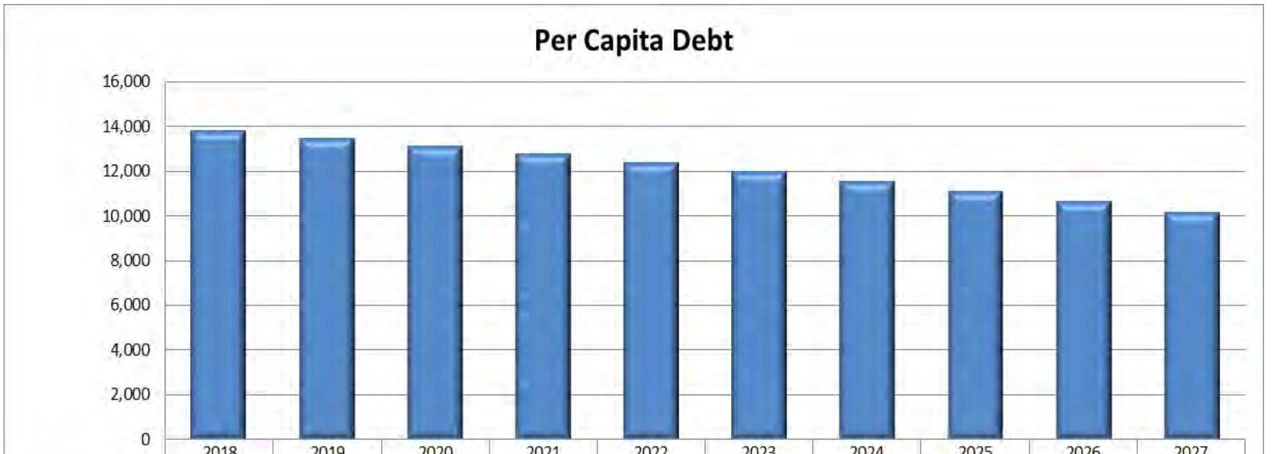
Fiscal Year Ending	2016A Revenue Bond	2016B Revenue Bond	2013 Revenue Bond	Total Debt Outstanding	Debt Per Capita (8,041 Population)
2018	46,445,000	10,905,000	51,735,000	111,150,000	13,823
2019	45,190,000	10,858,000	50,640,000	108,480,000	13,491
2020	43,880,000	10,255,000	49,495,000	105,695,000	13,145
2021	42,545,000	9,900,000	48,295,000	102,775,000	12,781
2022	41,145,000	9,535,000	47,030,000	99,705,000	12,400
2023	39,675,000	9,160,000	45,695,000	76,485,000	11,999
2024	38,130,000	8,770,000	44,295,000	93,105,000	11,579
2025	36,500,000	8,370,000	42,825,000	89,555,000	11,137
2026	34,790,000	7,960,000	41,280,000	85,830,000	10,674
2027	32,995,000	7,540,000	39,650,000	81,915,000	10,187

The chart below shows the total principal debt outstanding for FY18 through FY27.



	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Series 2016B	10,905,000	10,585,000	10,255,000	9,900,000	9,535,000	9,160,000	8,770,000	8,370,000	7,960,000	7,540,000
Series 2016A	46,445,000	45,190,000	43,880,000	42,545,000	41,145,000	39,675,000	38,130,000	36,500,000	34,790,000	32,995,000
Series 2013	51,735,000	50,640,000	49,495,000	48,295,000	47,030,000	45,695,000	44,295,000	42,825,000	41,280,000	39,650,000

The chart below shows total outstanding debt per capita for FY18 through FY27.



	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Per Capita Debt	13,823	13,491	13,145	12,781	12,400	11,999	11,579	11,137	10,674	10,187

Fund 205 - 2016A and 2013 Revenue Bonds

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Interest Earnings	100	-	999	999	999	-	-100.00%
Transfer from 206 - Worth Avenue	-	-	109,825	109,825	109,825	-	-100.00%
Refunding Bond and premium		46,959,128					
Transfer from General Fund	6,100,000	6,265,462	6,088,728	6,088,728	6,088,728	5,982,331	-1.75%
Transfer from Recreation Fund	202,200	204,100	185,967	185,967	185,967	198,263	6.61%
Transfer from Coastal Fund	734,613	731,163	731,413	731,413	731,413	736,038	0.63%
TOTALS	7,036,913	54,159,853	7,116,932	7,116,932	7,116,932	6,916,632	-2.81%
Expenses							
Debt Service Interest	5,235,425	5,161,272	4,861,109	4,861,109	4,861,109	4,676,633	-3.79%
Debt Service Principal	1,975,000	2,045,000	2,145,000	2,145,000	2,145,000	2,240,000	4.43%
Other Expenses	4,190	933,773	15,000	15,000	5,000	15,000	0.00%
TOTALS	7,214,615	8,140,045	7,021,109	7,021,109	7,011,109	6,931,633	-1.27%
Total Revenues Over/(Under) Expenses	(177,702)	46,019,808	95,823	95,823	105,823	(15,001)	
Transfer to Bond Escrow Agent		(46,631,751)					
Beginning Fund Equity	1,745,086	1,567,384	955,441	955,441	955,441	1,061,264	
ENDING NET ASSETS	1,567,384	955,441	1,051,264	1,051,264	1,061,264	1,046,263	

REVENUES

Interest Earnings:
Represents interest earned on reserves of fund.

Transfer from Worth Avenue Revenue Bond Fund:
Refund cost of prorated interest due at closing.

Transfer from General Fund:
Debt service on 2016A/2013 Bond Issues.

Transfer from Recreation Fund:
Debt service on 2016A/2013 Bond Issues.

Transfer from Coastal Fund:
Debt service on 2013 Bond Issue.

EXPENDITURES

Debt Service Interest/Principal:
Represents the amount of interest/principal due on the 2016A and 2013 Revenue Bonds.

Other Bond Expenses:
Represents amounts due for bond expenses.

Fund 206 - 2016B Worth Avenue Revenue Bond

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Interest Earnings	-	-	-	-	-	0.00%
Non Ad Valorem Assessment Revenue	777,716	778,384	728,113	740,945	710,000	-2.49%
Transfer from Debt Service (205)		109,825				
Refunding Bond and premium	-	11,472,936	-	-	-	0.00%
TOTALS	777,716	12,361,145	728,113	740,945	710,000	-2.49%
Expenses						
Debt Service Interest	487,032	480,678	316,788	316,788	398,213	25.70%
Debt Service Principal	285,000	295,000	300,000	300,000	310,000	3.33%
Other Expenses	460	93,486	1,500	1,528	1,787	0.00%
Transfer to Debt Service (205)	-	-	109,825	109,825	-	100.00%
TOTALS	772,492	869,164	728,113	728,141	710,000	-2.49%
Total Revenues Over/(Under) Expenses	5,224	11,491,981	-	12,805	-	
Transfer to Bond Escrow Agent		(11,485,704)				
Beginning Fund Equity	82,557	87,781	94,058	94,058	106,862	
ENDING NET ASSETS	87,781	94,058	94,058	106,862	106,862	

REVENUES

Interest Earnings:
Represents interest earned on reserves of fund.

Non Ad Valorem Assessment Revenue
Assessments for debt service.

EXPENDITURES

Debt Service Interest:
Represents the amount of interest due on the 2016B Revenue Bond.

Debt Service Principal:
Represents the amount of principal due on the 2016B Revenue Bond.

Other Bond Expenses:
Represents amounts due for bond expenses.

Transfer to Debt Service (205):
Refund cost of prorated interest due at closing in FY16, which will reduce interest expense in FY17.

Town of Palm Beach

Capital Improvement Fund (307)

Pay-as-you-go Capital Improvement Fund (307)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Transfer from General Fund (001)	1,000,000	1,030,000	2,290,200	2,290,200	2,420,000	5.67%
Transfer from Town Facilities Fund (310)	225,000	323,173	-	-	-	0.00%
Restricted - One Cent Sur Tax	-	-	-	375,000	500,000	100.00%
Interest on Investments	54,005	51,026	66,600	36,000	66,403	-0.30%
Interlocal Agreement	9,370	8,399	800,000	932,000	800,000	0.00%
TOTALS	1,288,375	1,412,598	3,156,800	3,633,200	3,786,403	19.94%
Expenses						
Projects	1,268,729	1,596,395	7,115,111	1,335,000	3,156,403	-55.64%
Carry Over Reserves					1,391,671	100.00%
Restricted - One Cent Sur Tax	-	-	-	375,000	500,000	100.00%
Contingency	-	-	348,600	-	315,640	-9.45%
Transfer to Underground Utility Fund (122)	-	-	760,200	760,200	130,000	-82.90%
TOTALS	1,268,729	1,596,395	8,223,911	2,470,200	5,493,714	-33.20%
Total Revenues Over/(Under) Expenses	19,646	(183,797)	(5,067,111)	1,163,000	(1,707,311)	
Beginning Fund Equity	5,670,416	5,690,062	5,506,265	5,506,265	6,669,265	
ENDING NET ASSETS	5,690,062	5,506,265	439,154	6,669,265	4,961,954	

Revenues

Transfer from General Fund (001):
Annual pay-as-you-go funding transferred from the General Fund to the Capital Fund.

Transfer from Town Facilities Fund (310):
Transfer from the Town Facilities Fund for projects relating to Town Facilities.

Restricted - One Cent Surtax:
Voter approved surtax restricted for infrastructure projects.

Interest on Investments:
The interest revenue is based upon the financial market conditions and funds available for investment.

Interlocal Agreement:
Revenue from residents for Single Family Expulsor Station Assessments and the City of WPB for water projects.

Expenses

Projects:
A detailed schedule of projects can be found in this section.

Carry Over Projects:
Projected unexpended project balances, authorized in prior years.

Restricted - One Cent Surtax:
Voter approved surtax restricted for infrastructure projects.

Contingency:
10% of current year projects per Town policy.

Transfer to Underground Utility Fund (122):
Transfer to cover costs such as: burying lines through City of Lake Worth, hiring project coordinator, and augmenting the program to reduce assessments.

Pay-as-you-go Five Year Capital Improvement Plan
FY2018 Budget Summary

EXPENDITURES Description	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
Pavement Management	$ 2,511,841	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000
Drainage System	$ 179,252	$ 155,000	$ 1,280,000	$ 1,415,000	$ 1,300,000	$ -	$ 4,150,000
Sanitary Sewage System	$ 1,404,562	$ 140,000	$ 1,650,000	$ 1,335,000	$ 1,195,000	$ 223,000	$ 4,543,000
Town Buildings	$ 575,082	$ 670,000	$ 615,500	$ 725,000	$ 910,000	$ 930,000	$ 3,850,500
Solid Waste / Vegetation Disposal	$ -	$ 25,000	$ 27,500	$ 30,000	$ 33,000	$ -	$ 115,500
Coastal Structures / Lake Worth Lagoon	$ 271,497	$ 366,403	$ 180,000	$ 200,000	$ 220,000	$ 245,000	$ 1,211,403
Transfer to Town Wide Undergrounding - Position	$ 19,720	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 650,000
Water Main Improvements	$ -	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 4,000,000
Capital Improvement Program Expenditures	$ 4,961,954	$ 3,286,403	$ 5,683,000	$ 5,635,000	$ 5,588,000	$ 3,328,000	$ 23,520,403

REVENUES Source	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	Total
General Fund Transfer	$ -	$ 2,420,000	$ 2,662,000	$ 2,928,200	$ 3,221,020	$ 3,543,122	$ 14,774,342
Interest	$ -	$ 66,403	$ 67,000	$ 67,000	$ 67,000	$ 67,000	$ 334,403
Reserve Transfer	$ 4,961,954	$ -	$ -	$ -	$ -		$ 4,961,954
WPB Water Main Improvements	$ -	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 4,000,000
Capital Improvement Program Revenues	$ 4,961,954	$ 3,286,403	$ 3,529,000	$ 3,795,200	$ 4,088,020	$ 4,410,122	$ 24,070,699

NET ANNUAL COST (Surplus / (Deficit))	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	Total
Sub-Total - Net Cost	$ -	$ -	$ (2,154,000)	$ (1,839,800)	$ (1,499,980)	$ 1,082,122	$ 550,296

Pay-as-you-go Five Year Capital Improvement Plan

FY2018 Budget

Item #	EXPENDITURES Description	Location	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
	Pavement Management		$ 2,511,841	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000
1	Town-Wide	Following Undergrounding Phases	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000
	Drainage System		$ 179,252	$ 155,000	$ 1,280,000	$ 1,415,000	$ 1,300,000	$ -	$ 4,150,000
1	D-16	Jungle Road	$ -	$ 80,000	$ 550,000	$ -	$ -	$ -	$ 630,000
2	D-18	El Brillo Way	$ -	$ 75,000	$ 545,000	$ -	$ -	$ -	$ 620,000
3	D-17	Clarendon Avenue	$ -	$ -	$ 50,000	$ 340,000	$ -	$ -	$ 390,000
4	D-2	Palmo Way	$ -	$ -	$ 30,000	$ 225,000	$ -	$ -	$ 255,000
5	D-8	Country Club Road	$ -	$ -	$ 105,000	$ 750,000	$ -	$ -	$ 855,000
6	D-12	Everglade Avenue	$ -	$ -	$ -	$ 100,000	$ 730,000	$ -	$ 830,000
7	D-3	Tangier Avenue	$ -	$ -	$ -	$ -	$ 290,000	$ -	$ 290,000
8	D-6	Royal Palm Way	$ -	$ -	$ -	$ -	$ 140,000	$ -	$ 140,000
9	D-7	Australian Avenue	$ -	$ -	$ -	$ -	$ 140,000	$ -	$ 140,000
	Sanitary Sewage System		$ 1,404,562	$ 140,000	$ 1,650,000	$ 1,335,000	$ 1,195,000	$ 223,000	$ 4,543,000
1	E-1	Mediterranean Road	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000
2	E-2	Mockingbird Trail	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ 50,000
3	G-9	Flag Pole Beach	$ -	$ 40,000	$ 275,000	$ -	$ -	$ -	$ 315,000
4	E-3	Garden Road (trail)	$ -	$ 45,000	$ 325,000	$ -	$ -	$ -	$ 370,000
5	A-4	The Breakers	$ -	$ 55,000	$ 395,000	$ -	$ -	$ -	$ 450,000
6	A-5	Royal Poinciana Way (S of S-2)	$ -	$ -	$ 510,000	$ -	$ -	$ -	$ 510,000
7	A-6	Royal Palm Way/Intracoastal	$ -	$ -	$ 115,000	$ 820,000	$ -	$ -	$ 935,000
8	E-6	Tangier Avenue	$ -	$ -	$ 30,000	$ 225,000	$ -	$ -	$ 255,000
9	E-5	Country Club Drive	$ -	$ -	$ -	$ 165,000	$ -	$ 20,000	$ 185,000
10	A-7	Island Road/S County Road	$ -	$ -	$ -	$ 40,000	$ 270,000	$ -	$ 310,000
11	A-41	Palm Beach Par 3 Golf Course	$ -	$ -	$ -	$ 25,000	$ 185,000	$ -	$ 210,000
12	A-42	Bellaria Condominium	$ -	$ -	$ -	$ 30,000	$ 200,000	$ 48,000	$ 278,000
13	A-43	Atriums of Palm Beach	$ -	$ -	$ -	$ 30,000	$ 210,000	$ -	$ 240,000
14	A-39	Phipps Park	$ -	$ -	$ -	$ -	$ 175,000	$ -	$ 175,000
15	S-2	Royal Poinciana Way (N of A-5)	$ -	$ -	$ -	$ -	$ 155,000	$ 55,000	$ 210,000
	Town Buildings		$ 575,082	$ 670,000	$ 615,500	$ 725,000	$ 910,000	$ 930,000	$ 3,850,500
1	Facilities Assessment			$ 200,000					$ 200,000
2	Public Works Facilty -A/C Chiller		$ -	$ 50,000	$ -	$ -	$ -	$ 80,000	$ 130,000
3	Police Facility - ADA Bathrooms, Locker rooms		$ -	$ -	$ 110,500	$ 325,000	$ 285,000	$ -	$ 720,500
4	Bradley Park / Royal Poinciana Way Median		$ -	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000
5	Lakeside Park / Royal Palm Way Median		$ -	$ -	$ 200,000	$ -	$ -	$ -	$ 200,000
6	Phipps Ocean Park Lifeguard Building -Restoration		$ -	$ 200,000		$ -	$ -	$ -	$ 200,000
7	Central Fire Station - Bay Apron, Flat Roofs		$ -	$ -	$ 20,000	$ -	$ 45,000	$ -	$ 65,000
8	North Fire Station - Interior Renovation, Roofs		$ -	$ 200,000	$ -	$ 50,000	$ 440,000	$ 445,000	$ 1,135,000
9	South Fire Station - ADA Bathrooms, Locker rooms		$ -	$ 20,000	$ 180,000	$ -	$ -	$ 405,000	$ 605,000
10	Old Purchasing - Structural Repairs		$ -	$ -	$ 65,000	$ -	$ -	$ -	$ 65,000
11	Public Works ADA Bathrooms, Locker rooms		$ -	$ -		$ 350,000	$ 140,000	$ -	$ 490,000
	Solid Waste / Vegetation Disposal			$ 25,000	$ 27,500	$ 30,000	$ 33,000	$ -	$ 115,500
1	Skees / Okeech(	Roadways/Reduction	$ -	$ 25,000	$ 27,500	$ 30,000	$ 33,000	$ -	$ 115,500
	Coastal Structures / Lake Worth Lagoon		$ 271,497	$ 366,403	$ 180,000	$ 200,000	$ 220,000	$ 245,000	$ 1,211,403
1	Bulkheads		$ -	$ 110,000	$ 125,000	$ 140,000	$ 155,000	$ 170,000	$ 700,000
2	Seawalls	Lakeside, Bradley	$ -	$ 256,403	$ 55,000	$ 60,000	$ 65,000	$ 75,000	$ 511,403
	Transfer to Town Wide Undergrounding - Position		$ 19,720	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 650,000
	Water Main Improvements		$ -	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 4,000,000
	Capital Improvement Program Expenditures		$ 4,961,954	$ 3,286,403	$ 5,683,000	$ 5,635,000	$ 5,588,000	$ 3,328,000	$ 23,520,403
	Year			FY2018	FY2019	FY2020	FY2021	FY2022	Total

REVENUES Source	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
General Fund Transfer	$ -	$ 2,420,000	$ 2,662,000	$ 2,928,200	$ 3,221,020	$ 3,543,122	$ 14,774,342
Interest	$ -	$ 66,403	$ 67,000	$ 67,000	$ 67,000	$ 67,000	$ 334,403
Reserve Transfer	$ 4,961,954	$ -	$ -	$ -	$ -		$ 4,961,954
WPB Water Main Improvements	$ -	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 4,000,000
Capital Improvement Program Revenues	$ 4,961,954	$ 3,286,403	$ 3,529,000	$ 3,795,200	$ 4,088,020	$ 4,410,122	$ 24,070,699

NET COST (Surplus / (Deficit))	FY2017 Est. Carry Over	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
Sub-Total - Net Cost	$ -	$ -	$ (2,154,000)	$ (1,839,800)	$ (1,499,980)	$ 1,082,122	$ 550,296

Legend Source - Mock Roos:

- (green) Engineering, Permitting and Admin DURING DESIGN (15%)
- (blue) Construction, Engineering and Admin DURING CONSTRUCTION (10%)
- (orange) EVERYTHING

Town of Palm Beach

Coastal Management Fund (309)

Coastal Management Fund (309)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Transfer from General Fund (001)	11,377,000	8,015,220	7,265,000	7,265,000	7,482,950	3.00%
Interest on Investments	329,203	157,317	81,038	22,500	270,000	233.18%
Grants/Local Revenue	325,413	2,541,573	-	42,000	-	0.00%
TOTALS	12,031,616	10,714,110	7,346,038	7,329,500	7,752,950	5.54%
Expenses						
Projects	25,241,942	20,244,384	2,407,000	358,196	2,171,000	-9.80%
Carry Over Projects	-	-	-	-	15,242,298	100.00%
Transfer to Debt Service	734,613	731,163	731,413	731,413	736,038	0.63%
Salaries and Wages	-	-	142,278	141,176	169,540	19.16%
Employee Benefits	-	-	64,124	65,312	65,123	1.56%
Contractual	-	-	9,500	14,112	17,600	85.26%
Commodities	-	-	2,400	2,400	6,063	152.63%
TOTALS	25,976,555	20,975,547	3,356,715	1,312,609	18,407,662	448.38%
Total Revenues Over/(Under) Expenses	(13,944,939)	(10,261,437)	3,989,323	6,016,891	(10,654,712)	
Beginning Fund Equity	38,017,024	24,072,085	13,810,648	13,810,648	19,827,539	
ENDING NET ASSETS	24,072,085	13,810,648	17,799,971	19,827,539	9,172,827	

Revenues

Transfer from General Fund (001):
This line item represents money transferred from the General Fund for the Coastal Program.

Interest on Investments:
The interest revenue is based upon the financial market conditions and funds available for investments.

Grants/Local Revenue:
FDEP/Federal Government reimbursement for beach projects and Environmental Impact Statement (EIS) activities.

Expenses

Projects:
Budget update for 10 year Coastal Management Plan.

Carry Over Projects:
Projected unexpended project balances, authorized in prior years. Includes unexpended 2013 Bond funds in the amount of $5,485,474 earmarked for coastal projects.

Transfer to Debt Service:
Principal and Interest repayment on 2013 Debt Issue.

Salaries and Wages/Employee Benefits/Contractual/Commodities:
These line items represent coastal operating expenses accounted for in the General Fund in prior years.

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Coastal Projects Coordinator	-	1.000	1.000	1.000	1.000
Engineering Tech Support Spec	-	-	-	0.500	0.500
Communications Specialist	-	-	-	-	0.250
	-	1.000	1.000	1.500	1.750

Town of Palm Beach 10-Year Coastal Management Program

Item #	Project Name	FY 2017 Approved	FY 2018 Proposed	FY 2019 Estimated	FY 2020 Estimated	FY 2021 Estimated	FY 2022 Estimated	FY 2023 Estimated	FY 2024 Estimated	FY 2025 Estimated	FY 2026 Estimated	FY 2027 Estimated
EXPENDITURES												
1	APPLY AND UPDATE ISLANDWIDE SEDIMENT TRANSPORT ANALYSIS	$ 21,000	$ 22,000	$ 22,000	$ 23,000	$ 24,000	$ 24,000	$ 25,000	$ 26,000	$ 27,000	$ 28,000	$ 29,000
2	ANNUAL SEDIMENT REPORT (BMA REQUIRED)	$ 47,000	$ 48,000	$ 50,000	$ 51,000	$ 53,000	$ 54,000	$ 56,000	$ 58,000	$ 59,000	$ 60,000	$ 63,000
3	SEAWALL/LLOD FUNCTION/NON-STRUCTURAL INVENTORY ASSESSMENT & ANALYSIS	$ -	$ -	$ 116,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 143,000	$ -
4	SEAWALL/LLOD REHABILITATION/REPLACEMENT	$ -	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
5	GROIN ASSESSMENT	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 86,000	$ -
6	GROIN REHABILITATION	$ -	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000
7	FLOODING AND SLR ASSESSMENT	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
8	COMMUNICATIONS	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9	DUNE VEGETATION MAINTENANCE	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 13,000	$ 13,000
10	REGIONAL SAND NEEDS/SAND SEARCH	$ -	$ -	$ -	$ -	$ -	$ 725,000	$ 725,000	$ -	$ -	$ -	$ -
11	GENERAL COASTAL ENGINEERING	$ 52,000	$ 54,000	$ 55,000	$ 57,000	$ 58,000	$ 60,000	$ 62,000	$ 64,000	$ 66,000	$ 69,000	$ 70,000
12	PHYSICAL MONITORING (NON-PROJECT AREAS)	$ 75,000	$ 77,000	$ 79,000	$ 82,000	$ 84,000	$ 86,000	$ 89,000	$ 92,000	$ 94,000	$ 97,000	$ 100,000
13	BMA SEA TURTLE NESTING MONITORING	$ 200,000	$ 220,000	$ 220,000	$ 220,000	$ 220,000	$ 220,000	$ 242,000	$ 242,000	$ 242,000	$ 242,000	$ 242,000
14	BMA BIOLOGICAL MONITORING	$ 206,000	$ 213,000	$ 219,000	$ 226,000	$ 232,000	$ 239,000	$ 246,000	$ 254,000	$ 261,000	$ 269,000	$ 277,000
15	COASTAL MANAGEMENT PROGRAM OPERATING EXPENSES	$ 218,302	$ 258,326	$ 263,493	$ 268,762	$ 274,138	$ 279,620	$ 285,213	$ 290,917	$ 296,735	$ 302,670	$ 232,000
16	ANNUAL DEBT SERVICE PAYMENT	$ 731,413	$ 736,038	$ 735,038	$ 733,038	$ 733,538	$ 733,913	$ 735,538	$ 731,538	$ 731,913	$ 731,538	$ 731,538
17	SAND TRANSFER OPERATING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
18	MAINTENANCE DREDGING, SAND PLACEMENT EXTENSION (EIS)	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -
19	LWI IMP PHYSICAL MONITORING	$ 20,000	$ 21,000	$ 21,000	$ 22,000	$ 23,000	$ 23,000	$ 24,000	$ 25,000	$ 25,000	$ 26,000	$ 27,000
20	BEACH TILLING (REACHES 1 AND 2)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
21	ESCARPMENT REMOVAL (REACHES 1 AND 2)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
22	N. OCEAN BLVD. SEAWALL REPLACEMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
23	SAND FOREPASSING	$ -	$ 600,000	$ -	$ 620,000	$ -	$ 660,000	$ -	$ 700,000	$ -	$ 742,000	$ -
24	MID-TOWN BEACH RENOURISHMENT CONSTRUCTION	$ -	$ -	$ 3,483,640	$ -	$ 17,850,000	$ -	$ -	$ -	$ -	$ -	$ -
25	MID-TOWN BEACH RENOURISHMENT PERMITTING	$ -	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
26	OBTAIN FEDERAL COST-SHARE FOR MID-TOWN	$ -	$ 500,000	$ 500,000	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
27	MID-TOWN PHYSICAL MONITORING	$ 40,000	$ 41,000	$ 42,000	$ 43,000	$ 45,000	$ 46,000	$ 47,000	$ 49,000	$ 50,000	$ 51,500	$ 53,000
28	MID-TOWN MITIGATION - CORAL NURSERY/TRANSPLANTATION	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ -	$ -	$ -	$ -
29	MID-TOWN MITIGATION - ARTIFICIAL REEF CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
30	BEACH TILLING (MID-TOWN)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
31	ESCARPMENT REMOVAL (MID-TOWN)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
32	PHIPPS OCEAN PARK/REACH 7 BEACH NOURISHMENT CONSTRUCTION	$ -	$ -	$ 1,926,079	$ -	$ 2,300,000	$ -	$ -	$ 21,800,000	$ -	$ -	$ -
33	PHIPPS PHYSICAL MONITORING	$ 29,000	$ 30,000	$ 31,000	$ 32,000	$ 33,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000
34	BEACH TILLING (REACH 7)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
35	ESCARPMENT REMOVAL (REACH 7)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
36	REACH 8 EIS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
37	SOUTH END PALM BEACH RESTORATION PERMITTING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
38	SOUTH END PALM BEACH RESTORATION (INITIAL CONSTRUCTION)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
39	REACH 8 DUNE RESTORATION	$ 1,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
40	REACH 8 CONSTRUCTION ACCESS EASEMENT AND SITE RESTORATION	$ -	$ -	$ -	$ -	$ 80,000	$ -	$ -	$ 80,000	$ -	$ -	$ -
41	REACH 8 DUNE/BEACH CONSTRUCT CONCURRENTLY WITH MID-TOWN OR PHIPPS	$ -	$ -	$ -	$ -	$ 2,500,000	$ -	$ -	$ 2,750,000	$ -	$ -	$ -
42	REACH 8 BIOLOGICAL MONITORING	$ 52,000	$ 54,000	$ 55,000	$ 57,000	$ 58,000	$ 60,000	$ 62,000	$ 64,000	$ 66,000	$ 68,000	$ 70,000
43	REACH 8 PHYSICAL MONITORING	$ 29,000	$ 30,000	$ 31,000	$ 32,000	$ 33,000	$ 34,000	$ 35,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000
44	REACH 8 PROJECT ENGINEERING REPORT	$ 11,000	$ 11,000	$ 11,000	$ 12,000	$ 12,000	$ 12,000	$ 13,000	$ 13,000	$ 14,000	$ 14,000	$ 15,000
45	BEACH TILLING (REACH 8)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
46	ESCARPMENT REMOVAL (REACH 8)	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 6,500	$ 6,500
Total		$ 3,356,715	$ 3,165,364	$ 9,780,250	$ 4,728,800	$ 26,362,676	$ 5,040,533	$ 5,431,751	$ 28,861,455	$ 3,556,648	$ 4,570,708	$ 3,552,538
REVENUES												
Item #	Source											
48	General Fund Transfer	$ 7,265,000	$ 7,482,950	$ 7,707,439	$ 7,938,662	$ 8,176,822	$ 8,422,126	$ 8,674,790	$ 8,935,034	$ 9,203,085	$ 9,479,177	$ 9,763,552
49	County	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,244,800	$ -	$ -	$ -
50	State	$ -	$ -	$ -	$ -	$ 3,645,500	$ -	$ -		$ -	$ -	$ -
51	Federal	$ -	$ -	$ 4,733,504	$ -		$ -	$ -	$ -	$ -	$ -	$ -
52	Interest	$ 81,038	$ 270,000	$ 229,320	$ 301,571	$ 389,357	$ 35,581	$ 121,011	$ 205,113	$ (206,801)	$ (70,809)	$ 50,133
Total		$ 7,346,038	$ 7,752,950	$ 12,670,263	$ 8,240,233	$ 12,211,679	$ 8,457,707	$ 8,795,801	$ 12,384,947	$ 8,996,284	$ 9,408,368	$ 9,813,685
NET ANNUAL COST												
Item #		Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)	Surplus/ (Deficit)
53	Surplus/Deficit	$ 3,989,323	$ 4,587,586	$ 2,890,013	$ 3,511,433	$ (14,150,997)	$ 3,417,174	$ 3,364,050	$ (16,476,508)	$ 5,439,636	$ 4,837,660	$ 6,261,147
FUND BALANCE												
	Fund Balance 10/1	$ -	$ 19,827,539	$ 9,172,827	$ 12,062,840	$ 15,574,273	$ 1,423,276	$ 4,840,450	$ 8,204,500	$ (8,272,008)	$ (2,832,372)	$ 2,005,288
	Prior Year Encumbrances and Reserves		$ (15,242,298)									
	Fund Balance 9/30	$ -	$ 9,172,827	$ 12,062,840	$ 15,574,273	$ 1,423,276	$ 4,840,450	$ 8,204,500	$ (8,272,008)	$ (2,832,372)	$ 2,005,288	$ 8,266,435

Town of Palm Beach

Worth Avenue Assessment District (311)

Worth Avenue Maintenance Fund (311)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Special Assessment Revenue	229,988	238,544	247,342	229,000	258,638	4.57%
Interest on Investments	376	972	700	350	700	0.00%
Donations/Miscellaneous	10,000	10,000	5,000	5,000	5,000	0.00%
TOTALS	240,364	249,516	253,042	234,350	264,338	4.46%
Expenses						
Maintenance Costs	204,257	220,277	253,042	255,000	328,638	29.87%
TOTALS	204,257	220,277	253,042	255,000	328,638	29.87%
Total Revenues Over/(Under) Expenses	36,107	29,239	-	(20,650)	(64,300)	
Beginning Fund Equity	310,533	346,640	375,879	375,879	355,229	
ENDING NET ASSETS	346,640	375,879	375,879	355,229	290,929	

Revenues

Special Assessment Revenue:
Non Ad Valorem Revenue collected from property owners for Worth Avenue special assessments.

Interest on Investments:
The interest revenue is based upon the financial market conditions and funds available for investment.

Donations/Miscellaneous:
Represents donations received for Worth Avenue maintenance.

Expenses

Maintenance Costs:
Annual maintenance costs for Worth Avenue. Includes budget for a Living Wall Renovation Project, funded with reserves.

Town of Palm Beach

Accelerated Capital Fund (314)

2013 Accelerated Capital Fund (314)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Interest on Investments	198,257	157,854	50,000	90,000	50,000	0.00%
Transfer from ACIP Phase I	3,486,049	-	-	-	-	0.00%
Donations/Grants	359,000	1,563,500	-	-	-	0.00%
TOTALS	4,043,306	1,721,354	50,000	90,000	50,000	0.00%
Expenses						
Projects	12,274,445	16,326,772	8,659,281	4,157,902	8,495,000	-1.90%
Carry Over Projects	-	-	-	-	6,648,605	100.00%
Transfers to Other Funds	148,012	-	-	-	-	0.00%
TOTALS	12,422,457	16,326,772	8,659,281	4,157,902	15,143,605	74.88%
Total Revenues Over/(Under) Expenses	(8,379,151)	(14,605,418)	(8,609,281)	(4,067,902)	(15,093,605)	
Beginning Fund Equity	43,347,076	34,967,925	20,362,507	20,362,507	16,294,605	
ENDING NET ASSETS	34,967,925	20,362,507	11,753,226	16,294,605	1,201,000	

Revenues

Interest on Investments:
Interest revenue is based upon the financial market conditions and funds available for investment.

Donations/Grants:
Contributions and grants received for the Town Hall Historic Square District Project.

Expenses

Projects:
A detailed schedule of projects follows on the next page.

Carry Over Projects:
Projected unexpended project balances, authorized in prior years.

Transfers to Other Funds:
Transfer of bond proceeds to Coastal and Recreation Funds.

2013 Accelerated Capital Fund

	2013 Bond Fund - ACIP 2	Estimate	2017	2018	2019	Total
1	Australian Avenue Sanitary Sewer Modifications	$126,100.00	$126,100.00			$126,100.00
2	Drainage Improvements (Onondaga + Ibis)	$630,000.00	$630,000.00			$630,000.00
4	Bradley Place and Sunrise Mast Arms	$1,916,700.00		$ 290,000		$290,000.00
6	Ocean Outfall Abandonments	$630,000.00	$630,000.00			$630,000.00
7	Landfill/Facility Improvements	$411,000.00			$326,000.00	$326,000.00
8	Clarke Ave & Cocoanut Row Mast Arms	$ 217,375.00		$ 300,000		$300,000.00
9	Pendleton & Cocoanut Row Mast Arms	$ 177,876.00			$ 275,000	$275,000.00
10	Seabreeze Ave & Cocoanut Row Mast Arms	$ 334,321.00			$ 500,000	$500,000.00
11	Street Lighting Upgrades - South Sloans Curve	$ 2,500,000.00		$2,900,000.00		$2,900,000.00
12	D-14 Design	$ 610,000.00	$610,000.00	$4,455,000.00		$5,065,000.00
	MidTown Bathrooms			$300,000.00		$300,000.00
13	ACIP Administration	$ 600,000.00	$250,000.00	$250,000.00	$100,000.00	$600,000.00
						$0.00
15	Auditors Expense	$ 25,000.00	$20,195.00			$20,195.00
	Total		$2,266,295.00	$8,495,000.00	$1,201,000.00	$11,962,295.00

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Beth Zickar, Director of Recreation

Re: Fiscal Year 2018 Recreation Enterprise Fund (403) Budget Message

Date: June 20, 2017

The Recreation Enterprise Fund (REF) comprises all municipal recreation activities and facilities in the Town, including the Par 3 Golf Course, Seaview Park and Phipps Ocean Park Tennis Centers, the Recreation Center, and the Town Docks. The preparation of the budget was guided by the department mission of providing outstanding recreation programs, facilities and services which enrich and enhance the lives of its Palm Beach residents and visitors.

The 2018 spending plan is 3.5% higher than the FY2017 adopted budget, while revenue estimates are projected to increase by 6.7%. Continuous cost control measures will be incorporated into the operational efficiencies of each division, throughout the fiscal year, to ensure fiscally responsible decisions are made in an attempt to minimize expenses and improve upon established cost recovery goals.

Revenue

Tennis revenue projections are slightly higher for FY18. The restructuring of the tennis instruction contract and the assumption by the Town of the Pro Shop merchandise operation resulted in an increase in revenue. Fiscal year 2017 is expected to see a growth in revenue of approximately 22% for tennis instruction, while pro shop sales net revenue is anticipated to show a growth of over 180%. Growth in revenue from these sources are expected to continue to show modest increases for fiscal year 2018.

Restructuring of the 12 Play Pass is anticipated to increase the tennis revenue stream. Currently, the 12 Play Pass is comprised of buy 10 daily pays and receive two free. Staff is recommending the pass structure change to buy 12 daily plays, receive 1 free. This proposed modification could result in an increase in revenue for daily play passes, producing increases of 20% for each 12 Play Pass sold. Creative programming opportunities will also be explored in an effort to continue to grow participation.

Recreation Center revenue projections reflect the assumption of the current center remaining operational during the fiscal year. A change in this direction will result in a modification of the revenue estimations for fiscal year 2018. The revenue focus for the Recreation Center will remain on the implementation of new programs, revitalization of existing programs and the development of marketing strategies to raise awareness of program offerings. Projections for fiscal year 2018 anticipate a 2.6% increase in revenue.

Town Dock revenues are expected to increase in fiscal year 2018. Staff is recommending a fee increase for annual, seasonal and transient dockage rates of 5%. It is expected these increases would result in revenue growth of approximately 4.5%. The overall increases should not affect our place in the market, and should not hinder our pursuit of achieving our cost recovery goals. Forecasts for fiscal year 2018 anticipate that the Town Docks will achieve a cost recovery of over 390%, exceeding the established goal of 350%.

Golf Course revenue projections are expected to increase during FY18. The Golf Instructor contract was restructured in fiscal year 2017. This resulted in an increase in revenue of 9% from fiscal year 2016. It is anticipated that this revenue stream will continue to show positive growth. Recommendations for fee changes for fiscal year 2018 include: the creation of a non-resident riding cart fee, which is $2.50 over the resident rate, increases to the non-resident (regular) rate for single, double and junior annual passes and an adjustment to the rental fee of pull carts to $7.00, regardless of season or 18 /9 hole play. It is anticipated that these fee adjustments would generate over $30,000 in additional revenue.

Improvements being made at the Clubhouse, which include the installation of improved weather screening, are expected to heighten patronage at the on- site restaurant. This increase in restaurant patrons will positively impact revenue paid to the Town through the Food and Beverage Agreement. Additional creative revenue generating programs are currently being investigated for implementation during fiscal year 2018, this includes the launch of a new website, which would include an on-line store and the ability for residents to book tee times 30 days in advance.

Expenditures

Increases in expenditures comes from increasing commodity prices, personnel costs and the desire to consistently improve operations and infrastructure. The staff take a thoughtful approach to all expenditures to ensure that these decisions are made in a fiscally responsible manner. The operating plan for fiscal year 2018 represents an overall increase of 3.5% from the fiscal year 2017 budget.

The Administration Section proposed budget for fiscal year 2018 exhibits an increase in expenses due to the rise in personnel costs. This can be attributed to increases in salaries and wages and employee benefits. In addition, the cost for software maintenance is reflected in the Recreation/Administration budget for the first time this year. Previous years this cost had been absorbed within the budget of Information Technology. The Tennis Programs and Facilities expense budget will see a minimal budgetary increase of .4%. The retirement of a long time tennis employee during fiscal year 2017, caused a rise in our expenditures, within compensated absences, during this current period. Staff is confident service demands, at the tennis facilities can be met, within the proposed budgetary parameters. The Recreation Center budget is projected to remain static for fiscal year 2018. Expenditures are being proposed utilizing the assumption of a 12 month operation for the current facility. The forward movement of the proposed new Recreation Center would result in a modification of this budget to reflect the reduction in operating costs. Budgeted funds within the Special Recreation

Contracts account are directly related to the revenues credited to the youth and adult program fees. Increases to registration in programs will result in increased expenditures and conversely a decrease in registrations result in a reduction in expenditures. This is due to the structure of instructor program agreements, in which payment is based upon a percentage of revenue generated. Expenses in the Marina budget show a decrease in operating expenses. This is due to a reduction in anticipated expenses in Other Contracted Services from fiscal year 2017. During the budget development process for fiscal year 2017, it had been anticipated that alternate arrangements would need to be made for security services. Staff was able to positively resolve issues with the current firm, facilitating the continuation of the existing agreement. The estimation for electric service was budgeted at a level that was higher than necessary in fiscal year 2017. This account has been corrected, assisting in the reduction of the overall budget for fiscal year 2018. The Par 3 expenditure growth can be attributed to an increase in compensated absences due to an anticipated retirement of an employee in fiscal year 2018. Additional expenses for next year include the increase in bank service charges due to the growth in sales, additional cost associated with the purchase of merchandise for resale, utility cost increases and additional building and course maintenance costs.

The transfer of REF revenues to the General Fund is budgeted at $585,000, a decrease of $100,000 from FY17. The reduction in this transfer from previous years, is due to the use of those funds to accrue more monies in the Dock Replacement Reserve to fund the rebuilding of the docks anticipated to occur in the next several years.

It is through the capital improvement program and the equipment replacement program that the department is able to maintain and improve the physical assets of each section. The impact and expense related to capital projects and equipment needs is significant and warrants considerable discussion and prioritization to ensure projects are completed in an expedient manner. The proposed projects and equipment replacement for fiscal year 2018 include the following with funding sources:

Project	Location	Estimated Cost	Funding Source
Level Golf Course Tees	Par 3	$50,000	Maintenance & Improvement Fund Golf Course
Replace Driving Range Synthetic Turf	Par 3	$12,000	Maintenance & Improvement Fund Golf Course
Replace Four (4) Air Condensers at Club House	Par 3	$28,000	Maintenance & Improvement Fund Clubhouse
Sealcoat and Restripe Parking Lot at Clubhouse	Par 3	$8,000	Maintenance & Improvement Fund Clubhouse
Upgrade Wifi at Town Docks	Marina	$40,000	REF

Equipment	Location	Estimated Cost	Funding Source
Six (6) Walk Behind Greens Mowers	Par 3	$60,000	Equipment Depreciation Credit
Tennis Court Roller	Phipps & Seaview Tennis Center	$9,000	Equipment Depreciation Credit
Tennis Service Maintenance Cart	Seaview Tennis Center	$15,000	Equipment Depreciation Credit

Position Reclassification

The Senior Golf Associate at the Par 3 Golf Course is currently filled by an employee which is scheduled to retire on March 30, 2018. The responsibilities of this position include serving as the Starter for golfers preparing to utilize the course. This anticipated vacancy opened the discussion to review the current and future needs of the facility and if a reclassification of this position would address staffing inadequacies. The Palm Beach Par 3 Golf Course hosted approximately 37,000 rounds of golf in 2016, with 2017 expected to meet or exceed these numbers. The popularity of the course and the restaurant has placed a strain on the Clubhouse and the amenities contained in and around the facility. A reclassification of the Senior Golf Associate to a Maintenance Worker would assist in addressing the inefficiencies which currently exist. Maintenance and janitorial tasks are currently being handled by part-time contractual employees, which must be scheduled on an as available basis. The addition of a full-time employee to handle general maintenance duties such as: janitorial functions, minor maintenance and repairs for the golf course buildings and limited grounds maintenance would assist in addressing the current staffing deficiencies. The salary range of the Maintenance Worker position is higher than the Senior Golf Associate, however, salary savings would be realized for several years, since the incumbent in the position will be at the top of the range at the time of retirement.

The duties of the Senior Golf Associate will be fulfilled through the use of part-time no benefits Golf Course Associates and the use of contractual staffing services.

Conclusion

It is strongly believed that the spending controls taken during the current fiscal year and the direction of the proposed budget for next fiscal year will continue to build a strong foundation for the Recreation Department, ensuring the achievement of reaching the cost recovery goals for each of the sections within the department.

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit I - Town Docks

Rates include "per foot" and "total fee"

Annual Lease (December 1 - November 30)					
	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 1.05	$ 19,162.50	50	$ 1.10	$ 20,120.63
60	$ 1.05	$ 22,995.00	60	$ 1.10	$ 24,144.75
80	$ 1.11	$ 32,412.00	80	$ 1.17	$ 34,032.60
100	$ 1.15	$ 41,975.00	100	$ 1.21	$ 44,073.75
110	$ 1.15	$ 46,172.50	110	$ 1.21	$ 48,481.13
120 single phase	$ 1.19	$ 52,122.00	120	$ 1.25	$ 54,728.10
120 three phase	$ 1.26	$ 55,188.00	120	$ 1.32	$ 57,947.40
130 single phase	$ 1.19	$ 56,465.50	130	$ 1.25	$ 59,288.78
130 three phase	$ 1.26	$ 59,787.00	130	$ 1.32	$ 62,776.35
150	$ 1.30	$ 71,175.00	150	$ 1.37	$ 74,733.75
160	$ 1.30	$ 75,920.00	160	$ 1.37	$ 79,716.00
172	$ 1.32	$ 82,869.60	172	$ 1.39	$ 87,013.08
262	$ 1.33	$ 127,187.90	262	$ 1.40	$ 133,547.30
Seasonal Lease (November 1 - April 30)					
	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 1.71	$15,390.00	50	$ 1.80	$ 16,159.50
60	$ 1.71	$18,468.00	60	$ 1.80	$ 19,391.40
80	$ 1.82	$26,208.00	80	$ 1.91	$ 27,518.40
100	$ 1.88	$33,840.00	100	$ 1.97	$ 35,532.00
110	$ 1.88	$37,224.00	110	$ 1.97	$ 39,085.20
120 single phase	$ 1.95	$42,120.00	120	$ 2.05	$ 44,226.00
120 three phase	$ 2.06	$44,496.00	120	$ 2.16	$ 46,720.80
130 single phase	$ 1.95	$45,630.00	130	$ 2.05	$ 47,911.50
130 three phase	$ 2.06	$48,204.00	130	$ 2.16	$ 50,614.20
150	$ 2.11	$56,970.00	150	$ 2.22	$ 59,818.50
160	$ 2.11	$60,768.00	160	$ 2.22	$ 63,806.40
172	$ 2.15	$66,564.00	172	$ 2.26	$ 69,892.20
262	$ 2.17	$102,337.20	262	$ 2.28	$ 107,454.06

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit I - Town Docks

Rates include "per foot" and "total fee"

Transient Winter Daily (November 1 - May 14)					
	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 3.14	$ 157.00	50	$ 3.30	$ 164.85
60	$ 3.14	$ 188.40	60	$ 3.30	$ 197.82
80	$ 3.16	$ 252.80	80	$ 3.32	$ 265.44
100	$ 3.29	$ 329.00	100	$ 3.45	$ 345.45
110	$ 3.29	$ 361.90	110	$ 3.45	$ 380.00
120 single phase	$ 3.50	$ 420.00	120	$ 3.68	$ 441.00
120 three phase	$ 3.50	$ 420.00	120	$ 3.68	$ 441.00
130 single phase	$ 3.50	$ 455.00	130	$ 3.68	$ 477.75
130 three phase	$ 3.50	$ 455.00	130	$ 3.68	$ 477.75
150	$ 3.58	$ 537.00	150	$ 3.76	$ 563.85
160	$ 3.58	$ 572.80	160	$ 3.76	$ 601.44
172	$ 3.64	$ 626.08	172	$ 3.82	$ 657.38
262	$ 3.66	$ 958.92	262	$ 3.84	$ 1,006.87

Transient Winter Monthly (November 1 - May 14)					
	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 2.16	$ 3,240.00	50	$ 2.27	$ 3,402.00
60	$ 2.16	$ 3,888.00	60	$ 2.27	$ 4,082.40
80	$ 2.21	$ 5,304.00	80	$ 2.32	$ 5,569.20
100	$ 2.29	$ 6,870.00	100	$ 2.40	$ 7,213.50
110	$ 2.29	$ 7,557.00	110	$ 2.40	$ 7,934.85
120 single phase	$ 2.38	$ 8,568.00	120	$ 2.50	$ 8,996.40
120 three phase	$ 2.38	$ 8,568.00	120	$ 2.50	$ 8,996.40
130 single phase	$ 2.38	$ 9,282.00	130	$ 2.50	$ 9,746.10
130 three phase	$ 2.38	$ 9,282.00	130	$ 2.50	$ 9,746.10
150	$ 2.45	$ 11,025.00	150	$ 2.57	$ 11,576.25
160	$ 2.45	$ 11,760.00	160	$ 2.57	$ 12,348.00
172	$ 2.50	$ 12,900.00	172	$ 2.63	$ 13,545.00
262	$ 2.52	$ 19,807.20	262	$ 2.65	$ 20,797.56

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit I - Town Docks

Rates include "per foot" and "total fee"

Transient Summer Daily (May 15 - October 31)

	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 1.66	$ 83.00	50	$ 1.74	$ 87.15
60	$ 1.66	$ 99.60	60	$ 1.74	$ 104.58
80	$ 1.80	$ 144.00	80	$ 1.89	$ 151.20
100	$ 1.87	$ 187.00	100	$ 1.96	$ 196.35
110	$ 1.87	$ 205.70	110	$ 1.96	$ 215.99
120 single phase	$ 1.98	$ 237.60	120	$ 2.08	$ 249.48
120 three phase	$ 1.98	$ 237.60	120	$ 2.08	$ 249.48
130 single phase	$ 1.98	$ 257.40	130	$ 2.08	$ 270.27
130 three phase	$ 1.98	$ 257.40	130	$ 2.08	$ 270.27
150	$ 2.04	$ 306.00	150	$ 2.14	$ 321.30
160	$ 2.04	$ 326.40	160	$ 2.14	$ 342.72
172	$ 2.05	$ 352.60	172	$ 2.15	$ 370.23
262	$ 2.06	$ 539.72	262	$ 2.16	$ 566.71

Transient Summer Monthly (May 15 - October 31)

	FY-2017 Approved			FY-2018 Proposed	
Slip Size	Per Foot	Total	Slip Size	Per Foot	Total
50	$ 1.38	$ 2,070.00	50	$ 1.45	$ 2,173.50
60	$ 1.38	$ 2,484.00	60	$ 1.45	$ 2,608.20
80	$ 1.40	$ 3,360.00	80	$ 1.47	$ 3,528.00
100	$ 1.47	$ 4,410.00	100	$ 1.54	$ 4,630.50
110	$ 1.47	$ 4,851.00	110	$ 1.54	$ 5,093.55
120 single phase	$ 1.55	$ 5,580.00	120	$ 1.63	$ 5,859.00
120 three phase	$ 1.55	$ 5,580.00	120	$ 1.63	$ 5,859.00
130 single phase	$ 1.55	$ 6,045.00	130	$ 1.63	$ 6,347.25
130 three phase	$ 1.55	$ 6,045.00	130	$ 1.63	$ 6,347.25
150	$ 1.59	$ 7,155.00	150	$ 1.67	$ 7,512.75
160	$ 1.59	$ 7,632.00	160	$ 1.67	$ 8,013.60
172	$ 1.60	$ 8,256.00	172	$ 1.68	$ 8,668.80
262	$ 1.62	$ 12,733.20	262	$ 1.70	$ 13,369.86

Group (Flotilla) Rate & Marinalife Members, Summer Only

Slip Size	FY-2017 Approved	FY-2018 Proposed
N/A	10% Off Prevailing	10% Off Prevailing

Waiting List Deposit

	FY-2017 Approved	FY-2018 Proposed
N/A	$100.00	$100.00

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit II - Golf Course

Fee Classification	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed
Winter Season (mid-December to mid-April)	**Regular Rate**	**Regular Rate**	**Res Guest/ Hotel Partner**	**Res Guest/ Hotel Partner**	**Resident**	**Resident**
Green Fee	$46.00	$46.00	$40.00	$40.00	$37.00	$37.00
Green Fee (after 2:30 p.m. or 9 holes)	$30.00	$30.00	$28.00	$28.00	$27.00	$27.00
Junior Green Fee	$26.00	$26.00	$23.00	$23.00	$22.00	$22.00
Junior Green Fee (after 2:30 p.m. or 9 holes)	$17.00	$17.00	$17.00	$17.00	$17.00	$17.00
12 Play Pass	$460.00	$460.00	$400.00	$400.00	$370.00	$370.00
Maint & Improvement Fee - Daily Play	$4.00	$4.00	$4.00	$4.00	$3.00	$3.00
Maint & Improvement Fee - 12 Play Pass	$48.00	$48.00	$48.00	$48.00	$36.00	$36.00

Fee Classification	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed
Shoulder Season (November 1 to mid-December and mid-April to mid-May)	**Regular Rate**	**Regular Rate**	**Res Guest/ Hotel Partner**	**Res Guest/ Hotel Partner**	**Resident**	**Resident**
Green Fee	$37.00	$37.00	$34.00	$34.00	$32.00	$32.00
Green Fee (after Noon)	$34.00	$34.00	$32.00	$32.00	$30.00	$30.00
Green Fee (after 2:30 p.m. or 9 holes)	$24.00	$24.00	$19.00	$19.00	$17.00	$17.00
Junior Green Fee	$22.00	$22.00	$20.00	$20.00	$18.00	$18.00
Junior Green Fee (after 2:30 p.m. or 9 holes)	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00
12 Play Pass	$370.00	$370.00	$340.00	$340.00	$320.00	$320.00
Maint & Improvement Fee - Daily Play	$4.00	$4.00	$4.00	$4.00	$3.00	$3.00
Maint & Improvement Fee - 12 Play Pass	$48.00	$48.00	$48.00	$48.00	$36.00	$36.00

Fee Classification	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed
Summer Season (mid-May to October 31)	**Regular Rate**	**Regular Rate**	**Res Guest/ Hotel Partner**	**Res Guest/ Hotel Partner**	**Resident**	**Resident**
Green Fee	$22.00	$22.00	$20.00	$20.00	$19.00	$19.00
Green Fee (after Noon)	$19.00	$19.00	$17.00	$17.00	$16.00	$16.00
Green Fee (after 4:30 p.m.)	$14.00	$14.00	$12.00	$12.00	$11.00	$11.00
Green Fee (9 Holes)	$15.00	$15.00	$12.00	$12.00	$11.00	$11.00
Junior Green Fee	$15.00	$15.00	$12.00	$12.00	$11.00	$11.00
Junior Green Fee (after 4:30 p.m. or 9 holes)	$12.00	$12.00	$12.00	$12.00	$11.00	$11.00
12 Play Pass	$220.00	$220.00	$200.00	$200.00	$188.00	$188.00
Maint & Improvement Fee - Daily Play	$4.00	$4.00	$4.00	$4.00	$3.00	$3.00
Maint & Improvement Fee - 12 Play Pass	$48.00	$48.00	$48.00	$48.00	$36.00	$36.00

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit II - Golf Course

Fee Classification	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed
Other Fees	**Winter Rate**	**Winter Rate**	**Shoulder Rate**	**Shoulder Rate**	**Summer Rate**	**Summer Rate**
Riding Cart - Single - Non-Resident	$15.00	$17.50	$15.00	$17.50	$11.00	$13.50
Riding Cart - Single - Resident	$15.00	$15.00	$15.00	$15.00	$11.00	$11.00
Riding Cart - 9 Holes - Non-Resident	$10.00	$12.50	$10.00	$12.50	$8.00	$10.50
Riding Cart - 9 Holes - Resident	$10.00	$10.00	$10.00	$10.00	$8.00	$8.00
Pull Cart	$7.00	$7.00	$7.00	$7.00	$6.00	$7.00
Pull Cart - 9 Holes	$5.00	$7.00	$5.00	$7.00	$5.00	$7.00
Rider Fee	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00
Practice Range						
Small Bucket	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00
Medium Bucket	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00
Large Bucket	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00
10 Large Bucket Program	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00
Club Rentals						
Rental Clubs (Adult)	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00
Rental Clubs (9 holes or Youth)	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00
Special Programs	**Winter Rate**		**Shoulder Rate**		**Summer Rate**	
Outings	10% Off Prevailing		10% Off Prevailing		10% Off Prevailing	
Leagues	10% Off Prevailing		10% Off Prevailing		10% Off Prevailing	
Re-Play Rate	50% Off Prevailing		50% Off Prevailing		50% Off Prevailing	

Fee Classification	FY-17 Approved	FY-18 Proposed	FY-17 Approved	FY-18 Proposed
Annual Passes	**Regular Rate**		**Resident Rate**	
Annual Pass - Single	$1,750.00	$2,250.00	$1,250.00	$1,250.00
Annual Pass - Double	$2,400.00	$2,650.00	$1,750.00	$1,750.00
Annual Pass - Junior	$900.00	$1,000.00	$650.00	$650.00
Maintenance & Improvement Fee - Annual	$500.00	$500.00	$400.00	$400.00

- Rates may be discounted to fill underused times and/or to offer specials to attract new play, depending on market conditions.
- Season dates are approximate and subject to change.

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit III - Recreation Center

Facility Rental Fees	FY-17 Approved	FY-18 Approved
Meeting Room	$ 72.00	$ 72.00
Auditorium	$ 105.00	$ 105.00
Game Room/Snack Bar	$ 105.00	$ 105.00
Additional Required Supervision	$ 25.00	$ 25.00
Facility Clean up	$ 45.00	$ 45.00
Security Deposit	$ 250.00	$ 250.00

- All fees, with the exception of the security deposit, are hourly rates.

Recreation Department - FY 2018 Proposed Fee Schedule
Exhibit IV - Tennis Division

Fee Classifications	FY-17 Approved	FY-18 Proposed
Annual Passes*		
Annual Pass - Resident Adult	$ 379.50	$ 379.50
Annual Pass - Resident Junior	$ 50.00	$ 50.00
Annual Pass - Resident Family	$ 569.50	$ 569.50
Annual Pass - Non-Resident Adult	$ 620.00	$ 620.00
Annual Pass- Non-Resident Junior	$ 100.00	$ 100.00
Annual Pass - Non-Resident Family	$ 895.00	$ 895.00
Maint & Improvement Fee - Annual Adult	$ 30.00	$ 30.00
Maint & Improvement Fee - Annual Junior	$ 10.00	$ 10.00
Maint & Improvement Fee - Annual Family	$ 50.00	$ 50.00
12 Play Passes*		
Resident Adult	$ 80.00	$ 96.00
Resident Junior	$ 40.00	$ 48.00
Non-Resident Adult	$ 125.00	$ 150.00
Non-Resident Junior	$ 50.00	$ 60.00
Maint & Improvement Fee - 12 Play Pass	$ 6.00	$ 6.00
Daily Court Fees*		
Resident Adult	$ 8.00	$ 8.00
Resident Junior	$ 4.00	$ 4.00
Non-Resident Adult	$ 12.50	$ 12.50
Non-Resident Junior	$ 5.00	$ 5.00
Maint & Improvement Fee - Daily Play	$ 0.50	$ 0.50
Court Rental Fee (1.5 hr block- during operating hours)	$ 25.00	$ 25.00
Court Rental Fee (1 hr block during non-operating hours, required staffing fee included)	$ 35.00	$ 35.00

*All passes and fees will include the Maintenance & Improvement fee as applicable.
12 Play Pass format is proposed to change from buy 10, get 12 to buy 12, get 13.

- Rates may be discounted to fill underused times and/or to offer specials to attract new play, depending on market conditions.

2018 RECREATION DEPARTMENT DOCKS SURVEY

Includes FY18 proposed rates for Town of Palm Beach and current rates at surveyed facilities.

ANNUAL LEASE (December 1 - November 30)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$1.10	$1.10	$1.17	$1.21	$1.21	1.25/1.32	1.25/1.32	$1.37	$1.37	$1.39	$1.40
Palm Harbor	$1.00	$1.00	$1.25	$1.40	$1.50	$1.50	$1.50	$2.10	$2.10	$2.10	$2.10
Old Port Cove	$0.90	$0.98	$1.26	$1.27	$1.32	$1.32	$1.59	$1.85	$1.85	$1.85	$1.85
Admirals Cove	$0.91	$0.91	$1.03	$1.03	$1.03	$1.03	$1.03	$1.03	$1.03	N/A	N/A
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

SEASONAL LEASE (November 1 - April 30)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$1.80	$1.80	$1.91	$1.97	$1.97	2.05/2.16	2.05/2.16	$2.22	$2.22	$2.26	$2.28
Palm Harbor	$1.80	$2.20	$2.20	$2.30	$2.30	$2.30	$2.30	$3.30	$3.30	$3.30	$3.30
Old Port Cove	$1.39	$1.45	$1.98	$1.98	$2.02	$2.02	$2.40	$2.82	$2.82	$2.82	$2.82
Admirals Cove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

TRANSIENT WINTER DAILY (November 1 - May 14)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$3.30	$3.30	$3.32	$3.45	$3.45	$3.68	$3.68	$3.76	$3.76	$3.82	$3.84
Palm Harbor	$3.10	$3.10	$3.30	$3.50	$3.75	$3.75	$3.75	$4.25	$4.25	$4.25	$4.25
Old Port Cove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Admirals Cove	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

TRANSIENT WINTER MONTHLY (November 1 - May 14)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$2.27	$2.27	$2.32	$2.40	$2.40	$2.50	$2.50	$2.57	$2.57	$2.63	$2.65
Palm Harbor	$2.15	$2.15	$2.55	$2.50	$2.75	$2.75	$2.75	$3.75	$3.75	$3.75	$3.75
Old Port Cove	$1.60	$1.68	$2.27	$2.27	$2.33	$2.33	$2.75	$3.25	$3.25	$3.25	$3.25
Admirals Cove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

TRANSIENT SUMMER DAILY (May 15 - October 31)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$1.74	$1.74	$1.89	$1.96	$1.96	$2.08	$2.08	$2.14	$2.14	$2.15	$2.16
Palm Harbor	$1.75	$1.75	$2.35	$2.50	$2.50	$2.50	$2.50	$3.10	$3.10	$3.10	$3.10
Old Port Cove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Admirals Cove	$3.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

TRANSIENT SUMMER MONTHLY (May 15 - October 31)											
Slip Size	**50**	**60**	**80**	**100**	**110**	**120***	**130***	**150**	**160**	**172**	**262**
Town of Palm Beach	$1.45	$1.45	$1.47	$ 1.54	$1.54	$1.63	$1.63	$1.67	$1.67	$1.68	$1.70
Palm Harbor	$1.00	$1.00	$1.25	$1.40	$1.50	$1.50	$1.50	$ 2.10	$ 2.10	$ 2.10	$ 2.10
Old Port Cove	$1.03	$1.13	$1.46	$1.46	$1.52	$1.52	$1.82	$2.13	$2.13	$2.13	$2.13
Admirals Cove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Rybovich South	Rates are based upon different factors including but not limited the repair work being completed.										

Town of Palm Beach rates include up to 100 amps of power (200 amps for the Australian T-head slips). There is an additional charge of $.25 pfpd (100 amp single phase). $.40 pfpd (100 amp three phase 480v) and $.70 pfpd (200 amp three phase 480v) for an additional cord.

single phase/three phase *

Palm Harbor, Old Port Cove, Rybovich and Admirals Cove do not include utilities as part of the per foot rate.

2018 RECREATION DEPARTMENT GOLF COURSE SURVEY

Includes FY18 proposed rates for Town of Palm Beach and current rates at surveyed facilities.

The following rates are the highest rates charged during each season which includes greens fees and cart fees

CHAMPIONSHIP COURSES	Winter	Shoulder	Summer
Links at Madison Green	$65.00 - Resident $89.00 - Nonresident	$65.00 - Resident $55.00- Nonresident	$45.00
Abacoa Golf Course	$125.00 - Weekends/Holidays $115.00 - Weekdays	$70.00 Weekends/Holidays $60.00 Weekdays	$55 Weekends/Holidays $45 Weekdays
Palm Beach National	$99.00	N/A	$29 Regular Rate $15 After 3 pm
North Palm Beach Country Club	$115.00 - Weekends/Holidays $105.00 - Weekdays	$90.00 - Weekends/Holidays $80.00 - Weekdays	$56.00 - Weekends/Holidays $46.00 - Weekdays
Atlantis Public Course	$79.00 - Before 12 pm $59.00 - Tuesday Special	N/A	$39.00 - Weekends/Holidays $30.00 - Weekdays $25.00 - after 3 pm
West Palm Beach Country Club	Resident - $42 Nonresident - $44	$41.00	$30.00 - Weekends $28.00 - Weekdays
The Breakers Palm Beach	$210.00	N/A	$75.00

PAR 3 GOLF COURSES	Winter	Shoulder	Summer
Red Reef - 9 Hole Executive	$27.50 - Regular Rate $21.00 - Resident $22.00 - Regular Rate After 1 pm $17.00 - Resident After 1 pm	N/A	N/A
Jupiter Dunes	$43.00	N/A	$32.00
Palm Beach Par 3	$67.50 - Regular Rate $61.50- Res Guest/Hotel Partner $56.00 - Resident	$58.50- Regular $55.50 - Rest Guest/Hotel Partner $50.00 - Resident	$39.50 - Regular $37.50 - Res Guest/Hotel Partner $33.00 - Resident

2018 RECREATION DEPARTMENT TENNIS SURVEY

Includes FY18 proposed rates for Town of Palm Beach and current rates at surveyed facilities.

DAILY FEES				
AGENCY	**Daily Resident Junior**	**Daily Resident Adult**	**Daily Non-Res. Junior**	**Daily Non-Res. Adult**
Town of Palm Beach*	$ 4.50	$ 8.50	$ 5.50	$ 13.00
Palm Beach Gardens	$ 8.10	$ 8.10	$ 16.20	$ 16.20
Boynton Beach	$ 6.00	$ 8.00	$ 6.00	$ 8.00
Boca Raton	$ 5.00	$ 6.00	$ 9.00	$ 12.00
Wellington	N/A	$ 12.00	N/A	$ 15.00
West Palm Beach	$ 4.00	$ 8.00	$ 6.00	$ 14.00
North Palm Beach	$ 5.35	$ 10.70	$ 5.35	$ 12.84
Delray Beach	$ 5.00	$ 10.00	$ 10.00	$ 15.00

*Includes $0.50 maintenance and improvement fee (M&I)

ANNUAL FEES						
AGENCY	**Annual Resident Junior**	**Annual Resident Adult**	**Annual Resident Family**	**Annual Non-Res. Junior**	**Annual Non-Res. Adult**	**Annual Non-Res. Family**
Town of Palm Beach*	$ 60.00	$ 409.50	$ 619.50	$ 110.00	$ 650.00	$ 945.00
Palm Beach Gardens	$ 136.00	$ 340.00	$ 466.00	$ 272.00	$ 680.00	$ 932.00
Boynton Beach	N/A	$ 279.00	$ 417.00	N/A	$ 419.00	$ 626.00
Boca Raton	$ 55.00	$ 244.00	$ 319.00	$ 155.00	$ 625.00	$ 825.00
Wellington	$ 217.00	$ 504.00	$ 705.00	$ 360.00	$ 710.00	$ 1,065.00
West Palm Beach	$ 120.00	$ 250.00	$ 370.00	$ 185.00	$ 325.00	$ 535.00
North Palm Beach	$ 115.72	$ 451.86	$ 578.47	$ 118.32	$ 578.47	$ 771.47
Delray Beach	$ 52.00	$ 341.00	$ 525.00	$ 105.00	$ 595.00	$ 825.00

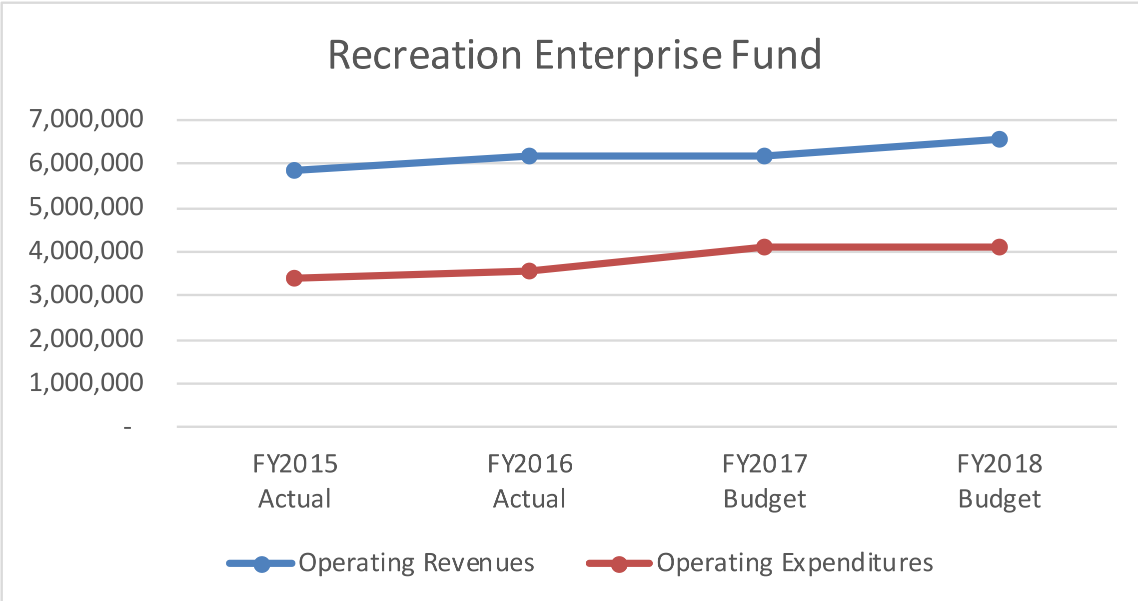
*Includes M&I of $10 for juniors, $30 for adults, and $50 for family

RECREATION ENTERPRISE FUND - 403

The goal of the Recreation Department is to provide outstanding recreational opportunities, excellent customer service, and safe, well-maintained facilities at the Town Docks, Palm Beach Par 3 Golf Course, Seaview Park and Phipps Ocean Park Tennis Centers, and the Recreation Center.

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Marina	3,466,002	3,581,434	3,655,600	3,792,900	3,820,100	4.50%
Par 3	1,855,642	1,978,101	1,929,600	2,112,000	2,159,800	11.93%
Tennis	218,869	208,370	233,700	225,200	239,000	2.27%
Recreation Center	303,158	338,104	326,400	331,600	334,500	2.48%
Grant Revenue	-	-	50,000	50,000	100,000	100.00%
Donations	-	-	-	-	6,571,154	
Investment Earnings	8,159	64,271	12,600	20,000	14,000	11.11%
Miscellaneous Revenue	5,404	5,404	-	-	-	0.00%
TOTALS	5,857,234	6,175,684	6,207,900	6,531,700	13,238,554	113.25%
Expenses						
Salaries and Wages	1,177,158	1,253,137	1,354,465	1,309,265	1,394,507	2.96%
Employee Benefits	523,960	580,345	636,317	636,326	661,262	3.92%
Contractual	1,363,785	1,395,941	1,556,900	1,493,194	1,523,980	-2.11%
Commodities	318,509	342,115	500,550	587,765	453,970	-9.31%
Capital Outlay	-	6,370	66,300	66,300	84,000	26.70%
Other	-	-	-	-	-	0.00%
TOTALS	3,383,412	3,577,908	4,114,532	4,092,850	4,117,719	0.08%
Operating Revenues Over/(Under) Expenses	2,473,822	2,597,776	2,093,368	2,438,850	9,120,835	
Transfer from Reserves	-	-	-	-	3,237,868	
Capital Expenses	(75,565)	(164,800)	(588,489)	(533,219)	(10,357,511)	
Depreciation	(735,012)	(721,844)	(955,329)	(955,329)	(1,049,626)	
Gain/(Loss) on disposal of fixed assets	4,168	-	-	-	-	
Pension Expense-GASB 68	(265,739)	-	-	-	-	
Tranfer from 2013 Bond Fund	-					
Transfer to General Fund	(885,000)	(785,000)	(685,000)	(685,000)	(585,000)	
Transfer to Debt Service	(202,200)	(204,100)	(185,967)	(185,967)	(198,263)	
Contingency	-	-	(321,200)	-	(168,303)	
TOTAL REVENUES OVER/(UNDER) EXPENSES	314,474	722,032	(642,617)	79,335	-	



	FY2015	FY2016	FY2017	FY2018
Full Time Equivalent Employees	26.043	27.546	25.297	24.232

<u>Change in FTEs:</u>

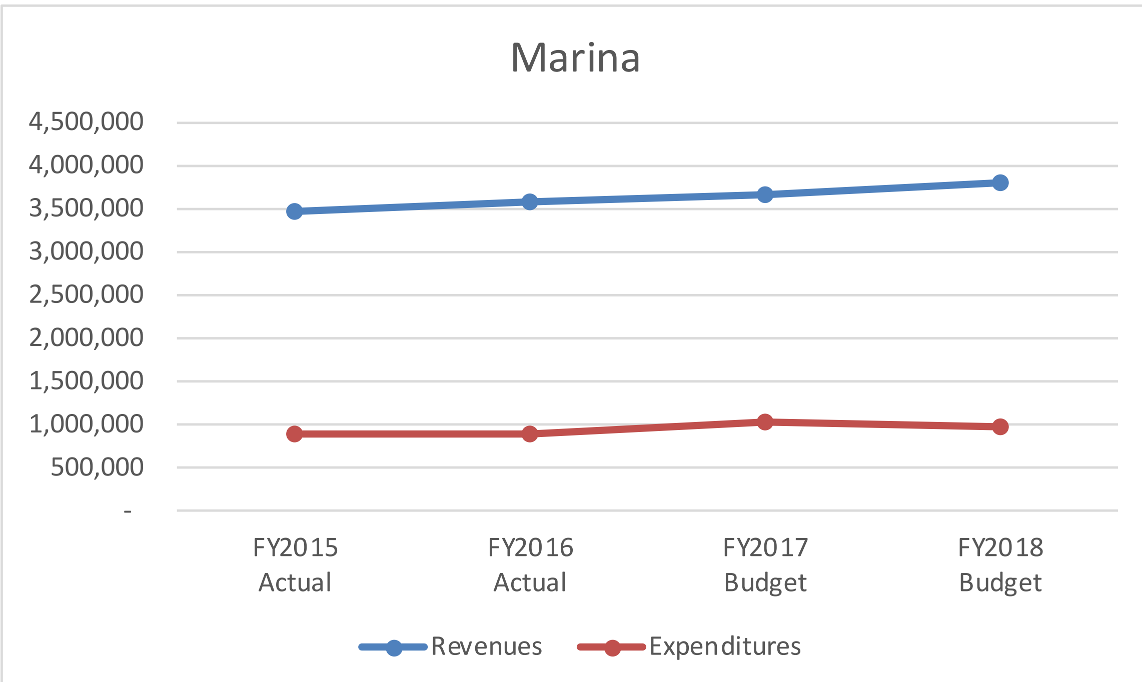
- Full-time employee modifications
    - Reallocation of Public Works employees
- Decrease in various part-time and temporary positions

PROGRAM: MARINA

Located at Lake Drive Park, the Town Marina has three main docks with a total of 88 slips. Slips are leased annually, seasonally, monthly, or daily. The docks provide berthing for power and sail yachts up to 260' in length.

The marina property offers a variety of amenities - three dock buildings, a waste oil collection site, electrical service panels for all vessels, fresh water, WiFi, cable TV and telephone services, Captain's lounge and showers, sewage pump-out systems, and 24/7 security with surveillance cameras.

The Dockmaster is responsible for daily operations, supervision of employees (Town and contractual), slip assignments, safety, and the collection of revenues in accordance with established policies.



Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Annual Leases	2,549,172	2,702,274	2,800,000	2,800,000	2,925,500	2,955,000	5.54%
Seasonal Leases	271,935	179,009	185,000	185,000	218,800	194,300	5.03%
Transient Rental	486,954	539,055	475,500	475,500	445,000	500,000	5.15%
Electricity	144,442	155,390	140,000	140,000	149,000	165,000	17.86%
Waiting List Applic Fee	3,600	3,000	3,000	3,000	3,000	3,200	6.67%
Ice Sales	835	1,002	800	800	900	1,400	75.00%
Interest on Dock Replacement Reserve	8,865	1,221	1,100	1,100	400	400	-63.64%
Sales Tax Commissions	179	324	200	200	300	300	50.00%
Miscellaneous Revenue	20	159	50,000	50,000	50,000	500	-99.00%
TOTALS	3,466,002	3,581,434	3,655,600	3,655,600	3,792,900	3,820,100	4.50%
Expenses							
Salaries and Wages	159,835	157,347	165,353	165,353	165,353	169,699	2.63%
Employee Benefits	53,563	71,986	78,394	78,394	78,394	77,185	-1.54%
Contractual	687,882	675,321	777,100	783,397	688,834	713,550	-8.18%
Commodities	9,180	7,080	10,550	10,550	10,560	13,700	29.86%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	910,460	911,734	1,031,397	1,037,694	943,141	974,134	-5.55%
Operating Revenues Over/(Under) Expenses	2,555,542	2,669,700	2,624,203	2,617,906	2,849,759	2,845,966	

Revenue

Annual Leases:
This category represents revenue from vessels under an annual lease at the Town Docks.

Seasonal Leases:
This category represents revenue from vessels under a seasonal lease at the Town Docks.

Transient Rental:
This category represents revenue from transient vessels (those staying on a daily or monthly rate without a long term lease).

Electricity:
Use of electricity by dock customers over the 100 amp service included in contracts.

Waiting List Application Fee:
This category represents the $100 application fee to be on the waiting list for annual or seasonal leases.

Ice Sales:
Bags of ice are available for purchase at the Town docks.

Sales Tax Commissions:
Discount received from the State of Florida for timely filing and payment of sales tax.

Miscellaneous Revenue:
This category represents funds to be requested through grant applications for dock improvements.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Dockmaster	1.000	1.000	1.000	1.000	1.000
Dock Attendant	1.500	1.500	1.836	1.851	1.851
Dock Hand	0.850	0.215	0.200	0.200	0.200
Public Works Employees	0.131	0.132	0.131	0.115	0.079
	3.481	2.847	3.167	3.166	3.130

403 Recreation Enterprise Fund
75 Recreation
509 Town Docks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.509.10	Salaries and Wages						
75.509.575.10.12.01	Regular Salaries/Wages	148,848	149,853	149,853	149,853	154,199	4,346
75.509.575.10.13.01	Salaries & Wages Special	8,462	15,500	15,500	15,500	15,500	0
75.509.575.10.14.01	Overtime	37	0	0	0	0	0
Total	Salaries and Wages	157,347	165,353	165,353	165,353	169,699	4,346
75.509.20	Employee Benefits						
75.509.575.20.15.13	Cell Phone Allowance	650	648	648	648	1,299	651
75.509.575.20.21.01	Fica/Medicare	12,745	12,500	12,500	12,500	12,029	471-
75.509.575.20.22.01	Retirement Contributions	18,655	23,065	23,065	23,065	27,792	4,727
75.509.575.20.22.05	Defined Contribution Plan 401(a)	3,529	5,981	5,981	5,981	6,018	37
75.509.575.20.22.06	Town Discretionary DC Contributior	3,529	5,981	5,981	5,981	0	5,981-
75.509.575.20.23.01	Group Insurance Fixed	29,853	29,596	29,596	29,596	29,424	172-
75.509.575.20.27.01	Salaries/Wages Longevity	3,025	623	623	623	623	0
Total	Employee Benefits	71,986	78,394	78,394	78,394	77,185	1,209-
75.509.30	Contractual						
75.509.575.30.32.01	Auditor's Expense	2,888	3,000	3,000	2,850	3,000	0
75.509.575.30.34.03	Data Proc Programming	0	100	100	0	0	100-
75.509.575.30.34.10	Other Contracted Services	95,280	150,000	150,397	106,350	108,400	41,600-
75.509.575.30.40.10	Travel and Per Diem	583	500	500	175	200	300-
75.509.575.30.40.11	Travel/Town Business	0	300	300	150	0	300-
75.509.575.30.41.01	Telephone Base	2,072	2,200	2,200	2,075	2,100	100-
75.509.575.30.41.02	Telephone Long Distance	25	0	0	120	100	100
75.509.575.30.41.10	Postage	225	300	300	250	300	0

Budget flexsheet

Town of Palm Beach

403 Recreation Enterprise Fund
75 Recreation
509 Town Docks

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.509.575.30.43.01	Electric	353,152	395,000	395,000	360,000	375,000	20,000-
75.509.575.30.43.02	Solid Waste Disposal	5,979	6,500	6,500	6,200	6,500	0
75.509.575.30.43.03	Water	28,939	30,000	30,000	30,000	30,000	0
75.509.575.30.43.08	Waste Oil Disposal	2,189	1,500	1,500	3,000	3,000	1,500
75.509.575.30.44.01	Rentals And Leases	110,690	115,000	115,000	115,996	120,000	5,000
75.509.575.30.46.03	Bldg Maintenance	5,160	15,500	15,500	8,190	8,200	7,300-
75.509.575.30.46.04	Radio Repair And Parts	23	200	200	118	200	0
75.509.575.30.46.06	Inlet Dock Maint-External	0	1,000	1,000	0	1,000	0
75.509.575.30.46.09	Town Dock Maintenance	28,163	19,000	24,900	21,250	17,000	2,000-
75.509.575.30.47.02	Printing	559	500	500	0	500	0
75.509.575.30.48.01	Promotional Activities	2,149	2,500	2,500	2,010	2,850	350
75.509.575.30.48.05	Promotional Advertising	1,342	3,000	3,000	1,000	2,000	1,000-
75.509.575.30.49.05	Bank Service Charges	34,747	30,000	30,000	28,000	32,000	2,000
75.509.575.30.49.25	Cost Of Goods Sold	1,156	1,000	1,000	1,100	1,200	200
Total	Contractual	675,321	777,100	783,397	688,834	713,550	63,550-
75.509.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
75.509.50	Commodities						
75.509.575.50.51.01	Office Supplies	272	350	350	220	300	50-
75.509.575.50.52.02	Vehicle Maintenance	208	100	100	660	500	400
75.509.575.50.52.03	Building Maint Supplies	288	2,000	2,000	1,300	2,000	0
75.509.575.50.52.04	Other Eqp Maint Supplies	1,587	3,000	3,000	2,900	3,000	0
75.509.575.50.52.06	Uniform	411	1,000	1,000	500	500	500-

403 Recreation Enterprise Fund
75 Recreation
509 Town Docks

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
75.509.575.50.52.12	Other Supplies	3,050	1,500	1,500	2,500	4,000	2,500
75.509.575.50.52.17	Minor Computer Equip (<$1,500)	0	500	500	305	500	0
75.509.575.50.52.18	Minor Operating Equip (<$2500)	739	1,600	1,600	1,600	2,300	700
75.509.575.50.54.01	Membership Dues	525	500	500	425	500	0
75.509.575.50.55.01	Training	0	0	0	150	100	100
Total	Commodities	7,080	10,550	10,550	10,560	13,700	3,150
75.509.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
75.509.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Town Docks	911,734	1,031,397	1,037,694	943,141	974,134	57,263-

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.32.01
Program	Marina
Account Name	Auditor's Expense

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Auditor's Expense	2,888	3,000	2,850	3,000	-	0.0%	5.3%
Total	**2,888**	**3,000**	**2,850**	**3,000**	**$ -**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.34.10
Program	Marina
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	95,280						
Security Guard- Regions Security:Evening guard service $13.73/hour		114,600	73,600	75,000	(39,600)	-34.6%	1.9%
Comcast - Basic Cable for Boats - used by boaters for internet $1,174.32/month$164.90/month feed for wi-fi service		16,100	16,100	16,100	-	0.0%	0.0%
Wifi Service - Beacon $397/month		7,000	5,000	5,000	(2,000)	-28.6%	0.0%
Docks Contracted Labor (Faneuil), 1 Dock Attendant, paid $20 per hour, plus a 20.07% markup		5,000	5,000	5,000	-	0.0%	0.0%
Security Guard Cell Phone - Metro PCS phone utilized by security guards in evening $25/month		-	150	300	300	100.0%	100.0%
Contingency for Extra Security - events, additional security for parking lot during season		7,300	6,500	7,000	(300)	-4.1%	7.7%
Total	**95,280**	**150,000**	**106,350**	**108,400**	**$ (41,600)**	**-27.7%**	**1.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.40.10
Program	Marina
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Development for Dockmaster	583	500	175	200	(300)	-60.0%	14.3%
Boat Shows such as International Marina Boat Show in Ft. Lauderdale and Marine Industries Conference							
Total	**583**	**500**	**175**	**200**	**$ (300)**	**-60.0%**	**14.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.41.01
Program	Marina
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Dock Office Phone Service	2,072	2,200	2,075	2,100	(100)	-4.5%	1.2%
Total	**2,072**	**2,200**	**2,075**	**2,100**	**$ (100)**	**-4.5%**	**1.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.41.02
Program	Marina
Account Name	Telephone Toll

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Toll Charges	25	-	120	100	100	100.0%	-16.7%
Total	**25**	**-**	**120**	**100**	**$ 100**	**100.0%**	**-16.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.41.10
Program	Marina
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage	225	300	250	300	-	0.0%	20.0%
Mailing of Invoices and correspondences. Patron can choose between email or letter							
Total	**225**	**300**	**250**	**300**	**$ -**	**0.0%**	**20.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.43.01
Program	Marina
Account Name	Electric

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Electric Service	353,152	395,000	360,000	375,000	(20,000)	-5.1%	4.2%
Portion of electrical expense recovered through 2nd electrical cord charge at select slips							
Reduction in expenses in FY 2017 may be attributed to a reduction in transient boats due to Flagler Bridge work.							
Total	**353,152**	**395,000**	**360,000**	**375,000**	**$ (20,000)**	**-5.1%**	**4.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.43.02
Program	Marina
Account Name	Solid Waste Disposal

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Trash Collection	5,979	6,500	6,200	6,500	-	0.0%	4.8%
Total	**5,979**	**6,500**	**6,200**	**6,500**	**$ -**	**0.0%**	**4.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.43.03
Program	Marina
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water	28,939	30,000	30,000	30,000	-	0.0%	0.0%
Total	**28,939**	**30,000**	**30,000**	**30,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.43.08
Program	Marina
Account Name	Waste Oil Disposal

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Boat Waste Oil & Filter Disposal and Pick-Up	2,189	1,500	3,000	3,000	1,500	100.0%	0.0%
Cost for disposal has increased							
Total	**2,189**	**1,500**	**3,000**	**3,000**	**\$ 1,500**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.44.01
Program	Marina
Account Name	Rentals and Leases

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
FL Department of Environmental Protection Submerged Land Lease - calculated based on revenue from previous year	110,690	115,000	115,996	120,000	5,000	4.3%	3.5%
Total	**110,690**	**115,000**	**115,996**	**120,000**	**$ 5,000**	**4.3%**	**3.5%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.46.03
Program	Marina
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	5,160						
Quarterly Fire Line Inspection $85/quarter		500	340	350	(150)	-30.0%	2.9%
Fire Extinguisher Service		1,000	600	600	(400)	-40.0%	0.0%
Pest Control - Gregory Pest Control $19/month		500	250	250	(250)	-50.0%	0.0%
Roof Repairs* - spot repairs		8,000	3,500	2,000	(6,000)	-75.0%	-42.9%
Plumbing Repairs at buildings*		3,000	1,000	1,000	(2,000)	-66.7%	0.0%
Miscellaneous Repairs* - minor interior and exterior structural repairs, electrical repairs, dockhouse doors/locks		2,500	2,500	4,000	1,500	60.0%	60.0%
*most repairs handled internally, utilize contractors for major or specialized repairs							
Total	**5,160**	**15,500**	**8,190**	**8,200**	**$ (7,300)**	**-47.1%**	**0.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.46.04
Program	Marina
Account Name	Radio Repair and Parts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
VHF Radio Repair	23	200	118	200	-	0.0%	69.5%
Marine Radio - used for communication with boaters							
Total	**23**	**200**	**118**	**200**	**$ -**	**0.0%**	**69.5%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.46.06
Program	Marina
Account Name	Inlet Dock Maint - External

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Emergency funds for repairs to inlet dock	-	1,000	-	1,000	-	0.0%	100.0%
Total	**-**	**1,000**	**-**	**1,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.46.09
Program	Marina
Account Name	Town Dock Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	28,163						
Electrical Repairs - breakers are replaced frequently (repairs from electrical fire in FY17), dock light repairs		9,000	11,000	7,000	(2,000)	-22.2%	-36.4%
Plumbing Repairs on docks		500	500	1,000	500	100.0%	100.0%
Piling Replacement - as needed		7,000	8,000	8,000	1,000	14.3%	0.0%
Miscellaneous Dock Repairs - gate locks, gates, etc.		500	250	1,000	500	100.0%	300.0%
Ladders, Floats		2,000	1,500	-	(2,000)	-100.0%	-100.0%
Ladders & floats moved to "Other Supplies" (50.52.12 in FY2018)							
Total	**28,163**	**19,000**	**21,250**	**17,000**	**\$ (2,000)**	**-10.5%**	**-20.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.30.47.02
Program	Marina
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	559						
Dockage Agreements		300	-	300	-	0.0%	100.0%
Parking Passes for dock parking lots		200	-	200	-	0.0%	100.0%
Sufficient supplies in stock from previous fiscal year for 2017. Will need to restock supply							
Total	**559**	**500**	**-**	**500**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.48.01
Program	Marina
Account Name	Promotional Activities

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Captain's Party	2,149						
Tent Rental		950	950	950	-	0.0%	0.0%
Food and Beverages		1,550	1,060	1,550	-	0.0%	46.2%
Morning Brew with Crew Coffee and Donuts (monthly November - April)		-	-	350	350	100.0%	100.0%
Total	**2,149**	**2,500**	**2,010**	**2,850**	**$ 350**	**14.0%**	**41.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.48.05
Program	Marina
Account Name	Promotional Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,342						
Print Advertising		1,000	-	500	(500)	-50.0%	100.0%
Digital Advertising		1,000	-	500	(500)	-50.0%	100.0%
Promotional Items (flags/burgees)		1,000	1,000	1,000	-	0.0%	0.0%
Total	**1,342**	**3,000**	**1,000**	**2,000**	**$ (1,000)**	**-33.3%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.49.05
Program	Marina
Account Name	Bank Service Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Credit Card Charges	34,747	30,000	28,000	32,000	2,000	6.7%	14.3%
Total	**34,747**	**30,000**	**28,000**	**32,000**	**$ 2,000**	**6.7%**	**14.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.49.25
Program	Marina
Account Name	Cost of Goods Sold

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Ice for Resale	1,156	1,000	1,100	1,200	200	20.0%	9.1%
Total	**1,156**	**1,000**	**1,100**	**1,200**	**$ 200**	**20.0%**	**9.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.51.01
Program	Marina
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	272						
Copy Paper		200	100	150	(50)	-25.0%	50.0%
Assorted Stationary Supplies		150	120	150	-	0.0%	25.0%
Total	**272**	**350**	**220**	**300**	**\$ (50)**	**-14.3%**	**36.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.02
Program	Marina
Account Name	Vehicle Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Golf Cart Parts	208	100	660	500	400	400.0%	-24.2%
2011 cart purchased used in 2014, cart purchased used and required considerable repair during current fiscal year							
Total	**208**	**100**	**660**	**500**	**$ 400**	**400.0%**	**-24.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.03
Program	Marina
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	288						
Paint (parking lot paint, restenciling names)		1,000	600	1,000	-	0.0%	66.7%
Hardware (screws, fasteners, PVC, etc.)		400	300	400	-	0.0%	33.3%
Tools - replace rusted/broken tools		600	400	600	-	0.0%	50.0%
Total	**288**	**2,000**	**1,300**	**2,000**	**$ -**	**0.0%**	**53.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.04
Program	Marina
Account Name	Other Equip Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,587						
Sani Sailor Kit for pumping station (waste system)		1,500	1,400	1,500	-	0.0%	7.1%
Hoses ,Fittings and Adapters for Sani Sailor connection from boat to docks		1,000	1,000	1,000	-	0.0%	0.0%
Miscellaneous Supplies - gloves, hose reel repair kit, nozzles, oil		500	500	500	-	0.0%	0.0%
Total	**1,587**	**3,000**	**2,900**	**3,000**	**$ -**	**0.0%**	**3.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.06
Program	Marina
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Shirts for Dock Hands, Dock Attendants and Dock Master	412	1,000	500	500	(500)	-50.0%	0.0%
Total	**412**	**1,000**	**500**	**500**	**$ (500)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.12
Program	Marina
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	3,050						
Flags		300	300	300	-	0.0%	0.0%
Life Rings		350	-	400	50	14.3%	100.0%
Buoy Markers		-	375	-	-	0.0%	-100.0%
Janitorial Supplies (toilet tissue, paper towels, plastic liners)		500	1,200	1,000	500	100.0%	-16.7%
Tools		-	300	-	-	0.0%	-100.0%
Dock Cart Repair Parts (washers, bolts, galvanized pipes, wheels)		350	325	300	(50)	-14.3%	-7.7%
Dock Ladders and Floats (moved from "Town Dock Maintenance", 30.46.09)		-	-	2,000	2,000	100.0%	100.0%
Reduction in expense for janitorial supply is due to movement of purchases to other accounts.							
Total	**3,050**	**1,500**	**2,500**	**4,000**	**$ 2,500**	**166.7%**	**60.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.17
Program	Marina
Account Name	Minor Computer Equip (<$1,500)

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Minor Computer Equipment (scanner/fax/printer combo unit purchased in 2017, funds for replacement of second unit)	-	500	305	500	-	0.0%	63.9%
Total	**-**	**500**	**305**	**500**	**$ -**	**0.0%**	**63.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.52.18
Program	Marina
Account Name	Minor Operating Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	739						
Dumpster Replacement		1,200	1,300	1,400	200	16.7%	7.7%
Dock Carts (3)		400	300	500	100	25.0%	66.7%
Office Chair		-	-	400	400	100.0%	100.0%
Total	**739**	**1,600**	**1,600**	**2,300**	**$ 700**	**43.8%**	**43.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.54.01
Program	Marina
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	525						
Association of Marine Industries -Facility Membership		300	275	300	-	0.0%	9.1%
Marine Industries Association of Palm Beach County - Facility Membership		200	150	200	-	0.0%	33.3%
Total	**525**	**500**	**425**	**500**	**$ -**	**0.0%**	**17.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.509.575.55.01
Program	Marina
Account Name	Training

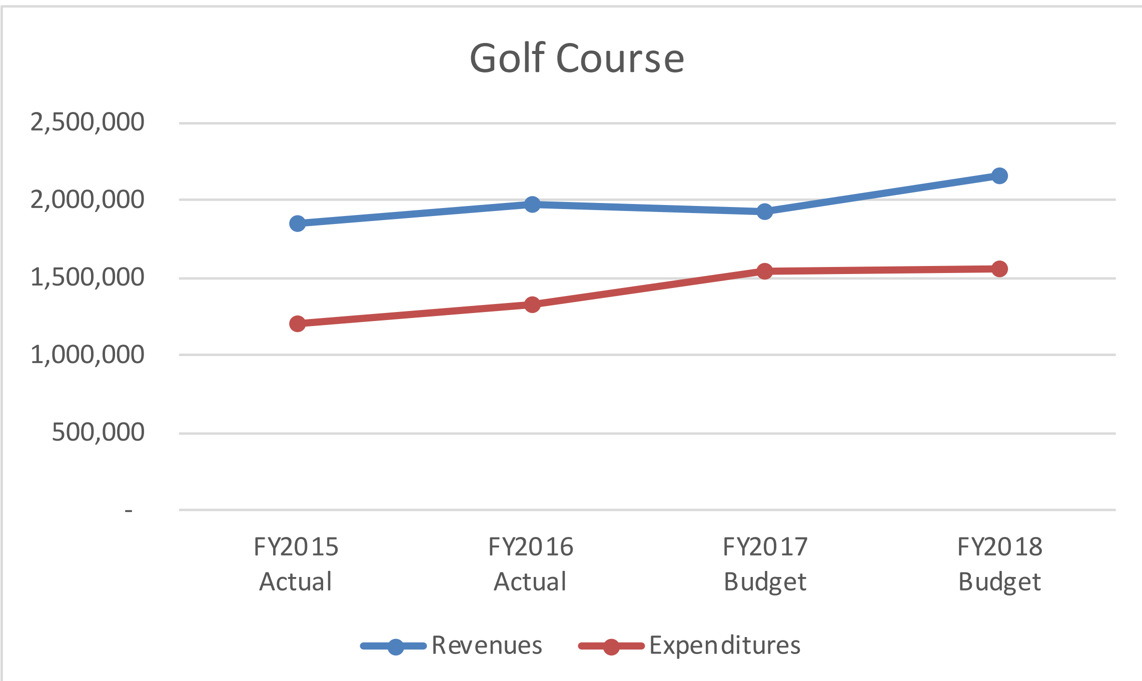
Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Dockmaster Registration for Boat Shows and Marine Industry Conferences	-	-	150	100	100	100.0%	-33.3%
New account - course registration funds moved from account 40.11							
Total	**-**	**-**	**150**	**100**	**\$ 100**	**100.0%**	**-33.3%**

PROGRAM: GOLF COURSE

The Par 3 Golf Course is a scenic and challenging facility, featuring holes which range up to 211 yards. The new clubhouse, which opened in January 2014, offers a full-service pro shop and food and beverage services. There is a staff of qualified PGA instructors who conduct adult and junior clinics and private lessons. The Par 3 hosts outings, tournaments, and league play. The maintenance building is located on the west side of South Ocean Blvd.

The Golf Course Manager is responsible for daily supervision of the golf course with the assistance of the Superintendent and a variety of full, part-time and contractual labor service employees. The Manager also administers the golf instruction services contract.

The Golf Course has two reserves for maintenance and improvement. One is for the golf course and is funded via a small charge added to each round of play. The other reserve is for the clubhouse and is funded with one half of the profits of the golf course, annually.



Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Golf Teaching Services	31,849	27,424	34,000	34,000	30,000	35,000	2.94%
Resident Pass Fees	16,245	17,250	19,500	19,500	18,600	19,300	-1.03%
Non-resident Pass Fees	10,600	6,830	8,000	8,000	7,000	7,000	-12.50%
12 Play Pass - Regular Rate	5,262	2,340	2,000	2,000	3,000	3,000	50.00%
12 Play Pass - Guest/Hotel Rate	-						0.00%
12 Play Pass - Resident Rate	11,626	10,240	11,000	11,000	8,500	9,000	-18.18%
Greens Fees - Regular Rate	554,920	584,295	562,000	562,000	630,000	630,000	12.10%
Greens Fees - Guest/Hotel Rate	37,123	36,593	40,000	40,000	30,000	30,000	-25.00%
Greens Fees - Resident Rate	134,970	130,956	146,800	146,800	140,000	140,000	-4.63%
Merchandise Sales	166,224	163,220	176,000	176,000	160,000	167,000	-5.11%
Food and Beverage Sales	343,040	441,893	387,000	387,000	445,000	467,000	20.67%
Riding Cart Rental	186,984	225,775	207,000	207,000	250,000	278,500	34.54%
Pull Cart Rental	33,172	34,220	35,000	35,000	38,000	40,000	14.29%
Club Rentals	46,184	55,962	51,000	51,000	57,000	57,000	11.76%
Driving Range	78,661	72,866	79,000	79,000	81,500	82,000	3.80%
Driving Range - 10 bucket program	18,480	8,910	15,000	15,000	10,000	10,000	-33.33%
Programs and Special Events	52,504	13,094	16,000	16,000	5,000	5,000	-68.75%
Golf Pro Administrative Fee	10,000	11,930	2,000	2,000	15,000	15,000	650.00%
Golf Outings	12,558	54,154	32,000	32,000	65,000	65,000	103.13%
Gift Certificates Sold	7,491	4,832	5,000	5,000	5,000	5,000	0.00%
Maint. And Improvement Fee	71,995	74,751	101,000	101,000	90,000	90,000	-10.89%
Sales Tax Commission	360	360	300	300	300	300	0.00%
Electricity - Par 3	-	-	-	-	3,100	4,200	100.00%
Par 3 Golf Course Restoration Donations	25,000	-	-	-	20,000	-	0.00%
Miscellaneous Revenue	394	206	-	-	-	500	100.00%
TOTALS	1,855,642	1,978,101	1,929,600	1,929,600	2,112,000	2,159,800	11.93%
Expenses							
Salaries and Wages	356,372	403,215	443,500	443,500	428,500	459,791	3.67%
Employee Benefits	167,251	188,117	212,547	212,547	212,549	234,198	10.19%
Contractual	416,902	443,079	474,300	474,550	500,735	499,170	5.24%
Commodities	265,976	289,361	420,700	459,302	517,858	374,850	-10.90%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	1,206,501	1,323,772	1,551,047	1,589,899	1,659,642	1,568,009	1.09%
Operating Revenues Over/(Under) Expenses	649,141	654,329	378,553	339,701	452,358	591,791	

Revenue

Golf Teaching Services:
Percentage of lesson fees taught by contracted Golf Pros.

Resident Pass Fees:
Fee paid by resident for annual pass.

Nonresident Pass Fees:
Fee paid by non-resident for annual pass.

12 Play Pass – Regular Rate:
Fee paid for 12 play multi use pass by nonresident.

12 Play Pass – Guest/Hotel Rate:
Fee paid for 12 play multi use pass by guest of resident or guest at partner hotel.

12 Play Pass – Resident Rate:
Fee paid for 12 play multi use pass by Palm Beach Resident.

Greens Fees – Regular Rate:
Fee paid for daily play by non-residents.

Greens Fees – Guest/Hotel Rate:
Fee paid for daily play by a guest of resident or guest of a partner hotel.

Greens Fees – Resident Rate:
Fee paid for daily play by Palm Beach resident.

Merchandise Sales:
This figure represents revenue for merchandise sales in the pro shop.

Food and Beverage Sales:
This figure represents the agreement for a food and beverage contractor.

Riding Cart Rental:
Fee paid for rental of riding cart.

Pull Cart Rental:
Fee paid for rental of pull cart.

Club Rentals:
Fee paid for use of Town owned rental clubs.

Driving Range:
Fee paid for use of golf balls on driving range.

Driving Range – 10 Bucket Program:
Fee paid for multi-use purchase of tokens for golf range usage.

Programs and Special Events:
Rate category for special programs and activities.

Golf Pro Administrative Fee:
Fee paid by Golf Pro as part of annual contract agreement.

Golf Outings:
Revenue from pre-arranged golf outings.

Gift Certificates Sold:
This is a pass through account that is offset by an account for gift certificates redeemed. Actual revenue received is reported in accounts where it is spent. (i.e. green fees)

Maintenance and Improvement Fee:
Fee paid per round of golf for maintenance and improvement fund for the golf course.

Sales Tax Commission:
Discount received from the State of Florida for timely filing and payment of sales tax.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Golf Manager	1.000	1.000	1.000	1.000	1.000
Golf Course Superintendent	1.000	1.000	1.000	1.000	1.000
Crew Forman/Irrigation Specialist	-	-	1.000	1.000	1.000
Golf Course Facility Supervisor	1.000	-	-	-	-
Golf Course Mechanic	1.000	1.000	1.000	1.000	1.000
Pro-Shop Assistant	-	1.500	1.610	1.515	1.515
Senior Golf Associate	-	1.000	1.000	1.000	1.000
Equipment Operator	0.450	0.500	0.500	0.250	0.250
Registration Clerk I / PAR 3	0.721	-	-	-	-
Golf Course Associate	0.259	1.110	1.257	1.002	1.002
Golf Course Attendant	1.220	0.750	0.750	0.461	0.461
Public Works Employees	0.081	0.081	0.081	0.090	0.090
	6.731	7.941	9.198	8.318	8.318

403 Recreation Enterprise Fund
75 Recreation
620 Par 3

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.620.10	Salaries and Wages						
75.620.572.10.12.01	Regular Salaries/Wages	357,422	373,701	373,701	373,701	385,891	12,190
75.620.572.10.12.02	Compensated Absenses	7,352	9,799	9,799	9,799	28,900	19,101
75.620.572.10.13.01	Salaries & Wages Special	38,419	60,000	60,000	45,000	45,000	15,000-
75.620.572.10.14.01	Overtime	22	0	0	0	0	0
Total	Salaries and Wages	403,215	443,500	443,500	428,500	459,791	16,291
75.620.20	Employee Benefits						
75.620.572.20.15.13	Cell Phone Allowance	650	648	648	650	2,599	1,951
75.620.572.20.15.16	Mechanic Tool Allowance	541	540	540	540	540	0
75.620.572.20.21.01	Fica/Medicare	30,356	32,583	32,583	32,583	29,236	3,347-
75.620.572.20.22.01	Retirement Contributions	50,391	63,056	63,056	63,056	92,718	29,662
75.620.572.20.22.05	Defined Contribution Plan 401(a)	12,426	13,228	13,228	13,228	18,081	4,853
75.620.572.20.22.06	Town Discretionary DC Contributior	12,426	13,228	13,228	13,228	0	13,228-
75.620.572.20.23.01	Group Insurance Fixed	68,999	68,925	68,925	68,925	69,481	556
75.620.572.20.27.01	Salaries/Wages Longevity	12,328	20,339	20,339	20,339	21,543	1,204
Total	Employee Benefits	188,117	212,547	212,547	212,549	234,198	21,651
75.620.30	Contractual						
75.620.572.30.32.01	Auditor's Expense	1,927	2,000	2,000	2,000	2,000	0
75.620.572.30.34.02	Landscape Contracting	28,831	23,000	23,000	21,500	23,000	0
75.620.572.30.34.10	Other Contracted Services Mainten	241,106	280,000	280,000	289,000	280,000	0
75.620.572.30.34.20	Other Contractual Services Operati	581	400	400	2,970	2,700	2,300
75.620.572.30.40.04	Vehicle Mileage	0	100	100	100	100	0
75.620.572.30.40.10	Travel and Per Diem	107	200	200	200	400	200

403 **Recreation Enterprise Fund**
75 **Recreation**
620 **Par 3**

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
75.620.572.30.40.11	Travel/Town Business	14	300	300	200	0	300-
75.620.572.30.41.01	Telephone Base	8,902	7,000	7,000	9,270	9,300	2,300
75.620.572.30.41.10	Postage	318	200	200	325	300	100
75.620.572.30.43.01	Electric	40,490	45,000	45,000	44,000	45,000	0
75.620.572.30.43.02	Solid Waste Disposal	2,989	3,500	3,500	3,100	3,500	0
75.620.572.30.43.03	Water	28,531	23,000	23,000	33,000	33,000	10,000
75.620.572.30.43.04	Gas	24,009	21,000	21,000	30,000	30,000	9,000
75.620.572.30.44.02	Rental Of Equipment	6,275	8,000	8,000	8,120	10,120	2,120
75.620.572.30.46.02	Vehicle Maint - External	20	100	100	100	100	0
75.620.572.30.46.03	Bldg Maintenance	16,671	22,000	22,000	15,200	16,500	5,500-
75.620.572.30.46.04	Other Equip Maintenance	86	500	750	500	150	350-
75.620.572.30.47.02	Printing	1,866	1,500	1,500	1,600	1,900	400
75.620.572.30.48.01	Promotional Activities	1,468	1,500	1,500	1,350	2,100	600
75.620.572.30.48.05	Promotional Advertising	3,495	5,000	5,000	4,200	5,000	0
75.620.572.30.49.05	Bank Service Charges	35,393	30,000	30,000	34,000	34,000	4,000
Total	Contractual	443,079	474,300	474,550	500,735	499,170	24,870
75.620.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
75.620.50	Commodities						
75.620.572.50.51.01	Office Supplies	1,600	1,400	1,400	1,700	1,750	350
75.620.572.50.52.01	Chemical/Cleaning Sup	51,847	48,000	48,000	50,500	54,000	6,000
75.620.572.50.52.02	Vehicle Maintenance	10,750	11,000	11,000	10,500	10,500	500-
75.620.572.50.52.03	Building Maint Supplies	746	1,500	1,500	1,405	1,500	0

403 Recreation Enterprise Fund
75 Recreation
620 Par 3

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.620.572.50.52.04	Other Eqp Maint Supplies	12,852	17,000	17,000	14,000	17,000	0
75.620.572.50.52.05	Fuel/Motor Oil	8,344	12,500	12,500	8,000	10,000	2,500-
75.620.572.50.52.06	Uniform	2,456	1,600	1,600	1,300	1,400	200-
75.620.572.50.52.07	Linen & Towel Supplies	0	100	100	100	100	0
75.620.572.50.52.08	Medical Supplies	0	100	100	50	100	0
75.620.572.50.52.10	Computer Software	475	6,500	6,500	500	500	6,000-
75.620.572.50.52.12	Other Supplies Maintenance	45,786	47,000	47,000	46,000	49,400	2,400
75.620.572.50.52.17	Minor Computer Equip (<$1500)	1,298	0	0	0	0	0
75.620.572.50.52.20	Other Supplies Operations	22,789	28,000	28,000	28,500	29,800	1,800
75.620.572.50.52.21	Cost of merchandise sold	89,418	95,000	95,000	95,000	107,500	12,500
75.620.572.50.52.98	Use of Par 3 Golf Course M&I Rese	37,865	130,000	130,000	120,000	62,000	68,000-
75.620.572.50.52.99	Use of Par 3 Clubhouse M&I Reser	2,059	20,000	58,602	139,103	28,000	8,000
75.620.572.50.54.01	Membership Dues	1,076	1,000	1,000	1,000	1,000	0
75.620.572.50.55.01	Training	0	0	0	200	300	300
Total	Commodities	289,361	420,700	459,302	517,858	374,850	45,850-
75.620.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
75.620.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Par 3	1,323,772	1,551,047	1,589,899	1,659,642	1,568,009	16,962

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.32.01
Program	Par 3 Golf Course
Account Name	Auditor's Expense

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Auditor's Expense	1,927	2,000	2,000	2,000	-	0.0%	0.0%
Total	**1,927**	**2,000**	**2,000**	**2,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.34.02
Program	Par 3 Golf Course
Account Name	Landscape Contracting

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	28,831						
Pump Repairs - 2 pumps & motors		15,000	13,500	15,000	-	0.0%	11.1%
Lake Maintenance - algae spraying		2,500	2,500	2,500	-	0.0%	0.0%
Tree/Landscape Trimming - including mangroves (DEP mandated)		4,500	4,500	4,500	-	0.0%	0.0%
Landscape Improvements		1,000	1,000	1,000	-	0.0%	0.0%
Total	**28,831**	**23,000**	**21,500**	**23,000**	**$ -**	**0.0%**	**7.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.34.10
Program	Par 3 Golf Course
Account Name	Other Contracted Services Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	241,106						
Maintenance Contracted Labor (Faneuil), 7 Golf Course Maintenance Laborers paid between $10-$12 per hour, plus a 21.6% markup.		164,500	184,000	194,500	30,000	18.2%	5.7%
Pro Shop Contracted Labor (Faneuil), 8 Golf Course Asscocciates paid between $10-$12 per hour, plus a 20.07% markup.		78,100	80,600	81,500	3,400	4.4%	1.1%
Irrigation Tech Support (Toro) $139/month		1,500	1,500	1,750	250	16.7%	16.7%
Pesticide/Insecticide Application (Mole Cricket Control Application by Vendor SE Turf)		5,900	2,500	2,250	(3,650)	-61.9%	-10.0%
Tree Trimming(handled by staff, unless speciality		30,000		-	(30,000)	-100.0%	0.0%
Emergency Pump Replacement		-	17,000	-	-	0.0%	-100.0%
Mangrove Trimming (expense moved to correct account - 34.02)		-	3,400	-	-	0.0%	-100.0%
Cost for use of contracted labor offsets the use of Town staff resulting in a reduction of expenses in expenditure account 13.01 Salaries & Wages Special.							
Total	**241,106**	**280,000**	**289,000**	**280,000**	**$ -**	**0.0%**	**-3.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.34.20
Program	Par 3 Golf Course
Account Name	Other Contracted Services Operating

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	581						
Alarm Monitoring (Simplex/Grinnell) $107.50/month		400	300	300	(100)	-25.0%	0.0%
Elevator Repair/Inspection - moved from 30.46.03 (Building Maint.) New Vendor in mid FY 2017 increased expense		-	1,770	1,500	1,500	100.0%	-15.3%
Cable TV (Comcast)- moved into correct account $75/month		-	900	900	900	100.0%	0.0%
Total	**581**	**400**	**2,970**	**2,700**	**$ 2,300**	**575.0%**	**-9.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.40.04
Program	Par 3 Golf Course
Account Name	Vehicle Mileage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Use of Personal Vehicle		100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**\$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.40.10
Program	Par 3 Golf Course
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel and Professional Development - Golf Manager and/or Golf Superintendent	107	200	200	400	200	100.0%	100.0%
Attendance at PGA Merchandise Show - Golf Manager, SFGCSA Continuing Education - Golf Superintendent							
Total	**107**	**200**	**200**	**400**	**$ 200**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.40.11
Program	Par 3 Golf Course
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Travel and Per Diem	14	300	200	-	-	0.0%	-100.0%
SFGCSA Meetings and PGA Merchandise Show							
(moved to 40.10 & 55.01)							
Total	**14**	**300**	**200**	**-**	**$ -**	**0.0%**	**-100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.41.01
Program	Par 3 Golf Course
Account Name	Telephone Base

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Phone Service	8,902	7,000	9,270	9,300	2,300	32.9%	0.3%
Total	**8,902**	**7,000**	**9,270**	**9,300**	**$ 2,300**	**32.9%**	**0.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.41.10
Program	Par 3 Golf Course
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Postage	318	200	325	300	100	50.0%	-7.7%
Correspondence and informational packets							
Total	**318**	**200**	**325**	**300**	**$ 100**	**50.0%**	**-7.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.43.01
Program	Par 3 Golf Course
Account Name	Electric

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric	40,490	45,000	44,000	45,000	-	0.0%	2.3%
electric service for old clubhouse reimbursed by al Fresco per agreement, estimation of $4,200							
Total	**40,490**	**45,000**	**44,000**	**45,000**	**$ -**	**0.0%**	**2.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.43.02
Program	Par 3 Golf Course
Account Name	Solid Waste Disposal

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Trash Disposal	2,989	3,500	3,100	3,500	-	0.0%	12.9%
Total	**2,989**	**3,500**	**3,100**	**3,500**	**$ -**	**0.0%**	**12.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.43.03
Program	Par 3 Golf Course
Account Name	Water

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water	28,531	23,000	33,000	33,000	10,000	43.5%	0.0%
(note - course is irrigated by non-potable water)							
Under estimated expenditures in fiscal year 2017.							
Total	**28,531**	**23,000**	**33,000**	**33,000**	**$ 10,000**	**43.5%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.43.04
Program	Par 3 Golf Course
Account Name	Gas

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Natural Gas	24,009	21,000	30,000	30,000	9,000	42.9%	0.0%
Under estimated expenditures in fiscal year 2017.							
Total	**24,009**	**21,000**	**30,000**	**30,000**	**$ 9,000**	**42.9%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.44.02
Program	Par 3 Golf Course
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	6,275						
Golf Cart Rentals - 7 carts @ $95/month for 7 months, 3 carts @ $95/month for 5 months plus delivery fees		5,000	6,400	6,400	1,400	28.0%	0.0%
Lift , Trencher Rental		2,280	1,000	3,000	720	31.6%	200.0%
Portable Storage Unit $60/month		720	720	720	-	0.0%	0.0%
Total	**6,275**	**8,000**	**8,120**	**10,120**	**$ 2,120**	**26.5%**	**24.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.46.02
Program	Par 3 Golf Course
Account Name	Vehicle Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Vehicle Repair	20	100	100	100	-	0.0%	0.0%
2014 Ford Escape							
Total	**20**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.46.03
Program	Par 3 Golf Course
Account Name	Building Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	16,671						
Pest Control - new/old clubhouses Gregory Pest Control $20/month		1,800	300	300	(1,500)	-83.3%	0.0%
Alarm Inspections/Repairs (Fire and Burglar) Simplex-Grinnell $107.50/month		2,500	2,500	2,500	-	0.0%	0.0%
AC service		2,500	4,000	4,000	1,500	60.0%	0.0%
2014 Ice Machine Service/Repairs		1,900	1,900	2,200	300	15.8%	15.8%
Door Repairs		2,500	2,500	2,500	-	0.0%	0.0%
Roof Repairs		3,800	-	-	(3,800)	-100.0%	0.0%
Plumbing Repairs		7,000	4,000	5,000	(2,000)	-28.6%	25.0%
Total	**16,671**	**22,000**	**15,200**	**16,500**	**$ (5,500)**	**-25.0%**	**8.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.46.04
Program	Par 3 Golf Course
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	86						
Small Equipment Repair - minor parts		-	-	100	100	100.0%	100.0%
Blade Sharpening (mowers)		-	-	50	50	100.0%	100.0%
Repair/Maintenance of Fire/Security Alarm moved from account to 46.03		500	500	-	(500)	-100.0%	-100.0%
Total	**86**	**500**	**500**	**150**	**$ (350)**	**-70.0%**	**-70.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.47.02
Program	Par 3 Golf Course
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,866						
Score Card Replacements		700	1,000	1,000	300	42.9%	0.0%
Brochures		600	400	500	(100)	-16.7%	25.0%
Passes (12 Play Passes)		100	100	200	100	100.0%	100.0%
Club Rental Forms		100	100	200	100	100.0%	100.0%
(replace inventory on all as necessary)							
Total	**1,866**	**1,500**	**1,600**	**1,900**	**$ 400**	**26.7%**	**18.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.48.01
Program	Par 3 Golf Course
Account Name	Promotional Activities

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,468						
Pro Shop Bags (paper, imprinted - moving away from plastic)		750	750	1,500	750	100.0%	100.0%
Golf Pencils - logo imprinted		750	600	600	(150)	-20.0%	0.0%
Total	**1,468**	**1,500**	**1,350**	**2,100**	**$ 600**	**40.0%**	**55.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.48.05
Program	Par 3 Golf Course
Account Name	Promotional Advertising

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	3,495						
Print Advertising		3,000	2,000	500	(2,500)	-83.3%	-75.0%
Electronic Advertising - Social Media Platforms, online advertising		2,000	2,200	4,500	2,500	125.0%	104.5%
Total	**3,495**	**5,000**	**4,200**	**5,000**	**$ -**	**0.0%**	**19.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.30.49.05
Program	Par 3 Golf Course
Account Name	Bank Service Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Credit Card Charges	35,393	30,000	34,000	34,000	4,000	13.3%	0.0%
Total	**35,393**	**30,000**	**34,000**	**34,000**	**$ 4,000**	**13.3%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.51.01
Program	Par 3 Golf Course
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,600						
Printer Cartridges		900	1,000	1,000	100	11.1%	0.0%
Copy Paper		100	75	100	-	0.0%	33.3%
Thermal Paper		200	200	200	-	0.0%	0.0%
Assorted Stationary Supplies		200	425	450	250	125.0%	5.9%
Total	**1,600**	**1,400**	**1,700**	**1,750**	**$ 350**	**25.0%**	**2.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.01
Program	Par 3 Golf Course
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	51,847						
Liquid Fertilizers*		12,000	13,000	13,000	1,000	8.3%	0.0%
Granular Fertilizers*		16,000	17,500	21,000	5,000	31.3%	20.0%
Insecticides/Pesticides		6,000	6,000	6,000	-	0.0%	0.0%
Fungicides		5,000	5,000	5,000	-	0.0%	0.0%
Herbicides/pre emergent		9,000	9,000	9,000	-	0.0%	0.0%
(*increase quality of product and frequency of application to address increase in play and improve quality of turf conditions)							
Total	**51,847**	**48,000**	**50,500**	**54,000**	**$ 6,000**	**12.5%**	**6.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.02
Program	Par 3 Golf Course
Account Name	Vehicle Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	10,750						
Mower Parts (for 14 riding/walking mowers)		5,000	4,500	4,500	(500)	-10.0%	0.0%
Golf Cart Parts (for outside of waranty coverage)		2,500	2,500	2,500	-	0.0%	0.0%
Tractor/Utilility Vehicle Parts		2,000	2,000	2,000	-	0.0%	0.0%
Miscellaneous Parts (trencher, aerification tines, aerifier, etc.)		1,500	1,500	1,000	(500)	-33.3%	-33.3%
Town Vehicle Parts		-	-	500	500	100.0%	100.0%
Ford Escape							
Ford Ranger							
GMC Dump Truck							
Total	**10,750**	**11,000**	**10,500**	**10,500**	**$ (500)**	**-4.5%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.03
Program	Par 3 Golf Course
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	746						
Light Bulbs		100	80	100	-	0.0%	25.0%
Floor Mats - interior and exterior		800	700	800	-	0.0%	14.3%
Air Filters for Air Conditioners		200	200	200	-	0.0%	0.0%
Paint, brushes, pans for touch-ups on buildings		300	300	300	-	0.0%	0.0%
Miscellaneous Hardware		100	125	100	-	0.0%	-20.0%
Total	**746**	**1,500**	**1,405**	**1,500**	**$ -**	**0.0%**	**6.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.04
Program	Par 3 Golf Course
Account Name	Other Equip Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	12,852						
Filters		500	500	500	-	0.0%	0.0%
Degreasers		500	500	500	-	0.0%	0.0%
Equipment Repair Parts - hoses, clamps, engine pieces (i.e. carburetor, exhaust), wheel assemblies, gears, pulleys, etc.)		13,000	10,000	12,000	(1,000)	-7.7%	20.0%
Miscellaneous Hardware (nuts, bolts, fasteners, belts, spark plugs)		2,000	2,000	2,000	-	0.0%	0.0%
Tires		1,000	1,000	2,000	1,000	100.0%	100.0%
Total	**12,852**	**17,000**	**14,000**	**17,000**	**$ -**	**0.0%**	**21.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.05
Program	Par 3 Golf Course
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	8,344						
Fuel/Motor Oil (for golf carts, mowers, tractors, misc. equipment)		12,500	8,000	10,000	(2,500)	-20.0%	25.0%
Total	**8,344**	**12,500**	**8,000**	**10,000**	**$ (2,500)**	**-20.0%**	**25.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.06
Program	Par 3 Golf Course
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,456						
Rental Uniforms (Maintenance)		300	300	300	-	0.0%	0.0%
Uniform Shirts (Pro Shop Staff)		1,300	1,000	1,100	(200)	-15.4%	10.0%
Total	**2,456**	**1,600**	**1,300**	**1,400**	**$ (200)**	**-12.5%**	**7.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.07
Program	Par 3 Golf Course
Account Name	Linen & Towel Service

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	-						
Rags (maintenance shop towels)		100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.08
Program	Par 3 Golf Course
Account Name	Medical Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
First Aid Supplies	-	100	50	100	-	0.0%	100.0%
Total	**-**	**100**	**50**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.10
Program	Par 3 Golf Course
Account Name	Computer Software

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Eventman Software (annual maintenance/purchase for tournament software)	475	6,500	500	500	(6,000)	-92.3%	0.0%
Funds budgeted for FY 2017 for POS software Barter versus purchase models were evaluated during RFP process. Barter model found to be more financially beneficial to operation, resulted in savings of $6,000.							
Total	**475**	**6,500**	**500**	**500**	**$ (6,000)**	**-92.3%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.12
Program	Par 3 Golf Course
Account Name	Other Supplies Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	45,786						
Top Dressing and Bunker Sand		11,300	11,300	15,700	4,400	38.9%	38.9%
Irrigation Repair Parts (System replacement in March 2016 by Toro)		17,000	16,000	12,600	(4,400)	-25.9%	-21.3%
Shell Rock for cart paths		9,000	9,000	11,000	2,000	22.2%	22.2%
Golf Service Supplies (flags, cups, ball washers, cup cutters)		3,000	3,000	3,000	-	0.0%	0.0%
Sod for Miscellanous Repairs		5,000	5,000	5,000	-	0.0%	0.0%
Miscellaneous Tools (shovels, rakes, hoses, hand tools)		1,700	1,700	2,100	400	23.5%	23.5%
Total	**45,786**	**47,000**	**46,000**	**49,400**	**$ 2,400**	**5.1%**	**7.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.20
Program	Par 3 Golf Course
Account Name	Other Supplies Operations

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	22,789						
Rental Clubs (10 sets)		6,000	6,000	6,000	-	0.0%	0.0%
Paper Supplies (towels, toilet tissue, tissues, paper cups, boxes)		1,000	1,000	1,300	300	30.0%	30.0%
Water Hoses		300	300	300	-	0.0%	0.0%
Range Bench Replacement		1,000	1,000	1,000	-	0.0%	0.0%
Range Baskets for Driving Range Ball Machine and Bushels for transport from Storage to Machine		500	500	500	-	0.0%	0.0%
Pull Carts (10-12 replacements)		2,000	2,000	2,000	-	0.0%	0.0%
Cleaning Supplies (bleach, trash liners, disinfectant, cleansers)		9,500	9,500	10,000	500	5.3%	5.3%
Range Balls		4,000	4,500	5,000	1,000	25.0%	11.1%
Special Event Supplies (trophies, water, gift bags,)		1,500	1,500	1,500	-	0.0%	0.0%
Range Equipment (directional poles, tokens)		2,200	2,200	2,200	-	0.0%	0.0%
Total	**22,789**	**28,000**	**28,500**	**29,800**	**$ 1,800**	**6.4%**	**4.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.21
Program	Par 3 Golf Course
Account Name	Cost of Merchandise Sold

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	89,418						
Mens apparel		20,000	20,000	25,000	5,000	25.0%	25.0%
Ladies apparel		26,000	26,000	32,000	6,000	23.1%	23.1%
Headwear		7,000	7,000	7,500	500	7.1%	7.1%
Golf Balls		17,000	17,000	17,500	500	2.9%	2.9%
Golf Gloves		5,000	5,000	5,500	500	10.0%	10.0%
Accessories (belts, socks, cigars, sunscreen, ball markers, sunglasses, books, belts, totes, etc.)		20,000	20,000	20,000	-	0.0%	0.0%
Additional funds included in budget to allow for pre-order of resale items during Spring merchandise shows for fall delivery.							
Total	**89,418**	**95,000**	**95,000**	**107,500**	**$ 12,500**	**13.2%**	**13.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.98
Program	Par 3 Golf Course
Account Name	Use of Par 3 Golf Course M&I Reserve

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	37,865						
Level Golf Course Tees		50,000	50,000	50,000	-	0.0%	0.0%
Replace Driving Range Synthetic Turf		-	-	12,000	12,000	100.0%	100.0%
Pump House Pipe Replacement		20,000	10,000	-	(20,000)	-100.0%	-100.0%
Maintenance Roof		30,000	30,000	-	(30,000)	-100.0%	-100.0%
Old Clubhouse Roof		30,000	30,000	-	(30,000)	-100.0%	-100.0%
Total	**37,865**	**130,000**	**120,000**	**62,000**	**$ (68,000)**	**-52.3%**	**-48.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.52.99
Program	Par 3 Golf Course
Account Name	Use of Par 3 Clubhouse M&I Reserve

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	2,059					0.0%	0.0%
Replace four (4) Air Condensers (Condition of units currently being evaluated.)		-	-	28,000	28,000	100.0%	100.0%
Weather Screening of Restaurant Outdoor Dining Area (reimbursement of 50% by al Fresco upon completion of project)		-	67,775	-	-	0.0%	-100.0%
Interior and Exterior Painting of Par 3 Clubhouse (Preliminary estimates indicate project was underfunded. Al Fresco will pay a portion.)		20,000	25,000	-	(20,000)	-100.0%	-100.0%
Replacement of 2nd Floor Wood Floor and Refnishing of wood Staircase		-	25,350	-	-	0.0%	-100.0%
Exterior renovation of Old Clubhouse (reimbursed $20,000 by the Par 3 Foundation)		-	20,978	-	-	0.0%	-100.0%
Total	**2,059**	**20,000**	**139,103**	**28,000**	**$ 8,000**	**40.0%**	**-79.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.620.572.50.54.01
Program	Par 3 Golf Course
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	1,076						
GCSAA Dues for Golf Superintendant		500	500	500	-	0.0%	0.0%
PGA Dues for Golf Manager		500	500	500	-	0.0%	0.0%
Total	**1,076**	**1,000**	**1,000**	**1,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

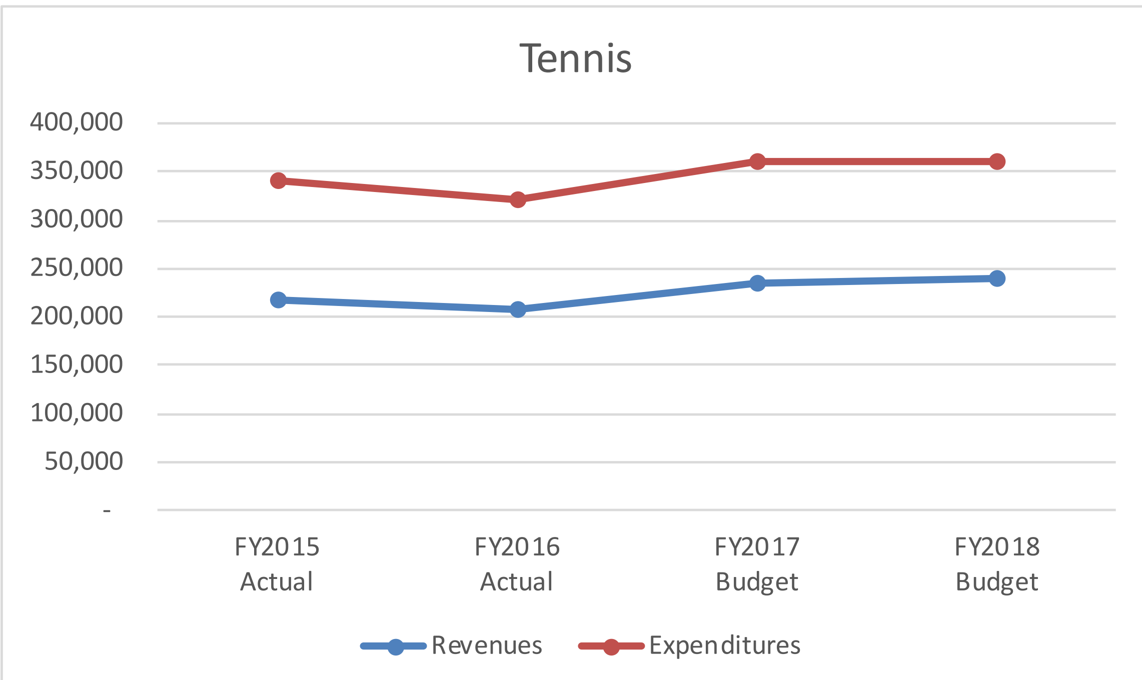
Department	Recreation
Account Number	403.75.620.572.50.55.01
Program	Par 3 Golf Course
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Employee Training/Professional Development							
SFGCSA Meetings and PGA Merchandise Show			200	300	300	100.0%	50.0%
for Golf Manager and Golf Superintendent							
*moved from the 40.11 budget							
Total	**-**	**-**	**200**	**300**	**$ 300**	**100.0%**	**50.0%**

PROGRAM: TENNIS

The Tennis program offers drop-in play, lessons, clinics, mixers, tournaments, special events, and league play for children and adults throughout the year. A total of thirteen (13) hydrogrid clay tennis courts are provided at the Seaview Park and Phipps Ocean Park Tennis Centers. A contractual Head Tennis Professional coordinates the teaching services at both facilities, as well as the retail concession for tennis related merchandise. Assistant Tennis Instructors are hired and compensated by the Head Tennis Professional.

The tennis program is supervised by the Assistant Recreation Director. Daily operations are managed by the Facility Supervisor, with assistance from the Facility Assistant and part time staff. Recreation maintenance personnel provide routine and seasonal tennis court maintenance services.



Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Daily Tennis Court Fees	30,975	28,242	31,000	31,000	27,000	27,500	-11.29%
Tennis Program Fee	2,115	1,154	1,800	1,800	500	1,200	-33.33%
Annual Pass Tennis Court Fees	53,724	53,856	55,000	55,000	47,200	49,000	-10.91%
12 Play Pass	32,627	33,639	35,500	35,500	36,400	39,000	9.86%
Tennis Mixers	3,950	4,002	4,300	4,300	3,700	4,000	-6.98%
Tennis Pro Admin. Fees	13,200	13,300	13,500	13,500	13,500	13,500	0.00%
Tennis Teaching Services-Town Share	66,337	57,517	65,000	65,000	70,000	77,000	18.46%
Town Share Tennis Merchandise Sales	3,693	2,416	-	-	3,000	2,300	100.00%
Facility Rental Fees	4,387	5,373	3,500	3,500	6,800	5,000	42.86%
Maintenance & Improvement Fee	7,861	7,532	8,100	8,100	7,100	7,500	-7.41%
Merchandise Sales		1,339	16,000	16,000	10,000	13,000	-18.75%
TOTALS	218,869	208,370	233,700	233,700	225,200	239,000	2.27%
Expenses							
Salaries and Wages	176,990	156,538	173,499	173,499	150,100	169,182	-2.49%
Employee Benefits	92,460	86,236	93,861	93,861	93,862	95,434	1.68%
Contractual	54,993	64,584	61,400	61,600	68,000	66,950	9.04%
Commodities	17,122	14,102	31,400	31,400	24,935	28,100	-10.51%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	341,565	321,460	360,160	360,360	336,897	359,666	-0.14%
Operating Revenues Over/(Under) Expenses	(122,696)	(113,090)	(126,460)	(126,660)	(111,697)	(120,666)	

Revenues

Daily Tennis Court Fees:
All revenues related to daily court reservations at tennis facilities.

Tennis Program Fees:
All revenues related to fees paid for a variety of tennis programs.

Annual Pass Tennis Court Fees:
All revenues related to annual tennis facility passes.

12 Play Pass:
This figure represents rate paid for 12 play multi use pass.

Tennis Mixers:
Fee paid for participation in various tournaments and special events.

Tennis Pro Admin Fees:
Fee paid by Tennis Pro as part of annual contract agreement.

Tennis Teaching Services:
Fee paid to the Town for the use of the courts during lessons as part of Tennis pro contract.

Facility Rental Fees:
All revenues related to fees paid for rental of tennis courts.

Maintenance and Improvement Fee:
Fee paid per court reservation for maintenance and improvement of the tennis facilities.

Merchandise Sales:
Revenue from merchandise sales.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Assistant Director	0.250	0.250	0.250	0.250	0.250
Tennis Facility Supervisor	1.000	1.000	1.000	1.000	1.000
Maintenance Worker/Tennis	0.500	0.500	0.500	0.500	0.500
Tennis Facility Assistant	1.000	1.000	1.000	1.000	1.000
Tennis Attendant	2.249	1.755	1.559	1.257	1.257
Laborer	0.641	0.400	0.421	0.024	0.024
Public Works Employees	0.117	0.118	0.118	0.106	0.090
	5.757	5.023	4.848	4.137	4.121

403 Recreation Enterprise Fund
75 Recreation
312 Tennis

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.312.10	Salaries and Wages						
75.312.572.10.12.01	Regular Salaries/Wages	129,924	131,899	131,899	111,000	135,667	3,768
75.312.572.10.12.02	Compensated Absenses	585	8,600	8,600	8,600	1,515	7,085-
75.312.572.10.13.01	Salaries & Wages Special	26,001	33,000	33,000	30,500	32,000	1,000-
75.312.572.10.14.01	Overtime	28	0	0	0	0	0
Total	Salaries and Wages	156,538	173,499	173,499	150,100	169,182	4,317-
75.312.20	Employee Benefits						
75.312.572.20.15.13	Cell Phone Allowance	325	324	324	325	325	1
75.312.572.20.21.01	Fica/Medicare	11,656	12,440	12,440	12,440	10,062	2,378-
75.312.572.20.22.01	Retirement Contributions	28,444	35,316	35,316	35,316	43,151	7,835
75.312.572.20.22.05	Defined Contribution Plan 401(a)	3,437	3,696	3,696	3,696	6,686	2,990
75.312.572.20.22.06	Town Discretionary DC Contributior	3,437	3,696	3,696	3,696	0	3,696-
75.312.572.20.23.01	Group Insurance Fixed	32,542	32,323	32,323	32,323	32,402	79
75.312.572.20.27.01	Salaries/Wages Longevity	6,395	6,066	6,066	6,066	2,808	3,258-
Total	Employee Benefits	86,236	93,861	93,861	93,862	95,434	1,573
75.312.30	Contractual						
75.312.572.30.34.02	Landscape Contracting	352	3,000	3,000	1,500	1,500	1,500-
75.312.572.30.34.10	Other Contracted Services	29,948	24,500	24,500	29,800	28,500	4,000
75.312.572.30.40.13	Professional Association Expense	0	100	100	0	0	100-
75.312.572.30.41.01	Telephone Base	1,810	1,700	1,700	1,900	1,900	200
75.312.572.30.41.10	Postage	0	100	100	0	100	0
75.312.572.30.43.01	Electric Phipps	1,875	2,800	2,800	1,900	2,000	800-
75.312.572.30.43.03	Water Phipps	11,278	11,400	11,400	11,700	11,900	500

403 Recreation Enterprise Fund
75 Recreation
312 Tennis

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.312.572.30.44.02	Rental of Equipment	0	0	0	0	950	950
75.312.572.30.46.01	Office Equip Maint - External	0	100	100	0	100	0
75.312.572.30.46.03	Bldg Maintenance	4,014	3,200	3,200	6,600	5,000	1,800
75.312.572.30.46.04	Other Equip Maintenance	777	1,000	1,200	1,600	1,600	600
75.312.572.30.46.08	Tennis Court Maintenance Phipps	2,704	500	500	100	1,000	500
75.312.572.30.46.14	Tennis Court Maint Seaview	993	1,500	1,500	1,100	1,500	0
75.312.572.30.47.02	Printing	0	100	100	0	100	0
75.312.572.30.48.01	Promotional Activities	795	1,500	1,500	800	800	700-
75.312.572.30.49.05	Bank Service Charges	10,038	9,900	9,900	11,000	10,000	100
Total	Contractual	64,584	61,400	61,600	68,000	66,950	5,550
75.312.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
75.312.50	Commodities						
75.312.572.50.51.01	Office Supplies Phipps	71	250	250	185	250	0
75.312.572.50.51.14	Office Supplies Seaview	133	250	250	250	250	0
75.312.572.50.52.01	Chemical/Cleaning Sup	5	100	100	100	100	0
75.312.572.50.52.02	Vehicle Maintenance	0	0	0	100	100	100
75.312.572.50.52.03	Building Maint Supplies	182	700	700	300	700	0
75.312.572.50.52.04	Other Equipment Maintenance Sup	32	100	100	0	100	0
75.312.572.50.52.06	Uniform	200	300	300	300	300	0
75.312.572.50.52.08	Medical Supplies	0	100	100	100	100	0
75.312.572.50.52.12	Other Supplies Phipps	7,562	10,500	10,500	7,000	8,000	2,500-
75.312.572.50.52.14	Other Supplies Seaview	4,006	7,500	7,500	5,500	6,500	1,000-

403 Recreation Enterprise Fund
75 Recreation
312 Tennis

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.312.572.50.52.18	Minor Operating Equip (<$2500)	978	1,500	1,500	1,400	1,500	0
75.312.572.50.52.21	Cost of Merchandise Sold	838	10,000	10,000	9,500	10,000	0
75.312.572.50.54.01	Membership Dues	95	100	100	100	100	0
75.312.572.50.55.01	Training	0	0	0	100	100	100
Total	Commodities	14,102	31,400	31,400	24,935	28,100	3,300-
75.312.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
75.312.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	Tennis	321,460	360,160	360,360	336,897	359,666	494-

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.34.02
Program	Tennis
Account Name	Landscape Contracting

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Landscape Contract (hedge trimming, landscape bed maintenance)	352	3,000	1,500	1,500	(1,500)	-50.0%	0.0%
Total	**352**	**3,000**	**1,500**	**1,500**	**$ (1,500)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.34.10
Program	Tennis
Account Name	Other Contracted Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	29,948						
Alarm Monitoring - Simplex-Grinnell $28.50/Month		500	500	500	-	0.0%	0.0%
Contracted Labor (Faneuil), 6 Pro Shop Tennis Attendants paid between $10-$10.30 per hour, plus a 20.07% markup.		23,800	29,100	27,800	4,000	16.8%	-4.5%
Pest Control - Gregory Pest Control $15.35/month		200	200	200	-	0.0%	0.0%
Reliance more heavily upon contracted temporary labor to staff Pro Shops							
FY 2017 budget underfunded for contracted labor.							
PT and Contracted staffing hours minimized during time of inclement weather. Staff relieved when courts are closed due to weather conditions.							
Total	**29,948**	**24,500**	**29,800**	**28,500**	**$ 4,000**	**16.3%**	**-4.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.41.01
Program	Tennis
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Phone Service	1,810	1,700	1,900	1,900	200	11.8%	0.0%
Total	**1,810**	**1,700**	**1,900**	**1,900**	**$ 200**	**11.8%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.41.10
Program	Tennis
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Postage	-	100	-	100	-	0.0%	100.0%
Correspondences and mailings							
Total	**-**	**100**	**-**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.43.01
Program	Tennis
Account Name	Electric Phipps

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric	1,875	2,800	1,900	2,000	(800)	-28.6%	5.3%
FY 2018 budgeted funds based upon actual useage in FY 2017. Funds overbudgeted in FY 2017.							
Total	**1,875**	**2,800**	**1,900**	**2,000**	**$ (800)**	**-28.6%**	**5.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.43.03
Program	Tennis
Account Name	Water Phipps

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Water	11,278	11,400	11,700	11,900	500	4.4%	1.7%
Total	**11,278**	**11,400**	**11,700**	**11,900**	**$ 500**	**4.4%**	**1.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.44.02
Program	Tennis
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Portable Storage Rental for Equipment, pending construction		-		950	950	100.0%	100.0%
$290/month for 2 units							
16' x 8' x8'							
Cost to be split between Tennis and Recreation Center to store equipment during construction. Storage unit split to be 65% Tennis, 35% Recreation Center. Budgeted expenditure for five months, May - September.							
5 months x $188.50							
Total	**-**	**-**	**-**	**950**	**$ 950**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.46.01
Program	Tennis
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office Equipment Repair	-	100	-	100	-	0.0%	100.0%
Contingency funds in the event of equipment malfunction							
Total	**-**	**100**	**-**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.46.03
Program	Tennis
Account Name	Bldg Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	4,014					-100.0%	
AC Repair - $162/ bi-monthly preventative maintenace inspections at Seaview and Phipps, service and repairs John C. Cassidy		2,000	2,200	3,000	1,000	50.0%	36.4%
Plumbing Repairs at Seaview and Phipps		500	500	800	300	60.0%	60.0%
Security and Fire Alarm Inspection/Repairs Quarterly Inspections @ $85.50`		200	300	500	300	150.0%	66.7%
Misc. Building Repairs at Seaview and Phipps (interior/exterior repairs to walls, doors, windows)		100	100	200	100	100.0%	100.0%
Electrical Repairs at Seaview and Phipps		400	400	500	100	25.0%	25.0%
Painting Services - Exterior building and ramp		-	3,100	-	-	0.0%	-100.0%
Total	**4,014**	**3,200**	**6,600**	**5,000**	**$ 1,800**	**56.3%**	**-24.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.46.04
Program	Tennis
Account Name	Other Equip Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	777						
Repairs for Electric Court Maintenance Service Carts		550	1,200	1,200	650	118.2%	0.0%
Fire Extinguisher Inspection and Recharging		200	200	200	-	0.0%	0.0%
Miscellaneous (Repair of Tennis Equipment such as drum roller, luteand Gator Rack)		250	200	200	(50)	-20.0%	0.0%
Total	**777**	**1,000**	**1,600**	**1,600**	**$ 600**	**60.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.46.08
Program	Tennis
Account Name	Tennis Court Maint Phipps

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,704						
Fence Repairs (rail clamps, rail end caps, gate latch, hog rings)		200	50	500	300	150.0%	900.0%
Court Repair (line tape, line nails, clay)		300	50	500	200	66.7%	900.0%
Phipps was resurfaced and fence replaced in FY 2016, need for additional maintenance supplies in FY 2017 was minimal.							
Total	**2,704**	**500**	**100**	**1,000**	**$ 500**	**100.0%**	**900.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.46.14
Program	Tennis
Account Name	Tennis Court Maint Seaview

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	993						
Fence/Lights Repairs(rail clamps, rail end caps, gate latch, hog rings, ballasts, bulbs)		500	1,100	500	-	0.0%	-54.5%
Court Repair (clay, line tape, line nails)		1,000	-	1,000	-	0.0%	100.0%
Total	**993**	**1,500**	**1,100**	**1,500**	**$ -**	**0.0%**	**36.4%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.47.02
Program	Tennis
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Flyers for events and programs	-	100	-	100	-	0.0%	100.0%
Total	**-**	**100**	**-**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.48.01
Program	Tennis
Account Name	Promotional Activities

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Brochures - quarterly	795	1,500	800	800	(700)	-46.7%	0.0%
Share of cost of the creation of Rec-Connect - promotional piece highlighting recreation programs.							
Total	**795**	**1,500**	**800**	**800**	**$ (700)**	**-46.7%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.30.49.05
Program	Tennis
Account Name	Bank Service Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Credit Card Charges	10,038	9,900	11,000	10,000	100	1.0%	-9.1%
Total	**10,038**	**9,900**	**11,000**	**10,000**	**$ 100**	**1.0%**	**-9.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.51.01
Program	Tennis
Account Name	Office Supplies Phipps

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	71						
Printer Cartridges		75	75	75	-	0.0%	0.0%
Copy Paper		50	35	50	-	0.0%	42.9%
Thermal Paper		75	50	75	-	0.0%	50.0%
Assorted Stationary Supplies		50	25	50	-	0.0%	100.0%
Total	**71**	**250**	**185**	**250**	**$ -**	**0.0%**	**35.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.51.14
Program	Tennis
Account Name	Office Supplies Seaview

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	133						
Printer Cartridges		75	100	100	25	33.3%	0.0%
Copy Paper		50	50	50	-	0.0%	0.0%
Thermal Paper		75	25	50	(25)	-33.3%	100.0%
Assorted Stationary Supplies		50	75	50	-	0.0%	-33.3%
Total	**133**	**250**	**250**	**250**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.01
Program	Tennis
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	5						
Cleansers (Disinfectant, Scouring Powder, Bleach, Air Freshener)		50	50	50	-	0.0%	0.0%
Janitorial Tools (Gloves, Mops, Brushes)		50	50	50	-	0.0%	0.0%
Total	**5**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.02
Program	Tennis
Account Name	Vehicle Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Vehicle Parts (shared vehicle)	-	-	100	100	100	100.0%	0.0%
2010 Dodge Caravan							
Total	**-**	**-**	**100**	**100**	**$ 100**	**100.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.03
Program	Tennis
Account Name	Building Maint Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	182						
Paint and Supplies (brushes, trays, tape)		100	100	100	-	0.0%	0.0%
Miscellaneous Hardware (Lock/Door Parts, Nails, Small Tools, Windscreen Ties)		300	100	300	-	0.0%	200.0%
Plumbing Supplies (parts for toilets, sinks, etc.)		300	100	300	-	0.0%	200.0%
Total	**182**	**700**	**300**	**700**	**\$ -**	**0.0%**	**133.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.04
Program	Tennis
Account Name	Other Equipment Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Hardware (nuts, bolts, Fasteners, gas powered tool parts, etc.)	32	100	-	100	-	0.0%	100.0%
Total	**32**	**100**	**-**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.06
Program	Tennis
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Shirts (Tennis Pro Shop Staff)	200	300	300	300	-	0.0%	0.0%
Total	**200**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.08
Program	Tennis
Account Name	Medical Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
First Aid Supplies	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.12
Program	Tennis
Account Name	Other Supplies Phipps

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	7,562						
Paper Towels		500	400	400	(100)	-20.0%	0.0%
Irrigation Parts		500	400	400	(100)	-20.0%	0.0%
Landscaping Supplies		500	200	200	(300)	-60.0%	0.0%
Food/Snacks for Mixers		3,500	1,500	2,400	(1,100)	-31.4%	60.0%
Clay Material		2,775	2,500	2,775	-	0.0%	11.0%
Service Cart Parts (battery, tires)		1,025	900	1,025	-	0.0%	13.9%
Miscellaneous Supplies (cups, plates, utensils)		500	400	400	(100)	-20.0%	0.0%
Hand Soap		500	400	400	(100)	-20.0%	0.0%
Mulch and Flowers		700	300	-	(700)	-100.0%	-100.0%
Total	**7,562**	**10,500**	**7,000**	**8,000**	**$ (2,500)**	**-23.8%**	**14.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.14
Program	Tennis
Account Name	Other Supplies Seaview

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	4,006						
Paper Towels		500	350	400	(100)	-20.0%	14.3%
Irrigation Parts (heads, valves, PVC		500	400	400	(100)	-20.0%	0.0%
Landscaping Supplies		250	250	250	-	0.0%	0.0%
Food/Snacks for Mixers		1,500	1,000	750	(750)	-50.0%	-25.0%
Clay Material		2,775	2,000	2,775	-	0.0%	38.8%
Service Cart Supplies (battery, tires)		1,025	800	1,025	-	0.0%	28.1%
Miscellaneous Supplies (cups, plates, utensils)		750	500	600	(150)	-20.0%	20.0%
Hand Soap		200	200	300	100	50.0%	50.0%
Total	**4,006**	**7,500**	**5,500**	**6,500**	**$ (1,000)**	**-13.3%**	**18.2%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.18
Program	Tennis
Account Name	Minor Operating Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	978						
Tennis Nets		600	550	600	-	0.0%	9.1%
Miscellaneous Tennis Grooming Items (Lutes, Rakes, Line Brushes)		900	850	900	-	0.0%	5.9%
Total	**978**	**1,500**	**1,400**	**1,500**	**$ -**	**0.0%**	**7.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.52.21
Program	Tennis
Account Name	Cost of Merchandise Sold

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	838						
Tennis Balls		5,000	6,250	6,300	1,300	26.0%	0.8%
Headwear		500	250	400	(100)	-20.0%	60.0%
Men's Apparel		1,000	500	500	(500)	-50.0%	0.0%
Ladies Apparel		2,000	1,250	1,500	(500)	-25.0%	20.0%
Accessories (socks, suncreen, logo tennis towels, etc)		750	500	400	(350)	-46.7%	-20.0%
Concession Items							
Drinks		600	600	700	100	16.7%	16.7%
Pre-packaged Snacks		150	150	200	50	33.3%	33.3%
Total	**838**	**10,000**	**9,500**	**10,000**	**$ -**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.312.572.50.54.01
Program	Tennis
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
USTA Membership Facility Membership	95	100	100	100	-	0.0%	0.0%
Total	**95**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

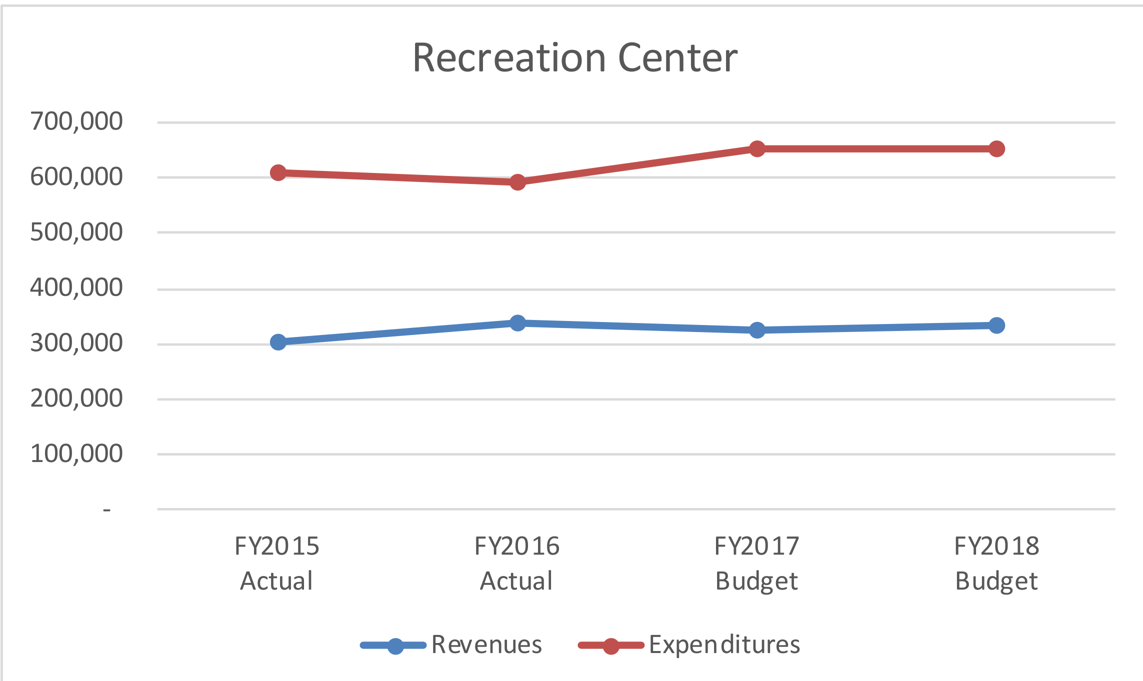
Department	Recreation
Account Number	403.75.312.572.50.55.01
Program	Tennis
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Development	-	-	100	100	100	100.0%	0.0%
Continuing Education Classes for Tennis Supervisor							
Classes required to maintain professional certification							
New account - course registration funds moved from account 40.11							
Total	**-**	**-**	**100**	**100**	**$ 100**	**100.0%**	**0.0%**

PROGRAM: RECREATION CENTER

The Recreation Center offers recreational programs to the residents and visitors of Palm Beach. Examples of adult programs offered include a variety of fitness/wellness, foreign languages, art, dancing, and technology offerings. Youth programs include athletics, arts & crafts, dance, self-defense, pre-school programs and a variety of other instructional/enrichment classes. In addition to these activities, an after school program and day camps are offered, along with special events. The Recreation Center program also manages the maintenance of the Seaview Park amenities. This includes the coordination, monitoring, and oversight of daily maintenance, preventative maintenance, and special projects.

The Recreation Center is managed by the Assistant Recreation Director. Daily operations are overseen by two Recreation Supervisors who supervise a variety of part-time and contractual staff in planning, implementing, and evaluating the maintenance, programs and events.



Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Youth Program Fees	276,767	308,670	295,500	295,500	305,000	306,000	3.55%
Facility Rental Fees	840	700	1,500	1,500	500	500	-66.67%
Adult Program Fees	24,083	27,344	27,000	27,000	24,200	26,000	-3.70%
Promotional Merchandise	880	859	1,200	1,200	900	1,000	-16.67%
Seaview Park Concession	588	531	1,200	1,200	1,000	1,000	-16.67%
TOTALS	303,158	338,104	326,400	326,400	331,600	334,500	2.48%
Expenses							
Salaries and Wages	280,941	254,240	274,480	274,480	268,980	279,255	1.74%
Employee Benefits	109,219	103,271	111,725	111,725	111,726	109,689	-1.82%
Contractual	194,705	207,372	233,400	233,700	225,450	231,410	-0.85%
Commodities	22,574	28,744	32,300	32,300	30,300	31,600	-2.17%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	607,439	593,627	651,905	652,205	636,456	651,954	0.01%
Operating Revenues Over/(Under) Expenses	(304,281)	(255,523)	(325,505)	(325,805)	(304,856)	(317,454)	

Revenues

Youth Program Fees:
All revenues related to fees paid for a variety of youth programs.

Facility Rental Fees:
All revenues related to fees paid for rental of rooms at Seaview Recreation Center.

Adult Program Fees:
All revenues related to fees paid for a variety of adult programs.

Promotional Merchandise:
All revenues related to sales of promotional merchandise.

Seaview Park Concession:
Revenues from vending machines at Seaview Park.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Assistant Director	0.250	0.250	0.250	0.250	0.250
Recreation Supervisor	2.000	2.000	2.000	2.000	2.000
Maintenance Worker/Tennis	0.500	0.500	0.500	0.500	0.500
Activity Leader	3.760	2.983	2.983	2.500	2.500
Laborer	0.550	0.490	0.490	0.440	0.440
Bus Driver	0.500	0.480	0.480	0.365	0.365
Public Works Employees	0.029	0.129	0.130	0.121	0.106
	7.589	6.832	6.833	6.176	6.161

403 Recreation Enterprise Fund
75 Recreation
313 Recreation Center

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
75.313.10	Salaries and Wages						
75.313.572.10.12.01	Regular Salaries/Wages	161,792	174,380	174,380	174,380	178,222	3,842
75.313.572.10.12.02	Compensated Absenses	585	600	600	600	3,033	2,433
75.313.572.10.13.01	Salaries & Wages Special	77,355	84,500	84,500	80,000	82,500	2,000-
75.313.572.10.13.05	Recreational class instruction	14,467	15,000	15,000	14,000	15,500	500
75.313.572.10.14.01	Overtime	41	0	0	0	0	0
Total	Salaries and Wages	254,240	274,480	274,480	268,980	279,255	4,775
75.313.20	Employee Benefits						
75.313.572.20.15.13	Cell Phone Allowance	325	324	324	325	325	1
75.313.572.20.21.01	Fica/Medicare	19,637	19,436	19,436	19,436	13,676	5,760-
75.313.572.20.22.01	Retirement Contributions	28,563	35,502	35,502	35,502	43,395	7,893
75.313.572.20.22.05	Defined Contribution Plan 401(a)	6,610	6,847	6,847	6,847	8,715	1,868
75.313.572.20.22.06	Town Discretionary DC Contributior	6,610	6,847	6,847	6,847	0	6,847-
75.313.572.20.23.01	Group Insurance Fixed	32,678	32,493	32,493	32,493	32,584	91
75.313.572.20.27.01	Salaries/Wages Longevity	8,848	10,276	10,276	10,276	10,994	718
Total	Employee Benefits	103,271	111,725	111,725	111,726	109,689	2,036-
75.313.30	Contractual						
75.313.572.30.34.01	Janitorial	14,400	20,200	20,200	19,000	21,000	800
75.313.572.30.34.02	Landscape Contracting	2,825	9,600	9,600	7,950	5,000	4,600-
75.313.572.30.34.04	Spec Recreation Contracts	84,339	90,300	90,300	88,900	90,800	500
75.313.572.30.34.10	Other Contracted Services	23,586	20,000	20,000	25,000	22,500	2,500
75.313.572.30.40.02	Training/Certification	675	500	500	400	500	0
75.313.572.30.40.10	Travel and Per Diem	1,063	2,200	2,200	1,000	1,000	1,200-

403 Recreation Enterprise Fund
75 Recreation
313 Recreation Center

Account Number		***2016 Actuals***	***2017 Approved Budget***	***2017 Adjusted Budget***	***2017 Yr. End Est***	***2018 Proposed Budget***	***$ Inc/(Dec) FY18 vs FY17***
75.313.572.30.40.13	Professional Association Expense	0	200	200	0	200	0
75.313.572.30.41.10	Postage	7	900	900	500	500	400-
75.313.572.30.43.01	Electrical	26,182	30,000	30,000	27,000	27,500	2,500-
75.313.572.30.43.02	Solid Waste Disposal	2,989	3,000	3,000	3,000	3,100	100
75.313.572.30.43.03	Water	32,506	25,200	25,200	33,000	34,000	8,800
75.313.572.30.44.02	Rental of Equipment	0	0	0	0	510	510
75.313.572.30.46.03	Building Maintenance	7,059	14,300	14,300	7,500	8,800	5,500-
75.313.572.30.46.04	Other Equipment Maintenance	2,659	4,000	4,300	2,200	4,500	500
75.313.572.30.48.01	Promotional Activities	2,631	5,000	5,000	3,000	3,500	1,500-
75.313.572.30.49.05	Bank Service Charges	6,451	8,000	8,000	7,000	8,000	0
Total	Contractual	207,372	233,400	233,700	225,450	231,410	1,990-
75.313.50	Commodities						
75.313.572.50.51.01	Office Supplies	94	700	700	800	500	200-
75.313.572.50.52.01	Chemical/Cleaning Supplies	2,006	4,000	4,000	3,000	3,500	500-
75.313.572.50.52.03	Building Maintenance Supplies	87	1,000	1,000	500	800	200-
75.313.572.50.52.04	Other Equipment Maintenance Sup	0	500	500	3,100	500	0
75.313.572.50.52.05	Fuel/Motor Oil	15	700	700	500	500	200-
75.313.572.50.52.06	Uniform	0	700	700	500	700	0
75.313.572.50.52.08	Medical Supplies	0	200	200	100	200	0
75.313.572.50.52.12	Other Supplies Maintenance	6,652	6,000	6,000	5,900	6,300	300
75.313.572.50.52.18	Minor Operating Equipment (<$2,5(	1,377	1,000	1,000	0	1,000	0
75.313.572.50.52.20	Other Supplies Program	17,668	17,000	17,000	15,000	16,900	100-
75.313.572.50.54.01	Membership Dues	845	500	500	700	500	0
75.313.572.50.55.01	Training	0	0	0	200	200	200

403 Recreation Enterprise Fund
75 Recreation
313 Recreation Center

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Commodities	28,744	32,300	32,300	30,300	31,600	700-
75.313.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
Total	Recreation Center	593,627	651,905	652,205	636,456	651,954	49

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.34.01
Program	Recreation Center
Account Name	Janitorial

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Janitorial Services	14,400						
Contractual Services							
$360/wk x 52 weeks, (including quarterly floor stripping and polishing, exterior window cleaning, etc.)		18,700	18,700	19,000	300	1.6%	1.6%
Furniture Cleaning		-	300	-	-	0.0%	-100.0%
Extra cleaning for heavily soiled areas		1,500	-	2,000	500	33.3%	100.0%
Total	**14,400**	**20,200**	**19,000**	**21,000**	**$ 800**	**4.0%**	**10.5%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.34.02
Program	Recreation Center
Account Name	Landscape Contracting

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,825						
Landscape Contract (Hedge Trimming, Landscape Bed Maintenance)		2,950	2,950	1,500	(1,450)	-49.2%	-49.2%
Tree Trimming Service		1,500	1,500	500	(1,000)	-66.7%	-66.7%
Athletic Field/Turf Repairs		3,000	2,000	1,500	(1,500)	-50.0%	-25.0%
Sod Replacement		1,150	1,000	1,000	(150)	-13.0%	0.0%
Misc. Landscape Planting Replacements		1,000	500	500	(500)	-50.0%	0.0%
Total	**2,825**	**9,600**	**7,950**	**5,000**	**$ (4,600)**	**-47.9%**	**-37.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.34.04
Program	Recreation Center
Account Name	Spec Recreation Contracts

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	84,339					0.0%	
Contracted Instructor Payments includes: Fencing, Gymnastics, Tumbling, Dance, Kindermusik, Karate, Soccer, Communications, Basketball, Language Classes, etc.		54,700	53,300	54,000	(700)	-1.3%	1.3%
Summer Camp Field Trips Venue Admission Fees		26,000	26,000	26,600	600	2.3%	2.3%
Entertainment Equipment Rentals for Camps - Bounce Houses, Water Slides, Dunk Tank		4,100	4,100	4,200	100	2.4%	2.4%
Entertainment - Performance for Camps and Special Events, Magicians, Balloon Artists, Clowns, Face Painters		1,500	1,500	1,500	-	0.0%	0.0%
Charter Bus Services for Field Trips for Camps to transport children registered in program		4,000	4,000	4,500	500	12.5%	12.5%
Contracted Instructor expenses are offset by revenue generated from each program. Registration fees from these youth and adult enrichment and athletic programs are deposited in Youth Program Fees and Adult Program Fees.							
Total	**84,339**	**90,300**	**88,900**	**90,800**	**$ 500**	**0.6%**	**2.1%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.34.10
Program	Recreation Center
Account Name	Other Contracted Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	23,586						
Fire and Security Alarm Monitoring - Simplex - Grinnell $128.03/month		1,100	1,600	1,500	400	36.4%	-6.3%
Contracted Labor (Faneuil), 3 Activity Leaders paid between $9.50-$10.75 per hour, plus a 20.07% markup		7,000	11,700	10,500	3,500	50.0%	-10.3%
Pest Control - Gregory Pest Control, $26.35/month,and Ambassador Pest Conrol (playground), $75/month		1,200	400	1,800	600	50.0%	350.0%
Contracted Labor (Faneuil), 1 Laborer paid $10.50 per hour, plus a 21.6% markup		8,700	9,300	8,700	-	0.0%	-6.5%
Room and Floor Repairs (Miscellaneous Repair of Doors, Windows, Locks, Wood Floors, Carpet, Tile Floors, Lights, etc.)		2,000	2,000	-	(2,000)	-100.0%	-100.0%
Cost for use of contracted labor offsets the use of Town staff resulting in a reduction of expenses in expenditure account 13.01 Salaries & Wages Special							
Total	**23,586**	**20,000**	**25,000**	**22,500**	**$ 2,500**	**12.5%**	**-10.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.40.02
Program	Recreation Center
Account Name	Training/Certification

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Employee Training	675	500	400	500	-	0.0%	25.0%
Professional Certification Renewal and/or Continuing Education Classes & Recertification							
Recreation Supervisor and Assistant Director: Certified Parks & Recreation Professional							
Total	**675**	**500**	**400**	**500**	**$ -**	**0.0%**	**25.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.40.10
Program	Recreation Center
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel for Professional Development	1,063	2,200	1,000	1,000	(1,200)	-54.5%	0.0%
Provided by professional associations and educational institutions such as Florida Recreation & Park Association, National Recreation & Park Association, Florida League of Cites, etc.							
Funds to cover travel expenses to educational sessions to include; per diem, tolls, mileage, parking, hotel, etc.							
Recreation Supervisor and Assistant Director							
Total	**1,063**	**2,200**	**1,000**	**1,000**	**$ (1,200)**	**-54.5%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.40.13
Program	Recreation Center
Account Name	Professional Association Expense

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Educational Session Registration	-	200	-	200	-	0.0%	100.0%
Local travel costs with no travel request or registration required, such as Florida Recreation & Park Association and Florida League of Cities day training/classes							
Recreation Supervisors and Assistant Director							
Total	**-**	**200**	**200**	**200**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.41.10
Program	Recreation Center
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage	7	900	500	500	(400)	-44.4%	0.0%
Correspondences and Informational Packages							
Total	**7**	**900**	**500**	**500**	**\$ (400)**	**-44.4%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.43.01
Program	Recreation Center
Account Name	Electrical

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Electric	26,182	30,000	27,000	27,500	(2,500)	-8.3%	1.9%
Reduction in budgetary request is due to an overestimation in fiscal year 2017.							
Total	**26,182**	**30,000**	**27,000**	**27,500**	**$ (2,500)**	**-8.3%**	**1.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.43.02
Program	Recreation Center
Account Name	Solid Waste Disposal

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Trash Disposal	2,989	3,000	3,000	3,100	100	3.3%	3.3%
Total	**2,989**	**3,000**	**3,000**	**3,100**	**\$ 100**	**3.3%**	**3.3%**

Budget line Item Detail

Department	Recreation
Account Number	40.75.313.572.30.43.03
Program	Recreation Center
Account Name	Water

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Water	32,506	25,200	33,000	34,000	8,800	34.9%	3.0%
Increase in budgetary request is due to an under estimation in fiscal year 2017 and an exceptionally dry season resulting in the need for additional irrigation to maintian multipurpose field.							
Total	**32,506**	**25,200**	**33,000**	**34,000**	**$ 8,800**	**34.9%**	**3.0%**

Budget line Item Detail

Department	Recreation
Account Number	40.75.313.572.30.44.02
Program	Recreation Center
Account Name	Rental of Equipment

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Portable Storage Rental for Field Equipment, pending construction	-	-	-	510	510	100.0%	100.0%
$290/month for 2 units							
16' x 8' x8'							
Cost to be split between Tennis and Recreation Center to store equipment during construction. Storage unit split to be 65% Tennis, 35% Recreation Center. Budgeted expenditure for five months, May - September.							
5 months x $101.50							
Total	**-**	**-**	**-**	**510**	**$ 510**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.46.03
Program	Recreation Center
Account Name	Building Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	7,059						
Security and Fire Alarm Inspection and Repairs - Simplex Grinnell - Security, Metro - Fire		2,200	2,200	2,000	(200)	-9.1%	-9.1%
AC Repair -$270/ bi-monthly preventative maintenance inspections, service and repair		2,200	3,200	3,200	1,000	45.5%	0.0%
Misc. Building Repairs (Interior exterior repairs to walls, doors, windows.)		8,700	1,700	2,800	(5,900)	-67.8%	64.7%
Plumbing Repairs		600	200	400	(200)	-33.3%	100.0%
Electrical Repairs		600	200	400	(200)	-33.3%	100.0%
Painting Services Interior and Exterior							
Total	**7,059**	**14,300**	**7,500**	**8,800**	**$ (5,500)**	**-38.5%**	**17.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.46.04
Program	Recreation Center
Account Name	Other Equipment Maint

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,659						
Extinguisher Inspection and Recharging		1,100	600	1,500	400	36.4%	150.0%
Appliance Repairs (Refrigerator/Freezer/ Oven)		2,600	1,500	2,500	(100)	-3.8%	66.7%
Drinking Fountain Repairs (1 interior and 5 exterior)		300	100	500	200	66.7%	400.0%
Total	**2,659**	**4,000**	**2,200**	**4,500**	**$ 500**	**12.5%**	**104.5%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.48.01
Program	Recreation Center
Account Name	Promotional Activities

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Brochures/Flyers	2,631	5,000	3,000	3,500	(1,500)	-30.0%	16.7%
Quarterly program brochures							
Total	**2,631**	**5,000**	**3,000**	**3,500**	**$ (1,500)**	**-30.0%**	**16.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.30.49.05
Program	Recreation Center
Account Name	Bank Service Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Credit Card Charges	6,451	8,000	7,000	8,000	-	0.0%	14.3%
Total	**6,451**	**8,000**	**7,000**	**8,000**	**\$ -**	**0.0%**	**14.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.51.01
Program	Recreation Center
Account Name	Office Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	94						
Printer Cartridges		300	300	150	(150)	-50.0%	-50.0%
Copy Paper		200	300	150	(50)	-25.0%	-50.0%
Thermal Paper		100	100	100	-	0.0%	0.0%
Assorted Stationary Supplies		100	100	100	-	0.0%	0.0%
Total	**94**	**700**	**800**	**500**	**$ (200)**	**-28.6%**	**-37.5%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.01
Program	Recreation Center
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	2,006						
Liquid Fertilizers		1,400	900	1,000	(400)	-28.6%	11.1%
Granular Fertilizers		1,400	900	900	(500)	-35.7%	0.0%
Insecticides/Pesticides		400	400	400	-	0.0%	0.0%
Fungicides/Herbicides		800	800	800	-	0.0%	0.0%
Cleansers (Disinfectant, Scouring Powder, Bleach, Air Freshener)		-	-	200	200	100.0%	100.0%
Janitorial Tools (Gloves, Mops, Brushes)		-	-	200	200	100.0%	100.0%
Total	**2,006**	**4,000**	**3,000**	**3,500**	**$ (500)**	**-12.5%**	**16.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.03
Program	Recreation Center
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	87						
Paint and Supplies(brushes, trays, tape)		100	100	150	50	50.0%	50.0%
Small Tools(pliers, wrenches, screwdrivers, drill bits, shovels, rakes)		300	100	100	(200)	-66.7%	0.0%
Miscellaneous Hardware/Fixtures (Lock/Door Parts, Nails, Washers, etc.)		400	200	350	(50)	-12.5%	75.0%
Restroom Repair Hardware		200	100	200	-	0.0%	100.0%
Total	**87**	**1,000**	**500**	**800**	**$ (200)**	**-20.0%**	**60.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.04
Program	Recreation Center
Account Name	Other Equip Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	-						
Mower Parts (Rollers, Lubricants, Hoses, Belts, Etc.)		200	-	200	-	0.0%	100.0%
Miscellaneous Equipment/Supplies (nuts, bolts, washers, locks, extension cords, etc.)		300	-	300	-	0.0%	100.0%
Turf Mower Overhaul		-	3,100	-	-	0.0%	-100.0%
Total	**-**	**500**	**3,100**	**500**	**$ -**	**0.0%**	**-83.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.05
Program	Recreation Center
Account Name	Fuel/Motor Oil

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Fuel/Motor Oil for Town Vehicle	15	700	500	500	(200)	-28.6%	0.0%
2010 Dodge Caravan, Fuel Palm Beach Day Academy buses utilized for local camp field trips)							
Total	**15**	**700**	**500**	**500**	**$ (200)**	**-28.6%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.06
Program	Recreation Center
Account Name	Uniform

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Uniform Shirts for Professional and Part-Time Staff	-	700	500	700	-	0.0%	40.0%
Total	**-**	**700**	**500**	**700**	**$ -**	**0.0%**	**40.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.08
Program	Recreation Center
Account Name	Medical Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
First Aid Supplies	-	200	100	200	-	0.0%	100.0%
Total	**-**	**200**	**100**	**200**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.12
Program	Recreation Center
Account Name	Other Supplies Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	6,652						
Custodial Items (Toilet Tissue, Hand Soap, Plastic Bags, Paper Towels)		2,200	2,400	2,500	300	13.6%	4.2%
Safety Equipment (eye and ear protection, gloves)		250	350	400	150	60.0%	14.3%
Playground Mulch		2,700	2,750	2,800	100	3.7%	1.8%
Sand		600	100	300	(300)	-50.0%	200.0%
Irrigation Parts (PVC repair fittings, nozzles, heads)		250	300	300	50	20.0%	0.0%
Total	**6,652**	**6,000**	**5,900**	**6,300**	**$ 300**	**5.0%**	**6.8%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.18
Program	Recreation Center
Account Name	Minor Operating Equip (<$2,500)

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,377						
Program Chairs/Tables for meeting/program rooms		1,000	-	1,000	-	0.0%	100.0%
Total	**1,377**	**1,000**	**-**	**1,000**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.52.20
Program	Recreation Center
Account Name	Other Supplies Program

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	17,668						
Arts and Crafts Supplies (construction paper, glue, paint, beads, clay, paint brushes, markers, crayons, colored pencils, butcher paper)		5,500	4,400	4,400	(1,100)	-20.0%	0.0%
Athletic Equipment (football, basketballs, soccer balls, pinnies, goal nets, playground balls)		2,500	2,200	3,000	500	20.0%	36.4%
Games (table games)		2,500	1,800	2,000	(500)	-20.0%	11.1%
Food/Snacks/Candy for special events and programs		3,500	3,100	3,500	-	0.0%	12.9%
Prizes		1,500	1,500	1,500	-	0.0%	0.0%
Wristbands for summer camp		400	400	600	200	50.0%	50.0%
Miscellaneous Supplies (replacement game part/pieces, utensils, plates, cups)		1,100	1,600	1,900	800	72.7%	18.8%
Total	**17,668**	**17,000**	**15,000**	**16,900**	**$ (100)**	**-0.6%**	**12.7%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.54.01
Program	Recreation Center
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Association Dues	845	500	700	500	-	0.0%	-28.6%
Florida Recreation & Park Assn							
3 Professional Members x $160 for Recreation Supervisors and Assistant Director							
Total	**845**	**500**	**700**	**500**	**$ -**	**0.0%**	**-28.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.313.572.50.55.01
Program	Recreation Center
Account Name	Training

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Development	-	-	200	200	200	100.0%	0.0%
Course registration fees for training provided for continuing education by professional associations and other educational institutions such as Florida Recreation & Park Association, National Recreatinal & Park Association and Florida League of Cities.							
Total	**-**	**-**	**200**	**200**	**$ 200**	**100.0%**	**0.0%**

PROGRAM: ADMINISTRATION

Administrative management responsibilities include providing leadership and organizational management of all Recreation Department operations. The administrative management team is responsible for budget development and control, business plan modifications, department policies and procedures, action planning, record keeping, recruitment, training and development of staff, payroll processing, coordinating/processing work requests, requisitions and contracts. Administration duties also include complaint management and conflict resolution, risk management, enforcement of ordinances, rules and regulations at all Town recreation facilities, and the ongoing assessment and evaluation of Recreation Department facilities, programs and services offered to the community. Department administration is also responsible for the coordination, facilitation, and support of Recreation Advisory Commission meetings and its members. Administrative staff also coordinates communication with the Town Manager and the Mayor and Town Council. The administrative management team consists of the Director of Recreation, Assistant Recreation Director, Office Manager and Office Assistant II.

Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Salaries and Wages	203,020	281,797	297,633	297,633	296,332	316,580	6.37%
Employee Benefits	101,467	130,735	139,790	139,790	139,795	144,756	3.55%
Contractual	9,303	5,585	10,700	10,700	10,175	12,900	20.56%
Commodities	3,657	2,828	5,600	5,600	4,112	5,720	2.14%
Capital Outlay	-	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	-	0.00%
Other	-	-	-	-	-	-	0.00%
TOTALS	317,447	420,945	453,723	453,723	450,414	479,956	5.78%

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Recreation	-	-	1.000	1.000	1.000
Director of Recreation and Special Projects	0.900	0.900	-	-	-
Assistant Director of Recreation	0.500	0.500	0.500	0.500	0.500
Office Assistant II	0.750	1.000	1.000	1.000	1.000
Office Manager	1.000	1.000	1.000	1.000	1.000
	3.150	3.400	3.500	3.500	3.500

Budget flexsheet

Town of Palm Beach

403 Recreation Enterprise Fund
75 Recreation
311 Administration

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.311.10	Salaries and Wages						
75.311.572.10.12.01	Regular Salaries/Wages	280,627	293,833	293,833	293,833	311,165	17,332
75.311.572.10.12.02	Compensated Absenses	1,170	3,800	3,800	2,499	5,415	1,615
Total	Salaries and Wages	281,797	297,633	297,633	296,332	316,580	18,947
75.311.20	Employee Benefits						
75.311.572.20.15.13	Cell Phone Allowance	1,938	1,944	1,944	1,949	1,949	5
75.311.572.20.21.01	Fica/Medicare	22,480	22,027	22,027	22,027	23,562	1,535
75.311.572.20.22.01	Retirement Contributions	34,711	43,401	43,401	43,401	53,330	9,929
75.311.572.20.22.05	Defined Contribution Plan 401(a)	10,792	11,145	11,145	11,145	14,750	3,605
75.311.572.20.22.06	Town Discretionary DC Contributior	10,792	11,145	11,145	11,145	0	11,145-
75.311.572.20.23.01	Group Insurance Fixed	39,713	39,612	39,612	39,612	39,932	320
75.311.572.20.27.01	Salaries/Wages Longevity	10,309	10,516	10,516	10,516	11,233	717
Total	Employee Benefits	130,735	139,790	139,790	139,795	144,756	4,966
75.311.30	Contractual						
75.311.572.30.32.01	Auditor's Expense	2,020	2,100	2,100	2,100	2,100	0
75.311.572.30.40.04	Vehicle Mileage	0	100	100	0	100	0
75.311.572.30.40.10	Travel and Per Diem	0	3,000	3,000	2,500	2,000	1,000-
75.311.572.30.41.01	Telephone Base	684	2,000	2,000	1,000	1,000	1,000-
75.311.572.30.41.02	Telephone Long Distance	0	100	100	0	0	100-
75.311.572.30.41.03	Data Line/Radio Base	0	100	100	0	0	100-
75.311.572.30.42.01	Postage	30	100	100	75	100	0
75.311.572.30.46.02	Vehicle Maint - External	0	100	100	0	0	100-
75.311.572.30.46.11	Software Maintenance	0	0	0	0	4,000	4,000

Budget flexsheet

Town of Palm Beach

403 Recreation Enterprise Fund
75 Recreation
311 Administration

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
75.311.572.30.47.01	Copy Machine Charges	1,351	2,000	2,000	1,900	2,000	0
75.311.572.30.47.02	Printing	0	100	100	100	100	0
75.311.572.30.49.01	Legal Advertising	1,500	1,000	1,000	1,500	1,500	500
75.311.572.30.49.07	Hurricane Matthew Expenditures	0	0	0	1,000	0	0
Total	Contractual	5,585	10,700	10,700	10,175	12,900	2,200
75.311.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
75.311.50	Commodities						
75.311.572.50.51.01	Office Supplies	1,276	2,000	2,000	1,600	2,100	100
75.311.572.50.52.01	Chemical/Cleaning Sup	0	200	200	100	100	100-
75.311.572.50.52.02	Vehicle Maintenance	335	300	300	700	500	200
75.311.572.50.52.03	Building Maint Supplies	0	100	100	0	0	100-
75.311.572.50.52.04	Other Eqp Maint Supplies	0	100	100	100	100	0
75.311.572.50.52.05	Fuel/Motor Oil	669	2,000	2,000	700	1,000	1,000-
75.311.572.50.52.12	Other Supplies	0	100	100	100	100	0
75.311.572.50.54.01	Membership Dues	325	500	500	500	500	0
75.311.572.50.54.02	Books, Pubs, Subs and Membershi	223	300	300	312	320	20
75.311.572.50.55.01	Training	0	0	0	0	1,000	1,000
Total	Commodities	2,828	5,600	5,600	4,112	5,720	120
75.311.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
75.311.90	Other Uses						

403 Recreation Enterprise Fund
75 Recreation
311 Administration

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
Total	Other Uses	0	0	0	0	0	0
Total	Administration	420,945	453,723	453,723	450,414	479,956	26,233

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.32.01
Program	Administration
Account Name	Auditors Expense

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Auditor's Expense	2,020	2,100	2,100	2,100	-	0.0%	0.0%
Total	**2,020**	**2,100**	**2,100**	**2,100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.40.04
Program	Administration
Account Name	Vehicle Mileage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Use of Personal Vehicle by staff	-	100	-	100	-	0.0%	100.0%
Total	**-**	**100**	**-**	**100**	**$ -**	**0.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.40.10
Program	Administration
Account Name	Travel and Per Diem

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Travel for Professional Development	-	3,000	2,500	2,000	(1,000)	-33.3%	-20.0%
Provided by professional associations, such as Florida Recreation & Park Association and National Recreation & Park Assocation							
Funds to cover travel expenses to educational sessions to include: per diem, tolls, mileage, parking, hotel, etc.							
for Director to NRPA; Assistant Director, Recreation Supervisor to FRPA							
Total	**-**	**3,000**	**2,500**	**2,000**	**$ (1,000)**	**-33.3%**	**-20.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.41.01
Program	Administration
Account Name	Telephone Base

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Phone Service	684	2,000	1,000	1,000	(1,000)	-50.0%	0.0%
Total	**684**	**2,000**	**1,000**	**1,000**	**$ (1,000)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.42.01
Program	Administration
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage	30	100	75	100	-	0.0%	33.3%
Correspondences and Informational Packages							
Total	**30**	**100**	**75**	**100**	**$ -**	**0.0%**	**33.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.46.11
Program	Administration
Account Name	Software Maintenance

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Software Annual Maintenance Fees -Rec Pro				4,000	4,000	100.0%	100.0%
(moved to Recreation Administration budget in FY18, previously paid out of IT budget)							
Total	**-**	**-**	**-**	**4,000**	**$ 4,000**	**100.0%**	**100.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.47.01
Program	Administration
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Copy Machine Lease	1,351	2,000	1,900	2,000	-	0.0%	5.3%
Toshiba Studio 3508A							
$120/month lease plus per copy fees							
Total	**1,351**	**2,000**	**1,900**	**2,000**	**$ -**	**0.0%**	**5.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.47.02
Program	Administration
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Business Cards, Envelopes	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.30.49.01
Program	Administration
Account Name	Legal Advertising

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Legal Notices/Advertisements for bids, grant requirements, RFP's and RFQ's	1,500	1,000	1,500	1,500	500	50.0%	0.0%
Total	**1,500**	**1,000**	**1,500**	**1,500**	**$ 500**	**50.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.51.01
Program	Administration
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,276						
Printer Cartridges		1,000	900	1,100	100	10.0%	22.2%
Copy Paper		500	500	600	100	20.0%	20.0%
Thermal Paper		300	100	200	(100)	-33.3%	100.0%
Assorted Stationary Supplies		200	100	200	-	0.0%	100.0%
Budgetary increase due to anticipated increased printing costs associated with upcoming projects.							
Total	**1,276**	**2,000**	**1,600**	**2,100**	**$ 100**	**5.0%**	**31.3%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.01
Program	Administration
Account Name	Chemical/Cleaning Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Janitorial supplies (Disinfectant, Mild Abrasive Cleaner, Sponges, glass cleaner, all purpose cleaner, etc.)	-	200	100	100	(100)	-50.0%	0.0%
Total	**-**	**200**	**100**	**100**	**$ (100)**	**-50.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.02
Program	Administration
Account Name	Vehicle Maintenance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Town Vehicle Parts	335	300	700	500	200	66.7%	-28.6%
2010 Dodge Caravan							
2014 Ford Escape							
Total	**335**	**300**	**700**	**500**	**$ 200**	**66.7%**	**-28.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.03
Program	Administration
Account Name	Building Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Hardware, Tape, Paint	-	100	-	-	(100)	-100.0%	0.0%
(moved to Recreation Center and Tennis budgets)							
Total	**-**	**100**	**-**	**-**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.04
Program	Administration
Account Name	Other Equip Maint Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Miscellanous - parts for office machinery repairs such as batteries, oil,)	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.05
Program	Administration
Account Name	Fuel/Motor Oil

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fuel/Motor Oil for Town Vehicle	669	2,000	700	1,000	(1,000)	-50.0%	42.9%
2010 Dodge Caravan							
2014 Ford Escape							
2001 Ford Ranger							
2006 GMC W3500							
Fuel and motor oil budgeted funds for FY 2018 are based upon actual useage for 2017.							
Total	**669**	**2,000**	**700**	**1,000**	**$ (1,000)**	**-50.0%**	**42.9%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.52.12
Program	Administration
Account Name	Other Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Miscellaneous supply that does not fall into another account, such as: Floor Mats, Easels, Reference Materials, Storage Containers	-	100	100	100	-	0.0%	0.0%
Total	**-**	**100**	**100**	**100**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.54.01
Program	Administration
Account Name	Membership Dues

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Association Dues	325	500	500	500	-	0.0%	0.0%
National Recreation & Park Association							
Florida Recreation & Park Association							
Director of Recreation							
Assistant Director of Recreation							
Total	**325**	**500**	**500**	**500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.54.02
Program	Administration
Account Name	Books, Pubs, Subs and Memberships

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Newspaper Subscription	223	300	312	320	20	6.7%	2.6%
Palm Beach Daily News							
Total	**223**	**300**	**312**	**320**	**$ 20**	**6.7%**	**2.6%**

Budget line Item Detail

Department	Recreation
Account Number	403.75.311.572.50.55.01
Program	Administration
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Professional Development				1,000	1,000	100.0%	100.0%
Course registration fees for training provided for continuing education by professional associations such as the Florida Recreation and Park Association and National Receation and Park Association.							
Requirements for Re-Certification for Director, Assistant Director and Recreation Supervisors includes 20 hours of continuing education units							
Total	**-**	**-**	**-**	**1,000**	**$ 1,000**	**100.0%**	**100.0%**

PROGRAM: CAPITAL PROGRAM

This program accounts for the capital projects of the Recreation Enterprise Fund.

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Revenues							
Donations	-	-	-	-	-	6,571,154	100.00%
Grant Revenue	-	-	50,000	50,000	50,000	100,000	100.00%
Transfer from Reserves	-	-	-	-	-	3,237,868	100.00%
TOTALS	-	-	50,000	50,000	50,000	9,909,022	19718.04%
Expenses							
Projects	75,565	164,800	588,489	613,219	533,219	10,357,511	1660.02%
TOTALS	75,565	164,800	588,489	613,219	533,219	10,357,511	1660.02%
Revenues Over/(Under) Expenses	(75,565)	(164,800)	(538,489)	(563,219)	(483,219)	(448,489)	

Recreation Five Year Capital Improvement Plan
FY2018 Budget

Item #	EXPENDITURES Description	Location	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
	Recreation							
	Par 3 Golf Course		$ 90,000	$ 170,000	$ 98,500	$ 97,500	$ 58,500	$ 514,500
1	Replace Synthetic Turf	Driving Range	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
2	Replace AC Air Condensers	Clubhouse	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
3	Refinish Limestone Front Steps	Clubhouse	$ -	$ -	$ -	$ 7,000	$ -	$ 7,000
4	Refinish Restroom Floors	Clubhouse	$ -	$ -	$ -	$ 7,000	$ -	$ 7,000
5	Replace Exterior High Hats	Clubhouse	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
6	Resurface Parking Lot	Clubhouse	$ -	$ -	$ 15,000	$ -	$ -	$ 15,000
7	Level 9 black tees	Golf Course	$ 50,000	$ -	$ 50,000	$ 50,000	$ -	$ 150,000
8	Rebuild and Enlarge Putting Area	Golf Course	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
9	Renovate Irrigation System	Golf Course	$ -	$ -	$ 33,500	$ 33,500	$ 33,500	$ 100,500
10	Replace Course Signage	Golf Course	$ -	$ 10,000	$ -	$ -	$ -	$ 10,000
11	Paint exterior/interior	Clubhouse	$ -	$ -	$ -	$ -	$ 25,000	$ 25,000
12	Paint and Stripe Parking Lot	Clubhouse	$ 8,000	$ -	$ -	$ -	$ -	$ 8,000
	Docks		$ 140,000	$ -	$ 11,450,000	$ -	$ -	$ 11,590,000
1	Upgrade WiFi		$ 40,000	$ -	$ -	$ -	$ -	$ 40,000
2	Replace Dock Office	Australian Dock	$ -	$ -	$ 350,000	$ -	$ -	$ 350,000
3	Replace Dock Building	Brazilian Dock	$ -	$ -	$ 100,000	$ -	$ -	$ 100,000
4	Dock Piling Replacement		$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
5	Replace Docks		$ -	$ -	$11,000,000	$ -	$ -	$ 11,000,000
	Tennis		$ -	$ 63,000	$ -	$ 9,000	$ -	$ 72,000
1	Resurface Courts	Seaview	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000
2	Resurface and Finish Wood Exteriors	Phipps	$ -	$ 8,000	$ -	$ -	$ -	$ 8,000
3	Paint Exterior/Restroom Interiors	Phipps	$ -	$ 5,000	$ -	$ -	$ -	$ 5,000
4	Replace Air Hamdlers & Condensers	Phipps	$ -	$ -	$ -	$ 9,000	$ -	$ 9,000
	Recreation Center		$ 9,809,022	$ 500,000	$ -	$ 25,000	$ -	$ 10,334,022
1	Recreation Center & Seaview Park		$ 9,809,022	$ 500,000	$ -	$ -	$ -	$ 10,309,022
2	Interior Painting		$ -		$ -	$ 25,000	$ -	$ 25,000
	Phipps Ocean Park Playground		$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
	Capital Improvement Program Expenditures		$ 10,089,022	$ 733,000	$11,548,500	$ 131,500	$ 58,500	$ 22,560,522
	Year		FY2018	FY2019	FY2020	FY2021	FY2022	Total

REVENUES Source	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
Transfer from Reserves	$ 3,237,868	$ 500,000	$ -	$ -	$ -	$ 3,737,868
Mandel Foundation Grant	$ 2,909,429	$ -	$ -	$ -	$ -	$ 2,909,429
Friends of Recreation	$ 3,661,725	$ -	$ -	$ -	$ -	$ 3,661,725
FRDAP Grant - Dock Piling Replacement	$ 50,000		$ -	$ -	$ -	$ 50,000
FRDAP Grant - Phipps Ocean Park Playground	$ 50,000		$ -	$ -	$ -	$ 50,000
M&I Reserve - Par 3 Golf Course	$ 62,000		$ -	$ -	$ -	$ 62,000
M&I Reserve - Par 3 Clubhouse	$ 28,000		$ -	$ -	$ -	$ 28,000
Financing	$ -	$ -	$11,000,000	$ -	$ -	$ 11,000,000
Reserves	$ 76,000	$ 219,000	$ 534,500	$ 117,500	$ 44,500	$ 991,500
Interest	$ 14,000	$ 14,000	$ 14,000	$ 14,000	$ 14,000	$ 70,000
Capital Improvement Program Revenues	$ 10,089,022	$ 733,000	$11,548,500	$ 131,500	$ 58,500	$ 22,560,522

NET COST (Surplus / (Deficit))	FY2018 Estimated	FY2019 Estimated	FY2020 Estimated	FY2021 Estimated	FY2022 Estimated	FY2018-2022 Total
Sub-Total - Net Cost	$ -	$ -	$ -	$ -	$ -	$ -

PROGRAM: DEPRECIATION PROGRAM

The depreciation program was established to account for the depreciation expense for the fixed assets, buildings and other capital assets of the Recreation Enterprise Fund.

Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Depreciation	735,012	721,844	955,329	955,329	1,049,626	9.87%
TOTALS	735,012	721,844	955,329	955,329	1,049,626	9.87%

PROGRAM: EQUIPMENT REPLACEMENT

The Equipment Replacement program was established to provide a means to replace equipment when the end of the useful life has been reached. Equipment is replaced when it is determined that due to its age, condition, operation and maintenance costs, obsolescence, and depreciation, it is no longer economical to keep. Annually, depreciation is budgeted based on the economic life and the replacement cost of the equipment utilized by the fund. These funds are set aside in a reserve to fund future purchases of equipment.

Depreciation for the fixed assets is calculated using the straight line method which takes the estimated replacement cost less anticipated salvage value divided by the expected useful life of the asset. The established asset value threshold for inclusion in the program is $2,500 for fixed assets.

Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Adjusted*	FY2017 Projected	FY2018 Budget	% Change
Capital Outlay	-	6,370	66,300	66,300	66,300	84,000	26.70%
TOTALS	-	6,370	66,300	66,300	66,300	84,000	26.70%

Budgeted Purchases:	
6 Greens Mowers	60,000
Tennis Court Roller	9,000
Service Maintenance Cart	15,000
	84,000

Town of Palm Beach

Self Insurance – Risk (501)

PROGRAM: SELF INSURANCE FUND (RISK MANAGEMENT) 501

Mission: This division exists to provide a safe and healthy work environment for all employees, and to minimize the adverse effects of unexpected losses. Ensuring that a Comprehensive Risk Management Program is in place that best protects the interests of the Town and its employees.

Main Activities: The most important things we do to fulfill the mission are:

- Identify exposures and address resolutions
- Determine proper method for insurance coverage by analyzing options
- Manage claims in a manner that serves both the interests of the claimant as well as the Town
- Apply a variety of approaches to control loss and improve personal safety through the following:
  - Safety Training, committees, bulletins, manual and handbook
  - Periodic safety inspections of Town facilities and property
  - Conducting motor vehicle report checks
  - Create various manuals and procedures as needed

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Risk Manager	1.000	1.000	1.000	1.000	1.000
Administrative Assistant	-	-	-	-	0.500
Occupational Health Nurse	-	-	0.160	0.160	0.160
	1.000	1.000	1.160	1.160	1.660

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Risk Funding	1,925,362	1,934,595	1,838,037	1,838,037	1,828,475	-0.52%
Miscellaneous Revenue	723,686	362,660		120,000	-	0.00%
Interest on Investments	100,789	122,301	75,000	50,000	116,456	55.27%
TOTALS	2,749,837	2,419,556	1,913,037	2,008,037	1,944,931	1.67%
Expenses						
Salaries and Wages	85,870	99,568	100,868	100,868	129,276	28.16%
Employee Benefits	306,028	428,043	723,554	433,122	752,539	4.01%
Contractual	1,572,167	1,499,003	1,582,201	1,594,559	1,558,532	-1.50%
Commodities	2,704	2,638	3,262	4,614	4,584	40.53%
Capital Outlay	-					0.00%
Depreciation	2,758	2,759	2,758	2,758	-	-100.00%
Transfer to Coastal (309)	-					0.00%
Other (Contingency)	6,482	-	3,000,000	-	3,000,000	0.00%
TOTALS	1,976,009	2,032,011	5,412,643	2,135,921	5,444,931	0.60%
Total Revenues Over/(Under) Expenses	773,828	387,545	(3,499,606)	(127,884)	(3,500,000)	
Beginning Net Assets	7,297,409	8,071,237	8,458,782	8,458,782	8,330,898	
ENDING NET ASSETS	8,071,237	8,458,782	4,959,176	8,330,898	4,830,898	

Revenues

Risk Funding:
This is the amount transferred from the general fund.

Miscellaneous:
Claim reimbursements received from insurance carriers.

Interest on Investments:
The interest revenue is based upon the financial market conditions and funds available for investment.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Budget flexsheet

Town of Palm Beach

501 Internal Service Risk
10 General Government
590 Risk Management

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.590.10	Salaries and Wages						
10.590.519.10.12.01	Regular Salaries/Wages	99,568	100,868	100,868	100,868	129,276	28,408
Total	Salaries and Wages	99,568	100,868	100,868	100,868	129,276	28,408
10.590.20	Employee Benefits						
10.590.519.20.15.13	Cell Phone Allowance	1,299	1,296	1,296	1,296	1,296	0
10.590.519.20.21.01	Fica/Medicare	8,048	8,128	8,128	8,128	10,111	1,983
10.590.519.20.22.01	Retirement Contributions	11,504	14,384	14,384	14,384	25,294	10,910
10.590.519.20.22.05	Defined Contribution Plan 401(a)	3,942	4,023	4,023	4,023	6,464	2,441
10.590.519.20.22.06	Town Discretionary DC Contributior	3,942	4,023	4,023	4,023	0	4,023-
10.590.519.20.23.01	Group Insurance Fixed	13,162	13,129	13,129	13,129	13,791	662
10.590.519.20.24.02	Workers Comp Ins Claims-Prior Ye	127,392	275,000	275,000	102,000	275,000	0
10.590.519.20.24.09	Workers Comp Ins Fixed	126,718	121,146	121,146	128,714	135,618	14,472
10.590.519.20.24.10	Workers Comp Ins Claims-Current	124,611	275,000	275,000	150,000	275,000	0
10.590.519.20.27.01	Salaries/Wages Longevity	7,425	7,425	7,425	7,425	9,965	2,540
Total	Employee Benefits	428,043	723,554	723,554	433,122	752,539	28,985
10.590.30	Contractual						
10.590.519.30.31.05	Actuarial Services	2,500	2,500	2,500	2,500	2,500	0
10.590.519.30.32.01	Auditor's Expense	3,270	3,570	3,570	3,570	3,400	170-
10.590.519.30.34.10	Other Contracted Services	10,051	10,820	10,820	10,470	10,820	0
10.590.519.30.34.15	Employee Training Program	0	1,500	1,500	500	0	1,500-
10.590.519.30.40.04	Vehicle Mileage	302	700	700	400	700	0
10.590.519.30.40.10	Travel and Per Diem	472	2,800	2,800	2,059	2,205	595-

501 **Internal Service Risk**
10 **General Government**
590 **Risk Management**

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
10.590.519.30.40.13	Professional Assoc Expenses	400	450	450	420	450	0
10.590.519.30.41.07	Internet Access	469	700	700	400	0	700-
10.590.519.30.41.10	Postage	49	200	200	50	50	150-
10.590.519.30.45.01	Liability Fixed Expenses	296,982	298,224	298,224	301,226	305,148	6,924
10.590.519.30.45.02	Liability Claims	460,504	275,000	278,445	600,000	275,000	0
10.590.519.30.45.03	Property-Fixed	480,571	458,837	458,837	429,393	431,559	27,278-
10.590.519.30.45.04	Property Claims	58,264	275,000	281,297	75,000	275,000	0
10.590.519.30.45.07	Uninsured Loss	213,154	250,000	250,000	167,000	250,000	0
10.590.519.30.45.09	Work Comp/Liab Reserve Adj	28,414-	0	0	0	0	0
10.590.519.30.46.01	Office Equip Maint - External	0	200	200	0	0	200-
10.590.519.30.47.01	Copy Machine Charges	429	700	929	450	700	0
10.590.519.30.47.02	Printing	0	1,000	1,000	1,121	1,000	0
Total	Contractual	1,499,003	1,582,201	1,592,172	1,594,559	1,558,532	23,669-
10.590.35	Depreciation						
10.590.519.35.59.01	Annual Depreciation	2,758	2,758	2,758	2,758	0	2,758-
Total	Depreciation	2,758	2,758	2,758	2,758	0	2,758-
10.590.50	Commodities						
10.590.519.50.51.01	Office Supplies	812	1,000	1,000	1,000	700	300-
10.590.519.50.52.12	Other Supplies	0	400	400	250	0	400-
10.590.519.50.54.01	Membership Dues	725	1,155	1,155	1,135	1,110	45-
10.590.519.50.54.02	Publications/Subscriptions	1,101	707	707	739	679	28-
10.590.519.50.55.01	Training	0	0	0	1,490	2,095	2,095
Total	Commodities	2,638	3,262	3,262	4,614	4,584	1,322

501 **Internal Service Risk**
10 **General Government**
590 **Risk Management**

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.590.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
10.590.90	Other Uses						
10.590.519.90.99.03	Contingency	0	500,000	500,000	0	500,000	0
10.590.519.90.99.06	Catastrophic Exposures/Emergen	0	2,500,000	2,500,000	0	2,500,000	0
Total	Other Uses	0	3,000,000	3,000,000	0	3,000,000	0
Total	Risk Management	2,032,010	5,412,643	5,422,614	2,135,921	5,444,931	32,288
Total	General Government	2,032,010	5,412,643	5,422,614	2,135,921	5,444,931	32,288

Budget flexsheet

Town of Palm Beach

501 Internal Service Risk
55 Transfer to Other Funds
611 CIP

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
55.611.90	Other Uses						
Total	Other Uses	0	0	0	0	0	0
Total	CIP	0	0	0	0	0	0
Total	Transfer to Other Funds	0	0	0	0	0	0
Total	Internal Service Risk	2,032,010	5,412,643	5,422,614	2,135,921	5,444,931	32,288
	Grand Total	2,032,010	5,412,643	5,422,614	2,135,921	5,444,931	32,288

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.31.05
Program	Risk Management
Account Name	Actuarial Services

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Actuarial Service per RFP	2,500	2,500	2,500	2,500	-	0.0%	0.0%
provided to Town auditors							
for determination of reserves							
Total	**2,500**	**2,500**	**2,500**	**2,500**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.32.01
Program	Risk Management
Account Name	Auditor's Expense

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Risk Mgmt share of auditor's	3,270	3,570	3,570	3,400	(170)	-4.8%	-4.8%
expense as allocated by							
Finance							
Total	**3,270**	**3,570**	**3,570**	**3,400**	**$ (170)**	**-4.8%**	**-4.8%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.34.10
Program	Risk Management
Account Name	Other Contracted Svcs.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	10,051				-	0.0%	0.0%
Town Physician cost split 16%		3,920	3,920	3,920	-	0.0%	0.0%
as provided by HR							
Recordables Risk Mgmt software maintenance		6,400	6,400	6,400	-	0.0%	0.0%
support and license							
Archive America off site		500	150	500	-	0.0%	233.3%
record retention confidential files							
Total	**10,051**	**10,820**	**10,470**	**10,820**	**$ -**	**0.0%**	**3.3%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.34.15
Program	Risk Management
Account Name	Employee Training Program

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Items moved into the 55.01 account	-	1,500	500	-	(1,500)	-100.0%	-100.0%
Total	**-**	**1,500**	**500**	**-**	**$ (1,500)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.40.04
Program	Risk Management
Account Name	Vehicle Mileage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Risk Manager reimbursement	302	700	400	700	-	0.0%	75.0%
at the standard mileage rate							
for use of personal vehicle							
Total	**302**	**700**	**400**	**700**	**$ -**	**0.0%**	**75.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.40.10
Program	Risk Management
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Risk Ins Mgmt Society/Public Risk Ins Mgmt Assoc, /Workers' Compe Conference	472						
State Risk Insurance Mgmt Society Conference		1,000	1,000	1,025	25	2.5%	2.5%
Public Risk Insurance Mgmt Assoc Conference		1,000	529	650	(350)	-35.0%	22.9%
State Workers' compensation conference		800	530	530	(270)	-33.8%	0.0%
Total	**472**	**2,800**	**2,059**	**2,205**	**$ (595)**	**-21.3%**	**7.1%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.40.13
Program	Risk Management
Account Name	Professional Assoc Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Risk Ins Mgmt Society and Public Risk Ins	400						
Mgmt Assoc Chapter meeting dues							
Risk Ins Mgmt Society Chapter meeting dues		320	320	320	-	0.0%	0.0%
Public Risk Ins Mgmt Assoc Chapter meeting dues		130	100	130	-	0.0%	30.0%
Total	**400**	**450**	**420**	**450**	**$ -**	**0.0%**	**7.1%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.41.07
Program	Risk Management
Account Name	Internet Access

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**\$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
MI-FI mobile internet access	469	700	400	-	(700)	-100.0%	-100.0%
Total	**469**	**700**	**400**	**-**	**\$ (700)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.41.10
Program	Risk Management
Account Name	Postage

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Misc mailings for Risk Mgmt	49	200	50	50	(150)	-75.0%	0.0%
Total	**49**	**200**	**50**	**50**	**$ (150)**	**-75.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.45.01
Program	Risk Management
Account Name	Liability Fixed Expenses

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	296,982				-	0.0%	0.0%
General Liability		247,200	247,200	247,715	515	0.2%	0.2%
Auto Physical Damage		7,000	13,677	14,000	7,000	100.0%	2.4%
Crime		8,204	5,026	5,277	(2,927)	-35.7%	5.0%
Storage Tank		5,875	5,756	6,044	169	2.9%	5.0%
Police Boat Hull & P&I		7,945	7,567	7,945	-	0.0%	5.0%
Insurance commission 1/3 cost share		12,833	12,833	15,000	2,167	16.9%	16.9%
Claims Mgmt 1/3 cost share		9,167	9,167	9,167	-	0.0%	0.0%
Total	**296,982**	**298,224**	**301,226**	**305,148**	**$ 6,924**	**2.3%**	**1.3%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.45.02
Program	Risk Management
Account Name	Liability Claims

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Liability claims	460,504	275,000	600,000	275,000	-	0.0%	-54.2%
percentage of loss fund to pay							
for liability claims							
Total	**460,504**	**275,000**	**600,000**	**275,000**	**$ -**	**0.0%**	**-54.2%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.45.03
Program	Risk Management
Account Name	Property-Fixed

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Property	480,571	394,486	366,780	366,780	(27,706)	-7.0%	0.0%
Flood policies		42,351	40,613	40,613	(1,738)	-4.1%	0.0%
Insurance Commission 1/3 cost share		12,834	12,834	15,000	2,166	16.9%	16.9%
Claims Management 1/3 cost share		9,166	9,166	9,166	-	0.0%	0.0%
Total	**480,571**	**458,837**	**429,393**	**431,559**	**$ (27,278)**	**-5.9%**	**0.5%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.45.04
Program	Risk Management
Account Name	Property Claims

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Property Claims	58,264	275,000	75,000	275,000	-	0.0%	266.7%
percentage of loss fund to							
pay for property claims							
Total	**58,264**	**275,000**	**75,000**	**275,000**	**$ -**	**0.0%**	**266.7%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.45.07
Program	Risk Management
Account Name	Uninsured Loss

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Uninsured loss	213,154	250,000	167,000	250,000	-	0.0%	49.7%
Claims/legal defense not							
covered under insurance							
FY17 to date- removal of derelict vessel							
Total	**213,154**	**250,000**	**167,000**	**250,000**	**$ -**	**-**	**49.7%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.46.01
Program	Risk Management
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Office equip maintenance	-	200	-	-	(200)	-100.0%	0.0%
computer							
Total	**-**	**200**	**-**	**-**	**$ (200)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.47.01
Program	Risk Management
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Copy Machine	429	700	450	700	-	0.0%	55.6%
Photo copy charges for use							
of shared copier							
Total	**429**	**700**	**450**	**700**	**$ -**	**0.0%**	**55.6%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.30.47.02
Program	Risk Management
Account Name	Printing

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
External Printing Charges	-	1,000	1,121	1,000	-	0.0%	-10.8%
Safety Manual/WC Cards, etc.							
Total	**-**	**1,000**	**1,121**	**1,000**	**$ -**	**0.0%**	**-10.8%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.50.51.01
Program	Risk Management
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Office Supplies	812						
Printer Cartridge		500	500	-	(500)	-100.0%	-100.0%
Claim folders		150	150	200	50	33.3%	33.3%
Paper, batteries, CD's		350	250	350	-	0.0%	40.0%
letterhead/envelopes		-	100	150	150	100.0%	50.0%
Total	**812**	**1,000**	**1,000**	**700**	**$ (300.0)**	**-30.0%**	**-30.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.50.52.12
Program	Risk Management
Account Name	Other Supplies

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Other Supplies	-	400	250	-	(400)	-100.0%	-100.0%
shredder							
Total	**-**	**400**	**250**	**-**	**$ (400)**	**-100.0%**	**-100.0%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.50.54.01
Program	Risk Management
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Professional Associates Dues	725						
Risk Insurance Mgmt Society		650	650	625	(25)	-3.8%	-3.8%
Public Risk Insurance Mgmt Assoc.		385	385	385	-	0.0%	0.0%
Safety Council of Palm Beach County		120	100	100	(20)	-16.7%	0.0%
Total	**725**	**1,155**	**1,135**	**1,110**	**$ (45)**	**-3.9%**	**-2.2%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.50.54.02
Program	Risk Management
Account Name	Publications/Subscriptions

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Subscriptions	1,101						
Advisen Insurance front page news		267	299	299	32	12.0%	0.0%
AM Best Rating		200	200	200	-	0.0%	0.0%
P. B. Daily News		240	240	180	(60)	-25.0%	-25.0%
Total	**1,101**	**707**	**739**	**679**	**$ (28)**	**-4.0%**	**-8.1%**

Budget line Item Detail

Department	Town Manager's Office
Account Number	501.10.590.519.50.55.01
Program	Risk Management
Account Name	Training

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Registration Expenses for							
Training/Continued Education							
State Risk Insurance Mgmt Society Conference registration fee			175	175	175	100.0%	0.0%
State Public Risk Ins Mgmt Assoc Conference registration fee			150	150	150	100.0%	0.0%
State Workers' Compension conference registration fee			270	270	270	100.0%	0.0%
Governor's hurricane Conference			155	155			
*Misc training programs							
throught the year							
Safety Council			540	845	845	100.0%	56.5%
Seminars			200	500	500	100.0%	150.0%
* These items moved from 34.15 Employee Training Program							
*These items moved from the							
40.10 Travel/Per Diem Acct							
Total	**-**	**-**	**1,490**	**2,095**	**$ 1,940**	**100.0%**	**40.6%**

Town of Palm Beach

Self Insurance – Health (502)

TOWN OF PALM BEACH
Information for Special Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Danielle Olson, Director of Human Resources

Re: Health Insurance Update

Date: June 16, 2017

STAFF RECOMMENDATION

Staff recommends that Town Council approve continuation of the Town's Health Insurance program and Wellness program for FY18.

GENERAL INFORMATION

The Human Resources Department and Willis of Florida, the Town's health insurance broker, worked during FY17 to continue to find ways to improve the efficiency and effectiveness of the Town's Health Insurance program and to ensure legal compliance with the Patient Protection and Affordable Care Act (PPACA).

This year, the Town implemented a new service called Teladoc, a telemedicine service providing phone, video and mobile phone app access to licensed physicians in the United States, 24 hours a day, 7 days a week. This service provides efficient yet quality access to physicians for all those covered by the Town's insurance while reducing absenteeism due to physician office visits for employees and their dependents. Based on five months of utilization, Teladoc projects 14% of covered employee will use this service. Should this trend continue, the Town can expect approximately $35,000 in claim savings due to the use of telemedicine versus in office, urgent care, or non-urgent emergency room visits.

Health Plan Update
Willis' actuarial division has reviewed medical and prescription claims through March 31, 2017 and estimates the Town's insurance program costs will increase. This will result in an increase to premiums that will be shared in the same manner as they currently are between the Town and our employees. Coupled with operating expenses, the overall health program for employees will yield an expected expense that is approximately 4.5% above the FY17 budget amount.

Due to favorable historic plan performance, the FY18 Long Term Financial Planning (LTFP) included a projected increase of 8% while the national trend for employer sponsored healthcare cost is 11%. Although overall plan expenses have increased, they do not exceed the forecasted FY18 LTFP projections.

Dental Plan Update
The Town's dental plan through Humana continues to experience an excellent performance. Projected plan costs will yield an overall expected medical expense that is approximately 4.2%

below the FY17 budget amount. This will result in no premium increases to the Town or to employees in FY18.

FUNDING/FISCAL IMPACT

Sufficient funds have been included in the FY18 budget to provide for the Town's share of expenses for the healthcare plan as proposed herein.

Attachments

DO:kw

PROGRAM: SELF INSURANCE FUND (HEALTH BENEFIT) 502

This program provides for the management of the employee health insurance program. Responsibilities include: planning, organizing, implementing, and directing the self-insurance fund of the Town's Health Insurance Program. This program also provides certain health insurance benefits for retired employees and their dependents in accordance with State and Federal regulations.

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Human Resources	0.100	0.100	0.100	0.100	0.100
Assistant Director of Human Resources	0.200	0.200	0.200	0.200	0.200
Office Asst II/OHC	0.125	0.125	0.125	0.125	0.125
Occupational Health & Wellness Nurse	-	-	0.170	0.170	0.170
Human Resources Coordinator	0.320	0.320	0.320	0.320	0.320
Human Resource Analyst	0.050	0.050	0.050	0.100	0.100
	0.795	0.795	0.965	1.015	1.015

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Group Medical	4,922,759	4,799,684	4,806,900	4,797,200	5,044,810	4.95%
Miscellaneous Revenue	4,944	114,918	-	85,000	-	0.00%
Interest Income	32,806	77,293	45,000	30,000	45,000	0.00%
TOTALS	4,960,509	4,991,895	4,851,900	4,912,200	5,089,810	4.90%
Expenses						
Salaries and Wages	60,564	69,123	75,518	75,518	77,819	3.05%
Employee Benefits	4,126,095	4,092,251	4,628,357	4,324,685	4,908,065	6.04%
Contractual	57,111	57,260	137,390	94,992	98,113	-28.59%
Commodities	1,004	1,791	2,286	2,405	2,103	-8.01%
Capital Outlay	-	-	-	-	-	0.00%
Depreciation	-	-	-	-	-	0.00%
Other (Contingency)	-	-	500,000	-	500,000	0.00%
TOTALS	4,244,774	4,220,425	5,343,551	4,497,600	5,586,100	4.54%
Total Revenues Over/(Under) Expenses	715,735	771,470	(491,651)	414,600	(496,290)	
Beginning Net Assets	5,025,134	5,740,869	6,512,339	6,512,339	6,926,939	
ENDING NET ASSETS	5,740,869	6,512,339	6,020,688	6,926,939	6,430,649	

Revenue

Group Medical:

Group Medical includes Town and Employee contributions for health care expenses. Plan funding requirements are determined by experience and actuary analysis conducted by Willis of Florida.

Miscellaneous Revenue
This amount consists of interest earnings.

Gain/(Loss) on Investments:
Gain/(loss) on investments represents revenue earned or investment losses on the investments in the trust.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. It also include the Town-wide employee health insurance program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Budget flexsheet

Town of Palm Beach

502 Internal Service Health
10 General Government
591 Health Insurance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.591.10	Salaries and Wages						
10.591.519.10.12.01	Regular Salaries/Wages	69,091	75,518	75,518	75,518	77,819	2,301
10.591.519.10.14.01	Overtime	32	0	0	0	0	0
Total	Salaries and Wages	69,123	75,518	75,518	75,518	77,819	2,301
10.591.20	Employee Benefits						
10.591.519.20.15.13	Cell Phone Allowance	468	520	520	520	519	1-
10.591.519.20.21.01	Fica/Medicare	5,188	5,772	5,772	5,772	5,987	215
10.591.519.20.22.01	Retirement Contributions	9,570	12,586	12,586	12,586	13,561	975
10.591.519.20.22.05	Defined Contribution Plan 401(a)	2,783	2,935	2,935	2,935	3,781	846
10.591.519.20.22.06	Town Discretionary DC Contributior	2,783	2,935	2,935	2,935	0	2,935-
10.591.519.20.23.01	Group Insurance Fixed	0	11,487	11,487	11,487	10,154	1,333-
10.591.519.20.23.05	Group Health Insurance Fixed	712,807	895,300	895,300	627,006	754,516	140,784-
10.591.519.20.23.06	Group Health Insurance Claims	2,907,259	3,199,970	3,199,970	3,180,903	3,662,683	462,713
10.591.519.20.23.07	Ancillary Charges	207,825	205,000	205,000	216,948	197,939	7,061-
10.591.519.20.23.10	Dental Claims	201,673	249,000	249,000	220,879	238,604	10,396-
10.591.519.20.23.15	PPACA Fees	25,444	24,400	24,400	24,400	1,500	22,900-
10.591.519.20.26.01	Dental Insurance Fixed	14,100	15,800	15,800	15,662	16,771	971
10.591.519.20.27.01	Salaries/Wages Longevity	2,352	2,652	2,652	2,652	2,050	602-
Total	Employee Benefits	4,092,252	4,628,357	4,628,357	4,324,685	4,908,065	279,708
10.591.30	Contractual						
10.591.519.30.31.05	Actuarial Services	0	23,000	23,000	23,000	23,000	0
10.591.519.30.31.07	Broker Services	51,012	50,000	50,000	52,884	50,000	0

Budget flexsheet

Town of Palm Beach

502 Internal Service Health
10 General Government
591 Health Insurance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.591.519.30.32.01	Auditor's Expense	4,330	4,500	4,500	4,231	4,200	300-
10.591.519.30.34.10	Other Contractual Services	0	47,298	47,298	8,330	8,330	38,968-
10.591.519.30.34.15	Wellness	179	6,640	6,640	1,600	6,700	60
10.591.519.30.40.10	Travel and Per Diem	0	2,713	2,713	2,247	1,985	728-
10.591.519.30.40.11	Travel/Town Business	0	100	100	0	0	100-
10.591.519.30.46.01	Office Equip Maint - External	0	900	900	0	0	900-
10.591.519.30.47.01	Copy Machine Charges	797	1,489	1,489	1,844	1,848	359
10.591.519.30.47.02	Printing	942	750	750	856	1,600	850
10.591.519.30.49.01	Legal Advertising	0	0	0	0	450	450
Total	Contractual	57,260	137,390	137,390	94,992	98,113	39,277-
10.591.35	Depreciation						
Total	Depreciation	0	0	0	0	0	0
10.591.50	Commodities						
10.591.519.50.51.01	Office Supplies	1,791	1,800	1,800	1,919	1,900	100
10.591.519.50.54.01	Membership Dues	0	486	486	486	203	283-
Total	Commodities	1,791	2,286	2,286	2,405	2,103	183-
10.591.60	Capital Outlay						
Total	Capital Outlay	0	0	0	0	0	0
10.591.90	Other Uses						
10.591.519.90.99.03	General Contingency	0	500,000	500,000	0	500,000	0
Total	Other Uses	0	500,000	500,000	0	500,000	0

502 **Internal Service Health**
10 **General Government**

Total	Health Insurance	4,220,426	5,343,551	5,343,551	4,497,600	5,586,100	242,549
Total	General Government	4,220,426	5,343,551	5,343,551	4,497,600	5,586,100	242,549

502 Internal Service Health
55 Transfer to Other Funds
611 CIP

Account Number		*2016 Actuals*	*2017 Approved Budget*	*2017 Adjusted Budget*	*2017 Yr. End Est*	*2018 Proposed Budget*	*$ Inc/(Dec) FY18 vs FY17*
55.611.90	Other Uses						
55.611.519.90.99.04	Transfer to Fund Balance	0	0	0	351,971	0	0
Total	Other Uses	0	0	0	351,971	0	0
Total	CIP	0	0	0	351,971	0	0
Total	Transfer to Other Funds	0	0	0	351,971	0	0
Total	Internal Service Health	4,220,426	5,343,551	5,343,551	4,849,571	5,586,100	242,549
	Grand Total	4,220,426	5,343,551	5,343,551	4,849,571	5,586,100	242,549

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.31.05
Program	Health Insurance
Account Name	Actuarial Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Actuarial services		23,000	23,000	23,000	-	0.0%	0.0%
Total	**-**	**23,000**	**23,000**	**23,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.31.07
Program	Health Insurance
Account Name	Broker Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Willis Towers Watson/Broker Services	51,012	50,000	52,884	50,000	-	0.0%	-5.5%
Total	**51,012**	**50,000**	**52,884**	**50,000**	**$ -**	**0.0%**	**-5.5%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.32.01
Program	Health Insurance
Account Name	Auditor's Expense

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Auditor's Expense	4,330	4,500	4,231	4,200	(300)	-6.7%	-0.7%
Total	**4,330**	**4,500**	**4,231**	**4,200**	**$ (300)**	**-6.7%**	**-0.7%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.34.10
Program	Health Insurance
Account Name	Other Contractual Svcs.

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Town Physician	-	47,298	8,330	8,330	(38,968)	-82.4%	0.0%
Total	**-**	**47,298**	**8,330**	**8,330**	**$ (38,968)**	**-82.4%**	**0.0%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.34.15
Program	Health Insurance
Account Name	Wellness

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	179						
MammoVan - Mobile Mammography's		2200	0	2200	0	0.0%	100.0%
Flue Shots - Vaccines Only		2440	1600	2500	60	2.5%	56.3%
Wellness Fair		2000	0	2000	0	0.0%	100.0%
Total	**179**	**6640**	**1600**	**6700**	**$ 60**	**0.9%**	**318.8%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.40.10
Program	Health Insurance
Account Name	Travel and Per Diem

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	0						
Assistant Director		1192	1192	560	(632)	-53.0%	-53.0%
HR Coordinator		907	905	710	(197)	-21.7%	-21.5%
Clinic Office Assistant		69	0	200	131	189.9%	100.0%
Occupational Health Nurse		545	150	515	(30)	-5.5%	243.3%
Total	**0**	**2713**	**2247**	**1985**	**$ (728)**	**-26.8%**	**-11.7%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.40.11
Program	Health Insurance
Account Name	Travel/Town Business

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	0	100	0	0	(100)	-100.0%	0.0%
Total	**0**	**100**	**0**	**0**	**$ (100)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.46.01
Program	Health Insurance
Account Name	Office Equip Maint - External

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	0	900	0	0	(900)	-100.0%	0.0%
Total	**0**	**900**	**0**	**0**	**$ (900)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.47.01
Program	Health Insurance
Account Name	Copy Machine Charges

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	797						
Human Resources copier lease		1,489	1,489	1,489	-	0.0%	0.0%
Clinic copier lease			355	359	359	100.0%	1.0%
Total	**797**	**1,489**	**1,844**	**1,848**	**$ 359**	**24.1%**	**0.2%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.30.47.02
Program	Health Insurance
Account Name	Printing

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	942						
Health Insurance Employee communication: open enrollment materials, flyers, etc.		750	856	1,600	850	113.3%	86.9%
Total	**942**	**750**	**856**	**1,600**	**$ 850**	**113.3%**	**86.9%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.50.51.01
Program	Health Insurance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	1,791						
Office Supplies for Clinic includes folders for medical files and general office supplies.		200	200	300	100	50.0%	50.0%
Office Supplies for HR includes general office supplies, replacement peripherals (mouse, keyboard, etc.)		1,600	1,719	1,600	-	0.0%	-6.9%
Total	**1,791**	**1,800**	**1,919**	**1,900**	**$ 100**	**5.6%**	**-1.0%**

Budget line Item Detail

Department	Self Insurance Fund - Health
Account Number	502.10.591.519.50.54.01
Program	Health Insurance
Account Name	Membership Dues

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
American Association Occupational Health Nursing (AAOHN)		206	206	103	(103)	-50.0%	-50.0%
Florida Department of Heatlh - Nursing License		80	80	-	(80)	-100.0%	-100.0%
National Society of Health Coaches		50	50	25	(25)	-50.0%	-50.0%
American Board of Occupational Health Nurses (ABOHN Recertification)		150	150	75	(75)	-50.0%	-50.0%
Total	**-**	**486**	**486**	**203**	**$ (283)**	**-58.2%**	**-58.2%**

Town of Palm Beach

Equipment Replacement Fund (320)

Equipment Replacement Fund - 320

This fund was established to provide a means to replace capital and computer equipment, excluding enterprise fund equipment, when the end of its useful life has been reached.

Equipment is replaced when it is determined that due to its age, condition, operation and maintenance costs, obsolescence, and depreciation, it is no longer economical to maintain. Depreciation is funded annually with a transfer from the various departments to the Equipment Replacement Fund based on the economic life and replacement cost of the equipment utilized by each department. The calculation for funding was modified in FY2006 to use replacement cost rather than original cost to insure sufficient funds are available when the asset is replaced.

Depreciation for fixed assets is calculated using the straight line method which takes replacement cost less anticipated salvage value divided by the expected useful life of the asset.

The established asset value threshold for inclusion in the Equipment Replacement Fund is: $2,500 for fixed assets, and $1,500 for computer assets.

Depreciation Charges by Department
FY2018

Department	Depreciation
Information Systems	$308,480
Human Resources	677
Finance	4,706
Planning, Zoning and Building	104,568
Fire-Rescue	617,854
Police	558,837
Public Works	678,720
Risk Management	2,758
Total Depreciation	$2,276,600

Replacement Equipment - FY2018

Department	Cost
Human Resources	
ELI 280 12 Lead Resting ECG	$7,000
Planning Zoning Building	
Ford Escape	20,500
Fujitsu Scanner	7,000
Fire-Rescue:	
(2) Pumpers	1,060,000
Medical Transport Unit	274,625
Battalion Commander Vehicle	45,275
Ford Interceptor SUV	32,436
Extrication Equipment	65,580
Police:	
(4) Patrol Vehicles	110,000
Data Card CP80	10,880
Public Works:	
(3) Isuzu NF 154/6 yd RL	287,640
4 Wheel Drive Tractor	67,000
Information Systems:	
Computer Equipment	623,048
Total Equipment Replacement Expenditures	$2,610,984

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Interest on Investments	135,001	146,385	86,000	100,000	120,000	39.53%
Surplus Equipment Proceeds	138,908	16,636	30,000	30,000	30,000	0.00%
Transfer from General and Other Funds	1,817,444	2,486,291	2,298,133	2,298,133	2,276,600	-0.94%
TOTALS	2,091,353	2,649,312	2,414,133	2,428,133	2,426,600	0.52%
Expenses						
Transfer to Underground Utility Assessment Fund	-	-	1,500,000	1,500,000	2,000,000	33.33%
Contractual	-	-	5,000	5,000	10,000	100.00%
Capital Outlay - Equipment	956,490	1,300,548	1,678,369	1,900,000	1,987,936	18.44%
Capital Outlay - IS Equipment	212,825	186,186	456,850	150,000	623,048	36.38%
TOTALS	1,169,315	1,486,734	3,640,219	3,555,000	4,620,984	26.94%
Total Revenues Over/(Under) Expenses	922,038	1,162,578	(1,226,086)	(1,126,867)	(2,194,384)	
Contingency	-	-	(500,000)	-	(500,000)	
Non Operating Rev/Exp	(154,164)	367,207	-	-	-	
Beginning Investment in Capital Assets	9,898,819	9,594,911	9,510,747	9,510,747	-	
Beginning Unrestricted Net Assets	12,232,932	13,304,714	14,918,663	14,918,663	23,302,543	
ENDING NET ASSETS	22,899,625	24,429,410	22,703,324	23,302,543	20,608,159	

Revenues

Interest on Investments
The interest revenue is based upon the financial market conditions and funds available for investment.

Surplus Equipment Proceeds
This revenue source represents the sale of surplus equipment through the Palm Beach County Thrift Store.

Transfer from General and Other Funds
This transfer represents the depreciation expense charged to General Fund program budgets and transferred to the Equipment Replacement Fund on an annual basis.

Expenditures

Transfer to Underground Utility Assessment Fund
This transfer represents funding for the Internal Financing Plan approved by Town Council on August 14, 2012 for neighborhood projects.

Contractual
Moving services for auction.

Capital Outlay – Equipment
This represents the budget for the replacement of vehicles, machinery and office equipment.

Capital Outlay – IS Equipment
This represents the budget for the replacement of computer equipment.

Contingency
Contingency reserve.

RETIREMENT FUND

The Town provides pension benefits for General Employees, Police Officers and Firefighters. Approximately 268 active employees and 415 retirees are covered by the three Plans.

The Town of Palm Beach Retirement System Board of Trustees is responsible for the administration of all of the Town's pension assets and retirement programs. An outside pension consultant serves the board as retirement system administrator. Details of the pension benefits are outlined later in this section.

The contribution requirements of the Plan members are established and may be amended by the Town Council. Plan members are required to contribute a percentage of their pensionable earnings.

	Defined Benefit Plan	401(a) Defined Contribution Plan			
Benefit Group	**Employee Contribution**	**Mandatory Contribution**		**Voluntary Contribution (post tax)**	
		Employee	Employer*	Employee	Employer
General Employees	3.5%	3%	3%	Voluntary up to the maximum allowable under IRS regulations	Up to 2.0%
Lifeguard Employees	3.5%	3%	3%		Up to 2.0%
Firefighters	10% Variable				
Police Officers	10% Variable				

The Retirement Board approved lowering the actuarial investment assumption of 7.5% to 7% in incremental steps the changes became effective with the September 30, 2016, actuarial report. The Town Council amended General Employee and Lifeguard benefits as of May 1, 2017 and the Union Firefighters as of September 1, 2017

The FY18 actuarially determined contribution to the defined benefit plan totaled $8,876,240. Due to the General Employee, Lifeguard and Firefighter pension changes the amount now totals $9,320,235. Most of the change for firefighters has been offset by the use of DC contributions. The General Employee changes produced a savings and the amount of savings was added to the annual contribution to improve the funding of the UAAL. Due to concerns about the rising unfunded liability in the pension fund, a transfer of $2,500,000 from the Town's undesignated fund balance to the Retirement fund was approved by the Town Council to start to reduce the unfunded actuarial accrued liability (UAAL) in FY17. The Town Manager is proposing an additional transfer from the undesignated Fund Balance for FY18 of $2,500,000. The Town's total contribution for the defined benefit and defined contribution plan for FY17 and FY18 is shown on the following page:

Town Retirement Contributions	FY2017	FY2018	Change	% Change
General Employees DB	$2,414,960	$2,997,898	$582,938	24.14%
Lifeguards DB	163,443	188,431	24,988	15.29%
Police DB	2,832,558	2,870,523	37,965	1.34%
Fire-Rescue DB	2,676,124	3,263,383	587,259	21.94%
Total DB Contribution	$8,087,085	$9,320,235	1,233,150	15.25%
DC Contributions	1,029,957	$634,828	(395,129)	-38.36%
Total Town DB And DC Contribution	$9,117,042	$9,955,063	$838,021	9.19%

The actuarial determined employer contribution history for the defined benefit pension for the last five years is shown below:

	FY2014	FY2015	2016	2017	2018
General	$1,873,887	$1,856,320	$1,908,865	$2,414,960	$2,997,898
Lifeguards	144,734	152,086	157,411	163,443	188,431
Police	1,979,219	2,144,661	2,233,214	2,832,558	2,870,523
Fire-Rescue	2,071,503	2,223,585	2,285,579	2,676,124	3,263,383
Total	**$6,069,343**	**$6,376,652**	**$6,585,069**	**$8,087,085**	**$9,320,235**

The funded ratio for the each of the pension plans is shown in the chart below.

As of Fiscal Year End	FY2012	FY2013	FY2014	FY2015	FY2016
General Employees	80.7%	81.3%	82.0%	75.1%	74.1%
Lifeguards	64.3%	64.2%	65.2%	63.9%	64.0%
Police	76.2%	73.5%	73.0%	70.2%	68.6%
Fire-Rescue	70.5%	68.1%	68.3%	66.2%	62.6%

Based on recent pension changes, the Town no longer provides a DC plan for public safety employees. For General Employees and Lifeguards, the new plan was modified and now the Town contributes a mandatory match of 3% and an optional match of 2% to the Defined Contribution (DC) plan. Total employer contributions to the DC plan per year are shown below:

	FY2014 Actual	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2018 Budget
General	$699,122	$756,792	$817,696	$923,990	$626,050
Lifeguards	10,943	12,410	14,850	13,357	8,778
Police	265,191	294,148	287,545	0	0
Fire-Rescue	174,650	154,893	153,963	92,610	0
Total	**$1,149,906**	**$1,218,243**	**$1,274,054**	**$1,029,957**	**$634,828**

The table below shows the breakdown in costs between Normal Cost and the amortization of the UAAL by benefit tier (Plan B and Legacy), for the plan as a whole and each employee group. A small number of grandfathered employees continue to accrue benefits under the legacy plan and their normal cost is included in the legacy plan below. The charts includes the General Employee benefit change but was prepared prior to the recent union Firefighter benefit change.

Actuarially Determined Contribution Breakdown by Benefit Tier					
Valuation Date: September 30, 2016					
	Total Plan	General	Ocean Rescue	Police	Firefighters
Participants	268	165	4	48	51
Total Plan					
Employer Normal Cost	7.39%	6.70%	6.92%	9.79%	7.07%
Amortization of UAAL	41.29%	19.34%	97.62%	67.08%	78.99%
Total	48.68%	26.04%	104.54%	76.87%	86.06%
Town Contribution	$ 9,055,557	$ 2,881,982	$ 181,145	$ 2,870,523	$ 3,121,907
Plan B - Ongoing Plan					
Employer Normal Cost	6.72%	5.80%	6.92%	9.11%	7.07%
Amortization of UAAL	0.45%	0.44%	0.29%	0.51%	0.41%
Total	7.17%	6.24%	7.21%	9.62%	7.48%
Town Contribution	$ 1,333,686	$ 690,613	$ 12,493	$ 359,236	$ 271,344
Plan A - Legacy Plan					
Employer Normal Cost	0.67%	0.90%	0.00%	0.68%	0.00%
Amortization of UAAL	40.84%	18.90%	97.33%	66.57%	78.58%
Total	41.51%	19.80%	97.33%	67.25%	78.58%
Town Contribution	$ 7,721,871	$ 2,191,369	$ 168,652	$ 2,511,287	$ 2,850,563

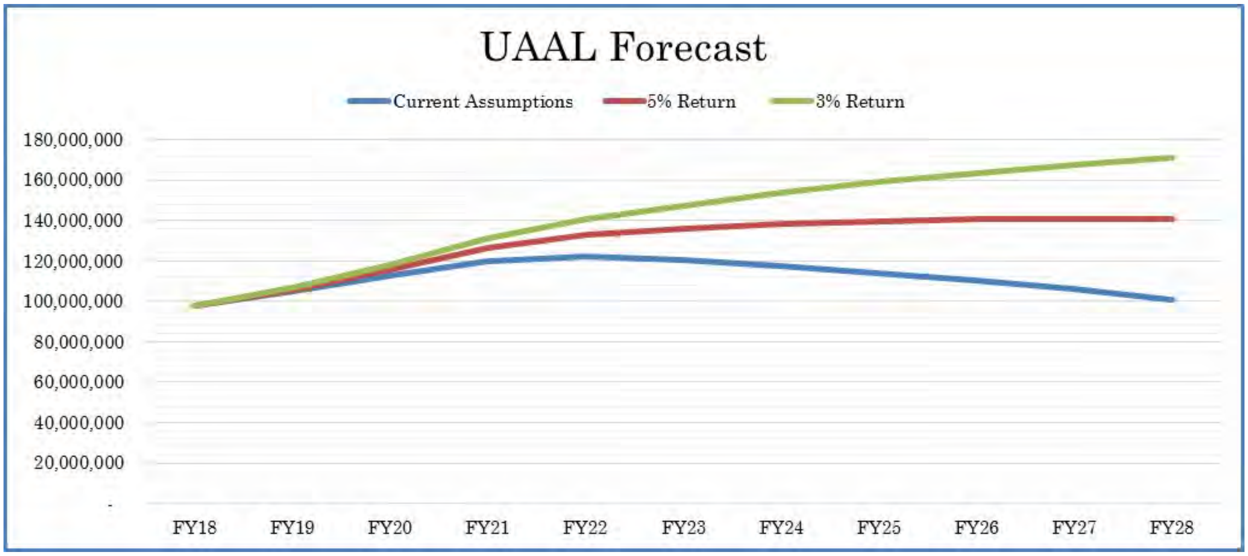
The Town Council has committed to lowering the investment return assumption from the current 7.4% to 7% by .1% per year. As of the September 30, 2016 valuation date, the cost to lower the assumption to 7% immediately would increase the Town Contribution for FY18 by $741,726 and increase the UAAL by $14,525,215. The details are shown in the chart below.

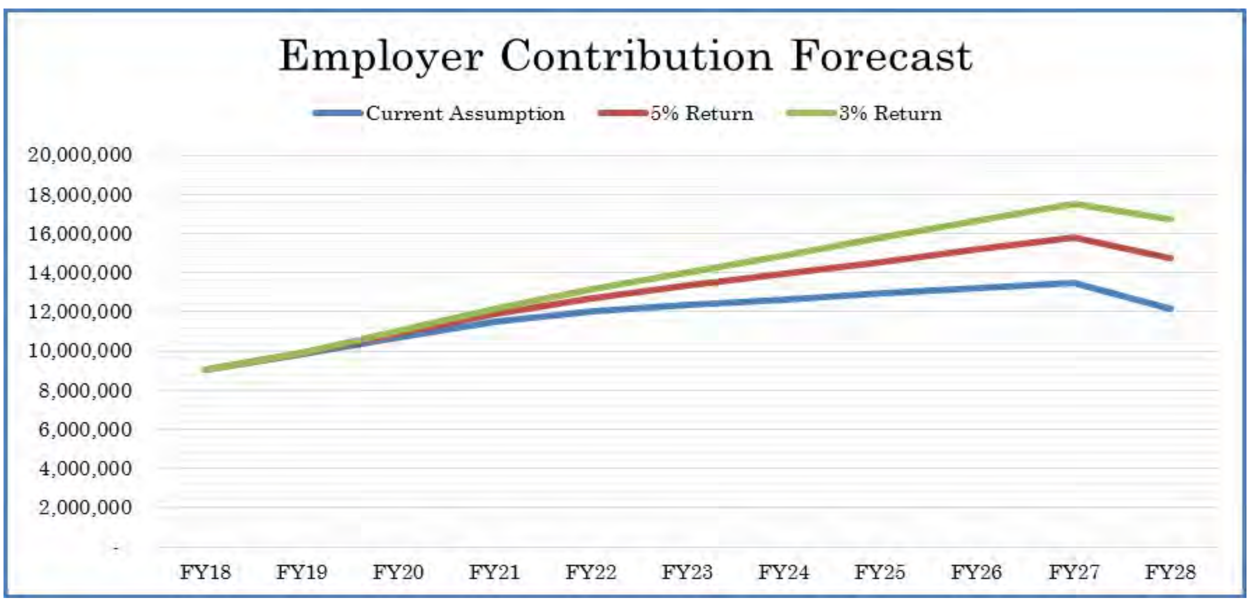
	Total Plan
Current Rate of 7.4%	
Employer Normal Cost	7.39%
Ammortization of UAAL	41.29%
Total	48.68%
Town Contribution	$ 9,055,557
UAAL	$ 98,007,011
Funded Ratio	68.10%
Assumtion Change to 7%	
Employer Normal Cost	8.28%
Ammortization of UAAL	44.39%
Total	52.67%
Town Contribution	$ 9,797,283
UAAL	$ 112,532,226
Funded Ratio	65.00%
Difference	
Town Contribution	$ 741,726
UAAL	$ 14,525,215
Funded Ratio	-3.10%

UAAL and Employer Contribution Forecast

A ten-year forecast of the Unfunded Actuarial Accrued Liability (UAAL) and Employer Contribution has been prepared by the actuary. The current assumptions include the reduction in investment return by .01% per year from 7.4% used in the September 30, 2016 Actuarial Valuation Report to 7.0% as of September 30, 2020 and the payroll growth assumption is assumed to decrease by .25% per year from 3.25% used in the September 30, 2016 report to 2.75% as of September 30, 2018. The impact of the General and Ocean Rescue benefit changes are included in the charts below.

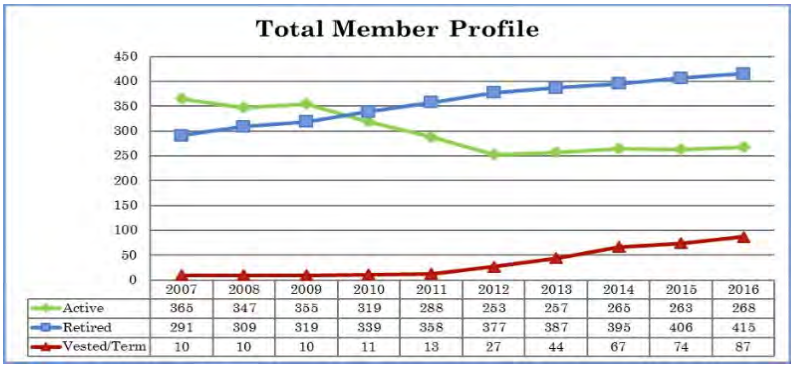
This forecast was stress tested using an estimated actual return on the market value of assets of 5% per year and 3% per year. The results are shown on the following charts for UAAL and Employer Contribution.



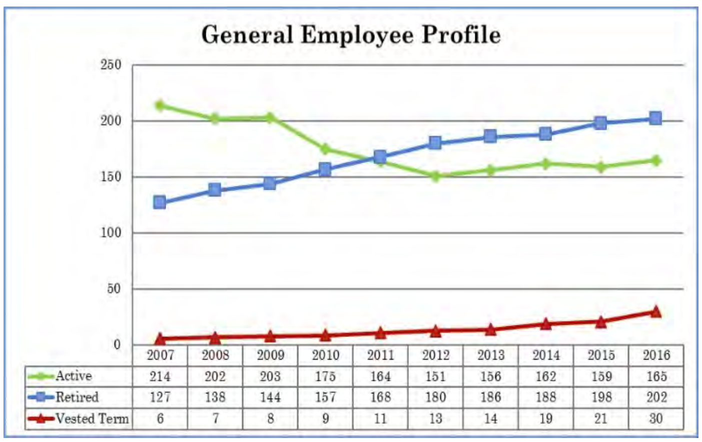


Demographic Information

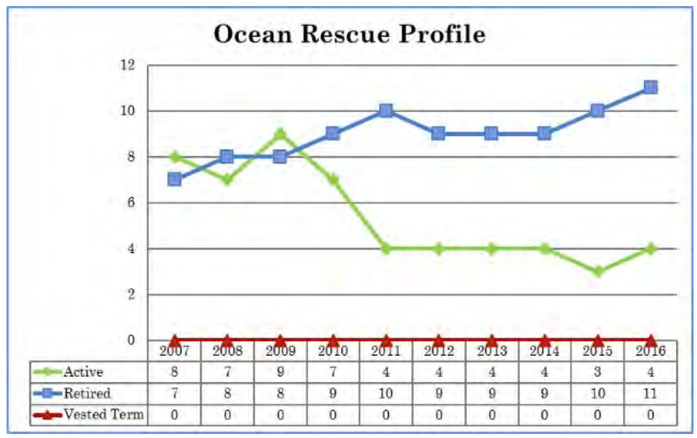
The following charts depict the System membership (Active, Retired and Vested Terminated Members) for the past 10 years. The first chart shows the total membership for all three funds. It is followed by charts depicting the membership for each separate benefit group. Information extracted from the September 30, 2016 Actuarial Report.



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Active	365	347	355	319	288	253	257	265	263	268
Retired	291	309	319	339	358	377	387	395	406	415
Vested/Term	10	10	10	11	13	27	44	67	74	87

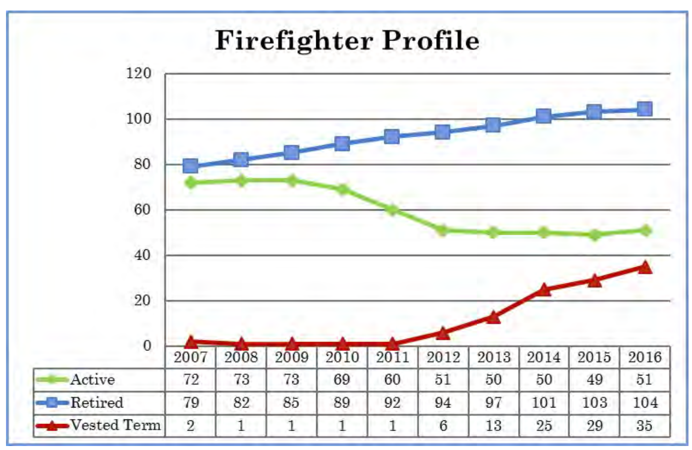


	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Active	214	202	203	175	164	151	156	162	159	165
Retired	127	138	144	157	168	180	186	188	198	202
Vested Term	6	7	8	9	11	13	14	19	21	30



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Active	8	7	9	7	4	4	4	4	3	4
Retired	7	8	8	9	10	9	9	9	10	11
Vested Term	0	0	0	0	0	0	0	0	0	0

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Active	71	65	70	68	60	47	47	49	52	48
Retired	78	81	82	84	88	94	96	97	95	98
Vested Term	2	2	1	1	1	8	17	23	24	22



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Active	72	73	73	69	60	51	50	50	49	51
Retired	79	82	85	89	92	94	97	101	103	104
Vested Term	2	1	1	1	1	6	13	25	29	35

Summary of Defined Benefit Plan Provisions

Grandfathered Benefits: The benefits consist of the old defined benefit plan (Plan A - see below) including future accruals in Plan A for employees that were eligible to retire on or before May 1, 2012 (grandfather).

Plan A Benefits: The accrued benefits prior to May 1, 2012 in the old defined benefit plan (frozen benefits).

Plan B Benefits: The accrued benefits on and after May 1, 2012 in the new hybrid pension plan.

Normal Retirement:

ELIGIBILITY

Plan A

a) *General:* 30 or more years of service, regardless of age; or age 55 with 10 or more years of service

b) *Ocean Rescue:* Age 50 with 10 or more years of service. Or 10 or more years of service and age plus credited service totals 65 years or more.

c) *Police and Firefighters:* 20 or more years of service, regardless of age; or, age 50 with 10 or more years of service; or, at least 10 years of service and age plus credited service totals 65 years or more.

d) Immediate vesting was granted to all employees who on May 1, 2012, were active contributing plan participants.

Plan B

General and Ocean Rescue: Age 62 with 10 or more years of service if employed or participating in DROP on May 1, 2017. If not employed or participating in DROP on May 1, 2017, retirement eligibility age is 65 with 10 or more years of service. Employees hired after May 1, 2017 are eligible to retire at age 62 with 10 or more years of service.
Police and Firefighters: Age 56 with 10 or more years of service.

PENSION AMOUNT

Plan A

a) *General:* Average final compensation times the sum of a) 2.75% for service earned after September 30, 1990, to a maximum of 82.5%, plus 2.35% for service earned on or before September 30, 1990 for the first 30 years of service, plus, b) 1.0% for service in excess of 30 years.

b) *Ocean Rescue:* Average final compensation times the sum of a) 2.85% for the first 25 years of service with a maximum of 71.25%, plus, b) 1.0% for service in excess of 25 years.

c) *Police Officers and Firefighters*: Average final compensation multiplied by the sum of a) 3.5% per year of credited service to a maximum of 87.5 percent, plus, b) 2.0% per year of credited service, if any, in excess of 43.75 years.

Plan B

General and Ocean Rescue: The normal form of pension is a pension payable for life. Also see Automatic Death Benefit. Average final compensation multiplied by 1.25% per year of credited service from May 1, 2012, through April 30, 2017 and multiplied by

1.70% per year after May 1, 2017.
Police and Firefighters: The normal form of pension is a pension payable for life. Also see Automatic Death Benefit. Average final compensation multiplied by 1.25% per year of credited service from May 1, 2012 through September 30, 2016. Average final compensation multiplied by 2.75% per year of credited service after October 1, 2016. Members can elect an optional survivorship benefit with an actuarial reduction in benefit.

Average Final Compensation:

Plan A
Average of the highest 2 consecutive years within the member's last 5 years of credited service.
Plan B
Average annual compensation after April 30, 2012, is the average of the final 5 years of credited service.

DROP Retirement: Both Plan A and Plan B

Eligibility - Same as Normal Retirement. Participation must be terminated within 5 years of DROP commencement.
Pension Amount
General and Ocean Rescue: 100% of member's accrued benefit at the date of election to participate in DROP. Grandfathered General and Ocean Rescue employees: 98% of member's accrued benefit at the date of election to participate in DROP
Police and Firefighters: 100% of the member's accrued benefit at the date of election to participate in DROP.
The rate of return credit for the DROP and Share accounts is calculated based on a five year trailing average annual return of the plan, and applied to the DROP and Share balances at the end of each quarter on the average daily balance for the quarter.

Early Retirement (General Employees Only):

ELIGIBILITY
Plan A
Age 50 with 10 or more years of credited service based on a monthly reduction from normal retirement date as explained below.
Plan B
Early retirement at age 60 with 10 or more years of credited service, based on a monthly reduction from normal retirement date as explained below.
PENSION AMOUNT
Plan A and Plan B
Computed as a normal retirement benefit but reduced 6/10 of 1% (3/10 of 1% if service credit is 20 or more years) for each month early retirement precedes the member's normal retirement date.

Deferred Retirement (Vested Termination Benefit): Both Plan A and Plan B

Eligibility - 10 or more years of service (waived for frozen benefits). Pension begins upon meeting requirement for normal retirement. Contributions must be left on deposit in the System; failure to do so results in forfeiture of the vested benefit. Frozen accrued benefits as of April 30, 2012 are vested immediately.
Pension Amount - Computed as for normal retirement, based upon Plan A frozen benefit, or Plan B service and average final compensation at time of termination.

Duty Disability Retirement: Both Plan A and Plan B

Eligibility - No age or service requirements.

General Employees and Ocean Rescue: Payment of sixty percent of the monthly average final compensation (greater of Plan A or B); or if the member retires prior to attaining the age for normal retirement, the amount of the monthly pension shall be computed as if the member has continued to accrue credited service until the date the member would have attained the age for normal retirement provided that the member has been in receipt of the disability benefit for at least five years.

Police Officers and Firefighters: Payment of sixty percent of the monthly average final compensation (greater of Plan A or B); or if the member retires prior to attaining the age for normal retirement, the amount of the monthly pension shall be computed as if the member has continued to accrue credited service until the date the member would have attained the age for normal retirement provided that the member has been in receipt of the disability benefit for at least five years.

Non-Duty Disability Before Retirement: Both Plan A and Plan B

Eligibility - 10 or more years of service (waived for frozen benefit).

Pension Amount - Computed as for normal retirement. For Police and Firefighter benefit groups, the disability pension benefit shall not be less than a payment of 30 percent of the member's average final compensation at the time of disability.

Duty Death Before Retirement: Both Plan A and Plan B

Eligibility - No age or service requirements.

Pension Amount - A pension to each surviving child of 25% of the member's average final compensation not to exceed 50% or equal share of 75% of the member's AFC when there are 4 or more surviving children being paid. A pension to the surviving spouse, if any, of the difference, if any, between 75% of the retiree's AFC and the aggregate amount paid to children for the month.

Non-Duty Death Before Retirement: Both Plan A and Plan B

Eligibility - 10 or more years of service (waived for frozen benefit).

Pension Amount - 75% of normal retirement benefit to a surviving spouse or equal shares of 75% of the normal retirement benefit to surviving unmarried children under 18.

Automatic Death After Retirement Pension:

Plan A

To Surviving Child(ren): 25% of the retiree's pension payable to age 18, not to exceed an equal share of 75% of the retiree's pension. Payments to surviving children may be paid to age 25 if retirement occurs after September 30, 1990.

To Surviving Spouse: The difference, if any, between 75% of the deceased retiree's pension and the aggregate amount paid to any surviving children for the month.

Plan B

Reduced option forms of payment are available for survivorship benefits.

Post-Retirement Cost-of-Living Adjustments:

Plan A

Pensions are increased 2.0% annually based on the total pension payable subsequent to an initial 3 year deferral period.

Plan B

None.

Purchase of Service Credit: Both Plan A and Plan B

A vested member who has not purchased service credit under Prior Governmental Service, including Military Service elsewhere may purchase years or fractional parts of years of service, not to exceed 5 years, to be added to years of credited service provided that the member contributes the sum that would have been contributed to the retirement plan to pay the full actuarial cost.

Purchase of service by members of benefit group firefighter may only be based upon actual prior service as a firefighter or service in the military and purchase of service by a member of benefit group police officer may only be based upon actual prior service as a police officer or service in the military.

Town of Palm Beach

Employees Retirement System (600)

PROGRAM: EMPLOYEES RETIREMENT FUND (600)

Revenue and Expense Summary

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Employer Contributions	5,626,652	6,876,923	8,179,695	8,179,695	9,320,235	13.94%
Transfer from Prepaid Town Contributions	750,000					0.00%
Employee Contibutions	591,047	541,133	750,000	811,699	755,000	0.67%
Gain/(Loss) on Investments	(10,314,333)	13,248,261	14,837,114	13,245,794	14,886,649	0.33%
Miscellaneous	103,396	13,310	2,500	15,000	2,500	0.00%
Interest on Investments	1,778,887	1,368,443	2,000,000	2,736,886	1,750,000	-12.50%
Transfer from General Fund	-		2,500,000	2,500,000	2,500,000	0.00%
TOTALS	(1,464,351)	22,048,070	28,269,309	27,489,075	29,214,384	3.34%
Expenses						
Salaries and Wages	32,572	51,772	52,247	59,000	56,650	8.43%
Employee Benefits	21,341	25,804	28,009	29,000	30,900	10.32%
Contractual	23,718,618	18,724,304	19,501,658	18,227,086	20,139,500	3.27%
TOTALS	23,772,531	18,801,880	19,581,914	18,315,086	20,227,050	3.29%
Total Revenues Over/(Under) Expenses	(25,236,882)	3,246,190	8,687,395	9,173,988	8,987,334	
Beginning Net Assets	216,001,372	190,764,490	194,010,680	194,010,680	203,184,668	
ENDING NET ASSETS	190,764,490	194,010,680	202,698,075	203,184,668	212,172,002	

Revenues

Employer Contributions:
The employer contributions are actuarially determined for the hybrid pension plan.

Transfer from Prepaid Town Contributions:
Transfer to pay for a portion of the investment return assumption change from 8% to 7.5%.

Employee Contributions:
Employee contributions are calculated based on the eligible employee's salary multiplied by a contribution rate.

Gain/(Loss) on Investments:
This line item reflects the estimated gains on the sale of equities. Projections reflect the 7.5% return assumption for the fund.

Interest on Investments:
The budgeted amount represents the anticipated interest to be earned on fixed income investments.

Transfer from General Fund:
Extraordinary transfer from General Fund Fund Balance to improve the unfunded status.

Expenses

Salaries and Wages:
The proposed budget for salaries and wages includes performance based merit pay increases.

Employee Benefits:
Employee benefit costs include the health insurance program and the hybrid pension plan for the FTEP assigned to this fund.

Contractual:
This line item reflects anticipated pension payments and operating costs.

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Finance Director	0.0240	0.0240	0.1000	0.1000	0.1000
Assistant Finance Director	0.0190	0.0190	0.0250	0.0250	0.0250
Accounting Supervisor	0.0230	0.0230	0.0500	0.0500	-
Budget Analyst	-	-	-	-	0.0500
Accounting Specialist II	-	-	-	-	0.2000
Accounting Specialist	0.0120	0.0120	0.0120	0.0120	0.0120
Director of Human Resources	0.0240	0.0240	0.0240	0.0240	0.0240
Human Resources Specialist	0.3750	0.3700	0.3750	0.3750	0.3750
Payroll Specialist	0.2310	0.2310	0.2000	0.2000	-
	0.7080	0.7030	0.7860	0.7860	0.7860

Employees' Retirement Fund
Historical Operating Expense and FY18 Budget
Fiscal Years 2015 - 2018

Description	FY2015	% of Total MV Assets	FY2016	% of Total MV Assets	FY2017 Estimated Year End	% of Total MV Assets	FY2018 Budget	% of Total MV Assets
Investment Management Fees								
Acadian Emerging Markets	83,275	0.04%	67,871	0.04%	75,322	0.04%	85,000	0.04%
Wellington	33,602	0.02%	26,844	0.01%	29,596	0.01%	30,000	0.02%
Wells Capital Management	-	0.00%	-	0.00%	31,484	0.02%	70,000	0.04%
JP Morgan Venture Capital	-	0.00%	13,679	0.01%	13,000	0.01%	15,000	0.01%
State Street Fund	60,489	0.03%	56,778	0.03%	5,000	0.00%	5,000	0.00%
Income Research and Management	16,108	0.01%	2,277	0.00%	-	0.00%	-	0.00%
Richmond Capital		0.00%	-	0.00%	-	0.00%	-	0.00%
Geneva Capital Management	39,108	0.02%	36,218	0.02%	16,954	0.01%	20,000	0.01%
Thompson Siegel & Walmsley	123,071	0.06%	112,184	0.06%	100,000	0.05%	125,000	0.06%
Pyramis Global Advisors, Trust Company	7,276	0.00%	9,845	0.01%		0.00%	-	0.00%
Goldman Sachs	76,720	0.04%	47,376	0.02%	49,678	0.02%	50,000	0.03%
Total Investment Management Fees	439,649	0.23%	373,071	0.19%	321,034	0.16%	400,000	0.20%
Other Investment Fees								
Custodial Fees	74,797	0.04%	71,924	0.04%	75,000	0.04%	100,000	0.05%
Investment Consultant Services	94,000	0.05%	126,167	0.07%	130,000	0.07%	130,000	0.07%
Total Investment Expense	**608,446**	**0.32%**	**571,162**	**0.29%**	**526,034**	**0.26%**	**630,000**	**0.32%**
Operating Expenses				0.00%				
Fiduciary Insurance	33,805	0.02%	65,880	0.03%	31,478	0.02%	35,000	0.02%
Actuarial Services	57,450	0.03%	56,450	0.03%	33,710	0.02%	50,000	0.03%
Accounting and Audit Fees	22,800	0.01%	22,000	0.01%	26,700	0.01%	25,000	0.01%
Software	20,847	0.01%	16,159	0.01%	1,800	0.00%	2,000	0.00%
Administrator Fees	150,000	0.08%	150,000	0.08%	156,000	0.08%	162,000	0.08%
Legal Fees	106,486	0.06%	61,682	0.03%	38,164	0.02%	50,000	0.03%
Memberships and Travel		0.00%	-	0.00%	600	0.00%	500	0.00%
Medical Exams	1,300	0.00%	-	0.00%	-	0.00%	1,000	0.00%
Postage and Office Expense	255	0.00%	57	0.00%	1,390	0.00%	2,000	0.00%
Salary and Benefits	53,914	0.03%	77,577	0.04%	77,366	0.04%	87,550	0.04%
Miscellaneous	619	0.00%	947	0.00%	700	0.00%	2,000	0.00%
Total Operating Expenses	**447,476**	**0.23%**	**373,176**	**0.19%**	**367,908**	**0.18%**	**417,050**	**0.21%**
Total Expenses	**$ 1,055,922**	**0.55%**	**$ 944,338**	**0.49%**	**$ 893,942**	**0.45%**	**$ 1,047,050**	**0.53%**
Investments at Market Value as of September 30	$191,534,122		$193,698,501		$199,091,402		$213,027,801	
Investments at Cost as of September 30	$176,650,573		$163,377,632		$169,572,632		$176,072,632	
Total Expenses as a Percentage of Assets at Cost	0.60%		0.56%		0.53%		0.59%	

Town of Palm Beach

Health Insurance Trust (610)

PROGRAM: HEALTH INSURANCE TRUST (610)

	FY2015 Actual	FY2016 Actual	FY2017 Budget	FY2017 Projected	FY2018 Budget	% Change
Revenues						
Town Funding	1,577,000	1,180,000	1,339,000	1,339,000	1,166,000	-12.92%
Retiree Funding	1,185,104	1,235,489	1,230,000	1,232,500	1,184,835	-3.67%
Medicare Reimbursement	74,260	82,497	80,000	25,000	-	-100.00%
Miscellaneous Revenue	2,310	-	-	-	-	0.00%
Gain/(Loss) on Investments	(1,586,899)	1,725,040	500,000	1,500,000	500,000	0.00%
TOTALS	1,251,775	4,223,026	3,149,000	4,096,500	2,850,835	-9.47%
Expenses						
Salaries and Wages	61,681	69,666	77,337	77,337	81,018	4.76%
Employee Benefits	2,082,488	2,273,268	2,287,178	2,163,358	2,048,810	-10.42%
Contractual	107,124	107,724	125,619	58,748	87,627	-30.24%
Commodities	185	281	300	300	300	0.00%
TOTALS	2,251,478	2,450,939	2,490,434	2,299,743	2,217,755	-10.95%
Total Revenues Over/(Under) Expenses	(999,703)	1,772,087	658,566	1,796,757	633,080	
Beginning Net Assets	27,628,798	26,629,095	28,401,182	28,401,182	30,197,939	
ENDING NET ASSETS	26,629,095	28,401,182	29,059,748	30,197,939	30,831,019	

Revenues

Town Funding:
Town's portion of retiree health care expenses; plan funding requirements are determined by experience and actuary analysis conducted by Willis of Florida.

Retiree Funding:
The FY2018 projected budget for Retiree Funding is based on trending and actual contributions for FY2017.

Medicare Reimbursements:
Medicare reimbursements are paid to the Town through the Retiree Drug Subsidy (RDS) program

Gain/(Loss) on Investments:
Gain/Loss on investments represents revenue earned or investment losses on the investments in the trust.

Expenses

Salaries and Wages:
The salary budget is derived from the payroll data for the Full Time Equivalent Employees (FTE) listed in the table below. The budget includes pay for performance increases and the proposed increase in the ranges.

Employee Benefits:
The employee benefit costs include FICA, health insurance, retirement costs, any paid incentives and allowances, and the performance bonus. The health insurance and retirement costs are based on an allocation of the total Town costs by FTE per program. This fund also accounts for the Town-wide retiree health insurance program.

Contractual:
See detail sheets

Commodities:
See detail sheets

Full Time Equivalent Employees	FY2014	FY2015	FY2016	FY2017	FY2018
Director of Human Resources	0.100	0.100	0.100	0.100	0.100
Finance Director	0.050	0.050	0.050	0.050	0.050
Assistant Director of Human Resources	0.200	0.200	0.200	0.200	0.200
Occupational Health Nurse	-	-	0.170	0.170	0.170
Human Resource Coordinator	0.330	0.330	0.330	0.330	0.330
Human Resource Analyst	0.050	0.050	0.050	0.100	0.100
	0.730	0.730	0.900	0.950	0.950

Budget flexsheet

Town of Palm Beach

610 OPEB Trust
10 General Government
591 Health Insurance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.591.10	Salaries and Wages						
10.591.519.10.12.01	Regular Salaries/Wages	69,661	77,337	77,337	77,337	81,018	3,681
10.591.519.10.14.01	Overtime	5	0	0	0	0	0
Total	Salaries and Wages	69,666	77,337	77,337	77,337	81,018	3,681
10.591.20	Employee Benefits						
10.591.519.20.15.13	Cell Phone Allowance	468	520	520	520	519	1-
10.591.519.20.21.01	Fica/Medicare	5,123	5,911	5,911	5,911	6,244	333
10.591.519.20.22.01	Retirement Contributions	8,926	11,780	11,780	11,780	14,475	2,695
10.591.519.20.22.05	Defined Contribution Plan 401(a)	2,696	2,991	2,991	2,991	3,920	929
10.591.519.20.22.06	Town Discretionary DC Contributior	2,696	2,991	2,991	2,991	0	2,991-
10.591.519.20.23.01	Health Insurance Employee	10,212	10,752	10,752	10,752	10,838	86
10.591.519.20.23.05	Group Health Insurance Fixed	359,342	370,000	370,000	343,572	367,814	2,186-
10.591.519.20.23.06	Group Health Insurance Claims	1,758,729	1,750,000	1,750,000	1,663,459	1,548,593	201,407-
10.591.519.20.23.07	Medicare Part D Claims	25,649	23,000	23,000	23,000	0	23,000-
10.591.519.20.23.08	Ancillary Charges	3,284	3,000	3,000	3,429	3,500	500
10.591.519.20.23.10	Dental Claims	75,495	87,100	87,100	76,059	81,344	5,756-
10.591.519.20.23.15	PPACA Fees	11,299	8,700	8,700	8,700	1,000	7,700-
10.591.519.20.26.01	Dental Insurance Fixed	6,916	7,700	7,700	7,461	7,816	116
10.591.519.20.27.01	Longevity	2,433	2,733	2,733	2,733	2,747	14
Total	Employee Benefits	2,273,268	2,287,178	2,287,178	2,163,358	2,048,810	238,368-
10.591.30	Contractual						
10.591.519.30.31.04	Investment Consultant Charges	60,000	60,000	60,000	15,000	35,000	25,000-

Budget flexsheet

Town of Palm Beach

610 OPEB Trust
10 General Government
591 Health Insurance

Account Number		2016 Actuals	2017 Approved Budget	2017 Adjusted Budget	2017 Yr. End Est	2018 Proposed Budget	$ Inc/(Dec) FY18 vs FY17
10.591.519.30.31.07	Broker Services	26,988	29,000	29,000	29,000	29,000	0
10.591.519.30.31.45	Custodian Services	12,091	13,000	13,000	6,361	13,000	0
10.591.519.30.32.01	Auditor's Expense	2,402	2,600	2,600	2,348	2,400	200-
10.591.519.30.34.10	Other Contractual Services	0	13,125	13,125	0	0	13,125-
10.591.519.30.42.01	Postage	434	500	500	470	500	0
10.591.519.30.45.11	Fiduciary Insurance	5,109	6,500	6,500	4,675	6,500	0
10.591.519.30.47.01	Copy Machine Charges	184	344	344	326	427	83
10.591.519.30.47.02	Printing and Binding	516	550	550	568	550	0
10.591.519.30.49.01	Legal Advertising	0	0	0	0	250	250
Total	Contractual	107,724	125,619	125,619	58,748	87,627	37,992-
10.591.50	Commodities						
10.591.519.50.51.01	Office Supplies	283	300	300	300	300	0
Total	Commodities	283	300	300	300	300	0
10.591.90	Other Uses						
10.591.519.90.99.04	Transfer To Retained Earnings	0	658,566	658,566	818,486	0	658,566-
Total	Other Uses	0	658,566	658,566	818,486	0	658,566-
Total	Health Insurance	2,450,941	3,149,000	3,149,000	3,118,229	2,217,755	931,245-
Total	General Government	2,450,941	3,149,000	3,149,000	3,118,229	2,217,755	931,245-
Total	OPEB Trust	2,450,941	3,149,000	3,149,000	3,118,229	2,217,755	931,245-

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.31.04
Program	Health Insurance
Account Name	Investment Consultant Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Investment Consultant Charges	60,000	60,000	15,000	35,000	(25,000)	-41.7%	133.3%
Total	**60,000**	**60,000**	**15,000**	**35,000**	**$ (25,000)**	**-41.7%**	**133.3%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.31.07
Program	Health Insurance
Account Name	Broker Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Willis Towers Watson/Broker Services	26,988	29,000	29,000	29,000	-	0.0%	0.0%
Total	**26,988**	**29,000**	**29,000**	**29,000**	**$ -**	**0.0%**	**0.0%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.31.45
Program	Health Insurance
Account Name	Custodian Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Custodian Services	12,091	13,000	6,361	13,000	-	0.0%	
Total	**12,091**	**13,000**	**6,361**	**13,000**	**$ -**	**0.0%**	**104.4%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.32.01
Program	Health Insurance
Account Name	Auditor's Expense

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Auditors	2,402	2,600	2,348	2,400	(200)	-7.7%	2.2%
Total	**$ 2,402**	**$ 2,600**	**$ 2,348**	**$ 2,400**	**$ (200)**	**-7.7%**	**2.2%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.34.10
Program	Health Insurance
Account Name	Other Contractual Services

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
	-	13,125	-	-	(13,125)	-100.0%	0.0%
Total	**-**	**13,125**	**-**	**-**	**(13,125)**	**-100.0%**	**0.0%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.42.01
Program	Health Insurance
Account Name	Postage

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
Postage: Certified mail, general mailing and FedEx costs	434	500	470	500	-	0.0%	6.4%
Total	**$ 434**	**$ 500**	**$ 470**	**$ 500**	**$ -**	**0.0%**	**6.4%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.45.11
Program	Health Insurance
Account Name	Fiduciary Insurance

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Fiduciary Insurance	5,109	6,500	4,675	6,500	-	0.0%	39.0%
Total	**$ 5,109**	**$ 6,500**	**$ 4,675**	**$ 6,500**	**$ -**	**0.0%**	**39.0%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.47.01
Program	Health Insurance
Account Name	Copy Machine Charges

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	184						
Human Resources Copier Lease		344	243	344	-	0.0%	41.6%
Clinic Copier Lease			83	83	83	100.0%	-0.4%
Total	**184**	**344**	**326**	**427**	**$ 83**	**24.1%**	**30.8%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.30.47.02
Program	Health Insurance
Account Name	Printing and Binding

Description	FY16 Actual	FY17 Budget	FY17 YE Est	FY18 Budget	$ Budget to Budget Difference	% Budget to Budget Difference	% FY17 YE Est to FY 18 Budget
Health Insurance retiree communication: open enrollment materials, flyers, etc.	516	550	568	550	-	0.0%	-3.2%
Total	**516**	**550**	**568**	**550**	**$ -**	**0.0%**	**-3.2%**

Budget line Item Detail

Department	OPEB Trust Fund
Account Number	610.10.591.519.50.51.01
Program	Health Insurance
Account Name	Office Supplies

Description	**FY16 Actual**	**FY17 Budget**	**FY17 YE Est**	**FY18 Budget**	**$ Budget to Budget Difference**	**% Budget to Budget Difference**	**% FY17 YE Est to FY 18 Budget**
	283						
Office Supplies for Clinic includes folders for medical files and general office supplies.		100	100	100	-	0.0%	0.0%
Office Supplies for HR includes general office supplies, replacement peripherals (mouse, keyboard, etc.)		200	200	200	-	0.0%	0.0%
Total	**283**	**300**	**300**	**300**	**$ -**	**0.0%**	**0.0%**

RESOLUTION NO. 102-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A PROPOSED OPERATING MILLAGE RATE OF 3.2706 FOR THE TENTATIVE FISCAL YEAR 2018 BUDGET; APPROVING THE COMPUTED ROLLED-BACK MILLAGE RATE OF 3.1018 TO BE PROVIDED TO THE PROPERTY APPRAISER IN ACCORDANCE WITH F.S. 200.065; ESTABLISHING THE DATE, TIME AND PLACE OF THE FIRST AND FINAL BUDGET HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATES AND TENTATIVE FISCAL YEAR 2018 BUDGET AND DIRECTING THE TOWN MANAGER TO TRANSMIT THIS INFORMATION TO THE PROPERTY APPRAISER OF PALM BEACH COUNTY IN ACCORDANCE WITH THE REQUIREMENTS OF F.S. 200.065.

WHEREAS, F.S. 200.065 requires the Town of Palm Beach to provide specific budgetary information to the Palm Beach County Property Appraiser within thirty-five (35) days of certification of taxable value by the Property Appraiser (July 1st) including its proposed millage rate, its rolled-back millage rate and of the date, time, and place of the First and Final public hearings to be held to consider the proposed millage rate and the tentative budget for Fiscal Year 2018 commencing on October 1, 2017; and

WHEREAS, the Town Council met on July 11, 2017, to review and consider the proposed budget prepared by the Town Manager, including his recommendations pertaining to the proposed millage rate, rolled-back millage rate and the date, time and place of the First and Final public hearings to be held to consider the proposed millage rate and the tentative budget for Fiscal Year 2018 commencing on October 1, 2017, for the purpose of making the necessary taxing authority decisions relative to the requirements of F.S. 200.065.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

Section 1. The foregoing recitals are hereby ratified and confirmed.

Section 2. The proposed Operating Millage Rate of 3.2706 necessary to provide the Ad Valorem taxes required to balance the tentative Fiscal Year 2018 General Fund Budget is hereby approved.

Section 3. The computed rolled-back millage rate of 3.1018 to be provided to the Property Appraiser in accordance with F.S. 200.065 is hereby approved.

Section 4. The date, time and place of the first budget hearing to consider the proposed millage rate and tentative budget shall be September 12, 2017, commencing at 5:01 p.m. in the Town Hall Council Chambers, 360 South County Road, Palm Beach, Florida.

Section 5. The date, time and place of the final budget hearing to consider the proposed millage rate and tentative budget shall be September 20, 2017 commencing at 5:01 p.m. in the Town Hall Council Chambers, 360 South County Road, Palm Beach, Florida.

Section 6. The Town Manager is hereby directed to do all things necessary to comply with the requirements of F.S. 200.065, including, but not limited to, the transmittal of the tentative taxing authority decisions contained within this resolution to the Property Appraiser's Office in the appropriate format required.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July 2017.

______________________	______________________
Gail L. Coniglio, Mayor	Richard M. Kleid, Town Council President
	______________________
	Danielle H. Moore, Council President Pro Tem
	______________________
	Julie Araskog, Town Council Member
	______________________
ATTEST:	Bobbie Lindsay, Town Council Member
______________________	______________________
Gwendolynn Pierce, CMC Acting Town Clerk	Margaret A. Zeidman, Town Council Member

TOWN OF PALM BEACH

Information for Special Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Jane Struder, Director of Finance

Re: Worth Avenue Commercial District Assessment Area – Adoption of Estimated Assessment Roll and Improvement and Maintenance Assessments for FY 2018
Resolution No. 103-2017

Date: June 30, 2017

STAFF RECOMMENDATION

Staff recommends Town Council adopt Resolution No. 103-2017, which is the preliminary assessment resolution for the proposed improvement (debt service) and maintenance assessments for the Worth Avenue Commercial District Assessment Area in FY2018.

GENERAL INFORMATION

The non-ad valorem assessment process that causes special assessments implemented by the Town to appear on a property owner's property tax bill dovetails with the statewide budget and millage rate adoption schedule. Accordingly, it is time to begin the formal steps of implementing the FY2018 proposed capital and maintenance assessments for the Worth Avenue Commercial District Assessment Area that will appear on a property owner's tax bill mailed on or about November 1. By adopting Resolution No. 103-2017 you will be initiating a process whereby each affected property owner will be advised of the amount of their proposed improvement and maintenance assessments and the date, time, and place of the public hearing to adopt the final assessment and associated assessment roll on the Property Appraiser's TRIM notice and by letter from the Town issued in late August of this year.

The Worth Avenue Commercial District net improvement and maintenance assessment for FY2018 has been calculated as follows:

Cost Description	**Amount**
Original Principal	$ 14,770,000.00
Outstanding Principal	11,215,000.00
Scheduled Principal Payment	310,000.00
Scheduled Interest Payment	398,213.00
Maintenance Expenses from 10/1/17-9/30/18	263,638.00
BoNY Mellon and DAC Service Fees	1,528.00
Estimated Attorney Fees	750.00
Estimated Postage	44.00
Estimated PB Post Advertisement	1,050.00
Property Appraiser Administrative Fees	150.00
Estimated Tax Collector Administrative Fees	N/A - Covered by 1% Assessment Denominator Explained Below
Offsetting Revenue	(5,000.00)
Estimated Preliminary FY2018 Total Net Assessment	**$ 970,373.00**

To employ a defendable assessment methodology to ensure that property owners are only paying costs in proportion to the benefits they derive from the improvements or costs related to the improvements, we again used the methodology developed in 2010 by Special District Services which was previously found by the Town Council to provide benefits from the improvements that were/are in proportion to the assessments to be allocated to each benefitted property and that the apportionment of the special benefits to each benefitted property is fair and reasonable.

In order to place assessments on the property tax bill, which virtually assures that the Town will receive payment and avoid having to create an internal billing and collection function, a number of steps are required to be taken in coordination with the Tax Collector and Property Appraiser. The Tax Collector charges a fee for the work they undertake on the Town's behalf that is 1% of the value of the assessments. The Property Appraiser fee for FY2018 is $150.00, which has been included as shown above. These costs are passed on to a property owner being assessed. In addition, since a property owner can receive a 4% discount for early payment of their property tax bill in November of each year, the assessments have to be adjusted upward by like amount to ensure the sum needed to pay expenses is realized in full. All totaled, for every $100 in assessments the Town needs to collect, the assessment will be approximately $105 in order to net the $100 needed.

The additional 5 percent is attributable as follows:

- Tax Collector – 1%
- Potential early property tax bill payment discount – 4%
- Total – 5%

After adding these multipliers to the Town's proposed FY2018 net assessment of $1,018,891.65 and incorporating the accumulated rounding adjustment of $40.70, the gross total assessment is $1,018,932.35.

Resolution No. 103-2017 formally initiates the process to implement the intended assessments for FY2018. The resolution describes the property to be assessed, the improvements and related services to be provided, determines the estimated cost to be assessed for the fiscal year commencing on October 1, delineates which properties will be assessed, and, among other things, directs staff to take certain required steps to effectuate the assessment process. The final public hearing will begin at 5:01 p.m. in the Town Hall Council Chambers on September 12, 2017.

The FY2018 Preliminary Assessment Roll and estimated assessments for this project are indicated in Appendix C of Resolution No. 103-2017. These estimates are subject to change as all items associated with the assessment are finalized for the property owner notice and Final Assessment Resolution to be considered in September. For your information, the proposed maintenance budget, upon which a portion of the proposed assessments are based, is attached hereto as Exhibit A.

The notices that property owners will receive from the Town prior to the final public hearing via first class mail and the TRIM notice provided by the Property Appraiser alerts the property owner to their right to object or call to the Town's attention any mistakes that they believe may have been made in applying the assessment formula to any given property. The law recognizes the difficulties that can exist in the assessment process and creates a check and balance into the process whenever an assessment is proposed for the first time or there is an increase in the cost or method in calculating the assessment.

FUNDING/FISCAL IMPACT

All direct costs borne by the Town to accomplish this project are paid for by the properties benefitting from the project improvements as opposed to all property owners in Town.

TOWN ATTORNEY REVIEW

Resolution No. 103-2017 was prepared by Heather Encinosa, Esq., of the law firm Nabors, Giblin & Nickerson. Ms. Encinosa focuses her practice on assessments and special districts and previously prepared the Town's ordinance that established Chapter 90 of the Town Code pertaining to special assessments.

Attachments

cc: Jane Struder, Director of Finance
Paul Brazil, Director of Public Works
John C. Randolph, Town Attorney
Heather Encinosa, Esq.

Worth Avenue Commercial District
Proposed Maintenance Budget - FY 2018

EXPENSES	
	Proposed
	2018
Facilities and Landscaping Maintenance	
Base Fee - Landscape Contractor	$82,638
Monthly mowing, edging, and general clean up	
Pressure Cleaning and Sealing	$32,301
Pressure cleaning twice per year and sealing once	
Annuals	$6,452
Plantings twice per year	
Plant and Tree Replacement	$4,500
Replacements as needed	
Fertilization	$20,891
Trees and plants	
Ornamental Tree Trimming	$2,787
Trimming twice per year	
Palm Tree Trimming	$6,644
Trimming four times per year	
Verticutting Lawn	$5,974
Once per year	
Top Dressing of Turf Areas	$2,134
Once per year	
Bulb Replacement	$250
As needed	
Street Light Re-Lamping	$1,100
Misc. bulbs and ballasts	
Sprinkler Head Replacement and Irrigation Repairs	$2,698
Replacement of heads and misc. repairs as needed	
G-Sky Living Wall Maintenance	$28,900
Complete maintenance services	
Lethal Yellowing Inoculations	$2,232
All palms inoculated once per year	
Clock Tower Maintenance	$895
Maintenance contract for the clocks	
Landscape and Streetscape Maintenance	$11,888
Bougainvillea trimming, mulch, bed cleaning, shrub and ornamental trim	
Sidewalk Repairs	$15,000
As needed	
Sub-Total	**$227,284**
Utilities	
Electric	
259 Worth Ave Meter	$3,900
205 Worth Ave Meter	$2,100
Water	
170 Worth Ave Meter	$16,500
412 Hibiscus Meter	$600
Gas	
FPU Gas Service	$700
Sub-Total	**$23,800**
Other Expenses	
Contingency: 5% of Expenditures for Unanticipated	$12,554
Sub-Total	**$12,554**
Total Expenditures	**$263,638**
REVENUES	
Non Ad-Valorem Assessments	$258,638
Special Non Ad-Valorem Assessments Per Florida Statutes	
Garden Club Donation	$5,000
$10,000 annual donation for 5 years effective October 2011	
Total Revenues	**$263,638**

RESOLUTION NO. 103-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, RELATING TO THE WORTH AVENUE IMPROVEMENT PROJECT; ESTABLISHING THE ESTIMATED ASSESSED COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; DIRECTING THE TOWN MANAGER TO PREPARE AN UPDATED ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER APPROVAL OF THE ASSESSMENT ROLLS AND REIMPOSITION OF THE MAINTENANCE ASSESSMENTS AND THEIR COLLECTION PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapter 90, Article II, of the Town of Palm Beach Code of Ordinances (the "Code"), the Initial Assessment Resolution (Resolution No. 74-10), the Final Assessment Resolution (Resolution No. 99-10), sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution initiates the annual process for updating the Improvement and Maintenance Assessment Rolls and directing the continued imposition of Improvement Assessments and reimposition of Maintenance Assessments within the Worth Avenue Assessment Area for the Fiscal Year beginning October 1, 2017 (hereinafter the "Preliminary Rate Resolution").

(B) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution, and the Final Assessment Resolution. Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa.

SECTION 3. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 4. FINDINGS. The legislative determinations embodied in the Code, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated herein by reference.

SECTION 5. PUBLIC HEARING. There is hereby established a public hearing to be held by the Town Council at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, to consider reimposition of the Maintenance Assessments, approval of the Improvement Assessment Roll and Maintenance Assessment Roll, and collection of the Improvement Assessments and Maintenance Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 6. NOTICE BY PUBLICATION. Upon completion of the updated Improvement Assessment Roll and the updated Maintenance Assessment Roll, the Town Manager shall publish a notice of the public hearing authorized by Section 5 hereof in the manner and the time provided in Sec.s 90-64 and 90-84 of the Code. Such notice shall be in substantially the form attached hereto as Appendix A.

SECTION 7. NOTICE BY MAIL.

(A) If sections 90-68(c) or 90-88(b) of the Town Code so require, upon completion of the updated Improvement Assessment Roll and the updated Maintenance Assessment Roll, the Town Manager shall, at the time and in the manner specified in Sec.s 90-65 and 90-85of the Town Code, provide first class mailed notice of the public hearing authorized by Section 5 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll, if required. Such notice shall be in substantially the form attached hereto as Appendix B.

(B) In accordance with Chapter 92-264, Laws of Florida, as amended, a special act relating to the Property Appraiser, the Town Council shall provide additional notice of the Assessment as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification.

(C) If the Town Council determines that the notice provided under paragraph (B) of this Section 7 also fulfills the requirements of paragraph (A) of this Section 7, then the separate mailing requirement described in paragraph (A) will be deemed to be fulfilled by the notice described in paragraph (B).

IMPROVEMENT ASSESSMENTS

SECTION 8. ANNUAL ASSESSMENTS TO FUND WORTH AVENUE IMPROVEMENT PROJECT.

(A) The Tax Parcels described in the updated Improvement Assessment Roll are hereby found to be specially benefited by construction of the Worth Avenue Improvement Project in the amount of the maximum annual Improvement Assessment set forth in the Improvement Assessment Roll. The methodology for computing annual Improvement Assessments described in the Initial Assessment Resolution is confirmed.

(B) The Improvement Assessments shall be imposed against all property located within the Worth Avenue Assessment Area for each Fiscal Year in which Obligations are outstanding in the amount of the maximum annual Improvement Assessment and shall be computed in accordance with this Preliminary Rate Resolution. When imposed, the Improvement Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in Worth Avenue Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 9. UPDATED IMPROVEMENT ASSESSMENT ROLL. The Town Manager is hereby directed to prepare the updated Improvement Assessment Roll in the manner provided in Sec. 90-83 of the Code. The Town Manager shall apportion the Project Cost among the parcels of real property within Worth Avenue Assessment Area as reflected on the Tax Roll in conformity with the Initial Assessment Resolution. The updated Improvement Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection. The updated Improvement Assessment Roll is attached hereto as Appendix C and incorporated herein by reference.

SECTION 10. APPLICATION OF IMPROVEMENT ASSESSMENT PROCEEDS. Proceeds from the Improvement Assessments received during each Fiscal Year shall be applied by the Town for payment of the Improvement Assessment Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the Obligations, and payment of principal due on the Obligations.

MAINTENANCE ASSESSMENTS

SECTION 11. ESTIMATED MAINTENANCE COST.

(A) The estimated Maintenance Cost for the Aesthetic Infrastructure Improvements and the Basic Infrastructure Improvements is $258,639.35 for the Fiscal Year beginning on October 1, 2017.

(1) The estimated EVU Maintenance Cost allocated to the Aesthetic Infrastructure Improvements is $208,715.25.

(2) The estimated Land Area Maintenance Cost allocated to the Basic Infrastructure Improvements is $49,924.40.

(B) The Maintenance Cost will be funded through the imposition of Maintenance Assessments against property located in Worth Avenue Assessment Area.

SECTION 12. ANNUAL MAINTENANCE ASSESSMENTS.

(A) The Tax Parcels described in the updated Maintenance Assessment Roll are hereby found to be specially benefited by the maintenance of the Worth Avenue Improvement Project in the amount of the estimated annual Maintenance Assessment set forth in the Maintenance Assessment Roll.

(B) The Maintenance Assessments shall be imposed against all property located within the Worth Avenue Assessment Area for each Fiscal Year and shall be computed in accordance with this Preliminary Rate Resolution. When imposed, the Maintenance Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in Worth Avenue Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 13. COMPUTATION OF MAINTENANCE ASSESSMENTS. The annual Maintenance Assessments shall be computed for each Tax Parcel located in Worth Avenue

Assessment Area in the manner set forth in Section 5.03 of the Initial Assessment Resolution, which is hereby affirmed and incorporated herein by reference.

SECTION 14. UPDATED MAINTENANCE ASSESSMENT ROLL. The Town Manager is hereby directed to prepare the updated Maintenance Assessment Roll in the manner provided in Sec. 90-63 of Code. The Town Manager shall apportion the Maintenance Cost among the parcels of real property within Worth Avenue Assessment Area as reflected on the Tax Roll in conformity with this Preliminary Rate Resolution. The estimate of Maintenance Cost and the updated Maintenance Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection. The updated Maintenance Roll is attached hereto as Appendix C and incorporated herein by reference.

SECTION 15. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 16. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 17. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Preliminary Rate Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Town Council is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Town Council has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Town Council may take all necessary steps to impose a new Assessment against any property benefited by the Worth Avenue Improvement Project, following as nearly as may be practicable, the provisions of the Code and in case such second Assessment is annulled, vacated, or set aside, the Town Council may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 18. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July, 2017.

______________________ Gail L. Coniglio, Mayor	______________________ Richard M. Kleid, Town Council President
	______________________ Danielle H. Moore, Council President Pro Tem
	______________________ Julie Araskog, Town Council Member
ATTEST:	______________________ Bobbie Lindsay, Town Council Member
______________________ Gwendolynn Peirce, CMC, Acting Town Clerk	______________________ Margaret A. Zeidman, Town Council Membe

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 22, 2017

NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE WORTH AVENUE ASSESSMENT AREA TO PROVIDE FOR THE WORTH AVENUE IMPROVEMENT PROJECT AND OTHER RELATED SERVICES

Notice is hereby given that the Town Council of the Town of Palm Beach will conduct a public hearing to consider reimposing non-ad valorem special assessments for the provision of maintenance of the Worth Avenue Improvement Project within the boundaries of the Worth Avenue Assessment Area for the Fiscal Year beginning October 1, 2017, and approval of the non-ad valorem capital assessment roll for the construction of the Worth Avenue Improvement Project.

The hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the special assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

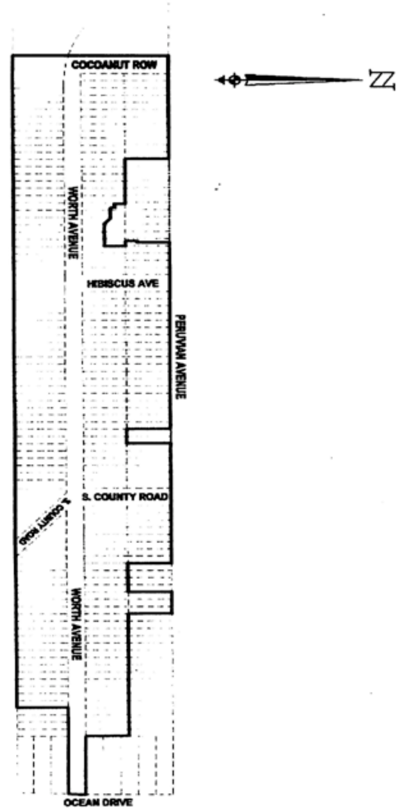
The assessment for each parcel of property will be based in part on the amount of Land Area on the Tax Parcel and in part on the Taxable Value of the Tax Parcel as these were assigned at the initiation of the assessment program at the time of the adoption of the Initial Assessment Resolution (Resolution No. 74-10). A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment

Resolution (Resolution No. 74-10) adopted by the Town Council on July 13, 2010. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution, the Final Assessment Resolution (Resolution No. 98-10), the Preliminary Rate Resolution, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town Council intends to collect the capital assessments in thirty (30) annual installments, the first of which was included on the ad valorem tax bill to be mailed in November 2010. The Town Council intends to impose and collect the maintenance assessments on an annual basis.

If you have any questions, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

MAP OF ASSESSMENT AREA



TOWN COUNCIL OF
THE TOWN OF PALM BEACH, FLORIDA

APPENDIX B

FORM OF NOTICE TO BE MAILED

Town Council of the
Town of Palm Beach, Florida
Address
Town of Palm Beach, FL

TOWN OF PALM BEACH, FLORIDA
NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS
NOTICE DATE: AUGUST 22, 2017

Owner Name
Address
City, State Zip

Tax Parcel #: ____________________
Legal Description: ________________
*Sequence #:*_____________________

As required by section 197.3632, Florida Statutes, and the direction of the Town Council of the Town of Palm Beach, Florida, notice is given by the Town of Palm Beach that an annual assessment for the design, construction, installation, and maintenance of the Worth Avenue Improvement Project using the tax bill collection method may be levied on your property contained within the Worth Avenue Assessment Area for the fiscal year October 1, 2017 - September 30, 2018 and future fiscal years. The use of an annual special assessment to fund improvements and services benefiting improved property located within the Worth Avenue Assessment Area is a fair, efficient and effective means of funding these needed improvements and services. The total annual assessment revenue related to the Improvement Assessment to be collected within the Worth Avenue Assessment Area is estimated to be $__________. The total annual assessment revenue related to the Maintenance Assessment to be collected within the Worth Avenue Assessment Area is estimated to be $__________. The annual assessment will include your fair share of the principal, interest, administration, project and maintenance costs related to the Worth Avenue Improvement Project and amounts related to collection of assessments.

The assessment for your property will be based in part of the amount of Land Area on the Tax Parcel and in part on the Taxable Value of the Tax Parcel, as these values were assigned upon the initiation of the assessment program with the adoption of the Initial Assessment Resolution (No. 74-10). A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted the Town Council on July 13, 2010 (Resolution No. 74-10). Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 74-10), the Final Assessment Resolution (Resolution No 98-10), the Preliminary Rate Resolution and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The total Land Area assigned to the above parcel was___________.

The total number of EVUs (value) assigned to the above parcel was__________.

The maximum annual Improvement Assessment for the above parcel is $_____________for the fiscal year commencing on October 1, 2017 and future fiscal years.

The annual Maintenance Assessment for the above parcel is $_____________ for the fiscal year commencing on October 1, 2017 and future fiscal years.

A public hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Worth Avenue Improvement Project and the special assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice. Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Both the non-ad valorem assessment amount shown on this notice and the ad valorem taxes for the above parcel will be collected on the ad valorem tax bill mailed in November 2017. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town has issued debt to finance this project. This will permit the cost attributable to your property to be amortized and collected as an Improvement Assessment over a period of 30 years beginning in 2010; however, if there are no significant defaults in payments of the assessments, all or part of the last payments may be made from any reserve accounts funded by the bonds. The maintenance assessments will be levied annually.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your assessment, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

*** * * * * THIS IS NOT A BILL * * * * ***

APPENDIX C1

ASSESSMENT ROLL

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance
Assessment Roll for the Worth Avenue Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-23-05-014-0010	00250-0001	347 WORTH AVE	**23,446.50**
50-43-43-23-05-014-0031	00250-0002	9 VIA PARIGI	**206.03**
50-43-43-23-05-014-0241	00250-0003	400 HIBISCUS AVE	**12,612.32**
50-43-43-23-05-014-0242	00250-0004	301 WORTH AVE	**33,484.10**
50-43-43-23-05-014-0331	00250-0005	309 WORTH AVE	**19,713.30**
50-43-43-23-05-014-0391	00250-0006	325 WORTH AVE	**8,785.53**
50-43-43-23-05-014-0430	00250-0007	331 WORTH AVE	**7,937.31**
50-43-43-23-05-015-0010	00250-0008	405 HIBISCUS AVE	**51,534.26**
50-43-43-23-05-015-0280	00250-0010	205 WORTH AVE	**38,067.25**
50-43-43-23-05-015-0340	00250-0011	219 WORTH AVE	**22,774.20**
50-43-43-23-05-015-0380	00250-0012	225 WORTH AVE	**25,213.90**
50-43-43-23-05-015-0420	00250-0013	235 WORTH AVE	**11,142.26**
50-43-43-23-05-015-0440	00250-0014	237 WORTH AVE	**23,516.51**
50-43-43-23-05-015-0480	00250-0015	247 WORTH AVE	**22,715.72**
50-43-43-23-05-015-0520	00250-0016	259 WORTH AVE	**22,266.94**
50-43-43-23-05-016-0010	00250-0017	401 S COUNTY RD	**28,315.73**
50-43-43-23-05-016-0130	00250-0018	151 WORTH AVE	**62,185.25**
50-43-43-23-05-016-0380	00250-0019	125 WORTH AVE	**64,995.77**
50-43-43-23-05-016-0600	00250-0020	411 S COUNTY RD	**27,812.05**
50-43-43-23-05-017-0010	00250-0086	150 WORTH AVE	**155,252.17**
50-43-43-23-05-018-0010	00250-0022	256 WORTH AVE	**28,865.51**
50-43-43-23-05-018-0050	00250-0023	224 WORTH AVE	**80,435.81**
50-43-43-23-05-018-0170	00250-0024	222 WORTH AVE	**16,426.72**
50-43-43-23-05-018-0190	00250-0025	216 WORTH AVE	**20,196.38**
50-43-43-23-05-018-0212	00250-0026	212 WORTH AVE	**5,739.27**
50-43-43-23-05-018-0230	00250-0027	204 WORTH AVE	**54,610.39**
50-43-43-23-05-019-0010	00250-0028	350 WORTH AVE	**21,140.61**
50-43-43-23-05-019-0200	00250-0029	312 WORTH AVE	**7,719.15**
50-43-43-23-05-019-0220	00250-0030	306 WORTH AVE	**23,821.89**
50-43-43-26-14-000-0010	00250-0031	175 WORTH AVE	**11,199.01**
50-43-43-26-14-000-0020	00250-0032	175 WORTH AVE	**6,699.86**
50-43-43-26-14-000-0030	00250-0033	175 WORTH AVE	**5,913.63**
50-43-43-27-62-000-0010	00250-0034	329 WORTH AVE	**3,424.99**
50-43-43-27-62-000-0020	00250-0035	329 WORTH AVE	**3,099.53**
50-43-43-27-62-000-0030	00250-0036	329 WORTH AVE	**3,516.02**
50-43-43-27-62-000-0040	00250-0037	329 WORTH AVE	**808.97**
50-43-43-27-62-000-0050	00250-0038	329 WORTH AVE	**1,291.29**
50-43-43-27-62-000-0060	00250-0039	329 WORTH AVE	**1,681.60**
50-43-43-27-62-000-0070	00250-0040	329 WORTH AVE	**1,236.73**
50-43-43-27-69-000-0010	00250-0041	250 WORTH AVE	**2,268.34**

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance
Assessment Roll for the Worth Avenue Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-69-000-0020	00250-0042	250 WORTH AVE	**2,214.42**
50-43-43-27-69-000-0030	00250-0043	250 WORTH AVE	**1,619.32**
50-43-43-27-69-000-0040	00250-0044	250 WORTH AVE	**2,933.22**
50-43-43-27-71-001-1010	00250-0048	339 WORTH AVE	**3,451.31**
50-43-43-27-71-001-1020	00250-0049	341 WORTH AVE	**2,240.26**
50-43-43-27-71-001-1030	00250-0050	343 WORTH AVE	**2,005.32**
50-43-43-27-71-001-1040	00250-0051	345 WORTH AVE	**2,078.14**
50-43-43-27-71-001-1050	00250-0052	7 VIA MIZNER	**674.98**
50-43-43-27-71-001-1060	00250-0053	8 VIA MIZNER	**660.83**
50-43-43-27-71-001-1070	00250-0054	9 VIA MIZNER	**674.98**
50-43-43-27-71-001-1080	00250-0055	14 VIA MIZNER	**1,681.22**
50-43-43-27-71-001-1090	00250-0056	14 VIA MIZNER	**797.29**
50-43-43-27-71-001-1100	00250-0057	23 VIA MIZNER	**664.75**
50-43-43-27-71-001-1110	00250-0058	21 VIA MIZNER	**1,071.94**
50-43-43-27-71-001-1120	00250-0059	5 VIA MIZNER	**542.44**
50-43-43-27-71-001-1140	00250-0060	28 VIA MIZNER	**865.72**
50-43-43-27-71-001-1150	00250-0061	32 VIA MIZNER	**1,588.01**
50-43-43-27-71-001-1160	00250-0062	33 VIA MIZNER	**1,268.01**
50-43-43-27-71-001-1170	00250-0063	34 VIA MIZNER	**1,612.79**
50-43-43-27-71-001-1180	00250-0064	333 WORTH AVE	**2,709.89**
50-43-43-27-71-001-1190	00250-0065	335 WORTH AVE	**2,166.81**
50-43-43-27-71-001-1200	00250-0066	337 WORTH AVE	**2,157.75**
50-43-43-27-71-001-2080	00250-0067	16 VIA MIZNER	**3,245.47**
50-43-43-27-71-001-2160	00250-0068	38 VIA MIZNER	**3,682.00**
50-43-43-27-71-002-1010	00250-0071	60 VIA MIZNER	**662.69**
50-43-43-27-71-002-1020	00250-0072	64 VIA MIZNER	**600.66**
50-43-43-27-71-002-1030	00250-0073	64 VIA MIZNER	**738.43**
50-43-43-27-71-002-1040	00250-0074	66 VIA MIZNER	**441.66**
50-43-43-27-71-002-1050	00250-0075	66 VIA MIZNER	**479.02**
50-43-43-27-71-002-1060	00250-0076	87 VIA MIZNER	**1,237.43**
50-43-43-27-71-002-1070	00250-0077	87 VIA MIZNER	**775.55**
50-43-43-27-71-002-1080	00250-0078	87 VIA MIZNER	**632.12**
50-43-43-27-71-002-1090	00250-0079	88 VIA MIZNER	**1,823.46**
50-43-43-27-71-002-1100	00250-0080	90 VIA MIZNER	**2,201.59**
50-43-43-27-71-002-1110	00250-0081	92 VIA MIZNER	**1,098.25**
50-43-43-27-71-002-1120	00250-0082	96 VIA MIZNER	**517.80**
50-43-43-27-71-002-1140	00250-0083	99 VIA MIZNER	**440.66**
50-43-43-27-71-002-1150	00250-0084	99 VIA MIZNER	**1,354.97**
50-43-43-27-71-002-2010	00250-0085	64 VIA MIZNER	**1,248.39**
			$1,018,932.35

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Jane Struder, Finance Director

Re: Peruvian Avenue 400 Block Streetscape Project Underground Assessment Area – Adoption of Estimated Assessment Roll for FY2018
Resolution No. 104-2017

Date: June 30, 2017

STAFF RECOMMENDATION

Staff recommends Town Council adopt Resolution No. 104-2017, which is the preliminary assessment resolution for the proposed improvement (debt service) and maintenance assessments for the Peruvian Avenue 400 Block Streetscape Project Assessment Area in FY2018.

GENERAL INFORMATION

The non-ad valorem assessment process that causes special assessments implemented by the Town to appear on a property owner's property tax bill dovetails with the statewide budget and millage rate adoption schedule. Accordingly, it is time to begin the formal steps of implementing the FY2018 proposed debt service and maintenance assessments for the Peruvian Avenue 400 Block Streetscape Project Assessment Area that will appear on a property owner's tax bill mailed on or about November 1. By adopting Resolution No. 104-2017 you will be initiating a process whereby each affected property owner will be advised of the amount of their proposed improvement and maintenance assessments and the date, time, and place of the public hearing to adopt the final assessment and associated assessment roll on the Property Appraiser's TRIM notice and by letter from the Town issued in late August of this year.

The Peruvian Avenue 400 Block Streetscape Project net improvement and maintenance assessment for FY2018 has been calculated as follows:

Cost Description	**Amount**
Original Principal	$ 1,224,759.00
Outstanding Principal	645,193.44
Anticipated Funding Agreement Required Principal Payment	92,172.04
Estimated Interest Payment @ 1.07%	6,903.57
Interest Rate Surcharge @ 1%	6,451.93
Maintenance Expenses from 10/1-9/30	26,505.00
Estimated Attorney Fees	750.00
Estimated Postage ($.49 x 136 properties)	67.00
Estimated PB Post Advertisement	1,050.00
Property Appraiser Administrative Fees	150.00
Est. Tax Collector First Year Admin Fees	N/A - Covered by 1% Assessment Denominator Explained Below
Use of Account Fund Balance	-
Estimated Preliminary FY2018 Total Net Assessment	**$ 134,049.54**

To employ a defendable assessment methodology to ensure that property owners are only paying costs in proportion to the benefits they derive from the improvements, we used the most common methodology in use throughout Florida called the Linear Front Footage method of assessment. Resolution No. 104-2017 confirms the continued use of the Lineal Front Footage methodology and finds that the project improvements will provide a special benefit to all Tax Parcels located within the Peruvian Avenue Assessment Area.

In order to place assessments on the property tax bill, which virtually assures that the Town will receive payment and avoid having to create an internal billing and collection function, a number of steps are required to be taken in coordination with the Tax Collector and Property Appraiser. The Tax Collector charges a fee for the work they undertake on the Town's behalf that is 1% of the value of the assessments. The Property Appraiser fee for FY2017 is $150.00, which has been included as shown above. These costs are passed on to a property owner being assessed. In addition, since a property owner can receive a 4% discount for early payment of their property tax bill in November of each year, the assessments have to be adjusted upward by like amount to ensure the sum needed to pay expenses is realized in full. All totaled, for every $100 in assessments the Town needs to collect, the assessment will be approximately $105 in order to net the $100 needed.

The additional 5 percent is attributable as follows:

- Tax Collector = 1%
- Potential early property tax bill payment discount = 4%
- Total = 5%

After adding these multipliers to the Town's proposed FY2018 net assessment of $140,752.02 and incorporating the accumulated rounding adjustment of ($1.27), the gross total assessment is $140,750.75.

Resolution No. 104-2017 formally initiates the process to implement the intended assessments for FY2018. The resolution describes the property to be assessed, the improvements and related services provided, determines the estimated cost to be assessed for the fiscal year commencing on October 1, delineates which properties will be assessed, and, among other things, directs staff to take certain required steps to effectuate the assessment process. The final public hearing will begin at 5:01 p.m. in the Town Hall Council Chambers on September 12, 2017.

The FY2018 Preliminary Assessment Roll and estimated assessments for this project are indicated in Appendix C of Resolution No. 104-2017. These estimates are subject to change as all items associated with the assessment are finalized for the property owner notice and Final Assessment Resolution to be considered in September. For your information, the proposed maintenance budget, upon which a portion of the proposed assessments are based, is attached hereto as Exhibit A.

The notices that property owners will receive from the Town prior to the final public hearing via first class mail and the TRIM notice provided by the Property Appraiser alerts the property owner to their right to object or call to the Town's attention any mistakes that they believe may have been made in applying the assessment formula to any given property. The law recognizes the difficulties that can exist in the assessment process and creates a check and balance into the process whenever an assessment is proposed for the first time or there is an increase in the cost or method in calculating the assessment.

FUNDING/FISCAL IMPACT

All direct costs borne by the Town to accomplish this project are paid for by the property owners whose properties benefit from the project improvements as opposed to all property owners in Town.

TOWN ATTORNEY REVIEW

Resolution No. 104-2017 was prepared by Heather Encinosa, Esq., of the law firm Nabors, Giblin & Nickerson. Ms. Encinosa focuses her practice on assessments and special districts and previously prepared the Town's ordinance that established Chapter 90 of the Town Code pertaining to special assessments.

Attachments

cc: Jane Struder, Director of Finance
Paul Brazil, Director of Public Works
John C. Randolph, Town Attorney
Heather Encinosa, Esq.

400 Block of Peruvian Ave	
Proposed Maintenance Budget - FY 2018	
EXPENSES	
	Proposed
	2018
Facilities and Landscaping Maintenance	
Base Fee - Landscape Contractor	$7,316
Monthly mowing, edging, and general clean up	
Pressure Cleaning and Sealing	$5,104
Pressure cleaning twice per year and sealing once	
Annuals	$0
Plantings twice per year	
Plant and Tree Replacement	$4,500
Replacements as needed - including Burley Marxs	
Fertilization	$1,321
Trees and plants	
Ornamental Tree Trimming	$432
Trimming twice per year	
Palm Tree Trimming	$1,016
Trimming four times per year	
Mulching	$331
Once a year	
Sprinkler Head Replacement and Irrigation Repairs	$3,007
Replacement of heads and misc. repairs as needed	
Lethal Yellowing Inoculations	$216
All palms inoculated once per year	
Sidewalk Repairs	$2,000
As needed	
Sub-Total	**$25,243**
Other Expenses	
Contingency: 5% of Expenditures for Unanticipated	$1,262
	$0
Sub-Total	**$1,262**
Total Expenditures	**$26,505**
REVENUES	
Non Ad-Valorem Assessments	
Special Non Ad-Valorem Assessments Per Florida Statutes	$26,505
Total Revenues	**$26,505**

RESOLUTION NO. 104-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, RELATING TO THE PERUVIAN AVENUE IMPROVEMENT PROJECT; ESTABLISHING THE ESTIMATED ASSESSED COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; DIRECTING THE TOWN MANAGER TO PREPARE AN UPDATED ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER APPROVAL OF THE ASSESSMENT ROLLS AND REIMPOSITION OF THE MAINTENANCE ASSESSMENTS AND THEIR COLLECTION PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapter 90, Article II, of the Town of Palm Beach Code of Ordinances (the "Code"), the Initial Assessment Resolution (Resolution No. 099-2014), the Final Assessment Resolution (Resolution No. 148-2014), sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution initiates the annual process for updating the Improvement and Maintenance Assessment Rolls and directing the continued imposition of Improvement Assessments and reimposition of Maintenance Assessments within the Peruvian Avenue Assessment Area for the Fiscal Year beginning October 1, 2017 (hereinafter the "Preliminary Rate Resolution").

(B) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Ordinance, the Initial Assessment Resolution, and the Final Assessment Resolution.

Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa.

SECTION 3. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 4. FINDINGS. The legislative determinations embodied in the Code, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated herein by reference.

SECTION 5. PUBLIC HEARING. There is hereby established a public hearing to be held by the Town Council at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, to consider imposition of Improvement Assessments and reimposition of the Maintenance Assessments, approval of the Improvement Assessment Roll and Maintenance Assessment Roll, and collection of the Improvement Assessments and Maintenance Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 6. NOTICE BY PUBLICATION. Upon completion of the updated Improvement Assessment Roll and the updated Maintenance Assessment Roll, the Town Manager shall publish a notice of the public hearing authorized by Section 5 hereof in the manner and the time provided in Secs. 90-64 and 90-84 of the Code. Such notice shall be in substantially the form attached hereto as Appendix A.

SECTION 7. NOTICE BY MAIL.

(A) If sections 90-68(c) or 90-88(b) of the Town Code so require, upon completion of the updated Improvement Assessment Roll and the updated Maintenance Assessment Roll, the Town Manager shall, at the time and in the manner specified in Sec.s 90-65 and 90-85 of the Town Code, provide first class mailed notice of the public hearing authorized by Section 5 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll, if required. Such notice shall be in substantially the form attached hereto as Appendix B.

(B) In accordance with Chapter 92-264, Laws of Florida, as amended, a special act relating to the Property Appraiser, the Town Council shall provide additional notice of the Assessment as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification.

(C) If the Town Council determines that the notice provided under paragraph (B) of this Section 7 also fulfills the requirements of paragraph (A) of this Section 7, then the separate mailing requirement described in paragraph (A) will be deemed to be fulfilled by the notice described in paragraph (B).

IMPROVEMENT ASSESSMENTS

SECTION 8. ANNUAL ASSESSMENTS TO FUND PERUVIAN AVENUE IMPROVEMENT PROJECT.

(A) The Tax Parcels described in the updated Improvement Assessment Roll are hereby found to be specially benefited by construction of the Peruvian Avenue Improvement Project in the amount of the maximum annual Improvement Assessment set forth in the Improvement Assessment Roll. The methodology for computing annual Improvement Assessments described in the Initial Assessment Resolution is confirmed.

(B) The Improvement Assessments shall be imposed against all property located within the Peruvian Avenue Assessment Area for each Fiscal Year in which Obligations are outstanding in the amount of the maximum annual Improvement Assessment and shall be computed in accordance with this Preliminary Rate Resolution. When imposed, the Improvement Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in Peruvian Avenue Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 9. UPDATED IMPROVEMENT ASSESSMENT ROLL. The Town Manager is hereby directed to prepare the updated Improvement Assessment Roll in the manner provided in Sec. 90-83 of the Code. The Town Manager shall apportion the Project Cost among the parcels of real property within Peruvian Avenue Assessment Area as reflected on the Tax Roll in conformity with the Initial Assessment Resolution. The updated Improvement Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection. The updated Improvement Assessment Roll is attached hereto as Appendix C and incorporated herein by reference.

SECTION 10. APPLICATION OF IMPROVEMENT ASSESSMENT PROCEEDS. Proceeds from the Improvement Assessments received during each Fiscal Year shall be applied by the Town for payment of the Improvement Assessment Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the Obligations, and payment of principal due on the Obligations.

MAINTENANCE ASSESSMENTS

SECTION 11. ESTIMATED MAINTENANCE COST.

(A) The estimated Maintenance Cost for the Peruvian Avenue Improvement Project is $26,505.00 for the Fiscal Year beginning on October 1, 2017.

(B) The Maintenance Cost will be funded through the imposition of Maintenance Assessments against property located in Peruvian Avenue Assessment Area.

SECTION 12. ANNUAL MAINTENANCE ASSESSMENTS.

(A) The Tax Parcels described in the updated Maintenance Assessment Roll are hereby found to be specially benefited by the maintenance of the Peruvian Avenue Improvement Project in the amount of the estimated annual Maintenance Assessment set forth in the Maintenance Assessment Roll.

(B) The Maintenance Assessments shall be imposed against all property located within the Peruvian Avenue Assessment Area for each Fiscal Year and shall be computed in accordance with this Preliminary Rate Resolution. When imposed, the Maintenance Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in Peruvian Avenue Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 13. COMPUTATION OF MAINTENANCE ASSESSMENTS. The annual Maintenance Assessments shall be computed for each Tax Parcel located in Peruvian Avenue Assessment Area in the manner set forth in Section 5.03 of the Initial Assessment Resolution, which is hereby affirmed and incorporated herein by reference.

SECTION 14. UPDATED MAINTENANCE ASSESSMENT ROLL. The Town Manager is hereby directed to prepare the updated Maintenance Assessment Roll in the manner provided in Sec. 90-63 of Code. The Town Manager shall apportion the Maintenance Cost among the parcels of real property within Peruvian Avenue Assessment Area as reflected on the Tax Roll in conformity with this Preliminary Rate Resolution. The estimate of Maintenance Cost and the updated Maintenance Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection. The updated Maintenance Roll is attached hereto as Appendix C and incorporated herein by reference.

SECTION 15. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act.

SECTION 16. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 17. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Preliminary Rate Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Town Council is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Town Council has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Town Council may take all necessary steps to impose a new Assessment against any property benefited by the Peruvian Avenue Improvement Project, following as nearly as may be practicable, the provisions of the Code and in case such second Assessment is annulled, vacated, or set aside, the Town Council may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 18. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July, 2017.

Gail L. Coniglio, Mayor	Richard M. Kleid, Town Council President
	Danielle H. Moore, Council President Pro Tem
	Julie Araskog, Town Council Member
ATTEST:	Bobbie Lindsay, Town Council Member
Gwendolynn Peirce, CMC, Acting Town Clerk	Margaret A. Zeidman, Town Council Member

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 22, 2017

NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE PERUVIAN AVENUE ASSESSMENT AREA TO PROVIDE FOR THE PERUVIAN AVENUE IMPROVEMENT PROJECT AND OTHER RELATED SERVICES

Notice is hereby given that the Town Council of the Town of Palm Beach will conduct a public hearing to consider reimposing non-ad valorem special assessments for the provision of maintenance of the Peruvian Avenue Improvement Project within the boundaries of the Peruvian Avenue Assessment Area for the Fiscal Year beginning October 1, 2017, and approval of the non-ad valorem capital assessment roll for the construction of the Peruvian Avenue Improvement Project.

The hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the special assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property is based on the lineal front feet along Peruvian Avenue where the Peruvian Avenue Improvement Project was installed that were attributed to the Tax Parcel at the time of the adoption of the Initial Assessment Resolution (Resolution No. 099-2014). A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution (Resolution No. 099-2014) adopted by the Town Council on July 15, 2014. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution, the Final Assessment Resolution (Resolution No. 148-2014), the Preliminary Rate Resolution, and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town Council intends to collect the capital assessments in ten (10) annual installments, the first of which was included on the ad valorem tax bill mailed in November 2014. The Town Council intends to impose and collect the maintenance assessments on an annual basis.

If you have any questions, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

MAP OF ASSESSMENT AREA

TOWN COUNCIL OF
THE TOWN OF PALM BEACH, FLORIDA

APPENDIX B

FORM OF NOTICE TO BE MAILED

Town Council of the
Town of Palm Beach, Florida
Address
Town of Palm Beach, FL

TOWN OF PALM BEACH, FLORIDA NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS NOTICE DATE: AUGUST 22, 2017

Owner Name
Address
City, State Zip

Tax Parcel #: ___________________
Legal Description: _______________
*Sequence #:*____________________

As required by section 197.3632, Florida Statutes, and the direction of the Town Council of the Town of Palm Beach, Florida, notice is given by the Town of Palm Beach that an annual assessment for the design, construction, installation, and maintenance of the Peruvian Avenue Improvement Project using the tax bill collection method may be levied on your property contained within the Peruvian Avenue Assessment Area for the fiscal year October 1, 2017 - September 30, 2018 and future fiscal years. The use of an annual special assessment to fund improvements and services benefiting improved property located within the Peruvian Avenue Assessment Area is a fair, efficient and effective means of funding these needed improvements and services. The total annual assessment revenue related to the Improvement Assessment to be collected within the Peruvian Avenue Assessment Area is estimated to be $__________. The total annual assessment revenue related to the Maintenance Assessment to be collected within the Peruvian Avenue Assessment Area is estimated to be $__________. The annual assessment will include your fair share of the principal, interest, administration, project and maintenance costs related to the Peruvian Avenue Improvement Project and amounts related to collection of assessments.

The assessment for your property is based on the lineal front feet along Peruvian Avenue where the Peruvian Avenue Improvement Project was installed that were attributed to the Tax Parcel upon the initiation of the assessment program with the adoption of the Initial Assessment Resolution (No. 099-2014). A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted the

Town Council on July 15, 2014 (Resolution No. 099-2014). Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 099-2014), the Final Assessment Resolution (Resolution No. 148-2014), the Preliminary Rate Resolution and the updated Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The total Front Feet assigned to the above parcel is___________.

The maximum annual Improvement Assessment for the above parcel is $_____________for the fiscal year commencing on October 1, 2017 and future fiscal years.

The annual Maintenance Assessment for the above parcel is $_____________ for the fiscal year commencing on October 1, 2017 and future fiscal years.

A public hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Peruvian Avenue Improvement Project and the special assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice. Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Both the non-ad valorem assessment amount shown on this notice and the ad valorem taxes for the above parcel will be collected on the ad valorem tax bill mailed in November 2017. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town has issued debt to finance this project. This will permit the cost attributable to your property to be amortized and collected as an Improvement Assessment over a period of 10 years beginning in 2014; however, if there are no significant defaults in payments of the assessments, all or part of the last payments may be made from any reserve accounts funded by the bonds. The maintenance assessments will be levied annually.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your assessment, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

*** * * * * THIS IS NOT A BILL * * * * ***

APPENDIX C

ASSESSMENT ROLL

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
for the Peruvian Avenue 400 Block Streetscape Project Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-23-05-012-0190	002ps-0001	421 PERUVIAN AVE	$5,542.33
50-43-43-23-05-012-0211	002ps-0002	417 PERUVIAN AVE	$1,759.66
50-43-43-23-05-012-0212	002ps-0003	417 PERUVIAN AVE	$1,825.50
50-43-43-23-05-012-0213	002ps-0004	417 PERUVIAN AVE	$1,957.17
50-43-43-23-05-012-0231	002ps-0005	417 PERUVIAN AVE	$1,811.36
50-43-43-23-05-012-0232	002ps-0006	417 PERUVIAN AVE	$1,180.82
50-43-43-23-05-012-0233	002ps-0007	417 PERUVIAN AVE	$2,550.16
50-43-43-23-05-012-0251	002ps-0008	417 PERUVIAN AVE	$1,251.09
50-43-43-23-05-012-0252	002ps-0009	417 PERUVIAN AVE	$1,668.13
50-43-43-23-05-012-0253	002ps-0010	417 PERUVIAN AVE	$475.42
50-43-43-23-05-012-0254	002ps-0011	417 PERUVIAN AVE	$834.07
50-43-43-23-05-012-0255	002ps-0012	417 PERUVIAN AVE	$417.04
50-43-43-23-05-012-0256	002ps-0013	417 PERUVIAN AVE	$417.04
50-43-43-23-05-012-0257	002ps-0014	417 PERUVIAN AVE	$479.59
50-43-43-23-05-013-0100	002ps-0015	439 WORTH AVE	$5,542.33
50-43-43-27-39-000-1010	002ps-0016	401 PERUVIAN AVE	$656.37
50-43-43-27-39-000-1030	002ps-0017	401 PERUVIAN AVE	$1,078.64
50-43-43-27-39-000-1040	002ps-0018	401 PERUVIAN AVE	$532.43
50-43-43-27-39-000-1050	002ps-0019	401 PERUVIAN AVE	$546.21
50-43-43-27-39-000-2010	002ps-0020	401 PERUVIAN AVE	$656.37
50-43-43-27-39-000-2020	002ps-0021	401 PERUVIAN AVE	$92.33
50-43-43-27-39-000-2030	002ps-0022	401 PERUVIAN AVE	$532.43
50-43-43-27-39-000-2040	002ps-0023	401 PERUVIAN AVE	$90.00
50-43-43-27-39-000-2050	002ps-0024	401 PERUVIAN AVE	$546.21

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
for the Peruvian Avenue 400 Block Streetscape Project Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-39-000-3010	002ps-0025	401 PERUVIAN AVE	$656.37
50-43-43-27-39-000-3020	002ps-0026	401 PERUVIAN AVE	$92.33
50-43-43-27-39-000-3030	002ps-0027	401 PERUVIAN AVE	$90.00
50-43-43-27-39-000-3040	002ps-0028	401 PERUVIAN AVE	$532.43
50-43-43-27-39-000-3050	002ps-0029	401 PERUVIAN AVE	$546.21
50-43-43-27-39-000-4010	002ps-0030	401 PERUVIAN AVE	$761.92
50-43-43-27-39-000-4020	002ps-0031	401 PERUVIAN AVE	$940.94
50-43-43-27-39-000-4030	002ps-0032	401 PERUVIAN AVE	$940.94
50-43-43-27-45-000-2010	002ps-0033	401 WORTH AVE	$1,271.45
50-43-43-27-45-000-2020	002ps-0034	401 WORTH AVE	$1,093.97
50-43-43-27-45-000-2030	002ps-0035	401 WORTH AVE	$1,271.45
50-43-43-27-45-000-3010	002ps-0036	401 WORTH AVE	$1,271.45
50-43-43-27-45-000-3020	002ps-0037	401 WORTH AVE	$184.91
50-43-43-27-45-000-3030	002ps-0038	401 WORTH AVE	$1,271.45
50-43-43-27-63-000-1010	002ps-0039	389 S LAKE DR	$1,298.63
50-43-43-27-63-000-1020	002ps-0040	389 S LAKE DR	$272.73
50-43-43-27-63-000-1030	002ps-0041	389 S LAKE DR	$1,253.78
50-43-43-27-63-000-1040	002ps-0042	389 S LAKE DR	$1,146.54
50-43-43-27-63-000-2010	002ps-0043	389 S LAKE DR	$1,298.63
50-43-43-27-63-000-2020	002ps-0044	389 S LAKE DR	$272.73
50-43-43-27-63-000-2030	002ps-0045	389 S LAKE DR	$1,253.78
50-43-43-27-63-000-2040	002ps-0046	389 S LAKE DR	$1,146.54
50-43-43-27-63-000-2050	002ps-0047	389 S LAKE DR	$1,154.34
50-43-43-27-63-000-2060	002ps-0048	389 S LAKE DR	$1,164.08

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
for the Peruvian Avenue 400 Block Streetscape Project Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-63-000-2070	002ps-0049	389 S LAKE DR	$1,226.47
50-43-43-27-63-000-2080	002ps-0050	389 S LAKE DR	$1,230.39
50-43-43-27-63-000-3010	002ps-0051	389 S LAKE DR	$1,298.63
50-43-43-27-63-000-3020	002ps-0052	389 S LAKE DR	$1,613.54
50-43-43-27-63-000-3030	002ps-0053	389 S LAKE DR	$1,253.78
50-43-43-27-63-000-3040	002ps-0054	389 S LAKE DR	$1,146.54
50-43-43-27-63-000-3050	002ps-0055	389 S LAKE DR	$1,154.34
50-43-43-27-63-000-3060	002ps-0056	389 S LAKE DR	$1,164.08
50-43-43-27-63-000-3070	002ps-0057	389 S LAKE DR	$1,226.47
50-43-43-27-63-000-3080	002ps-0058	389 S LAKE DR	$1,230.39
50-43-43-27-63-000-4010	002ps-0059	389 S LAKE DR	$1,298.63
50-43-43-27-63-000-4020	002ps-0060	389 S LAKE DR	$1,613.54
50-43-43-27-63-000-4030	002ps-0061	389 S LAKE DR	$1,253.78
50-43-43-27-63-000-4040	002ps-0062	389 S LAKE DR	$1,146.54
50-43-43-27-63-000-4050	002ps-0063	389 S LAKE DR	$1,154.34
50-43-43-27-63-000-4060	002ps-0064	389 S LAKE DR	$1,164.08
50-43-43-27-63-000-4070	002ps-0065	389 S LAKE DR	$1,226.47
50-43-43-27-63-000-4080	002ps-0066	389 S LAKE DR	$207.97
50-43-43-27-63-000-5010	002ps-0067	389 S LAKE DR	$219.50
50-43-43-27-63-000-5020	002ps-0068	389 S LAKE DR	$1,613.54
50-43-43-27-63-000-5030	002ps-0069	389 S LAKE DR	$1,253.78
50-43-43-27-63-000-5040	002ps-0070	389 S LAKE DR	$1,146.54
50-43-43-27-63-000-5050	002ps-0071	389 S LAKE DR	$1,154.34
50-43-43-27-63-000-5060	002ps-0072	389 S LAKE DR	$1,164.08

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
for the Peruvian Avenue 400 Block Streetscape Project Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-63-000-5070	002ps-0073	389 S LAKE DR	$1,226.47
50-43-43-27-63-000-5080	002ps-0074	389 S LAKE DR	$1,230.39
50-43-43-27-63-000-6010	002ps-0075	389 S LAKE DR	$1,951.85
50-43-43-27-63-000-6020	002ps-0076	389 S LAKE DR	$2,381.79
50-43-43-27-63-000-6030	002ps-0077	389 S LAKE DR	$1,762.71
50-43-43-27-63-000-6040	002ps-0078	389 S LAKE DR	$299.43
50-43-43-27-63-000-6050	002ps-0079	389 S LAKE DR	$329.91
50-43-43-27-64-000-1010	002ps-0080	455 WORTH AVE	$517.93
50-43-43-27-64-000-2010	002ps-0081	455 WORTH AVE	$731.41
50-43-43-27-64-000-2020	002ps-0082	455 WORTH AVE	$92.23
50-43-43-27-64-000-2030	002ps-0083	455 WORTH AVE	$87.29
50-43-43-27-64-000-2040	002ps-0084	455 WORTH AVE	$818.50
50-43-43-27-64-000-2050	002ps-0085	455 WORTH AVE	$91.06
50-43-43-27-64-000-2060	002ps-0086	455 WORTH AVE	$538.72
50-43-43-27-64-000-2070	002ps-0087	455 WORTH AVE	$736.04
50-43-43-27-64-000-2080	002ps-0088	455 WORTH AVE	$736.04
50-43-43-27-64-000-2090	002ps-0089	455 WORTH AVE	$538.72
50-43-43-27-64-000-2100	002ps-0090	455 WORTH AVE	$86.51
50-43-43-27-64-000-3010	002ps-0091	455 WORTH AVE	$731.41
50-43-43-27-64-000-3020	002ps-0092	455 WORTH AVE	$545.66
50-43-43-27-64-000-3030	002ps-0093	455 WORTH AVE	$516.39
50-43-43-27-64-000-3040	002ps-0094	455 WORTH AVE	$818.50
50-43-43-27-64-000-3050	002ps-0095	455 WORTH AVE	$538.72
50-43-43-27-64-000-3060	002ps-0096	455 WORTH AVE	$538.72

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
for the Peruvian Avenue 400 Block Streetscape Project Assessment Area
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-64-000-3070	002ps-0097	455 WORTH AVE	$736.04
50-43-43-27-64-000-3080	002ps-0098	455 WORTH AVE	$736.04
50-43-43-27-64-000-3090	002ps-0099	455 WORTH AVE	$1,062.03
50-43-43-27-64-000-4010	002ps-0100	455 WORTH AVE	$731.41
50-43-43-27-64-000-4020	002ps-0101	455 WORTH AVE	$545.66
50-43-43-27-64-000-4030	002ps-0102	455 WORTH AVE	$516.39
50-43-43-27-64-000-4040	002ps-0103	455 WORTH AVE	$818.50
50-43-43-27-64-000-4050	002ps-0104	455 WORTH AVE	$538.72
50-43-43-27-64-000-4060	002ps-0105	455 WORTH AVE	$538.72
50-43-43-27-64-000-4070	002ps-0106	455 WORTH AVE	$736.04
50-43-43-27-64-000-4080	002ps-0107	455 WORTH AVE	$736.04
50-43-43-27-64-000-4090	002ps-0108	455 WORTH AVE	$91.06
50-43-43-27-64-000-4100	002ps-0109	455 WORTH AVE	$511.77
50-43-43-27-68-000-2010	002ps-0110	425 WORTH AVE	$373.25
50-43-43-27-68-000-2020	002ps-0111	425 WORTH AVE	$318.97
50-43-43-27-68-000-2030	002ps-0112	425 WORTH AVE	$1,732.71
50-43-43-27-68-000-2040	002ps-0113	425 WORTH AVE	$1,732.71
50-43-43-27-68-000-2050	002ps-0114	425 WORTH AVE	$1,887.11
50-43-43-27-68-000-2060	002ps-0115	425 WORTH AVE	$2,208.25
50-43-43-27-68-000-3010	002ps-0116	425 WORTH AVE	$373.25
50-43-43-27-68-000-3020	002ps-0117	425 WORTH AVE	$1,887.11
50-43-43-27-68-000-3030	002ps-0118	425 WORTH AVE	$292.88
50-43-43-27-68-000-3040	002ps-0119	425 WORTH AVE	$292.88
50-43-43-27-68-000-3050	002ps-0120	425 WORTH AVE	$1,887.11

TOWN OF PALM BEACH, FLORIDA
Improvement Assessment Roll and Maintenance Assessment Roll
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Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-27-68-000-3060	002ps-0121	425 WORTH AVE	$373.25
50-43-43-27-68-000-4010	002ps-0122	425 WORTH AVE	$373.25
50-43-43-27-68-000-4020	002ps-0123	425 WORTH AVE	$1,887.11
50-43-43-27-68-000-4030	002ps-0124	425 WORTH AVE	$1,732.71
50-43-43-27-68-000-4040	002ps-0125	425 WORTH AVE	$1,732.71
50-43-43-27-68-000-4050	002ps-0126	425 WORTH AVE	$318.97
50-43-43-27-68-000-4060	002ps-0127	425 WORTH AVE	$2,208.25
50-43-43-27-68-000-5010	002ps-0128	425 WORTH AVE	$373.25
50-43-43-27-68-000-5020	002ps-0129	425 WORTH AVE	$1,887.11
50-43-43-27-68-000-5030	002ps-0130	425 WORTH AVE	$1,732.71
50-43-43-27-68-000-5040	002ps-0131	425 WORTH AVE	$292.88
50-43-43-27-68-000-5050	002ps-0132	425 WORTH AVE	$318.97
50-43-43-27-68-000-5060	002ps-0133	425 WORTH AVE	$2,208.25
50-43-43-27-68-000-6010	002ps-0134	425 WORTH AVE	$554.33
50-43-43-27-68-000-6020	002ps-0135	425 WORTH AVE	$3,279.56
50-43-43-27-68-000-6030	002ps-0136	425 WORTH AVE	$554.33
			$140,750.75

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Jane Struder, Finance Director

Re: Lake Towers Underground Assessment Area – Adoption of Estimated Assessment Roll for FY2018
Resolution No. 105-2017

Date: June 30, 2017

STAFF RECOMMENDATION

Staff recommends Town Council adopt Resolution No. 105-2017, which is the preliminary assessment resolution for the proposed improvement (debt service) assessments for the Lake Towers Project Assessment Area in FY2018.

GENERAL INFORMATION

The non-ad valorem assessment process that causes special assessments implemented by the Town to appear on a property owner's property tax bill dovetails with the statewide budget and millage rate adoption schedule. Accordingly, it is time to begin the formal steps of implementing the FY2018 proposed debt service assessments for the Lake Towers Project Assessment Area that will appear on a property owner's tax bill mailed on or about November 1. By adopting Resolution No. 105-2017 you will be initiating a process whereby each affected property owner will be advised of the amount of their proposed improvement and maintenance assessments and the date, time, and place of the public hearing to adopt the final assessment and associated assessment roll on the Property Appraiser's TRIM notice and by letter from the Town issued in late August of this year.

The Lake Towers Project net improvement assessment for FY2018 has been calculated as follows:

Cost Description	Amount
Original Principal	$ 432,962.00
Outstanding Principal	432,962.00
Anticipated Funding Agreement Required Principal Payment	21,648.10
Estimated Interest Payment @ 1.07%	4,632.69
Interest Rate Surcharge @ 1%	4,329.62
Estimated Attorney Fees	1,000.00
Estimated Postage	36.00
Estimated PB Post Advertisement	1,050.00
Property Appraiser Administrative Fees	650.00
Est. Tax Collector First Year Admin Fees	N/A - Covered by 1% Assessment Denominator Explained Below
Estimated Preliminary FY2018 Total Net Assessment	**$ 33,346.41**

To employ a defendable assessment methodology to ensure that property owners are only paying costs in proportion to the benefits they derive from the improvements, we used the Equivalent Benefit Unit (EBU) assessment methodology. Resolution No. 105-2017 confirms the continued use of the EBU methodology and finds that the project improvements will provide a special benefit to all Tax Parcels located within the Lake Towers Assessment Area.

In order to place assessments on the property tax bill, which virtually assures that the Town will receive payment and avoid having to create an internal billing and collection function, a number of steps are required to be taken in coordination with the Tax Collector and Property Appraiser. The Tax Collector charges a fee for the work they undertake on the Town's behalf that is 1% of the value of the assessments. The Property Appraiser fee for FY2018 is $650.00, which has been included as shown above. These costs are passed on to a property owner being assessed. In addition, since a property owner can receive a 4% discount for early payment of their property tax bill in November of each year, the assessments have to be adjusted upward by like amount to ensure the sum needed to pay expenses is realized in full. All totaled, for every $100 in assessments the Town needs to collect, the assessment will be approximately $105.26 in order to net the $100 needed.

The additional 5 percent (of gross assessments) is attributable as follows:

- Tax Collector = 1%
- Potential early property tax bill payment discount = 4%
- Total = 5%

After adding these multipliers to the Town's proposed FY2018 net assessment of $35,101.48 and incorporating the accumulated rounding adjustment of .32, the gross total assessment is $35,101.80.

Resolution No. 105-2017 formally initiates the process to implement the intended assessments for FY2018. The resolution describes the property to be assessed, the improvements and related services provided, determines the estimated cost to be assessed for the fiscal year commencing on October 1, delineates which properties will be assessed, and, among other things, directs staff to take certain required steps to effectuate the assessment process. The final public hearing will begin at 5:01 p.m. in the Town Hall Council Chambers on September 12, 2017.

Resolution No. 105-2017 is attached hereto. The FY2018 Preliminary Assessment Roll and estimated assessments for this project are indicated in Appendix C of Resolution No. 105-2017. These estimates are subject to change as all items associated with the assessment are finalized for the property owner notice and Final Assessment Resolution to be considered in September.

The notices that property owners will receive from the Town prior to the final public hearing via first class mail and the TRIM notice provided by the Property Appraiser alerts the property owner to their right to object or call to the Town's attention any mistakes that they believe may have been made in applying the assessment formula to any given property. The law recognizes the difficulties that can exist in the assessment process and creates a check and balance into the process whenever an assessment is proposed for the first time or there is an increase in the cost or method in calculating the assessment.

FUNDING/FISCAL IMPACT

All direct costs borne by the Town to accomplish this project are paid for by the property owners whose properties benefit from the project improvements as opposed to all property owners in Town.

TOWN ATTORNEY REVIEW

Resolution No. 105-2017 was prepared by Heather Encinosa, Esq., of the law firm Nabors, Giblin & Nickerson. Ms. Encinosa focuses her practice on assessments and special districts and previously prepared the Town's ordinance that established Chapter 90 of the Town Code pertaining to special assessments.

Attachments

cc: Jane Struder, Director of Finance
Paul Brazil, Director of Public Works
John C. Randolph, Town Attorney
Heather Encinosa, Esq.

RESOLUTION NO. 105-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, RELATING TO UNDERGROUND UTILITY IMPROVEMENTS; DESCRIBING THE PROPERTY TO BE INCLUDED WITHIN THE PROPOSED LAKE TOWERS ASSESSMENT AREA AND THE LOCAL IMPROVEMENTS TO BE PROVIDED THEREIN; DETERMINING THE ESTIMATED CAPITAL COST OF THE UNDERGROUND UTILITY IMPROVEMENTS; ESTABLISHING THE METHOD OF ASSESSING THE ASSESSED COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; ESTABLISHING OTHER TERMS AND CONDITIONS OF THE ASSESSMENTS; DIRECTING THE TOWN MANAGER TO PREPARE A PRELIMINARY ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED IMPROVEMENT ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, AS FOLLOWS:

ARTICLE I

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. As used in this Resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires.

"Adjacent Property" means those Tax Parcels that abut existing overhead utility facilities. When existing overhead utility facilities lie along either side of a street, alleyway or utility easement, the Tax Parcels on both sides of the street, alleyway or utility easement are deemed to abut the overhead utility facilities.

"Adjusted Prepayment Amount" means the amount required to prepay the Improvement Assessment for each Tax Parcel located in the Lake Towers Assessment Area (1) following issuance of the any Obligations, as computed pursuant to Section 4.03(B) hereof and revised annually pursuant to Section 4.04(I) hereof, and (2) following the issuance of any Refunding Obligations, as computed pursuant to Section 4.03(C) hereof and revised annually pursuant to Section 4.04(I) hereof.

"Aesthetic EBU" means "aesthetic equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved aesthetics to be derived by each Tax Parcel from the Underground Utility Improvements.

"Annual Debt Service Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(E) hereof.

"Annual Debt Service Factor" means the factor computed pursuant to Section 4.04(D) hereof.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the acquisition, design, installation, and construction of the Underground Utility Improvements and imposition of the Improvement Assessments under generally accepted accounting principles and including reimbursement to the Town for any funds advanced for Capital Cost and interest on any interfund or intrafund loan for such purposes.

"Code" means Chapter 90, Article II of the Town of Palm Beach code of ordinances, concerning Special Assessments.

"Condominium Common Area Parcel" means a Tax Parcel including one or more "common elements," as defined in section 718.103, Florida Statutes within a Condominium Complex, the taxable value of which has been attributed to Residential Condominium Property by the Property Appraiser.

"Condominium Complex" means a condominium community created by a declaration of condominium pursuant to Chapter 718, Florida Statutes.

"Debt Service Amount" means the amount computed pursuant to Section 4.04(A) hereof.

"Density Factor" means a factor based upon a comparison of the average persons per household for each type of Residential Property within the Town derived from the 2000 U.S. census data, which factor is used as a proxy for comparing the typical dwelling unit size and use of Residential Property and the comparative reliability and aesthetic special benefit accruing to such properties. The Density Factors for Residential Property are as follows: (i) Single Family Residential Property -- 1.0 and (ii) Residential Condominium Property -- .65.

"Dwelling Unit" means a building or a portion thereof that is designed for residential occupancy.

"EBU" means "equivalent benefit unit," the standard Assessment Unit to be used in calculating the relative amount of special benefit to be derived by each Tax Parcel from the Underground Utility Improvements as computed by summing each Tax Parcel's assigned Safety EBUs, Reliability EBUs, and Aesthetic EBUs and as more specifically described in that certain "Town of Palm Beach Utility Undergrounding Assessment Methodology," dated as of October 13, 2009, prepared by Willdan Financial Services and the incorporated parcel database.

"EBU Land Value" means the minimum Lot Size required within the Town for development within the Low Density Zoning district, which is 10,000 square feet of land area.

"Final Assessment Resolution" means the resolution described in Sec. 90-86 of the Code which shall confirm, modify or repeal this Resolution and which shall be the final proceeding for the imposition of the Improvement Assessments within the Lake Towers Assessment Area.

"Funding Agreement" means the agreement pursuant to which the Town agreed to deliver the Obligations against payment therefore by the purchaser or underwriter of such Obligations or any documentation outlining the terms of any internal loan.

"Improvement Assessment" or **"Assessment"** means an annual special assessment imposed against property located within Lake Towers Assessment Area to fund the Project Cost of the Underground Utility Improvements, and related expenses, computed in the manner described in Section 4.04 hereof.

"Improvement Assessment Collection Cost" means the estimated cost to be incurred by the Town during any Fiscal Year in connection with the collection of Improvement Assessments.

"Improvement Assessment Collection Cost Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(F) hereof.

"Improvement Assessment Roll" means a non-ad valorem assessment roll relating to the Project Cost of the Underground Utility Improvements.

"Improvement Assessment Statutory Discount Amount" means the amount computed for each Tax Parcel pursuant to Section 4.04(G) hereof.

"Initial Prepayment Amount" means the amount computed pursuant Section 4.03(A) hereof for each Tax Parcel located in the Underground Utility Assessment Area to prepay the Improvement Assessment prior to issuance of the Original Obligations.

"Lake Towers Assessment Area" means the property more particularly described in Section 3.01 and Appendix C hereof.

"Lake Towers Assessment Roll" means the Assessment Roll as defined in the Code relating to the Assessed Cost of the Underground Utility Improvements.

"Lot Size" means the total land area of each Tax Parcel expressed in square feet as reflected in the Palm Beach County Property Appraiser’s ad valorem tax roll database and adjusted by any applicable Parcel Adjustment Factor.

"Modified Debt Service Amount" means the amount computed pursuant to Section 4.04(C) hereof.

"Non-Adjacent Property" means all Tax Parcels within the Underground Utility Assessment Area that are not Adjacent Property.

"Obligations" means Original Obligations or Refunding Obligations or any internal financing supplied by the Town for the Underground Utility Improvements.

"Original Obligations" means bonds or other evidence of indebtedness including but not limited to, internal loans, notes, bonds, commercial paper, capital leases or any other obligation issued, incurred, or applied to finance a portion of the Project Cost of the Underground Utility Improvements and secured, in whole or in part, by proceeds of the Improvement Assessments.

"Prepayment Modification Factor" means the factor computed pursuant to Section 4.04(B) hereof.

"Project Cost" means (A) the Capital Cost of the Underground Utility Improvements, (B) the Transaction Cost associated with the Obligations attributable to the Underground Utility Improvements, (C) interest accruing on such Obligations for such period of time as the Town deems appropriate and at a rate 1% above the actual rate of interest, (D) the debt service reserve fund or account, if any, established for the Obligations attributable to the Underground Utility Improvements, and (E) any other costs or expenses related thereto.

"Refunding Obligations" means a series of bonds or other evidence of indebtedness including but not limited to, notes, bonds, commercial paper, capital leases or any other obligations of the Town issued or incurred to refund all or any portion of the Original Obligations or any indebtedness issued to refinance the Original Obligations.

"Reliability EBU" means "reliability equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved service reliability to be derived by each Tax Parcel from the Underground Utility Improvements.

"Residential Condominium Property" means a Tax Parcel containing a Dwelling Unit within a Condominium Complex, as defined in Section 718.103(27), Florida Statutes.

"Residential Property" means collectively Single Family Residential Property and Residential Condominium Property.

"Safety EBU" means "safety equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved safety to be derived by each Tax Parcel from the Underground Utility Improvements.

"Single Family Residential Property" means a detached Dwelling Unit on an individual Tax Parcel, plus duplexes and zero lot line houses.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the costs, fees and expenses incurred by the Town in connection with the issuance and sale of any series of Obligations, including but not limited to (A) rating agency and other financing fees; (B) the fees and disbursements of bond counsel; (C) the underwriters' discount; (D) the fees and disbursements of the City's financial advisor; (E) the costs of preparing and printing the Obligations, the preliminary official statement, the final official statement, and all other documentation supporting issuance of the Obligations; (F) the fees payable in respect of any municipal bond insurance policy; (G) administrative, development, credit review, and all other fees associated with any pooled commercial paper or similar interim financing program; and (H) any other costs of a similar nature incurred in connection with issuance of such Obligations.

"Underground Utility Improvements" means a Local Improvement as defined in the Code and hereby more specifically defined as the following utility infrastructure improvements to be designed, acquired, constructed, or installed within the Lake Towers Assessment Area: removal of overhead utility lines and facilities for electricity, telephone, cable, and fiber optics; acquisition of land and/or easements associated with the project, design, acquisition, installation, and construction of underground utility vaults, conduits, transformers, and other necessary facilities (both underground and on the surface) to facilitate placement underground or all local electrical distribution lines, telephone lines, cable lines, and fiber optics to provide such essential services to properties within the Lake Towers Assessment Area; design, acquisition, installation, and construction of necessary facilities to connect the improvements on each Tax Parcel, including, but not limited to, meter conversions (for meters that are currently in compliance with all applicable codes), service laterals, and any looping of onsite lines in conformance with all utility standards; and property restoration, landscaping, and other utility and utility related improvements.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this

Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. FINDINGS. It is hereby ascertained, determined and declared that:

(A) Pursuant to Article VIII, Section 2(b) of the Florida Constitution, and sections 166.021 and 166.041, Florida Statutes, the Town Council has all powers of local self-government to perform municipal functions and to render municipal services except when prohibited by law and such power may be exercised by the enactment of legislation in the form of Town ordinances.

(B) The Town Council may exercise any governmental, corporate, or proprietary power for a municipal purpose except when expressly prohibited by law, and the Town Council may legislate on any subject matter on which the Legislature may act, except those subjects described in (a), (b), (c), and (d) of section 166.021(3), Florida Statutes. The subject matter of paragraphs (a), (b), (c) and (d) of section 166.021(3), Florida Statutes, are not relevant to imposition of assessments related to the Underground Utility Improvements within the Town.

(C) The Town Council has enacted the Code to provide for the creation of Assessment Areas and authorize the imposition of Assessments to fund the cost of Local Improvements that benefit the property located therein.

(D) The Town Council desires to create the Lake Towers Assessment Area as an Assessment Area and to fund the Project Cost of the Underground Utility Improvements, which is a Local Improvement as defined in the Code.

(E) As set forth in more detail in the Assessment Report referenced herein, the design, acquisition, construction, and installation of the Underground Utility Improvements will provide a special benefit to all Tax Parcels located within the Lake Towers Assessment Area protecting and enhancing the value, use, enjoyment and commercial attractiveness and viability of such property by improving and enhancing: (1) property safety by reducing the potential of hazardous conditions occurring on these properties and the ingress and egress to these properties from downed poles, lines, and other overhead utility facilities in the event of storms and other natural disasters and reducing the potential for fires occurring on such properties emanating from the overhead utility facilities due to vegetative overgrowth, storms, and other causes; (2) reliability of utility services provided to these properties by reducing the frequency of utility outages once placed underground, replacing the current utility infrastructure with new, upgraded lines, cables, and appurtenant facilities to be installed through the Underground Utility Improvements; and (3) aesthetics of these properties and their immediate surrounding areas by removing the overhead utility facilities, which will eliminate a heavy visual concentration of utility lines and poles.

(F) Pursuant to Florida Power & Light Company's 2017 Status/Update Report on Storm Hardening/Preparedness and Distribution Reliability, dated as of March 1, 2017, underground utility facilities provide the greatest utility service reliability. For example, in 2016 Florida Power & Light reported that customers served by underground utilities experienced average outages of just 17.2 minutes compared to 80.4 minutes for customers served by overhead utilities and 57.6 minutes for customers served by a combination of underground and overhead utilities. Even with storm hardened overhead utility facilities in place, Florida Power & Light Company's data dating back to 2012 demonstrates a similar increased reliability benefit from undergrounded utilities as compared to overhead utility facilities or combined overhead and underground utility facilities.

(G) The Town Council hereby finds and determines that the Assessments to be imposed in accordance with this Initial Assessment Resolution provide an equitable method of funding the Underground Utility Improvements by fairly and reasonably allocating the cost to specially benefitted property, based upon the amount of Equivalent Benefit Units or EBUs attributable to each parcel of property in the manner hereinafter described.

(H) It is fair and reasonable and proportionate to the special benefit received to apportion the Project Cost of the Underground Utility Improvements based upon EBUs because the aesthetic, safety, and utility reliability benefits received are substantially proportional to the assessed Tax Parcel's Lot Size and density and type of development as expressed in EBUs and as more particularly described in the Assessment Report referenced herein.

(I) It is fair and reasonable to split the Project Cost of the Underground Utility Improvements among the three special benefit components – safety, reliability, and aesthetics – based upon the proportionate numbers of EBUs in each category.

(J) Although all Tax Parcels within the Lake Towers Assessment Area will be specially benefitted by the Underground Utility Improvements, as described above, due to their closer physical proximity to the existing overhead utility facilities, Adjacent Property will receive greater safety, reliability, and aesthetic special benefits than Non-Adjacent Property. Accordingly, it is fair and reasonable to assign less Safety EBUs, Reliability EBUs, and Aesthetic EBUs to Non-Adjacent Property in acknowledgement of this lesser level of special benefit when applicable.

(K) It is fair and reasonable and proportionate to the special benefit received for safety and aesthetics to assign Safety EBUs and Aesthetic EBUs to the Tax Parcels of Single Family Residential Property based upon Lot Size because a larger sized property will span a greater area that may be exposed to existing overhead facilities along abutting streets, alleys, and easements that are being removed and replaced as a part of the Underground Utility Improvements and, accordingly, receive a proportionately greater benefit as compared to properties with smaller Lot Size.

(L) It is fair and reasonable and proportionate to the special benefit received for safety to assign Safety EBUs to the Tax Parcels of Adjacent Property categorized as Residential Condominium Property based upon half (1/2) an EBU for each Residential Condominium Property as a base assignment plus an assignment of EBUs based on the Lot Size of the Condominium Complex because a larger sized property will span a greater area that may be exposed to existing overhead facilities along abutting streets, alleys, and easements that are being removed and replaced as a part of the Underground Utility Improvements and, accordingly, receive a proportionately greater benefit as compared to properties with smaller Lot Size, which is then evenly apportioned over all Residential Condominium Property within Condominium Complex.

(M) Due to the similar size and use of Residential Condominium Properties as it relates to utility services, the safety special benefit, as described above, is substantially the same for each Tax Parcel of Non-Adjacent Property. Accordingly, it is fair and reasonable and proportionate to the safety special benefit received to assign all Tax Parcels of such Non-Adjacent Property only half (1/2) an EBU associated with the Residential Condominium Property and 0 EBUs for the portion associated with the Lot Size of the Condominium Complex..

(N) It is fair and reasonable to assign a minimum of one (1) Safety EBU and one (1) Aesthetic EBU for Adjacent Property or a minimum of one-half (.5) Safety EBU and one-half (.5) Aesthetic EBU for Non-adjacent Property because, regardless of their actual Lot Sizes, all such properties within the Underground Utility Assessment Area receive a baseline special benefit from the Underground Utility Improvements.

(O) Due to the similar size and use of Single Family Residential Properties, the reliability special benefit, as described above, is substantially the same for each Dwelling Unit located on a Tax Parcel of Single Family Residential Property. Accordingly, it is fair and reasonable and proportionate to the reliability special benefit received to assign all Dwelling Units located on Tax Parcels of Single Family Residential Property one (1) Reliability EBU per Dwelling Unit.

(P) All Tax Parcels of Residential Condominium Property within the Underground Utility Assessment Area will receive a different level of reliability and aesthetic special benefit than Single Family Residential Property since these properties are generally smaller, more compact and have less occupant density than Single Family Residential Property. Accordingly, it is fair and reasonable to assign Reliability EBUs and Aesthetic EBUs to Residential Condominium Property by using a Density Factor as a proxy for the typical unit sizes to acknowledge that these generally smaller units receive a lesser aesthetic special benefit.

(Q) Condominium property constitutes a unique form of real property ownership comprised of condominium units, to which there may be an appurtenant undivided share of common areas within the Condominium Complex. It is fair and reasonable and in accordance with section 718.120, Florida Statutes, to attribute the EBUs associated with any Condominium Common Area Parcels to the Tax Parcels of Residential Condominium Property to which such Condominium Common Area Parcels are appurtenant.

(R) The Underground Utility Improvements necessarily includes some surface level facilities, such as switch boxes, which will be located on or adjacent to some properties within the Lake Towers Assessment Area. These properties will still receive an aesthetic special benefit because the Underground Utility Improvements will eliminate a heavy visual concentration of utility lines and poles; it is not possible to eliminate all surface level utility facilities and the switch boxes and other like facilities that will be maintained are far less obtrusive, are close to the ground, and are more visually pleasing.

(S) The Town Council hereby finds that each property within the proposed Assessment Area will be benefited by the Town's provision of the Underground Utility Improvements in an amount not less than the Assessment imposed against such property, computed in the manner set forth in this Resolution.

ARTICLE II

NOTICE AND PUBLIC HEARING

SECTION 2.01. PUBLIC HEARING. There is hereby established a public hearing to be held by the Town Council at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, to consider: (A) creation of the Lake Towers Assessment Area; (B) imposition of the Improvement Assessments, and (C) collection of the Improvement Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 2.02. NOTICE BY PUBLICATION. Upon completion of the Improvement Assessment Roll, the Town Manager shall publish a notice of the public hearing authorized by Section 2.01 hereof in the manner and the time provided in Sec. 90-84 of the Code. Such notice shall be in substantially the form attached hereto as Appendix B and shall be published no later than August 22, 2017.

SECTION 2.03. NOTICE BY MAIL.

(A) Upon completion of the Improvement Assessment Roll, the Town Manager shall, at the time and in the manner specified in Sec. 90-85 of the City Code, provide first class mailed notice of the public hearing authorized by Section 2.01 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix C and shall be published no later than August 22, 2017.

(B) In accordance with Chapter 92-264, Laws of Florida, as amended, a special act relating to the Property Appraiser, the Town Council shall provide additional notice of the Assessment as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification.

ARTICLE III

ASSESSMENTS

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

(A) In accordance with Sec. 90-46 of the Code, the Town Council proposes to create the Lake Towers Assessment Area encompassing all the area of the Town more particularly described in Appendix C attached hereto.

(B) The Lake Towers Assessment Area is proposed to provide beautification, improve utility reliability, and enhance safety and access to property, as well as preserve and/or enhance the value of all property therein through the provision of the Underground Utility Improvements.

SECTION 3.02. ASSIGNMENT OF ASSESSMENT UNITS.

Safety EBUs

(A) All Tax Parcels of Adjacent Property categorized as Single Family Residential Property in the Underground Utility Assessment Area shall be assigned Safety EBUs by dividing its (a) Lot Size by (b) the EBU Land Value; provided however that no Tax Parcel of Adjacent Property shall be assigned less than one Safety EBU.

(B) All Tax Parcels of Non-adjacent Property categorized as Single Family Residential Property in the Underground Utility Assessment Area shall be assigned Safety EBUs by dividing its (a) Lot Size by (b) the EBU Land Value and then multiplying that product by .5; provided however that no Tax Parcel of Non-Adjacent Property shall be assigned less than .5 Safety EBU.

(C) The number of Safety EBUs attributable to each Tax Parcel of Adjacent Property that is Residential Condominium Property in a Condominium Complex shall be a baseline EBU assignment of 0.5 for each Residential Condominium Property plus the product of 0.5 and (a) dividing the Lot Size of the Condominium Complex in which the Residential Condominium

Property is located, including any Condominium Common Area Parcels, by the EBU Land Value, and then (b) dividing the result by the total number of Tax Parcels of Residential Condominium Property located within such Condominium Complex; provided however that no Tax Parcel of Adjacent Property that is Residential Condominium Property shall be assigned less than one Safety EBU.

(D) shall be the amount computed by (a) dividing the Lot Size of the Condominium Complex in which the Residential Condominium Property is located, including any Condominium Common Area Parcels, by the EBU Land Value, and then (b) dividing the result by the total number of Tax Parcels of Residential Condominium Property located within such Condominium Complex; provided however that no Tax Parcel of Adjacent Property that is Residential Condominium Property shall be assigned less than one Safety EBU.

(E) Each Tax Parcel of Non-Adjacent Property that is Residential Condominium Property in a Condominium Complex shall be assigned .5 Safety EBU.

Reliability EBUs

(F) All Tax Parcels of Adjacent Property that is categorized as Residential Property in the Underground Utility Assessment Area shall be assigned Reliability EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor computed for the applicable category of Residential Property.

(G) All Tax Parcels of Non-Adjacent Property that is categorized as Residential Property shall be assigned Reliability EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor computed for the applicable category of Residential Property and then (c) multiplying that product by .67.

Aesthetic EBUs

(H) All Tax Parcels of Adjacent Property that is categorized as Single Family Residential Property in the Underground Utility Assessment Area shall be assigned Aesthetic EBUs by dividing its (a) Lot Size by (b) the EBU Land Value and then (c) multiplying that product by the Density Factor computed for Single Family Residential Property; provided however that no Tax Parcel shall be assigned less than one (1) Aesthetic EBU.

(I) All Tax Parcels of Non-Adjacent Property that is categorized as Single Family Residential Property in the Underground Utility Assessment Area shall be assigned Aesthetic EBUs by dividing its (a) Lot Size by (b) the EBU Land Value, (c) multiplying that product by the Density Factor computed for Single Family Residential Property and then (d) multiplying the result by .5; provided however that no Tax Parcel shall be assigned less than one-half (.5) Aesthetic EBU.

(J) All Tax Parcels of Adjacent Property that is categorized as Residential Condominium Property shall be assigned Aesthetic EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor computed for Residential Condominium Property.

(K) All Tax Parcels of Non-Adjacent Property that is categorized as Residential Condominium Property shall be Aesthetic EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor computed for Residential Condominium Property and then (c) multiplying that result by .5.

ARTICLE IV

IMPROVEMENT ASSESSMENTS

SECTION 4.01. ESTIMATED CAPITAL COST.

(A) The total estimated Capital Cost for the Underground Utility Improvements is $432,962.00, which is further allocated as follows:

(1) The estimated Capital Cost allocated to the Aesthetic EBUs is 35.28% or $152,748.99.

(2) The estimated Capital Cost allocated to the Reliability EBUs is 35.28% or $152,748.99.

(3) The estimated Capital Cost allocated to the Safety EBUs is 29.44% or $127,464.02.

(B) The Project Cost of the Underground Utility Improvements will be funded through the imposition of Improvement Assessments against property located in Lake Towers Assessment Area.

SECTION 4.02. IMPOSITION OF IMPROVEMENT ASSESSMENTS. The Improvement Assessments shall be imposed against all Tax Parcels located within Lake Towers Assessment Area for each Fiscal Year in which the Obligations remain outstanding, the amount of which shall be computed in accordance with this Article IV. When imposed, the Improvement Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Lake Towers Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 4.03. PREPAYMENT AMOUNTS.

(A) Upon adoption of the Final Assessment Resolution, an Initial Prepayment Amount for each Tax Parcel located within Underground Utility Assessment Area shall be calculated as the sum of the following amounts:

(1) The amount computed by dividing the number of Safety EBUs attributable to such Tax Parcel by the total number of all Safety EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(1); and

(2) The amount computed by dividing the number of Reliability EBUs attributable to such Tax Parcel by the total number of all Reliability EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(2); and

(3) The amount computed by dividing the number of Aesthetic EBUs attributable to such Tax Parcel by the total number of all Aesthetic EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(3).

(B) Following the issuance of any permanent Original Obligations, a revised Adjusted Prepayment Amount for each Tax Parcel, other than those Tax Parcels as to which the Improvement Assessment has been prepaid prior to the issuance of any permanent Original Obligations, shall be computed by multiplying (1) the amount computed by dividing (a) the Adjusted Prepayment Amount established herein for such Tax Parcel by (b) the aggregate Adjusted Prepayment Amounts for all Tax Parcels within the Underground Utility Assessment Area, in each case excluding those Tax Parcels as to which the Assessment has been prepaid prior to issuance of the permanent Original

Obligations, by (2) the principal amount of the Original Obligations. The Adjusted Prepayment Amount for each Tax Parcel shall be revised annually, as provided in Section 4.04(I) hereof.

(C) Following issuance of any Refunding Obligations, a new Adjusted Prepayment Amount for each Tax Parcel, other than those Tax Parcels as to which the Improvement Assessment has been prepaid prior to issuance of such Refunding Obligations, shall be computed by multiplying (1) the amount computed by dividing (a) the Adjusted Prepayment Amount for such Tax Parcel by (b) the aggregate Adjusted Prepayment Amounts for all Tax Parcels within the Underground Utility Assessment Area, by (2) the principal amount of such Refunding Obligations. The Adjusted Prepayment Amount for each Tax Parcel shall be revised annually, as provided in Section 4.04(I) hereof.

SECTION 4.04. COMPUTATION OF IMPROVEMENT ASSESSMENTS. The annual Improvement Assessments will be imposed for each Fiscal Year in which Obligations remain outstanding and collected on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The annual Improvement Assessment shall be computed for each Tax Parcel that has not prepaid in accordance with Section 4.05, 4.06, or 4.07 hereof in the manner set forth in this Section 4.04.

(A) DEBT SERVICE AMOUNT. A "Debt Service Amount" shall be computed for each Fiscal Year as the amount which is payable in respect of the Obligations in accordance with a debt service schedule prepared with principal installments equal to those established in the Funding Agreement and interest rates equal to those calculated in accordance with the Funding Agreement established for the Town’s internal financing of the Underground Utility Improvements, plus an interest rate contingency of one percent (1%); provided, however, that the "Debt Service Amount" for any Fiscal Year shall not exceed the principal amount of Obligations then outstanding plus interest and any reasonable interest surcharge thereon.

(B) PREPAYMENT MODIFICATION FACTOR. A "Prepayment Modification Factor" shall be computed for each Fiscal Year by dividing (1) the amount computed by subtracting (a) the sum of the Adjusted Prepayment Amounts for all Tax Parcels as to which prepayment has been made, from (b) the total principal amount of Obligations initially issued by the Town, by (2) the total principal amount of Obligations initially issued by the Town.

(C) MODIFIED DEBT SERVICE AMOUNT. A "Modified Debt Service Amount" shall be computed for each Fiscal Year by multiplying (1) the Debt Service Amount by (2) the Prepayment Modification Factor.

(D) ANNUAL DEBT SERVICE FACTOR. An "Annual Debt Service Factor" shall be computed for each Fiscal Year by dividing (1) the Adjusted Prepayment Amount for such Tax Parcel, by (2) the aggregate Adjusted Prepayment Amount.

(E) ANNUAL DEBT SERVICE COMPONENT. The "Annual Debt Service Component" shall be computed for each Fiscal Year for each Tax Parcel by multiplying (1) the Modified Debt Service Amount by (2) the Annual Debt Service Factor.

(F) IMPROVEMENT ASSESSMENT COLLECTION COST COMPONENT. The "Improvement Assessment Collection Cost Component" shall be computed each Fiscal Year for each Tax Parcel by (1) dividing (a) the Adjusted Prepayment Amount for such Tax Parcel by (b) the sum of the aggregate Adjusted Prepayment Amount, and (2) multiplying the result by the Improvement Assessment Collection Cost.

(G) IMPROVEMENT ASSESSMENT STATUTORY DISCOUNT AMOUNT. The "Improvement Assessment Statutory Discount Amount" shall be computed for each Tax Parcel as the amount allowed by law as the maximum discount for early payment of ad valorem taxes and non-ad valorem assessments plus a one (1) percent contingency for uncollectible amounts, such amount to be calculated by deducting (1) the sum of (a) the Annual Debt Service Component and (b) the Improvement Assessment Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the Annual Debt Service Component and (ii) the Improvement Assessment Collection Cost Component, by (b) the factor of 0.95.

(H) IMPROVEMENT ASSESSMENT. The annual Improvement Assessment for each Tax Parcel shall be computed as the sum of (1) the Annual Debt Service Component, (2) the Improvement Assessment Collection Cost Component, and (3) and the Improvement Assessment Statutory Discount Amount.

(I) REVISION OF ADJUSTED PREPAYMENT AMOUNT. Upon certification of the Improvement Assessment Roll each Fiscal Year, the Adjusted Prepayment Amount for each Tax Parcel shall be recomputed by deducting (1) the amount computed by (a) dividing (i) the principal component of the Debt Service Amount utilized to compute the Annual Debt Service Component for the Improvement Assessment Roll by (ii) the total Debt Service Amount utilized to compute the Annual Debt Service Component for the Improvement Assessment Roll and (b) multiplying the result by the Annual Debt Service Component included on the Improvement Assessment Roll for the Tax Parcel, from (2) the Adjusted Prepayment Amount (or for the initial Assessment Roll, the Initial Prepayment Amount) utilized to compute the annual Improvement Assessment included on the Underground Utility Assessment Roll for such Tax Parcel.

SECTION 4.05. INITIAL PREPAYMENT OPTION.

(A) Following adoption of the Final Assessment Resolution, the Town Manager shall provide by first class mail a notice to the owner of each Tax Parcel subject to the Improvement Assessment of the owner's option to initially prepay all future annual Improvement Assessments.

On or prior to the date specified in such notice, the owner of each Tax Parcel subject to the Improvement Assessment shall be entitled to prepay all future annual Improvement Assessments, upon payment of the Initial Prepayment Amount.

(B) The amount of all prepayments made pursuant to this Section 4.05 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the actual Capital Cost of the Underground Utility Improvements is less than the estimated Capital Cost upon which the Initial Prepayment Amount was computed, or (2) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of any such prepayment.

SECTION 4.06. ADDITIONAL PREPAYMENT OPTION.

(A) After the initial prepayment period provided for in Section 4.05 and if subsequently authorized by the Town Council, the owner of each Tax Parcel subject to the Improvement Assessments may be entitled to prepay all future unpaid annual Assessments upon payment of an amount equal to the sum of (1) the Adjusted Prepayment Amount for such Tax Parcel, and (2) interest on the Adjusted Prepayment Amount computed from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Town can redeem Obligations after providing all notices, if any, required to redeem all or any portion of the Obligations.

(B) During any period commencing on the date the annual Improvement Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the Town may reduce the amount required to prepay the future unpaid annual Improvement Assessments for the Tax Parcel by the amount of the Improvement Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.06 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the Capital Cost or Project Cost of the Utility Underground Improvements is less than the amount upon which such Adjusted Prepayment Amount was computed, (2) the Adjusted Prepayment Amount is reduced upon issuance of any Refunding Obligations, or (3) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.07. MANDATORY PREPAYMENT.

(A) The owner of a Tax Parcel subject to the Improvement Assessment shall immediately prepay all future unpaid annual Improvement Assessments for such Tax Parcel if (1) the Tax Parcel is acquired by a public entity through condemnation, negotiated sale or otherwise, or (2) a tax certificate has been issued and remains outstanding in respect of the Tax Parcel and the Town, at its sole option, elects to accelerate the Improvement Assessment.

(B) The amount required to prepay the future unpaid annual Improvement Assessments will be equal to the sum of (1) the Adjusted Prepayment Amount for such Tax Parcel, and (2) interest on the Adjusted Prepayment Amount from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Town can redeem Obligations after providing all notices, if any, required to redeem all or any portion of the Obligations.

(C) During any period commencing on the date the annual Improvement Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the Town may reduce the amount required to prepay the future unpaid annual Improvement Assessments for the Tax Parcel by the amount of the Improvement Assessment that has been certified for collection with respect to such

Tax Parcel.

(D) The amount of all prepayments made pursuant to this Section 4.07 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the Capital Cost or Project Cost of the Underground Utility Improvements is less than the amount upon which such Adjusted Prepayment Amount was computed, (2) the Adjusted Prepayment Amount is reduced upon issuance of any Refunding Obligations, or (3) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.08. REALLOCATION. If an owner intends to subdivide a Tax Parcel, the Prepayment Amount for such Tax Parcel may be reallocated pro rata among the new Tax Parcels upon (1) application of the owner and (2) assignment of a distinct ad valorem property tax identification number to each new Tax Parcel by the Property Appraiser.

SECTION 4.09. IMPROVEMENT ASSESSMENT ROLL. The Town Manager is hereby directed to prepare a final estimate of the Project Cost for the Underground Utility Improvements and to prepare the preliminary Improvement Assessment Roll in the manner provided in Sec. 90-83 of the Code. The Town Manager shall apportion the Project Cost among the parcels of real property within Lake Towers Assessment Area as reflected on the Tax Roll in conformity with Article IV hereof. The estimate of Project Cost and the Improvement Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection.

SECTION 4.10. APPLICATION OF IMPROVEMENT ASSESSMENT PROCEEDS. Proceeds from the Improvement Assessments received during each Fiscal Year shall be applied by the Town for payment of the Improvement Assessment Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the

Obligations, and payment of principal due on the Obligations. Any remaining proceeds will then be used for prepayment of the Obligations.

ARTICLE V

GENERAL PROVISIONS

SECTION 5.01. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act, as provided in Section 90-121 of the Code.

SECTION 5.02. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 5.03. EVIDENCE OF PAYMENT. Prepayment in full of the Improvement Assessment imposed against any Tax Parcel shall operate as a release of the Improvement Assessment lien upon such Tax Parcel. Upon request, the Town Manager may issue a written confirmation to evidence such payment; provided however, that the issuance of written confirmation shall not be required to release the Improvement Assessment lien. The Town may impose an administrative fee to defray the cost of providing written confirmation pursuant to this Section 6.03.

SECTION 5.04. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Initial Assessment Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Town Council is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Town Council has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Town Council may take all necessary steps to impose a new Assessment against any property benefited by the Underground Utility Improvements, following as nearly as may be practicable, the provisions of the Code and in case such second

Assessment is annulled, vacated, or set aside, the Town Council may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 5.05. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July, 2017.

____________________________ Gail L. Coniglio, Mayor	____________________________ Richard M. Kleid, Town Council President
	____________________________ Danielle H. Moore, Council President Pro Tem
	____________________________ Julie Araskog, Town Council Member
ATTEST:	____________________________ Bobbie Lindsay, Town Council Member
____________________________ Gwendolynn Peirce, CMC, Acting Town Clerk	____________________________ Margaret A. Zeidman, Town Council Member

APPENDIX A

LAKE TOWERS ASSESSMENT AREA

SKETCH & DESCRIPTION

LAKE TOWER ASSESSMENT AREA

LYING IN SECTION 15, TOWNSHIP 43 SOUTH, RANGE 43 EAST
TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA

LAND DESCRIPTION:

A portion of Section 15, Township 43 South, Ronge 43 East, lying within the Town of Palm Beach, Palm Beach County, Florida, described as follows:

Bounded on the north by the south right-of-way line of Dunbar Road; bounded on the east by the west right-of-way line of Bradley Place; bounded on the south by the north right-of-way line of Atlantic Avenue; bounded on the west by Lake Worth and the easterly line of Lake Trail. Said area additionally described as: All of Lots 1 through 5, REPLAT OF LOTS 56 & 57, ADAMS ADDITIONS according to the Plat thereof as recorded in Plat Book 26, Page 3 of the Public Records of Palm Beach County, Florida; together with Lots 80 and 81 and the west 21.9 feet of Lot 79, ORANGE PARK, according to the Plat thereof as recorded in Plat Book 5, Page 97 of the Public Records of Palm Beach County, Florida.

Said lands including, but is not limited to, properties identified by the following parcel control numbers (PCN) and Condominium:

50-43-43-15-02-000-0010
50-43-43-15-02-000-0020
50-43-43-15-02-000-0030
50-43-43-15-02-000-0040
50-43-43-15-02-000-0050
LAKE TOWERS, a condominium

REVISIONS

AVIROM & ASSOCIATES, INC.
SURVEYING & MAPPING
50 S.W. 2ND AVENUE, SUITE 102
BOCA RATON, FLORIDA 33432
TEL. (561) 392-2594, FAX (561) 394-7125
www.AVIROM-SURVEY.com

JOB #:	10041
SCALE:	1" = 60'
DATE:	10/29/2015
BY:	W.R.E.
CHECKED:	M.D.A.
F.B. –	PG. –
SHEET 1	OF 3

APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 22, 2017

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE LAKE TOWERS ASSESSMENT AREA TO PROVIDE FOR THE UNDERGROUND UTILITY IMPROVEMENTS

Notice is hereby given that the Town Council of the Town of Palm Beach will conduct a public hearing to consider imposing non-ad valorem special assessments for the provision of the design, acquisition, construction, and installation of the Underground Utility Improvements within the boundaries of the Lake Towers Assessment Area for the Fiscal Year beginning October 1, 2017 and future fiscal years.

The hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Lake Towers Assessment Area and the special assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

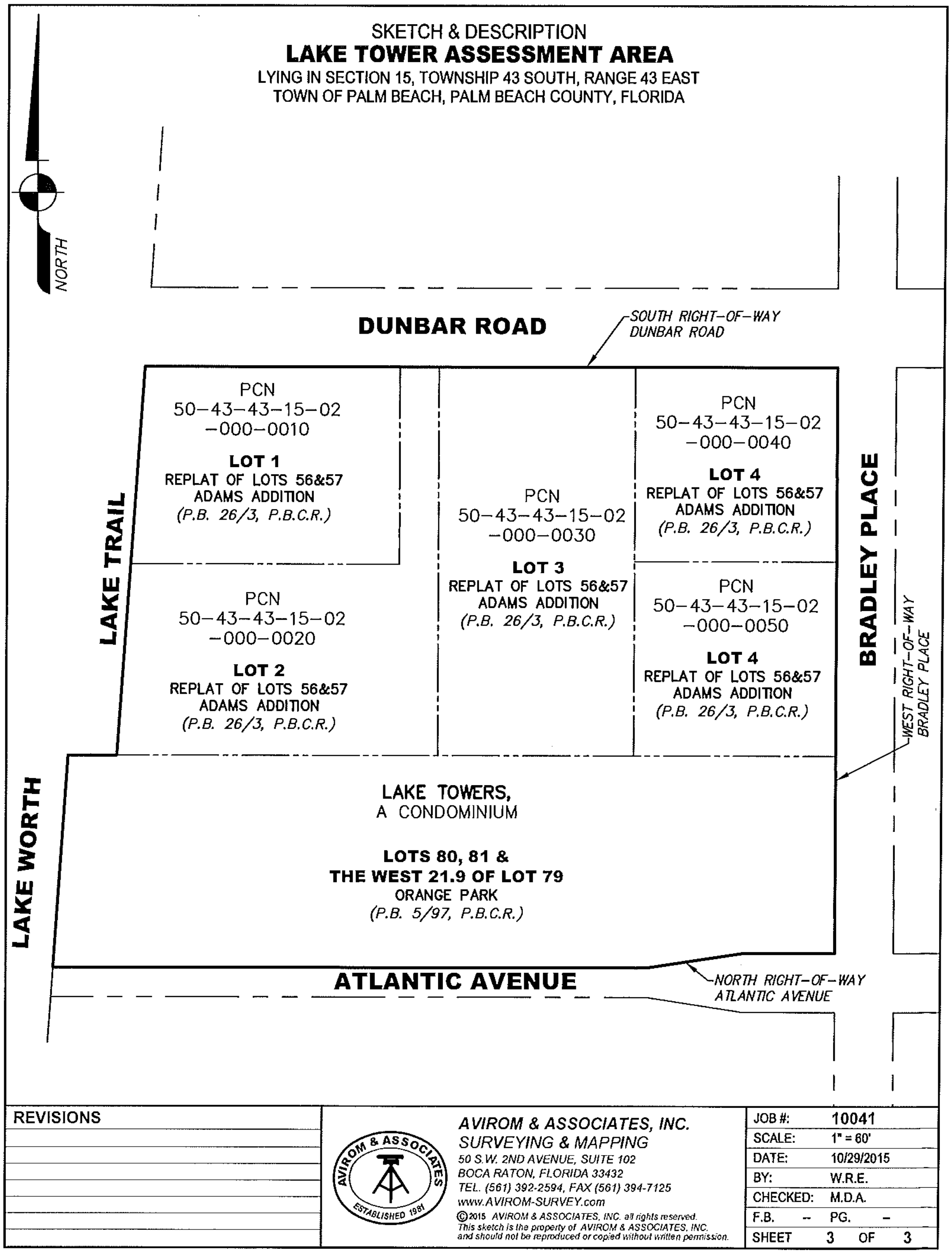
The assessment for each parcel of property will be based on the number of equivalent benefit units assigned to the Tax Parcel. The proposed maximum annual assessments are: $255.08 per Safety EBU, $255.08 per Reliability EBU, and $255.08 per Aesthetic EBU. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Town Council on July 11,

2017. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 105-2017), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town Council intends to collect the assessments in 20 annual installments, the first of which will be included on the ad valorem tax bill to be mailed in November 2017.

If you have any questions, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

MAP OF ASSESSMENT AREA



TOWN COUNCIL OF THE
TOWN OF PALM BEACH, FLORIDA

APPENDIX C

FORM OF NOTICE TO BE MAILED

Town Council of the
Town of Palm Beach, Florida
Address
Town of Palm Beach, FL

TOWN OF PALM BEACH, FLORIDA
NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS
NOTICE DATE: AUGUST 22, 2017

Owner Name
Address
City, State Zip
*Sequence #:*____________________

Tax Parcel #: ___________________
Legal Description: _______________

As required by section 197.3632, Florida Statutes, and the direction of the Town Council of the Town of Palm Beach, Florida, notice is given by the Town of Palm Beach that an annual assessment for the design, acquisition, construction, and installation of the Underground Utility Improvements using the tax bill collection method may be levied on your property contained within the Lake Towers Underground Utility Assessment Area for the fiscal year October 1, 2017 - September 30, 2018 and future fiscal years. The use of an annual special assessment to fund improvements benefiting property located within the Underground Utility Assessment Area is a fair, efficient and effective means of funding these needed improvements.

The assessment for your property will be based on the number of equivalent benefit units assigned to the Tax Parcel. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Town Council on July 11, 2017. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 105-2017), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida. Information relating to the assessment for the above Tax Parcel is included on the last page of this notice.

The Town intends to use an internal loan to finance the Underground Utility Improvements project. This will permit the cost attributable to your property to be amortized over a period of years. However, you may choose to prepay your assessment in full and avoid additional financing, administration, and collection costs. Please do not send payment now. If the assessments are imposed, you will receive a separate notice of the date and place for this optional prepayment. If you do not choose to prepay, the amount necessary to pay your assessment in full will be increased by your share of the financing costs, plus annually incurred administration, statutory discount, and collection costs.

The total annual assessment revenue related to the Improvement Assessment to be collected within the Underground Utility Assessment Area is estimated to be $35,101.80. The annual assessment will include your fair share of the principal, interest, administration, and project costs related to the Underground Utility Improvements and amounts related to collection of assessments, and statutory discounts. Annual assessments will be payable for 20 years; however, if there are no significant defaults in payment of the assessments, the last loan payment may be made from any reserve accounts funded by the loan. The Town intends to include annual assessments on your ad valorem tax bill. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

A public hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Underground Utility Improvements and the special assessments and their collection on the ad valorem tax bill. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice. Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your assessment, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

*** * * * * THIS IS NOT A BILL * * * * ***

*** * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * ***

Lake Towers Underground Utility Improvements Project

[Property Owner Name]
Tax Parcel #[Insert Number]

Equivalent Benefit Units (EBUs)

Total number of Safety EBUs attributed to property:	[Insert Number]
Total number of Reliability EBUs attributed to property:	[Insert Number]
Total number of Aesthetic EBUs attributed to property:	[Insert Number]

Prepayment and Annual Assessments

Initial prepayment amount (excludes financing cost):	[Insert Amount]
Number of annual payments:	___
Maximum annual assessment:	[Insert Amount]
Expected date of first bill:	November 2017
Total amount of annual payments:	[Insert Amount]
Expected date of last bill:	November 2036

____

*** * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * ***

TOWN OF PALM BEACH, FLORIDA
Lake Towers Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-15-35-000-2010	latow-0001	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2020	latow-0002	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2030	latow-0003	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2040	latow-0004	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2050	latow-0005	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2060	latow-0006	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2070	latow-0007	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2080	latow-0008	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2090	latow-0009	250 BRADLEY PL	$466.80
50-43-43-15-35-000-2100	latow-0010	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3010	latow-0011	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3020	latow-0012	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3030	latow-0013	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3040	latow-0014	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3050	latow-0015	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3060	latow-0016	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3070	latow-0017	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3080	latow-0018	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3090	latow-0019	250 BRADLEY PL	$466.80
50-43-43-15-35-000-3100	latow-0020	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4010	latow-0021	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4020	latow-0022	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4030	latow-0023	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4040	latow-0024	250 BRADLEY PL	$466.80

TOWN OF PALM BEACH, FLORIDA
Lake Towers Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-15-35-000-4050	latow-0025	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4060	latow-0026	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4070	latow-0027	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4080	latow-0028	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4090	latow-0029	250 BRADLEY PL	$466.80
50-43-43-15-35-000-4100	latow-0030	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5010	latow-0031	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5020	latow-0032	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5030	latow-0033	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5040	latow-0034	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5050	latow-0035	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5060	latow-0036	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5070	latow-0037	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5080	latow-0038	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5090	latow-0039	250 BRADLEY PL	$466.80
50-43-43-15-35-000-5100	latow-0040	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6010	latow-0041	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6020	latow-0042	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6030	latow-0043	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6040	latow-0044	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6050	latow-0045	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6060	latow-0046	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6070	latow-0047	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6080	latow-0048	250 BRADLEY PL	$466.80

TOWN OF PALM BEACH, FLORIDA
Lake Towers Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-15-35-000-6090	latow-0049	250 BRADLEY PL	$466.80
50-43-43-15-35-000-6100	latow-0050	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7010	latow-0051	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7020	latow-0052	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7030	latow-0053	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7040	latow-0054	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7050	latow-0055	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7060	latow-0056	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7070	latow-0057	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7080	latow-0058	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7090	latow-0059	250 BRADLEY PL	$466.80
50-43-43-15-35-000-7100	latow-0060	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0010	latow-0061	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0020	latow-0062	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0030	latow-0063	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0040	latow-0064	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0050	latow-0065	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0060	latow-0066	250 BRADLEY PL	$466.80
50-43-43-15-35-000-0070	latow-0067	250 BRADLEY PL	$466.80
50-43-43-15-02-000-0050	latow-0068	270 BRADLEY PL	$765.24
50-43-43-15-02-000-0040	latow-0069	300 DUNBAR RD	$765.24
50-43-43-15-02-000-0030	latow-0070	310 DUNBAR RD	$765.24
50-43-43-15-02-000-0010	latow-0071	320 DUNBAR RD	$765.24

TOWN OF PALM BEACH, FLORIDA
Lake Towers Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-15-02-000-0020	latow-0072	314 DUNBAR RD	$765.24
			$35,101.80

TOWN OF PALM BEACH

Information for Town Council Meeting on: July 11, 2017

To: Mayor and Town Council

Via: Thomas G. Bradford, Town Manager

From: Jane Struder, Finance Director

Re: Nightingale – La Puerta Underground Assessment Area - Adoption of Estimated Assessment Roll for FY2018
Resolution No. 106-2017

Date: June 30, 2017

STAFF RECOMMENDATION

Staff recommends Town Council adopt Resolution No. 106-2017, which is the preliminary assessment resolution for the proposed improvement (debt service) assessments for the Nightingale – La Puerta Project Assessment Area in FY2018.

GENERAL INFORMATION

The non-ad valorem assessment process that causes special assessments implemented by the Town to appear on a property owner's property tax bill dovetails with the statewide budget and millage rate adoption schedule. Accordingly, it is time to begin the formal steps of implementing the FY2018 proposed debt service assessments for the Nightingale – La Puearta Project Assessment Area that will appear on a property owner's tax bill mailed on or about November 1. By adopting Resolution No. 106-2017 you will be initiating a process whereby each affected property owner will be advised of the amount of their proposed improvement and maintenance assessments and the date, time, and place of the public hearing to adopt the final assessment and associated assessment roll on the Property Appraiser's TRIM notice and by letter from the Town issued in late August of this year.

The Nightingale – La Puerta Project net improvement assessment for FY2018 has been calculated as follows:

Cost Description	Amount
Original Principal	$ 1,104,560.00
Outstanding Principal	1,104,560.00
Anticipated Funding Agreement Required Principal Payment	36,818.67
Estimated Interest Payment @ 1.07%	11,818.79
Interest Rate Surcharge @ 1%	11,045.60
Estimated Attorney Fees	1,000.00
Estimated Postage	15.00
Estimated PB Post Advertisement	1,050.00
Property Appraiser Administrative Fees	650.00
Est. Tax Collector First Year Admin Fees	N/A - Covered by 1% Assessment Denominator Explained Below
Estimated Preliminary FY2018 Total Net Assessment	**$ 62,398.06**

To employ a defendable assessment methodology to ensure that property owners are only paying costs in proportion to the benefits they derive from the improvements, we used the Equivalent Benefit Unit (EBU) assessment methodology. Resolution No. 106-2017 confirms the continued use of the EBU methodology and finds that the project improvements will provide a special benefit to all Tax Parcels located within the Nightingale –La Puerta Assessment Area.

In order to place assessments on the property tax bill, which virtually assures that the Town will receive payment and avoid having to create an internal billing and collection function, a number of steps are required to be taken in coordination with the Tax Collector and Property Appraiser. The Tax Collector charges a fee for the work they undertake on the Town’s behalf that is 1% of the value of the assessments. The Property Appraiser fee for FY2018 is $650.00, which has been included as shown above. These costs are passed on to a property owner being assessed. In addition, since a property owner can receive a 4% discount for early payment of their property tax bill in November of each year, the assessments have to be adjusted upward by like amount to ensure the sum needed to pay expenses is realized in full. All totaled, for every $100 in assessments the Town needs to collect, the assessment will be approximately $105 in order to net the $100 needed.

The additional 5 percent (of gross) is attributable as follows:

- Tax Collector = 1%
- Potential early property tax bill payment discount = 4%
- Total = 5%

After adding these multipliers to the Town's proposed FY2018 net assessment of $65,682.17 and incorporating the accumulated rounding adjustment of $.03, the gross total assessment is $65,682.20.

Resolution No. 106-2017 formally initiates the process to implement the intended assessments for FY2018. The resolution describes the property to be assessed, the improvements and related services provided, determines the estimated cost to be assessed for the fiscal year commencing on October 1, delineates which properties will be assessed, and, among other things, directs staff to take certain required steps to effectuate the assessment process. The final public hearing will begin at 5:01 p.m. in the Town Hall Council Chambers on September 12, 2017.

Resolution No. 106-2017 is attached hereto. The FY2018 Preliminary Assessment Roll and estimated assessments for this project are indicated in Appendix C of Resolution No. 106-2017. These estimates are subject to change as all items associated with the assessment are finalized for the property owner notice and Final Assessment Resolution to be considered in September.

The notices that property owners will receive from the Town prior to the final public hearing via first class mail and the TRIM notice provided by the Property Appraiser alerts the property owner to their right to object or call to the Town's attention any mistakes that they believe may have been made in applying the assessment formula to any given property. The law recognizes the difficulties that can exist in the assessment process and creates a check and balance into the process whenever an assessment is proposed for the first time or there is an increase in the cost or method in calculating the assessment.

FUNDING/FISCAL IMPACT

All direct costs borne by the Town to accomplish this project are paid for by the property owners whose properties benefit from the project improvements as opposed to all property owners in Town.

TOWN ATTORNEY REVIEW

Resolution No. 106-2017 was prepared by Heather Encinosa, Esq., of the law firm Nabors, Giblin & Nickerson. Ms. Encinosa focuses her practice on assessments and special districts and previously prepared the Town's ordinance that established Chapter 90 of the Town Code pertaining to special assessments.

Attachments

cc: Jane Struder, Director of Finance
Paul Brazil, Director of Public Works
John C. Randolph, Town Attorney
Heather Encinosa, Esq.

RESOLUTION NO. 106-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, RELATING TO UNDERGROUND UTILITY IMPROVEMENTS; DESCRIBING THE PROPERTY TO BE INCLUDED WITHIN THE PROPOSED NIGHTINGALE - LA PUERTA ASSESSMENT AREA AND THE LOCAL IMPROVEMENTS TO BE PROVIDED THEREIN; DETERMINING THE ESTIMATED CAPITAL COST OF THE UNDERGROUND UTILITY IMPROVEMENTS; ESTABLISHING THE METHOD OF ASSESSING THE ASSESSED COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; ESTABLISHING OTHER TERMS AND CONDITIONS OF THE ASSESSMENTS; DIRECTING THE TOWN MANAGER TO PREPARE A PRELIMINARY ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED IMPROVEMENT ASSESSMENTS AND THE METHOD OF THEIR COLLECTION; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, AS FOLLOWS:

ARTICLE I

DEFINITIONS AND CONSTRUCTION

SECTION 1.01. DEFINITIONS. As used in this Resolution, the following terms shall have the following meanings, unless the context hereof otherwise requires.

"Adjacent Property" means those Tax Parcels that abut existing overhead utility facilities. When existing overhead utility facilities lie along either side of a street, alleyway or utility easement, the Tax Parcels on both sides of the street, alleyway or utility easement are deemed to abut the overhead utility facilities.

"Adjusted Prepayment Amount" means the amount required to prepay the Improvement Assessment for each Tax Parcel located in the Nightingale - La Puerta Assessment Area (1) following issuance of the any Obligations, as computed pursuant to Section 4.03(B) hereof and revised annually pursuant to Section 4.04(I) hereof, and (2) following the issuance of any Refunding Obligations, as computed pursuant to Section 4.03(C) hereof and revised annually pursuant to Section 4.04(I) hereof.

"Aesthetic EBU" means "aesthetic equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved aesthetics to be derived by each Tax Parcel from the Underground Utility Improvements.

"Annual Debt Service Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(E) hereof.

"Annual Debt Service Factor" means the factor computed pursuant to Section 4.04(D) hereof.

"Capital Cost" means all or any portion of the expenses that are properly attributable to the acquisition, design, installation, and construction of the Underground Utility Improvements and imposition of the Improvement Assessments under generally accepted accounting principles and including reimbursement to the Town for any funds advanced for Capital Cost and interest on any interfund or intrafund loan for such purposes.

"Code" means Chapter 90, Article II of the Town of Palm Beach code of ordinances, concerning Special Assessments.

"Debt Service Amount" means the amount computed pursuant to Section 4.04(A) hereof.

"Density Factor" means a factor based upon a comparison of the average persons per household for each type of Residential Property within the Town derived from the 2000 U.S. census data, which factor is used as a proxy for comparing the typical dwelling unit size and use of Residential Property and the comparative reliability and aesthetic special benefit accruing to such properties. The Density Factor for Single Family Residential Property is 1.0.

"Dwelling Unit" means a building or a portion thereof that is designed for residential occupancy.

"EBU" means "equivalent benefit unit," the standard Assessment Unit to be used in calculating the relative amount of special benefit to be derived by each Tax Parcel from the Underground Utility Improvements as computed by summing each Tax Parcel's assigned Safety EBUs, Reliability EBUs, and Aesthetic EBUs and as more specifically described in that certain "Town of Palm Beach Utility Undergrounding Assessment Methodology," dated as of October 13, 2009, prepared by Willdan Financial Services and the incorporated parcel database.

"EBU Land Value" means the minimum Lot Size required within the Town for development within the Low Density Zoning district, which is 10,000 square feet of land area.

"Final Assessment Resolution" means the resolution described in Sec. 90-86 of the Code which shall confirm, modify or repeal this Resolution and which shall be the final proceeding for the imposition of the Improvement Assessments within the Nightingale - La Puerta Assessment Area.

"Funding Agreement" means the agreement pursuant to which the Town agreed to deliver the Obligations against payment therefore by the purchaser or underwriter of such Obligations or any documentation outlining the terms of any internal loan.

"Improvement Assessment" or **"Assessment"** means an annual special assessment imposed against property located within Nightingale - La Puerta Assessment Area to fund the Project Cost of the Underground Utility Improvements, and related expenses, computed in the manner described in Section 4.04 hereof.

"Improvement Assessment Collection Cost" means the estimated cost to be incurred by the Town during any Fiscal Year in connection with the collection of Improvement Assessments.

"Improvement Assessment Collection Cost Component" means the amount computed for each Tax Parcel pursuant to Section 4.04(F) hereof.

"Improvement Assessment Roll" means a non-ad valorem assessment roll relating to the Project Cost of the Underground Utility Improvements.

"Improvement Assessment Statutory Discount Amount" means the amount computed for each Tax Parcel pursuant to Section 4.04(G) hereof.

"Initial Prepayment Amount" means the amount computed pursuant Section 4.03(A) hereof for each Tax Parcel located in the Underground Utility Assessment Area to prepay the Improvement Assessment prior to issuance of the Original Obligations.

"Lot Size" means the total land area of each Tax Parcel expressed in square feet as reflected in the Palm Beach County Property Appraiser's ad valorem tax roll database and adjusted by any applicable Parcel Adjustment Factor.

"Modified Debt Service Amount" means the amount computed pursuant to Section 4.04(C) hereof.

"Nightingale - La Puerta Assessment Area" means the property more particularly described in Section 3.01 and Appendix C hereof.

"Nightingale - La Puerta Assessment Roll" means the Assessment Roll as defined in the Code relating to the Assessed Cost of the Underground Utility Improvements.

"Non-Adjacent Property" means all Tax Parcels within the Underground Utility Assessment Area that are not Adjacent Property.

"Obligations" means Original Obligations or Refunding Obligations or any internal financing supplied by the Town for the Underground Utility Improvements.

"Original Obligations" means bonds or other evidence of indebtedness including but not limited to, internal loans, notes, bonds, commercial paper, capital leases or any other obligation issued, incurred, or applied to finance a portion of the Project Cost of the Underground Utility Improvements and secured, in whole or in part, by proceeds of the Improvement Assessments.

"Prepayment Modification Factor" means the factor computed pursuant to Section 4.04(B) hereof.

"Project Cost" means (A) the Capital Cost of the Underground Utility Improvements, (B) the Transaction Cost associated with the Obligations attributable to the Underground Utility Improvements, (C) interest accruing on such Obligations for such period of time as the Town deems appropriate and at a rate 1% above the actual rate of interest, (D) the debt service reserve fund or account, if any, established for the Obligations attributable to the Underground Utility Improvements, and (E) any other costs or expenses related thereto.

"Refunding Obligations" means a series of bonds or other evidence of indebtedness including but not limited to, notes, bonds, commercial paper, capital leases or any other obligations of the Town issued or incurred to refund all or any portion of the Original Obligations or any indebtedness issued to refinance the Original Obligations.

"Reliability EBU" means "reliability equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved service reliability to be derived by each Tax Parcel from the Underground Utility Improvements.

"Safety EBU" means "safety equivalent benefit unit," the standard unit to be used in calculating the relative amount of special benefit allocated to the improved safety to be derived by each Tax Parcel from the Underground Utility Improvements.

"Single Family Residential Property" means a detached Dwelling Unit on an individual Tax Parcel, plus duplexes and zero lot line houses.

"Tax Parcel" means a parcel of property to which the Property Appraiser has assigned a distinct ad valorem property tax identification number.

"Tax Roll" means the real property ad valorem tax assessment roll maintained by the Property Appraiser for the purpose of the levy and collection of ad valorem taxes.

"Transaction Cost" means the costs, fees and expenses incurred by the Town in connection with the issuance and sale of any series of Obligations, including but not limited to (A) rating agency and other financing fees; (B) the fees and disbursements of bond counsel; (C) the underwriters' discount; (D) the fees and disbursements of the City's financial advisor; (E) the costs of preparing and printing the Obligations, the preliminary official statement, the final official statement, and all other documentation supporting issuance of the Obligations; (F) the fees payable in respect of any municipal bond insurance policy; (G) administrative, development, credit review, and all other fees associated with any pooled commercial paper or similar interim financing program; and (H) any other costs of a similar nature incurred in connection with issuance of such Obligations.

"Underground Utility Improvements" means a Local Improvement as defined in the Code and hereby more specifically defined as the following utility infrastructure improvements to be designed, acquired, constructed, or installed within the Nightingale - La Puerta Assessment Area: removal of overhead utility lines and facilities for electricity, telephone, cable, and fiber optics; acquisition of land and/or easements associated with the project; design, acquisition, installation, and construction of underground utility vaults, conduits, transformers, and other necessary facilities (both underground and on the surface) to facilitate placement underground or all local electrical distribution lines, telephone lines, cable lines, and fiber optics to provide such essential services to properties within the Nightingale - La Puerta Assessment Area; design, acquisition, installation, and construction of necessary facilities to connect the improvements on each Tax Parcel, including, but not limited to, meter conversions (for meters that are currently in compliance with all applicable codes), service laterals, and any looping of onsite lines in conformance with all utility standards; and property restoration, landscaping, and other utility and utility related improvements.

"Uniform Assessment Collection Act" means Sections 197.3632 and 197.3635, Florida Statutes, or any successor statutes authorizing the collection of non-ad valorem assessments on the same bill as ad valorem taxes, and any applicable regulations promulgated thereunder.

SECTION 1.02. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 1.03. FINDINGS. It is hereby ascertained, determined and declared that:

(A) Pursuant to Article VIII, Section 2(b) of the Florida Constitution, and sections 166.021 and 166.041, Florida Statutes, the Town Council has all powers of local self-government to perform municipal functions and to render municipal services except when prohibited by law and such power may be exercised by the enactment of legislation in the form of Town ordinances.

(B) The Town Council may exercise any governmental, corporate, or proprietary power for a municipal purpose except when expressly prohibited by law, and the Town Council may legislate on any subject matter on which the Legislature may act, except those subjects described in (a), (b), (c), and (d) of section 166.021(3), Florida Statutes. The subject matter of paragraphs (a), (b), (c) and (d) of section 166.021(3), Florida Statutes, are not relevant to imposition of assessments related to the Underground Utility Improvements within the Town.

(C) The Town Council has enacted the Code to provide for the creation of Assessment Areas and authorize the imposition of Assessments to fund the cost of Local Improvements that benefit the property located therein.

(D) The Town Council desires to create the Nightingale - La Puerta Assessment Area as an Assessment Area and to fund the Project Cost of the Underground Utility Improvements, which is a Local Improvement as defined in the Code.

(E) As set forth in more detail in the Assessment Report referenced herein, the design, acquisition, construction, and installation of the Underground Utility Improvements will provide a special benefit to all Tax Parcels of Single Family Residential Property located within the Nightingale - La Puerta Assessment Area protecting and enhancing the value, use, enjoyment and commercial attractiveness and viability of such property by improving and enhancing: (1) property safety by reducing the potential of hazardous conditions occurring on these properties and the ingress and egress to these properties from downed poles, lines, and other overhead utility facilities in the event of storms and other natural disasters and reducing the potential for fires occurring on such properties emanating from the overhead utility facilities due to vegetative overgrowth, storms, and other causes; (2) reliability of utility services provided to these properties by reducing the frequency of utility outages once placed underground, replacing the current utility infrastructure with new, upgraded lines, cables, and appurtenant facilities to be installed through the Underground Utility Improvements; and (3) aesthetics of these properties and their immediate surrounding areas by removing the overhead utility facilities, which will eliminate a heavy visual concentration of utility lines and poles.

(F) Pursuant to Florida Power & Light Company's 2017 Status/Update Report on Storm Hardening/Preparedness and Distribution Reliability, dated as of March 1, 2017, underground utility facilities provide the greatest utility service reliability. For example, in 2016 Florida Power & Light reported that customers served by underground utilities experienced average outages of just 17.2 minutes compared to 80.4 minutes for customers served by overhead utilities and 57.6 minutes for customers served by a combination of underground and overhead utilities. Even with storm hardened overhead utility facilities in place, Florida Power & Light Company's data dating back to 2012 demonstrates a similar increased reliability benefit from undergrounded utilities as compared to overhead utility facilities or combined overhead and underground utility facilities.

(G) The Town Council hereby finds and determines that the Assessments to be imposed in accordance with this Initial Assessment Resolution provide an equitable method of funding the Underground Utility Improvements by fairly and reasonably allocating the cost to specially benefitted property, based upon the amount of Equivalent Benefit Units or EBUs attributable to each parcel of property in the manner hereinafter described.

(H) It is fair and reasonable and proportionate to the special benefit received to apportion the Project Cost of the Underground Utility Improvements based upon EBUs because the aesthetic, safety, and utility reliability benefits received are substantially proportional to the assessed Tax Parcel's Lot Size and density and type of development as expressed in EBUs and as more particularly described in the Assessment Report referenced herein.

(I) It is fair and reasonable to split the Project Cost of the Underground Utility Improvements among the three special benefit components – safety, reliability, and aesthetics – based upon the proportionate numbers of EBUs in each category.

(J) Although all Tax Parcels within the Nightingale - La Puerta Assessment Area will be specially benefitted by the Underground Utility Improvements, as described above, due to their closer physical proximity to the existing overhead utility facilities, Adjacent Property will receive greater safety and aesthetic special benefits than Non-Adjacent Property. Accordingly, it is fair and reasonable to assign less Safety EBUs and Aesthetic EBUs to Non-Adjacent Property in acknowledgement of this lesser level of special benefit when applicable.

(K) It is fair and reasonable and proportionate to the special benefit received for safety and aesthetics to assign Safety EBUs and Aesthetic EBUs to the Tax Parcels based upon Lot Size because a larger sized property will span a greater area that may be exposed to existing overhead facilities along abutting streets, alleys, and easements that are being removed and replaced as a part of the Underground Utility Improvements and, accordingly, receive a proportionately greater benefit as compared to properties with smaller Lot Size.

(L) Due to the similar size and use of Single Family Residential Properties, the reliability special benefit, as described above, is substantially the same for each Dwelling Unit located on a Tax Parcel of Single Family Residential Property. Accordingly, it is fair and reasonable and proportionate to the reliability special benefit received to assign all Dwelling Units located on Tax Parcels of Single Family Residential Property one (1) Reliability EBU per Dwelling Unit.

(M) It is fair and reasonable to assign a minimum of one (1) Safety EBU, one (1) Aesthetic EBU, and one (1) Reliability EBU for Adjacent Property or a minimum of one-half (.5) Safety EBU, one-half (.5) Aesthetic EBU, and .67 Reliability EBU for Non-adjacent Property because all such properties within the Underground Utility Assessment Area receive a baseline special benefit from the Underground Utility Improvements.

(N) The Underground Utility Improvements necessarily includes some surface level facilities, such as switch boxes, which will be located on or adjacent to some properties within the Nightingale - La Puerta Assessment Area. These properties will still receive an aesthetic special benefit proportionate to their Lot Size because the Underground Utility Improvements will eliminate a heavy visual concentration of utility lines and poles; it is not possible to eliminate all surface level utility facilities and the switch boxes and other like facilities that will be maintained are far less obtrusive, are close to the ground, and are more visually pleasing.

(O) The Town Council hereby finds that each property within the proposed Assessment Area will be benefited by the Town's provision of the Underground Utility Improvements in an amount not less than the Assessment imposed against such property, computed in the manner set forth in this Resolution.

ARTICLE II

NOTICE AND PUBLIC HEARING

SECTION 2.01. PUBLIC HEARING. There is hereby established a public hearing to be held by the Town Council at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, to consider: (A) creation of the Nightingale - La Puerta Assessment Area; (B) imposition of the Improvement Assessments, and (C) collection of the Improvement Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 2.02. NOTICE BY PUBLICATION. Upon completion of the Improvement Assessment Roll, the Town Manager shall publish a notice of the public hearing authorized by Section 2.01 hereof in the manner and the time provided in Sec. 90-84 of the Code. Such notice shall be in substantially the form attached hereto as Appendix B and shall be published no later than August 22, 2017.

SECTION 2.03. NOTICE BY MAIL.

(A) Upon completion of the Improvement Assessment Roll, the Town Manager shall, at the time and in the manner specified in Sec. 90-85 of the City Code, provide first class mailed notice of the public hearing authorized by Section 2.01 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix C and shall be published no later than August 22, 2017.

(B) In accordance with Chapter 92-264, Laws of Florida, as amended, a special act relating to the Property Appraiser, the Town Council shall provide additional notice of the Assessment as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification.

ARTICLE III

ASSESSMENTS

SECTION 3.01. DESCRIPTION OF PROPOSED ASSESSMENT AREA.

(A) In accordance with Sec. 90-46 of the Code, the Town Council proposes to create the Nightingale - La Puerta Assessment Area encompassing all the area of the Town more particularly described in Appendix C attached hereto.

(B) The Nightingale - La Puerta Assessment Area is proposed to provide beautification, improve utility reliability, and enhance safety and access to property, as well as preserve and/or enhance the value of all property therein through the provision of the Underground Utility Improvements.

SECTION 3.02. ASSIGNMENT OF ASSESSMENT UNITS.

Safety EBUs

(A) All Tax Parcels of Adjacent Property in the Underground Utility Assessment Area shall be assigned Safety EBUs by dividing its (a) Lot Size by (b) the EBU Land Value; provided however that no Tax Parcel of Adjacent Property shall be assigned less than one Safety EBU.

(B) All Tax Parcels of Non-adjacent Property in the Underground Utility Assessment Area shall be assigned Safety EBUs and Aesthetic EBUs by dividing its (a) Lot Size by (b) the EBU Land Value and then multiplying that product by .5; provided however that no Tax Parcel of Non-Adjacent Property shall be assigned less than .5 Safety EBU.

Reliability EBUs

(C) All Tax Parcels of Adjacent Property in the Underground Utility Assessment Area shall be assigned Reliability EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor.

(D) All Tax Parcels of Non-Adjacent Property in the Underground Utility Assessment Area shall be assigned Reliability EBUs by (a) multiplying the number of Dwelling Units on the Tax Parcel by (b) the Density Factor and then multiplying that result by .67.

Aesthetic EBUs

(E) All Tax Parcels of Adjacent Property in the Underground Utility Assessment Area shall be assigned Aesthetic EBUs by dividing its (a) Lot Size by (b) the EBU Land Value and then (c) multiplying that product by the Density Factor; provided however that no Tax Parcel of Adjacent Property shall be assigned less than one (1) Aesthetic EBU.

(F) All Tax Parcels of Non-Adjacent Property in the Underground Utility Assessment Area shall be assigned Aesthetic EBUs by dividing its (a) Lot Size by (b) the EBU Land Value, (c) multiplying that product by the Density Factor computed for Single Family Residential Property and then (d) multiplying the result by .5; provided however that no Tax Parcel shall be assigned less than one-half (.5) Aesthetic EBU.

ARTICLE IV

IMPROVEMENT ASSESSMENTS

SECTION 4.01. ESTIMATED CAPITAL COST.

(A) The total estimated Capital Cost for the Underground Utility Improvements is $1,104,560.00, which is further allocated as follows:

(1) The estimated Capital Cost allocated to the Aesthetic EBUs is 35.2% or $388,805.12.

(2) The estimated Capital Cost allocated to the Reliability EBUs is 29.6% or $326,949.76.

(3) The estimated Capital Cost allocated to the Safety EBUs is 35.2% or $388,805.12.

(B) The Project Cost of the Underground Utility Improvements will be funded through the imposition of Improvement Assessments against property located in Nightingale - La Puerta Assessment Area.

SECTION 4.02. IMPOSITION OF IMPROVEMENT ASSESSMENTS. The Improvement Assessments shall be imposed against all Tax Parcels located within Nightingale - La Puerta Assessment Area for each Fiscal Year in which the Obligations remain outstanding, the amount of which shall be computed in accordance with this Article IV. When imposed, the Improvement Assessments for each Fiscal Year shall constitute a lien upon the Tax Parcels located in the Nightingale - La Puerta Assessment Area pursuant to Sec. 90-50 of the Code.

SECTION 4.03. PREPAYMENT AMOUNTS.

(A) Upon adoption of the Final Assessment Resolution, an Initial Prepayment Amount for each Tax Parcel located within Underground Utility Assessment Area shall be calculated as the sum of the following amounts:

(1) The amount computed by dividing the number of Safety EBUs attributable to such Tax Parcel by the total number of all Safety EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(1); and

(2) The amount computed by dividing the number of Reliability EBUs attributable to such Tax Parcel by the total number of all Reliability EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(2); and

(3) The amount computed by dividing the number of Aesthetic EBUs attributable to such Tax Parcel by the total number of all Aesthetic EBUs attributable to all Tax Parcels within Underground Utility Assessment Area, and multiplying the result by the estimated Capital Cost provided in Section 4.01(A)(3).

(B) Following the issuance of any permanent Original Obligations, a revised Adjusted Prepayment Amount for each Tax Parcel, other than those Tax Parcels as to which the Improvement Assessment has been prepaid prior to the issuance of any permanent Original Obligations, shall be computed by multiplying (1) the amount computed by dividing (a) the Adjusted Prepayment Amount established herein for such Tax Parcel by (b) the aggregate Adjusted Prepayment Amounts for all Tax Parcels within the Underground Utility Assessment Area, in each case excluding those Tax Parcels as to which the Assessment has been prepaid prior to issuance of the permanent Original Obligations, by (2) the principal amount of the Original Obligations. The Adjusted Prepayment Amount for each Tax Parcel shall be revised annually, as provided in Section 4.04(I) hereof.

(C) Following issuance of any Refunding Obligations, a new Adjusted Prepayment Amount for each Tax Parcel, other than those Tax Parcels as to which the Improvement Assessment has been prepaid prior to issuance of such Refunding Obligations, shall be computed by multiplying (1) the amount computed by dividing (a) the Adjusted Prepayment Amount for such Tax Parcel by (b) the aggregate Adjusted Prepayment Amounts for all Tax Parcels within the Underground Utility Assessment Area, by (2) the principal amount of such Refunding Obligations. The Adjusted Prepayment Amount for each Tax Parcel shall be revised annually, as provided in Section 4.04(I) hereof.

SECTION 4.04. COMPUTATION OF IMPROVEMENT ASSESSMENTS. The annual Improvement Assessments will be imposed for each Fiscal Year in which Obligations remain outstanding and collected on the ad valorem tax bill in the manner authorized by the Uniform Assessment Collection Act. The annual Improvement Assessment shall be computed for each Tax Parcel that has not prepaid in accordance with Section 4.05, 4.06, or 4.07 hereof in the manner set forth in this Section 4.04.

(A) DEBT SERVICE AMOUNT. A "Debt Service Amount" shall be computed for each Fiscal Year as the amount which is payable in respect of the Obligations in accordance with a debt service schedule prepared with principal installments equal to those established in the Funding Agreement and interest rates equal to those calculated in accordance with the Funding Agreement established for the Town’s internal financing of the Underground Utility Improvements, plus an interest rate contingency of one percent (1%); provided, however, that the "Debt Service Amount" for any Fiscal Year shall not exceed the principal amount of Obligations then outstanding plus interest and any reasonable interest surcharge thereon.

(B) PREPAYMENT MODIFICATION FACTOR. A "Prepayment Modification Factor" shall be computed for each Fiscal Year by dividing (1) the amount computed by subtracting (a) the sum of the Adjusted Prepayment Amounts for all Tax Parcels as to which prepayment has been made, from (b) the total principal amount of Obligations initially issued by the Town, by (2) the total principal amount of Obligations initially issued by the Town.

(C) MODIFIED DEBT SERVICE AMOUNT. A "Modified Debt Service Amount" shall be computed for each Fiscal Year by multiplying (1) the Debt Service Amount by (2) the Prepayment Modification Factor.

(D) ANNUAL DEBT SERVICE FACTOR. An "Annual Debt Service Factor" shall be computed for each Fiscal Year by dividing (1) the Adjusted Prepayment Amount for such Tax Parcel, by (2) the aggregate Adjusted Prepayment Amount.

(E) ANNUAL DEBT SERVICE COMPONENT. The "Annual Debt Service Component" shall be computed for each Fiscal Year for each Tax Parcel by multiplying (1) the Modified Debt Service Amount by (2) the Annual Debt Service Factor.

(F) IMPROVEMENT ASSESSMENT COLLECTION COST COMPONENT. The "Improvement Assessment Collection Cost Component" shall be computed each Fiscal Year for each Tax Parcel by (1) dividing (a) the Adjusted Prepayment Amount for such Tax Parcel by (b) the sum of the aggregate Adjusted Prepayment Amount, and (2) multiplying the result by the Improvement Assessment Collection Cost.

(G) IMPROVEMENT ASSESSMENT STATUTORY DISCOUNT AMOUNT. The "Improvement Assessment Statutory Discount Amount" shall be computed for each Tax Parcel as the amount allowed by law as the maximum discount for early payment of ad valorem taxes and non-ad valorem assessments plus a one (1) percent contingency for uncollectible amounts, such amount to be calculated by deducting (1) the sum of (a) the Annual Debt Service Component and (b) the Improvement Assessment Collection Cost Component, from (2) the amount computed by dividing (a) the sum of (i) the Annual Debt Service Component and (ii) the Improvement Assessment Collection Cost Component, by (b) the factor of 0.95.

(H) IMPROVEMENT ASSESSMENT. The annual Improvement Assessment for each Tax Parcel shall be computed as the sum of (1) the Annual Debt Service Component, (2) the Improvement Assessment Collection Cost Component, and (3) and the Improvement Assessment Statutory Discount Amount.

(I) REVISION OF ADJUSTED PREPAYMENT AMOUNT. Upon certification of the Improvement Assessment Roll each Fiscal Year, the Adjusted Prepayment Amount for each Tax Parcel shall be recomputed by deducting (1) the amount computed by (a) dividing (i) the principal component of the Debt Service Amount utilized to compute the Annual Debt Service Component for the Improvement Assessment Roll by (ii) the total Debt Service Amount utilized to compute the Annual Debt Service Component for the Improvement Assessment Roll and (b) multiplying the result by the Annual Debt Service Component included on the Improvement Assessment Roll for the Tax Parcel, from (2) the Adjusted Prepayment Amount (or for the initial Assessment Roll, the Initial Prepayment Amount) utilized to compute the annual Improvement Assessment included on the Underground Utility Assessment Roll for such Tax Parcel.

SECTION 4.05. INITIAL PREPAYMENT OPTION.

(A) Following adoption of the Final Assessment Resolution, the Town Manager shall provide by first class mail a notice to the owner of each Tax Parcel subject to the Improvement Assessment of the owner's option to initially prepay all future annual Improvement Assessments. On or prior to the date specified in such notice, the owner of each Tax Parcel subject to the Improvement Assessment shall be entitled to prepay all future annual Improvement Assessments, upon payment of the Initial Prepayment Amount.

(B) The amount of all prepayments made pursuant to this Section 4.05 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the actual Capital Cost of the Underground Utility Improvements is less than the estimated Capital Cost upon which the Initial Prepayment Amount was computed, or (2) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of any such prepayment.

SECTION 4.06. ADDITIONAL PREPAYMENT OPTION.

(A) After the initial prepayment period provided for in Section 4.05 and if subsequently authorized by the Town Council, the owner of each Tax Parcel subject to the Improvement Assessments may be entitled to prepay all future unpaid annual Assessments upon payment of an amount equal to the sum of (1) the Adjusted Prepayment Amount for such Tax Parcel, and (2) interest on the Adjusted Prepayment Amount computed from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Town can redeem Obligations after providing all notices, if any, required to redeem all or any portion of the Obligations.

(B) During any period commencing on the date the annual Improvement Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the Town may reduce the amount required to prepay the future unpaid annual Improvement Assessments for the Tax Parcel by the amount of the Improvement Assessment that has been certified for collection with respect to such Tax Parcel.

(C) The amount of all prepayments made pursuant to this Section 4.06 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the Capital Cost or Project Cost of the Utility Underground Improvements is less than the amount upon which such Adjusted

Prepayment Amount was computed, (2) the Adjusted Prepayment Amount is reduced upon issuance of any Refunding Obligations, or (3) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.07. MANDATORY PREPAYMENT.

(A) The owner of a Tax Parcel subject to the Improvement Assessment shall immediately prepay all future unpaid annual Improvement Assessments for such Tax Parcel if (1) the Tax Parcel is acquired by a public entity through condemnation, negotiated sale or otherwise, or (2) a tax certificate has been issued and remains outstanding in respect of the Tax Parcel and the Town, at its sole option, elects to accelerate the Improvement Assessment.

(B) The amount required to prepay the future unpaid annual Improvement Assessments will be equal to the sum of (1) the Adjusted Prepayment Amount for such Tax Parcel, and (2) interest on the Adjusted Prepayment Amount from the most recent date to which interest on the Obligations has been paid to the next date following such prepayment on which the Town can redeem Obligations after providing all notices, if any, required to redeem all or any portion of the Obligations.

(C) During any period commencing on the date the annual Improvement Assessment Roll is certified for collection pursuant to the Uniform Assessment Collection Act and ending on the next date on which unpaid ad valorem taxes become delinquent, the Town may reduce the amount required to prepay the future unpaid annual Improvement Assessments for the Tax Parcel by the amount of the Improvement Assessment that has been certified for collection with respect to such Tax Parcel.

(D) The amount of all prepayments made pursuant to this Section 4.07 shall be final. The Town shall not be required to refund any portion of a prepayment if (1) the Capital Cost or Project

Cost of the Underground Utility Improvements is less than the amount upon which such Adjusted Prepayment Amount was computed, (2) the Adjusted Prepayment Amount is reduced upon issuance of any Refunding Obligations, or (3) annual Improvement Assessments will not be imposed for the full number of years anticipated at the time of such prepayment.

SECTION 4.08. REALLOCATION. If an owner intends to subdivide a Tax Parcel, the Prepayment Amount for such Tax Parcel may be reallocated pro rata among the new Tax Parcels upon (1) application of the owner and (2) assignment of a distinct ad valorem property tax identification number to each new Tax Parcel by the Property Appraiser.

SECTION 4.09. IMPROVEMENT ASSESSMENT ROLL. The Town Manager is hereby directed to prepare a final estimate of the Project Cost for the Underground Utility Improvements and to prepare the preliminary Improvement Assessment Roll in the manner provided in Sec. 90-83 of the Code. The Town Manager shall apportion the Project Cost among the parcels of real property within Nightingale - La Puerta Assessment Area as reflected on the Tax Roll in conformity with Article IV hereof. The estimate of Project Cost and the Improvement Assessment Roll shall be maintained on file in the office of the Town Manager and be open to public inspection.

SECTION 4.10. APPLICATION OF IMPROVEMENT ASSESSMENT PROCEEDS. Proceeds from the Improvement Assessments received during each Fiscal Year shall be applied by the Town for payment of the Improvement Assessment Collection Costs, payment of any Transaction Costs not funded from proceeds of the Obligations, payment of interest due on the Obligations, and payment of principal due on the Obligations. Any remaining proceeds will then be used for prepayment of the Obligations.

ARTICLE V

GENERAL PROVISIONS

SECTION 5.01. METHOD OF COLLECTION. The Assessments shall be collected pursuant to the Uniform Assessment Collection Act, as provided in Section 90-121 of the Code.

SECTION 5.02. SEVERABILITY. If any clause, section or provision of this Resolution shall be declared unconstitutional or invalid for any reason or cause, the remaining portion of said Resolution shall be in full force and effect and be valid as if such invalid portion thereof had not been incorporated herein.

SECTION 5.03. EVIDENCE OF PAYMENT. Prepayment in full of the Improvement Assessment imposed against any Tax Parcel shall operate as a release of the Improvement Assessment lien upon such Tax Parcel. Upon request, the Town Manager may issue a written confirmation to evidence such payment; provided however, that the issuance of written confirmation shall not be required to release the Improvement Assessment lien. The Town may impose an administrative fee to defray the cost of providing written confirmation pursuant to this Section 6.03.

SECTION 5.04. REVISIONS TO ASSESSMENTS. If any Assessment or exemption made under the provisions of this Initial Assessment Resolution is either in whole or in part annulled, vacated, or set aside by the judgment of any court, or if the Town Council is satisfied that any such Assessment or exemption is so irregular or defective that the same cannot be enforced or collected, or if the Town Council has failed to include or omitted any property on the Assessment Roll which property should have been so included, the Town Council may take all necessary steps to impose a new Assessment against any property benefited by the Underground Utility Improvements, following as nearly as may be practicable, the provisions of the Code and in case such second

Assessment is annulled, vacated, or set aside, the Town Council may obtain and impose other Assessments until a valid Assessment is imposed.

SECTION 5.05. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July, 2017.

Gail L. Coniglio, Mayor	Richard M. Kleid, Town Council President
	Danielle H. Moore, Council President Pro Tem
	Julie Araskog, Town Council Member
ATTEST:	Bobbie Lindsay, Town Council Member
Gwendolynn Peirce, CMC, Acting Town Clerk	Margaret A. Zeidman, Town Council Member

APPENDIX A

NIGHTINGALE - LA PUERTA ASSESSMENT AREA

SKETCH & DESCRIPTION

NORTH NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT AREA

LYING WITHIN SECTION 3, TOWNSHIP 43 SOUTH, RANGE 43 EAST
TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA

LAND DESCRIPTION:

A portion of Section 3, Township 43 South; Range 43 East, lying within the Town of Palm Beach, Palm Beach County, Florida, described as follows:

Bounded on the north by the north line of Lots 4 and 8, MOCKING BIRD TRAIL Tract according to the plat thereof, as recorded in Plat Book 18, Page 7 of the Public Records of Palm Beach County, Florida; together with bounded on the north by the south right-of-way line of Nightingale Trail (Flamingo Trail per said Plat) and its westerly extension to the west right-of-way line of North Lake Way; bounded on the east by the west right-of-way line of North Ocean Boulevard, as laid out and currently in use; bounded on the south by the north right-of-way of El Pueblo Way; bounded on the west by the east right-of-way line of North Ocean Way; bounded on the south by the north right-of-way line of La Puerta Way and its westerly extension to the west right-of-way line of North Lake Way; together with bounded on the south by the south line of Lot 39, EL ENCANTO ADDITION TO THE TOWN OF PALM BEACH, according to the Plat thereof as recorded in Plat Book 11, Page 53 of the Public Records of Palm Beach County, Florida; bounded on the west by Lake Worth.
Said lands including, but is not limited to, properties identified by the following parcel control numbers (PCN):

50-43-43-03-09-000-0041; 50-43-43-03-09-000-0520; 50-43-43-03-09-000-0510;
50-43-43-03-09-000-0500; 50-43-43-03-09-000-0490; 50-43-43-03-09-000-0480;
50-43-43-03-09-000-0471; 50-43-43-03-09-000-0450; 50-43-43-02-01-000-0440;
50-43-43-03-09-000-0422; 50-43-43-03-09-000-0421; 50-43-43-03-10-000-0030;
50-43-43-03-10-000-0060; 50-43-43-03-10-000-0091; 50-43-43-03-10-000-0110;
50-43-43-03-10-000-0080; 50-43-43-03-10-000-0050; 50-43-43-03-10-000-0010;
50-43-43-02-01-000-0490; 50-43-43-02-01-000-0480; 50-43-43-02-01-000-0470;
50-43-43-02-01-000-0460; 50-43-43-02-01-000-0450; 50-43-43-02-01-000-0440;
50-43-43-02-01-000-0430; 50-43-43-02-01-000-0420; 50-43-43-02-01-000-0410;
50-43-43-02-01-000-0400; 50-43-43-02-01-000-0392; 50-43-43-02-01-000-0391.

REVISIONS

AVIROM & ASSOCIATES, INC.
SURVEYING & MAPPING
50 S.W. 2ND AVENUE, SUITE 102
BOCA RATON, FLORIDA 33432
TEL. (561) 392-2594, FAX (561) 394-7125
www.AVIROM-SURVEY.com

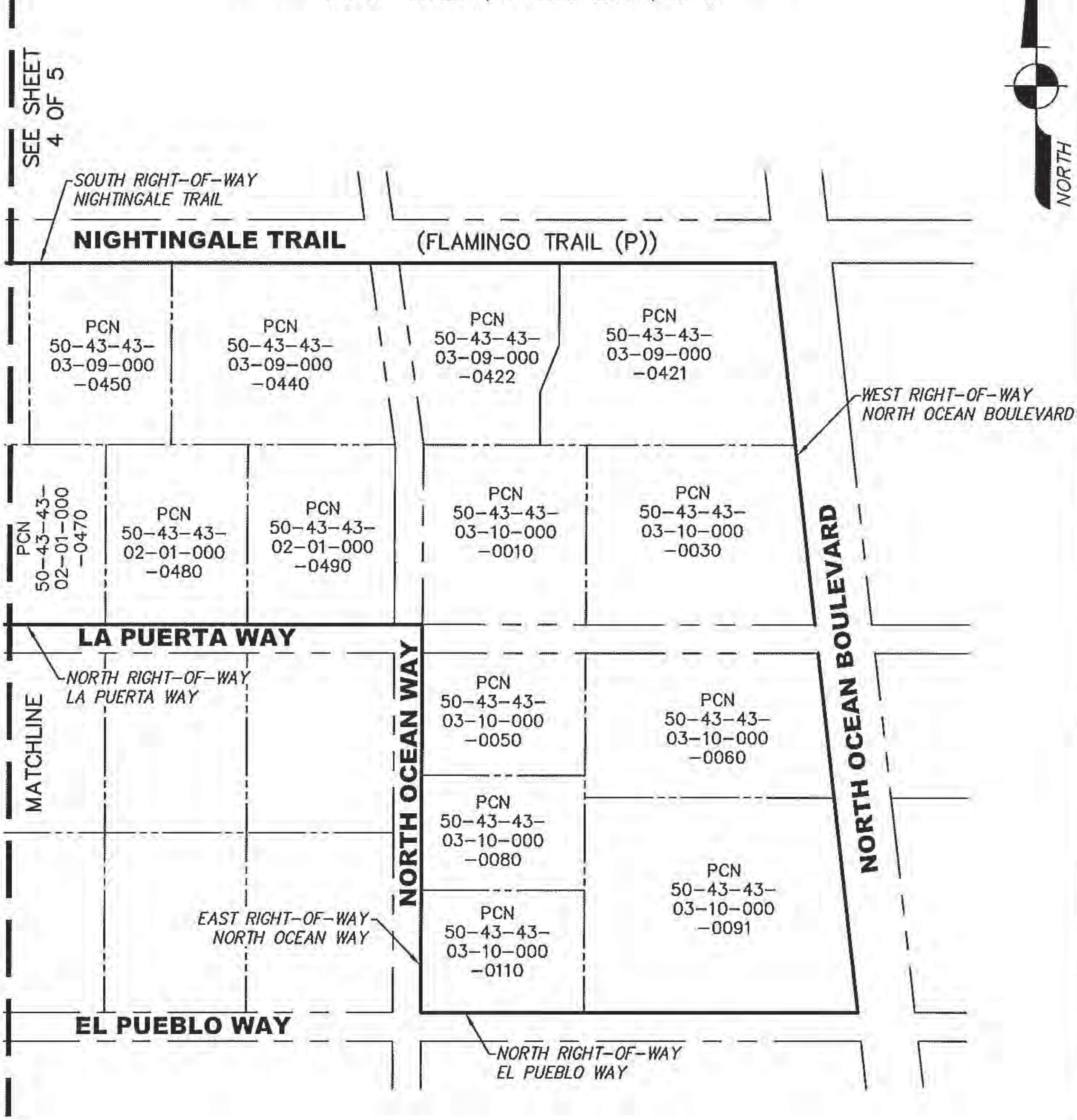
JOB #:	10037
SCALE:	-
DATE:	10/28/2015
BY:	W.R.E.
CHECKED:	M.D.A.
F.B. -	PG. -
SHEET	1 OF 5

SKETCH & DESCRIPTION

NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT AREA

LYING WITHIN SECTION 3, TOWNSHIP 43 SOUTH, RANGE 43 EAST

TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA



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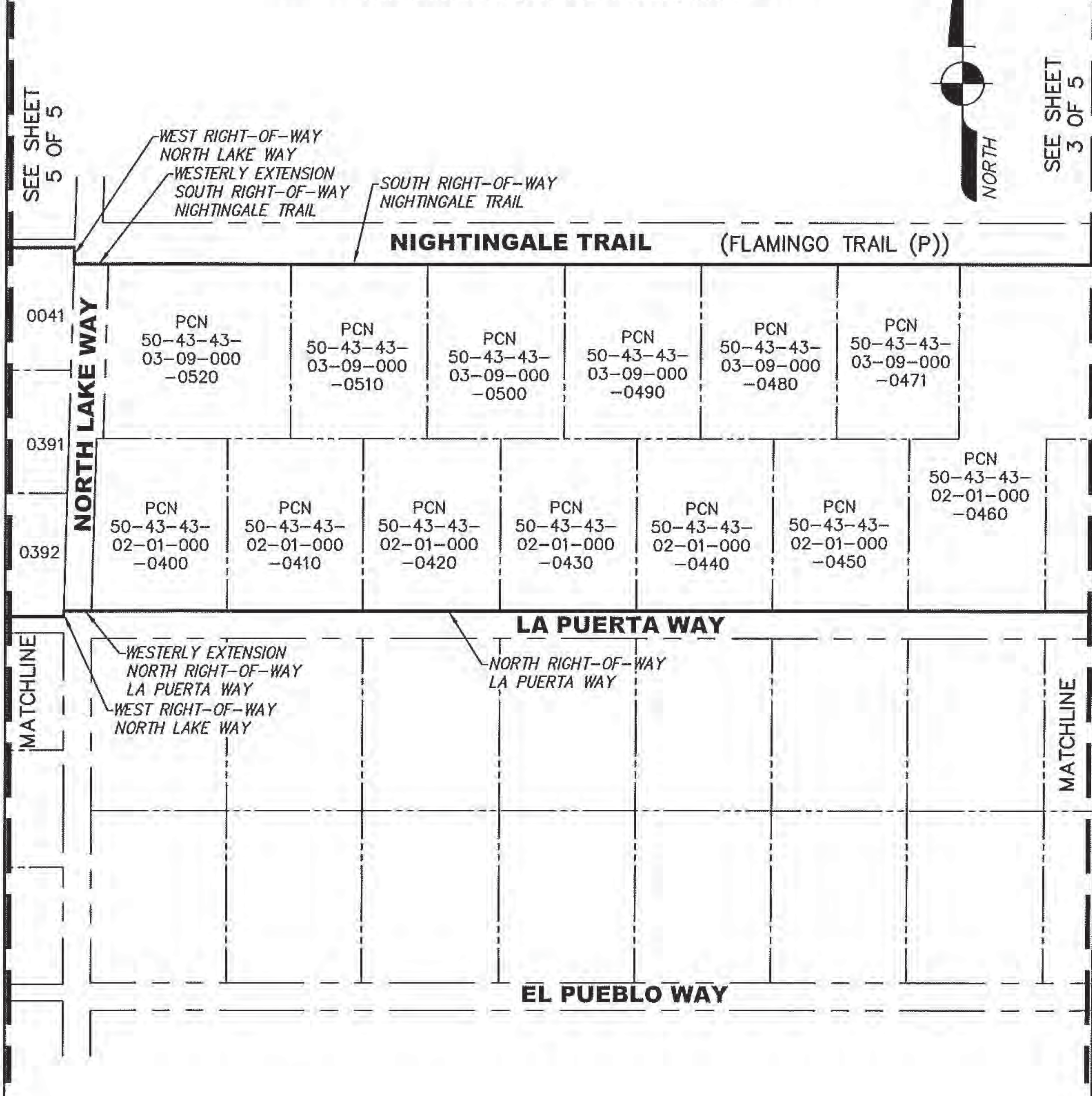
SHEET	3 OF 5

SKETCH & DESCRIPTION

NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT AREA

LYING WITHIN SECTION 3, TOWNSHIP 43 SOUTH, RANGE 43 EAST

TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA



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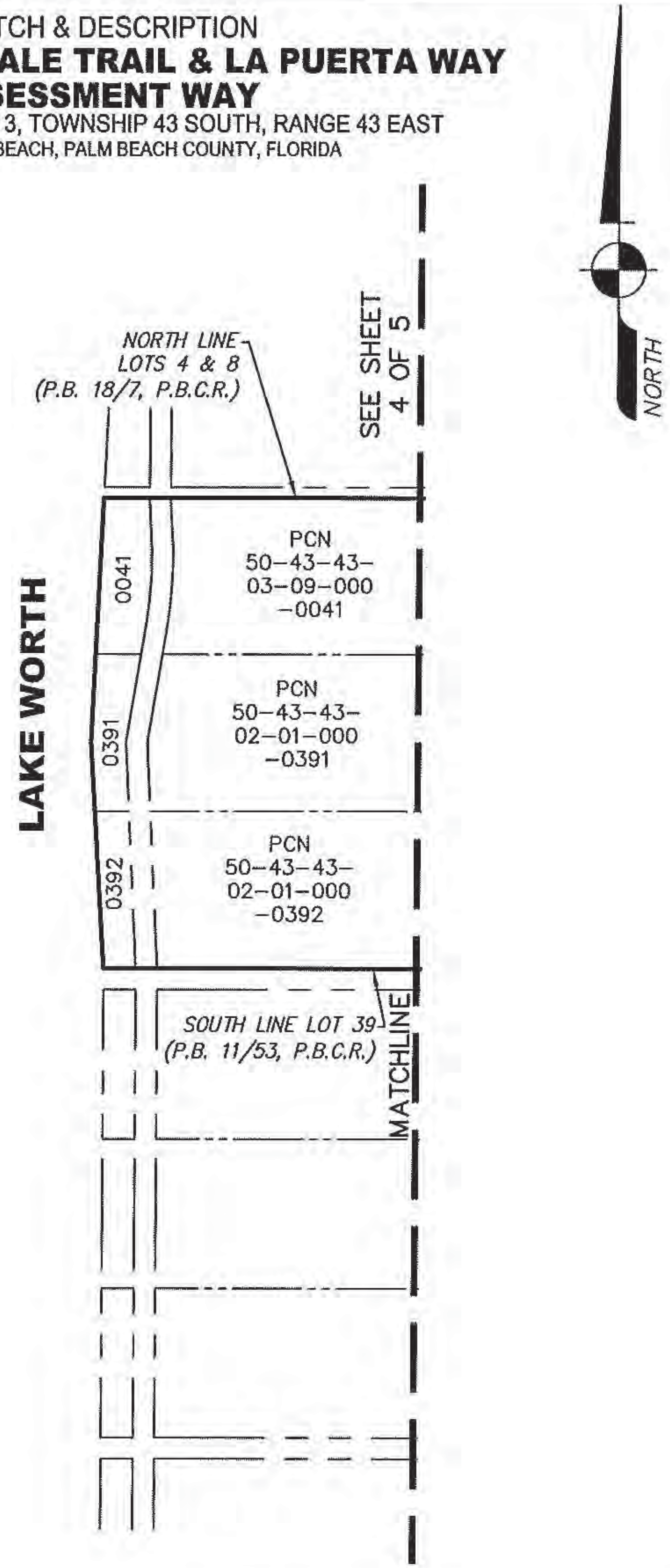
SHEET 4	OF 5

SKETCH & DESCRIPTION

NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT WAY

LYING WITHIN SECTION 3, TOWNSHIP 43 SOUTH, RANGE 43 EAST

TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA



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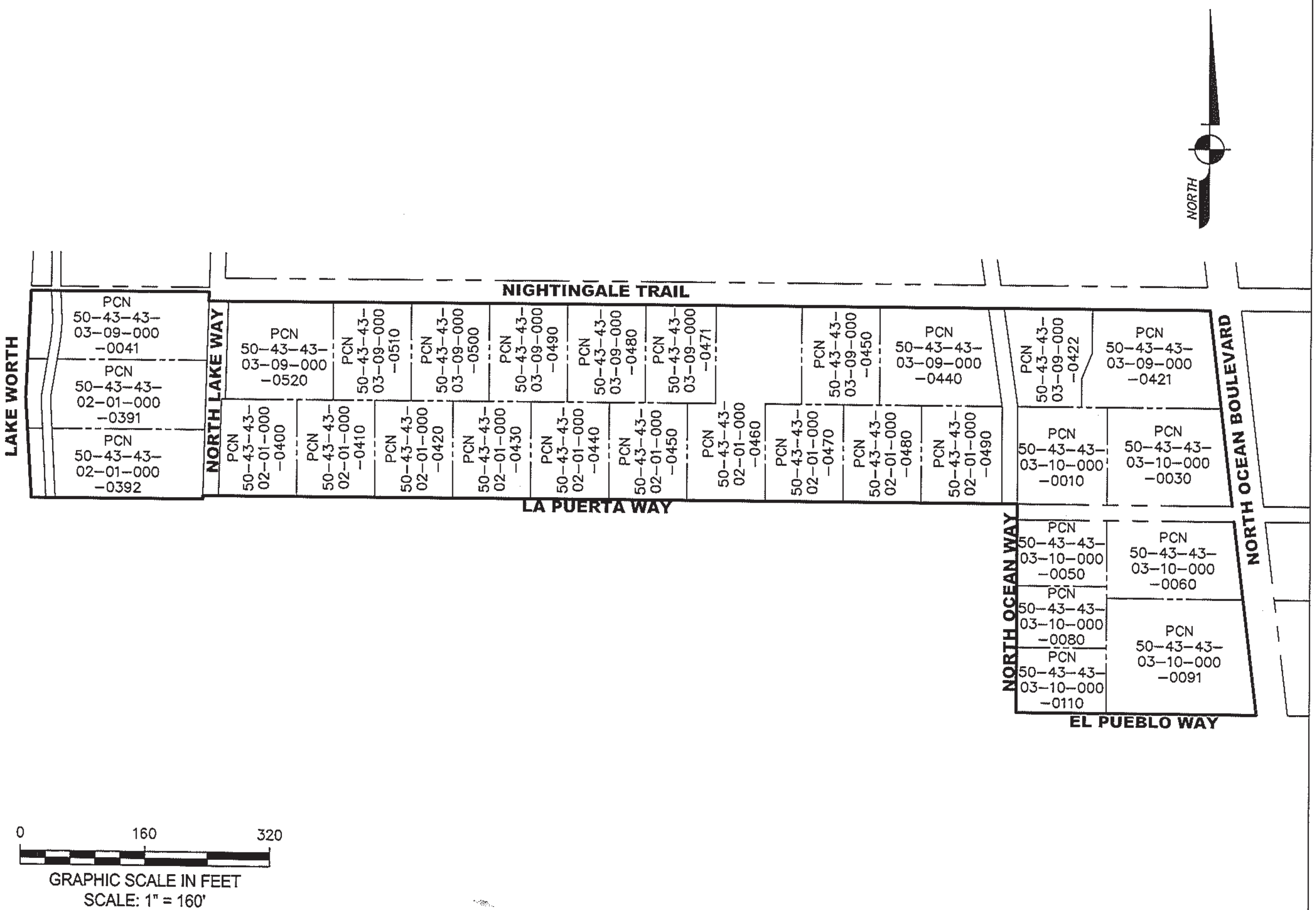
SHEET	5 OF 5

MAP OF ASSESSMENT AREA



APPENDIX B

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 22, 2017

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF SPECIAL ASSESSMENTS IN THE NIGHTINGALE - LA PUERTA ASSESSMENT AREA TO PROVIDE FOR THE UNDERGROUND UTILITY IMPROVEMENTS

Notice is hereby given that the Town Council of the Town of Palm Beach will conduct a public hearing to consider imposing non-ad valorem special assessments for the provision of the design, acquisition, construction, and installation of the Underground Utility Improvements within the boundaries of the Nightingale - La Puerta Assessment Area for the Fiscal Year beginning October 1, 2017 and future fiscal years.

The hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Nightingale - La Puerta Assessment Area and the special assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

The assessment for each parcel of property will be based on the number of equivalent benefit units assigned to the Tax Parcel. The proposed maximum annual assessments rates are: $614.66 per Safety EBU, $614.66 per Reliability EBU, and $614.66 per Aesthetic EBU. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Town Council on July 11,

2017. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 106-2017), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title. The Town Council intends to collect the assessments in 30 annual installments, the first of which will be included on the ad valorem tax bill to be mailed in November 2017.

If you have any questions, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

MAP OF ASSESSMENT AREA

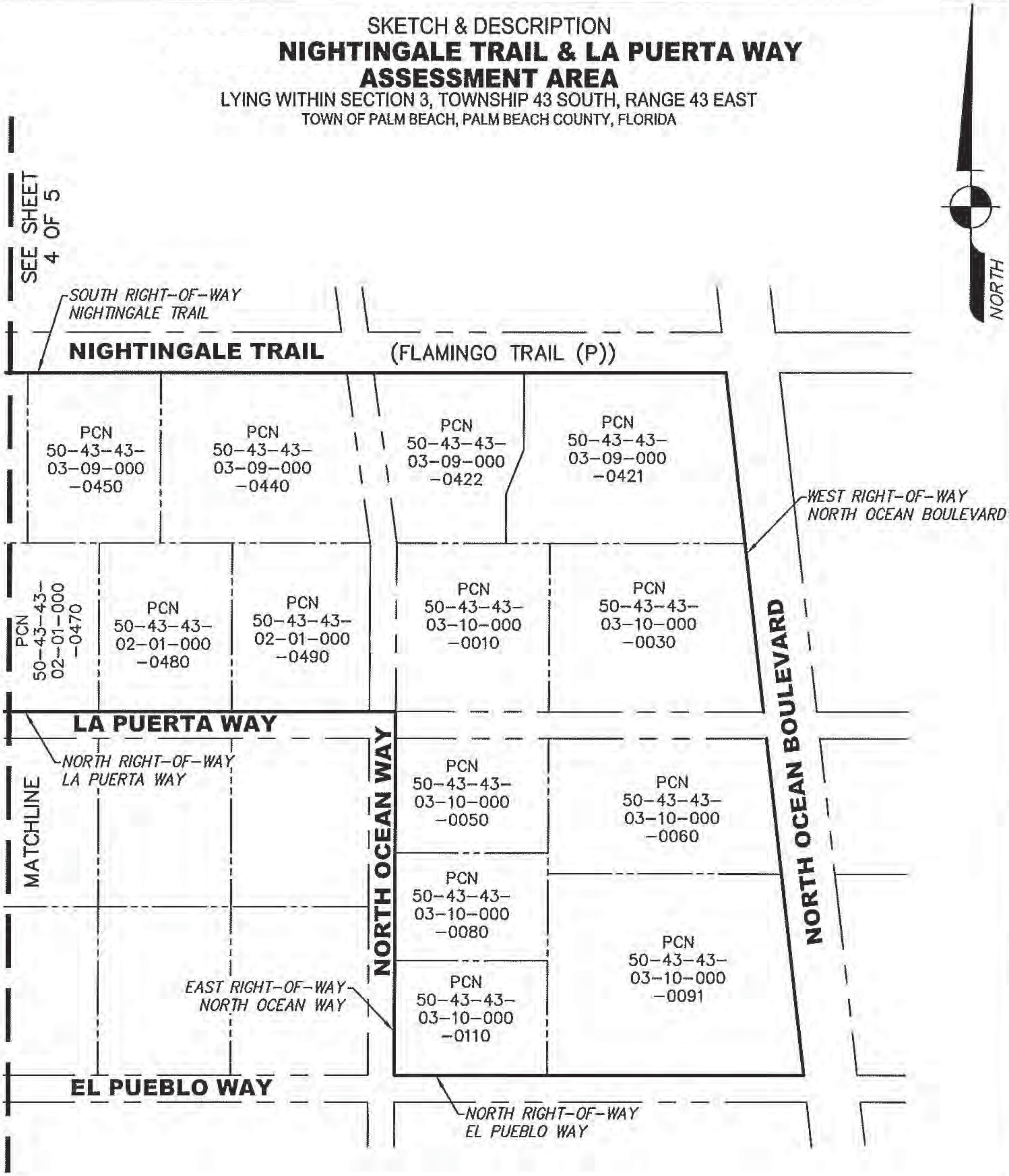
TOWN COUNCIL OF THE
TOWN OF PALM BEACH, FLORIDA

SKETCH & DESCRIPTION

NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT AREA

LYING WITHIN SECTION 3, TOWNSHIP 43 SOUTH, RANGE 43 EAST

TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA



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NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT AREA

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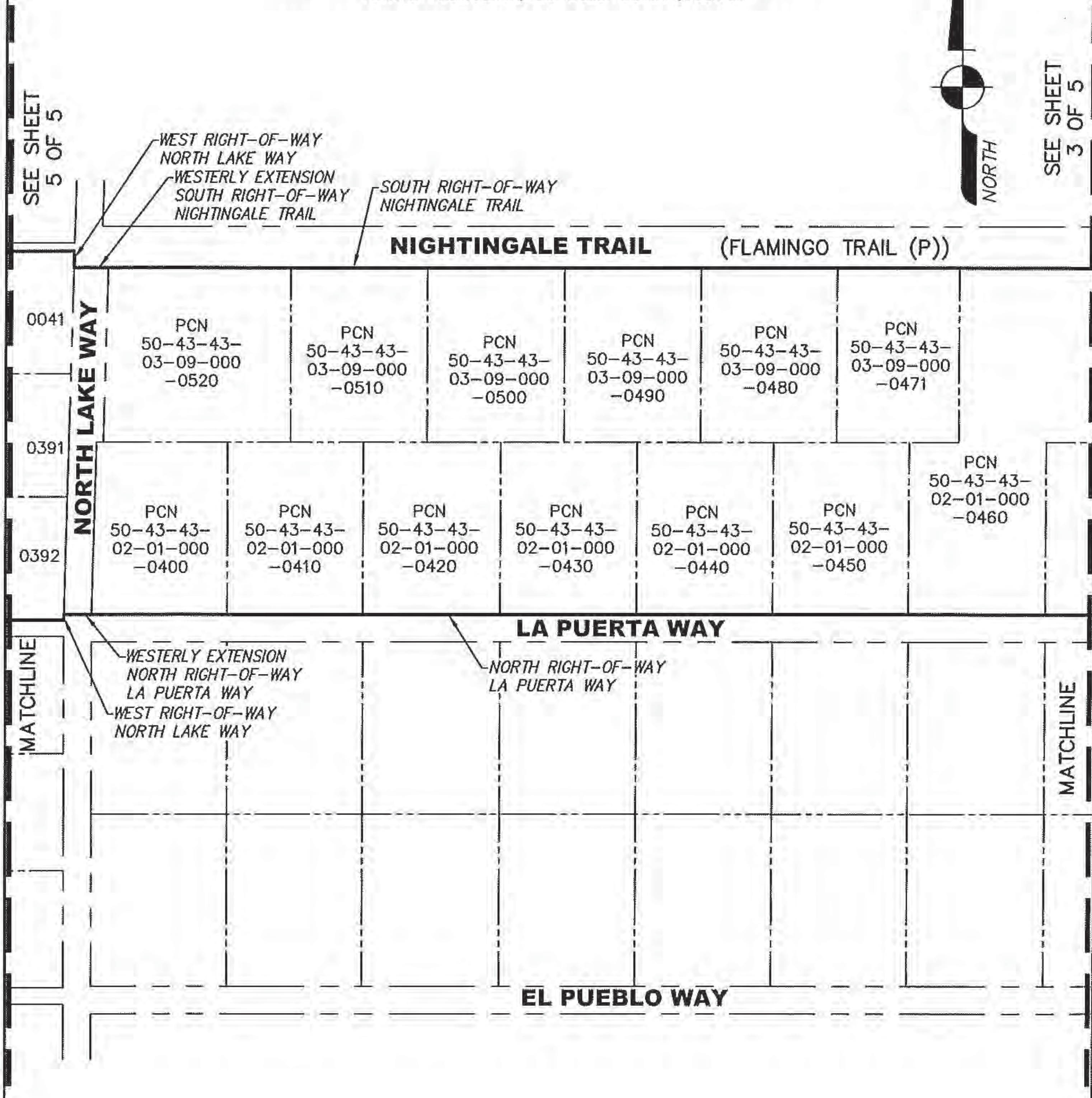

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NIGHTINGALE TRAIL & LA PUERTA WAY ASSESSMENT WAY

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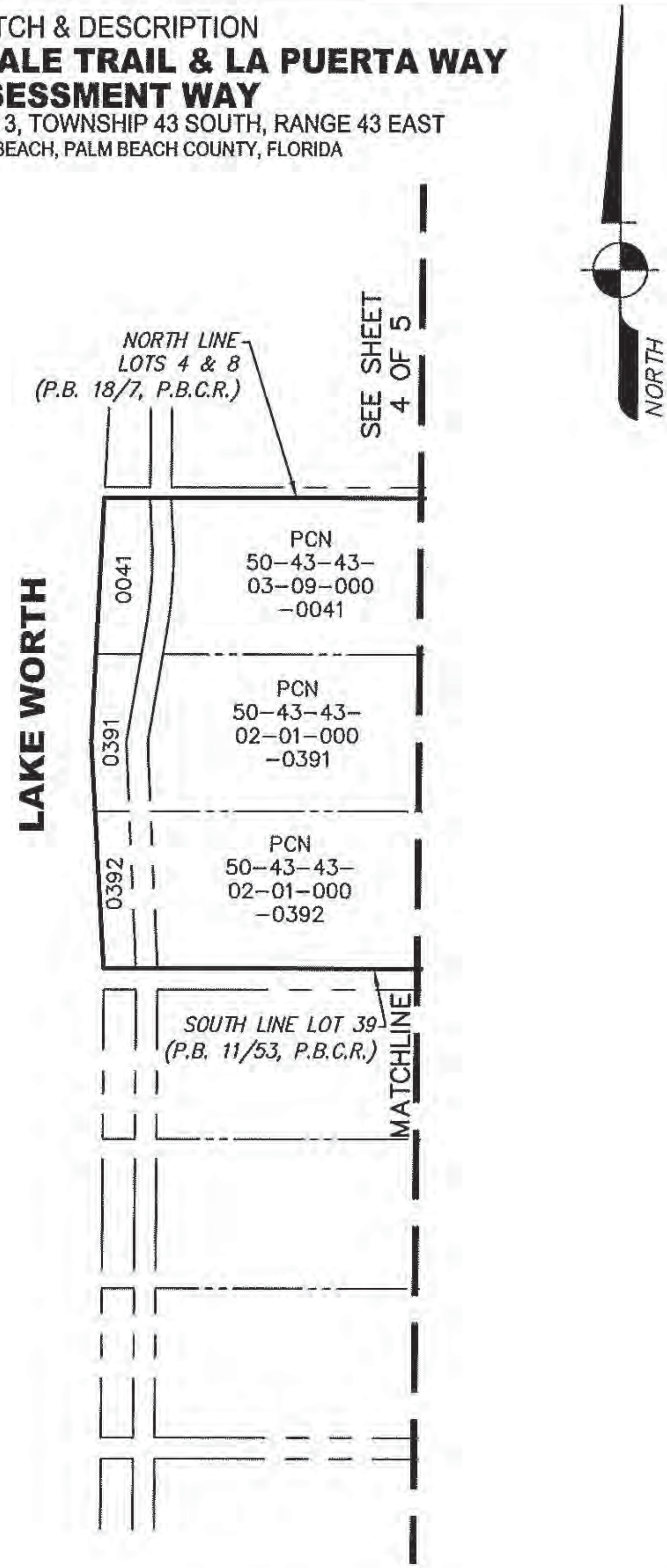
TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA



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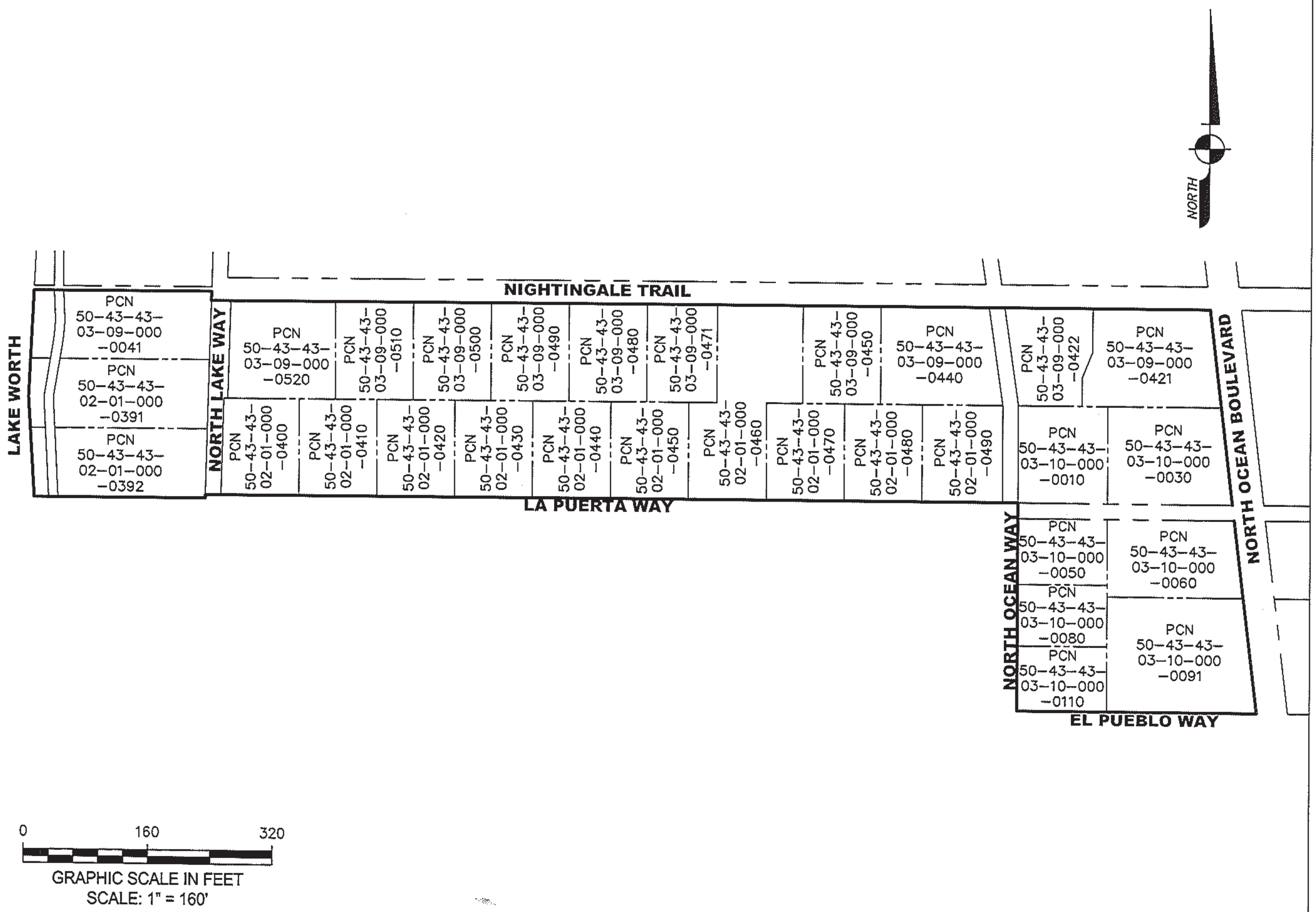
SHEET	5	OF	5

MAP OF ASSESSMENT AREA



APPENDIX C

FORM OF NOTICE TO BE MAILED

Town Council of the
Town of Palm Beach, Florida
Address
Town of Palm Beach, FL

TOWN OF PALM BEACH, FLORIDA
NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS
NOTICE DATE: AUGUST 22, 2017

Owner Name
Address
City, State Zip
*Sequence #:*____________________

Tax Parcel #: ____________________
Legal Description: ________________

As required by section 197.3632, Florida Statutes, and the direction of the Town Council of the Town of Palm Beach, Florida, notice is given by the Town of Palm Beach that an annual assessment for the design, acquisition, construction, and installation of the Underground Utility Improvements using the tax bill collection method may be levied on your property contained within the Nightingale - La Puerta Underground Utility Assessment Area for the fiscal year October 1, 2017 - September 30, 2018 and future fiscal years. The use of an annual special assessment to fund improvements benefiting property located within the Underground Utility Assessment Area is a fair, efficient and effective means of funding these needed improvements.

The assessment for your property will be based on the number of equivalent benefit units assigned to the Tax Parcel. A more specific description of the improvements and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution adopted by the Town Council on July 11, 2017. Copies of Chapter 90, Article II of the Town Code, the Initial Assessment Resolution (Resolution No. 106-2017), and the preliminary Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida. Information relating to the assessment for the above Tax Parcel is included on the last page of this notice.

The Town intends to use an internal loan to finance the Underground Utility Improvements project. This will permit the cost attributable to your property to be amortized over a period of years. However, you may choose to prepay your assessment in full and avoid additional financing, administration, and collection costs. Please do not send payment now. If the assessments are imposed, you will receive a separate notice of the date and place for this optional prepayment. If you do not choose to prepay, the amount necessary to pay your assessment in full will be increased by your share of the financing costs, plus annually incurred administration, statutory discount, and collection costs.

The total annual assessment revenue related to the Improvement Assessment to be collected within the Underground Utility Assessment Area is estimated to be $65,682.20. The annual assessment will include your fair share of the principal, interest, administration, and project costs related to the Underground Utility Improvements and amounts related to collection of assessments, and statutory discounts. Annual assessments will be payable for 30 years; however, if there are no significant defaults in payment of the assessments, the last loan payment may be made from any reserve accounts funded by the loan. The Town intends to include annual assessments on your ad valorem tax bill. Failure to pay your assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

A public hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Underground Utility Improvements and the special assessments and their collection on the ad valorem tax bill. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice. Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your assessment, please contact the Finance Department at (561) 227-6332, Monday through Friday between 8:30 a.m. and 5:00 p.m.

*** * * * * THIS IS NOT A BILL * * * * ***

*** * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * ***

Nightingale - La Puerta Underground Utility Improvements Project

[Property Owner Name]
Tax Parcel #[Insert Number]

Equivalent Benefit Units (EBUs)

Total number of Safety EBUs attributed to property:	[Insert Number]
Total number of Reliability EBUs attributed to property:	[Insert Number]
Total number of Aesthetic EBUs attributed to property:	[Insert Number]

Prepayment and Annual Assessments

Initial prepayment amount (excludes financing cost):	[Insert Amount]
Number of annual payments:	___
Maximum annual assessment:	[Insert Amount]
Expected date of first bill:	November 2017
Total amount of annual payments:	[Insert Amount]
Expected date of last bill:	November 2046

*** * * * * SEND NO MONEY NOW. THIS IS NOT AN INVOICE * * * * ***

TOWN OF PALM BEACH, FLORIDA
Nightingale/La Puerta Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-03-09-000-0500	nilap-0001	250 NIGHTINGALE TRL	$1,843.97
50-43-43-03-09-000-0041	nilap-0002	1185 N LAKE WAY	$1,843.97
50-43-43-03-09-000-0471	nilap-0003	228 NIGHTINGALE TRL	$1,843.97
50-43-43-03-09-000-0422	nilap-0004	1191 N OCEAN WAY	$1,843.97
50-43-43-03-10-000-0060	nilap-0005	1170 N OCEAN BLVD	$3,073.28
50-43-43-03-10-000-0080	nilap-0006	1161 N OCEAN WAY	$1,843.97
50-43-43-02-01-000-0490	nilap-0007	201 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0460	nilap-0008	225 LA PUERTA WAY	$3,073.28
50-43-43-02-01-000-0430	nilap-0009	249 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0400	nilap-0010	1178 N LAKE WAY	$1,843.97
50-43-43-03-09-000-0520	nilap-0011	268 NIGHTINGALE TRL	$3,153.19
50-43-43-03-09-000-0490	nilap-0012	244 NIGHTINGALE TRL	$1,843.97
50-43-43-03-09-000-0450	nilap-0013	212 NIGHTINGALE TRL	$1,843.97
50-43-43-03-09-000-0421	nilap-0014	1190 N OCEAN BLVD	$3,073.28
50-43-43-03-10-000-0091	nilap-0015	1160 N OCEAN BLVD	$4,302.59
50-43-43-03-10-000-0050	nilap-0016	1171 N OCEAN WAY	$1,843.97
50-43-43-02-01-000-0480	nilap-0017	203 LA PUERTA WAY	$2,286.53
50-43-43-02-01-000-0450	nilap-0018	233 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0420	nilap-0019	265 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0392	nilap-0020	1177 N LAKE WAY	$1,843.97
50-43-43-03-09-000-0510	nilap-0021	260 NIGHTINGALE TRL	$1,843.97
50-43-43-03-09-000-0480	nilap-0022	238 NIGHTINGALE TRL	$1,843.97
50-43-43-02-01-000-0440	nilap-0023	241 LA PUERTA WAY	$2,286.53
50-43-43-03-10-000-0030	nilap-0024	1178 N OCEAN BLVD	$3,073.28

TOWN OF PALM BEACH, FLORIDA
Nightingale/La Puerta Assessment Area Improvement Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Balance Due
50-43-43-03-10-000-0110	nilap-0025	171 EL PUEBLO WAY	$1,843.97
50-43-43-03-10-000-0010	nilap-0026	0 N OCEAN WAY	$2,636.87
50-43-43-02-01-000-0470	nilap-0027	217 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0410	nilap-0028	271 LA PUERTA WAY	$1,843.97
50-43-43-02-01-000-0391	nilap-0029	1181 N LAKE WAY	$1,843.97
50-43-43-03-09-000-0440	nilap-0030	1186 N OCEAN WAY	$1,843.97
			$65,682.20

TOWN OF PALM BEACH

Information for Special Town Council Meeting on: July 11, 2017

TO: Mayor and Town Council

VIA: Thomas G. Bradford, Town Manager

FROM: H. Paul Brazil, P.E., Director of Public Works

RE: Non-Ad Valorem Assessment Rates for Commercial Solid Waste Collection and Disposal- Adoption of Assessment Roll and Service Assessments for FY2018
Resolution No. 107-2017

DATE: June 20, 2017

STAFF RECOMMENDATION

Town staff recommends Town Council adopt Resolution No. 107-2017, which is the Preliminary Assessment Resolution for the proposed Non-Ad Valorem Service Assessments for the Commercial Solid Waste Collection and Disposal rates in FY18.

GENERAL INFORMATION

The Non-Ad Valorem Assessment process that causes special assessments implemented by the Town to appear on a property owner's property tax bill, dovetails with the statewide budget and millage rate adoption schedule. Accordingly, it is time to begin the formal steps of implementing the FY18 proposed service assessments for the collection and disposal of commercial solid waste that will appear on a property owner's tax bill mailed on or about November 1, 2017. By adopting Resolution No. 107-2017, you will be initiating a process whereby each affected property owner will be advised of the amount of their proposed service assessment and the date, time, and place of the public hearing to adopt the final assessment, and associated assessment roll on the Property Appraiser's TRIM notice, and by letter from the Town issued in late August of this year.

The Commercial Solid Waste Collection for FY18 Non-Ad Valorem Assessment uses a rate analysis methodology by the Town using the Palm Beach County Solid Waste Authority's reporting and is calculated as follows:

Cost Description	Amount
Service for 5-day customers	$ 365,232
Service for 7-day customers	$ 374,521
Service for apartments	$ 109,486
Total Assessment Revenues	**$ 849,238**
Total Direct Cost for Commercial Solid Waste Collection	$ 502,745
Disposal Cost ($42/ton collected)	$ 308,379
Total Net Cost	**$ 811,124**

To employ a defendable assessment methodology to ensure that property owners are only paying costs in proportion to the benefits they derive from the services or costs related to the services, we again used the methodology developed in 2003 which was previously found by the Town Council to provide benefits from the services that were/are in proportion to the assessments to be allocated to each benefitted property and that the apportionment of the special benefits to each benefitted property is fair and reasonable. This methodology was again validated and reviewed recently with the original consultant.

In order to place assessments on the property tax bill, which virtually assures that the Town will receive payment and avoid having to create an internal billing and collection function, a number of steps are required to be taken in coordination with the Tax Collector and Property Appraiser. The Tax Collector charges a fee for the work they undertake on the Town's behalf that is one percent (1%) of the value of the assessments. These costs are passed on to a property owner being assessed. In addition, since a property owner can receive a four percent (4%) discount for early payment of their property tax bill in November of each year, the assessments have to be adjusted upward by like amount to ensure the sum needed to pay expenses is realized in full. All totaled, for every $100 in assessments the Town needs to collect, the assessment will be approximately $105 in order to net the $100 needed.

The additional six percent (5%) is attributable as follows:

- Tax Collector – 1%
- Potential early property tax bill payment discount – 4%
- Total – 5%

The Town's proposed FY17 net assessment of $ 811,124 is derived by reducing the required gross total assessment of $ 849,238 by these factors.

Resolution No.107-2017 formally initiates the process to implement the intended assessments for FY18. The Resolution describes the property to be assessed, the services to be provided, determines the estimated cost to be assessed for the fiscal year commencing on October 1, delineates which properties will be assessed, and, among other things, directs staff to take certain required steps to effectuate the assessment process. The final public hearing will begin at 5:01 p.m. in the Town Hall Council Chambers on September 12, 2017.

Resolution No. 107-2017 is attached hereto. The FY18 Preliminary Assessment Roll and estimated assessments for this service are indicated in Appendix C of Resolution No. 107-2017. These estimates are subject to change as all items associated with the assessment are finalized for the property owner notice and Final Assessment Resolution to be considered in September. Resolution No. 107-2017 sets rates from which the assessment can be calculated for each property.

The notices that property owners will receive from the Town prior to the final public hearing via first class mail and the TRIM notice provided by the Property Appraiser alerts the property owner to their right to object or call to the Town's attention any mistakes that they believe may have been made in applying the assessment formula to any given property. The law recognizes the difficulties that can exist in the assessment process and creates a check and balance into the process whenever an assessment is proposed for the first time or there is an increase in the cost or method in calculating the assessment.

Non-Ad Valorem Assessment rates for commercial solid waste collection are established as follows, with a comparison to the prior year's rate:

	FY17	**FY18**
1. Apartments	$ 15.30/Unit/Month	$ 13.30/Unit/Month
2. Low Volume (5 day)	$ 0.033/SF/Year	$ 0.029/SF/Year
3. Medium Volume (5 day)	$ 0.227/SF/Year	$ 0.194/SF/Year
4. High Volume (5 day)	$ 0.991/SF/Year	$ 0.849/SF/Year
5. Low Volume (7 day)	$ 0.040/SF/Year	$ 0.036/SF/Year
6. Medium Volume (7 day)	$ 0.265/SF/Year	$ 0.241/SF/Year
7. High Volume (7 day)	$ 1.161/SF/Year	$ 1.055/SF/Year

FUNDING/FISCAL IMPACT

This is a "zero-sum" initiative, in that revenues are intended to balance/offset the costs. It is anticipated that this action will provide and generate the requisite funding. All direct costs borne by the Town to accomplish this service are paid for by the properties benefitting, as opposed to all property owners in Town.

TOWN ATTORNEY REVIEW

This resolution has been reviewed by the Town Attorney for legal form and sufficiency. This resolution was developed and prepared by the law firm of Nabors, Giblin, and Nickerson, who previously prepared the Town's ordinances that established Chapter 90 of the Town Code pertaining to special assessments.

Attachment

cc: Jane Struder, Director of Finance
Eric B. Brown, P.E., Assistant Director of Public Works
John C. Randolph, Town Attorney
Chester Purves, Services Division Manager
Dean Mealy, Purchasing Manager

RESOLUTION NO. 107-2017

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, PALM BEACH COUNTY, FLORIDA, RELATING TO THE COLLECTION AND DISPOSAL OF COMMERCIAL SOLID WASTE; ESTABLISHING THE ESTIMATED ASSESSED COST AGAINST THE PROPERTIES THAT WILL BE BENEFITTED THEREBY; DIRECTING THE TOWN MANAGER TO PREPARE AN UPDATED SOLID WASTE ASSESSMENT ROLL; ESTABLISHING A PUBLIC HEARING TO CONSIDER APPROVAL OF THE ASSESSMENT ROLL AND REIMPOSITION OF THE SERVICE ASSESSMENTS AND THEIR COLLECTION PURSUANT TO THE UNIFORM ASSESSMENT COLLECTION ACT; DIRECTING THE PROVISION OF NOTICE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Palm Beach, Florida (the "Town Council"), finds that proper collection, disposal, and recycling of solid waste is necessary for the health, safety, and welfare of the citizens of the Town of Palm Beach, Florida; and,

WHEREAS, Chapter 90 of the Town of Palm Beach Code of Ordinances authorizes the imposition of a Solid Waste Service Assessment throughout the Town, and

WHEREAS, the imposition of a Solid Waste Service Assessment is an equitable and efficient method of allocating and apportioning Solid Waste Cost among parcels of Improved Property located within the Town; and,

WHEREAS, the Town Council desires to continue to impose a Solid Waste Service Assessment against Apartments and Commercial Property within the Town using the Uniform Assessment Collection Act for the Fiscal Year beginning October 1, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PALM BEACH, FLORIDA, AS FOLLOWS:

SECTION 1. AUTHORITY. This resolution is adopted pursuant to the provisions of Chapter 90, Article II, of the Town of Palm Beach Code of Ordinances (the "Code"), the Initial Assessment Resolution (Resolution No. 25-03), the Final Assessment Resolution (Resolution No.

44-03), the Town of Palm Beach Charter, sections 166.021 and 166.041, Florida Statutes, and other applicable provisions of law.

SECTION 2. PURPOSE AND DEFINITIONS.

(A) This resolution constitutes the Preliminary Rate Resolution, as designated in the Code, and initiates the annual process for updating the Solid Waste Assessment Rolls and directing the reimposition of Solid Waste Service Assessments within the Town of Palm Beach for the Fiscal Year beginning October 1, 2017.

(B) All capitalized words and terms not otherwise defined herein shall have the meanings set forth in the Code, Section 102-1 of the Town of Palm Beach Code of Ordinances, the Initial Assessment Resolution, and the Final Assessment Resolution. Unless the context indicates otherwise, words imparting the singular number include the plural number, and vice versa.

(C) Unless the context indicates otherwise, words imparting the singular number, include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.

(D) As used in this Preliminary Rate Resolution, the following terms shall have the following meanings unless the context clearly indicates otherwise:

"Apartment" shall mean a Tax Parcel of Improved Property which contains a Building or Buildings with multiple Dwelling Units per Building and used for income-producing purposes such as investment or rental use.

"Assessed Property" shall mean Commercial Property and Apartments.

"Assessment Report" means that certain document titled "Development of Commercial Customer Solid Waste Collection Rates," dated as of June, 2017, by Public Resources Management Group, which is attached hereto as Appendix C and incorporated herein by reference.

"Building" means any structure, whether temporary or permanent, built for support, shelter or enclosure of persons, chattel, or property of any kind. This term shall include mobile homes or any vehicles serving in any way the function of a Building.

"Dwelling Unit" shall mean a Building, or a portion thereof, which is lawfully used for residential purposes, consisting of one or more rooms arranged, designed, used, or intended to be used as living quarters for one family unit only.

"Commercial Property" shall mean a Tax Parcel of Improved Property used for business purpose, including non-residential buildings intended to generate a profit, such as retail sales, rental income, or capital gains.

"High Volume" shall mean annual average estimated waste generation greater than 9 pounds per square foot of building area as determined by the Palm Beach County Solid Waste Authority.

"Improved Property" means all property in the Town on which a Building or other improvements have been placed or constructed, which improvements result in such property generating Solid Waste or being capable of generating Solid Waste.

"Low Volume" shall mean annual average estimated waste generation less than 2 pounds per square foot of building area as determined by the Palm Beach County Solid Waste Authority.

"Medium Volume" shall mean annual average estimated waste generation between 2 and 9 pounds per square foot of building area as determined by the Palm Beach County Solid Waste Authority.

"Solid Waste Assessment Roll" means the Assessment Roll as defined in the Code relating to the Solid Waste Service Assessments.

"Solid Waste Cost" shall mean the Service Cost, as defined in the Code, which is the amount necessary to fund the Town's collection and disposal of Solid Waste that are allocable to Assessed Property during a Fiscal Year and shall include, but not be limited to: (A) the cost, whether direct or indirect, of all services, programs, or facilities provided by the Town, or through contractual arrangements with the Town relating to Solid Waste collection and disposal services, facilities, and programs; (B) the cost of any indemnity or surety bonds and premiums for insurance; (C) the cost of salaries, volunteer pay, workers' compensation insurance, or other employment benefits; (D) the cost of computer services, data processing, and communications; (E) the cost of training, travel, and per diem; (F) the recovery of unpaid or delinquent fees or charges advanced by the Town and due for Solid Waste collection and disposal services, facilities, and programs allocable to specific parcels; (G) the cost of engineering, financial, legal, or other professional services; (H) all costs associated with the structure, implementation, collection, and enforcement of the Solid Waste Service Assessments or a prior year's assessment for a comparable service, facility, or program, including any service charges of the Tax Collector or Property Appraiser; (I) all other costs and expenses necessary or incidental to the acquisition, provision, or delivery of the services, programs or facilities funded by the Solid Waste Service Assessment, and such other expenses as may be necessary or incidental to any related financing authorized by the Town Council; (J) a reasonable amount for contingency to provide for clearing, removing, and disposal of debris accumulated on property within the Town during hurricanes or other extreme weather events, but not including yard waste; (K) a reasonable amount for contingency and anticipated delinquencies and uncollectible Solid Waste Service Assessments; and (L) reimbursement to the Town or any other Person for any monies advanced for any costs incurred by the Town or such Person in connection with any of the foregoing items of Solid Waste Cost.

"Solid Waste Service Assessment" shall mean a Service Assessment, as defined in the Code, lawfully imposed by the Town against the Assessed Property to fund all or any portion of the cost of the provision of Solid Waste collection and disposal services, facilities, and programs providing a special benefit to property as a consequence of possessing a logical relationship to the use and characteristics of the Assessed Property.

"Square Feet" means the amount of heated and cooled Building area of a Building as determined by the Palm Beach County Property Appraiser.

"Tax Parcel" means a parcel of property to which the Palm Beach County Property Appraiser has assigned a distinct ad valorem property tax identification number.

SECTION 3. INTERPRETATION. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa; the terms "hereof," "hereby," "herein," "hereto," "hereunder" and similar terms refer to this Resolution; and the term "hereafter" means after, and the term "heretofore" means before, the effective date of this Resolution. Words of any gender include the correlative words of the other gender, unless the sense indicates otherwise.

SECTION 4. FINDINGS. The legislative determinations embodied in the Code, the Initial Assessment Resolution and the Final Assessment Resolution are affirmed and incorporated herein by reference.

(A) Pursuant to Section 403.706, Florida Statutes, the Town has the responsibility for collecting Solid Waste generated within its jurisdiction and transporting it to a proper disposal facility.

(B) Pursuant to Chapter 403.7049, Florida Statutes, municipalities are authorized to impose a fee for the services the city provides with regard to the collection, processing, or disposal of Solid Waste and provides that such fees may be collected pursuant to the Uniform Assessment Collection Act.

(C) The existence of any Building or other improvement on Improved Property results in such property generating Solid Waste or being capable of generating Solid Waste. The Town has provided Solid Waste collection and disposal, services, facilities, and programs to such Improved Properties within the City.

(D) Solid Waste collection and disposal services, facilities, and programs furnished by the Town possess a logical relationship to the use and enjoyment of the Assessed Property by providing: (1) Solid Waste collection and disposal services, facilities, and programs to the Owners and occupants of such Assessed Property for proper, safe, and cost effective disposal of Solid Waste generated on such property, (2) better service to Owners and tenants, (3) the enhancement of environmentally responsible use and enjoyment of Assessed Property, and (4) the protection of property values and the health and safety of the Owners and occupants of Assessed Property resulting from the uniform availability of such services, facilities, and programs.

(E) It is fair and reasonable to apportion the Town's Solid Waste Cost among Apartments and Commercial Property based upon estimated or expected costs related thereto as set forth in the Assessment Report. The portion of the Town's Costs to provide Solid Waste collection and disposal services to properties not charged a Solid Waste Service Assessment shall be billed and collected through the Town's existing billing process.

(F) The size or value of Apartments does not determine the scope and cost of Solid Waste collection and disposal services to be provided to such property. The use of Solid Waste collection and disposal services, facilities, and programs is driven by the existence of a Dwelling Unit and the expected, average occupant population.

(G) The demand for Solid Waste collection and disposal services, facilities, and programs is not solely determined or measured by actual waste generation from Commercial Property because the Town must make Solid Waste collection and disposal services, facilities, and programs available to all such Tax Parcels and the Town incurs certain fixed costs for making such service available to Commercial Property. Additionally, it would be administratively burdensome to track, maintain, and assign precise waste generation quantities to each and every Tax Parcel of Commercial Property. Accordingly, it is fair and reasonable to classify Commercial Property into waste generation classification ranges based upon historical waste generation data from the Palm Beach County Solid Waste Authority.

(H) Apportioning the Solid Waste Cost among Tax Parcels of Commercial Property based on waste generation classification ranges established herein and the Square Footage of the Buildings located thereon is fair and reasonable because: (1) the waste generation amounts determined by a survey of waste generation of Commercial Property by the Palm Beach County Solid Waste Authority represent the most accurate and reliable data on waste generation reasonably available to the Town and dictate the Solid Waste Disposal costs to be paid by the Town, (2) the classification of Tax Parcels into waste generation categories -- Low Volume, Medium Volume, and High Volume – spreads the costs among benefitted properties that create a similar demand for Solid Waste collection and disposal services, facilities, and programs, and (3) the Square Footage of a Building of Commercial Property influences the potential Solid Waste generation from that property with larger Buildings being capable of generating larger amounts of Solid Waste due to a greater use and potential occupant population.

(I) Commercial Properties subscribing to 7-day Solid Waste collection services are demanding a higher level of service from the Town and accordingly it is fair and reasonable to apportion those increased costs to these properties.

SECTION 5. SOLID WASTE COLLECTION AND DISPOSAL SERVICES.

(A) Upon the imposition of the Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities, and programs against Assessed Property located within the incorporated areas of the Town, the Town shall cause Solid Waste collection and disposal services, facilities, and programs to be provided to such Assessed Property. All or a portion of the Solid Waste Cost shall be paid from proceeds of the Solid Waste Service Assessments.

(B) It is hereby ascertained, determined, and declared that each parcel of Assessed Property has been and will continue to be benefited by the Town's provision of Solid Waste collection and disposal services, facilities and programs in an amount not less than the Solid Waste Service Assessment upon such parcel computed in the manner set forth in this Preliminary Rate Resolution.

SECTION 6. DETERMINATION OF SOLID WASTE COST; ESTABLISHMENT OF INITIAL SOLID WASTE SERVICE ASSESSMENTS.

(A) The Solid Waste Cost to be assessed and apportioned among benefited parcels for the Fiscal Year commencing October 1, 2017, is estimated to be $849,238.

(1) $109,486 of the Solid Waste Cost is allocated to Apartments in accordance with the methodology set forth in the Assessment Report.

(2) $739,752 of the Solid Waste Cost is allocated to Commercial Property in accordance with the methodology set forth in the Assessment Report.

(3) The approval of this Preliminary Rate Resolution determines the amount of the Solid Waste Cost. The remainder of the Town's budget for Solid Waste collection and disposal services, facilities, and programs shall be funded from available Town revenue other than Solid Waste Service Assessments.

(B) For the Fiscal Year in which Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are imposed, the Solid Waste Cost shall be allocated among all Tax Parcels of Apartments within the Town, based upon the number of Dwelling Units attributable to such Tax Parcel, as described in more detail in the Assessment Report.

(C) For the Fiscal Year in which Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities and programs are imposed, the Solid Waste Cost shall be allocated among all Tax Parcels of Commercial Property within the Town, based upon the classification of the Tax Parcel as a Low Volume, Medium Volume, or High Volume waste generator, the frequency of service, and the Building Square Footage attributable to such Tax Parcel, as described in more detail in the Assessment Report.

(D) The following rates of assessment for Solid Waste collection and disposal services, facilities, and programs are hereby approved for the Fiscal year beginning October 1, 2017:

Property and Service Type	Annual Assessment Rate	Billing Unit
Apartments	$159.60	Per Dwelling Unit
Commercial Property – 5 Day Service		
Low Volume	$0.029	Per Square Foot
Medium Volume	$0.194	Per Square Foot
High Volume	$0.849	Per Square Foot
Commercial Property – 7 Day Service		
Low Volume	$0.036	Per Square Foot
Medium Volume	$0.241	Per Square Foot
High Volume	$1.055	Per Square Foot

(C) The rate of the Solid Waste Service Assessments established in this Preliminary Rate Resolution shall be the rates applied by the Town Manager in the preparation of the initial Assessment Roll for the Fiscal Year commencing October 1, 2017, as provided in Section 7 of this Preliminary Rate Resolution.

SECTION 7. SOLID WASTE ASSESSMENT ROLL.

(A) The Town Manager is hereby directed to prepare, or cause to be prepared, an initial Solid Waste Assessment Roll for the Fiscal Year beginning October 1, 2017, in the manner provided in Section 90-63 of the Code.

(B) Such initial Solid Waste Assessment Roll shall contain the following: (1) a summary description of all Assessed Property within the Town conforming to the description contained on the Tax Roll, (2) the name and address of the owner of record of each Tax Parcel as shown on the Tax Roll, and (3) the amount of the initial Solid Waste Service Assessment for Solid Waste collection and disposal services, facilities, and programs attributable to each Tax Parcel.

(C) The initial Solid Waste Assessment Roll shall be open to public inspection. The foregoing shall not be construed to require that the initial Solid Waste Assessment Roll be in printed form if the amount of the Solid Waste Service Assessment for each Tax Parcel of Assessed Property can be determined by use of a computer terminal available to the public.

(D) It is hereby ascertained, determined, and declared that the foregoing method of determining the Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities, and programs (1) is a fair and reasonable method of apportioning the Solid Waste Cost among parcels of Assessed Property.

SECTION 8. PUBLIC HEARING. There is hereby established a public hearing to be held by the Town Council at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, to consider reimposition of the Solid Waste Service Assessments, approval of the Assessment Roll, and collection of the Assessments pursuant to the Uniform Assessment Collection Act.

SECTION 9. NOTICE BY PUBLICATION. Upon completion of the updated Solid Waste Assessment Roll, the Town Manager shall publish a notice of the public hearing authorized by Section 8 hereof in the manner and the time provided in Sec. 90-64 of the Code. Such notice shall be in substantially the form attached hereto as Appendix A.

SECTION 10. NOTICE BY MAIL.

(A) If section 90-68(c) of the Town Code so requires, upon completion of the updated Solid Waste Assessment Roll, the Town Manager shall, at the time and in the manner specified in Sec. 90-65 of the Town Code, provide first class mailed notice of the public hearing authorized by Section 8 hereof to each property owner proposed to be assessed at the address indicated on the Tax Roll. Such notice shall be in substantially the form attached hereto as Appendix B.

(B) In accordance with Chapter 92-264, Laws of Florida, as amended, a special act relating to the Property Appraiser, the Town Council shall provide additional notice of the Solid Waste Service Assessment as part of the notice of proposed property taxes under Section 200.069, Florida Statutes, the truth-in-millage notification.

SECTION 11. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED in a regular, adjourned session of the Town Council of the Town of Palm Beach assembled this 11th day of July 2017.

Gail L. Coniglio, Mayor	Richard M. Kleid, Town Council President
	Danielle H. Moore, Council President Pro Tem
	Julie Araskog, Town Council Member
ATTEST:	Bobbie Lindsay, Town Council Member
Gwendolynn Peirce, CMC, Acting Town Clerk	Margaret A. Zeidman, Town Council

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

APPENDIX A

FORM OF NOTICE TO BE PUBLISHED

To Be Published by August 22, 2017

NOTICE OF HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF SOLID WASTE SERVICE ASSESSMENTS

Notice is hereby given that the Town Council of the Town of Palm Beach will conduct a public hearing to consider reimposing non-ad valorem special assessments for the provision of solid waste collection and disposal services, facilities, and programs against commercial property and apartments within the boundaries of the Town of Palm Beach for the Fiscal Year beginning October 1, 2017.

The hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed special non-ad valorem assessments. All affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice.

Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

The assessment for your property will be based all or in part, on the type of commercial designation assigned, including apartments and the number of apartments located on a specific parcel, frequency of solid waste collection service, square footage of the property and volume of solid waste (using commercial land use volume generation rates as determined by the Solid Waste Authority of Palm Beach County) and approved by the Town Council of the Town of Palm Beach, as these values were assigned upon the initiation of the assessment program with the adoption of the Initial Assessment Resolution (No. 25-03) and as amended by subsequent official Town modification of assessment criteria for those commercial properties assessed or added to the Commercial Customer Solid Waste Collection Services program since its inception.

The rates of assessment for the fiscal year commencing on October 1, 2017, are as follows:

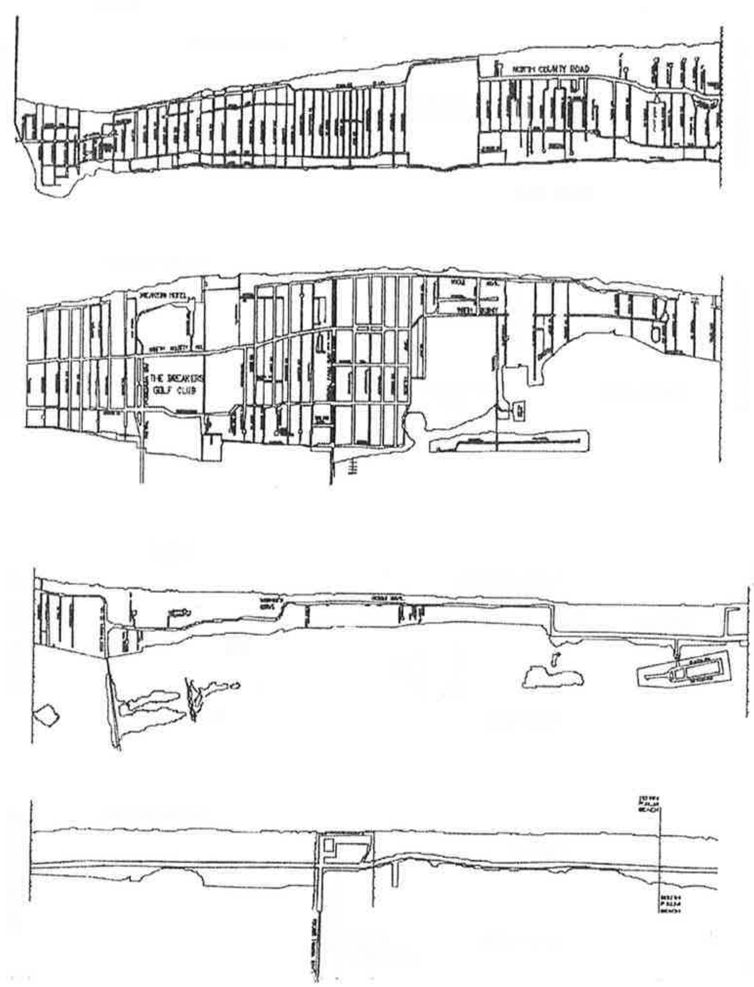
Property and Service Type	Annual Assessment Rate	Billing Unit
Apartments	$159.60	Per Dwelling Unit
Commercial Property – 5 Day Service		
Low Volume	$0.029	Per Square Foot
Medium Volume	$0.194	Per Square Foot
High Volume	$0.849	Per Square Foot
Commercial Property – 7 Day Service		
Low Volume	$0.036	Per Square Foot
Medium Volume	$0.241	Per Square Foot
High Volume	$1.055	Per Square Foot

A more specific description of the services and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution (Resolution No. 25-03), the Final Assessment Resolution (Resolution No. 44-03) and the Preliminary Rate Resolution (Resolution No. _____). Copies of Chapter 90, Article II of the Town Code, the above referenced resolutions, and the updated Solid Waste Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The assessments will be collected on the ad valorem tax bill to be mailed in November 2017, as authorized by section 197.3632, Florida Statutes. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If you have any questions, please contact the Town Manager's Office at (561) 838-5410, Monday through Friday between 8:30 a.m. and 5:00 p.m.

MAP OF ASSESSMENT AREA



APPENDIX B

FORM OF NOTICE TO BE MAILED

APPENDIX B

FORM OF NOTICE TO BE MAILED

Town Council of the
Town of Palm Beach, Florida
Address
Town of Palm Beach, FL

TOWN OF PALM BEACH, FLORIDA

NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR COLLECTION OF NON-AD VALOREM ASSESSMENTS

NOTICE DATE: AUGUST 22, 2017

Owner Name
Address
City, State Zip

Tax Parcel #: ____________________
Legal Description: ________________
*Sequence #:*_____________________

As required by Section 197.3632, Florida Statutes, notice is given by the Town Council of the Town of Palm Beach, Florida, that an annual assessment for commercial solid waste collection and disposal services, facilities, and programs using the tax bill collection method, may be levied on your property for the fiscal year October 1, 2017 - September 30, 2018 and future fiscal years. The purpose of this assessment is to fund solid waste collection and disposal services, facilities, and programs benefiting apartments and commercial property within the incorporated area of the Town. The use of an annual special assessment to fund commercial solid waste collection and disposal services, facilities, and programs benefiting property classified as commercial and apartments and receiving Town of Palm Beach solid waste collection and disposal services is a fair, efficient and effective means of funding these needed services.

The total annual solid waste assessment revenue to be collected within the Town, is estimated to be $849,238.00 for the Fiscal Year 2017-18. The assessment for your property will be based all or in part, on the type of commercial designation assigned, including apartments and the number of apartments located on a specific parcel, frequency of solid waste collection service, square footage of the property and volume of solid waste (using commercial land use volume generation rates as determined by the Solid Waste Authority of Palm Beach County) and approved by the Town Council of the Town of Palm Beach.

A more specific description of the services and the method of computing the assessment for each parcel of property are set forth in the Initial Assessment Resolution (Resolution No. 25-03), the Final Assessment Resolution (Resolution No. 44-03) and the Preliminary Rate Resolution (Resolution No. _____). Copies of Chapter 90, Article II of the Town Code, the above referenced resolutions, and the updated Solid Waste Assessment Roll for the upcoming fiscal year are available for inspection at the office of the Town Manager, located at Town Hall, 360 South County Road, Palm Beach, Florida.

The following information applies to the above parcel:

Property classification and service type:	[i.e. Apartment, Low Volume 5-Day Commercial]
Number and type of assessment units:	[i.e. 30 dwelling units, 10,000 square feet]
Total Solid Waste Service Assessment:	$__________

The maximum annual Solid Waste Service Assessment for the above parcel for the fiscal year commencing on October 1, 2017 and future fiscal years: $___________.

A public hearing will be held at 5:01 p.m. on September 12, 2017, in the Town of Palm Beach Town Council Chambers, Town Hall, 360 South County Road, Palm Beach, Florida, for the purpose of receiving public comment on the proposed Solid Waste Service Assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Town Council within 20 days of this notice. Pursuant to section 286.0105, Florida Statutes, if you decide to appeal any decision made by the Town Council with respect to any matter considered at the hearing or at any subsequent meeting to which the Town Council has continued its deliberations, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the Town Manager's Office at (561) 838-5410 or through the Florida Relay Service by dialing 1-800-955-8770 for voice callers or 1-800-955-8771 for TDD callers, at least two (2) days prior to the date of the hearing.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Town Council action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Both the non-ad valorem assessment amount shown on this notice and the ad valorem taxes for the above parcel will be collected on the ad valorem tax bill mailed in November 2017. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

If there is a mistake on this notice, it will be corrected. If you have any questions regarding your assessment, please contact the Town Manager's Office at (561) 838-5410, Monday through Friday between 8:30 a.m. and 5:00 p.m.

*** * * * * THIS IS NOT A BILL * * * * ***

APPENDIX C

ASSESSMENT REPORT

Public Resources Management Group, Inc.
Utility, Rate, Financial and Management Consultants

June 27, 2017

Mr. Eric Brown, P.E.
Assistant Director of Public Works
Town of Palm Beach
951 Old Okeechobee Road, Suite A
West Palm Beach, FL 33401

Subject: **Development of Commercial Customer Solid Waste Collection Rates**

Dear Mr. Brown:

The Town of Palm Beach (the "Town") currently provides solid waste collection services to non-residential or commercial properties, certain governmental properties (referred to as public authorities and do not include Town accounts), multi-family residential properties used exclusively for rental purposes and other properties currently being billed (the "commercial customers") located within the corporate limits of the Town. With the exception of commercial customers receiving compactor service, certain mixed residential and commercial use customers, and a public school (which has been designated as the public authority class) which are billed manually by the Town, the billing for solid waste collection service to the commercial customers by the Town is in accordance with the Uniform Method of collecting non-ad valorem special assessments as authorized in Chapter 197, Florida Statutes. In order to establish the current rates for solid waste collection service to the commercial customers that are billed in accordance with the Uniform Method and in conjunction with the Town, Public Resources Management Group, Inc. (PRMG) has reviewed and updated the commercial solid waste collection cost allocation analysis (model) and the corresponding rates to be billed by the Town for solid waste collection service to the commercial customers. The proposed rates were established based on the service requirements of the various customer classes and recognizes the rate methodology previously used by the Town as adjusted for changes in costs and allocation methods.

The proposed rates were based on: i) the Fiscal Year 2017 Budget for the operations of the Solid Waste Department as approved by the Town Council; ii) cost apportionment working papers and other statistical and financial information provided by the Town; iii) information prepared and provided by the Solid Waste Authority of Palm Beach County (the "SWA"); and iv) assumptions developed by PRMG associated with the allocation of costs and the overall design of the solid waste collection rates to be applied to the commercial customers. The cost determination and allocation analysis is shown on the tables accompanying this letter which is described below:

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Table 1 – Projection of Solid Waste Statistics and Tons – this table summarizes the billing statistics (residential units served, commercial service attributes, and estimated waste generated per class of customers) which served as the basis for the allocation of certain costs among the rate classifications and service categories and in the design of the proposed rates for collection service to the commercial customers. The waste generation statistics were based on information provided by the SWA to the Town which was relied upon by PRMG.

Tables 1A and 1B – Summary of Commercial Properties – Square Footage Billed (1A) and Summary of Apartment Properties – Units Billed (1B) – these two tables provide a detailed listing by individual account of the commercial and apartment customer characteristics related to: i) the total heated square footage of the property; and ii) the solid waste generation category as developed and used by the SWA for the determination of garbage and trash generated from the customer classification and for the determination of the assessment of the fixed cost of disposal to be charged. The non-residential classifications consist of low, medium, and high generators whereby the amount of waste generated by these customers reasonably equate to the amount of solid waste to be collected and transported to the SWA disposal facilities by the Town (which would be charged a tipping fee by the SWA associated with the disposal of solid waste).

Table 2 – Solid Waste Budget – Direct Operating Expenses – this table summarizes the total direct Fiscal Year 2017 operating expenses, by specific cost center, for the solid waste collection program managed by the Town which was subsequently allocated to the commercial customers for the determination of rates for service.

Table 3 – Allocation of Common Costs to Solid Waste Collection Services – this table reflects the allocation of certain common costs recognized in the Public Works Budget that support and therefore allocable to all components of the operations of the Solid Waste Department. These costs include Administrative Management (Budget Code No. 511) and Equipment Operations and Maintenance (Budget Code No. 571). Additionally, the cost of insurance on equipment and vehicles used to provide solid waste collection services, which is accounted for in the Town's General Fund, is an allocable cost which was also identified as a component of providing solid waste collection services.

Table 3 summarizes the cost allocation of the common costs among the direct Solid Waste Department functions with a brief discussion of the allocation of the common costs to the Solid Waste Department being provided below.

i. Insurance – the cost of insurance is not a component of the Town's Public Works Department budget but is accounted for in the General Fund operations. Such amounts were allocated to the Solid Waste Department in proportion to the costs of providing service as estimated by the Town. No other expenses accounted for in the General Fund were recognized in the cost of providing solid waste collection services for the purposes of the analysis presented herein (i.e., no administrative allocation is recognized). Table 3A provides additional information on the basis of the allocation of the cost of insurance to the Administrative and Equipment functions.

ii. Administrative Management – this cost is accounted for in the Public Works Budget and is attributable to the management of all public works activities, including solid waste collection. This expense was allocated to the Solid Waste Department in proportion to the total operating expenses of the Public Works Division.

iii. Equipment Operations and Maintenance – this expense is accounted for in the Public Works Budget and represents the cost of maintaining the vehicles and equipment of the Public Works Division, including the Solid Waste Department. This cost component is essentially labor (and associated expenses in support of the personnel) for the performance of the maintenance on the vehicles and also includes the cost of parts, commodities (e.g., gas) and other related expenses, which are directly allocated to the specific budget expense categories in the Public Works Budget. The allocation of the costs of this cost function was based on an estimate of the percentage time spent by the employees of this budgetary function on the equipment and vehicles that comprise the Solid Waste Department as provided by Town management.

Table 4 – Allocation of Solid Waste Direct Operating Expenses Among Customer Classifications – this table summarizes the allocation of the Solid Waste Department direct operating expenses to the solid waste customer classifications based on the identified costs for service and the allocation factors developed with the Public Works staff based on the nature of the costs being incurred.

Table 5 – Allocation of Solid Waste Direct Operating Expenses To Commercial Service – Allocation Factors – this table summarizes the allocation factors recognized to apportion the Solid Waste direct operating expenses among the solid waste customer classifications.

Table 6 – Development of Solid Waste Rates – Direct Cost Recovery – this table develops the rates for solid waste service received by the commercial customers based on: i) the allocated direct operating expenses, including an allowance for disposal costs paid for waste delivered to the SWA disposal facilities by the Town (tipping fees); and ii) the forecast of the customers and garbage/trash statistics assumed for the respective customer classes that comprise the commercial customers.

Table 7 – Development of Solid Waste Assessment Rates – this table summarizes the development of the rates to be assessed to those customers billed in accordance with the Uniform Method of Collection of non-ad valorem special assessments as authorized in Chapter 197, Florida Statutes, and includes a mark-up for additional costs not considered as a direct operating expense (property appraiser/tax collector fees for providing billing services) and the discount for early payment as provided by Florida Statutes, Chapter 197.162.

Table 7A – Development of Residential Weekend Service Rate – this table summarizes the development of the rates charged to residential customers classified as apartments that request weekend collection service from the Town's Solid Waste Department that would be in addition to normal collection service which is considered as 5-day per week service. This rate is billed separately for this specific service and is not an assessed rate to the customers as authorized by Chapter 197, Florida Statutes.

Table 8 – Rate Revenue Reconciliation – this table provides a summary of the application of the assessment rates to the billing determinates to estimate if the proposed rates recovery the estimated cost of service and serves as a "rate reasonableness test" in the rate evaluation process.

Based on the current information provided by the Town and the SWA, assumptions regarding the cost for providing service as discussed with the Town and developed jointly with PRMG, and the analysis as shown on the attached tables as described above, the following solid waste collection rates were calculated for the Fiscal Year 2018:

	Basis for Billing	**Calculated Rates [1]**
Low Volume – 5 day service	Assessed; Applied to Heated Square Ft.	\$0.029 / sq. ft.
Medium Volume – 5 day service	Assessed; Applied to Heated Square Ft.	\$0.194 / sq. ft.
High Volume – 5 day service	Assessed; Applied to Heated Square Ft.	\$0.849 / sq. ft.
Low Volume – 7 day service	Assessed; Applied to Heated Square Ft.	\$0.036/ sq. ft.
Medium Volume – 7 day service	Assessed; Applied to Heated Square Ft.	\$0.241 / sq. ft.
High Volume – 7 day service	Assessed; Applied to Heated Square Ft.	\$1.055 / sq. ft.
Apartment – 5 day service (\$ / Unit)	Assessed; Applied to Heated Square Ft.	\$159.60 / unit [2]
Weekend Service (Apartments)	Billed Separately based on Request	\$0.65 / unit
Public Authority Service	Not Assessed; Billed Separately	\$76.08 / ton

[1] Amounts considered preliminary and are subject to change based on final customer information to be provided by SWA after the date of this letter.
[2] Rate shown for Apartment service reflects an annual amount.

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The proposed rates were calculated on a basis consistent with prior fee calculations by the Town. The allocation of the cost of collection and disposal of solid waste was predicated on the estimated average waste generation per customer class designation (low, medium and high volume waste generators) expressed on a "per square foot and waste category" basis, which is generally consistent with the cost recovery basis used by the SWA in the recovery of the fixed cost of disposal from commercial customers. The Town indicated that the commercial classifications were determined by SWA in prior waste generation studies and were used by the Town under the assumption that the amount of waste generated by a customer will relate to the average cost of collection and the disposal of solid waste (e.g., customers with high demands will require increased collection costs due to the transportation of waste and a corresponding higher cost of disposal). Apportioning the Solid Waste Management expenses among the commercial customers based on the general waste generation categories is considered as being fair and reasonable because: i) the waste generation amounts were determined by a survey of waste generation of commercial property by the Palm Beach County (the "County") staff and was considered by the County to represent the most accurate and reliable data on waste generation reasonably available to the County at the time of the determination of such waste generation estimates; ii) the classification of parcels into waste generation categories is considered as a fair and reasonable method of classifying benefitted parcels and of apportioning costs among benefitted parcels that create a similar demand for Solid Waste Management Services; and iii) the demand for Solid Waste Management Services is not precisely determined or measured by actual waste generation by benefitted parcels.

The cost allocation analysis attached hereto, which was based on the most recent information available to PRMG, was developed on a consistent basis with prior year calculations and were designed to recover the estimated cost of the operating expenses and funding requirements allocated to the commercial customers. Accordingly the allocation approach is considered reasonable by PRMG.

We appreciate the assistance provided by the Town in the evaluation of its solid waste collection rates for the Fiscal Year 2018.

Very truly yours,

Public Resources Management Group, Inc.

Robert J. Ori
President

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TOWN OF PALM BEACH

DEVELOPMENT OF COMMERCIAL CUSTOMER SOLID WASTE COLLECTION RATES

LIST OF TABLES

Table 1

Town of Palm Beach
Commercial Rate Assessment Analysis

Projection of Solid Waste Statistics and Tons

Line No.		Residential	Multi-Family <5 Units	Multi-Family >5 Units	Commercial Service - Square Feet Low	Commercial Service - Square Feet Medium	Commercial Service - Square Feet High	Apartments - Units	Public Authority	Government
		Estimated For the Fiscal Year Ending September 30,								
1	Total Customers/Units/Square Feet Billed (1)	2,513	376	6,161	440,052	3,306,537	431,304	-	1	n/a
2										
3	Less Compactor Service Directly Billed (2)	-	-	-	(45,625)	(1,044,081)	(176,528)	-	-	n/a
4	Adjustment to Reclassify Apartments (3)	-	-	(686)	-	-	-	686	-	n/a
5										
6	Net Customers/Units/Square Feet Billed for									
7	Solid Waste Tons Projections	2,513	376	5,475	394,427	2,262,456	254,776	686	1	n/a
8										
9	Garbage/Trash - Tons per Year /Unit/Sq. Ft. (4) (5) (6)	1.100	0.670	0.740	0.00029	0.00197	0.00861	0.74	69.680	n/a
10										
11	Solid Waste Tons	2,764.30	251.92	4,051.50	114.38	4,457.04	2,193.62	507.64	69.68	405.88
12										
13	Total Tons for Rate Calculation:	Amount	Percent							
14	Residential	7,067.72	47.70%							
15	Apartments	507.64	3.43%							
16	Commercial									
17	5 Day per Week Service (unadjusted) (*)	3,707.32	25.02%							
18	7 Day per Week Service (unadjusted) (*)	3,057.72	20.64%							
19	Public Authority	69.68	0.47%							
20	Government	405.88	2.74%							
21										
22	Total Tons for Rate Calculation	14,815.96	100.00%							

(*) Note: unadjusted means that a portion of the municipal solid waste collected during 7 day service is collected during the 5 day service period.

Footnotes on Page 2 of 2.

Town of Palm Beach
Commercial Rate Assessment Analysis

Projection of Solid Waste Statistics and Tons

(1) Residential accounts, Multi-Family units, and Government tons per estimates provided by the Solid Waste Authority of Palm Beach County (SWA). Commercial service statistics based on summary of the Town's Solid Waste Customer Report for the Commercial Class as shown on Tables 1A and 1B and as summarized below:

	Commercial Service - Square Feet			Apartments -
	Low	Medium	High	Units (a)
Commercial Rate Classification				
5 Day per Week Service	244,913	1,701,061	33,125	686
Reclassification to Weekday Service	106,796	400,996	158,322	-
Adjusted 5 Day per Week Service	351,709	2,102,057	191,447	686
7 Day per Week Service	149,514	561,395	221,651	-
Reclassification to Weekday Service	(106,796)	(400,996)	(158,322)	-
Adjusted 7 Day per Week Service	42,718	160,399	63,329	-
Compactor Service (b)	45,625	1,044,081	176,528	-
Total Square Feet	440,052	3,306,537	431,304	686

(a) The information contained on the Town's Solid Waste Report did not differentiate between the days of service; assumed all collection service being provided 5 days a week.

(b) Reference footnote 2 for details on compactor service for commercial class.

(2) Amounts shown do not include statistics for those accounts which receive compactor service which is billed directly by separate contractor. Amounts shown based estimated as follows:

		Multi-Family	Multi-Family	Commercial Service - Square Feet			
	Residential	<5 Units	>5 Units	Low	Medium	High	Apartments
Publix Supermarket	-	-	-	-	-	47,783	-
Breakers of Palm Beach, Inc.	-	-	-	-	483,555	56,480	-
Wilson 150 Worth LLC - The Esplanade	-	-	-	45,625	49,724	4,608	-
Everglades Club, Inc.	-	-	-	-	120,326	34,678	-
Bath & Tennis Club	-	-	-	-	45,311	17,773	-
J.V. Assoc. - Four Seasons Resort	-	-	-	-	252,259	9,204	-
The Ocean Club Beach Resort	-	-	-	-	92,906	6,002	-
Harbour House	-	-	-	-	-	-	-
Total Served by Compactor	-	-	-	45,625	1,044,081	176,528	-

(3) Apartment service are associated with service to rental units and are included as a commercial customer for rate application purposes as reflected in the Rate Resolution. Such amounts were reclassified for cost allocation purposes.

(4) Tonnage estimates based on SWA Commercial generation rates per type of business applied to business within the Town Solid Waste Collection service area.

(5) Commercial tons by Service Level determined as follows:

	5 Days per Week Service	7 Days per Week Service	Total Class
High Volume Service	285.2	1,908.4	2,193.6
Medium Volume Service	3,351.1	1,105.9	4,457.0
Low Volume Service	71.0	43.4	114.4
Totals	3,707.3	3,057.7	6,765.0

(6) Public Authority represents collection service provided to the Palm Beach County School Board for as single account which is billed individually. The heated square feet of the facility was not known; the estimated annual tons of garbage / trash generated was based on SWA disposal assessment process and was determined as follows:

	Estimated Annual Tons
Number of Containers	2.0
Container Size (cubic yards)(both containers)	2.0
Frequency of Pick-up (days) (both containers)	5.0
Total Cubic Yards per Year	1,040.0
Conversion to Tons (x 0.67 = 134 lbs per CY)	69.68

Table 1A

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Commercial Properties - Square Footage Billed (1

Line No.	Commercial Rate Classification	Acct.	High Volume Days	High Volume Square Feet	Medium Volume Days	Medium Volume Square Feet	Low Volume Days	Low Volume Square Feet
1	Sailfish Club of Florida	1	7	7,588	7	13,879	-	-
2	Palm Beach Country Club, Inc.	2	7	13,035	5	54,938	-	-
3	Beach Club, Inc.	3	7	17,481	5	35,955	-	-
4	Temple Emanuel of Palm Beach	4	-	-	5	19,194	7	9,457
5	Derrin, Scott & Lieberson, Rhona D	5	-	-	5	3,568	-	-
6	NDL Palm Beach Property LLC	6	7	5,236	-	-	-	-
7	Palm Beach Framemakers, Inc.	7	-	-	5	3,279	-	-
8	Barbarito, Gerald M. DD JCL	8	-	-	5	15,371	-	-
9	Kessler, Patricia M & Howard J	9	-	-	5	1,225	-	-
10	Sun & Surf One Hundred Association	10	-	-	5	1,184	-	-
11	Sun & Surf - Garden Club Resturant	11	-	-	7	7,640	-	-
12	Sun & Surf One Hundred Association	12	-	-	5	550	-	-
13	Sun & Surf One Hundred Assoc., Inc	13	-	-	5	384	-	-
14	Phipps Estate HOA	14	-	-	5	1,100	-	-
15	Bradley Partners, LLC	15	-	-	5	3,798	-	-
16	Bradley Place	16	-	-	5	5,800	-	-
17	Three Pearls LLC	17	-	-	5	2,420	-	-
18	178 LLC	18	-	-	5	2,262	-	-
19	New Jersey Street, LLC	19	-	-	5	3,340	-	-
20	Giannamore Claire M Trust	20	-	-	5	2,145	-	-
21	Biltmore Galleria LLC	21	-	-	5	3,038	-	-
22	Rensor Realty Corp.	22	7	1,429	7	3,382	-	-
23	CED Realty LLC	23	7	4,518	7	1,790	-	-
24	Paramount Church Inc. Lessor, Non Profit Groups Lessee	24	-	-	5	28,544	5	7,448
25	Barbarito, Gerald M. DDJCL	25	-	-	-	-	5	13,190
26	Biltmore Galleria LLC	26	-	-	7	13,557	-	-
27	Biltmore Galleria LLC	27	-	-	5	3,226	-	-
28	Wachovia	28	-	-	5	2,176	-	-
29	Palm Beach Hotel - Aquaterra Resturant	29	7	4,856	7	2,609	-	-
30	140 North County Road, LLC	30	-	-	5	15,560	-	-
31	140 North County Road, LLC	31	-	-	5	6,289	-	-
32	Palm Beach Hotel	32	-	-	7	821	-	-
33	Palm Beach Hotel	33	-	-	7	1,412	-	-
34	Palm Beach Hotel	34	-	-	7	723	-	-
35	Palm Beach Hotel	35	7	537	-	-	-	-
36	Palm Beach Hotel	36	-	-	7	463	-	-
37	James Wilner Fine Art LLC	37	-	-	7	580	-	-
38	Palm Beach Hotel	38	-	-	7	417	-	-
39	Palm Beach Hotel	39	-	-	7	320	-	-
40	Palm Beach Hotel	40	-	-	7	320	-	-
41	Palm Beach Hotel	41	-	-	7	795	-	-
42	Palm Beach Hotel	42	-	-	7	714	-	-
43	Palm Beach Hotel	43	-	-	7	808	-	-
44	Rava	44	7	691	-	-	-	-
45	Rava, LLC	45	7	2,836	-	-	-	-
46	Heather McCune - PB Hotel Condo	46	-	-	7	121	-	-
47	Palm Beach International Properties LLC	47	-	-	7	8,028	-	-
48	235 Sunrise Avenue C20 LLC	48	-	-	7	743	-	-
49	Eva B Holdings LLC	49	-	-	7	828	-	-
50	Island Hotel Inc.	50	-	-	-	-	7	4,371
51	Island Properties of Palm Beach Inc.	51	-	-	5	2,772	-	-
52	Spiegel, Sidney TR #31520371	52	7	18,139	7	130,011	-	-
53	Royal Poinciana Chapel Inc.	53	-	-	7	3,456	7	17,540
54	Breakers Palm Beach, Inc.	54	-	-	5	19,795	-	-
55	Flagler Henry Morrison Museum	55	-	-	-	-	7	98,238
56	Society of the Four Arts	56	-	-	5	18,938	-	-
57	Daniel G & Natalie Lazarek	57	-	-	5	477	-	-
58								
59	Subtotal of Page			76,346		450,745		150,244

Footnotes on Page 5 of 5.

Table 1A

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Commercial Properties - Square Footage Billed (1)

Line No.	Commercial Rate Classification	Acct.	High Volume Days	High Volume Square Feet	Medium Volume Days	Medium Volume Square Feet	Low Volume Days	Low Volume Square Feet
60	Palm Beach Day School	58	-	-	5	70,252	-	-
61	230 South County Road LLC	59	-	-	5	1,095	-	-
62	230 South County Road LLC	60	-	-	5	3,738	-	-
63	230 South County Road LLC	61	-	-	5	3,546	-	-
64	Agincourt Realty Trust, LLC	62	-	-	5	10,810	-	-
65	John K. Volk	63	-	-	5	1,865	-	-
66	Phipps Plaza Partners LLC	64	-	-	5	3,562	-	-
67	Carriage House Properties Partnership	65	-	-	5	2,384	-	-
68	Carriage House Properties Partnership	66	7	4,041	7	1,142	-	-
69	Monique Matheson	67	-	-	5	575	-	-
70	Cocoanut Holdings, LLC	68	-	-	5	807	-	-
71	Town of Palm Beach United Way	69	-	-	5	907	-	-
72	Agresti, Mark G. & Debra L.	70	-	-	5	570	-	-
73	Town of Palm Beach United Way	71	-	-	5	756	-	-
74	S.F. & Gabrielle T. Kuvin	72	-	-	5	775	-	-
75	Mitchell & Aileen Josephs	73	-	-	5	784	-	-
76	PBT Real Estate LLC	74	-	-	5	454	-	-
77	Erin Obrien	75	-	-	5	527	-	-
78	Lester, Howard & Patricia	76	-	-	5	1,963	-	-
79	Lester, Howard & Patricia	77	-	-	5	1,252	-	-
80	Anita Manuel	78	-	-	5	1,034	-	-
81	Anita Manuel	79	-	-	5	2,123	-	-
82	Anita E. Manuel Revoc. Trust	80	-	-	5	410	-	-
83	Perry Richard	81	-	-	5	114	-	-
84	Erin Stuart Inc.	82	-	-	5	1,517	-	-
85	Monique Matheson	83	-	-	5	1,298	-	-
86	Balzekas, Stanley Jr.	84	-	-	5	844	-	-
87	Monique Matheson	85	-	-	5	566	-	-
88	Balzekas, Stanley Jr.	86	-	-	5	624	-	-
89	Monique Matheson	87	-	-	5	112	-	-
90	Sally Kimball	88	-	-	5	543	-	-
91	Watts, Bruce R. & Susan B	89	-	-	5	351	-	-
92	Vicki Bagley	90	-	-	5	517	-	-
93	Robert Slater	91	-	-	5	311	-	-
94	Breakers Palm Beach Inc. (Cottage, Bath House, Pavillion	92	5	5,075	5	2,404	-	-
95	Breakers Palm Beach Inc.	93	5	5,648	5	21,250	-	-
96	Breakers Palm Beach Inc.	94	7	5,051	7	19,671	-	-
97	New Bradley House, Ltd.	95	7	4,445	5	24,223	-	-
98	Island Animal Hospital, Inc.	96	-	-	5	3,878	-	-
99	257 RPW LLC	97	7	2,790	7	1,581	-	-
100	Boner, Clive & Boner, Neil	98	-	-	5	3,363	-	-
101	T3 Family Investments LLC	99	-	-	7	1,391	-	-
102	T3 Family Investments LLC	100	-	-	7	2,751	-	-
103	T3 Family Investments LLC	101	-	-	7	5,360	-	-
104	MSPB LLC	102	-	-	7	9,947	-	-
105	MSPB LLC	103	7	6,615	7	9,689	-	-
106	Shavell Wade Est.	104	-	-	7	4,042	-	-
107	PB105 LLC	105	-	-	5	2,619	-	-
108	184 Sunset LP	106	-	-	5	1,951	-	-
109	Maudelone Enterprises Inc.	107	7	5,979	7	2,575	-	-
110	Palm Beach Orthodox Synagogue	108	-	-	5	11,007	-	-
111	Rampell, Richard & Ellen	109	-	-	5	17,561	-	-
112	E R Bradleys Saloon South Inc.	110	7	1,125	5	10,515	-	-
113	Breakers Palm Beach Inc.	111	-	-	5	3,136	-	-
114	Subtotal of Page			40,769		277,042		-

Footnotes on Page 5 of 5.

Table 1A

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Commercial Properties - Square Footage Billed (1)

Line No.	Commercial Rate Classification	Acct.	High Volume Days	High Volume Square Feet	Medium Volume Days	Medium Volume Square Feet	Low Volume Days	Low Volume Square Feet
115	Breakers Palm Beach Inc.	112	-	-	5	7,580	-	-
116	Poinciana Capital Corp.	113	-	-	5	1,980	-	-
117	255 Royal Poinciana Way - Main Street News	114	-	-	5	2,272	-	-
118	MB Ventures of Palm Beach	115	7	1,311	7	1,640	-	-
119	Fidelity Federal Savings & Loan Association	116	-	-	5	2,778	-	-
120	Jeyanandarajan, Sundarampillai TR & Maha Ganapathy T	117	-	-	5	2,216	-	-
121	T3 Family Investments LLC	118	7	3,360	-	-	-	-
122	T3 Family Investments LLC	119	7	3,945	7	1,920	-	-
123	MSPB LLC	120	-	-	5	8,695	-	-
124	Little Broad Beach Partners LP	121	-	-	5	10,656	-	-
125	Bethesda By The Sea Church	122	-	-	5	18,984	5	7,870
126	First Union National Bank of FL	123	-	-	5	15,148	5	43,485
127	Chesterfield PB Hotel Property	124	7	3,751	7	29,007	-	-
128	CSC Brazilian LP - Ohio House	125	-	-	7	2,334	-	-
129	Three 50 Realty Corp.	126	7	5,015	7	15,612	-	-
130	Mary Alice Fortin Foundation	127	-	-	5	1,729	-	-
131	Saleeby, Amy TR & Llama, Nancy TR	128	-	-	5	3,080	-	-
132	361 South County Road LLC	129	-	-	5	4,322	-	-
133	Palm Beach Inn, LLC	130	7	765	7	11,270	-	-
134	Three Seventy Five South County Association	131	7	6,304	7	10,388	-	-
135	Church of Bethesda by the Sea	132	-	-	5	4,710	-	-
136	Traulsen Realty LLC	133	-	-	5	5,998	-	-
137	Risotto Realty c/o Daniel E. Ponton	134	-	-	7	2,520	-	-
138	Risotto Realty c/o Daniel E. Ponton	135	7	4,280	-	-	-	-
139	Earl A. Hollis, Inc.	136	-	-	5	4,984	-	-
140	Broberg, Gustave T. Jr. & Stewart C.	137	-	-	5	3,783	-	-
141	Ruby S. Rinker Rev. Living Trust	138	-	-	5	4,416	-	-
142	Edward & Adele Kahn	139	-	-	5	1,931	-	-
143	Edward & Adele Kahn	140	-	-	5	3,379	-	-
144	Preservation Foundation of Palm Beach	141	-	-	5	650	-	-
145	Preservation Foundation of Palm Beach Inc	142	-	-	5	7,080	-	-
146	Palamad LLC	143	-	-	5	6,474	-	-
147	Cinque Partnership Ltd.	144	-	-	5	2,581	-	-
148	L G Lima LLC	145	-	-	5	3,802	-	-
149	Steve & Linda Horn Inc	146	-	-	5	6,926	-	-
150	Everglades Club, Inc.	147	-	-	5	58,101	-	-
151	Duncan, Mimi G	148	-	-	5	616	-	-
152	326 Peruvian Ave LLLP	149	7	320	7	3,271	-	-
153	VIA 313 1/2 Worth Ave. Ltd.	150	7	3,806	5	15,716	-	-
154	Love II, LLC	151	-	-	5	6,742	-	-
155	Chanel, Inc.	152	-	-	5	22,047	-	-
156	Love, LLC	153	-	-	5	7,779	-	-
157	John H. Newsome Jr.	154	-	-	5	5,811	-	-
158	Worth Avenue Holdings LLC	155	-	-	5	2,559	-	-
159	Love, LLC	156	-	-	5	1,050	-	-
160	Lendan, Inc. - Armour Building	157	-	-	5	34,420	-	-
161	Love, LLC	158	7	5,550	5	7,336	-	-
162	Love is Next Door LLC	159	-	-	5	9,932	-	-
163	Miklor Equities, Inc. - The Limited Stores	160	-	-	5	3,500	-	-
164	237-243 Worth Ave Limited Partnership	161	-	-	5	8,528	-	-
165	Jane B. Holzer	162	-	-	5	10,375	-	-
166	Madden Family Assoc. LTD	163	-	-	5	16,374	-	-
167	Hals Realty Assoc. LTD Prtn. - U.S. Postal Svc.	164	-	-	5	6,750	-	-
168	Wilson 151 Worth LLC	165	-	-	-	-	5	48,578
169	Whalou Properties III LLC	166	-	-	5	49,401	-	-
170	Hals Realty Associates Ltd.	167	-	-	5	156	5	10,716
171	Wilson 150 Worth LLC	168	-	-	-	-	5	46,190
172	Subtotal of Page			38,407		481,309		156,839

Footnotes on Page 5 of 5.

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Commercial Properties - Square Footage Billed (1)

Line No.	Commercial Rate Classification	Acct.	High Volume Days	High Volume Square Feet	Medium Volume Days	Medium Volume Square Feet	Low Volume Days	Low Volume Square Feet
173	Power Love Assoc	169	-	-	5	24,810	-	-
174	Palm V Associates Ltd.	170	7	810	7	35,233	-	-
175	Worth Pondfield	171	-	-	5	7,592	-	-
176	Napoleon Palm Beach, LLC	172	-	-	5	7,057	-	-
177	212 Worth Ave LLC	173	-	-	5	1,938	-	-
178	Ferragamo USA Inc.	174	-	-	5	15,025	-	-
179	Everglades Club, Inc.	175	7	14,320	5	53,197	-	-
180	Burton J Trust & Franz L Trust	176	-	-	5	5,176	-	-
181	Love 300	177	-	-	5	16,654	-	-
182	Society of the Four Arts	178	-	-	-	-	5	29,812
183	Embassy Corp	179	-	-	5	17,148	5	3,901
184	Peabey Assoc.	180	-	-	5	81,498	-	-
185	F.J.K. Tee Jay LTD.	181	-	-	5	9,553	-	-
186	231 Royal Palm Way LLC	182	-	-	5	11,064	-	-
187	205 Royal Palm Way LLC	183	-	-	-	-	5	23,245
188	First Union National Bank of FL	184	-	-	5	5,133	5	10,478
189	Royal Palm Way LLC	185	-	-	5	10,860	-	-
190	Whalou Properties II LLC	186	-	-	5	28,548	-	-
191	JHB Seaside Properties LLC	187	-	-	5	12,948	-	-
192	Palm Beach Park Centre 4 LLC	188	-	-	5	46,373	-	-
193	Palm Beach Park Centre 4 LLC	189	-	-	5	25,316	-	-
194	Lake Trail	190	-	-	5	2,662	-	-
195	Rehabilitation Center for Children & Adults Inc.	191	-	-	5	24,295	-	-
196	RPW Equity LLC	192	-	-	5	26,404	-	-
197	340 350 Royal Palm LLC	193	-	-	5	21,632	-	-
198	340 350 Royal Palm LLC	194	-	-	5	25,156	-	-
199	Three Ninety Six LTD Partnership	195	-	-	5	7,870	-	-
200	Thomas Campaniello	196	-	-	5	4,729	-	-
201	Thirty Sixty South Ocean Inc.	197	7	2,275	5	5,894	-	-
202	Thomas Campaniello	198	7	5,134	7	5,199	-	-
203	Milton Partnership LTD.	199	7	1,980	7	2,720	-	-
204	218 Royal Palm Way LLC	200	-	-	5	11,448	-	-
205	Bessemer Building Corp.	201	-	-	5	11,654	-	-
206	JHD Associates, LLC	202	-	-	5	19,242	-	-
207	F.J.K. III Prop Inc.	203	-	-	5	10,296	-	-
208	Epic RPW LLC	204	-	-	5	24,034	-	-
209	Pems Partnership LTD.	205	-	-	5	8,464	-	-
210	Margrit Bessenroth	206	-	-	5	5,586	-	-
211	Pems Partnership LTD.	207	-	-	5	19,500	-	-
212	Roland Assoc. I LTD	208	-	-	5	13,648	-	-
213	Caralex Realty Co. LLC	209	5	2,248	-	-	-	-
214	336 Partners, Inc.	210	-	-	5	6,252	-	-
215	332 South County Road	211	-	-	5	1,298	-	-
216	R D of Palm Beach Inc.	212	-	-	5	18,796	-	-
217	331 South County Road LLC &	213	7	5,973	7	3,703	-	-
218	331 South County Road LLC & US Postal Svc	214	-	-	5	3,105	-	-
219	Randolph A. Hopkins	215	-	-	5	620	-	-
220	Willis H. Dupont	216	-	-	5	2,114	-	-
221	Randolph A. Hopkins	217	-	-	5	493	-	-
222	Hall Real Estate LLC	218	-	-	5	1,265	-	-
223	140 Royal Palm Way LLC	219	-	-	5	983	-	-
224	Palm Beach Board of Realtors Inc.	220	-	-	5	825	-	-
225	140 Royal Palm Way LLC	221	-	-	5	1,593	-	-
226	Palm Beach Board of Realtors Inc.	222	-	-	5	2,140	-	-
227	Sanchez & Maddux Inc.	223	-	-	5	1,740	-	-
228	Thomas Campaniello - Phipps Plaza Condo	224	-	-	5	15,994	-	-
229	Everglades Club, Inc.	225	5	20,154	5	15,231	-	-
230	Subtotal of Page			52,894		741,708		67,436

Footnotes on Page 5 of 5.

Table 1A

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Commercial Properties - Square Footage Billed (1)

Line			High Volume		Medium Volume		Low Volume	
No.	Commercial Rate Classification	Acct.	Days	Square Feet	Days	Square Feet	Days	Square Feet
231	CH Hotel, LLC	226	7	6,214	7	65,404	-	-
232	BCD Investors LLP	227	7	8,967	-	-	-	-
233	Love Gallery Place -Wally Findlay Galleries Int'l	228	-	-	5	6,808	-	-
234	Hals Realty Associates Ltd.	229	-	-	5	4,781	-	-
235	AMH RE Management LLC	230	-	-	5	1,160	-	-
236	249 Peruvian LLC	231	-	-	5	720	-	-
237	249 Peruvian LLC	232	-	-	5	737	-	-
238	C & G Enterprises LLC	233	-	-	5	510	-	-
239	AMH RE Management LLC	234	-	-	5	1,037	-	-
240	Marvin J. Babyatsky	235	-	-	5	655	-	-
241	Min Y Jo LLC	236	-	-	5	1,498	-	-
242	Modesit Charles C TR & Modesit Thelma A TR	237	-	-	5	769	-	-
243	Dogramaciyan, Garbis	238	-	-	5	1,242	-	-
244	Usher LLC	239	-	-	5	1,097	-	-
245	Mariko, Inc.	240	-	-	5	1,276	-	-
246	Usher LLC	241	-	-	5	277	-	-
247	Usher LLC	242	-	-	5	573	-	-
248	Usher LLC	243	-	-	5	773	-	-
249	Usher LLC	244	-	-	5	571	-	-
250	Love III, LLC	245	-	-	5	1,369	-	-
251	E & R II LLC	246	-	-	5	1,140	-	-
252	Handelsman Burton	247	-	-	5	826	-	-
253	City National Bank of Florida Tr	248	7	711	7	18,808	-	-
254	Anglo American Holdings, Inc.	249	-	-	7	1,863	-	-
255	Argon L C	250	-	-	7	4,516	-	-
256	66 Via Mizner LLC	251	-	-	7	596	-	-
257	CSC Brazilian LP	252	7	13,694	-	-	-	-
258	CSC Brazilian LP	253	-	-	5	1,422	-	-
259	CSC Brazilian LP	254	-	-	5	14,649	-	-
260	Mar-A-Lago Club, Inc - Donald J. Trump	255	7	10,512	7	46,088	7	19,908
261	2310 Investors LLC	256	-	-	5	4,166	-	-
262	Residences at Sloan's Curve	257	-	-	5	1,196	-	-
263	Florida Amanuensis Corp	258	-	-	5	978	-	-
264	2875 S Ocean Blvd., LLC	259	-	-	5	30,417	-	-
265	Hojo Partners LLC	260	-	-	7	3,835	-	-
266	Palmlor LC - Marriott Palm Beach	261	-	-	7	43,902	-	-
267	Palm Worth Inc.	262	-	-	5	1,880	-	-
268	Thirty Two Hundred Inc	263	-	-	5	1,073	-	-
269	Palm Beach Res % Berkley Mgmt	264	-	-	5	42,500	-	-
270								
271	******* MANUAL BILLING ACCOUNTS*******							
272	**President of Palm Beach Condos**	265	7	2,002	5	540	-	-
273	**Palm Beach Towers - Tower Restaurant**	266	7	4,260	-	-	-	-
274	Publix Supermarkets - Compactor (2)	267	C	47,783	-	-	-	-
275	Breakers Palm Beach Inc. - Compactor (2)	268	C	56,480	C	483,555	-	-
276	Wilson 150 Worth LLC - The Esplanande - Compactor (2	269	C	4,608	C	49,724	C	45,625
277	Everglades Club, Inc. - Compactor (2)	270	C	34,678	C	120,326	-	-
278	Bath & Tennis Club - Compactor (2)	271	C	17,773	C	45,311	-	-
279	J.V. Assoc. - Four Seasons Resort - Compactor (2)	272	C	9,204	C	252,259	-	-
280	2842 S Ocean Blv. LLC - Omphoy Ocean Res. - Compac	273	C	6,002	C	92,906	-	-
281								
282	Subtotal of Page			222,888		1,355,733		65,533
283								
284	Totals of all Categories			431,304		3,306,537		440,052
285								
286	Recap of Service:							
287	5 Days a Week Collection Service		5	33,125		1,701,061		244,913
288	7 Days a Week Collection Service		7	221,651		561,395		149,514
289	Compactor Service		C	176,528		1,044,081		45,625
290								
291	Total of all Categories			431,304		3,306,537		440,052

(1) Amounts shown and associated days of solid waste collection derived from the Town's Solid Waste Customer Report as of 06/04/2017.

(2) Customers receive separate service and will not be assessed commercial rates. Amounts shown regarding square footage by Volume Type provided by Town.

(3) Formally known as The Ocean Club Beach Resort and Davidson Hotel Part. - Hilton Hotel.

Note: The estimated number of accounts served is 273

Table 1B

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Apartment Properties - Units Billed

Line No.	Apartment Rate Classification	Acct.	No. of Units
1	Palm Beach Country Club Inc.	1	1.0
2	Beach Club, Inc.	2	1.0
3	Sadeca Realty LLC	3	1.0
4	Michele C. White	4	3.0
5	Derrin, Scott & Lieberson, Rhona D	5	1.0
6	Maximilian & Louise Kaufmann	6	2.0
7	Sharon P. Talbot, P. A.	7	2.0
8	TP Seminole Ave LLC	8	11.0
9	Lois Rosenthal	9	1.0
10	Dorothy R. Kelleher Tr Title Hld	10	3.0
11	Collier, David T	11	1.0
12	155 Root Trail LLC	12	2.0
13	Kessler, Patricia M & Howard J	13	2.0
14	Teddys Land Joint Venture LLC	14	4.0
15	251 Bradley Place LLC	15	6.0
16	Three Pearls LLC	16	2.0
17	George L. Lynn	17	2.0
18	ABK South Properties LLC	18	3.0
19	Grace G. Brown	19	2.0
20	Calle Gato Ocho LLC	20	8.0
21	Ernst H Horn & Arnheimer Strasse 8	21	1.0
22	McKinney, Timothy Lee	22	2.0
23	Barnacle PB LLC	23	4.0
24	Bagby, Joseph R. ET AL TRS	24	3.0
25	JLZ Realty South LLC	25	7.0
26	Dunwoody Equity Corp.	26	2.0
27	Seminole Equity Corp.	27	3.0
28	PBOC Inc.	28	2.0
29	Binter LLC	29	3.0
30	Peter J. & Aphrodite Skeadas	30	2.0
31	Oleander Ventures	31	3.0
32	Joseph R. & Martha G. Bagby TR	32	8.0
33	Dunwoody Equity Corp	33	2.0
34	Joseph & Othelia Jumapao	34	2.0
35	251 Park Ave, LLC	35	1.0
36	Andrew H & Catherine R Stewart	36	2.0
37	Scully, Elizabeth M Kelly	37	2.0
38	Rhonda H. Nasser & Charles Modesitt	38	1.0
39	234 Oleander Florida LLC	39	1.0
40	234 Oleander Florida LLC	40	1.0
41	234 Oleander Florida LLC	41	1.0
42	234 Oleander Florida LLC	42	1.0
43	234 Oleander Florida LLC	43	1.0
44	234 Oleander Florida LLC	44	1.0
45	Kardia 192 Realty Corporation	45	4.0
46	Royal Poinciana Chapel Inc.	46	1.0
47	Daniel G & Natalie Lazarek	47	1.0
48	Hopkins, Randolph A.	48	2.0
49	Palm Beach Day School	49	1.0
50	230 South County Road LLC	50	1.0
51	230 South County Road LLC	51	2.0
52	James, Sylvia S. & Soussloff, Andrew D.	52	1.0
53	John K. Volk	53	1.0
54	Phipps Plaza Partners LLC	54	1.0
55	Cinque Partners Ltd.	55	4.0
56	Carriage House Properties Partnership	56	2.0
57			
58	Subtotal of Page		135.0

Table 1B

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Apartment Properties - Units Billed

Line No.	Apartment Rate Classification	Acct.	No. of Units
59	Albert Peloso Est (c/o Barabara McGlynn)	57	1.0
60	Albert Peloso Est (c/o Barabara McGlynn)	58	1.0
61	Stephanie Lazarewicz	59	1.0
62	Albert Peloso Est (c/o Barabara McGlynn)	60	1.0
63	Scotch Peloso	61	1.0
64	Joan Caldwell & Tyler K Ferguson	62	1.0
65	Scotch Peloso	63	1.0
66	Albert Peloso Est (c/o Barabara McGlynn)	64	1.0
67	Barbara A Mcglynn & Scotch G Poloso	65	1.0
68	George J. Payne	66	1.0
69	Scotch Peloso	67	1.0
70	Breakers Palm Beach Inc.	68	86.0
71	Breakers Palm Beach Inc.	69	3.0
72	Royal Poinciana South	70	86.0
73	PB105 LLC	71	2.0
74	184 Sunset LP	72	23.0
75	255 Royal Poinciana - Main Street News	73	4.0
76	MB Ventures of Palm Beach	74	7.0
77	Jeyanandarajan, Sundarampillai Maha, Ganapathy Trust	75	8.0
78	T3 Family Investments LLC	76	1.0
79	Bethesda by the Sea Church	77	1.0
80	South Ocean Boulevard LLC	78	2.0
81	445 Brazilian Owner LLC	79	14.0
82	Jeffrey A. & Ann H. Cloninger	80	2.0
83	Donwilong LLC	81	4.0
84	E&R II LLC	82	3.0
85	337 339 Cocoanut Row LLC	83	3.0
86	172 Audubon Corp	84	6.0
87	Patricia Yunghanns	85	2.0
88	Lynn A. Foster Trust Title Holder	86	3.0
89	430 Brazilian LLC	87	1.0
90	Cowie, Christopher	88	3.0
91	430 Australian Avenue LLC	89	4.0
92	ARK Properties, LLC	90	3.0
93	Double F Holddings LLC	91	2.0
94	Shannon G. Sadler	92	2.0
95	Dar Ahlam II LLC	93	4.0
96	Strasswimmer, John M. & Janson, Karin B.	94	3.0
97	Jean Ellen Heron	95	8.0
98	Anna Karayiannakis	96	5.0
99	Laura H Andre	97	7.0
100	216 Australian Ave LLC	98	4.0
101	Three 50 Realty Corp.	99	8.0
102	361 South County Road LLC	100	6.0
103	Chant Corp.	101	2.0
104	Retriever Assets Holding Corporation	102	7.0
105	John Tonelli	103	2.0
106	Daniel J. Fairbanks	104	2.0
107	Weldon, William H & Hillary J	105	2.0
108	130 Chilean LLC	106	2.0
109	Dr. Joseph Nasser	107	2.0
110	Corkery, Neil & Corkery Ann	108	2.0
111	Highlands Mobile Home Park & Sales	109	3.0
112	Ruby S. Rinker Rev. Living Trust	110	1.0
113	334 Chilian LLC	111	2.0
114			
115	Subtotal of Page		358.0

Table 1B

Town of Palm Beach
Commercial Customer Rate Assessment Analysis

Summary of Apartment Properties - Units Billed

Line No.	Apartment Rate Classification	Acct.	No. of Units
116	L G Lima LLC	112	2.0
117	Anson M. Beard Jr. & Debra W. Beard	113	2.0
118	Chilean Apartments LLC	114	4.0
119	Everglades Club Inc.	115	6.0
120	Mimi G. Duncan Trust Title Holder	116	2.0
121	326 Peruvian Ave LLLP	117	1.0
122	John H Newsome Jr.	118	1.0
123	Keller Veale Family Trust	119	6.0
122	Power Love	120	3.0
123	Palm V Associates Ltd.	121	6.0
124	Napoleon Palm Beach, LLC	122	1.0
125	212 Worth Ave LLC	123	1.0
126	Everglades Club Inc.	124	16.0
127	Burton J Trust & Franz L Trust	125	3.0
128	Love 300	126	3.0
129	Society of the Four Arts	127	2.0
130	Embassy Corp	128	1.0
131	Florida Capital Mgmt. LLC	129	5.0
132	Thomas Campaniello	130	5.0
133	218 Royal Palm Way, LLC	131	1.0
134	Margrit Bessenroth	132	1.0
135	Weller, Thomas C., Jr.	133	1.0
136	Gregory J. Pamel	134	2.0
137	RSDL	135	5.0
138	Marion Gorelick	136	2.0
139	Everglades Club Inc	137	2.0
140	Ohannessian, Antoine	138	1.0
141	Ohannessian, Antoine	139	1.0
142	Colony Hotel Inc. & CH Hotel, LLC	140	7.0
143	Hammon 106 LLC	141	11.0
144	Robert & Susan Taylor	142	1.0
145	Louis C. Scala	143	1.0
146	Louis C. Scala	144	1.0
147	Oksjn Investments LLC	145	3.0
148	Via Mizner Associates LTD Part	146	1.0
149	Miriam O & Stephen P Kimsey	147	1.0
150	Diana L. Mack Family Trust	148	1.0
151	434 Chilean Avenue LLC	149	1.0
152	Mark Arena	150	1.0
153	Nancy Lyle Howland	151	1.0
154	Frank Rizzo & Joanne Palermo	152	1.0
155	Mar-A-Lago Club Inc - Donald J Trump	153	5.0
156	2560 S Ocean LLC	154	71.0
157			
158	Subtotal of Page		193.0
159			
160	Total Number of Units for All Pages		686.0
	Note: The estimated number of accounts served is		154

Table 2

Town of Palm Beach
Commercial Rate Assessment Analysis

Solid Waste Budget - Direct Operating Expenses (1)

Line No.		Fiscal Year 2017 Budget (1)	Expense Adjustments (2)		Adjusted Fiscal Year 2017
1	**Residential Collection (Acct. No. 541)**				
2	Personal Services				
3	Regular Salaries and Wages	$ 450,135	$ -		$ 450,135
4	Longevity	29,182	-		29,182
5	Overtime	17,500	-		17,500
6	FICA/Medicare	34,444	-		34,444
7	Retirement Contributions	93,399	-		93,399
8	Group Insurance Fixed	99,109	-		99,109
9					
10	Total Personal Services	723,769	-		723,769
11					
12	Contractual Services				
13	Town Business	-	-		-
14	Radio Repair and Parts		-		-
15	Rental of Equipment	-	-		-
16	Vehicle Maintenance - External	-	-		-
17	Building Maintenance	4,000	-		4,000
18	Printing	150	-		150
19					
20	Total Contractual Services	4,150	-		4,150
21					
22	Commodities				
23	Office Supplies	350	-		350
24	Chemicals/Cleaning Supplies	3,500	-		3,500
25	Vehicle Maintenance	-	-		-
26	Building Maintenance Supplies	500	-		500
27	Other Equipment Maintenance Supplies	-	-		-
28	Fuel/Motor Oil	28,752	-		28,752
29	Uniforms	4,033	-		4,033
30	Other Supplies	9,000	-		9,000
31	Contingency	-	23,222		23,222
32					
33	Total Commodities	46,135	23,222		69,357
34					
35	Capital Outlay				
36	Annual Depreciation	76,671	-	(3)	76,671
37	Other Capital Outlay	-	-		-
38					
39	Total Capital Outlay	76,671	-		76,671
40					
41	Total Residential Collection	$ 850,725	$ 23,222		$ 873,947
42					
43	**Commercial Collection (Acct. No. 542)**				
44	Personal Services				
45	Regular Salaries and Wages	$ 327,808	$ -		$ 327,808
46	Longevity	21,750	-		21,750
47	Overtime	140,000	-		140,000
48	FICA/Medicare	24,380	-		24,380
49	Retirement Contributions	79,362	-		79,362
50	Group Insurance Fixed	76,960	-		76,960
51					
52	Total Personal Services	670,260	-		670,260
53					
54	Contractual Services				
55	Other Contracted Services	294,737	-		294,737
56	Town Buisness	2,800	-		2,800
57	Radio Repair and Parts	-	-		-
58	Rental of Equipment	1,000	-		1,000
59	Vehicle Maintenance - External	-	-		-
60	Printing	-	-		-
61	Permits	1,200	-		1,200
62					
63	Total Contractual Services	299,737	-		299,737

Footnotes on Page 3 of 3.

Table 2

Town of Palm Beach
Commercial Rate Assessment Analysis

Solid Waste Budget - Direct Operating Expenses (1)

Line No.		Fiscal Year 2017 Budget (1)	Expense Adjustments (2)		Adjusted Fiscal Year 2017
	Commercial Collection (cont.)				
64	Commodities				
65	Office Supplies	-	-		-
66	Chemicals/Cleaning Supplies	1,600	-		1,600
67	Vehicle Maintenance	-	-		-
68	Other Equipment Maintenance Supplies	-	-		-
69	Fuel/Motor Oil	36,261	-		36,261
70	Uniforms	3,758	-		3,758
71	Other Supplies	-	-		-
72	Contingency	-	30,348		30,348
73					
74	Total Commodities	41,619	30,348		71,967
75					
76	Capital Outlay				
77	Annual Depreciation	112,128	-	(3)	112,128
78	Other Capital Outlay	-	-		-
79					
80	Total Capital Outlay	112,128	-		112,128
81					
82	Total Commercial Collection	$ 1,123,744	$ 30,348		$ 1,154,092
83					
84	**Solid Waste Disposal (Acct. No. 543)**	$ 51,000	-		$ 51,000
85					
86	**Yard Trash Collection (Acct . No. 544)**				
87	Personal Services				
88	Regular Salaries and Wages	$ 844,244	-		$ 844,244
89	Longevity	37,713	-		37,713
90	Overtime	10,000	-		10,000
91	Uniform Maintenance	300	-		300
92	FICA/Medicare	62,231	-		62,231
93	Retirement Contributions	227,957	-		227,957
94	Group Insurance Fixed	208,167	-		208,167
95					
96	Total Personal Services	1,390,612	-		1,390,612
97					
98	Contractual Services				
99	Other Contracted Services	182,000	-		182,000
100	Town Business	3,580	-		3,580
101	Radio Repair and Parts		-		-
102	Electric	500	-		500
103	Rental of Equipment	23,000	-		23,000
104	Vehicle Maintenance - External	-	-		-
105	Printing	400	-		400
106	Permits	2,600	-		2,600
107					
108	Total Contractual Services	212,080	-		212,080
109					
110	Commodities				
111	Office Supplies	200	-		200
112	Chemicals/Cleaning Supplies	250	-		250
113	Vehicle Maintenance	-	-		-
114	Building Maintenance Supplies	2,000	-		2,000
115	Fuel/Motor Oil	111,201	-		111,201
116	Uniforms	7,719	-		7,719
117	Other Supplies	3,300	-		3,300
118	Contingency	-	51,821		51,821
119					
120	Total Commodities	124,670	51,821		176,491
121					
122	Capital Outlay				
123	Annual Depreciation	215,380	-	(3)	215,380
124	Other Capital Outlay	-	-		-
125					
126	Total Capital Outlay	215,380	-		215,380
127					
128	Total Yard Trash Collection	$ 1,942,742	$ 51,821		$ 1,994,563

Footnotes on Page 3 of 3.

Table 2

Town of Palm Beach
Commercial Rate Assessment Analysis

Solid Waste Budget - Direct Operating Expenses (1)

Line No.		Fiscal Year 2017 Budget (1)	Expense Adjustments (2)		Adjusted Fiscal Year 2017
129	**Recycling Collection (Acct. No. 545)**				
130	Personal Services				
131	Regular Salaries and Wages	$ 176,668	-		$ 176,668
132	Longevity	12,683	-		12,683
133	Overtime	4,500	-		4,500
134	FICA/Medicare	13,480	-		13,480
135	Retirement Contributions	34,348	-		34,348
136	Group Insurance Fixed	35,877	-		35,877
137					
138	Total Personal Services	277,556	-		277,556
139					
140	Contractual Services				
141	Radio Repair and Parts	-	-		-
142	Vehicle Maintenance - External	-	-		-
143	Printing	-	-		-
144					
145	Total Contractual Services	-	-		-
146					
147	Commodities				
148	Vehicle Maintenance	-	-		-
149	Fuel/Motor Oil	13,515	-		13,515
150	Other Supplies	1,700	-		1,700
151	Contingency	-	8,783		8,783
152					
153	Total Commodities	15,215	8,783		23,998
154					
155	Capital Outlay				
156	Annual Depreciation	52,409	-	(3)	52,409
157	Other Capital Outlay	-	-		-
158					
159	Total Capital Outlay	52,409	-		52,409
160					
161	Total Recycling Collection	$ 345,180	$ 8,783		$ 353,963
162					
163	Total Solid Waste Budget	$ 4,313,391	$ 114,174		$ 4,427,565

(1) Amounts derived from the Town's Approved Fiscal Year 2017 Budget.

(2) Adjustments to reflect estimated changes in costs since the adoption of the Fiscal Year 2017 Budget and to reflect any anticpated changes for the subsequent fiscal year.

(3) The Town cash funds a Depreciation Fund for vehicle replacement which is equivalent to a depreciation expense charge for financial reporting purposes.

Table 3

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Common Costs to Solid Waste Collection Services

Line No.		Fiscal Year 2017 Budget	Expense Adjustments	Adjusted Fiscal Year 2017	Solid Waste Cost Allocation Administrative Management Percent (3)	Solid Waste Cost Allocation Administrative Management Amount	Insurance Cost Allocation Percent (4)	Insurance Cost Allocation Amount	General Equip./Maint. Percent (5)	General Equip./Maint. Amount
1	**Administrative Management (Acct. No. 511) (1)**									
2	Total Personal Services	$ 950,058	$ -	$ 950,058						
3	Total Contractual Services	43,000	-	43,000						
4	Insurance Adjustment	-	7,622	7,622			0.92%	$ 7,622		
5	Total Commodities	9,200	-	9,200						
6	Total Capital Outlay	-	-	-						
7										
8	Total Administrative Management	$ 1,002,258	$ 7,622	$ 1,009,880						
9										
10	**Insurance (2)**	$ 828,474	$ -	$ 828,474						
11										
12	**Equipment Operations and Maintenance (Acct. No. 571) (1)**									
13	Total Personal Services	$ 487,005	$ -	$ 487,005						
14	Total Contractual Services	91,023	-	91,023						
15	Insurance Adjustment	-	10,853	10,853			1.31%	$ 10,853		
16	Total Commodities	152,252	-	152,252						
17	Total Capital Outlay		-	-						
18										
19	Total Equipment Operations and Maintenance	$ 730,280	$ 10,853	$ 741,133						
20										
21	**Solid Waste Departments (6)**									
22	Total Residential Collection (541)	$ 850,725	$ 23,222	$ 873,947	6.11%	$ 61,660	2.28%	$ 18,889	10.64%	$ 78,827
23										
24	Total Commercial Collection (542)	1,123,744	30,348	1,154,092.5	8.06%	81,425	2.26%	18,724	15.55%	115,276
25										
26	Solid Waste Disposal (543)	51,000	-	51,000.0	0.36%	3,598	0.00%	-	0.00%	-
27										
28	Total Yard Trash Collection (544)	1,942,742	51,821	1,994,562.9	13.93%	140,722	2.82%	23,363	29.88%	221,428
29										
30	Total Recycling (545)	345,180	8,783	353,963.1	2.47%	24,973	0.42%	3,480	7.27%	53,880

(1) Initial amounts shown derived from the approved Fiscal Year 2016 Budget for the Town's General Fund; adjustments to reflect estimated changes in costs since the adoption of the Fiscal Year 2016 Budget and to reflect any anticpated changes for the subsequent fiscal year.

(2) Cost of insurance not part of Public Works Budget; Allocated based on relationships in effect prior to removal from program budgets per Town.
Total Insurance cost provided by Risk Manager ===========> $ 828,474

(3) Percent allocator based on total expenses of the Public Works Budget adjusted to exclude prior year expenses carried forward to the Fiscal Year 2017 Budget.
Total Expenditures for allocation purposes (prior to Insurance Expense Allocation) ===================> $ 15,323,669

(4) Allocation Factors based on Insurance Cost relationships as provided by the Town.

	Residential	Apartments & Commercial	Disposal	Yard Trash	Recycling	Admin. Mgmt.	Equip. O&M
Worker's Compensation (a)							
Total Payroll (without Overtime)	$ 450,135	$ 327,808	$ -	$ 844,244	$ 176,668		
Overtime Budget	17,500	140,000	-	10,000	4,500		
Total Applicable Labor Costs	$ 467,635	$ 467,808	$ -	$ 854,244	$ 181,168		
Total Allocated Costs	$ 3,254	$ 3,255	$ -	$ 5,944	$ 1,261	802	1,080
Property - Fixed (a)							
Transfer Station / Public Works Facility Warehouse Component - Allocated on Tons							
Tons per Year	7,067.7	7,748.24	n/a	2,136.1	n/a		
Percent of Total	41.69%	45.71%	0.00%	12.60%	0.00%		
Allocated Costs	4,748	5,205	-	1,435	-	-	-
Compost Facility - Direct Allocation	$ -	$ -	$ -	$ 1,875	$ -	$ -	$ -
Other Cost Allocation	-	-	-	-	-	481	5,142
Total Allocated Costs	$ 4,748	$ 5,205	$ -	$ 3,310	$ -	$ 481	$ 5,142
Liability - Fixed (a)							
Total Allocated Costs	$ 5,376	$ 7,101	$ -	$ 12,277	$ 2,181	$ 6,326	$ 4,603
Automobile Costs (separate from Property)	$ 5,551	$ 3,188	-	$ 1,872	$ -	-	-
Total Estimated Insurance Costs	$ 18,929	$ 18,749	$ -	$ 23,403	$ 3,442	$ 7,609	$ 10,825
Percent of Total Insurance Budget (b)	2.28%	2.26%	0.00%	2.82%	0.42%	0.92%	1.31%

(a) Amounts shown derived from Table 3A.
(b) Total Insurance Budget per footnote 3 above.

(5) Allocation Factors based on Public Works Depreciation Expense Budget which served as allocation basis for equipment replacement and maintenance as provided by Town management.

(6) Amount derived from Table 2.

Table 3A

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Common Costs to Solid Waste Collection Services - Insurance

Ref. No.			Solid Waste	Administrative Management	Equipment Oper. & Maint.
A.	**Worker's Compensation**				
	Total Town Payroll - For Fiscal Year Ended ======>	2017	$ 27,268,160	$ 27,268,160	$ 27,268,160
	Applicable Payroll Allocable to Solid Waste				
	Total Payroll (without Overtime)		$ 2,756,104	$ 172,491	$ 227,551
	Overtime		195,023	-	4,802
	Total Applicable Payroll		2,951,127	172,491	232,353
	Percent of Total Town Payroll		10.82%	0.63%	0.85%
	Total Town Budgeted Worker's Compensation		$ 126,718	$ 126,718	$ 126,718
	Allocated Worker's Compensation Cost		$ 13,714	$ 802	$ 1,080
B.	**Property - Fixed**				
	Total Insured Value per Town Property Schedule		$ 41,220,110	$ 41,220,110	$ 41,220,110
	Property Allocated to Solid Waste	Unit No.			
	Transfer Station (at Pinewalk)	4	$ 57,680	$ -	$ -
	Maintenance Building (at Pinewalk)	5	13,750	-	-
	Restrooms (at Pinewalk)	6	14,000	-	-
	Public Works Facility Warehouse	28	890,181	39,664	440,406
	Compost Facility Building	31	36,050	-	-
	Compost Facility Pump House	32	89,610	-	-
	Compost Facility Shed	33	35,000	-	-
	Total Allocated Property		$ 1,136,271	$ 39,664	$ 440,406
	Percent of Total		2.76%	0.10%	1.07%
	Total Property - Fixed Insurance Budget		$ 480,571	$ 480,571	$ 480,571
	Amount Allocable to Solid Waste		$ 13,264	$ 481	$ 5,142
C.	**Liability - Fixed**				
	Total Town Budget		$ 57,544,075	$ 57,544,075	$ 57,544,075
	Less Transfers to Other Funds		(9,594,352)	(9,594,352)	(9,594,352)
	Less Emergency / Disaster Response		(92,192)	(92,192)	(92,192)
	Less Solid Waste Disposal		(51,000)	(51,000)	(51,000)
	Less Contingent Appropriations		(835,000)	(835,000)	(835,000)
	Less Capital Lease Acquisitions		-	-	-
	Net Town Expenditures Recognized		$ 46,971,531	$ 46,971,531	$ 46,971,531
	Solid Waste Budget (unadjusted)				
	Administrative Management (Acct. No. 511)		$ -	$ 1,002,258	$ -
	Equipment Operations and Maint. (Acct. No. 571)		-	-	730,280
	Residential Collection (Acct. No. 541)		850,725	-	-
	Commercial Collection (Acct. No. 542)		1,123,744	-	-
	Solid Waste Disposal (Acct. No. 543)		-	-	-
	Yard Trash Collection (Acct. No. 544)		1,942,742	-	-
	Recycling Collection (Acct. No. 545)		345,180	-	-
	Total Applicable Budget Costs		$ 4,262,391	$ 1,002,258	$ 730,280
	Percent of Total Town Applicable Expenditures		9.07%	2.13%	1.55%
	Total Liability Fixed Expenses (Risk Budget)		$ 296,982	$ 296,982	$ 296,982
	Amount Allocable to Solid Waste		$ 26,936	$ 6,326	$ 4,603

Table 4

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses Among Customer Classifications

Line No.		Adjusted Fiscal Year 2017 (1) (2)	Basis	By Class Cost Allocation (3) Residential Percent	Residential Amount	Apartment Percent	Apartment Amount	Public Authority Percent	Public Authority Amount	Governmental Percent	Governmental Amount	Commercial Percent	Commercial Amount	Direct Weekend Percent	Direct Weekend Amount	Non-bill Percent	Non-bill Amount
1	**Administrative Management (Acct. No. 511)**																
2	Residential Collection	$ 61,660	Direct-R	100.00%	$ 61,660	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
3	Commercial Collection	81,425	Comm/Resid	56.20%	45,761	9.03%	7,353	0.26%	212	1.69%	1,376	32.82%	26,724	0.00%	-	0.00%	-
4	Solid Waste\Disposal	3,598	Direct-C	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	3,598	0.00%	-	0.00%	-
5	Yard Trash Collection	140,722	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	140,722
6	Recycling	24,973	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	24,973
7																	
8	Total Administrative Management	$ 312,378			$ 107,421		$ 7,353		$ 212		$ 1,376		$ 30,322		$ -		$ 165,695
9																	
10	**Insurance Expense Allocation**																
11	Residential Collection	$ 18,889	Direct-R	100.00%	$ 18,889	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
12	Commercial Collection	18,724	Comm/Resid	56.20%	10,523	9.03%	1,691	0.26%	49	1.69%	316	32.82%	6,145	0.00%	-	0.00%	-
13	Solid Waste\Disposal	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
14	Yard Trash Collection	23,363	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	23,363
15	Recycling	3,480	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	3,480
16																	
17	Total Insurance Expense Allocation	$ 64,456			$ 29,412		$ 1,691		$ 49		$ 316		$ 6,145		$ -		$ 26,843
18																	
19	**Equipment Operations and Maintenance (Acct. No. 571)**																
20	Residential Collection	$ 78,827	Direct-R	100.00%	$ 78,827	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
21	Commercial Collection	115,276	Comm/Resid	56.20%	64,785	9.03%	10,409	0.26%	300	1.69%	1,948	32.82%	37,834	0.00%	-	0.00%	-
22	Solid Waste\Disposal	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
23	Yard Trash Collection	221,428	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	221,428
24	Recycling	53,880	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	53,880
25																	
26	Total Equipment Operations and Maintenance	$ 469,411			$ 143,612		$ 10,409		$ 300		$ 1,948		$ 37,834		$ -		$ 275,308
27																	
28	**Residential Collection (Acct. No. 541)**																
29	Personal Services																
30	Regular Salaries and Wages	$ 450,135	Direct-R	100.00%	$ 450,135	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
31	Longevity	29,182	Direct-R	100.00%	29,182	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
32	Overtime	17,500	Direct-R	100.00%	17,500	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
33	FICA/Medicare	34,444	Direct-R	100.00%	34,444	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
34	Retirement Contributions	93,399	Direct-R	100.00%	93,399	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
35	Group Insurance Fixed	99,109	Direct-R	100.00%	99,109	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
36																	
37	Total Personal Services	$ 723,769			$ 723,769		$ -		$ -		$ -		$ -		$ -		$ -
38																	
39	Contractual Services																
40	Professional Development	$ -	Direct-R	100.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
41	Radio Repair and Parts	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
42	Rental of Equipment	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
43	Vehicle Maintenance - External	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
44	Building Maintenance	4,000	Direct-R	100.00%	4,000	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
45	Printing	150	Direct-R	100.00%	150	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
46																	
47	Total Contractual Services	$ 4,150			$ 4,150		$ -				$ -		$ -		$ -		$ -

Footnotes on page 4 of 4.

Table 4

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses Among Customer Classifications

Line No.		Adjusted Fiscal Year 2017 (1) (2)	Basis	By Class Cost Allocation (3) Residential Percent	Residential Amount	Apartment Percent	Apartment Amount	Public Authority Percent	Public Authority Amount	Governmental Percent	Governmental Amount	Commercial Percent	Commercial Amount	Direct Weekend Percent	Direct Weekend Amount	Non-bill Percent	Non-bill Amount
	Residential Collection cont.																
48	Commodities																
49	Office Supplies	$ 350	Direct-R	100.00%	$ 350	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
50	Chemicals/Cleaning Supplies	3,500	Direct-R	100.00%	3,500	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
51	Vehicle Maintenance	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
52	Building Maintenance Supplies	500	Direct-R	100.00%	500	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
53	Other Equipment Maintenance Supplies	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
54	Fuel/Motor Oil	28,752	Direct-R	100.00%	28,752	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
55	Uniforms	4,033	Direct-R	100.00%	4,033	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
56	Other Supplies	9,000	Direct-R	100.00%	9,000	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
57	Contingency	23,222	Calculated	100.00%	23,222	0.00%	-	0.00%	-	0.00%	-	-	-	0.00%	-	0.00%	-
58																	
59	Total Commodities	$ 69,357			$ 69,357		$ -		$ -		$ -		$ -		$ -		$ -
60	Capital Outlay																
61	Deposits to Depreciation Fund	76,671	Direct-R	100.00%	$ 76,671	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -
62	Other Capital Outlay	-	Direct-R	100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-
63																	
64	Total Capital Outlay	$ 76,671			$ 76,671		$ -		$ -		$ -		$ -		$ -		$ -
65																	
66	Total Residential Collection	$ 873,947			$ 873,947		$ -		$ -		$ -		$ -		$ -		$ -
67																	
68	**Commercial Collection (Acct. No. 542)**																
69	Personal Services																
70	Regular Salaries and Wages	$ 327,808	Comm/Resid	56.20%	$ 184,228	9.03%	$ 29,601	0.26%	$ 852	1.69%	$ 5,540	32.82%	$ 107,587	0.00%	$ -	0.00%	$ -
71	Longevity	21,750	Comm/Resid	56.20%	12,224	9.03%	1,964	0.26%	57	1.69%	368	32.82%	7,138	0.00%	-	0.00%	-
72	Overtime	140,000	Weekend	25.00%	35,000	0.00%	-	0.00%	-	0.00%	-	0.00%	-	75.00%	105,000	0.00%	-
73	FICA/Medicare	24,380	CommSalary	46.86%	11,425	6.33%	1,543	0.18%	44	1.18%	289	23.00%	5,607	22.45%	5,472	0.00%	-
74	Retirement Contributions	79,362	Comm/Resid	56.20%	44,601	9.03%	7,166	0.26%	206	1.69%	1,341	32.82%	26,047	0.00%	-	0.00%	-
75	Group Insurance Fixed	76,960	Comm/Resid	56.20%	43,252	9.03%	6,949	0.26%	200	1.69%	1,301	32.82%	25,258	0.00%	-	0.00%	-
76																	
77	Total Personal Services	$ 670,260			$ 330,730		$ 47,224		$ 1,360		$ 8,838		$ 171,637		$ 110,472		$ -
78																	
79	Contractual Services																
80	Other Contracted Services	$ 294,737	C-Compactor	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 294,737
81	Professional Development	2,800	Comm/Resid	56.20%	1,574	9.03%	253	0.26%	7	1.69%	47	32.82%	919	0.00%	-	0.00%	-
82	Radio Repair and Parts	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
83	Rental of Equipment	1,000	Comm/Resid	56.20%	562	9.03%	90	0.26%	3	1.69%	17	32.82%	328	0.00%	-	0.00%	-
84	Vehicle Maintenance - External	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
85	Printing	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
86	Permits	1,200	Comm/Resid	56.20%	674	9.03%	108	0.26%	3	1.69%	20	32.82%	394	0.00%	-	0.00%	-
87																	
88	Total Contractual Services	$ 299,737			$ 2,810		$ 452		$ 13		$ 85		$ 1,641		$ -		$ 294,737
89																	
90	Commodities																
91	Office Supplies	$ -	Comm/Resid	56.20%	$ -	9.03%	$ -	0.26%	$ -	1.69%	$ -	32.82%	$ -	0.00%	$ -	0.00%	$ -
92	Chemicals/Cleaning Supplies	1,600	Comm/Resid	56.20%	899	9.03%	144	0.26%	4	1.69%	27	32.82%	525	0.00%	-	0.00%	-
93	Vehicle Maintenance	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
94	Other Equipment Maintenance Supplies	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
95	Fuel/Motor Oil	36,261	Comm/Resid	56.20%	20,379	9.03%	3,274	0.26%	94	1.69%	613	32.82%	11,901	0.00%	-	0.00%	-
96	Uniforms	3,758	CommSalary	46.86%	1,761	6.33%	238	0.18%	7	1.18%	45	23.00%	864	22.45%	843	0.00%	-
97	Other Supplies	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
98	Contingency	30,348	Calculated	35.25%	10,697	5.07%	1,540	0.15%	44	0.95%	288	18.44%	5,597	11.00%	3,339	29.14%	8,842
99																	
100	Total Commodities	$ 71,967			$ 33,736		$ 5,197		$ 150		$ 973		$ 18,887		$ 4,183		$ 8,842

Footnotes on page 4 of 4.

Table 4

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses Among Customer Classifications

Line No.		Adjusted Fiscal Year 2017 (1) (2)	Basis	Residential Percent	Residential Amount	Apartment Percent	Apartment Amount	Public Authority Percent	Public Authority Amount	Governmental Percent	Governmental Amount	Commercial Percent	Commercial Amount	Direct Weekend Percent	Direct Weekend Amount	Non-bill Percent	Non-bill Amount
	Commercial Collection cont.																
101	Capital Outlay																
102	Deposits to Depreciation Fund	$ 112,128	Comm/Resid	56.20%	$ 63,016	9.03%	$ 10,125	0.26%	$ 292	1.69%	$ 1,895	32.82%	$ 36,800	0.00%	$ -	0.00%	$ -
103	Other Capital Outlay	-	Comm/Resid	56.20%	-	9.03%	-	0.26%	-	1.69%	-	32.82%	-	0.00%	-	0.00%	-
104																	
105	Total Capital Outlay	$ 112,128			$ 63,016		$ 10,125		$ 292		$ 1,895		$ 36,800		$ -		$ -
106																	
107	Total Commercial Collection	$ 1,154,092			$ 430,292		$ 62,997		$ 1,814		$ 11,790		$ 228,965		$ 114,655		$ 303,579
108																	
109	**Solid Waste Disposal**	$ 51,000	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 51,000
110																	
111	**Yard Trash Collection (Acct . No. 544)**																
112	Personal Services																
113	Regular Salaries and Wages	$ 844,244	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 844,244
114	Longevity	37,713	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	37,713
115	Overtime	10,000	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	10,000
116	Uniform Maintenance	300	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	300
117	FICA/Medicare	62,231	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	62,231
118	Retirement Contributions	227,957	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	227,957
119	Group Insurance Fixed	208,167	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	208,167
120																	
112	Total Personal Services	$ 1,390,612			$ -		$ -		$ -		$ -		$ -		$ -		$ 1,390,612
113																	
114	Contractual Services	$ -	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ -
115	Other Contracted Services	182,000	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	182,000
116	Professional Development	3,580	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	3,580
117	Radio Repair and Parts	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
118	Electric	500	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	500
119	Rental of Equipment	23,000	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	23,000
120	Vehicle Maintenance - External	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
121	Printing	400	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	400
122	Permits	2,600	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	2,600
123																	
124	Total Contractual Services	$ 212,080			$ -		$ -		$ -		$ -		$ -		$ -		$ 212,080
125																	
126	Commodities																
127	Office Supplies	$ 200	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 200
128	Chemicals/Cleaning Supplies	250	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	250
129	Vehicle Maintenance	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
130	Building Maintenance Supplies	2,000	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	2,000
131	Fuel/Motor Oil	111,201	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	111,201
132	Uniforms	7,719	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	7,719
133	Other Supplies	3,300	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	3,300
134	Contingency	51,821	Calculated	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	51,821
135																	
136	Total Commodities	$ 176,491			$ -		$ -		$ -		$ -		$ -		$ -		$ 176,491

By Class Cost Allocation (3) spans the Residential through Non-bill columns.

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Table 4

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses Among Customer Classifications

Line		Adjusted		By Class Cost Allocation (3)													
		Fiscal Year		Residential		Apartment		Public Authority		Governmental		Commercial		Direct Weekend		Non-bill	
No.		2017 (1) (2)	Basis	Percent	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	Amount	Percent	Amount
137	**Yard Trash Collection cont.**																
138	Capital Outlay																
139	Deposits to Depreciation Fund	$ 215,380	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 215,380
140	Other Capital Outlay	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
141																	
142	Total Capital Outlay	$ 215,380			$ -		$ -		$ -		$ -		$ -		$ -		$ 215,380
143																	
144	Total Yard Trash Collection	$ 1,994,563			$ -		$ -		$ -		$ -		$ -		$ -		$ 1,994,563
145																	
146	**Recycling Collection (Acct. No. 545)**																
147	Personal Services																
148	Regular Salaries and Wages	$ 176,668	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 176,668
149	Longevity	12,683	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	12,683
150	Overtime	4,500	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	4,500
151	FICA/Medicare	13,480	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	13,480
152	Retirement Contributions	34,348	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	34,348
153	Group Insurance Fixed	35,877	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	35,877
154																	
155	Total Personal Services	$ 277,556			$ -		$ -		$ -		$ -		$ -		$ -		$ 277,556
156																	
157	Contractual Services																
158	Radio Repair and Parts	$ -	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ -
159	Vehicle Maintenance - External	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
160	Printing	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
161																	
162	Total Contractual Services	$ -			$ -		$ -		$ -		$ -		$ -		$ -		$ -
163																	
164	Commodities																
165	Vehicle Maintenance	$ -	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ -
166	Uniforms	13,515	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	13,515
167	Other Supplies	1,700	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	1,700
168	Contingency	8,783	Calculated	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	8,783
169																	
170	Total Commodities	$ 23,998			$ -		$ -		$ -		$ -		$ -		$ -		$ 23,998
171																	
172	Capital Outlay																
173	Deposits to Depreciation Fund	$ 52,409	NonBill	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	0.00%	$ -	100.00%	$ 52,409
174	Other Capital Outlay	-	NonBill	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
175																	
176	Total Capital Outlay	$ 52,409			$ -		$ -		$ -		$ -		$ -		$ -		$ 52,409
177																	
178	Total Recycling Collection	$ 353,963			$ -		$ -		$ -		$ -		$ -		$ -		$ 353,963
179																	
180	Total Solid Waste Allocated Costs	$ 5,273,810			$ 1,584,683		$ 82,450		$ 2,374		$ 15,431		$ 303,266		$ 114,655		$ 3,170,951

(1) Amounts shown for those expenses which provide proportionate benefit to the Public Works Department, including the Solid Waste Departments, are derived from Table 3.

(2) Amounts directly related to the Solid Waste Department were derived from Table 2.

(3) Allocation based on factors shown on Table 5; amounts based on discussions with Town and the overall budgeting process of the Town.

Table 5

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses
to Commercial Service - Allocation Factors

Line No.		Reference	Residential Factor	Apartment Factor	Public Authority	Governmental Factor	Commercial Factor	Direct Weekend	Direct NonBill
1	Direct Commercial Service	Direct-C	0.000%	0.000%	0.000%	0.000%	100.000%	0.000%	0.000%
2	Direct Residential Service	Direct-R	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
3	Direct Apartment Service	Direct-Apt	0.000%	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%
4	Direct Public Authority Service	Direct-PA	0.000%	0.000%	100.000%	0.000%	0.000%	0.000%	0.000%
5	Direct Governmental Service	Direct-G	0.000%	0.000%	0.000%	100.000%	0.000%	0.000%	0.000%
6	Direct Weekend Service	Weekend	25.000%	0.000%	0.000%	0.000%	0.000%	75.000%	0.000%
7	Direct Non-bill - General Fund Cost Component (1)	NonBill	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	100.000%
8	Commercial Customers - Compactor Service (2)	C-Compactor	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	100.000%
9	Commercial/Residential Service (3)	Comm/Resid	56.200%	9.030%	0.260%	1.690%	32.820%	0.000%	0.000%
10	Commercial Total Salaries Allocator - Weekend Adjust.	CommSalary	46.863%	6.328%	0.182%	1.184%	22.998%	22.445%	0.000%
11	Tons Generated	Tons	47.703%	3.426%	0.470%	2.740%	39.764%	5.897%	0.000%
12	Commercial/Apartment/Governmental Allocation - Tons	Comm/Apt Tons	0.000%	6.230%	0.970%	4.980%	87.940%	0.000%	0.000%
13	Residential/Apartment Allocation - Units	Res/Apt Units	92.420%	7.580%	0.000%	0.000%	0.000%	0.000%	0.000%
14	Commercial / Governmental Service (5 Day/7 Day)	CommService	0.000%	0.000%	0.000%	5.610%	81.370%	12.070%	0.000%
15	Commercial/Apartment Allocation - Accounts	Comm/Apt Acct	0.000%	35.000%	0.227%	2.727%	62.046%	0.000%	0.000%
16	other	other1	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
17	other	other2	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%
18	other	other3	100.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%

(1) Several of the Expenditure Categories are billed as part of General Fund and not specifically billed or recognized in the rate analysis; such amounts categorized as "Non-Billed".

(2) Commercial customers using compactor services billed directly and not part of commercial assessment.

(3) Portion of Commercial Budget is allocable to residential service since such vehicles provide service to condominium units located on south end of Town corporate limits. Percentage based on estimates provided by the Town.

Table 5

Town of Palm Beach
Commercial Rate Assessment Analysis

Allocation of Solid Waste Direct Operating Expenses
to Commercial Service - Allocation Factors

Cost Allocation Analysis:

1. Total Tons Generated (no Yard Trash or Recycling)

	Total	Residential	Apartments	Public Authority	Governmental	Commercial	Weekend
Estimated Tons for Analysis:	14,816.0	7,067.72	507.64	69.68	405.88	5,891.41	873.63
Percent of Total	100.00%	47.70%	3.43%	0.47%	2.74%	39.76%	5.90%

2. Commercial/Apartment/Public Authority/Governmental Services -Tons

	Total	Commercial	Apartments	Public Authority	Governmental
Total Tonnage Commercial and Apartments	8,154.1	7,170.92	507.64	69.68	405.88
Percent of Total	100.12%	87.94%	6.23%	0.97%	4.98%

3. Commercial/Apartment Services - Accounts

	Total	Commercial	Apartments	Public Authority	Governmental
Total Commercial and Apartments - Accounts	440	273	154	1	12
Percent of Total	100.00%	62.046%	35.000%	0.227%	2.727%

4. Residential/Apartment Services - Units

	Total	Residential	Apartments
Total Units Residential (Single & MF) and Apartments	9,050	8,364	686
Percent of Total	100.00%	92.42%	7.58%

5. Commercial/Residential Service

	Total	Residential	Apartments	Public Authority	Governmental	Commercial	Weekend
Percent Provided by Town	100.00%	56.20%	0.00%	0.00%	0.00%	43.80%	0.00%
Adjust Commercial for Apartment Recognition		0.00%	9.03%	0.00%	0.00%	-9.03%	0.00%
Adjust Commercial for MultiFamily Recognition		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Adjust Commercial for Public Authority Recognition		0.00%	0.00%	0.26%	0.00%	-0.26%	0.00%
Adjust Commercial for Governmental Recognition		0.00%	0.00%	0.00%	1.69%	-1.69%	0.00%
Recap of Percent	100.00%	56.200%	9.030%	0.260%	1.690%	32.820%	0.000%

6. Overtime (Weekend Service) Allocation

	Total	Residential	Apartments	Public Authority	Governmental	Commercial	Weekend	NonBill
Allocation of Overtime								
Total Regular Salaries and Wages	$ 327,808	$ 184,228	$ 29,601	$ 852	$ 5,540	$ 107,587	$ -	$ -
Percent Regular Salaries to Total Salaries and Wages	100.00%	56.20%	9.03%	0.26%	1.69%	32.82%	0.00%	0.00%
Overtime Salaries and Wages	$ 140,000	$ 35,000	$ -	$ -	$ -	$ -	$ 105,000	$ -
Percent Overtime To Total Salaries and Wages	100.00%	25.00%	0.00%	0.00%	0.00%	0.00%	75.00%	0.00%
Total Allocated Salaries and Wages	$ 467,808	$ 219,228	$ 29,601	$ 852	$ 5,540	$ 107,587	$ 105,000	$ -
Percent of Total	100.00%	46.86%	6.33%	0.18%	1.18%	23.00%	22.45%	0.00%

7. Commercial / Governmental / Public Authority Service Allocation - Tons

		5 Day Service			
	Total	Commercial	Governmental	Pub. Authority	7 Day Serv.
Total Commercial Requirements	6,765.04	3,707.32	-	-	3,057.72
Total Governmental Requirements	405.88	-	405.88	-	-
Total Public Authority Requirements	69.68	-	-	69.68	-
Reclass Portion of 7 Day to 5 Day Period (Uniform Collect.)	-	2,184.09	-	-	(2,184.09)
Adjusted Tonnage Requirements	7,240.60	5,891.41	405.88	69.68	873.63
Percent of Total	100.23%	81.37%	5.61%	1.18%	12.07%

Table 6

Town of Palm Beach
Commercial Rate Assessment Analysis

Projection of Solid Waste Rates - Direct Cost Recovery

Line No.		Residential	Apartments	Public Auth.	Commercial Amounts	Commercial Rates	Direct Weekend
1	Total Allocated Revenue Requirements (1)	$ 1,584,683	$ 82,450	$ 2,374	$ 303,266		$ 114,655
2							
3	Total Allocated Tons (2)	7,067.72	507.64	69.68	5,891.41		873.63
4							
5	Total Collection Cost per Ton	$ 224.21	$ 162.42	$ 34.07	$ 51.48		$ 131.24
6							
7	Disposal Cost per Ton (3)	$ -	$ 42.00	$ 42.00	$ 42.00		$ 42.00
8	Total Allocated Costs of Disposal	$ -	$ 21,321	$ 2,927	$ 247,439		$ 36,693
9							
10	Total Annual Revenue Requirements for Rate Design	$ 1,584,683	$ 103,771	$ 5,301	$ 550,705		$ 151,348
11	Total Revenue Requirements for Rate Design - per Ton						$ 173.24
12							
13	Total Costs to be Recovered per Unit						
14	No. of Residential / Apartment Units / Public Authority Tons	8,364	686	69.68			
15	Annual Cost per Unit / Ton	$ 189.46	$ 151.27	$ 76.08	$ 93.48		
16							
17	Annual Tons per Unit						0.74
18	Additional Cost per Unit						$ 97.12
19	Daily Rate (days => 52 weekends * 2 = 104)						$ 0.93
20							
21	Total Costs to be Recovered per Equivalent Pound (4)				$ 0.04680		$ 0.08669
22	Adjust for Estimated Cost Under Recovery			$ -	$ -		$ -
23	Total Costs to be Recovered per Equivalent Pound (4)				$ 0.04680		$ 0.08669
24							
25	Low Volume (lbs. per Sq. Ft.) - 5 Day Service (5)				0.581	$ 0.027	
26	Medium Volume (lbs. per Sq. Ft.) - 5 Day Service (5)				3.932	$ 0.184	
27	High Volume (lbs. per Sq. Ft.) - 5 Day Service (5)				17.218	$ 0.806	
28							
29	Low Volume (lbs. per Sq. Ft.) - 7 Day Service (6)				0.581		$ 0.034
30	Medium Volume (lbs. per Sq. Ft.) - 7 Day Service (6)				3.932		$ 0.229
31	High Volume (lbs. per Sq. Ft.) - 7 Day Service (6)				17.218		$ 1.002

(1) Amounts shown derived from Table 4.

(2) Amounts shown derived from Table 5.

(3) The SWA bills the cost of solid waste disposal as a non-ad valorem assessment and therefore no cost of disposal has been included. With respect to the non-residential customers, the SWA bills approximately 70% of the total cost of disposal of solid waste with the remainder being charged directly based on deliveries to the SWA disposal facilities at a rate of $42.00 per delivered ton. Therefore, the direct cost of disposal paid by the Town at the rate of $42.00 per ton has been reflected in the rate analysis developed above.

(4) Amounts shown determined as follows:

	5 Day a Week Service Requirements Square Feet	lbs/Sq. Ft. Factor	Total Pounds
Low Volume (lbs. per Sq. Ft.)	351,709	0.581	204,343
Medium Volume (lbs. per Sq. Ft.)	2,102,057	3.932	8,265,288
High Volume (lbs. per Sq. Ft.)	191,447	17.218	3,296,334
Totals	2,645,213	4.448	11,765,965
Total Cost to be Recovered			$ 550,705
Cost per Equivalent Pound of Solid Waste			$ 0.04680

	7 Day a Week Service Requirements Square Feet	lbs/Sq. Ft. Factor	Total Pounds
Low Volume (lbs. per Sq. Ft.)	42,718	0.581	24,819
Medium Volume (lbs. per Sq. Ft.)	160,399	3.932	630,689
High Volume (lbs. per Sq. Ft.)	63,329	17.218	1,090,399
Totals	266,446	6.553	1,745,907
Total Cost to be Recovered			$ 151,348
Cost per Equivalent Pound of Solid Waste			$ 0.08669

(5) The pounds per sq. ft. relationships based on solid waste generation rates developed by the Solid Waste Authority of Palm Beach County by commercial type or establishment; weighted to reflect Town commercial customers.

(6) Amounts shown based on additional cost of Direct Weekend service added to the Weekly service.

Table 7

Town of Palm Beach
Commercial Rate Assessment Analysis

Development of Solid Waste Assessment Rates

Line No.		Apartments	Commercial 5-day Service	Commercial 7-day Service
1	**Solid Waste Rates - Direct Cost (1)**			
2				
3	Cost per Unit	$ 151.27		
4				
5	Low Volume (lbs. per Sq. Ft.)		$ 0.027	$ 0.034
6	Medium Volume (lbs. per Sq. Ft.)		$ 0.184	$ 0.229
7	High Volume (lbs. per Sq. Ft.)		$ 0.806	$ 1.002
8				
9	**Solid Waste Rates - Assessed Rate (2)**			
10	Adjustments for Billing - Non ad-valorem Assessment			
11	Uncollectible Allowance	0.00%	0.00%	0.00%
12	Property Appraiser/Tax Collector Fees	1.00%	1.00%	1.00%
13	Discount for Early Payment	4.00%	4.00%	4.00%
14				
15	Cost per Unit	$ 159.24		
16	Monthly Rate	$ 13.27		
17	Rounded Monthly Rate	$ 13.30		
18				
19	Low Volume (lbs. per Sq. Ft.)		$ 0.029	$ 0.036
20	Medium Volume (lbs. per Sq. Ft.)		$ 0.194	$ 0.241
21	High Volume (lbs. per Sq. Ft.)		$ 0.849	$ 1.055

(1) Amounts shown derived from Table 6.

(2) Adjustments to rates (direct cost basis) to recognize additional costs associated with the billing for service using the Uniform Method as provided in Chapter 197, Florida Statutes (non ad-valorem assessment).

Table 7A

Town of Palm Beach
Commercial Rate Assessment Analysis

Development of Residential Weekend Service Rate

Line No.		Units	Allocation Basis (1) Basis	Reference		Amount
1	**Revenue Requirements - Container Service (2)**					
2	Personnel Costs					
3	Weekend Allocation		Direct Weekend	100.00%	$	35,000
4	Other Benefit Allocation		Direct Weekend	100.00%		1,824
5						
6	Contractual Services					
7	Radio Repair and Parts		Weekend Days	4.85%		-
8	Rental of Equipment		Weekend Days	4.85%		27
9	Vehicle Maintenance - External		Weekend Days	4.85%		-
10						
11	Commodities					
12	Office Supplies		Weekend Days	4.85%		-
13	Chemicals/Cleaning Supplies		Weekend Days	4.85%		44
14	Vehicle Maintenance		Weekend Days	4.85%		-
15	Fuel/Motor Oil		Weekend Days	4.85%		988
16	Uniforms		Weekend Days	4.85%		85
17	Other Supplies		Weekend Days	4.85%		-
18	Contingency		Operating Exp.	3.00%		1,174
19						
20	Subtotal of Allocated Costs Allocated Costs				$	39,143
21						
22	Allocation of Deposit to Depreciation Fund			4.85%	$	3,719
23	Allocation of Administration			5.98%	$	2,341
24	Allocation of Equipment Maintenance			8.99%	$	3,519
25						
26	Total Allocated Costs				$	48,721
27						
28	Total Effective Units Serviced					
29	Saturday Service (units and percent collected per year)	1,368.2	Year Round	95.24%		67,760
30	Sunday Service (units and percent collected per year)	493.0	Year Round	100.00%		25,636
31	Total Billing Determinants					93,396
32						
33	Effective Rete Before Cost of Disposal				$	0.52
34						
35	Disposal Cost					
36	Cost Per Ton				$	42.00
37	Garbage/Trash - Tons per Year / Residential Unit					1.100
38	Daily Rate Allowance - lbs per day					6.03
39	Allocated Cost				$	0.13
40						
41	Daily Rate for Service Per Unit				$	0.65

(1) Allocation references commercial collection service which includes condominum containerized collection; expenditures recognized associated with direct cost of collection.

(2) Amounts shown derived from Table 4.

Table 8

Town of Palm Beach
Commercial Rate Assessment Analysis

Rate Revenue Reconciliation

Line No.		Apartments	Commercial Low Volume	Commercial Medium Vol.	Commercial High Volume	Totals
	Revenues From Assessments					
1	**5 Day per Week Service**					
2						
3	Target Assessment Rates for Service (1)	$ 13.30	$ 0.029	$ 0.194	$ 0.849	
4	Billing Determinants (2)					
5	Units	686				
6	Square Feet		244,913	1,701,061	33,125	
7						
8	Annual Rates for Service	$ 109,486	$ 7,102	$ 330,006	$ 28,123	$ 474,717
9						
10	**7 Day per Week Service**					
11						
12	Target Assessment Rates for Service (3)	$ -	$ 0.036	$ 0.241	$ 1.055	
13	Billing Determinants (2)					
14	Units	-				
15	Square Feet		149,514	561,395	221,651	
16						
17	Annual Rates for Service	$ -	$ 5,383	$ 135,296	$ 233,842	$ 374,521
18						
19	Total Assessment Revenues Estimated to Be Earned					$ 849,238
20						
21	Less Adjustments for Uniform Method of Collection					
22	Allowance for Uncollectibles				0.00%	-
23	Allowance for Billing (Property Appraiser/Tax Collector)				1.00%	(8,492)
24	Allowance for Early Discount				4.00%	(33,970)
25						
26	Net Assessment Revenues to be Applied to Revenue Requirements (Direct Costs)					$ 806,776
27						
28	Revenues from Direct Billed Public Authority Service					
29	Total Tons Billed					69.68
30	Rate for Service					$ 76.08
31						
32	Total Annual Revenue					$ 5,301
33						
34	Total Applicable Rate Revenue					$ 812,077
35						
36	Allocated Net Revenue Requirements					
37	Direct Costs for Service (4)					$ 502,745
38	Disposal Cost Allowance					
39	Total Applicable Tons				7,342.36	
40	Disposal Rate Recognized in Rates				$ 42.00	308,379
41						
42	Total Costs to be Recovered					$ 811,124
43						
44	Difference					$ 953
45	Percent of Net Revenues to be Applied to Revenue Requirements (Direct Costs)					0.12%

(1) Amounts shown derived from Table 7.

(2) Amounts shown derived from Table 1.

(3) Amounts shown derived from Table 7; no Apartment rates presented since assumed all service is provided 5 days per week.

(4) Amounts shown derived from Table 4.

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-03-02-000-0022	00350-0242	1338 N LAKE WAY	Solid Waste Medium Volume 7 day	13879	$0.241	$3,344.84
50-43-43-03-02-000-0022	00350-0242	1338 N LAKE WAY	Solid Waste High Volume 7 day	7588	$1.055	$8,005.34
50-43-43-10-00-001-0040	00350-0415	760 N OCEAN BLVD	Solid Waste Medium Volume 5 day	54938	$0.194	$10,657.97
50-43-43-10-00-001-0040	00350-0415	760 N OCEAN BLVD	Solid Waste High Volume 7 day	13035	$1.055	$13,751.93
50-43-43-10-04-000-0050	00350-0001	755 N COUNTY RD	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-10-04-000-0050	00350-0001	755 N COUNTY RD	Solid Waste Medium Volume 5 day	35955	$0.194	$6,975.27
50-43-43-10-04-000-0050	00350-0001	755 N COUNTY RD	Solid Waste High Volume 7 day	17481	$1.055	$18,442.46
50-43-43-14-00-002-0060	00350-0200	138 ROOT TRL	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-14-10-003-0042	00350-0416	127 ROOT TRL	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-14-10-004-0010	00350-0023	190 N COUNTY RD	Solid Waste Medium Volume 5 day	19194	$0.194	$3,723.64
50-43-43-14-10-004-0010	00350-0023	190 N COUNTY RD	Solid Waste Low Volume 7 day	9457	$0.036	$340.45
50-43-43-14-10-004-0130	00350-0080	250 SEMINOLE AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-14-10-004-0130	00350-0080	250 SEMINOLE AVE	Solid Waste Medium Volume 5 day	3568	$0.194	$692.19
50-43-43-14-10-004-0140	00350-0081	256 SEMINOLE AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-14-10-004-0150	00350-0082	258 SEMINOLE AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-14-10-004-0170	00350-0083	264 SEMINOLE AVE	Solid Waste Apartment	11	$13.300	$1,755.60
50-43-43-14-10-004-0190	00350-0084	191 BRADLEY PL	Solid Waste High Volume 7 day	5236	$1.055	$5,523.98

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-14-10-005-0320	00350-0428	265 SEMINOLE AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-14-10-005-0440	00350-0189	219 SEMINOLE AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-14-10-005-0470	00350-0190	201 SEMINOLE AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-14-12-000-0082	00350-0103	155 ROOT TRL	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-14-12-000-0140	00350-0238	183 N COUNTY RD	Solid Waste Medium Volume 5 day	3279	$0.194	$636.13
50-43-43-14-13-000-0010	00350-0276	165 N COUNTY RD	Solid Waste Medium Volume 5 day	15371	$0.194	$2,981.97
50-43-43-14-14-000-0071	00350-0277	120 CASA BENDITA	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-14-14-000-0071	00350-0277	120 CASA BENDITA	Solid Waste Medium Volume 5 day	1225	$0.194	$237.65
50-43-43-14-21-002-0010	00350-0246	100 SUNRISE AVE	Solid Waste Medium Volume 5 day	1184	$0.194	$229.70
50-43-43-14-21-002-0030	00350-0278	100 SUNRISE AVE	Solid Waste Medium Volume 7 day	7640	$0.241	$1,841.24
50-43-43-14-21-002-0040	00350-0279	100 SUNRISE AVE	Solid Waste Medium Volume 5 day	550	$0.194	$106.70
50-43-43-14-21-002-0060	00350-0280	100 SUNRISE AVE	Solid Waste Medium Volume 5 day	384	$0.194	$74.50

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-14-29-004-0000	00350-0114	201 VIA LAS BRISAS	Solid Waste Medium Volume 5 day	1100	$0.194	$213.40
50-43-43-15-03-000-0051	00350-0337	241 BRADLEY PL	Solid Waste Medium Volume 5 day	3798	$0.194	$736.81
50-43-43-15-03-000-0180	00350-0338	246 ATLANTIC AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-15-03-000-0750	00350-0026	251 BRADLEY PL	Solid Waste Apartment	6	$13.300	$957.60
50-43-43-15-04-000-0151	00350-0027	231 BRADLEY PL	Solid Waste Medium Volume 5 day	5800	$0.194	$1,125.20
50-43-43-15-05-000-0011	00350-0105	189 BRADLEY PL	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-05-000-0011	00350-0105	189 BRADLEY PL	Solid Waste Medium Volume 5 day	2420	$0.194	$469.48
50-43-43-15-05-000-0012	00350-0028	263 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-05-000-0020	00350-0029	259 OLEANDER AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-15-05-000-0040	00350-0030	257 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-05-000-0060	00350-0031	253 OLEANDER AVE	Solid Waste Apartment	8	$13.300	$1,276.80
50-43-43-15-05-000-0160	00350-0034	233 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-05-000-0180	00350-0036	227 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-05-000-0200	00350-0073	221 OLEANDER AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-15-06-000-0010	00350-0074	178 N COUNTY RD	Solid Waste Medium Volume 5 day	2262	$0.194	$438.83
50-43-43-15-06-000-0031	00350-0075	210 OLEANDER AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-15-06-000-0040	00350-0076	212 OLEANDER AVE	Solid Waste Apartment	7	$13.300	$1,117.20
50-43-43-15-06-000-0050	00350-0077	216 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-06-000-0060	00350-0085	226 OLEANDER AVE	Solid Waste Apartment	3	$13.300	$478.80

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-06-000-0080	00350-0150	232 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-06-000-0110	00350-0151	240 OLEANDER AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-15-06-000-0130	00350-0152	246 OLEANDER AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-06-000-0140	00350-0153	252 OLEANDER AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-15-06-000-0180	00350-0154	179 BRADLEY PL	Solid Waste Medium Volume 5 day	3340	$0.194	$647.96
50-43-43-15-08-000-0011	00350-0106	172 N COUNTY RD	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-15-08-000-0021	00350-0095	172 N COUNTY RD	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-15-08-000-0060	00350-0192	223 PARK AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-08-000-0070	00350-0193	225 PARK AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-08-000-0110	00350-0194	251 PARK AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-08-000-0120	00350-0195	253 PARK AVE	Solid Waste Apartment	2	$13.300	$319.20

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-08-000-0130	00350-0196	255 PARK AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-15-08-000-0190	00350-0240	175 BRADLEY PL	Solid Waste Medium Volume 5 day	2145	$0.194	$416.13
50-43-43-15-08-000-0350	00350-0241	165 BRADLEY PL	Solid Waste Medium Volume 5 day	3038	$0.194	$589.37
50-43-43-15-08-000-0420	00350-0275	242 PARK AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-09-000-0131	00350-0281	151 N COUNTY RD	Solid Waste Medium Volume 7 day	3382	$0.241	$815.06
50-43-43-15-09-000-0131	00350-0281	151 N COUNTY RD	Solid Waste High Volume 7 day	1429	$1.055	$1,507.60
50-43-43-15-09-000-0132	00350-0339	155 N COUNTY RD	Solid Waste Medium Volume 7 day	1790	$0.241	$431.39
50-43-43-15-09-000-0132	00350-0339	155 N COUNTY RD	Solid Waste High Volume 7 day	4518	$1.055	$4,766.49
50-43-43-15-09-000-0140	00350-0340	139 N COUNTY RD	Solid Waste Low Volume 5 day	7448	$0.029	$215.99
50-43-43-15-09-000-0140	00350-0340	139 N COUNTY RD	Solid Waste Medium Volume 5 day	28544	$0.194	$5,537.54
50-43-43-15-10-000-0230	00350-0341	142 N COUNTY RD	Solid Waste Low Volume 5 day	13190	$0.029	$382.51
50-43-43-15-10-000-0460	00350-0305	255 SUNRISE AVE	Solid Waste Medium Volume 7 day	13557	$0.241	$3,267.24
50-43-43-15-10-000-0540	00350-0342	285 SUNRISE AVE	Solid Waste Medium Volume 5 day	3226	$0.194	$625.84
50-43-43-15-10-000-0601	00350-0343	254 SUNRISE AVE	Solid Waste Medium Volume 5 day	2176	$0.194	$422.14

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-10-000-0750	00350-0344	230 SUNRISE AVE	Solid Waste Medium Volume 7 day	2609	$0.241	$628.77
50-43-43-15-10-000-0750	00350-0344	230 SUNRISE AVE	Solid Waste High Volume 7 day	4856	$1.055	$5,123.08
50-43-43-15-10-000-0810	00350-0413	220 SUNRISE AVE	Solid Waste Medium Volume 5 day	15560	$0.194	$3,018.64
50-43-43-15-10-000-0870	00350-0414	140 N COUNTY RD	Solid Waste Medium Volume 5 day	6289	$0.194	$1,220.07
50-43-43-15-28-001-0010	00350-0078	221 SUNRISE AVE	Solid Waste Medium Volume 7 day	821	$0.241	$197.86
50-43-43-15-28-001-0020	00350-0079	223 SUNRISE AVE	Solid Waste Medium Volume 7 day	1412	$0.241	$340.29
50-43-43-15-28-001-0040	00350-0141	227 SUNRISE AVE	Solid Waste Medium Volume 7 day	723	$0.241	$174.24
50-43-43-15-28-001-0050	00350-0142	229 SUNRISE AVE	Solid Waste High Volume 7 day	537	$1.055	$566.54
50-43-43-15-28-001-0060	00350-0143	231 SUNRISE AVE	Solid Waste Medium Volume 7 day	463	$0.241	$111.58
50-43-43-15-28-001-0070	00350-0144	235 SUNRISE AVE	Solid Waste Medium Volume 7 day	580	$0.241	$139.78

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-28-001-0090	00350-0145	237 SUNRISE AVE	Solid Waste Medium Volume 7 day	417	$0.241	$100.50
50-43-43-15-28-001-0100	00350-0146	239 SUNRISE AVE	Solid Waste Medium Volume 7 day	320	$0.241	$77.12
50-43-43-15-28-001-0110	00350-0147	241 SUNRISE AVE	Solid Waste Medium Volume 7 day	320	$0.241	$77.12
50-43-43-15-28-001-0120	00350-0148	243 SUNRISE AVE	Solid Waste Medium Volume 7 day	795	$0.241	$191.60
50-43-43-15-28-001-0130	00350-0149	245 SUNRISE AVE	Solid Waste Medium Volume 7 day	714	$0.241	$172.07
50-43-43-15-28-001-0140	00350-0158	247 SUNRISE AVE	Solid Waste Medium Volume 7 day	808	$0.241	$194.73
50-43-43-15-28-001-0150	00350-0181	251 SUNRISE AVE	Solid Waste High Volume 7 day	691	$1.055	$729.01
50-43-43-15-28-001-0160	00350-0182	251 SUNRISE AVE	Solid Waste High Volume 7 day	2836	$1.055	$2,991.98
50-43-43-15-28-001-0180	00350-0183	235 SUNRISE AVE	Solid Waste Medium Volume 7 day	121	$0.241	$29.16
50-43-43-15-28-001-0190	00350-0184	235 SUNRISE AVE	Solid Waste Medium Volume 7 day	8028	$0.241	$1,934.75
50-43-43-15-28-001-0200	00350-0185	235 SUNRISE AVE	Solid Waste Medium Volume 7 day	743	$0.241	$179.06

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-15-28-001-0210	00350-0186	235 SUNRISE AVE	Solid Waste Medium Volume 7 day	828	$0.241	$199.55
50-43-43-15-28-001-0220	00350-0187	235 SUNRISE AVE	Solid Waste Low Volume 7 day	4371	$0.036	$157.36
50-43-43-15-38-000-0010	00350-0284	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-38-000-0020	00350-0285	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-38-000-0030	00350-0286	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-38-000-0040	00350-0287	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-38-000-0050	00350-0288	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-38-000-0060	00350-0289	234 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-44-000-0010	00350-0423	251 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-44-000-0020	00350-0424	251 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60

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50-43-43-15-44-000-0030	00350-0425	251 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-15-44-000-0040	00350-0426	251 OLEANDER AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-00-001-0040	00350-0007	150 ROYAL POINCIANA PLZ	Solid Waste Medium Volume 5 day	2772	$0.194	$537.77
50-43-43-22-00-001-0050	00350-0008	340 ROYAL POINCIANA WAY	Solid Waste Medium Volume 7 day	130011	$0.241	$31,332.65
50-43-43-22-00-001-0050	00350-0008	340 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	18139	$1.055	$19,136.65
50-43-43-22-00-002-0010	00350-0009	60 COCOANUT ROW	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-00-002-0010	00350-0009	60 COCOANUT ROW	Solid Waste Low Volume 7 day	17540	$0.036	$631.44
50-43-43-22-00-002-0010	00350-0009	60 COCOANUT ROW	Solid Waste Medium Volume 7 day	3456	$0.241	$832.90
50-43-43-22-00-002-0050	00350-0010	40 COCOANUT ROW	Solid Waste Medium Volume 5 day	19795	$0.194	$3,840.23
50-43-43-22-00-002-0080	00350-0011	52 COCOANUT ROW	Solid Waste Low Volume 7 day	98238	$0.036	$3,536.57
50-43-43-22-00-003-0140	00350-0002	240 COCOANUT ROW	Solid Waste Medium Volume 5 day	18938	$0.194	$3,673.97
50-43-43-22-04-000-0350	00350-0391	218 BARTON AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-04-000-0350	00350-0391	218 BARTON AVE	Solid Waste Medium Volume 5 day	477	$0.194	$92.54
50-43-43-22-07-000-4660	00350-0159	215 S COUNTY RD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-22-08-000-6640	00350-0322	241 SEAVIEW AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-08-000-6640	00350-0322	241 SEAVIEW AVE	Solid Waste Medium Volume 5 day	70252	$0.194	$13,628.89

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50-43-43-22-08-000-7540	00350-0323	213 SEAVIEW AVE	Solid Waste Medium Volume 5 day	1095	$0.194	$212.43
50-43-43-22-08-000-7581	00350-0324	230 S COUNTY RD	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-08-000-7581	00350-0324	230 S COUNTY RD	Solid Waste Medium Volume 5 day	3738	$0.194	$725.17
50-43-43-22-08-000-7582	00350-0325	234 S COUNTY RD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-22-08-000-7582	00350-0325	234 S COUNTY RD	Solid Waste Medium Volume 5 day	3546	$0.194	$687.92
50-43-43-22-08-000-7660	00350-0326	235 S COUNTY RD	Solid Waste Medium Volume 5 day	10810	$0.194	$2,097.14
50-43-43-22-09-000-0051	00350-0392	228 PHIPPS PLZ	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-10-000-0012	00350-0012	206 PHIPPS PLZ	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-10-000-0012	00350-0012	206 PHIPPS PLZ	Solid Waste Medium Volume 5 day	1865	$0.194	$361.81
50-43-43-22-10-000-0052	00350-0013	209 PHIPPS PLZ	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-10-000-0052	00350-0013	209 PHIPPS PLZ	Solid Waste Medium Volume 5 day	3562	$0.194	$691.03
50-43-43-22-10-000-0102	00350-0014	236 PHIPPS PLZ	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-22-10-000-0110	00350-0015	270 S COUNTY RD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-22-10-000-0110	00350-0015	270 S COUNTY RD	Solid Waste Medium Volume 5 day	2384	$0.194	$462.50
50-43-43-22-10-000-0120	00350-0016	264 S COUNTY RD	Solid Waste Medium Volume 7 day	1142	$0.241	$275.22
50-43-43-22-10-000-0120	00350-0016	264 S COUNTY RD	Solid Waste High Volume 7 day	4041	$1.055	$4,263.26
50-43-43-22-18-004-1010	00350-0234	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	575	$0.194	$111.55

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50-43-43-22-18-004-1020	00350-0235	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	807	$0.194	$156.56
50-43-43-22-18-005-2010	00350-0236	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	907	$0.194	$175.96
50-43-43-22-18-005-2020	00350-0237	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	570	$0.194	$110.58
50-43-43-22-18-005-2030	00350-0247	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	756	$0.194	$146.66
50-43-43-22-18-005-2070	00350-0256	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	775	$0.194	$150.35
50-43-43-22-18-005-2080	00350-0257	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	784	$0.194	$152.10
50-43-43-22-18-005-2090	00350-0258	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	454	$0.194	$88.08
50-43-43-22-18-005-2100	00350-0259	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	527	$0.194	$102.24
50-43-43-22-18-006-0010	00350-0260	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	1963	$0.194	$380.82

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50-43-43-22-18-006-0020	00350-0261	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	1252	$0.194	$242.89
50-43-43-22-18-006-0040	00350-0262	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	1034	$0.194	$200.60
50-43-43-22-18-006-0050	00350-0282	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	2123	$0.194	$411.86
50-43-43-22-18-006-0060	00350-0327	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	410	$0.194	$79.54
50-43-43-22-18-006-0070	00350-0328	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	114	$0.194	$22.12
50-43-43-22-18-006-0080	00350-0329	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	1517	$0.194	$294.30
50-43-43-22-18-006-0090	00350-0330	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	1298	$0.194	$251.81
50-43-43-22-18-006-0100	00350-0331	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	844	$0.194	$163.74
50-43-43-22-18-006-0110	00350-0332	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	566	$0.194	$109.80
50-43-43-22-18-006-0120	00350-0333	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	624	$0.194	$121.06
50-43-43-22-18-006-0130	00350-0334	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	112	$0.194	$21.73

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50-43-43-22-18-006-0140	00350-0335	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	543	$0.194	$105.34
50-43-43-22-18-006-0150	00350-0345	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	351	$0.194	$68.09
50-43-43-22-18-006-0160	00350-0393	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	517	$0.194	$100.30
50-43-43-22-18-006-0170	00350-0394	44 COCOANUT ROW	Solid Waste Medium Volume 5 day	311	$0.194	$60.33
50-43-43-22-19-000-0010	00350-0395	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0020	00350-0396	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0030	00350-0397	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0040	00350-0398	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0050	00350-0399	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0060	00350-0400	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0080	00350-0017	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60

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50-43-43-22-19-000-0090	00350-0018	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0100	00350-0019	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0110	00350-0020	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-19-000-0120	00350-0021	244 SUNSET AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-24-002-0000	00350-0418	1 N BREAKERS ROW	Solid Waste Apartment	86	$13.300	$13,725.60
50-43-43-22-24-006-0000	00350-0419	1 S COUNTY RD	Solid Waste Medium Volume 5 day	2404	$0.194	$466.38
50-43-43-22-24-006-0000	00350-0419	1 S COUNTY RD	Solid Waste High Volume 5 day	5075	$0.849	$4,308.68
50-43-43-22-24-007-0000	00350-0420	1 S COUNTY RD	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-22-24-007-0000	00350-0420	1 S COUNTY RD	Solid Waste Medium Volume 5 day	21250	$0.194	$4,122.50
50-43-43-22-24-007-0000	00350-0420	1 S COUNTY RD	Solid Waste High Volume 5 day	5648	$0.849	$4,795.15
50-43-43-22-24-016-0000	00350-0421	2 S COUNTY RD	Solid Waste Medium Volume 7 day	19671	$0.241	$4,740.71
50-43-43-22-24-016-0000	00350-0421	2 S COUNTY RD	Solid Waste High Volume 7 day	5051	$1.055	$5,328.81
50-43-43-22-31-000-0030	00350-0108	333 SUNSET AVE	Solid Waste Apartment	86	$13.300	$13,725.60
50-43-43-22-31-000-0301	00350-0109	280 SUNSET AVE	Solid Waste Medium Volume 5 day	24223	$0.194	$4,699.26
50-43-43-22-31-000-0301	00350-0109	280 SUNSET AVE	Solid Waste High Volume 7 day	4445	$1.055	$4,689.48

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50-43-43-22-31-000-0380	00350-0110	262 SUNSET AVE	Solid Waste Medium Volume 5 day	3878	$0.194	$752.33
50-43-43-22-31-000-0400	00350-0111	257 ROYAL POINCIANA WAY	Solid Waste Medium Volume 7 day	1581	$0.241	$381.02
50-43-43-22-31-000-0400	00350-0111	257 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	2790	$1.055	$2,943.45
50-43-43-22-31-000-0440	00350-0422	254 SUNSET AVE	Solid Waste Medium Volume 5 day	3363	$0.194	$652.42
50-43-43-22-31-000-0580	00350-0113	216 SUNSET AVE	Solid Waste Medium Volume 7 day	1391	$0.241	$335.23
50-43-43-22-31-000-0600	00350-0101	214 SUNSET AVE	Solid Waste Medium Volume 7 day	2751	$0.241	$662.99
50-43-43-22-31-000-0611	00350-0204	214 SUNSET AVE	Solid Waste Medium Volume 7 day	5360	$0.241	$1,291.76
50-43-43-22-31-000-0630	00350-0205	212 SUNSET AVE	Solid Waste Medium Volume 7 day	9947	$0.241	$2,397.23
50-43-43-22-31-000-0652	00350-0206	207 ROYAL POINCIANA WAY	Solid Waste Medium Volume 7 day	9689	$0.241	$2,335.05
50-43-43-22-31-000-0652	00350-0206	207 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	6615	$1.055	$6,978.83
50-43-43-22-31-000-0760	00350-0207	101 N COUNTY RD	Solid Waste Medium Volume 7 day	4042	$0.241	$974.12
50-43-43-22-31-000-0790	00350-0208	105 N COUNTY RD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-22-31-000-0790	00350-0208	105 N COUNTY RD	Solid Waste Medium Volume 5 day	2619	$0.194	$508.09

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50-43-43-22-31-000-0810	00350-0209	184 SUNSET AVE	Solid Waste Apartment	23	$13.300	$3,670.80
50-43-43-22-31-000-0810	00350-0209	184 SUNSET AVE	Solid Waste Medium Volume 5 day	1951	$0.194	$378.49
50-43-43-22-31-000-1730	00350-0250	132 N COUNTY RD	Solid Waste Medium Volume 7 day	2575	$0.241	$620.58
50-43-43-22-31-000-1730	00350-0250	132 N COUNTY RD	Solid Waste High Volume 7 day	5979	$1.055	$6,307.85
50-43-43-22-31-000-1751	00350-0251	120 N COUNTY RD	Solid Waste Medium Volume 5 day	11007	$0.194	$2,135.36
50-43-43-22-31-000-1840	00350-0252	223 SUNSET AVE	Solid Waste Medium Volume 5 day	17561	$0.194	$3,406.83
50-43-43-22-32-000-0010	00350-0290	283 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	10515	$0.194	$2,039.91
50-43-43-22-32-000-0010	00350-0290	283 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	1125	$1.055	$1,186.88
50-43-43-22-32-000-0040	00350-0291	265 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	3136	$0.194	$608.38
50-43-43-22-32-000-0081	00350-0292	265 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	7580	$0.194	$1,470.52
50-43-43-22-32-000-0100	00350-0293	261 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	1980	$0.194	$384.12
50-43-43-22-32-000-0130	00350-0294	255 ROYAL POINCIANA WAY	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-22-32-000-0130	00350-0294	255 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	2272	$0.194	$440.77
50-43-43-22-32-000-0141	00350-0302	249 ROYAL POINCIANA WAY	Solid Waste Apartment	7	$13.300	$1,117.20
50-43-43-22-32-000-0141	00350-0302	249 ROYAL POINCIANA WAY	Solid Waste Medium Volume 7 day	1640	$0.241	$395.24
50-43-43-22-32-000-0141	00350-0302	249 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	1311	$1.055	$1,383.11

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-22-32-000-0170	00350-0295	245 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	2778	$0.194	$538.93
50-43-43-22-32-000-0211	00350-0296	233 ROYAL POINCIANA WAY	Solid Waste Apartment	8	$13.300	$1,276.80
50-43-43-22-32-000-0211	00350-0296	233 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	2216	$0.194	$429.90
50-43-43-22-32-000-0230	00350-0297	231 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	3360	$1.055	$3,544.80
50-43-43-22-32-000-0280	00350-0298	221 ROYAL POINCIANA WAY	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-22-32-000-0280	00350-0298	221 ROYAL POINCIANA WAY	Solid Waste Medium Volume 7 day	1920	$0.241	$462.72
50-43-43-22-32-000-0280	00350-0298	221 ROYAL POINCIANA WAY	Solid Waste High Volume 7 day	3945	$1.055	$4,161.98
50-43-43-22-32-000-0321	00350-0299	211 ROYAL POINCIANA WAY	Solid Waste Medium Volume 5 day	8695	$0.194	$1,686.83
50-43-43-23-00-001-0030	00350-0191	95 N COUNTY RD	Solid Waste Medium Volume 5 day	10656	$0.194	$2,067.26
50-43-43-23-01-000-0010	00350-0239	141 S COUNTY RD	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-01-000-0010	00350-0239	141 S COUNTY RD	Solid Waste Low Volume 5 day	7870	$0.029	$228.23
50-43-43-23-01-000-0010	00350-0239	141 S COUNTY RD	Solid Waste Medium Volume 5 day	18984	$0.194	$3,682.90
50-43-43-23-01-000-0180	00350-0263	126 S OCEAN BLVD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-04-000-0010	00350-0264	239 S COUNTY RD	Solid Waste Low Volume 5 day	43485	$0.029	$1,261.07
50-43-43-23-04-000-0010	00350-0264	239 S COUNTY RD	Solid Waste Medium Volume 5 day	15148	$0.194	$2,938.71
50-43-43-23-05-001-0040	00350-0336	445 BRAZILIAN AVE	Solid Waste Apartment	14	$13.300	$2,234.40
50-43-43-23-05-001-0190	00350-0401	411 BRAZILIAN AVE	Solid Waste Apartment	2	$13.300	$319.20

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50-43-43-23-05-002-0011	00350-0402	315 COCOANUT ROW	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-003-0011	00350-0058	335 COCOANUT ROW	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-003-0012	00350-0059	339 COCOANUT ROW	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-003-0013	00350-0060	354 BRAZILIAN AVE	Solid Waste Apartment	6	$13.300	$957.60
50-43-43-23-05-004-0283	00350-0155	401 AUSTRALIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-004-0430	00350-0156	424 BRAZILIAN AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-004-0450	00350-0157	430 BRAZILIAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-005-0380	00350-0197	414 AUSTRALIAN AVE	Solid Waste Apartment	3	$13.300	$478.80

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50-43-43-23-05-005-0450	00350-0198	430 AUSTRALIAN AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-005-0490	00350-0199	436 AUSTRALIAN AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-006-0010	00350-0243	363 COCOANUT ROW	Solid Waste Medium Volume 7 day	29007	$0.241	$6,990.69
50-43-43-23-05-006-0010	00350-0243	363 COCOANUT ROW	Solid Waste High Volume 7 day	3751	$1.055	$3,957.31
50-43-43-23-05-006-0130	00350-0244	328 AUSTRALIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-006-0181	00350-0245	318 AUSTRALIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-006-0252	00350-0115	300 AUSTRALIAN AVE	Solid Waste Medium Volume 7 day	2334	$0.241	$562.49
50-43-43-23-05-006-0320	00350-0265	307 CHILEAN AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-006-0380	00350-0266	317 CHILEAN AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-007-0050	00350-0308	232 AUSTRALIAN AVE	Solid Waste Apartment	8	$13.300	$1,276.80
50-43-43-23-05-007-0060	00350-0309	226 AUSTRALIAN AVE	Solid Waste Apartment	5	$13.300	$798.00

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50-43-43-23-05-007-0070	00350-0310	222 AUSTRALIAN AVE	Solid Waste Apartment	7	$13.300	$1,117.20
50-43-43-23-05-007-0090	00350-0301	216 AUSTRALIAN AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-007-0110	00350-0311	350 S COUNTY RD	Solid Waste Apartment	8	$13.300	$1,276.80
50-43-43-23-05-007-0110	00350-0311	350 S COUNTY RD	Solid Waste Medium Volume 7 day	15612	$0.241	$3,762.49
50-43-43-23-05-007-0110	00350-0311	350 S COUNTY RD	Solid Waste High Volume 7 day	5015	$1.055	$5,290.83
50-43-43-23-05-007-0181	00350-0097	201 CHILEAN AVE	Solid Waste Medium Volume 5 day	1729	$0.194	$335.43
50-43-43-23-05-008-0050	00350-0403	359 S COUNTY RD	Solid Waste Medium Volume 5 day	3080	$0.194	$597.52
50-43-43-23-05-008-0060	00350-0006	361 S COUNTY RD	Solid Waste Apartment	6	$13.300	$957.60
50-43-43-23-05-008-0060	00350-0006	361 S COUNTY RD	Solid Waste Medium Volume 5 day	4322	$0.194	$838.47
50-43-43-23-05-008-0080	00350-0404	365 S COUNTY RD	Solid Waste Medium Volume 7 day	11270	$0.241	$2,716.07
50-43-43-23-05-008-0080	00350-0404	365 S COUNTY RD	Solid Waste High Volume 7 day	765	$1.055	$807.08
50-43-43-23-05-008-0210	00350-0035	141 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-008-0510	00350-0061	150 AUSTRALIAN AVE	Solid Waste Apartment	7	$13.300	$1,117.20
50-43-43-23-05-009-0010	00350-0062	375 S COUNTY RD	Solid Waste Medium Volume 7 day	10388	$0.241	$2,503.51
50-43-43-23-05-009-0010	00350-0062	375 S COUNTY RD	Solid Waste High Volume 7 day	6304	$1.055	$6,650.72

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50-43-43-23-05-009-0150	00350-0063	150 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0201	00350-0064	136 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0230	00350-0087	134 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0250	00350-0127	130 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0290	00350-0128	124 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0310	00350-0129	120 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-009-0580	00350-0130	155 PERUVIAN AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-010-0240	00350-0160	376 S COUNTY RD	Solid Waste Medium Volume 5 day	4710	$0.194	$913.74
50-43-43-23-05-010-0280	00350-0161	380 S COUNTY RD	Solid Waste Medium Volume 5 day	5998	$0.194	$1,163.61
50-43-43-23-05-010-0320	00350-0162	211 PERUVIAN AVE	Solid Waste Medium Volume 7 day	2520	$0.241	$607.32
50-43-43-23-05-010-0340	00350-0163	215 PERUVIAN AVE	Solid Waste High Volume 7 day	4280	$1.055	$4,515.40

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Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-23-05-010-0360	00350-0164	217 PERUVIAN AVE	Solid Waste Medium Volume 5 day	4984	$0.194	$966.90
50-43-43-23-05-010-0380	00350-0165	223 PERUVIAN AVE	Solid Waste Medium Volume 5 day	3783	$0.194	$733.90
50-43-43-23-05-010-0400	00350-0166	225 PERUVIAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-010-0400	00350-0166	225 PERUVIAN AVE	Solid Waste Medium Volume 5 day	4416	$0.194	$856.70
50-43-43-23-05-010-0420	00350-0201	231 PERUVIAN AVE	Solid Waste Medium Volume 5 day	1931	$0.194	$374.61
50-43-43-23-05-010-0440	00350-0222	235 PERUVIAN AVE	Solid Waste Medium Volume 5 day	3379	$0.194	$655.53
50-43-43-23-05-011-0110	00350-0223	334 CHILEAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-011-0250	00350-0224	386 HIBISCUS AVE	Solid Waste Medium Volume 5 day	650	$0.194	$126.10
50-43-43-23-05-011-0330	00350-0225	311 PERUVIAN AVE	Solid Waste Medium Volume 5 day	7080	$0.194	$1,373.52
50-43-43-23-05-011-0360	00350-0226	317 PERUVIAN AVE	Solid Waste Medium Volume 5 day	6474	$0.194	$1,255.96
50-43-43-23-05-011-0390	00350-0227	319 PERUVIAN AVE	Solid Waste Medium Volume 5 day	2581	$0.194	$500.71
50-43-43-23-05-011-0410	00350-0228	333 PERUVIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-011-0410	00350-0228	333 PERUVIAN AVE	Solid Waste Medium Volume 5 day	3802	$0.194	$737.59

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50-43-43-23-05-011-0530	00350-0267	353 PERUVIAN AVE	Solid Waste Medium Volume 5 day	6926	$0.194	$1,343.64
50-43-43-23-05-012-0190	00350-0268	421 PERUVIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-012-0410	00350-0312	424 CHILEAN AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-014-0010	00350-0406	347 WORTH AVE	Solid Waste Apartment	6	$13.300	$957.60
50-43-43-23-05-014-0010	00350-0406	347 WORTH AVE	Solid Waste Medium Volume 5 day	58101	$0.194	$11,271.59
50-43-43-23-05-014-0031	00350-0040	9 VIA PARIGI	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-014-0031	00350-0040	9 VIA PARIGI	Solid Waste Medium Volume 5 day	616	$0.194	$119.50
50-43-43-23-05-014-0170	00350-0407	326 PERUVIAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-014-0170	00350-0407	326 PERUVIAN AVE	Solid Waste Medium Volume 7 day	3271	$0.241	$788.31
50-43-43-23-05-014-0170	00350-0407	326 PERUVIAN AVE	Solid Waste High Volume 7 day	320	$1.055	$337.60
50-43-43-23-05-014-0190	00350-0408	313 1/2 WORTH AVE	Solid Waste Medium Volume 5 day	15716	$0.194	$3,048.90
50-43-43-23-05-014-0190	00350-0408	313 1/2 WORTH AVE	Solid Waste High Volume 7 day	3806	$1.055	$4,015.33
50-43-43-23-05-014-0241	00350-0409	400 HIBISCUS AVE	Solid Waste Medium Volume 5 day	6742	$0.194	$1,307.95
50-43-43-23-05-014-0242	00350-0043	301 WORTH AVE	Solid Waste Medium Volume 5 day	22047	$0.194	$4,277.12
50-43-43-23-05-014-0331	00350-0410	309 WORTH AVE	Solid Waste Medium Volume 5 day	7779	$0.194	$1,509.13
50-43-43-23-05-014-0391	00350-0411	325 WORTH AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-014-0391	00350-0411	325 WORTH AVE	Solid Waste Medium Volume 5 day	5811	$0.194	$1,127.33

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50-43-43-23-05-014-0430	00350-0380	331 WORTH AVE	Solid Waste Medium Volume 5 day	2559	$0.194	$496.45
50-43-43-23-05-015-0200	00350-0065	220 PERUVIAN AVE	Solid Waste Medium Volume 5 day	1050	$0.194	$203.70
50-43-43-23-05-015-0280	00350-0066	205 WORTH AVE	Solid Waste Medium Volume 5 day	34420	$0.194	$6,677.48
50-43-43-23-05-015-0340	00350-0067	219 WORTH AVE	Solid Waste Medium Volume 5 day	7336	$0.194	$1,423.18
50-43-43-23-05-015-0340	00350-0067	219 WORTH AVE	Solid Waste High Volume 7 day	5550	$1.055	$5,855.25
50-43-43-23-05-015-0380	00350-0068	225 WORTH AVE	Solid Waste Medium Volume 5 day	9932	$0.194	$1,926.81
50-43-43-23-05-015-0420	00350-0069	235 WORTH AVE	Solid Waste Medium Volume 5 day	3500	$0.194	$679.00
50-43-43-23-05-015-0440	00350-0070	237 WORTH AVE	Solid Waste Medium Volume 5 day	8528	$0.194	$1,654.43
50-43-43-23-05-015-0480	00350-0071	247 WORTH AVE	Solid Waste Medium Volume 5 day	10375	$0.194	$2,012.75
50-43-43-23-05-015-0520	00350-0088	259 WORTH AVE	Solid Waste Medium Volume 5 day	16374	$0.194	$3,176.56
50-43-43-23-05-016-0010	00350-0003	401 S COUNTY RD	Solid Waste Medium Volume 5 day	6750	$0.194	$1,309.50
50-43-43-23-05-016-0130	00350-0131	151 WORTH AVE	Solid Waste Low Volume 5 day	48578	$0.029	$1,408.76

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50-43-43-23-05-016-0270	00350-0132	126 PERUVIAN AVE	Solid Waste Apartment	6	$13.300	$957.60
50-43-43-23-05-016-0380	00350-0133	125 WORTH AVE	Solid Waste Medium Volume 5 day	49401	$0.194	$9,583.79
50-43-43-23-05-016-0600	00350-0004	411 S COUNTY RD	Solid Waste Low Volume 5 day	10716	$0.029	$310.76
50-43-43-23-05-016-0600	00350-0004	411 S COUNTY RD	Solid Waste Medium Volume 5 day	156	$0.194	$30.26
50-43-43-23-05-017-0010	00350-0167	150 WORTH AVE	Solid Waste Low Volume 5 day	30315	$0.029	$879.14
50-43-43-23-05-017-0010	00350-0167	150 WORTH AVE	Solid Waste Medium Volume 5 day	68089	$0.194	$13,209.27
50-43-43-23-05-017-0010	00350-0167	150 WORTH AVE	Solid Waste High Volume 5 day	1200	$0.849	$1,018.80
50-43-43-23-05-018-0010	00350-0168	256 WORTH AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-018-0010	00350-0168	256 WORTH AVE	Solid Waste Medium Volume 5 day	24810	$0.194	$4,813.14
50-43-43-23-05-018-0050	00350-0303	224 WORTH AVE	Solid Waste Apartment	4	$13.300	$638.40
50-43-43-23-05-018-0050	00350-0303	224 WORTH AVE	Solid Waste Medium Volume 7 day	36482	$0.241	$8,792.16
50-43-43-23-05-018-0050	00350-0303	224 WORTH AVE	Solid Waste High Volume 7 day	800	$1.055	$844.00
50-43-43-23-05-018-0170	00350-0169	222 WORTH AVE	Solid Waste Medium Volume 5 day	7592	$0.194	$1,472.85
50-43-43-23-05-018-0190	00350-0170	216 WORTH AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-018-0190	00350-0170	216 WORTH AVE	Solid Waste Medium Volume 5 day	7057	$0.194	$1,369.06
50-43-43-23-05-018-0212	00350-0171	212 WORTH AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-018-0212	00350-0171	212 WORTH AVE	Solid Waste Medium Volume 5 day	1938	$0.194	$375.97
50-43-43-23-05-018-0230	00350-0172	204 WORTH AVE	Solid Waste Medium Volume 5 day	15025	$0.194	$2,914.85
50-43-43-23-05-019-0010	00350-0173	350 WORTH AVE	Solid Waste Apartment	16	$13.300	$2,553.60
50-43-43-23-05-019-0010	00350-0173	350 WORTH AVE	Solid Waste Medium Volume 5 day	53197	$0.194	$10,320.22

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50-43-43-23-05-019-0010	00350-0173	350 WORTH AVE	Solid Waste High Volume 7 day	14320	$1.055	$15,107.60
50-43-43-23-05-019-0200	00350-0174	312 WORTH AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-019-0200	00350-0174	312 WORTH AVE	Solid Waste Medium Volume 5 day	5176	$0.194	$1,004.14
50-43-43-23-05-019-0220	00350-0202	306 WORTH AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-23-05-019-0220	00350-0202	306 WORTH AVE	Solid Waste Medium Volume 5 day	16654	$0.194	$3,230.88
50-43-43-23-05-021-0010	00350-0229	0 FOUR ARTS PLZ	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-021-0010	00350-0229	0 FOUR ARTS PLZ	Solid Waste Low Volume 5 day	29812	$0.029	$864.55
50-43-43-23-05-021-0031	00350-0230	2 FOUR ARTS PLZ	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-021-0031	00350-0230	2 FOUR ARTS PLZ	Solid Waste Low Volume 5 day	3901	$0.029	$113.13
50-43-43-23-05-021-0031	00350-0230	2 FOUR ARTS PLZ	Solid Waste Medium Volume 5 day	17148	$0.194	$3,326.71
50-43-43-23-05-021-0151	00350-0269	249 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	81498	$0.194	$15,810.61
50-43-43-23-05-021-0171	00350-0270	241 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	9553	$0.194	$1,853.28
50-43-43-23-05-021-0180	00350-0271	231 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	11064	$0.194	$2,146.42
50-43-43-23-05-021-0190	00350-0272	205 ROYAL PALM WAY	Solid Waste Low Volume 5 day	23245	$0.029	$674.11
50-43-43-23-05-022-0220	00350-0273	255 S COUNTY RD	Solid Waste Low Volume 5 day	10478	$0.029	$303.86
50-43-43-23-05-022-0220	00350-0273	255 S COUNTY RD	Solid Waste Medium Volume 5 day	5133	$0.194	$995.80
50-43-43-23-05-022-0272	00350-0274	109 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	10860	$0.194	$2,106.84
50-43-43-23-05-023-0491	00350-0313	400 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	28548	$0.194	$5,538.31

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50-43-43-23-05-023-0510	00350-0314	420 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	12948	$0.194	$2,511.91
50-43-43-23-05-023-0520	00350-0315	440 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	46373	$0.194	$8,996.36
50-43-43-23-05-023-0541	00350-0316	450 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	25316	$0.194	$4,911.30
50-43-43-23-05-024-0421	00350-0317	294 HIBISCUS AVE	Solid Waste Medium Volume 5 day	2662	$0.194	$516.43
50-43-43-23-05-024-0422	00350-0318	300 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	24295	$0.194	$4,713.23
50-43-43-23-05-024-0440	00350-0346	324 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	26404	$0.194	$5,122.38
50-43-43-23-05-024-0460	00350-0370	340 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	21632	$0.194	$4,196.61
50-43-43-23-05-024-0470	00350-0371	350 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	25156	$0.194	$4,880.26
50-43-43-23-05-024-0480	00350-0107	396 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	7870	$0.194	$1,526.78
50-43-43-23-05-025-0030	00350-0372	237 BRAZILIAN AVE	Solid Waste Apartment	5	$13.300	$798.00
50-43-43-23-05-025-0071	00350-0381	304 S COUNTY RD	Solid Waste Medium Volume 5 day	4729	$0.194	$917.43

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50-43-43-23-05-025-0072	00350-0382	316 S COUNTY RD	Solid Waste Medium Volume 5 day	5894	$0.194	$1,143.44
50-43-43-23-05-025-0072	00350-0382	316 S COUNTY RD	Solid Waste High Volume 7 day	2275	$1.055	$2,400.13
50-43-43-23-05-025-0351	00350-0383	290 S COUNTY RD	Solid Waste Apartment	5	$13.300	$798.00
50-43-43-23-05-025-0351	00350-0383	290 S COUNTY RD	Solid Waste Medium Volume 7 day	5199	$0.241	$1,252.96
50-43-43-23-05-025-0351	00350-0383	290 S COUNTY RD	Solid Waste High Volume 7 day	5134	$1.055	$5,416.37
50-43-43-23-05-025-0352	00350-0384	296 S COUNTY RD	Solid Waste Medium Volume 7 day	2720	$0.241	$655.52
50-43-43-23-05-025-0352	00350-0384	296 S COUNTY RD	Solid Waste High Volume 7 day	1980	$1.055	$2,088.90
50-43-43-23-05-025-0370	00350-0385	218 ROYAL PALM WAY	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-025-0370	00350-0385	218 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	11448	$0.194	$2,220.91
50-43-43-23-05-025-0380	00350-0386	222 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	11654	$0.194	$2,260.88
50-43-43-23-05-025-0390	00350-0387	230 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	19242	$0.194	$3,732.95
50-43-43-23-05-025-0400	00350-0388	240 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	10296	$0.194	$1,997.42
50-43-43-23-05-025-0411	00350-0389	250 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	24034	$0.194	$4,662.60
50-43-43-23-05-026-0081	00350-0037	301 S COUNTY RD	Solid Waste Medium Volume 5 day	8464	$0.194	$1,642.02
50-43-43-23-05-026-0082	00350-0072	311 S COUNTY RD	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-026-0082	00350-0072	311 S COUNTY RD	Solid Waste Medium Volume 5 day	5586	$0.194	$1,083.68
50-43-43-23-05-026-0340	00350-0134	180 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	19500	$0.194	$3,783.00

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50-43-43-23-05-026-0600	00350-0135	132 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	13648	$0.194	$2,647.71
50-43-43-23-05-027-0011	00350-0136	340 S COUNTY RD	Solid Waste High Volume 5 day	2248	$0.849	$1,908.55
50-43-43-23-05-027-0280	00350-0137	336 S COUNTY RD	Solid Waste Medium Volume 5 day	6252	$0.194	$1,212.89
50-43-43-23-05-027-0300	00350-0138	332 S COUNTY RD	Solid Waste Medium Volume 5 day	1298	$0.194	$251.81
50-43-43-23-05-027-0320	00350-0139	214 BRAZILIAN AVE	Solid Waste Medium Volume 5 day	18796	$0.194	$3,646.42
50-43-43-23-05-027-0401	00350-0041	234 BRAZILIAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-23-05-028-0290	00350-0175	331 S COUNTY RD	Solid Waste Medium Volume 7 day	3703	$0.241	$892.42
50-43-43-23-05-028-0290	00350-0175	331 S COUNTY RD	Solid Waste High Volume 7 day	5973	$1.055	$6,301.52
50-43-43-23-05-028-0331	00350-0176	335 S COUNTY RD	Solid Waste Medium Volume 5 day	3105	$0.194	$602.37
50-43-43-23-05-028-0460	00350-0231	141 AUSTRALIAN AVE	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-23-05-028-0520	00350-0232	121 AUSTRALIAN AVE	Solid Waste Apartment	5	$13.300	$798.00

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50-43-43-23-14-000-1010	00350-0319	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	620	$0.194	$120.28
50-43-43-23-14-000-1020	00350-0320	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	2114	$0.194	$410.12
50-43-43-23-14-000-1030	00350-0347	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	493	$0.194	$95.64
50-43-43-23-14-000-2010	00350-0373	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	1265	$0.194	$245.41
50-43-43-23-14-000-2020	00350-0374	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	983	$0.194	$190.70
50-43-43-23-14-000-2030	00350-0375	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	825	$0.194	$160.05
50-43-43-23-14-000-2040	00350-0376	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	1593	$0.194	$309.04
50-43-43-23-14-000-2050	00350-0377	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	2140	$0.194	$415.16
50-43-43-23-14-000-2060	00350-0378	140 ROYAL PALM WAY	Solid Waste Medium Volume 5 day	1740	$0.194	$337.56
50-43-43-23-15-000-0030	00350-0379	240 S COUNTY RD	Solid Waste Medium Volume 5 day	15994	$0.194	$3,102.84
50-43-43-23-16-000-0060	00350-0300	173 MAIN ST	Solid Waste Apartment	2	$13.300	$319.20

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50-43-43-26-00-001-0020	00350-0140	500 S COUNTY RD	Solid Waste Apartment	2	$13.300	$319.20
50-43-43-26-00-001-0020	00350-0140	500 S COUNTY RD	Solid Waste Medium Volume 5 day	15231	$0.194	$2,954.81
50-43-43-26-00-001-0020	00350-0140	500 S COUNTY RD	Solid Waste High Volume 5 day	20154	$0.849	$17,110.75
50-43-43-26-00-001-0040	00350-0177	125 HAMMON AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-26-00-001-0050	00350-0178	125 HAMMON AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-26-00-001-0080	00350-0179	155 HAMMON AVE	Solid Waste Medium Volume 7 day	65404	$0.241	$15,762.36
50-43-43-26-00-001-0080	00350-0179	155 HAMMON AVE	Solid Waste High Volume 7 day	6214	$1.055	$6,555.77
50-43-43-26-00-001-0130	00350-0180	152 HAMMON AVE	Solid Waste Apartment	7	$13.300	$1,117.20
50-43-43-26-01-002-0011	00350-0368	456 S OCEAN BLVD	Solid Waste High Volume 7 day	8967	$1.055	$9,460.19
50-43-43-26-01-002-0012	00350-0369	106 HAMMON AVE	Solid Waste Apartment	11	$13.300	$1,755.60
50-43-43-26-14-000-0010	00350-0321	175 WORTH AVE	Solid Waste Medium Volume 5 day	6808	$0.194	$1,320.75
50-43-43-26-14-000-0030	00350-0005	175 WORTH AVE	Solid Waste Medium Volume 5 day	4781	$0.194	$927.51
50-43-43-26-19-000-0050	00350-0233	173 PERUVIAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-26-21-000-0010	00350-0116	226 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60

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50-43-43-26-21-000-0020	00350-0117	226 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-56-000-0061	00350-0354	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	1160	$0.194	$225.04
50-43-43-27-56-000-0062	00350-0355	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	720	$0.194	$139.68
50-43-43-27-56-000-0063	00350-0356	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	737	$0.194	$142.98
50-43-43-27-56-000-0064	00350-0357	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	510	$0.194	$98.94
50-43-43-27-56-000-1811	00350-0358	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	1037	$0.194	$201.18
50-43-43-27-56-000-1812	00350-0359	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	655	$0.194	$127.07
50-43-43-27-56-000-1821	00350-0360	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	1498	$0.194	$290.61
50-43-43-27-56-000-1822	00350-0361	249 PERUVIAN AVE	Solid Waste Medium Volume 5 day	769	$0.194	$149.19
50-43-43-27-62-000-0010	00350-0367	329 WORTH AVE	Solid Waste Medium Volume 5 day	1242	$0.194	$240.95
50-43-43-27-62-000-0020	00350-0362	329 WORTH AVE	Solid Waste Medium Volume 5 day	1097	$0.194	$212.82

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50-43-43-27-62-000-0030	00350-0038	329 WORTH AVE	Solid Waste Medium Volume 5 day	1276	$0.194	$247.54
50-43-43-27-62-000-0040	00350-0045	329 WORTH AVE	Solid Waste Medium Volume 5 day	277	$0.194	$53.74
50-43-43-27-62-000-0050	00350-0046	329 WORTH AVE	Solid Waste Medium Volume 5 day	573	$0.194	$111.16
50-43-43-27-62-000-0060	00350-0047	329 WORTH AVE	Solid Waste Medium Volume 5 day	773	$0.194	$149.96
50-43-43-27-62-000-0070	00350-0048	329 WORTH AVE	Solid Waste Medium Volume 5 day	571	$0.194	$110.77
50-43-43-27-69-000-0010	00350-0351	250 WORTH AVE	Solid Waste Medium Volume 5 day	1369	$0.194	$265.59
50-43-43-27-69-000-0020	00350-0352	250 WORTH AVE	Solid Waste Medium Volume 5 day	1140	$0.194	$221.16
50-43-43-27-69-000-0030	00350-0353	250 WORTH AVE	Solid Waste Medium Volume 5 day	826	$0.194	$160.24
50-43-43-27-70-001-0000	00350-0363	234 AUSTRALIAN AVE	Solid Waste Apartment	3	$13.300	$478.80
50-43-43-27-71-001-0020	00350-0417	2 VIA MIZNER	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-71-001-1010	00350-0364	339 WORTH AVE	Solid Waste Medium Volume 7 day	1130	$0.241	$272.33

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50-43-43-27-71-001-1020	00350-0365	341 WORTH AVE	Solid Waste Medium Volume 7 day	734	$0.241	$176.89
50-43-43-27-71-001-1030	00350-0366	343 WORTH AVE	Solid Waste Medium Volume 7 day	656	$0.241	$158.10
50-43-43-27-71-001-1040	00350-0349	345 WORTH AVE	Solid Waste Medium Volume 7 day	681	$0.241	$164.12
50-43-43-27-71-001-1050	00350-0039	7 VIA MIZNER	Solid Waste Medium Volume 7 day	336	$0.241	$80.98
50-43-43-27-71-001-1060	00350-0049	8 VIA MIZNER	Solid Waste Medium Volume 7 day	329	$0.241	$79.29
50-43-43-27-71-001-1070	00350-0050	9 VIA MIZNER	Solid Waste Medium Volume 7 day	335	$0.241	$80.74
50-43-43-27-71-001-1080	00350-0051	14 VIA MIZNER	Solid Waste Medium Volume 7 day	837	$0.241	$201.72
50-43-43-27-71-001-1090	00350-0052	14 VIA MIZNER	Solid Waste Medium Volume 7 day	397	$0.241	$95.68
50-43-43-27-71-001-1100	00350-0053	23 VIA MIZNER	Solid Waste Medium Volume 7 day	330	$0.241	$79.53
50-43-43-27-71-001-1110	00350-0054	21 VIA MIZNER	Solid Waste Medium Volume 7 day	285	$0.241	$68.69
50-43-43-27-71-001-1120	00350-0055	5 VIA MIZNER	Solid Waste Medium Volume 7 day	269	$0.241	$64.83

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Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-27-71-001-1140	00350-0056	28 VIA MIZNER	Solid Waste Medium Volume 7 day	431	$0.241	$103.87
50-43-43-27-71-001-1150	00350-0057	32 VIA MIZNER	Solid Waste Medium Volume 7 day	793	$0.241	$191.11
50-43-43-27-71-001-1160	00350-0089	33 VIA MIZNER	Solid Waste Medium Volume 7 day	634	$0.241	$152.79
50-43-43-27-71-001-1170	00350-0119	34 VIA MIZNER	Solid Waste Medium Volume 7 day	803	$0.241	$193.52
50-43-43-27-71-001-1180	00350-0120	333 WORTH AVE	Solid Waste Medium Volume 7 day	888	$0.241	$214.01
50-43-43-27-71-001-1190	00350-0121	335 WORTH AVE	Solid Waste Medium Volume 7 day	709	$0.241	$170.87
50-43-43-27-71-001-1200	00350-0122	337 WORTH AVE	Solid Waste Medium Volume 7 day	706	$0.241	$170.15
50-43-43-27-71-001-2080	00350-0123	16 VIA MIZNER	Solid Waste Medium Volume 7 day	1863	$0.241	$448.98
50-43-43-27-71-001-2160	00350-0124	38 VIA MIZNER	Solid Waste Medium Volume 7 day	2114	$0.241	$509.47
50-43-43-27-71-002-0010	00350-0125	0 VIA MIZNER	Solid Waste Medium Volume 7 day	2337	$0.241	$563.22
50-43-43-27-71-002-1010	00350-0126	60 VIA MIZNER	Solid Waste Medium Volume 7 day	429	$0.241	$103.39

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Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-27-71-002-1020	00350-0203	64 VIA MIZNER	Solid Waste Medium Volume 7 day	388	$0.241	$93.51
50-43-43-27-71-002-1030	00350-0210	64 VIA MIZNER	Solid Waste Medium Volume 7 day	478	$0.241	$115.20
50-43-43-27-71-002-1040	00350-0306	66 VIA MIZNER	Solid Waste Medium Volume 7 day	286	$0.241	$68.93
50-43-43-27-71-002-1050	00350-0307	66 VIA MIZNER	Solid Waste Medium Volume 7 day	310	$0.241	$74.71
50-43-43-27-71-002-1060	00350-0211	87 VIA MIZNER	Solid Waste Medium Volume 7 day	800	$0.241	$192.80
50-43-43-27-71-002-1070	00350-0212	87 VIA MIZNER	Solid Waste Medium Volume 7 day	501	$0.241	$120.74
50-43-43-27-71-002-1080	00350-0213	87 VIA MIZNER	Solid Waste Medium Volume 7 day	601	$0.241	$144.84
50-43-43-27-71-002-1090	00350-0214	88 VIA MIZNER	Solid Waste Medium Volume 7 day	990	$0.241	$238.59
50-43-43-27-71-002-1100	00350-0215	90 VIA MIZNER	Solid Waste Medium Volume 7 day	1022	$0.241	$246.30
50-43-43-27-71-002-1110	00350-0216	92 VIA MIZNER	Solid Waste High Volume 7 day	711	$1.055	$750.11
50-43-43-27-71-002-1120	00350-0217	96 VIA MIZNER	Solid Waste Medium Volume 7 day	335	$0.241	$80.74

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Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-43-27-71-002-1140	00350-0218	99 VIA MIZNER	Solid Waste Medium Volume 7 day	285	$0.241	$68.69
50-43-43-27-71-002-1150	00350-0249	99 VIA MIZNER	Solid Waste Medium Volume 7 day	877	$0.241	$211.36
50-43-43-27-71-002-2010	00350-0253	64 VIA MIZNER	Solid Waste Medium Volume 7 day	884	$0.241	$213.04
50-43-43-27-74-000-0010	00350-0304	340 COCOANUT ROW	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-77-000-0021	00350-0094	434 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-77-000-0024	00350-0093	434 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-77-000-0034	00350-0092	434 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-77-000-0042	00350-0091	434 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-77-000-0063	00350-0090	434 CHILEAN AVE	Solid Waste Apartment	1	$13.300	$159.60
50-43-43-27-78-000-0010	00350-0098	301 AUSTRALIAN AVE	Solid Waste High Volume 7 day	13694	$1.055	$14,447.17
50-43-43-27-78-000-0020	00350-0099	301 AUSTRALIAN AVE	Solid Waste Medium Volume 5 day	1422	$0.194	$275.87

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50-43-43-27-78-000-0080	00350-0100	301 AUSTRALIAN AVE	Solid Waste Medium Volume 5 day	14649	$0.194	$2,841.91
50-43-43-35-00-002-0390	00350-0044	1100 S OCEAN BLVD	Solid Waste Apartment	5	$13.300	$798.00
50-43-43-35-00-002-0390	00350-0044	1100 S OCEAN BLVD	Solid Waste Low Volume 7 day	19908	$0.036	$716.69
50-43-43-35-00-002-0390	00350-0044	1100 S OCEAN BLVD	Solid Waste Medium Volume 7 day	46088	$0.241	$11,107.21
50-43-43-35-00-002-0390	00350-0044	1100 S OCEAN BLVD	Solid Waste High Volume 7 day	10512	$1.055	$11,090.16
50-43-44-11-03-000-1303	00350-0350	2310 S OCEAN BLVD	Solid Waste Medium Volume 5 day	4166	$0.194	$808.20
50-43-44-11-07-008-0020	00350-0102	18 SLOANS CURVE DR	Solid Waste Medium Volume 5 day	1196	$0.194	$232.02
50-43-44-14-01-003-1090	00350-0042	2275 S OCEAN BLVD	Solid Waste Medium Volume 5 day	978	$0.194	$189.73
50-43-44-23-00-002-0190	00350-0219	2875 S OCEAN BLVD	Solid Waste Medium Volume 5 day	30417	$0.194	$5,900.90
50-43-44-23-00-002-0270	00350-0220	2880 S OCEAN BLVD	Solid Waste Medium Volume 7 day	3835	$0.241	$924.24
50-43-44-23-00-002-0280	00350-0221	2870 S OCEAN BLVD	Solid Waste Medium Volume 7 day	43902	$0.241	$10,580.38
50-43-44-23-14-000-0000	00350-0283	2850 S OCEAN BLVD	Solid Waste Medium Volume 5 day	1880	$0.194	$364.72
50-43-44-23-20-000-2030	00350-0429	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2040	00350-0430	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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50-43-44-23-20-000-2050	00350-0431	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2070	00350-0432	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2080	00350-0433	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2090	00350-0434	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2100	00350-0435	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2110	00350-0436	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2120	00350-0437	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2140	00350-0438	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2150	00350-0439	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2160	00350-0440	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-2170	00350-0441	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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50-43-44-23-20-000-2180	00350-0442	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3010	00350-0443	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3030	00350-0444	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3050	00350-0445	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3060	00350-0446	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3070	00350-0447	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3080	00350-0448	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3090	00350-0449	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3100	00350-0450	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3110	00350-0451	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3140	00350-0452	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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50-43-44-23-20-000-3150	00350-0453	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-3160	00350-0454	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4010	00350-0455	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4020	00350-0456	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4030	00350-0457	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4040	00350-0458	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4050	00350-0459	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4080	00350-0460	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4090	00350-0461	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4140	00350-0462	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-4170	00350-0463	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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50-43-44-23-20-000-4180	00350-0464	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5010	00350-0465	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5020	00350-0466	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5030	00350-0467	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5040	00350-0468	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5050	00350-0469	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5060	00350-0470	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5070	00350-0471	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5090	00350-0472	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5110	00350-0473	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5140	00350-0474	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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50-43-44-23-20-000-5150	00350-0475	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5160	00350-0476	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-5170	00350-0477	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6020	00350-0478	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6040	00350-0479	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6050	00350-0480	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6070	00350-0481	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6080	00350-0482	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6090	00350-0483	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6100	00350-0484	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6110	00350-0485	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

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Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-44-23-20-000-6140	00350-0486	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6150	00350-0487	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6160	00350-0488	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6170	00350-0489	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-6180	00350-0490	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7010	00350-0491	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7020	00350-0492	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7030	00350-0493	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7040	00350-0494	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7050	00350-0495	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7060	00350-0496	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60

TOWN OF PALM BEACH, FLORIDA
Commercial Solid Waste Collection Services
Non-Ad Valorem Assessment Roll
Fiscal Year 2018

Property	Assessment #	Service Address	Commercial Designation	SF/Units	Rate	Balance Due
50-43-44-23-20-000-7070	00350-0497	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7080	00350-0498	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-23-20-000-7100	00350-0499	2560 S OCEAN BLVD	Solid Waste Apartment	1	$13.300	$159.60
50-43-44-26-02-000-0010	00350-0118	3200 S OCEAN BLVD	Solid Waste Medium Volume 5 day	1073	$0.194	$208.16
50-43-44-26-06-000-0000	00350-0348	3031 S OCEAN BLVD	Solid Waste Medium Volume 5 day	42500	$0.194	$8,245.00

856,265.46